

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, May 7, 2024

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Bike Month Proclamation - Glen Kajewski
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of April 16, 2024 Council Proceedings & Continuation Council Proceedings (page 4-16)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 17-66)
- 8. NEW BUSINESS**
 - 8.1. Approve employment of Les Backer as Human Resource Coordinator (page 67)
 - 8.2. Approval of Thief River Falls Amateur Hockey Association (TRFAHA Premises Permit Application for Gambling License at the Hive Bar and Grill (page 68)

- 8.3. Approval of staff to commence in negotiations with Oakview Group 360 (page 69)
- 8.4. Approval of TRF Police Department to have the existing emergency response trailer outfitted to be a mobile command and SRT Trailer. (page 70)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. Public Utilities Committee - May 13th at 7:00 a.m.
- 10.2. Public Safety/Liquor Committee - May 13th at 4:30 p.m.
- 10.3. Administrative Services Committee - May 14th at 4:30 p.m. Room 201 City Hall
- 10.4. Public Works Committee - May 15th at 4:30 p.m.
- 10.5. City Council Meeting - May 21st at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



PROCLAMATION

Bike Month Proclamation

City of Thief River Falls

WHEREAS, the bicycle is a sound form of transportation and excellent for recreation and enjoyment in Thief River Falls; and

WHEREAS, throughout the month of May, BikeMn, Bike Thief River Falls, and the League of American Bicyclists, will be promoting bicycling during the month of May 2024; and

WHEREAS, these groups are also promoting bicycle tourism year-round to attract more visitors to enjoy our local restaurants, hotels, retail establishments, and cultural and scenic attractions; and

WHEREAS, these groups are also promoting greater public awareness of bicycle operation and safety education in an effort to reduce collisions, injuries, and fatalities and improve health and safety for everyone on the road;

WHEREAS, the city, county, Bike Thief River Falls, businesses and others continue to work together to make Thief River Falls and Pennington County more bike friendly, including over 20 miles of bike lanes and bike trails, and

WHEREAS, Thief River Falls was recognized in 2022 as a Bronze level Bicycle Friendly Community by the League of American Bicyclists,

NOW, THEREFORE BE IT RESOLVED that, I, Brian Holmer, Mayor of Thief River Falls, do hereby proclaim May 2023 as Bike Month in Thief River Falls, and I urge all residents to join me in this special observance.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Thief River Falls, Minnesota to be affixed this 7th day of May 2024.

Brian D. Holmer, Mayor

COUNCIL PROCEEDINGS

Tuesday, April 16, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on April 16, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Bolduc, Narverud, Pream, Lorenson and Aarestad. Councilmember absent: Arlt. Mayor Holmer chaired the meeting.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember None motioned, being seconded by Councilmember None, to approve the agenda with the addition of 8.13 and 9.01.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 04.76.24: Approval of April 2, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 04.76.24, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the April 2, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.77.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 04.77.24, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$514,114.30. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 04.78.24: Approve 2024 Street and Utilities Improvements (Non-Federal projects)

Following discussion, Councilmember Steve Narverud introduced Resolution No. 04.78.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, Minnesota Statute Chapter 429 requires the City Council approve Plans and Specifications and Call for Bids.

WHEREAS, The Estimated Total Project cost is \$1,336,000.00, Municipal State Aid

\$0.00, Federal Aid \$0.00, Estimated Special Assessments \$405,000.00.

WHEREAS, Approving plans and specifications and calling for bids at the April 16th council meeting will allow for the state aid review and advertising time required for an anticipated May 2023 Bid Open Date.

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids on the 2024 Street and Utilities Improvements (Non-Federal projects) as follows:

CROCKER AVENUE STREET & UTILITY IMPROVEMENTS:

Crocker Avenue from First Street to Mussey Street.

The proposed improvements would include complete replacement of the sanitary sewer. The street improvements would include excavation, aggregate base, concrete curb & gutter, and bituminous surfacing.

KENDALL AVENUE STREET & UTILITY IMPROVEMENTS:

Kendall Avenue from First Street to Third Street (T.H.# 59).

The proposed improvements would include complete replacement of the sanitary sewer and water mains along with all service lines in the right-of-way up to private property lines. The street improvements would include excavation, aggregate base, concrete curb & gutter, bituminous surfacing, clearing, grubbing, along with sidewalk and driveway apron replacement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.79.24: Approve Resolution Regarding The Administration Of The Minnesota Wetland Conservation Act

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 04.79.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, the Minnesota Wetland Conservation Act of 1991 (WCA) requires local government units (LGUs) to implement the rules and regulations promulgated by the Board of Water and Soil Resources (BWSR) pertaining to wetland draining, filling and excavation; and

WHEREAS, Minnesota Rules, chapter 8420 have been adopted by BWSR in accordance with the rulemaking provisions of Minnesota Statutes, chapter 14, for the purpose of implementing WCA; and

WHEREAS, Minnesota Rules 8420.0200, Subpart 1, Item E allows a county, city, or town to delegate implementation of chapter 8420 and the act to another governmental entity by the passage of resolutions by both parties; and

WHEREAS, both parties must provide notice to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District of the delegation, including a copy of the resolution and a description of the applicable geographic area, within 15 business days of adoption of the resolution.

THEREFORE, BE IT RESOLVED the City of Thief River Falls City Council that the authority and administrative responsibility to implement WCA as the LGU within the legal boundaries of City of Thief River Falls is delegated to Pennington County SWCD as of 4-17-2024, in accordance with Minnesota Rules, Chapter 8420.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.80.24: Approve commitment for \$800,000 towards the Chief's Coulee Project

Following discussion, Councilmember Steve Narverud introduced Resolution No. 04.80.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The City of Thief River Falls has been planning and designing Flood Damage Reduction and Water Quality Improvements on the Chief's Coulees on the Northwest quadrant of the city. The proposal is to divert some of the Agricultural runoff North to County Ditch 70. Regrading the Coulee, properly sizing the culverts, and installing Water Quality Improvement Structures will reduce flooding and improve Water Quality before it enters the Red Lake River near Red Robe Park. A partnership with the Red Lake Watershed Board of Managers was approved on August 16, 2022, for the improvement of Chief's Coulee.

WHEREAS, The project is now estimated around 2.3 million.

THEREFORE, BE IT RESOLVED To approve the City of Thief River Falls' commitment to the Chief's Coulee project in the amount of \$800,000 from future bonding from the Storm Water Utility fund.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.81.24: Approval of TRF Police Department to purchase of 2 keyboards for the Microsoft Surface Pro Tablets for the Chief and Deputy Chief cars.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 04.81.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, With Pro Phoenix (CAD/RMS system) the Chief ad Deputy Chief will be able to utilize the Microsoft Surface Pro tablets in the cars to view calls for service, track officer activity, and have access to all records similar to the capabilities of the patrol vehicles without having to purchase more expensive Toughbook type computers. Furthermore, it will replace existing aging laptops.

WHEREAS, Public safety consented to the purchase of the 2 Microsoft surface pro tablets with 2 keyboards.

WHEREAS, It is respectfully requested that the \$432.00 will be taken from the Public Safety Aid funds.

THEREFORE, BE IT RESOLVED Approval of TRF Police Department to purchase of 2 keyboards for the 2 Microsoft Surface Pro Tablets for the Chief and Deputy Chief cars using Public Safety Aid Funds in the amount of \$432.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.82.24: Approval of Transfer of Real Property Back to TRF Veteran's Memorial.

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 04.82.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, In order to assist with a Re-Plat, TRF Veteran's Memorial did deed their real property to the City of Thief River Falls. The City of Thief River Falls then did a Plat of First Addition to South Greenwood Cemetery. The Plat has been completed, signed and recorded with the County Recorder's office. The transfer merely returns the same real property back to the TRF Veteran's Memorial with a different legal description. The real property is now described as Outlot C, Block One (1), First Addition to South Greenwood Cemetery.

WHEREAS, The prior transfer assisted the city with the platting process.

WHEREAS, There is a cost for preparation and recording of the deed and a certified copy of the resolution authorizing the sale. \$217.00.

THEREFORE, BE IT RESOLVED Approve the transfer and signing of a deed from the City of Thief River Falls to transfer Outlot C, Block One (1), First Addition to South Greenwood Cemetery to the TRF Veteran's Memorial and authorize the Mayor and City Administrator to sign the deed of transfer.

On vote being taken, the resolution was unanimously passed.

Call for First Reading to rezone – Edge Housing LLC (Former MAK Properties, LLC and Vacant Valley Home Property)

Councilmember Mike Lorenson motioned, being seconded by Councilmember Jason Aarestad to call for the first reading of an ordinance of The City Of Thief River Falls, Minnesota, Amending City Code Chapter 152 Entitled "Zoning Code" By Amending The City Zoning Districts Map, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

Section 1. The City Zoning Districts Map is hereby amended by changing the zoning designation of the following described real property from General Business District (C-2) to Multi-Family Residential District (R-4):

A tract of land containing approximately one and one half acres (1 ½), more or less and more particularly described as follows:

Beginning at a point located 230½ feet South and 20 feet West of the 1/16 corner, at the Northeast corner of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼), Section Thirty-Three (33), Township One Hundred Fifty-Four (154) North of Range Forty-three (43) West; thence from said point of beginning running South ninety-six and one-half feet (96 ½') thence running West six hundred fifty-two feet (652'); thence again running North ninety-six and one half feet (96 ½'); and thence running East six

hundred fifty-two feet (652') to the Point of Beginning;

AND

Three tracts of land lying in Section Thirty-Three (33), Township One Hundred Fifty-four (154) North, Range Forty-three (43) West, more fully described as:

(1) Beginning at a point located three hundred twenty-seven feet (327') South and twenty feet (20') West of the 1/16 corner at the Northeast corner of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼) of Section Thirty-three (33), in Township One Hundred Fifty-four (154) North of Range Forty-three (43) West; thence from said point of beginning point running South thirty-five feet (35'); thence running West six hundred fifty-two feet (652'); thence running North thirty-five feet (35'); and thence running East to the point of beginning. Excepting therefrom any highways on or across said premises, in Pennington County.

(2) A tract of land sixty-one and one-half feet (61 ½') wide containing approximately three-quarter (¾) acre of land, more or less, and more particularly described as follows:

Beginning at a point located 362 feet South, and about 20 feet West of the 1/16 corner at the Northeast corner of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼) in Section Thirty-three (33), Township One Hundred Fifty-Four (154) North of Range Forty-three (43) West of the Fifth Principal Meridian, in Pennington County, Minnesota; thence from the said starting point running South sixty-one and a half feet (61 ½'); thence running West six Hundred Fifty-two feet (652'); thence running North sixty-one and a half feet (61 ½'); thence running East Six Hundred Fifty-two feet (652') to the point of beginning, but less and excepting therefrom all of the street or highway running across the East end of the said above described premises.

(3) Beginning at a point six hundred seventy-two feet (672') West of the 1/16 corner at the Northeast corner of the Southeast Quarter of the Southwest Quarter (SE ¼ SW ¼) in Section Thirty-three (33) in Township One Hundred Fifty-four (154) North of Range Forty-three (43) West of the Fifth Principal Meridian, in Pennington County, Minnesota; thence from said point of beginning running South Four Hundred Twenty-three feet (423.5'); thence East approximately three hundred forty feet (340') feet to the Westerly right of way line of Minnesota Trunk Highway 32; thence Southwesterly along the westerly right of way line of Minnesota Trunk Highway 32 a distance of approximately one thousand two hundred fifty feet (1250') to the centerline of Greenwood Street extended; thence West along the extended centerline of Greenwood Street a distance of approximately fifty feet (50') to the Easterly right of way line of the Great Northern Railroad; thence northeasterly along the easterly right of law line of the Great Northern Railroad, a distance of approximately one thousand four hundred twenty feet (1420) to the point of beginning.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and Publication, contingent upon the approval and award by the Minnesota Housing Workforce Housing Development Program of the application of Edge Housing LLC.

City Attorney Sparby read the proposed ordinance. On vote being taken, first reading was unanimously approved. This ordinance will again be presented at the next Council Meeting.

RESOLUTION NO. 04.83.24: Approval for Rezoning – Edge Housing LLC (Former MAK Properties, LLC and Vacant Valley Home Property)

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 04.83.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Edge Housing is requesting to have the property rezoned from C-2 General Business District to an R-4 Multi-Family Residential District for the purpose of constructing a three-story apartment building with approximately 65 units. They intend to seek funding through the Minnesota Housing Workforce Housing Development Program and are requesting approval for rezoning with the final rezoning and recording to occur following the award of funding through the program.

The City Council rezoned this property in March of 2021 from R-4 to C-2 when MAK Construction proposed a multi-use development with commercial on the first floor and residential apartments on the top two floors. Edge Housing LLC has a purchase agreement with MAK Construction for the property and is requesting the rezoning back to R-4 Residential as their development will not include any C-2 General Commercial Business.

WHEREAS, The Minnesota Housing Workforce Housing Development Program is a competitive deferred loan program. Rezoning of this property strengthens this application and is one of several key pieces to making this project successful.

THEREFORE, BE IT RESOLVED Approval to Suspend the Second Reading and to approve the rezoning of vacant property south of and adjacent to Valley Home and legally described in the attached document titled, “Attachment A” from General Business District (C-2) to Multi-Family Residential District (R-4). Final rezoning and recording to occur following the awarding and receipt of funding through the Minnesota Housing Workforce Development program.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.84.24: Request for Support for Funding Application for Proposed Edge Housing LLC

Following discussion, Councilmember Mike Lorenson tabled Resolution No. 04.84.24, being seconded by Councilmember Steve Narverud, to recess to City Council Meeting on April 19th at 5:00 p.m.

On vote being taken, the resolution was unanimously tabled.

RESOLUTION NO. 04.85.24: Approve Parade Application for Pennington County Fair Association 07.17.24

Following discussion, Councilmember Scott Pream introduced Resolution No. 04.85.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The Pennington County Fair Association has applied for a Parade Application Permit. The route would remain the same as in prior years unless construction causes a route change. If this was to occur, the Pennington County Fair Association would work with the City and Law Enforcement to find a suitable alternative.

WHEREAS, The license fee is \$20 per day.

THEREFORE, BE IT RESOLVED Approval of Parade Application to Pennington County Fair Association during the Pennington County Fair on July 17, 2023, from 7 - 9:00 p.m.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.86.24: Approve Fireworks Display Permit Application for Pennington County Fair Association

Following discussion, Councilmember Scott Pream introduced Resolution No. 04.86.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, J & M Displays will be performing at the Pennington County Fair on July 17th from 8 pm to 10 pm.

WHEREAS, Pursuant to Thief River Falls City Code Section 130.26 and Minnesota Statutes, Section 13.04, Subd. 2, that in order to complete the application necessary for licensing within this municipality, you may be required to supply certain private and/or confidential personal data to the City of Thief River Falls via the completed application form. This private and/or confidential personal data, in addition to all other information provided, will be used by employees of the City of Thief River Falls and the Thief River Falls City Council to determine whether or not the "license" may be granted as requested.

WHEREAS, The license fee is \$25 per day.

THEREFORE, BE IT RESOLVED To approve a Fireworks Display Permit Application effective July 14 from 10 pm to 10:15 pm for J & M Displays.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.87.24: Approval of Permit for a 1 Day to 4 Day Temporary On-Sale Liquor Application 07.17.24 through 07.20.24

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 04.87.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Pennington County Fair Association applies for a Permit each year.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

WHEREAS, Cost of the license is \$35.00 per day.

