

COUNCIL PROCEEDINGS

Tuesday, May 4, 2021

CALL TO ORDER

This meeting is officially called to order at 5:30 PM on May 4, 2021 in the Council Chambers of City Hall.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Howe, Bolduc, Narverud, and Aarestad, Lorensen, Prudhomme. This meeting is being presided over by Mayor Brian Holmer.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

1. LEONARD FURUSETH DAY
2. BIKE MONTH PROCLAMATION
3. NATIONAL POLICE WEEK

APPROVE AGENDA

Councilmember Lorensen motioned, being seconded by Councilmember Aarestad, to approve the agenda with the additions of 8.11, 8.12 and 8.13. On vote being taken, the motion was unanimously approved.

CONSENT AGENDA

APPROVAL OF APRIL 20, 2021 COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.99.21, being seconded by Councilmember Steve Narverud, that:

BE IT RESOLVED, by the City Council, to approve April 20, 2021 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

CITY OF THIEF RIVER FALLS BILLS AND DISBURSEMENTS AND COUNCIL PER DIEMS

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.100.21, being seconded by Councilmember Steve Narverud, that:

BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$1,634,571.49. A printout of the approved payments and disbursements is attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

APPROVAL OF BEER IN THE PARK PERMIT

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.101.21, being seconded by Councilmember Steve Narverud, that:

RESOLVED, by the City Council, to grant the following a Beer in the Park Permit to allow for the consumption of 3.2% malt liquor in the park:

- Teri Rislov at Oakland Park from 10:00 a.m. until 3:00 p.m. on July 17, 2021

On vote being taken, the resolution was unanimously passed.

APPROVAL OF 2021 CITY LICENSE NORTHERN GUN & PAWN LLC

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.102.21, being seconded by Councilmember Steve Narverud, that:

BE IT RESOLVED, by the City Council, to approve the following City License for Northern Gun & Pawn LLC, effective January 1, 2021 through December 31, 2021, contingent upon receiving all renewal forms, fees and insurance.

On vote being taken, the resolution was unanimously passed.

SECURITY AWARENESS TRAINING AND TESTING

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.103.21, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls has approved and purchased a security awareness training program for City of Thief River Falls' users, and

WHEREAS, Effective information security requires the awareness and proactive support of all staff, supplementing and making full use of technical security controls. This policy specifies the City of Thief River Fall's internal information security awareness and training program to inform and assess all technology users regarding their information security obligations.

THEREFORE, BE IT RESOLVED, to approve the Committee of Whole recommendations and approve a Security Awareness Training Policy for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

LAW ENFORCEMENT LEASE & DISPATCH RECORDS AGREEMENT

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.104.21, being seconded by Councilmember Steve Narverud, that:

WHEREAS, the county and the city maintain a cooperative and coordinated approach to law enforcement activities. Co-location of the Police Department and Sheriff's Office in the same building is an advantage to both agencies which enhances the effectiveness of the combined law enforcement response and improves the safety of the public, and

THEREFORE, BE IT RESOLVED, to approve the Public Safety Committee recommendation and approve the renewal of the Law Enforcement Lease Agreement and Dispatch/Records Agreement.

On vote being taken, the resolution was unanimously passed.

APPROVAL OF THE POWER PLANT OPERATOR/CONSTRUCTION WORKER BANDING AND GRADING

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 5.105.21, being seconded by Councilmember Steve Narverud, that:

WHEREAS, the City Council approved the changes of the Power Plant Operator/Lineworker job description to a Power Plant Operator/Construction Worker and authorized its submittal to Arthur J Gallagher & Co. for banding and grading by Resolution No. 3-64-21,

WHEREAS, the current employee in the Power Plant Operator/Construction Worker position, McLain Stennes, will remain at his current wage of \$28.31 until all requirements are met for advancement of steps and

THEREFORE, BE IT RESOLVED, to approve the Electric Committee recommendation and approve the Grade Level 6 designation by Arthur J Gallagher & Co. (former Fox Lawson) of the Power Plant Operator/Construction Worker position in the Electric Department.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

