THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, June 18, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of June 4, 2024 Council Proceedings (page 3-7)
   - 7.2. City of Thief River Falls Bills and Disbursements (page 8-49)

8. **NEW BUSINESS**
   - 8.1. Call for Second Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions. (page 50-52)
   - 8.2. Approve to Amend City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference

City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

8.3. Approve Automated Meter Reading/Meter Data Management Consultant (page 53)

8.4. Approve American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 19, 2024 (page 54)

8.5. Approve American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 20, 2024 (page 55)

8.6. Approval of the Reclassification of Deputy Police Chief (page 56)

8.7. Approve Fire Station roof replacement (page 57-59)

8.8. Approve Contribution Agreement with North Star Neighbors. (page 60-71)

8.9. Approval of Transfer of Real Property to North Star Neighbors, a nonprofit land trust. (page 72-75)

8.10. Approval of a moratorium on the commercial cultivation and retail sales of cannabis. (page 76-80)

8.11. Authorize City Administrator to create and send proposed Building Official – Limited and Building Official Inspector job descriptions to DDA - David Drown Associates (page 81)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. City Council Meeting - July 2nd at 5:30 p.m.

10.2. Public Utilities Committee - July 8th at 7:00 a.m.

10.3. Public Safety/Liquor Committee - July 8th at 4:30 p.m.

10.4. Administrative Services Committee - July 9th at 4:30 p.m. Room 201 City Hall

10.5. Public Works Committee - July 10th at 4:30 p.m.

10.6. City Council Meeting - July 16th at 5:30 p.m.

11. INFORMATIONAL ITEMS

11.1. May 2024 Investment Summary (page 83)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, June 4, 2024

CALL TO ORDER

This meeting is officially called to order at 05:30 PM on June 4, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt, Lorenson, Bolduc and Aarestad. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Zehlian's Art & Wine Walk Presentation - Carol Ihle & Natasha Reierson
- Housing Study with Maxfield Research & Consulting, LLC - Richard Baker

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Steve Narverud, to approve the agenda with the addition 8.07.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.114.24: Approval of May 21, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution No. 06.114.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the May 21, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.115.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution No. 06.115.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $1,452,268.21. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Call for First Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony

Bolduc to call for the first reading of an ordinance of the City of Thief River Falls, Minnesota, Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, and By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

City Code is hereby amended by adding §130.30, to read as follows:

Sec. 130.30 – Loitering.

1. Prohibited conduct. It shall be unlawful for any person to loiter, loaf, wander, or remain idle either alone or with others in a public place in such manner so as to violate any provision of the subdivisions of this section which follow:

(a) No person shall obstruct any public street, public highway, public sidewalk, or any other public place or building by hindering or impeding, or do any act tending to hinder or impede, the free and uninterrupted passage of vehicles, traffic, or pedestrians.

(b) No person shall commit, in or upon any public street, public highway, public sidewalk, or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, and regress therein, thereon, and thereto.

(c) No person shall loiter, stand, sit, or lie in or upon any public property, sidewalk, street, curb, crosswalk, walkway area, parking lot, mall, or other portion of private property open for public use so as to unreasonably block, obstruct, or hinder free passage of the public.

(d) No person shall, without consent of the owner or occupant, unreasonably block, obstruct, or hinder free access to the entrance of any building or part of a building open to the public.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

City Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next Council Meeting.

RESOLUTION NO. 06.116.24: Approve the Employment of Tiffany Tureson as Patrol Officer

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.116.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, With the resignation of Officer Erik Jax on January 23, 2024, Resolution # 2.39.24 approved the opening for a position of Patrol Officer.

WHEREAS, This hire will put the Police department at 16 full-time officers. The Police Department has been approved for 17 full-time officers.

WHEREAS, This is a budgeted item for 2024.

THEREFORE, BE IT RESOLVED To approve the employment of Tiffany Tureson for the position of Patrol Officer. Tureson will be hired for the position of Patrol Officer. Tiffany will be placed at grade 5 step 2 at a rate of $30.29. This is an LELS Union non-exempt position. Employment is contingent upon successful completion of all pre-employment requirements.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 06.117.24: Approve the opening of a GIS Mapping Technician position</u>

Following discussion, Councilmember Michele McCraw introduced <u>Resolution No. 06.117.24</u>, being seconded by Councilmember Steve Narverud, that:

WHEREAS, With the resignation of Norm Betland, GIS Mapping Technician, effective September 29, 2023, Resolution Number 10-236-23 approved an Independent Service Contract with Norm Betland effective since October 20, 2023. A permanent GIS Mapping Technician will need to be hired to continue efficient operations of the Public Works department.

WHEREAS, This is a 2024 budgeted position.

THEREFORE, BE IT RESOLVED Authorize the opening of a GIS Mapping Technician position. The position will be open to the Teamsters #320 union employees for 10 days, as per union and if not filled through this process, the Public Works GIS Mapping Technician position will be opened to the public.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 06.118.24: Approve Rental Agreement with Megger USA (page 52-61)</u>

Following discussion, Councilmember Mike Lorenson introduced <u>Resolution No. 06.118.24</u>, being seconded by Councilmember Scott Pream, that:

WHEREAS, During a recent outage, the line crew was using the city owned Megger ST16 Fault Locator when it failed. It needs to be sent in for repair. The city currently does not have any means to locate any underground cable faults. This agreement would be to rent the EZT12 by the month/day until the ST16 gets repaired and returned to service.

WHEREAS, Rental of $1875 per Month. $125 per Day until ST16 Unit is repaired and returned. This would come out of the Electric Department Maintenance budget.

THEREFORE, BE IT RESOLVED Approve the City Administrator to sign the Rental Agreement for the rental of an EZT12 Easy Thump from Megger USA.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.119.24: Approve the Housing Study with Maxfield Research & Consulting, LLC - City of Thief River Falls Housing Study

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 06.119.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, In 2023, the city entered into a contract with Maxfield Research and Consulting to conduct a housing study.

WHEREAS, Maxfield Research and Consulting has finished the project after a few delays in the beginning. Besides some great demographic data, the report shows how the vacancy rate of all housing types is well below 5% which indicates a healthy housing market. With such a large pent-up demand for housing in the Thief River Falls market area we can expect home prices and rental rates to continue to climb until we reach an equilibrium where it is once again profitable for developers to build without subsidies. Over 50% of our homes are in the $100,000-199,000 home price range, which indicates we have affordable housing stock if people are enticed to purchase move-up housing, or condos/townhouses or moving into apartments.

WHEREAS, Per prior approved contract.

THEREFORE, BE IT RESOLVED To accept the Housing Study report as prepared by Maxfield Research & Consulting, LLC as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.120.24: Approve Teri Vetsch Beer in the Park Permit

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.120.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Teri Vetsch has applied for a Beer in the Park Permit for a cook-out for 25 guests at Oakland Park.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

THEREFORE, BE IT RESOLVED Approve a Beer in the Park Permit effective June 12, 2024, from 3 pm to 8 pm for Teri Vetsch at Oakland Park.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.121.24: Approve the opening of the Deputy City Clerk position

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.121.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Renee Olson has resigned from the position of Deputy City Clerk effective June 14th, 2024. To continue the efficient operation of the City Administrative

Department, the position is needed to be filled.

WHEREAS, This is a 2024 budgeted position.

THEREFORE, BE IT RESOLVED Authorize the opening of the Deputy City Clerk position to the public as this is a non-union position.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Steve Narverud mentioned the Garbage Bag handout for all homeowners and renters is this week. June 3rd through June 7th from 7:00 a.m. to 5:00 p.m. at the Public Works Building located at 1121 Atlantic Ave N.
- Mayor Brian Holmer mentioned there are 70 flower baskets to hang. This was previously organized by the Chamber. The city will donate the water and will store the vehicle.
  - Asking for volunteers to gather at the City Hall tomorrow, June 5th at 1 pm
  - Thank you to Pam Dallmann for organizing and Travis Giffen, Richard Baker, Scott Pream, Mike Lorenson will have kids to help and the Mayor for their help.
- Mayor Brian Holmer mentioned he received recognition for his year of service on the LMC board.
- Mayor Brian Holmer will be attending the Airport ribbon cutting on June 25th.

UPCOMING MEETINGS

- Public Utilities Committee - June 10th at 7:00 a.m.
- Public Safety/Liquor Committee - June 10th at 4:30 p.m.
- Administrative Services Committee - June 11th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - June 12th at 4:30 p.m.
- City Council Meeting - June 18th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson being seconded by Councilmember Scott Pream to adjourn at 6:22 p.m. On vote being taken, the Chair declared the motion unanimously carried.

____
Brian D. Holmer, Mayor

Attest: __________________________________
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	**GENERAL FUND**	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	**COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**	
230	**TRF K-9 UNIT FUND**	
260	**MECC**	
270	**TRAIN CANOPY**	
610	**LIQUOR**	
620	**WATER UTILITY**	
630	**REA & HOMCC ARENAS - VENUWORKS**	
640	**MULTI EVENTS CULTURAL CENTER - VENUWORKS**	
650	**TOURIST PARK CAMPGROUNDS - VENUMORKS**	
670	**STORM WATER UTILITY**	
680	**WASTEWATER UTILITY**	
690	**ELECTRIC UTILITY**	
810	**POLICE RELIEF ASSOCIATION**	
820	**GREENWOOD CEMETERY FUND**	
		1/14/2022

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00992 - 06/04/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	100-4192-62020	Computer Supplies	2ND HALF MAY 2024 - SWIT...		134.99
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	100-4210-62020	Computer Supplies	2ND HALF MAY 2024 - FLAS...		526.59
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	100-4210-62990	Misc. Operating Expense	2ND HALF MAY 2024 - STAC...		85.98
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	100-4210-62990	Misc. Operating Expense	2ND HALF MAY 2024 -LABEL...		244.95
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	100-4210-63100	Animal Control	2ND HALF MAY 2024 - SS UT..		900.69
AMAZON CAPITAL SERVICES ..	2ND HALF MAY	05/19/2024	690-4840-62990	Misc. Operating Expense	2ND HALF MAY 2024 - DRA...		26.99
					Vendor AMAZON CAPITAL SERVICES INC Total:		**1,920.19**
Vendor: CANADIAN PACIFIC RAILWAY COMPA							
CANADIAN PACIFIC RAILWA...	3000-2000163610	06/04/2024	690-4890-64330	Dues and Subscriptions	UTILITY CROSSING RENT FEE		250.00
					Vendor CANADIAN PACIFIC RAILWAY COMPA Total:		**250.00**
Vendor: CYNTHIA GUNDERSON							
CYNTHIA GUNDERSON	GAZEBO 05/30/24	06/04/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT ...		2,000.00
					Vendor CYNTHIA GUNDERSON Total:		**2,000.00**
Vendor: MN STATE COMM & TECH COLLEGE							
MN STATE COMM & TECH ...	040458	04/04/2024	100-4220-64400	Travel, Conference, School	REG FEE - (6) FIRE FIGHTER ...		900.00
					Vendor MN STATE COMM & TECH COLLEGE Total:		**900.00**
Vendor: THIEF RIVER FALLS AREA COMMUNITY THEATER							
THIEF RIVER FALLS AREA C...	GAZEBO 06/13/24	06/04/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT -...		2,000.00
					Vendor THIEF RIVER FALLS AREA COMMUNITY THEATER Total:		**2,000.00**
Vendor: VESTIS							
VESTIS	2630288593	05/28/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 05/28/...		85.13
					Vendor VESTIS Total:		**85.13**
					Grand Total:		**7,155.32**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		6,793.20
620 - WATER UTILITY FUND		85.13
690 - ELECTRIC UTILITY FUND		276.99
	Grand Total:	**7,155.32**

Account Summary

Account Number	Account Name	Expense Amount
100-4192-62020	Computer Supplies	134.99
100-4210-62020	Computer Supplies	526.59
100-4210-62990	Misc. Operating Expense	330.93
100-4210-63100	Animal Control	900.69
100-4220-64400	Travel, Conference, Sch...	900.00
100-4510-63033	Music in the Park	4,000.00
620-4890-63030	Contracts Expense	85.13
690-4840-62990	Misc. Operating Expense	26.99
690-4890-64330	Dues and Subscriptions	250.00
	Grand Total:	**7,155.32**

