THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, January 16, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC FORUM - ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

5.1. Winter Walk to School Day - February 7, 2024 - Susan Johnson

6. APPROVE AGENDA - ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. CONSENT AGENDA - ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***

7.1. Approval of January 2, 2024 Council Proceedings (page 4-8)

7.2. City of Thief River Falls Bills and Disbursements (page 9-41)

8. NEW BUSINESS

8.1. Approve Final Plat for First Addition To South Greenwood Cemetery (page 42-44)

8.2. Approve 2024 mileage reimbursement and meal reimbursement (page 45)

8.3. Approve Elected Officials Mobile Device Policy (page 46-49)

8.4. Approval of Community Board and Commission Appointments (page 50)

8.5. Approval of Councilmember Appointments to Community and Statewide Boards, Commissions and Committees (page 51-52)

8.6. Approval of TRF Police Department to make payment of $13,000 to Marshall County for purchase of 2013 Ford Pickup. (page 53)

8.7. Authorize the City Administrator to purchase 10 Executive chairs for the Council room (page 54-56)

8.8. Approve animal capture services agreement with Dana Klos.(page 57-59)

8.9. Approve 2024 Street and Utilities Improvements Feasibility Report (page 61-65)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - ***Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***

10. UPCOMING MEETINGS

10.1. Public Utilities Committee - February 12th at 7:00 a.m.

10.2. Public Safety/Liquor Committee - February 12th at 4:30 p.m.

10.3. Administrative Services Committee - February 13th at 4:30 p.m. Room 201 City Hall

10.4. Public Works Committee - February 14th at 4:30 p.m.

10.5. City Council Meeting - February 20th at 5:30 p.m.

11. INFORMATIONAL ITEMS

11.1. December 2023 Investment Summary (page 66-67)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

WINTER WALK TO SCHOOL PROCLAMATION

Whereas: Children's lives are safer when communities prioritize pedestrian and bicycle safety; and

Whereas: A lack of physical activity plays a leading role in health problems among children, and being able to walk or bike to school offers an opportunity to build physical activity into daily routines; and

Whereas; Increasing the number of children safely walking and biking to school can reduce traffic congestion, improve air quality, and reduce asthma attacks; and

Whereas; Safe Routes to School interventions have been shown to reduce the rate of pedestrian injury by 44 percent; and

Whereas; Busing shortages have schools reimagining their transportation plans, and not every parent or caregiver can afford to drive their student to school; and

Whereas; Transportation is the second-highest household expense in the United States, and Safe Routes to School programs may help encourage more parents and children to consider walking or biking to school instead of using a bus or a car; and

Whereas; Active kids learn better – closing learning gaps exacerbated during the COVID-19 pandemic is a priority for schools, and Safe Routes to School programs helps students better focus in the classroom; and

Whereas; Studies have shown that after 20 minutes of physical activity, students tested better in reading, spelling, and math and were more likely to read above their grade level; and

Whereas; More than 500 schools across Minnesota have been awarded funding through MnDOT planning, infrastructure, or non-infrastructure grants; and

Whereas; Walk and Bike to School Days are special events to help make walking and biking more visible, fun, and rewarding for children; encourage parents and students to make walking and biking to school a habit, and allow decision-makers to witness the value of walkable and bikeable communities.

Now, Therefore, Let It Be Known, that as Mayor of the City of Thief River Falls, I do hereby proclaim February 7, 2024 as Winter Walk to School Day in the City of Thief River Falls.

In witness whereof I have hereunto set my hand and caused this seal to be affixed.

_____

Brian D. Holmer, Mayor

COUNCIL PROCEEDINGS

Tuesday, January 2, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 PM on January 2, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt, Lorenson, Aarestad and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Scott Pream motioned, being seconded by Councilmember Michele McCraw, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 01.1.24: Approval of December 19, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 01.01.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the December 19, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.2.24: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 01.02.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $4,593,630.92 and council per diem in the amount of $455.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.3.24: Approval of "Schedule of Council Member Meetings" Authorized to Charge a Per Diem

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 01.03.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED by the City Council, to approve the following

"Schedule of Council Member Meetings" list as meetings authorized to charge a per diem of attending on behalf of the City of Thief River Falls:

Schedule of Council Member Meetings

Administrative Services Committee
Airport Zoning Board
Airport Authority Commission
Budget/Finance Ad Hoc Committee
Building Workgroup
Coalition of Greater Minnesota Cities
Employee Safety Committee
Community Development Advisory Board
Community Education Advisory Board
Convention and Visitors Bureau Board
Jobs, Inc.
Joint City/County Meeting
Joint City/School District Meeting
League of Minnesota Cities
Legislative Lobbying Meetings
Long Range Planning/Annexation Ad Hoc Committee
MEC Joint Powers Board
Northwest Regional Development Commission
Northwest Regional Library Board
Pennington County Historical Society
Pennington County Solid Waste Committee
Personnel/Labor Ad Hoc Committee
Planning Commission
Public Safety/Liquor Committee
Public Utilities Committee
Public Works Committee
Red Lake River Corridor Joint Board
Red River Basin Joint Powers Board
Strategic Planning Workgroup
TRF Area Community Fund Advisory Committee
TRF Chamber of Commerce
TRF Day at the Capitol
TRF Library Board
Tri-Cities Joint Meeting

Also, any of Committees that are established by the City Council or appointments made or meetings attended while representing the City of Thief River Falls.

Per diem shall be paid retroactively upon submission of documentation approved by City Administrator.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 01.4.24: Approval to Designate the Times Newspaper as the Official Newspaper

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.04.24, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to designate The Times as the official newspaper of the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.5.24: Approval of Official Depositories for City Funds

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.05.24, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2024:

Minnesota Municipal Money Market Fund
c/o PMA Financial Network, Inc.
2135 City Gate Lane 7th Floor
Naperville, IL 60563

Wells Fargo Advisors LLC
222 West Superior Street
Duluth, MN 55802

RBC Capital Markets LLC
60 South Sixth Street
Minneapolis, MN 55402

Border State Bank
1528 Highway 59 South
Thief River Falls, MN 56701

Wells Fargo Bank West, NA
208 Main Avenue North
Thief River Falls, MN 56701

Northern State Bank
201 Third Street East
Thief River Falls, MN 56701

Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis, MN 55402-7020

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.6.24: Approval of Northern State Bank Collateral in Excess of FDIC Insurance for 2024

Following discussion, Councilmember Michele McCraw introduced Resolution No. 01.06.24, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FDIC Insurance of $250,000 per account for 2024.

BE IT FURTHER RESOLVED, to authorize the City Administrator to execute any and all documents necessary relating to this agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.7.24: Approval of Appointment of Councilmember Steve Narverud as Acting Mayor in Absence of Mayor Holmer for Calendar Year 2024

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 01.07.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint Councilmember Steve Narverud as the Acting Mayor in the absence of Mayor Holmer for calendar year 2024.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.8.24: Reaffirming City's Decision not to Waive the Monetary Limit of Municipal Tort Liability Established by MN Statute

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.08.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Because the City of Thief River Falls obtains its liability coverage from the League of Minnesota Cities Insurance Trust, the City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

THEREFORE, BE IT RESOLVED by the City Council to reaffirm and inform the League of Minnesota Cities Insurance Trust that the City of Thief River Falls does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 and authorizes the City Administrator to execute any and all documents relating to the action.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.9.24: Approval of City Council Committee Assignments for Calendar Year 2024

Following discussion, Councilmember None introduced Resolution No. 01.09.24, being seconded by Councilmember None, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following City Council Committees and Committee Members for calendar year 2024:

Functional Standing Committees

Utilities	**Public Works**
Holmer	Narverud
Lorenson	Pream
McCraw	Lorenson
Pream	McCraw

Public Safety/Liquor	**Administrative Services**
Narverud	Bolduc
Aarestad	Holmer
Arlt	Arlt
Bolduc	Aarestad

Crosscutting Ad Hoc Committees

Budget/Finance (ad hoc)

Brian Holmer
Mike Lorenson
Michele McCraw

Long Range Planning/Annexation (ad hoc)

Brian Holmer
Michele McCraw
Steve Narverud

Personnel/Labor (ad hoc)

Steve Narverud
Mike Lorenson
Jason Aarestad

Strategic Planning Workgroup

Michele McCraw
Anthony Bolduc
Angela Philipp

Building Workgroup

Jason Aarestad
Steve Narverud
Mike Lorenson

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Mayor Holmer reminded councilmembers to submit year-end committee summaries to Angela Philipp to compile for his State of the City Address.

UPCOMING MEETINGS

- Public Utilities Committee - January 8th at 7:00 a.m.
- Public Safety/Liquor Committee - January 8th at 4:30 p.m.
- Administrative Services Committee - January 9th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - January 10th at 4:30 p.m.
- City Council Meeting - January 16th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson being seconded by Councilmember Scott Pream to adjourn at 5:35 p.m. On vote being taken, the Chair declared the motion unanimously carried.

_____
Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
630	REA & HOMCC ARENAS - VENUWORKS	
640	MULTI EVENTS CULTURAL CENTER - VENUWORKS	
650	TOURIST PARK CAMPGROUNDS - VENUMORKS	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	
		1/14/2022

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS
JANUARY 16th, 2024

SUMMARY OF DISBURSEMENTS

1/16/2023	AP PKT #825 - DIRECT PAYABLES	$2,005.06
12/29/2023	AP PKT #823 - #26 PAYROLL	$161,026.52
1/2/2024	UB PKT #2158 - UTILITY REFUND CHECKS	$1,576.97
1/4/2024	AP PKT #830 - DIRECT PAYABLES	$118,090.78
1/5/2024	AP PKT #832 - DIRECT PAYABLES	$100,823.91
1/5/2024	AP PKT #834 - ELECTRIC INVENTORY	$42,029.34
1/16/2024	AP PKT #836 - COUNCIL MEETING	$216,222.50
GRAND TOTAL OF DISBURSEMENTS		**$641,775.08**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT02158 - Refunds 01 UBPKT02155 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00248-003	EDWARDS, DAVID E	1/2/2024	91610	162.15			162.15	Generated From Billing
14-01667-006	CRUZ, JOSE	1/2/2024	91611	90.96			90.96	Generated From Billing
15-01745-009	OTERO, ANGEL M BENITEZ	1/2/2024	91612	169.83			169.83	Generated From Billing
15-01807-001	BORSVOLD, ANDREA B	1/2/2024	91613	12.54			12.54	Generated From Billing
20-02710-002	BURWASH, KIMBERLY A	1/2/2024	91614	225.92			225.92	Generated From Billing
24-03495-002	TULLY, HANNAH K	1/2/2024	91615	188.42			188.42	Generated From Billing
26-05137-003	NYEGAARD, TERHYA M	1/2/2024	91616	205.15			205.15	Generated From Billing
26-05198-001	SHAMBEAU, VALERIE K	1/2/2024	91617	163.76			163.76	Generated From Billing
31-05094-001	WALSETH, STEPHANIE J	1/2/2024	91618	183.00			183.00	Generated From Billing
31-05238-001	KROGSTAD, KRISTINA K	1/2/2024	91619	175.24			175.24	Generated From Billing
Total Refunds: 10			**Total Refunded Amount:**	1,576.97				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1576.97
Revenue Total:	1576.97

General Ledger Distribution

Posting Date: 12/28/2023

	Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments	-1,576.97	Yes
	690-11530	Accts Receivable - Billing	1,576.97	
		690 Total:	0.00	
Fund: 999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments	-1,576.97	
	999-20700	Due To Other Funds	1,576.97	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: INTERNAL REVENUE SERVICE						
INTERNAL REVENUE SERVICE	INV0000960	12/28/2023	740-20150	Payroll Taxes Payable	MEDICARE	7,105.30
INTERNAL REVENUE SERVICE	INV0000960	12/28/2023	740-20150	Payroll Taxes Payable	FED W/H	22,498.36
INTERNAL REVENUE SERVICE	INV0000960	12/28/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY	21,257.80
					Vendor INTERNAL REVENUE SERVICE Total:	**50,861.46**
Vendor: MINNESOTA STATE RETIREMENT SYS						
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4150-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	3,100.00
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4210-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	700.00
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4220-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,958.37
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4312-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,500.00
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4315-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	2,000.00
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4510-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,041.67
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4650-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,575.03
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	100-4660-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	816.68
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	620-4825-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,833.36
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	680-4825-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	1,583.34
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	690-4825-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	5,375.03
MINNESOTA STATE RETIRE...	INV0000965	12/28/2023	820-4825-61340	MSRS HCSP	Annual MSRS HCSP Contribu..	500.00
					Vendor MINNESOTA STATE RETIREMENT SYS Total:	**21,983.48**
Vendor: MINNESOTA TEAMSTERS NO. 320						
MINNESOTA TEAMSTERS N...	INV0000957	12/28/2023	740-24000	Clearing Account	Union Dues	3,701.00
					Vendor MINNESOTA TEAMSTERS NO. 320 Total:	**3,701.00**
Vendor: MN DPT OF REVENUE - WITHHOLDING						
MN DPT OF REVENUE - WIT...	INV0000959	12/28/2023	740-20160	State Withholding	State W/H Tax	11,087.12
					Vendor MN DPT OF REVENUE - WITHHOLDING Total:	**11,087.12**
Vendor: NCPERS GROUP LIFE INSURANCE						
NCPERS GROUP LIFE INSUR...	INV0000967	12/28/2023	740-24000	Clearing Account	Additional PLIFE Payment	16.00
					Vendor NCPERS GROUP LIFE INSURANCE Total:	**16.00**
Vendor: P E R A OF MN						
P E R A OF MN	INV0000958	12/28/2023	740-20180	PERA Payable	PERA EE/ER DEF	192.00
P E R A OF MN	INV0000958	12/28/2023	740-20180	PERA Payable	PERA EE/ER P&F	21,722.41
P E R A OF MN	INV0000958	12/28/2023	740-20180	PERA Payable	PERA EE/ER COORD	24,128.11
					Vendor P E R A OF MN Total:	**46,042.52**
Vendor: SANFORD HEALTH						
SANFORD HEALTH	INV0000966	12/28/2023	620-4840-62990	Misc. Operating Expense	Pre-employment Drug & Al...	32.50
SANFORD HEALTH	INV0000966	12/28/2023	680-4840-62990	Misc. Operating Expense	Pre-employment Drug & Al...	32.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
SANFORD HEALTH	INV0000966	12/28/2023	690-4840-62990	Misc. Operating Expense	Pre-employment Drug & Al...	65.00
					Vendor SANFORD HEALTH Total:	**130.00**
Vendor: SUN LIFE FINANCIAL - LIFE						
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4150-61330	Life Insurance	Life Ins Premium	56.95
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4194-61330	Life Insurance	Life Ins Premium	9.35
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4210-61330	Life Insurance	Life Ins Premium	175.10
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4220-61330	Life Insurance	Life Ins Premium	68.85
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4240-61330	Life Insurance	Life Ins Premium	12.75
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4312-61330	Life Insurance	Life Ins Premium	56.10
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4315-61330	Life Insurance	Life Ins Premium	56.10
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4510-61330	Life Insurance	Life Ins Premium	28.05
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4650-61330	Life Insurance	Life Ins Premium	31.45
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	100-4660-61330	Life Insurance	Life Ins Premium	12.75
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	610-4825-61330	Life Insurance	Life Ins Premium	36.04
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	620-4825-61330	Life Insurance	Life Ins Premium	31.45
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	680-4825-61330	Life Insurance	Life Ins Premium	37.40
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	690-4825-61330	Life Insurance	Life Ins Premium	171.70
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	740-24000	Clearing Account	Life Ins Employee	599.58
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA	71.05
SUN LIFE FINANCIAL - LIFE	INV0000956	12/28/2023	820-4825-61330	Life Insurance	Life Ins Premium	9.35
					Vendor SUN LIFE FINANCIAL - LIFE Total:	**1,464.02**
Vendor: VANTAGEPOINT ICMA						
VANTAGEPOINT ICMA	INV0000953	12/28/2023	740-24000	Clearing Account	Contributions Employee	4,996.87
VANTAGEPOINT ICMA	INV0000968	12/28/2023	740-24000	Clearing Account	Employee Contributions E.D.	2,400.00
					Vendor VANTAGEPOINT ICMA Total:	**7,396.87**
Vendor: WEX BANK						
WEX BANK	INV0000955	12/28/2023	740-24000	Clearing Account	HSA	343.84
WEX BANK	INV0000961	12/28/2023	100-4150-61310	Health Insurance	VEBA City Contribution	202.66
WEX BANK	INV0000961	12/28/2023	100-4210-61310	Health Insurance	VEBA City Contribution	1,938.02
WEX BANK	INV0000961	12/28/2023	100-4220-61310	Health Insurance	VEBA City Contribution	1,127.38
WEX BANK	INV0000961	12/28/2023	100-4240-61310	Health Insurance	VEBA City Contribution	462.36
WEX BANK	INV0000961	12/28/2023	100-4312-61310	Health Insurance	VEBA City Contribution	1,070.34
WEX BANK	INV0000961	12/28/2023	100-4315-61310	Health Insurance	VEBA City Contribution	867.68
WEX BANK	INV0000961	12/28/2023	100-4510-61310	Health Insurance	VEBA City Contribution	202.66
WEX BANK	INV0000961	12/28/2023	100-4650-61310	Health Insurance	VEBA City Contribution	202.66
WEX BANK	INV0000961	12/28/2023	100-4660-61310	Health Insurance	VEBA City Contributions	665.02
WEX BANK	INV0000961	12/28/2023	680-4825-61310	Health Insurance	VEBA City Contribution	924.72
WEX BANK	INV0000961	12/28/2023	690-4825-61310	Health Insurance	VEBA City Contribution	3,008.36
WEX BANK	INV0000962	12/28/2023	100-4150-61310	Health Insurance	HSA City Contribution	607.98
WEX BANK	INV0000962	12/28/2023	100-4210-61310	Health Insurance	HSA City Contribution	1,273.00
WEX BANK	INV0000962	12/28/2023	100-4220-61310	Health Insurance	HSA City Contribution	607.98
WEX BANK	INV0000962	12/28/2023	100-4312-61310	Health Insurance	HSA City Contribution	1,330.04
WEX BANK	INV0000962	12/28/2023	100-4315-61310	Health Insurance	HSA City Contribution	462.36

