THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, February 6, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. PUBLIC FORUM - ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

5.1. Acknowledgement of the 50th Anniversary of a Tragic Accident

6. APPROVE AGENDA - ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. CONSENT AGENDA - ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***

7.1. Approval of January 16, 2024 Council Proceedings (page 4-11)

7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 12-59)

8. NEW BUSINESS

8.1. Approval for agreement for a copier for the Electric Department (page 60)

8.2. Authorize City Administrator to sign and approve the Joint Powers Agreement for the Multi-Events Center in Thief River Falls. (page 61-74)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - ***Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***

10. UPCOMING MEETINGS

10.1. Committee of Whole Immediately following Council - February 6, 2024

10.2. Public Utilities Committee - February 12th at 7:00 a.m.

10.3. Public Safety/Liquor Committee - February 12th at 4:30 p.m.

10.4. Administrative Services Committee - February 13th at 4:30 p.m. Room 201 City Hall

10.5. Public Works Committee - February 14th at 4:30 p.m.

10.6. City Council Meeting - February 20th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

ACKOWLEDGEMENT OF THE 50TH ANNIVERSARY OF A TRAGIC ACCIDENT

THAT OCCURRED ON JANUARY 28, 1974

THE CITY OF THIEF RIVER FALLS

WHEREAS, We hereby acknowledge the tragic accident that took the lives of Chief of Police Roy L. Pederson and Alderman William Froiland and Alderman Arthur Rambeck and the pilot Marvin Houseman as a result of their being passengers on a charter plane to Owatonna and Waseca for the purpose of viewing a law-enforcement center; and

WHEREAS, The Mayor and members of the City Council of the City of Thief River Falls continue to extend their deepest sympathy to the families of the City Officials and pilot who lost their lives in this tragic accident. The members of the City Council and Police Chief who were lost, performed their civic duties freely, ably, continuously, and unselfishly. Their contributions to the community will not be forgotten.

NOW, THEREFORE BE IT RESOLVED that, I, Brian Holmer, Mayor of Thief River Falls, do hereby acknowledge the 50th anniversary of a tragic accident that occurred on January 28, 1974, The city council of the city of Thief River Falls.

Brian D. Holmer, Mayor

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 2/6/2024

SUBJECT: #7.1 Approval of January 16, 2024 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve the January 16, 2024 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	01.16.24 City Council Minutes

COUNCIL PROCEEDINGS

Tuesday, January 16, 2024

CALL TO ORDER

This meeting is officially called to order at 05:30 PM PM on January 16, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt, Lorenson and Aarestad. Councilmember absent: Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Winter Walk to School Day - February 7, 2024 - Susan Johnson

APPROVE AGENDA

Councilmember Scott Pream motioned, being seconded by Councilmember Jason Aarestad, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 01.10.24: Approval of January 2, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced Resolution No. 01.10.24 , being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the January 2, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.11.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced Resolution No. 01.11.24, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $641,775.08. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 01.12.24: Approve Final Plat for First Addition To South Greenwood Cemetery

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.12.24 , being seconded by Councilmember Steve Narverud, that:

WHEREAS, This is a replating of the First Addition to South Greenwood Cemetery to

account for the discrepancies that have occurred to the original plat while measuring for burial plots. A Public Hearing was held on November 14th at the Planning and Zoning Commission meeting and recommended that the preliminary plat be sent to Council for approval. The preliminary plat was read and approved by City Council at their November 21, 2023 City Council meeting.

WHEREAS, This corrects the discrepancies that have occurred to the original plat while measuring for burial plots.

THEREFORE, BE IT RESOLVED Approve the final plat of First Addition to South Greenwood Cemetery Part of Govt. Lot 1, Sec. 4, T. 153 N. R. 43 W. of the 5th Principal Meridian.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.13.24: Approve 2024 mileage reimbursement and meal reimbursement

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 01.13.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The 2024 Government Services Administration meals reimbursement schedule for reimbursement for travel outside of Pennington County is meals would be reimbursed at $18.00 for Breakfast, $20.00 for lunch and $36.00 for dinner. No reimbursement on alcohol or tips. The City of Thief River Falls has in the past followed the federal reimbursement rate for mileage and in 2024 is .67 cents per mile.

THEREFORE, BE IT RESOLVED To adopt the Northern Minnesota (Duluth) meal reimbursement schedule and the 2024 federal mileage rate as on file in the City Administrator's Office.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.14.24: Approve Elected Officials Mobile Device Policy

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 01.14.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The Elected Officials have had iPads for their official city business. With the addition of cell phones, the policy needed to be updated to reflect these changes.

WHEREAS, Elected Officials use mobile devices owned by the City of Thief River Falls to conduct business and communication for city business.

- This policy will include elected officials for general care, expectations, fees, data, and security.
- The policy includes general revisions on cell phone usage and expectations.

THEREFORE, BE IT RESOLVED Approve the updated Elected Officials Mobile Device Policy for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.17.24: Approval of Community Board and Commission Appointments

Following discussion, Councilmember Scott Pream introduced Resolution No. 01.17.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED Accept the Mayor and Council recommendations to make the following reappointments to the various Boards and Commissions:

Housing & Redevelopment Authority (5-year term)
Trish Champ

Planning Commission & Board of Appeals & Adjustments (3-year term)
Merle Lorenson (Finishing appointment of Mike Parker - 1/31/25), Emery Lee, Ron Lindberg & Richard Baker

Community Development Advisory Board (3-year term)
Nathan Haase, Dave Onkka & Richard Baker

TRF Library Board (3-year term)
Glenice Johnson (01/31/25), Gabby Yoon (01/31/25), Regina Goodall (01/31/25) & Ruth Ann Franke (01/31/27)

Northwest Regional Library Board (3-year term)
Ryan Richardson

Thief River Regional Airport Authority (3-year term)
Scott Waldal

On vote being taken, Councilmember Lorenson abstained, the resolution was passed.

RESOLUTION NO. 01.18.24: Approval of Councilmember Appointments to Community and Statewide Boards, Commissions and Committees

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.18.24 , being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED To approve the following appointments to various community/state boards and committees for calendar year 2024:

Airport Zoning Board	Steve Narverud & Jason Aarestad
Airport Authority Commission (3 year term)	Brian Holmer & Mike Lorenson
City Employee Safety Committee	Jason Aarestad
Community Development Advisory Board	Anthony Bolduc & Richard Baker
Community Development Advisory Board (Ex-Officio)	Brian Holmer
Community Education Advisory Board	Mike Lorenson
Convention and Visitors Bureau Board	Scott Pream
Advance Thief River (Ex-Officio)	Steven Narverud
MEC Joint Powers Board	Scott Pream

Northwest Regional Library Board	Scott Pream
Pennington County Historical Society	Scott Pream
Pennington County Solid Waste Committee	Michele McCraw
Planning Commission/Board of Appeals & Adjustments	Steven Narverud
Red Lake River Corridor Joint Board	Mike Lorenson(Kajewski, Alternate)
TRF Area Community Fund's Advisory Committee	Megan Bourne
TRF Chamber of Commerce (Ex Officio)	Megan Bourne
TRF Library Board	Scott Pream

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.19.24: Approval of TRF Police Department to make payment of $13,000 to Marshall County for purchase of 2013 Ford Pickup

Following discussion, Councilmember Scott Pream introduced Resolution No. 01.19.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Public Safety committee consented to the purchase of a 2013 Ford F-150 pickup to be used as the Deputy Chief's squad car. The vehicle comes fully equipped with radio, emergency lights and Siren. The pickup has 65,000 miles on it and is in very good condition. The vehicle has been in the possession of the Thief River Falls Police Department for approximately 1 month and the title is now in the name of City of Thief River Falls.

WHEREAS, Public safety consented to the purchase of the vehicle in December of 2023 and we took possession of the vehicle at that time. It was agreed upon with Marshall County Sheriff's Office that we would pay them the $13,000 at the first of the year.

THEREFORE, BE IT RESOLVED Approval of TRF Police Department to make payment of $13,000 to Marshall County for payment of 2013 Ford Pickup.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.20.24: Authorize the City Administrator to purchase 10 Executive chairs for the Council room

Following discussion, Councilmember Steve Narverud introduced Resolution No. 01.20.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The existing council chairs are 30+ years old and in need of replacement.

THEREFORE, BE IT RESOLVED Authorize the City Administrator to purchase 10 executive chairs for around the council room table from National Business Furniture for $469.00 each.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.16.24: Approve animal capture services agreement with Dana Klos

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.16.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls has an expired three-year agreement with Dana Klos for Animal Capture Services. The Public Works Committee has identified a need for the trapping of feral cats and is recommending entering into an agreement with Dana Klos for live trapping cats at the cost of $30 per cat, and the cost of $40.00 for raccoons, skunks, or fox.

WHEREAS, The city's agreements for animal capture services and for distribution of animals are working well and should be renewed. The city has identified a growing problem with feral cats.

THEREFORE, BE IT RESOLVED Authorize Mayor and City Administrator to sign the Animal Capture Services Agreement with Dana Klos for the time frame January 16, 2024 - January 16, 2027

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.15.24: Approve 2024 Street and Utilities Improvements Feasibility Report

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 01.15.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The items outlined in the feasibility report listed below are potential improvements based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

The 2024 Street and Utilities improvement plan for the city of Thief River Falls includes:

1. Reconstruction and water main replacement of 1st street from T.H.#59 to RR tracks (Conley Ave.)
2. Reconstruction and drainage improvements on 13th street from T.H.#32 to RR Tracks (city limit)
3. Kendall Ave. widening, water main, sanitary main, parcel services from 1st street to 3rd street.
4. Crocker Ave. Sanitary main replacement from 1st street to Mussey Street.

WHEREAS, The City Council needs to call for a public hearing on any or all the items included in the feasibility report to proceed with the project. The public hearing is scheduled for February 20th at 5:30 P.M. in the City Council Chambers. All affected residents will be mailed a notice of hearing, giving them an opportunity to attend and voice their opinion for or against the project. A hearing notice will also be published in the Times.

THEREFORE, BE IT RESOLVED Approve Feasibility Report for the proposed 2024 Street & Utilities Improvements and call for a public hearing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.21.24: Approve to put old council chairs as surplus or dispose of.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 01.21.24, being seconded by Councilmember Jason Aarestad, that:

THEREFORE, BE IT RESOLVED Approve to put old council chairs as surplus or dispose of.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Mayor Holmer mentions Wayne Johnson is at a Red River Basin Conference today through Friday and Mayor will leave to join him after the council meeting.
- Councilmember Mike Lorenson mentions that Core Main has accidently sent out letters to some mobile homeowners regarding water meter notice. Mobile home water meters will be changed out in the Spring. The city asks if you receive a letter to contact the city to update the files.
- Mayor Holmer mentioned he would like to have a Committee of Whole meeting on February 6th immediately following the City Council Meeting. Items to discuss would be Day at the Capital and a Strategic Plan Update. If department heads have additional items to add to the Committee of Whole meeting please give information to the City Administrator or Deputy City Clerk.

UPCOMING MEETINGS

- City Council Meeting - February 6th at 5:30 p.m.
- Public Utilities Committee - February 12th at 7:00 a.m.
- Public Safety/Liquor Committee - February 12th at 4:30 p.m.
- Administrative Services Committee - February 13th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - February 14th at 4:30 p.m.
- City Council Meeting - February 20th at 5:30 p.m.

INFORMATIONAL ITEMS

- December 2023 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson being seconded by Councilmember Scott Pream to adjourn at 6:00 p.m. On vote being taken, the Chair declared the motion unanimously carried.

_____
Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 2/6/2024

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of $2,246,163.70 and council per diem in the amount of $1,570.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	02.06.24 Summary of Disbursements
3.	Refund Check Detail 2225
4.	Refund Check Detail 2227
5.	Packet 837 01.11.24 #1 Payroll
6.	Packet 838 01.11.24 #1 Payroll
7.	Packet 840 01.11.24 Direct Payables
8.	Packet 846 01.18.24 Direct Payables
9.	Packet 848 01.22.24 Direct Payables
10.	Packet 851 01.25.24 #2 Payroll
11.	Packet 853 01.25.24 #2 Payroll
12.	Packet 854 01.24.24 Direct Payables
13.	Packet 855 01.25.24 Direct Payables
14.	Packet 856 01.26.24 Direct Payables
15.	Packet 857 02.06.24 Council Meeting
16.	Packet 858 01.30.24 Direct Payables
17.	02.06.22 Council Per Diem

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
630	REA & HOMCC ARENAS - VENUWORKS	
640	MULTI EVENTS CULTURAL CENTER - VENUWORKS	
650	TOURIST PARK CAMPGROUNDS - VENUMORKS	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	
		1/14/2022

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS
FEBRUARY 6th, 2024

SUMMARY OF DISBURSEMENTS

1/11/2024	AP PKT #837 - #1 PAYROLL	$117,716.50
1/11/2024	AP PKT #838 - #1 PAYROLL	$287.16
1/11/2024	AP PKT #840 - DIRECT PAYABLES	$181,059.72
1/18/2024	AP PKT #846 - DIRECT PAYABLES	$1,046,282.20
1/22/2024	AP PKT #848 - DIRECT PAYABLES	$1,445.00
1/24/2024	AP PKT #854 - DIRECT PAYABLES	$85,566.33
1/25/2024	AP PKT #855 - DIRECT PAYABLES	$138,964.69
1/26/2024	AP PKT #856 - DIRECT PAYABLES	$143,327.14
1/25/2024	AP PKT #851 - #2 PAYROLL	$264,988.11
1/25/2024	AP PKT #853 - #2 PAYROLL	$1,230.61
1/30/2024	UB PKT #2223 - UTILITY REFUND CHECKS	$1,438.23
1/29/2024	UB PKT #2227 - UTILITY REFUND CHECK	$54.66
1/30/2024	AP PKT #858 - DIRECT PAYABLES	$4,146.89
2/6/2024	AP PKT #857 - REGULAR COUNCIL MEETING	$259,656.46
GRAND TOTAL OF DISBURSEMENTS		**$2,246,163.70**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT02225 - Refunds 01 UBPKT02223 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00220-004	MARTINEZ, RICARDO	1/30/2024	91778	355.94			355.94	Generated From Billing
02-00223-003	DEMBICZAK, BREYDEN	1/30/2024	91779	186.89			186.89	Generated From Billing
14-01666-007	VALLADARES, REYNALDO BENAVIDEZ	1/30/2024	91780	158.73			158.73	Generated From Billing
26-03631-000	OPDAHL, AUSTIN D	1/30/2024	91781	159.44			159.44	Generated From Billing
26-03727-003	NELSON, CHERYL	1/30/2024	91782	240.36			240.36	Generated From Billing
26-04632-003	LIAN, CEU CHIN	1/30/2024	91783	112.18			112.18	Generated From Billing
26-05131-003	MANTHEY, DILLON D	1/30/2024	91784	52.81			52.81	Generated From Billing
26-05146-006	QUASH-SERGILE, JACQUEZ A.	1/30/2024	91785	20.51			20.51	Generated From Billing
31-05009-002	STIREWALT, ALEX J	1/30/2024	91786	151.37			151.37	Generated From Billing
Total Refunds: 9			**Total Refunded Amount:**	1,438.23				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1438.23
Revenue Total:	1438.23