Project Account Summary

Project Account Key		Expense Amount
None		7,155.32
	Grand Total:	**7,155.32**

City of Thief River Falls

OFFICE OF THE CITY ADMINISTRATOR

CITY HALL
405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
www.trfmn.gov

#7.02

COUNCIL MEETING BILLS
JUNE 18th, 2024

SUMMARY OF DISBURSEMENTS

5/31/2024	AP PKT #984 - DIRECT PAYABLES	$9,903.33
6/4/2024	AP PKT #992 - DIRECT PAYABLES	$7,155.32
6/5/2024	AP PKT #996 - DIRECT PAYABLES SUBSURFACE SOLUTIONS	$138.63
6/6/2024	AP PKT #998 - DIRECT PAYABLES	$10,573.06
6/6/2024	AP PKT #1003 - ELECTRIC INVENTORY PAYABLES	$46,166.93
6/10/2024	AP PKT #985 - LIQUOR PAYABLES	$126,751.38
6/10/2024	AP PKT #1004 - DIRECT PAYABLES	$27,394.40
6/11/2024	AP PKT #1005 - DIRECT PAYABLES	$146,060.47
6/11/2024	AP PKT #1006 - NORTH COUNTRY CHEVROLET	$55,052.94
6/12/2024	AP PKT #994 - LIQUOR PAYABLES	$194,412.65
6/18/2024	AP PKT #1000 - COUNCIL MEETING	$244,534.60
GRAND TOTAL OF DISBURSEMENTS		**$868,143.71**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01000 - 06/18/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	159215	05/02/2024	620-4840-62990	Misc. Operating Expense	METAL CUT WHEEL		15.54
ACE HARDWARE	159302	05/03/2024	100-4194-62210	Equipment Maint & Repair	TORO STRING TRIMMER KIT		189.99
ACE HARDWARE	159826	05/10/2024	620-4840-62990	Misc. Operating Expense	METAL WHEEL		3.99
ACE HARDWARE	159993	05/13/2024	100-4220-62990	Misc. Operating Expense	GARDEN HOSE ADAPTOR		12.79
ACE HARDWARE	160047	05/13/2024	620-4850-62290	Water Meter Maintenance	SCREWDRIVER - METER INS…		10.77
ACE HARDWARE	160252	05/16/2024	100-4194-62230	Building Maint & Repair	FLEX SEAL - DEPOT ROOF R…		112.58
ACE HARDWARE	160290	05/16/2024	620-4840-62990	Misc. Operating Expense	COUPLING - DE-HUMIDIFIER		6.38
ACE HARDWARE	161280	05/31/2024	100-4550-62990	Misc. Operating Expense	MOUNTING TAPE		25.77
						Vendor ACE HARDWARE Total:	**377.81**
Vendor: ACME ELECTRIC COMPANIES							
ACME ELECTRIC COMPANIES	12742554	05/06/2024	620-4890-64190	Rentals/Leases	RENTAL - CONCRETE REMO…		180.40
						Vendor ACME ELECTRIC COMPANIES Total:	**180.40**
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	10476	05/28/2024	100-4312-62240	Department Maint & Repair	HOT MIX		133.50
AGASSIZ ASPHALT LLC	10478	06/03/2024	100-4312-62240	Department Maint & Repair	HOT MIX		95.25
						Vendor AGASSIZ ASPHALT LLC Total:	**228.75**
Vendor: AMERICAN WELDING & GAS INC							
AMERICAN WELDING & GAS…	0010126666	05/28/2024	620-4840-62160	Chemicals	CHEMICALS		6,343.54
						Vendor AMERICAN WELDING & GAS INC Total:	**6,343.54**
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2408	06/06/2024	620-4840-62160	Chemicals	CHEMICALS		12,821.74
						Vendor AQUA PURE INC Total:	**12,821.74**
Vendor: BENJAMIN TURESON							
BENJAMIN TURESON	REIMB 06 05 24	06/05/2024	100-4210-62120	Gas-Oil-Lube	REIMBURSE GASOLINE - TA…		28.66
						Vendor BENJAMIN TURESON Total:	**28.66**
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC …	832504	05/28/2024	100-4670-62990	Misc. Operating Expense	FLEX FEE - MAY 2024		180.00
						Vendor BRADY MARTZ & ASSOC PC INC Total:	**180.00**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213511	06/10/2024	100-4670-62010	Office Supplies	STAMP INK		6.50
						Vendor BREDESON OFFICE SUPPLY Total:	**6.50**
Vendor: BRIAN JACOBSON							
BRIAN JACOBSON	REIMB 05 17 24	05/17/2024	690-4890-64400	Travel, Conference, School	REIMBURSE MEALS EXP - EA…		90.82
						Vendor BRIAN JACOBSON Total:	**90.82**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRIAN MOYER							
BRIAN MOYER	1126	05/30/2024	100-4510-63030	Contracts Expense	STUMP GRINDING SERVICES		1,340.00
						Vendor BRIAN MOYER Total:	**1,340.00**
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	67947	06/05/2024	610-4850-62230	Building Maint & Repair	A/C REPAIRS		77.45
						Vendor BRODIN SHEET METAL INC Total:	**77.45**
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10431468	05/02/2024	100-4312-62230	Building Maint & Repair	PAPER TOWELS		800.90
COLE PAPERS INC	10432058	05/02/2024	100-4194-62990	Misc. Operating Expense	DISINFECTANT - PAPERTOW...		355.22
COLE PAPERS INC	10437656	05/16/2024	610-4840-62140	Off Sale Supplies	SUPPLIES - TIL & CR CARD R...		195.29
COLE PAPERS INC	10437656	05/16/2024	610-4840-62990	Misc. Operating Expense	SUPPLIES - TOILET BOWL CL...		50.57
COLE PAPERS INC	10437656	05/16/2024	610-4850-62230	Building Maint & Repair	SUPPLIES - FLOOR PADS		31.08
COLE PAPERS INC	10437661	05/16/2024	620-4840-62990	Misc. Operating Expense	FLOOR SCRUBBER PADS		62.16
COLE PAPERS INC	10439635	05/20/2024	100-4194-62990	Misc. Operating Expense	DISINFECTANT		74.23
COLE PAPERS INC	10439636	05/20/2024	100-4550-62990	Misc. Operating Expense	DISINFECTANT		74.23
COLE PAPERS INC	10444376	05/30/2024	610-4840-62140	Off Sale Supplies	CREDIT CARD AND TIL PAPER		187.03
						Vendor COLE PAPERS INC Total:	**1,830.71**
Vendor: DAKOTA REFRIGERATION INC							
DAKOTA REFRIGERATION INC	F200668	05/29/2024	620-4850-62220	Plant Equip Maint & Repair	CO2 FEED COMPRESSOR		1,208.50
						Vendor DAKOTA REFRIGERATION INC Total:	**1,208.50**
Vendor: DANA C KLOS							
DANA C KLOS	MAY 2024	05/28/2024	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES..		60.00
						Vendor DANA C KLOS Total:	**60.00**
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	14423	05/01/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - MAY 2...		19.82
EAZY PACK N SHIP	14478	05/13/2024	620-4840-62170	Field Supplies	SHIPPING CHARGES - MAY 2...		19.78
EAZY PACK N SHIP	14539	05/28/2024	690-4840-62880	Personal Protective Equipm...	SHIPPING CHARGES - MAY 2...		60.29
						Vendor EAZY PACK N SHIP Total:	**99.89**
Vendor: ECOLAB INC							
ECOLAB INC	5543778	06/03/2024	610-4890-63030	Contracts Expense	RODENT PROGRAM - 2ND ...		139.76
						Vendor ECOLAB INC Total:	**139.76**
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0223484	05/07/2024	100-4312-62240	Department Maint & Repair	TUBE / FLAT		281.19
EVANS SCRAP AND STEEL INC	0223498	05/08/2024	100-4312-62240	Department Maint & Repair	TUBE		431.44
EVANS SCRAP AND STEEL INC	0223529	05/16/2024	100-4315-62210	Equipment Maint & Repair	SHEET METAL - BOX REPAIR		153.37
						Vendor EVANS SCRAP AND STEEL INC Total:	**866.00**
Vendor: FARMERS GRAIN LLC							
FARMERS GRAIN LLC	77260	05/22/2024	100-4510-62240	Department Maint & Repair	SLANT CHEMICAL		37.38
						Vendor FARMERS GRAIN LLC Total:	**37.38**
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	21301	06/05/2024	560-4680-65940	Work in Progress - Legal/Mi...	PROF SRVCS - LITIGATION/...		2,887.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
FLAHERTY AND HOOD PA	21369	06/04/2024	100-4160-63040	Legal Fees	PROF SRVCS - LABOR NEGOT..	1,900.56
FLAHERTY AND HOOD PA	21393	06/04/2024	560-4680-65940	Work in Progress - Legal/Mi...	PROF SRVCS - LITIGATION/...	2,275.00
					Vendor FLAHERTY AND HOOD PA Total:	**7,063.06**
Vendor: FLEET SUPPLY						
FLEET SUPPLY	145392	05/22/2024	690-4840-62990	Misc. Operating Expense	RACHET STRAPS	19.99
FLEET SUPPLY	145622	05/30/2024	100-4220-62210	Equipment Maint & Repair	E '91 REPAIR	15.98
FLEET SUPPLY	27855	05/10/2024	690-4890-63590	Printing & Publications	CANDY - BIG WHEELS EVENT..	16.78
FLEET SUPPLY	27914	05/13/2024	620-4840-62890	Uniforms/ID Clothing	ID CLOTHING - WALLACE	104.97
FLEET SUPPLY	28132	05/22/2024	690-4840-62880	Personal Protective Equipm...	PPE - SKIBICKI	109.79
FLEET SUPPLY	28283	05/29/2024	100-4315-62880	Personal Protective Equipm...	PPE - GLOVES	52.97
FLEET SUPPLY	28317	05/30/2024	690-4840-62880	Personal Protective Equipm...	PPE - SKIBICKI	185.28
					Vendor FLEET SUPPLY Total:	**505.76**
Vendor: FLEETPRIDE						
FLEETPRIDE	117067394	05/23/2024	100-4312-62210	Equipment Maint & Repair	FILTER	69.20
					Vendor FLEETPRIDE Total:	**69.20**
Vendor: FRANCO TRUDEAU						
FRANCO TRUDEAU	REIMB 05 17 24	04/10/2024	690-4890-64400	Travel, Conference, School	REIMBURSE - UBER / EATON...	41.60
FRANCO TRUDEAU	REIMB 05 17 24	04/10/2024	690-4890-64400	Travel, Conference, School	REIMBURSE - MEALS / EAT...	85.17
					Vendor FRANCO TRUDEAU Total:	**126.77**
Vendor: GALLS LLC						
GALLS LLC	028069666	05/29/2024	100-4210-62880	Personal Protective Equipm...	DUTY GEAR	506.02
GALLS LLC	028069666	05/29/2024	100-4210-62990	Misc. Operating Expense	FLASHLIGHT	103.16
					Vendor GALLS LLC Total:	**609.18**
Vendor: GOPHER STATE ONE CALL						
GOPHER STATE ONE CALL	4050789	05/31/2024	690-4850-62360	Distribution Maint	BILLABLE LOCATES - MAY 2...	176.85
					Vendor GOPHER STATE ONE CALL Total:	**176.85**
Vendor: GRAYMONT (WI) LLC						
GRAYMONT (WI) LLC	14-193688	05/30/2024	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME	9,283.68
					Vendor GRAYMONT (WI) LLC Total:	**9,283.68**
Vendor: HACH COMPANY						
HACH COMPANY	14049945	05/29/2024	680-4840-62170	Field Supplies	WW SAMPLES	624.25
HACH COMPANY	14049964	05/29/2024	680-4840-62170	Field Supplies	WW SAMPLES	428.00
HACH COMPANY	14055372	06/03/2024	620-4850-62220	Plant Equip Maint & Repair	EPA REQUIRED MONITOR	1,756.93
					Vendor HACH COMPANY Total:	**2,809.18**
Vendor: HAWKINS INC						
HAWKINS INC	6749552	05/02/2024	620-4850-62220	Plant Equip Maint & Repair	AMMONIA PUMPS	1,643.39
HAWKINS INC	6755351	05/13/2024	620-4840-62160	Chemicals	CHEMICALS	6,235.04
HAWKINS INC	6764696	05/22/2024	620-4840-62160	Chemicals	CHEMICALS	5,734.00
HAWKINS INC	6768438	05/28/2024	620-4840-62160	Chemicals	CHEMICALS	5,137.44
					Vendor HAWKINS INC Total:	**18,749.87**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200618846	05/14/2024	100-4650-64481	FEMA	PROF SRVCS - BOY SCOUT P...		9,380.64
HDR ENGINEERING INC - CH...	1200619471	05/15/2024	670-4890-63030	Contracts Expense	PROF SRVCS - TRF CHIEFS C...		46,100.77
					Vendor HDR ENGINEERING INC - CHICAGO Total:		**55,481.41**
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	85574	05/20/2024	690-4850-62350	Power Plant/Dam Maint	TRIMMER LINE		9.99
HUBERTS OUTDOOR POWER	86064	05/31/2024	690-4850-62350	Power Plant/Dam Maint	MOWER PARTS		29.62
					Vendor HUBERTS OUTDOOR POWER Total:		**39.61**
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	04311	06/01/2024	100-4160-63040	Legal Fees	CRIMINAL SERVICES - MAY ...		5,250.00
IHLE SPARBY AND HAASE PA	04312	06/01/2024	100-4160-63040	Legal Fees	CONTRACT SERVICES - MAY ...		2,600.00
					Vendor IHLE SPARBY AND HAASE PA Total:		**7,850.00**
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2344061	05/01/2024	100-4510-62240	Department Maint & Repair	RAKE		15.98
L & M SUPPLY INC	2344741	05/02/2024	820-4840-62990	Misc. Operating Expense	GRASS SEED / PUMP		431.92
L & M SUPPLY INC	2347815	05/06/2024	100-4510-62230	Building Maint & Repair	DRAIN OPENER		9.99
L & M SUPPLY INC	2348120	05/06/2024	690-4840-62990	Misc. Operating Expense	TIE DOWN RATCHETS		79.98
L & M SUPPLY INC	2348123	05/06/2024	690-4840-62880	Personal Protective Equipm...	PPE - JEANS / G HALL		114.95
L & M SUPPLY INC	2348635	05/07/2024	690-4840-62990	Misc. Operating Expense	SHOVELS		62.97
L & M SUPPLY INC	2349390	05/08/2024	100-4210-62990	Misc. Operating Expense	PADLOCK		22.99
L & M SUPPLY INC	2350410	05/09/2024	690-4840-62990	Misc. Operating Expense	SCREWS - #103		23.70
L & M SUPPLY INC	2353547	05/13/2024	100-4510-62990	Misc. Operating Expense	ROPE		80.95
L & M SUPPLY INC	2354569	05/14/2024	820-4840-62990	Misc. Operating Expense	TAMPER		42.99
L & M SUPPLY INC	2355746	05/16/2024	100-4510-62230	Building Maint & Repair	BULBS		18.99
L & M SUPPLY INC	2355945	05/16/2024	100-4312-62240	Department Maint & Repair	SHOVEL		31.96
L & M SUPPLY INC	2365689	05/28/2024	690-4840-62990	Misc. Operating Expense	TAPE MEASURE / WIRE STRI...		35.97
L & M SUPPLY INC	2366300	05/29/2024	100-4315-62400	Small Tools and Minor Equip	PLIERS / CABLE CUTTERS		20.97
L & M SUPPLY INC	2367117	05/30/2024	100-4510-62120	Gas-Oil-Lube	MOTO MIX / GLOVES - GAR...		43.47
L & M SUPPLY INC	2367654	05/31/2024	100-4510-62240	Department Maint & Repair	FUNNEL		5.48
					Vendor L & M SUPPLY INC Total:		**1,043.26**
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	100-4670-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		29,742.92
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	610-4870-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		1,593.86
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	620-4870-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		6,758.17
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	680-4870-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		3,510.13
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	690-4870-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		10,566.34
LEAGUE OF MN CITIES INS T...	3RD QTR 2024	06/04/2024	820-4870-63610	Insurance Expense	3RD QTR 2024 PROPERTY/C...		85.58
					Vendor LEAGUE OF MN CITIES INS TRUST Total:		**52,257.00**
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	92377	04/05/2024	620-4850-62220	Plant Equip Maint & Repair	ADPT - CHEMICAL FEED REP...		4.50
LEE PLUMBING & HEATING ...	92407	05/01/2024	620-4850-62200	System Expense	RPZ TEST		68.50
					Vendor LEE PLUMBING & HEATING INC Total:		**73.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	494109	05/31/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES -...		960.00
					Vendor LESLIE MICHAEL COTA Total:		**960.00**
Vendor: MARK BORSETH							
MARK BORSETH	2024-5	05/31/2024	100-4660-63030	Contracts Expense	PLANNING & ZONING SERVI...		1,162.50
					Vendor MARK BORSETH Total:		**1,162.50**
Vendor: MCFOA							
MCFOA	06 18 24	06/12/2024	100-4150-64330	Dues and Subscriptions	MEMBERSHIP FEE - LES BAC...		50.00
					Vendor MCFOA Total:		**50.00**
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	8187	05/14/2024	100-4192-63020	Computer Maintenance & li...	LABOR - NETWORK / SERVER..		375.00
MORRIS ELECTRONICS INC	8198	05/14/2024	100-4192-63020	Computer Maintenance & li...	LABOR - NETWORK / SERVER..		75.00
MORRIS ELECTRONICS INC	8245	05/15/2024	100-4192-63020	Computer Maintenance & li...	LABOR - NETWORK / SERVER..		2,100.00
MORRIS ELECTRONICS INC	8529	06/05/2024	100-4315-63020	Computer Maintenance & li...	LABOR - VPN WORK		46.88
MORRIS ELECTRONICS INC	8529	06/05/2024	620-4890-63020	Computer Maintenance & li...	LABOR - VPN WORK		109.37
MORRIS ELECTRONICS INC	8529	06/05/2024	680-4890-63020	Computer Maintenance & li...	LABOR - VPN WORK		31.25
MORRIS ELECTRONICS INC	8529	06/05/2024	690-4890-63020	Computer Maintenance & li...	LABOR - VPN WORK		125.00
					Vendor MORRIS ELECTRONICS INC Total:		**2,862.50**
Vendor: NORTH CENTRAL RENTAL & LEASING							
NORTH CENTRAL RENTAL & ...	503965	05/16/2024	620-4840-62170	Field Supplies	LAB SUPPLIES		451.82
					Vendor NORTH CENTRAL RENTAL & LEASING Total:		**451.82**
Vendor: NORTHDALE OIL INC							
NORTHDALE OIL INC	MAY 2024	05/29/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,684.27
NORTHDALE OIL INC	MAY 2024	05/29/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		183.59
NORTHDALE OIL INC	MAY 2024	05/29/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		211.36
					Vendor NORTHDALE OIL INC Total:		**2,079.22**
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	MAY 2024	06/05/2024	100-4510-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..		329.90
					Vendor NORTHERN STATE BANK Total:		**329.90**
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T338042	05/15/2024	620-4850-62220	Plant Equip Maint & Repair	AMMONIA FEED VALVES		49.35
NORTHWEST POWER SYST...	T338371	05/30/2024	620-4850-62210	Equipment Maint & Repair	PARTS - AIRPORT GENERAT...		25.66
					Vendor NORTHWEST POWER SYSTEMS INC Total:		**75.01**
Vendor: OVIVO USA LLC							
OVIVO USA LLC	8487611	05/23/2024	620-4850-62220	Plant Equip Maint & Repair	SEALKIT / REDUCER - PRIM ...		1,391.45
					Vendor OVIVO USA LLC Total:		**1,391.45**
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	JUN 2024	06/12/2024	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES..		1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:		**1,400.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO SOIL & WATER							
PENNINGTON CO SOIL & W...	2024-377	05/07/2024	100-4510-62250	Shade Tree Program	SHADE TREE PROTECTORS		200.00
					Vendor PENNINGTON CO SOIL & WATER Total:		**200.00**
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMP...	2405-060000	05/03/2024	620-4840-62990	Misc. Operating Expense	SACRETE SAND MIX - WTP ...		22.78
					Vendor PETERSON LUMBER COMPANY Total:		**22.78**
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550027736	05/02/2024	690-4850-62210	Equipment Maint & Repair	TIRE REPAIR		106.97
POMPS TIRE SERVICE INC	1550027914	05/14/2024	100-4210-62210	Equipment Maint & Repair	NEW TIRES		743.20
POMPS TIRE SERVICE INC	1550027993	05/20/2024	670-4850-62210	Equipment Maint & Repair	TIRES / VALVE		645.56
					Vendor POMPS TIRE SERVICE INC Total:		**1,495.73**
Vendor: QUALITY SPRAY FOAM ANDERSON EXCAVATING							
QUALITY SPRAY FOAM AND...	1675	05/31/2024	670-4890-63030	Contracts Expense	STORM SEWER REPAIR		2,780.00
QUALITY SPRAY FOAM AND...	1676	05/31/2024	670-4890-63030	Contracts Expense	STORM SEWER REPAIR		2,680.00
QUALITY SPRAY FOAM AND...	1677	05/31/2024	670-4890-63030	Contracts Expense	STORM SEWER REPAIR		1,900.00
QUALITY SPRAY FOAM AND...	1678	05/31/2024	670-4890-63030	Contracts Expense	STORM SEWER REPAIR		2,850.00
					Vendor QUALITY SPRAY FOAM ANDERSON EXCAVATING Total:		**10,210.00**
Vendor: QUILL LLC							
QUILL LLC	38956272	06/04/2024	100-4670-62010	Office Supplies	GENERAL SUPPLIES		399.90
					Vendor QUILL LLC Total:		**399.90**
Vendor: REGENTS OF UNIVERSITY OF MN							
REGENTS OF UNIVERSITY OF...	0070001439	05/31/2024	620-4850-62310	Lime Sludge Maintenance	LIME SLUDGE ANALYSIS		330.00
					Vendor REGENTS OF UNIVERSITY OF MN Total:		**330.00**
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D059108	05/20/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		140.03
RMB ENVIRONMENTAL LAB ...	D059421	05/22/2024	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		287.38
RMB ENVIRONMENTAL LAB ...	D059663	05/29/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
RMB ENVIRONMENTAL LAB ...	D059785	06/04/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
RMB ENVIRONMENTAL LAB ...	D059907	06/06/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
RMB ENVIRONMENTAL LAB ...	D060028	06/07/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
					Vendor RMB ENVIRONMENTAL LAB INC Total:		**1,426.45**
Vendor: ROBERTSON ANSCHUTZ SCHNEID CRANE & PARTNERS PLLC							
ROBERTSON ANSCHUTZ SC...	11207	04/10/2024	100-4210-62990	Misc. Operating Expense	FEES ASSOCIATED FOR SUB...		21.25
					Vendor ROBERTSON ANSCHUTZ SCHNEID CRANE & PARTNERS PLLC Total:		**21.25**
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		82.05
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	100-4220-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		49.95
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	100-4312-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		56.95
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	100-4510-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		225.00
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	100-4510-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		104.50
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		56.95