WHEREAS, If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

THEREFORE, BE IT RESOLVED By the City Council, to grant the Pennington County Fair Association a Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License, dates of July 17 – 20, 2024 from noon to midnight at the Fairgrounds during the Pennington County Fair.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.88.24: Approval of Permit for a 1 Day to 4 Day Temporary On-Sale Liquor Application 07.21.24

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 04.88.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Pennington County Fair Association applies for a Permit each year.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

WHEREAS, Cost of the license is \$35.00 per day.

WHEREAS, If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

THEREFORE, BE IT RESOLVED By the City Council, to grant the Pennington County Fair Association a Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License, dates of July 21, 2024 from noon to midnight at the Fairgrounds during the Pennington County Fair.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.89.24: Approval to appoint Brian Jacobson as Director and John Kinsman as Advisor to the NMPA Board of Directors.

Following discussion, Councilmember Mike Lorensen introduced Resolution No. 04.89.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls is a member of the Northern Municipal Power Agency. Each of the twelve members of the Agency appoints a Director and Advisor as a member of the NMPA Board of Directors.

THEREFORE, BE IT RESOLVED Appoint Brian Jacobson as Director and John Kinsman as Advisor to the Northern Municipal Power Agency Board of Directors. Terms effective May 1, 2024 through April 30, 2025.

On vote being taken, the resolution was unanimously passed.

CLOSE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3 (B)

Wastewater Force Main Construction – Mediator’s Settlement Proposal

The City Council may close the council meeting based on the following:

- Absolute confidentiality is necessary so that the City Council and legal counsel can have a candid and open discussion to determine the available legal options to handle the litigation, including response strategy and possible areas of reconciliation.
- The purpose of the closed meeting is not to make a decision behind closed doors, but instead, the purpose of the meeting is to determine the legal options for handling the litigation.
- The only business to be discussed is the pending litigation.
- An open session would be detrimental because it may take place in the presence of individuals involved in the litigation.
- A closed session would benefit the public because the ultimate outcome of the

litigation may impact the finances of the city.

Councilmember Mike Lorensen moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting. On vote being taken, the motion was unanimously passed. The meeting closed at 6:06 p.m.

RECOVENE MEETING

Councilmember Steve Narverud moved, being seconded by councilmember Jason Aarestad, to reconvene the Council Meeting. On vote being taken, the motion was unanimously passed. The meeting reconvened at 7:21 p.m.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Steve Narverud mentioned leaf pick up will begin on April 22nd through May 3rd. May 4th is Spring Clean Up day.
Councilmember Mike Lorensen stated streetlights are being repaired. If you see light needing repair please call the Electric Department. If poles have yellow ribbons on them the electric department already knows.
Mayor Holmer mentioned Mike Lorensen and himself have an airport meeting and the Airport Ribbon cutting is on April 25th.

UPCOMING MEETINGS

- City Council Meeting - May 7th at 5:30 p.m.
- Public Utilities Committee - May 13th at 7:00 a.m.
- Public Safety/Liquor Committee - May 13th at 4:30 p.m.
- Administrative Services Committee - May 14th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - May 14th at 4:30 p.m.
- City Council Meeting - May 21st at 5:30 p.m.

INFORMATIONAL ITEMS

- March 2024 Investment Summary (page 81-82)
- Pennington County clean-up day is Saturday, May 4th from 8:00 a.m. to 12:00 p.m. ALL Pennington County & City.

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorensen being seconded by Councilmember Scott Pream to recess to Friday, April 19th at 5:00 pm. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

COUNCIL PROCEEDINGS
City Council April 16, 2024 Continuation
Friday, April 19, 2024

CALL TO ORDER

The City Council April 16, 2024 meeting is officially called back to order at 5:00 p.m. on April 19, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt and Aarestad. Councilmember absent: Lorenson and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 8.14.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 04.84.24: Request for Support for Funding Application for Proposed Edge Housing LLC

Following discussion, Councilmember Jason Aarestad took from table Resolution No. 04.84.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, See attached memorandum from Rebecca Kurtz, Ehlers. Minnesota Housing's Workforce Housing Development Program is a competitive-deferred loan program. Funding is available through the Program to meet community needs for rental workforce housing and provides funds available as an unsecured, zero-interest, 3-year deferred forgivable loan. As part of the application by DW Jones, the Council is being asked to consider the resolution of support and request for funds along with support to provide a match of \$1 for every \$2 provided by the Program. TIF District 1-14, which was established for the Angle project, remains in place, and will be used to provide the required match. This is a nine-year TIF District established for workforce housing and is estimated to generate a net of \$950,672 which will allow DW Jones to leverage an additional \$1,901,344 in funds from the Program. Approving the resolution will provide the City and Developer authorization to complete the application for funding. Applications are due at noon on April 30, 2024.

WHEREAS, A March survey of our market rate apartment complexes showed a vacancy rate of 0.2 percent; 5 percent is normal. At current interest rates and costs of building materials, multifamily housing projects in out-state Minnesota are not financially feasible as the rental rates the developer would need to charge are much higher than existing rental rates and what the average person can afford. While there is some speculation that interest rates will decrease slightly by the end of 2024, inflation is projected to remain above 2 percent through at least 2026. Traditionally, the Minnesota Legislature has funded this Minnesota Housing Program at \$4 million per biennium, but in 2023 it funded it at \$39 million. Without the assistance of funding from this program, the tax increment match by the city and additional private funding, this project would not be feasible, and it would likely be several years before the city would see new

multifamily rental housing developments. And our hotel rooms continue to be used for long-term temporary worker housing needs, so there is a definite need for housing in Thief River Falls.

THEREFORE, BE IT RESOLVED Adopt attached Council Resolution in support of an application by DW Jones to Minnesota Housing's Workforce Housing Development Program for development assistance to construct the Edge Housing LLC, a 66-unit market rate rental housing development; and authorize the Mayor and Administrator to sign any necessary application documents. This resolution includes the city's commitment to utilize TIF District 1-14 for its portion of the match requirement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.90.24: Approve American Legion Post 117 Temporary Intoxicating Liquor License

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 04.90.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license to be held at the Thief River Falls Curling Club for a Wedding Reception.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License for the American Legion Post 117 to be held at the Thief River Falls Curling Club effective May 25-26, 2024, from 5 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

UPCOMING MEETINGS

- Pennington County clean-up day is Saturday, May 4th from 8:00 a.m. to 12:00 p.m. ALL Pennington County & City.
- City Council Meeting - May 7th at 5:30 p.m.
- Public Utilities Committee - May 13th at 7:00 a.m.

- Public Safety/Liquor Committee - May 13th at 4:30 p.m.
- Administrative Services Committee - May 14th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - May 14th at 4:30 p.m.
- City Council Meeting - May 21st at 5:30 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream being seconded by Councilmember Michele McCraw to adjourn at 5:11 p.m. to the Pennington County Spring Cleanup Day May 4, 2024. On vote being taken, the Chair declared the motion unanimously carried.

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
630	REA & HOMCC ARENAS - VENUWORKS	
640	MULTI EVENTS CULTURAL CENTER - VENUWORKS	
650	TOURIST PARK CAMPGROUNDS - VENUMORKS	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	

COUNCIL PER DIEM TO BE PAID ON 05/16/2024 PAYROLL
Presented 05/07/2024 Council Meeting

Steven Narverud - March 2024

03/11/24	Public Safety	4:30-6:05	Council Chambers	\$32.50
03/12/24	Planning and Zoning	5:00-5:30	Council Chambers	\$32.50
03/13/24	Public Works Meet & Greet	11:30-1:30	Public Works Shop	\$32.50
03/13/24	Public Works	4:30-6:00	Council Chambers	\$32.50
03/13/24	Building Committee	6:00-6:30	Council Chambers	\$32.50
03/15/24	Committee of the Whole	5:00-6:15	Council Chambers	\$32.50
03/20/24	Advance Thief River	12:00-1:00	School Board Room	\$32.50
03/22/24	Forester Interviews	1:30-5:30	Council Chambers	\$32.50
03/27/24	TH 59 #4	9:00-9:45	Teams	\$32.50
03/28/24	Public Works - Forester	4:30-5:00	Council Chambers	\$32.50

\$325.00

Steven Narverud - April 2024

04/04/24	School Board	9:00-10:00	Supers Office	\$32.50
04/17/24	Advance Thief River	12:00-1:00	School Board Rm	\$32.50
04/19/24	Special Council	5:30-6:00	Council Chambers	\$32.50
04/23/24	Building Comm.	5:00-5:45	Council Chambers	\$32.50
04/23/24	Labor Comm.	5:45-7:00	Council Chambers	\$32.50

\$162.50

Jon Scott Pream - March 2024

03/11/24	Utilities Committee	7:00am	City Hall	\$32.50
03/12/24	Walk/Bike TRF	9:00am	City Hall	\$32.50
03/12/24	CVB	12:00noon	Carnegie	\$32.50
03/12/24	NW Regional Library Board	4:30pm	HQ	\$32.50
03/13/24	Public Works Meet & Greet	12:00noon	Public Works Shop	\$32.50
03/13/24	Public Works	4:30pm	City Hall	\$32.50
03/15/24	Committee of the Whole	5:00pm	City Hall	\$32.50
03/19/24	Cyber Security	4:30pm	City Hall	\$32.50
03/21/24	Interview for CVB ED	4:00pm	Carnegie	\$32.50
03/27/24	PCHS	5:30pm	Government Center	\$32.50
03/28/24	Public Works Emergency Meeting	4:30pm	City Hall	\$32.50

\$357.50

Jon Scott Pream - April 2024

04/01/24	Interview for CVB ED	4:00pm	Carnegie	\$32.50
04/08/24	Utilities Committee	7:00am	City Hall	\$32.50
04/09/24	Bike/Walk TRF	9:00am	Zoom	\$32.50
04/09/24	CVB	12:00noon	Carnegie	\$32.50
04/09/24	NW Regional Library Board	4:30pm	HQ	\$32.50
04/10/24	Public Works	4:30pm	City Hall	\$32.50
04/17/24	MEC	7:30am	DSC	\$32.50
04/18/24	TRF Library Board	3:00pm	Library	\$32.50
04/19/24	Emergency Council Meeting	5:00pm	City Hall	\$32.50
04/22/24	PCHS	6:00pm	Government Center	\$32.50
04/24/24	Meet & Greet Water Dept	2:00pm	Water Plant	\$32.50

\$357.50

\$1,202.50



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

MAY 7th, 2024

SUMMARY OF DISBURSEMENTS

4/12/2024	AP PKT #939 - DIRECT PAYABLES	\$22,872.09
4/15/2024	AP PKT #940 - LIQUOR PAYABLES	\$164,301.24
4/15/2024	AP PKT #942 - ELECTRIC INVENTORY	\$16,394.86
4/18/2024	AP PKT #944 - #8 PAYROLL	\$160,807.70
4/19/2024	AP PKT #949 - DIRECT PAYABLES	\$1,007,078.75
4/24/2024	AP PKT #951 - LIQUOR PAYABLES	\$117,939.85
4/25/2024	AP PKT #953 - DIRECT PAYABLES	\$128,210.00
4/25/2024	UB PKT #2419 - UTILITY REFUND CHECKS	\$1,019.00
4/29/2024	AP PKT #954 - DIRECT PAYABLES	\$61,489.12
5/2/2024	AP PKT #955 - #9 PAYROLL	\$247,509.71
5/2/2024	AP PKT #956 - #9 PAYROLL	\$390.72
5/7/2024	AP PKT #957 - COUNCIL MEETING	\$475,585.36
GRAND TOTAL OF DISBURSEMENTS		\$2,403,598.40



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00939 - 04/12/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4192-62020	Computer Supplies	2ND HALF MAR 2024 - CELL ...		21.22
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4220-62020	Computer Supplies	2ND HALF MAR 2024 - IPAD...		50.13
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4220-62990	Misc. Operating Expense	2ND HALF MAR 2024 - HAN...		10.84
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4220-62990	Misc. Operating Expense	2ND HALF MAR 2024 - OFFI...		56.93
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4312-62240	Department Maint & Repair	2ND HALF MAR 2024 - REFL...		14.99
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	100-4670-64530	Public Safety Grant Expenses	2ND HALF MAR 2024 - HEA...		515.94
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	650-4830-63210	Communication Expense	2ND HALF MAR 2024 - IPH...		25.20
AMAZON CAPITAL SERVICES ..	2ND HALF MAR 2024	04/12/2024	690-4840-62990	Misc. Operating Expense	2ND HALF MAR 2024 - ORI...		6.39
Vendor AMAZON CAPITAL SERVICES INC Total:							701.64
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630266273	04/02/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 04/02/...		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	MAR 2024	04/02/2024	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		8,303.57
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							8,303.57
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - APR / M...		407.57
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - APR / M...		0.98
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4194-63210	Communication Expense	PHONE CHARGES - APR / M...		62.70
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4220-63210	Communication Expense	PHONE CHARGES - APR / M...		103.70
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4240-63210	Communication Expense	PHONE CHARGES - APR / M...		26.99
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4312-63210	Communication Expense	PHONE CHARGES - APR / M...		41.99
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4315-63210	Communication Expense	PHONE CHARGES - APR / M...		41.98
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4510-63210	Communication Expense	PHONE CHARGES - APR / M...		48.99
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4570-63210	Communication Expense	PHONE CHARGES - APR / M...		9.99
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4650-63210	Communication Expense	PHONE CHARGES - APR / M...		110.97
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4660-63210	Communication Expense	PHONE CHARGES - APR / M...		22.00
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - APR / M...		81.40
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - APR / M...		3.76
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	610-4830-63210	Communication Expense	PHONE CHARGES - APR / M...		154.48
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	620-4830-63210	Communication Expense	PHONE CHARGES - APR / M...		197.89
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - APR / M...		317.55
GARDEN VALLEY TECHNOL...	101323881	04/10/2024	690-4830-63210	Communication Expense	PHONE CHARGES - APR / M...		341.90
Vendor GARDEN VALLEY TECHNOLOGIES Total:							1,974.84

