THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, August 20, 2024

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of August 6, 2024 Council Proceedings (4-6)
   - 7.2. City of Thief River Falls Bills and Disbursements (7-46)
   - 7.3. Approval of certification of unpaid sidewalk snow removal charges to property owners' 2025 Property Tax (47-49)

8. **NEW BUSINESS**
   - 8.1. Resolution relating to $6,225,000 General Obligation Bonds, Series 2024a; Authorizing The Issuance, Awarding The Sale, Prescribing The Form And Details, Providing For The Payment Thereof. (50-56)
   - 8.2. Approve a contract with Robert Thomas CPA for the professional services relating to

General Obligation Bonds, Series 2018 B. (57-59)

8.3. Approve Full-time Off Sale Clerk Position in Liquor Department (61)

8.4. Approve Building Official, Building Official – Limited Certification, and Building Inspector Job descriptions and posting. (62-68)

8.5. Approve Z930M Zero Turn Lawn Mower Purchase (69-77)

8.6. Approve Grizzly Aerosol Generator(Fogger) Purchase (78-81)

8.7. Approve First Reading of "Interim Use Ordinance." (82-86)

8.8. Approve First Reading of Amendment to Ordinance 152.069 Off-Street Parking Requirements. (87-93)

8.9. Approve Conditional Use Permit Request – Discovery Place Early Learning Center (94-100)

8.10. Approve First Reading of Rezoning Request – Valley Assisted Living (101-106)

8.11. Placement of Jefferson Highway Memorial Sign at Ralph Englestad Arena parking lot. (107-112)

8.12. 2024 Federal Funded Street Improvements Project (113)

8.13. Approval of 2024 – 2026 Law Enforcement Labor Services (LELS) Union Contract (114-118)
Approval of 2024 – 2026 Non-Union Nonconfidential Employee Benefit Package (114-118)
Approval of 2024 – 2026 Non-Union Confidential Employee Benefit Packages (114-118)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - ***Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***

10. UPCOMING MEETINGS

10.1. City Council Meeting - September 9th at 5:30 p.m.

10.2. Public Utilities Committee - September 9th at 7:00 a.m.

10.3. Public Safety/Liquor Committee - September 9th at 4:30 p.m.

10.4. Administrative Services Committee - September 10th at 4:30 p.m. Room 201 City Hall

10.5. Public Works Committee - September 11th at 4:30 p.m.

10.6. City Council Meeting - September 17th at 5:30 p.m.

11. INFORMATIONAL ITEMS

11.1. July 2024 Investment Summary (116-118)

11.2. Tourist Park Welcome Sign (119)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Minutes

Tuesday, August 6, 2024

CALL TO ORDER

This meeting is officially called to order at 4:30pm on August 6, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Narverud, Pream, Arlt, Lorenson and Aarestad. Bolduc was absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

Individuals may address the City Council about any item not included on the regular agenda. A maximum of five (5) minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of 8.3.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 07.171.24 : Approval of July 16, 2024 and July 22, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Lorenson introduced Resolution No.07.171.24, being seconded by Councilmember McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the August 6, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.172.24 : City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Lorenson introduced RESOLUTION 07.172.24, being seconded by Councilmember McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $1,469,083.36 and council per diem in the amount of $2347.41. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 07.173.24 : VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 07.173.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the parking lot protest.

WHEREAS, Applicants shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgments, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents. As a result of any claim, demand, action, or suit relating to any bodily injury (including death). Loss of property, and/or property damage caused arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an intoxicating Liquor License to the VFW Post 2793 with Addendum effective September 13-14, 2024. from 8 pm to 12:30 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.174.24: Rural Fire Contract 2024-2029

Following discussion, Councilmember Jason Aarestad introduced Resolution 07.174.24, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The City agrees to furnish fire service and fire protection to all property within the Towns' area for the compensation and on the conditions hereinafter set forth, and the City further agrees that its firefighters will make a reasonable effort to attend all fires within the Towns' area whenever it is notified of such fires, subject to conditions listed in the contract.

THEREFORE, BE IT RESOLVED Approve the 2024-2029 Rural Fire Contract between the City of Thief River Falls and the Townships of North, Rocksbury, Smiley, Norden, and Silverton in Pennington County and the Township of Excel in Marshall County.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.175.24 : Appoint Councilmember Anthony Buldoc to all Public Works Committee meetings and Mike Lorenson to all Administrative Services Committee meetings.

Following discussion, Councilmember Jason Aarestad introduced Resolution, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED Appoint Councilmember Anthony Bolduc to all Public Works committee meetings and Mike Lorenson to all Administrative Services Committee meetings. Starting with the August Committee meetings. The attendance of these meetings would qualify for a per diem submission.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Public Utilities Committee - August 12th at 7:00 a.m.
- Public Safety/Liquor Committee - August 12th at 4:30 p.m.
- Administrative Services Committee - August 13th at 4:00 p.m. Room 201 City Hall
- Public Works Committee - August 14th at 4:30 p.m.
- City Council Meeting - August 20th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned it being seconded by Councilmember Mike Lorenson to adjourn at 4:34 p.m. On a vote being taken, the Chair declared the motion unanimously carried.

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	**GENERAL FUND**	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	**COMMUNITY DEVELOPMENT REVOLVING LOAN FUND**	
230	**TRF K-9 UNIT FUND**	
260	**MECC**	
270	**TRAIN CANOPY**	
610	**LIQUOR**	
620	**WATER UTILITY**	
630	**REA & HOMCC ARENAS - VENUWORKS**	
640	**MULTI EVENTS CULTURAL CENTER - VENUWORKS**	
650	**TOURIST PARK CAMPGROUNDS - VENUMORKS**	
670	**STORM WATER UTILITY**	
680	**WASTEWATER UTILITY**	
690	**ELECTRIC UTILITY**	
810	**POLICE RELIEF ASSOCIATION**	
820	**GREENWOOD CEMETERY FUND**	
		1/14/2022

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

AUGUST 20th, 2024

SUMMARY OF DISBURSEMENTS

8/1/2024	AP PKT #1060 - TIF PAYMENTS	$396,278.50
8/1/2024	AP PKT #1062 - ELAN FINANCIAL	$1,952.60
8/1/2024	AP PKT #1064 - LIQUOR PAYABLES	$146,780.92
8/5/2024	AP PKT #1069 - ELECTRIC INVENTORY PAYABLES	$6,127.68
8/8/2024	AP PKT #1065 - #16 PAYROLL	$260,232.01
8/8/2024	AP PKT #1066 - #16 PAYROLL	$227.52
8/8/2024	AP PKT #1072 - DIRECT PAYABLES	$3,919.85
8/8/2024	AP PKT #1073 - TRF CONVENTION & VISITORS	$15,733.45
8/15/2024	AP PKT #1070 - LIQUOR PAYABLES	$164,818.99
8/12/2024	AP PKT #1074 - IHLE & SPARBY TRUST ACCOUNT	$73,000.00
8/13/2024	AP PKT #1077 - DIRECT PAYABLES	$256,439.04
8/20/2024	AP PKT #1080 - COUNCIL MEETING	$143,572.80
GRAND TOTAL OF DISBURSEMENTS		**$1,469,083.36**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01072 - 08/08/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	100-4210-62990	Misc. Operating Expense	2ND HALF JUL 2024 - RETU…		-139.99
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	100-4210-62990	Misc. Operating Expense	2ND HALF JUL 2024 - WEAP…		333.50
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	100-4220-62230	Building Maint & Repair	2ND HALF JUL 2024 - SEALA…		58.80
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	100-4220-62990	Misc. Operating Expense	2ND HALF JUL 2024 - KEY C…		79.99
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	620-4840-62990	Misc. Operating Expense	2ND HALF JUL 2024 - BASIN…		49.99
AMAZON CAPITAL SERVICES ..	2ND HALF JUL 2024	08/07/2024	690-4840-62990	Misc. Operating Expense	2ND HALF JUL 2024 - TOOLS		12.63
					Vendor AMAZON CAPITAL SERVICES INC Total:		**394.92**
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO…	4822210	07/05/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		548.00
COCA-COLA BOTTLING CO…	4822242	07/11/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		432.50
COCA-COLA BOTTLING CO…	4822284	07/18/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		234.00
COCA-COLA BOTTLING CO…	4822285	07/18/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		-18.50
COCA-COLA BOTTLING CO…	4822320	07/25/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		200.00
COCA-COLA BOTTLING CO…	550174 JUL 2024	07/31/2024	610-4840-62010	Office Supplies	FNC CHRG		12.17
					Vendor COCA-COLA BOTTLING COMPANY Total:		**1,408.17**
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4110-63210	Communication Expense	WIRELESS PHONE CHARGES …		334.84
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4150-63210	Communication Expense	WIRELESS PHONE CHARGES …		173.70
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4192-63210	Communication Expense	WIRELESS PHONE CHARGES …		40.03
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4194-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4210-63210	Communication Expense	WIRELESS PHONE CHARGES …		700.91
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4240-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4510-63210	Communication Expense	WIRELESS PHONE CHARGES …		82.46
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4650-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	100-4660-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		122.47
VERIZON WIRELESS #78678…	9969641783	07/21/2024	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		41.23
VERIZON WIRELESS #78678…	9969641783	07/21/2024	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		206.15
VERIZON WIRELESS #78678…	9969641783	07/21/2024	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES …		82.46
					Vendor VERIZON WIRELESS #786782900 Total:		**2,031.63**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VESTIS							
VESTIS	2630316709	08/06/2024	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 08/06/...		85.13
						Vendor VESTIS Total:	**85.13**
						Grand Total:	**3,919.85**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,829.16
610 - LIQUOR DISPENSARY	1,449.40
620 - WATER UTILITY FUND	257.59
650 - TOURIST PARK - OAK VIEW GROUP	41.23
680 - WASTEWATER UTILITY FUND	41.23
690 - ELECTRIC UTILITY FUND	218.78
820 - GREENWOOD CEMETERY FUND	82.46
Grand Total:	**3,919.85**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	334.84
100-4150-63210	Communication Expense	173.70
100-4192-63210	Communication Expense	40.03
100-4194-63210	Communication Expense	41.23
100-4210-62990	Misc. Operating Expense	193.51
100-4210-63210	Communication Expense	700.91
100-4220-62230	Building Maint & Repair	58.80
100-4220-62990	Misc. Operating Expense	79.99
100-4240-63210	Communication Expense	41.23
100-4510-63210	Communication Expense	82.46
100-4650-63210	Communication Expense	41.23
100-4660-63210	Communication Expense	41.23
610-4810-62540	Soft Drinks/Mix for Resa...	1,396.00
610-4830-63210	Communication Expense	41.23
610-4840-62010	Office Supplies	12.17
620-4830-63210	Communication Expense	122.47
620-4840-62990	Misc. Operating Expense	49.99
620-4890-63030	Contracts Expense	85.13
650-4830-63210	Communication Expense	41.23
680-4830-63210	Communication Expense	41.23
690-4830-63210	Communication Expense	206.15
690-4840-62990	Misc. Operating Expense	12.63
820-4830-63210	Communication Expense	82.46
	Grand Total:	**3,919.85**

Project Account Summary

Project Account Key	Expense Amount
None	3,919.85
Grand Total:	**3,919.85**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01074 - 08/12/24 DIRECT PAYABLE / IHLE & SPARBY TRUST ACCT

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: IHLE & SPARBY TRUST ACCOUNT							
IHLE & SPARBY TRUST ACC...	08 13 24	08/12/2024	210-13710	Loans Receivable-Long Term	COMMERCIAL ENERGY LOA...		73,000.00
						Vendor IHLE & SPARBY TRUST ACCOUNT Total:	**73,000.00**
						Grand Total:	**73,000.00**

Fund Summary

Fund		Expense Amount
210 - COMM DEVELOPMENT REV LOAN FUND		73,000.00
	Grand Total:	**73,000.00**

Account Summary

Account Number	Account Name	Expense Amount
210-13710	Loans Receivable-Long T...	73,000.00
	Grand Total:	**73,000.00**

Project Account Summary

Project Account Key		Expense Amount
None		73,000.00
	Grand Total:	**73,000.00**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01080 - 08/20/24 COUNCIL MEETING BILLS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACME ELECTRIC COMPANIES							
ACME ELECTRIC COMPANIES	13043173	07/18/2024	620-4840-62400	Small Tools and Minor Equip	SLUDGE / GRIT REMOVAL		426.99
					Vendor ACME ELECTRIC COMPANIES Total:		**426.99**
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	10510	07/23/2024	100-4312-62240	Department Maint & Repair	ASPHALT		700.50
AGASSIZ ASPHALT LLC	10519	07/30/2024	100-4312-62240	Department Maint & Repair	HOT MIX		469.50
					Vendor AGASSIZ ASPHALT LLC Total:		**1,170.00**
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2411	08/04/2024	620-4840-62160	Chemicals	CHEMICALS		14,110.93
					Vendor AQUA PURE INC Total:		**14,110.93**
Vendor: BAYCOM INC							
BAYCOM INC	EQUIPINV 050564	07/30/2024	100-4210-62400	Small Tools and Minor Equip	BODY CAMERAS (2) / 3 YEAR..		2,380.00
					Vendor BAYCOM INC Total:		**2,380.00**
Vendor: BRIAN MOYER							
BRIAN MOYER	1149	07/31/2024	100-4510-63030	Contracts Expense	TREE REMOVAL SERVICES		4,480.00
					Vendor BRIAN MOYER Total:		**4,480.00**
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	68259	08/06/2024	670-4850-62200	System Expense	CAPACITOR - EMERGENCY ...		26.25
					Vendor BRODIN SHEET METAL INC Total:		**26.25**
Vendor: CITY OF T R F - GENERAL CITY							
CITY OF T R F - GENERAL CITY	08 06 24	08/06/2024	100-4150-62010	Office Supplies	POSTAGE USAGE 04/30/202...		31.39
CITY OF T R F - GENERAL CITY	08 06 24	08/06/2024	100-4650-62010	Office Supplies	POSTAGE USAGE 04/30/24 -...		38.22
					Vendor CITY OF T R F - GENERAL CITY Total:		**69.61**
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10459484	07/11/2024	610-4840-62990	Misc. Operating Expense	HAND TOWELS / TOILET TIS...		160.35
COLE PAPERS INC	10459484	07/11/2024	610-4850-62230	Building Maint & Repair	FLOOR CLEANER / DUSTING...		235.90
COLE PAPERS INC	10461897	07/18/2024	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		145.86
COLE PAPERS INC	10464054	07/25/2024	620-4840-62990	Misc. Operating Expense	TOILET TISSUE / PAPER TO...		164.05
					Vendor COLE PAPERS INC Total:		**706.16**
Vendor: EIR TESTING & MAINTENANCE CO							
EIR TESTING & MAINTENAN...	10309	08/02/2024	690-4850-62360	Distribution Maint	TEST - RECLOSURE BOARD		2,019.88
					Vendor EIR TESTING & MAINTENANCE CO Total:		**2,019.88**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0223734	07/29/2024	820-4850-62210	Equipment Maint & Repair	ROUND METAL - MINI HOE		18.62
					Vendor EVANS SCRAP AND STEEL INC Total:		**18.62**
Vendor: FRED HARTMANN							
FRED HARTMANN	04 19 24	04/19/2024	100-4312-62230	Building Maint & Repair	OVERHEAD DOORS MAINT...		1,817.66
					Vendor FRED HARTMANN Total:		**1,817.66**
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN...	3-421417	08/05/2024	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME		9,462.47
					Vendor GRAYMONT WESTERN CANADA INC Total:		**9,462.47**
Vendor: GREGORY STEPHEN HUFNAGLE							
GREGORY STEPHEN HUFNA...	109	08/06/2024	100-4240-63030	Contracts Expense	PROF SRVCS - JUL 2024 / BU...		8,839.95
					Vendor GREGORY STEPHEN HUFNAGLE Total:		**8,839.95**
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2585638	07/24/2024	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM - ...		55.00
					Vendor GUARDIAN PEST SOLUTIONS INC Total:		**55.00**
Vendor: HACH COMPANY							
HACH COMPANY	14133001	08/02/2024	620-4840-62170	Field Supplies	LAB SUPPLIES		1,468.03
					Vendor HACH COMPANY Total:		**1,468.03**
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200642980	08/06/2024	690-4890-64370	Taxes and Licenses	PROF SRVCS - JUL 2024 / D...		2,785.60
					Vendor HDR ENGINEERING INC - CHICAGO Total:		**2,785.60**
Vendor: HUGOS #7							
HUGOS #7	0034	07/09/2024	640-4840-62990	Misc. Operating Expense	CONCESSION SUPPLIES		151.58
HUGOS #7	0137	07/30/2024	100-4220-62990	Misc. Operating Expense	FIRST AID SUPPLIES		21.78
					Vendor HUGOS #7 Total:		**173.36**
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	04454	08/01/2024	100-4160-63040	Legal Fees	CONTRACT SERVICES - JUL 2...		2,600.00
IHLE SPARBY AND HAASE PA	04455	08/01/2024	100-4160-63040	Legal Fees	CRIMINAL SERVICES - JUL 2...		5,250.00
					Vendor IHLE SPARBY AND HAASE PA Total:		**7,850.00**
Vendor: M M U A							
M M U A	64045	07/10/2024	100-4150-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		445.42
M M U A	64045	07/10/2024	100-4194-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		74.24
M M U A	64045	07/10/2024	100-4210-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		1,410.55
M M U A	64045	07/10/2024	100-4220-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		519.67
M M U A	64045	07/10/2024	100-4240-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		74.24
M M U A	64045	07/10/2024	100-4312-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		519.67
M M U A	64045	07/10/2024	100-4315-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		519.67
M M U A	64045	07/10/2024	100-4510-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		371.19
M M U A	64045	07/10/2024	100-4650-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		222.71
M M U A	64045	07/10/2024	100-4660-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		445.44
M M U A	64045	07/10/2024	100-4660-64410	Safety Training	3RD QTR 2024 - SAFETY PR...		74.24