APPROVAL OF TRF POLICE DEPARTMENT BODY CAMERA POLICY

Following discussion, Councilmember Jason Aarestad introduced Resolution No 5.106.21, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, the police department is working to utilize body cameras within the department to record and document police activities and citizen contacts. MN State Statute requires law enforcement agencies have a written policy in place to oversee and manage body camera usage. The policy must also be posted on the TRF Police Department's city website for public access, and

WHEREAS, the TRF PD Body Camera Policy is based upon a model policy drafted by a work group put together by the League of Minnesota Cities. It covers multiple elements of body camera use, documentation, and data preservation and dissemination. The Public Safety Committee has reviewed the policy and discussed the elements within.

THEREFORE, BE IT RESOLVED, to approve the Public Safety Committee recommendation and approve a the TRF Police Department Body Camera Policy as written will satisfy requirements set forth in MN State Statue 626.8473 – Portable Recording Systems Adoption; Written Policy Required.

On vote being taken, the resolution was unanimously passed.

APPROVAL OF EMPLOYMENT OF KEATON HUOT AND TURNER SAWATZKE AS PUBLIC MAINTENANCE EMPLOYEES

Following discussion, Councilmember Curt Howe introduced Resolution No 5.107.21, being seconded by

Councilmember Steve Narverud, that:

WHEREAS, The City Council authorized filling the two vacant positions, created by the resignations of Shaun Hawkinson and Brian Harger. No Teamster members applied for the positions and it was advertised and filled by the public process., and

WHEREAS, The city council has authorized filling these two positions.

THEREFORE, BE IT RESOLVED, to approve the Public Works Committee recommendations and approve the employment of Keaton Huot as a Public Works Maintenance employee. Mr. Huot shall be placed at Step 2 of the Grade Level 4 Public Works Maintenance salary schedule for a starting salary of \$19.53 per hour, effective May 10, 2021 pending successful completion of all pre-employment backgrounds and testing;

and approve the employment of Turner Sawatzke as a Public Works Maintenance employee. Mr. Sawatzke shall be placed at Step 4 of the Grade Level 4 Public Works Maintenance salary schedule for a starting salary of \$24.96 per hour, effective May 10, 2021 pending successful completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

Resolution No 5.108.21 SECOND READING FOR CITY OF THIEF RIVER FALLS - AMEND CITY CODES 152.031 & 152.032

Councilmember Steve Narverud motioned, being seconded by Councilmember Jason Aarestad to call for the second reading of AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING 152.031 (C) CONDITIONAL USES, TO ADD (5) CAR AND TRUCK WASH BUSINESS, AND 152.032 (C) CONDITIONAL USES, TO ADD (7) CAR AND TRUCK WASH BUSINESS, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 152.031 is hereby amended to read as follows:

152.031 GENERAL BUSINESS DISTRICT (C-2)

(C) Conditional Uses

(5) Car and Truck Wash Business

Section 2. City Code Chapter 152.032 is hereby amended to read as follows:

152.032 CENTRAL BUSINESS DISTRICT (C-3)

(C) Conditional Uses

(7) Car and Truck Wash Business

Section 3. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled

"Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 4. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the motion was unanimously passed.

APPROVAL FOR CITY OF THIEF RIVER FALLS - AMEND CITY CODES 152.031 & 152.032

Councilmember Steve Narverud motioned, being seconded by Councilmember Mike Lorenson, to approve amending 152.031 (C), Conditional Uses, to add (5) Car and Truck Wash Business; and 152.032 (C), Conditional Uses, to add (7) Car and Truck Wash Business.

On vote being taken, the motion was unanimously passed.

Resolution No 5.109.21 SECOND READING REZONING - GRANDBOIS PROPERTY

Councilmember Jason Aarestad motioned, being seconded by Councilmember Curt Howe to call for the second reading of AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING THE CITY ZONING DISTRICTS MAP, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Zoning Districts Map is hereby amended by changing the zoning designation of the following described real property from Multi-Family Residential District (R-4) to Suburban Residential District (R-1):

Lots 2, 3, and the north 36' of Lot 4, Block 2, Narverud's First Addition of Thief River Falls

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the motion was unanimously passed.

