THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, May 21, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
    - 5.1. Thank You to Kids in the Community Day

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
    - 7.1. Approval of May 7, 2024 Council Proceedings (Page 3-7)
    - 7.2. City of Thief River Falls Bills and Disbursements (Page 8-36)

8. **NEW BUSINESS**
    - 8.1. To approve the grading and job description of an Apprentice Lineworker position (Page 37)
    - 8.2. Approval to fill an Apprentice Line Worker position. (Page 38)
    - 8.3. Approval to adjust current steps of existing Electric lineman due to the apprentice lineworker position addition (page 39)

8.4. Approve Water Treatment Plant High Service Pump House (page 40-41)

8.5. Approval for a 2-week extension on the Venuworks Management Contract termination date. (page 42)

8.6. Approve 2024 LOCAL - Street Improvements Project (Kendall Ave from 1st ST. to 3rd St.& Crocker Ave. from 1st St. to Mussey St.) (page 43-44)

8.7. Wetland Conservation Act- Notice of Decision (page 45-48)

8.8. Resolution Approving Master Partnership Contract with the MN Department of Transportation contract # 1050280 to re-apply center & fog line striping for selected existing striped travel ways within the City of Thief River Falls, MN for year 2024. (page 49-56)

8.9. Approve 2025 Sanitation Truck Purchase (page 57-85)

8.10. Approve Feulner Family Beer in the Park Permit (page 86)

8.11. Approve Peterson Family Beer in the Park Permit (page 87)

8.12. Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - June 7 (page 88)

8.13. Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - July 12 (page 89)

8.14. Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum - August 2 (page 90)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - ***Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***

10. UPCOMING MEETINGS

10.1. Public Utilities Committee - June 10th at 7:00 a.m.

10.2. Public Safety/Liquor Committee - June 10th at 4:30 p.m.

10.3. Administrative Services Committee - June 11th at 4:30 p.m. Room 201 City Hall

10.4. Public Works Committee - June 12th at 4:30 p.m.

10.5. City Council Meeting - June 18th at 5:30 p.m.

11. INFORMATIONAL ITEMS

11.1. April 2024 Investment Summary (page 91-92)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #7.1 Approval of May 7, 2024 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve the May 7, 2024 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	05.07.24 City Council Minutes

COUNCIL PROCEEDINGS

Tuesday, May 7, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on May 7, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Bolduc, Narverud, Pream, Arlt, Lorenson and Aarestad. C Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Bike Month Proclamation - Glen Kajewski

APPROVE AGENDA

Councilmember Scott Pream motioned, being seconded by Councilmember Michele McCraw, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 05.91.24: Approval of April 16, 2024 Council Proceedings & Continuation Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05.91.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the April 16, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.92.24: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05.92.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $2,403,598.40 and council per diem in the amount of $1,202.50. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 05.93.24: Approve Employment of Les Backer as Human Resource Coordinator

Following discussion, Councilmember Jason Aarestad introduced Resolution No.

05.93.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City Council, by Resolution No. 02.45.24, authorized that the City of Thief River Falls begin the process to fill the position of Human Resource Coordinator due to the resignation of Holly Eckstein. Applications from the public were accepted and interviews conducted on April 3rd and 12th, 2024.

WHEREAS, The filling of the position will complete filling all vacancies in the department.

WHEREAS, This is a budgeted item for 2024.

THEREFORE, BE IT RESOLVED Approve the employment of Les Backer as Human Resource Coordinator, effective May 13th, 2024. Mr. Backer's salary will start at $35.05 at grade 6 step 4 for one year and then shall be eligible to proceed to the next step at the end of the probation period and City Council approval. Once COLA is approved for 2024, his starting wage will be changed accordingly. Employment is contingent upon successful completion of all required background pre-employment requirements.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.94.24: Approval of Thief River Falls Amateur Hockey Association (TRFAHA Premises Permit Application for Gambling License at the Hive Bar and Grill

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 05.95.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, It should be noted that the State of Minnesota will be the licensing agent. The State of Minnesota requires that the City of Thief River Falls approve the application prior to its submittal to the State of Minnesota for licensing approval.

THEREFORE, BE IT RESOLVED By the City Council, to approve of Thief River Falls Amateur Hockey Association (TRFAHA) Premises Permit Application for Gambling License at the Hive Bar and Grill.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.95.24: Approval of Staff to Commence in Negotiations with Oakview Group 360

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 05.96.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls owns the Ralph Engelstad Arena and Huck Olson Memorial Arena along with the Tourist Park and part of the Multi-Events Center Complex. In September 2019, an Interim Management Agreement was entered into with Venuworks while a multi-year agreement was being completed to manage the 4 facilities. The 5-year Management Agreement started January 1, 2020. On December 19th, 2023, the City of Thief River Falls acted on their 4th year opt out clause and was authorized by council to send a 180-day termination letter to Venuworks.

THEREFORE, BE IT RESOLVED Approve the City Administrator and RFP proposal committee (McCraw, Bolduc, and Arlt) to commence in negotiations with the Oakview Group 360 for full management of the Ralph Engelstad Arena, the Huck Olson Memorial Civic Center, the Multi-Events Center and Tourist Park.

On vote being taken, councilmember Jason Aarestad abstained and the resolution was passed.

RESOLUTION NO. 05.96.24: Approval of TRF Police Department to have the Existing Emergency Response Trailer Outfitted to be a Mobile Command and SRT Trailer

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 05.97.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The Police department would like to have the enclosed trailer, that is no longer being used by the dive team, sent to EATI (Emergency Automotive Technologies, Inc) in Minneapolis. EATI specializes in mobile command vehicle outfitting. It will be installed with cameras, monitors, workstations, storage for supplies, and seating. It will be set up to be a stand-alone mobile command vehicle that can be utilized by the Police Department for a wide variety of functions as an emergency mobile command and Special Response Team trailer.

WHEREAS, This was discussed at the Committee of the Whole, and it was recommended to be brought to the Council for approval.

THEREFORE, BE IT RESOLVED Approval of TRF Police Department to spend $16,821.73 on upgrades to the former Dive Team enclosed trailer now owned by Pennington County Sheriff’s Office to be converted into a multi-use command trailer.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Mike Lorenson mentioned meters and performance concerns coming from customers saying their bills are higher. Accuracy of new water meter reading is much higher. Lorenson asked city attorney to review our utility bill with the state of MN and statutes to verify that our billing statements are accurate with required information.
- Mayor Brian Holmer gave an update on clean-up day - county board and city moved a lot of trash. 30 bikes dropped off to be repurposed. Ditches should be clean this summer. Thank you to Les's Sanitation and STS.
- Councilmember Steve Narverud said they are done with leaf pick up. Will have to take to sanitation department.
- Mayor Brian Holmer mentioned he would like to have a "No Mow May" for bees and pollination." Noxious weeds still need to be controlled. Need to work on prairie grass areas in gardens for next year.

UPCOMING MEETINGS

- Public Utilities Committee - May 13th at 7:00 a.m.
- Public Safety/Liquor Committee - May 13th at 4:30 p.m.

- Administrative Services Committee - May 14th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - May 15th at 4:30 p.m.
- City Council Meeting - May 21st at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson being seconded by Councilmember Scott Pream to adjourn to Tuesday, May 14th at 1:00 pm. On vote being taken, the Chair declared the motion unanimously carried.

____
Brian D. Holmer, Mayor

Attest: __________________________________
Angela Philipp, City Administrator

City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of $360,526.50. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	05.21.24 Summary of Disbursements
3.	05-21-24 COUNCIL MEETING - AP PKT #959
4.	05-21-24 COUNCIL MEETING - AP PKT #962
5.	05-21-24 COUNCIL MEETING - AP PKT #963
6.	05-21-24 COUNCIL MEETING - AP PKT #965
7.	05-21-24 COUNCIL MEETING - AP PKT #966
8.	05-21-24 COUNCIL MEETING - UB PKT #2453

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	**GENERAL FUND**	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	**COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**	
230	**TRF K-9 UNIT FUND**	
260	**MECC**	
270	**TRAIN CANOPY**	
610	**LIQUOR**	
620	**WATER UTILITY**	
630	**REA & HOMCC ARENAS - VENUWORKS**	
640	**MULTI EVENTS CULTURAL CENTER - VENUWORKS**	
650	**TOURIST PARK CAMPGROUNDS - VENUMORKS**	
670	**STORM WATER UTILITY**	
680	**WASTEWATER UTILITY**	
690	**ELECTRIC UTILITY**	
810	**POLICE RELIEF ASSOCIATION**	
820	**GREENWOOD CEMETERY FUND**	
		1/14/2022

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

MAY 21st, 2024

SUMMARY OF DISBURSEMENTS

5/2/2024	AP PKT #959 - DIRECT PAYABLES	$29,865.26
5/9/2024	AP PKT #962 - DIRECT PAYABLES	$24,761.30
5/9/2024	UB PKT #2453 - EAP REFUNDS	$1,231.73
5/15/2024	AP PKT #966 - BRIDGEPORT MAGNETICS	$341.00
5/16/2024	AP PKT #963 - #10 PAYROLL	$150,630.89
5/21/2024	AP PKT #965 - COUNCIL MEETING	$153,696.32
GRAND TOTAL OF DISBURSEMENTS		**$360,526.50**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00959 - 05/02/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	19013	04/25/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		304.00
						Vendor ABSOLUTE ICE Total:	**304.00**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1890704	04/25/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		705.50
C & L DISTRIBUTING	1890704	04/25/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		97.00
C & L DISTRIBUTING	1890812	04/25/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		532.90
C & L DISTRIBUTING	2074000662	04/25/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-7.13
						Vendor C & L DISTRIBUTING Total:	**1,328.27**
Vendor: CAPITAL ONE							
CAPITAL ONE	1655143719	04/19/2024	100-4220-62990	Misc. Operating Expense	04 19 24 STMT - CLEANING ...		225.59
CAPITAL ONE	1655143719	04/19/2024	100-4510-62240	Department Maint & Repair	04 19 24 STMT - TOILET TIS...		16.98
CAPITAL ONE	1655143719	04/19/2024	820-4840-62990	Misc. Operating Expense	04 19 24 STMT - 22 X 34 FR...		16.96
						Vendor CAPITAL ONE Total:	**259.53**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		32.57
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		1,367.15
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		1,082.41
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		29.45
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		1,166.62
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		1,339.54
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		401.89
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		40.03
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		533.64
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		328.90
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		1,042.25
FARMERS UNION OIL COM...	MAR 2024	04/30/2024	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 20...		96.78
						Vendor FARMERS UNION OIL COMPANY Total:	**7,461.23**
Vendor: FORESTEDGE WINERY							
FORESTEDGE WINERY	5589	04/25/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		276.00
						Vendor FORESTEDGE WINERY Total:	**276.00**
Vendor: HOLLY ANN ECKSTEIN							
HOLLY ANN ECKSTEIN	1007	05/01/2024	100-4150-63030	Contracts Expense	PAYROLL SERVICES - 04/10/...		1,388.75
						Vendor HOLLY ANN ECKSTEIN Total:	**1,388.75**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	770081	03/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		594.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	770140	03/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,352.50
MC KINNON COMPANY INC	770140	03/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,651.75
					Vendor MC KINNON COMPANY INC Total:		**5,598.25**
Vendor: QUILL LLC							
QUILL LLC	38020346	04/03/2024	100-4670-62010	Office Supplies	CALC RIBBON / MARKERS / ...		167.46
QUILL LLC	38066601	04/05/2024	100-4670-62010	Office Supplies	MANILA ENVELOPES		14.20
QUILL LLC	38375530	04/25/2024	100-4670-62010	Office Supplies	2" VIEW BINDER		4.00
QUILL LLC	38377067	04/25/2024	100-4670-62010	Office Supplies	2" VIEW BINDERS		12.00
QUILL LLC	38378545	04/25/2024	100-4670-62010	Office Supplies	VIEW BINDERS		58.80
					Vendor QUILL LLC Total:		**256.46**
Vendor: STEIGER MANUFACTURING COMPANY							
STEIGER MANUFACTURING ...	16961	02/13/2024	100-4312-62210	Equipment Maint & Repair	CUTTING EDGE - MOTOR G...		420.92
					Vendor STEIGER MANUFACTURING COMPANY Total:		**420.92**
Vendor: T R F CONVENTION &							
T R F CONVENTION &	MAR 2024	05/02/2024	100-4670-63030	Contracts Expense	LODGING TAX - MAR 2024		10,390.68
					Vendor T R F CONVENTION & Total:		**10,390.68**
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	44501	04/19/2024	610-4840-62140	Off Sale Supplies	MAGNETS - BEER COOLER S...		150.00
					Vendor UNIVERSAL SCREENPRINT Total:		**150.00**
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4110-63210	Communication Expense	WIRELESS PHONE CHARGES ...		334.76
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4150-63210	Communication Expense	WIRELESS PHONE CHARGES ...		133.66
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4192-63210	Communication Expense	WIRELESS PHONE CHARGES ...		80.02
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4194-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4210-63210	Communication Expense	WIRELESS PHONE CHARGES ...		700.74
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4240-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4510-63210	Communication Expense	WIRELESS PHONE CHARGES ...		82.44
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4650-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	100-4660-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		122.47
VERIZON WIRELESS #78678...	9962253578	04/21/2024	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		41.22
VERIZON WIRELESS #78678...	9962253578	04/21/2024	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		206.10
VERIZON WIRELESS #78678...	9962253578	04/21/2024	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES ...		82.44
					Vendor VERIZON WIRELESS #786782900 Total:		**2,031.17**
					Grand Total:		**29,865.26**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	19,655.54
610 - LIQUOR DISPENSARY	7,697.74
620 - WATER UTILITY FUND	656.11
650 - TOURIST PARK - VENUWORKS	41.22
680 - WASTEWATER UTILITY FUND	370.12
690 - ELECTRIC UTILITY FUND	1,248.35
820 - GREENWOOD CEMETERY FUND	196.18
Grand Total:	**29,865.26**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	334.76
100-4150-63030	Contracts Expense	1,388.75
100-4150-63210	Communication Expense	133.66
100-4192-63210	Communication Expense	80.02
100-4194-62120	Gas-Oil-Lube	32.57
100-4194-63210	Communication Expense	41.22
100-4210-62120	Gas-Oil-Lube	1,367.15
100-4210-63210	Communication Expense	700.74
100-4220-62120	Gas-Oil-Lube	1,082.41
100-4220-62990	Misc. Operating Expense	225.59
100-4240-62120	Gas-Oil-Lube	29.45
100-4240-63210	Communication Expense	41.22
100-4312-62120	Gas-Oil-Lube	1,166.62
100-4312-62210	Equipment Maint & Repa..	420.92
100-4315-62120	Gas-Oil-Lube	1,339.54
100-4510-62120	Gas-Oil-Lube	401.89
100-4510-62240	Department Maint & Re...	16.98
100-4510-63210	Communication Expense	82.44
100-4650-62120	Gas-Oil-Lube	40.03
100-4650-63210	Communication Expense	41.22
100-4660-63210	Communication Expense	41.22
100-4670-62010	Office Supplies	256.46
100-4670-63030	Contracts Expense	10,390.68
610-4810-62510	Liquor for Resale	1,352.50
610-4810-62520	Beer for Resale	5,477.02
610-4810-62530	Wine for Resale	276.00
610-4810-62540	Soft Drinks/Mix for Resa...	97.00
610-4810-62590	Misc. Mdse for Resale	304.00
610-4830-63210	Communication Expense	41.22
610-4840-62140	Off Sale Supplies	150.00
620-4830-63210	Communication Expense	122.47

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62120	Gas-Oil-Lube	533.64
650-4830-63210	Communication Expense	41.22
680-4830-63210	Communication Expense	41.22
680-4840-62120	Gas-Oil-Lube	328.90
690-4830-63210	Communication Expense	206.10
690-4840-62120	Gas-Oil-Lube	1,042.25
820-4830-63210	Communication Expense	82.44
820-4840-62120	Gas-Oil-Lube	96.78
820-4840-62990	Misc. Operating Expense	16.96
	Grand Total:	**29,865.26**

Project Account Summary

Project Account Key		Expense Amount
None		29,865.26
	Grand Total:	**29,865.26**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00962 - 05/09/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4192-62020	Computer Supplies	2ND HALF APR 2024 - SUPPL...		19.96
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4210-62010	Office Supplies	2ND HALF APR 2024 - BUSI...		33.24
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4210-62020	Computer Supplies	2ND HALF APR 2024 - SUPPL...		19.96
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4210-62990	Misc. Operating Expense	2ND HALF APR 2024 - BATT...		75.97
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4210-62990	Misc. Operating Expense	2ND HALF APR 2024 - TABL...		133.96
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4220-62990	Misc. Operating Expense	2ND HALF APR 2024 - OFFIC...		119.66
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	100-4670-64530	Public Safety Grant Expenses	2ND HALF APR 2024 - OFFIC...		5,808.40
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	620-4840-62990	Misc. Operating Expense	2ND HALF APR 2024 - MAT ...		120.49
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	690-4840-62990	Misc. Operating Expense	2ND HALF APR 2024 - LICEN...		52.88
AMAZON CAPITAL SERVICES ..	2ND HALF APR 2024	05/09/2024	690-4850-62350	Power Plant/Dam Maint	2ND HALF APR 2024 - RECH...		55.98
						Vendor AMAZON CAPITAL SERVICES INC Total:	**6,440.50**
Vendor: AMERICAN ENGINEERING TESTING INC							
AMERICAN ENGINEERING T...	INV-185102	03/29/2024	100-4650-64481	FEMA	GEOTECHNICAL SRVCS - BOY..		3,900.00
						Vendor AMERICAN ENGINEERING TESTING INC Total:	**3,900.00**
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4724095	04/04/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		71.00
COCA-COLA BOTTLING CO...	4724138	04/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		329.50
COCA-COLA BOTTLING CO...	4724183	04/18/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		139.00
COCA-COLA BOTTLING CO...	4757421	04/25/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		329.50
						Vendor COCA-COLA BOTTLING COMPANY Total:	**869.00**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4150-63210	Communication Expense	PHONE CHARGES - MAY/JU...		410.25
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4150-63210	Communication Expense	PHONE CHARGES - MAY/JU...		8.17
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4194-63210	Communication Expense	PHONE CHARGES - MAY/JU...		62.70
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4220-63210	Communication Expense	PHONE CHARGES - MAY/JU...		103.70
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4240-63210	Communication Expense	PHONE CHARGES - MAY/JU...		26.99
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4312-63210	Communication Expense	PHONE CHARGES - MAY/JU...		41.99
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4315-63210	Communication Expense	PHONE CHARGES - MAY/JU...		41.98
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4510-63210	Communication Expense	PHONE CHARGES - MAY/JU...		48.99
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4570-63210	Communication Expense	PHONE CHARGES - MAY/JU...		9.99
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4650-63210	Communication Expense	PHONE CHARGES - MAY/JU...		110.97
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4660-63210	Communication Expense	PHONE CHARGES - MAY/JU...		22.00
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - MAY/JU...		81.40
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	610-4830-63210	Communication Expense	PHONE CHARGES - MAY/JU...		154.48
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	620-4830-63210	Communication Expense	PHONE CHARGES - MAY/JU...		197.89
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	630-4830-63210	Communication Expense	PHONE CHARGES - MAY/JU...		317.55