Council Approval Register

Packet: APPKT00939 - 04/12/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	MAR 2024 - ASHLEY	04/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		29.67
GLOBAL PAYMENTS INTEGR...	MAR 2024 - ASHLEY	04/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		1,272.48
GLOBAL PAYMENTS INTEGR...	MAR 2024 - ELEC	04/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		5.63
GLOBAL PAYMENTS INTEGR...	MAR 2024 - GEN	04/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		5.64
GLOBAL PAYMENTS INTEGR...	MAR 2024	04/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAR 2...		5,944.28
Vendor GLOBAL PAYMENTS INTEGRATED Total:							7,257.70
Vendor: M M B A							
M M B A	2024	04/12/2024	610-4890-64400	Travel, Conference, School	REG FEE - M M B A CONFER...		607.00
Vendor M M B A Total:							607.00
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROU...	4979825686	04/04/2024	100-4220-63890	Utilities Expense	GAS METER READING - MAR...		241.81
MINNESOTA ENERGY GROU...	4979825686	04/04/2024	100-4550-63890	Utilities Expense	GAS METER READING - MAR...		378.41
MINNESOTA ENERGY GROU...	4979825686	04/04/2024	100-4560-63890	Utilities Expense	GAS METER READING - MAR...		291.90
MINNESOTA ENERGY GROU...	4979825686	04/04/2024	100-4570-63890	Utilities Expense	GAS METER READING - MAR...		406.15
MINNESOTA ENERGY GROU...	4979825686	04/04/2024	680-4830-63890	Utilities Expense	GAS METER READING - MAR...		24.03
Vendor MINNESOTA ENERGY GROUP-00003 Total:							1,342.30
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROU...	4972758187	04/01/2024	690-4830-63890	Utilities Expense	GAS METER READING - MAR...		946.20
Vendor MINNESOTA ENERGY GROUP-00005 Total:							946.20
Vendor: NORTHWEST ELECTRIC							
NORTHWEST ELECTRIC	240216	03/28/2024	690-4850-62360	Distribution Maint	REPAIR - LOOSE METER SO...		150.00
Vendor NORTHWEST ELECTRIC Total:							150.00
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	MAR 2024	04/05/2024	680-4830-63890	Utilities Expense	ELECTRIC METER READING - ...		125.00
Vendor RED LAKE ELECTRIC COOP INC Total:							125.00
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4110-63210	Communication Expense	MDM CHARGES - APR 2024		18.00
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4150-63210	Communication Expense	MDM CHARGES - APR 2024		6.75
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4194-63210	Communication Expense	MDM CHARGES - APR 2024		2.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4210-63210	Communication Expense	MDM CHARGES - APR 2024		38.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4220-63210	Communication Expense	MDM CHARGES - APR 2024		2.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4220-63210	Communication Expense	IPAD CHARGES - APR 2024		596.80
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4240-63210	Communication Expense	IPAD CHARGES - APR 2024		40.01
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4240-63210	Communication Expense	MDM CHARGES - APR 2024		4.50
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4510-63210	Communication Expense	MDM CHARGES - APR 2024		4.50
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4650-63210	Communication Expense	IPAD CHARGES - APR 2024		80.02
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4650-63210	Communication Expense	MDM CHARGES - APR 2024		6.75
VERIZON WIRELESS #74204...	9960563344	04/01/2024	100-4660-63210	Communication Expense	MDM CHARGES - APR 2024		2.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	610-4830-63210	Communication Expense	MDM CHARGES - APR 2024		2.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	620-4830-63210	Communication Expense	MDM CHARGES - APR 2024		11.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	620-4830-63210	Communication Expense	IPAD CHARGES - APR 2024		120.03

Council Approval Register

Packet: APPKT00939 - 04/12/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #74204...	9960563344	04/01/2024	650-4830-63210	Communication Expense	MDM CHARGES - APR 2024		2.25
VERIZON WIRELESS #74204...	9960563344	04/01/2024	680-4830-63210	Communication Expense	MDM CHARGES - APR 2024		4.50
VERIZON WIRELESS #74204...	9960563344	04/01/2024	680-4830-63210	Communication Expense	IPAD CHARGES - APR 2024		40.01
VERIZON WIRELESS #74204...	9960563344	04/01/2024	690-4830-63210	Communication Expense	MDM CHARGES - APR 2024		31.50
VERIZON WIRELESS #74204...	9960563344	04/01/2024	690-4830-63210	Communication Expense	IPAD CHARGES - APR 2024		360.09
VERIZON WIRELESS #74204...	9960563344	04/01/2024	820-4830-63210	Communication Expense	MDM CHARGES - APR 2024		4.50
Vendor VERIZON WIRELESS #742042583 Total:							1,378.71
Grand Total:							22,872.09

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,788.98
610 - LIQUOR DISPENSARY	9,067.30
620 - WATER UTILITY FUND	414.30
630 - ARENAS - VENUWORKS	317.55
650 - TOURIST PARK - VENUWORKS	27.45
680 - WASTEWATER UTILITY FUND	193.54
690 - ELECTRIC UTILITY FUND	9,058.47
820 - GREENWOOD CEMETERY FUND	4.50
Grand Total:	22,872.09

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	18.00
100-4150-63210	Communication Expense	415.30
100-4192-62020	Computer Supplies	21.22
100-4194-63210	Communication Expense	64.95
100-4210-63210	Communication Expense	38.25
100-4220-62020	Computer Supplies	50.13
100-4220-62990	Misc. Operating Expense	67.77
100-4220-63210	Communication Expense	702.75
100-4220-63890	Utilities Expense	241.81
100-4240-63210	Communication Expense	71.50
100-4312-62240	Department Maint & Re...	14.99
100-4312-63210	Communication Expense	41.99
100-4315-63210	Communication Expense	41.98
100-4510-63210	Communication Expense	53.49
100-4550-63890	Utilities Expense	378.41
100-4560-63890	Utilities Expense	291.90
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	406.15
100-4650-63210	Communication Expense	197.74
100-4660-63210	Communication Expense	24.25
100-4670-63060	Credit Card Fees	35.31
100-4670-64500	Senior Citizen Programs	85.16
100-4670-64530	Public Safety Grant Expe...	515.94
610-4830-63210	Communication Expense	156.73
610-4890-63060	Credit Card Fees	8,303.57
610-4890-64400	Travel, Conference, Sch...	607.00
620-4830-63210	Communication Expense	329.17
620-4890-63030	Contracts Expense	85.13
630-4830-63210	Communication Expense	317.55
650-4830-63210	Communication Expense	27.45

Account Summary

Account Number	Account Name	Expense Amount
680-4830-63210	Communication Expense	44.51
680-4830-63890	Utilities Expense	149.03
690-4830-63210	Communication Expense	733.49
690-4830-63890	Utilities Expense	946.20
690-4840-62990	Misc. Operating Expense	6.39
690-4850-62360	Distribution Maint	150.00
690-4890-63060	Credit Card Fees	7,222.39
820-4830-63210	Communication Expense	4.50
Grand Total:		22,872.09

Project Account Summary

Project Account Key	Expense Amount
None	22,872.09
Grand Total:	22,872.09



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00940 - 04/15/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3669111	03/25/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		940.30
ARTISAN BEER COMPANY	3672141	04/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		598.40
Vendor ARTISAN BEER COMPANY Total:							1,538.70
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108134800	03/19/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		35.00
BELLBOY CORP - BAR SUPPLY	0108189300	04/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		24.00
BELLBOY CORP - BAR SUPPLY	0108189300	04/02/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CORKSCREWS		42.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							101.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203119300	04/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,422.00
Vendor BELLBOY CORP - LIQUOR Total:							4,422.00
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	319405	03/21/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		631.80
BEVERAGE WHOLESALERS I...	319678	03/21/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-46.80
Vendor BEVERAGE WHOLESALERS INC Total:							585.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	114986206	03/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		635.59
BREAKTHRU BEVERAGE	115092894	04/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,035.31
BREAKTHRU BEVERAGE	115092894	04/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		192.00
BREAKTHRU BEVERAGE	115092894	04/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		294.35
BREAKTHRU BEVERAGE	115093492	04/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		58.70
Vendor BREAKTHRU BEVERAGE Total:							7,215.95
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1875436	03/28/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		754.25
C & L DISTRIBUTING	1875436	03/28/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		90.00
C & L DISTRIBUTING	2074000642	03/28/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-2.50
Vendor C & L DISTRIBUTING Total:							841.75
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4688539	03/07/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		350.50
COCA-COLA BOTTLING CO...	4688577	03/14/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		227.00
COCA-COLA BOTTLING CO...	4724018	03/21/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		576.00
COCA-COLA BOTTLING CO...	4724057	03/28/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		397.00
Vendor COCA-COLA BOTTLING COMPANY Total:							1,550.50

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Packet: APPKT00940 - 04/15/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ECOLAB INC							
ECOLAB INC	4844261	03/26/2024	610-4890-63030	Contracts Expense	1ST QTR 2024 RODENT CON...		139.76
Vendor ECOLAB INC Total:							139.76
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	MAR 2024	03/29/2024	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 2...		3,562.00
Vendor JIM HIRT TRUCKING INC Total:							3,562.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2504936	03/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		160.00
JOHNSON BROTHERS LIQU...	2507089	03/25/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,768.26
JOHNSON BROTHERS LIQU...	2507090	03/25/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,916.90
JOHNSON BROTHERS LIQU...	2514940	04/04/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,900.00
JOHNSON BROTHERS LIQU...	2516058	04/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,232.95
JOHNSON BROTHERS LIQU...	2516059	04/08/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,069.10
JOHNSON BROTHERS LIQU...	2516060	04/08/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		48.00
Vendor JOHNSON BROTHERS LIQUOR Total:							25,095.21
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	769213	03/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,205.22
MC KINNON COMPANY INC	769241	03/18/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-16.20
MC KINNON COMPANY INC	769846	03/20/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		47.00
MC KINNON COMPANY INC	770487	03/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,811.20
MC KINNON COMPANY INC	771320	03/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		236.25
MC KINNON COMPANY INC	771320	03/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,938.70
MC KINNON COMPANY INC	771320	03/29/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		107.00
Vendor MC KINNON COMPANY INC Total:							22,329.17
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	149498	03/18/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	149498	03/18/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,715.20
NORTHWEST BEVERAGE INC	149588	03/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,685.22
NORTHWEST BEVERAGE INC	149588	03/22/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		190.00
NORTHWEST BEVERAGE INC	149596	03/25/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		204.00
NORTHWEST BEVERAGE INC	149596	03/25/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,186.60
NORTHWEST BEVERAGE INC	149692	03/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		281.10
NORTHWEST BEVERAGE INC	149692	03/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,805.00
Vendor NORTHWEST BEVERAGE INC Total:							39,194.02
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6755444	03/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		17,550.00
PHILLIPS WINE & SPIRITS	6757094	03/25/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,896.09
PHILLIPS WINE & SPIRITS	6757095	03/25/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		226.50
PHILLIPS WINE & SPIRITS	6757095	03/25/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		644.45
PHILLIPS WINE & SPIRITS	6764011	04/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,062.06
PHILLIPS WINE & SPIRITS	6764012	04/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		223.25
PHILLIPS WINE & SPIRITS	6764012	04/08/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,488.90

Council Approval Register

Packet: APPKT00940 - 04/15/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
PHILLIPS WINE & SPIRITS	6764013	04/08/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		63.80
Vendor PHILLIPS WINE & SPIRITS Total:							31,155.05
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2461691	03/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		899.90
SOUTHERN GLAZERS OF MN	2462924	04/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		9,164.09
SOUTHERN GLAZERS OF MN	2462924	04/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,777.74
SOUTHERN GLAZERS OF MN	2462925	04/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,067.20
SOUTHERN GLAZERS OF MN	5109819	03/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,733.26
Vendor SOUTHERN GLAZERS OF MN Total:							21,642.19
Vendor: T R F RADIO							
T R F RADIO	35441-2	03/29/2024	610-4880-63490	Advertising	RADIO ADVERTISING - 2024...		550.00
Vendor T R F RADIO Total:							550.00
Vendor: TOTAL REGISTER SYSTEMS							
TOTAL REGISTER SYSTEMS	2211	03/21/2024	610-4890-63030	Contracts Expense	2024 TOTAL CARE / ONLINE...		1,319.91
Vendor TOTAL REGISTER SYSTEMS Total:							1,319.91
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	44412	04/01/2024	610-4840-62890	Uniforms/ID Clothing	ID CLOTHING		1,064.50
Vendor UNIVERSAL SCREENPRINT Total:							1,064.50
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0348127-IN	03/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		349.16
VINOCOPIA INC	0348127-IN	03/26/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,405.37
VINOCOPIA INC	0348127-IN	03/26/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		240.00
Vendor VINOCOPIA INC Total:							1,994.53
Grand Total:							164,301.24

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	164,301.24
Grand Total:	164,301.24

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	77,273.87
610-4810-62520	Beer for Resale	63,255.89
610-4810-62530	Wine for Resale	14,501.46
610-4810-62540	Soft Drinks/Mix for Resa...	2,591.85
610-4810-62590	Misc. Mdse for Resale	42.00
610-4810-62610	Freight In (Liquor)	3,562.00
610-4840-62890	Uniforms/ID Clothing	1,064.50
610-4880-63490	Advertising	550.00
610-4890-63030	Contracts Expense	1,459.67
Grand Total:		164,301.24

Project Account Summary

Project Account Key	Expense Amount
None	164,301.24
Grand Total:	164,301.24



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00942 - 04/15/24 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S103121588.001	03/27/2024	690-14100	Inventory - Materials	200A 4T RL 2P CTRWY U125...		498.06
DAKOTA SUPPLY GROUP	S103155342.007	03/27/2024	690-14100	Inventory - Materials	#4 Split Bolt		8.81
DAKOTA SUPPLY GROUP	S103512812.001	02/26/2024	100-4312-62230	Building Maint & Repair	SHOP LIGHTS		352.39
DAKOTA SUPPLY GROUP	S103512812.001	02/26/2024	100-4315-62230	Building Maint & Repair	SHOP LIGHTS		352.39
DAKOTA SUPPLY GROUP	S103512812.001	02/26/2024	100-4510-62230	Building Maint & Repair	SHOP LIGHTS		352.41
DAKOTA SUPPLY GROUP	s103512881.001	02/27/2024	690-14100	Inventory - Materials	1/2" EMT Conduit		162.76
DAKOTA SUPPLY GROUP	S103562078.001	03/27/2024	690-14100	Inventory - Materials	#6 STR Triplex		1,558.24
DAKOTA SUPPLY GROUP	S103562078.002	03/27/2024	690-14100	Inventory - Materials	#2 STR Triplex		2,275.39
DAKOTA SUPPLY GROUP	S103562078.002	03/27/2024	690-14100	Inventory - Materials	4/0 Triplex		5,683.19
DAKOTA SUPPLY GROUP	S103562554.001	03/19/2024	690-14100	Inventory - Materials	4/0 Triplex		2,841.59
DAKOTA SUPPLY GROUP	S103562554.001	03/19/2024	690-14100	Inventory - Materials	#2 STR Triplex		1,137.70
DAKOTA SUPPLY GROUP	S103566774.001	03/18/2024	690-4840-62990	Misc. Operating Expense	ELECTRICAL TAPE		565.80
DAKOTA SUPPLY GROUP	S103569959.001	03/20/2024	690-14100	Inventory - Materials	Blue #14 Thhn Stranded Wi...		61.26
DAKOTA SUPPLY GROUP	S103569959.001	03/20/2024	690-14100	Inventory - Materials	Red #14 Thhn Stranded Wire		61.26
DAKOTA SUPPLY GROUP	S103569959.001	03/20/2024	690-14100	Inventory - Materials	White #14 Thhn Stranded W...		61.26
DAKOTA SUPPLY GROUP	S103569959.001	03/20/2024	690-14100	Inventory - Materials	Black #14 Thhn Stranded Wi...		61.26
DAKOTA SUPPLY GROUP	S103577009.001	03/19/2024	100-4194-62230	Building Maint & Repair	EMERGENCY LIGHT		26.36
DAKOTA SUPPLY GROUP	S103581172.001	03/20/2024	100-4194-62230	Building Maint & Repair	EMERGENCY LIGHT		26.36
DAKOTA SUPPLY GROUP	S103584771.001	03/27/2024	690-14100	Inventory - Materials	250 HPS		232.66
DAKOTA SUPPLY GROUP	S103584771.001	03/27/2024	690-14100	Inventory - Materials	150/55 HPS		75.71
Vendor DAKOTA SUPPLY GROUP Total:							16,394.86
Grand Total:							16,394.86