General Ledger Distribution

Posting Date: 01/29/2024

	Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments	-1,438.23	Yes
	690-11530	Accts Receivable - Billing	1,438.23	
		690 Total:	0.00	
Fund: 999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments	-1,438.23	
	999-20700	Due To Other Funds	1,438.23	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT02227 - REFUND CHECK

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
20-04963-002	TOTAL BETTY	1/29/2024	91787	54.66			54.66	Deposit
Total Refunds: 1			**Total Refunded Amount:**	54.66				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	54.66
Revenue Total:	54.66

General Ledger Distribution

Posting Date: 01/30/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-54.66	Yes
	690-11530	Accts Receivable - Billing	54.66	
		690 Total:	0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-54.66	
	999-20700	Due To Other Funds	54.66	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00837 - PYPKT00985 - 2024 01 11 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000977	01/11/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,052.82
INTERNAL REVENUE SERVICE	INV0000977	01/11/2024	740-20150	Payroll Taxes Payable	FED W/H		22,353.78
INTERNAL REVENUE SERVICE	INV0000977	01/11/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		20,710.88
						Vendor INTERNAL REVENUE SERVICE Total:	**50,117.48**
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0000972	01/11/2024	740-24000	Clearing Account	LELS Dues		987.00
						Vendor LAW ENFORCEMENT LABOR SERVICES Total:	**987.00**
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000979	01/12/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	Medicare BlueRx Jan 2024		2,250.00
						Vendor MEDICAREBLUE RX Total:	**2,250.00**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000976	01/11/2024	740-20160	State Withholding	State W/H Tax		11,077.73
						Vendor MN DPT OF REVENUE - WITHHOLDING Total:	**11,077.73**
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0000973	01/11/2024	740-24000	Clearing Account	PLIFE		544.00
						Vendor NCPERS GROUP LIFE INSURANCE Total:	**544.00**
Vendor: P E R A OF MN							
P E R A OF MN	INV0000975	01/11/2024	740-20180	PERA Payable	PERA EE/ER COORD		23,626.21
P E R A OF MN	INV0000975	01/11/2024	740-20180	PERA Payable	PERA EE/ER P&F		22,821.87
						Vendor P E R A OF MN Total:	**46,448.08**
Vendor: SANFORD HEALTH							
SANFORD HEALTH	INV0000978	01/12/2024	620-4840-62990	Misc. Operating Expense	Random Drug Screenings		15.00
SANFORD HEALTH	INV0000978	01/12/2024	680-4840-62990	Misc. Operating Expense	Random Drug Screenings		15.00
SANFORD HEALTH	INV0000978	01/12/2024	690-4840-62990	Misc. Operating Expense	Random Drug Screenings		30.00
						Vendor SANFORD HEALTH Total:	**60.00**
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000974	01/11/2024	740-24000	Clearing Account	LTD Premium		491.98
						Vendor SUN LIFE FINANCIAL (LTD) Total:	**491.98**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000969	01/11/2024	740-24000	Clearing Account	Contributions Employee		5,358.53
						Vendor VANTAGEPOINT ICMA Total:	**5,358.53**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WEX BANK							
WEX BANK	INV0000971	01/11/2024	740-24000	Clearing Account	HSA		441.70
						Vendor WEX BANK Total:	**441.70**
						Grand Total:	**117,776.50**

Fund Summary

Fund	Expense Amount
620 - WATER UTILITY FUND	15.00
680 - WASTEWATER UTILITY FUND	15.00
690 - ELECTRIC UTILITY FUND	30.00
740 - TRF HEALTH INSURANCE FUND	117,716.50
Grand Total:	**117,776.50**

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62990	Misc. Operating Expense	15.00
680-4840-62990	Misc. Operating Expense	15.00
690-4840-62990	Misc. Operating Expense	30.00
740-20150	Payroll Taxes Payable	50,117.48
740-20160	State Withholding	11,077.73
740-20180	PERA Payable	46,448.08
740-24000	Clearing Account	7,823.21
740-4870-63650	Senior Gold BC/BS Mont…	2,250.00
	Grand Total:	**117,776.50**

Project Account Summary

Project Account Key	Expense Amount
None	117,776.50
Grand Total:	**117,776.50**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00838 - PYPKT00985 - 2024 01 11 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000970	01/11/2024	740-24000	Clearing Account	FLEX VISION		287.16
						Vendor VSP INSURANCE CO Total:	**287.16**
						Grand Total:	**287.16**

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	287.16
Grand Total:	**287.16**

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	287.16
	Grand Total:	**287.16**

Project Account Summary

Project Account Key	Expense Amount
None	287.16
Grand Total:	**287.16**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00840 - 01/11/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	13MLHKFVFTW6	12/23/2023	100-4192-62020	Computer Supplies	2ND HALF DEC 2023 - COM...		19.98
AMAZON CAPITAL SERVICES ..	13MLHKFVFTW6	12/23/2023	100-4660-62020	Computer Supplies	2ND HALF DEC 2023 - COM...		39.95
AMAZON CAPITAL SERVICES ..	1WGCH4CRF9QN	12/28/2023	100-4110-62020	Computer Supplies	2ND HALF DEC 2023 - CITY ...		283.12
					Vendor AMAZON CAPITAL SERVICES INC Total:		**343.05**
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630233039	01/09/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 01/09/...		85.13
					Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:		**85.13**
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	DEC 2023 - ASHLEY	12/29/2023	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		29.18
GLOBAL PAYMENTS INTEGR...	DEC 2023 - ASHLEY	12/29/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		972.39
GLOBAL PAYMENTS INTEGR...	DEC 2023 - ELEC	12/31/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		5,119.13
GLOBAL PAYMENTS INTEGR...	DEC 2023 - ELECTRIC	12/29/2023	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		11.26
GLOBAL PAYMENTS INTEGR...	DEC 2023 - GENERAL	12/29/2023	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		5.64
					Vendor GLOBAL PAYMENTS INTEGRATED Total:		**6,137.60**
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROU...	4861867736	12/29/2023	690-4830-63890	Utilities Expense	GAS METER READING - DEC ...		1,060.64
					Vendor MINNESOTA ENERGY GROUP-00005 Total:		**1,060.64**
Vendor: MJS SEPTIC							
MJS SEPTIC	2023 RENTAL	12/28/2023	100-4510-63033	Music in the Park	2023 PORTA POTTY RENTAL...		2,018.80
					Vendor MJS SEPTIC Total:		**2,018.80**
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550025930	12/19/2023	100-4210-62210	Equipment Maint & Repair	TIRES (4) / INSTALLATION		762.00
					Vendor POMPS TIRE SERVICE INC Total:		**762.00**
Vendor: VENUWORKS OF THIEF RIVER FALLS							
VENUWORKS OF THIEF RIV...	768	01/11/2024	630-4930-67200	Operating Transfers	1ST QTR 2024 ARENA FUND ...		170,652.50
					Vendor VENUWORKS OF THIEF RIVER FALLS Total:		**170,652.50**
					Grand Total:		**181,059.72**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,158.67
620 - WATER UTILITY FUND	85.13
630 - ARENAS - VENUWORKS	170,652.50
690 - ELECTRIC UTILITY FUND	7,163.42
Grand Total:	**181,059.72**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62020	Computer Supplies	283.12
100-4192-62020	Computer Supplies	19.98
100-4210-62210	Equipment Maint & Repa..	762.00
100-4510-63033	Music in the Park	2,018.80
100-4660-62020	Computer Supplies	39.95
100-4670-63060	Credit Card Fees	34.82
620-4890-63030	Contracts Expense	85.13
630-4930-67200	Operating Transfers	170,652.50
690-4830-63890	Utilities Expense	1,060.64
690-4890-63060	Credit Card Fees	6,102.78
	Grand Total:	**181,059.72**

Project Account Summary

Project Account Key	Expense Amount
None	181,059.72
Grand Total:	**181,059.72**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00846 - 01/18/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: ALMETEK INDUSTRIES INC						
ALMETEK INDUSTRIES INC	269535	12/06/2023	690-4840-62990	Misc. Operating Expense	TRANSFORMER NUMBER L...	461.96
					Vendor ALMETEK INDUSTRIES INC Total:	**461.96**
Vendor: AMAZON CAPITAL SERVICES INC						
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4194-63210	Communication Expense	1ST HALF JAN 2024 - CELL P...	32.90
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4210-62010	Office Supplies	1ST HALF JAN 2024 - PENS /...	49.53
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4210-62020	Computer Supplies	1ST HALF JAN 2024 - INK CA...	172.26
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4210-62020	Computer Supplies	1ST HALF JAN 2024 - 5TB EX...	124.99
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4210-62990	Misc. Operating Expense	1ST HALF JAN 2024 - FILE C...	269.98
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4240-63210	Communication Expense	1ST HALF JAN 2024 - CELL P...	16.99
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4312-62990	Misc. Operating Expense	1ST HALF JAN 2024 - GRIND...	60.49
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	100-4660-62020	Computer Supplies	1ST HALF JAN 2024 - CARRY...	111.68
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	610-4840-62010	Office Supplies	1ST HALF JAN 2024 - TRASH...	55.79
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	620-4840-62170	Field Supplies	1ST HALF JAN 2024 - LAB S...	198.00
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	620-4840-62990	Misc. Operating Expense	1ST HALF JAN 2024 - WTP S...	239.94
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	690-4840-62990	Misc. Operating Expense	1ST HALF JAN 2024 - PHONE...	23.99
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	690-4840-62990	Misc. Operating Expense	1ST HALF JAN 2024 - PAIN R...	16.98
AMAZON CAPITAL SERVICES ..	1ST HALF JAN 2024	01/03/2024	690-4850-62350	Power Plant/Dam Maint	1ST HALF JAN 2024 - EPOXY	236.94
					Vendor AMAZON CAPITAL SERVICES INC Total:	**1,610.46**
Vendor: BANKCARD ELECTRONIC PYMTS INC						
BANKCARD ELECTRONIC P...	12 31 23	12/31/2023	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...	10,462.99
					Vendor BANKCARD ELECTRONIC PYMTS INC Total:	**10,462.99**
Vendor: CINCINNATI INSURANCE CO						
CINCINNATI INSURANCE CO	0564328 - 2024	01/09/2024	100-4670-63610	Insurance Expense	2024 BOND RENEWAL - DOT..	250.00
					Vendor CINCINNATI INSURANCE CO Total:	**250.00**
Vendor: COALITION OF GREATER MN CITIES						
COALITION OF GREATER MN..	2024 DUES	01/18/2024	100-4110-64330	Dues and Subscriptions	2024 CGMC GENERAL ASSE...	15,162.00
					Vendor COALITION OF GREATER MN CITIES Total:	**15,162.00**
Vendor: EAGLE RIVER UTILITY SOLUTIONS LLC						
EAGLE RIVER UTILITY SOLUT...	1858	12/29/2023	690-4890-63030	Contracts Expense	VAC TRUCK / OPERATOR	6,000.00
					Vendor EAGLE RIVER UTILITY SOLUTIONS LLC Total:	**6,000.00**
Vendor: FARMERS UNION OIL COMPANY						
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	36.88
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	98.14
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	1,166.80
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023	55.01