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
GARDEN VALLEY TECHNOL...	101331228	05/09/2024	690-4830-63210	Communication Expense	PHONE CHARGES - MAY/JU...	341.90
					Vendor GARDEN VALLEY TECHNOLOGIES Total:	**1,980.95**
Vendor: GLOBAL PAYMENTS INTEGRATED						
GLOBAL PAYMENTS INTEGR...	APR 2024 ASH	05/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - APR 20...	78.75
GLOBAL PAYMENTS INTEGR...	APR 2024 ASH	05/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - APR 20...	1,197.75
GLOBAL PAYMENTS INTEGR...	APR 2024 ELEC	05/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - APR 20...	5,317.43
GLOBAL PAYMENTS INTEGR...	APR 2024 GEN	05/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - APR 20...	5.00
GLOBAL PAYMENTS INTEGR...	APR 2024	05/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - APR 20...	5.55
					Vendor GLOBAL PAYMENTS INTEGRATED Total:	**6,604.48**
Vendor: NORTHDALE OIL INC						
NORTHDALE OIL INC	APR 2024	04/30/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	2,550.74
NORTHDALE OIL INC	APR 2024	04/30/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	145.19
NORTHDALE OIL INC	APR 2024	04/30/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	179.16
NORTHDALE OIL INC	APR 2024	04/30/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	179.16
NORTHDALE OIL INC	APR 2024	04/30/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	42.70
NORTHDALE OIL INC	APR 2024	04/30/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2024	300.84
					Vendor NORTHDALE OIL INC Total:	**3,397.79**
Vendor: PEPSI BEVERAGES COMPANY						
PEPSI BEVERAGES COMPANY	33402861	04/18/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX	464.10
					Vendor PEPSI BEVERAGES COMPANY Total:	**464.10**
Vendor: PITNEY BOWES BANK INC PURCHASE POWER						
PITNEY BOWES BANK INC P...	05 01 24 STMT	05/09/2024	100-4670-62010	Office Supplies	REFILL POSTAGE METER	208.99
					Vendor PITNEY BOWES BANK INC PURCHASE POWER Total:	**208.99**
Vendor: POMPS TIRE SERVICE INC						
POMPS TIRE SERVICE INC	1550027404	04/12/2024	100-4210-62210	Equipment Maint & Repair	NEW TIRES (4)	810.36
					Vendor POMPS TIRE SERVICE INC Total:	**810.36**
Vendor: VESTIS						
VESTIS	2630277430	04/30/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 04/30/...	85.13
					Vendor VESTIS Total:	**85.13**
					Grand Total:	**24,761.30**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,243.18
610 - LIQUOR DISPENSARY	1,487.58
620 - WATER UTILITY FUND	446.21
630 - ARENAS - VENUWORKS	317.55
690 - ELECTRIC UTILITY FUND	7,266.78
Grand Total:	**24,761.30**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	418.42
100-4192-62020	Computer Supplies	19.96
100-4194-63210	Communication Expense	62.70
100-4210-62010	Office Supplies	33.24
100-4210-62020	Computer Supplies	19.96
100-4210-62120	Gas-Oil-Lube	2,550.74
100-4210-62210	Equipment Maint & Repa..	810.36
100-4210-62990	Misc. Operating Expense	209.93
100-4220-62120	Gas-Oil-Lube	145.19
100-4220-62990	Misc. Operating Expense	119.66
100-4220-63210	Communication Expense	103.70
100-4240-63210	Communication Expense	26.99
100-4312-62120	Gas-Oil-Lube	179.16
100-4312-63210	Communication Expense	41.99
100-4315-62120	Gas-Oil-Lube	179.16
100-4315-63210	Communication Expense	41.98
100-4510-63210	Communication Expense	48.99
100-4570-63210	Communication Expense	9.99
100-4650-63210	Communication Expense	110.97
100-4650-64481	FEMA	3,900.00
100-4660-63210	Communication Expense	22.00
100-4670-62010	Office Supplies	208.99
100-4670-63060	Credit Card Fees	89.30
100-4670-64500	Senior Citizen Programs	81.40
100-4670-64530	Public Safety Grant Expe...	5,808.40
610-4810-62540	Soft Drinks/Mix for Resa...	1,333.10
610-4830-63210	Communication Expense	154.48
620-4830-63210	Communication Expense	197.89
620-4840-62120	Gas-Oil-Lube	42.70
620-4840-62990	Misc. Operating Expense	120.49
620-4890-63030	Contracts Expense	85.13
630-4830-63210	Communication Expense	317.55
690-4830-63210	Communication Expense	341.90

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62120	Gas-Oil-Lube	300.84
690-4840-62990	Misc. Operating Expense	52.88
690-4850-62350	Power Plant/Dam Maint	55.98
690-4890-63060	Credit Card Fees	6,515.18
	Grand Total:	**24,761.30**

Project Account Summary

Project Account Key		Expense Amount
None		24,761.30
	Grand Total:	**24,761.30**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00963 - PYPKT01174 - 2024 05 16 #10 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O…	INV0001126	05/13/2024	740-4870-63650	Senior Gold BC/BS Monthly …	MAY 2024 BILLING		3,162.50
					Vendor BLUE CROSS BLUE SHIELD OF MN Total:		**3,162.50**
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001124	05/16/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		21,329.14
INTERNAL REVENUE SERVICE	INV0001124	05/16/2024	740-20150	Payroll Taxes Payable	FED W/H		22,214.79
INTERNAL REVENUE SERVICE	INV0001124	05/16/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,107.26
					Vendor INTERNAL REVENUE SERVICE Total:		**50,651.19**
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001127	05/16/2024	740-4870-63650	Senior Gold BC/BS Monthly …	MAY 2024 BILLING		2,062.50
					Vendor MEDICAREBLUE RX Total:		**2,062.50**
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001121	05/16/2024	740-24000	Clearing Account	Garnishment		135.16
					Vendor MESSERLI KRAMER PA Total:		**135.16**
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4312-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE…	INV0001128	05/13/2024	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
					Vendor MINNESOTA STATE RETIREMENT SYS Total:		**1,000.00**
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N…	INV0001120	05/16/2024	740-24000	Clearing Account	Union Dues		4,190.00
					Vendor MINNESOTA TEAMSTERS NO. 320 Total:		**4,190.00**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT…	INV0001123	05/16/2024	740-20160	State Withholding	State W/H Tax		10,910.98
					Vendor MN DPT OF REVENUE - WITHHOLDING Total:		**10,910.98**
Vendor: P E R A OF MN							
P E R A OF MN	INV0001122	05/16/2024	740-20180	PERA Payable	PERA EE/ER COORD		24,244.14
P E R A OF MN	INV0001122	05/16/2024	740-20180	PERA Payable	PERA EE/ER DEF		221.26
P E R A OF MN	INV0001122	05/16/2024	740-20180	PERA Payable	PERA EE/ER P&F		21,356.53
					Vendor P E R A OF MN Total:		**45,821.93**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4150-61330	Life Insurance	Life Ins Premium		44.20
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4510-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	610-4825-61330	Life Insurance	Life Ins Premium		45.39
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	740-24000	Clearing Account	Life Ins Employee		568.93
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		48.90
SUN LIFE FINANCIAL - LIFE	INV0001119	05/16/2024	820-4825-61330	Life Insurance	Life Ins Premium		9.35
						Vendor SUN LIFE FINANCIAL - LIFE Total:	**1,407.82**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001116	05/16/2024	740-24000	Clearing Account	Contributions Employee		5,438.53
						Vendor VANTAGEPOINT ICMA Total:	**5,438.53**
Vendor: WEX BANK							
WEX BANK	INV0001118	05/14/2024	740-24000	Clearing Account	HSA		477.20
WEX BANK	INV0001125	05/16/2024	100-4150-61310	Health Insurance	VEBA City Contribution		224.04
WEX BANK	INV0001125	05/16/2024	100-4210-61310	Health Insurance	VEBA City Contribution		2,361.54
WEX BANK	INV0001125	05/16/2024	100-4220-61310	Health Insurance	VEBA City Contribution		1,465.38
WEX BANK	INV0001125	05/16/2024	100-4240-61310	Health Insurance	VEBA City Contribution		620.67
WEX BANK	INV0001125	05/16/2024	100-4312-61310	Health Insurance	VEBA City Contribution		1,079.95
WEX BANK	INV0001125	05/16/2024	100-4315-61310	Health Insurance	VEBA City Contribution		1,135.96
WEX BANK	INV0001125	05/16/2024	100-4510-61310	Health Insurance	VEBA City Contribution		291.25
WEX BANK	INV0001125	05/16/2024	100-4650-61310	Health Insurance	VEBA City Contribution		844.71
WEX BANK	INV0001125	05/16/2024	100-4660-61310	Health Insurance	VEBA City Contributions		224.04
WEX BANK	INV0001125	05/16/2024	610-4825-61310	Health Insurance	VEBA Employer Contribution		224.04
WEX BANK	INV0001125	05/16/2024	670-4825-61310	Health Insurance	VEBA City Contribution		67.22
WEX BANK	INV0001125	05/16/2024	680-4825-61310	Health Insurance	VEBA City Contribution		1,241.34
WEX BANK	INV0001125	05/16/2024	690-4825-61310	Health Insurance	VEBA City Contribution		4,223.55
WEX BANK	INV0001125	05/16/2024	820-4825-61310	Health Insurance	VEBA City Contribution		11.20
WEX BANK	INV0001135	05/14/2024	100-4150-61310	Health Insurance	HSA City Contribution		448.08
WEX BANK	INV0001135	05/14/2024	100-4210-61310	Health Insurance	HSA City Contribution		1,913.46
WEX BANK	INV0001135	05/14/2024	100-4220-61310	Health Insurance	HSA City Contribution		672.12
WEX BANK	INV0001135	05/14/2024	100-4312-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001135	05/14/2024	100-4315-61310	Health Insurance	HSA City Contribution		448.08

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0001135	05/14/2024	100-4510-61310	Health Insurance	HSA City Contribution		1,241.34
WEX BANK	INV0001135	05/14/2024	610-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001135	05/14/2024	680-4825-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001135	05/14/2024	690-4825-61310	Health Insurance	HSA City Contribution		1,689.42
WEX BANK	INV0001135	05/14/2024	820-4825-61310	Health Insurance	HSA City Contribution		620.67
						Vendor WEX BANK Total:	**23,835.35**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001129	05/02/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		7.26
WEX HEALTH INC	INV0001130	05/07/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		10.00
WEX HEALTH INC	INV0001131	05/07/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		1,500.00
WEX HEALTH INC	INV0001132	05/14/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		271.42
WEX HEALTH INC	INV0001133	05/14/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		20.00
WEX HEALTH INC	INV0001134	05/14/2024	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - ...		126.50
WEX HEALTH INC	INV0001134	05/14/2024	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		13.75
WEX HEALTH INC	INV0001134	05/14/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		13.75
WEX HEALTH INC	INV0001134	05/14/2024	680-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		5.50
WEX HEALTH INC	INV0001134	05/14/2024	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		46.75
						Vendor WEX HEALTH INC Total:	**2,014.93**
						Grand Total:	**150,630.89**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,327.18
610 - LIQUOR DISPENSARY	903.85
620 - WATER UTILITY FUND	54.55
670 - STORM WATER UTILITY FUND	67.22
680 - WASTEWATER UTILITY FUND	2,128.95
690 - ELECTRIC UTILITY FUND	6,231.42
740 - TRF HEALTH INSURANCE FUND	125,276.50
820 - GREENWOOD CEMETERY FUND	641.22
Grand Total:	**150,630.89**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	672.12
100-4150-61330	Life Insurance	44.20
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	4,275.00
100-4210-61330	Life Insurance	165.75
100-4220-61310	Health Insurance	2,137.50
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	620.67
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	1,924.66
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	200.00
100-4315-61310	Health Insurance	1,584.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	1,532.59
100-4510-61330	Life Insurance	37.40
100-4510-61340	MSRS HCSP	100.00
100-4650-61310	Health Insurance	844.71
100-4650-61330	Life Insurance	22.10
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	224.04
100-4660-61330	Life Insurance	12.75
100-4670-62990	Misc. Operating Expense	126.50
610-4825-61310	Health Insurance	844.71
610-4825-61330	Life Insurance	45.39
610-4840-62990	Misc. Operating Expense	13.75
620-4825-61330	Life Insurance	40.80

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62990	Misc. Operating Expense	13.75
670-4825-61310	Health Insurance	67.22
680-4825-61310	Health Insurance	2,086.05
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	5.50
690-4825-61310	Health Insurance	5,912.97
690-4825-61330	Life Insurance	171.70
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	46.75
740-20150	Payroll Taxes Payable	50,651.19
740-20160	State Withholding	10,910.98
740-20180	PERA Payable	45,821.93
740-20300	Flex Payroll Deductions	1,808.68
740-24000	Clearing Account	10,809.82
740-4870-63640	Life Insurance - COBRA	48.90
740-4870-63650	Senior Gold BC/BS Mont…	5,225.00
820-4825-61310	Health Insurance	631.87
820-4825-61330	Life Insurance	9.35
	Grand Total:	**150,630.89**

