

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, August 6, 2024

Asphalt Church
Pioneer Village
4:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*
5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS
6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*
7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*
 - 7.1. Approval of July 16, 2024 and July 22, 2024 Council Proceedings (3-23)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (24-85)
8. NEW BUSINESS
 - 8.1. VFW Post 2793 Temporary Intoxicating Liquor License with Addendum (86-94)
 - 8.2. Rural Fire Contract 2024-2029 (95-100)
9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these*

boards and commissions. Only those with something to report would be on the agenda.

10. UPCOMING MEETINGS

10.1. Public Utilities Committee - August 12th at 7:00 a.m.

10.2. Public Safety/Liquor Committee - August 12th at 4:30 p.m.

10.3. Administrative Services Committee - August 13th at 4:00 p.m. Room 201 City Hall

10.4. Public Works Committee - August 14th at 4:30 p.m.

10.5. City Council Meeting - August 20th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/6/2024

SUBJECT: #7.1 Approval of July 16, 2024 and July 22, 2024 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve the July 16, 2024 and July 22, 2024 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	7.16.24 City Council Minutes
2.	07.22.24 Special City Council Minutes

COUNCIL PROCEEDINGS

Tuesday, July 16, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on July 16th, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorenson, Bolduc, Aarestad, and Arlt. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

2023 Audit Presentation - Hoffman, Philipp, & Martell, PLLC.

APPROVE AGENDA

Councilmember Mike Lorenson motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the addition of 8.21.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 07.144.24: Approval of July 2, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No.07.144.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the July 2, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.145.24: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION 07.145.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$636,464.58. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.146.24: Approve Aziah Engelstad for a Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION 07.146.24, being seconded by Councilmember Scott Pream, that: WHEREAS, Aziah Engelstad has applied for a Beer in the Park Permit for a Birthday Party / Baptism for 40 guests at Oakland Park.

WHEREAS, The park has been reserved with the Public Works Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

THEREFORE, BE IT RESOLVED Approve a beer in the park permit effective August 3, 2024 from 1 pm to 7 pm for a Birthday Party / Baptism.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.147.24: Approve Jensen Emanuel for a Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION 07.147.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, Jensen Emanuel has applied for a Beer in the Park Permit for a Wedding at for 50-65 guests at Hartz Park.

WHEREAS, The park has been reserved with the Public Works Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor is allowed.

THEREFORE, BE IT RESOLVED Approve a beer in the park permit effective August 10, 2024, from 1 pm to 6 pm for a Wedding.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 07.148.24: Approve Election Judges for the 2024 Primary and General Elections

Following discussion, Councilmember Steve Narverud introduced RESOLUTION 07.148.24, being seconded by Councilmember None, that:

WHEREAS, The City Administrator shall appoint substitutions of the approved election judges as necessary.

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following people as Election Judges for the Elections to be held on Primary Election - August 13th and Election Day - November 5th:

Ward 1	Ward 4
Katie Fogarty	Linda Ramsey
Ken Olson	Theresa Vanyo
Esther Johnson	William Fogarty
Deb Fulton	Tracy Nelson
Diane Rud	katie German
Barb Holtusen	Jackie Philipp
Jan Strandlie	Rick Weins
Cindy Vennes	Greg Halstrom
Ward 2	Ward 5
EJ Lendobeja	Mary Jo Mugaas
Millie Reiersen	Kim Swanson
Michael Tubner	Ron Lindberg
Randy Hodney	Kathy Langness
Mary Dahlen	Jeremy Purcell
	Phyllis Johnson
Ward 3	Jon Peterson
Becky Stavness	Philip Torgerson
Lana Sandal	
Cathy Miramontes	
Rhonda Bach	
Kristie Huseth	
Tracy Hjelle	

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.149.24: Approval to fill a Power Plant Operator position for the Electric Department

Following discussion, Councilmember Mike Lorenson introduced Resolution 07.149.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, Power Plant Operator, McLain Stennes accepted the position of Apprentice

Lineworker and will be moving to that position on July 15. That will leave an opening at the Power Plant. To comply with the current Licensing Contracts and "Dam Safety Surveillance and Monitoring Plan" that the city has in place with FERC, this position must be filled.

THEREFORE, BE IT RESOLVED Accept a Public Utilities Committee recommendation and authorize the Electric Department to begin the process to fill the position of Power Plant Operator. Because of the internal transfer of the Power Plant Operator/ Construction Worker to Apprentice Lineworker, the position shall be opened directly to the public for filling. The position is a Grade 5 with a wage range of \$29.05-\$36.85.

On vote being taken, the resolution passed with Holmer voting Nay.

RESOLUTION NO. 07.150.24: Approve three step reclassifications in the Electric Department

Following discussion, Councilmember Mike Lorenson introduced Resolution 07.150.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Labor Ad Hoc Committee reviewed the current steps with three employees after the recent change with the Apprentice/Journey Lineworker position.

THEREFORE, BE IT RESOLVED To approve the Step Reclassification of the following Electric Employees effective July 17, 2024:

Ronnie Lund, Chief Power Plant Operator, from Grade 8 Step 3 to Grade 8 Step 5

Greg Hall, Master Electrician, from Grade 8 Step 3 to Grade 8 Step 5

Steve Zavoral, Journey Electrician/Electronic Tech., from Grade 7 Step 3 to Grade 7 Step 5

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.151.24: To Authorize the City Attorney's Office to pursue legal action to collect on delinquent CDAB loan

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.151.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The Community Development Advisory Board met at 12:00 pm on Thursday, July 11, 2024, in the Council Chambers. Discussion was held on the delinquency of the Emergency Micro Loan issued to Andrea Volk, owner of Quotable Kids. The business has been closed for some time now and no payments have been received for several years. We have received no response from Ms. Volk in our attempts to contact her for payment. Loan payments were even restructured at her request. The original loan amount was \$10,000 at 2 percent, with a maturity date of September 2023. Principal paid to date is \$3,559.67. Balance as of 12/31/2023 is \$6,440.33.

WHEREAS, There has been no attempt by Ms. Volk to make a payment on this loan for several years now.

THEREFORE, BE IT RESOLVED To Authorize the City Attorney's Office to take legal action against Quotable Kids, Andrea Volk, owner, to collect on the delinquent Emergency Micro Loan which was issued in April of 2020.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.152.24: Approve to reduce the Application Fee on the Revolving Loan Fund from CDAB

Following discussion, Councilmember Jason Aarestad introduced Resolution 7.152.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, CDAB Board members have received feedback from local loan officers that our \$500 non-refundable application fee is turning many potential applicants away. We have not issued a loan in over 18 months through this program. It was suggested that we lower the non-refundable application fee to \$250 to match the non-refundable application fee we currently charge for the Commercial Energy Renovation Loan Program.

WHEREAS, Local Financial Loan Officers have indicated that the high application fee and the fee not being refundable if they do not receive their requested loan amount is one of the reasons we have not seen an application for this loan program in over 18 months.

THEREFORE, BE IT RESOLVED Approve changing the non-refundable application fee for the Revolving Loan Program of the Community Development Revolving Loan Fund from \$500.00 to \$250.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.153.24: Approve a Commercial Energy Renovation Loan to Movement Evolution of TRF

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.153.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The Community Development Advisory Board met at noon on Thursday, July 11, 2024, to review and discuss the application request by Julie Bugge and Michelle Duffy for a Commercial Energy Renovation Loan through the City of Thief River Falls' Revolving Loan Fund in the amount of \$90,000. After reviewing the application and speaking with the owners, the CDAB members voted unanimously to recommend that the City Council approve a Commercial Energy Renovation Loan in the amount of \$73,000 at a 2 percent interest rate for a period not to exceed 84 months the loan.

WHEREAS, While the loan request was for \$90,000 only \$73,000 met the criteria for an Energy Assistance Loan. The CDAB members informed the applicants that they could apply for a Revolving Loan Fund loan for the remainder of their request,

THEREFORE, BE IT RESOLVED Approve a Commercial Energy Renovation Loan in the amount of \$73,000 at a 2 percent interest rate for a period not to exceed 84 months from the City's Revolving Loan Fund to Movement Evolution of TRF, Owners Julie Bugge and Michelle Duffy. Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 07.153.24, being seconded by Councilmember Michele McCraw, that:

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.154.24: Second Reading of Interim Moratorium Ordinance on the commercial cultivation and retail sales of cannabis in the city limits of Thief River Falls.

Councilmember Mike Lorenson motioned, being seconded by Councilmember Scott Pream to call for the second reading of AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING, CULTIVATING, GROWING, TRANSPORTING, DELIVERY, AND DISTRIBUTION OF CANNABIS PRODUCTS IN THE CITY OF THIEF RIVER FALLS.

On vote being taken, second reading was approved. The City Attorney Sparby read the proposed ordinance.

RESOLUTION NO. 07.155.24: Adoption of Interim Moratorium Ordinance on the commercial cultivation and retail sales of cannabis in the city limits of Thief River Falls.

Following discussion, Councilmember Mike Lorenson introduced Resolution 07.155.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Minnesota Legislature has adopted the Conference Committee Report on HF 4757 related to cannabis regulations within the state. The legislation requires the Office of Cannabis Management (OCM) to begin accepting applications for social equity applications on July 24, 2024, with applications closing on August 12, 2024. A successful social equity applicant will gain preapproval to operate a cannabis business.

The legislation's language regarding early cultivation allows businesses that have received preapproval to immediately begin cultivating cannabis if the business:

- Complies with local zoning ordinances.
- Complies with state fire and building codes.
- Complies with Minnesota rules related to medical cannabis.

No other cannabis-related operations may commence until OCM has adopted final rules, which are expected early next year.

A Public Hearing and First Reading of the Interim Cannabis Moratorium Ordinance was held at the July 2, 2024 City Council meeting.

WHEREAS, This new exception for early cultivation is a change from the original legislation, which prohibited all cannabis operations, including cultivation, until rules were adopted.

OCM has provided a manual and sample ordinance for local governments to adopt. The City Attorney and Economic/ Community Development Director are working on drafting an ordinance for the City Council to consider, but it will take time and will need to be discussed at several committee meetings before being presented to Council for consideration.

THEREFORE, BE IT RESOLVED To adopt an Ordinance for an Interim Moratorium until January 1, 2025, on the commercial cultivation and retail sales of cannabis within the city limits of Thief River Falls.

INTERIM ORDINANCE NO. _____

CITY OF THIEF RIVER FALLS, PENNINGTON COUNTY, MINNESOTA

AN INTERIM ORDINANCE PROHIBITING THE SALE, TESTING,
MANUFACTURING,
CULTIVATING, GROWING, TRANSPORTING, DELIVERY, AND DISTRIBUTION
OF CANNABIS PRODUCTS IN THE CITY OF THIEF RIVER FALLS

THE CITY COUNCIL OF THE CITY OF THIEF RIVER FALLS, MINNESOTA
ORDAINS:

Section 1. BACKGROUND.

A. By enacting 2022 Session Law Chapter 98, Article 13, the Minnesota Legislature amended Minn. Stat. §151.72 and permitted the sale of edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol, commonly known as THC (“THC Products”).

B. The 2023 Legislature recently approved a new law to expand both the legalization of types of THC and cannabis products and also the types of THC and cannabis businesses permitted.

C. This new law establishes a regulatory framework for adult-use cannabis, as well as the lower potency hemp edibles; moves the medical cannabis program under a newly created state agency called the Office of Cannabis Management; establish taxes on regulated products; create grants to assist individuals entering into the legal cannabis market; amends criminal penalties; provides for expungement and resentencing of certain convictions; provides for temporary regulation of hemp derived edible cannabinoid products; reschedules marijuana; and appropriates money.

D. The State licensing agency became effective July 1, 2023, and is directed in the new law to establish a model ordinance for cities, which the City of Thief River Falls would benefit from reviewing and analyzing before making any decisions related to cannabis businesses and products in the City.

E. The law specifies what distance restrictions cities can put in place under their zoning power. The City would benefit from having time to study and analyze acceptable time, place and manner restrictions that would be feasible for the City of Thief River Falls, which are specifically mentioned as a basis of regulation in the new law.

F. Pursuant to Minn. Stat. § 462.355, subd. 4, the City is authorized to enact by ordinance a moratorium to regulate, restrict or prohibit land uses within its jurisdiction to protect the public health, safety, and welfare. Specifically, the City is authorized to enact a moratorium ordinance to allow it to undertake a study to determine whether to adopt any regulations or restrictions, including siting and location of uses, related to the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution of Cannabis Products.

G. Pursuant to its general police powers, as set forth in Minn. Stat. § 412.221, subd. 32, the City may enact and enforce regulations or restrictions on Cannabis Products within the City to protect the public safety, health, and welfare, including restrictions and a moratorium on the sales, testing, manufacturing, cultivating, growing, transporting, delivery and distribution, during the pendency of a study to determine the need for police power regulations, including but not necessarily limited to any additional licensing and permitting that may be allowed, if any, by the State.

H. Pursuant to the language of the new law, cities, as soon as the law becomes effective, have authority to adopt an interim ordinance to prohibit a cannabis business from opening until January 1, 2025, to conduct studies or consider adopting or amending allowed restrictions on the operation of a cannabis business.

Section 2. FINDINGS.

A. The City Council finds there is a need to study:

a. Cannabis products, including products: using any part of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids; and any lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol;

b. Cannabis businesses related thereto; and

c. The impact of those businesses and products as related to allowed land uses and zoning, in order to assess the necessity for and efficacy of regulation and restrictions relating to the retail sales, wholesale sales, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of any of the products referenced herein, including through zoning ordinances or licensing, if allowed, in order to protect the public health, safety, and welfare of its residents.

B. The study will allow the City Council to determine the appropriate changes, if any, that it should make to the Thief River Falls Code, including any necessary zoning changes.

C. The time will allow for the Office of Cannabis Management which will be licensing cannabis businesses to rule make and adopt its model ordinances which will further aid the Council in studying and considering restrictions on the operation of cannabis businesses and the use of the products listed in Section 2, paragraph A above.

D. The City Council, therefore, finds that there is a need to adopt a city-wide moratorium on the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of, and distribution of Cannabis Products, including products: using any part of the genus Cannabis plant; containing cannabis

concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol, within the City while City staff studies the issue

Section 3. MORATORIUM.

A. No individual, establishment, organization, or business may engage in the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products, including products using any part of the plant of the genus Cannabis plant; containing cannabis concentrate; infused with cannabinoids (including but not limited to tetrahydrocannabinol); extracted or derived from cannabis plants or cannabis flower; synthetically derived cannabinoids, or lower potency hemp edibles that contain more than 0.3% of Tetrahydrocannabinol, for twelve (12) months from the effective date of this ordinance.

B. Planning or zoning applications related to any of the products listed in Subsection A of Section 3 herein or applications from individuals, establishments, organizations, or businesses involved in the proposed sale, testing, growing, cultivating, manufacturing, transporting, delivery of or distribution of Cannabis Products within the City of Thief River Falls shall not be accepted or considered for twelve (12) months from the effective date of this ordinance.

C. Should, at the end of the year, Council deems it necessary to continue to study the need for local regulation regarding the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery or distribution of Cannabis Products listed in Section 3(A), the City Council may extend this Moratorium by adoption of an interim ordinance pursuant to the new 2023 law if so allowed under that law.

D. This moratorium does not apply to the selling, testing, manufacturing, or distributing of Cannabis Products related to the Medical Cannabis Program as administered by the Minnesota Department of Health, provided that such activity is done in accordance with the regulations and laws of Minnesota regarding Medical Cannabis.

E. This moratorium does not apply to the sale of THC Products allowed under the 2022 Legislation, which includes edible and nonedible cannabinoid products that contain no more than 0.3% of Tetrahydrocannabinol.

Section 4. STUDY.

The City Council directs City staff to study the need for local regulation regarding the retail sale, wholesale sale, testing, growing, cultivating, manufacturing, transporting, delivery or distribution of Cannabis Products listed in Section 3(A) herein within the City of Thief River Falls. Staff must also study the need for creating or amending zoning ordinances, licensing ordinances, as allowed by the state, or any other ordinances, as allowed and not preempted by the state, to protect the citizens of Thief River Falls from any potential negative impacts. Upon completion of the study, the City Council will consider the advisability of adopting new ordinances or amending its current ordinances.

Section 5. ENFORCEMENT.

The City may enforce this Ordinance by mandamus, injunctive relief, or other appropriate civil remedy in any court of competent jurisdiction. The City Council hereby

authorizes the City Administrator, in consultation with the City Attorney, to initiate any legal action deemed necessary to secure compliance with this Ordinance. A violation of this Ordinance is also subject to the City's general penalty listed in the City of Thief River Falls Code of Ordinances.

Section 6. TERM.

Unless earlier rescinded by the City Council, the moratorium established under this Ordinance shall remain in effect until twelve (12) months from its effective date, at which point, it will either automatically expire or be extended pursuant to other statutory authority until January 1, 2025.

Section 7. EFFECTIVE DATE.

This ordinance shall be effective immediately upon passage and publication according to law.

ADOPTED this 2nd day of July, 2024, by the City Council of the City of Thief River Falls.

By: _____
Brian Holmer, Mayor

ATTEST:

Angela Philip, City Administrator

CITY OF THIEF RIVER FALLS, PENNINGTON COUNTY, MINNESOTA

SUMMARY ORDINANCE NO. _____

A SUMMARY INTERIM ORDINANCE PROHIBITING THE SALE, TESTING, MANUFACTURING, CULTIVATING, GROWING, TRANSPORTING, DELIVERY, AND DISTRIBUTION OF CANNABIS PRODUCTS IN THE CITY OF THIEF RIVER FALLS

NOTICE IS HEREBY GIVEN that, on the 2nd day of July, 2024, Interim Ordinance No. _____ was adopted by the City Council of the City of Thief River Falls, Minnesota.

NOTICE IS FURTHER GIVEN that, because of the lengthy nature of Interim Ordinance No. _____ the following summary of the ordinance has been prepared for publication.

