THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, June 4, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
   5.1. Zehlian's Art & Wine Walk Presentation - Carol Ihle & Natasha Reierson
   5.2. Housing Study with Maxfield Research & Consulting, LLC - Richard Baker

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   7.1. Approval of May 21, 2024 Council Proceedings (page 3-13)
   7.2. City of Thief River Falls Bills and Disbursements (page 14-46)

8. **NEW BUSINESS**
   8.1. Call for First Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions. (page 47-49)

8.2. Approve the Employment of Tiffany Tureson as Patrol Officer (page 50)

8.3. Approve the opening of a GIS Mapping Technician position (page 51)

8.4. Approve Rental Agreement with Megger USA (page 52-61)

8.5. Approve the Housing Study with Maxfield Research & Consulting, LLC - City of Thief River Falls Housing Study (page 62)

8.6. Approve Teri Vetsch Beer in the Park Permit (page 63)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Public Utilities Committee - June 10th at 7:00 a.m.

10.2. Public Safety/Liquor Committee - June 10th at 4:30 p.m.

10.3. Administrative Services Committee - June 11th at 4:30 p.m. Room 201 City Hall

10.4. Public Works Committee - June 12th at 4:30 p.m.

10.5. City Council Meeting - June 18th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City of Thief River Falls

405 Third Street East • PO Box 528
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Request for Council Action

DATE: 6/4/2024

SUBJECT: #7.1 Approval of May 21, 2024 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve the May 21, 2024 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	05.21.24 City Council Minutes

COUNCIL PROCEEDINGS

Tuesday, May 21, 2024

CALL TO ORDER

This meeting is officially called to order at 05:30 p.m. on May 21, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt, Lorenson, Bolduc and Aarestad. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Thank You to Kids in the Community Day

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition 8.15.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 05.97.24: Approval of May 7, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 05.97.24, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the May 7, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.98.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 05.98.24, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $360,526.50. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 05.99.24: To approve the grading and job description of an Apprentice Lineworker position

Following discussion, Councilmember Scott Pream introduced Resolution No. 05.99.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED approve the Apprentice Lineworker job description and grading at Grade 7 from David Drown and Associates with the requirement of finishing the Apprentice Lineworker Training Program through MMUA. The following requirements will also be followed for progressing through the steps:

- Step 1 will be for hiring persons with no working hours or school training.
- Step 2 will be starting for those persons that have graduated from lineman school. They will receive 2000 hours of credit for going to school. During Step 2 they must complete Book 1 and Book 2 of the MMUA training program and an additional 2000 hours working as an apprentice lineman in order to move to Step 3.
- Step 3 Must have 4000 hours completed along with Book 1 and 2. During step 3, Book 3 must be completed along with another additional 2000 hours completed to move to step 4.
- Step 4 Must have 6000 hours completed along with completion of Books 1,2, and 3. During step 4, Book 4 must be completed along with another additional 2000 hours completed to move to step 5.
- Step 5 Must have 8000 hours completed along with completion of Books 1, 2, 3, and 4 and the receipt of their Journeyman Card.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.100.24: Approval to fill an Apprentice Line Worker position.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 05.100.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED Accept a Public Utilities Committee recommendation and authorize the Electric Department to begin process to fill the position of Apprentice Lineworker. The position shall be opened to Teamster Union #320 employees for ten days, and if not filled by that process, the position shall be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.101.24: Approval to adjust current steps of existing Electric lineman due to the apprentice lineworker position addition

Following discussion, Councilmember Scott Pream introduced Resolution No. 05.101.24, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Contingent on the Apprentice Lineworker position job description and grading being approved. With the requirements listed to move up the steps as an apprentice with time in and book completion in the same grade 7 as the journey lineman, the City needed to adjust the current employees that were in the lower steps that already had their journeyman cards.

THEREFORE, BE IT RESOLVED Approve the following step increases to the Electric Lineworkers due to the apprentice lineworker position at the same grade level:

Jeremy Kasprzak is currently at Grade 7 Step 3 at $38.27 per hour. He will move to Grade 7 Step 5 to $41.10 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 6.

Ian Lund is currently at Grade 7 Step 4 at $39.72 per hour. He will move to Grade 7 Step 6 to $42.42 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 7.

Matthew Nelson is currently at Grade 7 Step 4 at $39.72 per hour. He will move to Grade 7 Step 6 to $42.42 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 7.

Justin Steinbrink is currently at Grade 7 Step 5 at $41.10 per hour. He will move to Grade 7 Step 7 to $43.69 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 8.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 05.102.24: Approve Water Treatment Plant High Service Pump House</u>

Following discussion, Councilmember Mike Lorenson introduced <u>Resolution No. 05.102.24</u>, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls Water Treatment Plant operates a High Service Pump House consisting of two 200 horsepower pumps and two variable speed drives to operate the pumps. This system pumps finish water to the elevated towers to maintain system pressure and fire protection.

WHEREAS, The new variable speed drives, along with the 200 horsepower motors, generate a lot of heat that needs to be dissipated to avoid damage to the electrical components. The existing wall fans cannot do an adequate job removing the excess heat.

WHEREAS, Quote is for $15,398.00 from Brodin's. The City will be responsible for some minor roof repair following the vent installation and also the electrical hook-ups. Funding will come from the systems expense account in the Water Systems budget.

THEREFORE, BE IT RESOLVED Approve the quote from Brodin Comfort Systems in the amount of $15,398.00 for ventilation of the High Service Pump House.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 05.103.24: Approval for a 2-week extension on the Venuworks Management Contract termination date.</u>

Following discussion, Councilmember Michele McCraw introduced <u>Resolution No. 05.103.24</u>, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The City of Thief River Falls exercised it early termination option and gave notice of termination to Venuworks. The Venuworks contract terminates on June 17th, 2024. Oakview Group has requested a two week extension of the termination date to

June 30, 2024, in order to assist with a smooth transition of management services. The Oakview Group would then start management services as of July 1, 2024. Venuworks has agreed to provide the management services through June 30, 2024. On May 6th, 2024, the council approved to have staff and workgroup to negotiate a contract with the Oakview Group for Management Services of these facilities. With the short timeframe to accomplish this before June 17th it is requested their start date be July 1st. This will allow for a better cut off date for transition of contractual services and allow Oakview Group more time to get necessary licenses in place.

THEREFORE, BE IT RESOLVED Approval to extend the Venuworks contract termination date from June 17th, 2024 to a contract termination date of June 30, 2024.

On vote being taken, the resolution was passed with Councilmember Jason Aarestad abstaining.

RESOLUTION NO. 05.104.24: Approve 2024 LOCAL - Street Improvements Project (Kendall Ave from 1st ST. to 3rd St.& Crocker Ave. from 1st St. to Mussey St.)

Following discussion, Councilmember Scott Pream introduced Resolution No. 05.104.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

WHEREAS, Bids for this project were received on May 15th, 2024, from three contractors. The low bid was received from Davidson Construction in the amount of $1,267,480.50. The Engineer's Estimate was $1,174,992.00. The low bid was within 8% of the engineer's estimate.

WHEREAS, Bid Tabulation is attached.

THEREFORE, BE IT RESOLVED Approve the low bid of $1,267,480.50 from Davidson Construction, and award the 2024-LOCAL- Street Improvements Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.105.24: Wetland Conservation Act- Notice of Decision

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 05.105.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Wetland Conservation Act requires the local governing unit to administer Notice of Decision of potential wetland impacts to newly proposed construction projects. The three applications are currently governed by the City of Thief River Falls and to be decided by the City Council. Approval of the applications would be in concurrence with the decision of the WCA-Technical Evaluation Panel.

THEREFORE, BE IT RESOLVED To approve as acting representative in accordance with the Wetland Conservation Act the following application: City of Thief River Falls - Chief's Coulee Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.106.24: Resolution Approving Master Partnership Contract with the MN Department of Transportation contract # 1050280 to re-apply center & fog line striping for selected existing striped travel ways within the City of Thief River Falls, MN for year 2024.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 05.106.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

The MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

The parties wish to be able to respond quickly and efficiently to such opportunities for collaboration and to determine the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

WHEREAS, A Master Partnership Contract with the Minnesota Department of Transportation allows the City of Thief River Falls to maximize the efficient delivery of transportation systems and infrastructure.

THEREFORE, BE IT RESOLVED By the City Council of Thief River Falls, Minnesota:
1. City of Thief River Falls enter a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.
2. That the Mayor and City Administrator are authorized to execute such contract, and any amendments thereto.
3. That the Public Works Director is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Public Works Director may execute such work order contracts on behalf of the City of Thief River Falls without further approval by this Council.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.107.24: Approve 2025 Sanitation Truck Purchase

Following discussion, Councilmember Steve Narverud introduced Resolution No. 05.107.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The city owns and maintains a fleet of vehicles and equipment for sanitation services. Safe and efficient collection of waste is crucial to keep our city clean. The city currently owns a 2014 Navistar 17 yd rear-loader and 2021 Navistar 17 yd rear loader sanitation collection trucks, along with other equipment needed for various services provided.

WHEREAS, The City previously used single axle sanitation trucks. Manufacturing demands have changed, with municipalities moving to larger capacity tandem axle trucks. After much review, the sanitation team feels it would be beneficial to move to a 20 yd, tandem axle rear load sanitation truck. Truck chassis builds have been difficult to secure, the current available slot would place completed truck approximately December 2024.

WHEREAS, $294,487.00 total purchase price. The city will use $172,500 from the reserved balance dollars for sanitation truck and will enter into a lease purchase agreement for the balance.

THEREFORE, BE IT RESOLVED Approve the public works committee recommendation to sign purchase agreement for a 2025 Peterbilt/McNeilus 20 yd rear-load Tandem Sanitation Collection Truck.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.108.24: Approve Feulner Family Beer in the Park Permit

Following discussion, Councilmember Steve Narverud introduced Resolution No. 05.108.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Zonda Feulner has applied for a Beer in the Park Permit for a family reunion for 25 guests at Centennial.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

THEREFORE, BE IT RESOLVED Approve a Beer in the Park Permit Effective June 12, 2024, from 12 pm to 8 pm for Feulner Family Reunion at Centennial.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.109.24: Approve Peterson Family Beer in the Park Permit

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 05.109.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Tammy Blazek has applied for a Beer in the Park Permit for a family gathering for 20-30 guests at Lion's Park.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

THEREFORE, BE IT RESOLVED Approve a Beer in the Park Permit Effective June 8, 2024, from 10 am to 11 pm for Peterson Family Gathering at Lion's Park.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.110.24: Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - June 7

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 05.110.24, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

WHEREAS, Cost of the license is $35.00 per day.

WHEREAS, If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

THEREFORE, BE IT RESOLVED Approve an Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective June 7-9, 2024, from 8 pm to 12 am.

RESOLUTION NO. 05.111.24: Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - July 12

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 05.111.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

WHEREAS, Cost of the license is $35.00 per day.

WHEREAS, If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective July 12-13, 2024, from 8 pm to 12 am.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 05.112.24: Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - August 2</u>

Following discussion, Councilmember Anthony Bolduc introduced <u>Resolution No. 05.112.24</u>, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgments, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

WHEREAS, Cost of the license is $35.00 per day.

WHEREAS, If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

THEREFORE, BE IT RESOLVED Approve an Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective August 2-3, 2024, from 8 pm to 12 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.113.24: Approve On-Sale Intoxicating Liquor License to Global Spectrum, L.P.