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
M M U A	64045	07/10/2024	620-4890-64410	Safety Training	3RD QTR 2024 - SAFETY PR...	296.96
M M U A	64045	07/10/2024	660-24000	Clearing Account	3RD QTR 2024 - SAFETY PR...	296.96
M M U A	64045	07/10/2024	680-4890-64410	Safety Training	3RD QTR 2024 - SAFETY PR...	296.96
M M U A	64045	07/10/2024	690-4890-64410	Safety Training	3RD QTR 2024 - JOB TRAINI...	984.38
M M U A	64045	07/10/2024	690-4890-64410	Safety Training	3RD QTR 2024 - SAFETY PR...	1,262.08
					Vendor M M U A Total:	**7,814.38**
Vendor: MARK BORSETH						
MARK BORSETH	2024-7	07/31/2024	100-4660-63030	Contracts Expense	PLANNING & ZONING SERVI...	375.00
					Vendor MARK BORSETH Total:	**375.00**
Vendor: MEGGER						
MEGGER	5580064165	07/31/2024	690-4850-62210	Equipment Maint & Repair	RENTAL PERIOD - JUL / AUG...	1,875.00
					Vendor MEGGER Total:	**1,875.00**
Vendor: MIKES AUTOMOTIVE CENTER INC						
MIKES AUTOMOTIVE CENTE...	6538	08/01/2024	100-4510-62210	Equipment Maint & Repair	TIRE	20.00
MIKES AUTOMOTIVE CENTE...	6605	08/09/2024	100-4510-62210	Equipment Maint & Repair	TIRE	53.12
					Vendor MIKES AUTOMOTIVE CENTER INC Total:	**73.12**
Vendor: MORRIS ELECTRONICS INC						
MORRIS ELECTRONICS INC	8973	07/10/2024	100-4192-63020	Computer Maintenance & li...	SERVICE DAY	1,850.00
MORRIS ELECTRONICS INC	9132	07/23/2024	100-4315-63020	Computer Maintenance & li...	TYLER MUNICODE WORK	37.50
MORRIS ELECTRONICS INC	9132	07/23/2024	620-4890-63020	Computer Maintenance & li...	TYLER MUNICODE WORK	87.50
MORRIS ELECTRONICS INC	9132	07/23/2024	680-4890-63020	Computer Maintenance & li...	TYLER MUNICODE WORK	25.00
MORRIS ELECTRONICS INC	9132	07/23/2024	690-4890-63020	Computer Maintenance & li...	TYLER MUNICODE WORK	100.00
					Vendor MORRIS ELECTRONICS INC Total:	**2,100.00**
Vendor: NELSON EQUIPMENT OF T R F INC						
NELSON EQUIPMENT OF T R...	CT152932	08/06/2024	100-4510-62210	Equipment Maint & Repair	NOZZLE	27.84
NELSON EQUIPMENT OF T R...	CT152972	08/07/2024	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - NOZZLE	-21.84
					Vendor NELSON EQUIPMENT OF T R F INC Total:	**6.00**
Vendor: NELSON INTERNATIONAL - E G F						
NELSON INTERNATIONAL - E...	X105076860 01	07/25/2024	100-4315-62210	Equipment Maint & Repair	FILTER	103.05
					Vendor NELSON INTERNATIONAL - E G F Total:	**103.05**
Vendor: NORTHDALE OIL INC						
NORTHDALE OIL INC	JUL 2024	07/31/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024	1,752.11
NORTHDALE OIL INC	JUL 2024	07/31/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024	55.51
NORTHDALE OIL INC	JUL 2024	07/31/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024	397.39
NORTHDALE OIL INC	JUL 2024	07/31/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUL 2024	516.68
					Vendor NORTHDALE OIL INC Total:	**2,721.69**
Vendor: NORTHERN STATE BANK						
NORTHERN STATE BANK	JUL 2024	08/05/2024	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..	317.28
					Vendor NORTHERN STATE BANK Total:	**317.28**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NOW MICRO INC							
NOW MICRO INC	IV550652	08/01/2024	690-4840-62420	Computer Equipment	SD CARD READER FOR LAPT...		22.00
					Vendor NOW MICRO INC Total:		**22.00**
Vendor: OLSON UNDERGROUND INC							
OLSON UNDERGROUND INC	1325	07/31/2024	690-4890-63030	Contracts Expense	BORING SERVICES		21,565.00
					Vendor OLSON UNDERGROUND INC Total:		**21,565.00**
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-374390	07/12/2024	690-4850-62350	Power Plant/Dam Maint	HEATER HOSE - TURBINE #2...		13.99
O'REILLY AUTOMOTIVE INC	1519-375938	07/28/2024	100-4220-62120	Gas-Oil-Lube	FUEL FILTER - ENG 97		30.80
					Vendor O'REILLY AUTOMOTIVE INC Total:		**44.79**
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	AUG 2024	08/14/2024	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES..		1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:		**1,400.00**
Vendor: QUILL LLC							
QUILL LLC	39871678	08/05/2024	100-4670-62010	Office Supplies	GENERAL SUPPLIES		33.14
					Vendor QUILL LLC Total:		**33.14**
Vendor: SANFORD HEALTH OCCUPATIONAL MEDICINE							
SANFORD HEALTH OCCUPAT..	791942	07/31/2024	100-4650-62990	Misc. Operating Expense	DRUG SCREENING FEES		260.00
					Vendor SANFORD HEALTH OCCUPATIONAL MEDICINE Total:		**260.00**
Vendor: SEAN O'CONNOR							
SEAN O'CONNOR	177379	08/07/2024	100-4210-62880	Personal Protective Equipm...	REIMBURSE - BOOT ALLOW...		199.95
					Vendor SEAN O'CONNOR Total:		**199.95**
Vendor: SEH							
SEH	470805	07/16/2024	620-4890-63110	Consulting Fees	WATER MODELING PROJECT		192.25
					Vendor SEH Total:		**192.25**
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4110-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		255.02
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4192-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		289.17
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4210-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		1,785.14
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4220-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		510.04
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4240-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		255.02
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4312-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		510.04
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4510-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		255.02
SHI INTERNATIONAL CORP	B18639199	07/31/2024	100-4650-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		1,020.08
SHI INTERNATIONAL CORP	B18639199	07/31/2024	610-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		255.02
SHI INTERNATIONAL CORP	B18639199	07/31/2024	680-4890-63020	Computer Maintenance & li...	OFFICE 365 - JUL 2024		765.06
					Vendor SHI INTERNATIONAL CORP Total:		**5,899.61**
Vendor: SHOAN J NELSON							
SHOAN J NELSON	643220	08/07/2024	100-4510-62230	Building Maint & Repair	BATHROOM DOOR LOCKS - ...		3,590.00
					Vendor SHOAN J NELSON Total:		**3,590.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SMALL SHOVEL INC							
SMALL SHOVEL INC	AUG 2024	08/01/2024	620-4890-63110	Consulting Fees	MDM PROJECT - AUG 2024		3,750.00
						Vendor SMALL SHOVEL INC Total:	**3,750.00**
Vendor: STATION 59							
STATION 59	1010010 & 1023132	06/11/2024	100-4210-62990	Misc. Operating Expense	CAR WASHES		100.00
STATION 59	1010010 & 1023132	06/11/2024	100-4210-62990	Misc. Operating Expense	CAR WASHES		200.00
						Vendor STATION 59 Total:	**300.00**
Vendor: STREICHERS							
STREICHERS	I1710923	07/25/2024	100-4210-62880	Personal Protective Equipm…	KEVLAR GLOVES - T TURES…		35.99
						Vendor STREICHERS Total:	**35.99**
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S013963674.001	07/16/2024	690-4840-62880	Personal Protective Equipm…	GLOVE TESTING		514.53
						Vendor STUART C IRBY CO Total:	**514.53**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	332 - JUL 2024	07/31/2024	100-4210-62010	Office Supplies	HANDICAPPED PARKING SI…		31.50
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	100-4110-63490	Advertising	JUL 2024 STMT - CANNABIS…		42.57
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	100-4150-63590	Printing & Publications	JUL 2024 STMT - FINANCIAL…		862.29
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	100-4150-63590	Printing & Publications	JUL 2024 STMT - NTC TO FILE		61.38
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	100-4650-63590	Printing & Publications	JUL 2024 STMT - ADS GIS M…		185.00
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	100-4660-63590	Printing & Publications	JUL 2024 STMT - HEARINGS		263.34
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	505-4680-65940	Work in Progress - Legal/Mi…	JUL 2024 STMT - BIDS / ST I…		592.02
THIEF RIVER FALLS TIMES	878 - JUL 2024	07/31/2024	690-4890-63590	Printing & Publications	JUL 2024 STMT - ADS POWE…		211.50
						Vendor THIEF RIVER FALLS TIMES Total:	**2,249.60**
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	07 20 24	07/20/2024	820-4840-62990	Misc. Operating Expense	TOPSOIL		540.00
THYGESON CONSTRUCTION	08 03 24	08/03/2024	690-4840-62990	Misc. Operating Expense	TOPSOIL		270.00
						Vendor THYGESON CONSTRUCTION Total:	**810.00**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	430	07/31/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEE - JUL…		26,520.61
WASTE MASTERS LLC	47X00255	07/31/2024	100-4315-63030	Contracts Expense	DOWNTOWN APARTMENTS ..		162.50
						Vendor WASTE MASTERS LLC Total:	**26,683.11**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING …	232238	07/22/2024	690-4890-63110	Consulting Fees	PROF SRVCS - CHALLENGER …		2,242.20
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**2,242.20**
Vendor: ZAVORAL & SONS INC							
ZAVORAL & SONS INC	5662	07/31/2024	100-4312-62240	Department Maint & Repair	HOT MIX		534.60
						Vendor ZAVORAL & SONS INC Total:	**534.60**
						Grand Total:	**143,572.80**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	75,812.06
505 - 2024 ST AND UTILITY PROJECT	592.02
610 - LIQUOR DISPENSARY	651.27
620 - WATER UTILITY FUND	29,959.18
640 - MEC - OAK VIEW GROUP	151.58
660 - AIRPORT FUND	296.96
670 - STORM WATER UTILITY FUND	26.25
680 - WASTEWATER UTILITY FUND	1,087.02
690 - ELECTRIC UTILITY FUND	34,437.84
820 - GREENWOOD CEMETERY FUND	558.62
Grand Total:	**143,572.80**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance…	255.02
100-4110-63490	Advertising	42.57
100-4150-62010	Office Supplies	31.39
100-4150-63030	Contracts Expense	317.28
100-4150-63590	Printing & Publications	923.67
100-4150-64410	Safety Training	445.42
100-4160-63040	Legal Fees	7,850.00
100-4192-63020	Computer Maintenance…	2,139.17
100-4194-62990	Misc. Operating Expense	145.86
100-4194-64410	Safety Training	74.24
100-4210-62010	Office Supplies	31.50
100-4210-62120	Gas-Oil-Lube	1,752.11
100-4210-62400	Small Tools and Minor E…	2,380.00
100-4210-62880	Personal Protective Equi…	235.94
100-4210-62990	Misc. Operating Expense	300.00
100-4210-63020	Computer Maintenance…	1,785.14
100-4210-63100	Animal Control	1,400.00
100-4210-64410	Safety Training	1,410.55
100-4220-62120	Gas-Oil-Lube	86.31
100-4220-62990	Misc. Operating Expense	21.78
100-4220-63020	Computer Maintenance…	510.04
100-4220-64410	Safety Training	519.67
100-4240-63020	Computer Maintenance…	255.02
100-4240-63030	Contracts Expense	8,839.95
100-4240-64410	Safety Training	74.24
100-4312-62120	Gas-Oil-Lube	397.39
100-4312-62230	Building Maint & Repair	1,817.66
100-4312-62240	Department Maint & Re…	1,704.60

Account Summary

Account Number	Account Name	Expense Amount
100-4312-63020	Computer Maintenance…	510.04
100-4312-64410	Safety Training	519.67
100-4315-62210	Equipment Maint & Repa..	103.05
100-4315-63020	Computer Maintenance…	37.50
100-4315-63030	Contracts Expense	26,683.11
100-4315-64410	Safety Training	519.67
100-4510-62210	Equipment Maint & Repa..	79.12
100-4510-62230	Building Maint & Repair	3,590.00
100-4510-63020	Computer Maintenance…	255.02
100-4510-63030	Contracts Expense	4,480.00
100-4510-64410	Safety Training	371.19
100-4650-62010	Office Supplies	38.22
100-4650-62990	Misc. Operating Expense	260.00
100-4650-63020	Computer Maintenance…	1,020.08
100-4650-63590	Printing & Publications	185.00
100-4650-64410	Safety Training	222.71
100-4660-63030	Contracts Expense	375.00
100-4660-63590	Printing & Publications	263.34
100-4660-64410	Safety Training	519.68
100-4670-62010	Office Supplies	33.14
505-4680-65940	Work in Progress - Legal…	592.02
610-4840-62990	Misc. Operating Expense	160.35
610-4850-62230	Building Maint & Repair	235.90
610-4890-63020	Computer Maintenance…	255.02
620-4840-62160	Chemicals	23,573.40
620-4840-62170	Field Supplies	1,468.03
620-4840-62400	Small Tools and Minor E…	426.99
620-4840-62990	Misc. Operating Expense	164.05
620-4890-63020	Computer Maintenance…	87.50
620-4890-63110	Consulting Fees	3,942.25
620-4890-64410	Safety Training	296.96
640-4840-62990	Misc. Operating Expense	151.58
660-24000	Clearing Account	296.96
670-4850-62200	System Expense	26.25
680-4890-63020	Computer Maintenance…	790.06
680-4890-64410	Safety Training	296.96
690-4840-62120	Gas-Oil-Lube	516.68
690-4840-62420	Computer Equipment	22.00
690-4840-62880	Personal Protective Equi…	514.53
690-4840-62990	Misc. Operating Expense	270.00
690-4850-62210	Equipment Maint & Repa..	1,875.00
690-4850-62350	Power Plant/Dam Maint	13.99

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62360	Distribution Maint	2,019.88
690-4890-63020	Computer Maintenance…	100.00
690-4890-63030	Contracts Expense	21,620.00
690-4890-63110	Consulting Fees	2,242.20
690-4890-63590	Printing & Publications	211.50
690-4890-64370	Taxes and Licenses	2,785.60
690-4890-64410	Safety Training	2,246.46
820-4840-62990	Misc. Operating Expense	540.00
820-4850-62210	Equipment Maint & Repa..	18.62
	Grand Total:	**143,572.80**

Project Account Summary

Project Account Key		Expense Amount
None		143,572.80
	Grand Total:	**143,572.80**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01066 - PYPKT01230 - 2024 08 08 #16 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001236	08/08/2024	740-24000	Clearing Account	FLEX VISION		227.52
						Vendor VSP INSURANCE CO Total:	**227.52**
						Grand Total:	**227.52**

Fund Summary

Fund		Expense Amount
740 - TRF HEALTH INSURANCE FUND		227.52
	Grand Total:	**227.52**

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	227.52
	Grand Total:	**227.52**

Project Account Summary

Project Account Key		Expense Amount
None		227.52
	Grand Total:	**227.52**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01077 - 08/13/24 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTHUR R WELTER							
ARTHUR R WELTER	08 13 24	08/13/2024	100-4140-61060	Temporary Salaries	REISSUE - ELECTION JUDGE ...		127.50
					Vendor ARTHUR R WELTER Total:		**127.50**
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC P...	JUL 2024	08/02/2024	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUL 20...		9,351.34
					Vendor BANKCARD ELECTRONIC PYMTS INC Total:		**9,351.34**
Vendor: CNH INDUSTRIAL ACCOUNTS							
CNH INDUSTRIAL ACCOUNTS	19607081 GP	07/16/2024	100-4312-62210	Equipment Maint & Repair	PIN / KIT - CASE LOADER		1,105.21
					Vendor CNH INDUSTRIAL ACCOUNTS Total:		**1,105.21**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - AUG / S...		408.20
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - AUG / S...		1.44
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4150-63210	Communication Expense	PHONE CHARGES - AUG / S...		0.25
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4194-63210	Communication Expense	PHONE CHARGES - AUG / S...		62.83
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4220-63210	Communication Expense	PHONE CHARGES - AUG / S...		103.83
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4240-63210	Communication Expense	PHONE CHARGES - AUG / S...		26.99
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4312-63210	Communication Expense	PHONE CHARGES - AUG / S...		41.99
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4315-63210	Communication Expense	PHONE CHARGES - AUG / S...		41.98
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4510-63210	Communication Expense	PHONE CHARGES - AUG / S...		48.99
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4570-63210	Communication Expense	PHONE CHARGES - AUG / S...		9.99
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4650-63210	Communication Expense	PHONE CHARGES - AUG / S...		110.97
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4660-63210	Communication Expense	PHONE CHARGES - AUG / S...		22.00
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - AUG / S...		0.42
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	100-4670-64500	Senior Citizen Programs	PHONE CHARGES - AUG / S...		81.66
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	610-4830-63210	Communication Expense	PHONE CHARGES - AUG / S...		154.74
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	620-4830-63210	Communication Expense	PHONE CHARGES - AUG / S...		197.89
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	630-4830-63210	Communication Expense	PHONE CHARGES - AUG / S...		435.66
GARDEN VALLEY TECHNOL...	101354884	08/10/2024	690-4830-63210	Communication Expense	PHONE CHARGES - AUG / S...		341.90
					Vendor GARDEN VALLEY TECHNOLOGIES Total:		**2,091.73**
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	2024 JUL	08/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JULY 2...		127.75
GLOBAL PAYMENTS INTEGR...	JUL 2024 - ELEC	08/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUL 20...		5,949.92
GLOBAL PAYMENTS INTEGR...	JUL 2024 - GEN	08/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JUL 20...		85.07
GLOBAL PAYMENTS INTEGR...	JUL 2024 - GEN	08/02/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUL 20...		1,560.41
GLOBAL PAYMENTS INTEGR...	JULY 2024	08/02/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JULY 2...		99.95
					Vendor GLOBAL PAYMENTS INTEGRATED Total:		**7,823.10**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: HARENS MEDIATION CENTER LLC TRUST ACCOUNT							
HARENS MEDIATION CENTE…	07 31 24	08/13/2024	680-4890-63030	Contracts Expense	MEDIATION SERVICES - WW…		213,441.29
HARENS MEDIATION CENTE…	07 31 24	08/13/2024	680-4890-63030	Contracts Expense	MEDIATION SERVICES - WW…		20,000.00
					Vendor HARENS MEDIATION CENTER LLC TRUST ACCOUNT Total:		**233,441.29**
Vendor: JANIS E WITTHOFT							
JANIS E WITTHOFT	08 13 24	08/13/2024	690-20250	Customer Deposits	REISSUE - AMOUNT DUE CU…		146.93
JANIS E WITTHOFT	08 13 24	08/13/2024	690-4890-68760	Customer Records & Collect…	REISSUE - AMOUNT DUE CU…		1.25
					Vendor JANIS E WITTHOFT Total:		**148.18**
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROU…	5129574692	08/07/2024	100-4220-63890	Utilities Expense	GAS METER READING - JUL …		47.00
MINNESOTA ENERGY GROU…	5129574692	08/07/2024	100-4550-63890	Utilities Expense	GAS METER READING - JUL …		53.74
MINNESOTA ENERGY GROU…	5129574692	08/07/2024	100-4560-63890	Utilities Expense	GAS METER READING - JUL …		53.74
MINNESOTA ENERGY GROU…	5129574692	08/07/2024	100-4570-63890	Utilities Expense	GAS METER READING - JUL …		59.85
MINNESOTA ENERGY GROU…	5129574692	08/07/2024	680-4830-63890	Utilities Expense	GAS METER READING - JUL …		24.07
					Vendor MINNESOTA ENERGY GROUP-00003 Total:		**238.40**
Vendor: MINNESOTA ENERGY GROUP-000053							
MINNESOTA ENERGY GROU…	5124715443	08/05/2024	690-4830-63890	Utilities Expense	AFFIDAVIT FOR COLLECTION…		100.08
					Vendor MINNESOTA ENERGY GROUP-000053 Total:		**100.08**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I…	JUL 2024	08/06/2024	680-4830-63890	Utilities Expense	ELECTRICAL READING - LIFT …		108.50
					Vendor RED LAKE ELECTRIC COOP INC Total:		**108.50**
Vendor: TIA M CURFMAN							
TIA M CURFMAN	08 13 24	08/13/2024	690-20250	Customer Deposits	REISSUE - UTILITY DEPOSIT …		83.89
					Vendor TIA M CURFMAN Total:		**83.89**
Vendor: TIFFANY TURESON							
TIFFANY TURESON	REIMB 08 13 24	08/13/2024	100-4210-62880	Personal Protective Equipm…	REIMB - WORK BOOT ALLO…		100.00
TIFFANY TURESON	REIMB 08 13 24	08/13/2024	100-4210-63320	Training Expense	REIMB - MEALS EXP / EVOC …		23.56
TIFFANY TURESON	REIMB 08 13 24	08/13/2024	100-4210-63320	Training Expense	REIMB - MEALS EXP / SFST …		26.53
					Vendor TIFFANY TURESON Total:		**150.09**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204…	9970434238	08/01/2024	100-4220-63210	Communication Expense	IPAD CHARGES - AUG 2024		80.02
VERIZON WIRELESS #74204…	9970434238	08/01/2024	100-4240-63210	Communication Expense	IPAD CHARGES - AUG 2024		40.01
VERIZON WIRELESS #74204…	9970434238	08/01/2024	100-4650-63210	Communication Expense	IPAD CHARGES - AUG 2024		80.02
VERIZON WIRELESS #74204…	9970434238	08/01/2024	620-4830-63210	Communication Expense	IPAD CHARGES - AUG 2024		120.03
VERIZON WIRELESS #74204…	9970434238	08/01/2024	680-4830-63210	Communication Expense	IPAD CHARGES - AUG 2024		40.01
VERIZON WIRELESS #74204…	9970434238	08/01/2024	690-4830-63210	Communication Expense	IPAD CHARGES - AUG 2024		360.09
					Vendor VERIZON WIRELESS #742042583 Total:		**720.18**
Vendor: WEX BANK - CIRCLE K FLEET							
WEX BANK - CIRCLE K FLEET	98953507	08/07/2024	100-4210-62120	Gas-Oil-Lube	FUEL CHARGES - JUL 2024		197.35
WEX BANK - CIRCLE K FLEET	98953507	08/07/2024	100-4210-62120	Gas-Oil-Lube	FUEL REBATE - JUL 2024		-3.05
					Vendor WEX BANK - CIRCLE K FLEET Total:		**194.30**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ZIEGLER INC							
ZIEGLER INC	SI000517857	07/25/2024	620-4850-62210	Equipment Maint & Repair	REPAIR - GENERATOR AUTO…		755.25
						Vendor ZIEGLER INC Total:	**755.25**
						Grand Total:	**256,439.04**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		3,265.79
610 - LIQUOR DISPENSARY		9,506.08
620 - WATER UTILITY FUND		1,073.17
630 - ARENAS - OAK VIEW GROUP		435.66
680 - WASTEWATER UTILITY FUND		233,613.87
690 - ELECTRIC UTILITY FUND		8,544.47
	Grand Total:	**256,439.04**

Account Summary

Account Number	Account Name	Expense Amount
100-4140-61060	Temporary Salaries	127.50
100-4150-63210	Communication Expense	409.89
100-4194-63210	Communication Expense	62.83
100-4210-62120	Gas-Oil-Lube	194.30
100-4210-62880	Personal Protective Equi...	100.00
100-4210-63320	Training Expense	50.09
100-4220-63210	Communication Expense	183.85
100-4220-63890	Utilities Expense	47.00
100-4240-63210	Communication Expense	67.00
100-4312-62210	Equipment Maint & Repa..	1,105.21
100-4312-63210	Communication Expense	41.99
100-4315-63210	Communication Expense	41.98
100-4510-63210	Communication Expense	48.99
100-4550-63890	Utilities Expense	53.74
100-4560-63890	Utilities Expense	53.74
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	59.85
100-4650-63210	Communication Expense	190.99
100-4660-63210	Communication Expense	22.00
100-4670-63060	Credit Card Fees	312.77
100-4670-64500	Senior Citizen Programs	82.08
610-4830-63210	Communication Expense	154.74
610-4890-63060	Credit Card Fees	9,351.34
620-4830-63210	Communication Expense	317.92
620-4850-62210	Equipment Maint & Repa..	755.25
630-4830-63210	Communication Expense	435.66
680-4830-63210	Communication Expense	40.01
680-4830-63890	Utilities Expense	132.57
680-4890-63030	Contracts Expense	233,441.29
690-20250	Customer Deposits	230.82
690-4830-63210	Communication Expense	701.99
690-4830-63890	Utilities Expense	100.08

Account Summary

Account Number	Account Name	Expense Amount
690-4890-63060	Credit Card Fees	7,510.33
690-4890-68760	Customer Records & Col...	1.25
	Grand Total:	**256,439.04**

Project Account Summary

Project Account Key		Expense Amount
None		256,439.04
	Grand Total:	**256,439.04**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01069 - 08/05/24 ELECTRIC INVENTORY PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S103712454.001	07/23/2024	690-14100	Inventory - Materials	Secondary Pedestal (short/f...		830.95
DAKOTA SUPPLY GROUP	S103753562.001	07/15/2024	690-14100	Inventory - Materials	ATBS-P10-MVOLT-D5-5K-BK...		3,621.29
DAKOTA SUPPLY GROUP	S103828125.001	07/01/2024	540-4680-65900	Work in Process-Constructi...	TRANSFORMER INSTALLATI...		920.70
DAKOTA SUPPLY GROUP	S103868093.001	07/11/2024	690-14100	Inventory - Materials	1/2" One Hole Straps		18.92
DAKOTA SUPPLY GROUP	S103868093.001	07/11/2024	690-14100	Inventory - Materials	REDUCING BUSHING 1 X 3/4		20.28
DAKOTA SUPPLY GROUP	S103896902.001	07/17/2024	690-4840-62990	Misc. Operating Expense	PVC GLUE		233.23
DAKOTA SUPPLY GROUP	S103909163.001	07/22/2024	690-4840-62990	Misc. Operating Expense	RETURN CREDIT - KLEIN PLI...		-37.40
DAKOTA SUPPLY GROUP	S103919784.001	07/30/2024	690-14100	Inventory - Materials	Eaton Single Pole 20 amp Br...		142.64
DAKOTA SUPPLY GROUP	S103919810.001	07/24/2024	690-4850-62360	Distribution Maint	FIX SERVICE		377.07
						Vendor DAKOTA SUPPLY GROUP Total:	**6,127.68**
						Grand Total:	**6,127.68**

Fund Summary

Fund		Expense Amount
540 - 2024 ICE PLANT PROJECT		920.70
690 - ELECTRIC UTILITY FUND		5,206.98
	Grand Total:	**6,127.68**