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		41.86
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		3,351.42
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		1,509.36
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		607.16
FARMERS UNION OIL COM...	12 2023	01/18/2024	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		53.10
FARMERS UNION OIL COM...	12 2023	01/18/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		3,004.03
FARMERS UNION OIL COM...	12 2023	01/18/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		457.05
FARMERS UNION OIL COM...	12 2023	01/18/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		943.75
FARMERS UNION OIL COM...	12 2023	01/18/2024	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2023		91.87
						Vendor FARMERS UNION OIL COMPANY Total:	**11,416.43**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		429.75
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4194-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		40.86
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4220-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		103.86
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4240-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		48.99
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4312-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		41.99
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4315-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		41.98
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4510-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		48.99
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4570-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		9.99
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4650-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		115.97
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4660-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		22.00
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JAN / FEB..		81.72
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	610-4830-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		154.80
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	620-4830-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		222.87
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		322.71
GARDEN VALLEY TECHNOL...	101301885	01/10/2024	690-4830-63210	Communication Expense	PHONE CHARGES - JAN / FEB..		341.91
						Vendor GARDEN VALLEY TECHNOLOGIES Total:	**2,028.39**
Vendor: HAWKINS INC							
HAWKINS INC	6651313	12/19/2023	620-4840-62160	Chemicals	CHEMICALS		6,176.80
						Vendor HAWKINS INC Total:	**6,176.80**
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2250040	12/06/2023	820-4850-62230	Building Maint & Repair	DELTA TOILET		219.00
L & M SUPPLY INC	2256857	12/01/2023	690-4850-62350	Power Plant/Dam Maint	PINE SOL		19.98
L & M SUPPLY INC	2260602	12/07/2023	100-4312-62240	Department Maint & Repair	WELDING SUPPLIES		146.85
L & M SUPPLY INC	2264649	12/13/2023	820-4850-62230	Building Maint & Repair	FLOOR LEVELING MIX		41.99
L & M SUPPLY INC	2265304	12/14/2023	100-4220-62120	Gas-Oil-Lube	BAR CHAIN		8.99
L & M SUPPLY INC	2265304	12/14/2023	100-4220-62990	Misc. Operating Expense	EXTENSION CORDS		48.45
L & M SUPPLY INC	2269280	12/19/2023	100-4510-62210	Equipment Maint & Repair	BAR CHAIN		33.97
L & M SUPPLY INC	2270844	12/21/2023	100-4312-62210	Equipment Maint & Repair	PAINT		14.96
L & M SUPPLY INC	2273434	12/23/2023	690-4840-62880	Personal Protective Equipm...	PPE - S ZAVORAL		109.99
L & M SUPPLY INC	2274741	12/26/2023	100-4315-62880	Personal Protective Equipm...	CLEATS		119.94
						Vendor L & M SUPPLY INC Total:	**764.12**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: LINDE GAS & EQUIPMENT INC						
LINDE GAS & EQUIPMENT I...	40342941	12/31/2023	620-4840-62990	Misc. Operating Expense	3 YEAR LEASE - EXPIRES 1/1...	412.90
					Vendor LINDE GAS & EQUIPMENT INC Total:	**412.90**
Vendor: MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	519680524	01/01/2024	100-4150-63030	Contracts Expense	COPIER CONTRACT - JAN 20...	548.56
MARCO TECHNOLOGIES LLC	519680524	01/01/2024	100-4650-63030	Contracts Expense	COPIER CONTRACT - JAN 20...	397.50
					Vendor MARCO TECHNOLOGIES LLC Total:	**946.06**
Vendor: MARSHALL COUNTY SHERIFFS OFFICE						
MARSHALL COUNTY SHERIF...	01 18 2024	01/18/2024	100-4670-64530	Public Safety Grant Expenses	2013 FORD F-150 PICKUP	13,000.00
					Vendor MARSHALL COUNTY SHERIFFS OFFICE Total:	**13,000.00**
Vendor: MIKES AUTOMOTIVE CENTER INC						
MIKES AUTOMOTIVE CENTE...	5375	12/28/2023	100-4240-62210	Equipment Maint & Repair	REPLACE OXYGEN SENSOR	137.45
					Vendor MIKES AUTOMOTIVE CENTER INC Total:	**137.45**
Vendor: MINNESOTA ENERGY GROUP-00003						
MINNESOTA ENERGY GROU...	4868432104	01/05/2024	100-4220-63890	Utilities Expense	GAS METER READING - DEC ...	272.32
MINNESOTA ENERGY GROU...	4868432104	01/05/2024	100-4550-63890	Utilities Expense	GAS METER READING - DEC ...	439.09
MINNESOTA ENERGY GROU...	4868432104	01/05/2024	100-4560-63890	Utilities Expense	GAS METER READING - DEC ...	341.46
MINNESOTA ENERGY GROU...	4868432104	01/05/2024	100-4570-63890	Utilities Expense	GAS METER READING - DEC ...	470.67
MINNESOTA ENERGY GROU...	4868432104	01/05/2024	680-4830-63890	Utilities Expense	GAS METER READING - DEC ...	27.69
					Vendor MINNESOTA ENERGY GROUP-00003 Total:	**1,551.23**
Vendor: MINNESOTA ENERGY GROUP-00007						
MINNESOTA ENERGY GROU...	4872095544	01/09/2024	100-4194-63890	Utilities Expense	GAS METER READING - DEC ...	27.69
					Vendor MINNESOTA ENERGY GROUP-00007 Total:	**27.69**
Vendor: NORTHERN MUNICIPAL POWER AGNCY						
NORTHERN MUNICIPAL PO...	DEC 2023	12/31/2023	690-4810-68400	Purchased Power	DE & ENERGY - DEC 2023	973,014.75
					Vendor NORTHERN MUNICIPAL POWER AGNCY Total:	**973,014.75**
Vendor: SHI INTERNATIONAL CORP						
SHI INTERNATIONAL CORP	B17712391	12/11/2023	100-4220-63020	Computer Maintenance & li...	PDF EDITOR	102.94
					Vendor SHI INTERNATIONAL CORP Total:	**102.94**
Vendor: STAR ENERGY SERVICES LLC						
STAR ENERGY SERVICES LLC	22234	12/31/2023	690-4890-63030	Contracts Expense	ENGINEERING SERVICES - EL...	896.50
					Vendor STAR ENERGY SERVICES LLC Total:	**896.50**
Vendor: THIEF RIVER AUTOMOTIVE LLC						
THIEF RIVER AUTOMOTIVE L...	TR105262	11/17/2023	100-4510-62210	Equipment Maint & Repair	ABS REPAIR - #5409	213.84
THIEF RIVER AUTOMOTIVE L...	TR11491	12/29/2023	690-4850-62210	Equipment Maint & Repair	CONNECTOR - REPAIR #106	48.99
					Vendor THIEF RIVER AUTOMOTIVE LLC Total:	**262.83**
Vendor: UNIVERSAL SCREENPRINT						
UNIVERSAL SCREENPRINT	44106	12/22/2023	100-4312-62990	Misc. Operating Expense	RETIREMENT PLAQUE - RO...	60.00
					Vendor UNIVERSAL SCREENPRINT Total:	**60.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING …	228041	12/27/2023	820-4890-63030	Contracts Expense	PROF SRVCS - CEMETERYST…		1,536.70
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**1,536.70**
						Grand Total:	**1,046,282.20**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	40,541.33
610 - LIQUOR DISPENSARY	10,673.58
620 - WATER UTILITY FUND	10,254.54
630 - ARENAS - VENUWORKS	322.71
680 - WASTEWATER UTILITY FUND	484.74
690 - ELECTRIC UTILITY FUND	982,115.74
820 - GREENWOOD CEMETERY FUND	1,889.56
Grand Total:	**1,046,282.20**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64330	Dues and Subscriptions	15,162.00
100-4150-63030	Contracts Expense	548.56
100-4150-63210	Communication Expense	429.75
100-4194-62120	Gas-Oil-Lube	36.88
100-4194-63210	Communication Expense	73.76
100-4194-63890	Utilities Expense	27.69
100-4210-62010	Office Supplies	49.53
100-4210-62020	Computer Supplies	297.25
100-4210-62120	Gas-Oil-Lube	1,264.94
100-4210-62990	Misc. Operating Expense	269.98
100-4220-62120	Gas-Oil-Lube	64.00
100-4220-62990	Misc. Operating Expense	48.45
100-4220-63020	Computer Maintenance…	102.94
100-4220-63210	Communication Expense	103.86
100-4220-63890	Utilities Expense	272.32
100-4240-62120	Gas-Oil-Lube	41.86
100-4240-62210	Equipment Maint & Repa..	137.45
100-4240-63210	Communication Expense	65.98
100-4312-62120	Gas-Oil-Lube	3,351.42
100-4312-62210	Equipment Maint & Repa..	14.96
100-4312-62240	Department Maint & Re…	146.85
100-4312-62990	Misc. Operating Expense	120.49
100-4312-63210	Communication Expense	41.99
100-4315-62120	Gas-Oil-Lube	1,509.36
100-4315-62880	Personal Protective Equi…	119.94
100-4315-63210	Communication Expense	41.98
100-4510-62120	Gas-Oil-Lube	607.16
100-4510-62210	Equipment Maint & Repa..	247.81
100-4510-63210	Communication Expense	48.99
100-4550-63890	Utilities Expense	439.09
100-4560-63890	Utilities Expense	341.46

Account Summary

Account Number	Account Name	Expense Amount
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	470.67
100-4650-62120	Gas-Oil-Lube	53.10
100-4650-63030	Contracts Expense	397.50
100-4650-63210	Communication Expense	115.97
100-4660-62020	Computer Supplies	111.68
100-4660-63210	Communication Expense	22.00
100-4670-63610	Insurance Expense	250.00
100-4670-64500	Senior Citizen Programs	81.72
100-4670-64530	Public Safety Grant Expe…	13,000.00
610-4830-63210	Communication Expense	154.80
610-4840-62010	Office Supplies	55.79
610-4890-63060	Credit Card Fees	10,462.99
620-4830-63210	Communication Expense	222.87
620-4840-62120	Gas-Oil-Lube	3,004.03
620-4840-62160	Chemicals	6,176.80
620-4840-62170	Field Supplies	198.00
620-4840-62990	Misc. Operating Expense	652.84
630-4830-63210	Communication Expense	322.71
680-4830-63890	Utilities Expense	27.69
680-4840-62120	Gas-Oil-Lube	457.05
690-4810-68400	Purchased Power	973,014.75
690-4830-63210	Communication Expense	341.91
690-4840-62120	Gas-Oil-Lube	943.75
690-4840-62880	Personal Protective Equi…	109.99
690-4840-62990	Misc. Operating Expense	502.93
690-4850-62210	Equipment Maint & Repa..	48.99
690-4850-62350	Power Plant/Dam Maint	256.92
690-4890-63030	Contracts Expense	6,896.50
820-4840-62120	Gas-Oil-Lube	91.87
820-4850-62230	Building Maint & Repair	260.99
820-4890-63030	Contracts Expense	1,536.70
	Grand Total:	**1,046,282.20**

Project Account Summary

Project Account Key		Expense Amount
None		1,046,282.20
	Grand Total:	**1,046,282.20**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00848 - 01/22/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4194-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		21.25
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4210-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		42.50
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4240-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		21.25
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4312-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		233.75
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4315-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		85.00
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4510-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		233.75
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	100-4650-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		42.50
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	620-4890-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		85.00
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	680-4890-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		106.25
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	690-4890-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		531.25
PENNINGTON CO MOTOR V...	2024 TABS	01/22/2024	820-4890-64370	Taxes and Licenses	2024 VEHICLE/TRAILER LICE...		42.50
						Vendor PENNINGTON CO MOTOR VEHICLE Total:	**1,445.00**
						Grand Total:	**1,445.00**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	680.00
620 - WATER UTILITY FUND	85.00
680 - WASTEWATER UTILITY FUND	106.25
690 - ELECTRIC UTILITY FUND	531.25
820 - GREENWOOD CEMETERY FUND	42.50
Grand Total:	**1,445.00**

Account Summary

Account Number	Account Name	Expense Amount
100-4194-64370	Taxes and Licenses	21.25
100-4210-64370	Taxes and Licenses	42.50
100-4240-64370	Taxes and Licenses	21.25
100-4312-64370	Taxes and Licenses	233.75
100-4315-64370	Taxes and Licenses	85.00
100-4510-64370	Taxes and Licenses	233.75
100-4650-64370	Taxes and Licenses	42.50
620-4890-64370	Taxes and Licenses	85.00
680-4890-64370	Taxes and Licenses	106.25
690-4890-64370	Taxes and Licenses	531.25
820-4890-64370	Taxes and Licenses	42.50
	Grand Total:	**1,445.00**

Project Account Summary

Project Account Key	Expense Amount
None	1,445.00
Grand Total:	**1,445.00**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00851 - PYPKT00989 - 2024 01 25 #2 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0000995	01/29/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	January & February Senior ...		3,162.50
BLUE CROSS BLUE SHIELD O...	INV0000995	01/29/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	January & February Senior ...		3,162.50
					Vendor BLUE CROSS BLUE SHIELD OF MN Total:		**6,325.00**
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000989	01/25/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		21,104.08
INTERNAL REVENUE SERVICE	INV0000989	01/25/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,265.34
INTERNAL REVENUE SERVICE	INV0000989	01/25/2024	740-20150	Payroll Taxes Payable	FED W/H		22,916.76
					Vendor INTERNAL REVENUE SERVICE Total:		**51,286.18**
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4312-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4312-61340	MSRS HCSP	Retiree MSRS HCSP - Dece...		100.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0000993	01/29/2024	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
					Vendor MINNESOTA STATE RETIREMENT SYS Total:		**1,200.00**
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0000985	01/25/2024	740-24000	Clearing Account	Union Dues		3,840.00
					Vendor MINNESOTA TEAMSTERS NO. 320 Total:		**3,840.00**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0000988	01/25/2024	740-20160	State Withholding	State W/H Tax		11,307.15
					Vendor MN DPT OF REVENUE - WITHHOLDING Total:		**11,307.15**
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4150-61310	Health Insurance	Health Insurance Premium		6,290.43
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4210-61310	Health Insurance	Health Insurance Premium		16,554.49
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4220-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4240-61310	Health Insurance	Health Insurance Premium		1,941.62
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4312-61310	Health Insurance	Health Insurance Premium		7,611.38
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4315-61310	Health Insurance	Health Insurance Premium		7,312.63
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4510-61310	Health Insurance	Health Insurance		700.82
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4650-61310	Health Insurance	Health Insurance Premium		2,642.44
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	100-4660-61310	Health Insurance	Health Insurance Premium		1,625.68

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	610-4825-61310	Health Insurance	Health Insurance Premium		8,915.92
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	620-4825-61310	Health Insurance	Health Insurance Premium		3,458.54
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	680-4825-61310	Health Insurance	Health Insurance Premium		7,151.79
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	690-4825-61310	Health Insurance	Health Insurance Premium		20,570.84
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		12,414.96
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		7,684.12
NORTHWEST SERVICE COO...	INV0000994	01/29/2024	820-4825-61310	Health Insurance	Health Insurance Premium		1,941.62
						Vendor NORTHWEST SERVICE COOPERATIVE Total:	**113,503.80**
Vendor: P E R A OF MN							
P E R A OF MN	INV0000987	01/25/2024	740-20180	PERA Payable	PERA EE/ER COORD		23,796.85
P E R A OF MN	INV0000987	01/25/2024	740-20180	PERA Payable	PERA EE/ER P&F		23,765.71
P E R A OF MN	INV0000987	01/25/2024	740-20180	PERA Payable	PERA EE/ER DEF		172.50
						Vendor P E R A OF MN Total:	**47,735.06**
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4510-61330	Life Insurance	Life Ins Premium		28.05
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	610-4825-61330	Life Insurance	Life Ins Premium		36.04
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	740-24000	Clearing Account	Life Ins Employee		588.90
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		77.80
SUN LIFE FINANCIAL - LIFE	INV0000984	01/25/2024	820-4825-61330	Life Insurance	Life Ins Premium		9.35
						Vendor SUN LIFE FINANCIAL - LIFE Total:	**1,460.09**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000980	01/25/2024	740-24000	Clearing Account	Contributions Employee		5,358.53
						Vendor VANTAGEPOINT ICMA Total:	**5,358.53**
Vendor: WEX BANK							
WEX BANK	INV0000983	01/25/2024	740-24000	Clearing Account	HSA		441.70
WEX BANK	INV0000991	01/29/2024	100-4150-61310	Health Insurance	HSA City Contribution		672.12
WEX BANK	INV0000991	01/29/2024	100-4210-61310	Health Insurance	HSA City Contribution		1,516.83
WEX BANK	INV0000991	01/29/2024	100-4220-61310	Health Insurance	HSA City Contribution		672.12
WEX BANK	INV0000991	01/29/2024	100-4312-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0000991	01/29/2024	100-4315-61310	Health Insurance	HSA City Contribution		448.08