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	620-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		25.99
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	620-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		49.95
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		85.50
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		475.00
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		142.50
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		35.05
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - JUN 20...		142.50
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		225.00
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		49.95
SJOBERG'S CABLE TV	JUN 2024	06/12/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - JUN 20...		42.95
						Vendor SJOBERG'S CABLE TV Total:	**1,849.79**
Vendor: SMALL SHOVEL INC							
SMALL SHOVEL INC	JUN 2024	06/01/2024	620-4890-63110	Consulting Fees	MANAGED DATA SERVICE - ...		3,750.00
						Vendor SMALL SHOVEL INC Total:	**3,750.00**
Vendor: STONES MOBILE RADIO INC							
STONES MOBILE RADIO INC	2056505	06/04/2024	100-4210-62990	Misc. Operating Expense	RADIO MICS / CHARGING B...		644.41
						Vendor STONES MOBILE RADIO INC Total:	**644.41**
Vendor: STREICHERS							
STREICHERS	I1702418	06/03/2024	100-4210-62890	Uniforms/ID Clothing	NAME PLATE - TIFFANY TUR...		43.97
STREICHERS	I1702593	06/04/2024	100-4210-62880	Personal Protective Equipm...	UNIFORMS - TIFFANY TURE...		514.92
						Vendor STREICHERS Total:	**558.89**
Vendor: T R F HARDWARE							
T R F HARDWARE	22232533	05/01/2024	620-4850-62230	Building Maint & Repair	SUPPLIES - WTP REPAIR		4.97
T R F HARDWARE	22232634	05/02/2024	820-4850-62230	Building Maint & Repair	DOOR CLOSER		23.58
T R F HARDWARE	22232799	05/03/2024	100-4510-62230	Building Maint & Repair	RESTROOM SIGNS		19.90
T R F HARDWARE	22233354	05/07/2024	650-4850-62230	Building Maint & Repair	HOSE CAP		5.49
T R F HARDWARE	22233354	05/07/2024	690-4840-62990	Misc. Operating Expense	GROUND FAULT TESTER		12.99
T R F HARDWARE	22234264	05/13/2024	690-4840-62990	Misc. Operating Expense	DRILL BIT - #110		59.99
T R F HARDWARE	22234353	05/14/2024	620-4840-62990	Misc. Operating Expense	UTILITY KNIFE - DIST SUPPLY		26.98
T R F HARDWARE	22234428	05/14/2024	690-4840-62990	Misc. Operating Expense	PARTS - FORKLIFT		29.96
T R F HARDWARE	22235489	05/15/2024	100-4510-62240	Department Maint & Repair	SPRAY PAINT		13.98
T R F HARDWARE	22235494	05/15/2024	690-4840-62990	Misc. Operating Expense	MATERIALS - MORRIS OWEN..		6.98
T R F HARDWARE	22235504	05/15/2024	100-4510-62240	Department Maint & Repair	SPRAY PAINT		18.97
T R F HARDWARE	22235807	05/17/2024	820-4840-62990	Misc. Operating Expense	HAND TOOLS		30.98
T R F HARDWARE	22236437	05/21/2024	620-4850-62200	System Expense	MATERIALS - CEMETERY SE...		24.55
T R F HARDWARE	22236607	05/22/2024	690-4840-62990	Misc. Operating Expense	BOLT		2.99
T R F HARDWARE	22237302	05/28/2024	100-4510-62240	Department Maint & Repair	HARDWARE SIGNS		7.69
T R F HARDWARE	22237303	05/28/2024	620-4840-62170	Field Supplies	STORAGE BAGS - WW SAMP...		5.99
T R F HARDWARE	22237660	05/30/2024	100-4220-62210	Equipment Maint & Repair	PARTS - E '91 REPAIR		24.47
T R F HARDWARE	22237686	05/30/2024	690-4840-62990	Misc. Operating Expense	BLADES - #105		21.99
						Vendor T R F HARDWARE Total:	**342.45**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	06 01 24	06/01/2024	820-4890-63030	Contracts Expense	24 YARDS TOPSOIL		540.00
						Vendor THYGESON CONSTRUCTION Total:	**540.00**
Vendor: TIMOTHY CHRISTENSEN							
TIMOTHY CHRISTENSEN	06 12 24	06/12/2024	100-4240-63030	Contracts Expense	SIDEWALK FOAM JACKING		200.00
TIMOTHY CHRISTENSEN	06 12 24	06/12/2024	100-4550-62230	Building Maint & Repair	SIDEWALK FOAM JACKING		300.00
TIMOTHY CHRISTENSEN	06 12 24	06/12/2024	100-4560-62230	Building Maint & Repair	SIDEWALK FOAM JACKING		300.00
						Vendor TIMOTHY CHRISTENSEN Total:	**800.00**
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	754	05/20/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - MARVIN..		800.00
						Vendor TROY MERCIL CONSTRUCTION LLC Total:	**800.00**
Vendor: ULINE							
ULINE	178483436	05/22/2024	690-4840-62990	Misc. Operating Expense	EAR PLUGS / TRASH BAGS		135.83
ULINE	178483436	05/22/2024	690-4850-62350	Power Plant/Dam Maint	PAPER TOWELS / TRASH BA...		158.24
						Vendor ULINE Total:	**294.07**
Vendor: VIA ACTUARIAL SOLUTIONS							
VIA ACTUARIAL SOLUTIONS	TRC-2024-05	06/04/2024	100-4670-63010	Auditing Services	ROLL - FORWARD ACTUARI...		1,800.00
						Vendor VIA ACTUARIAL SOLUTIONS Total:	**1,800.00**
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	840665	06/03/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES -...		240.00
						Vendor WADE ALLEN COTA Total:	**240.00**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	45X00256	05/31/2024	100-4315-63030	Contracts Expense	DOWNTOWN COLLECTION -...		162.50
WASTE MASTERS LLC	45X07221	05/31/2024	100-4670-62990	Misc. Operating Expense	DOCUMENT RECYCLING - M...		48.24
						Vendor WASTE MASTERS LLC Total:	**210.74**
Vendor: WAUKESHA COUNTY TECHNICAL COLLEGE							
WAUKESHA COUNTY TECH...	S0832026	05/28/2024	100-4210-63320	Training Expense	FTO TRAINING CLASS FEE		485.00
						Vendor WAUKESHA COUNTY TECHNICAL COLLEGE Total:	**485.00**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	230608	05/17/2024	100-4671-62200	System Expense	PROF SRVCS - ARPA LIBRARY		2,320.00
WIDSETH SMITH NOLTING ...	230608	05/17/2024	530-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - REA RAMP E...		1,650.00
WIDSETH SMITH NOLTING ...	230609	05/17/2024	505-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - 2024 FEDERAL..		15,446.25
WIDSETH SMITH NOLTING ...	230610	05/17/2024	505-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - 2024 LOCAL S...		3,870.00
WIDSETH SMITH NOLTING ...	231083	05/27/2024	820-4890-63030	Contracts Expense	PROF SRVCS - GREENWOOD...		1,011.25
WIDSETH SMITH NOLTING ...	231084	05/27/2024	530-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - ARENA RAMP...		97.50
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**24,395.00**
Vendor: WORKFORCE DEVELOPMENT SOLUTION							
WORKFORCE DEVELOPMEN...	18765	03/28/2024	100-4220-64400	Travel, Conference, School	FIRE / EMT TRNG / HAZARD...		900.00
						Vendor WORKFORCE DEVELOPMENT SOLUTION Total:	**900.00**
						Grand Total:	**244,534.60**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	72,559.22
505 - 2024 ST AND UTILITY PROJECT	19,316.25
530 - ARENA RAMP PROJECT	1,747.50
560 - WASTE WATER FORCE MAIN	5,162.50
610 - LIQUOR DISPENSARY	2,331.99
620 - WATER UTILITY FUND	63,975.48
650 - TOURIST PARK - VENUWORKS	5.49
670 - STORM WATER UTILITY FUND	56,956.33
680 - WASTEWATER UTILITY FUND	6,293.20
690 - ELECTRIC UTILITY FUND	13,220.34
820 - GREENWOOD CEMETERY FUND	2,966.30
Grand Total:	**244,534.60**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64330	Dues and Subscriptions	50.00
100-4160-63040	Legal Fees	9,750.56
100-4192-63020	Computer Maintenance…	2,632.05
100-4194-62210	Equipment Maint & Repa..	189.99
100-4194-62230	Building Maint & Repair	112.58
100-4194-62990	Misc. Operating Expense	429.45
100-4210-62120	Gas-Oil-Lube	1,712.93
100-4210-62210	Equipment Maint & Repa..	743.20
100-4210-62880	Personal Protective Equi…	1,020.94
100-4210-62890	Uniforms/ID Clothing	43.97
100-4210-62990	Misc. Operating Expense	791.81
100-4210-63100	Animal Control	1,460.00
100-4210-63320	Training Expense	485.00
100-4220-62210	Equipment Maint & Repa..	40.45
100-4220-62990	Misc. Operating Expense	12.79
100-4220-63020	Computer Maintenance…	49.95
100-4220-64400	Travel, Conference, Sch…	900.00
100-4240-63030	Contracts Expense	1,400.00
100-4312-62120	Gas-Oil-Lube	183.59
100-4312-62210	Equipment Maint & Repa..	69.20
100-4312-62230	Building Maint & Repair	800.90
100-4312-62240	Department Maint & Re…	973.34
100-4312-63020	Computer Maintenance…	56.95
100-4315-62210	Equipment Maint & Repa..	153.37
100-4315-62400	Small Tools and Minor E…	20.97
100-4315-62880	Personal Protective Equi…	52.97
100-4315-63020	Computer Maintenance…	46.88