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000962	12/28/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000962	12/28/2023	680-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000962	12/28/2023	690-4825-61310	Health Insurance	HSA City Contribution		1,070.34
WEX BANK	INV0000962	12/28/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
						Vendor WEX BANK Total:	**18,159.80**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000964	12/28/2023	100-4670-62990	Misc. Operating Expense	December Administative Fe…		115.49
WEX HEALTH INC	INV0000964	12/28/2023	610-4840-62990	Misc. Operating Expense	December Administative Fe…		5.50
WEX HEALTH INC	INV0000964	12/28/2023	620-4840-62990	Misc. Operating Expense	December Administative Fe…		12.38
WEX HEALTH INC	INV0000964	12/28/2023	680-4840-62990	Misc. Operating Expense	December Administative Fe…		4.13
WEX HEALTH INC	INV0000964	12/28/2023	690-4840-62990	Misc. Operating Expense	December Administative Fe…		46.75
						Vendor WEX HEALTH INC Total:	**184.25**
						Grand Total:	**161,026.52**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	24,334.83
610 - LIQUOR DISPENSARY	706.56
620 - WATER UTILITY FUND	1,909.69
680 - WASTEWATER UTILITY FUND	3,247.11
690 - ELECTRIC UTILITY FUND	9,737.18
740 - TRF HEALTH INSURANCE FUND	120,119.44
820 - GREENWOOD CEMETERY FUND	971.71
Grand Total:	**161,026.52**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	810.64
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	3,100.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,211.02
100-4210-61330	Life Insurance	175.10
100-4210-61340	MSRS HCSP	700.00
100-4220-61310	Health Insurance	1,735.36
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	1,958.37
100-4240-61310	Health Insurance	462.36
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	2,400.38
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	1,500.00
100-4315-61310	Health Insurance	1,330.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	2,000.00
100-4510-61310	Health Insurance	202.66
100-4510-61330	Life Insurance	28.05
100-4510-61340	MSRS HCSP	1,041.67
100-4650-61310	Health Insurance	202.66
100-4650-61330	Life Insurance	31.45
100-4650-61340	MSRS HCSP	1,575.03
100-4660-61310	Health Insurance	665.02
100-4660-61330	Life Insurance	12.75
100-4660-61340	MSRS HCSP	816.68
100-4670-62990	Misc. Operating Expense	115.49
610-4825-61310	Health Insurance	665.02
610-4825-61330	Life Insurance	36.04
610-4840-62990	Misc. Operating Expense	5.50

Account Summary

Account Number	Account Name	Expense Amount
620-4825-61330	Life Insurance	31.45
620-4825-61340	MSRS HCSP	1,833.36
620-4840-62990	Misc. Operating Expense	44.88
680-4825-61310	Health Insurance	1,589.74
680-4825-61330	Life Insurance	37.40
680-4825-61340	MSRS HCSP	1,583.34
680-4840-62990	Misc. Operating Expense	36.63
690-4825-61310	Health Insurance	4,078.70
690-4825-61330	Life Insurance	171.70
690-4825-61340	MSRS HCSP	5,375.03
690-4840-62990	Misc. Operating Expense	111.75
740-20150	Payroll Taxes Payable	50,861.46
740-20160	State Withholding	11,087.12
740-20180	PERA Payable	46,042.52
740-24000	Clearing Account	12,057.29
740-4870-63640	Life Insurance - COBRA	71.05
820-4825-61310	Health Insurance	462.36
820-4825-61330	Life Insurance	9.35
820-4825-61340	MSRS HCSP	500.00
	Grand Total:	**161,026.52**

Project Account Summary

Project Account Key	Expense Amount
None	161,026.52
Grand Total:	**161,026.52**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00825 - 12/29/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: U S POSTMASTER							
U S POSTMASTER	JAN 2024	12/29/2023	100-4315-62010	Office Supplies	POSTAGE - JAN 2024 UTILITY..		300.76
U S POSTMASTER	JAN 2024	12/29/2023	620-4840-62010	Office Supplies	POSTAGE - JAN 2024 UTILITY..		701.77
U S POSTMASTER	JAN 2024	12/29/2023	680-4840-62010	Office Supplies	POSTAGE - JAN 2024 UTILITY..		200.51
U S POSTMASTER	JAN 2024	12/29/2023	690-4840-62010	Office Supplies	POSTAGE - JAN 2024 UTILITY..		802.02
						Vendor U S POSTMASTER Total:	**2,005.06**
						Grand Total:	**2,005.06**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	300.76
620 - WATER UTILITY FUND	701.77
680 - WASTEWATER UTILITY FUND	200.51
690 - ELECTRIC UTILITY FUND	802.02
Grand Total:	**2,005.06**

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	300.76
620-4840-62010	Office Supplies	701.77
680-4840-62010	Office Supplies	200.51
690-4840-62010	Office Supplies	802.02
	Grand Total:	**2,005.06**

Project Account Summary

Project Account Key	Expense Amount
None	2,005.06
Grand Total:	**2,005.06**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE RENT-ALL							
ACE RENT-ALL	10 11 23 - 2ND	10/11/2023	100-4510-62240	Department Maint & Repair	REISSUE PYMT - TILLER REN...		20.00
						Vendor ACE RENT-ALL Total:	**20.00**
Vendor: CAPITAL ONE							
CAPITAL ONE	1652814730	12/19/2023	100-4194-62990	Misc. Operating Expense	NOV/DEC STATEMENT - CLE...		130.11
CAPITAL ONE	1652814730	12/19/2023	100-4220-62990	Misc. Operating Expense	NOV/DEC STATEMENT - CLE...		104.14
CAPITAL ONE	1652814730	12/19/2023	100-4510-62990	Misc. Operating Expense	NOV/DEC STATEMENT - GA...		255.92
CAPITAL ONE	1652814730	12/19/2023	100-4510-62990	Misc. Operating Expense	NOV/DEC STATEMENT - HOL..		36.68
CAPITAL ONE	1652814730	12/19/2023	100-4550-62990	Misc. Operating Expense	NOV/DEC STATEMENT - MI...		58.09
CAPITAL ONE	1652814730	12/19/2023	100-4560-62990	Misc. Operating Expense	NOV/DEC STATEMENT - CLE...		34.55
CAPITAL ONE	1652814730	12/19/2023	100-4650-62990	Misc. Operating Expense	NOV/DEC STATEMENT - BI...		34.85
CAPITAL ONE	1652814730	12/19/2023	620-4840-62170	Field Supplies	NOV/DEC STATEMENT - LAB...		11.22
CAPITAL ONE	1652814730	12/19/2023	620-4840-62990	Misc. Operating Expense	NOV/DEC STATEMENT - WT...		21.20
						Vendor CAPITAL ONE Total:	**686.76**
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	12 31 23	12/28/2023	610-4840-62010	Office Supplies	FINANCE CHARGE		15.58
COCA-COLA BOTTLING CO...	4621845	12/07/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		143.00
COCA-COLA BOTTLING CO...	4621880	12/14/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		191.00
COCA-COLA BOTTLING CO...	4621919	12/21/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		338.00
COCA-COLA BOTTLING CO...	4621951	12/28/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		513.50
						Vendor COCA-COLA BOTTLING COMPANY Total:	**1,201.08**
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4150-64400	Travel, Conference, School	NOV/DEC 2023 STATEMENT ..		23.99
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4150-64400	Travel, Conference, School	NOV/DEC 2023 STATEMENT ..		25.16
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4192-63020	Computer Maintenance & li...	NOV/DEC 2023 STATEMENT ..		198.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-62400	Small Tools and Minor Equip	NOV/DEC 2023 STATEMENT ..		494.97
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-62880	Personal Protective Equipm...	NOV/DEC 2023 STATEMENT ..		246.03
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-62990	Misc. Operating Expense	NOV/DEC 2023 STATEMENT ..		124.98
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-62990	Misc. Operating Expense	NOV/DEC 2023 STATEMENT ..		0.99
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-63020	Computer Maintenance & li...	NOV/DEC 2023 STATEMENT ..		164.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4210-63320	Training Expense	NOV/DEC 2023 STATEMENT ..		75.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4312-62210	Equipment Maint & Repair	NOV/DEC 2023 STATEMENT ..		140.97
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4312-64370	Taxes and Licenses	NOV/DEC 2023 STATEMENT ..		20.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	100-4315-62010	Office Supplies	NOV/DEC 2023 STATEMENT ..		13.49
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	620-4840-62010	Office Supplies	NOV/DEC 2023 STATEMENT ..		31.48
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	620-4850-62200	System Expense	NOV/DEC 2023 STATEMENT ..		68.28
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	680-4840-62010	Office Supplies	NOV/DEC 2023 STATEMENT ..		9.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	680-4850-62220	Lift Station and Pond Maint...	NOV/DEC 2023 STATEMENT ..		115.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	690-4840-62010	Office Supplies	NOV/DEC 2023 STATEMENT ..		35.98
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	690-4850-62210	Equipment Maint & Repair	NOV/DEC 2023 STATEMENT ..		910.00
ELAN FINANCIAL SERVICES	NOV / DEC 2023	12/18/2023	690-4890-64400	Travel, Conference, School	NOV/DEC 2023 STATEMENT ..		380.00
						Vendor ELAN FINANCIAL SERVICES Total:	**3,077.32**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		972.52
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		135.71
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		359.96
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		1,430.56
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		1,485.42
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		187.00
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		96.10
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		450.50
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		328.42
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		1,020.73
FARMERS UNION OIL COM...	DEC 2023	12/31/2023	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		109.82
						Vendor FARMERS UNION OIL COMPANY Total:	**6,576.74**
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200579966-1	12/15/2023	555-4680-65920	Work in Process - Eng/Archt...	TH 59 CORRIDOR STUDY		21,174.14
						Vendor HDR ENGINEERING INC - CHICAGO Total:	**21,174.14**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2435148	11/30/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		17,842.68
JOHNSON BROTHERS LIQU...	2451658	12/26/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		84.00
JOHNSON BROTHERS LIQU...	2451659	12/26/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,884.25
JOHNSON BROTHERS LIQU...	277197	12/04/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-2,078.56
JOHNSON BROTHERS LIQU...	278718	12/14/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-93.80
JOHNSON BROTHERS LIQU...	278718	12/14/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-181.34
JOHNSON BROTHERS LIQU...	278719	12/14/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-40.00
JOHNSON BROTHERS LIQU...	278720	12/14/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-39.04
JOHNSON BROTHERS LIQU...	278721	12/14/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-52.50
JOHNSON BROTHERS LIQU...	278963	12/15/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-48.00
JOHNSON BROTHERS LIQU...	278964	12/15/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-672.00
JOHNSON BROTHERS LIQU...	278965	12/15/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-32.00
JOHNSON BROTHERS LIQU...	278966	12/15/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-320.00
JOHNSON BROTHERS LIQU...	278967	12/15/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-82.08
JOHNSON BROTHERS LIQU...	279156	12/18/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-89.32
						Vendor JOHNSON BROTHERS LIQUOR Total:	**16,082.29**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	148148	12/18/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		280.60
NORTHWEST BEVERAGE INC	148148	12/18/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,206.55
NORTHWEST BEVERAGE INC	148214	12/22/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		111.40