Following discussion, Councilmember Michele McCraw introduced Resolution No. 05.113.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Global Spectrum, L.P. has applied for an On-Sale Intoxicating Liquor License to include a Sunday Liquor License.

WHEREAS, The license fee is $2800 annually for the Liquor and $200 annually for the Sunday Liquor License.

WHEREAS, Contingent on all applications, background checks, fees and insurance being met.

THEREFORE, BE IT RESOLVED Approve the On-Sale Intoxicating Liquor License to Global Spectrum, L.P. at the Ralph Englestad Arena 525 Brooks Ave North, Thief River Falls, MN from July 1, 2024 to December 31, 2024.

On vote being taken, the resolution was passed with councilmember Jason Aarestad abstaining.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Jason Aarestad thanks to Delray Sparby and Travis Giffen for tear down of 2 condemned homes.
- Councilmember Mike Lorenson mentioned water meter replacement is coming to an end. Smart portal will be up and running for water usage soon similar to electric usage.
- Councilmember Jason Aarestad mentioned with the school year ending and students graduating please be careful in residential areas.
- Mayor Holmer congratulated the graduates.
- Councilmember Mike Lorenson also mentioned garbage bag pick up will be June 3rd – 7th.
- Mayor Holmer and Wayne Johnson mentioned in relation to item 8.4 $300,000 was received to the Red River Basin Commission for phosphorus management plan – adaptation plan.

UPCOMING MEETINGS

- City Council Meeting - June 4th at 5:30 p.m.
- Public Utilities Committee - June 10th at 7:00 a.m.
- Public Safety/Liquor Committee - June 10th at 4:30 p.m.
- Administrative Services Committee - June 11th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - June 12th at 4:30 p.m.
- City Council Meeting - June 18th at 5:30 p.m.

INFORMATIONAL ITEMS

- April 2024 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson being seconded by Councilmember Scott Pream to adjourn at 6:15 p.m. On vote being taken, the Chair declared the motion unanimously carried.

____
Brian D. Holmer, Mayor

Attest: __________________________________
Angela Philipp, City Administrator

City of Thief River Falls

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Request for Council Action

DATE: 6/4/2024

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of $1,452,268.21. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	06.04.24 Summary of Disbursements
3.	06-04-24 COUNCIL MEETING - UB PKT #2467
4.	06-04-24 COUNCIL MEETING - AP PKT #967
5.	06-04-24 COUNCIL MEETING - AP PKT #970
6.	06-04-24 COUNCIL MEETING - AP PKT #974
7.	06-04-24 COUNCIL MEETING - AP PKT #975
8.	06-04-24 COUNCIL MEETING - AP PKT #976
9.	06-04-24 COUNCIL MEETING - AP PKT #977
10.	06-04-24 COUNCIL MEETING - AP PKT #978
11.	06-04-24 COUNCIL MEETING - AP PKT #980

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	**GENERAL FUND**	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	**COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**	
230	**TRF K-9 UNIT FUND**	
260	**MECC**	
270	**TRAIN CANOPY**	
610	**LIQUOR**	
620	**WATER UTILITY**	
630	**REA & HOMCC ARENAS - VENUWORKS**	
640	**MULTI EVENTS CULTURAL CENTER - VENUWORKS**	
650	**TOURIST PARK CAMPGROUNDS - VENUMORKS**	
670	**STORM WATER UTILITY**	
680	**WASTEWATER UTILITY**	
690	**ELECTRIC UTILITY**	
810	**POLICE RELIEF ASSOCIATION**	
820	**GREENWOOD CEMETERY FUND**	
		1/14/2022

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JUNE 4th, 2024

SUMMARY OF DISBURSEMENTS

5/16/2024	AP PKT #967 - DIRECT PAYABLES	$835.76
5/21/2024	AP PKT #970 - LIQUOR PAYABLES	$170,074.06
5/23/2024	AP PKT #974 - DIRECT PAYABLES	$1,056,330.83
5/23/2024	AP PKT #976 - GAZEBO CONCERT PERFORMER PAYABLES	$8,000.00
5/24/2024	UB PKT #2467 - UTILITY REFUND CHECKS	$2,093.75
5/28/2024	AP PKT #978 - DIRECT PAYABLES	$12,460.94
5/28/2024	AP PKT #980 - ELECTRIC INVENTROY PAYABLES	$13,228.73
6/4/2024	AP PKT #977 - COUNCIL MEETING PAYABLES	$62,461.94
5/30/2024	AP PKT #975 - #11 PAYROLL	$126,782.20
GRAND TOTAL OF DISBURSEMENTS		**$1,452,268.21**

Refund Check Register

Refund Check Detail

City of Thief River Falls, MN

UBPKT02482 - Refunds 01 UBPKT02467 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00186-004	TOSCANO, NOE	5/24/2024	92614	213.06			213.06	Generated From Billing
02-00275-000	DAHLEN, SHIRLEY R	5/24/2024	92615	119.55			119.55	Generated From Billing
03-00402-000	HAPKA, JOVITA	5/24/2024	92616	205.71			205.71	Generated From Billing
12-01442-003	HINCHEY, JAMIE	5/24/2024	92617	134.30			134.30	Generated From Billing
14-01696-001	KINGSLEY, STEPHEN	5/24/2024	92618	103.85			103.85	Generated From Billing
15-01878-005	DE JESUS, NICOLAS	5/24/2024	92619	203.50			203.50	Generated From Billing
19-02624-000	EKEREN, ROBERT W	5/24/2024	92620	60.24			60.24	Generated From Billing
23-03176-000	BANNERMAN, JULIE A	5/24/2024	92621	190.48			190.48	Generated From Billing
24-04758-033	COMSTOCK, EMILY	5/24/2024	92622	198.95			198.95	Generated From Billing
26-04639-008	O'CONNOR, SEAN W	5/24/2024	92623	197.01			197.01	Generated From Billing
26-04642-005	GAUVIN, MICHAEL E	5/24/2024	92624	194.95			194.95	Generated From Billing
26-04838-003	KOPPENHAVER, PAUL F	5/24/2024	92625	3.27			3.27	Generated From Billing
27-04451-005	PHILIPP, DARREN	5/24/2024	92626	72.67			72.67	Generated From Billing
31-05226-003	MULLER, JESSIE C.R.	5/24/2024	92627	196.21			196.21	Generated From Billing
Total Refunds: 14			**Total Refunded Amount:**	2,093.75				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2093.75
Revenue Total:	2093.75

General Ledger Distribution

Posting Date: 05/22/2024

	Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments	-2,093.75	Yes
	690-11530	Accts Receivable - Billing	2,093.75	
		690 Total:	0.00	
Fund: 999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments	-2,093.75	
	999-20700	Due To Other Funds	2,093.75	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00967 - 05/16/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GRAINGER INC							
GRAINGER INC	9075834102	04/04/2024	610-4850-62230	Building Maint & Repair	24 AIR FILTERS		335.76
						Vendor GRAINGER INC Total:	**335.76**
Vendor: KICK'N UP KOUNTRY INC							
KICK'N UP KOUNTRY INC	2024 PROMO	05/16/2024	610-4890-64900	Civic Events	2024 PROMOTIONAL CONT...		500.00
						Vendor KICK'N UP KOUNTRY INC Total:	**500.00**
						Grand Total:	**835.76**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		835.76
	Grand Total:	**835.76**

Account Summary

Account Number	Account Name	Expense Amount
610-4850-62230	Building Maint & Repair	335.76
610-4890-64900	Civic Events	500.00
	Grand Total:	**835.76**