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,109.91
690 - ELECTRIC UTILITY FUND	15,284.95
Grand Total:	16,394.86

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62230	Building Maint & Repair	52.72
100-4312-62230	Building Maint & Repair	352.39
100-4315-62230	Building Maint & Repair	352.39
100-4510-62230	Building Maint & Repair	352.41
690-14100	Inventory - Materials	14,719.15
690-4840-62990	Misc. Operating Expense	565.80
Grand Total:		16,394.86

Project Account Summary

Project Account Key	Expense Amount
None	16,394.86
Grand Total:	16,394.86



City of Thief River Falls, MN

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Packet: APPKT00944 - PYPKT01150 - 2024 04 18 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0001094	04/15/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	April 2024 Senior Gold Billing		3,162.50
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,162.50
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001089	04/18/2024	740-20150	Payroll Taxes Payable	FED W/H		22,078.56
INTERNAL REVENUE SERVICE	INV0001089	04/18/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,113.30
INTERNAL REVENUE SERVICE	INV0001089	04/18/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		21,348.94
Vendor INTERNAL REVENUE SERVICE Total:							50,540.80
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001095	04/15/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	APRIL 2024 BLUE RX		2,062.50
Vendor MEDICAREBLUE RX Total:							2,062.50
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001086	04/18/2024	740-24000	Clearing Account	Garnishment		239.36
Vendor MESSERLI KRAMER PA Total:							239.36
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4312-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001093	04/15/2024	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,000.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001085	04/18/2024	740-24000	Clearing Account	Union Dues		4,121.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							4,121.00
Vendor: MINNESOTA U I FUND							
MINNESOTA U I FUND	INV0001096	04/15/2024	100-4510-61410	Unemployment Compensat...	Quarter 1, 2024 UI Biling		7,629.00
Vendor MINNESOTA U I FUND Total:							7,629.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001088	04/18/2024	740-20160	State Withholding	State W/H Tax		10,942.73
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,942.73
Vendor: P E R A OF MN							
P E R A OF MN	INV0001087	04/18/2024	740-20180	PERA Payable	PERA EE/ER DEF		270.00
P E R A OF MN	INV0001087	04/18/2024	740-20180	PERA Payable	PERA EE/ER P&F		21,270.65

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Packet: APPKT00944 - PYPKT01150 - 2024 04 18 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
P E R A OF MN	INV0001087	04/18/2024	740-20180	PERA Payable	PERA EE/ER COORD		24,334.14
Vendor P E R A OF MN Total:							45,874.79

Vendor: SUN LIFE FINANCIAL - LIFE

SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4150-61330	Life Insurance	Life Ins Premium		44.20
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4510-61330	Life Insurance	Life Ins Premium		28.05
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	610-4825-61330	Life Insurance	Life Ins Premium		54.74
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	740-24000	Clearing Account	Life Ins Employee		634.90
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		48.90
SUN LIFE FINANCIAL - LIFE	INV0001084	04/18/2024	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,473.79

Vendor: VANTAGEPOINT ICMA

VANTAGEPOINT ICMA	INV0001081	04/18/2024	740-24000	Clearing Account	Contributions Employee		5,408.53
Vendor VANTAGEPOINT ICMA Total:							5,408.53

Vendor: WEX BANK

WEX BANK	INV0001083	04/18/2024	740-24000	Clearing Account	HSA		441.70
WEX BANK	INV0001090	04/15/2024	100-4150-61310	Health Insurance	VEBA City Contribution		224.04
WEX BANK	INV0001090	04/15/2024	100-4210-61310	Health Insurance	VEBA City Contribution		2,361.54
WEX BANK	INV0001090	04/15/2024	100-4220-61310	Health Insurance	VEBA City Contribution		1,465.38
WEX BANK	INV0001090	04/15/2024	100-4240-61310	Health Insurance	VEBA City Contribution		620.67
WEX BANK	INV0001090	04/15/2024	100-4312-61310	Health Insurance	VEBA City Contribution		1,079.95
WEX BANK	INV0001090	04/15/2024	100-4315-61310	Health Insurance	VEBA City Contribution		1,135.96
WEX BANK	INV0001090	04/15/2024	100-4510-61310	Health Insurance	VEBA City Contribution		291.25
WEX BANK	INV0001090	04/15/2024	100-4650-61310	Health Insurance	VEBA City Contribution		844.71
WEX BANK	INV0001090	04/15/2024	100-4660-61310	Health Insurance	VEBA City Contributions		224.04
WEX BANK	INV0001090	04/15/2024	610-4825-61310	Health Insurance	VEBA Employer Contribution		224.04
WEX BANK	INV0001090	04/15/2024	670-4825-61310	Health Insurance	VEBA City Contribution		67.22
WEX BANK	INV0001090	04/15/2024	680-4825-61310	Health Insurance	VEBA City Contribution		1,241.34
WEX BANK	INV0001090	04/15/2024	690-4825-61310	Health Insurance	VEBA City Contribution		4,223.55
WEX BANK	INV0001090	04/15/2024	820-4825-61310	Health Insurance	VEBA City Contribution		11.20
WEX BANK	INV0001092	04/15/2024	100-4150-61310	Health Insurance	HSA City Contribution		448.08
WEX BANK	INV0001092	04/15/2024	100-4210-61310	Health Insurance	HSA City Contribution		1,913.46
WEX BANK	INV0001092	04/15/2024	100-4220-61310	Health Insurance	HSA City Contribution		672.12

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Packet: APPKT00944 - PYPKT01150 - 2024 04 18 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0001092	04/15/2024	100-4312-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001092	04/15/2024	100-4315-61310	Health Insurance	HSA City Contribution		448.08
WEX BANK	INV0001092	04/15/2024	100-4510-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001092	04/15/2024	610-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001092	04/15/2024	680-4825-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001092	04/15/2024	690-4825-61310	Health Insurance	HSA City Contribution		1,689.42
WEX BANK	INV0001092	04/15/2024	820-4825-61310	Health Insurance	HSA City Contribution		620.67
Vendor WEX BANK Total:							23,179.18
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001097	04/16/2024	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - ...		126.50
WEX HEALTH INC	INV0001097	04/16/2024	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		11.00
WEX HEALTH INC	INV0001097	04/16/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		13.75
WEX HEALTH INC	INV0001097	04/16/2024	680-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		5.50
WEX HEALTH INC	INV0001097	04/16/2024	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		46.75
WEX HEALTH INC	INV0001098	04/09/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		5.50
WEX HEALTH INC	INV0001099	04/09/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		1,658.61
WEX HEALTH INC	INV0001100	04/09/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		3,200.00
WEX HEALTH INC	INV0001101	04/11/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		53.16
WEX HEALTH INC	INV0001102	04/15/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		52.75
Vendor WEX HEALTH INC Total:							5,173.52
Grand Total:							160,807.70

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	22,326.16
610 - LIQUOR DISPENSARY	910.45
620 - WATER UTILITY FUND	54.55
670 - STORM WATER UTILITY FUND	67.22
680 - WASTEWATER UTILITY FUND	2,128.95
690 - ELECTRIC UTILITY FUND	6,231.42
740 - TRF HEALTH INSURANCE FUND	128,447.73
820 - GREENWOOD CEMETERY FUND	641.22
Grand Total:	160,807.70

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	672.12
100-4150-61330	Life Insurance	44.20
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	4,275.00
100-4210-61330	Life Insurance	165.75
100-4220-61310	Health Insurance	2,137.50
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	620.67
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	1,924.66
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	200.00
100-4315-61310	Health Insurance	1,584.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	911.92
100-4510-61330	Life Insurance	28.05
100-4510-61340	MSRS HCSP	100.00
100-4510-61410	Unemployment Compen...	7,629.00
100-4650-61310	Health Insurance	844.71
100-4650-61330	Life Insurance	22.10
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	224.04
100-4660-61330	Life Insurance	12.75
100-4670-62990	Misc. Operating Expense	126.50
610-4825-61310	Health Insurance	844.71
610-4825-61330	Life Insurance	54.74
610-4840-62990	Misc. Operating Expense	11.00

Account Summary

Account Number	Account Name	Expense Amount
620-4825-61330	Life Insurance	40.80
620-4840-62990	Misc. Operating Expense	13.75
670-4825-61310	Health Insurance	67.22
680-4825-61310	Health Insurance	2,086.05
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	5.50
690-4825-61310	Health Insurance	5,912.97
690-4825-61330	Life Insurance	171.70
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	46.75
740-20150	Payroll Taxes Payable	50,540.80
740-20160	State Withholding	10,942.73
740-20180	PERA Payable	45,874.79
740-20300	Flex Payroll Deductions	4,970.02
740-24000	Clearing Account	10,845.49
740-4870-63640	Life Insurance - COBRA	48.90
740-4870-63650	Senior Gold BC/BS Mont...	5,225.00
820-4825-61310	Health Insurance	631.87
820-4825-61330	Life Insurance	9.35
Grand Total:		160,807.70

Project Account Summary

Project Account Key	Expense Amount
None	160,807.70
Grand Total:	160,807.70



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00951 - 04/24/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108242900	04/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		217.00
BELLBOY CORP - BAR SUPPLY	0108242900	04/16/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - STYRO COOLER...		201.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							418.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203281600	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,398.45
BELLBOY CORP - LIQUOR	0203281900	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		227.00
BELLBOY CORP - LIQUOR	0203283100	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		410.00
Vendor BELLBOY CORP - LIQUOR Total:							4,035.45
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	321508	04/04/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		251.90
BEVERAGE WHOLESALERS I...	323399	04/17/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		236.60
Vendor BEVERAGE WHOLESALERS INC Total:							488.50
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	115307119	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,188.15
BREAKTHRU BEVERAGE	115307119	04/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		874.00
BREAKTHRU BEVERAGE	115307119	04/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		319.77
Vendor BREAKTHRU BEVERAGE Total:							6,381.92
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1883011	04/11/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		292.99
C & L DISTRIBUTING	1883011	04/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		32.00
Vendor C & L DISTRIBUTING Total:							324.99
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN...	1539738	04/17/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - TOBACCO		4,164.46
Vendor CORE-MARK MIDCONTINENT INC Total:							4,164.46
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	771622	04/01/2024	610-4810-62530	Wine for Resale	WINE CREDIT		-1.60
MC KINNON COMPANY INC	771626	04/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,774.25
MC KINNON COMPANY INC	771626	04/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		453.00
MC KINNON COMPANY INC	771628	04/02/2024	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-8.86
MC KINNON COMPANY INC	771628	04/02/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-67.26
MC KINNON COMPANY INC	771733	04/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		120.00
MC KINNON COMPANY INC	772534	04/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		6,074.45
MC KINNON COMPANY INC	772534	04/05/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		42.00
MC KINNON COMPANY INC	772836	04/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,572.15
MC KINNON COMPANY INC	773767	04/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,773.70

Council Approval Register

Packet: APPKT00951 - 04/24/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	773767	04/12/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		62.40
MC KINNON COMPANY INC	774076	04/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,408.05
MC KINNON COMPANY INC	774076	04/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		54.70
Vendor MC KINNON COMPANY INC Total:							47,256.98
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	149705	04/01/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	149705	04/01/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,561.85
NORTHWEST BEVERAGE INC	149809	04/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		19,931.05
NORTHWEST BEVERAGE INC	149809	04/05/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		190.00
NORTHWEST BEVERAGE INC	149810	04/05/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-1,576.00
NORTHWEST BEVERAGE INC	149814	04/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		878.25
NORTHWEST BEVERAGE INC	149823	04/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	149823	04/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,729.95
NORTHWEST BEVERAGE INC	149921	04/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,099.55
NORTHWEST BEVERAGE INC	149928	04/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,214.95
NORTHWEST BEVERAGE INC	149928	04/15/2024	610-4890-64400	Travel, Conference, School	DONATION - AFTER PROM ...		78.00
Vendor NORTHWEST BEVERAGE INC Total:							43,361.40
Vendor: SMALL LOT COOP LLC							
SMALL LOT COOP LLC	MN76064	04/12/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,367.20
SMALL LOT COOP LLC	MN76064	04/12/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		632.04
SMALL LOT COOP LLC	MN76064	04/12/2024	610-4810-62610	Freight In (Liquor)	FREIGHT		18.00
Vendor SMALL LOT COOP LLC Total:							2,017.24
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2468210	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,569.95
SOUTHERN GLAZERS OF MN	2468210	04/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,370.86
SOUTHERN GLAZERS OF MN	2468210	04/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		230.00
Vendor SOUTHERN GLAZERS OF MN Total:							8,170.81
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0349294-IN	04/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		139.75
VINOCOPIA INC	0349294-IN	04/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,180.35
Vendor VINOCOPIA INC Total:							1,320.10
Grand Total:							117,939.85

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	117,939.85
Grand Total:	117,939.85

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	17,423.69
610-4810-62520	Beer for Resale	89,398.18
610-4810-62530	Wine for Resale	5,571.05
610-4810-62540	Soft Drinks/Mix for Resa...	1,085.47
610-4810-62590	Misc. Mdse for Resale	4,365.46
610-4810-62610	Freight In (Liquor)	18.00
610-4890-64400	Travel, Conference, Sch...	78.00
Grand Total:		117,939.85

Project Account Summary

Project Account Key	Expense Amount
None	117,939.85
Grand Total:	117,939.85



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00949 - 04/19/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	100-4192-63020	Computer Maintenance & li...	1ST HALF APR 2024 - BUSIN...		499.00
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	100-4210-62010	Office Supplies	1ST HALF APR 2024 - OFFICE...		210.60
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	100-4210-62990	Misc. Operating Expense	1ST HALF APR 2024 - OFFICE...		135.97
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	100-4312-62990	Misc. Operating Expense	1ST HALF APR 2024 - SANDI...		11.74
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	100-4670-64530	Public Safety Grant Expenses	1ST HALF APR 2024 - 2 CUR...		699.98
AMAZON CAPITAL SERVICES ..	1ST HALF APR 2024	04/19/2024	620-4840-62990	Misc. Operating Expense	1ST HALF APR 2024 - MISC I...		124.26
Vendor AMAZON CAPITAL SERVICES INC Total:							1,681.55
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CAR...	2630271863	04/16/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE 04/ 16/24		85.13
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							85.13
Vendor: CITY OF T R F - ADMIN PETTY CASH							
CITY OF T R F - ADMIN PETTY..	04 19 24 P C	04/19/2024	100-4110-64400	Travel, Conference, School	REPLENISH PETTY CASH - 4 ...		70.54
CITY OF T R F - ADMIN PETTY..	04 19 24 P C	04/19/2024	100-4110-64400	Travel, Conference, School	REPLENISH PETTY CASH DR...		8.25
CITY OF T R F - ADMIN PETTY..	04 19 24 P C	04/19/2024	100-4650-64370	Taxes and Licenses	REPLENISH PETTY CASH DR...		29.00
Vendor CITY OF T R F - ADMIN PETTY CASH Total:							107.79
Vendor: CORE & MAIN LP							
CORE & MAIN LP	U570917	03/22/2024	620-4850-62290	Water Meter Maintenance	TERMINAL SCREWS - METER...		982.00
CORE & MAIN LP	U602790	03/26/2024	620-4850-62290	Water Meter Maintenance	MATERIALS - METER REPAIR		1,026.06
Vendor CORE & MAIN LP Total:							2,008.06
Vendor: FLEET SUPPLY							
FLEET SUPPLY	143147	03/01/2024	620-4850-62220	Plant Equip Maint & Repair	SUCTION HOSE - LIME SLAK...		71.82
FLEET SUPPLY	143339	03/11/2024	680-4840-62120	Gas-Oil-Lube	DIESEL FUEL TREATMENT		17.99
FLEET SUPPLY	143341	03/11/2024	690-4850-62230	Building Maint & Repair	ICE MELT		19.98
FLEET SUPPLY	143671	03/25/2024	100-4312-62240	Department Maint & Repair	CLEVIS		11.96
FLEET SUPPLY	26478	03/04/2024	100-4312-62210	Equipment Maint & Repair	HARDWARE		3.99
Vendor FLEET SUPPLY Total:							125.74
Vendor: MARISSA L ADAM							
MARISSA L ADAM	REIMB 04 18 24	04/19/2024	100-4210-63320	Training Expense	REIMBURSE FUE EXP - CHIE...		30.00
MARISSA L ADAM	REIMB 04 18 24	04/19/2024	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - CH...		67.79
Vendor MARISSA L ADAM Total:							97.79
Vendor: MINNESOTA ENERGY GROUP-000021							
MINNESOTA ENERGY GROU...	4979952483	04/05/2024	100-4670-64500	Senior Citizen Programs	GAS METER READING - MAR...		3.29
Vendor MINNESOTA ENERGY GROUP-000021 Total:							3.29