Account Summary

Account Number	Account Name	Expense Amount
540-4680-65900	Work in Process-Constru…	920.70
690-14100	Inventory - Materials	4,634.08
690-4840-62990	Misc. Operating Expense	195.83
690-4850-62360	Distribution Maint	377.07
	Grand Total:	**6,127.68**

Project Account Summary

Project Account Key		Expense Amount
None		6,127.68
	Grand Total:	**6,127.68**

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Packet: APPKT01073 - 08/08/24 TRF CONVENTION & VISITORS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F CONVENTION &							
T R F CONVENTION &	JUN 2024	08/08/2024	100-4670-63030	Contracts Expense	LODGING TAX - JUN 2024		15,733.45
						Vendor T R F CONVENTION & Total:	**15,733.45**
						Grand Total:	**15,733.45**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		15,733.45
	Grand Total:	**15,733.45**

Account Summary

Account Number	Account Name	Expense Amount
100-4670-63030	Contracts Expense	15,733.45
	Grand Total:	**15,733.45**

Project Account Summary

Project Account Key		Expense Amount
None		15,733.45
	Grand Total:	**15,733.45**

City of Thief River Falls, MN

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Packet: APPKT01060 - 08/01/24 TIF PAYMENTS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	TIF 08 01 2024	08/01/2024	870-4710-66010	Bond Principal	TIF 1-13 PRINCIPAL		219,487.38
DIGI KEY CORPORATION	TIF 08 01 2024	08/01/2024	870-4710-66110	Bond Interest	TIF 1-13 INTEREST		39,675.95
						Vendor DIGI KEY CORPORATION Total:	**259,163.33**
Vendor: MIDWEST MN COMM DEV CORP							
MIDWEST MN COMM DEV ...	TIF 08 01 2024	08/01/2024	940-4710-66010	Bond Principal	TIF 1-5 PRINCIPAL		15,405.97
MIDWEST MN COMM DEV ...	TIF 08 01 2024	08/01/2024	940-4710-66110	Bond Interest	TIF 1-5 INTEREST		6,925.85
MIDWEST MN COMM DEV ...	TIF 08 01 2024	08/01/2024	960-4710-66110	Bond Interest	TIF 1-7 INTEREST		42,635.46
						Vendor MIDWEST MN COMM DEV CORP Total:	**64,967.28**
Vendor: RIVER FALLS ESTATES LLC							
RIVER FALLS ESTATES LLC	TIF 08 01 2024	08/01/2024	980-4710-66010	Bond Principal	TIF 1-9 PRINCIPAL		5,879.81
RIVER FALLS ESTATES LLC	TIF 08 01 2024	08/01/2024	980-4710-66110	Bond Interest	TIF 1-9 INTEREST		22,510.28
						Vendor RIVER FALLS ESTATES LLC Total:	**28,390.09**
Vendor: RIVER POINTE TOWNHOMES							
RIVER POINTE TOWNHOMES	TIF 08 01 2024	08/01/2024	890-4710-66010	Bond Principal	TIF 1-11 PRINCIPAL		8,153.34
RIVER POINTE TOWNHOMES	TIF 08 01 2024	08/01/2024	890-4710-66110	Bond Interest	TIF 1-11 INTEREST		3,448.44
						Vendor RIVER POINTE TOWNHOMES Total:	**11,601.78**
Vendor: WHEATLAND BOYS LLC							
WHEATLAND BOYS LLC	TIF 08 01 2024	08/01/2024	970-4710-66010	Bond Principal	TIF 1-8 PRINCIPAL		9,021.74
WHEATLAND BOYS LLC	TIF 08 01 2024	08/01/2024	970-4710-66110	Bond Interest	TIF 1-8 INTEREST		23,134.28
						Vendor WHEATLAND BOYS LLC Total:	**32,156.02**
						Grand Total:	**396,278.50**

Fund Summary

Fund		Expense Amount
870 - TIF 1-13 DIGI-KEY		259,163.33
890 - TIF 1-11 RIVER POINTE TOWNHOME		11,601.78
940 - TIF 1-5 WENDT DRIVE		22,331.82
960 - TIF 1-7 ELEMENTARY ADDN		42,635.46
970 - TIF 1-8 WHEATLAND ESTATES		32,156.02
980 - TIF 1-9 RIVERFALLS ESTATES		28,390.09
	Grand Total:	**396,278.50**

Account Summary

Account Number	Account Name	Expense Amount
870-4710-66010	Bond Principal	219,487.38
870-4710-66110	Bond Interest	39,675.95
890-4710-66010	Bond Principal	8,153.34
890-4710-66110	Bond Interest	3,448.44
940-4710-66010	Bond Principal	15,405.97
940-4710-66110	Bond Interest	6,925.85
960-4710-66110	Bond Interest	42,635.46
970-4710-66010	Bond Principal	9,021.74
970-4710-66110	Bond Interest	23,134.28
980-4710-66010	Bond Principal	5,879.81
980-4710-66110	Bond Interest	22,510.28
	Grand Total:	**396,278.50**

Project Account Summary

Project Account Key		Expense Amount
None		396,278.50
	Grand Total:	**396,278.50**

City of Thief River Falls, MN

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Packet: APPKT01062 - 08/01/24 ELAN FINANCIAL

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4150-64400	Travel, Conference, School	JUN / JUL 2024 STMT - LOD…		326.96
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4150-64400	Travel, Conference, School	JUN / JUL 2024 STMT - SHU…		50.47
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4150-64400	Travel, Conference, School	JUN / JUL 2024 STMT - SHU…		50.47
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4210-62990	Misc. Operating Expense	JUN / JUL 2024 STMT -		0.99
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4210-62990	Misc. Operating Expense	JUN / JUL 2024 STMT - RED …		149.66
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4210-64330	Dues and Subscriptions	JUN / JUL 2024 STMT - ME…		35.00
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4220-64370	Taxes and Licenses	JUN / JUL 2024 STMT - FIRE …		341.25
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4315-62010	Office Supplies	JUN / JUL 2024 STMT - EMA…		13.49
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-62210	Equipment Maint & Repair	JUN / JUL 2024 STMT - 2 W…		117.00
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-63033	Music in the Park	JUN / JUL 2024 STMT - LOD…		98.00
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-63033	Music in the Park	JUN / JUL 2024 STMT - LOD…		98.00
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-63033	Music in the Park	JUN / JUL 2024 STMT - LOD…		107.68
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-63033	Music in the Park	JUN / JUL 2024 STMT - LOD…		107.68
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	100-4510-63033	Music in the Park	JUN / JUL 2024 STMT - LOD…		107.68
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	620-4840-62010	Office Supplies	JUN / JUL 2024 STMT - EMA…		31.48
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	680-4840-62010	Office Supplies	JUN / JUL 2024 STMT - EMA…		9.00
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	690-4840-62010	Office Supplies	JUN / JUL 2024 STMT - EMA…		35.98
ELAN FINANCIAL SERVICES	JUN / JUL 2024	08/01/2024	690-4890-63590	Printing & Publications	JUN / JUL 2024 STMT - 2025…		271.81
						Vendor ELAN FINANCIAL SERVICES Total:	**1,952.60**
						Grand Total:	**1,952.60**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		1,604.33
620 - WATER UTILITY FUND		31.48
680 - WASTEWATER UTILITY FUND		9.00
690 - ELECTRIC UTILITY FUND		307.79
	Grand Total:	**1,952.60**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-64400	Travel, Conference, Sch...	427.90
100-4210-62990	Misc. Operating Expense	150.65
100-4210-64330	Dues and Subscriptions	35.00
100-4220-64370	Taxes and Licenses	341.25
100-4315-62010	Office Supplies	13.49
100-4510-62210	Equipment Maint & Repa..	117.00
100-4510-63033	Music in the Park	519.04
620-4840-62010	Office Supplies	31.48
680-4840-62010	Office Supplies	9.00
690-4840-62010	Office Supplies	35.98
690-4890-63590	Printing & Publications	271.81
	Grand Total:	**1,952.60**

Project Account Summary

Project Account Key		Expense Amount
None		1,952.60
	Grand Total:	**1,952.60**

Council Approval Register

Packet: APPKT01064 - 08/01/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	20618	07/10/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		737.20
ABSOLUTE ICE	20868	07/17/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		513.00
ABSOLUTE ICE	21020	07/24/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		304.00
						Vendor ABSOLUTE ICE Total:	**1,554.20**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3696085	07/15/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		984.70
						Vendor ARTISAN BEER COMPANY Total:	**984.70**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0204319600	07/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,947.50
						Vendor BELLBOY CORP - LIQUOR Total:	**7,947.50**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	334767	06/27/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,697.70
						Vendor BEVERAGE WHOLESALERS INC Total:	**1,697.70**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2582377	07/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		7,359.70
JOHNSON BROTHERS LIQU...	2582378	07/15/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		6,337.15
JOHNSON BROTHERS LIQU...	2582379	07/15/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		37.00
						Vendor JOHNSON BROTHERS LIQUOR Total:	**13,733.85**
Vendor: M M B A							
M M B A	2024/2025 DUES	07/01/2024	610-4890-64330	Dues and Subscriptions	MMBA DUES 2024 - 2025		3,700.00
						Vendor M M B A Total:	**3,700.00**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	788238	07/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		108.00
MC KINNON COMPANY INC	788422	07/02/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,539.00
MC KINNON COMPANY INC	788422	07/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		14,810.00
MC KINNON COMPANY INC	788422	07/02/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		271.80
MC KINNON COMPANY INC	788422	07/02/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		54.70
MC KINNON COMPANY INC	788436	07/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		193.00
MC KINNON COMPANY INC	788553	07/02/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		580.00
MC KINNON COMPANY INC	789205	07/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,113.50
MC KINNON COMPANY INC	789205	07/05/2024	610-4810-62530	Wine for Resale	PPURCHASE - WINE		205.70
MC KINNON COMPANY INC	789363	07/05/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		512.00
MC KINNON COMPANY INC	789588	07/09/2024	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-36.00
MC KINNON COMPANY INC	789588	07/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,648.39
MC KINNON COMPANY INC	789588	07/09/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		196.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	789588	07/09/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		54.70
MC KINNON COMPANY INC	789589	07/09/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		3,828.00
MC KINNON COMPANY INC	789589	07/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		58.60
MC KINNON COMPANY INC	789589	07/09/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		104.00
MC KINNON COMPANY INC	789656	07/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,445.50
MC KINNON COMPANY INC	790557	07/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,595.05
MC KINNON COMPANY INC	790951	07/16/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		12,382.80
MC KINNON COMPANY INC	790951	07/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		42.00
MC KINNON COMPANY INC	791871	07/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		248.70
MC KINNON COMPANY INC	791903	07/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,037.20
MC KINNON COMPANY INC	792070	07/19/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-66.00
						Vendor MC KINNON COMPANY INC Total:	**64,926.64**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	151260	07/01/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		352.75
NORTHWEST BEVERAGE INC	151260	07/01/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,396.00
NORTHWEST BEVERAGE INC	151260	07/01/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		228.00
NORTHWEST BEVERAGE INC	151335	07/03/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,148.05
NORTHWEST BEVERAGE INC	151340	07/08/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		155.25
NORTHWEST BEVERAGE INC	151340	07/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,856.80
NORTHWEST BEVERAGE INC	151375	07/08/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		-5,791.80
NORTHWEST BEVERAGE INC	151378	07/09/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		6,180.00
NORTHWEST BEVERAGE INC	151477	07/12/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		28.35
NORTHWEST BEVERAGE INC	151477	07/12/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		7,512.20
NORTHWEST BEVERAGE INC	151487	07/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	151487	07/15/2024	610-4810-62520	Beer for Resale	PURCHASE - LIQUOR		9,956.45
						Vendor NORTHWEST BEVERAGE INC Total:	**48,148.95**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6814507	07/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		2,890.57
PHILLIPS WINE & SPIRITS	6814508	07/15/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		446.50
PHILLIPS WINE & SPIRITS	6814508	07/15/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		57.85
PHILLIPS WINE & SPIRITS	6814509	07/15/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		88.08
						Vendor PHILLIPS WINE & SPIRITS Total:	**3,483.00**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2504471	07/16/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		604.38
						Vendor SOUTHERN GLAZERS OF MN Total:	**604.38**
						Grand Total:	**146,780.92**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		146,780.92
	Grand Total:	**146,780.92**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	25,242.90
610-4810-62520	Beer for Resale	108,606.84
610-4810-62530	Wine for Resale	7,172.50
610-4810-62540	Soft Drinks/Mix for Resa...	504.48
610-4810-62590	Misc. Mdse for Resale	1,554.20
610-4890-64330	Dues and Subscriptions	3,700.00
	Grand Total:	**146,780.92**

Project Account Summary

Project Account Key		Expense Amount
None		146,780.92
	Grand Total:	**146,780.92**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01065 - PYPKT01230 - 2024 08 08 #16 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001245	08/08/2024	740-20150	Payroll Taxes Payable	MEDICARE		8,265.14
INTERNAL REVENUE SERVICE	INV0001245	08/08/2024	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		22,606.40
INTERNAL REVENUE SERVICE	INV0001245	08/08/2024	740-20150	Payroll Taxes Payable	FED W/H		28,627.63
					Vendor INTERNAL REVENUE SERVICE Total:		**59,499.17**
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR…	INV0001238	08/08/2024	740-24000	Clearing Account	LELS Dues		916.50
					Vendor LAW ENFORCEMENT LABOR SERVICES Total:		**916.50**
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001250	08/06/2024	740-4870-63650	Senior Gold BC/BS Monthly …	August 2024 Billing		2,062.50
					Vendor MEDICAREBLUE RX Total:		**2,062.50**
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0001240	08/08/2024	740-24000	Clearing Account	Garnishment		230.94
					Vendor MESSERLI KRAMER PA Total:		**230.94**
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA…	INV0001241	08/08/2024	740-24000	Clearing Account	Garnishment		373.78
					Vendor MN DPT OF REVENUE - GARNISHMENTS Total:		**373.78**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT…	INV0001244	08/08/2024	740-20160	State Withholding	State W/H Tax		13,388.94
					Vendor MN DPT OF REVENUE - WITHHOLDING Total:		**13,388.94**
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR…	INV0001239	08/08/2024	740-24000	Clearing Account	PLIFE		576.00
					Vendor NCPERS GROUP LIFE INSURANCE Total:		**576.00**
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4150-61310	Health Insurance	Health Insurance Premium		4,968.94
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4210-61310	Health Insurance	Health Insurance Premium		20,517.39
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4220-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4312-61310	Health Insurance	Health Insurance Premium		7,611.38
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4315-61310	Health Insurance	Health Insurance Premium		6,686.52
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4510-61310	Health Insurance	Health Insurance		2,642.44
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4650-61310	Health Insurance	Health Insurance Premium		2,642.44
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	100-4660-61310	Health Insurance	Health Insurance Premium		1,625.68
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	610-4825-61310	Health Insurance	Health Insurance Premium		11,254.17
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	620-4825-61310	Health Insurance	Health Insurance Premium		5,336.87
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	680-4825-61310	Health Insurance	Health Insurance Premium		6,525.68

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	690-4825-61310	Health Insurance	Health Insurance Premium		21,271.66
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee …		13,680.83
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	740-4870-63660	Retiree BC/BS Monthly billi…	Health Insurance Retiree		4,662.14
NORTHWEST SERVICE COO…	INV0001249	08/06/2024	820-4825-61310	Health Insurance	Health Insurance Premium		1,941.62
						Vendor NORTHWEST SERVICE COOPERATIVE Total:	**118,054.28**
Vendor: P E R A OF MN							
P E R A OF MN	INV0001243	08/08/2024	740-20180	PERA Payable	PERA EE/ER COORD		25,138.34
P E R A OF MN	INV0001243	08/08/2024	740-20180	PERA Payable	PERA EE/ER P&F		30,826.90
						Vendor P E R A OF MN Total:	**55,965.24**
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001242	08/08/2024	740-24000	Clearing Account	LTD Premium		270.18
						Vendor SUN LIFE FINANCIAL (LTD) Total:	**270.18**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001235	08/08/2024	740-24000	Clearing Account	Contributions Employee		5,292.70
						Vendor VANTAGEPOINT ICMA Total:	**5,292.70**
Vendor: WEX BANK							
WEX BANK	INV0001237	08/08/2024	740-24000	Clearing Account	HSA		502.20
						Vendor WEX BANK Total:	**502.20**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001246	08/05/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		28.51
WEX HEALTH INC	INV0001247	08/06/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		3,011.07
WEX HEALTH INC	INV0001251	08/07/2024	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		60.00
						Vendor WEX HEALTH INC Total:	**3,099.58**
						Grand Total:	**260,232.01**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		53,381.31
610 - LIQUOR DISPENSARY		11,254.17
620 - WATER UTILITY FUND		5,336.87
680 - WASTEWATER UTILITY FUND		6,525.68
690 - ELECTRIC UTILITY FUND		21,271.66
740 - TRF HEALTH INSURANCE FUND		160,520.70
820 - GREENWOOD CEMETERY FUND		1,941.62
	Grand Total:	**260,232.01**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,968.94
100-4210-61310	Health Insurance	20,517.39
100-4220-61310	Health Insurance	6,686.52
100-4312-61310	Health Insurance	7,611.38
100-4315-61310	Health Insurance	6,686.52
100-4510-61310	Health Insurance	2,642.44
100-4650-61310	Health Insurance	2,642.44
100-4660-61310	Health Insurance	1,625.68
610-4825-61310	Health Insurance	11,254.17
620-4825-61310	Health Insurance	5,336.87
680-4825-61310	Health Insurance	6,525.68
690-4825-61310	Health Insurance	21,271.66
740-20150	Payroll Taxes Payable	59,499.17
740-20160	State Withholding	13,388.94
740-20180	PERA Payable	55,965.24
740-20300	Flex Payroll Deductions	3,099.58
740-24000	Clearing Account	8,162.30
740-4870-63620	Employee BC/BS Monthl...	13,680.83
740-4870-63650	Senior Gold BC/BS Mont...	2,062.50
740-4870-63660	Retiree BC/BS Monthly bi..	4,662.14
820-4825-61310	Health Insurance	1,941.62
	Grand Total:	**260,232.01**

Project Account Summary

Project Account Key		Expense Amount
None		260,232.01
	Grand Total:	**260,232.01**

Council Approval Register

Packet: APPKT01070 - 08/15/24 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	23343	07/31/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		456.00
						Vendor ABSOLUTE ICE Total:	**456.00**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3699657	07/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		209.20
						Vendor ARTISAN BEER COMPANY Total:	**209.20**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0108662300	07/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		183.65
BELLBOY CORP - BAR SUPPLY	0108662300	07/23/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - BAR SUPPLIES /...		141.60
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**325.25**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0204415800	07/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,326.49
						Vendor BELLBOY CORP - LIQUOR Total:	**4,326.49**
Vendor: BERNICK'S							
BERNICK'S	20064137	07/19/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		218.60
						Vendor BERNICK'S Total:	**218.60**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	336996	07/11/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		358.50
BEVERAGE WHOLESALERS I...	339017	07/24/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		586.80
BEVERAGE WHOLESALERS I...	339017	07/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		37.80
						Vendor BEVERAGE WHOLESALERS INC Total:	**983.10**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	116864355	07/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,559.50
BREAKTHRU BEVERAGE	116864355	07/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		240.00
BREAKTHRU BEVERAGE	116864355	07/23/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		378.61
BREAKTHRU BEVERAGE	116864356	07/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		72.00
						Vendor BREAKTHRU BEVERAGE Total:	**7,250.11**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1941128	07/18/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		815.20
						Vendor C & L DISTRIBUTING Total:	**815.20**
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN...	1715841	07/31/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		21.23
CORE-MARK MIDCONTINEN...	1715841	07/31/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - TOBACCO		2,355.15
						Vendor CORE-MARK MIDCONTINENT INC Total:	**2,376.38**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	2239990	07/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		2,530.95
DAHLHEIMER BEVERAGE	2239990	07/22/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		346.70
DAHLHEIMER BEVERAGE	2239990	07/22/2024	610-4810-62590	Misc. Mdse for Resale	PURCHASE - CUPS		65.70
					Vendor DAHLHEIMER BEVERAGE Total:		**2,943.35**
Vendor: FORESTEDGE WINERY							
FORESTEDGE WINERY	5681	07/25/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		138.00
					Vendor FORESTEDGE WINERY Total:		**138.00**
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8821569224	06/30/2024	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		874.01
					Vendor IHEARTMEDIA Total:		**874.01**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2591910	07/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		14,951.66
JOHNSON BROTHERS LIQU...	2591911	07/29/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		2,958.56
JOHNSON BROTHERS LIQU...	2591912	07/29/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		108.00
JOHNSON BROTHERS LIQU...	2591912	07/29/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		161.00
					Vendor JOHNSON BROTHERS LIQUOR Total:		**18,179.22**
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	494128	07/26/2024	610-4890-63030	Contracts Expense	GRASS MOWING SERVICES -...		360.00
					Vendor LESLIE MICHAEL COTA Total:		**360.00**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	792199	07/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,625.00
MC KINNON COMPANY INC	792199	07/23/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		264.40
MC KINNON COMPANY INC	792199	07/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		16,835.55
MC KINNON COMPANY INC	792276	07/23/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		250.40
MC KINNON COMPANY INC	793230	07/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,507.40
MC KINNON COMPANY INC	793230	07/26/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		42.00
MC KINNON COMPANY INC	793253	07/26/2024	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-9.50
MC KINNON COMPANY INC	793253	07/26/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-80.66
MC KINNON COMPANY INC	793253	07/26/2024	610-4810-62530	Wine for Resale	WINE CREDIT		-3.47
MC KINNON COMPANY INC	793259	07/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,401.45
MC KINNON COMPANY INC	793520	07/30/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		805.75
MC KINNON COMPANY INC	793520	07/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,419.55
MC KINNON COMPANY INC	793520	07/30/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		83.20
MC KINNON COMPANY INC	793523	07/30/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-193.00
MC KINNON COMPANY INC	793575	07/30/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,081.50
					Vendor MC KINNON COMPANY INC Total:		**38,029.57**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	151593	07/19/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		385.50
NORTHWEST BEVERAGE INC	151593	07/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		5,259.05
NORTHWEST BEVERAGE INC	151597	07/19/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		385.50
NORTHWEST BEVERAGE INC	151597	07/19/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		748.75