NOTICE IS FURTHER GIVEN that the ordinance adopted by the City Council establishes a moratorium prohibiting the sale, testing, manufacturing, cultivating, growing, transporting, delivery, and distribution of cannabis products in the City of Thief River Falls.

A printed copy of the whole ordinance is available for inspection by any person during the City's regular office hours or on the City's website.

APPROVED for summary publication by the City Council of the City of Thief River Falls, Minnesota, this 2nd day of July, 2024.

BY: _____
Brian Holmer, Mayor

ATTEST:

Angela Philipp, Administrator
Published _____, 2024.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.156.24: Franklin Middle School Football Field Scoreboard –
Conditional Use Permit Request

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.156.24, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, With the change in April to our Excluded Sign Ordinance, governmental bodies are required to submit a request for a Conditional Use Permit to erect a sign on their property.

The Thief River Falls School District is looking to replace their existing scoreboard at the Franklin Middle School football field with a larger scoreboard and make a slight adjustment to its location.

WHEREAS, City Code Chapter 152.087 EXCLUDED SIGNS, Subsection (2) was amended in April 2024 and reads as follows: "Traffic signs or similar regulatory devices, legal devices, or warnings at railroad crossings of a duly constituted governmental body. All other signs of a duly constituted governmental body not excluded herein shall be subject to a conditional use permit."

THEREFORE, BE IT RESOLVED Approve a Conditional Use Permit application by the Thief River Falls School District to erect a new scoreboard at the Franklin Middle School Football Field.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.157.24: Approval to appoint Jennifer Myers as Deputy City Clerk

Following discussion, Councilmember Michele McCraw introduced Resolution 07.157.24, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Following the resignation of Renee Olson, Deputy City Clerk, on June 14, 2024, the City opened up the position for hire on June 4th , 2024 Resolution #6.121.24.

WHEREAS, The position is a Non-union exempt position. This is a budgeted position for 2024.

THEREFORE, BE IT RESOLVED Approve the hiring of Jennifer Myers in the Deputy City Clerk position effective July 29, 2024. Mrs. Myers's starting wage would be \$28.68 per hour. This is Grade 3, Step 6.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.158.24: Approval of ESST Policy

Following discussion, Councilmember Scott Pream introduced Resolution 07.158.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The State of Minnesota is requiring employers to provide employees with paid leave for certain reasons. The City of Thief River Falls's current sick leave policy exceeds the requirements except for our seasonal employees. The City of Thief River Falls has followed this requirement effective January 1, 2024.

THEREFORE, BE IT RESOLVED Approve the Earned Sick and Safe Time (ESST) Policy.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.159.24: Approval Drug and Alcohol Testing Policy

Following discussion, Councilmember Anthony Bolduc introduced Resolution 07.159.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, This revision is a direct result of Minnesota legalizing cannabis.

THEREFORE, BE IT RESOLVED to approve the revision to the City of Thief River Falls' Drug and Alcohol Testing Policy to reflect the cannabis limitations and exceptions to testing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.160.24: Discussion on Reallocating / Renaming Fund Balance reserve account 100-24630

Following discussion, Councilmember Anthony Bolduc introduced

Resolution 07.160.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Fund Balance Reserve 100-24630 was created when council approved the closing of Fund 73. The amount of \$179,386.33 has been in this account for over 10 years. Our auditors have requested a reallocation of these moneys. With the current City Hall remodel plans, this would be enough to cover new furnishings for the offices. This would also cover options for Public Works fixtures and furnishings and complete the fixing of the elevator.

THEREFORE, BE IT RESOLVED To approve to reallocate or rename Fund Balance reserve account 100-24630 - Unallocated Grant/Aid Fund to be called City Hall furnishings, fixtures, and maintenance.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.161.24: Approval to order furniture and chairs for the Utility Billing office and IT office.

Following discussion, Councilmember Mike Lorensen introduced Resolution 07.161.24, being seconded by Councilmember Steve Narverud, that:

WHEREAS, With the remodel of City Hall the existing furniture won't fit in the new area and doesn't coordinate with the new colors. This order will take 4 to 6 weeks to arrive.

THEREFORE, BE IT RESOLVED Approve the purchase of office furniture for the offices of Utility Billing and IT from Innovative in the amount of \$22,858.61.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.162.24: Approve the lease of a Sendpro C Lite Postage Meter

Following discussion, Councilmember Anthony Bolduc introduced Resolution 07.162.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, Our existing postage meter is no longer in compliance with the new regulation under USPS to have a IMI-compliant solution. Our current machine's lease contract is also up at the end of July which is \$47.85/month.

THEREFORE, BE IT RESOLVED Approve the lease of a Sendpro C Lite postage meter through Dakota Mailing and Shipping Equipment for \$49.00/month for 63 months paid quarterly and authorize the City Administrator to execute the paperwork.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.163.24: To adopt a resolution governing the counting of write-in votes for City offices

Following discussion, Councilmember Michele McCraw introduced Resolution 07.163.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, Minnesota Statute 204B.09, subd.3 authorizes a city to adopt a resolution governing the counting of write-in votes. A city that adopts a resolution must do so before the first day of filing for office;

WHEREAS, City election officials spend considerable time and resources to count and individually record write-in votes cast, many of which are frivolous. In order to save city time and resources, it is in the best interest of the City of Thief River Falls, to enforce restrictions on the counting of write-in votes consistent with the provisions of Minnesota Statute 204B.09, subd.3.

THEREFORE, BE IT RESOLVED by the City Council of the City of Thief River Falls, Minnesota that: Any Candidate wishing to have their write-in votes individually recorded must file a written request with the City Administrator of the City of Thief River Falls no later than the seventh day before any municipal election.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.164.24: Approve City Hall remodel change proposal request #1

Following discussion, Councilmember Scott Pream introduced Resolution 07.164.24, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED To approve the City Hall remodel change order proposal request #1. The proposal is for changes that were made to the front billing reception workspace and window counters. Total cost \$2,448.00 from Schmitz Builders, Inc.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.165.24: Approve VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.165.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW Fundraiser.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of

Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License to the VFW Post 2793 with Addendum effective August 10, 2024, from 7 pm to 12 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.166.24: Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Engelstad Arena and Pennington & Red Lake County Public Health and Home Care.

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.166.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The purpose of this MOU is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial. The Parties agree to work together in a cooperative and coordinated manner to achieve each Party's individual goals and the collective goals of the partnership.

This MOU is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the parties and the communities they serve. This MOU does not obligate the Parties to provide funds or payment. This MOU does not bind Parties to any legal obligations.

THEREFORE, BE IT RESOLVED To Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Engelstad Arena and the Pennington and Red Lake County Public Health and Home Care. Authorize the Mayor to execute the documentation.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.167.24: Approve amendment to Resolution #4.80.24 dated April 16, 2024

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.167.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls has been planning and designing Flood Damage Reduction and Water Quality Improvements on the Chief's Coulees on the Northwest quadrant of the city. The proposal is to divert some of the Agricultural runoff North to County Ditch 70. Regrading the Coulee, properly sizing the culverts, and installing Water Quality Improvement Structures will reduce flooding and improve Water Quality before it enters the Red Lake River near Red Robe Park. A partnership

with the Red Lake Watershed Board of Managers was approved on August 16, 2022, for the improvement of Chief's Coulee.

THEREFORE, BE IT RESOLVED To approve the City of Thief River Falls' commitment to the Chief's Coulee project in the amount of \$800,000 from the Storm Water Utility fund.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.168.24: Approve Fraternal Order of Eagles Aerie #2368 Temporary on-sale liquor license with addendum

Following discussion, Councilmember Steve Narverud introduced Resolution 07.168.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The Fraternal Order of Eagles Aerie #2368 has applied for a temporary intoxicating liquor license with addendum to include the outdoor area for the Fraternal Order of Eagles Aerie #2368 for member picnic.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED Approve a Temporary Intoxicating Liquor License to the Fraternal Order of Eagles Aerie #2368 with Addendum effective August 22-26, 2024, from 4 pm to 8 pm.

On vote being taken, the resolution was unanimously passed.

CLOSED SESSION

Pending/Threatened Litigation – Lift Station 9 Improvements and Force Main Replacement Project.

Wastewater Force Main Construction – Mediator's Settlement Proposal

The City Council may close the council meeting based on the following:

- Absolute confidentiality is necessary so that the City Council and legal counsel can have a candid and open discussion to determine the available legal options to handle the litigation, including response strategy and possible areas of reconciliation.
 - The purpose of the closed meeting is not to make a decision behind closed doors, but instead, the purpose of the meeting is to determine the legal options for handling the litigation.
 - The only business to be discussed is the pending litigation.
 - An open session would be detrimental because it may take place in the presence of individuals involved in the litigation.
 - A closed session would benefit the public because the ultimate outcome of the litigation may impact the finances of the city.
- Councilmember Mike Lorensen moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting. On vote being taken, the motion was unanimously passed. The meeting closed at 6:28 p.m.

RECONVENE MEETING

Councilmember Anthony Bolduc moved, being seconded by councilmember Jason Aarestad, to reconvene the Council Meeting. On vote being taken, the motion was unanimously passed. The meeting reconvened at 7:43 p.m.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Council discussed previous recommendation from public safety committee that street wizards can close second street during event.
- Mike Lorensen commented to save on future increases in utility billing, it is still suggested to sign up for email bills.
- Mayor Brian Holmer will be out July 24-26th for Coalition of Greater Minnesota Cities Conference.

UPCOMING MEETINGS

City Council Meeting - August 6th at 4:30 p.m.

Public Utilities Committee - August 12th at 7:00 a.m.

Public Safety/Liquor Committee - August 12th at 4:30 p.m.

Administrative Services Committee - August 13th at 4:00 p.m. Room 201 City Hall

Public Works Committee - August 14th at 4:30 p.m.

City Council Meeting - August 20th at 5:30 p.m.

INFORMATIONAL ITEMS

June 2024 Investment Summary (142-143)

June 2024 Investment Summary

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc motioned it being seconded by Councilmember Scott Pream to adjourn at 6:01 p.m. On a vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

COUNCIL PROCEEDINGS

Monday, July 22, 2024

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on July 22, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Lorensen, Bolduc, and Aarestad. Absent were Arlt. Mayor Holmer chaired the meeting.

APPROVE AGENDA

CLOSED SESSION

Pending/Threatened Litigation – Lift Station 9 Improvements and Force Main Replacement Project.

Wastewater Force Main Construction – Mediator’s Settlement Proposal

The City Council may close the council meeting based on the following:

- Absolute confidentiality is necessary so that the City Council and legal counsel can have a candid and open discussion to determine the available legal options to handle the litigation, including response strategy and possible areas of reconciliation.
- The purpose of the closed meeting is not to make a decision behind closed doors, but instead, the purpose of the meeting is to determine the legal options for handling the litigation.
- The only business to be discussed is the pending litigation.
- An open session would be detrimental because it may take place in the presence of individuals involved in the litigation.
- A closed session would benefit the public because the ultimate outcome of the litigation may impact the finances of the city.

Councilmember Jason Aarestad moved, being seconded by councilmember Anthony Bolduc, to close the Council Meeting. On vote being taken, the motion was unanimously passed.

The meeting closed at 5:32 p.m.

RECONVENE MEETING

Councilmember Mike Lorensen moved, being seconded by councilmember Anthony Bolduc, to reconvene the Council Meeting. On vote being taken, the motion was unanimously approved. The meeting reconvened at 7:08 pm

OPEN SESSION

RESOLUTION NO. 07.169.24: Motion to approve the Settlement Agreement and Release between the City, Spruce Valley, AE2S, Old Castle and United Fire.

Following discussion, Councilmember Mike Lorenson introduced Resolution 07.169.24, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED to approve the Settlement Agreement and Release between the City, Spruce Valley, AE2S, Old Castle and United Fire. Subject to any non-substantial change by city attorney.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.170.24: Motion to approve Change Order No.1 to Lift Station 9 Improvements and Force Main Replacement Project construction contract with Spruce Valley. Subject to any non-substantial change by our city attorney.

Following discussion, Councilmember Mike Lorenson introduced Resolution 07.170.24, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED to approve Change Order No.1 to Lift Station 9 Improvements and Force Main Replacement Project construction contract with Spruce Valley. Subject to any non-substantial change by our city attorney.

On vote being taken, the resolution was unanimously passed.

UPCOMING MEETINGS

- City Council Meeting - August 6th at 4:30 p.m. - Pioneer Village
- Public Utilities Committee - August 12th at 7:00 a.m.
- Public Safety/Liquor Committee - August 12th at 4:30 p.m.
- Administrative Services Committee - August 13th at 4:00 p.m. Room 201 City Hall
- Public Works Committee - August 14th at 4:30 p.m.
- City Council Meeting - August 20th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no discussion, Councilmember Scott Pream motioned it being seconded by Councilmember Jason Aarestad to adjourn at 7:13 pm, on a vote being taken, the Chair declared the motion unanimously carried.

Brian Holmer, Mayor

Attest: _____
Angela Philpp, City Administrator



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/6/2024

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,836,405.84 and council per diem in the amount of \$2145.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	Per Diem List
3.	Summary of Disburments
4.	08-06-24 COUNCIL MEETING - UB PKT #2621
5.	08-06-24 COUNCIL MEETING - UB PKT #2595
6.	08-06-24 COUNCIL MEETING - AP PKT #1035
7.	08-06-24 COUNCIL MEETING - AP PKT #1038
8.	08-06-24 COUNCIL MEETING - AP PKT #1041
9.	08-06-24 COUNCIL MEETING - AP PKT #1042
10.	08-06-24 COUNCIL MEETING - AP PKT #1043
11.	08-06-24 COUNCIL MEETING - AP PKT #1045
12.	08-06-24 COUNCIL MEETING - AP PKT #1048
13.	08-06-24 COUNCIL MEETING - AP PKT #1050
14.	08-06-24 COUNCIL MEETING - AP PKT #1051
15.	08-06-24 COUNCIL MEETING - AP PKT #1052
16.	08-06-24 COUNCIL MEETING - AP PKT #1053
17.	08-06-24 COUNCIL MEETING - AP PKT #1054
18.	08-06-24 COUNCIL MEETING - AP PKT #1056
19.	08-06-24 COUNCIL MEETING - AP PKT #1058
20.	08-06-24 COUNCIL MEETING - AP PKT #1059

21.	08-06-24 COUNCIL MEETING - UB 2636
22.	08-06-24 COUNCIL MEETING - AP PKT #1033

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022

COUNCIL PI TO BE PAID ON 08/22/2024 PAYROLL
Presented 08/06/2024 Council Meeting

Michelle McGraw - Jan-June 2024

01/08/24	Public Utilities	7 am	Council Chambers	\$32.50
01/10/24	Public Works	4:30 PM	Council Chambers	\$32.50
01/23/24	Arena RFP Review	12:00	Rm 201	\$32.50
02/07/24	TF59 PMT #3	9:00	Microsoft Teams	\$32.50
02/12/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
02/14/24	Public Works	4:30 PM	Council Chambers	\$32.50
3/11/2024	Public Utilities	7:00 AM	Council Chambers	\$32.50
03/12/24	PAS TRF raw water intake study	8:00	Microsoft Teams	\$32.50
3/13/2024	Public Works	4:30	Council Chambers	\$32.50
03/13/24	Meet and Greet	11:30	Public Works	\$32.50
3/27/2024	TF59 PMT #4	4:30 PM	Microsoft Teams	\$32.50
03/28/24	Special Public Works Meeting	4:30 PM	Council Chambers	\$32.50
03/28/24	Rental Inspection Work Group	5:00 PM	Council Chambers	\$32.50
04/08/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
04/10/24	Public Works	4:30 PM	Council Chambers	\$32.50
04/19/24	Special City Council	5:00 PM	Council Chambers	\$32.50
04/22/24	Venue Mgmt Interviews	6:30 PM	Council Chambers	\$32.50
04/24/24	Venue Mgmt Interviews	6:30 PM	Council Chambers	\$32.50
04/25/24	Venue Mgmt Interviews	6:30 PM	Council Chambers	\$32.50
04/30/24	Strategic Planning	10:00 AM	Carnegie Library	\$32.50
05/01/24	Meet and Greet	2:00 PM	Electric Dept	\$32.50
05/04/24	City/County Clean Up	8 to 12	Les' Sanitation	\$32.50
05/13/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
05/16/24	Public Works	2:00 PM	Council Chambers	\$32.50
05/16/24	Review Oakview Contract	7:00 AM	Rm 201	\$32.50
06/03/24	Long Range Planning	4:30 PM	Council Chambers	\$32.50
6/4/2024	Review Oakview Contract	2:30 PM	Rm 201	\$32.50
06/10/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
06/10/24	Public Works	4:30 PM	Council Chambers	\$32.50
06/12/24	Oakview Contract Review	2:30	Rm 201	\$32.50
06/12/24	Budget and Finance Comm	2:30	Council Chambers	\$32.50
06/17/24	Oakview Contract Review	11:00	Rm 201	\$32.50
06/24/24	Oakview Contract Review	2:30 PM	Rm 201	\$32.50
06/24/24	Special Council Meeting	5:00 PM	Council Chambers	\$32.50
				\$1,105.00

Steven Narverud - July 2024

07/02/24	Labor Committee	6-630	Council Chambers	\$32.50
07/02/24	Building Committee	640-7	Council Chambers	\$32.50
07/08/24	Public Safety	430-615	Council Chambers	\$32.50
07/09/24	Planning and Zoning	500-600	Council Chambers	\$32.50
07/10/24	Public Works	430-7	Council Chambers	\$32.50

07/18/24	GIS Interview	9-1045	Council Chambers	\$32.50
07/22/24	Special Council	530-7	Council Chambers	\$32.50
07/25/24	Long Range Planning	5-630	Council Chambers	\$32.50
07/30/24	Labor Committee	2:00-3:00	Council Chambers	\$32.50
				\$292.50