Council Approval Register

Packet: APPKT00949 - 04/19/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA ENERGY GROUP-000079							
MINNESOTA ENERGY GROU...	4982269369	04/08/2024	100-4194-63890	Utilities Expense	GAS METER READING - MAR...		29.57
Vendor MINNESOTA ENERGY GROUP-000079 Total:							29.57
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R...	732974	03/06/2024	100-4315-62210	Equipment Maint & Repair	BELTS		28.53
N A P A AUTO PARTS THF R...	732977	03/06/2024	100-4315-62210	Equipment Maint & Repair	BELT EXCHANGE		0.05
N A P A AUTO PARTS THF R...	732996	03/07/2024	100-4510-62210	Equipment Maint & Repair	COUPLING		13.98
N A P A AUTO PARTS THF R...	732999	03/07/2024	100-4510-62210	Equipment Maint & Repair	FITTING - MOWER		40.82
N A P A AUTO PARTS THF R...	733249	03/18/2024	100-4312-62240	Department Maint & Repair	CLEANING SOLVENT		88.00
N A P A AUTO PARTS THF R...	733406	03/25/2024	100-4510-62210	Equipment Maint & Repair	SOLENOID		44.19
Vendor N A P A AUTO PARTS THF RVR FL Total:							215.57
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	MAR 2024	04/15/2024	690-4810-68400	Purchased Power	DE & ENERGY - MAR 2024		962,269.60
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							962,269.60
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T335956	03/06/2024	100-4510-62210	Equipment Maint & Repair	FITTINGS - MOWER		89.87
NORTHWEST POWER SYST...	T335959	03/06/2024	100-4510-62210	Equipment Maint & Repair	PIPE		12.08
NORTHWEST POWER SYST...	T335964	03/06/2024	100-4220-62120	Gas-Oil-Lube	FUEL INJECTOR CLEANER - R ..		14.44
NORTHWEST POWER SYST...	T335970	03/12/2024	100-4510-62210	Equipment Maint & Repair	ADAPTER		151.82
NORTHWEST POWER SYST...	T335976	03/07/2024	100-4315-62230	Building Maint & Repair	SWIVEL WASHBAY		14.83
NORTHWEST POWER SYST...	T335985	03/07/2024	100-4312-62210	Equipment Maint & Repair	BRAKE SLEEVE		4.56
NORTHWEST POWER SYST...	T336074	03/12/2024	100-4510-62210	Equipment Maint & Repair	EYEBOLT		12.36
NORTHWEST POWER SYST...	T336087	03/13/2024	100-4510-62210	Equipment Maint & Repair	SNOWBLOWER MOTOR		748.16
NORTHWEST POWER SYST...	T336128	03/14/2024	100-4510-62210	Equipment Maint & Repair	VALVE		358.37
NORTHWEST POWER SYST...	T336143	03/14/2024	620-4840-62120	Gas-Oil-Lube	OIL - LIFT		54.00
NORTHWEST POWER SYST...	T336147	03/14/2024	100-4510-62210	Equipment Maint & Repair	FITTING		18.82
NORTHWEST POWER SYST...	T336189	03/18/2024	100-4510-62210	Equipment Maint & Repair	FITTINGS		159.31
NORTHWEST POWER SYST...	T336195	03/18/2024	100-4510-62210	Equipment Maint & Repair	PIPE & FITTINGS		21.32
NORTHWEST POWER SYST...	T336271	03/20/2024	100-4315-62210	Equipment Maint & Repair	COUPLER		425.06
NORTHWEST POWER SYST...	T336314	03/21/2024	100-4510-62210	Equipment Maint & Repair	FITTINGS		38.76
NORTHWEST POWER SYST...	T336460	03/28/2024	100-4312-62210	Equipment Maint & Repair	HOSE #5607		24.60
Vendor NORTHWEST POWER SYSTEMS INC Total:							2,148.36
Vendor: PATTIS PARTNERSHIP LLC							
PATTIS PARTNERSHIP LLC	293971	03/19/2024	100-4192-63020	Computer Maintenance & li...	ANNUAL WEBSITE		4,353.60
Vendor PATTIS PARTNERSHIP LLC Total:							4,353.60
Vendor: PENNINGTON CO TREASURER							
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	100-4560-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		689.00
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	100-4670-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		1,514.93
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	610-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		18.66
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	620-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		967.00
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	630-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		1,037.71
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	670-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		3,577.41

Council Approval Register

Packet: APPKT00949 - 04/19/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	680-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		1,685.16
PENNINGTON CO TREASUR...	05 15 24 R E TAXES	04/19/2024	690-4890-64370	Taxes and Licenses	2024 REAL ESTATE TAXES D...		4,098.07
Vendor PENNINGTON CO TREASURER Total:							13,587.94
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9960522857	04/01/2024	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES...		325.14
Vendor VERIZON WIRELESS #486397938 Total:							325.14
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	399	03/31/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - M...		18,778.51
WASTE MASTERS LLC	43X00253	03/31/2024	100-4315-63030	Contracts Expense	DOWNTOWN GARBAGE - ...		162.50
Vendor WASTE MASTERS LLC Total:							18,941.01
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	MAY 2024	04/19/2024	810-4820-61500	Annuity Payments	POLICE PENSION - MAY 20...		1,098.61
Vendor YVONNE PEDERSON Total:							1,098.61
Grand Total:							1,007,078.75

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	29,945.29
610 - LIQUOR DISPENSARY	18.66
620 - WATER UTILITY FUND	3,310.27
630 - ARENAS - VENUWORKS	1,037.71
670 - STORM WATER UTILITY FUND	3,577.41
680 - WASTEWATER UTILITY FUND	1,703.15
690 - ELECTRIC UTILITY FUND	966,387.65
810 - POLICE RELIEF ASSOCIATION	1,098.61
Grand Total:	1,007,078.75

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Sch...	78.79
100-4192-63020	Computer Maintenance...	4,852.60
100-4194-63890	Utilities Expense	29.57
100-4210-62010	Office Supplies	210.60
100-4210-62990	Misc. Operating Expense	135.97
100-4210-63210	Communication Expense	325.14
100-4210-63320	Training Expense	97.79
100-4220-62120	Gas-Oil-Lube	14.44
100-4312-62210	Equipment Maint & Repa..	33.15
100-4312-62240	Department Maint & Re...	99.96
100-4312-62990	Misc. Operating Expense	11.74
100-4315-62210	Equipment Maint & Repa..	453.64
100-4315-62230	Building Maint & Repair	14.83
100-4315-63030	Contracts Expense	18,941.01
100-4510-62210	Equipment Maint & Repa..	1,709.86
100-4560-64370	Taxes and Licenses	689.00
100-4650-64370	Taxes and Licenses	29.00
100-4670-64370	Taxes and Licenses	1,514.93
100-4670-64500	Senior Citizen Programs	3.29
100-4670-64530	Public Safety Grant Expe...	699.98
610-4890-64370	Taxes and Licenses	18.66
620-4840-62120	Gas-Oil-Lube	54.00
620-4840-62990	Misc. Operating Expense	124.26
620-4850-62220	Plant Equip Maint & Rep...	71.82
620-4850-62290	Water Meter Maintenanc...	2,008.06
620-4890-63030	Contracts Expense	85.13
620-4890-64370	Taxes and Licenses	967.00
630-4890-64370	Taxes and Licenses	1,037.71
670-4890-64370	Taxes and Licenses	3,577.41
680-4840-62120	Gas-Oil-Lube	17.99

Account Summary

Account Number	Account Name	Expense Amount
680-4890-64370	Taxes and Licenses	1,685.16
690-4810-68400	Purchased Power	962,269.60
690-4850-62230	Building Maint & Repair	19.98
690-4890-64370	Taxes and Licenses	4,098.07
810-4820-61500	Annuity Payments	1,098.61
Grand Total:		1,007,078.75

Project Account Summary

Project Account Key	Expense Amount
None	1,007,078.75
Grand Total:	1,007,078.75



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00953 - 04/25/2024 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CANADIAN PACIFIC RAILWAY COMPA							
CANADIAN PACIFIC RAILWA...	3000-2000163512	04/15/2024	100-4670-62990	Misc. Operating Expense	EMERGENCY UNDERPASS 0...		861.90
CANADIAN PACIFIC RAILWA...	3000-2000163512	04/15/2024	100-4670-62990	Misc. Operating Expense	DEPOT GARDENS 05/01/20...		1,425.55
Vendor CANADIAN PACIFIC RAILWAY COMPA Total:							2,287.45
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10450770	04/12/2024	820-4850-62210	Equipment Maint & Repair	FILTER KIT - MOWER		965.65
Vendor JOHN DEERE FINANCIAL Total:							965.65
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	526995162	04/01/2024	100-4150-63030	Contracts Expense	COPIER CONTRACT - 04/01/...		524.98
MARCO TECHNOLOGIES LLC	526995162	04/01/2024	100-4650-63030	Contracts Expense	COPIER CONTRACT - 04/01/...		381.44
MARCO TECHNOLOGIES LLC	526995162	04/01/2024	690-4890-63030	Contracts Expense	COPIER CONTRACT - 04/01/...		127.67
Vendor MARCO TECHNOLOGIES LLC Total:							1,034.09
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	4992906470	04/16/2024	100-4312-63890	Utilities Expense	GAS METER READING - MA...		338.08
MINNESOTA ENERGY GROU...	4992906470	04/16/2024	100-4315-63890	Utilities Expense	GAS METER READING - MA...		182.10
MINNESOTA ENERGY GROU...	4992906470	04/16/2024	100-4510-63890	Utilities Expense	GAS METER READING - MA...		78.05
MINNESOTA ENERGY GROU...	4992906470	04/16/2024	100-4510-63890	Utilities Expense	GAS METER READING - MA...		78.53
Vendor MINNESOTA ENERGY GROUP-00002 Total:							676.76
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	MAR 2024 - GEN	04/22/2024	100-20220	Sales Tax Payable	SALES TAX - MAR 2024		3.00
MN DPT OF REVENUE - SAL...	MAR 2024 - LQR	04/22/2024	610-20220	Sales Tax Payable	SALES TAX - MAR 2024		37,040.00
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	100-20220	Sales Tax Payable	SALES / USE TAX - MAR 2024		11,581.49
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	100-4210-62120	Gas-Oil-Lube	SALES / USE TAX - MAR 2024		-11.60
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	100-4210-62210	Equipment Maint & Repair	SALES / USE TAX - MAR 2024		-61.54
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	610-4840-62140	Off Sale Supplies	SALES / USE TAX - MAR 2024		2.40
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	610-4840-62400	Small Tools and Minor Equip	SALES / USE TAX - MAR 2024		2.35
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	610-4840-62990	Misc. Operating Expense	SALES / USE TAX - MAR 2024		16.44
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	610-4850-62210	Equipment Maint & Repair	SALES / USE TAX - MAR 2024		36.52
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	610-4850-62230	Building Maint & Repair	SALES / USE TAX - MAR 2024		12.06
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	620-20220	Sales Tax Payable	SALES / USE TAX - MAR 2024		3,112.55
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	690-20220	Sales Tax Payable	SALES / USE TAX - MAR 2024		69,133.82
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	690-4840-62120	Gas-Oil-Lube	SALES / USE TAX - MAR 2024		7.82
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	690-4840-62990	Misc. Operating Expense	SALES / USE TAX - MAR 2024		80.17
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	690-4850-62350	Power Plant/Dam Maint	SALES / USE TAX - MAR 2024		42.74
MN DPT OF REVENUE - SAL...	MAR 2024	04/25/2024	690-4890-63030	Contracts Expense	SALES / USE TAX - MAR 2024		3.78
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							121,002.00

Council Approval Register					Packet: APPKT00953 - 04/25/2024 DIRECT PAYABLES		
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO RECORDER							
PENNINGTON CO RECORDER	VETS MEM DEED	04/25/2024	820-4840-62990	Misc. Operating Expense	RECORDING FEE - VETERANS..		46.00
Vendor PENNINGTON CO RECORDER Total:							46.00
Vendor: PENNINGTON CO TREASURER							
PENNINGTON CO TREASUR...	ST DEED TAX	04/25/2024	820-4840-62990	Misc. Operating Expense	STATE DEED TAX - VETS M...		1.65
Vendor PENNINGTON CO TREASURER Total:							1.65
Vendor: U S POSTMASTER							
U S POSTMASTER	MAY 2024	04/25/2024	100-4315-62010	Office Supplies	POSTAGE - MAY 2024 UTILI...		286.26
U S POSTMASTER	MAY 2024	04/25/2024	620-4840-62010	Office Supplies	POSTAGE - MAY 2024 UTILI...		667.94
U S POSTMASTER	MAY 2024	04/25/2024	680-4840-62010	Office Supplies	POSTAGE - MAY 2024 UTILI...		190.84
U S POSTMASTER	MAY 2024	04/25/2024	690-4840-62010	Office Supplies	POSTAGE - MAY 2024 UTILI...		763.36
Vendor U S POSTMASTER Total:							1,908.40
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	43X00073	03/31/2024	610-4840-62990	Misc. Operating Expense	JAN / FEB / MAR 2024 - CA...		288.00
Vendor WASTE MASTERS LLC Total:							288.00
Grand Total:							128,210.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,668.24
610 - LIQUOR DISPENSARY	37,397.77
620 - WATER UTILITY FUND	3,780.49
680 - WASTEWATER UTILITY FUND	190.84
690 - ELECTRIC UTILITY FUND	70,159.36
820 - GREENWOOD CEMETERY FUND	1,013.30
Grand Total:	128,210.00