Project Account Summary

Project Account Key		Expense Amount
None		835.76
	Grand Total:	**835.76**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00970 - 05/21/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	17796	05/03/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		372.40
						Vendor ABSOLUTE ICE Total:	**372.40**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3675454	04/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		207.70
ARTISAN BEER COMPANY	3678813	05/06/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,056.10
						Vendor ARTISAN BEER COMPANY Total:	**1,263.80**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108299600	04/30/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - SHOT GLASSES		57.00
BELLBOY CORP - BAR SUPPLY	0108299600	04/30/2024	610-4840-62140	Off Sale Supplies	PURCHASE - SHELF NUMBE...		45.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**102.00**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203438000	04/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,550.65
BELLBOY CORP - LIQUOR	0203439900	04/30/2024	610-4810-62510	Liquor for Resale	PURCHASE =- LIQUOR		409.00
						Vendor BELLBOY CORP - LIQUOR Total:	**3,959.65**
Vendor: BERNICK'S							
BERNICK'S	20054374	04/26/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		277.35
						Vendor BERNICK'S Total:	**277.35**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	325827	05/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		8.09
						Vendor BEVERAGE WHOLESALERS INC Total:	**8.09**
Vendor: BRADLEY BUCK							
BRADLEY BUCK	569575	05/05/2024	610-4850-62230	Building Maint & Repair	DEEP SCRUB / 3 COATS WAX		1,200.00
						Vendor BRADLEY BUCK Total:	**1,200.00**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	115530297	04/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,232.03
BREAKTHRU BEVERAGE	115530297	04/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		576.00
BREAKTHRU BEVERAGE	115530297	04/30/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		101.00
						Vendor BREAKTHRU BEVERAGE Total:	**5,909.03**
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	2171959	04/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,327.10
DAHLHEIMER BEVERAGE	2188682	05/20/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,930.90
						Vendor DAHLHEIMER BEVERAGE Total:	**5,258.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA REFRIGERATION INC							
DAKOTA REFRIGERATION INC	F200190	05/13/2024	610-4840-62140	Off Sale Supplies	5000 ICE BAGS		532.48
						Vendor DAKOTA REFRIGERATION INC Total:	**532.48**
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	04 19 24	04/19/2024	610-4810-62590	Misc. Mdse for Resale	PLASTIC CUPS		45.00
DWIGHT TANGQUIST	04 19 24	04/19/2024	610-4840-62140	Off Sale Supplies	GROCERY BAGS		1,431.95
						Vendor DWIGHT TANGQUIST Total:	**1,476.95**
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8821257193	03/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - MAR ...		847.07
IHEARTMEDIA	8821358570	04/30/2024	610-4880-63490	Advertising	RADIO ADVERTISING - APR ...		874.01
						Vendor IHEARTMEDIA Total:	**1,721.08**
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	APR 2024	04/29/2024	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 20...		2,224.73
						Vendor JIM HIRT TRUCKING INC Total:	**2,224.73**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2522763	04/17/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		120.33
JOHNSON BROTHERS LIQU...	2522764	04/17/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,088.62
JOHNSON BROTHERS LIQU...	2524979	04/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,537.60
JOHNSON BROTHERS LIQU...	2524980	04/22/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		5,763.00
JOHNSON BROTHERS LIQU...	2524981	04/22/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		106.60
JOHNSON BROTHERS LIQU...	2529562	04/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		69.90
JOHNSON BROTHERS LIQU...	2529563	04/29/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		4,076.00
JOHNSON BROTHERS LIQU...	2534145	05/06/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,322.45
JOHNSON BROTHERS LIQU...	2534146	05/06/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		3,954.10
						Vendor JOHNSON BROTHERS LIQUOR Total:	**22,038.60**
Vendor: KAESER & BLAIR INCORPORATED							
KAESER & BLAIR INCORPOR...	31218029	04/23/2024	610-4880-63490	Advertising	250 STICK CALENDARS		258.92
						Vendor KAESER & BLAIR INCORPORATED Total:	**258.92**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	775066	04/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,040.05
MC KINNON COMPANY INC	775361	04/23/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		93.98
MC KINNON COMPANY INC	775361	04/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		3.47
MC KINNON COMPANY INC	775384	04/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		49.50
MC KINNON COMPANY INC	775384	04/23/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,473.45
MC KINNON COMPANY INC	775384	04/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		42.00
MC KINNON COMPANY INC	776105	04/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,837.60
MC KINNON COMPANY INC	776528	04/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		249.40
MC KINNON COMPANY INC	776528	04/30/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		42.00
MC KINNON COMPANY INC	776560	04/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,516.10
MC KINNON COMPANY INC	776560	04/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		122.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	776701	04/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		126.30
					Vendor MC KINNON COMPANY INC Total:		**33,596.35**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	150031	04/19/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-1,554.00
NORTHWEST BEVERAGE INC	150033	04/19/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		319.65
NORTHWEST BEVERAGE INC	150033	04/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,280.70
NORTHWEST BEVERAGE INC	150051	04/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		352.80
NORTHWEST BEVERAGE INC	150051	04/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,656.80
NORTHWEST BEVERAGE INC	150056	04/22/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-316.42
NORTHWEST BEVERAGE INC	150157	04/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,152.15
NORTHWEST BEVERAGE INC	150164	04/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,291.45
NORTHWEST BEVERAGE INC	150164	04/29/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		190.00
					Vendor NORTHWEST BEVERAGE INC Total:		**47,373.13**
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	235717	05/06/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		4,195.00
PAUSTIS WINE COMPANY	235717	05/06/2024	610-4810-62610	Freight In (Liquor)	PURCHASE - FREIGHT		61.50
PAUSTIS WINE COMPANY	235792	05/07/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		188.00
PAUSTIS WINE COMPANY	235792	05/07/2024	610-4810-62610	Freight In (Liquor)	FREIGHT		5.00
					Vendor PAUSTIS WINE COMPANY Total:		**4,449.50**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6771060	04/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,295.80
PHILLIPS WINE & SPIRITS	6771061	04/22/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		330.00
PHILLIPS WINE & SPIRITS	6771062	04/22/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		67.30
PHILLIPS WINE & SPIRITS	6773897	04/25/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		13,500.00
PHILLIPS WINE & SPIRITS	6778267	05/06/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,305.46
PHILLIPS WINE & SPIRITS	6778268	05/06/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		803.10
PHILLIPS WINE & SPIRITS	6778269	05/06/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		354.75
					Vendor PHILLIPS WINE & SPIRITS Total:		**26,656.41**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2473722	04/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,470.65
SOUTHERN GLAZERS OF MN	2473722	04/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,492.34
					Vendor SOUTHERN GLAZERS OF MN Total:		**8,962.99**
Vendor: T R F RADIO							
T R F RADIO	35441-3	04/30/2024	610-4880-63490	Advertising	RADIO ADVERTISING - APR ...		550.00
T R F RADIO	35786-1	04/30/2024	610-4880-63490	Advertising	ADVERTISING - GARAGE SA...		600.00
					Vendor T R F RADIO Total:		**1,150.00**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	APR 2024 - 137	04/30/2024	610-4810-62590	Misc. Mdse for Resale	NEWPAPERS		87.60
THIEF RIVER FALLS TIMES	APR 2024 - 137	04/30/2024	610-4880-63490	Advertising	2ND QTR ADS		25.00
					Vendor THIEF RIVER FALLS TIMES Total:		**112.60**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7471593	05/06/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		846.00
WINE MERCHANTS	7472011	05/08/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		324.00
						Vendor WINE MERCHANTS Total:	**1,170.00**
						Grand Total:	**170,074.06**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		170,074.06
	Grand Total:	**170,074.06**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	49,535.82
610-4810-62520	Beer for Resale	86,377.45
610-4810-62530	Wine for Resale	23,762.13
610-4810-62540	Soft Drinks/Mix for Resa…	1,181.00
610-4810-62590	Misc. Mdse for Resale	562.00
610-4810-62610	Freight In (Liquor)	2,291.23
610-4840-62140	Off Sale Supplies	2,009.43
610-4850-62230	Building Maint & Repair	1,200.00
610-4880-63490	Advertising	3,155.00
	Grand Total:	**170,074.06**

Project Account Summary

Project Account Key		Expense Amount
None		170,074.06
	Grand Total:	**170,074.06**

Council Approval Register

Packet: APPKT00974 - 05/23/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	100-4220-62990	Misc. Operating Expense	1ST HALF MAY 2024 - TAB D...		21.11
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	100-4510-62120	Gas-Oil-Lube	1ST HALF MAY 2024 - TURN...		25.98
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	100-4550-62990	Misc. Operating Expense	1ST HALF MAY 2024 - CIGA...		129.95
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	620-4840-62010	Office Supplies	1ST HALF MAY 2024 - TONE...		39.79
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	620-4840-62020	Computer Supplies	1ST HALF MAY 2024 - COM...		30.38
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	620-4840-62170	Field Supplies	1ST HALF MAY 2024 - LAB S...		39.83
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	620-4850-62200	System Expense	1ST HALF MAY 2024 - BRASS..		84.00
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2024	05/01/2024	690-4840-62010	Office Supplies	1ST HALF MAY 2024 - LABEL...		8.99
						Vendor AMAZON CAPITAL SERVICES INC Total:	**380.03**
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	APR 2024	05/02/2024	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - APR 2...		7,416.15
						Vendor BANKCARD ELECTRONIC PYMTS INC Total:	**7,416.15**
Vendor: C G M C							
C G M C	10181	02/18/2024	100-4110-64400	Travel, Conference, School	2024 LEGISLATIVE ACTION ...		85.00
						Vendor C G M C Total:	**85.00**
Vendor: DIAMOND VOGEL PAINTS							
DIAMOND VOGEL PAINTS	810251230	04/08/2024	100-4312-62260	Signs-Brooms-Paint	STREET PAINT		3,277.50
						Vendor DIAMOND VOGEL PAINTS Total:	**3,277.50**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024		32.74
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		1,295.58
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		266.60
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		70.65
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		1,918.97
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		1,109.98
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		540.48
FARMERS UNION OIL COM...	APR 2024	05/22/2024	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		116.66
FARMERS UNION OIL COM...	APR 2024	05/22/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		684.37
FARMERS UNION OIL COM...	APR 2024	05/22/2024	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		640.37
FARMERS UNION OIL COM...	APR 2024	05/22/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		379.00
FARMERS UNION OIL COM...	APR 2024	05/22/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		1,075.97
FARMERS UNION OIL COM...	APR 2024	05/22/2024	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - 2024		83.68
						Vendor FARMERS UNION OIL COMPANY Total:	**8,215.05**
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	528834021	05/01/2024	100-4150-63030	Contracts Expense	COPIER CONTRACT - MAY 2...		565.83

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
MARCO TECHNOLOGIES LLC	528834021	05/01/2024	100-4650-63030	Contracts Expense	COPIER CONTRACT - MAY 2…	409.26
MARCO TECHNOLOGIES LLC	528834021	05/01/2024	690-4890-63030	Contracts Expense	COPIER CONTRACT - MAY 2…	135.35
					Vendor MARCO TECHNOLOGIES LLC Total:	**1,110.44**
Vendor: MINNESOTA ENERGY GROUP-00003						
MINNESOTA ENERGY GROU…	5016524755	05/06/2024	100-4220-63890	Utilities Expense	GAS METER READING - APR …	108.41
MINNESOTA ENERGY GROU…	5016524755	05/06/2024	100-4550-63890	Utilities Expense	GAS METER READING - APR …	181.72
MINNESOTA ENERGY GROU…	5016524755	05/06/2024	100-4560-63890	Utilities Expense	GAS METER READING - APR …	176.81
MINNESOTA ENERGY GROU…	5016524755	05/06/2024	100-4570-63890	Utilities Expense	GAS METER READING - APR …	198.84
MINNESOTA ENERGY GROU…	5016524755	05/06/2024	680-4830-63890	Utilities Expense	GAS METER READING - APR …	24.37
					Vendor MINNESOTA ENERGY GROUP-00003 Total:	**690.15**
Vendor: MINNESOTA ENERGY GROUP-000053						
MINNESOTA ENERGY GROU…	5009767932	05/01/2024	690-4830-63890	Utilities Expense	GAS METER READING - APR …	478.44
					Vendor MINNESOTA ENERGY GROUP-000053 Total:	**478.44**
Vendor: MINNESOTA ENERGY GROUP-000079						
MINNESOTA ENERGY GROU…	5019867336	05/08/2024	100-4194-63890	Utilities Expense	GAS METER READING - APR …	21.38
					Vendor MINNESOTA ENERGY GROUP-000079 Total:	**21.38**
Vendor: MN DPT OF REVENUE - SALES/USE TAX						
MN DPT OF REVENUE - SAL…	APR 2024 - GEN	05/21/2024	100-20220	Sales Tax Payable	SALES TAX - APR 2024	29.00
MN DPT OF REVENUE - SAL…	APR 2024 - LQR	05/21/2024	610-20220	Sales Tax Payable	SALES TAX - APR 2024	35,357.00
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-20220	Sales Tax Payable	SALES / USE TAX - APR 2024	11,583.66
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4210-62210	Equipment Maint & Repair	SALES / USE TAX - APR 2024	-197.89
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4210-62990	Misc. Operating Expense	SALES / USE TAX - APR 2024	-12.58
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4220-64400	Travel, Conference, School	SALES / USE TAX - APR 2024	-1.24
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4315-62210	Equipment Maint & Repair	SALES / USE TAX - APR 2024	64.14
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4315-62230	Building Maint & Repair	SALES / USE TAX - APR 2024	17.07
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	100-4315-62880	Personal Protective Equipm…	SALES / USE TAX - APR 2024	2.75
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	620-20220	Sales Tax Payable	SALES / USE TAX - APR 2024	3,083.93
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	690-20220	Sales Tax Payable	SALES / USE TAX - APR 2024	60,903.79
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	690-4840-62990	Misc. Operating Expense	SALES / USE TAX - APR 2024	30.20
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	690-4850-62230	Building Maint & Repair	SALES / USE TAX - APR 2024	3.64
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	690-4850-62350	Power Plant/Dam Maint	SALES / USE TAX - APR 2024	160.11
MN DPT OF REVENUE - SAL…	APR 2024	05/21/2024	690-4850-62360	Distribution Maint	SALES / USE TAX - APR 2024	6.42
					Vendor MN DPT OF REVENUE - SALES/USE TAX Total:	**111,030.00**
Vendor: NORTHERN MUNICIPAL POWER AGNCY						
NORTHERN MUNICIPAL PO…	APR 2024	05/13/2024	690-4810-68400	Purchased Power	DE & ENERGY - APR 2024	918,323.36
					Vendor NORTHERN MUNICIPAL POWER AGNCY Total:	**918,323.36**
Vendor: PENNINGTON CO MOTOR VEHICLE						
PENNINGTON CO MOTOR V…	PLATE - 972145	05/22/2024	690-4890-64370	Taxes and Licenses	REPLACE LOST LICENSE PLA…	28.50
					Vendor PENNINGTON CO MOTOR VEHICLE Total:	**28.50**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN...	3106654791	05/22/2024	100-4150-62010	Office Supplies	2ND QTR 2024 POSTAGE M...		143.55
					Vendor PITNEY BOWES GLOBAL FINANCIAL Total:		**143.55**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	APR 2024	05/06/2024	680-4830-63890	Utilities Expense	ELECTRIC READING - LIFT #15		110.48
					Vendor RED LAKE ELECTRIC COOP INC Total:		**110.48**
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9963015433	05/22/2024	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES..		285.16
					Vendor VERIZON WIRELESS #486397938 Total:		**285.16**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4110-63210	Communication Expense	IPAD CHARGES / MDM CHA...		18.00
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4150-63210	Communication Expense	IPAD CHARGES / MDM CHA...		6.75
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4194-63210	Communication Expense	IPAD CHARGES / MDM CHA...		2.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4210-63210	Communication Expense	IPAD CHARGES / MDM CHA...		38.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4220-63210	Communication Expense	IPAD CHARGES / MDM CHA...		80.02
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4220-63210	Communication Expense	IPAD CHARGES / MDM CHA...		2.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4240-63210	Communication Expense	IPAD CHARGES / MDM CHA...		40.01
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4240-63210	Communication Expense	IPAD CHARGES / MDM CHA...		4.50
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4510-63210	Communication Expense	IPAD CHARGES / MDM CHA...		4.50
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4650-63210	Communication Expense	IPAD CHARGES / MDM CHA...		6.75
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4650-63210	Communication Expense	IPAD CHARGES / MDM CHA...		80.02
VERIZON WIRELESS #74204...	9963056134	05/01/2024	100-4660-63210	Communication Expense	IPAD CHARGES / MDM CHA...		2.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	610-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		2.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	620-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		120.03
VERIZON WIRELESS #74204...	9963056134	05/01/2024	620-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		11.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	650-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		2.25
VERIZON WIRELESS #74204...	9963056134	05/01/2024	680-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		4.50
VERIZON WIRELESS #74204...	9963056134	05/01/2024	680-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		40.01
VERIZON WIRELESS #74204...	9963056134	05/01/2024	690-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		31.50
VERIZON WIRELESS #74204...	9963056134	05/01/2024	690-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		360.09
VERIZON WIRELESS #74204...	9963056134	05/01/2024	820-4830-63210	Communication Expense	IPAD CHARGES / MDM CHA...		4.50
					Vendor VERIZON WIRELESS #742042583 Total:		**861.93**
Vendor: VESTIS							
VESTIS	2630283030	05/14/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 05/14/...		85.13
					Vendor VESTIS Total:		**85.13**
Vendor: WITMER PUBLIC SAFETY GROUP							
WITMER PUBLIC SAFETY GR...	INV476170	05/10/2024	100-4670-64530	Public Safety Grant Expenses	CAR FIRE BLANKETS		2,689.97
					Vendor WITMER PUBLIC SAFETY GROUP Total:		**2,689.97**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	JUN 2024	05/22/2024	810-4820-61500	Annuity Payments	POLICE PENSION - JUN 2024		1,098.61
						Vendor YVONNE PEDERSON Total:	**1,098.61**
						Grand Total:	**1,056,330.83**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	25,442.59
610 - LIQUOR DISPENSARY	42,775.40
620 - WATER UTILITY FUND	4,178.71
650 - TOURIST PARK - VENUWORKS	2.25
670 - STORM WATER UTILITY FUND	640.37
680 - WASTEWATER UTILITY FUND	558.36
690 - ELECTRIC UTILITY FUND	981,546.36
810 - POLICE RELIEF ASSOCIATION	1,098.61
820 - GREENWOOD CEMETERY FUND	88.18
Grand Total:	**1,056,330.83**