Mike Lorenson - July 2024

04/08/24	Public Utilities	7 am	Council Chambers	\$32.50
04/10/24	Public Works	9:00 AM	Council Chambers	\$32.50
04/17/24	TVF	7:30	County Building	\$32.50
04/23/24	Building Committee	5:00	City Hall	\$32.50
04/23/24	Labor Committee	5:30 PM	Council Chambers	\$32.50
04/24/24	Meet and Greet - Water	2:00 PM	Water Office	\$32.50
5/1/2024	Meet and Greet - Electrical	2:00 PM	Electrical Office	\$32.50
05/13/24	Public Utilities	7:00	City Hall	\$32.50
5/15/2024	TVF	7:30	County Building	\$32.50
05/15/24	Public Works	9:00	City Hall	\$32.50
5/24/2024	Labor Committee	2:00 PM	City Hall	\$32.50
06/10/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
06/12/24	Budget and Finance	2:30 PM	Council Chambers	\$32.50
06/12/24	Public Works	9:00 AM	Council Chambers	\$32.50
06/24/24	Special City Council	5:00 PM	Council Chambers	\$32.50
06/26/24	TVF	7:30 AM	County Building	\$32.50
07/02/24	Labor Committee	6:30 PM	Council Chambers	\$32.50
07/08/24	Public Utilities	7:00 AM	Council Chambers	\$32.50
07/10/24	Public Works	9:00 AM	Council Chambers	\$32.50
07/17/24	TVF	7:30 AM	County Building	\$32.50
07/22/24	Special City Council	5:00 PM	County Building	\$32.50
07/29/24	Budget and Finance	3:00 PM	City Hall	\$32.50
07/30/24	LES Mitigation	8:30 AM	Council Chambers	\$32.50
				\$747.50



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

AUGUST 6th, 2024

SUMMARY OF DISBURSEMENTS

7/11/2024	AP PKT #1033 - DIRECT PAYABLES	\$260,840.71
7/12/2024	AP PKT #1035 - ELECTRIC INVENTORY PAYABLES	\$6,516.90
7/15/2024	UB PKT #2595 - REFUND ECHECK OVERPAYMENT	\$1,149.48
7/16/2024	AP PKT #1038 - DIRECT PAYABLES	\$945,343.69
7/17/2024	AP PKT #1041 - DIRECT PAYABLES	\$5,060.11
7/19/2024	AP PKT #1042 - DIRECT PAYABLES	\$1,892.25
7/19/2024	AP PKT #1045 - LIQUOR PAYABLES	\$68,027.03
7/24/2024	AP PKT #1048 - LIQUOR PAYABLES	\$67,913.20
7/24/2024	UB PKT #2621 - UTILITY REFUND CHECKS	\$1,216.44
7/24/2024	AP PKT #1050 - GAZEBO ENTERTAINMENT	\$9,500.00
7/25/2024	AP PKT #1043 - #15 PAYROLL	\$155,920.63
7/25/2024	AP PKT #1052 - A DRURY	\$627.93
7/26/2024	AP PKT #1051 - DIRECT PAYABLES	\$119,489.85
7/26/2024	AP PKT #1053 - UTILITY BILLS POSTAGE	\$2,024.61
7/29/2024	AP PKT #1054 - DIRECT PAYABLES	\$14,661.25
7/31/2024	AP PKT #1059 - VENUWORKS LICENSE REFUND	\$1,500.00
7/31/2024	AP PKT #1058 - JULY 2024 MISCELLANEOUS PAYROLL	\$343.96
7/31/2024	UB PKT #2636 - UTILITY REFUND CHECK	\$674.40
8/6/2024	AP PKT #1056 - COUNCIL MEETING BILLS	\$1,173,703.40
GRAND TOTAL OF DISBURSEMENTS		\$2,836,405.84



UBPKT02621 - Refunds 01 UBPKT02619 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00135-007	NELSON, KARI JO	7/24/2024	93081	105.47			105.47	Generated From Billing
02-00240-005	GUNDERSON, ELIJAH	7/24/2024	93082	174.96			174.96	Generated From Billing
03-00321-003	PANKRATZ, QUENTIN S	7/24/2024	93083	176.64			176.64	Generated From Billing
04-00507-000	NICHOLSON, ROXANNE M	7/24/2024	93084	241.61			241.61	Generated From Billing
07-00886-000	ENGLUND, ANNIKA	7/24/2024	93085	123.17			123.17	Generated From Billing
07-00887-000	ENGLUND, ANNIKA	7/24/2024	93086	4.17			4.17	Generated From Billing
15-01882-006	ZUNIGA, MAXIE LEE	7/24/2024	93087	85.08			85.08	Generated From Billing
29-04212-000	MILLER, WAYNE D	7/24/2024	93088	23.40			23.40	Generated From Billing
31-05021-004	LAWSON, LAUREL D	7/24/2024	93089	164.66			164.66	Generated From Billing
31-05043-002	STRUVE, TREVOR J	7/24/2024	93090	117.28			117.28	Generated From Billing
Total Refunds: 10				Total Refunded Amount:	1,216.44			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1216.44
Revenue Total:	1216.44

General Ledger Distribution

Posting Date: 07/24/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,216.44	Yes
	690-11530	Accts Receivable - Billing	1,216.44	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,216.44	
	999-20700	Due To Other Funds	1,216.44	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



UBPKT02595 - ECHECK OVERPAYMENT

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
16-01922-001	BENTOW, BRANDON D	7/15/2024	92982	1,149.48			1149.48	Deposit
Total Refunds: 1		Total Refunded Amount:		1,149.48				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1149.48
Revenue Total:	1149.48

General Ledger Distribution

Posting Date: 07/15/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,149.48	Yes
	690-11530	Accts Receivable - Billing	1,149.48	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,149.48	Yes
	999-20700	Due To Other Funds	1,149.48	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01035 - 07/12/24 ELECTRIC INVENTORY PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S103724903.002	05/28/2024	690-4840-62990	Misc. Operating Expense	PLIERS / SIDE CUTTERS		213.70
DAKOTA SUPPLY GROUP	S103747387.001	06/19/2024	100-4194-62230	Building Maint & Repair	LED LIGHTS		244.25
DAKOTA SUPPLY GROUP	S103772774.001	06/20/2024	690-4850-62360	Distribution Maint	SCADA EQUIPMENT		427.64
DAKOTA SUPPLY GROUP	S103776076.001	06/06/2024	690-14100	Inventory - Materials	White #12 Thhn Stranded W..		116.01
DAKOTA SUPPLY GROUP	S103776098.001	06/06/2024	690-14100	Inventory - Materials	White #12 Thhn Stranded W..		116.01
DAKOTA SUPPLY GROUP	S103776098.001	06/06/2024	690-14100	Inventory - Materials	Black #12 Thhn Stranded Wi...		116.01
DAKOTA SUPPLY GROUP	S103827642.001	06/20/2024	540-4680-65900	Work in Process-Constructi...	TRANSFORMER INSTALLATI...		4,670.77
DAKOTA SUPPLY GROUP	S103828349.001	06/20/2024	540-4680-65900	Work in Process-Constructi...	TRANSFORMER INSTALLATI...		115.24
Vendor DAKOTA SUPPLY GROUP Total:							6,019.63
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	104938203	05/23/2024	620-4850-62230	Building Maint & Repair	WTP - LIGHT REPLACEMENT		150.19
Vendor DIGI KEY CORPORATION Total:							150.19
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013959843.003	06/12/2024	690-14100	Inventory - Materials	400 HPS		127.74
STUART C IRBY CO	S013959843.004	06/03/2024	690-14100	Inventory - Materials	CREDIT - BROKEN LAMP DU...		-18.18
STUART C IRBY CO	S013960559.001	06/12/2024	690-14100	Inventory - Materials	1/2 X 4 LAG SCREW		50.77
STUART C IRBY CO	S013966747.001	06/24/2024	690-14100	Inventory - Materials	# 2 COMPRESSION LUG 2 H...		135.95
STUART C IRBY CO	S103951323.001	05/28/2024	690-4840-62990	Misc. Operating Expense	MARKING WHEEL		50.80
Vendor STUART C IRBY CO Total:							347.08
Grand Total:							6,516.90

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	244.25
540 - 2024 ICE PLANT PROJECT	4,786.01
620 - WATER UTILITY FUND	150.19
690 - ELECTRIC UTILITY FUND	1,336.45
Grand Total:	6,516.90

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62230	Building Maint & Repair	244.25
540-4680-65900	Work in Process-Constru...	4,786.01
620-4850-62230	Building Maint & Repair	150.19
690-14100	Inventory - Materials	644.31
690-4840-62990	Misc. Operating Expense	264.50
690-4850-62360	Distribution Maint	427.64
Grand Total:		6,516.90

Project Account Summary

Project Account Key	Expense Amount
None	6,516.90
Grand Total:	6,516.90



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01038 - 07/16/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DIAMOND VOGEL PAINTS							
DIAMOND VOGEL PAINTS	810253755	06/19/2024	100-4312-62260	Signs-Brooms-Paint	TRAFFIC PAINT		36.70
Vendor DIAMOND VOGEL PAINTS Total:							36.70
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	2024 DP	07/09/2024	690-4890-63590	Printing & Publications	2024 DAMAGE PROTECTION...		141.81
Vendor GARDEN VALLEY TECHNOLOGIES Total:							141.81
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	27824G	06/11/2024	100-4312-62210	Equipment Maint & Repair	TIRES - TOOLCAT		2,414.12
INTERSTATE BILLING SERVICE	28120G	06/21/2024	100-4510-62210	Equipment Maint & Repair	ROD TEETH - TOOLCAT		230.39
Vendor INTERSTATE BILLING SERVICE Total:							2,644.51
Vendor: NORTHDAL OIL INC							
NORTHDAL OIL INC	JUN 2024	06/27/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JUN 2024		1,887.29
NORTHDAL OIL INC	JUN 2024	06/27/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - JUN 2024		211.71
NORTHDAL OIL INC	JUN 2024	06/27/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - JUN 2024		575.44
NORTHDAL OIL INC	JUN 2024	06/27/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUN 2024		118.47
Vendor NORTHDAL OIL INC Total:							2,792.91
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	JUN 2024	07/15/2024	690-4810-68400	Purchased Power	DE & ENERGY - JUN 2024		938,176.55
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							938,176.55
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	07 16 24	07/16/2024	100-4210-64370	Taxes and Licenses	TAX LICENSE REGISTRATION ..		429.06
PENNINGTON CO MOTOR V...	07 16 24	07/16/2024	100-4210-64440	DWI Enforcement & Equip...	TAX / LICENSE / REGISTRAT...		29.00
Vendor PENNINGTON CO MOTOR VEHICLE Total:							458.06
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550028337	06/06/2024	680-4850-62210	Equipment Maint & Repair	'12 1 T FORD F 350 TIRES		827.27
POMPS TIRE SERVICE INC	1550028560	06/20/2024	680-4850-62210	Equipment Maint & Repair	FLAT TIRE REPAIR - '22 3/4 T...		37.10
Vendor POMPS TIRE SERVICE INC Total:							864.37
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	JUN 2024	06/30/2024	680-4830-63890	Utilities Expense	ELECTRIC READING - LIFT #15		104.65
Vendor RED LAKE ELECTRIC COOP INC Total:							104.65
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002609	06/25/2024	690-4890-63030	Contracts Expense	ALARM MONITORING FEE - ...		19.50
STEVEN O KVASAGER	002610	06/25/2024	690-4850-62350	Power Plant/Dam Maint	ALARM MONITORING FEE - ...		19.50
Vendor STEVEN O KVASAGER Total:							39.00

Council Approval Register

Packet: APPKT01038 - 07/16/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VESTIS							
VESTIS	2630305658	07/09/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 07/09/...		85.13
						Vendor VESTIS Total:	85.13
						Grand Total:	945,343.69

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	5,813.71
620 - WATER UTILITY FUND	85.13
680 - WASTEWATER UTILITY FUND	969.02
690 - ELECTRIC UTILITY FUND	938,475.83
Grand Total:	945,343.69

Account Summary

Account Number	Account Name	Expense Amount
100-4210-62120	Gas-Oil-Lube	1,887.29
100-4210-64370	Taxes and Licenses	429.06
100-4210-64440	DWI Enforcement & Equ...	29.00
100-4220-62120	Gas-Oil-Lube	211.71
100-4312-62120	Gas-Oil-Lube	575.44
100-4312-62210	Equipment Maint & Repa..	2,414.12
100-4312-62260	Signs-Brooms-Paint	36.70
100-4510-62210	Equipment Maint & Repa..	230.39
620-4890-63030	Contracts Expense	85.13
680-4830-63890	Utilities Expense	104.65
680-4850-62210	Equipment Maint & Repa..	864.37
690-4810-68400	Purchased Power	938,176.55
690-4840-62120	Gas-Oil-Lube	118.47
690-4850-62350	Power Plant/Dam Maint	19.50
690-4890-63030	Contracts Expense	19.50
690-4890-63590	Printing & Publications	141.81
Grand Total:		945,343.69

Project Account Summary

Project Account Key	Expense Amount
None	945,343.69
Grand Total:	945,343.69



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01041 - 07/17/24

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - JUL / AU...		407.70
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4194-63210	Communication Expense	PHONE CHARGES - JUL / AU...		62.83
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4220-63210	Communication Expense	PHONE CHARGES - JUL / AU...		103.83
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4240-63210	Communication Expense	PHONE CHARGES - JUL / AU...		26.99
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4312-63210	Communication Expense	PHONE CHARGES - JUL / AU...		41.99
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4315-63210	Communication Expense	PHONE CHARGES - JUL / AU...		41.98
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4510-63210	Communication Expense	PHONE CHARGES - JUL / AU...		48.99
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4570-63210	Communication Expense	PHONE CHARGES - JUL / AU...		9.99
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4650-63210	Communication Expense	PHONE CHARGES - JUL / AU...		110.97
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4660-63210	Communication Expense	PHONE CHARGES - JUL / AU...		22.00
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4670-64500	Senior Citizen Programs	DIRECT DIALED PHONE CHA...		1.51
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - JUL / AU...		81.66
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	610-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		154.74
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	620-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		197.89
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		317.91
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		0.66
GARDEN VALLEY TECHNOL...	101346780	07/10/2024	690-4830-63210	Communication Expense	PHONE CHARGES - JUL / AU...		341.90
Vendor GARDEN VALLEY TECHNOLOGIES Total:							1,973.54
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	533191680	07/01/2024	100-4150-63030	Contracts Expense	COPIER CONTRACT - JUL 20...		565.83
MARCO TECHNOLOGIES LLC	533191680	07/01/2024	100-4650-63030	Contracts Expense	COPIER CONTRACT - JUL 20...		409.26
MARCO TECHNOLOGIES LLC	533191680	07/01/2024	690-4890-63030	Contracts Expense	COPIER CONTRACT - JUL 20...		135.35
Vendor MARCO TECHNOLOGIES LLC Total:							1,110.44
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	5092844802	07/09/2024	100-4670-64500	Senior Citizen Programs	GAS METER READING - JUN ...		47.27
Vendor MINNESOTA ENERGY GROUP-00002 Total:							47.27
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROU...	5092087715	06/26/2024	100-4220-63890	Utilities Expense	GAS METER READING - JUN ...		14.45
MINNESOTA ENERGY GROU...	5092087715	06/26/2024	100-4550-63890	Utilities Expense	GAS METER READING - JUN ...		1.19
MINNESOTA ENERGY GROU...	5092087715	06/26/2024	100-4560-63890	Utilities Expense	GAS METER READING - JUN ...		36.96
MINNESOTA ENERGY GROU...	5092087715	06/26/2024	100-4570-63890	Utilities Expense	GAS METER READING - JUN ...		2.96
MINNESOTA ENERGY GROU...	5092087715	06/26/2024	680-4830-63890	Utilities Expense	GAS METER READING - JUN ...		25.19
Vendor MINNESOTA ENERGY GROUP-00003 Total:							80.75

Council Approval Register						Packet: APPKT01041 - 07/17/24	
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA ENERGY GROUP-000079							
MINNESOTA ENERGY GROU...	5094647845	07/10/2024	100-4194-63890	Utilities Expense	GAS METER READING - JUN ...		11.74
						Vendor MINNESOTA ENERGY GROUP-000079 Total:	11.74
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D060380	06/14/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
RMB ENVIRONMENTAL LAB ...	D060491	06/14/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		249.76
RMB ENVIRONMENTAL LAB ...	D061190	06/30/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		93.01
						Vendor RMB ENVIRONMENTAL LAB INC Total:	592.53
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	9967969149	07/01/2024	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES...		295.12
						Vendor VERIZON WIRELESS #486397938 Total:	295.12
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4110-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		57.00
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4150-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		6.75
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4194-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		2.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4210-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		42.15
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4220-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		80.02
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4220-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		2.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4240-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		40.01
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4240-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		4.50
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4510-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		4.50
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4650-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		80.02
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4650-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		10.65
VERIZON WIRELESS #74204...	9968009149	07/01/2024	100-4660-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		2.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	610-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		2.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	620-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		120.03
VERIZON WIRELESS #74204...	9968009149	07/01/2024	620-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		11.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	650-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		2.25
VERIZON WIRELESS #74204...	9968009149	07/01/2024	680-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		40.01
VERIZON WIRELESS #74204...	9968009149	07/01/2024	680-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		4.50
VERIZON WIRELESS #74204...	9968009149	07/01/2024	690-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		360.09
VERIZON WIRELESS #74204...	9968009149	07/01/2024	690-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		31.50
VERIZON WIRELESS #74204...	9968009149	07/01/2024	690-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		39.99
VERIZON WIRELESS #74204...	9968009149	07/01/2024	820-4830-63210	Communication Expense	IPAD / MDM / EMAG CHAR...		4.50
						Vendor VERIZON WIRELESS #742042583 Total:	948.72
						Grand Total:	5,060.11

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	2,677.57
610 - LIQUOR DISPENSARY	156.99
620 - WATER UTILITY FUND	329.17
630 - ARENAS - OAK VIEW GROUP	318.57
650 - TOURIST PARK - OAK VIEW GROUP	2.25
680 - WASTEWATER UTILITY FUND	662.23
690 - ELECTRIC UTILITY FUND	908.83
820 - GREENWOOD CEMETERY FUND	4.50
Grand Total:	5,060.11