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,584.49
100-4150-63030	Contracts Expense	524.98
100-4210-62120	Gas-Oil-Lube	-11.60
100-4210-62210	Equipment Maint & Repa..	-61.54
100-4312-63890	Utilities Expense	338.08
100-4315-62010	Office Supplies	286.26
100-4315-63890	Utilities Expense	182.10
100-4510-63890	Utilities Expense	156.58
100-4650-63030	Contracts Expense	381.44
100-4670-62990	Misc. Operating Expense	2,287.45
610-20220	Sales Tax Payable	37,040.00
610-4840-62140	Off Sale Supplies	2.40
610-4840-62400	Small Tools and Minor E...	2.35
610-4840-62990	Misc. Operating Expense	304.44
610-4850-62210	Equipment Maint & Repa..	36.52
610-4850-62230	Building Maint & Repair	12.06
620-20220	Sales Tax Payable	3,112.55
620-4840-62010	Office Supplies	667.94
680-4840-62010	Office Supplies	190.84
690-20220	Sales Tax Payable	69,133.82
690-4840-62010	Office Supplies	763.36
690-4840-62120	Gas-Oil-Lube	7.82
690-4840-62990	Misc. Operating Expense	80.17
690-4850-62350	Power Plant/Dam Maint	42.74
690-4890-63030	Contracts Expense	131.45
820-4840-62990	Misc. Operating Expense	47.65
820-4850-62210	Equipment Maint & Repa..	965.65
Grand Total:		128,210.00

Project Account Summary

Project Account Key	Expense Amount
None	128,210.00
Grand Total:	128,210.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00954 - 04/29/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CB KUSTOM COLLISION							
CB KUSTOM COLLISION	633	04/29/2024	100-4210-62210	Equipment Maint & Repair	PARTS / LABOR - 2023 FORD...		4,566.79
Vendor CB KUSTOM COLLISION Total:							4,566.79
Vendor: CORE & MAIN LP							
CORE & MAIN LP	U641586	04/12/2024	620-4850-62220	Plant Equip Maint & Repair	VALVE - HIGH SERVICE PUMP		11,376.39
CORE & MAIN LP	U642423	04/04/2024	545-4680-65900	Work in Process-Constructi...	METER PROJECT		6,566.00
CORE & MAIN LP	U652841	04/04/2024	545-4680-65900	Work in Process-Constructi...	METER PROJECT		25,000.00
CORE & MAIN LP	U673948	04/09/2024	545-4680-65900	Work in Process-Constructi...	GASKET - METER PROJECT		59.07
Vendor CORE & MAIN LP Total:							43,001.46
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4110-64400	Travel, Conference, School	APR 2024 STMT - LODGING /..		176.08
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4150-63590	Printing & Publications	APR 2024 STMT - 2024/2025..		1,260.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4150-64400	Travel, Conference, School	APR 2024 STMT - REG FEE / ...		360.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-62990	Misc. Operating Expense	APR 2024 STMT - ADDL PH...		0.99
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-62990	Misc. Operating Expense	APR 2024 STMT - ANIMAL I ...		95.57
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-63020	Computer Maintenance & li...	APR 2024 STMT - APR 2024 ...		164.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-63320	Training Expense	APR 2024 STMT - REG FEE /...		675.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-64330	Dues and Subscriptions	APR 2024 STMT - 2024 ME...		212.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4210-64330	Dues and Subscriptions	APR 2024 STMT - 2024 MAC...		75.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4220-64400	Travel, Conference, School	APR 2024 STMT - LODGING /..		263.88
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4220-64400	Travel, Conference, School	APR 2024 STMT - LODGING /..		263.88
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4220-64400	Travel, Conference, School	APR 2024 STMT - PIZZA / N...		19.24
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4220-64400	Travel, Conference, School	APR 2024 STMT - LODGING /..		263.88
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4240-64330	Dues and Subscriptions	APR 2024 STMT - MEMBER...		160.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4312-62210	Equipment Maint & Repair	APR 2024 STMT - TRGN TR...		6.46
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4312-62210	Equipment Maint & Repair	APR 2024 STMT - FILTER / 1...		68.75
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4312-62210	Equipment Maint & Repair	APR 2024 STMT - INTL TRU...		215.50
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4312-64370	Taxes and Licenses	APR 2024 STMT - BOILER LI...		20.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4315-62010	Office Supplies	APR 2024 STMT - APR 2024 ...		13.49
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4315-64400	Travel, Conference, School	APR 2024 STMT - ROLLS / C...		26.68
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4510-64400	Travel, Conference, School	APR 2024 STMT - CERTIFIED...		50.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4510-64400	Travel, Conference, School	APR 2024 STMT - HERBICIDE...		76.68
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4510-64400	Travel, Conference, School	APR 2024 STMT - PESTICIDE...		76.68
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4650-64400	Travel, Conference, School	APR 2024 STMT - DOT TRAI...		150.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	100-4650-64400	Travel, Conference, School	APR 2024 STMT - DOT TRAI...		3.23
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	620-4840-62010	Office Supplies	APR 2024 STMT - APR 2024 ...		31.48
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	680-4840-62010	Office Supplies	APR 2024 STMT - APR 2024 ...		9.00

Council Approval Register

Packet: APPKT00954 - 04/29/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4840-62010	Office Supplies	APR 2024 STMT - APR 2024 ...		35.98
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4850-62350	Power Plant/Dam Maint	APR 2024 STMT - (2) KASCO...		1,899.40
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4890-64400	Travel, Conference, School	APR 2024 STMT - AIRFARE / ...		783.01
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4890-64400	Travel, Conference, School	APR 2024 STMT - REG FEE / ...		1,358.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4890-64400	Travel, Conference, School	APR 2024 STMT - REG FEE / ...		1,358.00
ELAN FINANCIAL SERVICES	APR 2024 STMT	04/16/2024	690-4890-64400	Travel, Conference, School	APR 2024 STMT - AIRFARE /...		783.01
Vendor ELAN FINANCIAL SERVICES Total:							10,954.87
Vendor: PRESBYTERIAN HOMES HOUSING & ASSISTED LIVING INC							
PRESBYTERIAN HOMES HO...	20604	04/08/2024	100-4150-63030	Contracts Expense	CONSULTING SRVCS - 2023/...		2,561.00
Vendor PRESBYTERIAN HOMES HOUSING & ASSISTED LIVING INC Total:							2,561.00
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	229224	02/27/2024	260-4680-65920	Work in Process - Eng/Arch...	NETTING PROJECT - MEC		405.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							405.00
Grand Total:							61,489.12

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,824.78
260 - MULTI-EVENTS CENTER FUND	405.00
545 - WATER METER PROJECT	31,625.07
620 - WATER UTILITY FUND	11,407.87
680 - WASTEWATER UTILITY FUND	9.00
690 - ELECTRIC UTILITY FUND	6,217.40
Grand Total:	61,489.12

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Sch...	176.08
100-4150-63030	Contracts Expense	2,561.00
100-4150-63590	Printing & Publications	1,260.00
100-4150-64400	Travel, Conference, Sch...	360.00
100-4210-62210	Equipment Maint & Repa..	4,566.79
100-4210-62990	Misc. Operating Expense	96.56
100-4210-63020	Computer Maintenance...	164.00
100-4210-63320	Training Expense	675.00
100-4210-64330	Dues and Subscriptions	287.00
100-4220-64400	Travel, Conference, Sch...	810.88
100-4240-64330	Dues and Subscriptions	160.00
100-4312-62210	Equipment Maint & Repa..	290.71
100-4312-64370	Taxes and Licenses	20.00
100-4315-62010	Office Supplies	13.49
100-4315-64400	Travel, Conference, Sch...	26.68
100-4510-64400	Travel, Conference, Sch...	203.36
100-4650-64400	Travel, Conference, Sch...	153.23
260-4680-65920	Work in Process - Eng/Ar...	405.00
545-4680-65900	Work in Process-Constru...	31,625.07
620-4840-62010	Office Supplies	31.48
620-4850-62220	Plant Equip Maint & Rep...	11,376.39
680-4840-62010	Office Supplies	9.00
690-4840-62010	Office Supplies	35.98
690-4850-62350	Power Plant/Dam Maint	1,899.40
690-4890-64400	Travel, Conference, Sch...	4,282.02
Grand Total:		61,489.12

Project Account Summary

Project Account Key	Expense Amount
None	61,489.12
Grand Total:	61,489.12



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00955 - PYPKT01161 - 2024 05 02 #9 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001112	05/02/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		21,153.56
INTERNAL REVENUE SERVICE	INV0001112	05/02/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,002.58
INTERNAL REVENUE SERVICE	INV0001112	05/02/2024	740-20150	Payroll Taxes Payable	FED W/H		22,218.72
Vendor INTERNAL REVENUE SERVICE Total:							50,374.86
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0001106	05/02/2024	740-24000	Clearing Account	LELS Dues		916.50
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							916.50
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001108	05/02/2024	740-24000	Clearing Account	Garnishment		160.61
Vendor MESSERLI KRAMER PA Total:							160.61
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001111	05/02/2024	740-20160	State Withholding	State W/H Tax		10,897.35
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,897.35
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0001107	05/02/2024	740-24000	Clearing Account	PLIFE		560.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							560.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4150-61310	Health Insurance	Health Insurance Premium		5,589.61
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4210-61310	Health Insurance	Health Insurance Premium		20,597.54
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4220-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4240-61310	Health Insurance	Health Insurance Premium		1,941.62
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4312-61310	Health Insurance	Health Insurance Premium		7,611.38
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4315-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4510-61310	Health Insurance	Health Insurance		700.82
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4650-61310	Health Insurance	Health Insurance Premium		2,642.44
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	100-4660-61310	Health Insurance	Health Insurance Premium		1,625.68
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	610-4825-61310	Health Insurance	Health Insurance Premium		17,079.57
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	620-4825-61310	Health Insurance	Health Insurance Premium		5,336.87
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	680-4825-61310	Health Insurance	Health Insurance Premium		6,525.68
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	690-4825-61310	Health Insurance	Health Insurance Premium		25,327.16
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		15,080.09
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		6,946.40
NORTHWEST SERVICE COO...	INV0001113	05/01/2024	820-4825-61310	Health Insurance	Health Insurance Premium		1,941.62
Vendor NORTHWEST SERVICE COOPERATIVE Total:							132,319.52

Council Approval Register

Packet: APPKT00955 - PYPKT01161 - 2024 05 02 #9 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: P E R A OF MN							
P E R A OF MN	INV0001110	05/02/2024	740-20180	PERA Payable	PERA EE/ER COORD		24,462.74
P E R A OF MN	INV0001110	05/02/2024	740-20180	PERA Payable	PERA EE/ER P&F		21,362.10
Vendor P E R A OF MN Total:							45,824.84
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001109	05/02/2024	740-24000	Clearing Account	LTD Premium		493.53
Vendor SUN LIFE FINANCIAL (LTD) Total:							493.53
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001103	05/02/2024	740-24000	Clearing Account	Contributions Employee		5,438.53
Vendor VANTAGEPOINT ICMA Total:							5,438.53
Vendor: WEX BANK							
WEX BANK	INV0001105	05/02/2024	740-24000	Clearing Account	HSA		477.20
Vendor WEX BANK Total:							477.20
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001114	04/26/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		39.98
WEX HEALTH INC	INV0001115	04/19/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		6.79
Vendor WEX HEALTH INC Total:							46.77
Grand Total:							247,509.71

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	54,082.13
610 - LIQUOR DISPENSARY	17,079.57
620 - WATER UTILITY FUND	5,336.87
680 - WASTEWATER UTILITY FUND	6,525.68
690 - ELECTRIC UTILITY FUND	25,327.16
740 - TRF HEALTH INSURANCE FUND	137,216.68
820 - GREENWOOD CEMETERY FUND	1,941.62
Grand Total:	247,509.71

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	5,589.61
100-4210-61310	Health Insurance	20,597.54
100-4220-61310	Health Insurance	6,686.52
100-4240-61310	Health Insurance	1,941.62
100-4312-61310	Health Insurance	7,611.38
100-4315-61310	Health Insurance	6,686.52
100-4510-61310	Health Insurance	700.82
100-4650-61310	Health Insurance	2,642.44
100-4660-61310	Health Insurance	1,625.68
610-4825-61310	Health Insurance	17,079.57
620-4825-61310	Health Insurance	5,336.87
680-4825-61310	Health Insurance	6,525.68
690-4825-61310	Health Insurance	25,327.16
740-20150	Payroll Taxes Payable	50,374.86
740-20160	State Withholding	10,897.35
740-20180	PERA Payable	45,824.84
740-20300	Flex Payroll Deductions	46.77
740-24000	Clearing Account	8,046.37
740-4870-63620	Employee BC/BS Monthl...	15,080.09
740-4870-63660	Retiree BC/BS Monthly bi..	6,946.40
820-4825-61310	Health Insurance	1,941.62
Grand Total:		247,509.71

Project Account Summary

Project Account Key	Expense Amount
None	247,509.71
Grand Total:	247,509.71



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00956 - PYPKT01161 - 2024 05 02 #9 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001104	05/02/2024	740-24000	Clearing Account	FLEX VISION		390.72
						Vendor VSP INSURANCE CO Total:	390.72
						Grand Total:	390.72

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	390.72
Grand Total:	390.72

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	390.72
Grand Total:		390.72

Project Account Summary

Project Account Key	Expense Amount
None	390.72
Grand Total:	390.72



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00957 - 05/07/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	93915	04/09/2024	620-4890-63110	Consulting Fees	PROF SRVCS - MAR 2024 CY...		843.50
Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:							843.50
Vendor: ANTHONY HORACHEK							
ANTHONY HORACHEK	REIMB 04 14 24	04/14/2024	100-4220-64400	Travel, Conference, School	REIMBURSE - MEALS EXP / ...		53.48
Vendor ANTHONY HORACHEK Total:							53.48
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2406	04/27/2024	620-4850-62220	Plant Equip Maint & Repair	PH PROBE - BATTERIES		84.00
Vendor AQUA PURE INC Total:							84.00
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9662963	03/27/2024	100-4510-62210	Equipment Maint & Repair	COLLANT		5.81
AUTO VALUE T R F	9663686	04/01/2024	100-4312-62210	Equipment Maint & Repair	FILTER		5.29
AUTO VALUE T R F	9663687	04/01/2024	100-4510-62210	Equipment Maint & Repair	FILTER		59.52
AUTO VALUE T R F	9663778	04/02/2024	620-4840-62990	Misc. Operating Expense	WTP OIL CAN		38.79
AUTO VALUE T R F	9663827	04/02/2024	100-4510-62210	Equipment Maint & Repair	FILTER		31.13
AUTO VALUE T R F	9663906	04/03/2024	100-4510-62210	Equipment Maint & Repair	FILTER		23.21
AUTO VALUE T R F	9664025	04/03/2024	100-4510-62210	Equipment Maint & Repair	FILTER		12.17
AUTO VALUE T R F	9664195	04/04/2024	100-4510-62210	Equipment Maint & Repair	BATTERY		144.99
AUTO VALUE T R F	9664593	04/08/2024	100-4312-62210	Equipment Maint & Repair	COOLANT		8.99
AUTO VALUE T R F	9664698	04/08/2024	100-4510-62210	Equipment Maint & Repair	FILTER		5.29
AUTO VALUE T R F	9664700	04/08/2024	670-4850-62210	Equipment Maint & Repair	FILTER		40.37
AUTO VALUE T R F	9664874	04/09/2024	670-4850-62210	Equipment Maint & Repair	FILTER		25.19
AUTO VALUE T R F	9665713	04/15/2024	100-4510-62210	Equipment Maint & Repair	BATTERY		137.75
AUTO VALUE T R F	9666393	04/19/2024	820-4850-62210	Equipment Maint & Repair	FILTER		10.85
AUTO VALUE T R F	9666611	04/22/2024	690-4850-62350	Power Plant/Dam Maint	STARTING FLUID - BOAT		5.40
AUTO VALUE T R F	9666620	04/22/2024	690-4850-62350	Power Plant/Dam Maint	SPARK PLUG		19.96
AUTO VALUE T R F	9666713	04/22/2024	100-4312-62880	Personal Protective Equipm...	HAND WIPES		9.99
AUTO VALUE T R F	9666954	04/24/2024	100-4315-62210	Equipment Maint & Repair	FILTER		34.79
AUTO VALUE T R F	9667043	04/24/2024	100-4312-62210	Equipment Maint & Repair	RETURN CREDIT		-112.42
AUTO VALUE T R F	9667045	04/24/2024	100-4312-62210	Equipment Maint & Repair	KIT		43.99
AUTO VALUE T R F	9667046	04/24/2024	690-4840-62120	Gas-Oil-Lube	PREMIUM 30/30 - #102		64.79
Vendor AUTO VALUE T R F Total:							615.85
Vendor: BORDER STATES ELECTRIC SUPPLY							
BORDER STATES ELECTRIC S...	928206899	04/17/2024	690-4840-62990	Misc. Operating Expense	DIVIDERS - POLES		334.68
Vendor BORDER STATES ELECTRIC SUPPLY Total:							334.68