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,612.66
100-4110-63210	Communication Expense	18.00
100-4110-64400	Travel, Conference, Sch…	85.00
100-4150-62010	Office Supplies	143.55
100-4150-63030	Contracts Expense	565.83
100-4150-63210	Communication Expense	6.75
100-4194-62120	Gas-Oil-Lube	32.74
100-4194-63210	Communication Expense	2.25
100-4194-63890	Utilities Expense	21.38
100-4210-62120	Gas-Oil-Lube	1,295.58
100-4210-62210	Equipment Maint & Repa..	-197.89
100-4210-62990	Misc. Operating Expense	-12.58
100-4210-63210	Communication Expense	323.41
100-4220-62120	Gas-Oil-Lube	266.60
100-4220-62990	Misc. Operating Expense	21.11
100-4220-63210	Communication Expense	82.27
100-4220-63890	Utilities Expense	108.41
100-4220-64400	Travel, Conference, Sch…	-1.24
100-4240-62120	Gas-Oil-Lube	70.65
100-4240-63210	Communication Expense	44.51
100-4312-62120	Gas-Oil-Lube	1,918.97
100-4312-62260	Signs-Brooms-Paint	3,277.50
100-4315-62120	Gas-Oil-Lube	1,109.98
100-4315-62210	Equipment Maint & Repa..	64.14
100-4315-62230	Building Maint & Repair	17.07
100-4315-62880	Personal Protective Equi…	2.75
100-4510-62120	Gas-Oil-Lube	566.46
100-4510-63210	Communication Expense	4.50
100-4550-62990	Misc. Operating Expense	129.95

Account Summary

Account Number	Account Name	Expense Amount
100-4550-63890	Utilities Expense	181.72
100-4560-63890	Utilities Expense	176.81
100-4570-63890	Utilities Expense	198.84
100-4650-62120	Gas-Oil-Lube	116.66
100-4650-63030	Contracts Expense	409.26
100-4650-63210	Communication Expense	86.77
100-4660-63210	Communication Expense	2.25
100-4670-64530	Public Safety Grant Expe...	2,689.97
610-20220	Sales Tax Payable	35,357.00
610-4830-63210	Communication Expense	2.25
610-4890-63060	Credit Card Fees	7,416.15
620-20220	Sales Tax Payable	3,083.93
620-4830-63210	Communication Expense	131.28
620-4840-62010	Office Supplies	39.79
620-4840-62020	Computer Supplies	30.38
620-4840-62120	Gas-Oil-Lube	684.37
620-4840-62170	Field Supplies	39.83
620-4850-62200	System Expense	84.00
620-4890-63030	Contracts Expense	85.13
650-4830-63210	Communication Expense	2.25
670-4840-62120	Gas-Oil-Lube	640.37
680-4830-63210	Communication Expense	44.51
680-4830-63890	Utilities Expense	134.85
680-4840-62120	Gas-Oil-Lube	379.00
690-20220	Sales Tax Payable	60,903.79
690-4810-68400	Purchased Power	918,323.36
690-4830-63210	Communication Expense	391.59
690-4830-63890	Utilities Expense	478.44
690-4840-62010	Office Supplies	8.99
690-4840-62120	Gas-Oil-Lube	1,075.97
690-4840-62990	Misc. Operating Expense	30.20
690-4850-62230	Building Maint & Repair	3.64
690-4850-62350	Power Plant/Dam Maint	160.11
690-4850-62360	Distribution Maint	6.42
690-4890-63030	Contracts Expense	135.35
690-4890-64370	Taxes and Licenses	28.50
810-4820-61500	Annuity Payments	1,098.61
820-4830-63210	Communication Expense	4.50
820-4840-62120	Gas-Oil-Lube	83.68
	Grand Total:	**1,056,330.83**

Project Account Summary

Project Account Key		Expense Amount
None		1,056,330.83
	Grand Total:	**1,056,330.83**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00975 - PYPKT01185 - 2024 05 30 #11 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001140	05/30/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,620.58
INTERNAL REVENUE SERVICE	INV0001140	05/30/2024	740-20150	Payroll Taxes Payable	FED W/H		25,185.65
INTERNAL REVENUE SERVICE	INV0001140	05/30/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		23,108.78
						Vendor INTERNAL REVENUE SERVICE Total:	**55,915.01**
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001137	05/30/2024	740-24000	Clearing Account	Garnishment		178.36
						Vendor MESSERLI KRAMER PA Total:	**178.36**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001139	05/30/2024	740-20160	State Withholding	State W/H Tax		12,121.59
						Vendor MN DPT OF REVENUE - WITHHOLDING Total:	**12,121.59**
Vendor: P E R A OF MN							
P E R A OF MN	INV0001138	05/30/2024	740-20180	PERA Payable	PERA EE/ER COORD		25,303.79
P E R A OF MN	INV0001138	05/30/2024	740-20180	PERA Payable	PERA EE/ER P&F		22,543.49
						Vendor P E R A OF MN Total:	**47,847.28**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001136	05/30/2024	740-24000	Clearing Account	Contributions Employee		5,438.53
						Vendor VANTAGEPOINT ICMA Total:	**5,438.53**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001141	05/21/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		30.00
WEX HEALTH INC	INV0001142	05/21/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		2,083.30
WEX HEALTH INC	INV0001143	05/21/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		1,148.82
WEX HEALTH INC	INV0001144	05/29/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		1,746.31
WEX HEALTH INC	INV0001145	05/29/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		273.00
						Vendor WEX HEALTH INC Total:	**5,281.43**
						Grand Total:	**126,782.20**

Fund Summary

Fund		Expense Amount
740 - TRF HEALTH INSURANCE FUND		126,782.20
	Grand Total:	**126,782.20**

Account Summary

Account Number	Account Name	Expense Amount
740-20150	Payroll Taxes Payable	55,915.01
740-20160	State Withholding	12,121.59
740-20180	PERA Payable	47,847.28
740-20300	Flex Payroll Deductions	5,281.43
740-24000	Clearing Account	5,616.89
	Grand Total:	**126,782.20**

Project Account Summary

Project Account Key		Expense Amount
None		126,782.20
	Grand Total:	**126,782.20**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00976 - 05/28/24 GAZEBO CONCERT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRIAN WICKLUND							
BRIAN WICKLUND	06 06 24 GAZEBO	05/23/2024	100-4510-63033	Music in the Park	MUSICAL PERFORMANCE - ...		2,000.00
						Vendor BRIAN WICKLUND Total:	**2,000.00**
Vendor: JASON GUZEK							
JASON GUZEK	06 27 24 GAZEBO	05/23/2024	100-4510-63033	Music in the Park	MUSICAL PERFORMANCE - ...		2,000.00
						Vendor JASON GUZEK Total:	**2,000.00**
Vendor: JOSHUA WHALEN							
JOSHUA WHALEN	06 20 24 GAZEBO	05/23/2024	100-4510-63033	Music in the Park	MUSICAL PERFORMANCE - ...		2,000.00
						Vendor JOSHUA WHALEN Total:	**2,000.00**
Vendor: PERRY NELSON							
PERRY NELSON	05 30 24 GAZEBO	05/23/2024	100-4510-63033	Music in the Park	MUSICAL PERFORMANCE - ...		2,000.00
						Vendor PERRY NELSON Total:	**2,000.00**
						Grand Total:	**8,000.00**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		8,000.00
	Grand Total:	**8,000.00**

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63033	Music in the Park	8,000.00
	Grand Total:	**8,000.00**