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000991	01/29/2024	100-4510-61310	Health Insurance	HSA Employer Contribution		620.67
WEX BANK	INV0000991	01/29/2024	610-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0000991	01/29/2024	680-4825-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0000991	01/29/2024	690-4825-61310	Health Insurance	HSA City Contribution		1,689.42
WEX BANK	INV0000991	01/29/2024	820-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0000992	01/29/2024	100-4150-61310	Health Insurance	VEBA City Contribution		224.04
WEX BANK	INV0000992	01/29/2024	100-4210-61310	Health Insurance	VEBA City Contribution		2,361.54
WEX BANK	INV0000992	01/29/2024	100-4220-61310	Health Insurance	VEBA City Contribution		1,465.38
WEX BANK	INV0000992	01/29/2024	100-4240-61310	Health Insurance	VEBA City Contribution		620.67
WEX BANK	INV0000992	01/29/2024	100-4312-61310	Health Insurance	VEBA City Contribution		1,079.95
WEX BANK	INV0000992	01/29/2024	100-4315-61310	Health Insurance	VEBA City Contribution		1,135.96
WEX BANK	INV0000992	01/29/2024	100-4510-61310	Health Insurance	VEBA City Contribution		291.25
WEX BANK	INV0000992	01/29/2024	100-4650-61310	Health Insurance	VEBA City Contribution		844.71
WEX BANK	INV0000992	01/29/2024	100-4660-61310	Health Insurance	VEBA City Contributions		224.04
WEX BANK	INV0000992	01/29/2024	670-4825-61310	Health Insurance	VEBA Employer Contribution		67.22
WEX BANK	INV0000992	01/29/2024	680-4825-61310	Health Insurance	VEBA City Contribution		1,241.34
WEX BANK	INV0000992	01/29/2024	690-4825-61310	Health Insurance	VEBA City Contribution		4,223.55
WEX BANK	INV0000992	01/29/2024	820-4825-61310	Health Insurance	VEBA Employer Contribution		11.20
						Vendor WEX BANK Total:	**22,782.55**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000990	01/26/2024	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees		118.25
WEX HEALTH INC	INV0000990	01/26/2024	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees		5.50
WEX HEALTH INC	INV0000990	01/26/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees		13.75
WEX HEALTH INC	INV0000990	01/26/2024	680-4840-62990	Misc. Operating Expense	WEX Administrative Fees		5.50
WEX HEALTH INC	INV0000990	01/26/2024	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees		46.75
						Vendor WEX HEALTH INC Total:	**189.75**
						Grand Total:	**264,988.11**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	66,104.43
610 - LIQUOR DISPENSARY	9,578.13
620 - WATER UTILITY FUND	3,513.09
670 - STORM WATER UTILITY FUND	67.22
680 - WASTEWATER UTILITY FUND	9,280.74
690 - ELECTRIC UTILITY FUND	26,802.26
740 - TRF HEALTH INSURANCE FUND	147,059.40
820 - GREENWOOD CEMETERY FUND	2,582.84
Grand Total:	**264,988.11**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	7,186.59
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	20,432.86
100-4210-61330	Life Insurance	175.10
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	8,824.02
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	2,562.29
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	9,536.04
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	300.00
100-4315-61310	Health Insurance	8,896.67
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	1,612.74
100-4510-61330	Life Insurance	28.05
100-4510-61340	MSRS HCSP	100.00
100-4650-61310	Health Insurance	3,487.15
100-4650-61330	Life Insurance	22.10
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	1,849.72
100-4660-61330	Life Insurance	12.75
100-4670-62990	Misc. Operating Expense	118.25
610-4825-61310	Health Insurance	9,536.59
610-4825-61330	Life Insurance	36.04
610-4840-62990	Misc. Operating Expense	5.50

Account Summary

Account Number	Account Name	Expense Amount
620-4825-61310	Health Insurance	3,458.54
620-4825-61330	Life Insurance	40.80
620-4840-62990	Misc. Operating Expense	13.75
670-4825-61310	Health Insurance	67.22
680-4825-61310	Health Insurance	9,237.84
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	5.50
690-4825-61310	Health Insurance	26,483.81
690-4825-61330	Life Insurance	171.70
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	46.75
740-20150	Payroll Taxes Payable	51,286.18
740-20160	State Withholding	11,307.15
740-20180	PERA Payable	47,735.06
740-24000	Clearing Account	10,229.13
740-4870-63620	Employee BC/BS Monthl…	12,414.96
740-4870-63640	Life Insurance - COBRA	77.80
740-4870-63650	Senior Gold BC/BS Mont…	6,325.00
740-4870-63660	Retiree BC/BS Monthly bi..	7,684.12
820-4825-61310	Health Insurance	2,573.49
820-4825-61330	Life Insurance	9.35
	Grand Total:	**264,988.11**

Project Account Summary

Project Account Key	Expense Amount
None	264,988.11
Grand Total:	**264,988.11**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00853 - PYPKT00989 - 2024 01 25 #2 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0000981	01/25/2024	100-4220-61340	MSRS HCSP	MSRS		366.45
MINNESOTA STATE RETIRE...	INV0000981	01/25/2024	100-4220-61340	MSRS HCSP	MSRS		465.71
MINNESOTA STATE RETIRE...	INV0000981	01/25/2024	100-4650-61340	MSRS HCSP	MSRS		8.03
MINNESOTA STATE RETIRE...	INV0000981	01/25/2024	620-4825-61340	MSRS HCSP	MSRS		143.83
MINNESOTA STATE RETIRE...	INV0000981	01/25/2024	690-4825-61340	MSRS HCSP	MSRS		246.59
						Vendor MINNESOTA STATE RETIREMENT SYS Total:	**1,230.61**
						Grand Total:	**1,230.61**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	840.19
620 - WATER UTILITY FUND	143.83
690 - ELECTRIC UTILITY FUND	246.59
Grand Total:	**1,230.61**

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61340	MSRS HCSP	832.16
100-4650-61340	MSRS HCSP	8.03
620-4825-61340	MSRS HCSP	143.83
690-4825-61340	MSRS HCSP	246.59
	Grand Total:	**1,230.61**

Project Account Summary

Project Account Key	Expense Amount
None	1,230.61
Grand Total:	**1,230.61**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00854 - 01/24/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	113713056	01/04/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,643.70
BREAKTHRU BEVERAGE	113790220	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,973.30
BREAKTHRU BEVERAGE	113795892	01/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,360.00
BREAKTHRU BEVERAGE	113795892	01/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		296.00
BREAKTHRU BEVERAGE	113795892	01/03/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		101.00
						Vendor BREAKTHRU BEVERAGE Total:	**20,374.00**
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN...	1406710	01/18/2024	610-4810-62590	Misc. Mdse for Resale	TABACCO / LIGHTERS		4,120.91
						Vendor CORE-MARK MIDCONTINENT INC Total:	**4,120.91**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2454002	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,091.90
JOHNSON BROTHERS LIQU...	2454004	01/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,520.00
JOHNSON BROTHERS LIQU...	2454005	01/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,622.00
JOHNSON BROTHERS LIQU...	2455559	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,587.50
JOHNSON BROTHERS LIQU...	2459135	01/04/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		19,300.10
JOHNSON BROTHERS LIQU...	2460248	01/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		530.00
						Vendor JOHNSON BROTHERS LIQUOR Total:	**30,651.50**
Vendor: MAVERICK WINE							
MAVERICK WINE	INV1144007	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,991.72
MAVERICK WINE	INV1144007	01/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		288.00
						Vendor MAVERICK WINE Total:	**3,279.72**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6716061	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		17,090.00
						Vendor PHILLIPS WINE & SPIRITS Total:	**17,090.00**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	5106760	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,337.50
SOUTHERN GLAZERS OF MN	5106761	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		162.51
SOUTHERN GLAZERS OF MN	5106762	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		432.00
SOUTHERN GLAZERS OF MN	5106763	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,157.82
SOUTHERN GLAZERS OF MN	5106764	01/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,960.37
						Vendor SOUTHERN GLAZERS OF MN Total:	**10,050.20**
						Grand Total:	**85,566.33**

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	85,566.33
Grand Total:	**85,566.33**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	74,618.42
610-4810-62530	Wine for Resale	6,726.00
610-4810-62540	Soft Drinks/Mix for Resa…	101.00
610-4810-62590	Misc. Mdse for Resale	4,120.91
	Grand Total:	**85,566.33**

Project Account Summary

Project Account Key	Expense Amount
None	85,566.33
Grand Total:	**85,566.33**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00855 - 01/25/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	91945	01/09/2024	620-4890-63110	Consulting Fees	PROF SRVCS - CONSULTING...		481.25
					Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:		**481.25**
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630238643	01/23/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 01/23/...		85.13
					Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:		**85.13**
Vendor: CHRIS ABRAHAMSEN							
CHRIS ABRAHAMSEN	REF CA 332747	01/25/2024	100-4312-62210	Equipment Maint & Repair	PAYMENT IN FULL FOR DA...		700.00
					Vendor CHRIS ABRAHAMSEN Total:		**700.00**
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	4881629424	01/16/2024	100-4312-63890	Utilities Expense	GAS METER READING - 12/...		465.86
MINNESOTA ENERGY GROU...	4881629424	01/16/2024	100-4315-63890	Utilities Expense	GAS METER READING - 12/...		319.63
MINNESOTA ENERGY GROU...	4881629424	01/16/2024	100-4510-63890	Utilities Expense	GAS METER READING - 12/...		102.94
MINNESOTA ENERGY GROU...	4881629424	01/16/2024	100-4510-63890	Utilities Expense	GAS METER READING - 12/...		136.98
					Vendor MINNESOTA ENERGY GROUP-00002 Total:		**1,025.41**
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	DEC 2023 - LQR	01/22/2024	610-20220	Sales Tax Payable	SALES TAX - DEC 2023 LIQU...		48,683.00
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-20220	Sales Tax Payable	SALES TAX / USE TAX - DEC ...		11,144.32
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4194-62230	Building Maint & Repair	SALESTAX / USE TAX - DEC 2...		-27.33
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4210-62120	Gas-Oil-Lube	SALES TAX / USE TAX - DEC ...		-5.65
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4312-62230	Building Maint & Repair	SALES TAX / USE TAX - DEC ...		-20.43
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4315-62210	Equipment Maint & Repair	SALES TAX / USE TAX - DEC ...		30.39
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4315-62990	Misc. Operating Expense	SALES TAX / USE TAX - DEC ...		20.32
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4510-62210	Equipment Maint & Repair	SALES TAX / USE TAX - DEC ...		-40.53
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4510-62990	Misc. Operating Expense	SALES TAX / USE TAX - DEC ...		-6.09
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	100-4550-62230	Building Maint & Repair	SALES TAX / USE TAX - DEC ...		-12.60
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	610-4840-62420	Computer Equipment	SALES TAX / USE TAX - DEC ...		10.87
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	610-4840-62990	Misc. Operating Expense	SALES TAX / USE TAX - DEC ...		31.45
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	610-4850-62230	Building Maint & Repair	SALES TAX / USE TAX - DEC ...		7.94
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	620-20220	Sales Tax Payable	SALES TAX /USE TAX - DEC 2...		3,057.07
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	620-4850-62230	Building Maint & Repair	SALES TAX / USE TAX - DEC ...		-9.12
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-14100	Inventory - Materials	SALES TAX / USE TAX - DEC ...		166.00
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-20220	Sales Tax Payable	SALES TAX /USE TAX - DEC 2...		71,083.57
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4840-62010	Office Supplies	SALES TAX / USE TAX - DEC ...		5.89
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4840-62020	Computer Supplies	SALES TAX / USE TAX - DEC ...		3.17
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4840-62420	Computer Equipment	SALES TAX / USE TAX - DEC ...		31.63

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4840-62990	Misc. Operating Expense	SALES TAX / USE TAX - DEC ...	22.62
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4850-62210	Equipment Maint & Repair	SALES TAX / USE TAX - DEC ...	1.65
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4850-62230	Building Maint & Repair	SALES TAX / USE TAX - DEC ...	8.62
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4850-62350	Power Plant/Dam Maint	SALES TAX / USE TAX - DEC ...	11.26
MN DPT OF REVENUE - SAL...	DEC 2023	01/22/2024	690-4890-63030	Contracts Expense	SALES TAX / USE TAX - DEC ...	7.98
					Vendor MN DPT OF REVENUE - SALES/USE TAX Total:	**134,206.00**
Vendor: PITNEY BOWES BANK INC PURCHASE POWER						
PITNEY BOWES BANK INC P...	METER REFILL 12/07/23	01/01/2024	100-4670-62010	Office Supplies	POSTAGE METER REFILL	208.99
					Vendor PITNEY BOWES BANK INC PURCHASE POWER Total:	**208.99**
Vendor: VERIZON WIRELESS #486397938						
VERIZON WIRELESS #48639...	9953098999	01/01/2024	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES..	337.38
					Vendor VERIZON WIRELESS #486397938 Total:	**337.38**
Vendor: VERIZON WIRELESS #742042583						
VERIZON WIRELESS #74204...	9953141325	01/01/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY IPAD CHARGES - ...	141.75
VERIZON WIRELESS #74204...	9953141325	01/01/2024	100-4220-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	40.01
VERIZON WIRELESS #74204...	9953141325	01/01/2024	100-4240-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	40.01
VERIZON WIRELESS #74204...	9953141325	01/01/2024	100-4650-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	80.02
VERIZON WIRELESS #74204...	9953141325	01/01/2024	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	120.03
VERIZON WIRELESS #74204...	9953141325	01/01/2024	680-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	40.01
VERIZON WIRELESS #74204...	9953141325	01/01/2024	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...	360.09
					Vendor VERIZON WIRELESS #742042583 Total:	**821.92**
Vendor: YVONNE PEDERSON						
YVONNE PEDERSON	FEB 2024	01/25/2024	810-4820-61500	Annuity Payments	POLICE PENSION - FEB 2024	1,098.61
					Vendor YVONNE PEDERSON Total:	**1,098.61**
					Grand Total:	**138,964.69**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	13,655.97
610 - LIQUOR DISPENSARY	48,733.26
620 - WATER UTILITY FUND	3,734.36
680 - WASTEWATER UTILITY FUND	40.01
690 - ELECTRIC UTILITY FUND	71,702.48
810 - POLICE RELIEF ASSOCIATION	1,098.61
Grand Total:	**138,964.69**

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,144.32
100-4192-63020	Computer Maintenance...	141.75
100-4194-62230	Building Maint & Repair	-27.33
100-4210-62120	Gas-Oil-Lube	-5.65
100-4210-63210	Communication Expense	337.38
100-4220-63210	Communication Expense	40.01
100-4240-63210	Communication Expense	40.01
100-4312-62210	Equipment Maint & Repa..	700.00
100-4312-62230	Building Maint & Repair	-20.43
100-4312-63890	Utilities Expense	465.86
100-4315-62210	Equipment Maint & Repa..	30.39
100-4315-62990	Misc. Operating Expense	20.32
100-4315-63890	Utilities Expense	319.63
100-4510-62210	Equipment Maint & Repa..	-40.53
100-4510-62990	Misc. Operating Expense	-6.09
100-4510-63890	Utilities Expense	239.92
100-4550-62230	Building Maint & Repair	-12.60
100-4650-63210	Communication Expense	80.02
100-4670-62010	Office Supplies	208.99
610-20220	Sales Tax Payable	48,683.00
610-4840-62420	Computer Equipment	10.87
610-4840-62990	Misc. Operating Expense	31.45
610-4850-62230	Building Maint & Repair	7.94
620-20220	Sales Tax Payable	3,057.07
620-4830-63210	Communication Expense	120.03
620-4850-62230	Building Maint & Repair	-9.12
620-4890-63030	Contracts Expense	85.13
620-4890-63110	Consulting Fees	481.25
680-4830-63210	Communication Expense	40.01
690-14100	Inventory - Materials	166.00
690-20220	Sales Tax Payable	71,083.57
690-4830-63210	Communication Expense	360.09

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62010	Office Supplies	5.89
690-4840-62020	Computer Supplies	3.17
690-4840-62420	Computer Equipment	31.63
690-4840-62990	Misc. Operating Expense	22.62
690-4850-62210	Equipment Maint & Repa..	1.65
690-4850-62230	Building Maint & Repair	8.62
690-4850-62350	Power Plant/Dam Maint	11.26
690-4890-63030	Contracts Expense	7.98
810-4820-61500	Annuity Payments	1,098.61
	Grand Total:	**138,964.69**