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	162.50
100-4510-62120	Gas-Oil-Lube	43.47
100-4510-62230	Building Maint & Repair	48.88
100-4510-62240	Department Maint & Re...	99.48
100-4510-62250	Shade Tree Program	200.00
100-4510-62990	Misc. Operating Expense	80.95
100-4510-63030	Contracts Expense	1,669.90
100-4510-63210	Communication Expense	329.50
100-4550-62230	Building Maint & Repair	300.00
100-4550-62990	Misc. Operating Expense	100.00
100-4560-62230	Building Maint & Repair	300.00
100-4650-64481	FEMA	9,380.64
100-4660-63030	Contracts Expense	1,162.50
100-4670-62010	Office Supplies	406.40
100-4670-62990	Misc. Operating Expense	228.24
100-4670-63010	Auditing Services	1,800.00
100-4670-63610	Insurance Expense	29,742.92
100-4671-62200	System Expense	2,320.00
505-4680-65920	Work in Process - Eng/Ar...	19,316.25
530-4680-65920	Work in Process - Eng/Ar...	1,747.50
560-4680-65940	Work in Progress - Legal...	5,162.50
610-4840-62140	Off Sale Supplies	382.32
610-4840-62990	Misc. Operating Expense	50.57
610-4850-62230	Building Maint & Repair	108.53
610-4870-63610	Insurance Expense	1,593.86
610-4890-63020	Computer Maintenance...	56.95
610-4890-63030	Contracts Expense	139.76
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	45,555.44
620-4840-62170	Field Supplies	784.79
620-4840-62890	Uniforms/ID Clothing	104.97
620-4840-62990	Misc. Operating Expense	137.83
620-4850-62200	System Expense	93.05
620-4850-62210	Equipment Maint & Repa..	25.66
620-4850-62220	Plant Equip Maint & Rep...	6,054.12
620-4850-62230	Building Maint & Repair	4.97
620-4850-62290	Water Meter Maintenan...	10.77
620-4850-62310	Lime Sludge Maintenance	330.00
620-4870-63610	Insurance Expense	6,758.17
620-4890-63020	Computer Maintenance...	159.32
620-4890-63110	Consulting Fees	3,750.00
620-4890-64190	Rentals/Leases	180.40

Account Summary

Account Number	Account Name	Expense Amount
650-4850-62230	Building Maint & Repair	5.49
670-4850-62210	Equipment Maint & Repa..	645.56
670-4890-63030	Contracts Expense	56,310.77
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	2,191.32
680-4870-63610	Insurance Expense	3,510.13
680-4890-63020	Computer Maintenance…	31.25
690-4830-63210	Communication Expense	320.05
690-4840-62120	Gas-Oil-Lube	211.36
690-4840-62880	Personal Protective Equi…	470.31
690-4840-62990	Misc. Operating Expense	493.34
690-4850-62210	Equipment Maint & Repa..	106.97
690-4850-62350	Power Plant/Dam Maint	197.85
690-4850-62360	Distribution Maint	176.85
690-4870-63610	Insurance Expense	10,566.34
690-4890-63020	Computer Maintenance…	442.90
690-4890-63590	Printing & Publications	16.78
690-4890-64400	Travel, Conference, Sch…	217.59
820-4840-62990	Misc. Operating Expense	505.89
820-4850-62230	Building Maint & Repair	23.58
820-4870-63610	Insurance Expense	85.58
820-4890-63030	Contracts Expense	2,351.25
	Grand Total:	**244,534.60**

Project Account Summary

Project Account Key		Expense Amount
None		244,534.60
	Grand Total:	**244,534.60**

Council Approval Register

Packet: APPKT00994 - 06/12/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	19257	05/22/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		627.00
ABSOLUTE ICE	19483	05/30/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		197.60
ABSOLUTE ICE	19597	06/05/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		193.80
						Vendor ABSOLUTE ICE Total:	**1,018.40**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3685629	06/03/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,028.75
						Vendor ARTISAN BEER COMPANY Total:	**1,028.75**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108429300	05/29/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CAN HUGGERS ...		155.74
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**155.74**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203783600	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,106.10
						Vendor BELLBOY CORP - LIQUOR Total:	**2,106.10**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	330306	05/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		952.10
						Vendor BEVERAGE WHOLESALERS INC Total:	**952.10**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	116033031	05/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		14,253.07
BREAKTHRU BEVERAGE	116033031	05/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		672.00
BREAKTHRU BEVERAGE	116033031	05/30/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		154.07
						Vendor BREAKTHRU BEVERAGE Total:	**15,079.14**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1907361	05/23/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		386.00
C & L DISTRIBUTING	1907361	05/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		32.00
C & L DISTRIBUTING	1915352	06/06/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		488.00
C & L DISTRIBUTING	1915352	06/06/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		412.70
C & L DISTRIBUTING	1915352	06/06/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		77.00
C & L DISTRIBUTING	2074000694	05/23/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-21.38
						Vendor C & L DISTRIBUTING Total:	**1,374.32**
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4757459	05/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		331.50
COCA-COLA BOTTLING CO...	4757500	06/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		412.00
COCA-COLA BOTTLING CO...	4757501	05/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-18.50
COCA-COLA BOTTLING CO...	4757542	05/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		447.25

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
COCA-COLA BOTTLING CO...	4757582	05/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		415.00
COCA-COLA BOTTLING CO...	4791212	05/30/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		122.50
					Vendor COCA-COLA BOTTLING COMPANY Total:		**1,709.75**
Vendor: FORESTEDGE WINERY							
FORESTEDGE WINERY	5622	05/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		276.00
					Vendor FORESTEDGE WINERY Total:		**276.00**
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	MAY 2024	06/10/2024	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAY 2...		3,328.89
					Vendor JIM HIRT TRUCKING INC Total:		**3,328.89**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2550355	05/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,820.00
JOHNSON BROTHERS LIQU...	2552706	06/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,857.50
JOHNSON BROTHERS LIQU...	2552707	06/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		6,814.00
JOHNSON BROTHERS LIQU...	2552708	06/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,433.25
JOHNSON BROTHERS LIQU...	2552709	06/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,416.00
					Vendor JOHNSON BROTHERS LIQUOR Total:		**21,340.75**
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	236182-1	05/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		900.00
LEIGHTON BROADCASTING	236184-1	05/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		720.00
					Vendor LEIGHTON BROADCASTING Total:		**1,620.00**
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	494110	05/31/2024	610-4890-63030	Contracts Expense	GRASS MOWING SERVICES -...		480.00
					Vendor LESLIE MICHAEL COTA Total:		**480.00**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	780573	05/21/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-115.39
MC KINNON COMPANY INC	780574	05/21/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,351.40
MC KINNON COMPANY INC	780574	05/21/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		62.40
MC KINNON COMPANY INC	781377	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		150.00
MC KINNON COMPANY INC	781388	05/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		220.00
MC KINNON COMPANY INC	781513	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,212.20
MC KINNON COMPANY INC	781534	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		304.00
MC KINNON COMPANY INC	781578	05/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,451.00
MC KINNON COMPANY INC	781578	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,267.55
MC KINNON COMPANY INC	781583	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		164.80
MC KINNON COMPANY INC	782048	05/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,698.75
MC KINNON COMPANY INC	782048	05/29/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		54.70
MC KINNON COMPANY INC	782094	05/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,824.20
MC KINNON COMPANY INC	782794	05/31/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		6,563.00
					Vendor MC KINNON COMPANY INC Total:		**49,208.61**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	150516	05/17/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		211.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	150516	05/17/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,468.95
NORTHWEST BEVERAGE INC	150516	05/17/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		342.50
NORTHWEST BEVERAGE INC	150526	05/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,603.80
NORTHWEST BEVERAGE INC	150526	05/20/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		14,945.35
NORTHWEST BEVERAGE INC	150622	05/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		84.60
NORTHWEST BEVERAGE INC	150622	05/24/2024	610-4810-62520	Beer for Resale	PURCHASE - MIX		11,239.35
NORTHWEST BEVERAGE INC	150622	05/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - BEER		-30.00
NORTHWEST BEVERAGE INC	150637	05/28/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		3,069.85
NORTHWEST BEVERAGE INC	150757	05/31/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		155.25
NORTHWEST BEVERAGE INC	150757	05/31/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,735.80
					Vendor NORTHWEST BEVERAGE INC Total:		**58,826.95**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6792767	06/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,250.55
PHILLIPS WINE & SPIRITS	6792768	06/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		267.50
PHILLIPS WINE & SPIRITS	6792768	06/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,861.90
PHILLIPS WINE & SPIRITS	6792769	06/03/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		48.00
PHILLIPS WINE & SPIRITS	6792769	06/03/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		95.35
					Vendor PHILLIPS WINE & SPIRITS Total:		**5,523.30**
Vendor: RADIO TIME							
RADIO TIME	222024-22	06/12/2024	610-4880-63490	Advertising	RADIO ADVERTISING - JULY ...		171.00
					Vendor RADIO TIME Total:		**171.00**
Vendor: RHI SUPPLY							
RHI SUPPLY	1364652	06/03/2024	610-4850-62230	Building Maint & Repair	A/C COMPRESSOR		1,650.94
					Vendor RHI SUPPLY Total:		**1,650.94**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2485192	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,576.01
SOUTHERN GLAZERS OF MN	2485192	05/29/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,142.60
SOUTHERN GLAZERS OF MN	2485193	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,261.14
SOUTHERN GLAZERS OF MN	2485194	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,036.50
SOUTHERN GLAZERS OF MN	2485195	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,762.26
SOUTHERN GLAZERS OF MN	2485196	05/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,197.00
					Vendor SOUTHERN GLAZERS OF MN Total:		**25,975.51**
Vendor: T R F RADIO							
T R F RADIO	35441-4	05/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		550.00
T R F RADIO	36142-1	05/15/2024	610-4880-63490	Advertising	RADIO ADVERTISING - ROCK...		1,800.00
					Vendor T R F RADIO Total:		**2,350.00**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	MAY 2024 - 137	05/31/2024	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS - 117		140.40
					Vendor THIEF RIVER FALLS TIMES Total:		**140.40**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	45X00075	05/31/2024	610-4890-63030	Contracts Expense	CARDBOARD DUMPSTER SE...		96.00
						Vendor WASTE MASTERS LLC Total:	**96.00**
						Grand Total:	**194,412.65**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		194,412.65
	Grand Total:	**194,412.65**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	60,815.03
610-4810-62520	Beer for Resale	105,857.98
610-4810-62530	Wine for Resale	14,292.90
610-4810-62540	Soft Drinks/Mix for Resa…	2,435.37
610-4810-62590	Misc. Mdse for Resale	1,314.54
610-4810-62610	Freight In (Liquor)	3,328.89
610-4850-62230	Building Maint & Repair	1,650.94
610-4880-63490	Advertising	4,141.00
610-4890-63030	Contracts Expense	576.00
	Grand Total:	**194,412.65**

Project Account Summary

Project Account Key		Expense Amount
None		194,412.65
	Grand Total:	**194,412.65**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01006 - 06/11/24 2024 GMC SIERRA 2500

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	MAY 2024 - ASHLEY	06/03/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		79.48
GLOBAL PAYMENTS INTEGR...	MAY 2024 - ASHLEY	06/03/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		2,324.95
GLOBAL PAYMENTS INTEGR...	MAY 2024 - ELEC	06/03/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		6,874.49
GLOBAL PAYMENTS INTEGR...	MAY 2024 - GEN	06/03/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		94.00
GLOBAL PAYMENTS INTEGR...	MAY 2024	06/03/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		103.62
					Vendor GLOBAL PAYMENTS INTEGRATED Total:		**9,476.54**
Vendor: NORTH COUNTRY CHEVROLET							
NORTH COUNTRY CHEVROL...	THIEFRIVERFALLS2101	06/07/2024	620-16400	Machinery & Equipment	2024 GMC SIERRA 2500 PIC...		22,788.20
NORTH COUNTRY CHEVROL...	THIEFRIVERFALLS2101	06/07/2024	690-16400	Machinery & Equipment	2024 GMC SIERRA 2500 PIC...		22,788.20
					Vendor NORTH COUNTRY CHEVROLET Total:		**45,576.40**
					Grand Total:		**55,052.94**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		277.10
620 - WATER UTILITY FUND		22,788.20
690 - ELECTRIC UTILITY FUND		31,987.64
	Grand Total:	**55,052.94**

Account Summary

Account Number	Account Name	Expense Amount
100-4670-63060	Credit Card Fees	277.10
620-16400	Machinery & Equipment	22,788.20
690-16400	Machinery & Equipment	22,788.20
690-4890-63060	Credit Card Fees	9,199.44
	Grand Total:	**55,052.94**

Project Account Summary

Project Account Key		Expense Amount
None		55,052.94
	Grand Total:	**55,052.94**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01005 - 06/11/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NW MN MULTI COUNTY H R A							
NW MN MULTI COUNTY H R...	SWIFT 222663	06/11/2024	200-4670-62990	Misc. Operating Expense	CDAP-21-0037-O-FY23 #1		142,716.09
					Vendor NW MN MULTI COUNTY H R A Total:		**142,716.09**
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	2024 #20853	06/11/2024	620-16400	Machinery & Equipment	TAX / REG / LICENSE - 2024 ...		1,595.19
PENNINGTON CO MOTOR V...	2024 #20853	06/11/2024	690-16400	Machinery & Equipment	TAX / REG / LICENSE - 2024 ...		1,595.19
					Vendor PENNINGTON CO MOTOR VEHICLE Total:		**3,190.38**
Vendor: SANFORD HEALTH							
SANFORD HEALTH	782594	05/31/2024	100-4110-62990	Misc. Operating Expense	PRE-EMPLOYMENT EXAM		154.00
					Vendor SANFORD HEALTH Total:		**154.00**
					Grand Total:		**146,060.47**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		154.00
200 - NW MN HRA REV LOAN FUND		142,716.09
620 - WATER UTILITY FUND		1,595.19
690 - ELECTRIC UTILITY FUND		1,595.19
	Grand Total:	**146,060.47**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62990	Misc. Operating Expense	154.00
200-4670-62990	Misc. Operating Expense	142,716.09
620-16400	Machinery & Equipment	1,595.19
690-16400	Machinery & Equipment	1,595.19
	Grand Total:	**146,060.47**