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	57.00
100-4150-63030	Contracts Expense	565.83
100-4150-63210	Communication Expense	414.45
100-4194-63210	Communication Expense	65.08
100-4194-63890	Utilities Expense	11.74
100-4210-63210	Communication Expense	337.27
100-4220-63210	Communication Expense	186.10
100-4220-63890	Utilities Expense	14.45
100-4240-63210	Communication Expense	71.50
100-4312-63210	Communication Expense	41.99
100-4315-63210	Communication Expense	41.98
100-4510-63210	Communication Expense	53.49
100-4550-63890	Utilities Expense	1.19
100-4560-63890	Utilities Expense	36.96
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	2.96
100-4650-63030	Contracts Expense	409.26
100-4650-63210	Communication Expense	201.64
100-4660-63210	Communication Expense	24.25
100-4670-64500	Senior Citizen Programs	130.44
610-4830-63210	Communication Expense	156.99
620-4830-63210	Communication Expense	329.17
630-4830-63210	Communication Expense	318.57
650-4830-63210	Communication Expense	2.25
680-4830-63210	Communication Expense	44.51
680-4830-63890	Utilities Expense	25.19
680-4840-62170	Field Supplies	592.53
690-4830-63210	Communication Expense	773.48
690-4890-63030	Contracts Expense	135.35

Account Summary

Account Number	Account Name	Expense Amount
820-4830-63210	Communication Expense	4.50
	Grand Total:	5,060.11

Project Account Summary

Project Account Key	Expense Amount
None	5,060.11
	Grand Total: 5,060.11



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01042 - 07/19/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	100-4210-62990	Misc. Operating Expense	1ST HALF JUL 2024 - SD CA...		-16.99
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	100-4210-62990	Misc. Operating Expense	1ST HALF JUL 2024 - COMP...		67.97
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	100-4210-62990	Misc. Operating Expense	1ST HALF JUL 2024 - TACTIC...		179.87
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	100-4510-62210	Equipment Maint & Repair	1ST HALF JUL 2024 - PARTS -...		332.85
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	100-4510-62990	Misc. Operating Expense	1ST HALF JUL 2024 - CRIMP...		20.03
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	620-4840-62170	Field Supplies	1ST HALF JUL 2024 - WIPES /..		98.35
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	620-4840-62990	Misc. Operating Expense	1ST HALF JUL 2024 - BATTER...		38.99
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	620-4850-62210	Equipment Maint & Repair	1ST HALF JUL 2024 - FILTER -..		49.88
AMAZON CAPITAL SERVICES ..	1ST HALF JUL 2024	07/19/2024	690-4850-62350	Power Plant/Dam Maint	1ST HALF JUL 2024 - PH BUF...		22.69
Vendor AMAZON CAPITAL SERVICES INC Total:							793.64
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	AUG 2024	07/19/2024	810-4820-61500	Annuity Payments	POLICE PENSION - AUG 2024		1,098.61
Vendor YVONNE PEDERSON Total:							1,098.61
Grand Total:							1,892.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	583.73
620 - WATER UTILITY FUND	187.22
690 - ELECTRIC UTILITY FUND	22.69
810 - POLICE RELIEF ASSOCIATION	<u>1,098.61</u>
Grand Total:	1,892.25

Account Summary

Account Number	Account Name	Expense Amount
100-4210-62990	Misc. Operating Expense	230.85
100-4510-62210	Equipment Maint & Repa..	332.85
100-4510-62990	Misc. Operating Expense	20.03
620-4840-62170	Field Supplies	98.35
620-4840-62990	Misc. Operating Expense	38.99
620-4850-62210	Equipment Maint & Repa..	49.88
690-4850-62350	Power Plant/Dam Maint	22.69
810-4820-61500	Annuity Payments	<u>1,098.61</u>
Grand Total:		1,892.25

Project Account Summary

Project Account Key	Expense Amount
None	<u>1,892.25</u>
Grand Total:	1,892.25



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01043 - PYPKT01224 - 2024 07 25 #15 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0001229	07/23/2024	740-4870-63650	Senior Gold BC/BS Monthly ...	JULY 2024 BILLING		3,162.50
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,162.50
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001224	07/25/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		22,975.36
INTERNAL REVENUE SERVICE	INV0001224	07/25/2024	740-20150	Payroll Taxes Payable	MEDICARE		7,710.98
INTERNAL REVENUE SERVICE	INV0001224	07/25/2024	740-20150	Payroll Taxes Payable	FED W/H		24,483.59
Vendor INTERNAL REVENUE SERVICE Total:							55,169.93
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001220	07/25/2024	740-24000	Clearing Account	Garnishment		215.61
Vendor MESSERLI KRAMER PA Total:							215.61
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001219	07/25/2024	740-24000	Clearing Account	Union Dues		4,190.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							4,190.00
Vendor: MINNESOTA U I FUND							
MINNESOTA U I FUND	INV0001228	07/15/2024	100-4510-61410	Unemployment Compensat...	Quarter 2, 2024 Billing		1,148.00
Vendor MINNESOTA U I FUND Total:							1,148.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001221	07/25/2024	740-24000	Clearing Account	Garnishment		373.78
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							373.78
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001223	07/25/2024	740-20160	State Withholding	State W/H Tax		11,958.65
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							11,958.65
Vendor: P E R A OF MN							
P E R A OF MN	INV0001222	07/25/2024	740-20180	PERA Payable	PERA EE/ER DEF		205.00
P E R A OF MN	INV0001222	07/25/2024	740-20180	PERA Payable	PERA EE/ER P&F		23,709.48
P E R A OF MN	INV0001222	07/25/2024	740-20180	PERA Payable	PERA EE/ER COORD		25,068.99
Vendor P E R A OF MN Total:							48,983.47
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4150-61330	Life Insurance	Life Ins Premium		47.60
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4315-61330	Life Insurance	Life Ins Premium		56.10

Council Approval Register

Packet: APPKT01043 - PYPKT01224 - 2024 07 25 #15 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4510-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4650-61330	Life Insurance	Life Ins Premium		22.10
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	610-4825-61330	Life Insurance	Life Ins Premium		45.39
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	740-24000	Clearing Account	Life Ins Premium		578.52
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		48.90
SUN LIFE FINANCIAL - LIFE	INV0001218	07/25/2024	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,417.41
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001215	07/25/2024	740-24000	Clearing Account	Contributions Employee		5,292.70
Vendor VANTAGEPOINT ICMA Total:							5,292.70
Vendor: WEX BANK							
WEX BANK	INV0001217	07/25/2024	740-24000	Clearing Account	HSA		502.20
WEX BANK	INV0001230	07/23/2024	100-4150-61310	Health Insurance	HSA City Contribution		1,068.75
WEX BANK	INV0001230	07/23/2024	100-4210-61310	Health Insurance	HSA City Contribution		1,913.46
WEX BANK	INV0001230	07/23/2024	100-4220-61310	Health Insurance	HSA City Contribution		672.12
WEX BANK	INV0001230	07/23/2024	100-4312-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001230	07/23/2024	100-4315-61310	Health Insurance	HSA City Contribution		448.08
WEX BANK	INV0001230	07/23/2024	100-4510-61310	Health Insurance	HSA City Contribution		1,241.34
WEX BANK	INV0001230	07/23/2024	610-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001230	07/23/2024	680-4825-61310	Health Insurance	HSA City Contribution		844.71
WEX BANK	INV0001230	07/23/2024	690-4825-61310	Health Insurance	HSA City Contribution		1,689.42
WEX BANK	INV0001230	07/23/2024	820-4825-61310	Health Insurance	HSA City Contribution		620.67
WEX BANK	INV0001231	07/23/2024	100-4150-61310	Health Insurance	VEBA City Contribution		224.04
WEX BANK	INV0001231	07/23/2024	100-4210-61310	Health Insurance	VEBA City Contribution		2,361.54
WEX BANK	INV0001231	07/23/2024	100-4220-61310	Health Insurance	VEBA City Contribution		1,465.38
WEX BANK	INV0001231	07/23/2024	100-4312-61310	Health Insurance	VEBA City Contribution		1,079.95
WEX BANK	INV0001231	07/23/2024	100-4315-61310	Health Insurance	VEBA City Contribution		1,135.96
WEX BANK	INV0001231	07/23/2024	100-4510-61310	Health Insurance	VEBA City Contribution		291.25
WEX BANK	INV0001231	07/23/2024	100-4650-61310	Health Insurance	VEBA City Contribution		844.71
WEX BANK	INV0001231	07/23/2024	100-4660-61310	Health Insurance	VEBA City Contributions		224.04
WEX BANK	INV0001231	07/23/2024	610-4825-61310	Health Insurance	VEBA Employer Contribution		224.04
WEX BANK	INV0001231	07/23/2024	670-4825-61310	Health Insurance	VEBA City Contribution		67.22
WEX BANK	INV0001231	07/23/2024	680-4825-61310	Health Insurance	VEBA City Contribution		1,241.34
WEX BANK	INV0001231	07/23/2024	690-4825-61310	Health Insurance	VEBA City Contribution		4,223.55
WEX BANK	INV0001231	07/23/2024	820-4825-61310	Health Insurance	VEBA City Contribution		11.20
Vendor WEX BANK Total:							23,860.35
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001225	07/19/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		118.19
WEX HEALTH INC	INV0001226	07/16/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		20.04

Council Approval Register

Packet: APPKT01043 - PYPKT01224 - 2024 07 25 #15 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX HEALTH INC	INV0001227	07/16/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		10.00
						Vendor WEX HEALTH INC Total:	148.23
						Grand Total:	155,920.63

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,448.68
610 - LIQUOR DISPENSARY	890.10
620 - WATER UTILITY FUND	40.80
670 - STORM WATER UTILITY FUND	67.22
680 - WASTEWATER UTILITY FUND	2,123.45
690 - ELECTRIC UTILITY FUND	6,084.67
740 - TRF HEALTH INSURANCE FUND	130,624.49
820 - GREENWOOD CEMETERY FUND	641.22
Grand Total:	155,920.63

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	1,292.79
100-4150-61330	Life Insurance	47.60
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	4,275.00
100-4210-61330	Life Insurance	175.10
100-4220-61310	Health Insurance	2,137.50
100-4220-61330	Life Insurance	68.85
100-4312-61310	Health Insurance	1,924.66
100-4312-61330	Life Insurance	56.10
100-4315-61310	Health Insurance	1,584.04
100-4315-61330	Life Insurance	56.10
100-4510-61310	Health Insurance	1,532.59
100-4510-61330	Life Insurance	37.40
100-4510-61410	Unemployment Compen...	1,148.00
100-4650-61310	Health Insurance	844.71
100-4650-61330	Life Insurance	22.10
100-4660-61310	Health Insurance	224.04
100-4660-61330	Life Insurance	12.75
610-4825-61310	Health Insurance	844.71
610-4825-61330	Life Insurance	45.39
620-4825-61330	Life Insurance	40.80
670-4825-61310	Health Insurance	67.22
680-4825-61310	Health Insurance	2,086.05
680-4825-61330	Life Insurance	37.40
690-4825-61310	Health Insurance	5,912.97
690-4825-61330	Life Insurance	171.70
740-20150	Payroll Taxes Payable	55,169.93
740-20160	State Withholding	11,958.65
740-20180	PERA Payable	48,983.47
740-20300	Flex Payroll Deductions	148.23

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	11,152.81
740-4870-63640	Life Insurance - COBRA	48.90
740-4870-63650	Senior Gold BC/BS Mont...	3,162.50
820-4825-61310	Health Insurance	631.87
820-4825-61330	Life Insurance	9.35
Grand Total:		155,920.63

Project Account Summary

Project Account Key	Expense Amount
None	155,920.63
Grand Total:	155,920.63



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01045 - 07/19/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8821462539	05/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		1,048.75
						Vendor IHEARTMEDIA Total:	1,048.75
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	JUN 2024	06/28/2024	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUN 20...		2,912.50
						Vendor JIM HIRT TRUCKING INC Total:	2,912.50
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	787838	06/28/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		110.00
MC KINNON COMPANY INC	788042	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		246.00
MC KINNON COMPANY INC	788042	06/28/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,049.85
						Vendor MC KINNON COMPANY INC Total:	12,405.85
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	151005	06/17/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		28.35
NORTHWEST BEVERAGE INC	151005	06/17/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,672.45
NORTHWEST BEVERAGE INC	151005	06/17/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		-30.00
NORTHWEST BEVERAGE INC	151123	06/21/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		117.20
NORTHWEST BEVERAGE INC	151123	06/21/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,427.80
NORTHWEST BEVERAGE INC	151123	06/21/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		-30.00
NORTHWEST BEVERAGE INC	151127	06/24/2024	610-4810-62520	Beer for Resale	PURCHASES -		12,601.03
NORTHWEST BEVERAGE INC	151127	06/24/2024	610-4810-62520	Beer for Resale	PURCHASES - MIX		-30.00
NORTHWEST BEVERAGE INC	151254	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		319.65
NORTHWEST BEVERAGE INC	151254	06/28/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		14,058.45
						Vendor NORTHWEST BEVERAGE INC Total:	49,134.93
Vendor: T R F CHAMBER OF COMMERCE							
T R F CHAMBER OF COMME...	19132	04/11/2024	610-4890-64900	Civic Events	2024 BULLRIDE SPONSORSH...		500.00
						Vendor T R F CHAMBER OF COMMERCE Total:	500.00
Vendor: T R F RADIO							
T R F RADIO	227862-1	07/19/2024	610-4880-63490	Advertising	RADIO ADVERTISING - DEC ...		1,125.00
T R F RADIO	227863-1	07/19/2024	610-4880-63490	Advertising	RADIO ADVERTISING - DEC ...		900.00
						Vendor T R F RADIO Total:	2,025.00
						Grand Total:	68,027.03

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	68,027.03
Grand Total:	68,027.03

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	711.20
610-4810-62520	Beer for Resale	60,889.58
610-4810-62540	Soft Drinks/Mix for Resa...	-60.00
610-4810-62610	Freight In (Liquor)	2,912.50
610-4880-63490	Advertising	3,073.75
610-4890-64900	Civic Events	500.00
Grand Total:		68,027.03

Project Account Summary

Project Account Key	Expense Amount
None	68,027.03
Grand Total:	68,027.03



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01048 - 07/24/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	19963	07/03/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		323.00
						Vendor ABSOLUTE ICE Total:	323.00
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3693195	07/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		134.60
						Vendor ARTISAN BEER COMPANY Total:	134.60
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108597200	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		242.65
BELLBOY CORP - BAR SUPPLY	0108597200	07/24/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CAN HOLDERS/...		113.80
BELLBOY CORP - BAR SUPPLY	0108597200	07/24/2024	610-4840-62140	Off Sale Supplies	PURCHASE - SHELF NUMBE...		80.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	436.45
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0204247400	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,717.00
						Vendor BELLBOY CORP - LIQUOR Total:	3,717.00
Vendor: BERNICK'S							
BERNICK'S	20055888	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		246.25
						Vendor BERNICK'S Total:	246.25
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	116569214	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		445.02
BREAKTHRU BEVERAGE	116651051	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		58.70
BREAKTHRU BEVERAGE	1166590464	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,734.63
BREAKTHRU BEVERAGE	1166590464	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		992.00
BREAKTHRU BEVERAGE	1166590464	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		458.71
						Vendor BREAKTHRU BEVERAGE Total:	4,689.06
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1931847	07/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		952.45
C & L DISTRIBUTING	1931847	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		62.00
						Vendor C & L DISTRIBUTING Total:	1,014.45
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2572039	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,700.00
JOHNSON BROTHERS LIQU...	2572040	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		424.00
JOHNSON BROTHERS LIQU...	2573467	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,879.60
JOHNSON BROTHERS LIQU...	2573468	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,040.00
JOHNSON BROTHERS LIQU...	2574591	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,870.00
JOHNSON BROTHERS LIQU...	2574592	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,714.25

Council Approval Register

Packet: APPKT01048 - 07/24/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQU...	2574593	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		48.00
JOHNSON BROTHERS LIQU...	2577428	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		231.90
JOHNSON BROTHERS LIQU...	2577429	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		89.16
JOHNSON BROTHERS LIQU...	2577470	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		107.88
JOHNSON BROTHERS LIQU...	2577708	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		936.00
Vendor JOHNSON BROTHERS LIQUOR Total:							12,040.79
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6806764	07/24/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,749.60
PHILLIPS WINE & SPIRITS	6806765	07/24/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		339.00
PHILLIPS WINE & SPIRITS	6807754	06/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,800.50
PHILLIPS WINE & SPIRITS	6807755	06/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		616.14
PHILLIPS WINE & SPIRITS	6808512	07/01/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		439.00
PHILLIPS WINE & SPIRITS	6808513	07/01/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,100.00
PHILLIPS WINE & SPIRITS	6808514	07/01/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		108.50
Vendor PHILLIPS WINE & SPIRITS Total:							11,152.74
Vendor: SMALL LOT COOP LLC							
SMALL LOT COOP LLC	MN78947	07/01/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,529.80
SMALL LOT COOP LLC	MN78947	07/01/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		120.00
SMALL LOT COOP LLC	MN78947	07/01/2024	610-4810-62610	Freight In (Liquor)	PURCHASE - FREIGHT		18.00
Vendor SMALL LOT COOP LLC Total:							1,667.80
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2499715	07/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		143.00
SOUTHERN GLAZERS OF MN	2499715	07/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		472.76
SOUTHERN GLAZERS OF MN	2500355	07/03/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		360.00
SOUTHERN GLAZERS OF MN	2501557	07/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,361.11
SOUTHERN GLAZERS OF MN	2501557	07/09/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,292.91
SOUTHERN GLAZERS OF MN	2501558	07/09/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,476.00
SOUTHERN GLAZERS OF MN	5112458	06/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		675.00
SOUTHERN GLAZERS OF MN	5112459	06/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		877.50
SOUTHERN GLAZERS OF MN	5112460	06/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		359.90
SOUTHERN GLAZERS OF MN	5113662	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,758.11
SOUTHERN GLAZERS OF MN	5113663	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,800.00
SOUTHERN GLAZERS OF MN	5113664	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,798.75
SOUTHERN GLAZERS OF MN	5113665	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,630.80
SOUTHERN GLAZERS OF MN	5113666	06/28/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,534.92
Vendor SOUTHERN GLAZERS OF MN Total:							30,540.76
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	06 30 24 - 137	06/30/2024	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		112.80
THIEF RIVER FALLS TIMES	06 30 24 - 137	06/30/2024	610-4880-63490	Advertising	AD - VISITORS GUIDE / FAIR ...		726.00
Vendor THIEF RIVER FALLS TIMES Total:							838.80

