

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 2, 2024

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC HEARING**
 - 4.1. Cannabis Moratorium Public Hearing
- 5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 8.1. Approval of June 18, 2024 and June 24, 2024 Council Proceedings (4-16)
 - 8.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (17-61)
 - 8.3. Approval of the list of City surplus items (62-63)
- 9. NEW BUSINESS**
 - 9.1. Conduct First Reading of an Ordinance to adopt an Interim Moratorium on the commercial cultivation and retail sales of cannabis in the city limits of Thief River

Falls. (64-70)

9.2. Approve VFW Post 2793 Beer in the Park Permit (71-73)

10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

11. UPCOMING MEETINGS

11.1. Public Utilities Committee - July 8th at 7:00 a.m.

11.2. Public Safety/Liquor Committee - July 8th at 4:30 p.m.

11.3. Administrative Services Committee - July 9th at 4:30 p.m. Room 201 City Hall

11.4. Public Works Committee - July 10th at 4:30 p.m.

11.5. City Council Meeting - July 16th at 5:30 p.m.

12. INFORMATIONAL ITEMS

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

NOTICE OF PUBLIC HEARING

CITY OF THIEF RIVER FALLS COUNTY OF PENNINGTON STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Thief River Falls, County of Pennington, State of Minnesota, will hold a public hearing on July 2, 2024, at 5:30 P.M. in the Thief River Falls City Council Chambers in City Hall, 405 Third Street East, Thief River Falls, Minnesota, for the consideration of adoption of an interim ordinance imposing a moratorium on the commercial cultivation and retail sales of cannabis within the city limits of Thief River Falls until January 1, 2025, for the purpose to study and adopt an ordinance regulating the time, place, and manner of the operation of a cannabis business.

All persons wishing to comment on this interim ordinance will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of Economic/Community Development, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Economic/Community Development Director at the above address or phone number.

Dated this 14th day of June 2024

CITY OF THIEF RIVER FALLS

/s/ Richard L. Baker
Economic/Community Development Director

Published in the Wednesday, June 19, 2024 edition of The Times.

COUNCIL PROCEEDINGS

Tuesday, June 18, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on June 18, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorenson, Bolduc and Aarestad. The Councilmembers absent: Arlt. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the addition of 8.12, 8.13, 8.14, 8.15.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.122.24: Approval of June 4, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION No. 06.122.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the June 4, 2024, Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.123.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION No. 06.123.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$868,143.71. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Call for Second Reading to consider Amending City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

Councilmember Jason Aarestad motioned, being seconded by Councilmember Scott Pream to call for the second reading of an ordinance of THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 130 ENTITLED "GENERAL OFFENSES" BY ADDING SECTION 130.30, AN ORDINANCE PROHIBITING LOITERING, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

On vote being taken, second reading was approved. The City Attorney Sparby read the proposed ordinance.

RESOLUTION NO. 06.124.24: Approve to Amend City Code Chapter 130 Entitled "General Offenses" By Adding Section 130.30, An Ordinance Prohibiting Loitering, And By Adopting By Reference City Code Chapter 10 And Section 152.998, Which, Among Other Things, Contain Penalty Provisions.

Following discussion, Councilmember Mike Lorensen introduced Resolution No. 06.124.24, being seconded by Councilmember Jason Aarestad, that:

Section 1. City Code is hereby amended by adding §130.30, to read as follows:

Sec. 130.30 – Loitering.

1. Prohibited conduct. It shall be unlawful for any person to loiter, loaf, wander, or remain idle either alone or with others in a public place in such manner so as to violate any provision of the subdivisions of this section which follow:

(a) No person shall obstruct any public street, public highway, public sidewalk, or any other public place or building by hindering or impeding, or do any act tending to hinder or impede, the free and uninterrupted passage of vehicles, traffic, or pedestrians.

(b) No person shall commit, in or upon any public street, public highway, public sidewalk, or any other public place or building, any act or thing which is an obstruction or interference to the free and uninterrupted use of property or with any business lawfully conducted by anyone in or upon or facing or fronting on any such public street, public highway, public sidewalk, or any other public place or building, all of which prevents the free and uninterrupted ingress, egress, and regress therein, thereon, and

thereto.

(c) No person shall loiter, stand, sit, or lie in or upon any public property, sidewalk, street, curb, crosswalk, walkway area, parking lot, mall, or other portion of private property open for public use so as to unreasonably block, obstruct, or hinder free passage of the public.

(d) No person shall, without consent of the owner or occupant, unreasonably block, obstruct, or hinder free access to the entrance of any building or part of a building open to the public.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

THEREFORE, BE IT RESOLVED Approving an amendment to City Code Chapter 130 Entitles "General Offenses" By adding section 130.30, An Ordinance Prohibiting Loitering, and by adopting by reference City code Chapter 10 and section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.125.24: Approve Automated Meter Reading/Meter Data Management Consultant

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.125.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls invested in software for our automated meter reading system beginning in 2014 for the Electric and Water Departments from Eaton. In 2020-2021 Harris Technologies was purchased to take care of meter data management along with Tyler Technologies for our Utility Billing Department. In 2023-2024 the water meters were replaced with Sensus electronic read meters.

WHEREAS, The City has invested a large amount of funds in the advanced monitoring systems that are currently in place. This investment will ensure employees are able to utilize the capabilities and to do continuous analysis of the utility system.

THEREFORE, BE IT RESOLVED Approve the quote from Small Shovel for a month-to-month agreement for \$3750/month from the Shpigler Group to set up the Key Performance Indicators and monitors on the dashboard of the Harris Meter Data Management System.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.126.24: Approve American Legion Post 117 Temporary Intoxicating

Liquor License with Addendum July 19, 2024

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 06.126.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License with Addendum effective July 19, 2024, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.127.24: Approve American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 20, 2024

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 06.127.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of

any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License with Addendum effective July 20, 2024, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.128.24: Approval of the Reclassification of Deputy Police Chief

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 06.128.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, After reviewing a classification appeal, DDA reviewed the document, rewrote the job description and reviewed the classification. Currently the position is at Grade 9, with added decision making, DDA reviewed the City's current classification and compensation systems and determined that an increase was warranted based on increased decision making based on additional responsibilities, which would move this to a Grade 10.

The current employee in the Deputy Chief position, Michael Roff, will move to a wage of \$44.63 and then a step movement in October after anniversary date.

THEREFORE, BE IT RESOLVED Approve the reclassification of the Deputy Chief of Police from Grade 9, Step 4, to Grade 10, Step 4, effective June 19, 2024.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.129.24: Approve Fire Station roof replacement

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 06.129.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The office area has leaked water for 23 plus years and the entryway has been leaking for 5-10 years.

WHEREAS, During rain or spring thaw water streams down the wall and drips from the ceiling in several locations in the office. Water is also dripping into the light fixture and a few other locations in the entryway.

THEREFORE, BE IT RESOLVED Approve the bid of \$13,984.77 from Northwest Roofing to replace the roof over the office and entryway at the fire station. If any insulation is in need of replacement which is outside of the bid cost, the cost of replacement would be \$1.29 a sq ft.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.130.24: Approve Contribution Agreement with North Star Neighbors.

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.130.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, On June 20, 2023 the City Council approved to enter into a Memorandum of Understanding with the Northwest Minnesota Foundation to transfer Parcel No. 2 and Parcel No. 3 on Parkview Street to a community land trust (North Star Neighbors) for the purpose of developing the property for low-to moderate-income housing in accordance with the “community land trust” model. They are proposing to build four new homes in 2024. The city’s donation of two lots that were created as a result of the decommissioning of the former water treatment lime ponds will leverage two additional new homes at another location in our community.

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh’s Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

PARCEL 2: The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh’s Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is \$500.00 or less.

WHEREAS, Subject to the Grant Agreement and any changes from time to time in applicable law, North Star Neighbors covenants and agrees that it shall develop and operate the Real Property as a community land trust,

THEREFORE, BE IT RESOLVED Approve the Contribution Agreement with North Star Neighbors, a nonprofit community land trust, to transfer real property to them for the purpose of developing low- to moderate income housing and to direct the Mayor and

City Administrator to execute the agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.131.24: Approval of Transfer of Real Property to North Star Neighbors, a nonprofit land trust.

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 06.131.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls has entered into a Contribution Agreement with North Star Neighbors, a Minnesota not for profit corporation to contribute certain parcels of real property located within the city limits and owned by the city to be used by North Star Neighbors to develop the property for low-to moderate-income housing in accordance with the “community land trust” model. The city’s donation of two lots that were created as a result of the decommissioning of the former water treatment lime ponds will leverage two additional new homes at another location in our community.

PARCEL 1: The South 180.00 feet of the West 9.00 feet of Lot 7, and the South 180.00 feet of Lot 6 except the West 15.00 feet of said Lot 6, all in Block 1, Zeh’s Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, a 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described AND a 10.00 foot utility easement over, under, and across the West 10.00 feet of the tract herein described.

PARCEL 2: The South 180.00 feet of the West 5.00 feet of Lot 8, and the South 180.00 feet of Lot 7 except the West 9.00 feet of said Lot 7, all in Block 1, Zeh’s Addition to Thief River Falls, according to the official plat thereof on file and of record in the office of the County Recorder in and for the County of Pennington, and the State of Minnesota;

SUBJECT TO, A 20.00 foot utility easement over, under, and across the South 20.00 feet of the tract herein described,

AND SUBJECT TO, A 35.00 foot drainage easement over, under, and across the North 35.00 feet of the tract.

together with all hereditaments and appurtenances belonging thereto.

The total consideration for this transfer of property is \$500.00 or less.

WHEREAS, Subject to the Grant Agreement and any changes from time to time in applicable law, NSN covenants and agrees that it shall develop and operate the Real Property as a community land trust,

THEREFORE, BE IT RESOLVED Approve the transfer and signing of a deed from the City of Thief River Falls to transfer two parcels of land, on Parkview Street to North

Star Neighbors, a nonprofit land trust.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.132.24: Approval of a moratorium on the commercial cultivation and retail sales of cannabis.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 06.132.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applications on July 24, 2024, with applications closing on August 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM has adopted final rules, which are expected early next year.

WHEREAS, This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

THEREFORE, BE IT RESOLVED Set a hearing date and time of July 2, 2024 at 5:30 pm for consideration of adoption of an interim ordinance imposing a moratorium on the commercial cultivation and retail sales of cannabis within the city limits of Thief River Falls until January 1, 2025, for the purpose to study and adopt an ordinance regulating the time, place, and manner of the operation of a cannabis business.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.133.24: Authorize City Administrator to create and send proposed Building Official – Limited and Building Official Inspector job descriptions to DDA - David Drown Associates

Following discussion, Councilmember Michele McCraw introduced Resolution No. 06.133.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, To efficiently run the Building Official Department office after the resignation of Greg Huffnagle effective June 14, 2024, one of these positions or a fully licensed Building Official will need to be on staff. The proposed job descriptions were reviewed by the Public Works Committee.

THEREFORE, BE IT RESOLVED Authorize City Administrator to create and send proposed Building Official – Limited and Building Official Inspector job descriptions to DDA - David Drown Associates, for creating and grading these positions. These positions would be proposed to be Teamster, non-exempt, positions under the supervision of the Economic / Community Development Director.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO.06.134.24 : Approve the employment of McLain Stennes as Apprentice Line Worker

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 06.134.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The Public Utilities Committee recommended the position be opened on May 21, 2024

THEREFORE, BE IT RESOLVED To approve the employment of McLain Stennes for the position of Apprentice Lineworker. McLain will be placed at grade 7 step 2 at a rate of \$35.73 effective July 15, 2024. The position is a Teamster Union #320 position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO.06.135.24 : Approve a contract with True Check LLC for Building Official Services

Following discussion, Councilmember Steve Narverud introduced Resolution No. 06.135.24, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, On June 3, 2024, our Building Official, Greg Hufnagle, submitted his resignation. His last day was Friday, June 14, 2024. Greg has started his own Building Inspection Business doing consulting work for multiple municipalities. In contract discussions, we have mutually agreed for him to be onsite Mondays and Wednesdays of each week unless a revised schedule is mutually agreed upon. We have also agreed to provide office space while onsite and access to computers and our permitting software to provide consistent record keeping of permit issuance and inspection record keeping.

