

COUNCIL PROCEEDINGS

Tuesday, February 6, 2024

CALL TO ORDER

This meeting is officially called to order at 05:30 p.m. on February 6, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Bolduc, Narverud, Pream, Arlt, Lorensen and Aarestad. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Acknowledgement of the 50th Anniversary of a Tragic Accident

APPROVE AGENDA

Councilmember Mike Lorensen motioned, being seconded by Councilmember Jason Aarestad, to approve the agenda with the addition of 8.03, 8.04 and 8.05.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 02.22.24: Approval of January 16, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 02.22.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the January 16, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.23.24: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 02.23.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,246,163.70 and council per diem in the amount of \$1,570.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 02.24.24: Approval for agreement for a copier for the Electric Department

Following discussion, Councilmember Mike Lorensen introduced Resolution No. 02.24.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The lease agreement is up on the current Canon copier. This copier would be an upgrade to the current copier. The new lease would include unlimited BW and Color prints, travel time, all parts, labor, drums and toner supplies. The current lease for the old copier is \$166.26 per month.

WHEREAS, This is a budgeted monthly charge.

THEREFORE, BE IT RESOLVED Accept the price quote of \$127.67 per month from Marco for a 60-month lease of a used, low meter, Canon C5535i lll copier.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.25.24: Authorize City Administrator to sign and approve the Joint Powers Agreement for the Multi-Events Center in Thief River Falls.

Following discussion, Councilmember Scott Pream introduced Resolution No. 02.25.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The City of Thief River Falls has been apart of the Joint Powers Agreement since 1995. This agreement is to coordinate our efforts in operating and maintaining the Multi-Events Center.

WHEREAS, The City Attorney has reviewed the Agreement.

THEREFORE, BE IT RESOLVED Approve the Joint Powers Agreement for the Multi-Events Center with the City of Thief River Falls, Northland Community and Technical College, and Independent School District #564. Authorize City Administrator to sign the approved agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.26.24: Approve Election Judges for the 2024 Elections

Following discussion, Councilmember Michele McCraw introduced Resolution No. 02.26.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City Administrator shall appoint substitutions of the approved election judges as necessary.

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following people as Election Judges for the Elections to be held on Presidential Primary - March 5th, Primary Election - August 13th and Election Day - November 5th:

Ken Olson	Tracy Hjelle	Pete Lee
Barb Holthusen	Rhonda Bach	Tracy Nelson
Elna Lendobeja	Deb Ernst	Katie German
Millie Reiersen	Lana Sandal	Jeremy Purcell
Becky Stavenes	Linda Ramsey	Ron Lindberg
Lisa Monson	Theresa Vanyo	Philip Torgerson

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.27.24: Approval to Authorize Appointment of Additional Election Judges for the 2024 Elections

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 02.27.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Sec. 204B.21 MN Statutes, Subd. 2 in the last sentence of the paragraph, "The appointments shall be made at least 25 days before the election at which the election judges will serve, except that the appointing authority may pass a resolution authorizing the appointment of additional election judges within the 25 days before the election if the appointing authority determines that additional election judges will be required."

THEREFORE, BE IT RESOLVED Approval to Authorize Appointment of Additional Election Judges for the 2024 Elections.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.28.24: Authorize the City Administrator to sign and submit a James Metzen Mighty Ducks Grant Application

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 02.28.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED Approve the following resolution and authorize the City Administrator to sign and submit a James Metzen Mighty Ducks Grant Application.

Resolution of LGU James Metzen Mighty Ducks Grant Application

Required content of resolution authorizing filing of application and commitment to execute the grant agreement if funds are awarded:

WHEREAS, the Minnesota Amateur Sports Commission (MASC), via State Bonding funding, provides for general funds to assist political subdivisions of the State of Minnesota for the fulfillment of the purpose and goals of the James Metzen Mighty Ducks Grant Program, and

WHEREAS, the City of Thief River Falls desires to complete its project named Co2 Ice Plant installation at the Ralph Engelstad Arena and the Huck Olson Memorial Civic Center located at 525 Brooks Ave, Thief River Falls, MN 56701.

RESOLVED:

- 1) That the total cost of completing the project shall be \$3,300,000 and the City of Thief River Falls is requesting \$300,000 from the James Metzen Mighty Ducks Grant Program and will assume responsibility for a matching contribution of \$3,000,000.
- 2) The City of Thief River Falls agrees to own, assume 100 percent operational

costs for the facility or equipment, and will operate the facility or equipment for its intended purpose for the functional life of the facility or equipment which is estimated to be 30 years.

3) The City of Thief River Falls agrees to enter into necessary and required agreements with the MASC for the specific purpose of completing the project.

4) That a request for reimbursement be made to the MASC for the amount awarded after the completion of the project.

5) That Angela Philipp, City Administrator of the City of Thief River Falls is authorized and directed to execute said application and serve as the official liaison with the MASC.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Mike Lorensen mentioned residents should not ignore a recent letter from the city regarding water meter change out.
- Mayor Brian Holmer mentioned Senator Klobachar gathered at Rivers & Rails with various city representatives and leaders from the community. Senator Klobachar has been helpful with federal funding with the airport.
- Councilmember Steve Narverud states he has received calls from the highschool, TRFAHA and community members who feel VenuWorks has done well and are concerned.

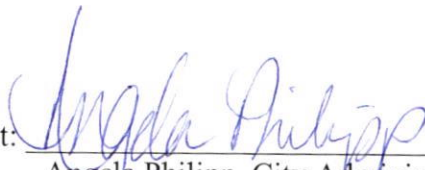
UPCOMING MEETINGS

- Committee of Whole Immediately following Council - February 6, 2024
- Public Utilities Committee - February 12th at 7:00 a.m.
- Public Safety/Liquor Committee - February 12th at 4:30 p.m.
- Administrative Services Committee - February 13th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - February 14th at 4:30 p.m.
- City Council Meeting - February 20th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream being seconded by Councilmember Mike Lorensen to adjourn at 5:47 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Attest: 
Angela Philipp, City Administrator


Brian D. Holmer, Mayor