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	148214	12/22/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		20,182.40
NORTHWEST BEVERAGE INC	148214	12/22/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - MIX		182.50
NORTHWEST BEVERAGE INC	148222	12/22/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		641.20
NORTHWEST BEVERAGE INC	148248	12/26/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	148248	12/26/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,234.90
NORTHWEST BEVERAGE INC	148331	12/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		520.80
NORTHWEST BEVERAGE INC	148331	12/29/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,589.40
						Vendor NORTHWEST BEVERAGE INC Total:	**54,076.65**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	501441	06/23/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-1,029.18
PHILLIPS WINE & SPIRITS	514395	12/06/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-83.00
PHILLIPS WINE & SPIRITS	514396	12/06/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-243.00
PHILLIPS WINE & SPIRITS	515006	12/14/2023	610-4810-62510	Liquor for Resale	610481062510		-83.00
PHILLIPS WINE & SPIRITS	6713068	12/26/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,788.50
						Vendor PHILLIPS WINE & SPIRITS Total:	**350.32**
Vendor: T R F CONVENTION &							
T R F CONVENTION &	NOV 2023	12/01/2023	100-4670-63030	Contracts Expense	LODGING TAX - NOV 2023		12,325.42
						Vendor T R F CONVENTION & Total:	**12,325.42**
Vendor: T R F HARDWARE							
T R F HARDWARE	22212403 CR	10/24/2023	630-4840-62990	Misc. Operating Expense	CREDIT ON ACCT - DUPL PY…		-17.97
T R F HARDWARE	22213621	11/01/2023	690-4840-62990	Misc. Operating Expense	CONDUIT - NORTHERN MO…		9.99
T R F HARDWARE	22213816	11/02/2023	100-4210-62400	Small Tools and Minor Equip	FIREARMS & SIGHTS		1,469.97
T R F HARDWARE	22214598	11/07/2023	100-4510-62240	Department Maint & Repair	HARDWARE - #5403		6.56
T R F HARDWARE	22214857	11/09/2023	690-4840-62990	Misc. Operating Expense	BATTERIES - VOLT METER		22.99
T R F HARDWARE	22214881	11/09/2023	690-4840-62990	Misc. Operating Expense	DRILL BITS - #105		5.99
T R F HARDWARE	22214916	11/09/2023	820-4840-62990	Misc. Operating Expense	HANDLES - GRAVE COVERS		23.96
T R F HARDWARE	22215222	11/13/2023	100-4510-62210	Equipment Maint & Repair	ADAPTER - #5403		11.98
T R F HARDWARE	22216147	11/21/2023	100-4510-62990	Misc. Operating Expense	HOLIDAY DECORATIONS		652.96
T R F HARDWARE	22216210	11/21/2023	620-4850-62230	Building Maint & Repair	V BELT - EXHAUST FAN AIR…		7.99
T R F HARDWARE	22216269	11/22/2023	820-4840-62990	Misc. Operating Expense	SAW BLADE		14.98
T R F HARDWARE	22216921	11/27/2023	690-4850-62350	Power Plant/Dam Maint	PORCELAIN LAMPHOLDER - …		3.99
T R F HARDWARE	22216965	11/27/2023	820-4840-62990	Misc. Operating Expense	HANDLES		5.99
T R F HARDWARE	22217035	11/28/2023	680-4840-62170	Field Supplies	ZIPLOC BAGS - SAMPLE SHI…		11.98
T R F HARDWARE	22217293	11/30/2023	100-4510-62230	Building Maint & Repair	PINESOL CLEANER		6.99
T R F HARDWARE	22217427	12/01/2023	690-4840-62990	Misc. Operating Expense	NUTS / BOLTS / SCREWS - …		2.57
T R F HARDWARE	22217746	12/04/2023	690-4840-62990	Misc. Operating Expense	NUTS / BOLTS / SCREWS - #…		37.92
T R F HARDWARE	22217795	12/04/2023	690-4840-62990	Misc. Operating Expense	RETURN CREDIT - NUTS / B…		-9.60
T R F HARDWARE	22217921	12/05/2023	100-4210-62400	Small Tools and Minor Equip	GUN SIGHT / ACCESSORY		103.98
T R F HARDWARE	22217932	12/05/2023	620-4840-62990	Misc. Operating Expense	CUTTER WHEEL		8.49
T R F HARDWARE	22218014	12/06/2023	820-4850-62230	Building Maint & Repair	PAINT / BRUSH		64.45
T R F HARDWARE	22219670	12/21/2023	620-4850-62210	Equipment Maint & Repair	ADAPT - METER SERVICE		13.97
T R F HARDWARE	22220044	12/26/2023	100-4220-62990	Misc. Operating Expense	ICE MELT / COFFEE FILTERS		45.94

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T R F HARDWARE	222205644	12/27/2023	690-4840-62990	Misc. Operating Expense	HOSE SHUT OFF - SINK REPA…		13.99
						Vendor T R F HARDWARE Total:	**2,520.06**
						Grand Total:	**118,090.78**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	21,492.99
555 - TH59 CORRIDOR	21,174.14
610 - LIQUOR DISPENSARY	71,710.34
620 - WATER UTILITY FUND	613.13
630 - ARENAS - VENUWORKS	-17.97
680 - WASTEWATER UTILITY FUND	464.40
690 - ELECTRIC UTILITY FUND	2,434.55
820 - GREENWOOD CEMETERY FUND	219.20
Grand Total:	**118,090.78**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64400	Travel, Conference, Sch…	49.15
100-4192-63020	Computer Maintenance…	198.00
100-4194-62990	Misc. Operating Expense	130.11
100-4210-62120	Gas-Oil-Lube	1,108.23
100-4210-62400	Small Tools and Minor E…	2,068.92
100-4210-62880	Personal Protective Equi…	246.03
100-4210-62990	Misc. Operating Expense	125.97
100-4210-63020	Computer Maintenance…	164.00
100-4210-63320	Training Expense	75.00
100-4220-62120	Gas-Oil-Lube	359.96
100-4220-62990	Misc. Operating Expense	150.08
100-4312-62120	Gas-Oil-Lube	1,430.56
100-4312-62210	Equipment Maint & Repa..	140.97
100-4312-64370	Taxes and Licenses	20.00
100-4315-62010	Office Supplies	13.49
100-4315-62120	Gas-Oil-Lube	1,485.42
100-4510-62120	Gas-Oil-Lube	187.00
100-4510-62210	Equipment Maint & Repa..	11.98
100-4510-62230	Building Maint & Repair	6.99
100-4510-62240	Department Maint & Re…	26.56
100-4510-62990	Misc. Operating Expense	945.56
100-4550-62990	Misc. Operating Expense	58.09
100-4560-62990	Misc. Operating Expense	34.55
100-4650-62120	Gas-Oil-Lube	96.10
100-4650-62990	Misc. Operating Expense	34.85
100-4670-63030	Contracts Expense	12,325.42
555-4680-65920	Work in Process - Eng/Ar…	21,174.14
610-4810-62510	Liquor for Resale	17,105.30
610-4810-62520	Beer for Resale	52,854.45
610-4810-62530	Wine for Resale	367.01

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62540	Soft Drinks/Mix for Resa…	1,185.50
610-4810-62590	Misc. Mdse for Resale	182.50
610-4840-62010	Office Supplies	15.58
620-4840-62010	Office Supplies	31.48
620-4840-62120	Gas-Oil-Lube	450.50
620-4840-62170	Field Supplies	11.22
620-4840-62990	Misc. Operating Expense	29.69
620-4850-62200	System Expense	68.28
620-4850-62210	Equipment Maint & Repa..	13.97
620-4850-62230	Building Maint & Repair	7.99
630-4840-62990	Misc. Operating Expense	-17.97
680-4840-62010	Office Supplies	9.00
680-4840-62120	Gas-Oil-Lube	328.42
680-4840-62170	Field Supplies	11.98
680-4850-62220	Lift Station and Pond Ma…	115.00
690-4840-62010	Office Supplies	35.98
690-4840-62120	Gas-Oil-Lube	1,020.73
690-4840-62990	Misc. Operating Expense	83.85
690-4850-62210	Equipment Maint & Repa..	910.00
690-4850-62350	Power Plant/Dam Maint	3.99
690-4890-64400	Travel, Conference, Sch…	380.00
820-4840-62120	Gas-Oil-Lube	109.82
820-4840-62990	Misc. Operating Expense	44.93
820-4850-62230	Building Maint & Repair	64.45
	Grand Total:	**118,090.78**

Project Account Summary

Project Account Key		Expense Amount
None		118,090.78
	Grand Total:	**118,090.78**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00832 - 01/05/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DEERE CREDIT INC							
DEERE CREDIT INC	2852901	01/04/2024	100-22520	Leases - Current	2024 J D 772G MOTOR GRA...		31,646.62
						Vendor DEERE CREDIT INC Total:	**31,646.62**
Vendor: JOHNSON CONTROLS							
JOHNSON CONTROLS	1-131660837236	01/04/2024	620-4890-63030	Contracts Expense	2024 SERVICE AGREEMENT ...		6,535.00
						Vendor JOHNSON CONTROLS Total:	**6,535.00**
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	JAN 2024	01/02/2024	545-4680-65920	Work in Process - Eng/Archt...	JAN 2024 CONSULTING - M...		5,000.00
						Vendor SHPIGLER CONSULTING INC Total:	**5,000.00**
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4110-63210	Communication Expense	WIRELESS PHONE CHARGES ...		569.76
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4150-63210	Communication Expense	WIRELESS PHONE CHARGES ...		133.69
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4192-63210	Communication Expense	WIRELESS PHONE CHARGES ...		80.02
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4194-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4210-63210	Communication Expense	WIRELESS PHONE CHARGES ...		700.91
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4240-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4510-63210	Communication Expense	WIRELESS PHONE CHARGES ...		82.46
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4650-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	100-4660-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		122.47
VERIZON WIRELESS #78678...	9952348284	01/01/2024	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.23
VERIZON WIRELESS #78678...	9952348284	01/01/2024	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		206.15
VERIZON WIRELESS #78678...	9952348284	01/01/2024	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		82.46
						Vendor VERIZON WIRELESS #786782900 Total:	**2,266.53**
Vendor: ZIEGLER INC							
ZIEGLER INC	IN001294043	01/02/2024	100-4312-65400	Machinery & Equipment	SNOWWOLF SNOWBLOWER		55,375.76
						Vendor ZIEGLER INC Total:	**55,375.76**
						Grand Total:	**100,823.91**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	88,754.14
545 - WATER METER PROJECT	5,000.00
610 - LIQUOR DISPENSARY	41.23
620 - WATER UTILITY FUND	6,657.47
650 - TOURIST PARK - VENUWORKS	41.23
680 - WASTEWATER UTILITY FUND	41.23
690 - ELECTRIC UTILITY FUND	206.15
820 - GREENWOOD CEMETERY FUND	82.46
Grand Total:	**100,823.91**

Account Summary

Account Number	Account Name	Expense Amount
100-22520	Leases - Current	31,646.62
100-4110-63210	Communication Expense	569.76
100-4150-63210	Communication Expense	133.69
100-4192-63210	Communication Expense	80.02
100-4194-63210	Communication Expense	41.23
100-4210-63210	Communication Expense	700.91
100-4240-63210	Communication Expense	41.23
100-4312-65400	Machinery & Equipment	55,375.76
100-4510-63210	Communication Expense	82.46
100-4650-63210	Communication Expense	41.23
100-4660-63210	Communication Expense	41.23
545-4680-65920	Work in Process - Eng/Ar...	5,000.00
610-4830-63210	Communication Expense	41.23
620-4830-63210	Communication Expense	122.47
620-4890-63030	Contracts Expense	6,535.00
650-4830-63210	Communication Expense	41.23
680-4830-63210	Communication Expense	41.23
690-4830-63210	Communication Expense	206.15
820-4830-63210	Communication Expense	82.46
	Grand Total:	**100,823.91**

Project Account Summary

Project Account Key	Expense Amount
None	100,823.91
Grand Total:	**100,823.91**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00834 - 01/05/24 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S102646262.001	12/21/2023	690-14100	Inventory - Materials	35FT ALUMINUM SATIN FIN...		30,017.78
DAKOTA SUPPLY GROUP	S103264302.002	11/28/2023	100-4312-62230	Building Maint & Repair	SUPPLIES - AIR HANDLER		61.60
DAKOTA SUPPLY GROUP	S103283413.001	11/27/2023	690-14100	Inventory - Materials	CONNECTOR		-201.46
DAKOTA SUPPLY GROUP	S103287654.001	11/29/2023	620-4850-62230	Building Maint & Repair	220 OUTLET - PRIMARY BAS...		69.08
DAKOTA SUPPLY GROUP	S103287707.001	11/28/2023	620-4850-62230	Building Maint & Repair	220 OUTLET - SECONDARIES		72.45
DAKOTA SUPPLY GROUP	S103291125.001	12/11/2023	690-14100	Inventory - Materials	GFCI Recep 20 amp Ivory		157.68
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	100 HPS		115.18
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	#12 AWG Stranded Copper...		83.59
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	45 degree 4" SCHD 40 elbow		58.85
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	1 1/2" Insulated Bushing		7.68
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	1 1/2" Locknut		9.10
DAKOTA SUPPLY GROUP	S103295653.001	12/04/2023	690-14100	Inventory - Materials	#6 STR Triplex		1,140.28
DAKOTA SUPPLY GROUP	S103295698.001	12/05/2023	690-14100	Inventory - Materials	45 degree 4" SCHD 40 elbow		88.27
DAKOTA SUPPLY GROUP	S103295698.001	12/05/2023	690-14100	Inventory - Materials	100 HPS		57.59
DAKOTA SUPPLY GROUP	S103297192.001	12/04/2023	620-4850-62230	Building Maint & Repair	WTP OUTLET INSULATION		153.80
DAKOTA SUPPLY GROUP	S103298478.001	12/05/2023	690-14100	Inventory - Materials	#2 CU Ground Wire		232.95
DAKOTA SUPPLY GROUP	S103301335.001.1	12/11/2023	690-14100	Inventory - Materials	YELLOW #12 THHN STRAND...		83.59
DAKOTA SUPPLY GROUP	S103301335.001	12/11/2023	690-14100	Inventory - Materials	Green #12 Thhn Stranded W..		83.59
DAKOTA SUPPLY GROUP	S103316064.001	12/19/2023	620-4850-62230	Building Maint & Repair	SUPPLIES - METER REPAIR		454.22
DAKOTA SUPPLY GROUP	S103322266.001	12/11/2023	620-4850-62230	Building Maint & Repair	WTP 220 OUTLET		407.98
DAKOTA SUPPLY GROUP	S103322471.001	12/19/2023	620-4850-62230	Building Maint & Repair	220 OUTLET		454.22
DAKOTA SUPPLY GROUP	S103342575.001	12/18/2023	690-4840-62990	Misc. Operating Expense	WIRE NUTS		62.85
						Vendor DAKOTA SUPPLY GROUP Total:	**33,670.87**
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	1/0 Ext Splice Kit		207.62
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	SINGLE CONDUCTOR 1 HOLE..		94.89
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	200 Amp Bushing Well Insert		1,107.57
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	600 AMP 4 POS 15 KVA Mo...		1,315.20
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	350 5/8 4 POS Utilco Bars		109.87
STUART C IRBY CO	S013833325.005	01/04/2024	690-14100	Inventory - Materials	TWO CONDUCTOR 1 HOLE 2...		84.65
STUART C IRBY CO	S013834093.001	12/18/2023	690-4840-62880	Personal Protective Equipm...	PPE - GLOVE TESTING		5,438.67
						Vendor STUART C IRBY CO Total:	**8,358.47**
						Grand Total:	**42,029.34**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	61.60
620 - WATER UTILITY FUND	1,611.75
690 - ELECTRIC UTILITY FUND	40,355.99
Grand Total:	**42,029.34**

Account Summary

Account Number	Account Name	Expense Amount
100-4312-62230	Building Maint & Repair	61.60
620-4850-62230	Building Maint & Repair	1,611.75
690-14100	Inventory - Materials	34,854.47
690-4840-62880	Personal Protective Equi...	5,438.67
690-4840-62990	Misc. Operating Expense	62.85
	Grand Total:	**42,029.34**