Project Account Summary

Project Account Key		Expense Amount
None		8,000.00
	Grand Total:	**8,000.00**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00977 - 06/04/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE RENT-ALL							
ACE RENT-ALL	05 15 24	05/15/2024	100-4510-62990	Misc. Operating Expense	TILLER RENTAL		35.00
						Vendor ACE RENT-ALL Total:	**35.00**
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9660244	03/05/2024	100-4510-62210	Equipment Maint & Repair	FILTER - MOWERS		9.69
AUTO VALUE T R F	9667423	04/26/2024	680-4840-62120	Gas-Oil-Lube	OIL - '22 CHEVY		80.25
AUTO VALUE T R F	9668034	05/01/2024	100-4220-62210	Equipment Maint & Repair	POWER STEERING FLUID		53.96
AUTO VALUE T R F	9669617	05/13/2024	670-4850-62210	Equipment Maint & Repair	FILTER - FUEL		12.58
AUTO VALUE T R F	9669636	05/13/2024	690-4850-62210	Equipment Maint & Repair	IGNITION SWITCH		27.99
AUTO VALUE T R F	9670087	05/16/2024	670-4850-62210	Equipment Maint & Repair	BRAKE ASSEMBLY		68.99
AUTO VALUE T R F	9670480	05/20/2024	100-4510-62210	Equipment Maint & Repair	FILTER - OIL		6.61
AUTO VALUE T R F	9670482	05/20/2024	100-4315-62210	Equipment Maint & Repair	FILTER - AIR		13.19
						Vendor AUTO VALUE T R F Total:	**273.26**
Vendor: BERGSTROM ELECTRIC INC							
BERGSTROM ELECTRIC INC	18555	04/30/2024	680-4850-62220	Lift Station and Pond Maint...	LABOR / MATERIALS - HOO...		11,074.72
						Vendor BERGSTROM ELECTRIC INC Total:	**11,074.72**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0212984	05/24/2024	100-4210-62010	Office Supplies	ENVELOPES / LABEL PAGES		11.10
						Vendor BREDESON OFFICE SUPPLY Total:	**11.10**
Vendor: CRAIG WILLIAMS							
CRAIG WILLIAMS	REIMB 06 04 24	05/24/2024	100-4210-63320	Training Expense	REIMBURSE - REG FEE / ARI...		200.00
						Vendor CRAIG WILLIAMS Total:	**200.00**
Vendor: DANA C KLOS							
DANA C KLOS	05 06 24	05/06/2024	100-4210-63100	Animal Control	ANIMAL CONTROL - 05/06/...		40.00
DANA C KLOS	05 06 24	05/06/2024	100-4210-63100	Animal Control	ANIMAL CONTROL - 05/07/...		30.00
						Vendor DANA C KLOS Total:	**70.00**
Vendor: DARWIN C KLEMETSON							
DARWIN C KLEMETSON	3703	05/16/2024	680-4850-62240	Department Maint & Repair	LABOR / MATERIALS - REST...		1,700.00
						Vendor DARWIN C KLEMETSON Total:	**1,700.00**
Vendor: DENNIS JOHN ELBERT							
DENNIS JOHN ELBERT	24-TRF-V1	05/22/2024	100-4110-63030	Contracts Expense	STRATEGIC PLAN FOLLOW ...		1,116.00
						Vendor DENNIS JOHN ELBERT Total:	**1,116.00**
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	104804086	05/17/2024	620-4850-62220	Plant Equip Maint & Repair	FAN - LIME SLUDGE PUMP ...		33.29
						Vendor DIGI KEY CORPORATION Total:	**33.29**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DR JAY PHILLIPPI							
DR JAY PHILLIPPI	24-151	05/28/2024	100-4210-62990	Misc. Operating Expense	PSYCH ASSESSMENT - TURE...		475.00
					Vendor DR JAY PHILLIPPI Total:		**475.00**
Vendor: EHLERS COMPANIES							
EHLERS COMPANIES	97683	05/08/2024	100-4650-63032	Economic Development Serv..	DW JONES APPLICATION		750.00
					Vendor EHLERS COMPANIES Total:		**750.00**
Vendor: ERNEST L NELSON							
ERNEST L NELSON	05 16 24	05/16/2024	690-4840-62990	Misc. Operating Expense	BOAT MOTOR REPAIRS		157.75
					Vendor ERNEST L NELSON Total:		**157.75**
Vendor: FALLS TOWING LLC							
FALLS TOWING LLC	24333	05/26/2024	100-4210-62990	Misc. Operating Expense	TOWING CHARGES - 24502...		125.00
					Vendor FALLS TOWING LLC Total:		**125.00**
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2560429	04/17/2024	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM - ...		55.00
					Vendor GUARDIAN PEST SOLUTIONS INC Total:		**55.00**
Vendor: HACH COMPANY							
HACH COMPANY	14038292	05/16/2024	620-4840-62170	Field Supplies	LAB SUPPLIES		1,560.26
					Vendor HACH COMPANY Total:		**1,560.26**
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200618785	05/14/2024	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICEN...		586.24
					Vendor HDR ENGINEERING INC - CHICAGO Total:		**586.24**
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	85626	05/21/2024	100-4510-62210	Equipment Maint & Repair	CAP		3.68
					Vendor HUBERTS OUTDOOR POWER Total:		**3.68**
Vendor: INTEGRATED PROCESS SOLUTIONS INC							
INTEGRATED PROCESS SOL...	SI002540	05/15/2024	620-4850-62220	Plant Equip Maint & Repair	25 HP VFD - LIME SLUDGE P...		1,928.20
					Vendor INTEGRATED PROCESS SOLUTIONS INC Total:		**1,928.20**
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	27007G	04/29/2024	100-4312-62210	Equipment Maint & Repair	CUTTING EDGE		462.80
					Vendor INTERSTATE BILLING SERVICE Total:		**462.80**
Vendor: JAMISON STEER							
JAMISON STEER	REIMB 05 17 24	05/20/2024	100-4210-62120	Gas-Oil-Lube	REIMBURSE GASOLINE - FTO..		149.18
JAMISON STEER	REIMB 05 17 24	05/20/2024	100-4210-63320	Training Expense	REIMBURSE MEALS - FTO T...		127.21
					Vendor JAMISON STEER Total:		**276.39**
Vendor: KODRU-MOONEY							
KODRU-MOONEY	26708	05/08/2024	620-4850-62220	Plant Equip Maint & Repair	AIR VALVE REPAIR		378.11
					Vendor KODRU-MOONEY Total:		**378.11**
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2325265	04/02/2024	100-4510-62240	Department Maint & Repair	ZIP TIES		19.99
L & M SUPPLY INC	2327012	04/05/2024	100-4312-62240	Department Maint & Repair	WELDING WIRE		39.99

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
L & M SUPPLY INC	2330106	04/10/2024	100-4510-62230	Building Maint & Repair	TOILET VALVE		11.79
L & M SUPPLY INC	2334105	04/16/2024	690-4840-62990	Misc. Operating Expense	2 SAWZALL BLADES		34.98
L & M SUPPLY INC	2338103	04/22/2024	100-4210-62990	Misc. Operating Expense	HARDWARE		66.97
L & M SUPPLY INC	2340052	04/25/2024	100-4510-62240	Department Maint & Repair	GRASS SEED		127.99
L & M SUPPLY INC	2340088	04/25/2024	690-4850-62350	Power Plant/Dam Maint	GARDEN FABRIC PINS		34.95
L & M SUPPLY INC	2343054	04/29/2024	690-4890-63590	Printing & Publications	GIFT CERTIFICATE - GSOC B...		100.00
						Vendor L & M SUPPLY INC Total:	**436.66**
Vendor: LINDE GAS & EQUIPMENT INC							
LINDE GAS & EQUIPMENT I...	42660621	04/30/2024	690-4890-63030	Contracts Expense	3 YEAR CYLINDER LEASE (EX...		231.40
						Vendor LINDE GAS & EQUIPMENT INC Total:	**231.40**
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	6078	05/15/2024	100-4510-62210	Equipment Maint & Repair	TIRE REPAIR		20.00
						Vendor MIKES AUTOMOTIVE CENTER INC Total:	**20.00**
Vendor: MN DPT OF AGRICULTURE							
MN DPT OF AGRICULTURE	20011061 - 2024	05/24/2024	610-4890-64370	Taxes and Licenses	2025 RETAIL FOOD HANDLE...		77.00
						Vendor MN DPT OF AGRICULTURE Total:	**77.00**
Vendor: MN DPT OF HEALTH							
MN DPT OF HEALTH	2ND QTR 2024	04/01/2024	620-4890-64370	Taxes and Licenses	2ND QTR 2024 ENDING 06/...		8,512.00
						Vendor MN DPT OF HEALTH Total:	**8,512.00**
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT149849	05/15/2024	620-4850-62210	Equipment Maint & Repair	WHEEL SEAL		47.80
NELSON EQUIPMENT OF T R...	CT149865	05/15/2024	100-4312-62210	Equipment Maint & Repair	BEARING		46.95
						Vendor NELSON EQUIPMENT OF T R F INC Total:	**94.75**
Vendor: NELSON INTERNATIONAL							
NELSON INTERNATIONAL	X105074790 01	05/13/2024	100-4315-62210	Equipment Maint & Repair	CONTROLLER		573.71
						Vendor NELSON INTERNATIONAL Total:	**573.71**
Vendor: NORMAN BETLAND							
NORMAN BETLAND	012	05/27/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - MAY 2024		302.50
						Vendor NORMAN BETLAND Total:	**302.50**
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T336847	04/10/2024	100-4312-62210	Equipment Maint & Repair	HOSE FITTINGS		106.49
NORTHWEST POWER SYST...	T337220	04/18/2024	820-4850-62210	Equipment Maint & Repair	ORING		1.84
NORTHWEST POWER SYST...	T337498	04/26/2024	100-4312-62210	Equipment Maint & Repair	VALVE HARDWARE		18.20
						Vendor NORTHWEST POWER SYSTEMS INC Total:	**126.53**
Vendor: PERSONNEL EVALUATION INC							
PERSONNEL EVALUATION I...	51369	04/30/2024	100-4210-62990	Misc. Operating Expense	PEP TEST		50.00
						Vendor PERSONNEL EVALUATION INC Total:	**50.00**
Vendor: QUILL LLC							
QUILL LLC	38709283	05/16/2024	100-4670-62010	Office Supplies	OFFICE SUPPLIES		7.44