Per the Department of Labor and Industry, we are required to have a licensed Building Official in place within 15-days of our Building Officials last day. There is a shortage of licensed Building Officials in the State of Minnesota. We may not be able to find a Certified Building Official, so we may need to hire a Building Inspector, or a Building Inspector with Limited License in order to have someone on staff that can do the basic work that needs to be accomplished. It will take us several months to develop job descriptions and determine pay classifications in order to advertise to fill one of these positions.

Per the contract agreement, the cost of a Building Official is \$115 per hour, plus mileage at the federal standard rate and any required meals and lodging.

THEREFORE, BE IT RESOLVED Approve the Agreement for Building Inspection Services with True Check, LLC and to direct the Mayor and City Administrator to execute the agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO.06.136.24 : Approve conducting a study for a possible ordinance regulating a cannabis business

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 06.136.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applications on July 24, 2024, with applications closing on August 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM has adopted final rules, which are expected early next year.

This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

OCM is currently working on model zoning ordinances as required by statute. It is unclear, however, whether the model ordinances and guidelines will be available in time for cities to adopt prior to early cultivation.

The League of Minnesota Cities recommends that cities should review their ordinances and determine if changes need to be made to properly regulate cannabis businesses.

THEREFORE, BE IT RESOLVED Approve authorization to conduct a study for the purpose of considering adoption of reasonable restrictions on the time, place and manner of operation of a cannabis business.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO.06.137.24 : Authorize Northern Pride, Inc. a one-day use of the NE corner of the old Lime Pond Property

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 06.137.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, Northern Pride, Inc.'s property was not compliant with setbacks from the road to allow a tent to be used for their 35th Anniversary Party. The City of Thief River Falls will require a waiver statement to be signed along with a hold harmless agreement.

THEREFORE, BE IT RESOLVED Authorize Northern Pride, Inc. a one-day use of the NE corner of the old Lime Pond Property for their 35th Anniversary on June 27th, 2024. A tent would be placed on the property for a one-day event. Northern Pride, Inc. to be responsible for all set up, take down, removal and clean up.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Mayor Brian Holmer requested that a draft ordinance be heard at the July 8th Public Safety/Liquor committee and have the 1st reading held on July 16th for licensing golf carts in the City of Thief River Falls.
- Mike Lorenson commented there is a ribbon cutting at the Thief River Falls Airport June 25th at 5:00 pm

UPCOMING MEETINGS

- City Council Meeting - July 2nd at 5:30 p.m.
- Public Utilities Committee - July 8th at 7:00 a.m.
- Public Safety/Liquor Committee - July 8th at 4:30 p.m.
- Administrative Services Committee - July 9th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - July 10th at 4:30 p.m.
- City Council Meeting - July 16th at 5:30 p.m.

INFORMATIONAL ITEMS

May 2024 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Steve Narverud to recess to a Special City Council meeting on June 24th at 5:00 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

SPECIAL COUNCIL PROCEEDINGS

Monday, June 24, 2024

CALL TO ORDER

This meeting is officially called to order at 5:00 p.m. on June 24th, 2024 from the recessed meeting on June 18th, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Arlt, Bolduc, Lorensen, McCraw, Pream, Aarestad, Narverud. Mayor Holmer chaired the meeting.

APPROVE AGENDA

Councilmember Michele McCraw motioned, being seconded by Councilmember Scott Pream, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO.06.138.24 : To deny contract with Oak View Group for management services of the Ralph Engelstad Arena, Huck Olson Memorial Civic Center, MEC, and the Tourist Park

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 06.138.24 , being seconded by Councilmember Mike Lorensen that:

THEREFORE, BE IT RESOLVED To deny the management agreement between the City of Thief River Falls and Global Spectrum LP d/b/a Oak View Group.

On vote being taken Aye: Aarestad, Bolduc, Lorensen Nay: Pream, McCraw, Arlt, Holmer, Narverud, the resolution failed.

RESOLUTION NO.06.139.24 : To approve contract with Oak View Group for management services of the Ralph Engelstad Arena, Huck Olson Memorial Civic Center, MEC, and the Tourist Park

Then councilmember Steve Narverud introduced Resolution No. 06.139.24, being seconded by Councilmember Megan Arlt that:

WHEREAS, On December 19th, 2023, the City of Thief River Falls acted on their 4th year opt-out clause and was authorized by council to send a 180-day termination letter to Venuworks. After the RFP process was completed on May 7th, 2024 Council approved staff to commence negotiations with Oak View Group on a contract for management services of these 4 facilities.

THEREFORE, BE IT RESOLVED To approve the management agreement between the City of Thief River Falls and Global Spectrum LP d/b/a Oak View Group. The contract would be effective starting July 1st, 2024 until June 30, 2030. Authorize the City Administrator and Mayor to execute the agreement after the final contract is reviewed by the City Attorney.

Upon vote being taken Aye: Pream, McCraw, Arlt, Holmer, Narverud Nay: Aarestad, Bolduc, Lorensen, the resolution passes.

UPCOMING MEETINGS

- 6.1. City Council Meeting - July 2nd at 5:30 p.m.
- 6.2. Public Utilities Committee - July 8th at 7:00 a.m.
- 6.3. Public Safety/Liquor Committee - July 8th at 4:30 p.m.
- 6.4. Administrative Services Committee - July 9th at 4:30 p.m. Room 201 City Hall
- 6.5. Public Works Committee - July 10th at 4:30 p.m.
- 6.6. City Council Meeting - July 16th at 5:30 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned, being seconded by Councilmember Anthony Bolduc to adjourn at 6:19 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

COUNCIL P TO BE PAID ON 07/25/2024 PAYROLL
Presented 07/02/2024 Council Meeting

Steven Narverud - May 2024

05/04/24	City/County Clean up	8-12	Les's Sanitation	\$32.50
05/13/24	Public Safety	4:30-6:30	Council Chambers	\$32.50
05/15/24	Advance Thief River	12:00-1:00	School Board Rm	\$32.50
05/15/24	Public Works	4:30-6:30	Council Chambers	\$32.50
05/24/24	Labor Committee	2:00-3:00	Council Chambers	\$32.50

\$162.50

J Scott Pream - May/June 2024

05/01/24	Meet & Greet Water Plant	2:00 PM	Water Plant	\$32.50
05/04/24	Pennington County Clean Up	8:00 AM	Les's Sanitation	\$32.50
05/13/24	Utilities Mtg	7:00 AM	City Hall	\$32.50
05/14/24	Walk/Bike TRF	9:00 AM	City Hall 201	\$32.50
05/14/24	CVB	12:00 PM	Carnegie	\$32.50
05/14/24	NWRL	4:30 PM	NWRL HQ	\$32.50
05/15/24	Public Works	4:30 PM	City Hall	\$32.50
06/10/24	Utilities Mtg	7:00 AM	City Hall	\$32.50
06/11/24	Cyber Security Meeting	1:00 PM	City Hall	\$32.50
06/11/24	Interview for Lineman	9:00 AM	City Hall	\$32.50
06/11/24	CVB	12:00 PM	Carnegie	\$32.50
06/12/24	Public Works	4:30 PM	City Hall	\$32.50
06/18/24	MEC Mtg	7:30 AM	DSC	\$32.50
06/24/24	OVG Contract	7:00 AM	City Hall	\$32.50

\$455.00

Steven Narverud - June 2024

06/03/24	Long Range Planning	7:00-8:30	Council Chambers	\$32.50
06/04/24	Labor Comm	6:30-7:00	Council Chambers	\$32.50
06/10/24	Building Official	8:30-10:00	Rm 201	\$32.50
06/10/24	Public Safety	4:30-6:15	Council Chambers	\$32.50
06/11/24	Planning and Zoning	5:00-6:15	Council Chambers	\$32.50
06/12/24	Public Works & Comm Develop	4:30-6:30	Council Chambers	\$32.50
06/19/24	Advance Thief River	12:00-1:00	Brady Martz	\$32.50
06/24/24	OVG	5:00-6:15	Council Chambers	\$32.50
06/26/24	Meet/Greet Police	2:00-2:30	County Board Rm	\$32.50
06/26/24	Meet/Greet Fire	6:00-7:15	Fire Hall	\$32.50

\$325.00



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JULY 2nd, 2024

SUMMARY OF DISBURSEMENTS

6/13/2024	AP PKT #1001 - #12 PAYROLL	\$252,258.16
6/13/2024	AP PKT #1002 - #12 PAYROLL	\$366.32
6/13/2024	AP PKT #1010 - #12 PAYROLL	\$3,239.40
6/14/2024	AP PKT #1011 - 2ND QTR VOLUNTEER FIREFIGHTERS	\$3,625.00
6/17/2024	AP PKT #1012 - DIRECT PAYABLES	\$950,333.37
6/18/2024	AP PKT #1013 - LIQUOR PAYABLES	\$23,793.37
6/18/2024	AP PKT #1015 - DIRECT PAYABLES	\$7,189.12
6/20/2024	AP PKT #1022 - GAZEBO ENTERTAINMENT PAYABLE	\$1,000.00
6/24/2024	UB PKT #2543 - UTILITIES REFUND CHECK	\$362.38
6/26/2024	UB PKT #2544 - UTILITIES REFUND CHECKS	\$2,385.97
6/27/2024	AP PKT #1023 - DIRECT PAYABLES	\$176,472.23
6/27/2024	AP PKT #1021 - #13 PAYROLL	\$148,168.07
7/2/2024	AP PKT #1014 - COUNCIL MEETING BILLS	\$595,741.61
GRAND TOTAL OF DISBURSEMENTS		\$2,164,935.00

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01014 - 07/02/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	95291	06/11/2024	620-4890-63110	Consulting Fees	PROF SRVCS - AIRPORT RES...		1,964.25
Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:							1,964.25
Vendor: ANDREW J HART							
ANDREW J HART	REIMB 06 15 24	06/15/2024	100-4210-62880	Personal Protective Equipm...	WORK BOOT ALLOWANCE		63.75
Vendor ANDREW J HART Total:							63.75
Vendor: BORDER STATES ELECTRIC SUPPLY							
BORDER STATES ELECTRIC S...	928547447	06/17/2024	680-4850-62220	Lift Station and Pond Maint...	MATERIALS - SEWER LIFT #5...		662.46
Vendor BORDER STATES ELECTRIC SUPPLY Total:							662.46
Vendor: CDAGUNWORKS LLC							
CDAGUNWORKS LLC	057229	06/21/2024	100-4210-62400	Small Tools and Minor Equip	AR 155.56 16" GUN - SER # ...		650.00
Vendor CDAGUNWORKS LLC Total:							650.00
Vendor: CUBIC DIGITAL INTELLIGENCE INC							
CUBIC DIGITAL INTELLIGEN...	90173192	06/18/2024	100-4210-63020	Computer Maintenance & li...	1 YR SUBSCRIPTION - BODY ...		1,049.00
Vendor CUBIC DIGITAL INTELLIGENCE INC Total:							1,049.00
Vendor: DANA C KLOS							
DANA C KLOS	JUN 2024	06/08/2024	100-4210-63100	Animal Control	ANIMAL CONTROL - 06/05 &..		60.00
Vendor DANA C KLOS Total:							60.00
Vendor: DEREK NEISEN							
DEREK NEISEN	REIMB 06 09 24	06/09/2024	100-4220-64400	Travel, Conference, School	REIMBURSE MILEAGE EXP - ...		190.28
DEREK NEISEN	REIMB 06 09 24	06/09/2024	100-4220-64400	Travel, Conference, School	REIMBURSE MEALS EXP - A...		19.00
Vendor DEREK NEISEN Total:							209.28
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2568779	05/15/2024	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM -...		55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							55.00
Vendor: HACH COMPANY							
HACH COMPANY	14058077	06/05/2024	620-4850-62220	Plant Equip Maint & Repair	EPA REQUIRED TURBIDY M...		10,050.00
Vendor HACH COMPANY Total:							10,050.00
Vendor: HARRIS COMPUTER SYSTEMS							
HARRIS COMPUTER SYSTEMS	SWKMN0000152	05/31/2024	620-4890-63020	Computer Maintenance & li...	MAINTENANCE 08/01/24 - ...		5,385.00
HARRIS COMPUTER SYSTEMS	SWKMN0000152	05/31/2024	680-4890-63020	Computer Maintenance & li...	MAINTENANCE 08/01/24 - ...		5,385.00
HARRIS COMPUTER SYSTEMS	SWKMN0000152	05/31/2024	690-4890-63020	Computer Maintenance & li...	MAINTENANCE 08/01/24 - ...		10,770.00
Vendor HARRIS COMPUTER SYSTEMS Total:							21,540.00