Project Account Summary

Project Account Key		Expense Amount
None		150,630.89
	Grand Total:	**150,630.89**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00965 - 05/21/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABM EQUIPMENT & SUPPLY LLC							
ABM EQUIPMENT & SUPPLY…	0178203-IN	05/01/2024	690-4850-62200	System Expense	SEAL KIT - #111 REPAIRS		579.49
					Vendor ABM EQUIPMENT & SUPPLY LLC Total:		**579.49**
Vendor: ACE HARDWARE							
ACE HARDWARE	157427	04/04/2024	620-4840-62990	Misc. Operating Expense	BATTERIES		8.99
ACE HARDWARE	157499	04/05/2024	620-4840-62990	Misc. Operating Expense	BATTERIES - WTP		48.97
ACE HARDWARE	157514	04/05/2024	620-4850-62200	System Expense	CURB BOX WRAP		41.99
ACE HARDWARE	157818	04/10/2024	680-4840-62170	Field Supplies	CABLE TIES / FREEZER BAGS …		26.95
ACE HARDWARE	158177	04/15/2024	620-4850-62290	Water Meter Maintenance	METER REPAIR		55.92
ACE HARDWARE	158178	04/15/2024	680-4840-62170	Field Supplies	PLUMBING SUPPLIES - REPA…		19.80
ACE HARDWARE	158203	04/16/2024	620-4850-62220	Plant Equip Maint & Repair	DEHUMIDIFIER		288.97
ACE HARDWARE	158222	04/16/2024	680-4840-62170	Field Supplies	LAB SUPPLIES		14.55
ACE HARDWARE	158680	04/24/2024	100-4550-62990	Misc. Operating Expense	PAINT / BRUSHES - SIDEWA…		20.26
ACE HARDWARE	158792	04/25/2024	100-4194-62990	Misc. Operating Expense	PAPER TOWELS / HOOKS		23.98
ACE HARDWARE	158830	04/26/2024	100-4220-62210	Equipment Maint & Repair	MANURE FORK		36.33
ACE HARDWARE	158830	04/26/2024	100-4220-62990	Misc. Operating Expense	CLEANING SUPPLIES		30.54
ACE HARDWARE	158963	04/29/2024	100-4194-62990	Misc. Operating Expense	ROOF LEAK REPAIRS		79.43
ACE HARDWARE	159139	05/01/2024	620-4840-62990	Misc. Operating Expense	EXTRACTOR - DIST SUPPLY		5.59
ACE HARDWARE	159155	05/01/2024	100-4220-62210	Equipment Maint & Repair	PLUMBING SUPPLIES - GR '0…		4.34
					Vendor ACE HARDWARE Total:		**706.61**
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE…	94600	05/07/2024	620-4890-63110	Consulting Fees	CONSULTING SRVCS - CYBER..		3,191.99
					Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:		**3,191.99**
Vendor: ALEX AIR APPARATUS 2 LLC							
ALEX AIR APPARATUS 2 LLC	8294	05/15/2024	100-4220-62210	Equipment Maint & Repair	SERVICES - SCBA AIR QUALI…		386.25
					Vendor ALEX AIR APPARATUS 2 LLC Total:		**386.25**
Vendor: ANGELA PHILIPP							
ANGELA PHILIPP	REIMB 05 01 24	05/01/2024	100-4670-62990	Misc. Operating Expense	REIMBURSE MEET & GREET…		38.56
ANGELA PHILIPP	REIMB 05 01 24	05/01/2024	100-4670-62990	Misc. Operating Expense	REIMBURSE MEET & GREET…		21.96
					Vendor ANGELA PHILIPP Total:		**60.52**
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2407	05/05/2024	620-4840-62160	Chemicals	CHEMICALS		11,357.15
					Vendor AQUA PURE INC Total:		**11,357.15**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BAILEY NURSERIES INC							
BAILEY NURSERIES INC	INV0691627	04/25/2024	100-4510-62250	Shade Tree Program	TREES		4,693.00
					Vendor BAILEY NURSERIES INC Total:		**4,693.00**
Vendor: BARR ENGINEERING CO							
BARR ENGINEERING CO	23571015.02-1	05/07/2024	690-4890-63110	Consulting Fees	PROF SRVCS - 2024 HYDRO ...		2,455.50
					Vendor BARR ENGINEERING CO Total:		**2,455.50**
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC ...	827388	04/28/2024	100-4670-62990	Misc. Operating Expense	FLEX FEE - APR 2024		180.00
					Vendor BRADY MARTZ & ASSOC PC INC Total:		**180.00**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	212936	04/29/2024	100-4510-62990	Misc. Operating Expense	CLIP BOARD / FILE FOLDERS ...		46.69
BREDESON OFFICE SUPPLY	212968	05/14/2024	100-4210-62010	Office Supplies	BINDERS		19.80
					Vendor BREDESON OFFICE SUPPLY Total:		**66.49**
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10421357	04/04/2024	100-4194-62990	Misc. Operating Expense	TOILET TISSUE / PAPER TO...		69.51
COLE PAPERS INC	10421359	04/04/2024	620-4840-62990	Misc. Operating Expense	TOILET TISSUE / PAPER TO...		269.92
COLE PAPERS INC	10424219	04/25/2024	620-4840-62990	Misc. Operating Expense	LAUNDRY DETERGENT		99.64
COLE PAPERS INC	10426785	04/22/2024	610-4840-62140	Off Sale Supplies	TIL & CREDIT CARD PAPER		216.33
COLE PAPERS INC	10426785	04/22/2024	610-4840-62990	Misc. Operating Expense	TOILET TISSUE		69.51
COLE PAPERS INC	10426785	04/22/2024	610-4850-62230	Building Maint & Repair	EASY TRAP / CLEAN & SHINE		279.71
COLE PAPERS INC	10430876	04/25/2024	100-4194-62990	Misc. Operating Expense	CLEANERS - FLOOR / WIND...		304.71
					Vendor COLE PAPERS INC Total:		**1,309.33**
Vendor: DAKOTA BUSINESS SOLUTIONS							
DAKOTA BUSINESS SOLUTI...	9325	04/24/2024	100-4670-62010	Office Supplies	SEALING SOLUTION - MAILI...		78.00
					Vendor DAKOTA BUSINESS SOLUTIONS Total:		**78.00**
Vendor: DANA C KLOS							
DANA C KLOS	04 27 24	04/27/2024	100-4210-63100	Animal Control	ANIMAL CONTROL		40.00
					Vendor DANA C KLOS Total:		**40.00**
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	03 30 24 STMT	03/30/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - #14123		19.40
EAZY PACK N SHIP	03 30 24 STMT	03/30/2024	680-4840-62170	Field Supplies	SHIPPING CHARGES - #14119		19.40
EAZY PACK N SHIP	04 30 24 STMT	04/30/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - #14411		19.82
EAZY PACK N SHIP	04 30 24 STMT	04/30/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - #14337		39.64
EAZY PACK N SHIP	04 30 24 STMT	04/30/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - #14393		21.72
					Vendor EAZY PACK N SHIP Total:		**119.98**
Vendor: ELECTRIC PUMP INC (MN)							
ELECTRIC PUMP INC (MN)	0078123-IN	05/06/2024	620-4850-62230	Building Maint & Repair	WTP - RESERVOIR HATCH		2,198.87
					Vendor ELECTRIC PUMP INC (MN) Total:		**2,198.87**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ERNEST L NELSON							
ERNEST L NELSON	04 25 2024	05/15/2024	690-4850-62350	Power Plant/Dam Maint	CLEANED CARB & TESTED - ...		115.00
						Vendor ERNEST L NELSON Total:	**115.00**
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0223303	04/02/2024	100-4312-62240	Department Maint & Repair	STEEL		30.08
EVANS SCRAP AND STEEL INC	0223438	04/30/2024	100-4312-62210	Equipment Maint & Repair	STEEL		13.60
						Vendor EVANS SCRAP AND STEEL INC Total:	**43.68**
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	MNROS130748	04/05/2024	100-4510-62880	Personal Protective Equipm...	PPE - EYEWEAR		121.73
FASTENAL COMPANY	MNROS130796	04/09/2024	100-4312-62240	Department Maint & Repair	HARDWARE		35.35
FASTENAL COMPANY	MNROS130800	04/09/2024	690-4850-62360	Distribution Maint	ANCHORS - MINNKOTA		36.23
FASTENAL COMPANY	MNROS130819	04/10/2024	820-4840-62990	Misc. Operating Expense	MARKING FLAGS		20.98
FASTENAL COMPANY	MNROS131126	04/29/2024	620-4840-62990	Misc. Operating Expense	GSOC LOCATING FLAGS		34.47
						Vendor FASTENAL COMPANY Total:	**248.76**
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	21159	05/02/2024	560-4680-65940	Work in Progress - Legal/Mi...	PROF SRVCS - LITIGATION /...		6,100.00
FLAHERTY AND HOOD PA	21288	05/02/2024	100-4160-63040	Legal Fees	PROF SRVCS - LABOR NEGOT..		405.00
						Vendor FLAHERTY AND HOOD PA Total:	**6,505.00**
Vendor: FLEET SUPPLY							
FLEET SUPPLY	144083	04/10/2024	690-4850-62210	Equipment Maint & Repair	HOSE - BORING TRUCK #109		11.85
FLEET SUPPLY	144459	04/23/2024	680-4840-62880	Personal Protective Equipm...	GLOVES - JETTING		18.32
						Vendor FLEET SUPPLY Total:	**30.17**
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	4040790	04/30/2024	690-4850-62360	Distribution Maint	BILLABLE LOCATES - APR 20...		197.10
						Vendor GOPHER STATE ONE CALL Total:	**197.10**
Vendor: HAWKINS INC							
HAWKINS INC	6726201	04/03/2024	620-4850-62220	Plant Equip Maint & Repair	AMMMONIA FEED REPAIR		808.44
HAWKINS INC	6735805	04/16/2024	620-4840-62160	Chemicals	CHEMICALS		6,259.12
HAWKINS INC	6745080	04/29/2024	620-4840-62160	Chemicals	CHEMICALS		5,137.44
						Vendor HAWKINS INC Total:	**12,205.00**
Vendor: HOLLY ANN ECKSTEIN							
HOLLY ANN ECKSTEIN	1008	05/13/2024	100-4150-63030	Contracts Expense	PAYROLL SERVICES - 05/11/...		1,361.25
						Vendor HOLLY ANN ECKSTEIN Total:	**1,361.25**
Vendor: IAPE							
IAPE	M24-C692137	04/29/2024	100-4210-64330	Dues and Subscriptions	2024 MEMBERSHIP RENEW...		65.00
						Vendor IAPE Total:	**65.00**
Vendor: ICON ARCHITECTURAL GROUP LLC							
ICON ARCHITECTURAL GRO...	20240113	04/30/2024	100-4671-62200	System Expense	PROF SRVCS - CITY HALL RE...		10,291.25
ICON ARCHITECTURAL GRO...	20240114	04/30/2024	100-4671-62200	System Expense	PROF SRVCS - LIBRARY REST...		1,638.32
						Vendor ICON ARCHITECTURAL GROUP LLC Total:	**11,929.57**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	04244	05/01/2024	100-4160-63040	Legal Fees	CRIMINAL SERVICES - APR 2…		5,250.00
IHLE SPARBY AND HAASE PA	04245	05/01/2024	100-4160-63040	Legal Fees	CONTRACT SERVICES - APR …		2,600.00
					Vendor IHLE SPARBY AND HAASE PA Total:		**7,850.00**
Vendor: KITTSON COUNTY SHERIFF							
KITTSON COUNTY SHERIFF	05 13 2024	05/13/2024	100-4210-63320	Training Expense	REGISTRATION FEES - EVOC …		600.00
					Vendor KITTSON COUNTY SHERIFF Total:		**600.00**
Vendor: MARISSA L ADAM							
MARISSA L ADAM	REIMB 05 09 24	05/09/2024	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - E…		15.65
					Vendor MARISSA L ADAM Total:		**15.65**
Vendor: MICHAEL J ROFF							
MICHAEL J ROFF	REIMB 05 08 24	05/08/2024	100-4210-62120	Gas-Oil-Lube	REIMBURSE GAS EXP - SRT …		35.04
MICHAEL J ROFF	REIMB 05 08 24	05/08/2024	100-4210-62990	Misc. Operating Expense	REIMBURSE MEALS EXP - SR…		15.20
MICHAEL J ROFF	REIMB 05 08 24	05/08/2024	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - E…		16.78
					Vendor MICHAEL J ROFF Total:		**67.02**
Vendor: MICHAELS MEATS							
MICHAELS MEATS	188178	05/04/2024	100-4315-62990	Misc. Operating Expense	GROUND BEEF PATTIES / CL…		35.68
					Vendor MICHAELS MEATS Total:		**35.68**
Vendor: MINNESOTA CHIEFS OF POLICE ASC							
MINNESOTA CHIEFS OF POL…	13698	05/02/2024	100-4210-62990	Misc. Operating Expense	APPLICANT TESTING		215.00
					Vendor MINNESOTA CHIEFS OF POLICE ASC Total:		**215.00**
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1387202-00	04/19/2024	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - PULLEY		-695.10
MTI DISTRIBUTING INC	1421744-00	04/26/2024	100-4510-62210	Equipment Maint & Repair	MOWER PARTS		2,376.17
					Vendor MTI DISTRIBUTING INC Total:		**1,681.07**
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R…	733828	04/09/2024	680-4850-62210	Equipment Maint & Repair	FRONT LEFT CV AXLES / DRI…		386.97
N A P A AUTO PARTS THF R…	733884	04/11/2024	680-4850-62210	Equipment Maint & Repair	RETURN CREDIT - CV AXLE		-82.99
N A P A AUTO PARTS THF R…	734067	04/18/2024	690-4850-62350	Power Plant/Dam Maint	CARTS - REPAIR BOATS		18.48
N A P A AUTO PARTS THF R…	734263	04/25/2024	100-4312-62210	Equipment Maint & Repair	BULBS		6.27
					Vendor N A P A AUTO PARTS THF RVR FL Total:		**328.73**
Vendor: NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC							
NATIONAL INDUSTRIAL & S…	38652	04/29/2024	100-4312-62240	Department Maint & Repair	ABSORBENT PADS		238.00
					Vendor NATIONAL INDUSTRIAL & SAFETY SUPPLY LLC Total:		**238.00**
Vendor: NELSON INTERNATIONAL							
NELSON INTERNATIONAL	X105074654 01	05/06/2024	100-4220-62210	Equipment Maint & Repair	SENSOR / VALVE - RESCUE '…		1,124.61
					Vendor NELSON INTERNATIONAL Total:		**1,124.61**
Vendor: NORMAN BETLAND							
NORMAN BETLAND	011 - 2	05/01/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - APR MAY…		165.00
					Vendor NORMAN BETLAND Total:		**165.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	APR 2024	05/06/2024	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..		334.46
					Vendor NORTHERN STATE BANK Total:		**334.46**
Vendor: NOW MICRO INC							
NOW MICRO INC	INV548324	05/14/2024	100-4192-63020	Computer Maintenance & li...	I T COMPUTER		1,035.00
					Vendor NOW MICRO INC Total:		**1,035.00**
Vendor: PATTIS PARTNERSHIP LLC							
PATTIS PARTNERSHIP LLC	300229	04/25/2024	100-4150-63590	Printing & Publications	1 SET ORDINANCE CODE BI...		80.15
					Vendor PATTIS PARTNERSHIP LLC Total:		**80.15**
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	MAY 2024	05/15/2024	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES..		1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:		**1,400.00**
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMP...	2404-059547	04/24/2024	680-4840-62990	Misc. Operating Expense	SACRETE - SEWER REPAIR		21.65
PETERSON LUMBER COMP...	2404-059614	04/25/2024	690-4850-62350	Power Plant/Dam Maint	STAKES - COVERING GRASS		10.54
					Vendor PETERSON LUMBER COMPANY Total:		**32.19**
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	203792	05/13/2024	620-4840-62890	Uniforms/ID Clothing	UNIFORM ID SLOTHING - B...		360.00
					Vendor PURDY'S SHOE STORE INC Total:		**360.00**
Vendor: RENEE OLSON							
RENEE OLSON	REIMB 05 10 24	05/14/2024	100-4150-64400	Travel, Conference, School	REIMBURSE MEALS EXP - ...		88.83
RENEE OLSON	REIMB 05 10 24	05/14/2024	100-4150-64400	Travel, Conference, School	REIMBURSE MILEAGE EXP -...		346.93
					Vendor RENEE OLSON Total:		**435.76**
Vendor: RICK BEIER							
RICK BEIER	REIMB-RCPT #203585	04/30/2024	100-4220-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
					Vendor RICK BEIER Total:		**100.00**
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D057768	04/17/2024	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		287.38
					Vendor RMB ENVIRONMENTAL LAB INC Total:		**287.38**
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	89106	05/13/2024	100-4315-62210	Equipment Maint & Repair	PARTS - STREET SWEEPER		561.09
					Vendor SANITATION PRODUCTS INC Total:		**561.09**
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4110-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		394.12
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4150-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		1,970.60
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4192-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		2,911.35
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4220-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		295.59
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4240-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		98.53
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4312-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		197.06
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4510-63020	Computer Maintenance & li...	3 YEARS SOPHOS - 04/15/2...		197.06

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4650-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		886.77
SHI INTERNATIONAL CORP	B18255480	04/26/2024	100-4660-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		98.53
SHI INTERNATIONAL CORP	B18255480	04/26/2024	610-4890-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		591.18
SHI INTERNATIONAL CORP	B18255480	04/26/2024	620-4890-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		295.59
SHI INTERNATIONAL CORP	B18255480	04/26/2024	630-4530-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		689.71
SHI INTERNATIONAL CORP	B18255480	04/26/2024	680-4890-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		492.65
SHI INTERNATIONAL CORP	B18255480	04/26/2024	690-4890-63020	Computer Maintenance & li…	3 YEARS SOPHOS - 04/15/2…		1,379.42
						Vendor SHI INTERNATIONAL CORP Total:	**10,498.16**
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	05 01 24	05/15/2024	545-4680-65920	Work in Process - Eng/Archt…	CONSULTING SUPPORT - M…		5,000.00
						Vendor SHPIGLER CONSULTING INC Total:	**5,000.00**
Vendor: SMALL LOT COOP LLC							
SMALL LOT COOP LLC	MN76478	04/26/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,937.76
						Vendor SMALL LOT COOP LLC Total:	**1,937.76**
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA…	412043	04/15/2024	620-4850-62200	System Expense	GATE VALVE - DIST SUPPLY		128.10
ST HILAIRE SUPPLY COMPA…	412366	04/18/2024	620-4850-62200	System Expense	SUPPLIES - CURBSTOP REPA…		134.05
						Vendor ST HILAIRE SUPPLY COMPANY Total:	**262.15**
Vendor: STATION 59							
STATION 59	1013792	04/19/2024	100-4210-62990	Misc. Operating Expense	10 ADDITIONAL CAR WASH…		100.00
						Vendor STATION 59 Total:	**100.00**
Vendor: STEVEN L MARQUARDT							
STEVEN L MARQUARDT	2024-0160	04/26/2024	100-4210-62990	Misc. Operating Expense	SRT HELMETS (2)		1,448.00
						Vendor STEVEN L MARQUARDT Total:	**1,448.00**
Vendor: T R F HARDWARE							
T R F HARDWARE	22228293	04/01/2024	610-4850-62230	Building Maint & Repair	GROUND FAULT OUTLET		22.99
T R F HARDWARE	22229029	04/08/2024	690-4840-62990	Misc. Operating Expense	MATERIALS - METER REPAIR		7.45
T R F HARDWARE	22229116	04/09/2024	100-4312-62990	Misc. Operating Expense	MAILBOX		24.99
T R F HARDWARE	22229205	04/10/2024	100-4510-62990	Misc. Operating Expense	BATTERIES		11.99
T R F HARDWARE	22229363	04/11/2024	620-4850-62290	Water Meter Maintenance	VALVE / BIT SET - METER SE…		49.98
T R F HARDWARE	22229742	04/15/2024	620-4850-62200	System Expense	CURB BOX REPAIR		12.99
T R F HARDWARE	22229885	04/16/2024	100-4510-62240	Department Maint & Repair	PAINT - RINK BOARDS		899.97
T R F HARDWARE	22230035	04/17/2024	100-4312-62230	Building Maint & Repair	ELBOW - FURNACE		3.99
T R F HARDWARE	22231897	04/25/2024	820-4840-62990	Misc. Operating Expense	TAPE MEASURES		50.98
T R F HARDWARE	22231945	04/26/2024	820-4850-62230	Building Maint & Repair	DOOR CLOSER		36.97
T R F HARDWARE	22232279	04/29/2024	100-4220-62210	Equipment Maint & Repair	MATERIALS - ATV #2 PUMP …		36.03
T R F HARDWARE	22232317	04/29/2024	100-4220-62210	Equipment Maint & Repair	MATERIALS - ATV#2 PUMP …		22.58
						Vendor T R F HARDWARE Total:	**1,180.91**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	APR STMT - 332	04/30/2024	100-4210-62990	Misc. Operating Expense	REGULAR STAMPED ENVEL…		1,193.60
						Vendor THIEF RIVER FALLS TIMES Total:	**1,193.60**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI…	746	05/03/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - FREDRI…		800.00
					Vendor TROY MERCIL CONSTRUCTION LLC Total:		**800.00**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	44X00074	04/30/2024	610-4840-62990	Misc. Operating Expense	CARDBOARD RECYCLE - APR…		96.00
WASTE MASTERS LLC	44X00258	04/30/2024	100-4315-63030	Contracts Expense	DOWNTOWN COLLECTION -…		162.50
					Vendor WASTE MASTERS LLC Total:		**258.50**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING …	229989	04/25/2024	100-4312-63030	Contracts Expense	PROF SRVCS - GENERAL STA…		270.00
WIDSETH SMITH NOLTING …	229990	04/25/2024	505-4680-65920	Work in Process - Eng/Archt…	PROF SRVCS - 2024 FEDERAL..		40,427.50
WIDSETH SMITH NOLTING …	229991	04/25/2024	505-4680-65920	Work in Process - Eng/Archt…	PROF SRVCS - 2024 LOCAL …		6,163.75
WIDSETH SMITH NOLTING …	230489	04/26/2024	820-4890-63030	Contracts Expense	PROF SRVCS - SOUTH GREE…		6,800.49
					Vendor WIDSETH SMITH NOLTING ASC INC Total:		**53,661.74**
Vendor: WIKSTROM TELECOM - INTERNET							
WIKSTROM TELECOM - INT…	05 01 2024	05/01/2024	100-4192-63020	Computer Maintenance & li…	LABOR - WIFI & NETWORKI…		53.44
WIKSTROM TELECOM - INT…	05 01 2024	05/01/2024	630-4890-63020	Computer Maintenance & li…	LABOR - WIFI & NETWORKI…		142.50
WIKSTROM TELECOM - INT…	05 01 2024	05/01/2024	670-4890-63020	Computer Maintenance & li…	LABOR - WIFI & NETWORKI…		17.81
WIKSTROM TELECOM - INT…	05 01 2024	05/01/2024	680-4890-63020	Computer Maintenance & li…	LABOR - WIFI & NETWORKI…		17.81
WIKSTROM TELECOM - INT…	05 01 2024	05/01/2024	690-4890-63020	Computer Maintenance & li…	LABOR - WIFI & NETWORKI…		53.44
					Vendor WIKSTROM TELECOM - INTERNET Total:		**285.00**
					Grand Total:		**153,696.32**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	47,256.40
505 - 2024 ST AND UTILITY PROJECT	46,591.25
545 - WATER METER PROJECT	5,000.00
560 - WASTE WATER FORCE MAIN	6,100.00
610 - LIQUOR DISPENSARY	3,213.48
620 - WATER UTILITY FUND	31,176.14
630 - ARENAS - VENUWORKS	832.21
670 - STORM WATER UTILITY FUND	17.81
680 - WASTEWATER UTILITY FUND	935.11
690 - ELECTRIC UTILITY FUND	4,864.50
820 - GREENWOOD CEMETERY FUND	7,709.42
Grand Total:	**153,696.32**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance...	394.12
100-4150-63020	Computer Maintenance...	1,970.60
100-4150-63030	Contracts Expense	1,695.71
100-4150-63590	Printing & Publications	80.15
100-4150-64400	Travel, Conference, Sch...	435.76
100-4160-63040	Legal Fees	8,255.00
100-4192-63020	Computer Maintenance...	3,999.79
100-4194-62990	Misc. Operating Expense	477.63
100-4210-62010	Office Supplies	19.80
100-4210-62120	Gas-Oil-Lube	35.04
100-4210-62990	Misc. Operating Expense	2,971.80
100-4210-63100	Animal Control	1,440.00
100-4210-63320	Training Expense	632.43
100-4210-64330	Dues and Subscriptions	65.00
100-4220-62210	Equipment Maint & Repa..	1,610.14
100-4220-62880	Personal Protective Equi...	100.00
100-4220-62990	Misc. Operating Expense	30.54
100-4220-63020	Computer Maintenance...	295.59
100-4240-63020	Computer Maintenance...	98.53
100-4312-62210	Equipment Maint & Repa..	19.87
100-4312-62230	Building Maint & Repair	3.99
100-4312-62240	Department Maint & Re...	303.43
100-4312-62990	Misc. Operating Expense	24.99
100-4312-63020	Computer Maintenance...	197.06
100-4312-63030	Contracts Expense	270.00
100-4315-62210	Equipment Maint & Repa..	561.09
100-4315-62990	Misc. Operating Expense	35.68