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
QUILL LLC	38728177	05/17/2024	610-4840-62010	Office Supplies	OFFICE SUPPLIES		116.99
						Vendor QUILL LLC Total:	**124.43**
Vendor: RICHARD BAKER							
RICHARD BAKER	REIMB 05 28 24	05/28/2024	100-4660-64400	Travel, Conference, School	REIMBURSE MILEAGE - CVN...		108.54
						Vendor RICHARD BAKER Total:	**108.54**
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002604	05/26/2024	690-4850-62350	Power Plant/Dam Maint	FIRE ALARM MONITORING ...		19.50
STEVEN O KVASAGER	002605	05/26/2024	690-4890-63030	Contracts Expense	FIRE ALARM MONITORING ...		19.50
						Vendor STEVEN O KVASAGER Total:	**39.00**
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMI...	INV0041014	05/14/2024	680-4840-62160	Chemicals	PRETREATMENT - NORTHE...		2,328.00
						Vendor TEAM LABORATORY CHEMICAL LLC Total:	**2,328.00**
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	TR108336	04/29/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		54.24
THIEF RIVER AUTOMOTIVE L...	TR108336	04/29/2024	100-4210-62210	Equipment Maint & Repair	ENNGINE DIAGNOSTICS		83.78
THIEF RIVER AUTOMOTIVE L...	TR108579	05/10/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		61.64
THIEF RIVER AUTOMOTIVE L...	TR108681	05/16/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		67.47
						Vendor THIEF RIVER AUTOMOTIVE LLC Total:	**267.13**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	APR 2024 - 878	04/30/2024	100-4110-63490	Advertising	VOLUNTEER WEEK AD		45.00
THIEF RIVER FALLS TIMES	APR 2024 - 878	04/30/2024	505-4680-65940	Work in Progress - Legal/Mi...	AD FOR BIDS - ST UTIL IMP		430.65
THIEF RIVER FALLS TIMES	APR 2024 - 878	04/30/2024	620-4840-62010	Office Supplies	PUBLISH 2023 WATER REPO...		838.50
						Vendor THIEF RIVER FALLS TIMES Total:	**1,314.15**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	406	05/02/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - A...		24,410.15
WASTE MASTERS LLC	408	05/14/2024	620-4830-63890	Utilities Expense	WATER METER DISPOSAL		29.08
WASTE MASTERS LLC	409	05/04/2024	100-4315-63030	Contracts Expense	SPRING CLEANUP FEE		1,389.11
WASTE MASTERS LLC	410	05/04/2024	100-4315-63030	Contracts Expense	SPRING CLEANUP FEE - CON...		756.00
						Vendor WASTE MASTERS LLC Total:	**26,584.34**
						Grand Total:	**62,461.94**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	31,976.37
505 - 2024 ST AND UTILITY PROJECT	430.65
610 - LIQUOR DISPENSARY	193.99
620 - WATER UTILITY FUND	13,327.24
670 - STORM WATER UTILITY FUND	81.57
680 - WASTEWATER UTILITY FUND	15,182.97
690 - ELECTRIC UTILITY FUND	1,267.31
820 - GREENWOOD CEMETERY FUND	1.84
Grand Total:	**62,461.94**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63030	Contracts Expense	1,116.00
100-4110-63490	Advertising	45.00
100-4210-62010	Office Supplies	11.10
100-4210-62120	Gas-Oil-Lube	332.53
100-4210-62210	Equipment Maint & Repa..	83.78
100-4210-62990	Misc. Operating Expense	716.97
100-4210-63100	Animal Control	70.00
100-4210-63320	Training Expense	327.21
100-4220-62210	Equipment Maint & Repa..	53.96
100-4312-62210	Equipment Maint & Repa..	634.44
100-4312-62240	Department Maint & Re...	39.99
100-4315-62210	Equipment Maint & Repa..	586.90
100-4315-63030	Contracts Expense	26,555.26
100-4510-62210	Equipment Maint & Repa..	39.98
100-4510-62230	Building Maint & Repair	11.79
100-4510-62240	Department Maint & Re...	147.98
100-4510-62990	Misc. Operating Expense	35.00
100-4650-63030	Contracts Expense	302.50
100-4650-63032	Economic Development ...	750.00
100-4660-64400	Travel, Conference, Sch...	108.54
100-4670-62010	Office Supplies	7.44
505-4680-65940	Work in Progress - Legal...	430.65
610-4840-62010	Office Supplies	116.99
610-4890-64370	Taxes and Licenses	77.00
620-4830-63890	Utilities Expense	29.08
620-4840-62010	Office Supplies	838.50
620-4840-62170	Field Supplies	1,560.26
620-4850-62210	Equipment Maint & Repa..	47.80
620-4850-62220	Plant Equip Maint & Rep...	2,339.60
620-4890-64370	Taxes and Licenses	8,512.00

Account Summary

Account Number	Account Name	Expense Amount
670-4850-62210	Equipment Maint & Repa..	81.57
680-4840-62120	Gas-Oil-Lube	80.25
680-4840-62160	Chemicals	2,328.00
680-4850-62220	Lift Station and Pond Ma...	11,074.72
680-4850-62240	Department Maint & Re...	1,700.00
690-4840-62990	Misc. Operating Expense	192.73
690-4850-62210	Equipment Maint & Repa..	27.99
690-4850-62350	Power Plant/Dam Maint	54.45
690-4890-63030	Contracts Expense	305.90
690-4890-63590	Printing & Publications	100.00
690-4890-64370	Taxes and Licenses	586.24
820-4850-62210	Equipment Maint & Repa..	1.84
	Grand Total:	**62,461.94**

Project Account Summary

Project Account Key		Expense Amount
None		62,461.94
	Grand Total:	**62,461.94**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00978 - 05/28/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2405 - 2	04/02/2024	620-4840-62160	Chemicals	CHEMICALS		9,629.46
						Vendor AQUA PURE INC Total:	**9,629.46**
Vendor: C G M C							
C G M C	10264	05/22/2024	100-4150-64400	Travel, Conference, School	REG FEE - 2024 SUMMER C...		180.00
						Vendor C G M C Total:	**180.00**
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	5029839893	05/15/2024	100-4312-63890	Utilities Expense	GAS METER READING - APR ...		168.88
MINNESOTA ENERGY GROU...	5029839893	05/15/2024	100-4315-63890	Utilities Expense	GAS METER READING - APR ...		91.99
MINNESOTA ENERGY GROU...	5029839893	05/15/2024	100-4510-63890	Utilities Expense	GAS METER READING - APR ...		39.43
MINNESOTA ENERGY GROU...	5029839893	05/15/2024	100-4510-63890	Utilities Expense	GAS METER READING - APR ...		47.52
						Vendor MINNESOTA ENERGY GROUP-00002 Total:	**347.82**
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	32776510	05/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		281.37
						Vendor PEPSI BEVERAGES COMPANY Total:	**281.37**
Vendor: U S POSTMASTER							
U S POSTMASTER	JUN 2024	05/28/2024	100-4315-62010	Office Supplies	POSTAGE - JUN 2024 UTILIT...		303.34
U S POSTMASTER	JUN 2024	05/28/2024	620-4840-62010	Office Supplies	POSTAGE - JUN 2024 UTILIT...		707.80
U S POSTMASTER	JUN 2024	05/28/2024	680-4840-62010	Office Supplies	POSTAGE - JUN 2024 UTILIT...		202.23
U S POSTMASTER	JUN 2024	05/28/2024	690-4840-62010	Office Supplies	POSTAGE - JUN 2024 UTILIT...		808.92
						Vendor U S POSTMASTER Total:	**2,022.29**
						Grand Total:	**12,460.94**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		831.16
610 - LIQUOR DISPENSARY		281.37
620 - WATER UTILITY FUND		10,337.26
680 - WASTEWATER UTILITY FUND		202.23
690 - ELECTRIC UTILITY FUND		808.92
	Grand Total:	**12,460.94**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64400	Travel, Conference, Sch...	180.00
100-4312-63890	Utilities Expense	168.88
100-4315-62010	Office Supplies	303.34
100-4315-63890	Utilities Expense	91.99
100-4510-63890	Utilities Expense	86.95
610-4810-62540	Soft Drinks/Mix for Resa...	281.37
620-4840-62010	Office Supplies	707.80
620-4840-62160	Chemicals	9,629.46
680-4840-62010	Office Supplies	202.23
690-4840-62010	Office Supplies	808.92
	Grand Total:	**12,460.94**

Project Account Summary

Project Account Key		Expense Amount
None		12,460.94
	Grand Total:	**12,460.94**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00980 - 05/28/24 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S103562078.003	04/02/2024	690-14100	Inventory - Materials	#6 STR Triplex		779.12
DAKOTA SUPPLY GROUP	S103562078.004	04/03/2024	690-14100	Inventory - Materials	#4 STR Triplex		1,815.02
DAKOTA SUPPLY GROUP	S103562078.005	04/15/2024	690-14100	Inventory - Materials	#4 STR Triplex		907.51
DAKOTA SUPPLY GROUP	S103584771.002	04/05/2024	690-4840-62990	Misc. Operating Expense	KNEELING PADS		64.06
DAKOTA SUPPLY GROUP	S103584771.003	04/08/2024	690-14100	Inventory - Materials	150/55 HPS		176.64
DAKOTA SUPPLY GROUP	S103595162.001	04/02/2024	690-14100	Inventory - Materials	4 sq x 2 1/8 Steel Boxes		88.71
DAKOTA SUPPLY GROUP	S103595162.001	04/02/2024	690-14100	Inventory - Materials	3/4" EMT Conduit Clamp		21.54
DAKOTA SUPPLY GROUP	S103600833.001	03/28/2024	620-4850-62230	Building Maint & Repair	LED UPGRADE		1,733.59
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	Green #12 Thhn Stranded W..		90.07
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	1" SCHD 80 (10' STICK)		200.77
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	Red #12 Thhn Stranded Wire		90.07
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	WHITE W/BLACK STRIPE #12..		106.82
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	1" 2 PC CPLG MAX EXP 4"		149.56
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	Blue #12 Thhn Stranded Wi...		90.07
DAKOTA SUPPLY GROUP	S103613249.001	04/10/2024	690-14100	Inventory - Materials	WHITE W/RED STRIPE #12 ...		106.82
DAKOTA SUPPLY GROUP	S103613249.002	04/11/2024	690-4850-62360	Distribution Maint	MATERIALS - MORRIS OWEN..		101.02
DAKOTA SUPPLY GROUP	S103623524.001	04/05/2024	620-4850-62230	Building Maint & Repair	LED LIGHTING		1,041.07
DAKOTA SUPPLY GROUP	S103623540.001	04/08/2024	620-4850-62230	Building Maint & Repair	LED LIGHTING		1,042.54
DAKOTA SUPPLY GROUP	S103623573.001	04/05/2024	620-4850-62230	Building Maint & Repair	LED LIGHTING		507.51
DAKOTA SUPPLY GROUP	S103627733.001	04/12/2024	690-14100	Inventory - Materials	Mini 10 Amp Fuse		62.39
DAKOTA SUPPLY GROUP	S103627733.001	04/12/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		93.60
DAKOTA SUPPLY GROUP	S103627733.002	04/17/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		62.39
DAKOTA SUPPLY GROUP	S103627733.003	04/18/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		31.20
DAKOTA SUPPLY GROUP	S103653158.001	04/17/2024	100-4194-62990	Misc. Operating Expense	LED BULBS		148.34
DAKOTA SUPPLY GROUP	S103672445.002	04/30/2024	690-14100	Inventory - Materials	Polaris #3 Port		927.03
						Vendor DAKOTA SUPPLY GROUP Total:	**10,437.46**
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	104362875	04/25/2024	690-14100	Inventory - Materials	3M 0400 12 to 6 AWG Heat ...		340.24
						Vendor DIGI KEY CORPORATION Total:	**340.24**
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013918961.001-2	04/04/2024	690-14100	Inventory - Materials	INVENTORY E04-042		4.17
STUART C IRBY CO	S013918961.001	04/22/2024	690-14100	Inventory - Materials	2" X 10' U-GUARD		91.06
STUART C IRBY CO	S013919516.001	04/08/2024	690-4840-62990	Misc. Operating Expense	GROUND ROD EXTENDO STI...		1,061.46

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
STUART C IRBY CO	S013931837.001	05/21/2024	690-14100	Inventory - Materials	12X12X12 Poly-Concrete Q...		1,294.34
						Vendor STUART C IRBY CO Total:	**2,451.03**
						Grand Total:	**13,228.73**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		148.34
620 - WATER UTILITY FUND		4,324.71
690 - ELECTRIC UTILITY FUND		8,755.68
	Grand Total:	**13,228.73**

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62990	Misc. Operating Expense	148.34
620-4850-62230	Building Maint & Repair	4,324.71
690-14100	Inventory - Materials	7,529.14
690-4840-62990	Misc. Operating Expense	1,125.52
690-4850-62360	Distribution Maint	101.02
	Grand Total:	**13,228.73**

Project Account Summary

Project Account Key		Expense Amount
None		13,228.73
	Grand Total:	**13,228.73**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/4/2024

SUBJECT: Call for First Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Call for First Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Police Chief Marissa Adam

ATTACHMENTS:

1.	First Reading Loitering Ordinance

ORDINANCE NO. 155, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 130 ENTITLED "GENERAL OFFENSES" BY ADDING SECTION 130.30, AN ORDINANCE PROHIBITING LOITERING, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code is hereby amended by adding §130.30, to read as follows:

Sec. 130.30 – Loitering.