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Packet: APPKT00957 - 05/07/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRIAN MOYER							
BRIAN MOYER	1113	04/11/2024	505-4680-65900	Work in Process-Constructi...	TREE REMOVAL SERVICES		11,000.00
BRIAN MOYER	1117	04/29/2024	100-4510-63030	Contracts Expense	TREE REMOVAL SERVICES - ...		508.00
BRIAN MOYER	1117	04/29/2024	505-4680-65900	Work in Process-Constructi...	TREE REMOVAL SERVICES - ...		4,060.00
BRIAN MOYER	1117	04/29/2024	820-4850-62240	Department Maint & Repair	TREE REMOVAL SERVICES - ...		620.00
Vendor BRIAN MOYER Total:							16,188.00
Vendor: CITY OF T R F - GENERAL CITY							
CITY OF T R F - GENERAL CITY	POSTAGE 04 30 24	04/30/2024	100-4150-62010	Office Supplies	POSTAGE METER USAGE 02...		147.82
CITY OF T R F - GENERAL CITY	POSTAGE 04 30 24	04/30/2024	100-4650-62010	Office Supplies	POSTAGE METER USAGE 02...		46.64
Vendor CITY OF T R F - GENERAL CITY Total:							194.46
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT ...	REIMB 04 11 24	04/11/2024	100-4210-62010	Office Supplies	REIMBURSE - PETTY CASH F...		49.30
CITY OF T R F - POLICE DPT ...	REIMB 04 11 24	04/11/2024	100-4210-62990	Misc. Operating Expense	REIMBURSE - PETTY CASH F...		8.95
Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:							58.25
Vendor: DANA C KLOS							
DANA C KLOS	04 08 24	04/08/2024	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES...		60.00
Vendor DANA C KLOS Total:							60.00
Vendor: EHLERS COMPANIES							
EHLERS COMPANIES	97416	04/09/2024	100-4650-63030	Contracts Expense	DW JONES TIF 1-14		825.00
Vendor EHLERS COMPANIES Total:							825.00
Vendor: EMBLEM ENTERPRISES INC							
EMBLEM ENTERPRISES INC	918634	04/29/2024	100-4210-62990	Misc. Operating Expense	UNIFORM PATCHES		577.63
Vendor EMBLEM ENTERPRISES INC Total:							577.63
Vendor: ERIK BRATENG							
ERIK BRATENG	REIMB 04 14 24	04/14/2024	100-4220-64400	Travel, Conference, School	REIMBURSE- MEALS EXP / ...		36.74
Vendor ERIK BRATENG Total:							36.74
Vendor: FLEETPRIDE							
FLEETPRIDE	115722030	04/01/2024	100-4312-62210	Equipment Maint & Repair	FILTER		76.94
FLEETPRIDE	115853478	04/05/2024	100-4312-62210	Equipment Maint & Repair	FILTER		166.38
Vendor FLEETPRIDE Total:							243.32
Vendor: FORKS FREIGHTLINER							
FORKS FREIGHTLINER	X102042327 01	04/05/2024	100-4312-62210	Equipment Maint & Repair	SWITCH - #5515		30.05
Vendor FORKS FREIGHTLINER Total:							30.05
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP...	40575	04/12/2024	100-4670-64530	Public Safety Grant Expenses	CLASS B FOAM		532.96
GRAND FORKS FIRE EQUIP...	40576	04/12/2024	100-4220-62880	Personal Protective Equipm...	PPE		218.00
Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:							750.96
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN...	3-416119	04/25/2024	620-4840-62170	Field Supplies	CHEMICALS		9,154.32
Vendor GRAYMONT WESTERN CANADA INC Total:							9,154.32

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Packet: APPKT00957 - 05/07/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2552784	03/20/2024	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM -...		55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							55.00
Vendor: HACH COMPANY							
HACH COMPANY	13978458	03/29/2024	620-4850-62220	Plant Equip Maint & Repair	SERVICE - CHLORINE ANALI...		392.00
HACH COMPANY	13978459	03/29/2024	620-4850-62220	Plant Equip Maint & Repair	SERVICE - FLUORIDE ANALIZ...		136.00
HACH COMPANY	13997967	04/15/2024	620-4840-62170	Field Supplies	TUBING KIT - CHLORINE AN...		306.00
Vendor HACH COMPANY Total:							834.00
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200609876	04/09/2024	670-4890-63030	Contracts Expense	PROF SRVCS - MAR 2024 CH...		39,068.75
HDR ENGINEERING INC - CH...	1200609885	04/09/2024	100-4650-64481	FEMA	PROF SRVCS - MAR 2024 BO...		13,296.93
HDR ENGINEERING INC - CH...	1200609886	04/09/2024	690-4890-64370	Taxes and Licenses	PROF SRVCS - MAR 2024 - ...		2,308.06
HDR ENGINEERING INC - CH...	1200613019-3	04/15/2024	555-4680-65920	Work in Process - Eng/Arch...	FEB/MAR 2024 - TH 59 COR...		55,938.42
Vendor HDR ENGINEERING INC - CHICAGO Total:							110,612.16
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	83929	04/09/2024	100-4510-62210	Equipment Maint & Repair	CAPS		3.68
HUBERTS OUTDOOR POWER	84287	04/18/2024	100-4510-62240	Department Maint & Repair	CIRCULAR SAW BLADE		24.99
HUBERTS OUTDOOR POWER	84394	04/22/2024	690-4850-62350	Power Plant/Dam Maint	BOAT MOTOR OIL		19.98
Vendor HUBERTS OUTDOOR POWER Total:							48.65
Vendor: IMGRAIL CONSULTING INC							
IMGRAIL CONSULTING INC	MNN CR 70602612024	04/15/2024	670-4890-64370	Taxes and Licenses	06/01/24 - 05/31/25 -UND...		1,939.00
Vendor IMGRAIL CONSULTING INC Total:							1,939.00
Vendor: JONATHAN LARSON							
JONATHAN LARSON	REIMB 04 14 24	04/14/2024	100-4220-64400	Travel, Conference, School	REIMBURSE MEALS EXP / ...		16.75
Vendor JONATHAN LARSON Total:							16.75
Vendor: JOSIAH JENSEN							
JOSIAH JENSEN	REIMB 04 14 24	04/14/2024	100-4220-64400	Travel, Conference, School	REIMBURSE MEALS EXP / ...		68.51
Vendor JOSIAH JENSEN Total:							68.51
Vendor: LEGENDS SPORTING GOODS							
LEGENDS SPORTING GOODS	202400051	04/15/2024	100-4510-62990	Misc. Operating Expense	VOLLEYBALL NETS		239.97
LEGENDS SPORTING GOODS	202400054	04/16/2024	100-4210-62880	Personal Protective Equipm...	CUSTOM HATS		244.65
Vendor LEGENDS SPORTING GOODS Total:							484.62
Vendor: M M U A							
M M U A	63706	04/10/2024	100-4150-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		445.42
M M U A	63706	04/10/2024	100-4194-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		74.24
M M U A	63706	04/10/2024	100-4210-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		1,410.55
M M U A	63706	04/10/2024	100-4220-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		519.67
M M U A	63706	04/10/2024	100-4240-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		74.24
M M U A	63706	04/10/2024	100-4312-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		519.67
M M U A	63706	04/10/2024	100-4315-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		519.67
M M U A	63706	04/10/2024	100-4510-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		371.19

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Packet: APPKT00957 - 05/07/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
M M U A	63706	04/10/2024	100-4650-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		222.71
M M U A	63706	04/10/2024	100-4660-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		74.24
M M U A	63706	04/10/2024	610-4890-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		445.44
M M U A	63706	04/10/2024	620-4890-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		296.96
M M U A	63706	04/10/2024	660-24000	Clearing Account	2ND QTR 2024 SAFETY PRO...		296.96
M M U A	63706	04/10/2024	680-4890-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		296.96
M M U A	63706	04/10/2024	690-4890-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		1,262.08
M M U A	63706	04/10/2024	690-4890-64410	Safety Training	2ND QTR 2024 SAFETY PRO...		984.38
Vendor M M U A Total:							7,814.38
Vendor: MARK BORSETH							
MARK BORSETH	2024-4	04/30/2024	100-4660-63030	Contracts Expense	PLANNING & ZONING SERVI...		637.50
Vendor MARK BORSETH Total:							637.50
Vendor: MICHAEL J ROFF							
MICHAEL J ROFF	REIMB 04 17 24	04/17/2024	100-4210-63320	Training Expense	REIMBURSE MEALS EXP / CH..		57.80
Vendor MICHAEL J ROFF Total:							57.80
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	5892	04/09/2024	100-4312-62210	Equipment Maint & Repair	MNT / BALANCE TIRES (4)		992.96
MIKES AUTOMOTIVE CENTE...	5923	04/16/2024	820-4850-62210	Equipment Maint & Repair	TIRE REPAIR - #5303		41.99
Vendor MIKES AUTOMOTIVE CENTER INC Total:							1,034.95
Vendor: MINNKOTA POWER COOPERATIVE INC							
MINNKOTA POWER COOPE...	TRFALLS - CIP QTR 1	04/17/2024	690-4890-68880	Conservation Program	1ST QTR 2024 CIP		22,656.19
Vendor MINNKOTA POWER COOPERATIVE INC Total:							22,656.19
Vendor: MN DPT OF PUBLIC SAFETY							
MN DPT OF PUBLIC SAFETY	5711500612023 M-141153	04/24/2024	690-4850-62350	Power Plant/Dam Maint	2024 HAZARDOUS CHEMIC...		25.00
Vendor MN DPT OF PUBLIC SAFETY Total:							25.00
Vendor: MN POLLUTION CONTROL AGENCY							
MN POLLUTION CONTROL ...	10000185980	05/01/2024	690-4850-62350	Power Plant/Dam Maint	2024 AIR QUALITY PERMIT ...		25.00
Vendor MN POLLUTION CONTROL AGENCY Total:							25.00
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	7659	04/03/2024	100-4192-63020	Computer Maintenance & li...	SSL CERT INSTALL		250.00
MORRIS ELECTRONICS INC	7831	04/19/2024	100-4192-63020	Computer Maintenance & li...	CREDIT - SSL CERT INSTALL		-125.00
Vendor MORRIS ELECTRONICS INC Total:							125.00
Vendor: NCL OF WISCONSIN INC							
NCL OF WISCONSIN INC	502639	04/17/2024	620-4840-62170	Field Supplies	LAB SUPPLIES		414.25
Vendor NCL OF WISCONSIN INC Total:							414.25
Vendor: NOAH KELLY BERNIER							
NOAH KELLY BERNIER	919	04/22/2024	620-4850-62220	Plant Equip Maint & Repair	LABOR / MATERIALS - AM...		390.77
Vendor NOAH KELLY BERNIER Total:							390.77

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NORMAN BETLAND							
NORMAN BETLAND	011	04/13/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - 1ST HALF...		302.50
Vendor NORMAN BETLAND Total:							302.50
Vendor: NORTHERN REGION FIREFIGHTERS ASSOCIATION							
NORTHERN REGION FIREFI...	2024 DUES	04/01/2024	100-4220-64330	Dues and Subscriptions	2024 DUES - POPULATION ...		50.00
Vendor NORTHERN REGION FIREFIGHTERS ASSOCIATION Total:							50.00
Vendor: NOW MICRO INC							
NOW MICRO INC	IV547328	04/11/2024	100-4670-64530	Public Safety Grant Expenses	DELL OPTIPLEX COMPUTERS...		2,070.00
Vendor NOW MICRO INC Total:							2,070.00
Vendor: OIL BOYZ EXPRESS LUBE INC							
OIL BOYZ EXPRESS LUBE INC	7087	04/10/2024	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #103		50.38
Vendor OIL BOYZ EXPRESS LUBE INC Total:							50.38
Vendor: PENNINGTON CO ASSESSOR							
PENNINGTON CO ASSESSOR	2024 ASSESSING FEE	05/07/2024	100-4670-63160	County Assessor Fees	2024 ASSESSING FEE		45,108.00
Vendor PENNINGTON CO ASSESSOR Total:							45,108.00
Vendor: PENNINGTON CO AUDITOR							
PENNINGTON CO AUDITOR	1ST QTR 2024	04/01/2024	100-4210-63030	Contracts Expense	1ST QTR 2024 LEC BILLING		132,469.56
Vendor PENNINGTON CO AUDITOR Total:							132,469.56
Vendor: PENNINGTON CO SHERIFF							
PENNINGTON CO SHERIFF	PD-24-2	04/17/2024	100-4210-62990	Misc. Operating Expense	SQUADROOM PHONES (2)		500.00
Vendor PENNINGTON CO SHERIFF Total:							500.00
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	22285	04/26/2024	690-4890-68860	Service Territory Compensat..	2023 BAREGROUND ANNEX...		80,784.49
Vendor RED LAKE ELECTRIC COOP INC Total:							80,784.49
Vendor: RENEE OLSON							
RENEE OLSON	REIMB 04 25 2024	04/25/2024	100-4150-64400	Travel, Conference, School	REIMBURSE - MEAL EXP / C...		4.39
RENEE OLSON	REIMB 04 25 24	04/26/2024	100-4150-64400	Travel, Conference, School	REIMBURSE - MILEAGE EXP /..		274.03
Vendor RENEE OLSON Total:							278.42
Vendor: RICHARD BAKER							
RICHARD BAKER	REIMB 03 28 24	03/28/2024	100-4660-64400	Travel, Conference, School	REIMBURSE - MILEAGE EXP /..		71.42
Vendor RICHARD BAKER Total:							71.42
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	88751	04/11/2024	100-4315-62210	Equipment Maint & Repair	SWITCH - STREET SWEEPER		87.21
SANITATION PRODUCTS INC	88783	04/15/2024	670-4850-62210	Equipment Maint & Repair	BROOMS - STREET SWEEPER		1,626.45
Vendor SANITATION PRODUCTS INC Total:							1,713.66
Vendor: SEH							
SEH	465290	04/15/2024	620-4890-63110	Consulting Fees	WATER MODELING		1,622.80
Vendor SEH Total:							1,622.80