Project Account Summary

Project Account Key	Expense Amount
None	42,029.34
Grand Total:	**42,029.34**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: ACE HARDWARE						
ACE HARDWARE	149948	12/05/2023	620-4840-62990	Misc. Operating Expense	COUPLING - SERVICE REPAIR	16.99
ACE HARDWARE	150034	12/06/2023	620-4840-62990	Misc. Operating Expense	BALL VALVE / TUBE CUTTER	39.97
ACE HARDWARE	150536	12/13/2023	100-4194-62230	Building Maint & Repair	MOUSE TRAPS	36.54
ACE HARDWARE	150554	12/13/2023	620-4840-62990	Misc. Operating Expense	HALOGEN BULB	7.98
ACE HARDWARE	150594	12/14/2023	100-4312-62240	Department Maint & Repair	BATTERIES	43.98
ACE HARDWARE	150663	12/14/2023	100-4194-62230	Building Maint & Repair	TRASH BAGS	16.99
ACE HARDWARE	150923	12/18/2023	620-4840-62990	Misc. Operating Expense	COUPLINGS - SERVICE LINE ...	18.98
ACE HARDWARE	150938	12/18/2023	620-4840-62990	Misc. Operating Expense	BUSHINGS - SERVICE LINE R...	3.25
					Vendor ACE HARDWARE Total:	**184.68**
Vendor: ACME ELECTRIC COMPANIES						
ACME ELECTRIC COMPANIES	12197914	12/21/2023	620-4840-62400	Small Tools and Minor Equip	PRESSURE WASHER - WTP	4,199.99
					Vendor ACME ELECTRIC COMPANIES Total:	**4,199.99**
Vendor: AIM ELECTRONICS INC						
AIM ELECTRONICS INC	44965	12/31/2023	630-4840-62990	Misc. Operating Expense	ARENA SHOT CLOCKS - DO...	2,138.00
					Vendor AIM ELECTRONICS INC Total:	**2,138.00**
Vendor: AMARIL UNIFORM COMPANY						
AMARIL UNIFORM COMPA...	IV254770	12/31/2023	690-4840-62880	Personal Protective Equipm...	PPE - F TRUDEAU	85.65
AMARIL UNIFORM COMPA...	IV254770	12/31/2023	690-4840-62880	Personal Protective Equipm...	PPE - J DAVIDSON	768.94
AMARIL UNIFORM COMPA...	IV254770	12/31/2023	690-4840-62880	Personal Protective Equipm...	PPE - S ZAVORAL	288.00
AMARIL UNIFORM COMPA...	IV254770	12/31/2023	690-4840-62880	Personal Protective Equipm...	PPE - G HALL	426.64
AMARIL UNIFORM COMPA...	IV254770	12/31/2023	690-4840-62880	Personal Protective Equipm...	PPE - J KINSMAN	573.64
					Vendor AMARIL UNIFORM COMPANY Total:	**2,142.87**
Vendor: AQUA PURE INC						
AQUA PURE INC	TRFMN2401	01/02/2024	620-4840-62160	Chemicals	CHEMICALS	11,158.04
					Vendor AQUA PURE INC Total:	**11,158.04**
Vendor: AUTO VALUE T R F						
AUTO VALUE T R F	9649511	11/27/2023	100-4312-62210	Equipment Maint & Repair	FUEL FILTER	13.16
AUTO VALUE T R F	9650310	12/04/2023	100-4312-62210	Equipment Maint & Repair	FILTERS - OIL / FUEL	95.03
AUTO VALUE T R F	9650310	12/04/2023	100-4312-62240	Department Maint & Repair	FLOOR DRY	175.00
AUTO VALUE T R F	9650867	12/08/2023	100-4312-62210	Equipment Maint & Repair	SWITCH - #5511	19.99
AUTO VALUE T R F	9651065	12/11/2023	620-4850-62230	Building Maint & Repair	HVAC BELTS	43.98
AUTO VALUE T R F	9651114	12/11/2023	100-4312-62210	Equipment Maint & Repair	FILTERS - OIL	50.97
AUTO VALUE T R F	9651319	12/13/2023	680-4840-62170	Field Supplies	6' PUMP	17.99
AUTO VALUE T R F	9651359	12/13/2023	690-4840-62990	Misc. Operating Expense	DOCUMENT HOLDER - SCIS...	8.44
AUTO VALUE T R F	9651389	12/13/2023	680-4850-62210	Equipment Maint & Repair	PARTS - '23 DODGE PICKUP	10.48

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
AUTO VALUE T R F	9651796	12/18/2023	100-4312-62210	Equipment Maint & Repair	PURCHASE MADE BY ST EM...	102.59
AUTO VALUE T R F	9652170	12/20/2023	100-4315-62210	Equipment Maint & Repair	FILTER - OIL #5605	49.80
					Vendor AUTO VALUE T R F Total:	**587.43**
Vendor: BELLBOY CORP - BAR SUPPLY						
BELLBOY CORP - BAR SUPPLY	0107810800	12/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX	172.65
BELLBOY CORP - BAR SUPPLY	0107810800	12/27/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CAN COOLERS	109.90
					Vendor BELLBOY CORP - BAR SUPPLY Total:	**282.55**
Vendor: BELLBOY CORP - LIQUOR						
BELLBOY CORP - LIQUOR	0202090100	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	2,932.13
					Vendor BELLBOY CORP - LIQUOR Total:	**2,932.13**
Vendor: BEVERAGE WHOLESALERS INC						
BEVERAGE WHOLESALERS I...	307419	12/27/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER	477.80
					Vendor BEVERAGE WHOLESALERS INC Total:	**477.80**
Vendor: BRADY MARTZ & ASSOC PC INC						
BRADY MARTZ & ASSOC PC ...	811903	12/28/2023	100-4670-62990	Misc. Operating Expense	FLEX FEE - DEC 2023	180.00
					Vendor BRADY MARTZ & ASSOC PC INC Total:	**180.00**
Vendor: BREAKTHRU BEVERAGE						
BREAKTHRU BEVERAGE	113596449	12/20/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	907.27
BREAKTHRU BEVERAGE	113605231	12/20/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	552.47
BREAKTHRU BEVERAGE	113685396	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	4,936.40
BREAKTHRU BEVERAGE	113685396	12/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE	548.00
BREAKTHRU BEVERAGE	113685396	12/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX	338.61
					Vendor BREAKTHRU BEVERAGE Total:	**7,282.75**
Vendor: BREDESON OFFICE SUPPLY						
BREDESON OFFICE SUPPLY	0212694	01/02/2024	100-4210-62990	Misc. Operating Expense	2024 DESK CALENDAR	9.95
					Vendor BREDESON OFFICE SUPPLY Total:	**9.95**
Vendor: CITY OF T R F - GENERAL CITY						
CITY OF T R F - GENERAL CITY	08 01 23 - 12 31 23	12/31/2023	100-4150-62010	Office Supplies	POSTAGE USAGE 08/01/23 -...	159.98
CITY OF T R F - GENERAL CITY	08 01 23 - 12 31 23	12/31/2023	100-4650-62010	Office Supplies	POSTAGE USAGE 08/01/23 -...	110.64
CITY OF T R F - GENERAL CITY	08 01 23 - 12 31 23	12/31/2023	620-4840-62010	Office Supplies	POSTAGE USAGE 08/01/23 -...	35.19
CITY OF T R F - GENERAL CITY	08 01 23 - 12 31 23	12/31/2023	690-4840-62010	Office Supplies	POSTAGE USAGE 08/01/23 -...	8.28
					Vendor CITY OF T R F - GENERAL CITY Total:	**314.09**
Vendor: COLE PAPERS INC						
COLE PAPERS INC	10380889	12/18/2023	100-4550-62230	Building Maint & Repair	ZOOM CORDLESS VACUUM ...	741.46
COLE PAPERS INC	10383189	12/28/2023	690-4840-62990	Misc. Operating Expense	TOILET TISSUE / PAPER TO...	121.97
COLE PAPERS INC	10383189	12/28/2023	690-4850-62350	Power Plant/Dam Maint	TOILET TISSUE / PAPER TO...	121.97
COLE PAPERS INC	10383339	12/22/2023	610-4840-62140	Off Sale Supplies	LIQUOAR BAGS	16.95
COLE PAPERS INC	10383746	12/22/2023	610-4840-62990	Misc. Operating Expense	LIQUOR BAGS	42.12
COLE PAPERS INC	10384130	12/28/2023	610-4840-62140	Off Sale Supplies	BAGS / TILL PAPER	123.55
COLE PAPERS INC	10384130	12/28/2023	610-4850-62230	Building Maint & Repair	ICE MELT / EAZY TRAPS / FL...	494.22
					Vendor COLE PAPERS INC Total:	**1,662.24**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DANA C KLOS							
DANA C KLOS	12 31 23	12/31/2023	100-4210-63100	Animal Control	ANIMAL CONTROL		30.00
						Vendor DANA C KLOS Total:	**30.00**
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	12 22 23	12/22/2023	610-4840-62140	Off Sale Supplies	BAGS - HIPPO & QT		1,786.40
						Vendor DWIGHT TANGQUIST Total:	**1,786.40**
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	13402	12/01/2023	100-4210-62990	Misc. Operating Expense	SHIPPING CHARGES		79.54
EAZY PACK N SHIP	13431	12/05/2023	680-4840-62170	Field Supplies	SHIPPING CHARGES - WW S...		15.62
EAZY PACK N SHIP	13548	12/15/2023	100-4312-62210	Equipment Maint & Repair	SHIPPING CHARGES - ST PA...		32.28
EAZY PACK N SHIP	13583	12/18/2023	620-4840-62170	Field Supplies	SHIPPING CHARGES - STATE...		160.27
EAZY PACK N SHIP	13610	12/20/2023	690-4840-62010	Office Supplies	SHIPPING CHARGES - METER..		28.60
						Vendor EAZY PACK N SHIP Total:	**316.31**
Vendor: ELECTRONICS PLUS OF T R F INC							
ELECTRONICS PLUS OF T R F ...	JAN 2024-46	12/31/2023	100-4194-63030	Contracts Expense	2024 PANIC BUTTON SECUR...		300.00
						Vendor ELECTRONICS PLUS OF T R F INC Total:	**300.00**
Vendor: ENDRESS + HAUSER INC							
ENDRESS + HAUSER INC	6002523467	01/03/2024	680-4850-62220	Lift Station and Pond Maint...	LIFT STATION CONTROLS		2,837.97
						Vendor ENDRESS + HAUSER INC Total:	**2,837.97**
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0222955	12/05/2023	100-4312-62240	Department Maint & Repair	WELDING SUPPLIES		164.93
EVANS SCRAP AND STEEL INC	0222958	12/06/2023	100-4312-62210	Equipment Maint & Repair	METAL - SNOW PUSHER		40.60
EVANS SCRAP AND STEEL INC	0222969	12/08/2023	100-4312-62240	Department Maint & Repair	METAL - BLADE		99.99
						Vendor EVANS SCRAP AND STEEL INC Total:	**305.52**
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	mnros129201	12/28/2023	620-4840-62990	Misc. Operating Expense	SHRINK WRAP		35.01
						Vendor FASTENAL COMPANY Total:	**35.01**
Vendor: FLEET SUPPLY							
FLEET SUPPLY	141279	12/08/2023	620-4850-62230	Building Maint & Repair	SCREENS - EXHAUST FANS		95.68
FLEET SUPPLY	141742	12/26/2023	100-4315-62880	Personal Protective Equipm...	WINTER PPE - N OLSON		295.78
FLEET SUPPLY	141751	12/26/2023	100-4315-62210	Equipment Maint & Repair	TARP STRAP		27.80
FLEET SUPPLY	24722	12/06/2023	690-4840-62880	Personal Protective Equipm...	PPE - L SKIBICKI		188.68
FLEET SUPPLY	24970	12/15/2023	690-4840-62880	Personal Protective Equipm...	PPE - J KASPRZAK		22.39
						Vendor FLEET SUPPLY Total:	**630.33**
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	3120789	12/31/2023	690-4850-62360	Distribution Maint	BILLABLE LOCATES - DEC 20...		9.45
						Vendor GOPHER STATE ONE CALL Total:	**9.45**
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP...	39290	01/10/2024	100-4220-62880	Personal Protective Equipm...	HELMET / FACESHIELD		630.00
						Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:	**630.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: HARRIS COMPUTER SYSTEMS						
HARRIS COMPUTER SYSTEMS	SWKCT000096	12/31/2023	620-4890-63020	Computer Maintenance & li...	SENSUS INTEGRATION	6,737.50
					Vendor HARRIS COMPUTER SYSTEMS Total:	**6,737.50**
Vendor: HDR ENGINEERING INC - CHICAGO						
HDR ENGINEERING INC - CH...	1200581281	12/18/2023	670-4890-63030	Contracts Expense	PROF SRVCS - CHIEFS COUL...	18,060.91
					Vendor HDR ENGINEERING INC - CHICAGO Total:	**18,060.91**
Vendor: HERITAGE COMMUNITY CENTER						
HERITAGE COMMUNITY CE...	01092024	01/09/2024	100-4670-64500	Senior Citizen Programs	1ST QTR MANAGERS SALARY	8,010.59
					Vendor HERITAGE COMMUNITY CENTER Total:	**8,010.59**
Vendor: HUGOS #7						
HUGOS #7	12 05 23	12/05/2023	100-4110-64400	Travel, Conference, School	ICE - POTATOE BAR	3.89
					Vendor HUGOS #7 Total:	**3.89**
Vendor: IHLE SPARBY AND HAASE PA						
IHLE SPARBY AND HAASE PA	03958	12/31/2023	100-4160-63040	Legal Fees	CRIMINAL SERVICES - DEC 2...	5,250.00
IHLE SPARBY AND HAASE PA	03959	12/31/2023	100-4160-63040	Legal Fees	CONTRACT SERVICES - DEC ...	2,600.00
					Vendor IHLE SPARBY AND HAASE PA Total:	**7,850.00**
Vendor: INNOVATIVE OFFICE SOLUTIONS LL						
INNOVATIVE OFFICE SOLUT...	IN4415874	12/21/2023	100-4670-62010	Office Supplies	DESK CALENDAR REFILL / E...	91.33
INNOVATIVE OFFICE SOLUT...	IN4421804	01/02/2024	100-4220-62990	Misc. Operating Expense	TONER	115.21
INNOVATIVE OFFICE SOLUT...	IN4422757	01/03/2024	690-4840-62010	Office Supplies	APPT BOOK	82.55
INNOVATIVE OFFICE SOLUT...	IN4422793	01/03/2024	100-4670-62010	Office Supplies	RULED PADS	66.50
INNOVATIVE OFFICE SOLUT...	IN4427060	01/08/2024	100-4670-62010	Office Supplies	STAPLER / BINDER / DESK P...	55.37
					Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:	**410.96**
Vendor: JEFFREY A OLSON						
JEFFREY A OLSON	2454i	01/04/2024	620-4890-64190	Rentals/Leases	MAIN REPAIR - NORA & CHI...	1,040.00
					Vendor JEFFREY A OLSON Total:	**1,040.00**
Vendor: JIM HIRT TRUCKING INC						
JIM HIRT TRUCKING INC	DEC 2023	12/29/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - DEC 20...	4,153.54
					Vendor JIM HIRT TRUCKING INC Total:	**4,153.54**
Vendor: JOHNSON CONTROLS						
JOHNSON CONTROLS	1-131706831135	12/28/2023	620-4850-62230	Building Maint & Repair	WTP HVAC REPAIR	2,300.00
					Vendor JOHNSON CONTROLS Total:	**2,300.00**
Vendor: KAESER & BLAIR INCORPORATED						
KAESER & BLAIR INCORPOR...	31218026	12/28/2023	610-4840-62990	Misc. Operating Expense	MAGNETIC CALENDARS	511.69
					Vendor KAESER & BLAIR INCORPORATED Total:	**511.69**
Vendor: KODRU-MOONEY						
KODRU-MOONEY	25782	01/08/2024	620-4850-62220	Plant Equip Maint & Repair	SOLENOID VALVE - HIGH SR...	698.54
					Vendor KODRU-MOONEY Total:	**698.54**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: LEAGUE OF MINNESOTA CITIES						
LEAGUE OF MINNESOTA CIT...	397935	01/02/2024	100-4210-63320	Training Expense	2024 PEACE OFFICER ACCR...	1,440.00
					Vendor LEAGUE OF MINNESOTA CITIES Total:	**1,440.00**
Vendor: M M U A						
M M U A	63090	01/01/2024	100-4150-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	445.42
M M U A	63090	01/01/2024	100-4194-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	74.24
M M U A	63090	01/01/2024	100-4210-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	1,410.55
M M U A	63090	01/01/2024	100-4220-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	519.67
M M U A	63090	01/01/2024	100-4240-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	74.24
M M U A	63090	01/01/2024	100-4312-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	519.67
M M U A	63090	01/01/2024	100-4315-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	519.67
M M U A	63090	01/01/2024	100-4510-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	371.19
M M U A	63090	01/01/2024	100-4650-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	222.71
M M U A	63090	01/01/2024	100-4660-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	74.24
M M U A	63090	01/01/2024	610-4890-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	445.44
M M U A	63090	01/01/2024	620-4890-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	296.96
M M U A	63090	01/01/2024	660-24000	Clearing Account	1ST QTR 2024 SAFETY PRO...	296.96
M M U A	63090	01/01/2024	680-4890-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	296.96
M M U A	63090	01/01/2024	690-4890-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	1,262.08
M M U A	63090	01/01/2024	690-4890-64410	Safety Training	1ST QTR 2024 SAFETY PRO...	984.38
M M U A	63134	01/04/2024	690-4890-64400	Travel, Conference, School	REG FEE - F TRUDEAU / 2024..	680.00
					Vendor M M U A Total:	**8,494.38**
Vendor: MARCO TECHNOLOGIES LLC NW 7128						
MARCO TECHNOLOGIES LLC...	INV11989007	12/22/2023	100-4192-63020	Computer Maintenance & li...	SUPPORT FOR EMAIL	131.25
					Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:	**131.25**
Vendor: MARK BORSETH						
MARK BORSETH	2023-12	12/31/2023	100-4660-63030	Contracts Expense	PLANNING & ZONING SERVI...	900.00
					Vendor MARK BORSETH Total:	**900.00**
Vendor: MARK PAULSON						
MARK PAULSON	REIMB 71627	12/21/2023	100-4312-62210	Equipment Maint & Repair	REIMBURSEPARTS - SN	785.84
					Vendor MARK PAULSON Total:	**785.84**
Vendor: MC KINNON COMPANY INC						
MC KINNON COMPANY INC	754591	12/22/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER	5,757.85
MC KINNON COMPANY INC	755069	12/27/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER	7,235.30
MC KINNON COMPANY INC	755580	12/29/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	324.30
MC KINNON COMPANY INC	755580	12/29/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER	13,195.10
					Vendor MC KINNON COMPANY INC Total:	**26,512.55**
Vendor: MN DNR LICENSE CENTER						
MN DNR LICENSE CENTER	2354LR	01/10/2024	690-4890-64370	Taxes and Licenses	WATERCRAFT REG RENEWA...	52.60
					Vendor MN DNR LICENSE CENTER Total:	**52.60**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: MN DPT OF LABOR & INDUSTRY						
MN DPT OF LABOR & INDUS...	ALR0157151X	01/01/2024	100-4194-63030	Contracts Expense	2024 ELEVATOR OPERATORS..	100.00
					Vendor MN DPT OF LABOR & INDUSTRY Total:	**100.00**
Vendor: MN DPT OF LABOR & INDUSTRY						
MN DPT OF LABOR & INDUS...	DEC 2023	12/31/2023	100-4240-64390	Building Permit Surcharge	BUILDING SURCHARGE - DEC..	812.77
					Vendor MN DPT OF LABOR & INDUSTRY Total:	**812.77**
Vendor: MN DPT OF PUBLIC SAFETY						
MN DPT OF PUBLIC SAFETY	5711500562023M-134422	01/04/2024	620-4890-64370	Taxes and Licenses	HAZARDOUS MATERIASL / ...	100.00
					Vendor MN DPT OF PUBLIC SAFETY Total:	**100.00**
Vendor: N A P A AUTO PARTS THF RVR FL						
N A P A AUTO PARTS THF R...	730994	12/11/2023	100-4312-62210	Equipment Maint & Repair	RELAY - #5511	23.98
N A P A AUTO PARTS THF R...	730998	12/11/2023	620-4850-62230	Building Maint & Repair	HVAC BELTS	29.36
N A P A AUTO PARTS THF R...	731017	12/12/2023	100-4312-62210	Equipment Maint & Repair	FILTER - #5508	97.64
N A P A AUTO PARTS THF R...	731034	12/12/2023	100-4510-62210	Equipment Maint & Repair	BATTERY	159.96
N A P A AUTO PARTS THF R...	731244	12/20/2023	100-4312-62210	Equipment Maint & Repair	RELAY - #5507	98.85
N A P A AUTO PARTS THF R...	731250	12/20/2023	100-4312-62240	Department Maint & Repair	GRINDER	130.00
N A P A AUTO PARTS THF R...	731255	12/21/2023	100-4315-62210	Equipment Maint & Repair	VALVE	3.49
N A P A AUTO PARTS THF R...	731358	12/27/2023	100-4194-62210	Equipment Maint & Repair	HEADLIGHT	19.99
N A P A AUTO PARTS THF R...	731427	12/28/2023	100-4312-62210	Equipment Maint & Repair	STARTER - #5507	17.49
N A P A AUTO PARTS THF R...	731428	12/28/2023	100-4315-62210	Equipment Maint & Repair	SUSPENSION BAGS - #5601	105.99
					Vendor N A P A AUTO PARTS THF RVR FL Total:	**686.75**
Vendor: NCL OF WISCONSIN INC						
NCL OF WISCONSIN INC	497531	12/29/2023	620-4840-62170	Field Supplies	LAB SUPPLIES	59.76
					Vendor NCL OF WISCONSIN INC Total:	**59.76**
Vendor: NELSON EQUIPMENT OF T R F INC						
NELSON EQUIPMENT OF T R...	CT147097	12/28/2023	100-4312-62210	Equipment Maint & Repair	SWITCH - #5507	33.35
					Vendor NELSON EQUIPMENT OF T R F INC Total:	**33.35**
Vendor: NELSON INTERNATIONAL - E G F						
NELSON INTERNATIONAL - E...	X105071055 01	12/29/2023	100-4315-62210	Equipment Maint & Repair	LATCH - #5607	102.85
					Vendor NELSON INTERNATIONAL - E G F Total:	**102.85**
Vendor: NORMAN BETLAND						
NORMAN BETLAND	004	12/30/2023	100-4650-63030	Contracts Expense	GIS CONSULTING	165.00
					Vendor NORMAN BETLAND Total:	**165.00**
Vendor: NORTHDALE OIL INC						
NORTHDALE OIL INC	DEC 2023	12/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	1,651.16
NORTHDALE OIL INC	DEC 2023	12/31/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	133.15
NORTHDALE OIL INC	DEC 2023	12/31/2023	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	44.80
					Vendor NORTHDALE OIL INC Total:	**1,829.11**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: NORTHERN STATE BANK						
NORTHERN STATE BANK	DEC 2023	12/31/2023	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..	329.67
					Vendor NORTHERN STATE BANK Total:	**329.67**
Vendor: NORTHWEST POWER SYSTEMS INC						
NORTHWEST POWER SYST...	T334182	12/01/2023	100-4312-62990	Misc. Operating Expense	PART - TORCH REPAIR	2.88
NORTHWEST POWER SYST...	T334453	12/14/2023	100-4312-62210	Equipment Maint & Repair	HINGE MOUNT - #5515	287.50
NORTHWEST POWER SYST...	T334512	12/19/2023	100-4315-62210	Equipment Maint & Repair	FITTINGS - NEW BLOWER #...	656.22
NORTHWEST POWER SYST...	T334526	12/18/2023	100-4312-62210	Equipment Maint & Repair	DIODE - #5507	1.29
NORTHWEST POWER SYST...	T334598	12/20/2023	100-4315-62210	Equipment Maint & Repair	INJECTOR - #5605	34.23
NORTHWEST POWER SYST...	T334721	12/29/2023	100-4315-62210	Equipment Maint & Repair	FITTINGS	22.81
					Vendor NORTHWEST POWER SYSTEMS INC Total:	**1,004.93**
Vendor: NORTHWEST SERVICE COOPERATIVE						
NORTHWEST SERVICE COO...	8931	01/04/2024	100-4670-64330	Dues and Subscriptions	2024 NWSC MEMBERSHIP ...	250.00
					Vendor NORTHWEST SERVICE COOPERATIVE Total:	**250.00**
Vendor: PAUSTIS WINE COMPANY						
PAUSTIS WINE COMPANY	222009	12/07/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR	1,280.00
PAUSTIS WINE COMPANY	222009	12/07/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES	14.00
PAUSTIS WINE COMPANY	223988	12/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE	5,720.75
PAUSTIS WINE COMPANY	223988	12/27/2023	610-4810-62610	Freight In (Liquor)	FREIGHT	87.00
					Vendor PAUSTIS WINE COMPANY Total:	**7,101.75**
Vendor: PETERSON LUMBER COMPANY						
PETERSON LUMBER COMP...	2312-054469	12/06/2023	820-4850-62230	Building Maint & Repair	QTR ROUND	15.32
					Vendor PETERSON LUMBER COMPANY Total:	**15.32**
Vendor: PITNEY BOWES BANK INC PURCHASE POWER						
PITNEY BOWES BANK INC P...	12 06 23	12/06/2023	100-4670-62010	Office Supplies	POSTAGE METER REFILL - D...	208.99
					Vendor PITNEY BOWES BANK INC PURCHASE POWER Total:	**208.99**
Vendor: QUALITY SPRAY FOAM LLC						
QUALITY SPRAY FOAM LLC	1604	12/11/2023	100-4650-64481	FEMA	TURF ESTABLISMENT - POW...	2,000.00
					Vendor QUALITY SPRAY FOAM LLC Total:	**2,000.00**
Vendor: SHI INTERNATIONAL CORP						
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4110-63020	Computer Maintenance & li...	OFFICE 365	51.49
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4150-63020	Computer Maintenance & li...	OFFICE 365	158.61
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4192-63020	Computer Maintenance & li...	OFFICE 365	34.07
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4194-63020	Computer Maintenance & li...	OFFICE 365	5.67
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4210-63020	Computer Maintenance & li...	OFFICE 365	170.20
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4220-63020	Computer Maintenance & li...	OFFICE 365	23.60
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4240-63020	Computer Maintenance & li...	OFFICE 365	11.80
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4312-63020	Computer Maintenance & li...	OFFICE 365	17.47
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4510-63020	Computer Maintenance & li...	OFFICE 365	23.60
SHI INTERNATIONAL CORP	B17747070	12/18/2023	100-4650-63020	Computer Maintenance & li...	OFFICE 365	41.07
SHI INTERNATIONAL CORP	B17747070	12/18/2023	610-4890-63020	Computer Maintenance & li...	OFFICE 365	11.80