1. *Prohibited conduct.* It shall be unlawful for any person to loiter, loaf, wander, or remain idle either alone or with others in a public place in such manner so as to violate any provision of the subdivisions of this section which follow:

   (a) No person shall obstruct any public street, public highway, public sidewalk, or any other public place or building by hindering or impeding, or do any act tending to hinder or impede, the free and uninterrupted passage of vehicles, traffic, or pedestrians.

   (b) No person shall commit, in or upon any public street, public highway, public sidewalk, or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, and regress therein, thereon, and thereto.

   (c) No person shall loiter, stand, sit, or lie in or upon any public property, sidewalk, street, curb, crosswalk, walkway area, parking lot, mall, or other portion of private property open for public use so as to unreasonably block, obstruct, or hinder free passage of the public.

   (d) No person shall, without consent of the owner or occupant, unreasonably block, obstruct, or hinder free access to the entrance of any building or part of a building open to the public.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the _____ day of _____________, 2024

Voting Aye:

Voting No:

Abstaining:

Absent:

____
Mayor

ATTEST:

____
City Administrator

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/4/2024

SUBJECT: Approve the Employment of Tiffany Tureson as Patrol Officer

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: To approve the employment of Tiffany Tureson for the position of Patrol Officer. Tureson will be hired for the position of Patrol Officer. Tiffany will be placed at grade 5 step 2 at a rate of $30.29. This is an LELS Union non-exempt position. Employment is contingent upon successful completion of all pre-employment requirements.

BACKGROUND: With the resignation of Officer Erik Jax on January 23, 2024, Resolution # 2.39.24 approved the opening for a position of Patrol Officer.

KEY ISSUES: This hire will put the Police department at 16 full-time officers. The Police Department has been approved for 17 full-time officers.

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2024.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Deputy Chief Mike Roff

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/4/2024

SUBJECT: Approve the opening of a GIS Mapping Technician position (page 51)

RECOMMENDATION: It is respectfully requested that the City Council approve the following recommendation:

MOTION TO: Authorize the opening of a GIS Mapping Technician position. The position will be open to the Teamsters #320 union employees for 10 days, as per union and if not filled through this process, the Public Works GIS Mapping Technician position will be opened to the public.

BACKGROUND: With the resignation of Norm Betland, GIS Mapping Technician, effective September 29, 2023, Resolution Number 10-236-23 approved an Independent Service Contract with Norm Betland effective since October 20, 2023. A permanent GIS Mapping Technician will need to be hired to continue efficient operations of the Public Works department.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a 2024 budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/4/2024

SUBJECT: Approve Rental Agreement with Megger USA.

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Approve the City Administrator to sign the Rental Agreement for the rental of an EZT12 Easy Thump from Megger USA.

BACKGROUND: During a recent outage, the line crew was using the city owned Megger ST16 Fault Locator when it failed. It needs to be sent in for repair. The city currently does not have any means to locate any underground cable faults. This agreement would be to rent the EZT12 by the month/day until the ST16 gets repaired and returned to service.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Rental of $1875 per Month. $125 per Day until ST16 Unit is repaired and returned. This would come out of the Electric Department Maintenance budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

ATTACHMENTS:

1.	Megger Rental Terms and Conditions 2024 (002)
2.	EZ ThumpModelV3-12kV_DS_US (002)
3.	RTLPJ0528E-P Price Quote

Megger.

MEGGER RENTAL
TERMS & CONDITIONS

Notwithstanding anything to the contrary contained therein, the following conditions apply to Megger's Rental Services:

Rental Terms

- Direct Ship To Customer
  - Rental term begins the day after the equipment is shipped by Megger
  - Rental term ends the day the equipment is received by Megger.
- Customer Pickup
  - Rental term begins the day the equipment is picked up from Megger.
  - Rental term ends the day the equipment is received by Megger.
- Minimum rental term is five (5) days

Payment Terms

- Net 30 days from invoice date subject to credit approval
- For customers paying via credit card, Megger will continue to charge any recurring billing without customer authorization until the equipment is returned
- Any amounts not paid by that date are subject to finance charges/late fees
- Customer shall be responsible for any additional taxes, excise fees, governmental charges, or any local charges or fees.
- All purchase orders are subject to credit approval by Megger, and Megger reserves the right to require adequate security from the customer prior to shipment whenever Megger believes the customer's credit is (in Megger's opinion) impaired.

Delivery

- F.O.B. point is Megger's Dallas, Texas facility.
- Customer acceptance occurs upon shipment from Megger's supplying office
- All risk of loss or damage from shipping is the responsibility of Customer thereafter
- Megger is not be responsible for failure of carriers to meet delivery schedules
- Equipment malfunction, damage or rental discrepancies must be reported to Megger in writing within forty-eight (48) hours of equipment receipt, or it will be presumed the received equipment is as ordered, was received in good condition and is accepted. If such notice is not received by Megger within forty-eight (48) hours of notice of malfunction, damage or rental discrepancies, this same equipment will be considered acceptable and rental charges will continue to accrue.

Returns

- Customer is responsible for all shipping charges.

- Equipment must be returned in the same condition as it was when shipped by Megger; normal wear and tear, as defined by Megger, is accepted.
- Equipment shall be returned in its original packaging. In the event the original packaging cannot reasonably be reused for the return shipment, the Customer is responsible for providing packaging adequate to ensure the equipment will not be damaged in transit.
- All accessories, leads, manuals, software, laptops, shipping boxes or crates, parts etc. must also be returned in the same condition as when they were shipped by Megger.
- Failure to return all accessories, leads, manuals, parts etc. will result in charges for the replacement of such items at rates specified by Megger.
- Any damages to the equipment will be billed at a cost to be specified by Megger. If the cost of the repair exceeds the cost of replacement, the Customer will be billed for the replacement of that equipment.
- Customer will be billed list cost for any equipment lost by carriers. Insuring shipments back to Megger is at the discretion of customer.

Replacements

- Should equipment need to be returned for repair/calibration before the end of the rental term, replacement units may be shipped out to the customer.
- Megger would be responsible for any shipping charges.
- Customer must return the initial equipment within ten (10) days after replacement units have been shipped. Any units not returned within that period would then be charged the standard daily rate until they are returned.

Order cancelation

- Availability is subject to prior rental or sale unless reserved a minimum of thirty (30) days in advance and approved in writing by Megger.
- Cancellations must be 72 hours prior to the ship date.
- If the order has already shipped, minimal rental charges will be applied plus shipping and handling if applicable.

Order Termination

- Megger has the right to terminate the Contract with immediate effect upon written notice to customer.
- This can be exercised:
    - if the customer has unpaid invoice(s) beyond 15 days of due date
    - if the customer has violated the equipment warranty
    - if the customer is misusing equipment or is not sufficiently trained to operate the equipment
    - if the customer becomes insolvent, files a petition for bankruptcy or commences or has commenced against its proceedings relating to bankruptcy, receivership, reorganization or assignment for the benefit of creditors.

- if Customer is in violation of applicable laws or regulations.
- If the equipment is shipped outside of the United States or Canada.
- if the customer has violated Terms & Conditions

Force Majeure

- Megger shall not be liable for delay in or non-performance of this Agreement or any part thereof resulting directly or indirectly from (a) earthquakes; (b) epidemics; (c) blizzards, snowstorms, ice-storms and weather-related emergencies that prohibit or hinder transportation; (d) act of any governmental authority, domestic or foreign, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes, licensing controls or production or distribution restrictions; (e) accidents and disruptions including but not limited to fires, explosions, breakdowns of essential machinery or equipment and power shortages; (f) transportation or storage delays, accidents or shortages; (g) labour difficulties including but not limited to strikes, slowdowns, lockouts, sabotage and labour shortages; (h) failure or delay in its source of supply; (i) acts or omissions of the Buyer; or (j) any other cause beyond Megger's reasonable control, whether similar or dissimilar to those causes heretofore listed in this section. If Megger anticipates a delay more than 14 days, Megger shall notify the customer in writing by email correspondence of the cause of such delay.

Ownership

- All Equipment remains the property of Megger.
- The customer has no right to assign or sublet the equipment under this Agreement.
- The customer will not permit any ownership labels to be removed, obscured, or destroyed.
- Customer shall not make any alterations, additions or modifications to the Equipment and shall use it only for the purpose and in the manner intended

Warranty

- Megger shall have no liability to the customer or any other person for (and customer shall indemnify and hold Megger harmless from) any claim, loss, damage or expense, in whole or in part, directly or indirectly, by the inadequacy of the goods for any purpose whether or now known or disclosed to Megger, and it is specifically agreed an understood that there are no warranties express or implied including implied warranties of merchantability and fitness for a particular purpose, made by Megger with respect to the goods expect as provided by Megger to the customer specifically in writing.
- A standardized product warranty comes with the product sold which speaks to returns and deadlines for warranty claims. Remedies.

Compliance

- The parties agree to comply with applicable laws and regulations.
- Any customer defaulting on its obligations hereunder shall pay for costs, expenses and legal fees incurred by Megger to enforce its rights, whether or not legal action is instituted, including the costs of recovering, repairing, and/or replacing the equipment.

- These terms and conditions shall be governed by and construed in accordance with the laws of the State of Texas.
- Any legal action or proceeding with respect to the contract shall be brought exclusively in the state or federal courts in Texas without giving any effect to any choice or conflict of law provision or rule.

Liability

- Megger's liability on any claim, whether in contract, tort (including negligence) or otherwise, for any loss or damage arising out of, connected with, or resulting from the manufacture, sale, rental, lease, resale, repair, replacement or use of any goods shall in no case exceed the price allocated to such goods, or part thereof, which gives rise to the claim. In no event shall Megger be liable for special, indirect, punitive or consequential damages incurred by the customer or any other person, such as but not limited to loss of profit or revenue, loss of use, down-time, or cost of a substitute product. Megger shall not be liable on any claim under or arising out of or for breach of this Agreement unless action thereon shall be brought against seller within one (1) year from the date of delivery or customer's actual knowledge breach. If customer obtains actual knowledge of a breach and continues to use the equipment and pay the rental charges therefore, customer shall be deemed to have waived such breach with one year to act on Megger's breach. No charge or expense incident to any claims will be allowed unless approved by an authorized representative of Megger.
- The above warranty shall constitute the sole remedy and the sole liability of both parties.

Entire Agreement and Severability

- This Agreement constitutes the entire agreement between Megger and the customer with respect to the matters contained herein and supersedes all prior oral or written representations, conditions, and agreements. This Agreement may only be modified by a written agreement duly executed by Megger and the customer. If any term of this Agreement is invalid or unenforceable under any statute, regulation, ordinance, order or other rule of law, that term shall be deemed modified or deleted, but only to the extent necessary to comply with the statute, regulation, ordinance, order or rule, and the remaining provisions of this Agreement shall remain in full force and effect.