Council Approval Register

Packet: APPKT01014 - 07/02/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200625889	06/07/2024	670-4890-63030	Contracts Expense	PROF SRVCS - TRF CHIEFS C...		25,357.77
HDR ENGINEERING INC - CH...	1200627586	06/12/2024	690-4890-63110	Consulting Fees	PROF SRVCS - DAM RELICEN...		2,701.45
Vendor HDR ENGINEERING INC - CHICAGO Total:							28,059.22
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	2834	05/14/2024	820-4840-62400	Small Tools and Minor Equip	STIHL FS 91 WEED EATER		319.99
HUBERTS OUTDOOR POWER	85416	05/16/2024	100-4220-62210	Equipment Maint & Repair	WINCH ROPE - UTV #2		79.99
HUBERTS OUTDOOR POWER	86340	06/06/2024	100-4510-62210	Equipment Maint & Repair	FUEL FILTER - WEED EATER		5.99
Vendor HUBERTS OUTDOOR POWER Total:							405.97
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	04346	06/17/2024	100-4160-63040	Legal Fees	COURT REPORTER FUNDS A...		28.75
IHLE SPARBY AND HAASE PA	04351	06/19/2024	100-4160-63040	Legal Fees	ADMIN FORFEITURE CERT -...		60.00
Vendor IHLE SPARBY AND HAASE PA Total:							88.75
Vendor: JMS PORT A JON							
JMS PORT A JON	4925	05/13/2024	260-4670-62990	Misc. Operating Expense	RENTAL FEE - PORTABLE TOI...		861.00
Vendor JMS PORT A JON Total:							861.00
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	2023 W C ADJ	06/13/2024	100-4670-63610	Insurance Expense	2023 WORKERS COMPENSA...		12,662.00
Vendor LEAGUE OF MN CITIES INS TRUST Total:							12,662.00
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	494113	06/18/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES		946.00
Vendor LESLIE MICHAEL COTA Total:							946.00
Vendor: MATTHEW NELSON							
MATTHEW NELSON	REIMB 06 17 24	06/14/2024	690-4840-62880	Personal Protective Equipm...	REIMBURSE SAFETY TOED F...		100.00
Vendor MATTHEW NELSON Total:							100.00
Vendor: MEGGER							
MEGGER	5580061310	06/10/2024	690-4850-62210	Equipment Maint & Repair	RENTAL FEE		2,041.75
Vendor MEGGER Total:							2,041.75
Vendor: MID-STATES EQUIPMENT INC							
MID-STATES EQUIPMENT I...	1395690-0002-01	05/20/2024	100-4312-62210	Equipment Maint & Repair	HYDRO REPAIR - #5525		189.22
Vendor MID-STATES EQUIPMENT INC Total:							189.22
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	6198	06/07/2024	100-4510-62210	Equipment Maint & Repair	MOUNT TIRES ON RIMS (4)		52.75
Vendor MIKES AUTOMOTIVE CENTER INC Total:							52.75
Vendor: MIRACLE EXPRESS INC							
MIRACLE EXPRESS INC	1002295	06/12/2024	690-4850-62210	Equipment Maint & Repair	SHIPPING / INSURANCE - HI...		675.00
Vendor MIRACLE EXPRESS INC Total:							675.00
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT150463	06/04/2024	100-4510-62210	Equipment Maint & Repair	PARTS - FOGGER		5.86

Council Approval Register

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NELSON EQUIPMENT OF T R...	CT151272	06/25/2024	690-4850-62210	Equipment Maint & Repair	HOSE - VAC		450.58
Vendor NELSON EQUIPMENT OF T R F INC Total:							456.44
Vendor: NORMAN BETLAND							
NORMAN BETLAND	013	06/16/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - 1ST HALF...		165.00
Vendor NORMAN BETLAND Total:							165.00
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	14743	06/18/2024	680-4840-62170	Field Supplies	PARTS - FOGGER		405.00
Vendor NORTH SHORE ANALYTICAL INC Total:							405.00
Vendor: NORTHLAND TRUST SERVICES INC							
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	310-4710-66110	Bond Interest	BOND INTEREST - THIEF 18B		17,275.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	315-4710-66110	Bond Interest	BOND INTEREST - THIEF 22A		35,936.25
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	315-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		391.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	320-4710-66110	Bond Interest	BOND INTEREST - THIEF 18B		8,250.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	325-4710-66110	Bond Interest	BOND INTEREST - THIEF 23A		72,371.67
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	325-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		268.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	330-4710-66110	Bond Interest	BOND INTEREST - THIEF 19A		12,247.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	330-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		313.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	380-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B		1,250.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	380-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		30.53
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	390-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		36.34
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	400-4710-66110	Bond Interest	BOND INTEREST - THIEF 12A		840.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	410-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B...		1,800.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	410-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		50.88
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	420-4710-66110	Bond Interest	BOND INTEREST - THIEF 19A		1,632.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	420-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		52.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	430-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B		2,537.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	430-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		58.88
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	450-4710-66110	Bond Interest	BOND INTEREST - THIEF 14B		2,775.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	460-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B...		4,450.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	460-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		124.30
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	470-4710-66110	Bond Interest	BOND INTEREST - THIEF 15A		3,317.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	470-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		261.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	480-4710-66110	Bond Interest	BOND INTEREST - THIEF 16A		5,687.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	480-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		207.90
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	490-4710-66110	Bond Interest	BOND INTEREST - THIEF 17B		11,193.75
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	490-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		435.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 12A		1,522.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 17B		1,406.25
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 15A		4,010.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B...		1,950.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B...		450.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 16A		3,110.63
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B...		3,950.00

Council Approval Register

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 20B		662.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 17A		81,105.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 22A		9,863.75
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 18B		6,290.38
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 19A		5,175.41
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 20A		2,055.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 23A		63,337.22
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		32.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		495.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		104.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		227.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		60.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		113.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		194.07
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		234.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		143.55
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	670-4710-66110	Bond Interest	BOND INTEREST - THIEF 20A		14,335.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	670-4750-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		199.17
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66110	Bond Interest	BOND INTEREST - THIEF 20A		18,962.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66110	Bond Interest	BOND INTEREST - THIEF 18B		5,806.50
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66110	Bond Interest	BOND INTEREST - THIEF 14B		525.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66110	Bond Interest	BOND INTEREST - THIEF 16A		1,826.87
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66110	Bond Interest	BOND INTEREST - THIEF 19A		773.34
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		143.55
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		17.00
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	680-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEES - THIEF ...		263.33
NORTHLAND TRUST SERVIC...	07 02 2024	06/06/2024	690-4710-66110	Bond Interest	BOND INTEREST - THIEF 18A		54,012.50
Vendor NORTHLAND TRUST SERVICES INC Total:							467,149.52
Vendor: NOW MICRO INC							
NOW MICRO INC	IV549356	06/18/2024	100-4650-62420	Computer Equipment	PW ASSISTANT - OPTIPLEX ...		1,128.00
Vendor NOW MICRO INC Total:							1,128.00
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	204245	06/11/2024	100-4220-62890	Uniforms/ID Clothing	UNIFORM PANTS		440.00
Vendor PURDY'S SHOE STORE INC Total:							440.00
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D060810	06/13/2024	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		287.38
Vendor RMB ENVIRONMENTAL LAB INC Total:							287.38
Vendor: SCAN AIR FILTER INC							
SCAN AIR FILTER INC	161571	06/11/2024	100-4194-62990	Misc. Operating Expense	AIR FILTERS - HEAT PUMPS		256.37
Vendor SCAN AIR FILTER INC Total:							256.37
Vendor: SCHMITZ BUILDERS INC							
SCHMITZ BUILDERS INC	PAY REQUEST #1	05/25/2024	100-4671-62200	System Expense	PAY REQUEST #1 - CITY HALL..		9,500.00

Council Approval Register

Packet: APPKT01014 - 07/02/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SCHMITZ BUILDERS INC	PAY REQUEST #2	06/25/2024	100-4671-62200	System Expense	PAY REQUEST #2 - CITY HALL..		23,256.00
Vendor SCHMITZ BUILDERS INC Total:							32,756.00
Vendor: SEH							
SEH	468707	06/13/2024	620-4890-63110	Consulting Fees	WATER MODELING		432.00
Vendor SEH Total:							432.00
Vendor: STEVEN L MARQUARDT							
STEVEN L MARQUARDT	002609	06/25/2024	690-4890-63030	Contracts Expense	ALARM MONITORING FEE - ...		19.50
STEVEN L MARQUARDT	002610	06/25/2024	690-4850-62350	Power Plant/Dam Maint	ALARM MONITORING FEE - ...		19.50
Vendor STEVEN L MARQUARDT Total:							39.00
Vendor: STREICHERS							
STREICHERS	11705153	06/19/2024	100-4210-62880	Personal Protective Equipm...	BALLISTIC VEST - T TURESON		1,524.90
Vendor STREICHERS Total:							1,524.90
Vendor: SUNSET LAW ENFORCEMENT LLC							
SUNSET LAW ENFORCEMEN...	0010401-IN	06/24/2024	100-4210-62990	Misc. Operating Expense	AMMUNITION		1,166.00
Vendor SUNSET LAW ENFORCEMENT LLC Total:							1,166.00
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	MAY 2024 - 138	05/31/2024	100-4315-63590	Printing & Publications	ADS - GARBAGE BAG HAND...		54.00
Vendor THIEF RIVER FALLS TIMES Total:							54.00
Vendor: TIFFANY TURESON							
TIFFANY TURESON	REIMB 06 05 24	06/05/2024	100-4210-62880	Personal Protective Equipm...	REIMBURSE - UNIFORM PA...		82.00
Vendor TIFFANY TURESON Total:							82.00
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	757	06/03/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - JIMMIE...		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-468309	05/31/2024	100-4315-63020	Computer Maintenance & li...	PRORATED SMART METER F...		796.25
TYLER TECHNOLOGIES INC	025-468309	05/31/2024	620-4890-63020	Computer Maintenance & li...	PRORATED SMART METER F...		1,857.92
TYLER TECHNOLOGIES INC	025-468309	05/31/2024	680-4890-63020	Computer Maintenance & li...	PRORATED SMART METER F...		530.83
TYLER TECHNOLOGIES INC	025-468309	05/31/2024	690-4890-63020	Computer Maintenance & li...	PRORATED SMART METER F...		2,123.33
Vendor TYLER TECHNOLOGIES INC Total:							5,308.33
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	44693	06/18/2024	100-4315-62990	Misc. Operating Expense	DECALS - DUMPSTERS		120.00
Vendor UNIVERSAL SCREENPRINT Total:							120.00
Vendor: VESSCO INC							
VESSCO INC	094432	06/13/2024	620-4850-62220	Plant Equip Maint & Repair	INJECTOR KIT - AMMONIA F...		242.27
Vendor VESSCO INC Total:							242.27

Council Approval Register

Packet: APPKT01014 - 07/02/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	840666	06/17/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES		544.00
Vendor WADE ALLEN COTA Total:							544.00
Grand Total:							595,741.61