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SHI INTERNATIONAL CORP	B17747070	12/18/2023	680-4890-63020	Computer Maintenance & li...	OFFICE 365		52.41
SHI INTERNATIONAL CORP	B17747070	12/18/2023	690-4890-63020	Computer Maintenance & li...	OFFICE 365		100.07
SHI INTERNATIONAL CORP	B17747070	12/18/2023	820-4890-63020	Computer Maintenance & li...	OFFICE 365		17.47
SHI INTERNATIONAL CORP	B17796134	12/29/2023	100-4192-63020	Computer Maintenance & li...	APPS - GOV TENANT		1,164.30
						Vendor SHI INTERNATIONAL CORP Total:	**1,883.63**
Vendor: SIGN SOLUTIONS USA							
SIGN SOLUTIONS USA	409893	01/05/2024	100-4312-62260	Signs-Brooms-Paint	SIGNS		526.31
						Vendor SIGN SOLUTIONS USA Total:	**526.31**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2426063	12/21/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		298.00
SOUTHERN GLAZERS OF MN	2426063	12/21/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		420.00
SOUTHERN GLAZERS OF MN	2427179	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,377.90
SOUTHERN GLAZERS OF MN	2427180	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,846.47
SOUTHERN GLAZERS OF MN	2427180	12/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,072.00
SOUTHERN GLAZERS OF MN	2427181	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,409.34
SOUTHERN GLAZERS OF MN	2427182	12/27/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,103.82
SOUTHERN GLAZERS OF MN	2427183	12/27/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,400.00
						Vendor SOUTHERN GLAZERS OF MN Total:	**19,927.53**
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA...	405445	12/08/2023	620-4840-62400	Small Tools and Minor Equip	PIPE CUTTER REPLACED		128.98
ST HILAIRE SUPPLY COMPA...	406316	12/28/2023	620-4850-62200	System Expense	SUPPLIES - SERVICE REPAIRS		175.28
						Vendor ST HILAIRE SUPPLY COMPANY Total:	**304.26**
Vendor: STREICHERS							
STREICHERS	I1674387	01/04/2024	100-4210-62880	Personal Protective Equipm...	BALLISTIC VEST - M ADAM		1,401.00
						Vendor STREICHERS Total:	**1,401.00**
Vendor: TARGET SOLUTIONS LEARNING LLC							
TARGET SOLUTIONS LEARN...	INV88319	01/02/2024	100-4220-64400	Travel, Conference, School	FFI & FFII TRAINING		4,500.00
						Vendor TARGET SOLUTIONS LEARNING LLC Total:	**4,500.00**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	878 - DEC 2023	12/31/2023	100-4660-63590	Printing & Publications	BIDS - LIBRARY		171.00
THIEF RIVER FALLS TIMES	878 - DEC 2023	12/31/2023	100-4660-63590	Printing & Publications	HRG - GREENWOOD TAX A...		53.46
						Vendor THIEF RIVER FALLS TIMES Total:	**224.46**
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	663	12/22/2023	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - GLADYS...		1,200.00
TROY MERCIL CONSTRUCTI...	666	01/02/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - D JOHN...		1,200.00
						Vendor TROY MERCIL CONSTRUCTION LLC Total:	**2,400.00**
Vendor: TYLER BUSINESS FORMS							
TYLER BUSINESS FORMS	90706	01/05/2024	100-4670-62010	Office Supplies	W-2 FORM / ENVELOPES		466.02
						Vendor TYLER BUSINESS FORMS Total:	**466.02**
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-450783	12/31/2023	100-4315-63060	Credit Card Fees	4TH QTR CC TRANSACTION ...		606.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
TYLER TECHNOLOGIES INC	025-450783	12/31/2023	620-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION ...		1,414.00
TYLER TECHNOLOGIES INC	025-450783	12/31/2023	680-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION ...		404.00
TYLER TECHNOLOGIES INC	025-450783	12/31/2023	690-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION ...		1,616.00
TYLER TECHNOLOGIES INC	025-451190	12/31/2023	100-4315-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.06
TYLER TECHNOLOGIES INC	025-451190	12/31/2023	620-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.14
TYLER TECHNOLOGIES INC	025-451190	12/31/2023	680-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.04
TYLER TECHNOLOGIES INC	025-451190	12/31/2023	690-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.16
						Vendor TYLER TECHNOLOGIES INC Total:	**4,040.40**
Vendor: ULINE							
ULINE	172444010	12/21/2023	690-4840-62990	Misc. Operating Expense	DEGREASER		105.92
ULINE	172444010	12/21/2023	690-4840-62990	Misc. Operating Expense	BINS		202.51
ULINE	172444010	12/21/2023	690-4850-62350	Power Plant/Dam Maint	DEGREASER		104.91
						Vendor ULINE Total:	**413.34**
Vendor: WADE CARDINAL							
WADE CARDINAL	REIMB 01 09 24	01/09/2024	620-4840-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
						Vendor WADE CARDINAL Total:	**100.00**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	380	12/31/2023	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEE - DEC..		21,860.82
WASTE MASTERS LLC	3CX00253	12/31/2023	100-4315-63030	Contracts Expense	DOWNTOWN COLLECTION -...		162.50
						Vendor WASTE MASTERS LLC Total:	**22,023.32**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	228016	12/27/2023	260-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - MEC NETTING...		405.00
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**405.00**
Vendor: ZIEGLER INC							
ZIEGLER INC	PSIN000001300	12/18/2023	680-16500	Work in Process	TRANSFER SWITCH - LIFT #9		12,935.60
ZIEGLER INC	SI000431250	12/21/2023	100-4312-62210	Equipment Maint & Repair	LABOR - SNOWBLOWER - #...		1,343.63
						Vendor ZIEGLER INC Total:	**14,279.23**
						Grand Total:	**216,222.50**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	67,430.52
260 - MULTI-EVENTS CENTER FUND	405.00
610 - LIQUOR DISPENSARY	72,102.77
620 - WATER UTILITY FUND	28,895.85
630 - ARENAS - VENUWORKS	2,138.00
660 - AIRPORT FUND	296.96
670 - STORM WATER UTILITY FUND	18,060.91
680 - WASTEWATER UTILITY FUND	16,571.07
690 - ELECTRIC UTILITY FUND	7,888.63
820 - GREENWOOD CEMETERY FUND	2,432.79
Grand Total:	**216,222.50**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance…	51.49
100-4110-64400	Travel, Conference, Sch…	3.89
100-4150-62010	Office Supplies	159.98
100-4150-63020	Computer Maintenance…	158.61
100-4150-63030	Contracts Expense	329.67
100-4150-64410	Safety Training	445.42
100-4160-63040	Legal Fees	7,850.00
100-4192-63020	Computer Maintenance…	1,329.62
100-4194-62210	Equipment Maint & Repa..	19.99
100-4194-62230	Building Maint & Repair	53.53
100-4194-63020	Computer Maintenance…	5.67
100-4194-63030	Contracts Expense	400.00
100-4194-64410	Safety Training	74.24
100-4210-62120	Gas-Oil-Lube	1,651.16
100-4210-62880	Personal Protective Equi…	1,401.00
100-4210-62990	Misc. Operating Expense	89.49
100-4210-63020	Computer Maintenance…	170.20
100-4210-63100	Animal Control	30.00
100-4210-63320	Training Expense	1,440.00
100-4210-64410	Safety Training	1,410.55
100-4220-62880	Personal Protective Equi…	630.00
100-4220-62990	Misc. Operating Expense	115.21
100-4220-63020	Computer Maintenance…	23.60
100-4220-64400	Travel, Conference, Sch…	4,500.00
100-4220-64410	Safety Training	519.67
100-4240-63020	Computer Maintenance…	11.80
100-4240-64390	Building Permit Surcharge	812.77
100-4240-64410	Safety Training	74.24