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	151599	07/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		183.60
NORTHWEST BEVERAGE INC	151599	07/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		16,871.35
NORTHWEST BEVERAGE INC	151599	07/22/2024	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		228.00
NORTHWEST BEVERAGE INC	151615	07/22/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		1,356.00
NORTHWEST BEVERAGE INC	151725	07/26/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		58.60
NORTHWEST BEVERAGE INC	151725	07/26/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		13,226.45
NORTHWEST BEVERAGE INC	151733	07/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		126.90
NORTHWEST BEVERAGE INC	151733	07/29/2024	610-4810-62520	Beer for Resale	PURCHASE - BEER		10,197.60
					Vendor NORTHWEST BEVERAGE INC Total:		**49,027.30**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6818077	07/22/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		14,757.60
PHILLIPS WINE & SPIRITS	6821780	07/29/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		4,571.05
					Vendor PHILLIPS WINE & SPIRITS Total:		**19,328.65**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2507238	07/23/2024	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		10,420.48
SOUTHERN GLAZERS OF MN	2507238	07/23/2024	610-4810-62530	Wine for Resale	PURCHASE - WINE		1,073.08
					Vendor SOUTHERN GLAZERS OF MN Total:		**11,493.56**
Vendor: T R F RADIO							
T R F RADIO	35441-5	06/28/2024	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		550.00
T R F RADIO	36142-2	06/15/2024	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		1,800.00
T R F RADIO	36691-1	06/18/2024	610-4880-63490	Advertising	RADIO ADVERTISING - JUN ...		5,135.00
					Vendor T R F RADIO Total:		**7,485.00**
					Grand Total:		**164,818.99**

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	164,818.99
Grand Total:	**164,818.99**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	59,148.13
610-4810-62520	Beer for Resale	70,810.89
610-4810-62530	Wine for Resale	21,504.92
610-4810-62540	Soft Drinks/Mix for Resa...	1,617.59
610-4810-62590	Misc. Mdse for Resale	3,018.45
610-4880-63490	Advertising	8,359.01
610-4890-63030	Contracts Expense	360.00
	Grand Total:	**164,818.99**

Project Account Summary

Project Account Key	Expense Amount
None	164,818.99
Grand Total:	**164,818.99**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: APPROVAL OF CERTIFICATION OF UNPAID SIDEWALK SNOW REMOVAL CHARGES TO PROPERTY OWNERS' 2025 PROPERTY TAX

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: By the City Council, to certify the following unpaid sidewalk snow removal charges from the 2023-2024 snow season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2025:

OWNER	ADDRESS	PARCEL	AMOUNT
Daniel Benoit	1010 Main Ave N	25.022.069.00	146.30
Holly Baker-Walseth	413 Knight Ave N	25.003.155.20	36.59
Taylor Netland	940 Main Ave N	25.022.090.00	73.18
Terri Poitra	724 Knight Ave N	25.014.022.30	36.59
Jennah Kelley	917 Main Ave N	25.021.019.20	36.59
Jonathon Dehaan	603 Horace Ave N	25.003.007.30	73.18
Patrick O'Neill	724 Dewey Ave N	25.016.027.70	73.18
Jordan Rairdon	114 Arnold Ave N	25.003.383.40	36.59
Brenan Peralta	322 2nd St W	25.003.382.40	73.15
Brenda Olson	309 4th St W	25.003.166.30	36.59
Grant Reed	708 Duluth Ave N	25.015.025.40	36.59
Michael Larson	1016 Duluth Ave N	25.021.019.20	36.59
Yvonne Suronen	701 Dewey Ave N	25.016.023.60	36.59
Austin Kees	618 Knight Ave N	25.014.031.40	36.59
Nathaniel Ricks	303 St. Paul Ave S	25.012.077.90	36.59
Jonathan Larson	325 Kneale Ave S	25.026.040.30	36.59
Taylor Alkire	245 Merriam Ave N	25.006.161.70	36.59
Hudson Rents LLC	423 Main Ave N	25.003.144.10	36.59

BACKGROUND: sidewalk snow removal charges remain unpaid to the City of Thief River Falls; and,

KEY ISSUES: pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the unpaid snow removal charges.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	08202024 RCA#1-Sidewalksnowremoval2024

APPROVAL OF CERTIFICATION OF UNPAID SIDEWALK SNOW REMOVAL CHARGES TO PROPERTY OWNERS' 2025 PROPERTY TAX

WHEREAS, sidewalk snow removal charges remain unpaid to the City of Thief River Falls; and,

WHEREAS, pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the unpaid snow removal charges.

THEREFORE, BE IT RESOLVED, by the City Council, to certify the following unpaid sidewalk snow removal charges from the 2023-2024 snow season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2025:

OWNER	ADDRESS	PARCEL	AMOUNT
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City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
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Request for Council Action

DATE: 8/20/2024

SUBJECT: Resolution relating to $6,225,000 General Obligation Bonds, Series 2024a; Authorizing The Issuance, Awarding The Sale, Prescribing The Form And Details, Providing For The Payment Thereof.

RECOMMENDATION:

MOTION TO: BE IT RESOLVED by the City Council (the "Council") of the City of Thief River Falls, Minnesota (the "City"), as follows:

Section 1. Authorization; Purpose. It is hereby determined to be in the best interests of the City to issue its General Obligation Bonds, Series 2024A (the "Bonds"), as authorized pursuant to Minnesota Statutes, Chapters 429, 444, 475, and Section 412.301, for the purpose of financing certain street improvement projects, improvements to the City's municipal water and sewer systems, and the purchase of equipment and to pay costs associated with issuance of the Bonds.

Section 2. Notice of Sale. Northland Securities, Inc., municipal advisor to the City, has presented to this Council a form of Notice of Sale for the Bonds which is attached hereto and hereby approved and which shall be placed on file by the City Administrator. Each and all of the provisions of the Notice of Sale are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, subject to adjustment for issue price compliance terms that may be required prior to the date of sale. Northland Securities, Inc., as independent municipal advisor, pursuant to Minnesota Statutes, Section 475.60, Subdivision 2, paragraph (9), is hereby authorized to solicit bids for the Bonds on behalf of the City on a competitive basis without requirement of published notice..

Section 3. Adjustment of Principal Amount of Bonds. The principal amount of the Bond issue shall be adjusted in accordance with staff recommendations upon receipt of bids for the financed projects, provided that the principal amount shall be approximately $6,225,000.
Section 4. Award and Sale. The City Council shall meet at the times and place shown in the attached Notice of Sale for the purpose of considering sealed bids for the purchase of the Bonds and of taking such action thereon as may be in the best interest of the City.

Upon vote being taken thereon, the following members voted in favor thereof:

and the following members voted against the same:

whereupon the resolution was declared duly passed and adopted.
NOTICE OF SALE

$6,225,000*
GENERAL OBLIGATION BONDS, SERIES 2024A

CITY OF THIEF RIVER FALLS, MINNESOTA
(Book-Entry Only)

NOTICE IS HEREBY GIVEN that these Bonds will be offered for sale according to the following terms:

TIME AND PLACE:

Proposals (also referred to herein as "bids") will be opened by the City's Administrator, or designee, on Tuesday, October 1, 2024, at 10:30 A.M., CT, at the offices of Northland Securities, Inc. (the City's "Municipal Advisor"), 150 South 5th Street, Suite 3300, Minneapolis, Minnesota 55402. Consideration of the Proposals for award of the sale will be by the City Council at its meeting at the City Offices beginning Tuesday, October 1, 2024 at 5:30 P.M., CT.

SUBMISSION OF PROPOSALS

Proposals may be:
a) submitted to the office of Northland Securities, Inc.,
b) emailed to PublicSale@northlandsecurities.com
c) for proposals submitted prior to the sale, the final price and coupon rates may be submitted to Northland Securities, Inc. by telephone at 612-851-5900 or 612-851-4968, or
d) submitted electronically.

Notice is hereby given that electronic proposals will be received via PARITY™, or its successor, in the manner described below, until 10:30 A.M., CT, on Tuesday, October 1, 2024. Proposals may be submitted electronically via PARITY™ or its successor, pursuant to this Notice until 10:30 A.M., CT, but no Proposal will be received after the time for receiving Proposals specified above. To the extent any instructions or directions set forth in PARITY™, or its successor, conflict with this Notice, the terms of this Notice shall control. For further information about PARITY™, or its successor, potential bidders may contact Northland Securities, Inc. or i-Deal at 1359 Broadway, 2nd floor, New York, NY 10018, telephone 212-849-5021.

Neither the City nor Northland Securities, Inc. assumes any liability if there is a malfunction of PARITY™ or its successor. All bidders are advised that each Proposal shall be deemed to constitute a contract between the bidder and the City to purchase the Bonds regardless of the manner in which the Proposal is submitted.

BOOK-ENTRY SYSTEM

The Bonds will be issued by means of a book-entry system with no physical distribution of bond certificates made to the public. The Bonds will be issued in fully registered form and one bond certificate, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds.

Individual purchases of the Bonds may be made in the principal amount of $5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the City through Northland Trust Services, Inc. Minneapolis, Minnesota (the "Paying Agent/Registrar"), to DTC, or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of DTC; transfer of principal and interest payments to beneficial owners by participants will be the responsibility of such participants and other nominees of beneficial owners. The successful bidder, as a condition of delivery of the Bonds, will be required to deposit the bond certificates with DTC. The City will pay reasonable and customary charges for the services of the Paying Agent/Registrar.

DATE OF ORIGINAL ISSUE OF BONDS

Date of Delivery (Estimated to be October 24, 2024)

AUTHORITY/PURPOSE/SECURITY

The Bonds are being issued pursuant to Minnesota Statutes, Chapters 429, 444, and 475 and Section 412.301, as amended. Proceeds will be used to fund the City's 2024 street and utility improvement project and the purchase of equipment and to pay costs associated with issuance of the Bonds. The Bonds are payable from special assessments levied against benefited properties, net revenues of the City's water and sewer utilities and additionally secured by ad valorem taxes on all taxable property within the City. The full faith and credit of the City is pledged to their payment and the City has validly obligated itself to levy ad valorem taxes in the event of any deficiency in the debt service account established for this issue.

INTEREST PAYMENTS

Interest is due semiannually on each February 1 and August 1, commencing August 1, 2025, to registered owners of the Bonds appearing of record in the Bond Register as of the close of business on the fifteenth day (whether or not a business day) of the calendar month next preceding such interest payment date.

MATURITIES

Principal is due annually on February 1, inclusive, in each of the years and amounts as follows:

Year	Amount	Year	Amount	Year	Amount	Year	Amount
2026	$270,000	2031	$370,000	2036	$425,000	2041	$205,000
2027	330,000	2032	380,000	2037	440,000	2042	215,000
2028	340,000	2033	395,000	2038	285,000	2043	220,000
2029	350,000	2034	400,000	2039	300,000	2044	230,000
2030	355,000	2035	410,000	2040	305,000		

Proposals for the Bonds may contain a maturity schedule providing for any combination of serial bonds and term bonds, subject to mandatory redemption, so long as the amount of principal maturing or subject to mandatory redemption in each year conforms to the maturity schedule set forth above.

INTEREST RATES

All rates must be in integral multiples of 1/20th or 1/8th of 1%. The rate for any maturity may not be more than 2.00% less than the rate for any preceding maturity. All Bonds of the same maturity must bear a single uniform rate from date of issue to maturity.

ESTABLISHMENT OF ISSUE PRICE
(HOLD-THE-OFFERING-PRICE RULE MAY APPLY – BIDS NOT CANCELLABLE)

In order to establish the issue price of the Bonds for federal income tax purposes, the Issuer requires bidders to agree to the following, and by submitting a bid, each bidder agrees to the following.
If a bid is submitted by a potential underwriter, the bidder confirms that (i) the underwriters have offered or reasonably expect to offer the Bonds to the public on or before the date of the award at the offering price (the "initial offering price") for each maturity as set forth in the bid and (ii) the bidder, if it is the winning bidder,

shall require any agreement among underwriters, selling group agreement, retail distribution agreement or other agreement relating to the initial sale of the Bonds to the public to which it is a party to include provisions requiring compliance by all parties to such agreements with the provisions contained herein. For purposes hereof, Bonds with a separate CUSIP number constitute a separate "maturity," and the public does not include underwriters of the Bonds (including members of a selling group or retail distribution group) or persons related to underwriters of the Bonds.

If, however, a bid is submitted for the bidder's own account in a capacity other than as an underwriter of the Bonds, and the bidder has no current intention to sell, reoffer, or otherwise dispose of the Bonds, the bidder shall notify the Issuer to that effect at the time it submits its bid and shall provide a certificate to that effect in place of the certificate otherwise required below.

If the winning bidder intends to act as an underwriter, the Issuer shall advise the winning bidder at or prior to the time of award whether (i) the competitive sale rule or (ii) the "hold-the-offering price" rule applies, as described in the following paragraph.

If the Issuer advises the winning bidder that the requirements for a competitive sale have not been satisfied and that the hold-the-offering price rule applies, the winning bidder shall (1) upon the request of the Issuer confirm that the underwriters did not offer or sell any maturity of the Bonds to any person at a price higher than the initial offering price of that maturity during the period starting on the award date and ending on the earlier of (a) the close of the fifth business day after the sale date or (b) the date on which the underwriters have sold at least 10% of that maturity to the public at or below the initial offering price; and (2) at or prior to closing, deliver to the Issuer a certification substantially in the form attached hereto as Exhibit A, together with a copy of the pricing wire.

If the Issuer advises the winning bidder that the requirements for a competitive sale have been satisfied and that the competitive sale rule applies, the winning bidder will be required to deliver to the Issuer at or prior to closing a certification, substantially in the form attached hereto as Exhibit B, as to the reasonably expected initial offering price as of the award date.

Any action to be taken or documentation to be received by the Issuer pursuant hereto may be taken or received on behalf of the Issuer by the Municipal Advisor.

Bidders should prepare their bids on the assumption that the Bonds will be subject to the "hold-the-offering-price" rule. Any bid submitted pursuant to the Notice of Sale shall be considered a firm offer for the purchase of the Bonds, and bids submitted will not be subject to cancellation or withdrawal.

ADJUSTMENTS TO PRINCIPAL AMOUNT AFTER PROPOSALS

The City reserves the right to increase or decrease the principal amount of the Bonds. Any such increase or decrease will be made in multiples of $5,000 and may be made in any maturity. If any maturity is adjusted, the purchase price will also be adjusted to maintain the same gross spread. Such adjustments shall be made promptly after the sale and prior to the award of Proposals by the City and shall be at the sole discretion of the City. The successful bidder may not withdraw or modify its Proposal once submitted to the City for any reason, including post-sale adjustment. Any adjustment shall be conclusive and shall be binding upon the successful bidder.

OPTIONAL REDEMPTION

Bonds maturing on February 1, 2033 through 2044 are subject to redemption and prepayment at the option of the City on February 1, 2032 and any date thereafter, at a price of par plus accrued interest. Redemption may be in whole or in part of the Bonds subject to prepayment. If redemption is in part, the maturities and principal amounts within each maturity to be redeemed shall be determined by the City and if only part of the Bonds having a common maturity date are called for prepayment, the specific Bonds to be prepaid shall be chosen by lot by the Bond Registrar.

CUSIP NUMBERS

If the Bonds qualify for assignment of CUSIP numbers such numbers will be printed on the Bonds, but neither the failure to print such numbers on any Bond nor any error with respect thereto shall constitute cause for a failure or refusal by the successful bidder thereof to accept delivery of and pay for the Bonds in accordance with terms of the purchase contract. The CUSIP Service Bureau charge for the assignment of CUSIP identification numbers shall be paid by the successful bidder.

DELIVERY

Delivery of the Bonds will be within thirty days after award, subject to an approving legal opinion by Dorsey & Whitney LLP, Bond Counsel. The legal opinion will be paid by the City and delivery will be anywhere in the continental United States without cost to the successful bidder at DTC.

TYPE OF PROPOSAL

Proposals of not less than $6,131,625 (98.50%) and accrued interest on the principal sum of $6,225,000 must be filed with the undersigned prior to the time of sale. Proposals must be unconditional except as to legality. Proposals for the Bonds should be delivered to Northland Securities, Inc. and addressed to:

Angela Philipp, City Administrator
405 3rd St. E.
P.O. Box 528
Thief River Falls, Minnesota 56701

A good faith deposit (the "Deposit") in the amount of $124,500 in the form of a federal wire transfer (payable to the order of the City) is only required from the apparent winning bidder, and must be received within two hours after the time stated for the receipt of Proposals. The apparent winning bidder will receive notification of the wire instructions from the Municipal Advisor promptly after the sale. If the Deposit is not received from the apparent winning bidder in the time allotted, the City may choose to reject their Proposal and then proceed to offer the Bonds to the next lowest bidder based on the terms of their original proposal, so long as said bidder wires funds for the Deposit amount within two hours of said offer.

The City will retain the Deposit of the successful bidder, the amount of which will be deducted at settlement and no interest will accrue to the successful bidder. In the event the successful bidder fails to comply with the accepted Proposal, said amount will be retained by the City. No Proposal can be withdrawn after the time set for receiving Proposals unless the meeting of the City scheduled for award of the Bonds is adjourned, recessed, or continued to another date without award of the Bonds having been made.

AWARD

The Bonds will be awarded on the basis of the lowest interest rate to be determined on a true interest cost (TIC) basis. The City's computation of the interest rate of each Proposal, in accordance with customary practice, will be controlling. In the event of a tie, the sale of the Bonds will be awarded by lot. The City will reserve the right to: (i) waive non-substantive informalities of any Proposal or of matters relating to the receipt of Proposals and award of the Bonds, (ii) reject all Proposals without cause, and (iii) reject any Proposal which the City determines to have failed to comply with the terms herein.

INFORMATION FROM SUCCESSFUL BIDDER

The successful bidder will be required to provide, in a timely manner, certain information relating to the initial offering price of the Bonds necessary to compute the yield on the Bonds pursuant to the provisions of the Internal Revenue Code of 1986, as amended.

OFFICIAL STATEMENT

By awarding the Bonds to any underwriter or underwriting syndicate submitting a Proposal therefor, the City agrees that, no more than seven business days after the date of such award, it shall provide to the senior managing underwriter of the syndicate to which the Bonds are awarded, the Final Official Statement in an electronic format as prescribed by the Municipal Securities Rulemaking Board (MSRB).

FULL CONTINUING DISCLOSURE UNDERTAKING

The City will covenant in the resolution awarding the sale of the Bonds and in a Continuing Disclosure Undertaking to provide, or cause to be provided, annual financial information, including audited financial statements of the City, and notices of certain material events, as required by SEC Rule 15c2-12.

BANK QUALIFICATION

The City will designate the Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

BOND INSURANCE AT UNDERWRITER'S OPTION

If the Bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the successful bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the successful bidder of the Bonds. Any increase in the costs of issuance of the Bonds resulting from such purchase of insurance shall be paid by the successful bidder, except that, if the City has requested and received a rating on the Bonds from a rating agency, the City will pay that rating fee. Any other rating agency fees shall be the responsibility of the successful bidder. Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the successful bidder shall not constitute cause for failure or refusal by the successful bidder to accept delivery on the Bonds.

The City reserves the right to reject any and all Proposals, to waive informalities and to adjourn the sale.

Dated: August 20, 2024   BY ORDER OF THE THIEF RIVER FALLS CITY COUNCIL

/s/ Angela Philipp
City Administrator

Additional information may be obtained from:
Northland Securities, Inc.
150 South 5th Street, Suite 3300
Minneapolis, Minnesota 55402
Telephone No.: 612-851-5900

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve a contract with Robert Thomas CPA for the professional services relating to General Obligation Bonds, Series 2018 B.

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: to authorize the City Administrator to sign the engagement letter for Robert Thomas CPA to calculate the bond yield using information regarding the General Obligation Bonds, Series 2018 B

BACKGROUND: the services above is estimated to be $2,000 for the arbitrage rebate and yield restriction calculation for the General Obligation Bonds, Series 2018B for the period from December 5, 2018 to September 5, 2024.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	24- Thief River Falls - EL - 20218B

ROBERT THOMAS CPA

August 15, 2024

Ms. Angela Philipp
City Administrator
Thief River Falls
PO Box 528
Thief River Falls, MN 56701

Dear Ms. Philipp:

Robert Thomas CPA, LLC ("firm," we," "us," or "our") is pleased to provide to the City of Thief River Falls, Minnesota ("you" or "your") with the professional services described below. This letter, (the "Agreement"), confirms our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide. The engagement between you and our firm will be governed by the terms of this Agreement.

Engagement Objectives and Scope

The purpose, nature and objectives of the engagement regarding the ***City of Thief River Falls, Minnesota General Obligation Bonds, Series 2018B*** *is as follows:*

(1) We will read sections of the Official Statement, Tax Certificate and Form 8038-G (collectively, the "Documents") for the Bonds to understand the nature of this financing transaction.

(2) We will calculate the Bond yield using information regarding the Bonds included in the Official Statement.

(3) We will accumulate the investment activity of the proceeds subject to arbitrage rebate and yield restriction (the "Relevant Cash Flow" as described in the Computation Assumptions).

(4) Using the Bond yield, we will calculate the potential rebate liability and yield reduction payment on the Relevant Cash Flow using the future value method.

Our recommendations regarding procedures to be performed and the results of the procedures performed are dependent upon the accuracy and completeness of the representations and information that we receive from you. Accordingly, inaccurate or incomplete representations could result in inaccurate findings or inappropriate recommendations, and critical recommendations may not be identified.

CPA Firm Responsibilities

We will perform our services in accordance with the *Statement on Standards for Consulting Services* issued by the American Institute of Certified Public Accountants ("AICPA"). Such services do not constitute an audit, review, or any other attestation service as those services are defined in AICPA literature applicable to such engagements.

Our engagement does not include any procedures designed to detect errors, fraud, or theft. Therefore, our engagement cannot be relied upon to disclose such matters.

Engagement Deliverables

We will issue the following deliverables upon completion of our services:

- *Interim and/or Installment and/or Final Arbitrage Rebate Report.*

Draft deliverable(s) will be provided to you for review and comment, prior to final delivery.

After we provide you with the final deliverables, we shall have no obligation to update or revise the observations or conclusions reflected in our deliverable(s), if new information, future events or changes in applicable laws and regulations affect the observations or conclusions reflected in those deliverables.

If, for any reason, we are unable to complete the engagement, we will not issue a deliverable(s).

Client Responsibilities

City of Thief River Falls, Minnesota is responsible for providing the information necessary to prepare the calculation on a timely basis and for reviewing the draft deliverables.

