

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, December 19, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC HEARING - RESIDENTIAL TAX ABATEMENT**
- 5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 6.1. Surface Water Assessment
- 7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 8.1. Approval of December 5, 2023 Council Proceedings (page 4-11)
 - 8.2. City of Thief River Falls Bills and Disbursements (page 12-50)
 - 8.3. Approval To Process Year-End Accounts Payable Through December 29, 2023 (page 51)
 - 8.4. Additional Uncollectible Utility Account Write-offs (page 52)
 - 8.5. Approve TRF Chamber of Commerce Temporary Intoxicating Liquor License (page 53-55)

- 8.6. Approve Bruggeman Family Beer in the Park Permit (page 56-57)
- 8.7. Approve 2024 Water Treatment Plant Chemical Bids (page 58-60)

9. NEW BUSINESS

- 9.1. Surface Water Assessment (page 61)
- 9.2. Approval of Tax Abatements (page 62-63)
- 9.3. Approve Farmland Lease – Gilbert Industrial Park (page 64-69)
- 9.4. Approval to Write Off Falls Liquor Store NSF Checks (page 70)
- 9.5. Approval of 2024 Tax Levy (page 71)
- 9.6. Adopt the City of Thief River Falls Final 2024 Budget (page 72)
- 9.7. Approval of Certification of Unpaid Grass Mowing/Weed Trimming/Tree Removal Charges To Property Owners' 2024 Property Tax (page 73-74)
- 9.8. Approving Plans and Specifications and Calling for Bids for the TRF Library Bathroom Reconstruction Project (page 75)
- 9.9. Approve City Hall Remodel Project (page 76)
- 9.10. Approve Engineering Services (page 77)
- 9.11. Call for 2024 Public Improvements Feasibility Report (page 78)
- 9.12. Approval to post internally for the position of Public Works Forester (page 79)
- 9.13. Approve to fill 4 full-time Off Sale Clerk Positions in the Liquor Department (page 80)
- 9.14. 1915 Picture Card - Group Picture (page 81-83)
- 9.15. Approve Council members to be issued cell phones (page 84)
- 9.16. Venuworks Management Contract (page 85)

10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

11. UPCOMING MEETINGS

- 11.1. City Council Meeting - January 2nd at 5:30 p.m.
- 11.2. Public Utilities Committee Meeting - January 8th at 7:00 a.m.
- 11.3. Public Safety Liquor Committee Meeting - January 8th at 4:30 p.m.
- 11.4. Administrative Services Committee Meeting - January 9th at 4:30 p.m.
- 11.5. Public Works Committee Meeting - January 10th at 4:30 p.m.
- 11.6. City Council Meeting - January 16th at 5:30 p.m.

12. INFORMATIONAL ITEMS

- 12.1. November 2023 Investment Summary (page 86-87)
- 12.2. Congratulations on Completion of the 2023 Body Worn Camera Audit (page 88-101)

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.