Project Account Summary

Project Account Key		Expense Amount
None		138,964.69
	Grand Total:	**138,964.69**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00856 - 01/26/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3653677	01/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,008.00
						Vendor ARTISAN BEER COMPANY Total:	**1,008.00**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0107862000	01/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		59.00
BELLBOY CORP - BAR SUPPLY	0107914200	01/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		35.00
BELLBOY CORP - BAR SUPPLY	0107914200	01/23/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CORKSCEWS / ...		92.94
BELLBOY CORP - BAR SUPPLY	0107914200	01/23/2024	610-4840-62140	Off Sale Supplies	PURCHASE - NUMBERS		22.50
BELLBOY CORP - BAR SUPPLY	0107914300	01/23/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CAN HUGGERS		42.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**251.44**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0202211400	01/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,930.25
BELLBOY CORP - LIQUOR	0202214900	01/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		320.00
BELLBOY CORP - LIQUOR	0202281700	01/17/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		640.00
BELLBOY CORP - LIQUOR	0202337800	01/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		156.00
BELLBOY CORP - LIQUOR	0202361500	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,070.12
						Vendor BELLBOY CORP - LIQUOR Total:	**10,116.37**
Vendor: BERNICK'S							
BERNICK'S	20043212	01/05/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		741.60
						Vendor BERNICK'S Total:	**741.60**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	305553	01/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,013.00
BEVERAGE WHOLESALERS I...	309581	01/11/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		399.60
						Vendor BEVERAGE WHOLESALERS INC Total:	**1,412.60**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	113865263	01/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		29.35
BREAKTHRU BEVERAGE	113869577	01/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,103.69
BREAKTHRU BEVERAGE	113888792	01/10/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		403.27
BREAKTHRU BEVERAGE	113888792	01/10/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		48.00
BREAKTHRU BEVERAGE	113959107	01/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,707.00
BREAKTHRU BEVERAGE	113959107	01/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		48.00
BREAKTHRU BEVERAGE	114048822	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,965.95
BREAKTHRU BEVERAGE	114048822	01/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,560.00
BREAKTHRU BEVERAGE	114048822	01/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		219.15
						Vendor BREAKTHRU BEVERAGE Total:	**12,084.41**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1830661	01/04/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		503.00
C & L DISTRIBUTING	1830661	01/04/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		75.00
C & L DISTRIBUTING	1838241	01/18/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		519.00
C & L DISTRIBUTING	1838241	01/18/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		30.00
						Vendor C & L DISTRIBUTING Total:	**1,127.00**
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8820947572	12/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - DEC …		828.06
						Vendor IHEARTMEDIA Total:	**828.06**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU…	2464540	01/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,132.99
JOHNSON BROTHERS LIQU…	2464541	01/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		10,112.08
JOHNSON BROTHERS LIQU…	2464542	01/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		240.00
JOHNSON BROTHERS LIQU…	2464543	01/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		111.00
						Vendor JOHNSON BROTHERS LIQUOR Total:	**14,596.07**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	755969	01/03/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,907.93
MC KINNON COMPANY INC	755969	01/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		302.30
MC KINNON COMPANY INC	756778	01/05/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,605.50
MC KINNON COMPANY INC	756778	01/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		-12.25
MC KINNON COMPANY INC	756778	01/05/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,894.15
MC KINNON COMPANY INC	756883	01/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		27.00
MC KINNON COMPANY INC	757010	01/09/2024	610-4810-62520	Beer for Resale	RETURN CREDIT - LIQUOR		-15.75
MC KINNON COMPANY INC	757010	01/09/2024	610-4810-62520	Beer for Resale	RETURN CREDIT - BEER		-126.56
MC KINNON COMPANY INC	757011	01/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,371.45
MC KINNON COMPANY INC	758031	01/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,006.75
MC KINNON COMPANY INC	758239	01/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,171.05
MC KINNON COMPANY INC	758269	01/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		36.00
						Vendor MC KINNON COMPANY INC Total:	**37,167.57**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	148342	01/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,743.80
NORTHWEST BEVERAGE INC	148342	01/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		182.50
NORTHWEST BEVERAGE INC	148422	01/05/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		222.80
NORTHWEST BEVERAGE INC	148422	01/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,144.35
NORTHWEST BEVERAGE INC	148428	01/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		10,174.85
NORTHWEST BEVERAGE INC	148428	01/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		126.90
NORTHWEST BEVERAGE INC	148532	01/12/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		28.35
NORTHWEST BEVERAGE INC	148532	01/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,559.10
NORTHWEST BEVERAGE INC	148558	01/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		77.10
NORTHWEST BEVERAGE INC	148558	01/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,958.75
						Vendor NORTHWEST BEVERAGE INC Total:	**25,218.50**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6723154	01/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,648.55
PHILLIPS WINE & SPIRITS	6723155	01/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		540.60
PHILLIPS WINE & SPIRITS	6723156	01/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		37.80
						Vendor PHILLIPS WINE & SPIRITS Total:	**7,226.95**
Vendor: SMALL LOT COOP LLC							
SMALL LOT COOP LLC	MN73452	01/19/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		907.05
						Vendor SMALL LOT COOP LLC Total:	**907.05**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2430024	01/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,458.75
SOUTHERN GLAZERS OF MN	2430024	01/03/2024	610-4810-62530	Wine for Resale	PURCHASE - MIX		136.00
SOUTHERN GLAZERS OF MN	2431772	01/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,428.43
SOUTHERN GLAZERS OF MN	2431772	01/09/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		734.40
SOUTHERN GLAZERS OF MN	2433233	01/11/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		72.00
SOUTHERN GLAZERS OF MN	2435664	01/18/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,182.70
SOUTHERN GLAZERS OF MN	2436752	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		12,225.15
SOUTHERN GLAZERS OF MN	2436752	01/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		303.24
SOUTHERN GLAZERS OF MN	2436753	01/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,400.00
SOUTHERN GLAZERS OF MN	2436754	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,061.50
SOUTHERN GLAZERS OF MN	2436755	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,061.50
SOUTHERN GLAZERS OF MN	2436756	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,191.35
SOUTHERN GLAZERS OF MN	2436757	01/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,106.00
SOUTHERN GLAZERS OF MN	5107473	01/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		280.50
						Vendor SOUTHERN GLAZERS OF MN Total:	**30,641.52**
						Grand Total:	**143,327.14**

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	143,327.14
Grand Total:	**143,327.14**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	71,254.30
610-4810-62520	Beer for Resale	49,581.12
610-4810-62530	Wine for Resale	19,985.82
610-4810-62540	Soft Drinks/Mix for Resa...	1,520.40
610-4810-62590	Misc. Mdse for Resale	134.94
610-4840-62140	Off Sale Supplies	22.50
610-4880-63490	Advertising	828.06
	Grand Total:	**143,327.14**

Project Account Summary

Project Account Key	Expense Amount
None	143,327.14
Grand Total:	**143,327.14**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA...	IV256031	01/26/2024	690-4840-62880	Personal Protective Equipm...	PPE		1,143.23
						Vendor AMARIL UNIFORM COMPANY Total:	**1,143.23**
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9651796 REVERSAL	12/18/2023	100-4312-62210	Equipment Maint & Repair	TO REVERSE CASH SALE ON ...		-102.59
AUTO VALUE T R F	9652612	12/26/2023	100-4312-62210	Equipment Maint & Repair	FUSE HOLDER - #5526		8.98
AUTO VALUE T R F	9652653	12/26/2023	100-4312-62210	Equipment Maint & Repair	FILTER		40.74
AUTO VALUE T R F	9652654	12/26/2023	100-4315-62210	Equipment Maint & Repair	FILTER		114.65
AUTO VALUE T R F	9653180	01/02/2024	680-4850-62210	Equipment Maint & Repair	PARTS - '15 DODGE P-UP		4.99
AUTO VALUE T R F	9653185	01/02/2024	680-4850-62210	Equipment Maint & Repair	PARTS - '15 DODGE P-UP		3.49
AUTO VALUE T R F	9653854	01/08/2024	100-4312-62210	Equipment Maint & Repair	FILTERS		272.35
AUTO VALUE T R F	9653914	01/09/2024	100-4312-62210	Equipment Maint & Repair	FILTER		18.60
AUTO VALUE T R F	9654479	01/12/2024	620-4850-62210	Equipment Maint & Repair	BATTERY - TRENCHER		151.98
AUTO VALUE T R F	9655263	01/19/2024	100-4210-62990	Misc. Operating Expense	LOCK OUT KIT		98.98
						Vendor AUTO VALUE T R F Total:	**612.17**
Vendor: BERGSTROM ELECTRIC INC							
BERGSTROM ELECTRIC INC	17229	01/25/2024	680-4850-62220	Lift Station and Pond Maint...	INSTALL - GENERATOR / TR...		55,915.00
						Vendor BERGSTROM ELECTRIC INC Total:	**55,915.00**
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	814028	01/28/2024	100-4670-62990	Misc. Operating Expense	FLEX FEE - JAN 2024		180.00
						Vendor BRADY MARTZ & ASSOC PC INC Total:	**180.00**
Vendor: BRADY MEUNIER							
BRADY MEUNIER	REIMB 01 18 24	01/18/2024	100-4210-62880	Personal Protective Equipm...	REIMBURSE - WORK BOOT /...		196.00
						Vendor BRADY MEUNIER Total:	**196.00**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0212726	01/16/2024	100-4150-62010	Office Supplies	PREINKED STAMP - LMC INS...		16.95
BREDESON OFFICE SUPPLY	0212730	01/17/2024	610-4840-62990	Misc. Operating Expense	PENS / COLORED PAPER		43.02
						Vendor BREDESON OFFICE SUPPLY Total:	**59.97**
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT ...	01 26 24 PTY CSH	01/26/2024	100-4210-62010	Office Supplies	REIMBURSE PETTY CASH FU...		56.55
						Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:	**56.55**
Vendor: COMPASS MINERALS AMERICA							
COMPASS MINERALS AMER...	1272672	01/02/2024	100-4312-62280	Salt & Gravel Expense	ROAD SALT		6,715.75
COMPASS MINERALS AMER...	1273221	01/03/2024	100-4312-62280	Salt & Gravel Expense	ROAD SALT		3,438.47
						Vendor COMPASS MINERALS AMERICA Total:	**10,154.22**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: DAKOTA HOSE & FITTINGS LP						
DAKOTA HOSE & FITTINGS LP	3193731	01/18/2024	620-4850-62210	Equipment Maint & Repair	SUCTION HOSE - MCGLAUG...	960.83
					Vendor DAKOTA HOSE & FITTINGS LP Total:	**960.83**
Vendor: FALLS TOWING LLC						
FALLS TOWING LLC	23100	01/23/2024	100-4210-62990	Misc. Operating Expense	TOWING SERVICES	125.00
					Vendor FALLS TOWING LLC Total:	**125.00**
Vendor: FERGUSON WATERWORKS #2516						
FERGUSON WATERWORKS ...	0483144	01/11/2024	620-4850-62200	System Expense	CLAMP - WATER MAIN REPA..	280.65
					Vendor FERGUSON WATERWORKS #2516 Total:	**280.65**
Vendor: FLAHERTY AND HOOD PA						
FLAHERTY AND HOOD PA	20677	01/02/2024	100-4160-63040	Legal Fees	PROF SRVCS - LABOR NEGOT..	2,485.00
					Vendor FLAHERTY AND HOOD PA Total:	**2,485.00**
Vendor: FLEETPRIDE						
FLEETPRIDE	114187066	01/29/2024	100-4312-62210	Equipment Maint & Repair	POGP STICK - SKIDSTEER	71.32
FLEETPRIDE	114190505	01/29/2024	100-4312-62210	Equipment Maint & Repair	SPRING KIT - SKIDSTEER	13.98
					Vendor FLEETPRIDE Total:	**85.30**
Vendor: FULL SPECTRUM DIAGNOSTICS						
FULL SPECTRUM DIAGNOST...	A01038	01/16/2024	620-4850-62220	Plant Equip Maint & Repair	BALANCE SUPPORT - HIGH S...	1,149.00
					Vendor FULL SPECTRUM DIAGNOSTICS Total:	**1,149.00**
Vendor: GRAYMONT WESTERN CANADA INC						
GRAYMONT WESTERN CAN...	3-411618 RI	01/26/2024	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME	8,941.82
					Vendor GRAYMONT WESTERN CANADA INC Total:	**8,941.82**
Vendor: GUARDIAN FLEET SAFETY						
GUARDIAN FLEET SAFETY	231039	01/23/2024	100-4210-64440	DWI Enforcement & Equip...	EQUIPMENT INSTALL - 2018...	1,126.62
					Vendor GUARDIAN FLEET SAFETY Total:	**1,126.62**
Vendor: GUARDIAN PEST SOLUTIONS INC						
GUARDIAN PEST SOLUTIONS..	2531666	12/20/2023	690-4890-63030	Contracts Expense	RODENT CONTROL PROGR...	55.00
					Vendor GUARDIAN PEST SOLUTIONS INC Total:	**55.00**
Vendor: HACH COMPANY						
HACH COMPANY	13873227	01/05/2024	620-4840-62170	Field Supplies	LAB SUPPLIES	159.10
HACH COMPANY	13893978	01/24/2024	620-4840-62170	Field Supplies	LAB SUPPLIES	322.00
					Vendor HACH COMPANY Total:	**481.10**
Vendor: HDR ENGINEERING INC - CHICAGO						
HDR ENGINEERING INC - CH...	1200584232	01/04/2024	670-4890-63030	Contracts Expense	PROF SRVCS - CHIEFS COUL...	10,997.42
HDR ENGINEERING INC - CH...	1200585062	01/08/2024	100-4650-64481	FEMA	PROF SRVCS - FEMA PROJECT	115.00
HDR ENGINEERING INC - CH...	1200585063	01/08/2024	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM LICENSE	1,454.50
					Vendor HDR ENGINEERING INC - CHICAGO Total:	**12,566.92**
Vendor: INNOVATIVE OFFICE SOLUTIONS LL						
INNOVATIVE OFFICE SOLUT...	IN4448254	01/30/2024	100-4670-62010	Office Supplies	BINDERS	13.02
INNOVATIVE OFFICE SOLUT...	IN4448254	01/30/2024	610-4840-62010	Office Supplies	TONER	81.42