Timing of the Engagement

We expect to begin our services upon confirmation this Agreement is acceptable and receipt from you and the Municipal Advisor the information we requested to begin this engagement. Our services will conclude upon the earlier of:

- written notification by either party that the engagement is terminated, or
- upon the issuance of the final deliverable.

Professional Fees

Our professional fee for the services outlined above is estimated to be $2,000 for the arbitrage rebate and yield restriction calculation for the General Obligation Bonds, Series 2018B for the period from December 5, 2018 to September 5, 2024. This will include setting up our file and begin preparing the calculation as of the date of this letter is signed and providing advice to the City of Thief River Falls, Minnesota regarding any potential arbitrage and yield restriction for this period. This fee is based upon the complexity of the work to be performed, and our professional time, as well as out-ofpocket expenses. In addition, this fee depends upon the timely delivery, availability, quality, and completeness of the information you provide to us. You agree that you will deliver all records requested and respond to all inquiries made by our staff to complete this engagement on a timely basis.

* * * * * *

We appreciate the opportunity to be of service to the City of Thief River Falls, Minnesota. Please date and execute the enclosed copy of this Agreement and return it to us to acknowledge your acceptance.

Very truly yours,

Robert Thomas CPA, LLC

David LaFlamme

ACCEPTED:

____

Ms. Angela Philipp

____

Date

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Fill Full-time Off Sale Clerk Position in Liquor Department

RECOMMENDATION: It is respectfully requested the Council consider the following

MOTION TO: To accept the Public Safety/Liquor Committee recommendation to fill a full-time Off Sale Clerk position at Falls Liquors and open the position to Teamster No. 320 Union employees as part of the internal transfer process. In the event that the position is not filled through the Teamster internal transfer process, the position will be opened to the public.

BACKGROUND: The City had previously filled this position but that employee resigned. The position has been determined to be necessary in the continued efficiency and success in the operations of the Liquor Department.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The position of a full-time Off-Sale Clerk is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Steve Olson, Liquor Store Manager

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
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Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve Building Official, Building Official – Limited Certification, and Building Inspector Job descriptions and posting.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve the job descriptions for Building Inspector (Grade 5), Building Official – Limited Certification (Grade 6), and Building Official (Grade 7) and to authorize the posting, and hiring of an individual, who, depending on their qualifications, meets the requirements of one of these positions and would be hired at such classification. The Building Inspector (Grade 5) would be posted internally for 10-days.

BACKGROUND: With the resignation of our Building Official, Gregory Hufnagle, we have an open position which is currently being filled on a limited basis with contracted services. It is desirable to have someone on staff full time. The three positions correlate with the three levels of Building Inspector the Department of Labor & Industry acknowledges. Anything less than a Building Official requires oversight and training under a licensed Building Official to become a licensed Building Official.

KEY ISSUES: The labor market is tight and finding a licensed Building Official will most likely be a struggle. Therefore, it is suggested that we post our open position as three different positions and hire the most qualified individual at a title and classification that reflects their skill level.

FINANCIAL CONSIDERATIONS: Budgeted item in the current and the proposed 2025 budgets.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

1.	Building Inspector
2.	Building Official partial license
3.	Building Official

Classification: Building Inspector
Department: Economic and Community Development
Reports to: Economic and Community Development Director
Location: City Hall
Supervises: Non-Supervisory
FLSA Classification: Exempt

Position Summary

Performs semi-skilled inspection work and administration to ensure compliance with the building, zoning, and related codes, policies and ordinances. Responsible for plans and specifications review for the inspection of buildings and other structures for conformance to codes, standards, and other requirements.

Essential Duties and Responsibilities

Semi-Technical

- Reviews construction plans and specifications and confers with owners, developers, designers and contractors during planning stages of design and construction.
- Performs physical inspections of buildings.
- Takes enforcement actions and give notifications as appropriate. Issues citations for code violations and stop work orders and follow-up resolutions.
- Reviews and approves applications for permits.
- Collaborates with the Economic and Community Development Director in the administration and enforcement of the Land Use (Zoning) Regulations.
- Consults with Supervisor on procedures and enforcement to be implemented in cases not clearly covered by codes.

Administrative and Customer Service

- Consults and advises contractors and the public regarding applicable codes and regulations.
- Confirms the licenses of contractors and businesses.
- Responds and resolves complaints from the public.
- Advises other Divisions and Departments of the City on code related issues.
- Educates the public by teaching local homeowners' courses and collaborating in presentations at builders and trade shows.
- Prepares the State Quarterly Reports.
- Coordinates the maintenance of records.
- Prepares a variety of reports, recommendations, correspondence, etc.
- Provides positive customer service and responds to requests for information and service from the public, staff, outside agencies, businesses, relators, etc.

Other duties as assigned or apparent

- Attends meetings and training; maintains certification.

Qualifications

Education and Experience: High School Diploma or GED and some additional education in building construction, building inspection technology, structural engineering or related field and three years of building construction trade experience.

Requirements:

- Valid Class D Minnesota driver's license.
- Knowledge of state building, planning and housing codes and the ability to interpret those codes.
- Knowledge of municipal zoning and land use ordinances.
- Knowledge of the principles, practices, methods, techniques, materials and tools used in building construction.
- Skill in reading and interpretation of blueprints, plans and diagrams.
- Ability to communicate effectively verbally and in writing.

- Ability to deal tactfully and positively with the general public, owners with code violations, elected officials, businesses, outside agencies, and City staff.
- Ability to administer operating rules and procedures under management guidance.
- Ability to use considerable analytical ability to select, evaluate and interpret data from several sources; interpretation of guidelines, policies and procedures is required.

Physical Demands and Working Conditions

- The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.
- Environmental conditions include heat, cold, wetness, confined spaces and other related occupational hazards when performing duties in the field. Some exposure to angry or hostile persons.
- The employee must lift or move up to 25 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision.

Equipment Utilized

- Office equipment and computer, department vehicle.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

Classification: Building Official-Limited Certification

Department: Economic and Community Development

Reports to: Economic and Community Development Director

Location: City Hall

Supervises: Non-Supervisory

FLSA Classification: Exempt

Position Summary

Performs skilled inspection work and administration to ensure compliance with the building, zoning, and related codes, policies and ordinances. Responsible for plans and specifications review and certification and for the inspection of buildings and other structures for conformance to codes, standards, and other requirements.

Essential Duties and Responsibilities

Technical

- Inspects and certifies construction of structural, mechanical, and plumbing projects, as well as habitability of housing rentals, ensuring compliance with building and zoning codes.
- Reviews construction plans and specifications and confers with owners, developers, designers and contractors during planning stages of design and construction.
- Performs physical inspections of buildings.
- Takes enforcement actions and give notifications as appropriate. Issues citations for code violations and stop work orders and follow-up resolutions.
- Reviews and approves applications for permits.
- Collaborates with the Economic and Community Development Director in the administration and enforcement of the Land Use (Zoning) Regulations.
- Consults with Supervisor on procedures and enforcement to be implemented in cases not clearly covered by codes.

Administrative and Customer Service

- Consults and advises contractors and the public regarding applicable codes and regulations.
- Confirms the licenses of contractors and businesses.
- Responds and resolves complaints from the public.
- Advises other Divisions and Departments of the City on code related issues.
- Educates the public by teaching local homeowners' courses and collaborating in presentations at builders and trade shows.
- Prepares the State Quarterly Reports.
- Coordinates the maintenance of records.
- Prepares a variety of reports, recommendations, correspondence, etc.
- Provides positive customer service and responds to requests for information and service from the public, staff, outside agencies, businesses, relators, etc.

Other duties as assigned or apparent

- Attends meetings and training; maintains certification.

Qualifications

Education: High School Diploma or GED and two years of experience in building construction, building inspection technology, structural engineering or related field and hold a Building Official Limited Certificate Or equal or equivalent combination of education and experience.

Requirements:

- Valid Class D Minnesota driver's license.
- Knowledge of state building, planning and housing codes and the ability to interpret those codes.
- Knowledge of municipal zoning and land use ordinances.
- Knowledge of the principles, practices, methods, techniques, materials and tools used in building construction.

- Skill in reading and interpretation of blueprints, plans and diagrams.
- Ability to communicate effectively verbally and in writing.
- Ability to deal tactfully and positively with the general public, owners with code violations, elected officials, businesses, outside agencies, and City staff.
- Ability to administer operating rules and procedures under management guidance.
- Ability to use considerable analytical ability to select, evaluate and interpret data from several sources; interpretation of guidelines, policies and procedures is required.

Physical Demands and Working Conditions

- The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.
- Environmental conditions include heat, cold, wetness, confined spaces and other related occupational hazards when performing duties in the field. Some exposure to angry or hostile persons.
- The employee must lift or move up to 25 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision.

Equipment Utilized

- Office equipment and computer, department vehicle.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

Classification: Building Official

Department: Economic and Community Development

Reports to: Economic and Community Development Director

Location: City Hall

Supervises: Non-Supervisory

FLSA Classification: Exempt

Position Summary

Performs skilled inspection work and administration to ensure compliance with the building, zoning, and related codes, policies and ordinances. Responsible for plans and specifications review and certification and for the inspection of buildings and other structures for conformance to codes, standards, and other requirements.

Essential Duties and Responsibilities

Technical

- Inspects and certifies construction of structural, mechanical, and plumbing projects, as well as habitability of housing rentals, ensuring compliance with building and zoning codes.
- Reviews construction plans and specifications and confers with owners, developers, designers and contractors during planning stages of design and construction.
- Performs physical inspections of buildings.
- Takes enforcement actions and give notifications as appropriate. Issues citations for code violations and stop work orders and follow-up resolutions.
- Reviews and approves applications for permits.
- Collaborates with the Economic and Community Development Director in the administration and enforcement of the Land Use (Zoning) Regulations.
- Consults with Supervisor on procedures and enforcement to be implemented in cases not clearly covered by codes.

Administrative and Customer Service

- Consults and advises contractors and the public regarding applicable codes and regulations.
- Confirms the licenses of contractors and businesses.
- Responds and resolves complaints from the public.
- Advises other Divisions and Departments of the City on code related issues.
- Educates the public by teaching local homeowners' courses and collaborating in presentations at builders and trade shows.
- Prepares the State Quarterly Reports.
- Assists in preparation of the annual budget for the Building Official's Office.
- Supervises the maintenance of records.
- Prepares a variety of reports, recommendations, correspondence, etc.
- Provides positive customer service and responds to requests for information and service from the public, staff, outside agencies, businesses, relators, etc.

Other duties as assigned or apparent

- Attends meetings and training; maintains certification.

Qualifications

Education: Associates/Technical Degree in building construction, building inspection technology, structural engineering or related field.

Requirements:

- One year of previous relevant experience or equivalent combination of education/training/experience.
- Minnesota Certified Building Code Official.
- Valid Class D Minnesota driver's license.

- Comprehensive knowledge of state building, planning and housing codes and the ability to interpret those codes.
- Comprehensive knowledge of municipal zoning and land use ordinances.
- Comprehensive knowledge of the principles, practices, methods, techniques, materials and tools used in building construction.
- Skill in reading and interpretation of blueprints, plans and diagrams.
- Ability to communicate effectively verbally and in writing.
- Ability to deal tactfully and positively with the general public, owners with code violations, elected officials, businesses, outside agencies, and City staff.
- Ability to administer operating rules and procedures under management guidance.
- Ability to use considerable analytical ability to select, evaluate and interpret data from several sources; interpretation of guidelines, policies and procedures is required.

Physical Demands and Working Conditions

- The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.
- Environmental conditions include heat, cold, wetness, confined spaces and other related occupational hazards when performing duties in the field. Some exposure to angry or hostile persons.
- The employee must lift or move up to 25 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision.

Equipment Utilized

- Office equipment and computer, department vehicle.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

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Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve Z930M Zero Turn Lawn Mower Purchase

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: approve the public works committee recommendation to purchase a 2023 John Deere Zero Turn Lawn Mower(model Z930M) for the amount of $11,500.00.

BACKGROUND: The city owns and operates Greenwood Cemetery. A variety of equipment is needed to maintain the upkeep of the grounds of Greenwood Cemetery. A 54" zero turn mower has been dedicated to grooming the grounds of the cemetery.

KEY ISSUES: The existing mower has 1700 hours and has exceeded its expected service life. The existing mower would be kept in service for use when extra help is available for grounds maintenance. Additional fleet can help create more time available for the cemetery technician for other needed perpetual care.

FINANCIAL CONSIDERATIONS: Staffing issues have impacted an increase in cash reserves, and the purchase is able to be made within the allowed budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	08202024 RCA#2John Deere Z930M ZTrak specs

COMMERCIAL ZTRAK™ ZERO-TURN MOWERS

Z900 E Series, M Series, R Series, R Diesel Series

JOHN DEERE

The Zevolution Way

What started as an idea over 25 years ago is now a way of life for landscape professionals like you. Zevolution is the continuous demand for quality in zero-turn mowers. Yours. And ours. You inspire us to keep improving on power and precision at every turn, on comfort and convenience. With every new Zevolution, comes the ultimate John Deere ZTrak™ mower.

From our hard-charging Z900 Series to the newest addition to our commercial lineup, the Z700 Series, you'll find the right equipment for any job, especially the toughest jobs. Power up your crew with the engines, mower decks, features, tools, and attachments to run all day and finish with pride.

And remember, with every mower you add to the fleet, your local John Deere dealer stands ready with a full suite of **NEVERSTOP™ Services and Support** – from equipment and financing to parts and service to exclusive product partnerships and special customer rewards.

You have a job to do. Ours is to help keep you evolving, keep growing, and most importantly, keep mowing.

ZEVOLUTION
Evolution of the ZTrak™

Expanded height-of-cut range is easy to adjust and lock in place.

Heavy-duty C-channel frame Built like a truck, for greater durability.

Stamped under pressure The 7Iron™ PRO deck's forged 7-gauge steel creates improved airflow to provide a better cut.

QR Code Owner Information Just scan for parts ordering details, maintenance schedules, owners' manuals, and more.

[illegible] – Z900B, M, R models introduced with multiple seat options; Electronic fuel injection options and the Flex Fuel Z925M

2014 – Z950M 27 HP in M spec machine; Propane conversion kits introduced

2015 – MICHELIN® X® TWEEL® Turf Airless Radial Tire introduced on Z900s; Z930M with Mulch On Demand deck; Seat springs now rubber; Improved MOD deck discharge chute design; Greaseless pivots and ball joints

2016 – New Power Take Off toggle switch; Rear bumper now standard on M and R series; Integrated front tie-down locations; 60 and 60 Mulch On Demand™ decks added to Z970R

2017 – Introduced the Z915E with a new seat slide suspension seat conversion kits; TWEEL® Airless Radial Tire offered as direct orders

2018 – Z945M EFI and Z955M EFI models introduced

2019 – ComfortGlide™ Suspension system included in base equipment on all Z900s

2020 – 24" high back seats, foot platform isolators, foot pegs standard on R series; New 3-bag Material Collection System; Z955R EFI model introduced

2021 – FastBack™ PRO 60 and 72" RD deck: new baffles, new wear guard, new debris enclosure, single belt design; Cast iron spindles; String trimmer mount, cargo tray, yard tool carrier; Dump from seat Material Collection System

2022 – New seat styling and materials; QR code label for machine information; LED work light kit, LED beacon light kit

Cast-Iron front forks
Molded to perfection, for superior strength.

Foldable Roll-Over Protective Structure (ROPS) and retractable seat belt are standard equipment on Z900 ZTrak mowers.

Unique Cross-Porting System
Routes the coolest hydraulic fluid to the hydraulic pump that's doing the most work – increasing the life of the transmission. Standard on all R Series mowers.

Trim Edge Bumper
Standard on all side discharge mower decks. Reduces damage to the mower deck and property.

Larger Fuel Tank
The mow-all-day 11.5 U.S. gallon (43.5 L) fuel tank helps operators stay on the job longer before needing to refuel.

ZTrak™ M Series

Efficiency? Value? This is where the rubber meets the road.

The Z920M, Z930M, Z950M, and Z960M hit the sweet spot where value-driven performance and day-in, day-out driving durability come together. They deliver all the power you need, the effortless Mulch On Demand™ you want – and build quality that ensures years of reliable operation at every turn.

Z950M with a 72-inch FastBack™ Pro rear discharge mower deck.

• SPECIFICATIONS: 2022 Commercial ZTrak™ Mowers

	E Series	M Series			
MODEL	**Z915E**	**Z920M**	**Z930M**	**Z950M**	**Z960M**
ENGINE					
Certified Horsepower[1]	25.0 HP (18.6 kW)[3,5] @ 3600 RPM	23.5 HP (17.5 kW)[2,3] @ 3600 RPM	25.5 HP (19.0 kW)[2,3] @ 3600 RPM	27.0 HP (20.1 kW)[2,3] @ 3600 RPM	31.0 HP (23.1 kW)[2,3] @ 3600 RPM
Engine Model	CV742	FX730V	F801V	FX850V	FX921V
Displacement	747 cc	726 cc	852 cc	852 cc	999 cc
Cylinders	Two	Two	Two	Two	Two
Oil Filter	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable	Full flow, replaceable
Lubrication	Full pressure	Full pressure	Full pressure	Full pressure	Full pressure
Cooling	Air	Air	Air	Air	Air
Air Cleaner	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element	Heavy-duty canister type with safety element
FUEL SYSTEM					
Fuel Type	Gas	Gas	Gas	Gas	Gas
Fuel Tank Capacity	11.5 U.S. gallons (43.5 L)	11.5 U.S. gallons (43.5 L)	11.5 U.S. gallons (43.5 L)	11.5 U.S. gallons (43.5 L)	11.5 U.S. gallons (43.5 L)
ELECTRICAL SYSTEM					
Charge System	15 amp	20 amp	20 amp	20 amp	20 amp
Battery Voltage	12 Volt	12 Volt	12 Volt	12 Volt	12 Volt
Hour Meter	Standard, digital	Standard, digital	Standard, digital	Standard, digital	Standard, digital
DRIVE TRAIN					
Hydraulic Pumps	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump	Tuff Torq heavy-duty integrated piston pump
Wheel Motors	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor	Tuff Torq heavy-duty integrated piston wheel motor
Hydraulic Capacity	5.9 U.S. qt (5.58 L)	5.9 U.S. qt (5.58 L)	5.9 U.S. qt (5.58 L)	5.9 U.S. qt (5.58 L)	5.9 U.S. qt (5.58 L)
Travel Speed Forward	0 - 10 mph (0-16.1 km/h)	0 - 10 mph (0-16.1 km/h)	0 - 10 mph (0-16.1 km/h)	0 - 10 mph (0-16.1 km/h)	0 - 10 mph (0-16.1 km/h)
Travel Speed Reverse	0 - 4.5 mph (0-7.2 km/h)	0 - 4.5 mph (0-7.2 km/h)	0 - 4.5 mph (0-7.2 km/h)	0 - 4.5 mph (0-7.2 km/h)	0 - 4.5 mph (0-7.2 km/h)
PTO					
Type	Electro-magnetic (200 lb. ft.)	Electro-magnetic (200 lb. ft.)	Electro-magnetic (225 lb. ft.)	Electro-magnetic (225 lb. ft.)	Electro-magnetic (225 lb. ft.)
Drive	V-belt	V-belt	V-belt	V-belt	V-belt
BRAKES					
Park Brake	Internal wet disk integrated in the transmisson	Internal wet disk integrated in the transmisson	Internal wet disk integrated in the transmisson	Internal wet disk integrated in the transmisson	Internal wet disk integrated in the transmisson
Park Brake Actuation	Hand brake	Hand brake	Hand brake	Hand brake	Hand brake
MOWER DECKS					
7Iron™ II deck (7-Gauge Stamped Steel Mower Deck)	48, 54, 60 in. (121.9, 137.2, 152.4 cm)				
7Iron™ PRO deck (7-Gauge Stamped Steel Mower Deck)		54, 60 in. (121.9, 137.2, 152.4 cm)	54, 60 in. (137.2, 152.4 cm)	60, 72 in. (152.4, 182.9 cm)	60, 72 in. (152.4, 182.9 cm)
7Iron™ PRO Mulch On Demand™ deck (7-Gauge Stamped Steel Mower Deck)			60 in. (152.4 cm)	54, 60 in. (137.2, 152.4 cm)	60 in. (152.4 cm)
FastBack™ PRO Rear Discharge Deck (7-Gauge Fabricated Steel Mower Deck)			60 in. (152.4 cm)	72 in. (182.9 cm)	60, 72 in. (152.4, 182.9 cm)
Spindle Housing	8-in (20.32cm) Aluminum	8-in (20.32cm) Cast Iron	8-in (20.32cm) Cast Iron	8-in (20.32cm) Cast Iron	8-in (20.32cm) Cast Iron
Height-of-Cut Range / Increment	1.0 in. to 5.5 in. (2.5 cm - 13.9 cm) / 0.25 in. (.6 cm)	1.0 in. to 5.5 in. (2.5 cm - 13.9 cm) / 0.25 in. .6 cm)	1.0 in. to 5.5 in. (2.5 cm - 13.9 cm) / 0.25 in. (.6 cm)	1.0 in. to 5.5 in. (2.5 cm - 13.9 cm) / 0.25 in. (.6 cm)	1.0 in. to 5.5 in. (2.5 cm - 13.9 cm) / 0.25 in. (.6 cm)
BLADES					
Tip Speed	Approximately 18,000 fpm	Approximately 18,000 fpm	Approximately 18,000 fpm; 60 in. rear discharge is approx. 15,000 fpm	Approximately 18,000 fpm	Approximately 18,000 fpm
Number	Three	Three	Three	Three	Three
WHEELS AND TIRES					
Drive (Rear) Tires	24x9.5-12 Turf (48"), 24x12-12 Turf (54", 60"); 24x12-12 X TWEEL Turf (54", 60")	24x9.5-12 Turf (48"), 24x12-12 Turf (54", 60"); 24x12-12 X TWEEL Turf (54", 60")	24x12-12 Turf; 24x12-12 X TWEEL Turf	24x12-12 Turf; 24x12-12 X TWEEL Turf	24x12-12 Turf; 24x12-12 X TWEEL Turf
Caster Wheel Type / Size	Pneumatic / 13x5-6	Flat Free / 13x6.5-6	Flat Free / 13x6.5-6	Flat Free / 13x6.5-6	Flat Free / 13x6.5-6
DIMENSIONS					
Overall Length	84 in. (213.4 cm)	84 in. (213.4 cm)	84 in. (213.4 cm)	84 in. (213.4 cm)	84 in. (213.4 cm)
Overall Width (chute down)	62, 68, 74 in. (157.5, 172.7, 188 cm) with chute down	62, 68, 74 in. (157.5, 172.7, 188 cm) with chute down	With chute down, 68, 74 in. (173, 188 cm); rear discharge 63.5 in (161.3 cm)	With chute down, 74, 86 in. (188, 218 cm); rear discharge 75.8 in. (192.5 cm)	74, 86 in. (188, 218.4 cm) with chute down
Height	73 in. (185.4 cm) with ROPS up; 47 in. (119.4 cm) with ROPS down	73 in. (185.4 cm) with ROPS up; 47 in. (119.4 cm) with ROPS down	73 in. (185.4 cm) with ROPS up; 47 in. (119.4 cm) with ROPS down	73 in. (185.4 cm) with ROPS up; 47 in. (119.4 cm) with ROPS down	73 in. (185.4 cm) with ROPS up; 47 in. (119.4 cm) with ROPS down
Weight (with Fluids)	1178 lb (534.3 kg) - Z915B 60" ISO seat	1283 lb (582 kg) - Z920M 60"	1365 lb (619.2 kg) - Z930M 60"	1340 lb (607.8 kg) - Z960R 72"	1340 lb (607.8 kg) - Z960R 72"
ROLL-OVER PROTECTIVE STRUCTURE					
Folding ROPS (ISO 21299-2009)	Yes	Yes	Yes	Yes	Yes
SLOPE OPERATING LIMIT					
Z900 Slope Operating Limit[7]	20 degrees	20 degrees	20 degrees	20 degrees	20 degrees
WARRANTY[1]					
Duration	36 months or 1200 hours, whichever comes first, no hour limitation for the first 24 months	36 months or 1200 hours, whichever comes first, no hour limitation for the first 24 months	36 months or 1200 hours, whichever comes first, no hour limitation for the first 24 months	36 months or 1200 hours, whichever comes first, no hour limitation for the first 24 months	36 months or 1200 hours, whichever comes first, no hour limitation for the first 24 months
Type	Single Source Commercial	Single Source Commercial	Single Source Commercial	Single Source Commercial	Single Source Commercial

[1] Hour and/or usage limitations apply and vary by model. See the WARRANTY FOR NEW JOHNDEERE TURF AND UTILITY EQUIPMENT at dealer for details. [2] @ 3600 RPM engine manufacturer certified gross power tested in accordance with SAE J1995. [3] The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information. [4] Engine HP at Gross SAE J1995, PS, rated at 3000 RPM (Z997R – displacement 100.2 cu.in. (1.64L)). [5] @ 3600 RPM engine manufacturer certified gross power per SAE J1940, tested in accordance with SAE J1995. [6] Engine HP at Gross SAE J1995, PS, rated at 3200 RPM (Z994R – displacement 77.3 cu.in. (1.27 L)). [7] Attachments may reduce the slope operating limit. See Operator's Manual.