APPROVAL FOR REZONING - GRANDBOIS PROPERTY

Councilmember Michele McCraw motioned, being seconded by Councilmember Jason Aarestad, to rezone Lots 2, 3, and the north 36' of Lot 4, Block 2, Narverud's First Addition of Thief River Falls from Multi-Family Residential District (R-4) to Suburban Residential District (R-1).

On vote being taken, the motion was unanimously passed.

Resolution No 5.110.21 SECOND READING REZONING - WILLIAM NESS PROPERTY

Councilmember Jason Aarestad motioned, being seconded by Councilmember Steve Narverud to call for the second reading of AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING

CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING THE CITY ZONING DISTRICTS MAP, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS. Motion Carried.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Zoning Districts Map is hereby amended by changing the zoning designation of the following described real property from Agricultural District (AG) to Multi-Family Residential District (R-4):

That part of Government Lot 7, Section 2, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:
Beginning at the northwest corner of Lot 1, Block 2, NESS FIRST ADDITION to the City of Thief River Falls, Minnesota, according to the official plat of record in the office of the County Recorder, in and for the County of Pennington, and the State of Minnesota; thence south, along the west line of said Block 2, a distance of 318.45 feet; thence southeasterly, along the west line of said Block 2, a distance of 20.51 feet, more or less, to the most southern corner of Lot 2, said Block 2; thence south, along a line parallel to the east line of COUNTRY ACRES SECOND ADDITION, on file at said Recorder's Office, a distance of 1002.23 feet, more or less, to the south line of said Government Lot 7; thence westerly, along the south line of said Government Lot 7, a distance of 471.59 feet, more or less, to a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION; thence north, along a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION, a distance of 1373.26 feet, more or less, to the north line of said Government Lot 7, thence easterly, along the north line of said Government Lot 7, a distance of 477.28 feet, more or less, to the northerly extension of the west line of Block 2, said NESS FIRST ADDITION; thence south, along the northerly extension of Block 2, said NESS FIRST ADDITION, a distance of 33.02 feet, more or less, to the point of beginning.
Said parcel contains 14.76 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the motion was unanimously passed.

APPROVAL FOR REZONING - WILLIAM NESS PROPERTY

Councilmember Anthony Bolduc introduced, being seconded by Councilmember Jason Aarestad, to rezoning the following described parcel from Agricultural District (AG) to Multi-Family Residential District (R-4).

That part of Government Lot 7, Section 2, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Lot 1, Block 2, NESS FIRST ADDITION to the City of Thief River Falls, Minnesota, according to the official plat of record in the office of the County Recorder, in and for the County of Pennington, and the State of Minnesota; thence south, along the west line of said Block 2,

a distance of 318.45 feet; thence southeasterly, along the west line of said Block 2, a distance of 20.51 feet, more or less, to the most southern corner of Lot 2, said Block 2; thence south, along a line parallel to the east line of COUNTRY ACRES SECOND ADDITION, on file at said Recorder's Office, a distance of 1002.23 feet, more or less, to the south line of said Government Lot 7; thence westerly, along the south line of said Government Lot 7, a distance of 471.59 feet, more or less, to a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION; thence north, along a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION, a distance of 1373.26 feet, more or less, to the north line of said Government Lot 7, thence easterly, along the north line of said Government Lot 7, a distance of 477.28 feet, more or less, to the northerly extension of the west line of Block 2, said NESS FIRST ADDITION; thence south, along the northerly extension of Block 2, said NESS FIRST ADDITION, a distance of 33.02 feet, more or less, to the point of beginning.

Said parcel contains 14.76 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

On vote being taken, the motion was unanimously passed.