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	55,095.11
260 - MULTI-EVENTS CENTER FUND	861.00
310 - 2018 IMPROVEMENT BOND	17,275.00
315 - 2022 IMPROVEMENT BONDS	36,327.25
320 - 2018 IMPROVEMENT BOND ARENA	8,250.00
325 - 2023 IMPROVEMENT BONDS	72,639.67
330 - 2019 SPECIAL ASSESSMENT FUND	12,560.50
380 - 2020 IMPROVEMENT BOND SOFTWARE	1,280.53
390 - 2011 IMPROVEMENT BONDS	36.34
400 - 2012 IMPROVEMENT BONDS	840.00
410 - 2013 IMPROVEMENT BONDS	1,850.88
420 - 2019 IMPROVEMENT BOND SOFTWARE	1,684.50
430 - 2020 IMPROVEMENT BONDS	2,596.38
450 - 2014 IMPROVEMENT BONDS	2,775.00
460 - 2013 IMP BOND-GREENWOOD UNDPAS	4,574.30
470 - 2015 IMPROVEMENT BONDS	3,578.50
480 - 2016 IMPROVEMENT BONDS	5,895.40
490 - 2017 IMPROVEMENT BONDS	11,628.75
620 - WATER UTILITY FUND	206,710.58
670 - STORM WATER UTILITY FUND	39,891.94
680 - WASTEWATER UTILITY FUND	35,301.38
690 - ELECTRIC UTILITY FUND	72,968.61
820 - GREENWOOD CEMETERY FUND	1,119.99
Grand Total:	595,741.61

Account Summary

Account Number	Account Name	Expense Amount
100-4160-63040	Legal Fees	88.75
100-4194-62990	Misc. Operating Expense	256.37
100-4210-62400	Small Tools and Minor E...	650.00
100-4210-62880	Personal Protective Equi...	1,670.65
100-4210-62990	Misc. Operating Expense	1,166.00
100-4210-63020	Computer Maintenance...	1,049.00
100-4210-63100	Animal Control	60.00
100-4220-62210	Equipment Maint & Repa..	79.99
100-4220-62890	Uniforms/ID Clothing	440.00
100-4220-64400	Travel, Conference, Sch...	209.28
100-4240-63030	Contracts Expense	1,490.00
100-4312-62210	Equipment Maint & Repa..	189.22
100-4315-62990	Misc. Operating Expense	120.00
100-4315-63020	Computer Maintenance...	796.25
100-4315-63590	Printing & Publications	54.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62210	Equipment Maint & Repa..	64.60
100-4650-62420	Computer Equipment	1,128.00
100-4650-63030	Contracts Expense	165.00
100-4670-63610	Insurance Expense	12,662.00
100-4671-62200	System Expense	32,756.00
260-4670-62990	Misc. Operating Expense	861.00
310-4710-66110	Bond Interest	17,275.00
315-4710-66110	Bond Interest	35,936.25
315-4750-66200	Fiscal Agent s Fees	391.00
320-4710-66110	Bond Interest	8,250.00
325-4710-66110	Bond Interest	72,371.67
325-4750-66200	Fiscal Agent s Fees	268.00
330-4710-66110	Bond Interest	12,247.50
330-4750-66200	Fiscal Agent s Fees	313.00
380-4710-66110	Bond Interest	1,250.00
380-4750-66200	Fiscal Agent s Fees	30.53
390-4750-66200	Fiscal Agent s Fees	36.34
400-4710-66110	Bond Interest	840.00
410-4710-66110	Bond Interest	1,800.00
410-4750-66200	Fiscal Agent s Fees	50.88
420-4710-66110	Bond Interest	1,632.50
420-4750-66200	Fiscal Agent s Fees	52.00
430-4710-66110	Bond Interest	2,537.50
430-4750-66200	Fiscal Agent s Fees	58.88
450-4710-66110	Bond Interest	2,775.00
460-4710-66110	Bond Interest	4,450.00
460-4750-66200	Fiscal Agent s Fees	124.30
470-4710-66110	Bond Interest	3,317.50
470-4750-66200	Fiscal Agent s Fees	261.00
480-4710-66110	Bond Interest	5,687.50
480-4750-66200	Fiscal Agent s Fees	207.90
490-4710-66110	Bond Interest	11,193.75
490-4750-66200	Fiscal Agent s Fees	435.00
620-4710-66110	Bond Interest	184,888.64
620-4710-66200	Fiscal Agent s Fees	1,603.12
620-4840-62170	Field Supplies	287.38
620-4850-62220	Plant Equip Maint & Rep...	10,292.27
620-4890-63020	Computer Maintenance...	7,242.92
620-4890-63110	Consulting Fees	2,396.25
670-4710-66110	Bond Interest	14,335.00
670-4750-66200	Fiscal Agent s Fees	199.17
670-4890-63030	Contracts Expense	25,357.77

Account Summary

Account Number	Account Name	Expense Amount
680-4710-66110	Bond Interest	27,894.21
680-4710-66200	Fiscal Agent s Fees	423.88
680-4840-62170	Field Supplies	405.00
680-4850-62220	Lift Station and Pond Ma...	662.46
680-4890-63020	Computer Maintenance...	5,915.83
690-4710-66110	Bond Interest	54,012.50
690-4840-62880	Personal Protective Equi...	100.00
690-4850-62210	Equipment Maint & Repa..	3,167.33
690-4850-62350	Power Plant/Dam Maint	19.50
690-4890-63020	Computer Maintenance...	12,893.33
690-4890-63030	Contracts Expense	74.50
690-4890-63110	Consulting Fees	2,701.45
820-4840-62400	Small Tools and Minor E...	319.99
820-4890-63030	Contracts Expense	800.00
Grand Total:		595,741.61

Project Account Summary

Project Account Key	Expense Amount
None	595,741.61
Grand Total:	595,741.61



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01021 - 2024 06 27 #13 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001183	06/25/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		22,658.62
INTERNAL REVENUE SERVICE	INV0001183	06/25/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,483.84
INTERNAL REVENUE SERVICE	INV0001183	06/25/2024	740-20150	Payroll Taxes Payable	FED W/H		22,851.22
						Vendor INTERNAL REVENUE SERVICE Total:	52,993.68
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001187	06/25/2024	740-24000	Clearing Account	Garnishment		161.86
						Vendor MESSERLI KRAMER PA Total:	161.86
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001186	06/25/2024	740-24000	Clearing Account	Union Dues		4,190.00
						Vendor MINNESOTA TEAMSTERS NO. 320 Total:	4,190.00
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVIC...	INV0001191	06/25/2024	740-24000	Clearing Account	Garnishment		373.78
						Vendor MN DPT OF HUMAN SERVICES Total:	373.78
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001184	06/25/2024	740-20160	State Withholding	State W/H Tax		11,409.68
						Vendor MN DPT OF REVENUE - WITHHOLDING Total:	11,409.68
Vendor: P E R A OF MN							
P E R A OF MN	INV0001185	06/25/2024	740-20180	PERA Payable	PERA EE/ER COORD		24,944.26
P E R A OF MN	INV0001185	06/25/2024	740-20180	PERA Payable	PERA EE/ER DEF		188.76
P E R A OF MN	INV0001185	06/25/2024	740-20180	PERA Payable	PERA EE/ER P&F		22,123.02
						Vendor P E R A OF MN Total:	47,256.04
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4510-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	610-4825-61330	Life Insurance	Life Ins Premium		45.39
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	680-4825-61330	Life Insurance	Life Ins Premium		37.40

Council Approval Register

Packet: APPKT01021 - 2024 06 27 #13 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	740-24000	Clearing Account	Life Ins Employee		587.25
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		48.90
SUN LIFE FINANCIAL - LIFE	INV0001188	06/25/2024	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,438.89
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001189	06/25/2024	740-24000	Clearing Account	Contributions #302063		5,438.53
Vendor VANTAGEPOINT ICMA Total:							5,438.53
Vendor: WEX BANK							
WEX BANK	INV0001190	06/25/2024	740-24000	Clearing Account	HSA		502.20
WEX BANK	INV0001192	06/25/2024	100-4150-61310	Health Insurance	VEBA City Contribution		224.04
WEX BANK	INV0001192	06/25/2024	100-4210-61310	Health Insurance	VEBA City Contribution		2,361.54
WEX BANK	INV0001192	06/25/2024	100-4220-61310	Health Insurance	VEBA City Contribution		1,465.38
WEX BANK	INV0001192	06/25/2024	100-4240-61310	Health Insurance	VEBA City Contribution		620.67
WEX BANK	INV0001192	06/25/2024	100-4312-61310	Health Insurance	VEBA City Contribution		1,079.95
WEX BANK	INV0001192	06/25/2024	100-4315-61310	Health Insurance	VEBA City Contribution		1,135.96
WEX BANK	INV0001192	06/25/2024	100-4510-61310	Health Insurance	VEBA City Contribution		291.25
WEX BANK	INV0001192	06/25/2024	100-4650-61310	Health Insurance	VEBA City Contribution		844.71
WEX BANK	INV0001192	06/25/2024	100-4660-61310	Health Insurance	VEBA City Contributions		224.04
WEX BANK	INV0001192	06/25/2024	610-4825-61310	Health Insurance	VEBA Employer Contribution		224.04
WEX BANK	INV0001192	06/25/2024	670-4825-61310	Health Insurance	VEBA City Contribution		67.22
WEX BANK	INV0001192	06/25/2024	680-4825-61310	Health Insurance	VEBA City Contribution		1,241.34
WEX BANK	INV0001192	06/25/2024	690-4825-61310	Health Insurance	VEBA City Contribution		4,223.55
WEX BANK	INV0001192	06/25/2024	820-4825-61310	Health Insurance	VEBA City Contribution		11.20
WEX BANK	INV0001193	06/25/2024	100-4150-61310	Health Insurance	HSA City Contribution		1,068.75
WEX BANK	INV0001193	06/25/2024	100-4210-61310	Health Insurance	HSA City Contribution		1,913.46
WEX BANK	INV0001193	06/25/2024	100-4220-61310	Health Insurance	HSA City Contribution		672.12
WEX BANK	INV0001193	06/25/2024	100-4312-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001193	06/25/2024	100-4315-61310	Health Insurance	HSA City Contribution		448.08
WEX BANK	INV0001193	06/25/2024	100-4510-61310	Health Insurance	HSA City Contribution		1,241.34
WEX BANK	INV0001193	06/25/2024	610-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001193	06/25/2024	680-4825-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001193	06/25/2024	690-4825-61310	Health Insurance	HSA City Contribution		1,689.42
WEX BANK	INV0001193	06/25/2024	820-4825-61310	Health Insurance	HSA City Contribution		620.67
Vendor WEX BANK Total:							24,481.02
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001194	06/25/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		208.33
WEX HEALTH INC	INV0001195	06/25/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		7.26
WEX HEALTH INC	INV0001196	06/25/2024	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - J...		129.25
WEX HEALTH INC	INV0001196	06/25/2024	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		13.75
WEX HEALTH INC	INV0001196	06/25/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		13.75
WEX HEALTH INC	INV0001196	06/25/2024	680-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		5.50

Council Approval Register

						Packet: APPKT01021 - 2024 06 27 #13 Payroll	
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX HEALTH INC	INV0001196	06/25/2024	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		46.75
						Vendor WEX HEALTH INC Total:	424.59
						Grand Total:	148,168.07

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,063.35
610 - LIQUOR DISPENSARY	903.85
620 - WATER UTILITY FUND	54.55
670 - STORM WATER UTILITY FUND	67.22
680 - WASTEWATER UTILITY FUND	2,128.95
690 - ELECTRIC UTILITY FUND	6,131.42
740 - TRF HEALTH INSURANCE FUND	123,177.51
820 - GREENWOOD CEMETERY FUND	641.22
Grand Total:	148,168.07