Council Approval Register

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	Packet: APPKT01048 - 07/24/24 LIQUOR PAYABLES (None)	Amount
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0353707-IN	06/27/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		391.50
						Vendor VINOCOPIA INC Total:	391.50
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7478868	07/01/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		720.00
						Vendor WINE MERCHANTS Total:	720.00
						Grand Total:	67,913.20

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	67,913.20
Grand Total:	67,913.20

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	53,548.52
610-4810-62520	Beer for Resale	1,087.05
610-4810-62530	Wine for Resale	10,787.72
610-4810-62540	Soft Drinks/Mix for Resa...	1,116.31
610-4810-62590	Misc. Mdse for Resale	549.60
610-4810-62610	Freight In (Liquor)	18.00
610-4840-62140	Off Sale Supplies	80.00
610-4880-63490	Advertising	726.00
Grand Total:		67,913.20

Project Account Summary

Project Account Key	Expense Amount
None	67,913.20
Grand Total:	67,913.20



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01050 - 07/24/24 GAZEBO ENTERTAINMENT

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JOEL KEZAR							
JOEL KEZAR	08 15 24	07/24/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		2,000.00
						Vendor JOEL KEZAR Total:	2,000.00
Vendor: LISA FUGLIE							
LISA FUGLIE	07 25 24	07/24/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		2,000.00
						Vendor LISA FUGLIE Total:	2,000.00
Vendor: MAURA DUNST							
MAURA DUNST	08 08 24	07/24/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		2,000.00
						Vendor MAURA DUNST Total:	2,000.00
Vendor: ROBERT VELLINE							
ROBERT VELLINE	08 22 24	07/24/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		2,000.00
						Vendor ROBERT VELLINE Total:	2,000.00
Vendor: SOREN OLESEN							
SOREN OLESEN	08 01 24	07/24/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		1,500.00
						Vendor SOREN OLESEN Total:	1,500.00
						Grand Total:	9,500.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	9,500.00
Grand Total:	9,500.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63033	Music in the Park	9,500.00
Grand Total:		9,500.00

Project Account Summary

Project Account Key	Expense Amount
None	9,500.00
Grand Total:	9,500.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01051 - 07/26/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	161450	06/03/2024	100-4220-62990	Misc. Operating Expense	TRASH BAGS		19.23
ACE HARDWARE	161480	06/03/2024	100-4550-62990	Misc. Operating Expense	MOUNTING TAPE		17.18
ACE HARDWARE	161633	06/05/2024	620-4840-62170	Field Supplies	PACKING TAPE		15.98
ACE HARDWARE	161659	06/05/2024	100-4312-62210	Equipment Maint & Repair	WEATHER STRIP TAPE		9.59
ACE HARDWARE	161719	06/06/2024	100-4220-62210	Equipment Maint & Repair	SHOWER REPAIR PARTS		46.38
ACE HARDWARE	162180	06/12/2024	100-4550-62230	Building Maint & Repair	CARPET ADHESIVE		23.58
ACE HARDWARE	162628	06/18/2024	100-4194-62230	Building Maint & Repair	HVAC FILTERS		26.99
ACE HARDWARE	163201	06/25/2024	100-4510-62990	Misc. Operating Expense	RATCHET - FLOWER TRUCK		14.99
ACE HARDWARE	163410	06/28/2024	820-4850-62230	Building Maint & Repair	HOSE BIB		59.99
ACE HARDWARE	163414	06/28/2024	100-4194-62210	Equipment Maint & Repair	TOILET REPAIR PARTS		55.98
ACE HARDWARE	163417	06/28/2024	820-4840-62990	Misc. Operating Expense	FOAM		5.59
Vendor ACE HARDWARE Total:							295.48
Vendor: BRIAN MOYER							
BRIAN MOYER	1146	07/22/2024	100-4510-63030	Contracts Expense	TREE REMOVAL SERVICES		2,700.00
Vendor BRIAN MOYER Total:							2,700.00
Vendor: F & T LLC							
F & T LLC	06 07 21 - #84385	07/18/2024	690-4890-68900	Sales Refund	UNCLAIMED PROPERTY REI...		102.47
Vendor F & T LLC Total:							102.47
Vendor: GLEN KAJEWSKI							
GLEN KAJEWSKI	11 19 20 - #82777	07/17/2024	100-4140-61060	Temporary Salaries	UNCLAIMED PROPERTY REI...		262.50
Vendor GLEN KAJEWSKI Total:							262.50
Vendor: JOEL KEZAR							
JOEL KEZAR	08 29 24	07/25/2024	100-4510-63033	Music in the Park	GAZEBO ENTERTAINMENT S...		2,500.00
Vendor JOEL KEZAR Total:							2,500.00
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10477898	06/26/2024	690-4850-62210	Equipment Maint & Repair	LOCK NUT / BOLT - BOREING..		4.57
Vendor JOHN DEERE FINANCIAL Total:							4.57
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU...	5105298264	07/17/2024	100-4315-63890	Utilities Expense	GAS METER READING - JUN/...		10.33
MINNESOTA ENERGY GROU...	5105298264	07/17/2024	100-4510-63890	Utilities Expense	GAS METER READING - JUN/...		4.43
MINNESOTA ENERGY GROU...	5105298264	07/17/2024	100-4510-63890	Utilities Expense	GAS METER READING - JUN/...		11.94
Vendor MINNESOTA ENERGY GROUP-00002 Total:							26.70
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	JUN 2024 - GEN	07/22/2024	100-20220	Sales Tax Payable	SALES TAX - JUN 2024		15.00

Council Approval Register

Packet: APPKT01051 - 07/26/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SAL...	JUN 2024 - LQR	07/22/2024	610-20220	Sales Tax Payable	SALES TAX - JUN 2024		40,386.00
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	100-20220	Sales Tax Payable	SALES / USE TAX - JUN 2024		11,695.17
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	100-4315-62210	Equipment Maint & Repair	SALES / USE TAX - JUN 2024		51.34
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	100-4315-62400	Small Tools and Minor Equip	SALES / USE TAX - JUN 2024		1.44
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	100-4670-62990	Misc. Operating Expense	SALES / USE TAX - JUN 2024		-6.75
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	610-4840-62010	Office Supplies	SALES / USE TAX - JUN 2024		2.02
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	610-4840-62140	Off Sale Supplies	SALES / USE TAX - JUN 2024		12.86
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	620-20220	Sales Tax Payable	SALES / USE TAX - JUN 2024		2,631.26
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-20220	Sales Tax Payable	SALES / USE TAX - JUN 2024		58,654.91
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-4840-62990	Misc. Operating Expense	SALES / USE TAX - JUN 2024		38.84
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-4850-62210	Equipment Maint & Repair	SALES / USE TAX - JUN 2024		4.94
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-4850-62350	Power Plant/Dam Maint	SALES / USE TAX - JUN 2024		5.13
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-4890-63030	Contracts Expense	SALES / USE TAX - JUN 2024		19.69
MN DPT OF REVENUE - SAL...	JUN 2024	07/25/2024	690-4890-63590	Printing & Publications	SALES / USE TAX - JUN 2024		1.15
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							113,513.00
Vendor: VESTIS							
VESTIS	2630311222	07/23/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 07/23/...		85.13
Vendor VESTIS Total:							85.13
Grand Total:							119,489.85

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	17,459.32
610 - LIQUOR DISPENSARY	40,400.88
620 - WATER UTILITY FUND	2,732.37
690 - ELECTRIC UTILITY FUND	58,831.70
820 - GREENWOOD CEMETERY FUND	65.58
Grand Total:	119,489.85

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,710.17
100-4140-61060	Temporary Salaries	262.50
100-4194-62210	Equipment Maint & Repa..	55.98
100-4194-62230	Building Maint & Repair	26.99
100-4220-62210	Equipment Maint & Repa..	46.38
100-4220-62990	Misc. Operating Expense	19.23
100-4312-62210	Equipment Maint & Repa..	9.59
100-4315-62210	Equipment Maint & Repa..	51.34
100-4315-62400	Small Tools and Minor E...	1.44
100-4315-63890	Utilities Expense	10.33
100-4510-62990	Misc. Operating Expense	14.99
100-4510-63030	Contracts Expense	2,700.00
100-4510-63033	Music in the Park	2,500.00
100-4510-63890	Utilities Expense	16.37
100-4550-62230	Building Maint & Repair	23.58
100-4550-62990	Misc. Operating Expense	17.18
100-4670-62990	Misc. Operating Expense	-6.75
610-20220	Sales Tax Payable	40,386.00
610-4840-62010	Office Supplies	2.02
610-4840-62140	Off Sale Supplies	12.86
620-20220	Sales Tax Payable	2,631.26
620-4840-62170	Field Supplies	15.98
620-4890-63030	Contracts Expense	85.13
690-20220	Sales Tax Payable	58,654.91
690-4840-62990	Misc. Operating Expense	38.84
690-4850-62210	Equipment Maint & Repa..	9.51
690-4850-62350	Power Plant/Dam Maint	5.13
690-4890-63030	Contracts Expense	19.69
690-4890-63590	Printing & Publications	1.15
690-4890-68900	Sales Refund	102.47
820-4840-62990	Misc. Operating Expense	5.59
820-4850-62230	Building Maint & Repair	59.99
Grand Total:		119,489.85

Project Account Summary

Project Account Key	Expense Amount
None	119,489.85
Grand Total:	119,489.85



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01052 - 07/25/2024 AMANDA DRURY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMANDA DRURY							
AMANDA DRURY	92904	07/25/2024	690-10101	Cash & Investments	REFUND OF CREDIT BALANC...		627.93
						Vendor AMANDA DRURY Total:	627.93
						Grand Total:	627.93

Fund Summary

Fund	Expense Amount
690 - ELECTRIC UTILITY FUND	627.93
Grand Total:	627.93

Account Summary

Account Number	Account Name	Expense Amount
690-10101	Cash & Investments	627.93
Grand Total:		627.93

Project Account Summary

Project Account Key	Expense Amount
None	627.93
Grand Total:	627.93



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01053 - 07/26/24 UTILITY BILLS POSTAGE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: U S POSTMASTER							
U S POSTMASTER	AUG 2024	07/26/2024	100-4315-62010	Office Supplies	POSTAGE - AUG 2024 UTILI...		303.69
U S POSTMASTER	AUG 2024	07/26/2024	620-4840-62010	Office Supplies	POSTAGE - AUG 2024 UTILI...		708.61
U S POSTMASTER	AUG 2024	07/26/2024	680-4840-62010	Office Supplies	POSTAGE - AUG 2024 UTILI...		202.46
U S POSTMASTER	AUG 2024	07/26/2024	690-4840-62010	Office Supplies	POSTAGE - AUG 2024 UTILI...		809.85
Vendor U S POSTMASTER Total:							2,024.61
Grand Total:							2,024.61

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	303.69
620 - WATER UTILITY FUND	708.61
680 - WASTEWATER UTILITY FUND	202.46
690 - ELECTRIC UTILITY FUND	809.85
Grand Total:	2,024.61

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	303.69
620-4840-62010	Office Supplies	708.61
680-4840-62010	Office Supplies	202.46
690-4840-62010	Office Supplies	809.85
Grand Total:		2,024.61

Project Account Summary

Project Account Key	Expense Amount
None	2,024.61
Grand Total:	2,024.61



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01054 - 07/29/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CAPITAL ONE							
CAPITAL ONE	03475	07/19/2024	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		23.08
CAPITAL ONE	03475	07/19/2024	100-4210-62990	Misc. Operating Expense	FLASH DRIVES		31.81
CAPITAL ONE	03475	07/19/2024	100-4510-62240	Department Maint & Repair	TOILET TISSUE		23.24
CAPITAL ONE	03475	07/19/2024	100-4550-62990	Misc. Operating Expense	CLEANING SUPPLIES		59.88
CAPITAL ONE	03475	07/19/2024	100-4560-62990	Misc. Operating Expense	TRASH BAGS / PAPER TOWE...		119.86
CAPITAL ONE	03475	07/19/2024	620-4840-62990	Misc. Operating Expense	SUPPLIES - WTP SUPPLIES		46.44
Vendor CAPITAL ONE Total:							304.31
Vendor: CO2 SYSTEMS INC							
CO2 SYSTEMS INC	4789	06/20/2024	620-4850-62200	System Expense	BI-ANNUAL TANK INSPECTI...		3,750.00
Vendor CO2 SYSTEMS INC Total:							3,750.00
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4791253	06/06/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		89.00
COCA-COLA BOTTLING CO...	4791289	06/13/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		381.00
COCA-COLA BOTTLING CO...	4791334	06/20/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		244.00
COCA-COLA BOTTLING CO...	4791372	06/27/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		478.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,192.50
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		38.37
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		1,257.49
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		40.75
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		895.73
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		1,354.07
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		1,612.05
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		59.94
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		504.28
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		212.97
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		549.86
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		1,734.00
FARMERS UNION OIL COM...	JUL 2024	07/29/2024	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024		345.24
Vendor FARMERS UNION OIL COMPANY Total:							8,604.75
Vendor: JANIS E WITTHOFT							
JANIS E WITTHOFT	11 19 20 - 82789	07/29/2024	690-20250	Customer Deposits	AMOUNT DUE CUSTOMER ...		146.93
JANIS E WITTHOFT	11 19 20 - 82789	07/29/2024	690-4890-68760	Customer Records & Collect...	AMOUNT DUE CUSTOMER ...		1.25
Vendor JANIS E WITTHOFT Total:							148.18

Council Approval Register

Packet: APPKT01054 - 07/29/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	18746454	07/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		643.35
Vendor PEPSI BEVERAGES COMPANY Total:							643.35
Vendor: TODD BEITO							
TODD BEITO	05 20 21 - 84224	07/29/2024	690-4890-68900	Sales Refund	SALES REFUND		18.16
Vendor TODD BEITO Total:							18.16
Grand Total:							14,661.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	5,516.27
610 - LIQUOR DISPENSARY	1,835.85
620 - WATER UTILITY FUND	4,300.72
670 - STORM WATER UTILITY FUND	212.97
680 - WASTEWATER UTILITY FUND	549.86
690 - ELECTRIC UTILITY FUND	1,900.34
820 - GREENWOOD CEMETERY FUND	345.24
Grand Total:	14,661.25

Account Summary

Account Number	Account Name	Expense Amount
100-4194-62120	Gas-Oil-Lube	38.37
100-4194-62990	Misc. Operating Expense	23.08
100-4210-62120	Gas-Oil-Lube	1,257.49
100-4210-62990	Misc. Operating Expense	31.81
100-4240-62120	Gas-Oil-Lube	40.75
100-4312-62120	Gas-Oil-Lube	895.73
100-4315-62120	Gas-Oil-Lube	1,354.07
100-4510-62120	Gas-Oil-Lube	1,612.05
100-4510-62240	Department Maint & Re...	23.24
100-4550-62990	Misc. Operating Expense	59.88
100-4560-62990	Misc. Operating Expense	119.86
100-4650-62120	Gas-Oil-Lube	59.94
610-4810-62540	Soft Drinks/Mix for Resa...	1,835.85
620-4840-62120	Gas-Oil-Lube	504.28
620-4840-62990	Misc. Operating Expense	46.44
620-4850-62200	System Expense	3,750.00
670-4840-62120	Gas-Oil-Lube	212.97
680-4840-62120	Gas-Oil-Lube	549.86
690-20250	Customer Deposits	146.93
690-4840-62120	Gas-Oil-Lube	1,734.00
690-4890-68760	Customer Records & Col...	1.25
690-4890-68900	Sales Refund	18.16
820-4840-62120	Gas-Oil-Lube	345.24
Grand Total:		14,661.25