[†] GAS engines – The engine horsepower and torque information are provided by the engine manufacturer to be used for comparison purposes only. Actual operating horsepower and torque will be less. Refer to the engine manufacturer's web site for additional information.

The decks you need, for the way you mow.

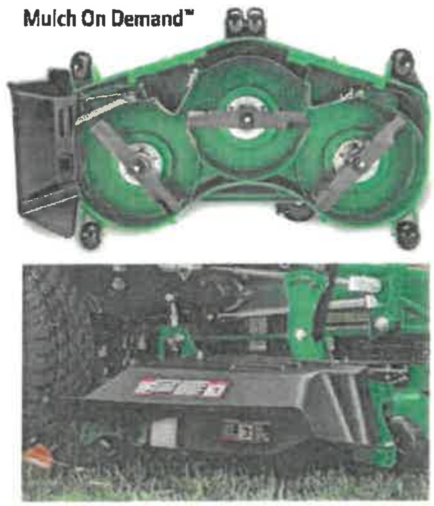
Not everyone mows the same. We understand that. That's why we have you covered with three great decks. First, there's the legendary 7Iron™ PRO side-discharge deck. Forged from a single sheet of seven-gauge steel using four million pounds of pressure, the 7Iron deck is 5.5 inches (13.9 cm) deep. Which explains why they've remained an industry standard for over twenty years.

And when it comes to a mulching deck, nothing can touch our Mulch On Demand™ deck. Because we put the power to choose mulching or side-discharge at your fingertips. By shifting the lever to mulch position, the movable gate closes off the discharge chute.

Lastly, if you need to mow right to the edge, there's the FastBack™ PRO Rear Discharge deck. A unique baffling system reduces clumping and windrowing often associated with rear-discharge decks. So less clippings get on the operator and stay where they should: in the turf.

7Iron™ PRO Side Discharge

Mulch On Demand™



FastBack™ PRO Rear Discharge
Deck pictured with optional Mulch Kit installed.

ZTrak™ 900 Series Seat Options

John Deere has your back with seat options designed for long mowing days. It starts with sharp new seat designs made with hardy marine-grade vinyl. Higher seat back options and adjustable arm rests are made to make just about any size operator feel comfortably supported. And all seat options feature the exclusive ComfortGlide™ suspension system that can travel up to 2 in. fore and aft, absorbing bumps for superior ride comfort over uneven areas.

Sit down, buckle in, and get to work on professional mowing's favorite seat.

Riding in comfort with our new and improved high back seats with armrests, and ComfortGlide™ Suspension.*

*Available on all 3 seat options for the E/M/R Series.

ComfortGlide™ Seats with Armrest:	E Series	M Series	R Series: (gas)	R Series: Z994R Diesel	R Series: Z997R Diesel
Deluxe Comfort Seat	Base	Base	–	–	–
Deluxe Comfort Seat with Isolation	Optional	Optional	Optional	Optional	–
Suspension Seat	–	Optional	Base	Base	Base

Deluxe Comfort Seat

Deluxe Comfort Seat with Isolation

Suspension Seat

Suspension Seat with optional padded arm rests

JOHN DEERE

Quote Summary

Prepared For:

CITY OF THIEF RIVER FALLS
405 3RD ST E
THIEF RIVER FALLS, MN 56701
Business: 218-681-2943

Prepared By:

Kevin Johnson
True North Equipment Co.
1820 State Highway 1 Ne
Thief River Falls, MN 56701
Phone: 218-681-1131
kjohnson@truenorthequipment.com

Quote Id: 31371565
Created On: 22 July 2024
Last Modified On: 22 July 2024
Expiration Date: 29 July 2024

Equipment Summary	Suggested List	Selling Price		Qty		Extended
JOHN DEERE Z930M ZTrak	$ 15,269.00	$ 11,500.00	X	1	=	$ 11,500.00
Equipment Total						**$ 11,500.00**

Quote Summary	
Equipment Total	$ 11,500.00
SubTotal	$ 11,500.00
Est. Service Agreement Tax	$ 0.00
Total	$ 11,500.00
Balance Due	**$ 11,500.00**

Salesperson : X ______________ **Accepted By : X** ______________

JOHN DEERE

Selling Equipment

Quote Id: 31371565 **Customer:** CITY OF THIEF RIVER FALLS

JOHN DEERE Z930M ZTrak

Hours:
Stock Number:

Suggested List $ 15,269.00
Selling Price $ 11,500.00

Code	Description	Qty	Unit	Extended
216CTC	Z930M ZTrak	1	$ 14,409.00	$ 14,409.00
	Standard Options - Per Unit			
001A	United States/Canada	1	$ 0.00	$ 0.00
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	$ 0.00	$ 0.00
1502	54 In. Side Discharge Mower Deck	1	$ -400.00	$ -400.00
2093	Fully Adjustable Suspension Seat with Armrests (24" High Back)	1	$ 595.00	$ 595.00
	Standard Options Total			**$ 195.00**
	Value Added Services Total			**$ 0.00**
	Other Charges			
	Freight	1	$ 400.00	$ 400.00
	EnviroCrate	1	$ 65.00	$ 65.00
	Setup	1	$ 200.00	$ 200.00
	Other Charges Total			**$ 665.00**
	Suggested Price			**$ 15,269.00**
	Customer Discounts			
	Customer Discounts Total		**$ -3,769.00**	**$ -3,769.00**
Total Selling Price				**$ 11,500.00**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve Grizzly Aerosol Generator(Fogger) Purchase

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: approve the public works committee recommendation to purchase a 2023 Grizzly Aerosol Generator for the amount of $22,000.00.

BACKGROUND: The city owns two truck bed mosquito foggers and one 4-wheeler mounted mosquito fogger. An additional fogging unit has been targeted since 2020 to add to the efficiency of the fleet application. One of the existing units is a Grizzly, and its reliability and familiarity has directed the direction of the new purchase.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: $18,000.00 park mosquito fogger fund reserve balance. $22,000.00 total purchase price, $4,000.00 is unbudgeted.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	08202024 RCA#3Grizzly Specs

GRIZZLY

The GRIZZLY cold aerosol ULV generator sets the standard for professional equipment. An 18 HP engine, combined with the powerful features you demand makes the GRIZZLY the ideal choice for the big, tough jobs.

Competitively priced, the Grizzly is the tool professionals count on to tackle a wide variety of needs. Top performance and a competitive price combine to make it a perfect choice for professionals in mosquito control, public health and odor control.

DISCOVER THE CLARKE ADVANTAGE TODAY:

- Unmatched craftsmanship
- Technical support hotline
- Easy parts ordering
- Strictest quality control
- User friendly operation
- Easy installation
- Low maintenance
- Products made in the USA

SPECIFICATIONS

Engine	18 HP (694cc)
Blower	350 CFM @ 10 P.S.I.
Weight	475 lbs. (216 kg.)
Nozzle	IHPLAT
Dimensions	54"Lx42"Wx42"H (121.9cmLx99cmWx91.4cmH)
Flow Rate	ULV 18 oz./min. (532ml)
Formulation Tank	15 gal. (56.7 liter)
Flush Tank	1 gal. (3.8 liter)
Fuel Tank	10.25 gal. (38.8 liter)

GRIZZLY

STANDARD POWER FEATURES

The GRIZZLY is a great choice for applying insecticides, fungicides and odor control products. It features application rates up to 18 oz./minute and all the standard features professionals demand:

FEATURES:

- High Performance Laminar Air Flow nozzle swivels 360º horizontally and 200º vertically
- Rotary positive displacement blower 350 CFM @ 10 P.S.I.
- Glycerin filled pressure gauge
- Meets all label requirements for ground ULV products, including malathion at 20 mph rate
- Remote cab flow control featuring the SmartFlow
- Non-shear anti-vibration mounts
- FMI electric lab pump, with waterproof, lockable enclosure
- Electric start
- Flush system with 1 gallon solution tank
- Lockable pour-clean 15 gallon poly chemical tank
- 18 HP OHV Briggs & Stratton engine with automotive typelubrication with spin-on-oil filter
- All steel construction with Z-base rails for easier vehicle mounting
- 10.25 gallon marine aluminum gas tank (EPA approved)
- Remote engine start/stop/choke/flush
- Automatic low pressure cutoff
- Engine hour meter and tachometer
- Chemical flow hour meter
- Features EPC module (Electronic Pressure Control) which electronically maintains set pressure
- Two stage powder coat finish on all frame parts
- Smartflow -The SmartFlow system offers an unprecedented level of accuracy and precision and c can be used in tandem with GPS for variable flow. With one-step calibration and three preprogrammed rates, you have the ability to adapt quickly to varying field conditions.

clarke

GLOBAL HEADQUARTERS

110 E. Irving Park Road, 4th Floor, Roselle, IL 60172

Phone: +1.630.894.2000 Fax: +1.630.894.1774

www.clarke.com

Clarke Mosquito Control Products
675 Sidwell Ct.
St. Charles IL 60174
United States
Phone:(630) 894-2000
Fax:(630) 832 9344
www.clarke.com

QUOTATION

// COPY //

Quotation no	Order date	Date
0002034149	7/16/24	7/16/24
Salesperson	**Currency**	**Valid to**
1058 Rob Olson	USD US Dollar	8/16/24

Customer	
T00300	
Invoice address	
City of Thief River Falls PO Box 528 Thief River Falls, MN 56701-0528 218-689-0014	
Customer PO#	**Your order date**
	7/16/24
Your reference	**Written by**
Chris Matter	CC Intern

Consignee	
T00300	
Delivery Address	
City of Thief River Falls 123 Main Ave N Thief River Falls, MN 56701-1901 218-684-5193	
Delivery terms	**Delivery method**
Free on Board	Best Way
	Payment terms
	Net 30 Days

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Extended Price
1	323543	GRIZZLY w/SMART	1	ea	7/16/24	22,000.00	22,000.00

Subtotal	USD	22,000.00
Sales Tax	USD	~~1,732.50~~
Order total	USD	~~23,732.50~~
Total	**USD**	**~~23,732.50~~**

City of Thief River Falls

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Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve First Reading of "Interim Use Ordinance."

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission and Public Works Committee recommendation:

MOTION TO: Call for the First Reading to consider an amendment to City Code Chapter 152 to include section 152.037 "Interim Use", and adopting by reference city code Chapter 10, which among other things, contains penalty provisions.

BACKGROUND: An "interim use" is a use currently not allowed by an applicable zoning ordinance, which may be allowed as a temporary use of a property until an established date or termination, until the occurrence of a particular event, or until the zoning regulations no longer allow it. The City Council may approve an interim use of property as defined and authorized by Minnesota State Statutes 462.3597, after proper application and hearing.

Zoning regulations may permit the governing body to allow interim uses. The regulations may set conditions on interim uses. The governing body may grant permission for an interim use of property if:
(1) the use conforms to the zoning regulations;
(2) the date or event that will terminate the use can be identified with certainty;
(3) permission of the use will not impose additional costs on the public if it is necessary for the public to take the property in the future; and
(4) the user agrees to any conditions that the governing body deems appropriate for permission of the use.
Any interim use may be terminated by a change in zoning regulations.

KEY ISSUES: We currently do not have an Interim Use Ordinance in place. The difference between a "Conditional Use and an "Interim Use" are: A "Conditional Use Permit" is filed with the County Recorder and remains in effect as long as the conditions agreed upon are observed. An "Interim Use Permit" is a temporary use of the property until a particular date, occurrence of a specific event, or until zoning regulations no longer allow it. There is no recording with the County Recorder, so it does not stay with the property upon the sale of the property.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: A Public Hearing was held on Tuesday, August 13, 2024, by the Planning Commission.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

1.	Interim Use RCA Supporting Documents

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given, pursuant to Chapter 152 of the Thief River Falls City Code, that the Planning Commission recommends:

An amendment to City Code Chapter 152 entitled "Zoning Code" by adding section 152.037 "Interim Use", and adopting by reference city code Chapter 10, which, among other things, contains penalty provisions. An "interim use' is a use not currently allowed by an applicable zoning ordinance, which may be allowed as a temporary use of property until an established date or termination, until the occurrence of a particular event, or until the zoning regulations no longer allow it. The City Council may approve an interim use of property as defined and authorized by Minnesota State Statutes 462.3597, after proper application and hearing.

Notice is further given that the Planning Commission will conduct a hearing on the proposed amendment at 5:00 p.m. on Tuesday, August 13, 2024, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the proposed amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 26th day of July 2024

CITY OF THIEF RIVER FALLS

/s/ Richard L. Baker
Zoning Administrator

Published in the Wednesday, July 31st edition of The Times.

ORDINANCE NO. 129, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY ADDING SECTION 152.037 "INTERIM USE" , AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 152.037 is hereby added to read as follows:

Sec. 152.037. Purpose of interim uses.

An interim use is a use not currently allowed by this ordinance, which may be allowed as a temporary use of property until an established date, until the occurrence of a particular event, or until the zoning regulations no longer allow it.

Sec. 152.038. Authorization of interim use.

The City Council may approve an interim use of property as defined and authorized by Minnesota Statutes 462.3597.

Sec. 152.039. Application for interim use.

Any person having a legal or equitable interest in a property may file an application to use such land for one or more interim uses. An application for interim use shall be filed with the City Planner on an approved form, as specified in Section 2-90, and shall be accompanied by such information as is requested by the City Planner to facilitate review.

Sec. 152.040. Hearing on application for interim use.

The Planning Commission shall hold a public hearing on each valid and complete application for an interim use as provided in Section 152.038. After the close of the hearing on a proposed interim use, the Planning Commission shall make findings, and shall submit the same together with its recommendations to the City Council.

Sec. 152.041. Action by City Council on interim uses.

The City Council shall make the final decision regarding all applications for interim use. Approval shall require a majority vote of the City Council.

Sec. 152.042. Interim use findings and conditions.

(A) *Required findings.* The City Council shall make the following findings in order to approve an interim use:

(1) The proposed interim use will utilize property where it is not reasonable to utilize it in a manner provided for in the City's Land Use Plan/Comprehensive Plan.

(2) The proposed interim use is presently acceptable but, given anticipated development, will not be acceptable in the future.

(B) *Conditions and guarantees.* Any City Council approval of an interim use shall be subject to the following conditions:

(1) Except as otherwise authorized by this section, an interim use shall conform to this ordinance as if it were established as an allowed conditional use.

(2) The date or event that will terminate the interim use shall be identified with certainty, but in no event will it extend beyond 3 years.

(3) In the event of a public taking of property after the interim use is established, the property owner shall not be entitled to compensation for any increase in value attributable to the interim use.

(4) Such conditions and guarantees as the City Council deems reasonable and necessary to protect the public interest, neighborhood interests and to ensure compliance with the standards of this ordinance and policies of the Land Use Plan.

Sec. 152.043. Termination of interim use.

An approved interim use shall terminate upon the occurrence of any of the following events:

(1) The termination date specified with approval of the interim use, or at the end of 3 years, whichever is greater.

(2) Any violation of the conditions under which the interim conditional use was approved.

(3) A change in this ordinance which would render the interim conditional use nonconforming.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the __th day of _______, 2024, by majority vote.

____
Mayor

ATTEST:

____
Angela Philipp
City Administrator

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve First Reading of Amendment to Ordinance 152.069 Off-Street Parking Requirements.

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission and Public Works Committee recommendation:

MOTION TO: Call for the First Reading to consider an amendment to City Code Chapter 152 by amending section 152.069 "Off-Street Parking Requirements." By adding section 21. Day Care Facilities. 1 stall, 1 parking space, for every 12 daycare attendees, and one stall, 1 parking space for each employee based upon peak maximum staffing and the re-adoption of section 152.069 with renumber sections based upon the proposed addition of section 21. And adopting by reference City Code Chapter 10, which among other things, contains penalty provisions.

BACKGROUND: Currently, City Code Section 152.069 – Off-Street Parking Requirements does not address the parking requirements for daycare facilities. Such a requirement is needed with the development of the future Discovery Place Early Learning Center to be located at Valley Assisted Living, 523 Arnold Ave. S. We utilized the U.S. General Services Administration's Child Care Center Design Guide and area city ordinances in setting the parking requirements.

KEY ISSUES: With changes to multiple subsections of Ordinance 152.069, it is recommended to re-adopt this section of the City Code. A Public Hearing was held on Tuesday, August 13, 2024, by the Planning Commission.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

1.	Off-Street Parking Day Care Amendment

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given, pursuant to Chapter 152 of the Thief River Falls City Code, that the Planning Commission recommends:

An amendment to City Code Chapter 152 entitled "Zoning Code" by amending section 152.069 "Off Street Parking Requirements." By adding section 21. *Day Care Facilities*. 1 stall, 1 parking space, for every 12 day care attendees and one stall, 1 parking space, for each employee based upon peak maximum staffing. And the readoption of section 152.069 with renumbered sections based upon the proposed addition. And adopting by reference City Code Chapter 10, which, among other things, contain penalty provisions.

Notice is further given that the Planning Commission will conduct a hearing on the amendment at 5:00 p.m. on Tuesday, August 13, 2024, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the proposed ordinance amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 26th day of July 2024

CITY OF THIEF RIVER FALLS

/s/ Richard L. Baker
Zoning Administrator

Published in the Wednesday, July 31st edition of The Times.

ORDINANCE NO. 129, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 152 ENTITLED "ZONING CODE" BY AMENDING SECTION 152.069 "OFF STREET PARKING REQUIREMENTS" , AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 152.0869 is hereby amended to read as follows:

Sec. 152.069. - Off-street parking requirements.

1. Single-family. Two stalls per dwelling unit and one stall per accessory apartment, subject to specific uses set forth in divisions 10. through 21. of this section.

2. Duplex. Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through 21. of this section.

3. Townhouses and condominiums. Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through 21. of this section.

4. Multi-family. Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through 21. of this section. A garage stall shall equal one half of a parking stall in determining the number of parking stalls available.

5. Neighborhood business district. One stall per 200 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through 21. of this section.

6. General business district. One stall per 400 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through 21. of this section.

7. Central business district. One stall per 1,000 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through 21. of this section.

8. Downtown fringe district. One stall per 200 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through 21. of this section.

9. Industrial district. One stall per two employees on maximum shift and one stall per commercial vehicle, subject to specific uses set forth in divisions 10. through 21. of this section.

10. Bar. One stall per three seats based on the design capacity of the establishment.

11. Cafes, restaurants, and clubs. One stall per 30 square feet of dining area and one stall per two employees on maximum shift.

12. Theaters. For the first 100 stalls, one stall per three fixed seats, after the first 100 stalls, one stall per six fixed seats.

13. Professional offices. One stall per 400 square feet of gross floor area, and one stall per two employees.

14. Motels and hotels. One stall per rental unit and five stalls.

15. Home occupation. One stall for every 300 square feet of home occupation area.

16. Schools.

a. College and high school. Three stalls per classroom and one stall per employee.

b. Junior high and elementary. One stall per employee.

17. Federal, state, city and county buildings. Ten stalls and one stall per two employees.

18. Elderly housing. One stall per three dwelling units.

19. Hospitals, rest homes, and nursing homes. Two stalls per 1,000 square feet of gross floor area.

20. Churches, auditoriums, and mortuaries. One stall per six seats.

21. Day Care Facilities. One stall 1 parking space for every 12 day care attendees and one stall for each employee based upon peak maximum staffing.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the __th day of _______, 2024, by majority vote.

____

Mayor

ATTEST:

Angela Philipp
City Administrator

Sec. 152.069. Off-street parking requirements.