COMPREHENSIVE PLAN AMENDMENT

Following discussion, Councilmember Mike Lorensen introduced Resolution No 5.111.21, being seconded by Councilmember Michele McCraw, that:

WHEREAS, that part of Government Lot 7, Section 2, Township 153 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Beginning at the northwest corner of Lot 1, Block 2, NESS FIRST ADDITION to the City of Thief River Falls, Minnesota, according to the official plat of record in the office of the County Recorder, in and for the County of Pennington, and the State of Minnesota; thence south, along the west line of said Block 2, a distance of 318.45 feet; thence southeasterly, along the west line of said Block 2, a distance of 20.51 feet, more or less, to the most southern corner of Lot 2, said Block 2; thence south, along a line parallel to the east line of COUNTRY ACRES SECOND ADDITION, on file at said Recorder's Office, a distance of 1002.23 feet, more or less, to the south line of said Government Lot 7; thence westerly, along the south line of said Government Lot 7, a distance of 471.59 feet, more or less, to a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION; thence north, along a line being 439.00 feet distant from and parallel to the east line of said COUNTRY ACRES SECOND ADDITION, a distance of 1373.26 feet, more or less, to the north line of said Government Lot 7, thence easterly, along the north line of said Government Lot 7, a distance of 477.28 feet, more or less, to the northerly extension of the west line of Block 2, said NESS FIRST ADDITION; thence south, along the northerly extension of Block 2, said NESS FIRST ADDITION, a distance of 33.02 feet, more or less, to the point of beginning.

Said parcel contains 14.76 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any., and

WHEREAS, the City of Thief River Falls has a comprehensive plan in place to use as a tool for development and planning. The city's zoning regulations reference certain aspects of the comprehensive plan for compatibility.

WHEREAS, William Ness is selling the above-described property for multi-family housing. This

property is currently zoned Agricultural District (AG). In a separate action Mr. Ness has applied for rezoning. The rezoning action will require a comprehensive plan amendment to be consistent with the 2040 Comprehensive Plan

THEREFORE, BE IT RESOLVED, to approve the Planning Commission recommendation to approve to the Comprehensive Plan to designate the following described parcel as High Density Residential.

On vote being taken, the resolution was unanimously passed.

EMPLOYMENT OF STEVE ZAVORAL HAS JOURNEY ELECTRICIAN/ELECTRONIC TECHNICIAN

Following discussion, Councilmember Anthony Bolduc introduced Resolution No 5.112.21, being seconded by Councilmember Mike Lorensen, that:

WHEREAS, the City Council authorized filling of this Journey Electrician/ Electronic Technician position by Resolution No. 3-75-21 following the resignation of Jeremy Srnsky.

WHEREAS, filling of the position will assist the department in completing the required workloads of the electric department.

BE IT RESOLVED, to approve the Electric Committee recommendation and approve employment of Steve Zavoral as a Journey Electrician/ Electronic Technician in the Electric Department. Mr. Zavoral shall be placed at Step 7 of the Journey Electrician/Electronic Technician salary schedule for a starting wage of \$28.93 per hour, effective May 5, 2021. Employment is based upon successful completion of required background evaluations and shall serve a six-month probation as required by Teamster Union contract. Mr. Zavoral will have one year to complete the required training.

On vote being taken, the resolution was unanimously passed.

FIRST READING METER SOCKET DISCONNECT ORDINANCE

Councilmember Anthony Bolduc motioned, being seconded by Councilmember Jason Aarestad to call for the first reading of AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 52 ENTITLED "ELECTRICITY" BY AMENDING SAID CHAPTER 52 AND ADDING SECTION 52.09 REGARDING COSTS RELATED TO CITY METER SOCKET DISCONNECTS, AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 52 is hereby amended and Section 52.09 is hereby added to read as follows:

52.09. METER SOCKET/DISCONNECT. The City of Thief River Falls will provide a 200 amp meter disconnect per National Electric Code section 230.85. The City will pay the first \$100.00 of the cost of the provided meter socket, with the homeowner being responsible for all additional costs. (The estimated cost of a meter disconnect, as of 2021, is \$191.84). The City will exclusively provide the meter socket/disconnect to keep uniformity within the City of Thief River Falls. Any upgrades to the service from 100-200 amp, the City will also discount the meter socket/disconnect by \$100.00. No other meter socket/disconnect will be allowed unless approved in writing by the City of Thief River Falls Electric Department. Any other meter socket/disconnect change out will be at the discretion of the City

of Thief River Falls Electric Department for review.