Project Account Summary

Project Account Key	Expense Amount
None	14,661.25
Grand Total:	14,661.25



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC							
ADVANCED ELEMENTS OPE...	95980	07/09/2024	620-4890-63110	Consulting Fees	PROF SRVCS - CONSULTING --		3,821.75
Vendor ADVANCED ELEMENTS OPERATIONAL TECHNOLOGY LLC Total:							3,821.75
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	10506	07/13/2024	100-4312-62240	Department Maint & Repair	HOT MIX		198.75
Vendor AGASSIZ ASPHALT LLC Total:							198.75
Vendor: AMERICAN WELDING & GAS INC							
AMERICAN WELDING & GAS...	0010259467	07/29/2024	620-4840-62160	Chemicals	CHEMICALS		5,819.78
Vendor AMERICAN WELDING & GAS INC Total:							5,819.78
Vendor: ANGELA PHILIPP							
ANGELA PHILIPP	REIMBURSE - 0021	07/17/2024	100-4150-64400	Travel, Conference, School	REIMBURSE - LODGING / C...		320.04
ANGELA PHILIPP	REIMBURSE - 0021	07/17/2024	100-4150-64400	Travel, Conference, School	REIMBURSE - MILEAGE / C...		309.54
ANGELA PHILIPP	REIMBURSE - 0021	07/17/2024	100-4150-64400	Travel, Conference, School	REIMBURSE - MEALS / CGM...		24.80
ANGELA PHILIPP	REIMBURSE - 0021	07/17/2024	100-4670-64400	Travel, Conference, School	ROLLS - MEC MTG		19.98
Vendor ANGELA PHILIPP Total:							674.36
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2410	07/14/2024	620-4840-62170	Field Supplies	LAB SUPPLIES		51.00
Vendor AQUA PURE INC Total:							51.00
Vendor: ARCHIVESOCIAL LLC							
ARCHIVESOCIAL LLC	305317	08/01/2024	100-4192-63020	Computer Maintenance & li...	SOCIAL MEDIA ARCHIVING		3,137.40
Vendor ARCHIVESOCIAL LLC Total:							3,137.40
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9672017	06/03/2024	100-4312-62210	Equipment Maint & Repair	BATTERY		122.99
AUTO VALUE T R F	9672389	06/05/2024	610-4850-62230	Building Maint & Repair	OXYGEN - A/C REPAIR		25.99
AUTO VALUE T R F	9672437	06/05/2024	610-4850-62230	Building Maint & Repair	NITROGEN - A/C REPAIR		32.49
AUTO VALUE T R F	9672898	07/31/2024	100-4315-62210	Equipment Maint & Repair	OIL FILTER / MINIATURE LA...		43.09
AUTO VALUE T R F	9672899	06/10/2024	100-4315-62210	Equipment Maint & Repair	FILTERS - FUEL / OIL		74.49
AUTO VALUE T R F	9672900	06/10/2024	670-4850-62210	Equipment Maint & Repair	FILTERS - FULE / OIL		36.04
AUTO VALUE T R F	9673244	06/13/2024	100-4312-62210	Equipment Maint & Repair	FLOOR LINER		125.99
AUTO VALUE T R F	9673493	06/14/2024	100-4312-62240	Department Maint & Repair	SHOP SUPPLIES		179.97
AUTO VALUE T R F	9673551	06/15/2024	100-4312-62210	Equipment Maint & Repair	RUNNING BOARDS		445.98
AUTO VALUE T R F	9673677	06/17/2024	100-4312-62210	Equipment Maint & Repair	BAR LAMP		330.99
AUTO VALUE T R F	9673698	06/17/2024	100-4312-62120	Gas-Oil-Lube	GREASE		161.02
AUTO VALUE T R F	9673943	06/19/2024	100-4312-62210	Equipment Maint & Repair	FILTER - 2024 GMC		184.99
AUTO VALUE T R F	9674292	06/21/2024	100-4510-62210	Equipment Maint & Repair	FUSE		4.99

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
AUTO VALUE T R F	9674339	06/22/2024	100-4510-62210	Equipment Maint & Repair	FUSE		7.98
						Vendor AUTO VALUE T R F Total:	1,777.00
Vendor: BAILEY NURSERIES INC							
BAILEY NURSERIES INC	INV0701241	07/12/2024	260-4670-62990	Misc. Operating Expense	MAPLE TREES - MEC		833.00
						Vendor BAILEY NURSERIES INC Total:	833.00
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213577	07/26/2024	100-4150-62010	Office Supplies	PREINKED CODING STAMP -...		21.95
						Vendor BREDESON OFFICE SUPPLY Total:	21.95
Vendor: BRIAN MOYER							
BRIAN MOYER	1139	07/13/2024	100-4510-63030	Contracts Expense	TREE REMOVAL		2,500.00
						Vendor BRIAN MOYER Total:	2,500.00
Vendor: CIMCO REFRIGERATION INC							
CIMCO REFRIGERATION INC	90930290	07/19/2024	540-4680-65900	Work in Process-Constructi...	25% - CO2 ICE PLANT		824,875.00
						Vendor CIMCO REFRIGERATION INC Total:	824,875.00
Vendor: CORE & MAIN LP							
CORE & MAIN LP	U673938	07/11/2024	620-4850-62290	Water Meter Maintenance	PARTS - METER REPAIR		1,965.63
CORE & MAIN LP	V080203	06/21/2024	620-4850-62220	Plant Equip Maint & Repair	WTP - TOP FOR TURBIDIME...		373.03
CORE & MAIN LP	V144395	06/27/2024	620-4850-62220	Plant Equip Maint & Repair	TURBIDIMETER		122.32
CORE & MAIN LP	V159290	07/02/2024	620-4840-62430	Water Meters	METER PROJECT CLEAN UP		2,784.00
CORE & MAIN LP	V224615	07/10/2024	620-4850-62290	Water Meter Maintenance	GASKET - METER SERVICE		55.29
CORE & MAIN LP	V233860	07/12/2024	620-4850-62290	Water Meter Maintenance	SALVAGED METER REPAIRS		1,746.50
						Vendor CORE & MAIN LP Total:	7,046.77
Vendor: COUNTRY INN & SUITES ST CLOUD							
COUNTRY INN & SUITES ST ...	934354601	07/26/2024	100-4210-63320	Training Expense	LODGING - T TURESON		120.78
						Vendor COUNTRY INN & SUITES ST CLOUD Total:	120.78
Vendor: DAKOTA FENCE COMPANY							
DAKOTA FENCE COMPANY	154655	07/15/2024	690-4850-62230	Building Maint & Repair	REPAIR - GATE OPERATOR		1,280.00
						Vendor DAKOTA FENCE COMPANY Total:	1,280.00
Vendor: DDA HUMAN RESOURCES INC							
DDA HUMAN RESOURCES I...	00000816	07/18/2024	100-4670-63030	Contracts Expense	RECLASSIFY /JOB DESCRIPTI...		1,050.00
						Vendor DDA HUMAN RESOURCES INC Total:	1,050.00
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	106017980	07/18/2024	620-4850-62220	Plant Equip Maint & Repair	SCADA CABLE		382.53
						Vendor DIGI KEY CORPORATION Total:	382.53
Vendor: ENVIRONMENTAL RESOURCE ASSOCIATES							
ENVIRONMENTAL RESOURC...	084994	07/18/2024	680-4840-62170	Field Supplies	WW - DMR Q A		202.54
						Vendor ENVIRONMENTAL RESOURCE ASSOCIATES Total:	202.54
Vendor: FARMERS GRAIN LLC							
FARMERS GRAIN LLC	77365	06/10/2024	100-4510-62240	Department Maint & Repair	CHEMICAL		116.18
						Vendor FARMERS GRAIN LLC Total:	116.18

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	21517	07/02/2024	560-4680-65940	Work in Progress - Legal/Mi...	PROF SRVCS - LITIGATION ...		3,262.50
FLAHERTY AND HOOD PA	21574	07/05/2024	100-4160-63040	Legal Fees	PROF SRVCS - LABOR NEGOT..		1,745.00
Vendor FLAHERTY AND HOOD PA Total:							5,007.50
Vendor: FLEET SUPPLY							
FLEET SUPPLY	146218	06/17/2024	100-4510-62240	Department Maint & Repair	RUBBER MATS - PLAYGROU...		267.96
FLEET SUPPLY	146359	06/20/2024	690-4840-62880	Personal Protective Equipm...	PPE - L SKIBICKI		47.25
FLEET SUPPLY	146520	06/25/2024	670-4840-62990	Misc. Operating Expense	PARTS - PUMP		9.78
FLEET SUPPLY	28904	06/24/2024	680-4840-62880	Personal Protective Equipm...	SAFETY VEST		19.99
FLEET SUPPLY	28924	06/24/2024	620-4840-62990	Misc. Operating Expense	CLEVIS - AIRPORT RESERVOIR		51.96
Vendor FLEET SUPPLY Total:							396.94
Vendor: GALLS LLC							
GALLS LLC	028520768	07/17/2024	100-4210-62880	Personal Protective Equipm...	DUTY SHIRT - M ADAM		48.00
Vendor GALLS LLC Total:							48.00
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2577240	06/19/2024	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM - ...		55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							55.00
Vendor: HACH COMPANY							
HACH COMPANY	14113162	07/19/2024	620-4890-63030	Contracts Expense	CHEMICAL ANALYSIS EQUIP...		9,093.00
Vendor HACH COMPANY Total:							9,093.00
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200632382-4	06/28/2024	555-4680-65920	Work in Process - Eng/Arch...	TH 59 CORRIDOR STUDY #4		26,317.59
HDR ENGINEERING INC - CH...	1200635906	07/11/2024	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICEN...		1,727.60
HDR ENGINEERING INC - CH...	1200635910	07/11/2024	670-4890-63030	Contracts Expense	PROF SRVCS - CHIEFS COUL...		7,785.00
Vendor HDR ENGINEERING INC - CHICAGO Total:							35,830.19
Vendor: HOFFMAN PHILIPP & MARTELL PLLC							
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	100-4670-63010	Auditing Services	2023 AUDIT SERVICES		11,098.64
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	610-4890-63010	Auditing Services	2023 AUDIT SERVICES		2,474.20
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	620-4890-63010	Auditing Services	2023 AUDIT SERVICES		1,583.74
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	680-4890-63010	Auditing Services	2023 AUDIT SERVICES		1,583.74
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	690-4890-63010	Auditing Services	2023 AUDIT SERVICES		2,113.04
HOFFMAN PHILIPP & MART...	2023 AUDIT	06/28/2024	820-4890-63010	Auditing Services	2023 AUDIT SERVICES		346.64
Vendor HOFFMAN PHILIPP & MARTELL PLLC Total:							19,200.00
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	86290	06/05/2024	690-4850-62350	Power Plant/Dam Maint	CHAIN		18.95
HUBERTS OUTDOOR POWER	87125	06/25/2024	100-4220-62210	Equipment Maint & Repair	CARBURETOR - EXTRICATIO...		151.65
Vendor HUBERTS OUTDOOR POWER Total:							170.60
Vendor: ICON ARCHITECTURAL GROUP LLC							
ICON ARCHITECTURAL GRO...	20240218	06/03/2024	100-4671-62200	System Expense	CITY HALL RENOVATION PRJ		2,736.61
Vendor ICON ARCHITECTURAL GROUP LLC Total:							2,736.61

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUT...	IN4582610	07/11/2024	100-4670-62010	Office Supplies	GENERAL OFFICE SUPPLIES		53.38
Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:							53.38
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2370868	06/04/2024	820-4840-62990	Misc. Operating Expense	SHOP SUPPLIES		10.97
L & M SUPPLY INC	2371617	06/05/2024	100-4510-62240	Department Maint & Repair	ROPE / HAMMER - FORESTER		23.98
L & M SUPPLY INC	2371978	06/05/2024	820-4840-62990	Misc. Operating Expense	DRILL BITS		17.97
L & M SUPPLY INC	2372063	06/05/2024	820-4840-62990	Misc. Operating Expense	DRILL BITS		22.97
L & M SUPPLY INC	2376456	06/11/2024	100-4510-62240	Department Maint & Repair	12V TRANSFER PUMP		79.99
L & M SUPPLY INC	2378138	06/13/2024	100-4510-62240	Department Maint & Repair	RETURN CREDIT - 12 V TRA...		-79.99
L & M SUPPLY INC	2378664	06/14/2024	100-4312-62210	Equipment Maint & Repair	FUEL CAP		22.99
L & M SUPPLY INC	2381584	06/17/2024	100-4210-62990	Misc. Operating Expense	GUN MAGAZINES / AMMUN...		263.79
L & M SUPPLY INC	2386556	06/24/2024	100-4210-63100	Animal Control	COUPLING / FASTENERS - D...		5.96
L & M SUPPLY INC	2386602	06/24/2024	100-4210-63100	Animal Control	MATERIALS - DOG POUND		68.37
L & M SUPPLY INC	2386852	06/24/2024	100-4210-63100	Animal Control	RETURN CREDIT - COUPLING		-4.49
L & M SUPPLY INC	2386854	06/24/2024	100-4210-63100	Animal Control	MATERIALS - DOG POUND		13.00
L & M SUPPLY INC	2386867	06/24/2024	100-4210-62990	Misc. Operating Expense	WATERPROOF STORAGE BO...		26.98
L & M SUPPLY INC	2387212	06/25/2024	820-4840-62990	Misc. Operating Expense	SPRAYER		99.99
Vendor L & M SUPPLY INC Total:							572.48
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	92454	06/06/2024	620-4850-62290	Water Meter Maintenance	SUPPLIES - METER SERVICE		26.64
LEE PLUMBING & HEATING ...	92455	06/06/2024	100-4510-62230	Building Maint & Repair	FLUSH VALVE - TOILET		36.00
LEE PLUMBING & HEATING ...	92462	06/13/2024	100-4312-62210	Equipment Maint & Repair	FILTER		5.90
Vendor LEE PLUMBING & HEATING INC Total:							68.54
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	494127	07/26/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES -...		1,472.00
LESLIE MICHAEL COTA	494132	07/26/2024	620-4850-62310	Lime Sludge Maintenance	GRASS MOWING SERVICES -...		368.00
Vendor LESLIE MICHAEL COTA Total:							1,840.00
Vendor: LYNN SKIBICKI							
LYNN SKIBICKI	REIMB 07 24 24	07/24/2024	690-4840-62880	Personal Protective Equipm...	REIMBURSE - SAFETY TOED ...		100.00
Vendor LYNN SKIBICKI Total:							100.00
Vendor: M M U A							
M M U A	64122	07/17/2024	100-4210-63120	Lab Tests	D & A TESTING - NEW EMP...		41.25
M M U A	64133	07/18/2024	690-4890-64400	Travel, Conference, School	REG FEE - MMUA SUMMER ...		510.00
M M U A	64133	07/18/2024	690-4890-64400	Travel, Conference, School	REG FEE - MMUA SUMMER ...		510.00
Vendor M M U A Total:							1,061.25
Vendor: MHSRC/RANGE							
MHSRC/RANGE	337900-11106	07/25/2024	100-4210-63320	Training Expense	REG FEE - EVOC TRAINING /...		525.00
Vendor MHSRC/RANGE Total:							525.00

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA RURAL WATER ASSOC.							
MINNESOTA RURAL WATER...	2024-2025	07/15/2024	620-4890-64330	Dues and Subscriptions	MEMBERSHIP FEE - 09/2024...		600.00
Vendor MINNESOTA RURAL WATER ASSOC. Total:							600.00
Vendor: MINNKOTA POWER COOPERATIVE INC							
MINNKOTA POWER COOPE...	TRFALLS CIP QTR 2	07/22/2024	690-4890-68880	Conservation Program	2ND QTR 2024 CIP PROGR...		27,335.61
Vendor MINNKOTA POWER COOPERATIVE INC Total:							27,335.61
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	632448-2B013196	07/30/2024	620-4890-64370	Taxes and Licenses	BOILER LICENSE FEE - W JO...		40.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							40.00
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1434637-00	06/14/2024	100-4510-62210	Equipment Maint & Repair	SWITCH - MOWER		114.37
MTI DISTRIBUTING INC	1436550-00	06/27/2024	100-4510-62210	Equipment Maint & Repair	LEVER - MOWER		159.69
Vendor MTI DISTRIBUTING INC Total:							274.06
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R...	735225	06/04/2024	100-4510-62210	Equipment Maint & Repair	FOGGER		71.99
N A P A AUTO PARTS THF R...	735226	06/04/2024	100-4510-62210	Equipment Maint & Repair	TUNE UP - FOGGER		8.99
N A P A AUTO PARTS THF R...	735230	06/04/2024	100-4510-62210	Equipment Maint & Repair	PARTS - FOGGER		6.49
N A P A AUTO PARTS THF R...	735271	06/05/2024	610-4850-62230	Building Maint & Repair	PARTS - A/C REPAIR		85.33
N A P A AUTO PARTS THF R...	735312	06/06/2024	680-4850-62210	Equipment Maint & Repair	IGNITION COIL - '12 1 T TRU...		108.10
N A P A AUTO PARTS THF R...	735419	06/11/2024	100-4312-62210	Equipment Maint & Repair	BATTERY		345.90
N A P A AUTO PARTS THF R...	735422	06/11/2024	100-4312-62210	Equipment Maint & Repair	CORE CREDIT		-36.00
N A P A AUTO PARTS THF R...	735672	06/20/2024	100-4510-62210	Equipment Maint & Repair	ADAPTER		14.99
N A P A AUTO PARTS THF R...	735765	06/24/2024	100-4510-62210	Equipment Maint & Repair	BATTERY		150.37
N A P A AUTO PARTS THF R...	735784	06/24/2024	100-4510-62120	Gas-Oil-Lube	OIL		23.98
N A P A AUTO PARTS THF R...	735786	06/24/2024	100-4312-62120	Gas-Oil-Lube	GREASE		389.00
N A P A AUTO PARTS THF R...	735841	06/26/2024	690-4850-62210	Equipment Maint & Repair	REAR DISC BRAKE		39.99
N A P A AUTO PARTS THF R...	735860	06/27/2024	690-4850-62210	Equipment Maint & Repair	LGT KIT		23.31
N A P A AUTO PARTS THF R...	735887	06/27/2024	100-4312-62210	Equipment Maint & Repair	RELAY		53.60
N A P A AUTO PARTS THF R...	735901	06/28/2024	690-4850-62210	Equipment Maint & Repair	LGT KIT		23.31
Vendor N A P A AUTO PARTS THF RVR FL Total:							1,309.35
Vendor: NARTEC INC							
NARTEC INC	20503	07/25/2024	100-4210-64440	DWI Enforcement & Equip...	DRUG TEST KITS		339.36
Vendor NARTEC INC Total:							339.36
Vendor: NORMAN BETLAND							
NORMAN BETLAND	014	07/15/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - JUN / JUL		192.50
NORMAN BETLAND	015	07/27/2024	100-4650-63030	Contracts Expense	GIS CONSULTING - JUL 2024		137.50
Vendor NORMAN BETLAND Total:							330.00
Vendor: NORTHERN MOTORS INC							
NORTHERN MOTORS INC	5019651	07/15/2024	100-4194-62210	Equipment Maint & Repair	N HINGE - 2009 GMC SIERRA		151.10
NORTHERN MOTORS INC	5019749	07/26/2024	100-4312-62210	Equipment Maint & Repair	HARNESS		60.21
Vendor NORTHERN MOTORS INC Total:							211.31