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	162.50
100-4510-62210	Equipment Maint & Repa..	1,681.07
100-4510-62240	Department Maint & Re...	899.97
100-4510-62250	Shade Tree Program	4,693.00
100-4510-62880	Personal Protective Equi...	121.73
100-4510-62990	Misc. Operating Expense	58.68
100-4510-63020	Computer Maintenance...	197.06
100-4550-62990	Misc. Operating Expense	20.26
100-4650-63020	Computer Maintenance...	886.77
100-4650-63030	Contracts Expense	165.00
100-4660-63020	Computer Maintenance...	98.53
100-4670-62010	Office Supplies	78.00
100-4670-62990	Misc. Operating Expense	240.52
100-4671-62200	System Expense	11,929.57
505-4680-65920	Work in Process - Eng/Ar...	46,591.25
545-4680-65920	Work in Process - Eng/Ar...	5,000.00
560-4680-65940	Work in Progress - Legal...	6,100.00
610-4810-62530	Wine for Resale	1,937.76
610-4840-62140	Off Sale Supplies	216.33
610-4840-62990	Misc. Operating Expense	165.51
610-4850-62230	Building Maint & Repair	302.70
610-4890-63020	Computer Maintenance...	591.18
620-4840-62160	Chemicals	22,753.71
620-4840-62170	Field Supplies	387.96
620-4840-62890	Uniforms/ID Clothing	360.00
620-4840-62990	Misc. Operating Expense	467.58
620-4850-62200	System Expense	317.13
620-4850-62220	Plant Equip Maint & Rep...	1,097.41
620-4850-62230	Building Maint & Repair	2,198.87
620-4850-62290	Water Meter Maintenan...	105.90
620-4890-63020	Computer Maintenance...	295.59
620-4890-63110	Consulting Fees	3,191.99
630-4530-63020	Computer Maintenance...	689.71
630-4890-63020	Computer Maintenance...	142.50
670-4890-63020	Computer Maintenance...	17.81
680-4840-62170	Field Supplies	80.70
680-4840-62880	Personal Protective Equi...	18.32
680-4840-62990	Misc. Operating Expense	21.65
680-4850-62210	Equipment Maint & Repa..	303.98
680-4890-63020	Computer Maintenance...	510.46
690-4840-62990	Misc. Operating Expense	7.45
690-4850-62200	System Expense	579.49

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62210	Equipment Maint & Repa..	11.85
690-4850-62350	Power Plant/Dam Maint	144.02
690-4850-62360	Distribution Maint	233.33
690-4890-63020	Computer Maintenance…	1,432.86
690-4890-63110	Consulting Fees	2,455.50
820-4840-62990	Misc. Operating Expense	71.96
820-4850-62230	Building Maint & Repair	36.97
820-4890-63030	Contracts Expense	7,600.49
	Grand Total:	**153,696.32**

Project Account Summary

Project Account Key		Expense Amount
None		153,696.32
	Grand Total:	**153,696.32**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00966 - 05/15/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRIDGEPORT MAGNETICS GROUP INC							
BRIDGEPORT MAGNETICS G...	47218	05/15/2024	690-4850-62210	Equipment Maint & Repair	TEMPORARY POWER BANK		341.00
					Vendor BRIDGEPORT MAGNETICS GROUP INC Total:		**341.00**
						Grand Total:	**341.00**

Fund Summary

Fund		Expense Amount
690 - ELECTRIC UTILITY FUND		341.00
	Grand Total:	**341.00**

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62210	Equipment Maint & Repa..	341.00
	Grand Total:	**341.00**

Project Account Summary

Project Account Key		Expense Amount
None		341.00
	Grand Total:	**341.00**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT02453 - REFUND CHECK

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-05070-000	MN, STATE OF	5/9/2024	92504	1,231.73			1231.73	Deposit
Total Refunds: 1			**Total Refunded Amount:**	1,231.73				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1231.73
Revenue Total:	1231.73

General Ledger Distribution

Posting Date: 05/15/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND			
690-10101	Cash & Investments	-1,231.73	Yes
690-11530	Accts Receivable - Billing	1,231.73	
	690 Total:	0.00	
Fund: 999 - POOL CASH FUND			
999-10101	Pooled Cash & Investments	-1,231.73	
999-20700	Due To Other Funds	1,231.73	Yes
	999 Total:	0.00	
	Distribution Total:	0.00	

City of Thief River Falls

405 Third Street East • PO Box 528
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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.1 To approve the grading and job description of an Apprentice Lineworker position

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: approve the Apprentice Lineworker job description and grading at Grade 7 from David Drown and Associates with the requirement of finishing the Apprentice Lineworker Training Program through MMUA. The following requirements will also be followed for progressing through the steps:

- Step 1 will be for hiring persons with no working hours or school training.
- Step 2 will be starting for those persons that have graduated from lineman school. They will receive 2000 hours of credit for going to school. During Step 2 they must complete Book 1 and Book 2 of the MMUA training program and an additional 2000 hours working as an apprentice lineman in order to move to Step 3.
- Step 3 Must have 4000 hours completed along with Book 1 and 2. During step 3, Book 3 must be completed along with another additional 2000 hours completed to move to step 4.
- Step 4 Must have 6000 hours completed along with completion of Books 1,2, and 3. During step 4, Book 4 must be completed along with another additional 2000 hours completed to move to step 5.
- Step 5 Must have 8000 hours completed along with completion of Books 1, 2, 3, and 4 and the receipt of their Journeyman Card.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator and Brian Jacobson, Electric Superintendent

ATTACHMENTS:
None

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.2 Approval to fill an Apprentice Line Worker position.

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Accept a Public Utilities Committee recommendation and authorize the Electric Department to begin process to fill the position of Apprentice Lineworker. The position shall be opened to Teamster Union #320 employees for ten days, and if not filled by that process, the position shall be opened to the public for filling.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator and Brian Jacobson, Electric Superintendent

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.3 Approval to adjust current steps of existing Electric lineman due to the apprentice lineworker position addition

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the following step increases to the Electric Lineworkers due to the apprentice lineworker position at the same grade level:

Jeremy Kasprzak is currently at Grade 7 Step 3 at $38.27 per hour. He will move to Grade 7 Step 5 to $41.10 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 6.

Ian Lund is currently at Grade 7 Step 4 at $39.72 per hour. He will move to Grade 7 Step 6 to $42.42 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 7.

Matthew Nelson is currently at Grade 7 Step 4 at $39.72 per hour. He will move to Grade 7 Step 6 to $42.42 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 7.

Justin Steinbrink is currently at Grade 7 Step 5 at $41.10 per hour. He will move to Grade 7 Step 7 to $43.69 effective May 22, 2024. He will then be eligible for his anniversary step increase on 1/1/25 to Step 8.

BACKGROUND: Contingent on the Apprentice Lineworker position job description and grading being approved. With the requirements listed to move up the steps as an apprentice with time in and book completion in the same grade 7 as the journey lineman, the City needed to adjust the current employees that were in the lower steps that already had their journeyman cards.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator and Brian Jacobson, Electric Superintendent

ATTACHMENTS:
None

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.4 Approve Water Treatment Plant High Service Pump House

RECOMMENDATION: It respectfully requested to consider approving the quote from Brodin Comfort Systems for ventilation of the High Service Pump House

MOTION TO: Approve the quote from Brodin Comfort Systems in the amount of $15,398.00 for ventilation of the High Service Pump House.

BACKGROUND: The City of Thief River Falls Water Treatment Plant operates a High Service Pump House consisting of two 200 horsepower pumps and two variable speed drives to operate the pumps. This system pumps finish water to the elevated towers to maintain system pressure and fire protection.

KEY ISSUES: The new variable speed drives, along with the 200 horsepower motors, generate a lot of heat that needs to be dissipated to avoid damage to the electrical components. The existing wall fans can not do an adequate job removing the excess heat.

FINANCIAL CONSIDERATIONS: Quote is for $15,398.00 from Brodin's. The City will be responsible for some minor roof repair following the vent installation and also the electrical hook-ups. Funding will come from the systems expense account in the Water Systems budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

1.	2024-high service pump house vent quote

City of Thief River Falls 681-3809 05/14/2024

Thief River Falls, MN 56701

HVAC Proposal for ventilation of the High Service Pump House

We propose to furnish and install a 2500 cfm Greenheck propeller hooded roof direct drive exhaust fan complete with Vari-Green EC motor, Vari-Green indoor air quality temperature & humidity control, roof curb, motorized damper & actuator with end switch, outside louvers with bird screen, dravity dampers, outside ductwork materials, duct sleeves and installation labor for the sum of Fifteen thousand three hundred ninety-eight dollars. ($15,398.00)

Notes: Roofing and electrical are to be done by others, costs not included in the above proposal.

~~*Sales Tax Is Included In The Above Prices*~~
Electrical Wiring By Others, Cost Not Included Above
This Proposal May Be Withdrawn By Us If Not Accepted Within 30 Days

***Contract Amount**: Fifteen thousand three hundred ninety-eight dollars. $15,398.00*

***Payment Terms**: Progress Billings with Full Payment Due Upon Completion of the Work*

Authorized Signature: Matt Kraemer ***Accepted By:***

Thank-you for the opportunity to present you with this proposal. We look forward to working with you on this project.

City of Thief River Falls

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.5 Approval for a 2-week extension on the Venuworks Management Contract termination date.

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation:

MOTION TO: Approval to extend the Venuworks contract termination date from June 17th, 2024 to a contract termination date of June 30, 2024.

BACKGROUND: The City of Thief River Falls exercised it early termination option and gave notice of termination to Venuworks. The Venuworks contract terminates on June 17th, 2024. Oakview Group has requested a two week extension of the termination date to June 30, 2024, in order to assist with a smooth transition of management services. The Oakview Group would then start management services as of July 1, 2024. Venuworks has agreed to provide the management services through June 30, 2024. On May 6th, 2024, the council approved to have staff and workgroup to negotiate a contract with the Oakview Group for Management Services of these facilities. With the short timeframe to accomplish this before June 17th it is requested their start date be July 1st. This will allow for a better cut off date for transition of contractual services and allow Oakview Group more time to get necessary licenses in place.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.6 Approve 2024 LOCAL- Street Improvements Project (Kendall Ave from 1st ST. to 3rd St.& Crocker Ave. from 1st St. to Mussey St.)

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve the low bid of $1,267,480.50 from Davidson Construction, and award the 2024-LOCAL- Street Improvements Project.

BACKGROUND: The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

KEY ISSUES: Bids for this project were received on May 15th, 2024, from three contractors. The low bid was received from Davidson Construction in the amount of $1,267,480.50. The Engineer's Estimate was $1,174,992.00. The low bid was within 8% of the engineer's estimate.

FINANCIAL CONSIDERATIONS: Bid Tabulation is attached.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	2024 City Funded Street Improvements Bid Tabulation

BID TABULATION
2024 CITY FUNDED STREET & UTILITY IMPROVEMENTS
THIEF RIVER FALLS, MN

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	QUANT.	Engineer's Estimate		Davidson Construction, Inc. 65 State Street - Holt Newfolden, MN 56738		R.J. Zavoral & Sons, Inc. 1706 Bygland Road SE East Grand Forks, MN 56721		Spruce Valley Corporation 39469 130th Avenue N.E. Middle River, MN 56737	
					Unit Price	Cost	Unit Price	Cost	Unit Price	Cost		
1	2021.501	MOBILIZATION	LUMP SUM	1.00	$75,000.00	$75,000.00	$125,000.00	$125,000.00	$145,000.00	$145,000.00	$147,650.00	$147,650.00
2	2101.502	CLEARING	EACH	27	$500.00	$13,500.00	$500.00	$13,500.00	$500.00	$13,500.00	$600.00	$16,200.00
3	2101.502	GRUBBING	EACH	27	$500.00	$13,500.00	$500.00	$13,500.00	$500.00	$13,500.00	$600.00	$16,200.00
4	2104.502	ABANDON SANITARY SEWER MANHOLE	EACH	1	$500.00	$500.00	$2,000.00	$2,000.00	$1,500.00	$1,500.00	$650.00	$650.00
5	2104.502	REMOVE MANHOLE OR CATCH BASIN	EACH	7	$750.00	$5,250.00	$500.00	$3,500.00	$650.00	$4,550.00	$855.00	$5,985.00
6	2104.502	REMOVE CURB STOP & BOX	EACH	26	$125.00	$3,250.00	$150.00	$3,900.00	$350.00	$9,100.00	$420.00	$10,920.00
7	2104.502	REMOVE GATE VALVE & BOX	EACH	2	$250.00	$500.00	$250.00	$500.00	$350.00	$700.00	$425.00	$850.00
8	2104.502	SALVAGE SIGN	EACH	2	$100.00	$200.00	$100.00	$200.00	$50.00	$100.00	$44.00	$88.00
9	2104.502	SALVAGE LIGHT POLE	EACH	5	$250.00	$1,250.00	$1,600.00	$8,000.00	$2,500.00	$12,500.00	$1,650.00	$8,250.00
10	2104.502	REMOVE HYDRANT	EACH	1	$1,000.00	$1,000.00	$1,500.00	$1,500.00	$500.00	$500.00	$1,100.00	$1,100.00
11	2104.503	REMOVE WATER MAIN	LIN FT	935	$10.00	$9,350.00	$15.00	$14,025.00	$20.00	$18,700.00	$12.00	$11,220.00
12	2104.503	REMOVE WATER SERVICE PIPE	LIN FT	767	$5.00	$3,835.00	$10.00	$7,670.00	$10.00	$7,670.00	$2.00	$1,534.00
13	2104.503	REMOVE SEWER PIPE (STORM)	LIN FT	100	$22.00	$2,200.00	$30.00	$3,000.00	$20.00	$2,000.00	$34.00	$3,400.00
14	2104.503	REMOVE SEWER PIPE (SANITARY)	LIN FT	1,357	$10.00	$13,570.00	$15.00	$20,355.00	$20.00	$27,140.00	$9.00	$12,213.00
15	2104.503	REMOVE SANITARY SERVICE PIPE	LIN FT	810	$10.00	$8,100.00	$12.00	$9,720.00	$10.00	$8,100.00	$13.00	$10,530.00
16	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	768	$6.00	$4,608.00	$3.00	$2,304.00	$2.50	$1,920.00	$3.00	$2,304.00
17	2104.503	REMOVE CURB & GUTTER	LIN FT	1,963	$8.00	$15,704.00	$12.00	$23,556.00	$5.50	$10,796.50	$11.00	$21,593.00
18	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	361	$8.00	$2,888.00	$15.00	$5,415.00	$8.00	$2,888.00	$17.00	$6,137.00
19	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD	290	$25.00	$7,250.00	$25.00	$7,250.00	$16.50	$4,785.00	$27.00	$7,830.00
20	2104.518	REMOVE CONCRETE WALK	SQ FT	8,851	$3.50	$30,978.50	$5.00	$44,255.00	$1.25	$11,063.75	$2.00	$17,702.00
21	2106.507	COMMON EXCAVATION (P)	CU YD	4,415	$8.00	$35,320.00	$15.00	$66,225.00	$13.00	$57,395.00	$11.00	$48,565.00
22	2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	3,109	$25.00	$77,725.00	$25.00	$77,725.00	$34.00	$105,706.00	$33.00	$102,597.00
23	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (MODIFIED)	CU YD	139	$45.00	$6,255.00	$40.00	$5,560.00	$36.00	$5,004.00	$43.00	$5,977.00
24	2215.504	FULL DEPTH RECLAMATION	SQ YD	3,129	$3.00	$9,387.00	$8.00	$25,032.00	$15.50	$48,499.50	$8.00	$25,032.00
25	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	405	$2.00	$810.00	$2.00	$810.00	$0.01	$4.05	$0.01	$4.05
26	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	498	$120.00	$59,760.00	$120.00	$59,760.00	$99.30	$49,451.40	$109.23	$54,396.54
27	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2,B)	TON	498	$120.00	$59,760.00	$120.00	$59,760.00	$97.95	$48,779.10	$107.75	$53,659.50
28	2503.503	12" RC PIPE SEWER	LIN FT	138	$65.00	$8,970.00	$100.00	$13,800.00	$102.00	$14,076.00	$112.00	$15,456.00
29	2503.601	SANITARY SEWER BYPASS/TEMPORARY SERVICE	LUMP SUM	1	$20,000.00	$20,000.00	$10,000.00	$10,000.00	$41,000.00	$41,000.00	$11,000.00	$11,000.00
30	2503.602	PLUG & ABANDON SANITARY PIPE SEWER	EACH	1	$150.00	$150.00	$2,500.00	$2,500.00	$2,000.00	$2,000.00	$1,960.00	$1,960.00
31	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	6	$1,500.00	$9,000.00	$1,000.00	$6,000.00	$1,000.00	$6,000.00	$1,310.00	$7,860.00
32	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	32	$300.00	$9,600.00	$250.00	$8,000.00	$725.00	$23,200.00	$1,235.00	$39,520.00
33	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	2	$1,800.00	$3,600.00	$3,000.00	$6,000.00	$1,500.00	$3,000.00	$1,370.00	$2,740.00
34	2503.602	8"X4" PVC WYE	EACH	23	$700.00	$16,100.00	$400.00	$9,200.00	$235.00	$5,405.00	$890.00	$20,470.00
35	2503.602	12"X4" PVC WYE	EACH	9	$900.00	$8,100.00	$750.00	$6,750.00	$568.00	$5,112.00	$1,180.00	$10,620.00
36	2503.603	8" PVC PIPE SEWER	LIN FT	924	$60.00	$55,440.00	$60.00	$55,440.00	$75.00	$69,300.00	$127.00	$117,348.00
37	2503.603	10" PVC PIPE SEWER	LIN FT	10	$100.00	$1,000.00	$75.00	$750.00	$95.00	$950.00	$166.00	$1,660.00
38	2503.603	12" PVC PIPE SEWER	LIN FT	416	$100.00	$41,600.00	$85.00	$35,360.00	$95.00	$39,520.00	$143.00	$59,488.00
39	2503.603	4" PVC SANITARY SERVICE PIPE	LIN FT	810	$45.00	$36,450.00	$40.00	$32,400.00	$68.00	$55,080.00	$52.00	$42,120.00
40	2503.603	CLEAN AND VIDEO TAPE PIPE SEWER	LIN FT	1,350	$3.50	$4,725.00	$3.50	$4,725.00	$8.25	$11,137.50	$4.00	$5,400.00
41	2504.601	TEMPORARY WATER SERVICE	LUMP SUM	1	$15,000.00	$15,000.00	$15,000.00	$15,000.00	$26,000.00	$26,000.00	$24,145.00	$24,145.00
42	2504.602	HYDRANT	EACH	3	$7,500.00	$22,500.00	$7,500.00	$22,500.00	$8,210.00	$24,630.00	$8,330.00	$24,990.00
43	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	1	$1,500.00	$1,500.00	$2,000.00	$2,000.00	$1,315.00	$1,315.00	$1,820.00	$1,820.00
44	2504.602	CONNECT TO EXISTING WATER SERVICE	EACH	26	$300.00	$7,800.00	$250.00	$6,500.00	$530.00	$13,780.00	$1,170.00	$30,420.00
45	2504.602	6" GATE VALVE AND BOX W/ ADAPTOR	EACH	9	$1,800.00	$16,200.00	$3,000.00	$27,000.00	$3,165.00	$28,485.00	$3,590.00	$32,310.00
46	2504.602	1" CORPORATION STOP	EACH	26	$300.00	$7,800.00	$150.00	$3,900.00	$220.00	$5,720.00	$560.00	$14,560.00
47	2504.602	6" SADDLE	EACH	26	$300.00	$7,800.00	$250.00	$6,500.00	$245.00	$6,370.00	$570.00	$14,820.00
48	2504.602	1" CURB STOP & BOX W/ STAINLESS ROD	EACH	26	$550.00	$14,300.00	$550.00	$14,300.00	$775.00	$20,150.00	$1,615.00	$41,990.00
49	2504.602	ADJUST VALVE BOX	EACH	1	$500.00	$500.00	$250.00	$250.00	$245.00	$245.00	$475.00	$475.00
50	2504.603	6" PVC WATERMAIN	LIN FT	946	$60.00	$56,760.00	$65.00	$61,490.00	$55.00	$52,030.00	$97.00	$91,762.00
51	2504.603	1" TYPE K COPPER PIPE	LIN FT	780	$40.00	$31,200.00	$50.00	$39,000.00	$36.00	$28,080.00	$51.00	$39,780.00
52	2504.604	2" POLYSTYRENE INSULATION	SQ YD	7	$5.00	$35.00	$80.00	$560.00	$41.00	$287.00	$45.00	$315.00
53	2504.608	DUCTILE IRON FITTINGS	POUND	525	$10.00	$5,250.00	$12.00	$6,300.00	$8.00	$4,200.00	$22.00	$11,550.00
54	2506.502	ADJUST FRAME AND RING CASTING	EACH	1	$750.00	$750.00	$750.00	$750.00	$380.00	$380.00	$880.00	$880.00
55	2506.502	CASTING ASSEMBLY (SANITARY MANHOLE)	EACH	5	$1,000.00	$5,000.00	$1,500.00	$7,500.00	$2,200.00	$11,000.00	$1,534.00	$7,670.00
56	2506.502	CASTING ASSEMBLY (CATCH BASIN)	EACH	4	$1,200.00	$4,800.00	$1,800.00	$7,200.00	$2,200.00	$8,800.00	$2,043.00	$8,172.00
57	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN F	LIN FT	66	$1,000.00	$66,000.00	$450.00	$29,700.00	$675.00	$44,550.00	$1,309.00	$86,394.00
58	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN SD	LIN FT	10	$800.00	$8,000.00	$550.00	$5,500.00	$1,800.00	$18,000.00	$1,781.00	$17,810.00
59	2521.518	4" CONCRETE WALK - REINFORCED	SQ FT	8,411	$12.00	$100,932.00	$10.50	$88,315.50	$14.00	$117,754.00	$11.05	$92,941.55
60	2521.518	6" CONCRETE WALK - REINFORCED	SQ FT	274	$20.00	$5,480.00	$18.50	$5,069.00	$15.00	$4,110.00	$19.25	$5,274.50
61	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	1,932	$30.00	$57,960.00	$27.00	$52,164.00	$30.00	$57,960.00	$28.60	$55,255.20
62	2531.504	6" CONCRETE DRIVEWAY - REINFORCED	SQ YD	316	$110.00	$34,760.00	$140.00	$44,240.00	$155.00	$48,980.00	$149.60	$47,273.60
63	2531.618	TRUNCATED DOMES	SQ FT	54	$50.00	$2,700.00	$70.00	$3,780.00	$160.00	$8,640.00	$71.50	$3,861.00
64	2563.601	TRAFFIC CONTROL	LUMP SUM	1	$7,500.00	$7,500.00	$5,500.00	$5,500.00	$10,000.00	$10,000.00	$8,025.00	$8,025.00
65	2564.602	INSTALL SIGN	EACH	2	$150.00	$300.00	$175.00	$350.00	$135.00	$270.00	$137.00	$274.00
66	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	1	$2,500.00	$2,500.00	$5,000.00	$5,000.00	$10,000.00	$10,000.00	$5,750.00	$5,750.00
67	2573.502	STORM DRAIN INLET PROTECTION	EACH	11	$200.00	$2,200.00	$115.00	$1,265.00	$215.00	$2,365.00	$132.00	$1,452.00
68	2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	82	$40.00	$3,280.00	$75.00	$6,150.00	$30.00	$2,460.00	$45.00	$3,690.00
69	2575.605	TURF ESTABLISHMENT	ACRE	0.50	$20,000.00	$10,000.00	$9,500.00	$4,750.00	$6,865.00	$3,432.50	$12,250.00	$6,125.00
TOTAL BASE BID - 2024 CITY FUNDED STREET & UTILITY IMPROVEMENTS					$1,174,992.50		$1,267,480.50		$1,446,626.30		$1,608,013.94	

