

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, February 20, 2024

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC HEARING**
 - 4.1. 2024 Street and Utilities Improvements
- 5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 6.1. NMPA Update - Jasper Schneider
- 7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 8.1. Approval of February 6, 2024 Council Proceedings (page 6-8)
 - 8.2. City of Thief River Falls Bills and Disbursements (page 9-47)
- 9. NEW BUSINESS**
 - 9.1. Approval Order Plans and Specifications for 2024 Street and Utilities Improvements project. (page 48-49)

- 9.2. Approve the purchase of plastic refuse bags from Revolution Materials, inc. 2024 (page 50)
- 9.3. Resolution to Agree to Maintain Facility - 1st Street Corridor Transportation Alternatives Project (page 51)
- 9.4. Resolution for the City of Thief River Falls, to Act as a Sponsoring Agency for the construction project, 1st Street Corridor Transportation Alternatives Project (page 52)
- 9.5. Approve Membership in Community Venture Network (CVN) (page 53-56)
- 9.6. Approval of TRF Police Department to purchase a replacement radio for squad 2023. (page 57)
- 9.7. Approval of TRF Police Department to purchase new office desks for the TRF Police Dept to include 2 additional workstations in the PD Squad room. (page 58)
- 9.8. Approval of TRF Police Department to purchase of 2 Microsoft Surface Pro Tablets for the Chief and Deputy Chief cars. (page 59)
- 9.9. To approve the opening of a patrol officer position with the department. (page 60)
- 9.10. Approve Public Safety Aid Purchase of four portable radio batteries and headlight upgrades to E97, E05, R01 (page 61)
- 9.11. Authorize City Administrator to sign the VIA Engagement letter – GASB 75 (page 62-67)
- 9.12. Hazard Mitigation Plan Workgroup
- 9.13. Authorize City Administrator to send the proposed Apprentice Lineworker job description to DDA - David Drown Associates, for creating and grading this position (page 68-70)
- 9.14. Approval of 2024 - 2026 Teamster #320 Public and Teamster # 320 Fire Union Contracts (page 71)
- 9.15. Approval to open Human Resource Coordinator Position. (page 72)
- 9.16. Approval of RFP for Venue Management Services (page 73-100)
- 10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***
- 11. UPCOMING MEETINGS**
 - 11.1. City Council Meeting - March 5th at 5:30 p.m. (Needs to be done by 6 pm for Presidential Primary)
 - 11.2. Public Utilities Committee - March 11th at 7:00 a.m.
 - 11.3. Public Safety/Liquor Committee - March 11th at 4:30 p.m.
 - 11.4. Administrative Services Committee - March 12th at 4:30 p.m. Room 201 City Hall
 - 11.5. Public Works Committee - March 13th at 4:30 p.m.
 - 11.6. City Council Meeting - March 19th at 5:30 p.m.
- 12. INFORMATIONAL ITEMS**
 - 12.1. January 2024 Investment Summary (page 101-102)

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.