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	1,292.79
100-4150-61330	Life Insurance	56.95
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	4,275.00
100-4210-61330	Life Insurance	165.75
100-4220-61310	Health Insurance	2,137.50
100-4220-61330	Life Insurance	68.85
100-4240-61310	Health Insurance	620.67
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	1,924.66
100-4312-61330	Life Insurance	56.10
100-4315-61310	Health Insurance	1,584.04
100-4315-61330	Life Insurance	56.10
100-4510-61310	Health Insurance	1,532.59
100-4510-61330	Life Insurance	37.40
100-4650-61310	Health Insurance	844.71
100-4650-61330	Life Insurance	22.10
100-4660-61310	Health Insurance	224.04
100-4660-61330	Life Insurance	12.75
100-4670-62990	Misc. Operating Expense	129.25
610-4825-61310	Health Insurance	844.71
610-4825-61330	Life Insurance	45.39
610-4840-62990	Misc. Operating Expense	13.75
620-4825-61330	Life Insurance	40.80
620-4840-62990	Misc. Operating Expense	13.75
670-4825-61310	Health Insurance	67.22
680-4825-61310	Health Insurance	2,086.05
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	5.50
690-4825-61310	Health Insurance	5,912.97

Account Summary

Account Number	Account Name	Expense Amount
690-4825-61330	Life Insurance	171.70
690-4840-62990	Misc. Operating Expense	46.75
740-20150	Payroll Taxes Payable	52,993.68
740-20160	State Withholding	11,409.68
740-20180	PERA Payable	47,256.04
740-20300	Flex Payroll Deductions	215.59
740-24000	Clearing Account	11,253.62
740-4870-63640	Life Insurance - COBRA	48.90
820-4825-61310	Health Insurance	631.87
820-4825-61330	Life Insurance	9.35
Grand Total:		148,168.07

Project Account Summary

Project Account Key	Expense Amount
None	148,168.07
Grand Total:	148,168.07



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01023 - 06/27/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BUDGET							
BUDGET	6672	04/15/2024	690-4890-63590	Printing & Publications	PELICAN COOLERS - G S O C...		113.63
Vendor BUDGET Total:							113.63
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4150-64400	Travel, Conference, School	MAY/JUN 2024 - AIRFARE / ...		218.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-62990	Misc. Operating Expense	MAY/JUN 2024 - PHONE ST...		0.99
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-62990	Misc. Operating Expense	MAY/JUN 2024 - PREMIUM...		26.99
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-62990	Misc. Operating Expense	MAY/JUN 2024 - PREMIUM...		23.99
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-63020	Computer Maintenance & li...	MAY/JUN 2024 - BWC ;OCE...		164.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-63320	Training Expense	MAY/JUN 2024 - REG FEE / ...		200.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-63320	Training Expense	MAY/JUN 2024 - LODGING / ...		581.95
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-63320	Training Expense	MAY/JUN 2024 - DMT RECE...		75.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4210-64370	Taxes and Licenses	MAY/JUN 2024 - POST LICE...		90.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4315-62010	Office Supplies	MAY/JUN 2024 - JUN 2024 ...		13.49
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4510-62210	Equipment Maint & Repair	MAY/JUN 2024 - INNER TUBE		25.98
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4510-63033	Music in the Park	MAY/JUN 2024 - LODGING / ...		107.68
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4510-63033	Music in the Park	MAY/JUN 2024 - LODGING / ...		107.68
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4510-63033	Music in the Park	MAY/JUN 2024 - LODGING / ...		107.68
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4660-64330	Dues and Subscriptions	MAY/JUN 2024 - APA MEM...		101.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	100-4660-64400	Travel, Conference, School	MAY/JUN 2024 - REG FEE / ...		465.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	620-4840-62010	Office Supplies	MAY/JUN 2024 - JUN 2024 ...		31.48
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	680-4840-62010	Office Supplies	MAY/JUN 2024 - JUN 2024 ...		9.00
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	690-14100	Inventory - Materials	MAY/JUN 2024 - UTILITY M...		697.82
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	690-4840-62010	Office Supplies	MAY/JUN 2024 - JUN 2024 ...		35.98
ELAN FINANCIAL SERVICES	06 17 24 STMT	06/17/2024	690-4840-62990	Misc. Operating Expense	MAY/JUN 2024 - LAG BOLTS		31.82
Vendor ELAN FINANCIAL SERVICES Total:							3,115.53
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10464567	05/17/2024	820-4850-62210	Equipment Maint & Repair	MOWER BLADE		59.32
Vendor JOHN DEERE FINANCIAL Total:							59.32
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	MAY 2024 - GEN	06/20/2024	100-20220	Sales Tax Payable	SALES TAX - MAY 2024		9.00
MN DPT OF REVENUE - SAL...	MAY 2024 - LQR	06/20/2024	610-20220	Sales Tax Payable	SALES TAX - MAY 2024		41,108.00
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	100-20220	Sales Tax Payable	SALES / USE TAX 2024		11,657.80
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	100-4210-62990	Misc. Operating Expense	SALES / USE TAX - MAY 2024		-35.59
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	100-4220-62210	Equipment Maint & Repair	SALES / USE TAX - MAY 2024		-2.34
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	100-4220-62990	Misc. Operating Expense	SALES / USE TAX - MAY 2024		-1.96
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	100-4315-62210	Equipment Maint & Repair	SALES / USE TAX - MAY 2024		8.39

Council Approval Register

Packet: APPKT01023 - 06/27/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	610-4840-62140	Off Sale Supplies	SALES / USE TAX - MAY 2024		126.72
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	610-4840-62990	Misc. Operating Expense	SALES / USE TAX - MAY 2024		4.78
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	610-4850-62230	Building Maint & Repair	SALES / USE TAX - MAY 2024		20.81
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	620-20220	Sales Tax Payable	SALES / USE TAX - MAY 2024		2,750.95
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-20220	Sales Tax Payable	SALES / USE TAX - MAY 2024		59,384.26
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-4840-62120	Gas-Oil-Lube	SALES / USE TAX - MAY 2024		4.45
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-4840-62990	Misc. Operating Expense	SALES / USE TAX - MAY 2024		0.51
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-4850-62350	Power Plant/Dam Maint	SALES / USE TAX - MAY 2024		8.95
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-4850-62360	Distribution Maint	SALES / USE TAX - MAY 2024		2.49
MN DPT OF REVENUE - SAL...	MAY 2024	06/20/2024	690-4890-63030	Contracts Expense	SALES / USE TAX - MAY 2024		3.78
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							115,051.00
Vendor: SAXON FLEET SERVICES							
SAXON FLEET SERVICES	F240283-1	06/24/2024	690-16400	Machinery & Equipment	2024 FORD T-250 VAN		56,163.00
Vendor SAXON FLEET SERVICES Total:							56,163.00
Vendor: U S POSTMASTER							
U S POSTMASTER	JUL 2024	06/27/2024	100-4315-62010	Office Supplies	POSTAGE - JUL 2024 UTILITY...		282.69
U S POSTMASTER	JUL 2024	06/27/2024	620-4840-62010	Office Supplies	POSTAGE - JUL 2024 UTILITY...		659.62
U S POSTMASTER	JUL 2024	06/27/2024	680-4840-62010	Office Supplies	POSTAGE - JUL 2024 UTILITY...		188.46
U S POSTMASTER	JUL 2024	06/27/2024	690-4840-62010	Office Supplies	POSTAGE - JUL 2024 UTILITY...		753.85
Vendor U S POSTMASTER Total:							1,884.62
Vendor: VESTIS							
VESTIS	2630299387	06/25/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 06/25/...		85.13
Vendor VESTIS Total:							85.13
Grand Total:							176,472.23

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	14,227.42
610 - LIQUOR DISPENSARY	41,260.31
620 - WATER UTILITY FUND	3,527.18
680 - WASTEWATER UTILITY FUND	197.46
690 - ELECTRIC UTILITY FUND	117,200.54
820 - GREENWOOD CEMETERY FUND	59.32
Grand Total:	176,472.23

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,666.80
100-4150-64400	Travel, Conference, Sch...	218.00
100-4210-62990	Misc. Operating Expense	16.38
100-4210-63020	Computer Maintenance...	164.00
100-4210-63320	Training Expense	856.95
100-4210-64370	Taxes and Licenses	90.00
100-4220-62210	Equipment Maint & Repa..	-2.34
100-4220-62990	Misc. Operating Expense	-1.96
100-4315-62010	Office Supplies	296.18
100-4315-62210	Equipment Maint & Repa..	8.39
100-4510-62210	Equipment Maint & Repa..	25.98
100-4510-63033	Music in the Park	323.04
100-4660-64330	Dues and Subscriptions	101.00
100-4660-64400	Travel, Conference, Sch...	465.00
610-20220	Sales Tax Payable	41,108.00
610-4840-62140	Off Sale Supplies	126.72
610-4840-62990	Misc. Operating Expense	4.78
610-4850-62230	Building Maint & Repair	20.81
620-20220	Sales Tax Payable	2,750.95
620-4840-62010	Office Supplies	691.10
620-4890-63030	Contracts Expense	85.13
680-4840-62010	Office Supplies	197.46
690-14100	Inventory - Materials	697.82
690-16400	Machinery & Equipment	56,163.00
690-20220	Sales Tax Payable	59,384.26
690-4840-62010	Office Supplies	789.83
690-4840-62120	Gas-Oil-Lube	4.45
690-4840-62990	Misc. Operating Expense	32.33
690-4850-62350	Power Plant/Dam Maint	8.95
690-4850-62360	Distribution Maint	2.49
690-4890-63030	Contracts Expense	3.78
690-4890-63590	Printing & Publications	113.63

Account Summary

Account Number	Account Name	Expense Amount
820-4850-62210	Equipment Maint & Repa..	59.32
Grand Total:		176,472.23

Project Account Summary

Project Account Key	Expense Amount
None	176,472.23
Grand Total:	176,472.23



UBPKT02544 - Refunds 01 UBPKT02541 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
03-00357-006	THORDARSON, CASSANDRA K	6/26/2024	92873	155.75			155.75	Generated From Billing
04-00525-010	LAWRENCE, DANE A	6/26/2024	92874	94.56			94.56	Generated From Billing
07-00932-002	LEROL, SHYANNE M	6/26/2024	92875	75.13			75.13	Generated From Billing
08-01101-004	FARIAS, LILLIANA M	6/26/2024	92876	38.94			38.94	Generated From Billing
15-01909-006	MAINTENANCE, TEAM	6/26/2024	92877	6.79			6.79	Generated From Billing
16-01987-002	REYNOSO, SANDRA J	6/26/2024	92878	87.48			87.48	Generated From Billing
26-04886-002	NIEMELA, KYLE R	6/26/2024	92879	196.54			196.54	Generated From Billing
26-04926-005	BORTNEM, MARGARET R.	6/26/2024	92880	183.30			183.30	Generated From Billing
26-04927-005	KOTRBA, SHELBY A	6/26/2024	92881	200.58			200.58	Generated From Billing
26-04936-005	MILLER, ERIC G	6/26/2024	92882	149.05			149.05	Generated From Billing
26-04954-002	KJELDERGAARD, LANE M	6/26/2024	92883	195.41			195.41	Generated From Billing
26-05138-009	WALKER, KENDRICK MC	6/26/2024	92884	196.73			196.73	Generated From Billing
26-05192-000	SCULLY, MARILYN J	6/26/2024	92885	139.28			139.28	Generated From Billing
26-05211-004	THYNG, KARA A	6/26/2024	92886	213.60			213.60	Generated From Billing
28-04100-002	FEIOCK, ARLO	6/26/2024	92887	70.90			70.90	Generated From Billing
31-04822-003	PORTER, ARIANA L	6/26/2024	92888	198.82			198.82	Generated From Billing
31-05008-002	NEHRING, BRETT E	6/26/2024	92889	183.11			183.11	Generated From Billing
Total Refunds: 17			Total Refunded Amount:	2,385.97				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2385.97
Revenue Total:	2385.97

General Ledger Distribution

Posting Date: 06/25/2024

Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND			
690-10101	Cash & Investments	-2,385.97	Yes
690-11530	Accts Receivable - Billing	2,385.97	
690 Total:		0.00	
Fund: 999 - POOL CASH FUND			
999-10101	Pooled Cash & Investments	-2,385.97	

General Ledger Distribution

Posting Date: 06/25/2024

Account Number	Account Name	Posting Amount	IFT
999-20700	Due To Other Funds	2,385.97	Yes
999 Total:		0.00	
Distribution Total:		0.00	