I hereby certify that this tabulation of bids is a true and correct copy of the bids received on the
2024 City Funded Street & Utility Improvements - Thief River Falls, MN project on May 15, 2024.

________________________________ RICHARD A. CLAUSON, P.E. - Reg. No. 26421

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.7 Wetland Conservation Act- Notice of Decision

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To approve as acting representative in accordance with the Wetland Conservation Act the following application: City of Thief River Falls - Chief's Coulee Project.

BACKGROUND: The Wetland Conservation Act requires the local governing unit to administer Notice of Decision of potential wetland impacts to newly proposed construction projects. The three applications are currently governed by the City of Thief River Falls and to be decided by the City Council. Approval of the applications would be in concurrence with the decision of the WCA-Technical Evaluation Panel.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	NOD Chief's Coulee

BOARD OF WATER AND SOIL RESOURCES

Minnesota Wetland Conservation Act
Notice of Decision

Local Government Unit: City of Thief River Falls	**County:** Pennington
Applicant Name: City of Thief River Falls	**Applicant Representative:** HDR Inc. – Torin McCormack
Project Name: Chief's Coulee	**LGU Project No. (if any):** WCA-24-01
Date Complete Application Received by LGU: 2/27/2024	
Date of LGU Decision: 5/21/2024	
Date this Notice was Sent: 5/22/2024	

WCA Decision Type - check all that apply

☐ Wetland Boundary/Type ☐ Sequencing ☐ Replacement Plan ☐ Bank Plan (not credit purchase)
☐ No-Loss (8420.0415) ☒ Exemption (8420.0420)
Part: ☐ A ☐ B ☐ C ☐ D ☐ E ☐ F ☐ G ☐ H Subpart: ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9

Replacement Plan Impacts (replacement plan decisions only)

Total WCA Wetland Impact Area:	N/A
Wetland Replacement Type:	☐ Project Specific Credits: ☐ Bank Credits:
Bank Account Number(s):	

Technical Evaluation Panel Findings and Recommendations (attach if any)

☒ Approve ☐ Approve w/Conditions ☐ Deny ☐ No TEP Recommendation

LGU Decision

☐ Approved with Conditions (specify below)[1] ☒ Approved[1] ☐ Denied

List Conditions:

Decision-Maker for this Application: ☐ Staff ☒ Governing Board/Council ☐ Other:

Decision is valid for: ☒ 5 years (default) ☐ Other (specify):

[1] *Wetland Replacement Plan approval is not valid until BWSR confirms the withdrawal of any required wetland bank credits. For project-specific replacement a financial assurance per MN Rule 8420.0522, Subp. 9 and evidence that all required forms have been recorded on the title of the property on which the replacement wetland is located must be provided to the LGU for the approval to be valid.*

LGU Findings – Attach document(s) and/or insert narrative providing the basis for the LGU decision[1].

☐ Attachment(s) (specify):

☒ Summary: **LGU City of Thief River Falls finds the proposed Chief's Coulee Stormwater Project, impacting .029 acres of a Type 2 wetland does meet the WCA Utilities exemption as it falls under .5 acres of wetland impact.**

[1] *Findings must consider any TEP recommendations.*

Attached Project Documents

☐ Site Location Map ☐ Project Plan(s)/Descriptions/Reports (specify):

Appeals of LGU Decisions

If you wish to appeal this decision, you must provide a written request within 30 calendar days of the date you received the notice. All appeals must be submitted to the Board of Water and Soil Resources Executive Director along with a check payable to BWSR for $500 *unless* the LGU has adopted a local appeal process as identified below. The check must be sent by mail and the written request to appeal can be submitted by mail or e-mail. The appeal should include a copy of this notice, name and contact information of appellant(s) and their representatives (if applicable), a statement clarifying the intent to appeal and supporting information as to why the decision is in error. Send to:

Appeals & Regulatory Compliance Coordinator
Minnesota Board of Water & Soils Resources
520 Lafayette Road North
St. Paul, MN 55155
travis.germundson@state.mn.us

Does the LGU have a local appeal process applicable to this decision?

☐ Yes[1] ☒ No

[1]If yes, all appeals must first be considered via the local appeals process.

Local Appeals Submittal Requirements (LGU must describe how to appeal, submittal requirements, fees, etc. as applicable)

Notice Distribution (include name)

Required on all notices:

☒ SWCD TEP Member: Larissa Fitzgerald	☒ BWSR TEP Member: Lynda Pointing
☒ LGU TEP Member (if different than LGU contact): Travis Giffen	
☒ DNR Representative: Stephanie Klamm	
☒ Watershed District or Watershed Mgmt. Org.: Red Lake Watershed District- Tammy Audette	
☒ Applicant: Angela Philipp	☒ Agent/Consultant: HDR- Torin McCormack

Optional or As Applicable:

☒ Corps of Engineers: Peyton Hamm	
☐ BWSR Wetland Mitigation Coordinator (required for bank plan applications only):	
☐ Members of the Public (notice only):	☐ Other:

Signature:	**Date:** 5/22/2024

This notice and accompanying application materials may be sent electronically or by mail. The LGU may opt to send a summary of the application to members of the public upon request per 8420.0255, Subp. 3.

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.8 Resolution Approving Master Partnership Contract with the MN Department of Transportation contract # 1050280 to re-apply center & fog line striping for selected existing striped travel ways within the City of Thief River Falls, MN for year 2024.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: By the City Council of Thief River Falls, Minnesota:
1. City of Thief River Falls enter a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.
2. That the Mayor and City Administrator are authorized to execute such contract, and any amendments thereto.
3. That the Public Works Director is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the Public Works Director may execute such work order contracts on behalf of the City of Thief River Falls without further approval by this Council.

BACKGROUND: The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

The MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

The parties wish to be able to respond quickly and efficiently to such opportunities for collaboration and to determine the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: A Master Partnership Contract with the Minnesota Department of Transportation allows the City of Thief River Falls to maximize the efficient delivery of transportation systems and infrastructure.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen – Public Works Director

ATTACHMENTS:

1.	Mndot master partnership striping contract

MnDOT Contract Number: 1050280

STATE OF MINNESOTA
WORK ORDER UNDER
MASTER PARTNERSHIP CONTRACT

Project Description: Stripe multiple County roads

This Work Order Contract is issued under the authority of the State of Minnesota, Department of Transportation (MnDOT) Master Partnership Contract No. 1050280 between the state of Minnesota acting through its Commissioner of Transportation ("MnDOT") and Thief River Falls, a political subdivision of the State of Minnesota ("Local Government") and is subject to all applicable provisions and covenants of that Contract which are incorporated herein by reference.

Work Order Contract

1. Term of Work Order Contract; Incorporation of Exhibits

1.1. **Effective date**: This Work Order Contract will be effective on the date that all required signatures are obtained by MnDOT, pursuant to Minnesota Statutes Section 16C.05, subdivision 2. The Local Government must not begin work under this Contract until ALL required signatures have been obtained and the Local Government has been notified in writing to begin such work by MnDOT's Authorized Representative.

1.2. **Expiration date**: This Work Order Contract will expire on 12/31/2024, or when all obligations have been satisfactorily fulfilled, whichever occurs first.

1.3. **Exhibits**: Exhibit A is attached and incorporated into this Work Order Contract.

2. Nature of Work

2.1. X the blanks below to indicate the nature of the work to be performed. See Article 3. Services Requiring a Work Order Contract, of the Master Partnership Contract for applicable definitions.

_______Contract Administration
_______Emergency Services
_______Professional/Technical Services
___X___Roadway Maintenance

3. Scope of Work

3.1. MnDOT will perform services under this Work Order summarized generally as follows: MnDOT will provide refresh of existing lines or new longitudinal striping according to Exhibit A work plan. Timing will be at the discretion of Mn/DOT in coordination with the county.

4. Items provided or completed by the Parties

4.1. The following will be provided or completed by the Local Government: The county will provide a detailed striping work plan. Work plan will consist of the route number, beginning and end points, width of line, color of line, type of material, solid or broken line, Edge line, Center line, lane line,etc. County will also provide any timing considerations at the beginning and any point during the season. If new lines are requested the county will provide markings for guidance to the striper.

4.2. The following will be provided or completed by MnDOT: MnDOT will provide longitudinal Striping at 12mil thickness, using MnDOT approved products, in widths and pattern as provided in Exhibit A workplan. MnDOT will provide all labor, equipment, and material to conduct the striping operation, including providing traffic control in accordance with the MMUTCD, but may ask for assistance from county for traffic control in special circumstances. MnDOT will provide a striper log for review and invoice with final quantities at the close of the season in the fall.

5. Consideration of Payment

5.1. The Local Government will pay for all services performed by MnDOT on a unit price basis. The unit prices for the 2024 season are $.079/ft for 4" latex width and $.103/ft for 6" latex width.

5.2. The Local Government's obligation for all compensation and reimbursements to MnDOT is estimated to be $5,823.00. The final amount will be determined at the end of the season upon review of the striper log with the county.

6. Terms of Payment

6.1. The Local Government will pay MnDOT after execution of this work order and review of the striper log and receipt of the invoice.

6.2. After the work has been completed MnDOT will submit a striper log and invoice for the work completed.

6.3. Per Section 7.4 of the Master Partnership Contract;

6.3.1. The Local Government will pay MnDOT as specified in this work order, and will make prompt payment in accordance with Minnesota law.

6.3.2. Payment by the Local Government.

i. The Local Government will make payment to the order of the Commissioner of Transportation.

ii. IMPORTANT NOTE: Payment must reference the MnDOT Contract and Work Order Number shown on the face page of this contract and the MnDOT Invoice Number shown on the invoice.

iii. Remit payment to the address below:

MnDOT
Attn: Cash Accounting
RE: MnDOT Contract Number 1050280 and Invoice Number: 00000#####
(see note above)
Mail Stop 215
395 John Ireland Blvd
St. Paul, MN 55155

7. Authorized Representatives

7.1. MnDOT's Project Manager, for this Work Order is:

Name/Title: Mike Ehlert, or successor

MnDOT – Operations/Office of Maintenance

Street Address: 3485 Hadley Ave N

City State Zip: Oakdale MN 55128

Telephone: Office:651-366-4419 Cell :651-238-0001

Email: michael.ehlert@state.mn.us

7.2. MnDOT's Project Manager is responsible for overseeing MnDOT's fulfillment of its obligations under this Work Order, reviewing, providing and approving invoices, resolving disputes related to this Work Order, and for giving or receiving any notices required or permitted by this Work Order.

7.3. The Local Government's Project Manager for this Work Order is:

Name/Title: Travis Giffen Public Works Director

Street Address: 405 Third Street East

City State Zip: Thief River Falls, MN 56701

Telephone: 218-689-4292

Email: tgiffen@trfmn.gov

7.4. The Local Government's Project Manager for this Work Order is responsible for overseeing the Local Government's fulfillment of its obligations under this Work Order, reviewing and approving invoices, resolving disputes related to this Work Order, and for giving or receiving any notices required or permitted by this Work Order.

8. Termination

8.1. **Termination by** MnDOT **or Local Government**. The Local Government, MnDOT or the Commissioner of Administration may cancel this Work Order at any time, with or without cause, upon 30 days' written notice to the other Party. Upon termination, MnDOT will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

8.2. **Termination for Insufficient Funding**. MnDOT may immediately terminate this Work Order if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Work Order is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT must provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

9. Additional Provisions

9.1. NONE

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LOCAL GOVERNMENT

The Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By:____

Title:_______________________________________

Date:_______________________________________

By:____

Title:_______________________________________

Date:_______________________________________

COMMISSIONER OF TRANSPORTATION, as delegated

By:

Date:

COMMISSIONER OF ADMINISTRATION, as delegated

By:

Date:

City/County Request for Year 2024 Latex

Line(s): 1= Left edge line 2 = Centerline 3 = Lane line

City/County	Route	Beg. Ref. Point or Road Name	End Ref. Point or Road Name	True Center line Miles	Line Width	Line(s) (1,2,3,4)	Total Line Miles	
							W	Y
Theif River Falls	various				4"	All	4.04	9.92
			TOTALS				4.04	9.92

x Striping

4 = Right Edge

Time Requested Mo	Comments
	See Map
13.96	

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.9 Approve 2025 Sanitation Truck Purchase

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve the public works committee recommendation to sign purchase agreement for a 2025 Peterbilt/McNeilus 20 yd rear-load Tandem Sanitation Collection Truck.

BACKGROUND: The city owns and maintains a fleet of vehicles and equipment for sanitation services. Safe and efficient collection of waste is crucial to keep our city clean. The city currently owns a 2014 Navistar 17 yd rear-loader and 2021 Navistar 17 yd rear loader sanitation collection trucks, along with other equipment needed for various services provided.

KEY ISSUES: The City previously used single axle sanitation trucks. Manufacturing demands have changed, with municipalities moving to larger capacity tandem axle trucks. After much review, the sanitation team feels it would be beneficial to move to a 20 yd, tandem axle rear load sanitation truck. Truck chassis builds have been difficult to secure, the current available slot would place completed truck approximately December 2024.