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
INNOVATIVE OFFICE SOLUT…	IN4449770	01/31/2024	100-4670-62010	Office Supplies	SUPPLIES	71.95
					Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:	**166.39**
Vendor: INTER COUNTY COMMUNITY COUNCIL						
INTER COUNTY COMMUNIT…	12 26 23	12/26/2023	690-4890-68880	Conservation Program	LOW INCOME REBATE	956.55
					Vendor INTER COUNTY COMMUNITY COUNCIL Total:	**956.55**
Vendor: JASON KEMPERT						
JASON KEMPERT	REIMB 01 16 24	01/16/2024	100-4312-62880	Personal Protective Equipm…	REIMBURSE - SAFETY TOED …	100.00
					Vendor JASON KEMPERT Total:	**100.00**
Vendor: LEAGUE OF MN CITIES INS TRUST						
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	100-4670-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	46,329.57
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	610-4870-63610	Insurance Expense	2024 LIQUOR LIABILITY PR…	5,638.00
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	610-4870-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	2,482.71
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	620-4870-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	10,526.98
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	680-4870-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	5,467.61
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	690-4870-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	16,458.83
LEAGUE OF MN CITIES INS T…	2024 P/C/LQR PREM	01/18/2024	820-4870-63610	Insurance Expense	2024 PROPERTY / CASUALTY…	133.30
					Vendor LEAGUE OF MN CITIES INS TRUST Total:	**87,037.00**
Vendor: M M U A						
M M U A	63237	01/04/2024	690-4890-64330	Dues and Subscriptions	2024 ELECTRIC UTILITY ME…	30,648.00
M M U A	63380	01/23/2024	100-4192-63020	Computer Maintenance & li…	REG FEE - SECURITY THREAT…	315.00
M M U A	63380	01/23/2024	690-4890-64330	Dues and Subscriptions	REG FEE - SECURITY THREAT…	315.00
					Vendor M M U A Total:	**31,278.00**
Vendor: MARCO TECHNOLOGIES LLC NW 7128						
MARCO TECHNOLOGIES LLC…	INV12033980	01/08/2024	690-4890-63030	Contracts Expense	COPIER CONTRACT - JAN 20…	92.18
					Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:	**92.18**
Vendor: MARISSA L ADAM						
MARISSA L ADAM	REIMB 01 25 24	01/25/2024	100-4210-62990	Misc. Operating Expense	REIMBURSE - BAKERY ITEMS…	10.98
					Vendor MARISSA L ADAM Total:	**10.98**
Vendor: MAXFIELD RESEARCH & CONSULTING						
MAXFIELD RESEARCH & CO…	20554	01/12/2024	100-4150-63030	Contracts Expense	2023 / 2024 HOUSING STU…	3,962.00
					Vendor MAXFIELD RESEARCH & CONSULTING Total:	**3,962.00**
Vendor: MINNESOTA FIRE SERVICE						
MINNESOTA FIRE SERVICE	12135	01/15/2024	100-4220-64400	Travel, Conference, School	FIRE INSTRUCTOR CERTIFIC…	504.00
					Vendor MINNESOTA FIRE SERVICE Total:	**504.00**
Vendor: NELSON EQUIPMENT OF T R F INC						
NELSON EQUIPMENT OF T R…	CT147393	01/26/2024	100-4312-62210	Equipment Maint & Repair	WIRE / PIPE - #5520	62.72
					Vendor NELSON EQUIPMENT OF T R F INC Total:	**62.72**
Vendor: NORMAN BETLAND						
NORMAN BETLAND	005	01/13/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - 01/06/24…	220.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
NORMAN BETLAND	006	01/27/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - 01/20 - 0...	110.00
					Vendor NORMAN BETLAND Total:	**330.00**
Vendor: NORTHLAND SECURITIES INC						
NORTHLAND SECURITIES INC	7881	01/03/2024	100-4150-63110	Consulting Fees	ANNUAL DISSEMINATION F...	2,000.00
NORTHLAND SECURITIES INC	7882	01/03/2024	690-4890-63110	Consulting Fees	ANNUAL DISSEMINATION F...	1,500.00
					Vendor NORTHLAND SECURITIES INC Total:	**3,500.00**
Vendor: OIL BOYZ EXPRESS LUBE INC						
OIL BOYZ EXPRESS LUBE INC	4891	01/25/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE - TASK FORCE ...	78.17
					Vendor OIL BOYZ EXPRESS LUBE INC Total:	**78.17**
Vendor: PENNINGTON FAST LUBE INC						
PENNINGTON FAST LUBE INC	80008	01/08/2024	690-4840-62120	Gas-Oil-Lube	OIL CHANGE	61.98
PENNINGTON FAST LUBE INC	80055	01/17/2024	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #101	57.70
					Vendor PENNINGTON FAST LUBE INC Total:	**119.68**
Vendor: RED RIVER BASIN COMMISSION						
RED RIVER BASIN COMMISS...	1/2042C	01/10/2024	680-4890-64400	Travel, Conference, School	REG FEE - ANNUAL MEETING	300.00
					Vendor RED RIVER BASIN COMMISSION Total:	**300.00**
Vendor: RICHARD BAKER						
RICHARD BAKER	REIMB 01 12 24	01/12/2024	100-4660-64400	Travel, Conference, School	REIMBURSE MILEAGE - CVN...	110.55
					Vendor RICHARD BAKER Total:	**110.55**
Vendor: RMB ENVIRONMENTAL LAB INC						
RMB ENVIRONMENTAL LAB ...	D055477	01/11/2024	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...	287.38
					Vendor RMB ENVIRONMENTAL LAB INC Total:	**287.38**
Vendor: SHOAN J NELSON						
SHOAN J NELSON	824191	01/10/2024	100-4560-62230	Building Maint & Repair	REMOVE / REPAIR / REPLAC...	435.00
					Vendor SHOAN J NELSON Total:	**435.00**
Vendor: SJOBERGS						
SJOBERGS	JAN 2024	01/30/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	82.05
SJOBERGS	JAN 2024	01/30/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	225.00
SJOBERGS	JAN 2024	01/30/2024	100-4220-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	49.95
SJOBERGS	JAN 2024	01/30/2024	100-4312-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	56.95
SJOBERGS	JAN 2024	01/30/2024	100-4510-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	104.50
SJOBERGS	JAN 2024	01/30/2024	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	56.95
SJOBERGS	JAN 2024	01/30/2024	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	35.05
SJOBERGS	JAN 2024	01/30/2024	620-4830-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	25.99
SJOBERGS	JAN 2024	01/30/2024	620-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	49.95
SJOBERGS	JAN 2024	01/30/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	85.50
SJOBERGS	JAN 2024	01/30/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	475.00
SJOBERGS	JAN 2024	01/30/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	142.50
SJOBERGS	JAN 2024	01/30/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - JAN 20...	142.50
SJOBERGS	JAN 2024	01/30/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	42.95
SJOBERGS	JAN 2024	01/30/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...	49.95

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERGS	JAN 2024	01/30/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JAN 20...		225.00
						Vendor SJOBERGS Total:	**1,849.79**
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	TR106122	01/02/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		60.75
THIEF RIVER AUTOMOTIVE L...	TR106122	01/02/2024	100-4210-62210	Equipment Maint & Repair	BATTERY / AIR FILTER		309.16
THIEF RIVER AUTOMOTIVE L...	TR106518	01/22/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		75.03
THIEF RIVER AUTOMOTIVE L...	TR106566	01/24/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		80.49
						Vendor THIEF RIVER AUTOMOTIVE LLC Total:	**525.43**
Vendor: TITAN MACHINERY FARGO							
TITAN MACHINERY FARGO	19169460 GP	01/09/2024	690-4840-62990	Misc. Operating Expense	TENSION BELT - 580 BACKH...		133.50
						Vendor TITAN MACHINERY FARGO Total:	**133.50**
Vendor: TOWNSEND PRICING INC							
TOWNSEND PRICING INC	0472977-IN	01/09/2024	100-4315-62590	Misc. Mdse for Resale	GARBAGE STICKER LABELS		335.50
						Vendor TOWNSEND PRICING INC Total:	**335.50**
Vendor: TRENT EDWARD COLLINS							
TRENT EDWARD COLLINS	619136	01/09/2024	100-4240-63030	Contracts Expense	SIDEWALK SNOW REMOVAL		1,950.00
						Vendor TRENT EDWARD COLLINS Total:	**1,950.00**
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	671	01/09/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - VERNA ...		1,200.00
TROY MERCIL CONSTRUCTI...	679	01/24/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - JAMES ...		1,200.00
						Vendor TROY MERCIL CONSTRUCTION LLC Total:	**2,400.00**
Vendor: ULINE							
ULINE	173308908	01/18/2024	690-4840-62990	Misc. Operating Expense	BINS / DIVIDERS - INVENTO...		506.95
						Vendor ULINE Total:	**506.95**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	381	01/11/2024	690-4840-62990	Misc. Operating Expense	SHREDDING SERVICES		158.40
WASTE MASTERS LLC	382	01/18/2024	620-4830-63890	Utilities Expense	METERS DISPOSAL		41.91
						Vendor WASTE MASTERS LLC Total:	**200.31**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	227659	12/18/2023	505-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - 2024 STREET ...		20,193.00
WIDSETH SMITH NOLTING ...	227660	12/18/2023	505-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - 2024 STREET ...		5,657.00
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**25,850.00**
						Grand Total:	**259,656.46**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	72,644.69
505 - 2024 ST AND UTILITY PROJECT	25,850.00
610 - LIQUOR DISPENSARY	8,337.15
620 - WATER UTILITY FUND	22,897.59
670 - STORM WATER UTILITY FUND	10,997.42
680 - WASTEWATER UTILITY FUND	62,251.59
690 - ELECTRIC UTILITY FUND	54,144.72
820 - GREENWOOD CEMETERY FUND	2,533.30
Grand Total:	**259,656.46**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	16.95
100-4150-63030	Contracts Expense	3,962.00
100-4150-63110	Consulting Fees	2,000.00
100-4160-63040	Legal Fees	2,485.00
100-4192-63020	Computer Maintenance…	622.05
100-4210-62010	Office Supplies	56.55
100-4210-62120	Gas-Oil-Lube	294.44
100-4210-62210	Equipment Maint & Repa..	309.16
100-4210-62880	Personal Protective Equi…	196.00
100-4210-62990	Misc. Operating Expense	234.96
100-4210-64440	DWI Enforcement & Equ…	1,126.62
100-4220-63020	Computer Maintenance…	49.95
100-4220-64400	Travel, Conference, Sch…	504.00
100-4240-63030	Contracts Expense	1,950.00
100-4312-62210	Equipment Maint & Repa..	386.10
100-4312-62280	Salt & Gravel Expense	10,154.22
100-4312-62880	Personal Protective Equi…	100.00
100-4312-63020	Computer Maintenance…	56.95
100-4315-62210	Equipment Maint & Repa..	114.65
100-4315-62590	Misc. Mdse for Resale	335.50
100-4510-63210	Communication Expense	104.50
100-4560-62230	Building Maint & Repair	435.00
100-4650-63030	Contracts Expense	330.00
100-4650-64481	FEMA	115.00
100-4660-64400	Travel, Conference, Sch…	110.55
100-4670-62010	Office Supplies	84.97
100-4670-62990	Misc. Operating Expense	180.00
100-4670-63610	Insurance Expense	46,329.57
505-4680-65920	Work in Process - Eng/Ar…	25,850.00
610-4840-62010	Office Supplies	81.42

Account Summary

Account Number	Account Name	Expense Amount
610-4840-62990	Misc. Operating Expense	43.02
610-4870-63610	Insurance Expense	8,120.71
610-4890-63020	Computer Maintenance…	92.00
620-4830-63210	Communication Expense	25.99
620-4830-63890	Utilities Expense	41.91
620-4840-62160	Chemicals	8,941.82
620-4840-62170	Field Supplies	768.48
620-4850-62200	System Expense	280.65
620-4850-62210	Equipment Maint & Repa..	1,112.81
620-4850-62220	Plant Equip Maint & Rep…	1,149.00
620-4870-63610	Insurance Expense	10,526.98
620-4890-63020	Computer Maintenance…	49.95
670-4890-63030	Contracts Expense	10,997.42
680-4830-63210	Communication Expense	560.50
680-4850-62210	Equipment Maint & Repa..	8.48
680-4850-62220	Lift Station and Pond Ma…	55,915.00
680-4870-63610	Insurance Expense	5,467.61
680-4890-64400	Travel, Conference, Sch…	300.00
690-4830-63210	Communication Expense	285.00
690-4840-62120	Gas-Oil-Lube	61.98
690-4840-62880	Personal Protective Equi…	1,143.23
690-4840-62990	Misc. Operating Expense	798.85
690-4850-62210	Equipment Maint & Repa..	57.70
690-4870-63610	Insurance Expense	16,458.83
690-4890-63020	Computer Maintenance…	317.90
690-4890-63030	Contracts Expense	147.18
690-4890-63110	Consulting Fees	1,500.00
690-4890-64330	Dues and Subscriptions	30,963.00
690-4890-64370	Taxes and Licenses	1,454.50
690-4890-68880	Conservation Program	956.55
820-4870-63610	Insurance Expense	133.30
820-4890-63030	Contracts Expense	2,400.00
	Grand Total:	**259,656.46**

Project Account Summary

Project Account Key		Expense Amount
None		259,656.46
	Grand Total:	**259,656.46**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00858 - 01/30/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CAPITAL ONE							
CAPITAL ONE	1653396066	01/19/2024	100-4210-62420	Computer Equipment	01/19/24 STMT - EXTERNAL...		59.00
CAPITAL ONE	1653396066	01/19/2024	100-4510-62230	Building Maint & Repair	01/19/24 STMT - TV @ WA...		148.00
CAPITAL ONE	1653396066	01/19/2024	690-4840-62990	Misc. Operating Expense	01/19/24 STMT - 3 RING BI...		66.43
						Vendor CAPITAL ONE Total:	**273.43**
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4110-64400	Travel, Conference, School	012/19/23 - 01/17/24 STMT...		309.45
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4210-62990	Misc. Operating Expense	012/19/23 - 01/17/24 STMT...		0.99
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4210-63020	Computer Maintenance & li...	012/19/23 - 01/17/24 STMT...		164.00
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4220-63590	Printing & Publications	012/19/23 - 01/17/24 STMT...		29.72
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4312-64400	Travel, Conference, School	012/19/23 - 01/17/24 STMT...		650.00
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4315-62010	Office Supplies	012/19/23 - 01/17/24 STMT...		13.49
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	100-4660-64400	Travel, Conference, School	012/19/23 - 01/17/24 STMT...		350.00
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	620-4840-62010	Office Supplies	012/19/23 - 01/17/24 STMT...		31.48
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	680-4840-62010	Office Supplies	012/19/23 - 01/17/24 STMT...		9.00
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	690-4840-62010	Office Supplies	012/19/23 - 01/17/24 STMT...		35.98
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	690-4890-64370	Taxes and Licenses	012/19/23 - 01/17/24 STMT...		53.00
ELAN FINANCIAL SERVICES	DEC 23/JAN 24	01/17/2024	690-4890-64400	Travel, Conference, School	012/19/23 - 01/17/24 STMT...		190.00
						Vendor ELAN FINANCIAL SERVICES Total:	**1,837.11**
Vendor: U S POSTMASTER							
U S POSTMASTER	FEB 2024	01/30/2024	100-4315-62010	Office Supplies	POSTAGE - FEB 2024 UTILITY..		305.45
U S POSTMASTER	FEB 2024	01/30/2024	620-4840-62010	Office Supplies	POSTAGE - FEB 2024 UTILITY..		712.73
U S POSTMASTER	FEB 2024	01/30/2024	680-4840-62010	Office Supplies	POSTAGE - FEB 2024 UTILITY..		203.63
U S POSTMASTER	FEB 2024	01/30/2024	690-4840-62010	Office Supplies	POSTAGE - FEB 2024 UTILITY..		814.54
						Vendor U S POSTMASTER Total:	**2,036.35**
						Grand Total:	**4,146.89**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	2,030.10
620 - WATER UTILITY FUND	744.21
680 - WASTEWATER UTILITY FUND	212.63
690 - ELECTRIC UTILITY FUND	1,159.95
Grand Total:	**4,146.89**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Sch...	309.45
100-4210-62420	Computer Equipment	59.00
100-4210-62990	Misc. Operating Expense	0.99
100-4210-63020	Computer Maintenance...	164.00
100-4220-63590	Printing & Publications	29.72
100-4312-64400	Travel, Conference, Sch...	650.00
100-4315-62010	Office Supplies	318.94
100-4510-62230	Building Maint & Repair	148.00
100-4660-64400	Travel, Conference, Sch...	350.00
620-4840-62010	Office Supplies	744.21
680-4840-62010	Office Supplies	212.63
690-4840-62010	Office Supplies	850.52
690-4840-62990	Misc. Operating Expense	66.43
690-4890-64370	Taxes and Licenses	53.00
690-4890-64400	Travel, Conference, Sch...	190.00
	Grand Total:	**4,146.89**