Account Summary

Account Number	Account Name	Expense Amount
100-4312-62120	Gas-Oil-Lube	133.15
100-4312-62210	Equipment Maint & Repa..	3,044.19
100-4312-62240	Department Maint & Re...	613.90
100-4312-62260	Signs-Brooms-Paint	526.31
100-4312-62990	Misc. Operating Expense	2.88
100-4312-63020	Computer Maintenance...	17.47
100-4312-64410	Safety Training	519.67
100-4315-62210	Equipment Maint & Repa..	1,003.19
100-4315-62880	Personal Protective Equi...	295.78
100-4315-63030	Contracts Expense	22,023.32
100-4315-63060	Credit Card Fees	606.06
100-4315-64410	Safety Training	519.67
100-4510-62210	Equipment Maint & Repa..	159.96
100-4510-63020	Computer Maintenance...	23.60
100-4510-64410	Safety Training	371.19
100-4550-62230	Building Maint & Repair	741.46
100-4650-62010	Office Supplies	110.64
100-4650-63020	Computer Maintenance...	41.07
100-4650-63030	Contracts Expense	165.00
100-4650-64410	Safety Training	222.71
100-4650-64481	FEMA	2,000.00
100-4660-63030	Contracts Expense	900.00
100-4660-63590	Printing & Publications	224.46
100-4660-64410	Safety Training	74.24
100-4670-62010	Office Supplies	888.21
100-4670-62990	Misc. Operating Expense	180.00
100-4670-64330	Dues and Subscriptions	250.00
100-4670-64500	Senior Citizen Programs	8,010.59
260-4680-65920	Work in Process - Eng/Ar...	405.00
610-4810-62510	Liquor for Resale	27,968.10
610-4810-62520	Beer for Resale	26,666.05
610-4810-62530	Wine for Resale	9,160.75
610-4810-62540	Soft Drinks/Mix for Resa...	511.26
610-4810-62590	Misc. Mdse for Resale	109.90
610-4810-62610	Freight In (Liquor)	4,254.54
610-4840-62140	Off Sale Supplies	1,926.90
610-4840-62990	Misc. Operating Expense	553.81
610-4850-62230	Building Maint & Repair	494.22
610-4890-63020	Computer Maintenance...	11.80
610-4890-64410	Safety Training	445.44
620-4840-62010	Office Supplies	35.19
620-4840-62160	Chemicals	11,158.04

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62170	Field Supplies	220.03
620-4840-62400	Small Tools and Minor E…	4,328.97
620-4840-62880	Personal Protective Equi…	100.00
620-4840-62990	Misc. Operating Expense	122.18
620-4850-62200	System Expense	175.28
620-4850-62220	Plant Equip Maint & Rep…	698.54
620-4850-62230	Building Maint & Repair	2,469.02
620-4890-63020	Computer Maintenance…	6,737.50
620-4890-63060	Credit Card Fees	1,414.14
620-4890-64190	Rentals/Leases	1,040.00
620-4890-64370	Taxes and Licenses	100.00
620-4890-64410	Safety Training	296.96
630-4840-62990	Misc. Operating Expense	2,138.00
660-24000	Clearing Account	296.96
670-4890-63030	Contracts Expense	18,060.91
680-16500	Work in Process	12,935.60
680-4840-62170	Field Supplies	33.61
680-4850-62210	Equipment Maint & Repa..	10.48
680-4850-62220	Lift Station and Pond Ma…	2,837.97
680-4890-63020	Computer Maintenance…	52.41
680-4890-63060	Credit Card Fees	404.04
680-4890-64410	Safety Training	296.96
690-4840-62010	Office Supplies	119.43
690-4840-62120	Gas-Oil-Lube	44.80
690-4840-62880	Personal Protective Equi…	2,353.94
690-4840-62990	Misc. Operating Expense	438.84
690-4850-62350	Power Plant/Dam Maint	226.88
690-4850-62360	Distribution Maint	9.45
690-4890-63020	Computer Maintenance…	100.07
690-4890-63060	Credit Card Fees	1,616.16
690-4890-64370	Taxes and Licenses	52.60
690-4890-64400	Travel, Conference, Sch…	680.00
690-4890-64410	Safety Training	2,246.46
820-4850-62230	Building Maint & Repair	15.32
820-4890-63020	Computer Maintenance…	17.47
820-4890-63030	Contracts Expense	2,400.00
	Grand Total:	**216,222.50**

Project Account Summary

Project Account Key	Expense Amount
None	216,222.50

Project Account Summary

Project Account Key	Expense Amount
None	
Grand Total:	**216,222.50**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Approve Final Plat for First Addition To South Greenwood Cemetery

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Approve the final plat of First Addition to South Greenwood Cemetery Part of Govt. Lot 1, Sec. 4, T. 153 N. R. 43 W. of the 5th Principal Meridian.

BACKGROUND: This is a replating of the First Addition to South Greenwood Cemetery to account for the discrepancies that have occurred to the original plat while measuring for burial plots. A Public Hearing was held on November 14th at the Planning and Zoning Commission meeting and recommended that the preliminary plat be sent to Council for approval. The preliminary plat was read and approved by City Council at their November 21, 2023 City Council meeting.

KEY ISSUES: This corrects the discrepancies that have occurred to the original plat while measuring for burial plots.

FINANCIAL CONSIDERATIONS: Filing Fee

LEGAL CONSIDERATION: Replating will account for previous discrepancy which occurred during plotting of burial sites. A change in size will occur to Outlot C (Veterans Memorial) which will require the future issuing of a new deed to the American Legion.

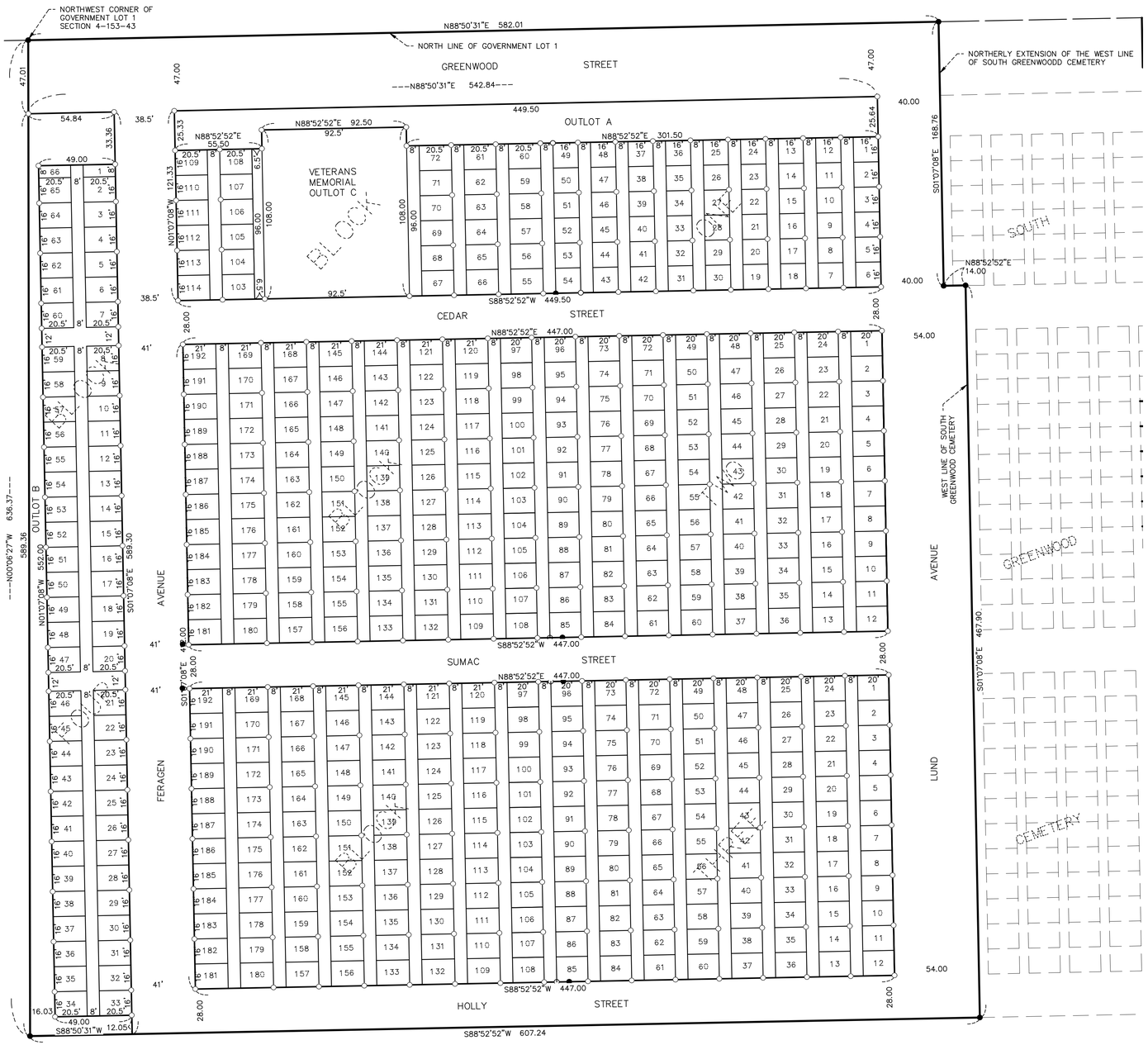
DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

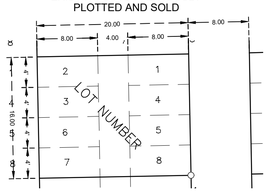
1.	V-PP-2023-10820 First Addition to South Greenwood Cemetery Revised12-13-23
2.	Final Plat Greenwood Cemetery 1st Add't South Areial View

FIRST ADDITION TO SOUTH GREENWOOD CEMETERY

PART OF GOVT. LOT 1, SEC. 4, T. 153 N. R. 43 W. OF THE 5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MINNESOTA.

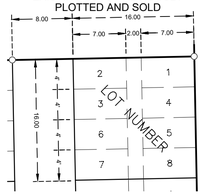


EXISTING LOTS PREVIOUSLY PLOTTED AND SOLD



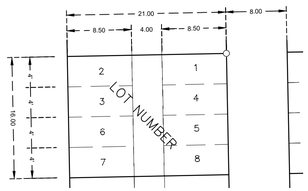
TYPICAL LOT ARRANGEMENT FOR BLOCKS 2 AND 3, LOTS 1 THRU 108

EXISTING LOTS PREVIOUSLY PLOTTED AND SOLD



TYPICAL LOT ARRANGEMENT FOR BLOCK 1, LOTS 1 THRU 54

TYPICAL LOT ARRANGEMENT FOR BLOCK 1, LOTS 55 THRU 72 & LOTS 103 THRU 114, & BLOCK 4, LOTS 1 THRU 66



TYPICAL LOT ARRANGEMENT FOR BLOCKS 2 AND 3, LOTS 109 THRU 192

KNOW ALL PERSONS BY THESE PRESENTS: That The City of Thief River Falls, a Minnesota Municipal Corporation, is the owner of the following described property situated in Pennington County, Minnesota, to wit:

LEGAL DESCRIPTION

That part of Government Lot 1, Section 4, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Government Lot 1; thence North 88 degrees 50 minutes 31 seconds East, assumed bearing, along the north line of said Government Lot 1, a distance of 582.01 feet, more or less, to the northerly extension of the west line of South Greenwood Cemetery; thence South 01 degree 07 minutes 08 seconds East, along the west line of South Greenwood Cemetery, a distance of 168.76 feet; thence North 88 degrees 52 minutes 52 seconds East, along said west line, a distance of 14.00 feet; thence South 01 degree 07 minutes 08 seconds East, along said west line, a distance of 467.90 feet; thence South 88 degrees 52 minutes 52 seconds West 607.24 feet; thence North 00 degrees 06 minutes 27 seconds West 636.37 feet, more or less, to the point of beginning.

Said Parcel contains 8.73 acres, more or less, and is subject to any easements, restrictions or reservations of record, if any.

Have caused the same to be surveyed and platted as FIRST ADDITION TO SOUTH GREENWOOD CEMETERY and do hereby dedicate to the public for the public use Greenwood Street, Cedar Street, Sumac Street, Holly Street, Feragen Avenue, and Lund Avenue as shown on the plat.

IN WITNESS WHEREOF, said City of Thief River Falls, a Minnesota Corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20_____.

OWNER:

City of Thief River Falls

_____
City of Thief River Falls Mayor, Brian Holmer

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____day of _____, 20____ _____by _____, Representative of the City of Thief River Falls, a Minnesota Municipal Corporation, on behalf of the corporation.