FINANCIAL CONSIDERATIONS: $294,487.00 total purchase price. The city will use $172,500 from the reserved balance dollars for sanitation truck and will enter into a lease purchase agreement for the balance.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	Peterbilt-McNeilus sanitation truck specs

Allstate Peterbilt of Fargo
3611 38th Street SW
Fargo, ND 58104

701-282-6200 | 800-342-4949
FAX: 701-281-0333

Apr 26 2024
City of Thief River Falls
403 3Rd St.E.
Thief River Falls, MN

We are pleased to offer the following for your consideration. In accordance with the Sourcewell Contract # 060920-PMC:

One (1) New 2025 model 548 Peterbilt Tandem for Rear Load :

12,000 lb. front axle & front suspension
40,000 lb. rear axle & rear suspension
Paccar PX-9 350 HP Diesel Engine
Allison 3000 RDS-P Automatic transmission

Basic One (1) year standard warranty
See attached form.

Total Peterbilt List Price	$171,551.00
15.00% Sourewell Contract discount	($ 25,732.00)
Total Sourcewell price for Peterbilt 548	**$ 145,819.00**

Sourced goods/Open-market items (not subject to NJPA contract):

Delivery detail	$695.00
Delivery/DEF/Fuel cost	$970.00
Floor plan cost (120 Days)	$3,764.00
Doc Fee	$325.00
Training	$395.00
Manuals	$245.00
Fuel Surcharge	$381.00
Total for sourced goods/Open Market Items	**$6,775.00**
+	
NJPA price for Peterbilt 548	**$145,819.00**
Total Delivered Price for Peterbilt Truck only each	**$152,564.00**

Date and Signature of City's Acceptance ______________________________

Peterbilt Of Fargo (P121)
3611 38Th St. Sw
Fargo, North Dakota 58104

City Of Thief River Falls
403 3Rd St E
THIEF RIVER FALLS, Minnesota 56701
United States of America

Les Dondoneau
Cell Phone: 701-205-6914
Office Phone: 701-282-6200
Email: ldondoneau@wdlarson.com

Vehicle Summary

Unit

Model:	Model 548
Type:	Full Truck
Description 1:	548 Tandem Rear Load25
Description 2:	

Application

Intended Serv.:	Refuse/Landfill
Commodity:	Refuse, Scrap, Recycling

Body

Type:	Rear Loader
Length (ft):	24
Height (ft):	13.4
Max Laden Weight (lbs):	6000

Trailer

No. of Trailer Axles:	0
Type:	
Length (ft):	0
Height (ft):	0
Kingpin Inset (in):	0
Corner Radius (in):	0

Restrictions

Length (ft):	40
Width (in):	102
Height (ft):	13.5

Chassis

Fr Axle Load (lbs):	12000
Rr Axle Load (lbs):	40000
G.C.W. (lbs):	52000
Road Conditions:	
Class A (Highway)	95
Class B (Hwy/Mtn)	5
Class C (Off-Hwy)	0
Class D (Off-Road)	0
Maximum Grade:	6
Wheelbase (in):	200
Overhang (in):	54
Fr Axle to BOC (in):	67.5
Cab to Axle (in):	132.5
Cab to EOF (in):	186.5
Overall Comb. Length (in):	294

Special Req.

Approved by: ______________________ **Date:** ______________

Note: All sales are F.O.B. designated plant of manufacture.

Sales Code	Std/ Opt	Description	Weight
Base Model			
0005481	S	**Model 548** The Model 548 meets and exceeds the demands of Class 7 and Class 8 specialty application markets that require a rugged workhorse for durability and a wide range of optional content. The Model 548 is available in configurations with a GVW from 33,001 to 66,000 lbs. to suit most vocational applications. The 548 also offers all-wheel-drive. From construction and crane service to utility and delivery services in both Class 7 and Class 8 markets, the 548 is in a class of its own.	10,860
0091180	O	**Refuse, Scrap, Recycling**	0
0093040	O	**Refuse/Landfill** Truck which picks up refuse or recycled material from curbside containers in residential areas. Operation typically includes very frequent stops and starts. Unloading can be at transfer station or at landfill (may enter landfill).	0
0095110	O	**Rear Loader**	0
0098170	S	**United States Registry** Canadian Registry PackageRequires Air Conditioning Excise Tax Canada, Speedometer to be KPH ipo MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0
Configuration			
0200700	S	**Not Applicable** Secondary Manufacturer	0
Frame & Equipment			
0514000	O	**10-3/4" Steel Rails To 354"** 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	297
0601500	O	**Full Steel Inner Liner**	528
0611300	S	**Heavy Duty 5-Piece Crossmember BOC IPO Standard** Class 5, 6, 7	0
0611790	S	**Aluminum Frame Rail Crossmembers** Excludes suspension	0
0612230	O	**Custom Wheelbase or Overhang** Engineering approval may be required.	0
0644090	S	**EOF Square without Crossmember** End-of-frame square without crossmember. For use with body builder installed crossmember.	0
0651090	O	**Omit Rear Mudflaps and Hangers**	-25
Front Axle & Equipment			
1014150	S	**Hendrickson SteerTek NXT 12,500 Lb.** 3.32" Drop	0

Sales Code	Std/ Opt	Description	Weight
1111190	O	**Taper Leaf Springs, Shocks 12,000 lb** Hendrickson taper leaf springs, shocks for 12,000 lbs.	-1
1243040	S	**Power Steering Sheppard HD94** Sheppard HD94 power steering gear is a light weight version of heavy duty line-haul power steering gear. For use with 10,000 to 13,200 lb. axle ratings.	0
1250180	S	**Power Steering Reservoir Frame Mounted** The power steering reservoir is a steering system that eases drivability by applying hydraulic pressure to the steering gear.	0
1354840	S	**PHP10 Iron PreSet PLUS Hubs** PHP10 iron PreSet PLUS hubs have a fully integrated spindle nut design, an optimized wheel spacer, magnetic fill plug on drive and trailer hubs for inspection of metal particles in lubricant, with a long life oil seal and bearings are pre-adjusted. Use with Front Axle.	0
1380550	O	**Hendrickson Wide Track IPO Standard** Hendrickson Wide Track in place of standard front axle 71" KPI IPO 69" front axle for improved turning radius.	0
1390540	O	**Dust Shields, Cam Brakes, Front Axle**	4
1390710	O	**Meritor Q+ Air Cam Front Drum Brakes 16.5 x 5** Not RSD compliant. Not for use on U.S. or Canada Tractors, other than Car Carriers.	0
1391410	S	**Gusseted Cam Brackets, Steer Axle**	0

Rear Axle & Equipment

Sales Code	Std/ Opt	Description	Weight
1526150	O	**Meritor MT40-14X 40,000 lb** Interaxle diff lock air rocker occupies space of one gauge. Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	1,974
1616300	S	**PHP10 Iron PreSet PLUS Hubs**	0
1660000	O	**Dust Shields For Cam Brakes, Drive Axle(s)**	15
1680440	O	**Refuse Service Brakes, Steer And Drive Axles** Designed for heavy-duty applications for refuse industry, providing long brake life, safety and performance.	4
1680450	O	**Rear Brake Camshaft Reinforcement** Rear brake camshaft reinforcement helps guard against wear and corrosion.	9
1680460	O	**Heavy Wall, Drive Axle(s)**	88
1680500	S	**SBM Valve** Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve	0

Sales Code	Std/ Opt	Description	Weight
		and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	
1680550	O	**Upsize Parking Brakes**	0
1680750	O	**Meritor Q+ Air Cam Rear Drum Brakes 16.5x7**	0
1680950	S	**Stability System Not Selected Or Not Available**	0
1682430	S	**Anti-Lock Braking System (ABS) 4S4M** ABS-6. Includes air braking system.	0
1684200	S	**Synthetic Axle Lubricant All Axles** Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
1687090	O	**Diff Lock Tandem Axles** With Speed Interlock. Automatically Disengages Wheel Diff Lock at Speeds Above 25 mph.	60
1704880	O	**Ratio 4.88 Rear Axle**	0
1824400	O	**Hendrickson HMX EX 400 40,000 Lbs., 54"** Haulmaax, 60K Creep Rating. Includes Traax Rod as standard, option 1920905 is not needed or available. Progressive load spring system easily adjusts to the load for an enhanced combination of empty-ride quality and loaded stability.	523

Engine & Equipment

Sales Code	Std/ Opt	Description	Weight
2074806	O	**PACCAR PX-9 350@2000 GOV@2200 1050@1200** Productivity (2024 Emissions) N21350 C121 64....Maximum Accelerator Pedal Ve N21370 C128 64....Maximum Cruise Speed (P059) N21460 C132 1400..Max PTO Speed (P046) N21520 C133 5.....Timer Setting (P030) N21610 C188 39....Low Ambient Temperature Thre N21620 C189 60....Intermediate Ambient Tempera N21630 C190 80....High Ambient Temperature Thr N21550 C206 35....Engine Load Threshold (P516) N21340 C209 120...Hard Maximum Speed Limit (P1 N21510 C225 YES...Enable Idle Shutdown Park Br N21450 C231 NO....Gear Down Protection (P026) N21570 C233 NO....Idle Shutdown Manual Overrul N21440 C234 NO....Engine Protection Shutdown (N21480 C238 NO....Auto Engine Brake in Cruise N21470 C239 NO....Cruise Control Auto Resume (N21430 C333 0.....Reserve Speed Limit Offset (	0

Sales Code	Std/ Opt	Description	Weight
		N21410 C334 0.....Maximum Cycle Distance (N202 N21590 C382 YES...Enable Hot Ambient Automatic N21500 C395 0.....Expiration Distance (N209) N21530 C396 YES...Enable Impending Shutdown Wa N21540 C397 60....Timer For Impending Shutdown N21320 C399 120...Standard Maximum Speed Limit N21400 C400 252...Reserve Speed Function Reset N21420 C401 10....Maximum Active Distance (N20 N21330 C402 0.....Expiration Distance (N207)	
2091130	S	**VMUX Electronics Architecture**	0
2091305	O	**Engine Idle Shutdown Timer Enabled**	0
2091315	O	**Enable EIST Ambient Temp Overrule**	0
2091372		**Eff EIST NA Expiration Miles**	0
2091640		**Effective VSL Setting NA**	0
2092017	O	**Typical Operating Speed 68 MPH**	0
2092033	O	**Powertrain Optimized for Balance** Best analysis for vehicles where service includes frequent start and stop cycles.	0
2140150	O	**Remote PTO and Throttle Provision** 12-pin connector on engine harness.	0
2140460	S	**Remote PTO/Throttle, 12-Pin, 250K BOC/BOS** J1939, Remote Control Provision	0
2140590	S	**14-Pin Body Lighting Connector, BOC**	0
2140670	O	**EPA Emission Warranty**	0
2140700	S	**EPA Engine Idling Compliance**	0
2513060	S	**PACCAR 160 Amp Alternator, Brushed** PACCAR 160 AMP alternator, brushed producing 160 Amps at road speed and 100 Amps at idle.	0
2521090	O	**Immersion Type Block Heater 110-120V** Standard location is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	2
2522110	S	**PACCAR 12V Starter, N/A PACCAR MX Engines** PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
2538040	O	**3 PACCAR Premium 12V Dual Purpose Batt 2190 CCA** Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	62

Sales Code	Std/ Opt	Description	Weight
2539410	O	**Battery Jumper Terminal Mounted Under Hood** LH Frame Rail. Not available with PX-7 engines.	4
2539420	O	**Batteries In LH Box U/Cab**	0
2539720	O	**Low Voltage Disconnect System**	0
2539840	O	**MD - Battery Disconnect Switch** Mounted on Battery Box	9
2621090	S	**HORTON ON/OFF Fan Clutch** Horton DM Advantage Two-Speed Fan Clutch On/Off for heavy-duty, medium-duty and a variety of off-highway equipment.	0
2723210	S	**18.7 CFM Air Compressor** N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0
2812210	S	**VGT Exhaust Brake** (Variable Geometry Turbo). Provides approximately 90-100 HP of retardation and is part of the turbocharger.	0
2921110	S	**PACCAR Fuel/Water Separator Standard Service** PACCAR Fuel/Water separator standard service intervals. High efficiency media protects critical engine components.	0
2921210	S	**No Fluid Heat Option for Fuel Filter**	0
2921310	S	**No Electric Heat Option for Fuel Filter**	0
3114270	S	**High Efficiency Cooling System** Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 520 1202 sq in, 579 1456.9 sq in, 535/536/537/548 949.3 sq in, 537/548 VOC 1000.3 sq in, 389 HH 1604 sq in, 567 1379 sq in.	0
3211140	S	**(1) Air Cleaner Engine Mounted**	0
3367160	O	**Exhaust Single RH Side of Cab** DPF/SCR RH Under Cab, Single Module	29
3387610	O	**18" Ht, 5" Dia Chrome, Clear Coat Standpipe(s)**	0

Transmission & Equipment

Sales Code	Std/ Opt	Description	Weight
4052920	O	**Allison 3000 RDS-P Transmission, Gen 6** Rugged Duty Series	128
4211000	O	**SPL170 HD-XL Driveline, 1 Midship Bearing**	20
4216330	O	**SPL170 XL Driveline Interaxle**	-110

Sales Code	Std/ Opt	Description	Weight
		Dana Spicer Life Series heavy-duty drive shafts are built for heavy loads over the long haul. For tandem rear axles.	
4233930	O	**(1) Dash Mounted Double Acting EOA PTO Control** Electric-over-air (EOA), spec'ing PTO (power-take-off) control switch does not ensure the PTO will fit.	1
4252170	O	**Auto Neutral Activates With Parking Brake** Auto Neutral helps improve jobsite safety by reducing the possibility of the truck moving due to throttle application.	0
4252890	O	**Allison FuelSense Not Desired** Dynamic Shift Sensing	0
4252940	O	**Allison Neutral At Stop** Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and C02 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0
4256640	O	**Allison 6-Speed Configuration, Close Ratio Gears** 3000 Series Transmissions.	0
4256870	O	**Allison Output Function S Neutral Indicator** Allison output function S Neutral Indicator for PTO. Required on Refuse Packer Applications. With this configuration NEUTRAL only, PTO engagement is permitted only when the transmission is in Neutral. Once the transmission is in Neutral, the PTO is automatically engaged and fast idle is initiated when the PTO switch is on. In addition with this configuration Pack-on-the-fly, the PTO is automatically engaged and fast idle is initiated when the PTO switch is On concurrently with shifting of the transmission to Neutral.	0
4256920	O	**Dash Mounted Push Button Shifter** Available with Allison transmissions	3
4257110	O	**LH Mounted Trans PTO Provisions**	0

Air & Trailer Equipment

Sales Code	Std/ Opt	Description	Weight
4510190	S	**Bendix AD-HF Air Dryer, Heater** Bendix AD-HF air filters protects the life of your engine system and components. Proven PuraGuard oil coalescing technonlgy in the the air dryer catridge. This oil coalescing filter ensures the removal of oil and oil aerosols before they can contaminate the moisture removing desiccant.	0
4520420	O	**Pull Cords All Air Tanks**	0
4540420	S	**Nylon Chassis Hose**	0
4543320	S	**Steel Painted Air Tanks** All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0

Sales Code	Std/ Opt	Description	Weight
4610340	O	**Body Lighting Junction Box Without Wiring** Located at EOF	3

Tires & Wheels

Sales Code	Std/ Opt	Description	Weight
5056540	O	**FF: MN 20ply 315/80R22.5 X Line Energy Z** Efficiency Rating: Optimal The MICHELIN X LINE ENERGY Z tire is a line haul steer tire built for high miles and better rolling resistance. Diameter= 42.3 inches; SLR= 19.6 inches	44
5150170	O	**RR: MN 16ply 11R22.5 X Multi D+**	108
5190008	O	**Code-rear Tire Qty 08**	0
5220530	O	**FF: Alcoa 89U647 22.5X9.00 High Polish** Aluminum, Ultra ONE wheels with MagnaForce alloy.	-14
5320770	O	**RR: Alcoa ULA187 22.5X8.25 High Polish Alum** Ultra One wheel with MagnaForce alloy.	-200
5390008	O	**Code-rear Rim Qty 08**	0

Fuel Tanks

Sales Code	Std/ Opt	Description	Weight
5586070	O	**D-Shaped Aluminum 60 Gallon Fuel Tank LH BOC**	5
5604060	O	**Location LH BOC 60 Gallon**	0
5650490	O	**Fuel Cooler** Required with single fuel tank	15
5652890	S	**DEF Tank Mounted LH BOC** Models 220 and 520 mounted left hand back-of-cab.	0
5652990	O	**DEF To Fuel Ratio 2:1 Or Greater**	0
5655019	S	**DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal**	0

Battery Box & Bumper

Sales Code	Std/ Opt	Description	Weight
6020030	S	**MD Battery Box, Non-Slip Step LH Under Cab**	0
6030630	O	**Aluminum Battery Box Cover**	4
6030650	O	**Diamond Plate Cover For DPF/SCR Box**	5
6040550	S	**Aftertreatment Aluminum Non-Slip Cab Entry** Aftertreatment right-hand under cab step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box is aerodynamic.	0
6121020	O	**Aero Bumper, Steel 3-Piece, Bright Finish** ***Warning*** Due to a new legal regulations, all New Medium Duty trucks require headlights to be located in the bumper when the chassis	20

Sales Code	Std/ Opt	Description	Weight
		height is GREATER than the following chassis height: Measurement to bottom of frame at front of frame: for the 107 Aero Hood 32.6, for the 109 Aero Hood 31.4, for the 109 Vocational Hood 26.7. Work with applications if your chassis height is unacceptable.	