Section 2. City Code Chapter 10 entitled "General Provisions" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the motion was unanimously passed.

APPROVAL METER SOCKET DISCONNECT ORDINANCE

Following discussion, Councilmember Mike Lorensen introduced Resolution No 5.113.21, being seconded by Councilmember Rachel Prudhomme, to suspend 2nd reading and approve the Meter Socket Disconnect Ordinance.

On vote being taken, the motion was unanimously passed.

MARKET RATE STUDY RFP

Following discussion, Councilmember Steve Narverud introduced Resolution No 5.114.21, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, the City of Thief River Falls will be accepting proposals from qualified firms for an organizational and operational review for all City Departments, for professional services for review and development of updated job classification and compensation system study and meets all Federal and State compensation standards, such as the Minnesota Local Government Pay Equity Act, Fair Labor Standards Act, and other pertinent laws.

WHEREAS, the review will include an analysis of the current organizational structure and staffing relative to the scope of duties and provide recommendations and options for structure and staffing to meet current and future demand for services as well as increasing the operational efficiency and effectiveness of the organization.

BE IT RESOLVED, to approve the Committee of Whole recommendation and to issue the attached request for proposal for Job Classification and Total Compensation Study including operational Review.

On vote being taken, the resolution was unanimously passed.

CUSTOMIZATION TO OUR COUNCIL MEETING SOFTWARE

Following discussion, Councilmember Steve Narverud introduced Resolution No 5.115.21, being seconded by Councilmember Curt Howe, that:

WHEREAS, initial software set up to the Council Meeting Agenda/Minutes software did not include a resolution template.

BE IT RESOLVED, to approve the Customization to the Council Meeting Software for a one time set up fee of \$420.

On vote being taken, the resolution was unanimously passed.

FIRST READING OF ANIMAL ORDINANCE REVISIONS

Councilmember Jason Aarestad motioned, being seconded by Councilmember Steve Narverud to call for the first reading of an ordinance of Revised TRF City Ordinance 94.06.

Councilmember Steve Narverud motioned, being seconded by Councilmember Jason Aarestad, to approve Revision of TRF City Ordinance 94.06 to suspend 2nd reading. The motion carried.

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 94 ENTITLED "ANIMALS" BY AMENDING SAID CHAPTER 94 AND AMENDING SECTION 94.06 REGARDING NUISANCES, AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAINS PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 94, Section 94.06, is hereby amended to read as follows:

94.06. NUISANCES. It is a petty misdemeanor for the owner or person having custody or control of any dog or cat to:

- (A) Fail to keep the dog from barking, howling, or whining or the cat from emitting loud or unusual noise; or
- (B) Allow the dog or cat to damage any lawn, garden, or other property, whether or not the owner or person in custody or control of the dog or cat has knowledge of the damage; or
- (C) Fail to prevent the dog or cat from defecating in or upon any school ground, public street, sidewalk, alley, tree bank (berm), park or any other public ground or any private property within the city, other than the premises of the owner or person having custody or control of the dog or cat; or
- (D) Fail to immediately remove the feces of the dog or cat that defecates on public property or otherwise in violation of the prohibition contained in the preceding subsection; or
- (E) Permit the feces of a dog or cat to accumulate for more than 48 hours on the owner's premises or the premises of the person having custody or control of the dog or cat.
- (F) Exception: the provisions of this subdivision do not apply to a guide dog for a blind person, to an ADA (Americans With Disabilities) approved service animal trained to assist a person with a disability, or to a dog when used in police or rescue activities by or with the permission of the City.

