

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 16, 2024

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. 2023 Audit Presentation - Hoffman, Philipp, & Martell, PLLC.
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of July 2, 2024 Council Proceedings (4-11)
 - 7.2. City of Thief River Falls Bills and Disbursements (12-41)
 - 7.3. Approve Aziah Engelstad for a Beer in the Park Permit (42-43)
 - 7.4. Approve Jenson Emanuel for a Beer in the Park Permit (44-45)
- 8. NEW BUSINESS**
 - 8.1. Approve Election Judges for the 2024 Primary and General Elections (46)
 - 8.2. Approval to fill a Power Plant Operator position for the Electric Department (47)

- 8.3. Approve three step reclassifications in the Electric Department (48)
- 8.4. To Authorize the City Attorney's Office to pursue legal action to collect on delinquent CDAB loan (49)
- 8.5. Approve to reduce the Application Fee on the Revolving Loan Fund from CDAB (50)
- 8.6. Approve a Commercial Energy Renovation Loan to Movement Evolution of TRF (51)
- 8.7. Second Reading of Interim Moratorium Ordinance on the commercial cultivation and retail sales of cannabis in the city limits of Thief River Falls. (52-53)
- 8.8. Adoption of Interim Moratorium Ordinance on the commercial cultivation and retail sales of cannabis in the city limits of Thief River Falls. (54-60)
- 8.9. Franklin Middle School Football Field Scoreboard – Conditional Use Permit Request (61-75)
- 8.10. Approval to appoint Jennifer Myers as Deputy City Clerk (76)
- 8.11. Approval of ESST Policy (77-87)
- 8.12. Approval Drug and Alcohol Testing Policy (88-97)
- 8.13. Discussion on Reallocating / Renaming Fund Balance reserve account 100-24630 (98)
- 8.14. Approval to order furniture and chairs for the Utility Billing office and IT office. (99-118)
- 8.15. Approve the lease of a Sendpro C Lite Postage Meter (119-123)
- 8.16. To adopt a resolution governing the counting of write-in votes for City offices (124)
- 8.17. Approve City Hall remodel change proposal request #1 (125-129)
- 8.18. Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum (130-136)
- 8.19. Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Engelstad Arena and Pennington & Red Lake County Public Health and Home Care. (137-140)
- 8.20. Approve amendment to Resolution #4.80.24 dated April 16, 2024 (141)

9. CLOSED SESSION

- 9.1. Pending/Threatened Litigation – Lift Station 9 Improvements and Force Main Replacement Project.

10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

11. UPCOMING MEETINGS

- 11.1. City Council Meeting - August 6th at 5:30 p.m.
- 11.2. Public Utilities Committee - August 12th at 7:00 a.m.
- 11.3. Public Safety/Liquor Committee - August 12th at 4:30 p.m.
- 11.4. Administrative Services Committee - August 13th at 4:00 p.m. Room 201 City Hall

11.5. Public Works Committee - August 14th at 4:30 p.m.

11.6. City Council Meeting - August 20th at 5:30 p.m.

12. INFORMATIONAL ITEMS

12.1. June 2024 Investment Summary (142-143)

12.1. June 2024 Investment Summary

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.