1. *Single-family.* Two stalls per dwelling unit and one stall per accessory apartment, subject to specific uses set forth in divisions 10. through ~~20.~~21 of this section.
2. *Duplex.* Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
3. *Townhouses and condominiums.* Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
4. *Multi-family.* Two stalls per dwelling unit, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section. A garage stall shall equal one half of a parking stall in determining the number of parking stalls available.
5. *Neighborhood business district.* One stall per 200 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
6. *General business district.* One stall per 400 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
7. *Central business district.* One stall per 1,000 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through ~~20.~~21 of this section.
8. *Downtown fringe district.* One stall per 200 square feet of sales floor area, plus one stall per employee on maximum shift, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
9. *Industrial district.* One stall per two employees on maximum shift and one stall per commercial vehicle, subject to specific uses set forth in divisions 10. through ~~20~~21. of this section.
10. *Bar.* One stall per three seats based on the design capacity of the establishment.
11. *Cafes, restaurants, and clubs.* One stall per 30 square feet of dining area and one stall per two employees on maximum shift.
12. *Theaters.* For the first 100 stalls, one stall per three fixed seats, after the first 100 stalls, one stall per six fixed seats.
13. *Professional offices.* One stall per 400 square feet of gross floor area, and one stall per two employees.
14. *Motels and hotels.* One stall per rental unit and five stalls.
15. *Home occupation.* One stall for every 300 square feet of home occupation area.
16. *Schools.*
    a. *College and high school.* Three stalls per classroom and one stall per employee.
    b. *Junior high and elementary.* One stall per employee.
17. *Federal, state, city and county buildings.* Ten stalls and one stall per two employees.
18. *Elderly housing.* One stall per three dwelling units.
19. *Hospitals, rest homes, and nursing homes.* Two stalls per 1,000 square feet of gross floor area.
20. *Churches, auditoriums, and mortuaries.* One stall per six seats.
21. Dare Care Faciliies. One Stall 1 arking Space for every 12 day care attendees and one stall for each employee based upon peak maximum staffing

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herin.

Se3ction 3. This ordinance shall be in force and effect from and after passage, approval and publication.

(Ord. No. 11, 3 rd Series 8-24-04; Ord. No. 60, 3 rd Series 7-23-13)

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve Conditional Use Permit Request – Discovery Place Early Learning Center

RECOMMENDATION: Conditional Use Permit Request – Discovery Place Early Learning Center

MOTION TO: Approve a Conditional Use Permit application by Discovery Place Early Learning Center to operate a daycare facility with 13 or more persons at Valley Assisted Living, 523 Arnold Ave. S., Thief River Falls, Minnesota, contingent upon the rezoning of said property.

BACKGROUND: Discovery Place Early Learning Center has entered into a lease agreement with Valley Assisted Living to operate a daycare facility with 13 or more persons.

The Property is legally described as follows:

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:
Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 446.69 feet to the point of beginning; thence South 00 degrees 07 minutes 09 seconds West 100.00 feet; thence South 41 degrees 29 minutes 20 seconds East 135.00 feet; thence South 01 degree 02 minutes 57 seconds West 63.00 feet; thence South 89 degrees 40 minutes 57 seconds West 415.00 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 275.19 feet, more or less, to the point of beginning.
Said described parcel contains 2.03 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.

KEY ISSUES: Per City Ordinance 152.024.3b, daycare facility for 13 or more persons requires a Conditional Use Permit. A Public Hearing was held on Tuesday, August 13, 2024, by the Planning Commission to review this request. The Planning Commission subsequently approved the request and forwarded it on to the Planning Commission and City Council for approval.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/ Community Development Director

ATTACHMENTS:

1.	Day Care CUP RCA Supporting Documents

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given pursuant to Chapter 152 of the Thief River Falls ("City") City Code that Discovery Place Early Learning Center, 305 Nora Street East, Thief River Falls, MN 56701 has applied for a Conditional Use Permit for operations of a daycare facility with 13 or more persons at Valley Assisted Living, 523 Arnold Ave. S., Thief River Falls, MN 56701. The property is described as follows:

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 446.69 feet to the point of beginning; thence South 00 degrees 07 minutes 09 seconds West 100.00 feet; thence South 41 degrees 29 minutes 20 seconds East 135.00 feet; thence South 01 degree 02 minutes 57 seconds West 63.00 feet; thence South 89 degrees 40 minutes 57 seconds West 415.00 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 275.19 feet, more or less, to the point of beginning.

Said described parcel contains 2.03 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.

Notice is further given that the Planning Commission will conduct a hearing on the Conditional Use Permit Application at 5:00 p.m. on Tuesday, August 13, 2024, in the City Council Chambers, 405 Third Street East, Thief River Falls, MN. All persons wishing to comment on the Conditional Use Permit Application will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 26th day of July 2024.

CITY OF THIEF RIVER FALLS

/s/ Richard Baker
Zoning Administrator

Published in the Wednesday, July 31, 2024, edition of The Times.

Application To Planning Commission/BOZA

City of Thief River Falls
Community Services
405 3rd Street East – P.O. Box 528
Thief River Falls, MN 56701
218-681-8506

☐ **REZONING** (Fee $150.00)

☐ **APPEALS** (Fee $50.00)

☐ **VARIANCE** (Fee $150.00)

☐ **LAND SUBDIVISION** (Fee $300.00)

X **CONDITIONAL USE PERMIT** (Fee $150.00)

Applicant

Name Discovery Place Early Learning Center		Phone # 218-681-5202	
Address 305 Nora Street East	City Thief River Falls	State MN	Zip 56601

Property Owner *(if different from Applicant)*

Name Valley Assisted Living, LLC		Phone # 701-793-7880	
Address 9302 25th Street South	City Fargo	State ND	Zip 58104

Approximate Location of Property

Address 523 Arnold Avenue South	Legal Description Attached
Present Zoning Classification General Residential District (R-2) Pending	Present Use Greenspace

Description of Request
Valley Assisted Living previously sold their property south of the nursing home to MAK Construction for the purpose of a mixed-use apartment building with commercial space on the main floor, which was rezoned from General Residential District (R-2) to General Business District (C-2). A portion of this property was recently purchased back by Valley Home Assisted Living to construct a parking lot for use by Discovery Place Early Learning Center that will be leasing a portion of their facility for a childcare center. Pending re-zoning approval this parcel will be zoned General Residential District (R-2). A daycare facility with 13 or more persons requires a conditional use permit. Site sketch and parking sketch are attached.

Property Owner Signature *(required)* — Date 7/17/24

Applicant Signature Raymond R Kuznia — Date 7-22-24

Review *(For office use only)*

Date of Publication | Date on Planning Commission Agenda

Action Taken By Commission:

Action Taken By City Council:

City Council Resolution / Ordinance Number

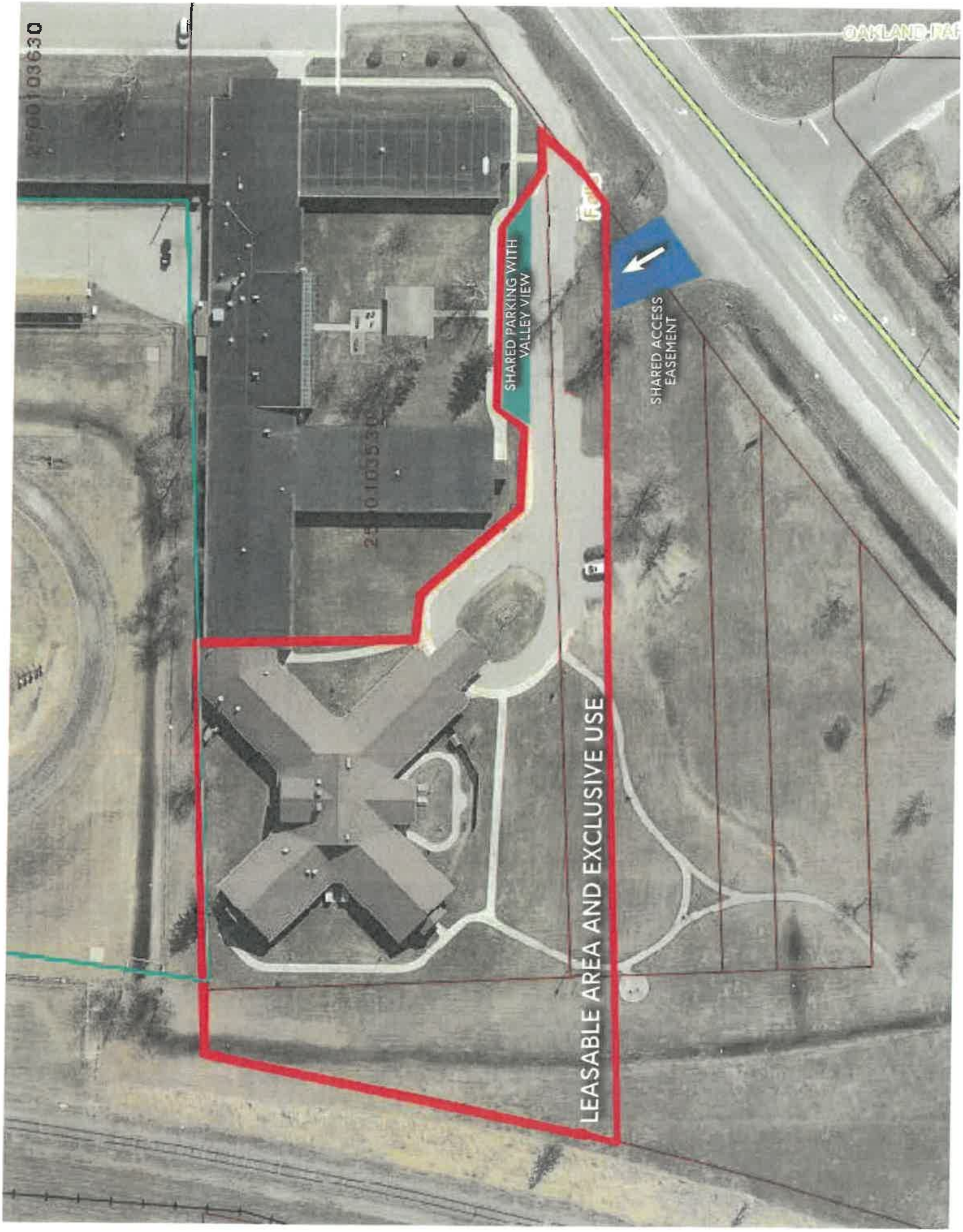
Fee Paid

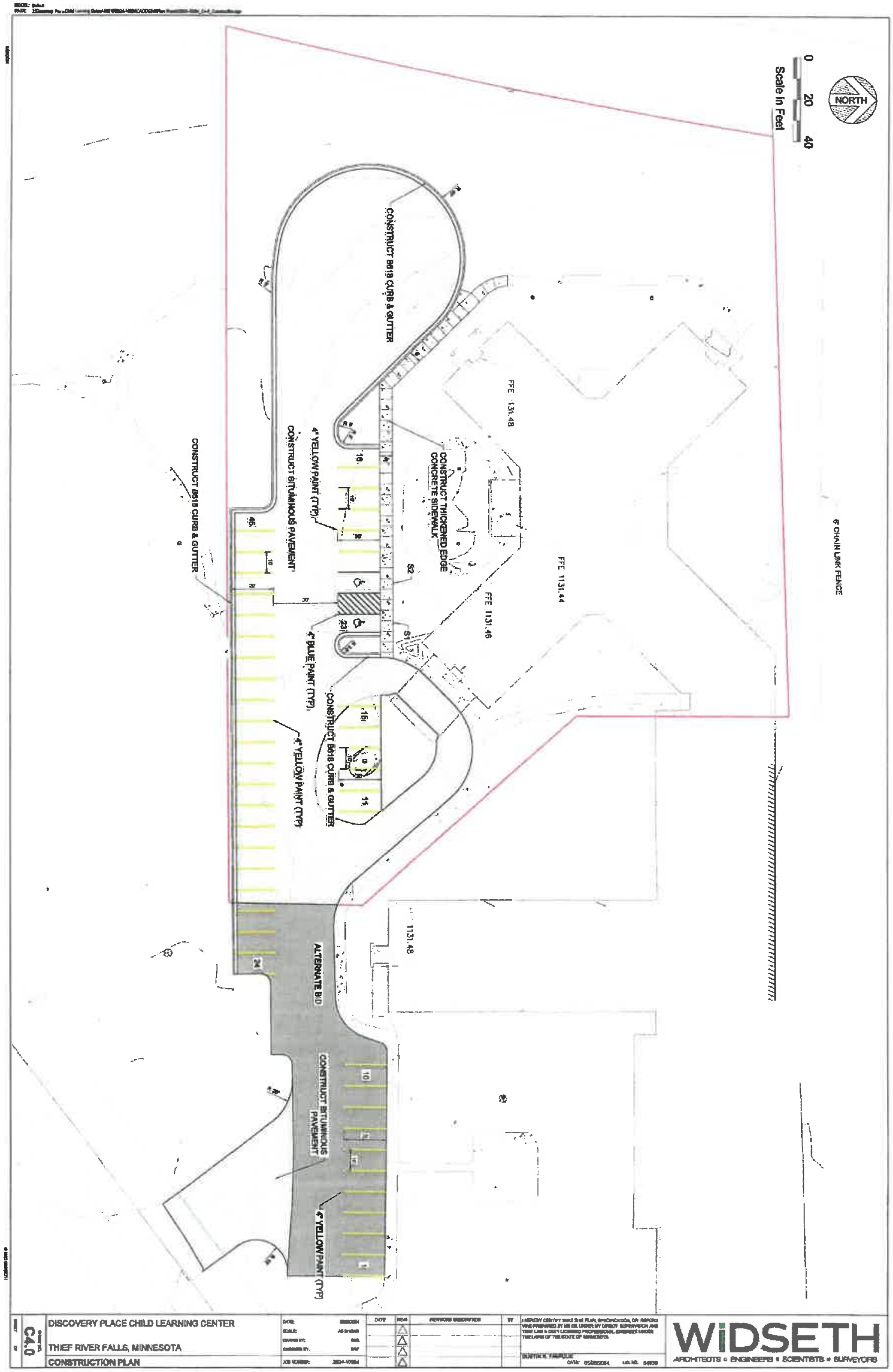
Legal Description August 13, 2024, Discovery Place Conditional Use Permit

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 446.69 feet to the point of beginning; thence South 00 degrees 07 minutes 09 seconds West 100.00 feet; thence South 41 degrees 29 minutes 20 seconds East 135.00 feet; thence South 01 degree 02 minutes 57 seconds West 63.00 feet; thence South 89 degrees 40 minutes 57 seconds West 415.00 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 275.19 feet, more or less, to the point of beginning.

Said described parcel contains 2.03 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.


SHARED PARKING WITH
VALLEY VIEW
SHARED ACCESS
EASEMENT
LEASABLE AREA AND EXCLUSIVE USE


NORTH
0 20 40
Scale In Feet
CONSTRUCT B618 CURB & GUTTER
FFE 1131.48
FFE 1131.44
FFE 1131.46
6' CHAIN LINK FENCE
CONSTRUCT THICKENED EDGE CONCRETE SIDEWALK
4" YELLOW PAINT (TYP)
CONSTRUCT BITUMINOUS PAVEMENT
CONSTRUCT B618 CURB & GUTTER
4" BLUE PAINT (TYP)
CONSTRUCT B618 CURB & GUTTER
4" YELLOW PAINT (TYP)
1131.48
ALTERNATE BID
CONSTRUCT BITUMINOUS PAVEMENT
4" YELLOW PAINT (TYP)
C4.0
DISCOVERY PLACE CHILD LEARNING CENTER
THIEF RIVER FALLS, MINNESOTA
CONSTRUCTION PLAN
WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approve First Reading of Rezoning Request – Valley Assisted Living

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning and Zoning and Public Works Committee recommendation:

MOTION TO: Call for First Reading to rezone a recently purchased property by Valley Assisted Living, LLC, which is a portion of parcel ID# 2500103730 from General Business District (C-2) to General Residential District (R-2).

BACKGROUND: Valley Assisted Living, LLC has recently purchased back a portion of parcel ID# 2500103730 that they had sold to MAK Construction; the purpose is for the construction of a parking lot for use by Discovery Place Early Learning Center that will be leasing a portion of their facility for a childcare center.

The Property is legally described as follows:

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:
Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 672.00 feet to the point of beginning; thence South 00 degrees 01 minute 03 seconds West 195.87 feet; thence North 89 degrees 40 minutes 57 seconds East 179.63 feet; thence South 45 degrees 19 minutes 03 seconds East 89.58 feet; thence South 89 degrees 40 minutes 57 seconds West, a distance of 344.96 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 50.00 feet, more or less, to the point of beginning.

Said described parcel contains 0.75 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.

KEY ISSUES: The property was zoned from R-2 General Residential District to C-2 General Business District when MAK Construction was proposing a multi-use development called the Angle. This is simply rezoning the property back to R-2 General Residential District from C-2 General Business District as the appropriate zoning district for the child care center is R-2 General Residential District. A public hearing was held at the August 13, 2024, Planning Commission meeting and recommended by the Planning and Zoning Committee to approve the rezoning.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

1.	Valley Assisted Living Rezoning RCA Supporting Documents

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given, pursuant to Chapter 152 of the Thief River Falls City Code, that Valley Assisted Living, LLC has applied for the rezoning of their recently purchased property which is a portion of parcel ID# 2500103730. The rezoning requested is from General Business District (C-2) to General Residential District (R-2).

The Property is legally described as follows:

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 672.00 feet to the point of beginning; thence South 00 degrees 01 minute 03 seconds West 195.87 feet; thence North 89 degrees 40 minutes 57 seconds East 179.63 feet; thence South 45 degrees 19 minutes 03 seconds East 89.58 feet; thence South 89 degrees 40 minutes 57 seconds West, a distance of 344.96 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 50.00 feet, more or less, to the point of beginning.

Said described parcel contains 0.75 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.

Notice is further given that the Planning Commission will conduct a hearing on the rezoning request at 5:00 p.m. on Tuesday, August 13, 2024, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 26th day of July 2024.

CITY OF THIEF RIVER FALLS

/s/ Richard L. Baker
Economic & Community Development Director
& Zoning Administrator

Published in the Wednesday, July 31, 2024, edition of The Times.

Application To Planning Commission/BOZA

City of Thief River Falls
Community Services
405 3rd Street East – P.O. Box 528
Thief River Falls, MN 56701
218-681-8506

X **REZONING** (Fee $150.00)

☐ **APPEALS** (Fee $50.00)

☐ **VARIANCE** (Fee $150.00)

☐ **LAND SUBDIVISION** (Fee $300.00)

☐ **CONDITIONAL USE PERMIT** (Fee $150.00)

Applicant

Name Valley Assisted Living, LLC		Phone # 701-793-7880	
Address 523 Arnold Avenue South	City Thief River Falls	State MN	Zip 56701

Property Owner *(if different from Applicant)*

Name Valley Assisted Living, LLC		Phone # 701-799-7292	
Address 9302 25th Street South	City Fargo	State ND	Zip 58104

Approximate Location of Property

Address 523 Arnold Avenue South	Legal Description Attached
Present Zoning Classification General Business District (C-2)	Present Use Greenspace

Description of Request
Valley Assisted Living previously sold their property south of the nursing home to MAK Construction for the purpose of a mixed-use apartment building with commercial space on the main floor, which was rezoned from General Residential District (R-2) to General Business District (C-2). A portion of this property was recently purchased back by Valley Home Assisted Living to construct a parking lot for use by Discovery Place Early Learning Center that will be leasing a portion of their facility for a childcare center. The appropriate zoning district for the childcare center is General Residential District (R-2). This will also require a conditional use permit, which is being processed under a separate application. The requested re-zoning to General Residential District (C-2) is consistent with prior zoning and consistent with Valley Assisted Living zoning. Site Sketch is attached.