UBPKT02543 - REFUND OVERPAYMENT

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
18-02289-001	LLC, HINTEN PROPERTIES	6/24/2024	92872	362.38			362.38	Deposit
Total Refunds: 1		Total Refunded Amount:		362.38				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	362.38
Revenue Total:	362.38

General Ledger Distribution

Posting Date: 06/25/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-362.38	Yes
	690-11530	Accts Receivable - Billing	362.38	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-362.38	Yes
	999-20700	Due To Other Funds	362.38	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01022 - 06/20/24 GAZEBO ENTERTAINMENT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ROBERT HOULE III							
ROBERT HOULE III	06 20 24	06/20/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT -...		1,000.00
						Vendor ROBERT HOULE III Total:	1,000.00
						Grand Total:	1,000.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,000.00
Grand Total:	1,000.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63033	Music in the Park	1,000.00
Grand Total:		1,000.00

Project Account Summary

Project Account Key	Expense Amount
None	1,000.00
Grand Total:	1,000.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01015 - 06/18/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF JUN 2024	06/01/2024	100-4192-62020	Computer Supplies	SUPPLIES		167.63
AMAZON CAPITAL SERVICES ..	1ST HALF JUN 2024	06/01/2024	100-4510-62210	Equipment Maint & Repair	CHAIN SAW PARTS		16.99
AMAZON CAPITAL SERVICES ..	1ST HALF JUN 2024	06/01/2024	620-4850-62210	Equipment Maint & Repair	ENGINE HEATER - STAND BY...		147.99
AMAZON CAPITAL SERVICES ..	1ST HALF JUN 2024	06/01/2024	820-4850-62210	Equipment Maint & Repair	TOOLS - LAWN / GRASS CARE		59.99
Vendor AMAZON CAPITAL SERVICES INC Total:							392.60
Vendor: CORE & MAIN LP							
CORE & MAIN LP	U809974	05/01/2024	620-4850-62200	System Expense	CURB BOX REPAIRS		87.84
CORE & MAIN LP	U816315	05/16/2024	620-4850-62200	System Expense	HIGH SERVICE PUMP HOUSE		3,945.25
CORE & MAIN LP	U816332	05/01/2024	620-4850-62220	Plant Equip Maint & Repair	HIGH SERVICE PUMP HOUSE		66.92
CORE & MAIN LP	U850817	05/13/2024	620-4850-62200	System Expense	CURB BOX REPAIRS		264.06
CORE & MAIN LP	U868413	05/09/2024	620-4850-62200	System Expense	CURB BOX REPAIRS		1,355.60
Vendor CORE & MAIN LP Total:							5,719.67
Vendor: MN DPT OF COMMERCE - EAP							
MN DPT OF COMMERCE - E...	429266	05/31/2024	690-4840-62990	Misc. Operating Expense	ENERGY ASSISTANCE PRGM...		781.73
Vendor MN DPT OF COMMERCE - EAP Total:							781.73
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9965527619	06/01/2024	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES...		295.12
Vendor VERIZON WIRELESS #486397938 Total:							295.12
Grand Total:							7,189.12

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	479.74
620 - WATER UTILITY FUND	5,867.66
690 - ELECTRIC UTILITY FUND	781.73
820 - GREENWOOD CEMETERY FUND	59.99
Grand Total:	7,189.12

Account Summary

Account Number	Account Name	Expense Amount
100-4192-62020	Computer Supplies	167.63
100-4210-63210	Communication Expense	295.12
100-4510-62210	Equipment Maint & Repa..	16.99
620-4850-62200	System Expense	5,652.75
620-4850-62210	Equipment Maint & Repa..	147.99
620-4850-62220	Plant Equip Maint & Rep...	66.92
690-4840-62990	Misc. Operating Expense	781.73
820-4850-62210	Equipment Maint & Repa..	59.99
Grand Total:		7,189.12

Project Account Summary

Project Account Key	Expense Amount
None	7,189.12
Grand Total:	7,189.12



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01013 - 06/18/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108482200	06/11/2024	610-4810-62590	Misc. Mdse for Resale	CAN COOLERS		67.90
BELLBOY CORP - BAR SUPPLY	0108482300	06/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		27.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							94.90
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0203937200	06/11/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,969.67
Vendor BELLBOY CORP - LIQUOR Total:							4,969.67
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	116211165	06/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		58.70
BREAKTHRU BEVERAGE	116211568	06/11/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,739.24
BREAKTHRU BEVERAGE	116211568	06/11/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		400.00
Vendor BREAKTHRU BEVERAGE Total:							9,197.94
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2557291	06/10/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		351.00
Vendor JOHNSON BROTHERS LIQUOR Total:							351.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6794551	06/05/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		270.00
Vendor PHILLIPS WINE & SPIRITS Total:							270.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2490142	06/11/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,558.86
SOUTHERN GLAZERS OF MN	2490142	06/11/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,211.00
SOUTHERN GLAZERS OF MN	2490143	06/11/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,140.00
Vendor SOUTHERN GLAZERS OF MN Total:							8,909.86
Grand Total:							23,793.37

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	23,793.37
Grand Total:	23,793.37

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	20,888.77
610-4810-62530	Wine for Resale	2,751.00
610-4810-62540	Soft Drinks/Mix for Resa...	85.70
610-4810-62590	Misc. Mdse for Resale	67.90
Grand Total:		23,793.37

Project Account Summary

Project Account Key	Expense Amount
None	23,793.37
Grand Total:	23,793.37



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01012 - 06/17/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BERNICK'S							
BERNICK'S	20057691	05/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		889.75
BERNICK'S	20057693	05/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-18.80
Vendor BERNICK'S Total:							870.95
Vendor: DIAMOND VOGEL PAINTS							
DIAMOND VOGEL PAINTS	810253599	05/31/2024	100-4312-62260	Signs-Brooms-Paint	TRAFFIC PAINT		185.00
Vendor DIAMOND VOGEL PAINTS Total:							185.00
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	27528G	05/23/2024	100-4312-62210	Equipment Maint & Repair	FILTERS		64.66
INTERSTATE BILLING SERVICE	27528G	05/23/2024	100-4510-62210	Equipment Maint & Repair	FILTERS		141.26
Vendor INTERSTATE BILLING SERVICE Total:							205.92
Vendor: JOHNSON CONTROLS							
JOHNSON CONTROLS	1-133126624593	05/30/2024	620-4850-62230	Building Maint & Repair	WTP HVAC RPR		5,780.00
Vendor JOHNSON CONTROLS Total:							5,780.00
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	531075257	06/01/2024	100-4150-63030	Contracts Expense	COPIER CONTRAC		565.83
MARCO TECHNOLOGIES LLC	531075257	06/01/2024	100-4650-63030	Contracts Expense	COPIER CONTRACT - JUN 20...		409.26
MARCO TECHNOLOGIES LLC	531075257	06/01/2024	690-4890-63030	Contracts Expense	COPIER CONTRACT - JUN 20...		135.35
Vendor MARCO TECHNOLOGIES LLC Total:							1,110.44
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	5056409294	06/06/2024	100-4670-64500	Senior Citizen Programs	GAS METER READING - MAY...		10.83
Vendor MINNESOTA ENERGY GROUP-00002 Total:							10.83
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1427857-00	05/13/2024	100-4510-62210	Equipment Maint & Repair	MOWER BELT		441.34
MTI DISTRIBUTING INC	1428889-00	05/23/2024	100-4510-62210	Equipment Maint & Repair	SEAL		155.33
MTI DISTRIBUTING INC	1429207-00	05/17/2024	100-4510-62210	Equipment Maint & Repair	PULLEY		198.97
MTI DISTRIBUTING INC	1430554-00	05/23/2024	100-4510-62210	Equipment Maint & Repair	FILTER		94.00
MTI DISTRIBUTING INC	1431122-00	05/28/2024	100-4510-62210	Equipment Maint & Repair	MOWERS		220.62
Vendor MTI DISTRIBUTING INC Total:							1,110.26
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R...	734441	05/02/2024	100-4312-62210	Equipment Maint & Repair	LIGHTS		73.89
N A P A AUTO PARTS THF R...	734471	05/03/2024	680-4850-62210	Equipment Maint & Repair	BATTERY - MINI EX		141.98
N A P A AUTO PARTS THF R...	734515	05/06/2024	100-4194-62210	Equipment Maint & Repair	TAILGATE HANDLE - 2009 ...		49.49
N A P A AUTO PARTS THF R...	734517	05/06/2024	100-4312-62210	Equipment Maint & Repair	HOSE		10.87
N A P A AUTO PARTS THF R...	734544	05/07/2024	100-4315-62210	Equipment Maint & Repair	FILTER		6.52

Council Approval Register

Packet: APPKT01012 - 06/17/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
N A P A AUTO PARTS THF R...	734554	05/07/2024	670-4850-62210	Equipment Maint & Repair	REFRIDGERANT		19.98
N A P A AUTO PARTS THF R...	734816	05/16/2024	670-4850-62210	Equipment Maint & Repair	REFLECTORS		31.57
N A P A AUTO PARTS THF R...	734829	05/16/2024	100-4510-62120	Gas-Oil-Lube	OIL		9.87
N A P A AUTO PARTS THF R...	734849	05/17/2024	670-4850-62210	Equipment Maint & Repair	CONNECTOR		11.48
N A P A AUTO PARTS THF R...	734880	05/20/2024	680-4850-62210	Equipment Maint & Repair	BRAKE PADS & ROTORS		191.97
N A P A AUTO PARTS THF R...	734942	05/22/2024	620-4850-62210	Equipment Maint & Repair	REFLECTOR		10.49
N A P A AUTO PARTS THF R...	735039	05/28/2024	670-4850-62210	Equipment Maint & Repair	LAMP		27.97
N A P A AUTO PARTS THF R...	735100	05/30/2024	670-4850-62210	Equipment Maint & Repair	LAMP		28.47
N A P A AUTO PARTS THF R...	735108	05/30/2024	620-4840-62990	Misc. Operating Expense	AIRPORT GENERATOR		14.49
N A P A AUTO PARTS THF R...	735111	05/30/2024	620-4850-62210	Equipment Maint & Repair	AIRPORT GENERATOR		77.94
N A P A AUTO PARTS THF R...	735138	05/31/2024	100-4312-62210	Equipment Maint & Repair	IGNITION		108.10
Vendor N A P A AUTO PARTS THF RVR FL Total:							815.08
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	MAY 2024	06/13/2024	690-4810-68400	Purchased Power	DE & ENERGY - MAY 2024		911,397.75
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							911,397.75
Vendor: RAILROAD MANAGEMENT CO III LLC							
RAILROAD MANAGEMENT ...	501839	03/26/2024	690-4890-64330	Dues and Subscriptions	LICENSE FEE - 07/16/24 - 07...		379.14
RAILROAD MANAGEMENT ...	504183	05/03/2024	620-4890-64370	Taxes and Licenses	LICENSE FEE - 08/16/24 - 08...		379.14
Vendor RAILROAD MANAGEMENT CO III LLC Total:							758.28
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	MAY 2024	05/31/2024	680-4830-63890	Utilities Expense	ELECTRIC READING - LIFT #15		107.18
Vendor RED LAKE ELECTRIC COOP INC Total:							107.18
Vendor: VESTIS							
VESTIS	2630294254	06/11/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 06/11/...		85.13
Vendor VESTIS Total:							85.13
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	416	06/04/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - M...		26,798.24
Vendor WASTE MASTERS LLC Total:							26,798.24
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	JUL 2024	06/17/2024	810-4820-61500	Annuity Payments	POLICE PENSION - JUL 2024		1,098.61
Vendor YVONNE PEDERSON Total:							1,098.61
Grand Total:							950,333.67

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	29,544.08
610 - LIQUOR DISPENSARY	870.95
620 - WATER UTILITY FUND	6,347.19
670 - STORM WATER UTILITY FUND	119.47
680 - WASTEWATER UTILITY FUND	441.13
690 - ELECTRIC UTILITY FUND	911,912.24
810 - POLICE RELIEF ASSOCIATION	1,098.61
Grand Total:	950,333.67