Project Account Summary

Project Account Key		Expense Amount
None		146,060.47
	Grand Total:	**146,060.47**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01004 - 06/10/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	MAY 2024 - LQR	06/10/2024	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - MAY 2...		8,618.39
					Vendor BANKCARD ELECTRONIC PYMTS INC Total:		**8,618.39**
Vendor: DAKOTA MAILING & SHIPPING							
DAKOTA MAILING & SHIPPI...	73420	06/03/2024	100-4315-62010	Office Supplies	CONTRACT CHARGE - 07/21...		203.70
DAKOTA MAILING & SHIPPI...	73420	06/03/2024	620-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		475.30
DAKOTA MAILING & SHIPPI...	73420	06/03/2024	680-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		135.80
DAKOTA MAILING & SHIPPI...	73420	06/03/2024	690-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		543.20
					Vendor DAKOTA MAILING & SHIPPING Total:		**1,358.00**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		457.07
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		0.14
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4194-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		62.70
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4220-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		103.70
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4240-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		26.99
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4312-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		41.99
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4315-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		41.98
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4510-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		48.99
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4570-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		9.99
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4650-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		110.97
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4660-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		22.00
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUN/JUL ...		0.17
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUN/JUL ...		0.28
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUN/JUL ...		0.08
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUN/JUL ...		81.40
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	610-4830-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		154.48
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	620-4830-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		197.89
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		0.38
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		317.67
GARDEN VALLEY TECHNOL...	101338604	06/10/2024	690-4830-63210	Communication Expense	PHONE CHARGES - JUN/JUL ...		341.90
					Vendor GARDEN VALLEY TECHNOLOGIES Total:		**2,020.77**
Vendor: IRONWOOD STUDIO LLC							
IRONWOOD STUDIO LLC	3090	02/02/2024	610-4850-62230	Building Maint & Repair	LABOR / MATERIALS - REPA...		355.00
					Vendor IRONWOOD STUDIO LLC Total:		**355.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F CONVENTION &							
T R F CONVENTION &	APR 2024	06/10/2024	100-4670-63030	Contracts Expense	LODGING - APRIL 2024		14,180.31
					Vendor T R F CONVENTION & Total:		**14,180.31**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4110-63210	Communication Expense	IPAD & MDM CHARGES - JU...		18.00
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4150-63210	Communication Expense	IPAD & MDM CHARGES - JU...		6.75
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4194-63210	Communication Expense	IPAD & MDM CHARGES - JU...		2.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4210-63210	Communication Expense	IPAD & MDM CHARGES - JU...		38.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4220-63210	Communication Expense	IPAD / MDM CHARGES - JUN..		80.02
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4220-63210	Communication Expense	IPAD & MDM CHARGES - JU...		2.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4240-63210	Communication Expense	IPAD & MDM CHARGES - JU...		40.01
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4240-63210	Communication Expense	IPAD & MDM CHARGES - JU...		4.50
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4510-63210	Communication Expense	IPAD & MDM CHARGES - JU...		4.50
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4650-63210	Communication Expense	IPAD & MDM CHARGES - JU...		80.02
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4650-63210	Communication Expense	IPAD & MDM CHARGES - JU...		6.75
VERIZON WIRELESS #74204...	9965567479	06/01/2024	100-4660-63210	Communication Expense	IPAD & MDM CHARGES - JU...		2.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	610-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		2.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	620-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		120.03
VERIZON WIRELESS #74204...	9965567479	06/01/2024	620-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		11.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	650-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		2.25
VERIZON WIRELESS #74204...	9965567479	06/01/2024	680-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		40.01
VERIZON WIRELESS #74204...	9965567479	06/01/2024	680-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		4.50
VERIZON WIRELESS #74204...	9965567479	06/01/2024	690-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		31.50
VERIZON WIRELESS #74204...	9965567479	06/01/2024	690-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		360.09
VERIZON WIRELESS #74204...	9965567479	06/01/2024	820-4830-63210	Communication Expense	IPAD & MDM CHARGES - JU...		4.50
					Vendor VERIZON WIRELESS #742042583 Total:		**861.93**
						Grand Total:	**27,394.40**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		15,678.01
610 - LIQUOR DISPENSARY		9,130.12
620 - WATER UTILITY FUND		804.47
630 - ARENAS - VENUWORKS		318.05
650 - TOURIST PARK - VENUWORKS		2.25
680 - WASTEWATER UTILITY FUND		180.31
690 - ELECTRIC UTILITY FUND		1,276.69
820 - GREENWOOD CEMETERY FUND		4.50
	Grand Total:	**27,394.40**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	18.00
100-4150-63210	Communication Expense	463.96
100-4194-63210	Communication Expense	64.95
100-4210-63210	Communication Expense	38.25
100-4220-63210	Communication Expense	185.97
100-4240-63210	Communication Expense	71.50
100-4312-63210	Communication Expense	41.99
100-4315-62010	Office Supplies	203.70
100-4315-63210	Communication Expense	41.98
100-4510-63210	Communication Expense	53.49
100-4570-63210	Communication Expense	9.99
100-4650-63210	Communication Expense	197.74
100-4660-63210	Communication Expense	24.25
100-4670-63030	Contracts Expense	14,180.31
100-4670-64500	Senior Citizen Programs	81.93
610-4830-63210	Communication Expense	156.73
610-4850-62230	Building Maint & Repair	355.00
610-4890-63060	Credit Card Fees	8,618.39
620-4830-63210	Communication Expense	329.17
620-4840-62010	Office Supplies	475.30
630-4830-63210	Communication Expense	318.05
650-4830-63210	Communication Expense	2.25
680-4830-63210	Communication Expense	44.51
680-4840-62010	Office Supplies	135.80
690-4830-63210	Communication Expense	733.49
690-4840-62010	Office Supplies	543.20
820-4830-63210	Communication Expense	4.50
	Grand Total:	**27,394.40**

Project Account Summary

Project Account Key		Expense Amount
None		27,394.40
	Grand Total:	**27,394.40**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00984 - 05/31/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CAPITAL ONE							
CAPITAL ONE	1655727198	05/19/2024	100-4194-62990	Misc. Operating Expense	05/19/24 STATEMENT - TRA…		97.83
CAPITAL ONE	1655727198	05/19/2024	100-4210-62020	Computer Supplies	05/19/24 STATEMENT - EXT…		62.00
CAPITAL ONE	1655727198	05/19/2024	100-4210-62990	Misc. Operating Expense	05/19/24 STATEMENT - PO…		29.74
CAPITAL ONE	1655727198	05/19/2024	100-4550-62990	Misc. Operating Expense	05/19/24 STATEMENT - TRA…		55.64
CAPITAL ONE	1655727198	05/19/2024	100-4560-62990	Misc. Operating Expense	05/19/24 STATEMENT - TOI…		28.35
						Vendor CAPITAL ONE Total:	**273.56**
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4150-64400	Travel, Conference, School	APR / MAY STMT - LODGING..		613.85
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - WATER …		61.99
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - WATER …		9.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - ADDL P…		0.99
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - SURFACE ..		319.90
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - WATER …		9.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - WATER …		151.99
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-62990	Misc. Operating Expense	APR / MAY STMT - PHONE …		61.76
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-63020	Computer Maintenance & li…	APR / MAY STMT - BODY C…		164.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-63320	Training Expense	APR / MAY STMT - LODGING..		669.03
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-63320	Training Expense	APR / MAY STMT - LODGING..		479.79
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4210-64370	Taxes and Licenses	APR / MAY STMT - POST LIC…		180.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4312-62210	Equipment Maint & Repair	APR / MAY STMT - AIR HOR…		24.04
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4312-64370	Taxes and Licenses	APR / MAY STMT - BOILER L…		40.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4315-62010	Office Supplies	APR / MAY STMT - EMAIL BI…		13.49
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	100-4670-64530	Public Safety Grant Expenses	APR / MAY STMT - TOOL BO…		858.69
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	620-4840-62010	Office Supplies	APR / MAY STMT - EMAIL BI…		31.48
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	620-4850-62210	Equipment Maint & Repair	APR / MAY STMT - PORTAB…		1,741.73
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	680-4840-62010	Office Supplies	APR / MAY STMT - EMAIL BI…		9.00
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	690-4840-62010	Office Supplies	APR / MAY STMT - EMAIL BI…		35.98
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	690-4840-62990	Misc. Operating Expense	APR / MAY STMT - WIRE RE…		33.71
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	690-4890-64400	Travel, Conference, School	APR / MAY STMT - LODGING..		770.64
ELAN FINANCIAL SERVICES	05 17 24 STMT	05/17/2024	690-4890-64400	Travel, Conference, School	APR / MAY STMT - LODGING..		770.64
						Vendor ELAN FINANCIAL SERVICES Total:	**7,050.70**
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T…	9009	05/30/2024	100-4670-63610	Insurance Expense	CLAIM #332736 - DILLON L…		500.00
						Vendor LEAGUE OF MN CITIES INS TRUST Total:	**500.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO RECORDER							
PENNINGTON CO RECORDER	05 31 24	05/31/2024	100-4160-63040	Legal Fees	RECORDING FEE - JEROME ...		46.00
					Vendor PENNINGTON CO RECORDER Total:		**46.00**
Vendor: PENNINGTON CO TREASURER							
PENNINGTON CO TREASUR...	05 31 24	05/31/2024	100-4160-63040	Legal Fees	STATE DEED TAX - JEROME ...		1.65
					Vendor PENNINGTON CO TREASURER Total:		**1.65**
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4110-63210	Communication Expense	WIRELESS PHONE SERVICE -...		334.76
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4150-63210	Communication Expense	WIRELESS PHONE SERVICE -...		133.66
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4192-63210	Communication Expense	WIRELESS PHONE SERVICE -...		80.02
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4194-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4210-63210	Communication Expense	WIRELESS PHONE SERVICE -...		700.74
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4240-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4510-63210	Communication Expense	WIRELESS PHONE SERVICE -...		82.44
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4650-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	100-4660-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	610-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.49
VERIZON WIRELESS #78678...	9964761266	05/21/2024	620-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		122.45
VERIZON WIRELESS #78678...	9964761266	05/21/2024	650-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	680-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		41.22
VERIZON WIRELESS #78678...	9964761266	05/21/2024	690-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		206.10
VERIZON WIRELESS #78678...	9964761266	05/21/2024	820-4830-63210	Communication Expense	WIRELESS PHONE SERVICE -...		82.44
					Vendor VERIZON WIRELESS #786782900 Total:		**2,031.42**
						Grand Total:	**9,903.33**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		5,975.23
610 - LIQUOR DISPENSARY		41.49
620 - WATER UTILITY FUND		1,895.66
650 - TOURIST PARK - VENUWORKS		41.22
680 - WASTEWATER UTILITY FUND		50.22
690 - ELECTRIC UTILITY FUND		1,817.07
820 - GREENWOOD CEMETERY FUND		82.44
	Grand Total:	**9,903.33**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	334.76
100-4150-63210	Communication Expense	133.66
100-4150-64400	Travel, Conference, Sch…	613.85
100-4160-63040	Legal Fees	47.65
100-4192-63210	Communication Expense	80.02
100-4194-62990	Misc. Operating Expense	97.83
100-4194-63210	Communication Expense	41.22
100-4210-62020	Computer Supplies	62.00
100-4210-62990	Misc. Operating Expense	644.37
100-4210-63020	Computer Maintenance…	164.00
100-4210-63210	Communication Expense	700.74
100-4210-63320	Training Expense	1,148.82
100-4210-64370	Taxes and Licenses	180.00
100-4240-63210	Communication Expense	41.22
100-4312-62210	Equipment Maint & Repa..	24.04
100-4312-64370	Taxes and Licenses	40.00
100-4315-62010	Office Supplies	13.49
100-4510-63210	Communication Expense	82.44
100-4550-62990	Misc. Operating Expense	55.64
100-4560-62990	Misc. Operating Expense	28.35
100-4650-63210	Communication Expense	41.22
100-4660-63210	Communication Expense	41.22
100-4670-63610	Insurance Expense	500.00
100-4670-64530	Public Safety Grant Expe…	858.69
610-4830-63210	Communication Expense	41.49
620-4830-63210	Communication Expense	122.45
620-4840-62010	Office Supplies	31.48
620-4850-62210	Equipment Maint & Repa..	1,741.73
650-4830-63210	Communication Expense	41.22
680-4830-63210	Communication Expense	41.22
680-4840-62010	Office Supplies	9.00

Account Summary

Account Number	Account Name	Expense Amount
690-4830-63210	Communication Expense	206.10
690-4840-62010	Office Supplies	35.98
690-4840-62990	Misc. Operating Expense	33.71
690-4890-64400	Travel, Conference, Sch...	1,541.28
820-4830-63210	Communication Expense	82.44
	Grand Total:	**9,903.33**

Project Account Summary

Project Account Key		Expense Amount
None		9,903.33
	Grand Total:	**9,903.33**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00985 - 06/10/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3682221	05/20/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		734.80
					Vendor ARTISAN BEER COMPANY Total:		**734.80**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108359600	05/14/2024	610-4810-62590	Misc. Mdse for Resale	BOTTLE STOPPERS / SHOT G...		74.40
					Vendor BELLBOY CORP - BAR SUPPLY Total:		**74.40**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203596200	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,213.80
					Vendor BELLBOY CORP - LIQUOR Total:		**1,213.80**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	325827-2	05/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		100.20
BEVERAGE WHOLESALERS I...	327796	05/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,017.00
					Vendor BEVERAGE WHOLESALERS INC Total:		**1,117.20**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	115762286	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,983.22
BREAKTHRU BEVERAGE	115762286	05/14/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		376.40
BREAKTHRU BEVERAGE	115783988	05/15/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		29.35
BREAKTHRU BEVERAGE	115783989	05/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,048.00
					Vendor BREAKTHRU BEVERAGE Total:		**7,436.97**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0212970	05/15/2024	610-4840-62010	Office Supplies	LEGAL PADS / DRY ERASE M...		29.35
					Vendor BREDESON OFFICE SUPPLY Total:		**29.35**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1899060	05/09/2024	610-4810-62520	Beer for Resale	PURCHASE - MIX		526.25
C & L DISTRIBUTING	1899060	05/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - BEER		126.00
					Vendor C & L DISTRIBUTING Total:		**652.25**
Vendor: CARLOS CREEK WINERY							
CARLOS CREEK WINERY	50489	05/16/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,155.00
					Vendor CARLOS CREEK WINERY Total:		**1,155.00**
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN...	1581348	05/15/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		21.23
CORE-MARK MIDCONTINEN...	1581348	05/15/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - TOBACCO		1,706.65
CORE-MARK MIDCONTINEN...	1592030-42	05/21/2024	610-4810-62590	Misc. Mdse for Resale	TABOCCO CREDIT		-1,428.18
CORE-MARK MIDCONTINEN...	1592665	05/22/2024	610-4810-62590	Misc. Mdse for Resale	TABOCCO		1,859.44
					Vendor CORE-MARK MIDCONTINENT INC Total:		**2,159.14**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2538713	05/13/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		364.00
JOHNSON BROTHERS LIQU...	2543195	05/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,425.60
JOHNSON BROTHERS LIQU...	2543196	05/20/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,560.15
JOHNSON BROTHERS LIQU...	2543197	05/20/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		157.50
JOHNSON BROTHERS LIQU...	2543197	05/20/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		148.00
					Vendor JOHNSON BROTHERS LIQUOR Total:		**10,655.25**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	777579	05/02/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-5.00
MC KINNON COMPANY INC	777637	05/03/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,460.02
MC KINNON COMPANY INC	777904	05/07/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,962.75
MC KINNON COMPANY INC	777906	05/07/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		528.00
MC KINNON COMPANY INC	777932	05/07/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		140.00
MC KINNON COMPANY INC	778930	05/10/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,216.00
MC KINNON COMPANY INC	778930	05/10/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,896.15
MC KINNON COMPANY INC	779256	05/14/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-54.02
MC KINNON COMPANY INC	779257	05/14/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,739.75
MC KINNON COMPANY INC	779257	05/14/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		147.00
MC KINNON COMPANY INC	779335	05/14/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		102.00
MC KINNON COMPANY INC	779415	05/14/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		152.50
MC KINNON COMPANY INC	780272	05/17/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,114.40
					Vendor MC KINNON COMPANY INC Total:		**41,399.55**
Vendor: NORTHERN HOLLOW WINERY 1							
NORTHERN HOLLOW WINE...	1783	04/25/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		576.00
					Vendor NORTHERN HOLLOW WINERY 1 Total:		**576.00**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	150276	05/03/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,146.70
NORTHWEST BEVERAGE INC	150286	05/06/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,834.70
NORTHWEST BEVERAGE INC	150393	05/10/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		496.50
NORTHWEST BEVERAGE INC	150393	05/10/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,601.25
NORTHWEST BEVERAGE INC	150393	05/10/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - LIQUORMIX		234.00
NORTHWEST BEVERAGE INC	150401	05/13/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,240.35
NORTHWEST BEVERAGE INC	150401	05/13/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		30.00
					Vendor NORTHWEST BEVERAGE INC Total:		**26,583.50**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6784633	05/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		476.95
PHILLIPS WINE & SPIRITS	6785414	05/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		11,039.73
PHILLIPS WINE & SPIRITS	6785415	05/20/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		803.00
PHILLIPS WINE & SPIRITS	6785415	05/20/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,100.00
PHILLIPS WINE & SPIRITS	6787377	05/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		540.00
					Vendor PHILLIPS WINE & SPIRITS Total:		**13,959.68**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2478988	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		308.70
SOUTHERN GLAZERS OF MN	2478988	05/14/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		50.44
SOUTHERN GLAZERS OF MN	2478989	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,744.01
SOUTHERN GLAZERS OF MN	2478989	05/14/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,983.78
SOUTHERN GLAZERS OF MN	2478991	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,382.46
SOUTHERN GLAZERS OF MN	2478992	05/14/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,535.10
						Vendor SOUTHERN GLAZERS OF MN Total:	**19,004.49**
						Grand Total:	**126,751.38**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		126,751.38
	Grand Total:	**126,751.38**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	47,529.07
610-4810-62520	Beer for Resale	67,285.80
610-4810-62530	Wine for Resale	8,729.87
610-4810-62540	Soft Drinks/Mix for Resa…	964.98
610-4810-62590	Misc. Mdse for Resale	2,212.31
610-4840-62010	Office Supplies	29.35
	Grand Total:	**126,751.38**