Cab & Equipment

Sales Code	Std/ Opt	Description	Weight
6510180	S	**Peterbilt Aerodynamic 107in BBC SMC Hood** With molded charcoal crown and aluminum cab.	0
6540160	O	**Thermal Insulation Package in Cab** The thermal insulation package is designed to make the cab thermally efficient in extreme temperatures. The model 520 adds insulation surrounding the doghouse to reduce engine heat transmitted to the cab.	2
6800180	O	**Hood Crown - Bright Finish ipo Molded Gray**	0
6800340	O	**Rubber Fender Lips 4" Extra Wide**	8
6914180	S	**Sears Driver Seat**	0
6924200	O	**Sears (2) Person Passenger Seat**	-10
6930500	O	**Drivers Armrest - RH Only**	2
6939110	S	**Toolbox Under Passenger Seat** Non-Suspension Seat	0
6939400	S	**Air Ride Driver**	0
6939420	O	**High Back Driver**	0
6939470	S	**Vinyl Driver**	0
6939510	S	**Non-Air Ride Passenger**	0
6939540	O	**Low Back Passenger**	0
6939570	S	**Vinyl Passenger**	0
7001520	S	**Adjustable Steering Column - Tilt/Telescope**	0
7001620	S	**Steering Wheel With Peterbilt Logo** Steering Wheel with embossed Peterbilt logo over horn button.	0
7036130	O	**Probilt Interior Charcoal Gray - Curved Roof**	0
7210540	S	**Day Cab Rear Window** Day cab rear window flush to back of cab.	0
7210550	S	**1-Piece Glass Rear Cab Window Fixed**	0
7230060	S	**1-Piece Curved Windshield**	0

Sales Code	Std/ Opt	Description	Weight
7230360	S	**Power Door Locks and Power Window Lifts** Standard	0
7322010	S	**Combo Fresh Air Heater/Air Conditioner** With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0
7330880	O	**Additional Fine Particulate Filter For HVAC Syst** 3 micron filtration. For use in extreme high dust applications. Not available with Ember filter 7330890.	1
7510070	S	**Aero Rear View Mirror Housing, Molded Black**	0
7514010	O	**Peterbilt Aero Rear View Mirror, Motorized** Includes top mirror with motorized, adjustable dual axis heated glass. Bottom mirror is an integrated convex surface. Includes black textured arms with breakaway feature.	3
7514050	S	**Look Down Mirror Over Passenger Door** with Black Housing	0
7561190	O	**LH/RH Round hood Mirrors Bright Housing** Convex mirrors, left hand / right hand hood mirrors with Bright finish. Includes one-piece straight arms for rearward visibility.	8
7610500	S	**Air Horn Mounted Under Cab**	0
7722120	O	**ConcertClass, AM/FM, Weatherband, 3.5 Aux**	11
7725710	O	**Standard Speaker Package For Cab** (2) Speakers	4
7728040	O	**Bluetooth Phone and Audio Requires USB Port**	0
7728050	O	**USB Port**	0
7788055	O	**SmartLINQ Remote Diagnostics** SmartLINQ is Peterbilts proprietary remote diagnostics service which monitors the engine and aftertreatment for diagnostic codes providing real-time code analysis maximizing vehicle uptime and strengthening the fleets partnership with their dealer. SmartLINQ provides fault coverage for over 800 codes, a customizable email notification for 116 codes plus a web portal to manage your entire fleet included at no additional charge. SmartLINQ is compatible with any telematics system and doesnt require a specific fleet management system. For those whose customers utilize PeopleNet, the pre-wire with remote diagnostics will provide a more integrated solution utilizing the existing SmartLINQ modem. For those whose customers utilize other fleet services products, the existing pre-wire option for the other fleet service devices will continue to be available. Standard on Class 8 engines and available on Models 348, 337, 330 and 325 with a PX-9, PX-7 or Cummins Westport natural gas engine.	0
7850055	O	**Peterbilt Winterfront Gray** Winterfront partially restricts air flow through the cooling module to maintain operating temperature of the engine.	2

Sales Code	Std/ Opt	Description	Weight
7851480	S	**Peterbilt Electric Windshield Wipers** With Intermittent Feature.	0
7852020	O	**Cab Air Suspension**	15
7855125	O	**Internal Bugscreen - Aero Hood**	2
8011800	O	**Drive Axle #1 Front Oil Temperature Gauge** Located in Digital Cluster Display.	0
8011810	O	**Drive Axle #2 Rear Oil Temperature Gauge** Located in Digital Cluster Display.	0
8011850	O	**Transmission Oil Temperature (Main)** Located in Digital Cluster Display.	0
8021380	S	**Air Restriction Indicator** Mounted on air cleaner, intake piping, or firewall	0
8041200	O	**Dual Scale Speedometer MPH Over KPH**	0
8070080	O	**(2) Additional Dash Switches With Wiring** Located on dash panel C. Availability subject to dash space. Includes 4" 14 gauge wire with butt splice at rear of each additional switch.	0
8070390	O	**Engine Hourmeter Gauge** Located in Digital Cluster Display	0
8070450	O	**Engine PTO Hourmeter Gauge** Located In Digital Cluster Display	0
8070810	O	**Engine Manifold Pressure (Turbo Boost)** Located in Digital Cluster Display	0
8070820	O	**Engine Percent Torque** Located in Digital Cluster Display	0
8070860	S	**Main Instrumentation Panel** Digital Cluster 7" Display includes: Physical (Analog) - Speedometer, Tachometer, Oil Pressure, Coolant Temp and Display Gauges - Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Volts Telltale, OAT and Primary Air Pressure, Secondary Air Pressure for air brake trucks.	0
8070940	O	**Voltmeter Gauge (MD/520 Only)** Located in Digital Cluster Display	0
8111110	S	**Headlights Composite Fender Mounted** Integral DRL/Park, Turn, and Side Marker	0
8120980	S	**(5) Marker Lights, Aero LED** Standard Black Housing. Chrome Housing available with Sun Visor.	0
8134160	S	**Self-Canceling Turn Signal**	0
8134180	O	**Daytime Running Lights, Mounted In Bumper** Driven by chassis height	0
8140080	S	**LED Stop/Turn/Tail/Backup** Bracket mounted left-hand / right-hand end of frame	0
8140850	S	**Moveable EOF Crossmember For Mounting Tail Lights** Square end of frame with or without end of frame crossmember	0

Paint

Sales Code	Std/ Opt	Description	Weight
8500710	S	**Standard Paint Color Selection**	0
8530770	S	**(1) Color Axalta Two Stage - Cab/Hood** Base Coat/Clear Coat N85020 A - L0006EY WHITE N85500 CAB ROOF L0006EY WHITE N85300 FENDER L0006EY WHITE N85200 FRAME L0001EA BLACK N85400 HOOD TOP L0006EY WHITE	0

Shipping Destination

Options Not Subject To Discount

9400091	S	**Peterbilt Class 7 Standard Coverage** 1 year/Unlimited Miles/km	0
9400094	S	**PACCAR PX-9 Standard Coverage** 2 yrs/250,000 mi (402,336 km)/6,250 hrs	0
9408634	O	**SmartLINQ RD - 5YR Sub** PACCAR PX Engines	0
9408703	O	**Base Warr: Emissions 5YR/100K MI-EPA Engine**	0

Miscellaneous

9409045	S	**Aero Hood (MODEL 548)**	0
9409073	O	**State Of Registry: Minnesota**	0

Promotions

Special Requirements

Special Requirement 1 0098170
Special Requirement 2
Special Requirement 3
Special Requirement 4

Order Comments

Total Weight (lbs) 14,523

Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in CRM.

PRICING DISCLAIMER

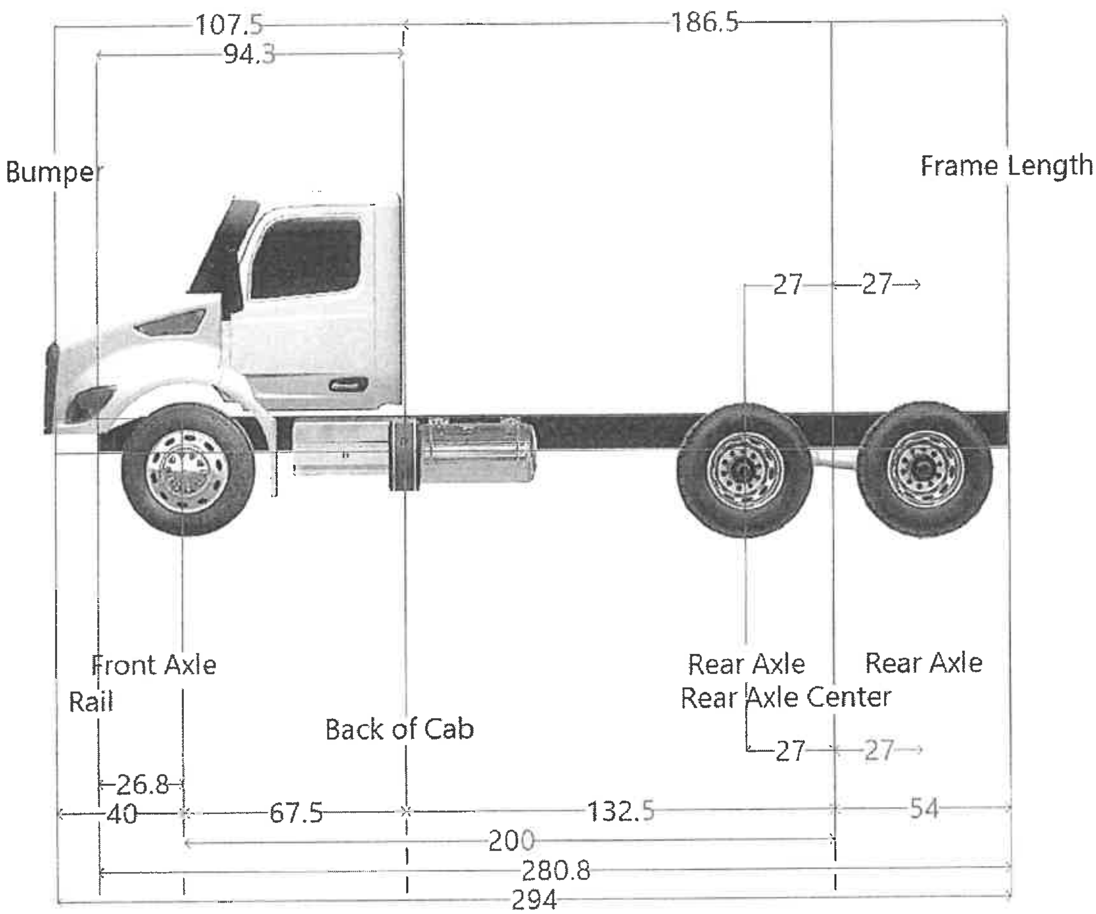
While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information

Shipping Destinations

Intermediate Destination: NONE

Final Destinations	Quantity

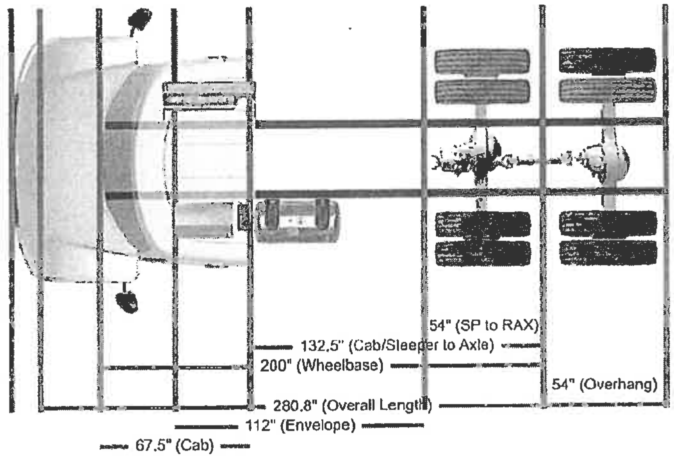
HORIZONTAL DIMENSIONS



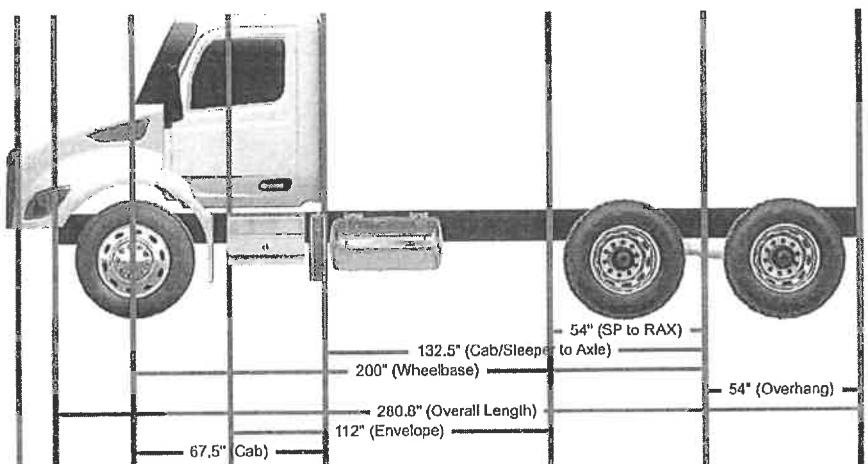
Dimension	Measurement	Start	End
Axle Spacing	54	173	227
Bumper to Back of Cab	107.5	-40	67.5
Bumper to Front Axle	40	-40	0
Bumper to Front Frame	13.2	-40	-26.8
Cab to End of Frame	186.5	67.5	254
Cab to Rear Axle	132.5	67.5	200

Effective Bumper to Back Of Cab	107.5	-40	67.5
Frame Length	280.8	-26.8	254
Front Axle to Back of Cab	67.5	0	67.5
Front of Frame to Axle	26.8	-26.8	0
Load Space	186.5	67.5	254
Overall Length	294	-40	254
Overhang	54	200	254
Pusher Offset #1	0	173	200
Pusher Offset #2	0	173	200
Pusher Offset #3	0	173	200
Tag Offset	0	200	227
Wheelbase	200	0	200

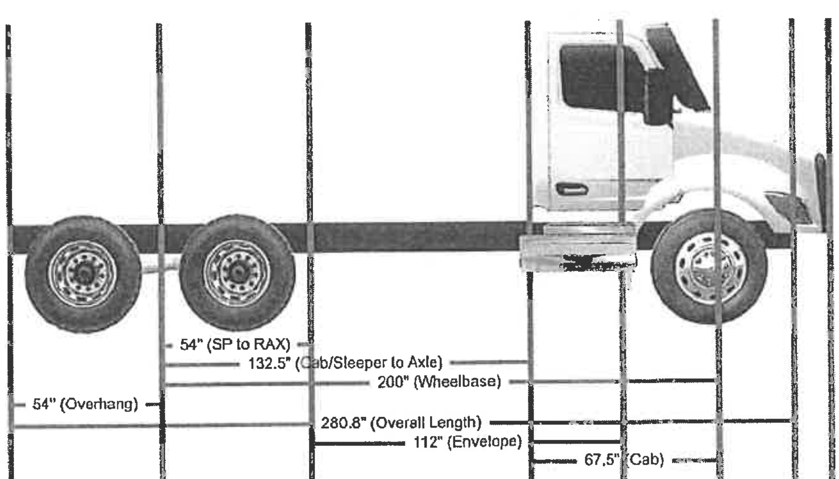
Dtpo: Truck Model: 548 Customer: City Of Thief River Falls



Note: The image displayed is representative only. It should not be construed as a layout diagram. Dimensions and components are not to scale.



Note: The image displayed is representative only. It should not be construed as a layout diagram. Dimensions and components are not to scale.



Note: The image displayed is representative only. It should not be construed as a layout diagram. Dimensions and components are not to scale.

Dtpo: Truck Model: 548 Customer: City Of Thief River Falls

Selected Options

Sales Option	Description	Width	Side
6020030	MD Battery Box, Non-Slip Step LH U…	18	Left
5655019	DEF Tank Small, HD 14 Gal 2.1M M…	15	Left
5586070	D-Shaped Aluminum 60 Gallon Fuel …	20.7	Left
6040550	Aftertreatment Aluminum Non-Slip C…	18	Right

Available Space: Left: 37.4 in. Center: 170.0 in. Right: 75.3 in.

4/26/2024, 11:16:34 AM

Quote Number: CPQ-15135
Revision: 3.2
Model: Heavy Duty 3.5 Rear Loaders
Capacity: 20 YDS
Created: 05/15/2024
Valid Until: 06/12/2024

BUYER
City Of Thief River Falls
1121 Atlantic Ave N
P.O. Box 528
Thief River Falls, MN 56701
USA

BILL TO
City Of Thief River Falls
1121 Atlantic Ave N
P.O. Box 528
Thief River Falls, MN 56701
USA

FINAL USER
(Delivery Location)
City Of Thief River Falls
1121 Atlantic Ave N
P.O. Box 528
Thief River Falls, MN 56701
USA

PRICING QUOTATION

Total Configured Price	$140,615
Surcharge	$0
FET	$0
Sales Tax	Not Included
Freight	$1,308
Total Unit Price	$141,923
Quantity	1
Total	$141,923
Down Payment	$0

- **Quote Discount:** Pricing includes all applicable discounts for quantity quoted. Change of quantity ordered may result in a revision of price.
- **Freight Charges:** Freight charge is estimated based upon fuel cost at the time of quotation. The charge is subject to change at the time of delivery. Shipping arrangements (when applicable) are made for the convenience of the Buyer. McNeilus Financial, Inc. d/b/a McNeilus Truck and Manufacturing ("Seller") assumes no responsibility for the equipment in transport.
- **Taxes:** No state or local taxes are included in the prices quoted herein. Any applicable state and local taxes must be added to these prices and paid directly by the Buyer.
- **Specifications:** All specifications are subject to change without notice. Several factors beyond the control of the chassis OEM or Seller may result in the substitution of components of equal or greater quality.
- **Special Options:** Special options are subject to Engineering application approval.
- **Terms & Conditions:** This quotation assumes and is subject to Seller standard Terms and Conditions of Sale, Including Limitations of Warranty.
- **Cancellation:** See Terms and Conditions referenced above.
- **Payment Terms:** Due Upon Receipt
- **Quotation Currency:** All prices are in USD
- **Delivery Terms:** FOB Destination, Freight Prepaid and Added. The Seller pays the freight charges but bills them to the Buyer.
- **Chassis Information:** Buyer supplied chassis must comply with SAE J2967 standards

ACCEPTANCE
This quotation is valid until 06/12/2024 . Any order is contingent upon acceptance by Seller. By signing and returning this document, you are indicating that you have read and approved the above pricing. Please return this signed quotation and down payment to your Seller representative. If you have any questions, please feel free to contact us.

This quote may be subject to the imposition of a surcharge based on the price increases on commodities. We will provide an exact amount of surcharge as soon as practicable.