Property Owner Signature *(required)* — Date 7/17/24

Applicant Signature Raymond D Kuznia — Date 7-22-24

Review *(For office use only)*

Date of Publication

Date on Planning Commission Agenda

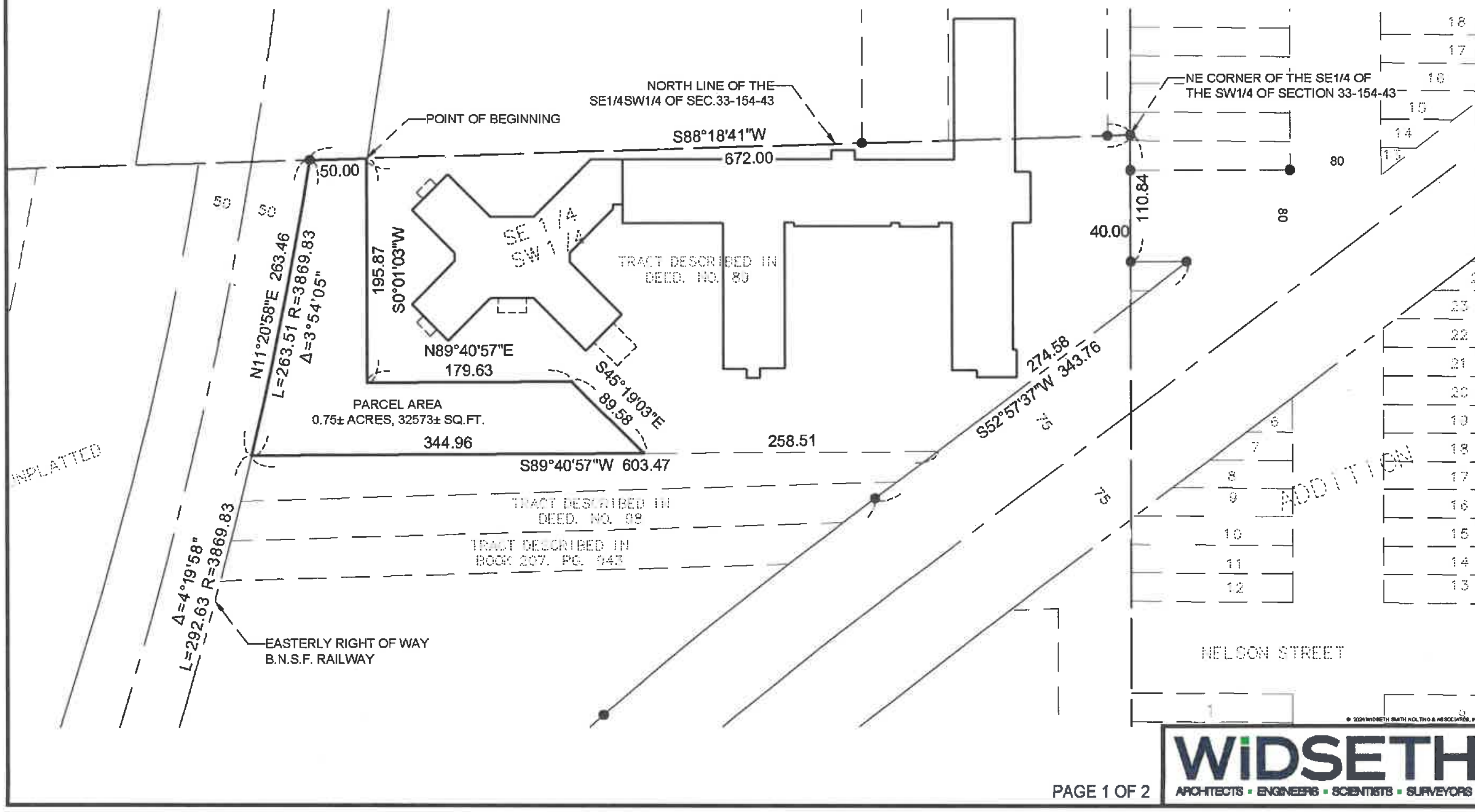
Action Taken By Commission:

Action Taken By City Council:

City Council Resolution / Ordinance Number

Fee Paid

EXHIBIT A-2



NORTH LINE OF THE SE1/4SW1/4 OF SEC.33-154-43
POINT OF BEGINNING
S88°18'41"W
672.00
NE CORNER OF THE SE1/4 OF THE SW1/4 OF SECTION 33-154-43
50.00
195.87
S0°01'03"W
SE 1/4 SW 1/4
TRACT DESCRIBED IN DEED. NO. 80
110.84
40.00
N11°20'58"E 263.46
L=263.51 R=3869.83
Δ=3°54'05"
N89°40'57"E
179.63
S45°19'03"E
89.58
274.58
S52°57'37"W 343.76
PARCEL AREA
0.75± ACRES, 32573± SQ.FT.
344.96
S89°40'57"W 603.47
258.51
TRACT DESCRIBED IN DEED. NO. 98
TRACT DESCRIBED IN BOOK 207, PG. 943
Δ=4°19'58"
L=292.63 R=3869.83
EASTERLY RIGHT OF WAY B.N.S.F. RAILWAY
UNPLATTED
ADDITION
NELSON STREET
PAGE 1 OF 2
WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

EXHIBIT A-2

LEGAL DESCRIPTION

Part of the Southeast Quarter of the Southwest Quarter of Section 33, Township 154 North, Range 43 West of the Fifth Principal Meridian, Pennington County, Minnesota, described as follows:

Commencing at the northeast corner of said Southeast Quarter of the Southwest Quarter; thence South 88 degrees 18 minute 41 seconds West, assumed bearing, along the north line of said Southeast Quarter of the Southwest Quarter, a distance of 672.00 feet to the point of beginning; thence South 00 degrees 01 minute 03 seconds West 195.87 feet; thence North 89 degrees 40 minutes 57 seconds East 179.63 feet; thence South 45 degrees 19 minutes 03 seconds East 89.58 feet; thence South 89 degrees 40 minutes 57 seconds West, a distance of 344.96 feet, more or less, to the easterly right of way of the Burlington Northern Santa Fe Railroad; thence northerly along a curve being concave to the northwest, along said easterly right of way, having a radius of 3869.83 feet, a central angle of 03 degrees 54 minutes 05 seconds, an arc length of 263.51 feet, the chord of said curve bears North 11 degrees 20 minutes 58 seconds East and has a chord length of 263.46 feet to the north line of said Southeast Quarter of the Southwest Quarter; thence North 88 degrees 18 minutes 41 seconds East, along said north line, a distance of 50.00 feet, more or less, to the point of beginning.

Said described parcel contains 0.75 acres, more or less, and is subject to any and all easements, reservations, restrictions and conveyances of record, if any.

LEGEND

BOUNDARY LINE

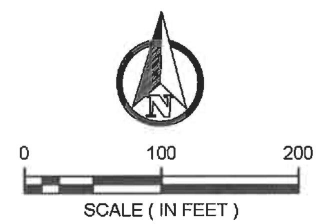
QUARTER-QUARTER LINE

CENTERLINE

RIGHT OF WAY LINE

BUILDING

BUILDING OVERHANG



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON NAD 83 PENNINGTON COUNTY COORDINATE SYSTEM, 1996 ADJUSTMENT

PAGE 2 OF 2

WIDSETH

ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Placement of Jefferson Highway Memorial Sign at Ralph Englestad Arena parking lot.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Accept a memorial designation sign for the Jefferson Highway from Visit TRF and approve placing it on the north end of the east parking lot, along 6th Street, of the Ralph Englestad Arena.

BACKGROUND: The Old Jefferson Highway ran from Winnipeg Canada to New Orleans, Louisiana. The Jefferson Highway Association, https://jeffersonhighway.org/ , is working with local communities and businesses to preserve, promote and develop the Jefferson Highway and to promote the Jefferson Highway as a tourism destination.

KEY ISSUES: City Code Chapter 152.087 EXCLUDED SIGNS, Subsection (3) allows Publicly owned memorial tablets or signs to be erected. Public Works staff time to erect the sign. Visit TRF will provide the sign and post(s).

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/ Community Development Director

ATTACHMENTS:

1.	Jefferson Highway Sign RCA Supporting Documents

JEFFERSON
1916 HIGHWAY 1929
NEW ORLEANS - WINNIPEG

THIEF RIVER FALLS

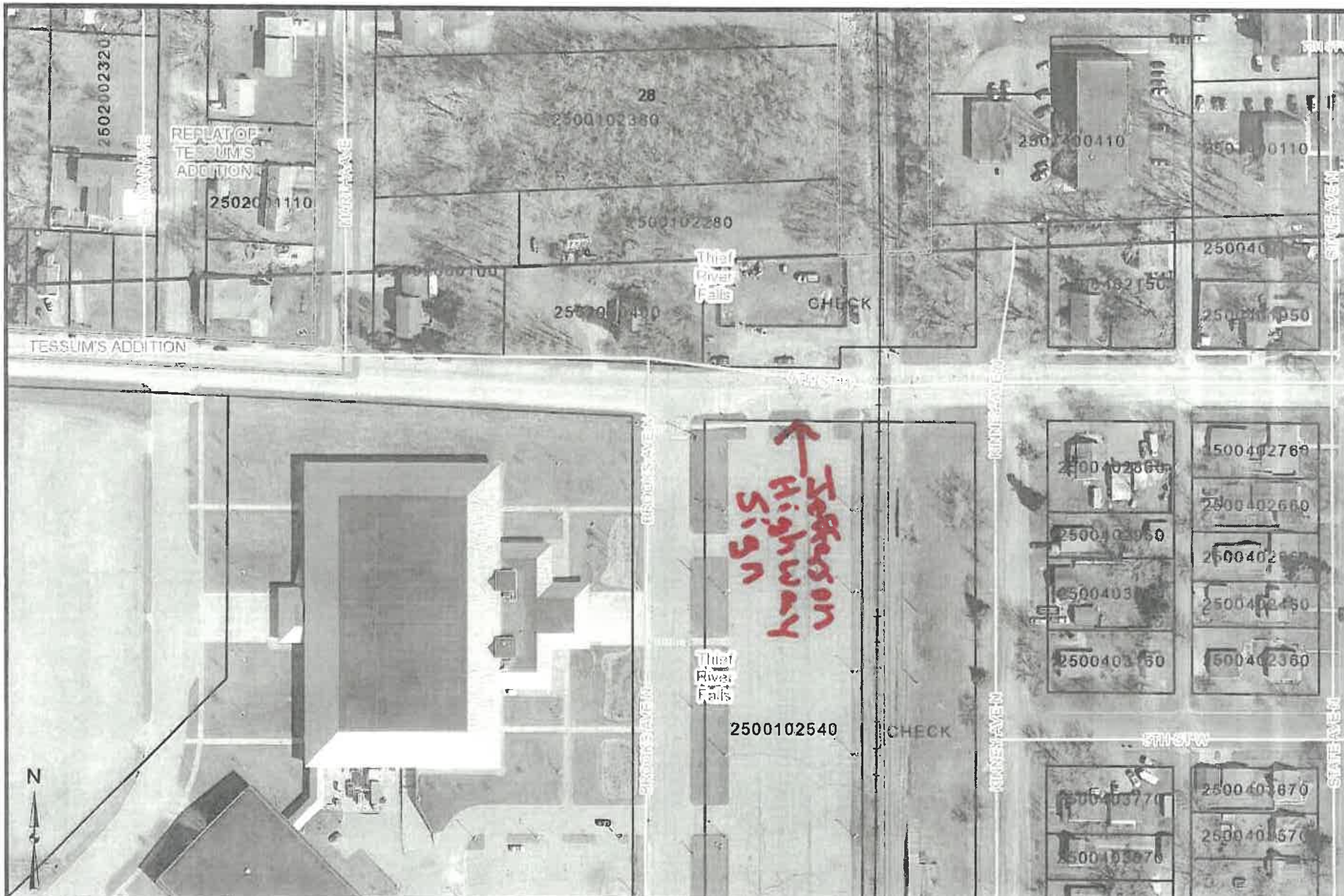
JEFFERSON HIGHWAY HISTORIC SITE

The historic Jefferson Highway originated in 1915 as one of the first North-South automobile highways in America. Thief River Falls was selected as part of the official route in 1916. The route went by here on a 2,400 mile journey from Winnipeg, Canada, to New Orleans, Louisiana. Jefferson Highway General Manager J.D. Clarkson commented upon his first visit to Thief River Falls, "I would rather have the enthusiasm we have received from Thief River Falls than a donation of $50,000."

Visit THIEF RIVER FALLS

$80.00 + shipping

30" x 36"



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Jefferson Highway Sign

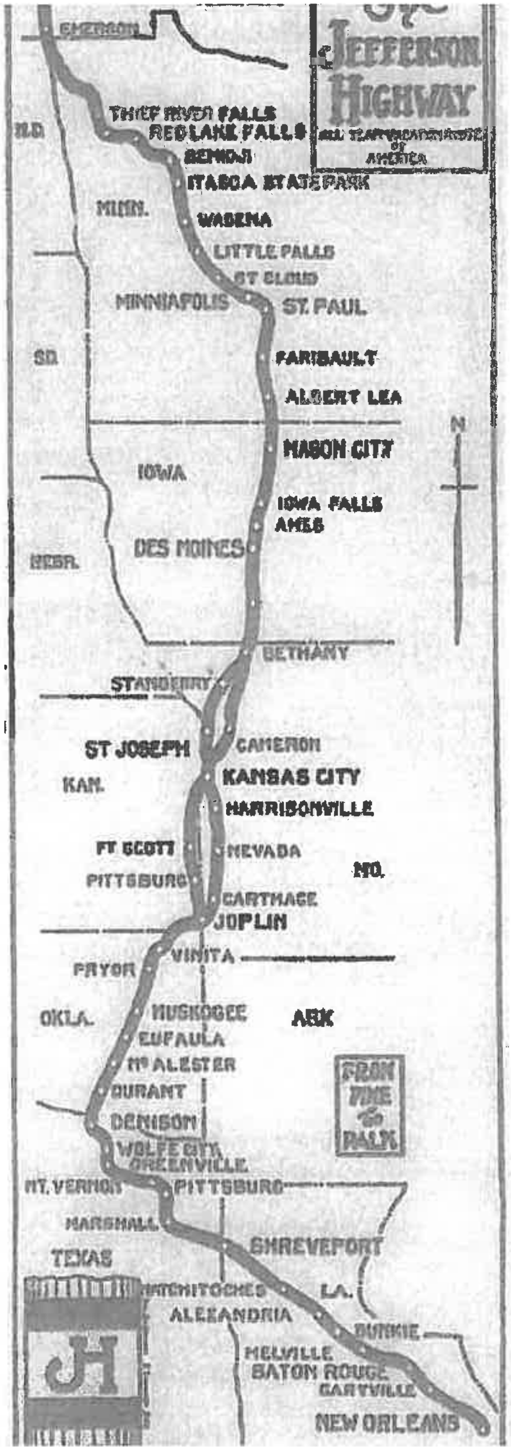
1:1,676

Date: 8/7/2024

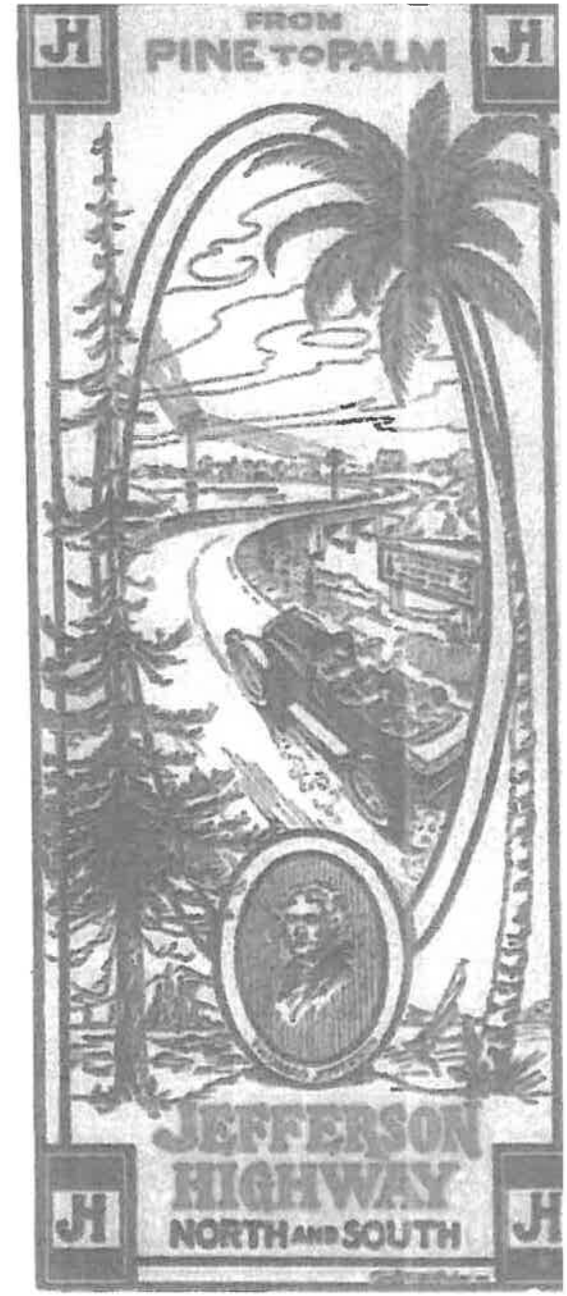
This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.

Pennington County

Minnesota



www.Jeffersonhighway.org



JEFFERSON HIGHWAY SIGNAGE INFORMATIO

SIGNAGE

to the Federal Good Roads Movement, ing for the Jefferson "Pine to Palm" way was private and limited. State and al funds supplied construction materials. lowners volunteered easements to cross land and in most cases they were onsible for maintenance of the roadbed. ens provided labor to develop the route igh their community. Most towns routed oadbed through the business districts eir communities. In this way, businesses d take full advantage of the tourism traffic resulting income. Since the original route ndered through impacted communities, the erson Highway Association has designed a sign to identify the original roadway. It is xcellent aid for tourists traveling the route.

a sample historic community route sign of contact:

signs@jeffersonhighway.org

ASSOCIATION

In 1915, the Jefferson Highway Association was organized to promote the development of the Jefferson Highway. The highway ran from Winnipeg to New Orleans covering over 2.300 miles and going through seven states located in the territory of the Louisiana Purchase.

The Jefferson Highway Association is organized exclusively for charitable, educational, and scientific purposes and will work for and promote the preservation of the Jefferson Highway in the United States of America and Canada. The Jefferson Highway Association will work with local communities and businesses to promote the Jefferson Highway as a tourism destination.

Join the Jefferson Highway Association and discover the delights of traveling on a historic highway that offers an amazing variety of sights and experiences. Your interest and support of this historic international highway will also help preserve, publicize, and interpret the route for years to come.

Visit www.jeffersonhighway.org

SIGNAGE

Jefferson Highway historians have initiated project to identify remaining Jefferson rou historic sites. Locations identified within area as Jefferson Highway Historic Sites w be designated on road signs to attract the attention of tourists. This is another opport for communities, counties, and states along Jefferson to promote highway history thro recognizable identity.

Communities along the hard-surfaced road experienced renewed public interest and economic growth. We identify those rema historical structures built to accommodate Jefferson travelers. Local organizations p for the signs are recognized as sponsors. sample historic site sign proof contact:

signs@jeffersonhighway.org

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: 2024 Federal Funded Street Improvements Project

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve the low bid of $_____________ from (contractor), and award the 2024-Federal Funded- Street Improvements Project contingent upon clearance of bid requirements of the Federal Highway Administration, as determined by the MnDOT Office of Civil Rights.

BACKGROUND: The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

KEY ISSUES: Bids for this project were received on August 20, 2024. The low bid was received from (contractor) in the amount of $____________The Engineer's Estimate was $3,607,459.50. The low bid was within ______% of the engineer's estimate.

FINANCIAL CONSIDERATIONS: Bid Tabulation is attached.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 8/20/2024

SUBJECT: Approval of 2024 – 2026 Law Enforcement Labor Services (LELS) Union Contract
Approval of 2024 – 2026 Non-Union Nonconfidential Employee Benefit Package
Approval of 2024 – 2026 Non-Union Confidential Employee Benefit Packages

RECOMMENDATION: It is respectfully requested the City Council accept the findings of the Labor Committee and approve the Law Enforcement Labor Service (LELS) Union Contract for years 2024 – 2026, 2024-2026 Non-Union Nonconfidential Benefit Packages, and the 2024-2026 Non-Union Benefit Packages (confidential employees) as follows:

The current union contracts and benefit agreements expired on December 31, 2023. The Ad-Hoc Labor Committee met with the Law Enforcement Labor Services (LELS) union group and have reached a tentative agreement.

The Law Enforcement Labor Services (LELS) Union: The contract includes a wage increase in the amount of 3% in 2024 and 4% in 2025 and 2026. Mutually agreed upon amendments were also made and updates to the contract language.

Non-Union Employee (Nonconfidential Group) Benefit Agreement. Benefit agreement packages with Jennifer Myers, Deputy Clerk, includes a wage increase of 3% for 2024, 4% for 2025 and 4% for 2026.

Non-Union Employees (Confidential Group) Benefit Agreement. Benefit agreement packages with Angela Philipp, City Administrator and Les Backer, Human Resources Coordinator, includes a wage increase of 3% for 2024, 4% for 2025 and 4% for 2026.

Both groups will receive retro pay adjusted to 1/1/24.

The contracts and agreements are file in the Office of the City Administrator.

MOTION TO:

BACKGROUND: The Labor Committee, City Administrator and Human Resources Coordinator met with the LELS group during negotiation sessions and reached tentative settlements. The negotiation sessions were very positive and productive for both sides.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	$500,000	01-Oct-24	2.25%	**12-Aug-20**	$497,620.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	$245,000	27-Feb-25	1.80%	**27-Aug-20**	$240,577.75
State Bk India New York NY	Certificate of Deposit - Brokered	$183,000	10-Jun-25	1.05%	**10-Dec-20**	$177,101.91
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	$255,000	25-Aug-25	3.50%	**25-Feb-23**	$251,373.90
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	$246,000	30-Sep-25	0.40%	**31-Mar-21**	$233,950.92
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	$200,000	11-Feb-26	1.00%	**11-Aug-21**	$189,256.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	$246,000	30-Mar-26	2.85%	**01-Jul-22**	$242,745.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	$249,000	31-Mar-26	0.95%	**30-Jun-21**	$234,440.97
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	$245,000	16-Jun-26	0.85%	**16-Jul-21**	$228,763.85
Inivest Ntl Bk Tr Souderton	Certificate of Deposit - Brokered	$183,000	17-May-27	4.50%	**16-May-23**	$183,294.63
Solutions Bk Forreston Ill	Certificate of Deposit - Brokered	$209,000	22-Sep-28	5.30%	**22-Oct-23**	$209,094.05
Northwest Bk Boise Idaho	Certificate of Deposit - Brokered	$248,000	28-Mar-29	4.65%	**28-Apr-24**	$244,887.60
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	$248,000	12-Apr-29	4.65%	**12-May-24**	$251,030.56
Defiance Ohio City Sch Dist	Bond - Brokered	$550,000	01-Dec-28	0.00%	**01-Dec-28**	$455,653.00
Fresno Calif Uni School Dist	Bond - Brokered	$300,000	01-Aug-25	0.00%	**01-Aug-25**	$285,084.00
Thief River Falls Minn Indpt	Bond - Brokered	$190,000	01-Feb-27	1.01%	**01-Feb-27**	$174,480.80
		RBC INVESTMENTS				$4,099,354.94
Border State Bank	Certificate of Deposit	$100,000	16-Dec-24	2.09%	**16-Dec-23**	$100,000.00
		BORDER STATE BANK INVESTMENTS				$100,000.00

Western Alliance Bank, CA	Certificate of Deposit - Brokered	$237,250	09-Jul-25	5.312%	$237,250.00
Cornerstone Bank, NE	Certificate of Deposit - Brokered	$240,500	20-Mar-25	5.227%	$240,500.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	31-Oct-24	5.352%	$1,000,000.00
4M Term Series, MN	Certificate of Deposit - Brokered	$1,000,000	01-May-25	5.100%	$1,000,000.00
Farmers Ins Group Federal CU, CA	Certificate of Deposit - Brokered	$2,000,000	12-Jan-26	4.304%	$2,000,000.00
		4M INVESTMENTS			$4,477,750.00
		TOTAL CD INVESTMENTS			$8,677,104.94
MONEY MARKET ACCOUNTS					
Piper Jaffray	First American Gov't Obligations Fund			4.480%	$3,475,901.93
RBC	US Govt Money Market Fund				$26.45
League of Minnesota Cities	4M Money Market Fund			5.321%	$8,501,964.46
League of Minnesota Cities	4M Plus Fund			5.368%	$28,362.64
League of Minnesota Cities	4M LTD Account				$7,973,834.71
		TOTAL MONEY MARKET SAVINGS			$19,980,090.19
		GRAND TOTAL		**07/31/2024**	$28,657,195.13

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