______________________________	______________________________
Signature	Company
______________________________	______________________________
Job Title	Date

EZ-THUMP™ 12 kV, Model V3

Portable Cable Fault Location System for Medium Voltage Distribution Power Cables

Megger

- **Compact, lightweight, all-in-one, rugged portable cable fault locating system**
- **Battery and AC line operation; field-replaceable battery**
- **Automatic cable end, fault location, and sectionalizing (optional in certain markets)**
- **Single-stage capacitor surge discharge: 500 J @ 12 kV**
- **0-12kV HV DC Test, Display of Insulation Resistance**
- **F-OHM safety feature to ensure safe grounding**
- **7" HiBrite color display for outdoor visibility**
- **ARM® prelocation of high resistance/ flashover faults with MULTISHOT Technology for optimum fault capture**
- **Fault pinpointing, high resistive fault**
- **Sheath testing and sheath fault locating**

DESCRIPTION

The EZ-THUMP 12 kV model is a compact and lightweight, battery and AC line operated, portable cable fault location system. It is designed for quick, effective, accurate and safe fault locating operations to greatly reduce system customer outage minutes.

Due to its portable and robust enclosure, it is ideally suited for all typical fault locating operations on MV cables.

The 12 kV model is typically used as part of a "satellite" fault locating concept for remote areas that may have less frequent faults, when simple operation, light weight and economics are important, or for hard to access inner-city locations.

The unit typically requires no adjustments and is operated via the unique and easy to follow E-TRAY GUI and a rotary control knob. It guides the user automatically through the entire fault locating process, starting with a Hipot Test and followed by both a Prelocation and Pinpointing step. During this 3 step process the test data will be stored and used in difficult fault locating situations to interpret the result and provide advice to the user of what to do next.

FEATURES:

- TDR method to prelocate very low resistance cable faults, either phase to phase or phase to neutral, or by pair comparison
- Arc Reflection Method (ARM®) prelocation of high resistance flashover faults, featuring MULTISHOT Technology for optimum fault capture
- Single stage 500 Joule surge generator for pinpointing of high resistive faults up to 12kV
- DC testing for breakdown detection.
- Insulation resistance measurement.
- Sheath testing and sheath fault locating.

APPLICATIONS

HV Testing (proof/insulation testing, sheath testing)

Used to test the dielectric strength of the cable or sheath insulation and, if the test fails, to determine the breakdown voltage. For this purpose a test voltage up to 12 kV (sheath test typically limited to 5kV) is applied to the cable under test indicating the resistance value.

Fault prelocation

After identifying the type of fault as high resistance/ flashover, prelocation of any concentric neutral type MV cable can be determined using ARM. In ARM, the arc of the flashover creates a temporary "jumper " to the neutral ground. During this condition, a Multishot TDR measurementis made into what is basically a short circuit fault providing a negative reflection at the location of the fault.

Faults identified as very low resistance / non-flashover in shielded cables can be prelocated using the TDR method.

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Megger

Pinpoint fault location

Accurate pinpoint fault location of the typical high resistance/flashover faults is achieved using the "Thunder & Lightning" method whereby the 500 Joule surge generator (thumper) and an acoustic/electromagnetic receiver are used (Megger Digiphone 2)

FEATURES

- Aside from the expert mode, the quick-step mode is especially convenient where users may not operate the unit on a regular basis.
- Automatic fault locating procedure.
- Operating of unit via unique E-Tray GUI and rotary control knob.
- Automatic end of cable and distance to fault location.
- Automatic sectionalizing (for specific markets).
- Automatic breakdown detection.
- Manual Voltage control (customer configurable).
- Sheath Fault / Secondary Fault locating (customerconfigurable).
- Key switch safety interlock standard (available also without).
- Operation from internal battery or from an AC source, featuring simultaneous AC operation and battery charging.
- Rugged, lightweight, high impact resistant IP53 designed enclosure for wet outdoor applications.

Photo of EZT12V3 with permanently mounted cart.
See configurator on page 3, identifier WK

SPECIFICATIONS

Testing

Output: 0 – 12 kV, 12 mA DC, display of insulation resistance

Prelocation

TDR: Phased to Phase, Phase to Neutral,
on screen comparison of up to 256 pairs
Range: up to 170,000ft / 52km
Sampling Rate: 100 Mhz
Resolution: 2.5 ft @ 250 ft/ƒs
0.8 m @ 80 m/μs

Arc Reflection: 0 – 12 kV Multishot

Pinpoint Fault Location

Surge: 0 - 12 kV @ 500 J
Impulse Sequence: 5 - 10 seconds or single shot

Display

7 in. (17.78 cm)
HiBrite TFT Color LCD
1280 x 800 pixel

Memory

100 traces

Interface

USB Port

Cables Supplied

15 ft (4.5 m) HV flexible shielded cable
15 ft (4.5 m) safety ground cable
6 ft (1.8 m) AC supply lead set (US/Schuko/UK plug)

Terminations

T1 (typically North America): 14 mm male MC for HV output with matching hotline clamp attachment; HV return and safety ground with hooks and matching hotline clamp attachment.
T2 (typically North America): same as T1, however, hotline clamp attachments for HV output and HV return are replaced by vise grip attachments.
T3 (typically UK): The HV output and the HV return leads are terminated with hardwired battery clamps.
T4 (typically all other countries): 10 mm female MC for HV output and HV return with matching battery clamp attachments, safety ground with hook and matching hotline clamp attachments.

Supply

Battery: Internal 24 V NiMH Battery 5 AH
Approx. 30 - 60 mins of surge/thumping
Approx. 3 hours recharge time
Charger: Internal, 100-240 VAC – 24 VDC charger
AC Line: 100 – 230 VAC ±50/60 Hz

Safety

Emergency stop
Key-switch safety Interlock, standard (available also without)
F-OHM detection /indication "proper connections"

Environmental

Operating Temperature: -4° F to 122° F (-20° C to +50° C)
Storage Temperature: -12° F to 160° F (-25° C to +70° C)

IP Rating

IP53 (with top open)

Weight

71 (32 kgs)

Dimensions (include top mounted cable pouch)

14 x 11 x 25 in. (35.5 x 28 x 64 cm)

EZ-THUMP™ 12 kV, Model V3
Portable Cable Fault Location System for Medium Voltage Distribution Power Cables

ORDERING INFORMATION					
MODEL EZT12V3-		**YY**	**ZZ**		
SELECT CABLE LENGTH	15 ft (4.5 m) Standard cable	15			
	50 ft (15 m) Custom Cable	50			
SELECT CABLE TERMINATION	14 mm male MC with hotline clamps (NAFTA)		TI		
	14 mm male MC with vise grips		T2		
	2 x hardwired battery clamps (typical UK, no alternative termination attachments)		T3		
	2 x 10 mm female MC with battery clamps (CEE, ROW & CSA)		T4		
SELECT SOFTWARE OPTION	Sectionalizing software (HDW patent US B 6, 683,459 B2)			S	
*PREP KIT	Required if *optional Handcart, foldable,* is selected, please see below under section "Optional Accessories"				C
**PERMANENTLY ATTACHED CART	Provides special permanently attached cart with sturdy stainless steel frame, telescope handle and air tires				WK
DELIVERY WITHOUT SAFETY KEY SWITCH (check whether permissable under local safety regulations)					P
Optional accessories					
15-kV elbow 14 mm female MC connector					865000100100000
25-kV elbow 14 mm female MC connector					865000200100000
35-kV elbow 14 mm female MC connector					865000300100000
Hand cart, foldable					895000180110000-V2
Remote Emergency OFF Box					2010012
Connection Cable for Remote Emergency OFF Box (*required, if option above is selected)*					890024896

NOTE: Prep kit feature C and permanently attached cart feature WK are mutually exclusive.

*Prep kit accommodates either cable lengths of 15 ft (4.5 m) or 50 ft (15 m)
**Permanently attached cart accommodates either cable lengths of 15 ft (4.5 m) or 50 ft (15 m)

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ISO 9001

Megger.

Mr. Brian Jocobson
City of Thief River Falls
405 3rd Street E.
Thief River Falls, MN 56701

05-28-2024

Phone: 218-689-0178
Email: bjacobson@trfmn.gov

Quote – RTLPJ0528E-P
Quote validity is 30 days Incoterms: EXW: Factory
Megger is pleased to submit our proposal for Rental Equipment

Part Number	Description	Qty	Monthly Rate	Daily Rate	Lead Time
ST25	Smart Thump, fully integrated, portable fault locator system for XLPE, ERP, and PILC, Cart mounted, 50 ft cable length.	1	$3,870.00	$258.00	TBD
EZT12	Easy Thump, 12kV rated, 15ft leads, 14 mm Male HC w/ Hotline clamp ends.	1	$1,875.00	$125.00	In-Stock

Payment terms are net 30 days subject to credit verification. If tax exempt, certificate is required with your purchase order.

Freight will be prepaid and added to your invoice unless you choose to supply Megger with your collect account information at the time of order.

NOTES:

*Megger Rental has a five-day minimum rental charge. The monthly rate is for 28 days.

*If your equipment has not returned by the end of your rental period, Megger Rental will send a second invoice for the remaining balance of the first month under the same purchase order number. If a full month was billed initially, Megger Rental will send out a second invoice for the balance of an additional month under the same purchase order number. To update your purchase order or issue a new purchase order, please reach out to your Megger Rental representative.

*Customer is responsible for shipping equipment back to Megger in secure packaging. Any damage resulting from insufficient packaging on return shipments will be billed to the customer.

*Billing will begin the day after the order is shipped and end the day Megger receives the equipment.

*Any test reports or other special documentation required must be requested at time of inquiry and may be subject to charge.

*Equipment under contract that is lost or damaged beyond repair by the customer will be billed at list price.

*Once you have reviewed the enclosed information, should you have any questions or require additional information, please contact me or your local Megger Representative.

*Megger Rental equipment may be tracked using Air Tags. Please notify Megger Rental if there are concerns relating to secure work sites.

Paul Jackson
paul.jackson@megger.com
214-709-1820

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Request for Council Action

DATE: 6/4/2024

SUBJECT: Approve the Housing Study with Maxfield Research & Consulting, LLC (page 62)

RECOMMENDATION: It is respectfully requested that the Council accept the Housing Study report from Maxfield Research & Consulting, LLC as presented.

MOTION TO: To accept the Housing Study report as prepared by Maxfield Research & Consulting, LLC as presented.

BACKGROUND: In 2023, the city entered into a contract with Maxfield Research and Consulting to conduct a housing study.

KEY ISSUES: Maxfield Research and Consulting has finished the project after a few delays in the beginning. Besides some great demographic data, the report shows how the vacancy rate of all housing types is well below 5% which indicates a healthy housing market. With such a large pent-up demand for housing in the Thief River Falls market area we can expect home prices and rental rates to continue to climb until we reach an equilibrium where it is once again profitable for developers to build without subsidies. Over 50% of our homes are in the $100,000-199,000 home price range, which indicates we have affordable housing stock if people are enticed to purchase move-up housing, or condos/townhouses or moving into apartments.

FINANCIAL CONSIDERATIONS: Per prior approved contract.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/4/2024

SUBJECT: Approve Teri Vetsch Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve a Beer in the Park Permit effective June 12, 2024, from 3 pm to 8 pm for Teri Vetsch at Oakland Park.

BACKGROUND: Teri Vetsch has applied for a Beer in the Park Permit for a cook-out for 25 guests at Oakland Park.

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None