Project Account Summary

Project Account Key	Expense Amount
None	4,146.89
Grand Total:	**4,146.89**

COUNCIL PER DIEM TO BE PAID ON 02/22/2024 PAYROLL
Presented 02/06/2024 Council Meeting

Brian Holmer - September 2023

09/05/23	Budget Meeting	8am	Teams	$32.50	
09/06/23	Long Range Planning Meeting	7am	Council Chambers	$32.50	
09/07/23	TRF Airport Capital Improv.	9am	Airport	$32.50	
09/11/23	Utilities Committee	7am	Council Chambers	$32.50	
09/12/23	Administrative Services	4:30pm	Room 201	$32.50	
09/20/23	TRF Airport Board Meeting	7:30am	County Board Room	$32.50	
09/21/23	RRBC Executive Meeting	8:30am	Teams	$32.50	
09/21/23	CGMN BOD Meeting	10am	Zoom	$32.50	
09/26/23	Special Utilities Meeting	7am	Council Chambers	$32.50	
					$292.50

Brian Holmer - October 2023

10/03/23	Budget Meeting	6:30pm	Council Chambers	$32.50	
10/04/23	PFAS Mid-point Checkin	10am	Teams	$32.50	
10/05/23	CGMC Economic Development Policy	1:30pm	Zoom	$32.50	
10/09/23	Utilities Committee	7am	Council Chambers	$32.50	
10/10/23	CGMC Transportation Policy	10am	Zoom	$32.50	
10/10/23	Administrative Services	4:30pm	Room 201	$32.50	
10/12/23	LMC BOD Meeting	11:30am	Zoom	$32.50	
10/16/23	Special Utilities Meeting	4pm	Council Chambers	$32.50	
10/17/23	Meeting with Gov Walz	11am	DKC, Lunch, Airport	$32.50	
10/18/23	TRF Airport Meeting	7:30am	County Board Room	$32.50	
10/24/23	CGMC Environment Policy	3:30pm	Zoom	$32.50	
10/25/23	Permit Pre-Meet	9am	Teams	$32.50	
10/25/23	LMC Training	2pm	Ralph	$75.00	
10/26/23	CGMC BOD Meeting	10am	Zoom	$32.50	
10/27/23	MN Mayors Association Meeting	10:30am	Zoom	$32.50	
10/27/23	Permit Meeting with MPCA	1pm	Teams	$32.50	
10/30/23	Hwy 59 Kick off Meeting	10am	Teams	$32.50	
10/30/23	City, County, School Meeting	5:30pm	Ralph	$32.50	
					$627.50

Brian Holmer - November 2023

11/02/23	RRBC BOD Meeting	9am	Teams	$32.50	
11/09/23	LMC BOD Meeting	11:30am	Zoom	$32.50	
11/13/23	Utilities Committee	7am	Council Chambers	$32.50	
11/14/23	Administrative Services	4:30pm	Room 201	$32.50	
11/15/23	EMS Sustainability Task Force	3pm	Zoom	$32.50	
11/16/23	RRBC Executive Meeting	8:30am	Teams	$32.50	
					$195.00

Brian Holmer - December 2023

12/07/23	MN Mayors Association Meeting	2pm	Zoom	$32.50	
12/12/23	Utilities Committee	7am	Council Chambers	$32.50	
12/13/23	Airport Labor Meeting	2pm	Airport	$32.50	
12/13/23	Administrative Services	4:30pm	Room 201	$32.50	
12/20/23	Airport Board Meeting	7:30am	County Board Room	$32.50	
12/20/23	EMS Task Force Meeting	2pm	Zoom	$32.50	
12/21/23	RRBC Executive Meeting	8:30am	Teams	$32.50	
					$227.50

Steven Narverud - December 2023

12/05/23	Truth in Taxation	6:00-6:30	Council Chambers	$32.50	
12/05/23	Comm of the Whole	6:30-7:30	Council Chambers	$32.50	
12/11/23	Public Safety	4:30-6:15	Council Chambers	$32.50	
12/18/23	Union Negotiations	9:00-4:00	Council Chambers	$32.50	
12/12/23	Planning and Zoning	5:00-5:30	Council Chambers	$32.50	
12/13/23	Public Works	4:30-6:30	Council Chambers	$32.50	
12/20/23	Advance Thief River	12:00-1:00	Dist 564 Board Rm	$32.50	
					$227.50
					$1,570.00

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 2/6/2024

SUBJECT: Approval for agreement for a copier for the Electric Department

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Accept the price quote of $127.67 per month from Marco for a 60-month lease of a used, low meter, Canon C5535i lll copier.

BACKGROUND: The lease agreement is up on the current Canon copier. This copier would be an upgrade to the current copier. The new lease would include unlimited BW and Color prints, travel time, all parts, labor, drums and toner supplies. The current lease for the old copier is $166.26 per month.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted monthly charge.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
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Request for Council Action

DATE: 2/6/2024

SUBJECT: Authorize City Administrator to sign and approve the Joint Powers Agreement for the Multi-Events Center in Thief River Falls.

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation.

MOTION TO: Approve the Joint Powers Agreement for the Multi-Events Center with the City of Thief River Falls, Northland Community and Technical College, and Independent School District #564. Authorize City Administrator to sign the approved agreement.

BACKGROUND:

KEY ISSUES: The City of Thief River Falls has been apart of the Joint Powers Agreement since 1995. This agreement is to coordinate our efforts in operating and maintaining the Multi-Events Center.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The City Attorney has reviewed the Agreement.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Joint Powers Agreement for Multi Events Center TRF_001

JOINT POWERS AGREEMENT
For
MULTI-EVENTS CENTER - Thief River Falls, MN

THIS JOINT POWERS AGREEMENT ("Agreement") is made and entered into by and between the following governmental units, City of Thief River Falls ("City"), Minnesota; Independent School District No. 564, Thief River Falls, Minnesota ("ISD #564"), and the State of Minnesota, by and through its Board of Trustees of the Minnesota State Colleges and Universities on behalf of Northland Community and Technical College, Thief River Falls, Minnesota ("College").

WHEREAS, this agreement is intended to replace and supersede The Joint Powers Agreement Multi-Cultural Events Center dated April 7, 1995, as amended December 21, 1995, and April 29, 1998, (Original Joint Powers Agreement"), and

WHEREAS, the parties desire to create a Joint Powers Board, to coordinate their efforts and to cooperate in operating and maintaining the Multi-Events Center, and

WHEREAS, Minnesota Statutes Section 471.59, Subd. 1 (2016) provides authority for this Joint Exercise of Powers and entering into this agreement:

NOW, THEREFORE, the parties hereto, their successors and assigns, agree as follows:

1. PREVIOUS JOINT POWERS BOARD. Any and all Joint Powers Board(s) created by the City, ISD #564, and the College pursuant to the Original Joint Powers Agreement are hereby dissolved. The assets of the Joint Powers Board, if any, will be returned to the members and managed in accordance with this Joint Powers Agreement.

2. NAME. The parties to this agreement hereby establish The Multi-Events Center Operating Committee (the "Committee") to formalize the operations of the MEC.

3. GENERAL PURPOSE. The purpose of this joint powers agreement is to establish a committee to coordinate efforts of each Member in planning, implementing, and operating the Multi-Events Center.

4. DEFINITIONS.

    4.1. "Member" shall mean:
    City of Thief River Falls; Independent School District No. 564; and Northland Community and Technical College. Each is individually a "Member" and collectively, the "Members."

    4.2 "Fiscal Agent" shall mean the City of Thief River Falls.

4.2. "Operations Council" or "Operations" shall mean the two individuals appointed by each member to manage, maintain, and schedule the MEC land, buildings, and facilities/equipment.

4.3. "MEC" shall mean Multi Events Center and described all land, buildings, facilities/equipment located on it.

4.4. "Non-Member" shall mean any individual, group, or external organization not belonging to the MEC Joint Powers Board or Member of the Board as defined in this agreement.

5. TERM. This agreement shall be effective upon the date of the last Member's required signature and shall remain in effect for five (5) years until otherwise terminated earlier in writing by all Members.

6. MEMBERSHIP.

6.1. Member. The Members shall be: City of Thief River Falls, Minnesota, Independent School District No. 564, Thief River Falls, Minnesota, Northland Community and Technical College, Thief River Falls.

6.2. Change. No change in governmental boundaries, structure, organizational status, or character shall affect the eligibility of any Member listed above to be represented on the Committee as long as such Member continues to exist as a separate governmental unit.

7. POWERS AND DUTIES OF THE Committee.

7.1 The Committee will formulate a work plan to carry out its purpose, vision, and mission.

7.2 The Committee will coordinate information between the Members.

7.3 Members of the Committee shall serve without compensation.

7 Powers and Duties of the Fiscal Agent

7.1 The Fiscal Agent may make contracts, employ consultants, incur expenses, and make expenditures necessary and incidental to the effectuation of its purposes and powers On behalf of the Committee.

7.2 The Fiscal Agent shall arrange for the Fiscal Agent's annual independent audit of the Multi-Events Center's books and accounts of MEC and, upon request, shall make and file a report to its Members which shall include the Fiscal Agent's business transactions and financial condition.

7.3 The books, records, documents, and accounting procedures and practices of the Fiscal Agent relevant to this agreement shall be subject to examination by all parties and the Legislative Auditor for a minimum of six (6) years from the end of the contract.

7.4 The Fiscal Agent may appoint such persons as it deems necessary to exercise its powers.

7.5 The Fiscal Agent may raise funds through solicitation, capital campaign, grants, or such other means as are available to complete its purpose, excluding state bonding dollars.

7.6 The Fiscal Agent shall serve without compensation.

8 FINANCES.

8.1 Budget.

8.1.1 General Operating. The Committee shall approve an annual operating budget and the recommended contribution from each Member, subject to the approval of each Member's Authorized Administrator or governing body, as applicable. Monies from sources other than the Capital Improvement budget may be added to this budget when approved by the Committee.

8.1.2 Capital Improvement. The Committee may also recommend a capital improvement budget, which shall also be subject to the approval of each Member's Authorized Administrator or governing body, as applicable. The Capital Improvement budget will be developed for future planning purposes and any monies approved or deposited to the Fiscal Agent for this budget may not be used for other purposes without approval of the Committee. A Capital Improvement budget shall not supplant processes for similar expenditures within a Member organization.

8.2 Annual Contributions.

8.2.1 Annual contributions shall be made by each Member, with the annual amount to be determined by the Committee, subject to approval by the Members' Authorized Administrator or governing body, as applicable.

8.2.2 Fiscal year. A fiscal year is considered to be January 1—December 31.

8.2.3 Purpose of funds. Purpose shall be to improve efficiencies, address safety concerns, market, or, and make capital improvements as deemed necessary and approved by the Committee.

8.2.4 Invoicing. The Fiscal Agent will invoice each entity on an annual basis for the approved contribution amounts.

8.3 Expenditure. The Fiscal Agent shall act as depository and expend funds in accordance with this Agreement. In no event shall funds be disbursed without the majority approval of the Committee.

8.4 Report. The Committee shall receive a financial report of all expenditures, receipts, and current fund balances from the Fiscal Agent at least two times per calendar year.

8.5 Debt. The Committee may not incur any debts, unless one or more of the Members makes a purchase or enters into an installment contract, approved by the governing board of each Member, to be paid back equally amongst the Members through contributions approved as part of the annual budget of the Committee in such payment amounts and time periods as are approved by the governing board of each Member.

9 COMMITTEE COMPOSITION AND QUORUM.

9.1 Representation. Each Member will appoint two (2) representatives to serve on the Committee.

9.2 Quorum. At least one representative from each Member shall constitute a quorum on the Committee. No action can be taken without a quorum, but information can be provided.

9.3 Proxy. There shall be no voting by proxy. Each Member will cast one vote. The voting member will be determined by each Member prior to the meeting.

10 MEETINGS.

10.1 Regular Meetings. The Committee shall meet at least four times each year on a schedule determined by the Members.

10.2 Special Meetings. A meeting of the Committee may be called by the Fiscal Agent or upon written request of the majority of the Members.

10.3 Notice. Notices shall be communicated via email.

11 OPERATIONS COUNCIL.

11.1 Operations Council Sub-Committee. Each Member shall select two individuals to represent it on the Operations Council. The host Member will designate a representative to chair the sub-committee. The individuals selected for Operations Council should have an understanding and involvement in the operation of the MEC. The host Member shall rotate each year between Members each July 1st. The chair shall set the date, time and locations of the committee. The host Member shall be responsible for the secretarial duties of the committee.

11.2 Operations Council members shall be employees by their Member institutions but act together to manage, maintain, and schedule use of the MEC land, buildings, and facilities/equipment according to this agreement.

11.3 Operations Council members may not be appointed to the Committee and may not vote at Committee meetings, but may attend Committee meetings and

provide input.

11.4 Members of the Operations Council shall serve without compensation.

12 JOINT AREA USE AND UPKEEP.

12.1 Land identification and maintenance responsibilities.

12.1.1 Land and related facilities used by the MEC are outlined in Appendix A. These land areas are independently owned by the Members and utilized for MEC activities per this agreement.

12.1.2 Major facilities used by the MEC are outlined in Appendix A and include but are not limited to:

12.1.2.1 Swenson Field which includes a football field, track, bleachers, and the MEC Football building with locker rooms, bathrooms, and large entry area. The field has a security fence and is lighted for night events with a large parking area south of the field.

12.1.2.2 MEC Football/Track and MEC Baseball/Softball with six attached fields and a central building area with bathrooms, dugouts and storage buildings. These are identified as the Baseball Field and Fields 1 through 5 on Appendix A. All fields have fenced areas for security and lighting is available on the Baseball Field and Field 1. There is a parking area adjacent to the MEC.

12.1.2.3 Two softball fields located east of the football field complex with dugouts and storage areas identified as Fields 6 and 7 on Appendix A. These are fenced but have no lighting. There is a parking lot adjacent to Field 6.

12.1.2.4 Multi-use/Soccer fields are located southeast of Swenson Field.

12.1.2.5 All Members agree that damaged equipment repair or replacement is the responsibility of the using Member or leasing party unless specified otherwise.