Project Account Summary

Project Account Key		Expense Amount
None		126,751.38
	Grand Total:	**126,751.38**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01003 - 06/06/24 ELECTRIC INVENTORY PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S103627466.001	06/03/2024	690-14100	Inventory - Materials	Shorting Cap		675.12
DAKOTA SUPPLY GROUP	S103627466.001	06/03/2024	690-14100	Inventory - Materials	LED ATBO P302 MVOLT R2 …		39,031.22
DAKOTA SUPPLY GROUP	S103660632.001	05/21/2024	690-14100	Inventory - Materials	Stingray 195		523.02
DAKOTA SUPPLY GROUP	S103672405.001	05/06/2024	690-14100	Inventory - Materials	Polaris #3 Port		347.64
DAKOTA SUPPLY GROUP	S103681098.001	04/26/2024	610-4850-62230	Building Maint & Repair	OUTSIDE OUTLET - ICE FREE…		76.78
DAKOTA SUPPLY GROUP	S103712945.001	05/20/2024	690-14100	Inventory - Materials	STD Elbow Cabinet Base		295.99
DAKOTA SUPPLY GROUP	S103716717.001	05/09/2024	690-4850-62360	Distribution Maint	EL - MINNKOTA / MORRIS …		11.80
DAKOTA SUPPLY GROUP	S103716723.001	05/09/2024	690-4850-62360	Distribution Maint	CONN L-T MINNKOTA / MO…		118.46
DAKOTA SUPPLY GROUP	S103717741.001	05/10/2024	690-4850-62360	Distribution Maint	COND PVC - MINNKOTA / …		197.67
DAKOTA SUPPLY GROUP	S103723045.001	05/13/2024	690-4840-62990	Misc. Operating Expense	KLEIN TOOL		37.40
DAKOTA SUPPLY GROUP	S103724903.001	05/14/2024	690-4840-62990	Misc. Operating Expense	KLEIN TOOL		42.74
DAKOTA SUPPLY GROUP	S103751845.001	05/30/2024	690-14100	Inventory - Materials	Jumbo Elbow Cabinet Base		845.76
						Vendor DAKOTA SUPPLY GROUP Total:	**42,203.60**
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	104739653	05/20/2024	690-14100	Inventory - Materials	3M 0400 12 to 6 AWG Heat …		37.80
						Vendor DIGI KEY CORPORATION Total:	**37.80**
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013958143.001	06/04/2024	690-14100	Inventory - Materials	Hot Line Clamp 4/0 - 6 SOL		243.68
STUART C IRBY CO	S103959843.001	06/04/2024	690-14100	Inventory - Materials	Jumbo Elbow Cabinet		2,244.38
STUART C IRBY CO	S103959843.002	06/04/2024	690-14100	Inventory - Materials	200 Amp Protective Cap		1,437.47
						Vendor STUART C IRBY CO Total:	**3,925.53**
						Grand Total:	**46,166.93**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		76.78
690 - ELECTRIC UTILITY FUND		46,090.15
	Grand Total:	**46,166.93**

Account Summary

Account Number	Account Name	Expense Amount
610-4850-62230	Building Maint & Repair	76.78
690-14100	Inventory - Materials	45,682.08
690-4840-62990	Misc. Operating Expense	80.14
690-4850-62360	Distribution Maint	327.93
	Grand Total:	**46,166.93**

Project Account Summary

Project Account Key		Expense Amount
None		46,166.93
	Grand Total:	**46,166.93**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00998 - 06/06/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		44.42
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,500.01
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		243.15
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		44.77
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,517.47
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,670.20
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,644.27
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		775.40
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		271.42
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		505.95
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		1,279.42
FARMERS UNION OIL COM...	MAY 2024	06/06/2024	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAY 20...		405.14
						Vendor FARMERS UNION OIL COMPANY Total:	**9,901.62**
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	MNROS130689	04/02/2024	100-4194-62990	Misc. Operating Expense	LATEX GLOVES		44.52
FASTENAL COMPANY	MNROS131231	05/03/2024	620-4840-62990	Misc. Operating Expense	GSOC MARKING FLAGS		77.55
FASTENAL COMPANY	MNROS131342	05/09/2024	100-4510-62240	Department Maint & Repair	BLUE GLOVES / LIME VESTS -..		318.01
FASTENAL COMPANY	MNROS131393	05/14/2024	620-4840-62990	Misc. Operating Expense	GSOC STAKING FLAGS		50.35
FASTENAL COMPANY	MNROS131453	05/16/2024	620-4850-62230	Building Maint & Repair	DE-HUMIDIFIER STAND		87.27
FASTENAL COMPANY	MNROS131463	05/16/2024	620-4850-62230	Building Maint & Repair	WTP ANCHOR		12.00
FASTENAL COMPANY	MNROS131464	05/17/2024	820-4840-62990	Misc. Operating Expense	PAINT		74.71
FASTENAL COMPANY	MNROS131549	05/22/2024	690-4840-62990	Misc. Operating Expense	BOLTS - #105		7.03
						Vendor FASTENAL COMPANY Total:	**671.44**
						Grand Total:	**10,573.06**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		7,026.82
620 - WATER UTILITY FUND		1,002.57
670 - STORM WATER UTILITY FUND		271.42
680 - WASTEWATER UTILITY FUND		505.95
690 - ELECTRIC UTILITY FUND		1,286.45
820 - GREENWOOD CEMETERY FUND		479.85
	Grand Total:	**10,573.06**

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62120	Gas-Oil-Lube	44.42
100-4194-62990	Misc. Operating Expense	44.52
100-4210-62120	Gas-Oil-Lube	1,500.01
100-4220-62120	Gas-Oil-Lube	243.15
100-4240-62120	Gas-Oil-Lube	44.77
100-4312-62120	Gas-Oil-Lube	1,517.47
100-4315-62120	Gas-Oil-Lube	1,670.20
100-4510-62120	Gas-Oil-Lube	1,644.27
100-4510-62240	Department Maint & Re...	318.01
620-4840-62120	Gas-Oil-Lube	775.40
620-4840-62990	Misc. Operating Expense	127.90
620-4850-62230	Building Maint & Repair	99.27
670-4840-62120	Gas-Oil-Lube	271.42
680-4840-62120	Gas-Oil-Lube	505.95
690-4840-62120	Gas-Oil-Lube	1,279.42
690-4840-62990	Misc. Operating Expense	7.03
820-4840-62120	Gas-Oil-Lube	405.14
820-4840-62990	Misc. Operating Expense	74.71
	Grand Total:	**10,573.06**

Project Account Summary

Project Account Key		Expense Amount
None		10,573.06
	Grand Total:	**10,573.06**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00996 - 06/05/24 DIRECT PAYABLE - SUBSURFACE SOLUTIONS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SUBSURFACE SOLUTIONS							
SUBSURFACE SOLUTIONS	24479	04/23/2024	690-4840-62990	Misc. Operating Expense	COR - LOCATOR		138.63
						Vendor SUBSURFACE SOLUTIONS Total:	**138.63**
						Grand Total:	**138.63**

Fund Summary

Fund		Expense Amount
690 - ELECTRIC UTILITY FUND		138.63
	Grand Total:	**138.63**

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62990	Misc. Operating Expense	138.63
	Grand Total:	**138.63**

Project Account Summary

Project Account Key		Expense Amount
None		138.63
	Grand Total:	**138.63**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.1 Call for Second Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Call for Second Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Police Chief Marissa Adam

ATTACHMENTS:

1.	First Reading Loitering Ordinance

ORDINANCE NO. 155, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 130 ENTITLED "GENERAL OFFENSES" BY ADDING SECTION 130.30, AN ORDINANCE PROHIBITING LOITERING, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code is hereby amended by adding §130.30, to read as follows:

Sec. 130.30 – Loitering.

1. *Prohibited conduct.* It shall be unlawful for any person to loiter, loaf, wander, or remain idle either alone or with others in a public place in such manner so as to violate any provision of the subdivisions of this section which follow:

    (a) No person shall obstruct any public street, public highway, public sidewalk, or any other public place or building by hindering or impeding, or do any act tending to hinder or impede, the free and uninterrupted passage of vehicles, traffic, or pedestrians.

    (b) No person shall commit, in or upon any public street, public highway, public sidewalk, or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, and regress therein, thereon, and thereto.

    (c) No person shall loiter, stand, sit, or lie in or upon any public property, sidewalk, street, curb, crosswalk, walkway area, parking lot, mall, or other portion of private property open for public use so as to unreasonably block, obstruct, or hinder free passage of the public.

    (d) No person shall, without consent of the owner or occupant, unreasonably block, obstruct, or hinder free access to the entrance of any building or part of a building open to the public.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the _____ day of _____________, 2024

Voting Aye:

Voting No:

Abstaining:

Absent:

____
Mayor

ATTEST:

____
City Administrator

City of Thief River Falls

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Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.3 Automated Meter Reading/Meter Data Management Consultant

RECOMMENDATION: It respectfully requested to consider approving the Utility Committees recommendation:

MOTION TO: Approve the quote from Small Shovel for a month-to-month agreement for $3750/month from the Shpigler Group to set up the Key Performance Indicators and monitors on the dashboard of the Harris Meter Data Management System.

BACKGROUND: The City of Thief River Falls invested in software for our automated meter reading system beginning in 2014 for the Electric and Water Departments from Eaton. In 2020-2021 Harris Technologies was purchased to take care of meter data management along with Tyler Technologies for our Utility Billing Department.   In 2023-2024 the water meters were replaced with Sensus electronic read meters.

KEY ISSUES: The City has invested a large amount of funds in the advanced monitoring systems that are currently in place. This investment will ensure employees are able to utilize the capabilities and to do continuous analysis of the utility system.

FINANCIAL CONSIDERATIONS: The quote is for $3750.00 per month on a month-to-month basis, until the MDM is operating for the city's optimal utilization. The monthly charge will come from the consulting budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.4 Approve American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 19, 2024

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve a Temporary Intoxicating Liquor License with Addendum effective July 19, 2024, from 9 pm to 1 am.

BACKGROUND: The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band during the Pennington County Fair.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

City of Thief River Falls

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www.citytrf.net

Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.5 Approve American Legion Post 117 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve a Temporary Intoxicating Liquor License with Addendum effective July 20, 2024, from 9 pm to 1 am.

BACKGROUND: The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band during the Pennington County Fair.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is $35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.6 Approval of the Reclassification of Deputy Police Chief

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the reclassification of the Deputy Chief of Police from Grade 9, Step 4, to Grade 10, Step 4, effective June 19, 2024.

BACKGROUND: After reviewing a classification appeal, DDA reviewed the document, rewrote the job description and reviewed the classification. Currently the position is at Grade 9, with added decision making, DDA reviewed the City's current classification and compensation systems and determined that an increase was warranted based on increased decision making based on additional responsibilities, which would move this to a Grade 10.

The current employee in the Deputy Chief position, Michael Roff, will move to a wage of $44.63 and then a step movement in October after anniversary date.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Police Chief

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.7 Approve Fire Station roof replacement

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety Committee recommendation:

MOTION TO: Approve the bid of $13,984.77 from Northwest Roofing to replace the roof over the office and entryway at the fire station. If any insulation is in need of replacement which is outside of the bid cost, the cost of replacement would be $1.29 a sq ft.

BACKGROUND: The office area has leaked water for 23 plus years and the entryway has been leaking for 5-10 years.

KEY ISSUES: During rain or spring thaw water streams down the wall and drips from the ceiling in several locations in the office. Water is also dripping into the light fixture and a few other locations in the entryway.

FINANCIAL CONSIDERATIONS: Money has been allocated for this repair in the 2024 budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Rick Beier - Fire Chief

ATTACHMENTS:

1.	Roof Estimate

Proposal

Philip Sillanpaa
Northwest Roofing Inc.
110 3rd St.
P.O. Box 93
Newfolden, MN 56738

email:northwestroofingmn@gmail.com

Office: 218-874-3131
Cell: 218-689-1998

Page No. 1 of 1 Pages

PROPOSAL SUBMITTED TO		PHONE	DATE
Thief River Falls Fire Hall		681-3943	June 6 24
STREET		JOB NAME	
320 2nd St. E		Fire Hall	
CITY, STATE AND ZIP CODE		JOB LOCATION	
Thief River Falls MN 56701			
ARCHITECT	DATE OF PLANS		JOB PHONE

We hereby submit specifications and estimates for:

Remove rock and rubber roof membrane from roof area's and haul to landfill.
Remove and replace any wet insolation this will be an extra bill.
Loose lay one layer 1/2" thick fiberboard ontop of fiberboard and anchor to decking using one screw and plate every two sq. ft.
Glue 60 mil. epdm rubber roof membrane ontop of fiberboard over edge and up all walls of roof area.
Reflash and seal all corners and downspout pans.
Reuse all metal
Ten year warranty on material and labor
Any replacement of insolation the cost is $1.29 a Sq. ft.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

Thirteen thousand nine hundred eighty four dollars ($13,984.77). Payment to be made as follows

40% down payment final 60% on day of completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature [signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal ~ The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature [signature]

Date of Acceptance: ______

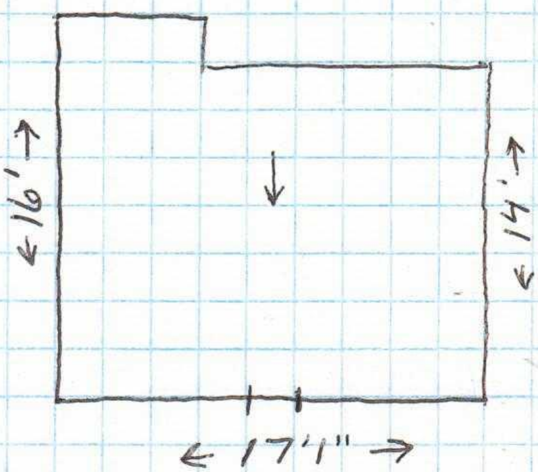
Signature ______

TRF Fire Hall 320 2^{nd} St. E

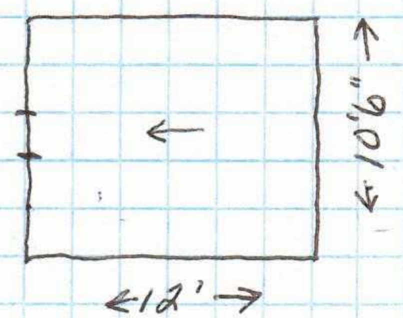
681-3943

Upper roof

↑ N



Lower roof



Both roofs have concrete decking

7" of insolation

City of Thief River Falls

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Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.8 Approve Contribution Agreement with North Star Neighbors.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Approve the Contribution Agreement with North Star Neighbors, a nonprofit community land trust, to transfer real property to them for the purpose of developing low- to moderate income housing and to direct the Mayor and City Administrator to execute the agreement.