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	565.83
100-4194-62210	Equipment Maint & Repa..	49.49
100-4312-62210	Equipment Maint & Repa..	257.52
100-4312-62260	Signs-Brooms-Paint	185.00
100-4315-62210	Equipment Maint & Repa..	6.52
100-4315-63030	Contracts Expense	26,798.24
100-4510-62120	Gas-Oil-Lube	9.87
100-4510-62210	Equipment Maint & Repa..	1,251.52
100-4650-63030	Contracts Expense	409.26
100-4670-64500	Senior Citizen Programs	10.83
610-4810-62540	Soft Drinks/Mix for Resa...	870.95
620-4840-62990	Misc. Operating Expense	14.49
620-4850-62210	Equipment Maint & Repa..	88.43
620-4850-62230	Building Maint & Repair	5,780.00
620-4890-63030	Contracts Expense	85.13
620-4890-64370	Taxes and Licenses	379.14
670-4850-62210	Equipment Maint & Repa..	119.47
680-4830-63890	Utilities Expense	107.18
680-4850-62210	Equipment Maint & Repa..	333.95
690-4810-68400	Purchased Power	911,397.75
690-4890-63030	Contracts Expense	135.35
690-4890-64330	Dues and Subscriptions	379.14
810-4820-61500	Annuity Payments	1,098.61
Grand Total:		950,333.67

Project Account Summary

Project Account Key	Expense Amount
None	950,333.67
Grand Total:	950,333.67



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01011 - 06/14/24 2ND QTR VOLUNTEER FIRE FIGHTERS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ANTHONY HORACHEK							
ANTHONY HORACHEK	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor ANTHONY HORACHEK Total:							145.00
Vendor: BLAKE WALKER							
BLAKE WALKER	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor BLAKE WALKER Total:							145.00
Vendor: BRIAN JACOBSON							
BRIAN JACOBSON	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor BRIAN JACOBSON Total:							145.00
Vendor: DEREK NEISEN							
DEREK NEISEN	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor DEREK NEISEN Total:							145.00
Vendor: DEVIN SPEARS							
DEVIN SPEARS	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor DEVIN SPEARS Total:							145.00
Vendor: ERIK BRATENG							
ERIK BRATENG	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor ERIK BRATENG Total:							145.00
Vendor: FRANCIS TRUDEAU							
FRANCIS TRUDEAU	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor FRANCIS TRUDEAU Total:							145.00
Vendor: GRANT ASP							
GRANT ASP	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor GRANT ASP Total:							145.00
Vendor: IAN LUND							
IAN LUND	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor IAN LUND Total:							145.00
Vendor: JEFFREY SCHNEIDER							
JEFFREY SCHNEIDER	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor JEFFREY SCHNEIDER Total:							145.00
Vendor: JONATHAN LARSON							
JONATHAN LARSON	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
Vendor JONATHAN LARSON Total:							145.00

Council Approval Register					Packet: APPKT01011 - 06/14/24 2ND QTR VOLUNTEER FIRE FIGHTERS		
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JOSIAH JENSEN							
JOSIAH JENSEN	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor JOSIAH JENSEN Total:	145.00
Vendor: JUDD ALBY							
JUDD ALBY	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor JUDD ALBY Total:	145.00
Vendor: KEARY PETSCHL							
KEARY PETSCHL	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor KEARY PETSCHL Total:	145.00
Vendor: KEATON HUOT							
KEATON HUOT	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor KEATON HUOT Total:	145.00
Vendor: KEVIN WALSETH							
KEVIN WALSETH	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor KEVIN WALSETH Total:	145.00
Vendor: MIKE LARSON							
MIKE LARSON	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor MIKE LARSON Total:	145.00
Vendor: NICHOLAS TRUDEAU							
NICHOLAS TRUDEAU	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor NICHOLAS TRUDEAU Total:	145.00
Vendor: PATRICK BARRY							
PATRICK BARRY	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor PATRICK BARRY Total:	145.00
Vendor: PAUL D GONSOROWSKI							
PAUL D GONSOROWSKI	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor PAUL D GONSOROWSKI Total:	145.00
Vendor: SCOTT WALKER							
SCOTT WALKER	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor SCOTT WALKER Total:	145.00
Vendor: SHANE CRANDALL							
SHANE CRANDALL	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor SHANE CRANDALL Total:	145.00
Vendor: TREVOR SWANSON							
TREVOR SWANSON	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor TREVOR SWANSON Total:	145.00
Vendor: WAYNE NOME LAND							
WAYNE NOME LAND	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor WAYNE NOME LAND Total:	145.00

Council Approval Register

Packet: APPKT01011 - 06/14/24 2ND QTR VOLUNTEER FIRE FIGHTERS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ZACHARY JOHNSON							
ZACHARY JOHNSON	2ND QTR 2024	06/14/2024	100-4220-61060	Temporary Salaries	2ND QTR 2024 VFF SALARY		145.00
						Vendor ZACHARY JOHNSON Total:	145.00
						Grand Total:	3,625.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,625.00
Grand Total:	3,625.00

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61060	Temporary Salaries	3,625.00
Grand Total:		3,625.00

Project Account Summary

Project Account Key	Expense Amount
None	3,625.00
Grand Total:	3,625.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01002 - PYPKT01191 - 2024 06 13 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001147	06/13/2024	740-24000	Clearing Account	FLEX VISION		366.32
						Vendor VSP INSURANCE CO Total:	366.32
						Grand Total:	366.32

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	366.32
Grand Total:	366.32

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	366.32
Grand Total:		366.32

Project Account Summary

Project Account Key	Expense Amount
None	366.32
Grand Total:	366.32



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01010 - PYPKT01200 - 2024 06 13 #12 (CORR)

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001166	06/13/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		192.32
INTERNAL REVENUE SERVICE	INV0001166	06/13/2024	740-20150	Payroll Taxes Payable	MEDICARE		44.98
INTERNAL REVENUE SERVICE	INV0001166	06/13/2024	740-20150	Payroll Taxes Payable	FED W/H		0.93
Vendor INTERNAL REVENUE SERVICE Total:							238.23
Vendor: MN DPT OF COMMERCE							
MN DPT OF COMMERCE	1ST QTR 2025	06/13/2024	690-4890-68880	Conservation Program	1ST QTR FY 2025 INDIRECT ...		2,746.50
Vendor MN DPT OF COMMERCE Total:							2,746.50
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001165	06/13/2024	740-20160	State Withholding	State W/H Tax		37.55
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							37.55
Vendor: P E R A OF MN							
P E R A OF MN	INV0001164	06/13/2024	740-20180	PERA Payable	PERA EE/ER COORD		217.12
Vendor P E R A OF MN Total:							217.12
Grand Total:							3,239.40

Fund Summary

Fund	Expense Amount
690 - ELECTRIC UTILITY FUND	2,746.50
740 - TRF HEALTH INSURANCE FUND	492.90
Grand Total:	3,239.40

Account Summary

Account Number	Account Name	Expense Amount
690-4890-68880	Conservation Program	2,746.50
740-20150	Payroll Taxes Payable	238.23
740-20160	State Withholding	37.55
740-20180	PERA Payable	217.12
Grand Total:		3,239.40

Project Account Summary

Project Account Key	Expense Amount
None	3,239.40
Grand Total:	3,239.40



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01001 - PYPKT01191 - 2024 06 13 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0001163	06/11/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	JUNE 2024 BILLING		3,162.50
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,162.50
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001155	06/13/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		22,623.60
INTERNAL REVENUE SERVICE	INV0001155	06/13/2024	740-20150	Payroll Taxes Payable	FED W/H		24,171.13
INTERNAL REVENUE SERVICE	INV0001155	06/13/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,473.46
Vendor INTERNAL REVENUE SERVICE Total:							54,268.19
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0001149	06/13/2024	740-24000	Clearing Account	LELS Dues		916.50
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							916.50
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001158	06/10/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	JUNE 2024 BILLING		2,062.50
Vendor MEDICAREBLUE RX Total:							2,062.50
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001151	06/13/2024	740-24000	Clearing Account	Garnishment		146.48
Vendor MESSERLI KRAMER PA Total:							146.48
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4312-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001161	06/10/2024	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,000.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001154	06/13/2024	740-20160	State Withholding	State W/H Tax		11,745.63
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							11,745.63
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0001150	06/13/2024	740-24000	Clearing Account	PLIFE		576.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							576.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4150-61310	Health Insurance	Health Insurance Premium		7,531.23
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4210-61310	Health Insurance	Health Insurance Premium		19,356.74

Council Approval Register

Packet: APPKT01001 - PYPKT01191 - 2024 06 13 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4220-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4240-61310	Health Insurance	Health Insurance Premium		1,941.62
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4312-61310	Health Insurance	Health Insurance Premium		7,611.38
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4315-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4510-61310	Health Insurance	Health Insurance		4,584.06
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4650-61310	Health Insurance	Health Insurance Premium		2,642.44
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	100-4660-61310	Health Insurance	Health Insurance Premium		1,625.68
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	610-4825-61310	Health Insurance	Health Insurance Premium		7,579.94
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	620-4825-61310	Health Insurance	Health Insurance Premium		5,336.87
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	680-4825-61310	Health Insurance	Health Insurance Premium		6,525.68
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	690-4825-61310	Health Insurance	Health Insurance Premium		21,271.66
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		14,995.88
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		6,946.40
NORTHWEST SERVICE COO...	INV0001159	06/10/2024	820-4825-61310	Health Insurance	Health Insurance Premium		1,941.62
Vendor NORTHWEST SERVICE COOPERATIVE Total:							123,264.24
Vendor: P E R A OF MN							
P E R A OF MN	INV0001153	06/13/2024	740-20180	PERA Payable	PERA EE/ER COORD		25,479.47
P E R A OF MN	INV0001153	06/13/2024	740-20180	PERA Payable	PERA EE/ER P&F		22,652.91
Vendor P E R A OF MN Total:							48,132.38
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001152	06/13/2024	740-24000	Clearing Account	LTD Premium		497.58
Vendor SUN LIFE FINANCIAL (LTD) Total:							497.58
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001146	06/13/2024	740-24000	Clearing Account	Contributions Employee		5,438.53
Vendor VANTAGEPOINT ICMA Total:							5,438.53
Vendor: WEX BANK							
WEX BANK	INV0001148	06/13/2024	740-24000	Clearing Account	HSA		502.20
Vendor WEX BANK Total:							502.20
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001156	06/06/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		6.79
WEX HEALTH INC	INV0001157	06/06/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		286.19
WEX HEALTH INC	INV0001160	06/10/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		214.00
WEX HEALTH INC	INV0001162	06/11/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		38.45
Vendor WEX HEALTH INC Total:							545.43
Grand Total:							252,258.16

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	59,566.19
610 - LIQUOR DISPENSARY	7,579.94
620 - WATER UTILITY FUND	5,336.87
680 - WASTEWATER UTILITY FUND	6,525.68
690 - ELECTRIC UTILITY FUND	21,371.66
740 - TRF HEALTH INSURANCE FUND	149,936.20
820 - GREENWOOD CEMETERY FUND	1,941.62
Grand Total:	252,258.16

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	7,531.23
100-4150-61340	MSRS HCSP	200.00
100-4210-61310	Health Insurance	19,356.74
100-4220-61310	Health Insurance	6,686.52
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	1,941.62
100-4312-61310	Health Insurance	7,611.38
100-4312-61340	MSRS HCSP	200.00
100-4315-61310	Health Insurance	6,686.52
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	4,584.06
100-4510-61340	MSRS HCSP	100.00
100-4650-61310	Health Insurance	2,642.44
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	1,625.68
610-4825-61310	Health Insurance	7,579.94
620-4825-61310	Health Insurance	5,336.87
680-4825-61310	Health Insurance	6,525.68
690-4825-61310	Health Insurance	21,271.66
690-4825-61340	MSRS HCSP	100.00
740-20150	Payroll Taxes Payable	54,268.19
740-20160	State Withholding	11,745.63
740-20180	PERA Payable	48,132.38
740-20300	Flex Payroll Deductions	545.43
740-24000	Clearing Account	8,077.29
740-4870-63620	Employee BC/BS Monthl...	14,995.88
740-4870-63650	Senior Gold BC/BS Mont...	5,225.00
740-4870-63660	Retiree BC/BS Monthly bi..	6,946.40
820-4825-61310	Health Insurance	1,941.62
Grand Total:		252,258.16

Project Account Summary

Project Account Key	Expense Amount
None	252,258.16
Grand Total:	252,258.16



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/2/2024

SUBJECT: #8.3 Approval of the list of City surplus items

RECOMMENDATION: It respectfully requested to consider declaring the City excess items list as surplus

MOTION TO: Approve the current list of unused items as surplus to be sold at public auction

BACKGROUND: The City of Thief River Falls periodically compiles a list of no longer useful items for city services and disposes of the items through a public auction.