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	JUN 2024	07/08/2024	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..		310.19
Vendor NORTHERN STATE BANK Total:							310.19
Vendor: NOW MICRO INC							
NOW MICRO INC	IV549942	07/09/2024	630-4840-62420	Computer Equipment	DELL LAPTOP - REA / OVG		1,789.00
Vendor NOW MICRO INC Total:							1,789.00
Vendor: OIL BOYZ EXPRESS LUBE INC							
OIL BOYZ EXPRESS LUBE INC	9591	07/18/2024	100-4210-62210	Equipment Maint & Repair	BRAKES / ROTORS - 2017 JE...		367.03
Vendor OIL BOYZ EXPRESS LUBE INC Total:							367.03
Vendor: PATTIS PARTNERSHIP LLC							
PATTIS PARTNERSHIP LLC	302274	07/10/2024	100-4110-63020	Computer Maintenance & li...	MUNICODE		4,050.00
Vendor PATTIS PARTNERSHIP LLC Total:							4,050.00
Vendor: PENNINGTON CO AUDITOR							
PENNINGTON CO AUDITOR	2ND QTR 2024	07/31/2024	100-4210-63030	Contracts Expense	2ND QTR 2024 LEC BILLING		152,761.40
Vendor PENNINGTON CO AUDITOR Total:							152,761.40
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	49804	07/16/2024	100-4210-62210	Equipment Maint & Repair	TAILLIGHT		281.12
PENNINGTON FAST LUBE INC	79005	07/16/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		84.41
Vendor PENNINGTON FAST LUBE INC Total:							365.53
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	134813	07/25/2024	100-4510-62240	Department Maint & Repair	CHEMICAL		55.45
Vendor QUALITY FARM SUPPLY INC Total:							55.45
Vendor: QUALITY SPRAY FOAM ANDERSON EXCAVATING							
QUALITY SPRAY FOAM AND...	1712	07/17/2024	670-4890-63030	Contracts Expense	EMERGENCY STORM SEWER...		2,250.00
Vendor QUALITY SPRAY FOAM ANDERSON EXCAVATING Total:							2,250.00
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B18543861	07/09/2024	100-4110-63020	Computer Maintenance & li...	OFFICE 365		770.80
SHI INTERNATIONAL CORP	B18543861	07/09/2024	100-4150-63020	Computer Maintenance & li...	OFFICE 365		2,839.25
SHI INTERNATIONAL CORP	B18543861	07/09/2024	100-4194-63020	Computer Maintenance & li...	OFFICE 365		96.35
SHI INTERNATIONAL CORP	B18543861	07/09/2024	100-4210-63020	Computer Maintenance & li...	OFFICE 365		1,059.85
SHI INTERNATIONAL CORP	B18543861	07/09/2024	100-4510-63020	Computer Maintenance & li...	OFFICE 365		133.06
SHI INTERNATIONAL CORP	B18543861	07/09/2024	680-4890-63020	Computer Maintenance & li...	OFFICE 365		784.58
SHI INTERNATIONAL CORP	B18543861	07/09/2024	690-4890-63020	Computer Maintenance & li...	OFFICE 365		2,295.18
SHI INTERNATIONAL CORP	B18543861	07/09/2024	820-4890-63020	Computer Maintenance & li...	OFFICE 365		192.70
SHI INTERNATIONAL CORP	B18543922	07/09/2024	100-4210-63020	Computer Maintenance & li...	OFFICE 365		1,995.90
Vendor SHI INTERNATIONAL CORP Total:							10,167.67
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		225.00
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4192-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		82.05
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4220-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		49.95
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4312-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		56.95

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4510-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		104.50
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	100-4560-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		85.15
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	610-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		56.95
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	620-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		25.99
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	620-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		49.95
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		85.50
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	680-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		475.00
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		35.05
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		142.50
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4830-63210	Communication Expense	MONTHLY SERVICE - AUG 2...		142.50
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		49.95
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		225.00
SJOBERG'S CABLE TV	AUG 2024	07/31/2024	690-4890-63020	Computer Maintenance & li...	MONTHLY SERVICE - AUG 2...		42.95
Vendor SJOBERG'S CABLE TV Total:							1,934.94
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA...	416869	07/16/2024	690-4850-62350	Power Plant/Dam Maint	TURBINE REPAIR - #2 BEARL...		705.92
ST HILAIRE SUPPLY COMPA...	417384	07/23/2024	620-4850-62220	Plant Equip Maint & Repair	SUPPLIES - CHEMICAL FEED		173.56
Vendor ST HILAIRE SUPPLY COMPANY Total:							879.48
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002614	07/25/2024	690-4890-63030	Contracts Expense	ALARM MONITORING FEE - ...		19.50
STEVEN O KVASAGER	002615	07/25/2024	690-4850-62350	Power Plant/Dam Maint	ALARM MONITORING FEE - ...		19.50
Vendor STEVEN O KVASAGER Total:							39.00
Vendor: STREICHERS							
STREICHERS	11707089	07/02/2024	100-4210-62880	Personal Protective Equipm...	UNIFORM PANTS - T TURES...		69.99
Vendor STREICHERS Total:							69.99
Vendor: T R F HARDWARE							
T R F HARDWARE	22238545	06/05/2024	620-4850-62290	Water Meter Maintenance	MTER SERVICE		25.98
T R F HARDWARE	22238555	06/05/2024	680-4840-62990	Misc. Operating Expense	HARDWARE - WW		4.76
T R F HARDWARE	22238627	06/06/2024	100-4510-62210	Equipment Maint & Repair	BRACES		13.17
T R F HARDWARE	22238648	06/06/2024	820-4840-62990	Misc. Operating Expense	CONSTRUCTION ADHESIVE		10.99
T R F HARDWARE	22239144	06/10/2024	100-4510-62240	Department Maint & Repair	HARDWARE		6.47
T R F HARDWARE	22239468	06/12/2024	100-4510-62210	Equipment Maint & Repair	COUPLINGS		13.45
T R F HARDWARE	22239572	06/13/2024	100-4210-62990	Misc. Operating Expense	ANCHORS		24.97
T R F HARDWARE	22240142	06/17/2024	100-4210-62400	Small Tools and Minor Equip	GUN SIGHTS		59.98
T R F HARDWARE	22240204	06/18/2024	100-4560-62230	Building Maint & Repair	FILTERS - HVAC SYSTEM		39.99
T R F HARDWARE	22240213	06/18/2024	100-4560-62230	Building Maint & Repair	FILTERS - HVAC SYSTEM		34.99
T R F HARDWARE	22240493	06/20/2024	100-4510-62210	Equipment Maint & Repair	ELBOW		6.99
T R F HARDWARE	22240509	06/20/2024	100-4510-62210	Equipment Maint & Repair	EXT CORD		13.57
T R F HARDWARE	22241124	06/25/2024	100-4315-62230	Building Maint & Repair	VALVE - WASH BAY		39.99
T R F HARDWARE	22241147	06/25/2024	100-4510-62210	Equipment Maint & Repair	GALV NIPPLE		4.49
T R F HARDWARE	22241192	06/25/2024	670-4840-62990	Misc. Operating Expense	PUMP PARTS		16.27
T R F HARDWARE	22241275	06/26/2024	690-4840-62990	Misc. Operating Expense	BRAKE CLEANER		19.60

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T R F HARDWARE	22241335	06/26/2024	100-4510-62240	Department Maint & Repair	SPRAYER		15.99
T R F HARDWARE	22241584	06/28/2024	100-4510-62240	Department Maint & Repair	ASSORTED FLOWERS		31.73
Vendor T R F HARDWARE Total:							383.38
Vendor: T R F PIZZA HUT							
T R F PIZZA HUT	2 - 07 11 24	07/11/2024	210-4670-64400	Travel, Conference, School	PIZZA - CDAB MEETING		45.65
Vendor T R F PIZZA HUT Total:							45.65
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMI...	INV0042396	07/23/2024	680-4840-62160	Chemicals	PRE-TREATMENT - LIFT #10		3,550.00
Vendor TEAM LABORATORY CHEMICAL LLC Total:							3,550.00
Vendor: TEREX USA LLC							
TEREX USA LLC	7450716	07/10/2024	690-4850-62210	Equipment Maint & Repair	ANNUAL TRUCK INSPECTION..		2,556.73
TEREX USA LLC	7450717	07/10/2024	690-4850-62210	Equipment Maint & Repair	ANNUAL TRUCK INSPECTION..		2,168.49
TEREX USA LLC	7450718	07/10/2024	690-4850-62210	Equipment Maint & Repair	ANNUAL TRUCK INSPECTION..		1,451.17
Vendor TEREX USA LLC Total:							6,176.39
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	INV 7512556	07/15/2024	680-4850-62210	Equipment Maint & Repair	STARTER MOTOR - '12 FORD...		445.11
THIEF RIVER AUTOMOTIVE L...	SO TR109573	06/28/2024	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		57.39
Vendor THIEF RIVER AUTOMOTIVE LLC Total:							502.50
Vendor: TIFFANY TURESON							
TIFFANY TURESON	REIMB 204843	07/19/2024	100-4210-62880	Personal Protective Equipm...	REIMBURSE - WORK BOOT ...		200.00
TIFFANY TURESON	REIMB 204843	07/19/2024	100-4210-63320	Training Expense	REIMBURSE - MEALS / SFST ...		26.53
TIFFANY TURESON	REIMB 204843	07/19/2024	100-4210-63320	Training Expense	REIMBURSE - MEALS / EVOC...		23.56
Vendor TIFFANY TURESON Total:							250.09
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	773	07/13/2024	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - DOROT...		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00
Vendor: ULINE							
ULINE	180488614	07/12/2024	690-4850-62360	Distribution Maint	STAKING FLAGS / MARKING...		270.83
Vendor ULINE Total:							270.83
Vendor: UNITED STATES PLASTIC CORP							
UNITED STATES PLASTIC CO...	7428470	07/23/2024	620-4850-62220	Plant Equip Maint & Repair	CONNECTORS - CHEMICAL F...		61.73
Vendor UNITED STATES PLASTIC CORP Total:							61.73
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	44876	07/16/2024	100-4220-62890	Uniforms/ID Clothing	UNIFORM SHIRTS		458.70
Vendor UNIVERSAL SCREENPRINT Total:							458.70
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	840672	07/09/2024	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES -...		336.00
Vendor WADE ALLEN COTA Total:							336.00

Council Approval Register

Packet: APPKT01056 - 08/06/24 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	425	06/30/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEE - JUN...		24,132.74
Vendor WASTE MASTERS LLC Total:							24,132.74
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	232033	07/22/2024	260-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - MEC NETTING...		588.74
Vendor WIDSETH SMITH NOLTING ASC INC Total:							588.74
Grand Total:							1,173,703.40

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	221,307.01
210 - COMM DEVELOPMENT REV LOAN FUND	45.65
260 - MULTI-EVENTS CENTER FUND	1,421.74
540 - 2024 ICE PLANT PROJECT	824,875.00
555 - TH59 CORRIDOR	26,317.59
560 - WASTE WATER FORCE MAIN	3,262.50
610 - LIQUOR DISPENSARY	2,674.96
620 - WATER UTILITY FUND	29,222.38
630 - ARENAS - OAK VIEW GROUP	1,789.00
670 - STORM WATER UTILITY FUND	10,097.09
680 - WASTEWATER UTILITY FUND	7,259.32
690 - ELECTRIC UTILITY FUND	43,928.93
820 - GREENWOOD CEMETERY FUND	1,502.23
Grand Total:	1,173,703.40

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance...	4,820.80
100-4150-62010	Office Supplies	21.95
100-4150-63020	Computer Maintenance...	2,839.25
100-4150-63030	Contracts Expense	310.19
100-4150-64400	Travel, Conference, Sch...	654.38
100-4160-63040	Legal Fees	1,745.00
100-4192-63020	Computer Maintenance...	3,444.45
100-4194-62210	Equipment Maint & Repa..	151.10
100-4194-63020	Computer Maintenance...	96.35
100-4210-62120	Gas-Oil-Lube	141.80
100-4210-62210	Equipment Maint & Repa..	648.15
100-4210-62400	Small Tools and Minor E...	59.98
100-4210-62880	Personal Protective Equi...	317.99
100-4210-62990	Misc. Operating Expense	315.74
100-4210-63020	Computer Maintenance...	3,055.75
100-4210-63030	Contracts Expense	152,761.40
100-4210-63100	Animal Control	82.84
100-4210-63120	Lab Tests	41.25
100-4210-63320	Training Expense	695.87
100-4210-64440	DWI Enforcement & Equ...	339.36
100-4220-62210	Equipment Maint & Repa..	151.65
100-4220-62890	Uniforms/ID Clothing	458.70
100-4220-63020	Computer Maintenance...	49.95
100-4240-63030	Contracts Expense	1,808.00
100-4312-62120	Gas-Oil-Lube	550.02

Account Summary

Account Number	Account Name	Expense Amount
100-4312-62210	Equipment Maint & Repa..	1,663.54
100-4312-62240	Department Maint & Re...	378.72
100-4312-63020	Computer Maintenance...	56.95
100-4315-62210	Equipment Maint & Repa..	117.58
100-4315-62230	Building Maint & Repair	39.99
100-4315-63030	Contracts Expense	24,132.74
100-4510-62120	Gas-Oil-Lube	23.98
100-4510-62210	Equipment Maint & Repa..	591.53
100-4510-62230	Building Maint & Repair	36.00
100-4510-62240	Department Maint & Re...	517.76
100-4510-63020	Computer Maintenance...	133.06
100-4510-63030	Contracts Expense	2,500.00
100-4510-63210	Communication Expense	104.50
100-4560-62230	Building Maint & Repair	74.98
100-4560-63210	Communication Expense	85.15
100-4650-63030	Contracts Expense	330.00
100-4670-62010	Office Supplies	53.38
100-4670-63010	Auditing Services	11,098.64
100-4670-63030	Contracts Expense	1,050.00
100-4670-64400	Travel, Conference, Sch...	19.98
100-4671-62200	System Expense	2,736.61
210-4670-64400	Travel, Conference, Sch...	45.65
260-4670-62990	Misc. Operating Expense	833.00
260-4680-65920	Work in Process - Eng/Ar...	588.74
540-4680-65900	Work in Process-Constru...	824,875.00
555-4680-65920	Work in Process - Eng/Ar...	26,317.59
560-4680-65940	Work in Progress - Legal...	3,262.50
610-4850-62230	Building Maint & Repair	143.81
610-4890-63010	Auditing Services	2,474.20
610-4890-63020	Computer Maintenance...	56.95
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	5,819.78
620-4840-62170	Field Supplies	51.00
620-4840-62430	Water Meters	2,784.00
620-4840-62990	Misc. Operating Expense	51.96
620-4850-62220	Plant Equip Maint & Rep...	1,113.17
620-4850-62290	Water Meter Maintenanc...	3,820.04
620-4850-62310	Lime Sludge Maintenance	368.00
620-4890-63010	Auditing Services	1,583.74
620-4890-63020	Computer Maintenance...	49.95
620-4890-63030	Contracts Expense	9,093.00
620-4890-63110	Consulting Fees	3,821.75

Account Summary

Account Number	Account Name	Expense Amount
620-4890-64330	Dues and Subscriptions	600.00
620-4890-64370	Taxes and Licenses	40.00
630-4840-62420	Computer Equipment	1,789.00
670-4840-62990	Misc. Operating Expense	26.05
670-4850-62210	Equipment Maint & Repa..	36.04
670-4890-63030	Contracts Expense	10,035.00
680-4830-63210	Communication Expense	560.50
680-4840-62160	Chemicals	3,550.00
680-4840-62170	Field Supplies	202.54
680-4840-62880	Personal Protective Equi...	19.99
680-4840-62990	Misc. Operating Expense	4.76
680-4850-62210	Equipment Maint & Repa..	553.21
680-4890-63010	Auditing Services	1,583.74
680-4890-63020	Computer Maintenance...	784.58
690-4830-63210	Communication Expense	320.05
690-4840-62880	Personal Protective Equi...	147.25
690-4840-62990	Misc. Operating Expense	19.60
690-4850-62210	Equipment Maint & Repa..	6,263.00
690-4850-62230	Building Maint & Repair	1,280.00
690-4850-62350	Power Plant/Dam Maint	744.37
690-4850-62360	Distribution Maint	270.83
690-4890-63010	Auditing Services	2,113.04
690-4890-63020	Computer Maintenance...	2,613.08
690-4890-63030	Contracts Expense	74.50
690-4890-64370	Taxes and Licenses	1,727.60
690-4890-64400	Travel, Conference, Sch...	1,020.00
690-4890-68880	Conservation Program	27,335.61
820-4840-62990	Misc. Operating Expense	162.89
820-4890-63010	Auditing Services	346.64
820-4890-63020	Computer Maintenance...	192.70
820-4890-63030	Contracts Expense	800.00
Grand Total:		1,173,703.40

Project Account Summary

Project Account Key	Expense Amount
None	1,173,703.40
Grand Total:	1,173,703.40



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01058 - JULY 2024 MISCELLANEOUS MONTHLY PAYROLL

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001232	07/25/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		57.21
WEX HEALTH INC	INV0001233	07/30/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		75.00
WEX HEALTH INC	INV0001234	07/25/2024	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - J...		132.00
WEX HEALTH INC	INV0001234	07/25/2024	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		13.75
WEX HEALTH INC	INV0001234	07/25/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		13.75
WEX HEALTH INC	INV0001234	07/25/2024	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		5.50
WEX HEALTH INC	INV0001234	07/25/2024	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - J...		46.75
Vendor WEX HEALTH INC Total:							343.96
Grand Total:							343.96

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	132.00
610 - LIQUOR DISPENSARY	13.75
620 - WATER UTILITY FUND	19.25
690 - ELECTRIC UTILITY FUND	46.75
740 - TRF HEALTH INSURANCE FUND	132.21
Grand Total:	343.96

Account Summary

Account Number	Account Name	Expense Amount
100-4670-62990	Misc. Operating Expense	132.00
610-4840-62990	Misc. Operating Expense	13.75
620-4840-62990	Misc. Operating Expense	19.25
690-4840-62990	Misc. Operating Expense	46.75
740-20300	Flex Payroll Deductions	132.21
Grand Total:		343.96

Project Account Summary

Project Account Key	Expense Amount
None	343.96
Grand Total:	343.96



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01059 - 07/31/24 VENUWORKS LICENSE REFUND