_____
Notary Public, _____County, Minnesota
My Commission Expires _____

I hereby certify that I have surveyed and platted the property described on this plat as FIRST ADDITION TO SOUTH GREENWOOD CEMETERY, that this plat is a correct representation of the survey, that all distances are correctly shown on the plat in feet and hundredths of a foot, that all monuments have been correctly placed in the ground as shown, that the outside boundary lines are correctly designated on the plat and that there are no wet lands as defined in MS 505.01, Subd. 3, or public highways to be designated other than as shown.

_____
Garrett R. Borowicz, Land Surveyor
Minnesota Registration No. 45365

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 20____ by Garrett R. Borowicz, Minnesota Registration No.45365.

_____
Notary Public, _____County, Minnesota
My Commission Expires _____

No delinquent taxes due and transfer entered this _____day of _____,20___.

_____
County Auditor

I hereby certify that all taxes for _____on the land described herein are paid.

_____
County Treasurer

Document Number _____

I hereby certify that this instrument was filed in the office of the County Recorder for record on this _____day of _____, 20___, at _____o'clock ___.m. and was duly recorded in Book _____ of _____ on page _____.

_____
County Recorder

NORTH

0 40 80
SCALE (IN FEET)

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON AN NAD 83, PENNINGTON COUNTY COORDINATE SYSTEM 1996 ADJUSTMENT

● = DENOTES FOUND IRON MONUMENT
○ = DENOTES 5/8 INCH DIAMETER BY 18 INCH LONG IRON REBAR MONUMENT SET AND MARKED RLS # 45365

SURVEYOR'S NOTES

1. LOTS 1 & 66, BLOCK 4 ONLY HAVE PLOTS 1 THROUGH 4.

WiDSETH
ARCHITECTS ▪ ENGINEERS ▪ SCIENTISTS ▪ SURVEYORS

EXISTING LOTS PREVIOUSLY PLOTTED AND SOLD

TYPICAL LOT ARRANGEMENT FOR BLOCKS 2 AND 3, LOTS 1 THRU 108

EXISTING LOTS PREVIOUSLY PLOTTED AND SOLD

TYPICAL LOT ARRANGEMENT FOR BLOCK 1, LOTS 1 THRU 54

TYPICAL LOT ARRANGEMENT FOR BLOCK 1, LOTS 55 THRU 72 & LOTS 103 THRU 114, & BLOCK 4, LOTS 1 THRU 66

TYPICAL LOT ARRANGEMENT FOR BLOCKS 2 AND 3, LOTS 109 THRU 192

FIRST ADDITION TO SOUTH GREENWOOD CEMETERY

PART OF GOVT. LOT 1, SEC. 4, T. 153 N. R. 43 W. OF THE 5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MINNESOTA.

KNOW ALL PERSONS BY THESE PRESENTS: That The City of Thief River Falls, a Minnesota Municipal Corporation, is the owner of the following described property situated in Pennington County, Minnesota, to wit:

LEGAL DESCRIPTION

That part of Government Lot 1, Section 4, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Government Lot 1; thence North 88 degrees 50 minutes 31 seconds East, assumed bearing, along the north line of said Government Lot 1, a distance of 582.01 feet, more or less, to the northerly extension of the west line of South Greenwood Cemetery; thence South 01 degree 07 minutes 08 seconds East, along the west line of South Greenwood Cemetery, a distance of 168.76 feet; thence North 88 degrees 52 minutes 52 seconds East, along said west line, a distance of 14.00 feet; thence South 01 degree 07 minutes 08 seconds East, along said west line, a distance of 467.90 feet; thence South 88 degrees 52 minutes 52 seconds West 607.24 feet; thence North 00 degrees 09 minutes 27 seconds West 636.37 feet, more or less, to the point of beginning.

Said Parcel contains 8.73 acres, more or less, and is subject to any easements, restrictions or reservations of record, if any.

Have caused the same to be surveyed and platted as FIRST ADDITION TO SOUTH GREENWOOD CEMETERY and do hereby dedicate to the public for the public use Greenwood Street, Cedar Street, Sumac Street, Holly Street, Feragen Avenue, and Lund Avenue as shown on the plat.

IN WITNESS WHEREOF, said City of Thief River Falls, a Minnesota Corporation, has caused these presents to be signed by its proper officer this _____ day of _____ 20_____.

OWNER:

City of Thief River Falls

_____
City of Thief River Falls Mayor, Brian Holmer

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____day of _____ 20____ by _____, Representative of the City of Thief River Falls, a Minnesota Municipal Corporation, on behalf of the corporation.

_____
Notary Public, _____County, Minnesota
My Commission Expires _____

I hereby certify that I have surveyed and platted the property described on this plat as FIRST ADDITION TO SOUTH GREENWOOD CEMETERY, that this plat is a correct representation of the survey, that all distances are correctly shown on the plat in feet and hundredths of a foot, that all monuments have been correctly placed in the ground as shown, that the outside boundary lines are correctly designated on the plat and that there are no wet lands as defined in MS 505.01, Subd. 3, or public highways to be designated other than as shown.

_____
Garrett R. Borowicz, Land Surveyor
Minnesota Registration No. 45365

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor's Certificate was acknowledged before me this _____day of _____, 20____ by Garrett R. Borowicz, Minnesota Registration No.45365.

_____
Notary Public, _____County, Minnesota
My Commission Expires _____

No delinquent taxes due and transfer entered this _____day of _____,20___.

_____
County Auditor

I hereby certify that all taxes for _____on the land described herein are paid.

_____
County Treasurer

Document Number _____

I hereby certify that this instrument was filed in the office of the County Recorder for record on this _____day of _____, 20___, at _____o'clock ___m. and was duly recorded in Book _____ of _____ on page _____.

_____
County Recorder

NORTH

0 40 80
SCALE (IN FEET)

ORIENTATION OF THIS BEARING SYSTEM IS BASED ON AN NAD 83, PENNINGTON COUNTY COORDINATE SYSTEM 1996 ADJUSTMENT

● = DENOTES FOUND IRON MONUMENT
○ = DENOTES 5/8 INCH DIAMETER BY 18 INCH LONG IRON REBAR MONUMENT SET AND MARKED RLS # 45365

SURVEYOR'S NOTES

1. LOTS 1 & 66, BLOCK 4 ONLY HAVE PLOTS 1 THROUGH 4.

WIDSETH
ARCHITECTS ▪ ENGINEERS ▪ SCIENTISTS ▪ SURVEYORS

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: 2024 mileage reimbursement and meal reimbursement

RECOMMENDATION: It is respectfully requested the Council accept the Administrative Committee's recommendation on the following:

MOTION TO: To adopt the Northern Minnesota (Duluth) meal reimbursement schedule and the 2024 federal mileage rate as on file in the City Administrator's Office.

BACKGROUND: The 2024 Government Services Administration meals reimbursement schedule for reimbursement for travel outside of Pennington County is meals would be reimbursed at $18.00 for Breakfast, $20.00 for lunch and $36.00 for dinner. No reimbursement on alcohol or tips. The City of Thief River Falls has in the past followed the federal reimbursement rate for mileage and in 2024 is .67 cents per mile.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angie Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Elected Officials Mobile Device Policy

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the updated Elected Officials Mobile Device Policy for the City of Thief River Falls.

BACKGROUND: The Elected Officials have had iPads for their official city business. With the addition of cell phones, the policy needed to be updated to reflect these changes.

KEY ISSUES: Elected Officials use mobile devices owned by the City of Thief River Falls to conduct business and communication for city business.

- This policy will include elected officials for general care, expectations, fees, data, and security.
- The policy includes general revisions on cell phone usage and expectations.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Joanne Olson, Information Technology Coordinator

ATTACHMENTS:

1.	Elected Officials Mobile Device Policy Revised 2024

THE CITY OF THIEF RIVER FALLS
ELECTED OFFICIALS MOBILE DEVICE POLICY

POLICY

To better serve our citizens and give our elected officials the best tools to do their jobs, the City of Thief River Falls continues to adopt and make use of appropriate means of communication and information exchange. The City issues mobile devices to improve communication and efficiency in conducting City business by its elected officials.

PURPOSE

The purpose of this policy is to establish reasonable expectations and guidelines for the use and administration of mobile devices. This includes but is not limited to cell phones and iPads.

GENERAL PROVISIONS

- The mobile device, phone number, and all accessories are the property of the City of Thief River Falls.
- All mobile devices and accessories shall remain the property of the City and shall be returned to the City when an elected official's term ends or if the mobile device is no longer necessary.

CRITERIA

- Cellular phones will be assigned to Elected Officials who must remain accessible due to the nature of their duties and/or to provide immediate and direct communications with citizens.

EXPECTATIONS

- Elected officials shall carry, or have immediately available cellular phones.
- Elected officials shall be responsible for ensuring that mobile devices are charged and ready for use, and for providing the proper use and care of mobile devices.

SAFETY

- Elected Officials must follow applicable local, state, and federal laws regarding the usage of a cellular phone while driving. Elected Officials are expected to refrain from using their cell phones while driving.
- Under Minnesota law, Elected Officials are required to use hands-free operations or pull off into a parking lot and safely stop the vehicle out of the way of traffic before placing or accepting a call.
- Reading/sending text messages, making or receiving phone calls, emailing, video calling, scrolling/typing, accessing a webpage, or using a non-navigation application while driving is strictly prohibited.

- Per State Law, there is an exception for hands-free cell phone operations to obtain emergency assistance to report a traffic accident, medical emergency, or serious traffic hazard or prevent a crime from being committed.

FEES

- The City shall supply the mobile device, charger, and any other accessories (keyboard, pen).
- The City shall pay for the basic monthly costs associated with the mobile device.
- Elected Officials must reimburse the city for any non-city business overages including charges for overage minutes, roaming charges, toll fees, or additions to the plan (i.e. international).
- Elected officials may be responsible for the cost to repair or replace mobile devices damaged because of negligence while in their "personal care".

PUBLIC OR PRIVATE INFORMATION

- City-owned cellular records (the bill) are considered public data and are subject to review.
- City business conducted on any mobile device is subject to the Data Practices Act and as such, can be subject to a data request for the entire device to be subject to review and the contents on that device (city or personal business)
- Any personal devices used for conducting City business may also be subjected to review.

SECURITY

- All city-issued mobile devices, due to the confidential or security-sensitive data stored or received, will be required to be enrolled in enterprise mobility management (EMM) and managed through an MDM (mobile device management). An MDM can be used to apply policies, lock the password screen, ping for its last known location, wipe the device remotely, have a password configured, etc... Please note if you are using your private mobile device for city business the above terms may apply.
- In the event a mobile device is lost, stolen, or misplaced –the Information Technology Department must be contacted immediately.
- The City reserves the right to monitor, manage, and secure City-issued mobile devices for software updates and installed applications. Security risks may require the mobile device to be locked down or applications uninstalled.
- TikTok is restricted from city devices and should not be added or accessed on the mobile device.

City of Thief River Falls Mobile Device Policy

I have read and been informed about the content, requirements, and expectations of the Mobile Device Policy for elected officials of the City of Thief River Falls.

Please read the policy carefully to ensure that you understand the policy before signing this document.

Elected Official Signature: _____

Elected Official Printed Name: _____

Date: _____

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: #8.6 Approval of Community Board and Commission Appointments

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Accept the Mayor and Council recommendations to make the following reappointments to the various Boards and Commissions:

Housing & Redevelopment Authority (5-year term)
Trish Champ

Planning Commission & Board of Appeals & Adjustments (3-year term)
Merle Lorenson (Finishing appointment of Mike Parker - 1/31/25), Emery Lee, Ron Lindberg & Richard Baker

Community Development Advisory Board (3-year term)
Nathan Haase, Dave Onkka & Richard Baker

TRF Library Board (3-year term)
Glenice Johnson (01/31/25), Gabby Yoon (01/31/25), Regina Goodall (01/31/25) & Ruth ann Franke (01/31/27)

Northwest Regional Library Board (3-year term)
Ryan Richardson

Thief River Regional Airport Authority (3-year term)
Scott Waldal

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: City Administrator, Angela Philipp

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 1/16/2024

SUBJECT: #8.7 Approval of Councilmember Appointments to Community and Statewide Boards, Commissions and Committees

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To approve the following appointments to various community/state boards and committees for calendar year 2024:

Airport Zoning Board	Steve Narverud & Jason Aarestad
Airport Authority Commission (3 year term)	Brian Holmer & Mike Lorenson
City Employee Safety Committee	Jason Aarestad
Community Development Advisory Board	Anthony Bolduc & Richard Baker
Community Development Advisory Board (Ex-Officio)	Brian Holmer
Community Education Advisory Board	Mike Lorenson
Convention and Visitors Bureau Board	Scott Pream
Advance Thief River (Ex-Officio)	Steven Narverud
MEC Joint Powers Board	Scott Pream
Northwest Regional Library Board	Scott Pream
Pennington County Historical Society	Scott Pream
Pennington County Solid Waste Committee	Michele McCraw
Planning Commission/Board of Appeals & Adjustments	Steven Narverud
Red Lake River Corridor Joint Board	Mike Lorenson(Kajewski, Alternate)
TRF Area Community Fund's Advisory Committee	Megan Bourne
TRF Chamber of Commerce (Ex Officio)	Megan Bourne
TRF Library Board	Scott Pream

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

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www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Approval of TRF Police Department to make payment of $13,000 to Marshall County for purchase of 2013 Ford Pickup.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety Committee recommendation:

MOTION TO: Approval of TRF Police Department to make payment of $13,000 to Marshall County for payment of 2013 Ford Pickup.

BACKGROUND: The Public Safety committee consented to the purchase of a 2013 Ford F-150 pickup to be used as the Deputy Chief's squad car. The vehicle comes fully equipped with radio, emergency lights and Siren. The pickup has 65,000 miles on it and is in very good condition. The vehicle has been in the possession of the Thief River Falls Police Department for approximately 1 month and the title is now in the name of City of Thief River Falls.

KEY ISSUES: Public safety consented to the purchase of the vehicle in December of 2023 and we took possession of the vehicle at that time. It was agreed upon with Marshall County Sheriff's Office that we would pay them the $13,000 at the first of the year.

FINANCIAL CONSIDERATIONS: The $13,000 is to be taken out of the Public Safety Aid funds as agreed to by the Public Safety committee.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Chief Marissa Adam

ATTACHMENTS:
None

City of Thief River Falls

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Thief River Falls MN 56701-0528

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www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Authorize the City Administrator to purchase 10 Executive chairs for the Council room

RECOMMENDATION: It is respectfully requested the council consider the following recommendation from the Administrative Committee:

MOTION TO: Authorize the City Administrator to purchase 10 executive chairs for around the council room table from National Business Furniture for $469.00 each.