12.1.3 In addition to any annual contributions, capital contributions, and/or other contributions to the MEC, for the City owned land, buildings, facilities/equipment used by the MEC, the City agrees to:

12.1.3.1 Operate, maintain, repair, clean, mow, and prepare the MEC baseball/softball fields, concessions, restrooms, baseball press box, and all dugouts for play.

12.1.3.2 Operate, maintain, repair, clean, mow, and prepare Field 7 for play, and for Field 6 when games other than Northland are played.

12.1.3.3 Pay 100% of license fee for the concession stand at the MEC Baseball/Softball.

12.1.3.4 Pay 100% of water and electricity service at MEC

Baseball/Softball and Field 7.

12.1.3.5 Maintain, repair, and operate the concrete restrooms at Multi Use/Soccer Fields.

12.1.3.6 Removal of snow on Sherwood Avenue and College Drive, west from Sherwood Ave. (CSAH).

12.1.3.7 Provide 50% of the maintenance of the storage shed at SE corner of the MEC Baseball/Softball.

12.1.3.8 Provide, operate, and maintain equipment to fulfill the City's obligation in this agreement.

12.1.4 In addition to any annual contributions, capital contributions, and/or other contributions to the MEC, for ISD #564 owned land, buildings, facilities/ equipment used by the MEC, ISD #564 agrees to:

12.1.4.1 Maintain, repair, clean, mow, inside of the fenced area at Swenson Field including the football field, track surface, bleachers, press box and prepare them for all scheduled events.

12.1.4.2 Pay 100% of utility vehicle rental (i.e. John Deere Gator).

12.1.4.3 Provide 50% of the maintenance of the storage shed at SE corner of the MEC Football/Track.

12.1.4.4 Pay 100% of irrigation of Swenson Field.

12.1.4.5 Provide, operate, and maintain equipment to fulfill ISD #564's obligation in this agreement.

12.1.4.6 Pay 100% of the license fee for the concession stand at the Swenson Field.

12.1.5 In addition to any annual contributions, capital contributions, and/or other contributions to the MEC, for the College's owned land, buildings, facilities/equipment used by the MEC, the College agrees to:

12.1.5.1 Operate, maintain, repair, clean, mow, and prepare Field #6, and recreational soccer fields (outside of fenced football area).

12.1.5.2 Field #6 for play for the College games only.

12.1.5.3 Operate, maintain, repair, and clean, inside of the MEC Football/Track including commons and entry areas.

12.1.5.4 Pay all monthly utility expenses for MEC Football/Track building including commons and entry areas.

12.1.5.5 Removal of snow from concreted areas and sidewalks leading to the MEC Football/Track building when it is in use.

12.1.5.6 Maintain lights and scoreboards for Swenson Field and Field #6.

12.1.5.7 Provide, operate, and maintain equipment to fulfill the College's obligation in this agreement.

12.1.6 For buildings owned by clubs

12.1.6.1 The club or association agrees to operate, maintain, repair and clean locker rooms at the expense of the organization and applies to any additional buildings, locker rooms or storage areas at the MEC and approved by the Committee. The Committee shall enter into written agreements with any clubs or associations with regard to the club's and/or association's use of the MEC.

12.2 Use of MEC land, buildings, and facilities by Members.

12.2.1 Scheduling of events: Scheduling, subject to the following, shall be the responsibility of the Operations Council. Outside entities shall submit scheduling requests to the Operations Council's chairperson or the chairperson's designee. Should the Operations Council be unable to make a scheduling determination, that determination shall be referred to the Committee for final action.

12.2.2 Scheduling for the Swenson Field shall be coordinated by the College Athletic Coordinator and the School Activities Director with the Operations Council.

12.2.3 Scheduling for the MEC shall be coordinated by the City's Management Company representative, the College, and the School and with the Operations Council.

12.2.4 Scheduling of the MEC Football/Track and MEC Baseball/Softball shall be coordinated by the College with the Operations Council.

12.2.5 Insurance. Liability insurance shall be required of Members using the MEC. The insurance shall be in an amount satisfactory to the Committee and Member owning the land, building, or facility/equipment. The insurance shall provide for not less than 20 days written notice to the Committee before cancellation, non-renewal, termination, or change in coverage. The using Member shall deliver to the Committee a duplicate original or certificate of such insurance policy. All Members shall be named as an additional insured on any liability insurance policy.

12.3 Use of MEC land, buildings, and facilities by External Organizations.

12.3.1 Fee Schedules-Fee schedules are determined by each member for their owned land, buildings, and other facilities and administered through Operations Council. These schedules are maintained and posted by them and a current copy will be provided to the Committee by Operations Council when changed.

12.3.2 Scheduling of events: Scheduling, subject to the following, shall be the responsibility of the Operations Council. External Organizations shall submit scheduling requests as outlined in Appendix B to the Operations chairperson or the chairperson's designee. Should the Operations

Council be unable to make a scheduling determination, that determination shall be referred to the Committee for final action.

12.3.3 Scheduling for Swenson Field shall be coordinated by the College Athletic Coordinator and the School Activities Director through the Operations Council.

12.3.4 Scheduling for the MEC and Fields 6 and 7 shall be coordinated by the City's management company representative, the College, and ISD #564 through the Operations Council.

12.3.5 Scheduling of the MEC Facility building shall be coordinated by the College through the Operations Council. The College shall provide its own use agreements when external organizations desire to use the College facilities.

12.3.6 Insurance. Subject to the limitations of sections 466.01 to 466.15, every Member is subject to liability for its torts and those of its officers, employees and agents acting within the scope of their employment or duties whether arising out of a governmental or proprietary function.

13 Advertising and Field Naming Rights

13.1 The Committee will allow for naming rights of facilities and fields in order to raise revenue for the facilities.

13.2 Naming rights will be sold for specific periods of time as agreed by the Committee.

13.3 The Committee may choose to direct revenue from naming rights and/or advertising to specific facility user groups or maintain the funds for facility upgrades.

13.4 Clubs or associations must seek approval from the Committee prior to the season start to sell advertising for the club or association and the clubs or associations shall be entitled to keep the revenue from the advertising.

13.5 The club and association is responsible for the installation, maintenance and removal of signage or other items sold for advertising and shall repair and/or replace any damage to any part of the facilities as the result of any signage or advertisement.

13.6 If a club or association does not seek authorization to sell advertising then the Committee reserves the right to sell advertising in which the revenue will be directed by the Committee for MEC operations, maintenance, or upgrades.

13.7 If a club does not demonstrate advertising sales activity after 90 days of the season the right to sell advertising will default to the Members.

14 TERMINATION.

Any Member may petition the Committee in writing to terminate this Agreement with or without cause at any time. Termination may only occur upon unanimous agreement of the Committee. Termination of this agreement shall be in writing and executed by the same

Members who executed the original Joint Powers Agreement, or their successors.

Upon dissolution, all bills or other obligations shall be paid in full or the responsibility for payment of said obligations shall be divided amongst the Members.

15 ENTIRE AGREEMENT. This is the entire agreement between the parties. Modifications and amendments to this agreement, including any exhibit, shall be enforceable only if they are in writing and are signed by authorized representatives of each entity.

16 AMENDMENTS. Any Amendments to this Agreement must be in writing and signed by all of the Member's Authorized Administrator or governing body, as applicable t.

17 LIABILITY. Each Member agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any other Member and the results thereof. The College's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes sections 3.732 and 3.736, et seq., and other applicable law. The City and ISD #564 liability shall be governed and subject to Minnesota Stat. Chapter 466 and other applicable law. This provision shall survive the termination of this Agreement.

18 RELATIONSHIP. This Agreement shall not be deemed to create any joint venture, partnership, or agency between the parties hereto. It is understood that each Member shall be independent of the other and that no Member shall have the right or authority to bind any other Member. For the avoidance of doubt, no Member is an employee, agent, or partner of another party, and each Member will perform its obligations hereunder as an independent contractor. A Member employee will not be considered employees of any other Member within the meaning or application of any laws.

19 INSURANCE. The City, ISD #564, and the College shall have the option to obtain and pay for a commercial general liability policy in the amount of $2,000,000.00 naming the MEC, the City, ISD #564, and the College as insureds on the policy. The City, ISD #564, and the College shall equally share in the cost of the insurance policy, if so obtained.

20 **Claims Arising out of Activities of MEC**. Any limit(s) of liability applicable to the Parties or MEC shall not be added together or stacked for any purpose. The total aggregate liability of one or more of the Parties and MEC or their respective officers or employees arising out of the activities of MEC shall not exceed the limits for a Member as set forth in Minnesota Statutes §§ 3.732 and 3.736, et seq.and 466.04, as amended.. The provisions of this section shall not be construed to create, as between the Parties or between any Member and MEC, any right of indemnification.

20.1 Each Member expressly declines responsibility for the acts or omissions of the other Member. In addition to what is stated in this Agreement, nothing

herein shall be construed to waive or limit any exemption or immunity from, or limitation on, liability available to the Parties as set forth by Minnesota law, including, but not limited to, as set forth in Minnesota Statutes Chapters 3 and 466, as amended.

20.2 A Member is not liable for the acts or omissions of the other Members except to the extent to which they have agreed in writing to be responsible for the acts or omissions of the other Members.

20.3 Under no circumstances shall a Member be required to pay on behalf of itself, another Member, or any other individual, entity, or party any amount in excess of the limits of liability established in Minnesota Statutes Chapters 3 and 466, as amended, applicable to any third party claim or action.

The rest of this page intentionally left blank. Signature page to follow.

IN WITNESS WHEREOF, the parties have caused this contract to be duly executed intending to be bound thereby.

By signing below, each party represents that the appropriate person(s) have executed the contract as required by applicable articles, by-laws, resolutions, or ordinances.

APPROVED:

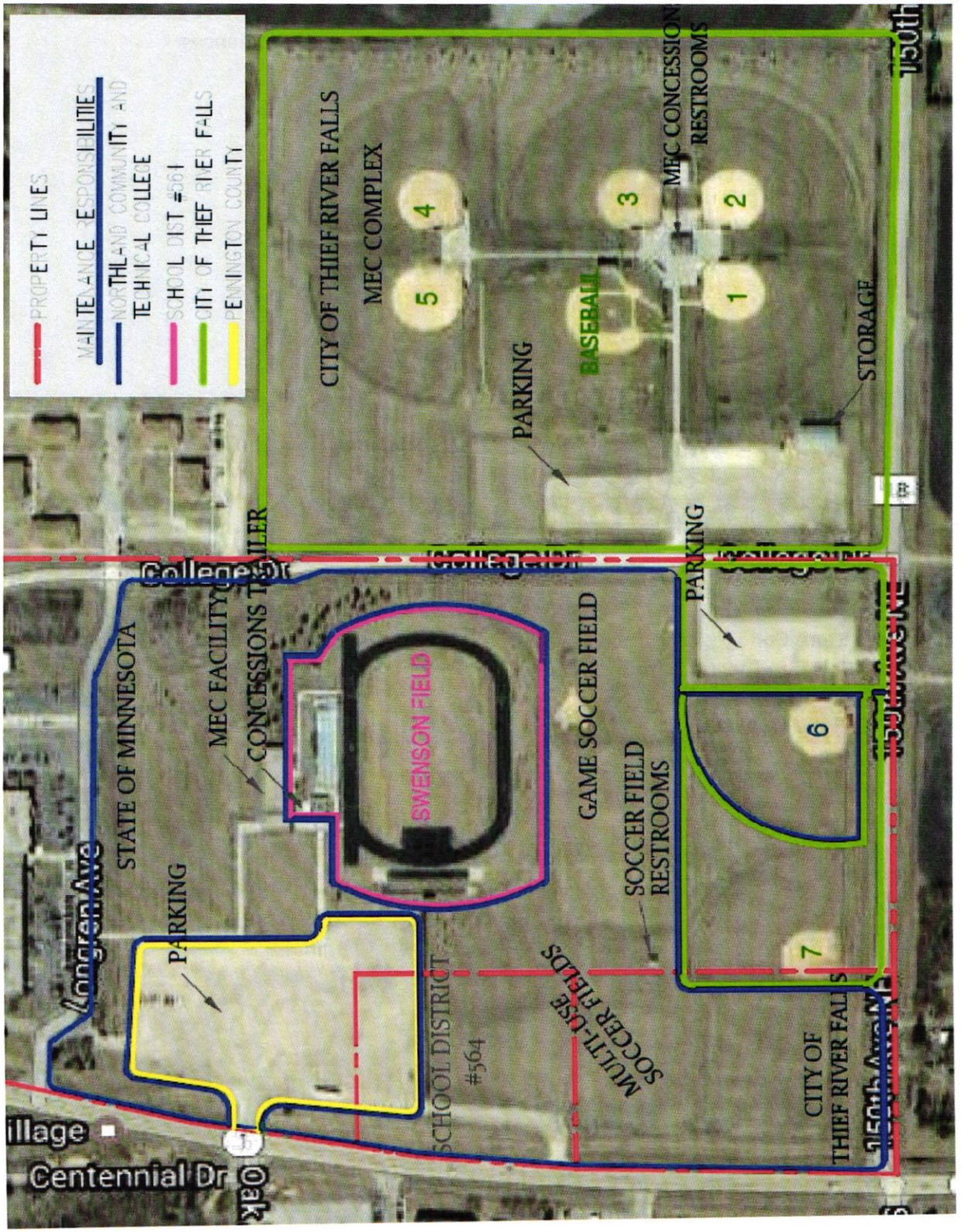
City of Thief River Falls
Printed Name_____
Title_____
Signature_____
Date_____

Independent ~~School~~ District 564
Printed Name RYAN WALSETH
Title ~~CHAIR-BOARD OF DIRECTORS~~
Signature
Date JAN 17 2024

Minnesota State Colleges and Universities
Northland Community and Technical College
Printed Name Sandra Kiddoo
Title President
Signature Kiddoo
Date 1-17-2024

APPENDIX A

MEC Joint Use Land, Buildings, and Facility Directory



APPENDIX B

External Organization Request Form Sample
MULT-EVENT CENTER

MEC FOOTBALL/TRACK REQUEST FORM FOR EXTERNAL ORGANIZATIONS

Date: _____Organization Name:_____

NCTC Facility Use Agreement is required, which includes a Certificate of Liability Insurance.
MEC Request From is required, which includes a Fee Structure.

Organization Type: ___For Profit _____Non Profit

Title of Event:_____

Type of Activity/ Description: _____

Mailing Address:_____

City/State/Zip:_____

Contact Name:_____ Telephone:_____

Email Address:_____ Fax:_____

Type of request: (specific needs):_____

_____

_____

Date(s) needed:_____Event Schedule: from _____to _____
Day Month Yr.

Number expected to attend:_____Set up/Tear down time:_____

Return form to MEC Operations Council Chair.

Applicable Fees:(Based on Fee Schedule):_____

Request Sent:	OC Sent/Reviewed:	NCTC Facility Use Agreement Sent:	Invoice Sent:
Request Received:	OC Approved:	NCTC Facility Use Agreement Received:	Invoice Received:
		Proof of Insurance:	