Council Approval Register

Packet: APPKT00957 - 05/07/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SHANE CRANDALL							
SHANE CRANDALL	REIMB 04 14 24	04/14/2024	100-4220-64400	Travel, Conference, School	REIMBURSE - MEALS EXP / ...		33.77
Vendor SHANE CRANDALL Total:							33.77
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B18233158	04/22/2024	100-4670-64530	Public Safety Grant Expenses	SURFACE PRO LAPTOP KEY...		432.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4110-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		440.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4150-63020	Computer Maintenance & li...	KNOWBE4 04/2024 - 04/20...		495.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4192-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4194-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4210-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		935.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4220-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		110.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4240-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4312-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4510-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		110.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4650-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		165.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	100-4660-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	610-4890-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		55.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	680-4890-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		110.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	690-4890-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		495.00
SHI INTERNATIONAL CORP	B18233168	04/22/2024	820-4890-63020	Computer Maintenance & li...	KNOWBE4 SUBSCRIPTION 0...		110.00
Vendor SHI INTERNATIONAL CORP Total:							3,732.00
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		82.05
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		225.00
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	100-4220-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		49.95
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	100-4312-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		56.95
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	100-4510-63210	Communication Expense	MONTHLY CHARGES - MAY ...		104.50
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	610-4890-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		56.95
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	620-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		25.99
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	620-4890-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		49.95
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	680-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		475.00
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	680-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		85.50
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		142.50
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		142.50
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4830-63210	Communication Expense	MONTHLY CHARGES - MAY ...		35.05
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		225.00
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		49.95
SJOBERG'S CABLE TV	MAY 2024	05/01/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY CHARGES - MAY ...		42.95
Vendor SJOBERG'S CABLE TV Total:							1,849.79
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002599	04/27/2024	690-4850-62350	Power Plant/Dam Maint	FIRE ALARM MONITORING ...		19.50

Council Approval Register						Packet: APPKT00957 - 05/07/24 COUNCIL MEETING	
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
STEVEN O KVASAGER	002600	04/27/2024	690-4890-63030	Contracts Expense	FIRE ALARM MONITORING ...		19.50
						Vendor STEVEN O KVASAGER Total:	39.00
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013875043.001	04/11/2024	690-4840-62880	Personal Protective Equipm...	PPE - GLOVE TESTING		1,022.61
STUART C IRBY CO	S013925060.001	04/08/2024	690-4840-62990	Misc. Operating Expense	HOLDING STRAPS - STREET L...		14.83
						Vendor STUART C IRBY CO Total:	1,037.44
Vendor: TERRACON CONSULTANTS INC							
TERRACON CONSULTANTS I...	TK97691	04/08/2024	260-4680-65900	Work in Process-Constructi...	NETTING SOIL BORINGS		12,000.00
						Vendor TERRACON CONSULTANTS INC Total:	12,000.00
Vendor: TRAVIS GIFFEN							
TRAVIS GIFFEN	REIMB 04 25 24	04/25/2024	100-4650-64400	Travel, Conference, School	REIMBURSE - MILEAGE EXP /..		107.20
						Vendor TRAVIS GIFFEN Total:	107.20
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	710	04/05/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - DANIEL...		800.00
TROY MERCIL CONSTRUCTI...	714	04/13/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - JEFFREY...		800.00
TROY MERCIL CONSTRUCTI...	718	04/19/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - RUTH ...		800.00
						Vendor TROY MERCIL CONSTRUCTION LLC Total:	2,400.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-462289	05/01/2024	620-4890-63020	Computer Maintenance & li...	06/2024 - 12/2024 METER ...		3,310.13
						Vendor TYLER TECHNOLOGIES INC Total:	3,310.13
Vendor: UNITED STATES PLASTIC CORP							
UNITED STATES PLASTIC CO...	7349673	04/18/2024	620-4850-62220	Plant Equip Maint & Repair	FITTINGS - CHEMICAL FEED ...		63.34
UNITED STATES PLASTIC CO...	7361678	04/25/2024	620-4850-62220	Plant Equip Maint & Repair	ELBOW TUBE - CHEMICAL F...		50.05
						Vendor UNITED STATES PLASTIC CORP Total:	113.39
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	44344	05/01/2024	100-4210-62990	Misc. Operating Expense	PLAQUE - OFFICER OF THE Y...		50.00
						Vendor UNIVERSAL SCREENPRINT Total:	50.00
Vendor: USABBLUEBOOK							
USABBLUEBOOK	INV00331717	04/11/2024	680-4840-62990	Misc. Operating Expense	CHART PAPER - LIFT #7		273.86
						Vendor USABBLUEBOOK Total:	273.86
Vendor: VESSCO INC							
VESSCO INC	093919	04/22/2024	620-4850-62220	Plant Equip Maint & Repair	AMMONIA INJECTOR		1,132.78
						Vendor VESSCO INC Total:	1,132.78
Vendor: ZIEGLER INC							
ZIEGLER INC	PSIN000001469	04/16/2024	680-4850-62220	Lift Station and Pond Maint...	AUTO SWITCH - LIFT #7		7,195.00
						Vendor ZIEGLER INC Total:	7,195.00
						Grand Total:	475,585.36

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	208,297.26
260 - MULTI-EVENTS CENTER FUND	12,000.00
505 - 2024 ST AND UTILITY PROJECT	15,060.00
555 - TH59 CORRIDOR	55,938.42
610 - LIQUOR DISPENSARY	557.39
620 - WATER UTILITY FUND	18,311.63
660 - AIRPORT FUND	296.96
670 - STORM WATER UTILITY FUND	42,699.76
680 - WASTEWATER UTILITY FUND	8,436.32
690 - ELECTRIC UTILITY FUND	110,804.78
820 - GREENWOOD CEMETERY FUND	3,182.84
Grand Total:	475,585.36

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance...	440.00
100-4150-62010	Office Supplies	147.82
100-4150-63020	Computer Maintenance...	495.00
100-4150-64400	Travel, Conference, Sch...	278.42
100-4150-64410	Safety Training	445.42
100-4192-63020	Computer Maintenance...	487.05
100-4194-63020	Computer Maintenance...	55.00
100-4194-64410	Safety Training	74.24
100-4210-62010	Office Supplies	49.30
100-4210-62880	Personal Protective Equi...	244.65
100-4210-62990	Misc. Operating Expense	1,136.58
100-4210-63020	Computer Maintenance...	935.00
100-4210-63030	Contracts Expense	132,469.56
100-4210-63100	Animal Control	60.00
100-4210-63320	Training Expense	57.80
100-4210-64410	Safety Training	1,410.55
100-4220-62880	Personal Protective Equi...	218.00
100-4220-63020	Computer Maintenance...	159.95
100-4220-64330	Dues and Subscriptions	50.00
100-4220-64400	Travel, Conference, Sch...	209.25
100-4220-64410	Safety Training	519.67
100-4240-63020	Computer Maintenance...	55.00
100-4240-64410	Safety Training	74.24
100-4312-62210	Equipment Maint & Repa..	1,212.18
100-4312-62880	Personal Protective Equi...	9.99
100-4312-63020	Computer Maintenance...	111.95
100-4312-64410	Safety Training	519.67

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62210	Equipment Maint & Repa..	122.00
100-4315-64410	Safety Training	519.67
100-4510-62210	Equipment Maint & Repa..	423.55
100-4510-62240	Department Maint & Re...	24.99
100-4510-62990	Misc. Operating Expense	239.97
100-4510-63020	Computer Maintenance...	110.00
100-4510-63030	Contracts Expense	508.00
100-4510-63210	Communication Expense	104.50
100-4510-64410	Safety Training	371.19
100-4650-62010	Office Supplies	46.64
100-4650-63020	Computer Maintenance...	165.00
100-4650-63030	Contracts Expense	1,127.50
100-4650-64400	Travel, Conference, Sch...	107.20
100-4650-64410	Safety Training	222.71
100-4650-64481	FEMA	13,296.93
100-4660-63020	Computer Maintenance...	55.00
100-4660-63030	Contracts Expense	637.50
100-4660-64400	Travel, Conference, Sch...	71.42
100-4660-64410	Safety Training	74.24
100-4670-63160	County Assessor Fees	45,108.00
100-4670-64530	Public Safety Grant Expe...	3,034.96
260-4680-65900	Work in Process-Constru...	12,000.00
505-4680-65900	Work in Process-Constru...	15,060.00
555-4680-65920	Work in Process - Eng/Ar...	55,938.42
610-4890-63020	Computer Maintenance...	111.95
610-4890-64410	Safety Training	445.44
620-4830-63210	Communication Expense	25.99
620-4840-62170	Field Supplies	9,874.57
620-4840-62990	Misc. Operating Expense	38.79
620-4850-62220	Plant Equip Maint & Rep...	2,248.94
620-4890-63020	Computer Maintenance...	3,360.08
620-4890-63110	Consulting Fees	2,466.30
620-4890-64410	Safety Training	296.96
660-24000	Clearing Account	296.96
670-4850-62210	Equipment Maint & Repa..	1,692.01
670-4890-63030	Contracts Expense	39,068.75
670-4890-64370	Taxes and Licenses	1,939.00
680-4830-63210	Communication Expense	560.50
680-4840-62990	Misc. Operating Expense	273.86
680-4850-62220	Lift Station and Pond Ma...	7,195.00
680-4890-63020	Computer Maintenance...	110.00
680-4890-64410	Safety Training	296.96

Account Summary

Account Number	Account Name	Expense Amount
690-4830-63210	Communication Expense	320.05
690-4840-62120	Gas-Oil-Lube	64.79
690-4840-62880	Personal Protective Equi...	1,022.61
690-4840-62990	Misc. Operating Expense	349.51
690-4850-62210	Equipment Maint & Repa..	50.38
690-4850-62350	Power Plant/Dam Maint	114.84
690-4890-63020	Computer Maintenance...	812.90
690-4890-63030	Contracts Expense	74.50
690-4890-64370	Taxes and Licenses	2,308.06
690-4890-64410	Safety Training	2,246.46
690-4890-68860	Service Territory Compe...	80,784.49
690-4890-68880	Conservation Program	22,656.19
820-4850-62210	Equipment Maint & Repa..	52.84
820-4850-62240	Department Maint & Re...	620.00
820-4890-63020	Computer Maintenance...	110.00
820-4890-63030	Contracts Expense	2,400.00
Grand Total:		475,585.36

Project Account Summary

Project Account Key	Expense Amount
None	475,585.36
Grand Total:	475,585.36



UBPKT02419 - Refunds 01 UBPKT02413 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00189-005	REISTAD, KENNETH H	4/25/2024	92404	47.35			47.35	Generated From Billing
08-01103-006	TORGERSON, DACOTA	4/25/2024	92405	157.71			157.71	Generated From Billing
14-01667-007	MOYA, RAYMOND TORRES	4/25/2024	92406	42.18			42.18	Generated From Billing
23-04471-003	HOPPE, BRADLEY	4/25/2024	92407	198.17			198.17	Generated From Billing
26-03675-006	SERRANO, THEANNA D	4/25/2024	92408	84.62			84.62	Generated From Billing
26-04863-003	OAK, KYLE	4/25/2024	92409	186.72			186.72	Generated From Billing
26-05185-004	SOLBERG, SYDNEY T	4/25/2024	92410	115.58			115.58	Generated From Billing
31-05015-002	CALVA, FRANCISCO J	4/25/2024	92411	186.67			186.67	Generated From Billing
Total Refunds: 8			Total Refunded Amount:	1,019.00				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1019.00
Revenue Total:	1019.00

General Ledger Distribution

Posting Date: 04/25/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,019.00	Yes
	690-11530	Accts Receivable - Billing	1,019.00	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,019.00	
	999-20700	Due To Other Funds	1,019.00	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/7/2024

SUBJECT: #8.1 Approve employment of Les Backer as Human Resource Coordinator

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the employment of Les Backer as Human Resource Coordinator, effective May 13th, 2024. Mr. Backer's salary will start at \$35.05 at grade 6 step 4 for one year and then shall be eligible to proceed to the next step at the end of the probation period and City Council approval. Once COLA is approved for 2024, his starting wage will be changed accordingly. Employment is contingent upon successful completion of all required background pre-employment requirements.

BACKGROUND: The City Council, by Resolution No. 2-45-24, authorized that the City of Thief River Falls begin the process to fill the position of Human Resource Coordinator due to the resignation of Holly Eckstein. Applications from the public were accepted and interviews conducted on April 3rd and 12th, 2024.

KEY ISSUES: The filling of the position will complete filling all vacancies in the department.

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2024.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator.

ATTACHMENTS:

None



City of Thief River Falls

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Request for Council Action

DATE: 5/7/2024

SUBJECT: #8.2 Approval of Thief River Falls Amateur Hockey Association (TRFAHA Premises Permit Application for Gambling License at the Hive Bar and Grill

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve of Thief River Falls Amateur Hockey Association (TRFAHA) Premises Permit Application for Gambling License at the Hive Bar and Grill (page)

BACKGROUND:

KEY ISSUES: It should be noted that the State of Minnesota will be the licensing agent. The State of Minnesota requires that the City of Thief River Falls approve the application prior to its submittal to the State of Minnesota for licensing approval.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

None



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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 5/7/2024

SUBJECT: #8.3 Approval of staff to commence in negotiations with Oakview Group 360

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the City Administrator and RFP proposal committee (McCraw, Bolduc, and Arlt) to commence in negotiations with the Oakview Group 360 for full management of the Ralph Engelstad Arena, the Huck Olson Memorial Civic Center, the Multi-Events Center and Tourist Park.

BACKGROUND: The City of Thief River Falls owns the Ralph Engelstad Arena and Huck Olson Memorial Arena along with the Tourist Park and part of the Multi-Events Center Complex. In September 2019, an Interim Management Agreement was entered into with Venuworks while a multi-year agreement was being completed to manage the 4 facilities. The 5-year Management Agreement started January 1, 2020. On December 19th, 2023, the City of Thief River Falls acted on their 4th year opt out clause and was authorized by council to send a 180-day termination letter to Venuworks.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/7/2024

SUBJECT: #8.4 Approval of TRF Police Department to have the existing emergency response trailer outfitted to be a mobile command and SRT Trailer.

RECOMMENDATION: It is respectfully requested that the Council consider the following Committee of the Whole recommendation:

MOTION TO: Approval of TRF Police Department to spend \$16,821.73 on upgrades to the former Dive Team enclosed trailer now owned by Pennington County Sheriff's Office to be converted into a multi-use command trailer.

BACKGROUND: The Police department would like to have the enclosed trailer, that is no longer being used by the dive team, sent to EATI (Emergency Automotive Technologies, Inc) in Minneapolis. EATI specializes in mobile command vehicle outfitting. It will be installed with cameras, monitors, workstations, storage for supplies, and seating. It will be set up to be a stand-alone mobile command vehicle that can be utilized by the Police Department for a wide variety of functions as an emergency mobile command and Special Response Team trailer.

KEY ISSUES: This was discussed at the Committee of the Whole, and it was recommended to be brought to the Council for approval.

FINANCIAL CONSIDERATIONS: It is respectfully requested that the \$16,821.73 be taken from the Public Safety Aid funds.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Deputy Chief Mike Roff

ATTACHMENTS:
None