BACKGROUND: The existing council chairs are 30+ years old and in need of replacement.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted purchase.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Lazy Boy Greyson Executive Chair

NATIONAL BUSINESS FURNITURE

700 South 70th Street, Milwaukee, WI 53214
800-558-1010 | www.NBF.com

La-Z-Boy Greyson Executive Chair

Item # 223756

Brand: La Z Boy

Collection: Greyson

CLICK HERE to view available options

$479 -
469 when purchasing more than 7

Product Details

Features:

- Solid wood arms and 5-star base
- Bonded leather crafted with high quality
- Modern silhouette complements contemporary and classic dcor
- Contoured lumbar and seat cushion
- Padded headrest and armrests
- Easy-to-adjust positioning to align with your body
- Single tufting across inside back of chair
- Smooth-rolling black casters
- Supports up to 275lbs
- Assembly Required

Dimensions:

- Dimensions: 27"Wx29.75"Dx45.75-49.5"H
- Seat Dimensions: 20.75"Wx19"Dx18.5-22.25"H
- Back Dimensions: 22"Wx32.25"H
- Weight: 68.50 lbs.
- Carton Dimensions:
- 15.5"W x 35.3"D x 27"H
- 15.5"W x 35.3"D x 27"H

NATIONAL BUSINESS FURNITURE
700 South 70th Street, Milwaukee, WI 53214
800-558-1010 | www.NBF.com

La-Z-Boy Greyson Executive Chair

Item # 223756

Brand: La Z Boy

Collection: Greyson

CLICK HERE to view available options

Product Details

Experience unparalleled sophistication and comfort with the Greyson Bonded Leather Executive Chair. Blending the elegance of bonded leather with solid wood accents, this chair adds a touch of contemporary style that's sure to catch attention. Crafted with ergonomic excellence in mind, this office chair offers adjustable features, allowing you to personalize the height, tilt, and lift to achieve an ideal seating position and maintain optimal body alignment. Its quality craftsmanship ensures lasting durability, so you can remain engaged and productive without compromise.

The Greyson collection exudes an executive aura, offering pieces that resonate with professionalism and authority. With a modern silhouette, the collection boasts sleek lines and contemporary aesthetics. Exhibiting quality craftsmanship, each piece reflects a dedication to excellence and durability.

City of Thief River Falls

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PHONE: 218-681-2943
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email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Authorize Mayor and City Administrator to sign the Animal Capture Services Agreement with Dana Klos for the time frame January 16, 2024 - January 16, 2027

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation of the Public Works Committee:

MOTION TO: Authorize Mayor and City Administrator to sign the Animal Capture Services Agreement with Dana Klos for the time frame January 16, 2024 - January 16, 2027

BACKGROUND: The City of Thief River Falls has an expired three-year agreement with Dana Klos for Animal Capture Services. The Public Works Committee has identified a need for the trapping of feral cats and is recommending entering into an agreement with Dana Klos for live trapping cats at the cost of $30 per cat, and the cost of $40.00 for raccoons, skunks, or fox.

KEY ISSUES: The city's agreements for animal capture services and for distribution of animals are working well and should be renewed. The city has identified a growing problem with feral cats.

FINANCIAL CONSIDERATIONS: Service agreements are a budgeted cost.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adams, Police Chief, Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	Dana Klos Contract 2024-2027

Agreement for Feral Cat and Nuisance Animal Control Services Between City of Thief River Falls and Dana Klos

This Agreement. made and entered into as of January 16, 2024 by and between the City of Thief River Falls (hereinafter "City") and Dana Klos (hereinafter ·'Klos").

RECITALS

WHEREAS. City is authorized to provide animal control services to its residents; and

WHEREAS, City desires to contract with Klos for animal control services regarding the trapping or capture of feral cats; and

WHEREAS. Klos is able and willing to provide said services for the City of Thief River Falls Law Enforcement

NOW, THEREFORE, in consideration of the above premises and mutual covenants of the parties, the parties agree as follows:

1. Term. The Agreement shall commence on day of January 16, 2024, and shall terminate on the 16th day of January 2027. unless sooner terminated as provided herein.

2. Services. Klos shall perform animal control services for City in the capture, trapping, and removal of feral cats located within the City limits. Klos shall pick up, capture. trap and impound. upon request from an authorized representative of the City any stray or feral cats located within the City limits. Klos shall respond to a request for service from an authorized representative of City within 24 hours.

3. Transfer. Upon the capture, trapping, or impound of a feral cat, Klos shall bring the feral cat to the animal pound and notify the operator of the animal pound that said animal has been delivered. The city shall supply Klos with a key for the fence and building.

4. Records. Klos shall keep and maintain during the term of this Agreement sufficient books and records pertaining to the impounding, capture and trapping of feral cats including appropriate incident numbers provided by law enforcement regarding any specific request for services. Said books and records shall be available for audit and examination by City during normal business hours and upon reasonable notice.

5. Billing. Each month during the term of this Agreement, Klos shall inform the City Administrator of the total dollar amount due and owing for each stray or feral cat that is caught and delivered to the animal pound.

6. Compensation. Feral Cats. Klos shall be compensated at the rate of $30.00 for each stray or feral cat caught, trapped, or impounded, and delivered to the pound, in specific response to a request for service by an authorized representative of the city. The city shall make payment in a timely manner.

7. Raccoons, Skunks, or Fox. Klos shall be compensated at the rate of $40.00 for each of the above-mentioned nuisance animals caught or trapped within city limits in a request for service by an authorized representative of the city and disposed of/processed in accordance with MN State Law. Klos will keep all records required pertaining to the handling/disposal of said animals.

8. Termination. Either party may terminate this Agreement by giving the other party 30 days prior written notice.

9. Prohibition Against Assignment or Subcontracting. either this Agreement nor any interest herein may be assigned or transferred voluntarily or by operation of law by Klos, without prior written approval by City. Any such prohibited assignment or transfer shall be void.

10. Independent Contractor. In performing services hereunder, Klos is an independent contractor and Klos and he any of his employees are not employees or agents of City. The city will not provide equipment to Klos nor determine the timing or method of the provision of his services.

I0. Licensure. Klos will agree to maintain any necessary Licensures to perform the contracted duties herein.

11. Liability. The city shall not be liable for any negligent acts of Klos which may occur in the provision of his duties hereunder, whether to persons or property.

12. Dangerous. Klos recognizes that the provision of services assumes a certain amount of risk in dealing with stray or feral cats, and or nuisance animals, and assumes all responsibility for injury or treatment of any injuries sustained by Klos or his employees' arising injuries received during the terms of this agreement.

City of Thief River Falls.
A Municipal Corporation

By:_____
Its Mayor

By:_____
Its City Administrator
Dated January 15, 2024

Independent Contractor

_____
Dana Klos

Dated January 15, 2024

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/16/2024

SUBJECT: Approve 2024 Street and Utilities Improvements Feasibility Report

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Feasibility Report for the proposed 2024 Street & Utilities Improvements and call for a public hearing.

BACKGROUND: The items outlined in the feasibility report listed below are potential improvements based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

The 2024 Street and Utilities improvement plan for the city of Thief River Falls includes:

1. Reconstruction and water main replacement of 1st street from T.H.#59 to RR tracks (Conley Ave.)
2. Reconstruction and drainage improvements on 13th street from T.H.#32 to RR Tracks (city limit)
3. Kendall Ave. widening, water main, sanitary main, parcel services from 1st street to 3rd street.
4. Crocker Ave. Sanitary main replacement from 1st street to Mussey Street.

KEY ISSUES: The City Council needs to call for a public hearing on any or all the items included in the feasibility report to proceed with the project. The public hearing is scheduled for February 20th at 5:30 P.M. in the City Council Chambers. All affected residents will be mailed a notice of hearing, giving them an opportunity to attend and voice their opinion for or against the project. A hearing notice will also be published in the Times.

FINANCIAL CONSIDERATIONS: Outlined in the feasibility report and financial summary.

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	feaseability report packet

City of Thief River Falls
PUBLIC WORKS DEPARTMENT
PHONE: 218-681-8506 • FAX: 218-681-8507
email: mborseth@citytrf.net
CITY HALL
405 Third Street East • PO Box 528
Thief River Falls, MN 56701-0528

January 16, 2024

FEASIBILITY REPORT
PROPOSED 2024 STREET & UTILITIES IMPROVEMENTS
CITY OF THIEF RIVER FALLS, MINNESOTA
PROJECT NO.

Mayor and City Council
Thief River Falls, MN

Mayor Holmer and City Councilmembers:

1. **1st STREET RECONSTRUCTION & UTILITY IMPROVEMENTS:**

   First Street from T.H. #59, to RR tracks west of Conley Avenue.

   The street improvements would include excavation, reclamation, aggregate base, drainage improvements, concrete curb & gutter, bituminous surfacing, pedestrian ramp improvements, sidewalk and driveway apron replacement.

   The total estimated project cost is $2,085,000
   Water Main Replacement $365,000
   Municipal State Aid $1,200,000

2. **THIRTEENTH ST. STREET AND UTILITY IMPROVEMENTS:**

   Thirteenth Street from T.H. #59 to RR Tracks west of Greenhill Dr. (City Limit Line)

   The proposed improvements would include drainage and street improvements. Drainage improvements would include new storm sewer addition from Arnold Avenue west to RR Tracks. Storm sewer would include drain inlets for several low water holding areas. The street improvements would include excavation, aggregate base, concrete curb & gutter, bituminous surfacing, clearing, grubbing, along with sidewalk and driveway apron replacement.

   The total estimated project cost is 657,000.00

2. **KENDALL AVENUE STREET & UTILITY IMPROVEMENTS:**

Kendall Avenue from First Street to Third Street (T.H.# 59).

The proposed improvements would include complete replacement of the sanitary sewer and water mains along with all service lines in the right-of-way up to private property lines. The street improvements would include excavation, aggregate base, concrete curb & gutter, bituminous surfacing, clearing, grubbing, along with sidewalk and driveway apron replacement.

The total estimated project cost is $1,245,000
262,000 Water Main
278,000 Sanitary Main
405,000 special assessments

2. **CROCKER AVENUE STREET & UTILITY IMPROVEMENTS:**

Crocker Avenue from First Street to Mussey Street.

The proposed improvements would include complete replacement of the sanitary sewer. The street improvements would include excavation, aggregate base, concrete curb & gutter, and bituminous surfacing.

The total estimated project cost is $140,000

5,700 special assessments

Respectfully submitted,

Travis Giffen
Public Works Director

Cc: Rich Clauson, City Engineer
Brian Jacobson, Electric Superintendent
Delray Sparby, City Attorney
Wayne Johnson, Water Systems Superintendent
Jenny Davis, Finance Director
Angie Philipp, City Administrator
Mike Olson, Street, Sanitation, and Park Foreman

POTENTIAL 2024 PROJECTS

	Project Cost	Municipal State Aid	Water dept (15 yr bond)	Sanitary dept (15 yr Bond)	General City Cost - Bonding (12 year)	Special Assessments
1st Street Reconstruction and Water Main Replacement	$2,085,000	$1,200,000	$365,000		$520,000	$0
Thirteenth St drainage improvements and Reconstruction	$670,000				$670,000	$0
Kendall Ave. Widening, Reconstruct, Water Main, Sanitary Main	$1,350,000		$261,500	$278,000	$810,500	$405,000
Crocker Ave. Sanitary Main	$140,000			$140,000		$5,700
Totals	**$4,245,000**	**$1,200,000**	**$626,500**	**$418,000**	**$2,000,500**	**$410,700**

2024

JANUARY

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DECEMBER

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PROJECT SCHEDULE FOR
2024 STREET AND UTILITIES IMPROVEMENTS
PROJECT NO. 3102024.00

Dec 19	**Council Resolution calling for Feasibility Report**
Jan 16	**Accept Feasibility Report and call for Publication**
Jan 26	**E-Mail Hearing Notice to The TIMES**
Jan 31/Feb 7	**Public Hearing Notice published in The TIMES**
Feb 2	**Mail Hearing Notice to Property Owners**
Feb 20	**Hold Public Hearing (5:30 p.m.) City Council Chambers**
Feb 20	**Order Improvements and call for Plans and Specifications**
March 8	**Mail Plans to State Aid Office**
Apr 2	**Accept Plans and Specifications and call for Bids**
Apr 3	**Post Plans and Specifications online - Quest**
Apr 5	**E-mail Advertisement to The TIMES & Duluth News Tribune**
Apr 10/April 17	**Advertisement published in The TIMES**
May 1	**Bid Opening (10 a.m.) City Council Chambers**
May 7	**Award Bid**
Aug 23	**Receive List from Pennington County Auditor**
Aug 26-Aug 30	**Prepare Assessment Roll**
Sept 17	**Council Resolution Declaring Cost to be Assessed and Order Preparation of Assessment Roll**
Sept 17	**Council Resolution calling for Assessment Hearing**
Sept 20	**Assessment Hearing Notice to The TIMES**
Sept 25	**Hearing Notice published in The TIMES**
Sep 27	**Mail Assessment Notices to Property Owners**
Oct. 15	**Assessment Hearing (5:30 p.m.) City Council Chambers**
Oct. 15	**Council Resolution to Adopt Assessment Roll at Hearing or Nov 1st Council Meeting**

CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
American Express Natl Bk	Certificate of Deposit - Brokered	$248,000	18-Mar-24	1.60%	**16-Sep-22**	$246,038.32
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	$249,000	15-May-24	2.75%	**15-May-19**	$246,741.57
New York Community Bank	Certificate of Deposit - Brokered	$183,000	03-Jun-24	0.30%	**03-Dec-21**	$179,253.99
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	$500,000	01-Oct-24	2.25%	**12-Aug-20**	$489,630.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	$245,000	27-Feb-25	1.80%	**27-Aug-20**	$235,935.00
State Bk India New York NY	Certificate of Deposit - Brokered	$183,000	10-Jun-25	1.05%	**10-Dec-20**	$173,006.37
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	$255,000	25-Aug-25	3.50%	**25-Feb-23**	$251,226.00
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	$246,000	30-Sep-25	0.40%	**31-Mar-21**	$227,702.52
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	$200,000	11-Feb-26	1.00%	**11-Aug-21**	$184,762.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	$246,000	30-Mar-26	2.85%	**01-Jul-22**	$241,340.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	$249,000	31-Mar-26	0.95%	**30-Jun-21**	$228,522.24
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	$245,000	16-Jun-26	0.85%	**16-Jul-21**	$222,359.55
Solutions Bk Forreston Ill	Certificate of Deposit - Brokered	$209,000	22-Sep-28	5.30%	**22-Oct-23**	$209,361.57
Defiance Ohio City Sch Dist	Bond - Brokered	$550,000	01-Dec-28	0.00%	**01-Dec-28**	$442,101.00
Fresno Calif Uni School Dist	Bond - Brokered	$300,000	01-Aug-25	0.00%	**01-Aug-25**	$277,695.00
Thief River Falls Minn Indpt	Bond - Brokered	$190,000	01-Feb-27	1.01%	**01-Feb-27**	$171,057.00
		RBC INVESTMENTS				$4,026,732.13
Border State Bank	Certificate of Deposit	$100,000	16-Dec-24	2.09%	**16-Dec-23**	$100,000.00
		BORDER STATE BANK INVESTMENTS				$100,000.00

Vibrant Credit Union, IL	Certificate of Deposit - Brokered	$236,950	08-Jul-24	5.373%	$236,950.00
T Bank, National Association TX	Certificate of Deposit - Brokered	$233,050	20-Jun-24	4.728%	$233,050.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	26-Jan-24	4.650%	$1,000,000.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	30-Apr-24	5.450%	$1,000,000.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	10/31/2024	5.352%	$1,000,000.00
		4M INVESTMENTS			$3,470,000.00
		TOTAL CD INVESTMENTS			$7,596,732.13
MONEY MARKET ACCOUNTS					
Piper Jaffray	First American Gov't Obligations Fund			4.480%	$3,373,033.65
RBC	US Govt Money Market Fund				$4.92
League of Minnesota Cities	4M Money Market Fund			5.321%	$15,289,274.35
League of Minnesota Cities	4M Plus Fund			5.368%	$27,504.66
League of Minnesota Cities	4M LTD Account				$783,192.34
		TOTAL MONEY MARKET SAVINGS			$19,473,009.92
		GRAND TOTAL		**12/31/2023**	$27,069,742.05

*Interest paid every 6 months.