The sale of auction items are returned to the respective departments that the surplus originated from for other maintenance expenses.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson Water Systems Superintendent

ATTACHMENTS:

1.	2024 Summer Surplus List
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Surplus Auction Items

2010 Ford E-350 Type E Ambulance

2001 Ford F250 w/Boss Snow Plow

10' Snow Pusher for Skid Steer

V Plow for Skid Steer

Hinker Pickup Sander

Utility Trailer

Water Pump

Parts Washer

Hose Reel

Ford Pickup Tailgate

175 Watt Lights

Yashica cameras

Wood Office Mailbox

6 Executive Chairs (council)



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/2/2024

SUBJECT: #9.1 Conduct First Reading of an Ordinance to adopt an Interim Moratorium on the commercial cultivation and retail sales of cannabis in the city limits of Thief River Falls.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Hold the First Reading of an Ordinance to adopt an Interim Moratorium until January 1, 2025, on the commercial cultivation and retail sales of cannabis within the city limits of Thief River Falls.

BACKGROUND: The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applications on July 24, 2024, with applications closing on August 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM has adopted final rules, which are expected early next year.

A Public Hearing was held earlier tonight in regard to this Interim Moratorium Ordinance.

This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

OCM is currently working on model zoning ordinances as required by statute. However, whether the model ordinances and guidelines will be available in time for cities to adopt prior to early cultivation.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Review by City Attorney.

Per Minnesota State Statute 342.13.e If a local unit of government is conducting studies or has authorized a study to be conducted or has held or has scheduled a hearing for the purpose of considering adoption or

amendment of reasonable restrictions on the time, place, and manner of the operation of a cannabis business, the governing body of the local unit of government may adopt an interim ordinance applicable to all or part of its jurisdiction for the purpose of protecting the planning process and the health, safety, and welfare of its citizens. Before adopting the interim ordinance, the governing body must hold a public hearing. The interim ordinance may regulate, restrict, or prohibit the operation of a cannabis business within the jurisdiction or a portion thereof until January 1, 2025.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker - Economic/Community Development Director

ATTACHMENTS:

1.	Interim Ordinance Cannabis TRF
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INTERIM ORDINANCE NO. _____

CITY OF THIEF RIVER FALLS, PENNINGTON COUNTY, MINNESOTA

AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING, CULTIVATING, GROWING, TRANSPORTING, DELIVERY, AND DISTRIBUTION OF CANNABIS PRODUCTS IN THE CITY OF THIEF RIVER FALLS

THE CITY COUNCIL OF THE CITY OF THIEF RIVER FALLS, MINNESOTA
ORDAINS:

Section 1. BACKGROUND.

- A. By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. §151.72 and permitted the sale of edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol, commonly known as THC (“THC Products”).
- B. The 2023 Legislature recently approved a new law to expand both the legalization of types of THC and cannabis products and also the types of THC and cannabis businesses permitted.
- C. This new law establishes a regulatory framework for adult-use cannabis, as well as the lower potency hemp edibles; moves the medical cannabis program under a newly created state agency called the Office of Cannabis Management; establish taxes on regulated products; create grants to assist individuals entering into the legal cannabis market; amends criminal penalties; provides for expungement and resentencing of certain convictions; provides for temporary regulation of hemp derived edible cannabinoid products; reschedules marijuana; and appropriates money.
- D. The State licensing agency became effective July 1, 2023, and is directed in the new law to establish a model ordinance for cities, which the City of Thief River Falls would benefit from reviewing and analyzing before making any decisions related to cannabis businesses and products in the City.
- E. The law specifies what distance restrictions cities can put in place under their zoning power. The City would benefit from having time to study and analyze acceptable time, place and manner restrictions that would be feasible for the City of Thief River Falls, which are specifically mentioned as a basis of regulation in the new law.
- F. Pursuant to Minn. Stat. § 462.355, subd. 4, the City is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit land uses within its

jurisdiction to protect the public health, safety, and welfare. Specifically, the City is authorized to enact a moratorium ordinance to allow it to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution of Cannabis Products.

- G. Pursuant to its general police powers, as set forth in Minn. Stat. § 412.221, subd. 32, the City may enact and enforce regulations or restrictions on Cannabis Products within the City to protect the public safety, health, and welfare, including restrictions and a moratorium on the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution, during the pendency of a study to determine the need for police power regulations, including but not necessarily limited to any additional licensing and permitting that may be allowed, if any, by the State.
- H. Pursuant to the language of the new law, cities, as soon as the law becomes effective, have authority to adopt an interim ordinance to prohibit a cannabis business from opening until January 1, 2025, to conduct studies or consider adopting or amending allowed restrictions on the operation of a cannabis business.

Section 2. FINDINGS.

- A. The City Council finds there is a need to study:
 - a. Cannabis products, including products: using any part of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids; and any lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol;
 - b. Cannabis businesses related thereto; and
 - c. The impact of those businesses and products as related to allowed land uses and zoning, in order to assess the necessity for and efficacy of regulation and restrictions relating to the retail sales, wholesale sales, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of any of the products referenced herein, including through zoning ordinances or licensing, if allowed, in order to protect the public health, safety, and welfare of its residents.
- B. The study will allow the City Council to determine the appropriate changes, if any, that it should make to the Thief River Falls Code, including any necessary zoning changes.

- C. The time will allow for the Office of Cannabis Management which will be licensing cannabis businesses to rule make and adopt its model ordinances which will further aid the Council in studying and considering restrictions on the operation of cannabis businesses and the use of the products listed in Section 2, paragraph A above.
- D. The City Council, therefore, finds that there is a need to adopt a city-wide moratorium on the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of, and distribution of Cannabis Products, including products: using any part of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol, within the City while City staff studies the issue

Section 3. MORATORIUM.

- A. No individual, establishment, organization, or business may engage in the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products, including products using any part of the plant of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol, for twelve (12) months from the effective date of this ordinance.
- B. Planning or zoning applications related to any of the products listed in Subsection A of Section 3 herein or applications from individuals, establishments, organizations, or businesses involved in the proposed sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products within the City of Thief River Falls shall not be accepted or considered for twelve (12) months from the effective date of this ordinance.
- C. Should, at the end of the year, Council deems it necessary to continue to study the need for local regulation regarding the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery or distribution of Cannabis Products listed in Section 3(A), the City Council may extend this Moratorium by adoption of an interim ordinance pursuant to the new 2023 law if so allowed under that law.
- D. This moratorium does not apply to the selling, testing, manufacturing, or distributing of Cannabis Products related to the Medical Cannabis Program as administered by the Minnesota Department of Health, provided that such activity

is done in accordance with the regulations and laws of Minnesota regarding Medical Cannabis.

- E. This moratorium does not apply to the sale of THC Products allowed under the 2022 Legislation, which includes edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol.

Section 4. STUDY.

The City Council directs City staff to study the need for local regulation regarding the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery or distribution of Cannabis Products listed in Section 3(A) herein within the City of Thief River Falls. Staff must also study the need for creating or amending zoning ordinances, licensing ordinances, as allowed by the state, or any other ordinances, as allowed and not preempted by the state, to protect the citizens of Thief River Falls from any potential negative impacts. Upon completion of the study, the City Council will consider the advisability of adopting new ordinances or amending its current ordinances.

Section 5. ENFORCEMENT.

The City may enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil remedy in any court of competent jurisdiction. The City Council hereby authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance. A violation of this Ordinance is also subject to the City's general penalty listed in the City of Thief River Falls Code of Ordinances.

Section 6. TERM.

Unless earlier rescinded by the City Council, the moratorium established under this Ordinance shall remain in effect until twelve (12) months from its effective date, at which point, it will either automatically expire or be extended pursuant to other statutory authority until January 1, 2025.

Section 7. EFFECTIVE DATE.

This ordinance shall be effective immediately upon passage and publication according to law.

ADOPTED this ____ day of July, 2023, by the City Council of the City of Thief River Falls.

By: _____
Brian Holmer, Mayor

ATTEST:

Angela Philip, City Administrator

CITY OF THIEF RIVER FALLS, PENNINGTON COUNTY, MINNESOTA

SUMMARY ORDINANCE NO. _____

**A SUMMARY INTERIM ORDINANCE PROHIBITING THE SALE, TESTING,
MANUFACTURING, CULTIVATING, GROWING, TRANSPORTING, DELIVERY, AND
DISTRIBUTION OF CANNABIS PRODUCTS IN THE CITY OF THIEF RIVER FALLS**

NOTICE IS HEREBY GIVEN that, on the ____ day of July, 2023, Interim Ordinance No. _____ was adopted by the City Council of the City of Thief River Falls, Minnesota.

NOTICE IS FURTHER GIVEN that, because of the lengthy nature of Interim Ordinance No. _____ the following summary of the ordinance has been prepared for publication.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council establishes a moratorium prohibiting the sale, testing, manufacturing, cultivating, growing, transporting, delivery, and distribution of cannabis products in the City of Thief River Falls.

A printed copy of the whole ordinance is available for inspection by any person during the City's regular office hours or on the City's website.

APPROVED for publication by the City Council of the City of Thief River Falls, Minnesota, this ____ day of July, 2023.

BY: _____
Brian Holmer, Mayor

ATTEST:

Angela Philipp, Administrator

Published _____, 2023.



City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 7/2/2024

SUBJECT: #9.2 Approve VFW Post 2793 Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the council consider the following:

MOTION TO: Approve a beer in the park permit effective August 18, 2024 from 11:00 am to 5 pm for a membership picnic at Oakland Park.

BACKGROUND: The VFW Post 2793 has applied for a Beer in the Park Permit for a membership picnic for 40-50 guests at Oakland Park

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Page Beer in the Park Permit_001
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CITY OF THIEF RIVER FALLS

Beer in the Park Permit

*** (UP TO 3.2 MALT LIQUOR ONLY) ***

City Code Section 111.048

*** Application must be presented to the City Council for approval prior to the event ***

Applicant: VFW Post 2793
(organization name if applicable)

Contact Person: Gary Page

Address: 123 Horace Ave N
TRF, MN 56701

Phone: 218-6

Date of Event: Aug 18, 2024

Park to be Used: Oakland

Hours: 11am to 5pm

Type of Event: Membership picnic

Approximate number of persons attending: 40-50

Has the park been reserved with the Parks and Recreation Department? ☒ YES ☐ NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) ☒ YES ☐ NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. ☒ YES ☐ NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. ☒ YES ☐ NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: [Signature]

For Office Use Only:

DATE APPLICATION RECEIVED _____

DATE OF COUNCIL ACTION _____



City of Thief River Falls
405 3rd Street East
Thief River Falls, MN 56701

Receipt Number: R00142789
Cashier Name: JRD
Terminal Number: 7
Receipt Date: 6/24/2024 11:01:27 AM

VFW POST 2793

Trans Code: MISC - MISCELLANEOUS RECEIPT		Name: VFW POST 2793		\$20.00
Product: Liquor License 3.2 Fee-Temporay		Units: 0.00	Amount: 20.00	
VFW POST 2793 20.00				
15 20.00				
100-4670-53211 -20.00				
		Total Balance Due:		\$20.00
Payment Method: Check Bord Payor: VFW POST 2793		Reference: 8760		Amount: \$20.00
		Total Payment Received:		\$20.00
		Change:		\$0.00