Authorized Signature Date

Quote Number: CPQ-15135
Revision: 3 2

CHASSIS

Option Description	Option Selection
GVW Category	33,001 LBS OR GREATER
Corporate Contract	MUNICIPAL
Destination State/Country	MINNESOTA
Chassis Type	CUSTOMER CHASSIS
Chassis Make	PETERBILT
Chassis Model	548
Steering Configuration	STREET SIDE SEATED STEERING
Fuel Type	DIESEL
Fuel System	DIESEL
Primary CNG Capacity	DIESEL
Chassis Model Year	2024
Packer Type	3.5YD TG HEAVY DUTY REARLOADER
Frame CNG Bracket Type	NO FRAME CNG SYSTEM SELECTED

Option Description	Option Selection
Engine	PACCAR PX9-AFTER 1/1/2017 EMIS
Transmission	ALLISON 3500 RDS
Double Frame	TRUE
Cab Mirrors	AERO STYLE
Pump Drive	REMOTE CONSTANT MESH
Rear Suspension	HENDRICKSON HAULMAXX SPRING
Exhaust Location	LEFT HAND VERTICAL EXHAUST
Rear Tire Arrangement	DUAL TIRE TANDEM AXLE
Engine Horsepower	HORSEPOWER GREATER THAN 300
Transmission Oil Cooler	NO

BODY

Option Description	Option Selection
Capacity	20 YD REAR LOADER
Body Floor Thickness	AR200 EXTRA HEAVY DUTY (5/16")
Roof	STANDARD ROOF
Side Access Door	SS DOOR HINGED FORWARD
Access Door Ladder	ANSI FOLD UP W/SHUTDOWN and LIGHT
Hyd Tube Front Cover	STD
End Cap Reinforcement	TRUE
Throttle Advance	KEYPAD CS and SS SIDE TG
Rear to Cab Buzzer	KEYPAD BOTH SIDES TG
Floor Build Location	DODGE CENTER
Model/Capacity	2016 REL 3.5HD

BODY OPTIONS

Option Description	Option Selection
Cab Control	IN DASH CONTROL SWITCHES
TG Hole Mounting Loc	UPPER HOLE
Power Dist Module Loc	FRONT OF BODY SS TOP-STANDARD
Load Edge	B-TYPE (STANDARD/BAYNE)
Hopper Liner	1/4" AR200 STD HOPPER
Tailgate Lock	TURNBUCKLE LOCK
Slide and Sweep Controls	CS and SS STANDARD LINKAGE
Tailgate Steps	16"-24" ADJUSTABLE HEIGHT STEP
Tailgate Seal	STANDARD HEIGHT
Packer/Sweep Panels	STANDARD
Nitrited S and S Pin	TRUE
Hopper Bottom	1/4" AR200 W/ CS 1.5" DRAIN
Tailgate Lift Cylinder	STANDARD
Reever	12K
Reever/Winch Controls	CURB SIDE and STREET SIDE
Hook Retaining Loop	STREETSIDE
Bumper Pads	2 BLACK RUBBER DOCK BUMPER
Guides and Latches	YES
Guides and Latches Style	B-TYPE (STANDARD/BAYNE)
Guide Inside Width	80" (STANDARD)
Plumb For Quick-Tip	NO
S and S Dock Handle On CS	NO
Telematics	TRUE

HYDRAULICS

Option Description	Option Selection
Pump Hour Meter	YES, BUILT INTO CODE DISPLAY
Hydraulic Res Breather	FILLER/BREATHER ON RESERVOIR
Hyd Res Filler Cap	STANDARD FILLER CAP
Hyd Fluid Sample Port	CHECK FLUID KP14NV 90DEG
Hydraulic Fluid	ISO46-US OIL
Hydraulic Reservoir	INSIDE OF BODY MOUNTED STEEL
Hydraulic Pump	GEAR PUMP
Hydraulic Return Filter	SCHROEDER IN RESERVOIR
Hydraulic Pressure Filter	HYDACPRESSURE FILTER
Ejector Cylinder	MAILHOT
Hyd Hose Wrap	CORDURA WRAP REQUIRED HOSES
Res Suction Shutoff Valve	RED HANDLE BALL VALVE
Valve on Res Return	NO VALVE ON RES RETURN
TG/Ejector VLV Location	FRONT OF BODY
Slide and Sweep Cyl Make	ROSENBOOM

LIGHTING

Option Description	Option Selection
DOT Light Manufacturer	ECONOMY LED
Tailgate Camera Assist Lights	DUAL ECONOMY 5" ROUND LED
Mid-Body DOT Oval Light	OVAL AMBER TURN SIGNAL/MARKER
Tailgate Outer Corner Lights	4" AMBER TURN SIGNALS
Light/Harness Package	STANDARD LIGHT and HARNESS
Smart Lights	4" PETERSON TG and FRONT OF BODY (QTY 6)
Mid Body Work Lights	FDR MT RD ECON 5" LED
Hopper Work Lights	TWO ECONOMY 5" ROUND LED
Hopper Lt Switch On TG	KEYPAD BOTH SIDES TG
DOT Reverse Lights	4" DUAL UPPER REVERSE LIGHTS
Mid Body Work Lt Switch	SINGLE SWITCH FOR BOTH LIGHTS

CAMERA

Option Description	Option Selection
Cab Camera	CURB SIDE MIRROR MOUNT CAMERA
Monitor Display In Rev	TG CAMERA
Camera/Monitor Make	SSV9" MON/DVR 6 PORT
Backup Camera	CENTER TG CYL SUPPORT BEAM
Monitor Mount	CENTER OVERHEAD MOUNT W/SWIVEL
CC Camera Qty	SSV9 Camera Qty 2

RESIDENTIAL OPTIONS

Option Description	Option Selection
Tipper Mount Style	BOLTED

MISC BODY

Option Description	Option Selection
Limit Speed With Tailgate Open	NO
Front Mudflaps	BLACK MCNEILUS LOGO
Rear Mudflaps	BLACK MCNEILUS LOGO
Rear Mud Flap Location	STANDARD TAILGATE LOCATION
Backup Alarm	PRECO 1059 DUAL TONE-LWR LT BX
Shovel	ONE 11" PLASTIC
Shovel Holder Tailgate	EJECTOR MOUNT
Broom	ONE
Broom Holder Tailgate	PUSH BROOM HOLDER CURBSIDE
Auto-Neutral	TRUE
Battery Box Location	STREET SIDE FRAME MOUNTED

SAFETY

Option Description	Option Selection
Fire Extinguisher In Cab	5# ABC
Triangle Safety Kit	CUSTOMER INSTALLED IN CAB

PAINT

Option Description	Option Selection
CNG System Cover Color	NO ADDED CNG SYSTEM COVER COLOR
Paint Scheme	STANDARD PAINT TEMPLATE
Number Of Body Colors	QTY 1
Body Paint Category	1 COLOR, MEDIUM COMPLEXITY
Body Clear Coat	STANDARD CLEAR COAT
Body Color 1 Description	Pete White
Body Color 1 Code	HSB938497
Cab / Hood Paint	NO CAB PAINT
Wheel Paint	NO WHEEL PAINT
Decal Language	ANSI COMPLIANT ENGLISH
Undercoating	VG104 UNDERCOATING ON BODY
Conspicuity Tape	TRUE
Access Ladder Color	MATCH BODY COLOR

AXLE

Option Description	Option Selection
Pusher Axle Quantity	0
Pusher Tire	NO PUSHER SELECTED
Pusher Lift Control	NO PUSHER AXLE IN ORDER
Tag Lift Control	NO TAG AXLE IN ORDER

Special Features and Options:

REF-NPO-12716 Pinnacle tandem axle fenders - parts from Lyndon + Franzen's labor to install	
REF-NPO-13120 Converting customer from LFL to HFL by doing LFL options at MN service after the truck exits the factory. Install Slide and Sweep Grease lines, Install in cab controls for tailgate lift and eject to be completed at MN Service.	Converting customer from LFL to HFL by doing LFL options at MN service after the truck exits the factory. Install Slide and Sweep Grease lines, Install in cab controls for tailgate lift and eject to be completed at MN Service.

Extended Warranties:

1274598 WARRANTY - BODY RL, 1YR

Options Available at Additional Cost (not included in quoted price):

Additional Notes:
McNeilus Truck Sourcewell Contract 091219-MCN

Terms and Conditions of Sale Including Limitations of Warranty

Order Placement. All goods and services furnished by McNEILUS FINANCIAL, INC. d/b/a McNEILUS TRUCK AND MANUFACTURING ("McNeilus") are governed by these Terms and Conditions of Sale. Placement of order by Buyer shall be in accordance with McNeilus' then current procedure. Acceptance by McNeilus of Buyer's order is expressly conditioned upon Buyer's acceptance of these Terms and Conditions, including those on the face of the order acceptance, and any provisions of Buyer's order or other communication in conflict with these Terms and Conditions are expressly rejected. Stenographic and clerical errors are subject to correction. No additions or modifications shall be valid unless confirmed in writing by McNeilus. McNeilus may supplement or alter these Terms and Conditions of Sale, issue product and/or sale policy announcements, or the like, but no such publication shall supersede any of these Terms and Conditions of Sale. McNeilus IS NOT BOUND TO FURNISH ITS GOODS OR SERVICES EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACCEPTANCE FORM.

Cancellation. Buyer may cancel the order, in whole or in part, by written notice any time, provided the Buyer pays: a) the cost, including installation and removal costs, of any equipment purchased by McNeilus prior to cancellation for the purpose of filling Buyer's order and not usable by McNeilus for making other goods it then manufactures; b) the quoted price for all goods finished and ready to ship; and c) other reasonable costs (including but not limited to the cost of raw materials and goods still in the process of manufacture but unfinished at the time of cancellation) which McNeilus may have incurred in the performance of the order. Notice of cancellation is not effective until received by McNeilus at its corporate address (P.O. Box 70, 524 E. Highway St, Dodge Center, MN 55927 U.S.A., Attn: Corporate Secretary). If Buyer elects to cancel the order in part, McNeilus may, at its option, within a reasonable time thereafter, cancel the entire order by written notice. If Buyer elects, upon payment of costs of equipment, quoted prices of goods finished and ready to ship and/or costs of raw materials, it may take delivery of the same as provided below.

Price/Delivery. Unless otherwise provided by our quotation or agreed by us in writing, price and delivery terms shall be on FOBShipping Point (Incoterms 2010) basis. All applicable taxes shall be for the account of Buyer. Unless otherwise agreed in writing, we will select the route and manner of shipment, reserve the right to make delivery in installments when necessary, to invoice each installment separately and to expect payment for each installment within our selling terms. All risk of loss shall pass to the Buyer at the point and time of delivery set forth in this paragraph. Prices for goods shall be those in effect on the date of invoice unless otherwise provided by our quotation or agreed to in writing by McNeilus. If McNeilus shall fail to make delivery, or Buyer to accept delivery, according to the agreed upon delivery schedule, the other party may cancel the then remaining balance of the order unless the delay is an excusable delay. Prices are good for only quantities indicated. If shipment or any other act or condition affecting payment for the goods or any part of them shall be delayed on account of Buyer, payment shall be due as if shipment had been made. A reasonable storage charge may be made and such storage shall be at the risk of Buyer.

Payment/Credit/Security. All payments shall be made in U.S. dollars. Payment shall be due upon delivery or as otherwise provided by our quotation, order acceptance, invoice or other writing. We reserve and by its order Buyer grants a security interest in all goods wherever located until payment has been received, and Buyer will promptly execute and deliver documents provided by McNeilus to perfect such security interest. All orders received are subject to credit approval. Buyer agrees to submit to McNeilus those items reasonably requested in order to establish Buyer's credit. McNeilus shall be entitled to charge interest for payments made not in accordance with the stated or agreed upon terms of payment at the stated rate or the highest rate permitted by law, whichever is lower. Whenever McNeilus in good faith deems itself insecure, it may: cancel any outstanding orders with Buyer and/or hold production/ shipment of any unfilled orders; modify or revoke its extension of credit to Buyer; reduce any unpaid debt by enforcing its security interest (and proceeds therefrom); and take any other steps permitted by law and necessary or desirable to secure McNeilus with respect to Buyer's payment of goods and services furnished or to be furnished. Buyer will pay McNeilus actual costs of collection incurred, including reasonable attorney's fees if McNeilus is required to commence any suit or proceeding for collection of any delinquency. Certificates of Origin for a Vehicle shall be released to Buyer only upon receipt of payment in full by McNeilus unless otherwise agreed upon in writing. Buyer shall permit McNeilus at any reasonable time to make audits of its collateral, including records of shipments, sales and payment. McNeilus may demand immediate payment for trucks, chassis or parts shipped from Buyer's location for which payment has not been received in accordance with agreed payment terms. Buyer shall have no right of offset against amounts owed to McNeilus.

Acceptance: Goods furnished or services performed by McNeilus in all events will be deemed to have been accepted within thirty (30) days after receipt by Buyer, unless rightfully rejected within such period by written notice to McNeilus, by Certified Mail, Return Receipt requested, setting forth all of the defects upon which the rejection is claimed. Claims for factory damage or shortages shall not be considered unless made in writing within ten (10) days after receipt of the goods and accompanied by reference to our bill of lading and invoice numbers. Claims for damage or shortage in transit must be filed by Buyer against carrier unless shipping costs are prepaid. Defective goods shall be held for McNeilus' inspection or disposition.

Limited Warranty Disclaimer: McNeilus warrants that all new and unused goods furnished by McNeilus are free from defect in workmanship and material as of the time and place of delivery by McNeilus in accordance with its Standard Limited Warranty in effect at the date of contract formation. Our obligation under this Limited Warranty is subject to the following qualifications: a) McNeilus or its authorized Dealer shall have been notified of such claimed defect within thirty (30) days of its discovery or such later date as is specified in the Standard Limited Warranty; b) the vehicle shall have been subject only to proper use normal for similar vehicles; and c) it shall have been regularly maintained and serviced in accordance with the Manufacturer's Service Manual. No defective part may be returned to the factory without our prior written consent, or that of our authorized representative. Any return must be with transportation prepaid, which may be refunded at the discretion of McNeilus. The Standard Limited Warranty for the goods is incorporated herein by reference. It is the exclusive warranty given by McNeilus. MCNEILUS HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, INCLUDING ANY WARRANTY OF MERCHANTABILITY, ANY WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, notwithstanding any knowledge of McNeilus regarding the use or uses intended to be made of goods, proposed changes or additions to goods, or any assistance or suggestions that may have been made by McNeilus personnel.

Buyer's Remedies. At its option, McNeilus will repair or replace nonconforming goods, or allow a credit for the replacement price of parts.

Exclusions of Incidental and Consequential Damages. In no event shall McNeilus be liable for any incidental, special, indirect or consequential damages, whether resulting from nondelivery or from McNeilus' own negligence or other tort. This exclusion applies regardless of whether such damages are sought for breach of warranty, breach of contract, negligence, or strict liability in tort or under any other legal theory.

Excusable Delay. McNeilus shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond our control and not occasioned by our fault or negligence and which make our performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work provided such cause is beyond our reasonable control.

Indemnification. Buyer shall indemnify and hold McNeilus harmless from any and all damages or injury of any kind or nature whatsoever (including, but without limitation, personal injury and death) to all property and persons caused by, resulting from, arising out of or occurring in connection with the Buyer's sale, installation or use of goods sold or supplied by McNeilus and not caused by the negligence of McNeilus, its employees or agents, or arising out of defects in any such goods.

No Waiver. The failure of McNeilus upon knowledge of any default or violation by Buyer of any of the Terms and Conditions of this agreement to enforce its rights or remedies shall not be construed as a waiver of such default or violation, or of any provision hereof, or of any of its rights or remedies.

Equal Opportunity Employment. We are an Equal Opportunity Employer and have an Affirmative Action Plan on file. We comply with Executive Order No. 11246 dated September 24, 1965 and The Federal Occupational Safety and Health Act of 1970 along with all subsequent amendments. We comply with all other applicable federal, state and local laws, regulations and ordinances and agree upon request to furnish Buyer a certificate to such effect in such form as is acceptable to both parties.

Entire Agreement and Governing Law. Except as otherwise agreed in writing, this constitutes the entire agreement between us, superseding all prior quotations and understandings, oral or written. Any questions concerning the validity, interpretation or effect of this Agreement are governed by the laws of the State of Wisconsin. The rights and obligations of the parties hereunder shall not be governed by the provisions of the 1980 United Nations Convention on Contracts for the International Sales of Goods.

Export Laws. If applicable, performance is subject to U.S. export laws and regulations. Our failure to perform due to such laws and regulations shall not constitute a breach of this agreement.

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.10 Approve Feulner Family Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: Approve a Beer in the Park Permit Effective June 12, 2024, from 12 pm to 8 pm for Feulner Family Reunion at Centennial.

BACKGROUND: Zonda Feulner has applied for a Beer in the Park Permit for a family reunion for 25 guests at Centennial.

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.11 Approve Peterson Family Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve a Beer in the Park Permit Effective June 8, 2024, from 10 am to 11 pm for Peterson Family Gathering at Lion's Park.

BACKGROUND: Tammy Blazek has applied for a Beer in the Park Permit for a family gathering for 20-30 guests at Lion's Park.

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.12 Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: Approve an Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective June 7-9, 2024, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
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www.citytrf.net

Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.14 Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: Approve a Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective July 12-13, 2024, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 5/21/2024

SUBJECT: #8.13 Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: Approve an Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective August 2-3, 2024, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgments, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	$248,000	12-Apr-29	4.65%	**12-May-24**	$248,000.00
New York Community Bank	Certificate of Deposit - Brokered	$183,000	03-Jun-24	0.30%	**03-Dec-21**	$182,145.39
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	$500,000	01-Oct-24	2.25%	**12-Aug-20**	$493,330.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	$245,000	27-Feb-25	1.80%	**27-Aug-20**	$238,245.35
State Bk India New York NY	Certificate of Deposit - Brokered	$183,000	10-Jun-25	1.05%	**10-Dec-20**	$174,995.58
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	$255,000	25-Aug-25	3.50%	**25-Feb-23**	$249,609.30
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	$246,000	30-Sep-25	0.40%	**31-Mar-21**	$230,361.78
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	$200,000	11-Feb-26	1.00%	**11-Aug-21**	$186,348.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	$246,000	30-Mar-26	2.85%	**01-Jul-22**	$239,312.50
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	$249,000	31-Mar-26	0.95%	**30-Jun-21**	$230,636.25
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	$245,000	16-Jun-26	0.85%	**16-Jul-21**	$224,743.40
Solutions Bk Forreston Ill	Certificate of Deposit - Brokered	$209,000	22-Sep-28	5.30%	**22-Oct-23**	$209,081.51
Northwest Bk Boise Idaho	Certificate of Deposit - Brokered	$248,000	28-Mar-29	4.65%	**28-Apr-24**	$240,793.12
Defiance Ohio City Sch Dist	Bond - Brokered	$550,000	01-Dec-28	0.00%	**01-Dec-28**	$434,747.50
Fresno Calif Uni School Dist	Bond - Brokered	$300,000	01-Aug-25	0.00%	**01-Aug-25**	$279,471.00
Thief River Falls Minn Indpt	Bond - Brokered	$190,000	01-Feb-27	1.01%	**01-Feb-27**	$169,637.70
		RBC INVESTMENTS				$4,031,458.38
Border State Bank	Certificate of Deposit	$100,000	16-Dec-24	2.09%	**16-Dec-23**	$100,000.00
		BORDER STATE BANK INVESTMENTS				$100,000.00

Vibrant Credit Union, IL	Certificate of Deposit - Brokered	$236,950	08-Jul-24	5.373%	$236,950.00
T Bank, National Association TX	Certificate of Deposit - Brokered	$233,050	20-Jun-24	4.728%	$233,050.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	31-Oct-24	5.352%	$1,000,000.00
Farmers Ins Group Federal CU, CA	Certificate of Deposit - Brokered	$2,000,000	12-Jan-26	4.304%	$2,000,000.00
		4M INVESTMENTS			$3,470,000.00
		TOTAL CD INVESTMENTS			$7,601,458.38
MONEY MARKET ACCOUNTS					
Piper Jaffray	First American Gov't Obligations Fund			4.480%	$3,431,174.83
RBC	US Govt Money Market Fund				$175.79
League of Minnesota Cities	4M Money Market Fund			5.321%	$7,423,725.23
League of Minnesota Cities	4M Plus Fund			5.368%	$27,990.53
League of Minnesota Cities	4M LTD Account				$7,849,034.62
		TOTAL MONEY MARKET SAVINGS			$18,732,101.00
		GRAND TOTAL		**04/30/2023**	$26,333,559.38