BACKGROUND: On June 20, 2023 the City Council approved to enter into a Memorandum of Understanding with the Northwest Minnesota Foundation to transfer Parcel No. 2 and Parcel No. 3 on Parkview Street to a community land trust (North Star Neighbors) for the purpose of developing the property for low-to moderate-income housing in accordance with the "community land trust" model. They are proposing to build four new homes in 2024. The city's donation of two lots that were created as a result of the decommissioning of the former water treatment lime ponds will leverage two additional new homes at another location in our community.

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh's Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

PARCEL 2: The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh's Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is $500.00 or less.

KEY ISSUES: Subject to the Grant Agreement and any changes from time to time in applicable law, North Star Neighbors covenants and agrees that it shall develop and operate the Real Property as a community land trust,

FINANCIAL CONSIDERATIONS: Cost of preparing the documents.

LEGAL CONSIDERATION: The matter has been reviewed and prepared by the City Attorney's office.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker - Economic/Community Development Director

ATTACHMENTS:

1.	TRF to NSN Final CA 02062024 (3).revised (5)

CONTRIBUTION AGREEMENT

This CONTRIBUTION AGREEMENT (this "Agreement"), dated as of June 18, 2024 (the "Effective Date"), is by and between the North Star Neighbors, a Minnesota not for profit corporation ("NSN") and the City of Thief River Falls, Minnesota ("TRF"). NSN and TRF are sometimes collectively referred to herein as the "Parties" or separately as a "Party".

WHEREAS, TRF has agreed, subject to the remaining provisions of this Agreement, to contribute to NSN certain parcels of real property located in the County of Pennington and State of Minnesota to NSN, legally described as set out in Exhibit A hereto (collectively, the "Real Property"); and

WHEREAS, As further detailed herein, NSN intends to develop the Real Property for low- to moderate-income housing in accordance with a "community land trust" model and the provisions of this Agreement and that certain Grant Agreement to be entered into between NSN and the Minnesota Housing Finance Authority or its designee (as may be amended from time to time, together with any replacement or substitute thereto, the "Grant Agreement").

NOW, THEREFORE, in consideration of the foregoing, and the covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows, intending to be legally bound:

Section 1. Contributed Interests. Subject in each case to the remaining provisions of this Agreement, TRF will assign, grant, transfer and convey to NSN, for the sum of $1.00 and other valuable consideration, marketable title in and to all of the Real Property set forth in the attached Exhibit A and NSN agrees to accept all of the Real Property, subject to the terms and conditions set forth herein. The contribution will be documented by a warranty deed from TRF to NSN and otherwise substantially in the form attached as Exhibit B hereto (the "Warranty Deed"). The Warranty Deed shall contain a deed restriction requiring that such property be used expressly for affordable housing purposes for a period of at least [15] years from the date a certificate of occupancy is issued for any housing constructed thereon, unless title to said real property reverts back to TRF.

Section 2. Valid Consideration. For purposes of, among other things, Minn.Stat. § 465.035, TRF and NSN hereby acknowledge and agree that each has and will receive valid and sufficient consideration for the contribution of the Real Property to NSN pursuant to this Agreement and the performance by NSN of the various obligations imposed upon it pursuant to the terms of this Agreement. The Parties acknowledge that this statement of consideration is an essential provision of this Agreement and not a mere formality.

Section 3. Term. This Agreement shall take effect on the Effective Date, and, unless extended as provided in this Section 3. or earlier terminated as provided in Section 9. this Agreement shall remain in effect for a period of three (3) years from the Effective Date. This Agreement may be extended at the option of the Parties for one or more subsequent one (1) year extensions, subject to written mutual agreement of the Parties.

Section 4. Authority. Each Party has all requisite authority to execute and deliver this Agreement, to carry out its obligations hereunder, and to consummate the transactions contemplated hereby. This Agreement has been duly executed and delivered by each Party and shall constitute each Party's legal, valid, and binding obligation, enforceable against it in accordance with its terms.

Section 5. Uses of Real Property.

(a) Subject to the Grant Agreement and any changes from time to time in applicable law, NSN covenants and agrees that it shall develop and operate the Real Property as a community land trust, which constructs or renovates "affordable housing" on the Real Property to be sold to homeowners, with the underlying parcels of the Real Property to be leased to such homeowners in accordance with the provisions of long-term heritable ground leases (each a "Ground Lease") between each such homeowner and NSN. Each Ground Lease shall contain, among other things, resale restrictions and other provisions intended to preserve the affordable housing character of the homes situated on the Real Property while permitting a designated portion of any realized gains in home price to be captured by the homeowner and at the same time incentivizing homeowners to maintain their homes.

(b) NSN shall record or cause to be recorded with the County Recorder's Office a memorandum of lease with respect to each Ground Lease reflecting, among other things, those resale restrictions and other provisions of such Ground Lease which are intended to maintain the affordable housing character of the homes subject to such Ground Lease and NSN shall enforce all such restrictions and provisions as necessary to carry out their intent for the term of each Ground Lease, as the same may be extended.

(c) For purposes of this Agreement, "affordable housing" shall mean housing developed by or for NSN which is sold to individuals or families whose household income either

1. does not exceed one-hundred and twenty percent (120%) of the median household income for the applicable Standard Metropolitan Statistical Area or County as calculated and adjusted for household size from time to time by the U.S. Department of Housing and Urban Development (HUD) or any successor thereto; or

2. otherwise will adhere to the applicable requirements for affordable housing as set by the subsidy used to create such housing, whether promulgated by Minnesota Housing Finance Authority or any other governmental entity.

(d) NSN may but is not obligated to institute a Land Use Plan or similar with respect to all or any portion of the Real Property, which Land Use Plan shall govern any common areas in the Real Property or areas not leased to homeowners.

(e) NSN shall at all times develop the Real Property in accordance with all applicable laws, codes and ordinances, including any zoning restrictions and all laws applicable to workers compensation, and shall at all times maintain in full force and effect all required licenses, permits, and certificates required for the same.

Section 6. NSN Responsibilities. During the term of this Agreement, NSN will undertake the following general duties:

(a) Administrative services

1. Project coordination;
2. Development and management of project budgets;
3. Coordinating with other departments (e.g. accounting, legal, construction);
4. Marketing; and
5. Homebuyer training and application processes.

(b) Real estate development services

1. Obtaining land use and building permits required for development of the Real Property in accordance with this Agreement, the Grant Agreement and applicable law, codes and regulations and ensuring that such conditions are satisfied;
2. Preparing all necessary contracting documents (contract, notices, etc.);
3. Overseeing contractor selection;
4. Collecting necessary documentation from contractor per contract terms;
5. Construction management;
6. Undertaking progress meetings as required;
7. Maintaining submittals and project documents;
8. Serving as single point of contact for TRF, the contractor, and key stakeholders;
9. Providing regular project updates to TRF and general public;
10. Coordinating activities for sale of completed homes and lease of underlying land in accordance with each Ground Lease; and
11. Any additional duties as may be agreed to by NSN and TRF.

Section 7. TRF Responsibilities. TRF agrees to provide the following resources to NSN to facilitate construction of affordable housing on the Real Property:

(a) During the term of this Agreement, TRF shall, when and as necessary, declare that a portion of the Property is not needed for public use and should be utilized for affordable housing for the term of each Ground Lease, as may be extended as set out therein, provided existing easements, utilities, street improvements and utilities on the Real Property are protected and reserved for public use as described herein.

(b) Portions of the Real Property may contain public utilities and street improvements. TRF will assist NSN in configuring the Real Property and/or putting easements and lot splits and to ensure that any needed easements, utilities and street improvements remain under public ownership and control.

Section 8. Timing Of Development. NSN shall use commercially reasonable best efforts to obtain certificates of occupancy for each affordable housing unit on the Real Property within eighteen (18) months of the date a building permit is issued, unless a reasonable alternative timeline is authorized in writing by NSN. In the event that NSN fails to obtain a certificate of occupancy for a given affordable housing unit within twenty four (24) months of the date on which a building permit is issued for such unit, then, subject to the provisions of any construction mortgage or similar encumbering the property, and following written notice to NSN, such real property to be occupied by the affordable housing unit shall revert to TRF and NSN shall execute and deliver a quitclaim deed as necessary to effect such conveyance to TRF.

Section 9. Termination. Before issuance of the Warranty Deed, this Agreement may be terminated upon written mutual consent of all Parties specifying the termination date, or by any Party upon 30 days' prior written notice. Following issuance of the Warranty Deed, this Agreement may not be terminated with respect to any Real Property already conveyed to NSN, except as set forth in Section 8 above.

Section 10. Dispute Resolution. If any disputes, disagreements, or controversies arise between TRF and NSN pertaining to the interpretation, validity, or enforcement of this Agreement, upon the request of either Party, the dispute shall be submitted to the state and federal courts with jurisdiction over Pennington County, Minnesota, together with any court with appellate jurisdiction therefrom.

Section 11. Notices. All notices or other communications required or permitted to be given under any of the provisions of this Agreement shall be in writing and shall be deemed to have been duly given when personally received by the intended recipient or, (i) when delivered by messenger or nationally recognized delivery service (with confirmation of receipt), (ii) when delivered via electronic mail or facsimile (and promptly confirmed by mail) or (iii) three (3) business days after having been mailed by first class certified mail, return receipt requested, postage prepaid, addressed to the applicable Party at the address specified at the beginning of this Agreement or to any other address or additional addressee as any Party may in the future specify by written notice to the other Party (with notice of change of address or addressee not being valid until actually received).

Section 12. Indemnity.

(a) NSN shall hold harmless, indemnify, and defend TRF from any and all liability, actions, claims, losses, damages, or other costs including attorney fees and witness costs (at both trial and appeal level, whether or not a trial or appeal ever takes place) that may be asserted by any person or entity arising from, during, air in connection with the performance of its duties described in this Agreement, except liability arising out of the sole negligence of the other. If any aspect of this indemnification shall be found to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the indemnification provision.

(b) TRF shall hold harmless, indemnify, and defend NSN up to the limits of and except as prohibited by the Minnesota Tort Claims Act (Minn. Stat. 466.01 *et seq*.) , from any and all liability, actions, claims, losses, damages, or other costs including attorney fees and witness costs (at both trial and appeal level, whether or not a trial or appeal ever takes place) that may be asserted by any person or entity arising from, during, or in connection with the performance of its duties described in this Agreement, except liability arising out of the sole negligence of the other. If any aspect of this indemnification shall be found to be illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the indemnification provision.

Section 13. Compliance With Non-Discrimination Requirements. NSN will not unlawfully discriminate against any employee or person served in its performance of this agreement. Further, NSN agrees to:

(a) Comply with Title VI of the Civil Rights Act of 1964 (42 USC 2000d)'in regard to persons served; and

1. Adhere to Title VII of the Civil Rights Act of 1964 (42 U:SC 2000e) in regard to employees or applicants for employment; and
2. Conform to the requirements of the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973; and
3. Satisfy the requirements of the Americans with Disabilities Act; and

(b) Prevent any funds from this agreement from being used to sponsor, promote, or otherwise to engage in political activities.

Section 14. Further Actions. Each of the Parties, at the request of the other Party, agrees to perform all further acts and execute, acknowledge and deliver any documents that may be reasonably necessary, appropriate or desirable to carry out the provisions and purposes of this Agreement.

Section 15. Binding Effect; Successors and Assigns. Except as otherwise provided in this Agreement, every covenant, term and provision of this Agreement shall be binding upon and inure to the benefit of the Parties and their respective heirs, legatees, executors, administrators, legal representatives, successors, and transferees and assigns as permitted hereunder. No Party may transfer or assign this Agreement or any of such Party's rights, interests, or obligations hereunder without the prior written consent of the other Party, and any attempt to do so shall be null and void.

Section 16. Severability. If any provision of this Agreement shall be deemed invalid or unenforceable as written, it shall be construed, to the extent possible, in a manner which shall render it valid and enforceable, and any limitations on the scope or duration of any such provision necessary to make it valid and enforceable shall be deemed to be part thereof; no invalidity or unenforceability shall affect any other portion of this Agreement unless the provision deemed to be so invalid or unenforceable is a material element of this Agreement, taken as a whole. Any provision of this Agreement that is prohibited or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions of this Agreement or affecting the validity or enforceability of such provision in any other jurisdiction.

Section 17. Entire Agreement. This Agreement, and any agreements referred to herein set forth the entire agreement and understanding between and among the Parties with respect to the subject matter hereof and thereof, and supersede all prior agreements, covenants, arrangements, letters, communications, representations or warranties, whether oral or written, by any Party with respect to such subject matter. No Party shall be bound by any condition, definition, warranty or representation, unless and only to the extent (i) expressly set forth or provided for in this Agreement or in any other agreement entered into by a Party on or subsequent to the date of this Agreement, set forth in writing and signed by the Party to be bound thereby, or (ii) this Agreement (including any Exhibits, Annexes and Schedules hereto), or such other agreements, are amended pursuant to their terms.

Section 18. Amendment. Except as otherwise expressly provided elsewhere in this Agreement, no amendment, modification or discharge of this Agreement shall be valid or binding unless agreed to in writing by all the Parties hereto at the time such amendment is agreed to.

Section 19. No Waiver. No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the Party giving such waiver, and no waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature. No failure on the part of any Party to exercise, and no delay in exercising any right, remedy, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

Section 20. Additional Remedies. All remedies, rights, powers and privileges, either under this Agreement or by law or otherwise afforded the Parties, shall be cumulative and shall not be exclusive of any remedies, rights, powers and privileges provided by law. Each Party may exercise all such remedies afforded to it in any order or priority.