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VENUWORKS OF THIEF RIVER FALLS							
VENUWORKS OF THIEF RIV...	07 31 24	07/31/2024	100-4670-64470	Refunds and Reimbursemen...	REFUND - 2ND HALF 2024 L...		1,500.00
Vendor VENUWORKS OF THIEF RIVER FALLS Total:							1,500.00
Grand Total:							1,500.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,500.00
Grand Total:	1,500.00

Account Summary

Account Number	Account Name	Expense Amount
100-4670-64470	Refunds and Reimburse...	1,500.00
Grand Total:		1,500.00

Project Account Summary

Project Account Key	Expense Amount
None	1,500.00
Grand Total:	1,500.00



UBPKT02636 - REFUND CREDIT BALANCE

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
26-04910-003	MEYER, AARON M	7/31/2024	93118	674.40			674.40	Deposit
Total Refunds: 1		Total Refunded Amount:		674.40				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	674.40
Revenue Total:	674.40

General Ledger Distribution

Posting Date: 07/31/2024

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-674.40	Yes
	690-11530	Accts Receivable - Billing	674.40	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-674.40	
	999-20700	Due To Other Funds	674.40	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01033 - 07/11/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	JUN 2024	07/02/2024	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUN 20...		9,378.21
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							9,378.21
Vendor: HARENS MEDIATION CENTER LLC							
HARENS MEDIATION CENTE...	1293	07/11/2024	560-4680-65940	Work in Progress - Legal/Mi...	PROF SRVCS - LITIGATION / ...		1,978.00
Vendor HARENS MEDIATION CENTER LLC Total:							1,978.00
Vendor: OAK VIEW GROUP							
OAK VIEW GROUP	132896	07/09/2024	630-4930-67200	Operating Transfers	3RD QTR 2024 OPERATING ...		170,652.50
OAK VIEW GROUP	132896	07/09/2024	640-4930-67200	Operating Transfers	3RD QTR 2024 OPERATING ...		70,175.50
OAK VIEW GROUP	132896	07/09/2024	650-4930-67200	Operating Transfers	3RD QTR 2024 OPERATING ...		8,656.50
Vendor OAK VIEW GROUP Total:							249,484.50
Grand Total:							260,840.71

Fund Summary

Fund	Expense Amount
560 - WASTE WATER FORCE MAIN	1,978.00
610 - LIQUOR DISPENSARY	9,378.21
630 - ARENAS - OAK VIEW GROUP	170,652.50
640 - MEC - OAK VIEW GROUP	70,175.50
650 - TOURIST PARK - OAK VIEW GROUP	8,656.50
Grand Total:	260,840.71

Account Summary

Account Number	Account Name	Expense Amount
560-4680-65940	Work in Progress - Legal...	1,978.00
610-4890-63060	Credit Card Fees	9,378.21
630-4930-67200	Operating Transfers	170,652.50
640-4930-67200	Operating Transfers	70,175.50
650-4930-67200	Operating Transfers	8,656.50
Grand Total:		260,840.71

Project Account Summary

Project Account Key	Expense Amount
None	260,840.71
Grand Total:	260,840.71



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/6/2024

SUBJECT: VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the City Council accept the recommendation:

MOTION TO: To Approve an Intoxicating Liquor License to the VFW Post 2793 with Addendum effective September 13-14, 2024. from 8 pm to 12:30 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the parking lot protest.

KEY ISSUES: Applicants shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgments, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents. As a result of any claim, demand, action, or suit relating to any bodily injury (including death). Loss of property, and/or property damage caused arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is \$35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Jennifer Myers, Deputy City Clerk

ATTACHMENTS:

1.	VFW Temp On Sale Liquor Application 9.13.24_001
----	---



CITY OF THIEF RIVER FALLS

Temporary Intoxicating Liquor License Application

City Code Section 111.086

APPLICANT:

Veterans of Foreign Wars Post 2793
(must be a club, charitable, religious, or non-profit organization, duly incorporated as a nonprofit or religious corporation under the laws of Minnesota and in existence for at least three years or a political committee registered under MS 10A.14 and applicant must sponsoring the event that alcohol is being served)

CONTACT PERSON:

Renee Perasta

ADDRESS:

123 Norace Ave S

PHONE:

218-681-1211

TYPE OF EVENT:

Parking lot Protest

LICENSING PERIOD:

Sept 13th - 14th

HOURS OF OPERATION:

8pm - 1:30A

FACILITY/PLACE TO BE USED:

VFW POST 2793

Applicant will present this request to the City Administrator's Office who will forward the application to the Public Safety Committee for review. The application must be presented to the City Administrator's Office at least one month before the event. The Public Safety Committee will present their recommendation to the City Council for action.

If approved, the license will not become valid until approved by the Commissioner.

If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

Cost of the license is \$35.00 per day.

Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

Renee Perasta Club mgr. 7/19/24
SIGNATURE OF APPLICANT DATE



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization VFW POST 2793		Date organized Sept 13+14		Tax exempt number 41-0643262	
Address 123 Horace Ave S.		City Thief River Falls		State Minnesota	
Name of person making application Renee Peralta		Business phone		Home phone	
Date(s) of event 9-13-24		Type of organization ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit			
Organization officer's name Gary Page Commander		City TRF		State Minnesota	
Organization officer's name Renee Peralta Club Mgr		City TRF		State Minnesota	
Organization officer's name		City		State Minnesota	
Organization officer's name		City		State Minnesota	

Location where permit will be used. If an outdoor area, describe.

VFW POST 2793

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

MN Dept of Health 625 Robert St N. PO Box 64975
Environmental Health Dir St. Paul mn 55164-0975

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Thief River Falls
City or County approving the license
\$35.00
Fee Amount
7/23/24
Date Fee Paid

8/6/24
Date Approved
9/13/24
Permit Date
jmyers@trfmmn.gov
City or County E-mail Address
218-681-2943
City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



PEPSI BEVERAGES
COMPANY

2118 N. Columbia Road
Grand Forks, ND 58203
Contact # 1-800-963-2424

Cust Rep: Alex Franco Villeda
Route #: 382
NRID/CID: 576224/1

INVOICE

18746455
07/11/2024 9:36 AM
VFW POST 2793

123 HORACE AVE N,
THIEF RIVER FALLS, MN
567012000

Vendor #:
Store #:
Customer #: 6187419
TAX ID: 8217020
PO #:
ACCOM CODE #:

SALES SUMMARY

	Qty	Amount
Sales		
Cases	14	301.89
Total Units	37	
Credits		
Full Cases	5	-65.40
Single Units	0	0.00
Total Units	5	
Container Deposits		0.00
Sales Tax		0.00
State/Local Charges		0.00
Amount Due		\$ 236.49

TERMS: Check

RECEIVED BY:

vfw

ITEM DETAIL

SALES



CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum ****TEMPORARY****



Attach a detailed drawing of the outside premises



Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

Renee Peralta, Club Mgr.
Veterans of Foreign Wars Post 2793
LICENSEE NAME (Corp, Partnership, Individual)

123 Horace Ave S. Thief River Falls mn 56701
LICENSEE ADDRESS (Street, City, State, Zip)

UFW

BUSINESS NAME/TRADE NAME

218 681 1211

BUSINESS PHONE

HOME PHONE

123 Horace Ave S.

BUSINESS ADDRESS

DATE OF EVENT:

9-13-24

HOURS:

8pm - 1230A

I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

Renee Peralta

SIGNATURE OF APPLICANT

Club Mgr.

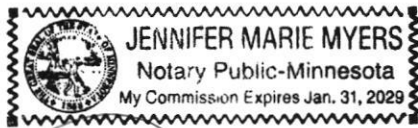
TITLE

8/01/24

DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this 1 day of Aug, 24, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

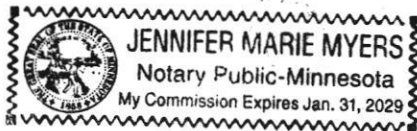


Jennifer Marie Myers
Notary Public

Rene Paralta Club Mgr 8/1/24
SIGNATURE OF APPLICANT TITLE DATE

STATE OF MINNESOTA)
) SS
COUNTY OF PENNINGTON)

On this 1 day of Aug, 24, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.



Jennifer Marie Myers
Notary Public

Entrance

Flag
pole

Exit

Tree line on South side

WFW

Post



2013 Building

SK-0101D

Elec.
box

Dumpster



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners PO Box 64016 St Paul MN 55164-0016	CONTACT NAME: Peggy Larson PHONE (A/C, No, Ext): (763) 536-8006 FAX (A/C, No): 763-398-4060 E-MAIL ADDRESS: peggy.larson@northriskpartners.com																					
INSURED VFW Post # 2793 123 Horace Av N Thief River Falls MN 56701	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Integrity Mutual Ins Co</td><td>14303</td></tr><tr><td>INSURER B:</td><td>Security National</td><td>19879</td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Integrity Mutual Ins Co	14303	INSURER B:	Security National	19879	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
INSURER A:	Integrity Mutual Ins Co	14303																				
INSURER B:	Security National	19879																				
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:** Master**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			BP 2617774	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BP 2617774	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	SWC1366613	01/01/2024	01/01/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			BP 2617774	01/01/2024	01/01/2025	Aggregate \$1,000,000 Each Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER**CANCELLATION**

City of Thief River Falls
405 3rd St E
PO Box 528
Thief River Falls MN 56701

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City of Thief River Falls
405 3rd Street East
Thief River Falls, MN 56701

Receipt Number: R00146001
Cashier Name: AH
Terminal Number: 1
Receipt Date: 7/23/2024 2:02:31 PM

VFW (Sep 13th)

Trans Code: MISC - MISCELLANEOUS RECEIPT		Name: VFW (Sep 13th)		\$35.00
Product: Liquor License Intoxicating Temporary		Units: 0.00	Amount: 35.00	
VFW (Sep 13th) 35.00				
19 35.00				
100-4670-53211 -35.00				
Total Balance Due:				\$35.00
Payment Method: Cash		Payor: VFW (Sep 13th)	Reference:	Amount: \$35.00
Total Payment Received:				\$35.00
Change:				\$0.00



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/6/2024

SUBJECT: #8.2 Rural Fire Contract 2024-2029

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation:

MOTION TO: Approve the 2024-2029 Rural Fire Contract between the City of Thief River Falls and the Townships of North, Rocksbury, Smiley, Norden, and Silverton in Pennington County and the Township of Excel in Marshall County.

BACKGROUND: The City agrees to furnish fire service and fire protection to all property within the Towns' area for the compensation and on the conditions hereinafter set forth, and the City further agrees that its firefighters will make a reasonable effort to attend all fires within the Towns' area whenever it is notified of such fires, subject to conditions listed in the contract.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	RFA Agreement 2024-2029 fire protection agreement
----	---

**FIRE PROTECTION AGREEMENT
BETWEEN
THE CITY OF THIEF RIVER FALLS
AND
THE RURAL FIRE ASSOCIATION**

THIS AGREEMENT, made and entered into this 1st day of April, 2024, by and between the City of Thief River Falls, State of Minnesota, party of the first part, hereinafter referred to as “City” and the townships of North, Rocksbury, Smiley, Norden, and Silverton, in Pennington County and the Township of Excel in Marshall County, State of Minnesota, parties of the second part, hereinafter referred to as “Towns,” all municipal corporations of said State.

ARTICLE I. The City agrees to furnish fire service and fire protection to all property within the Towns' area for the compensation and on the conditions hereinafter set forth, and the City further agrees that its firefighters will make a reasonable effort to attend all fires within the Towns' area whenever it is notified of such fires, subject to the following conditions:

- A. In responding to fire calls within the Towns' area, the City Fire Department will use the fire apparatus and equipment furnished by the Towns for such purpose, as hereinafter provided, and will furnish not fewer than five (5) firefighters to operate such apparatus and equipment. The actual number required at the fire will be determined by the fire chief or other officer in charge at that time.
- B. Two or more fire calls received from the Towns' officers or from property owners within the Towns' area shall be answered in the order of their receipt unless the fire chief or other officer in charge of the Fire Department at the time otherwise directs.
- C. Road and weather conditions must be such that fire runs within the Towns can be made with reasonable safety to the firefighters of the City. The decision of the fire chief or other officer in charge of the Fire Department at the time that a fire run cannot be made with reasonable safety to the firefighters shall be final.

- D. The City shall not be liable to the Towns for loss or damage of any kind whatever resulting from any failure to prevent, control, or extinguish any fire, whether such loss or damage is caused by the negligence of the officer, agents, or employees of the City or its Fire Department, or otherwise

ARTICLE II. The City further agrees:

- A. To house any fire apparatus and equipment furnished by the Towns pursuant to this agreement and to make ordinary repairs on the fire apparatus and equipment not necessitating an annual expenditure of more than \$500.00. All annual maintenance costs in excess of \$500.00 on township fire apparatus and equipment will be divided evenly between the City and the townships.
- B. To furnish all gasoline, oil, and other supplies, including vehicle insurance needed to operate any fire apparatus and equipment furnished by the Towns pursuant to this agreement.
- C. To make no claim against the Town for damage to the property of the City or for personal injuries to its firefighters while enroute to, or serving at, or returning from fires within the Town area.
- D. Upon the expiration of this agreement, to deliver to the Towns any fire apparatus and equipment furnished by the Towns for housing and use as herein provided.
- E. To notify and include for informational purposes members of the Rural Fire Association committee in the final review of the annual fire department budget. The City Council's Public Safety/Liquor Committee conducts this meeting.

ARTICLE III. The Towns agrees:

A. To deliver to the City for housing and use as provided in this agreement the following items for fire apparatus and equipment.

1. 2005 Sterling pumper tanker, Serial #2FZHAZDE25AU77621
2. 1997 Ford Diesel pumper fire truck, Serial #1FDYS9ZPXVVA41902
3. 1991 Grass Fire Skid Unit
4. 2017 Grass Fire Skid Unit

B. To pay the City the following amounts which cover a five-year agreement period of April 1, 2024 to March 31, 2029. The payments will be due in ten installments over the 5-year agreement with half the annual payment due on April 1 and the remaining half of the annual payment due on September 1 of each year. The amounts due per agreement year are as follows:

2024/2025	\$106,900
2025/2026	\$110,100
2026/2027	\$113,400
2027/2028	\$116,800
2028/2029	\$120,300

CITY OF THIEF RIVER FALLS								
RURAL FIRE ASSOCIATION								
		2023 / 2024		April 1, 2024 / March 2025	April 1, 2025 / March 2026	April 1, 2026 / March 2027	April 1, 2027 / March 2028	April 1, 2028 / March 2029
	OLD	CONTRACT	NEW	CONTRACT	CONTRACT	CONTRACT	CONTRACT	CONTRACT
	%	3%	%	3%	3%	3%	3%	3%
EXCEL	11%	\$ 11,418.00	12%	\$ 12,828.00	\$ 13,212.00	\$ 13,608.00	\$ 14,016.00	\$ 14,436.00
NORDEN	13%	\$ 13,494.00	12%	\$ 12,828.00	\$ 13,212.00	\$ 13,608.00	\$ 14,016.00	\$ 14,436.00
NORTH	19%	\$ 19,722.00	20%	\$ 21,380.00	\$ 22,020.00	\$ 22,680.00	\$ 23,360.00	\$ 24,060.00
ROCKSBURY	32%	\$ 33,216.00	31%	\$ 33,139.00	\$ 34,131.00	\$ 35,154.00	\$ 36,208.00	\$ 37,293.00
SILVERTON	8%	\$ 8,304.00	8%	\$ 8,552.00	\$ 8,808.00	\$ 9,072.00	\$ 9,344.00	\$ 9,624.00
SMILEY	17%	\$ 17,646.00	17%	\$ 18,173.00	\$ 18,717.00	\$ 19,278.00	\$ 19,856.00	\$ 20,451.00
TOTAL TOWNSHIPS	100%	\$ 103,800.00	100%	\$ 106,900.00	\$ 110,100.00	\$ 113,400.00	\$ 116,800.00	\$ 120,300.00

- C. To pay the City within 30 days after receipt of said semi-annual billing.
- D. The supervision and control of the fire department shall remain with the City.
- E. To make a Town fire protection tax levy or otherwise provide funds each year in an amount sufficient to cover any expenditure the Towns may be called upon to make in performing their obligations under this agreement.
- F. The chairperson of each Town board to serve as a representative on a “Rural Fire Association Committee,” which will act as the official representative of the six townships in meetings with the City concerning Rural Fire Association business.

ARTICLE IV. The Towns further agree that any fire apparatus or fire equipment furnished by the Towns pursuant to this agreement may be used at fires occurring within the City limits when not engaged in fighting fires within the Towns’ area. The City agrees to pay for any replacement of parts or repairs to such apparatus or equipment necessitated by the use thereof at a fire within the City limits.

ARTICLE V. This agreement shall terminate if the City is unable to obtain the insurance it presently carries for this Agreement. This Agreement shall also terminate if state law does not allow the Agreement or if state or federal law mandate changes that increase the Town’s or City’s cost.

This agreement shall be in force for a term beginning April 1, 2024 and ending on March 31, 2029.

There are seven executed contracts. Each party has a copy, and each copy shall be deemed an original for all purposes.

Witness the signatures of the authorized officers this _____ day of _____ 2024.

CITY OF THIEF RIVER FALLS

By: _____
Mayor

Attest: _____
City Administrator

THE TOWN OF NORDEN

By: _____
Chair of the Town Board

Attest: _____
Town Clerk

THE TOWN OF ROCKSBURY

By: _____
Chair of the Town Board

Attest: _____
Town Clerk

THE TOWN OF SMILEY

By: _____
Chair of the Town Board

Attest: _____
Town Clerk

THE TOWN OF NORTH

By: _____
Chair of the Town Board

Attest: _____
Town Clerk

THE TOWN OF SILVERTON

By: _____
Chair of the Town Board

Attest: _____
Town Clerk

THE TOWN OF EXCEL

By: _____
Chair of the Town Board

Attest: _____
Town Clerk