Section 2. City Code Chapter 10 entitled "General Provisions" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

On vote being taken, the motion was unanimously passed.

APPROVE ANIMAL ORDINANCE REVISIONS

Following discussion, Councilmember Steve Narverud introduced Resolution No 5.116.21, being seconded by Councilmember Mike Lorenson, to suspend 2nd reading and approve the Animal Ordinance City Code Chapter 94, Section 94.06.

On vote being taken, the motion was unanimously passed.

MIF AGREEMENT AMENDMENT HEARING FOR DIGI-KEY CORPORATION

Following discussion, Councilmember Anthony Bolduc introduced Resolution No 5.117.21, being seconded by Councilmember Steve Narverud, that:

WHEREAS, the City of Thief River Falls applied to the Minnesota Department of Employment and Economic Development (DEED) and was awarded Grant #CDAP-17-0008-H-FY18 in the amount of \$4,000,000 to assist Digi-Key Corporation in their product distribution center expansion. This expansion included the construction of a 2.2 million square feet building.

WHEREAS, the grant included a requirement for 306 new full time equivalent (FTE) jobs in Thief River Falls as reported on November 2, 2020. The final report audit indicated a shortfall of part time employee count used in the FTE calculations. Digi-Key now has exceeded the required jobs but may need an extension to complete final reporting which is due May 31, 2021.

BE IT RESOLVED, to approve calling for a hearing on May 18, 2021 at 5:30 P.M. to consider an extension to Minnesota Investment Fund Grant Agreement #CDAP-17-0008-H-FY18 with Digi-Key Corporation from May 31, 2021 until May 31, 2022 to allow additional time to meet the new jobs requirement.

On vote being taken, the resolution was unanimously passed.

APPROVAL OF EMPLOYMENT OF RICK SWANSON AS PUBLIC MAINTENANCE EMPLOYEE

Following discussion, Councilmember Mike Lorenson introduced Resolution No 5.118.21, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, the City Council authorized filling the vacant position, created by the resignation of Wade Cota. No Teamster members applied for the position and it was advertised and filled by the public process.

WHEREAS, the city council has authorized filling this position.

BE IT RESOLVED, to approve the employment of Rick Swanson as a Public Works Maintenance employee. Mr. Swanson shall be placed at Step 2 of the Grade Level 4 Public Works Maintenance salary schedule for a starting salary of \$19.53 per hour, effective May 5, 2021 pending successful

completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

UPCOMING MEETINGS

1. UTILITIES COMMITTEE - MAY 10TH AT 7:00 A.M.
2. PUBLIC SAFETY/LIQUOR COMMITTEE - MAY 10TH AT 4:30 P.M.
3. ADMINISTRATIVE SERVICES COMMITTEE - MAY 11TH AT 3:00 P.M.
4. PUBLIC WORKS COMMITTEE - MAY 12TH AT 4:30 P.M.
5. CITY COUNCIL MEETING - MAY 18TH AT 5:30 P.M.
6. JOINT CITY, COUNTY AND SCHOOL IN THE IMPERIAL ROOM - MAY 24TH AT 5:30 P.M.
7. COMMITTEE OF WHOLE - MAY 25TH AT 5:30 P.M.

INFORMATIONAL ITEMS

Councilmember Steve Narverud mentioned Clean Up Day was a success. Thanks to the city, county, STS, and residents.

CLOSE MEETING TO CONDUCT PERFORMANCE APPRAISAL

1. PERFORMANCE EVALUATION OF FIRE CO-CHIEFS

Councilmember Curt Howe moved, being seconded by Councilmember Mike Lorenson, to close the Council Meeting as per Minnesota Statute 13D.05 to conduct a performance evaluation of the Fire Co-Chiefs, Marty Semanko and Rick Beier at 6:07 p.m.

Motion unanimously carried.

RECOVENE MEETING

The meeting reconvened at 6:31 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Curt Howe moved, being seconded by Councilmember Steve Narverud to adjourn at 6:32 p.m. On vote being taken, the Chair declared the motion unanimously carried.