Section 21. Construction. The Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this Agreement. Unless the context otherwise requires, the singular and plural forms in this Agreement shall be mutually inclusive, and the masculine, feminine and neuter forms in this Agreement shall be mutually inclusive. The word "including" shall be deemed to be followed by the phrase "but not limited to". Unless otherwise specified, the words "herein", "hereof", "hereto" and "hereunder", and words of similar import, when used in this Agreement shall refer to this Agreement as a whole and not any particular provision of this Agreement. Reference herein to any law, code, statute, regulation or ordinance shall refer to such law, code, statute, regulation or ordinance together with any amendments, and as may be amended from time to time.

Section 22. Headings. The headings in this Agreement are for convenience of reference only and are not intended to define or limit the contents of any article, section or paragraph.

Section 23. Counterparts; Electronic Transmission. This Agreement may be executed in separate counterparts. All executed signature pages transmitted by electronic mail or facsimile or executed and delivered by electronic signature shall be deemed an original, and shall be binding.

Section 24. Governing Law. This Agreement and any amendments hereof, the rights hereunder of the Parties, and all actions arising out of or in connection with this Agreement, shall be governed by and construed in accordance with the internal law (both substantive and procedural) of the State of Minnesota applicable to contracts made and to be performed therein without giving effect to the principles of conflict of laws thereof.

IN WITNESS WHEREOF, the Parties have executed this Contribution Agreement.

THE CONTRIBUTOR:

____
By:

NORTH STAR NEIGHBORS

By: ________________________________

EXHIBIT A

DESCRIPTION OF REAL PROPERTY

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh's Addition to Thief River Falls, MN, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

PARCEL 2: The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh's Addition to Thief River Falls, MN, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

EXHIBIT B
FORM OF WARRANTY DEED

Quit Claim Deed
Municipal Corporation to Corporation

STATE DEED TAX HEREON: $1.65

Dated: June _____, 2024

FOR VALUABLE CONSIDERATION, City of Thief River Falls, a municipal corporation under the laws of the State of Minnesota, Grantor, hereby quit claims and conveys to North Star Neighbors, a Minnesota not for profit corporation under the laws of the State of Minnesota, real property in Pennington County, Minnesota, described as follows:

> **PARCEL 1:** The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh's Addition to Thief River Falls, MN, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;
>
> SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.
>
> **PARCEL 2:** The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh's Addition to Thief River Falls, MN, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;
>
> SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,
>
> AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is $500.00 or less.

City of Thief River Falls

By:____
Its Mayor

By:____
Its City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF PENNINGTON)

The foregoing instrument was acknowledged before me this _____ day of June, 2024, by Brian Holmer and Angela Philipp, being the Mayor and City Administrator of the City of Thief River Falls, a municipal corporation under the laws of the State of Minnesota, on behalf of the corporation.

(notary stamp or seal)

____
Notary Public

DRAFTED BY:

Delray Sparby
312 Main Avenue North
P.O. Box 574
Thief River Falls, MN 56701

Tax statements for the real property described in this instrument should be sent to:

North Star Neighbors
201 3rd Street NW
Bemidji, MN 56601-5660

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.9 Approval of Transfer of Real Property to North Star Neighbors, a nonprofit land trust.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Approve the transfer and signing of a deed from the City of Thief River Falls to transfer two parcels of land, on Parkview Street to North Star Neighbors, a nonprofit land trust.

BACKGROUND: The City of Thief River Falls has entered into a Contribution Agreement with North Star Neighbors, a Minnesota not for profit corporation to contribute certain parcels of real property located within the city limits and owned by the city to be used by North Star Neighbors to develop the property for low-to moderate-income housing in accordance with the "community land trust" model. The city's donation of two lots that were created as a result of the decommissioning of the former water treatment lime ponds will leverage two additional new homes at another location in our community.

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh's Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

PARCEL 2: The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh's Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is $500.00 or less.

KEY ISSUES: Subject to the Grant Agreement and any changes from time to time in applicable law, NSN covenants and agrees that it shall develop and operate the Real Property as a community land trust,

FINANCIAL CONSIDERATIONS: There is a cost for preparation and recording of the deed and a certified copy of the resolution authorizing the sale.

LEGAL CONSIDERATION: The matter has been reviewed and prepared by the City Attorney's office.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker - Economic/Community Development Director

ATTACHMENTS:

1.	City.TRF.Northstar Neighbors.deed (2)

Quit Claim Deed
Municipal Corporation to Corporation

STATE DEED TAX HEREON: $1.65

Dated: June _____, 2024

FOR VALUABLE CONSIDERATION, the City of Thief River Falls, a municipal corporation under the laws of the State of Minnesota, Grantor, hereby quit claims and conveys to North Star Neighbors, a Minnesota not for profit corporation under the laws of the State of Minnesota, real property in Pennington County, Minnesota, described as follows:

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh's Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

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SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is $500.00 or less.

City of Thief River Falls

By:_________________________________
Its Mayor

By:________________________________
Its City Administrator

STATE OF MINNESOTA)
)ss.
COUNTY OF PENNINGTON)

The foregoing instrument was acknowledged before me this _____ day of June, 2024, by Brian Holmer and Angela Philipp, being the Mayor and City Administrator of the City of Thief River Falls, a municipal corporation under the laws of the State of Minnesota, on behalf of the corporation.

(notary stamp or seal)

____
Notary Public

DRAFTED BY:

Delray Sparby
312 Main Avenue North
P.O. Box 574
Thief River Falls, MN 56701

Tax statements for the real property described in this instrument should be sent to:

North Star Neighbors
201 3rd St NW
Bemidji, MN 56601-5660

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.10 Approval of a moratorium on the commercial cultivation and retail sales of cannabis.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Set a hearing date and time of July 2, 2024 at 5:30 pm for consideration of adoption of an interim ordinance imposing a moratorium on the commercial cultivation and retail sales of cannabis within the city limits of Thief River Falls until January 1, 2025, for the purpose to study and adopt an ordinance regulating the time, place, and manner of the operation of a cannabis business.

BACKGROUND: The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applications on July 24, 2024, with applications closing on August 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM has adopted final rules, which are expected early next year.

KEY ISSUES: This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Review by City Attorney.

Per Minnesota State Statute 342.13.e If a local unit of government is conducting studies or has authorized a study to be conducted or has held or has scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of a cannabis business, the governing body of the local unit of government may adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. Before adopting the interim ordinance, the governing body must hold a public hearing. The interim ordinance may regulate, restrict, or prohibit the operation of a cannabis business within the jurisdiction or a portion thereof until January 1, 2025.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker - Economic/Community Development Director

ATTACHMENTS:

1.	Cannabisais Moratorium Agenda Item (002)

LEAGUE of MINNESOTA CITIES

Early Cannabis Cultivation May Require City Action

May 28, 2024

As a result of recent legislative changes, cities should review their zoning ordinances and determine if changes need to be made to properly regulate cannabis cultivation.

The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applicants on July 24, 2024, with applications closing on Aug. 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM had adopted final rules, which are expected early next year.

Impact on cities

This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

As a result of this legislation, cities should review their zoning ordinances and determine if changes need to be made to properly regulate cannabis cultivation. In the alternative, cities still have the ability to adopt a moratorium on cannabis businesses. A moratorium may be a proper action if a city cannot effectively amend their zoning ordinances in time to deal with early cultivation.

Many cities have already adopted moratoriums related to cannabis businesses. In those cities, an approved social equity applicant would be prohibited from operating under the early cultivation exception because they would not meet local zoning ordinances.

OCM is currently working on model zoning ordinances as required by statute. It is unclear, however, whether the model ordinances and guidelines will be available in time for cities to adopt prior to early cultivation.

The League encourages cities to work with their city attorney to determine the proper course to deal with early cultivation of cannabis.

Office of the Revisor of Statutes

2023 Minnesota Statutes

Authenticate PDF

This section has been affected by law enacted during the 2024 Regular Session. More info...

342.13 LOCAL CONTROL.

(a) A local unit of government may not prohibit the possession, transportation, or use of cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products authorized under this chapter.

(b) Except as provided in section 342.22, a local unit of government may not prohibit the establishment or operation of a cannabis business licensed under this chapter.

(c) A local unit of government may adopt reasonable restrictions on the time, place, and manner of the operation of a cannabis business provided that such restrictions do not prohibit the establishment or operation of cannabis businesses. A local unit of government may prohibit the operation of a cannabis business within 1,000 feet of a school, or 500 feet of a day care, residential treatment facility, or an attraction within a public park that is regularly used by minors, including a playground or athletic field.

(d) The office shall work with local units of government to:

(1) develop model ordinances for reasonable restrictions on the time, place, and manner of the operation of a cannabis business;

(2) develop standardized forms and procedures for the issuance of a retail registration pursuant to section 342.22; and

(3) develop model policies and procedures for the performance of compliance checks required under section 342.22.

(e) If a local unit of government is conducting studies or has authorized a study to be conducted or has held or has scheduled a hearing for the purpose of considering adoption or amendment of reasonable restrictions on the time, place, and manner of the operation of a cannabis business, the governing body of the local unit of government may adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. Before adopting the interim ordinance, the governing body must hold a public hearing. The interim ordinance may regulate, restrict, or prohibit the operation of a cannabis business within the jurisdiction or a portion thereof until January 1, 2025.

(f) Within 30 days of receiving a copy of an application from the office, a local unit of government shall certify on a form provided by the office whether a proposed cannabis business complies with local zoning ordinances and, if applicable, whether the proposed business complies with the state fire code and building code. The office may not issue a license if a cannabis business does not meet local zoning and land use laws.

(g) Upon receipt of an application for a license issued under this chapter, the office shall contact the local unit of government in which the business would be located and provide the local unit of government with 30 days in which to provide input on the application. The local unit of government may provide the office with any additional information it believes is relevant to the office's decision on whether to issue a license, including but not limited to identifying concerns about the proposed location of a cannabis business or sharing public information about an applicant.

(h) The office by rule shall establish an expedited complaint process to receive, review, and respond to complaints made by a local unit of government about a cannabis business. Complaints may include alleged violations of local ordinances or other alleged violations. At a minimum, the expedited complaint process shall require the office to provide an initial response to the complaint within seven days and perform any necessary inspections within 30 days. Nothing in this paragraph prohibits a local unit of government from enforcing a local ordinance. If a local unit of government notifies the office that a cannabis business other than a cannabis retailer, cannabis microbusiness with a retail operations endorsement, cannabis mezzobusiness, lower-potency hemp edible retailer, medical cannabis retailer, or medical cannabis combination business poses an immediate threat to the health or safety of the public, the office must respond within one business day and may take any action described in section 342.19 or 342.21.

(i) A local government unit that issues cannabis retailer registration under section 342.22 may, by ordinance, limit the number of licensed cannabis retailers, cannabis mezzobusinesses with a retail operations endorsement, and cannabis microbusinesses with a retail operations endorsement to no fewer than one registration for every 12,500 residents.

(j) If a county has one active registration for every 12,500 residents, a city or town within the county is not obligated to register a cannabis business.

(k) Nothing in this section shall prohibit a local government unit from allowing licensed cannabis retailers in excess of the minimums set in paragraph (i).

(l) Notwithstanding the foregoing provisions, the state shall not issue a license to any cannabis business to operate in Indian country, as defined in United States Code, title 18, section 1151, of a Minnesota Tribal government without the consent of the Tribal government.

History: *2023 c 63 art 1 s 13*

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/18/2024

SUBJECT: #8.11 Authorize City Administrator to create and send proposed Building Official – Limited and Building Official Inspector job descriptions to DDA - David Drown Associates

RECOMMENDATION: It is respectfully requested that the City Council approve the Public Works Committees recommendation:

MOTION TO: Authorize City Administrator to create and send proposed Building Official – Limited and Building Official Inspector job descriptions to DDA - David Drown Associates, for creating and grading these positions. These positions would be proposed to be Teamster, non-exempt, positions under the supervision of the Economic / Community Development Director.

BACKGROUND: To efficiently run the Building Official Department office after the resignation of Greg Huffnagle effective June 14, 2024, one of these positions or a fully licensed Building Official will need to be on staff. The proposed job descriptions were reviewed by the Public Works Committee.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

05/30/2023

CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	$248,000	12-Apr-29	4.65%	**12-May-24**	$246,482.24
New York Community Bank	Certificate of Deposit - Brokered	$183,000	03-Jun-24	0.30%	**03-Dec-21**	$182,919.48
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	$500,000	01-Oct-24	2.25%	**12-Aug-20**	$494,775.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	$245,000	27-Feb-25	1.80%	**27-Aug-20**	$238,703.50
State Bk India New York NY	Certificate of Deposit - Brokered	$183,000	10-Jun-25	1.05%	**10-Dec-20**	$175,314.00
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	$255,000	25-Aug-25	3.50%	**25-Feb-23**	$250,257.00
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	$246,000	30-Sep-25	0.40%	**31-Mar-21**	$230,851.32
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	$200,000	11-Feb-26	1.00%	**11-Aug-21**	$186,600.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	$246,000	30-Mar-26	2.85%	**01-Jul-22**	$240,185.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	$249,000	31-Mar-26	0.95%	**30-Jun-21**	$230,964.93
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	$245,000	16-Jun-26	0.85%	**16-Jul-21**	$225,054.55
Solutions Bk Forreston Ill	Certificate of Deposit - Brokered	$209,000	22-Sep-28	5.30%	**22-Oct-23**	$209,033.44
Northwest Bk Boise Idaho	Certificate of Deposit - Brokered	$248,000	28-Mar-29	4.65%	**28-Apr-24**	$241,115.52
Defiance Ohio City Sch Dist	Bond - Brokered	$550,000	01-Dec-28	0.00%	**01-Dec-28**	$442,123.00
Fresno Calif Uni School Dist	Bond - Brokered	$300,000	01-Aug-25	0.00%	**01-Aug-25**	$281,799.00
Thief River Falls Minn Indpt	Bond - Brokered	$190,000	01-Feb-27	1.01%	**01-Feb-27**	$171,172.90
		RBC INVESTMENTS				$4,047,350.88
Border State Bank	Certificate of Deposit	$100,000	16-Dec-24	2.09%	**16-Dec-23**	$100,000.00
		BORDER STATE BANK INVESTMENTS				$100,000.00

Vibrant Credit Union, IL	Certificate of Deposit - Brokered	$236,950	08-Jul-24	5.373%	$236,950.00
T Bank, National Association TX	Certificate of Deposit - Brokered	$233,050	20-Jun-24	4.728%	$233,050.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	31-Oct-24	5.352%	$1,000,000.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	01-May-25	5.100%	$1,000,000.00
Farmers Ins Group Federal CU, CA	Certificate of Deposit - Brokered	$2,000,000	12-Jan-26	4.304%	$2,000,000.00
		4M INVESTMENTS			$4,470,000.00
		TOTAL CD INVESTMENTS			$8,617,350.88
MONEY MARKET ACCOUNTS					
Piper Jaffray	First American Gov't Obligations Fund			4.480%	$3,446,189.49
RBC	US Govt Money Market Fund				$4.78
League of Minnesota Cities	4M Money Market Fund			5.321%	$6,455,851.16
League of Minnesota Cities	4M Plus Fund			5.368%	$28,115.74
League of Minnesota Cities	4M LTD Account				$7,886,920.36
		TOTAL MONEY MARKET SAVINGS			$17,817,081.53
		GRAND TOTAL		**05/30/2023**	$26,434,432.41