

COUNCIL PROCEEDINGS

Tuesday, October 1, 2024

CALL TO ORDER

This meeting is officially called to order at 05:30 PM PM on October 1, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following councilmembers were present: HOlmer, McCraw, Narverud, Pream, Lorenson, Bolduc and Aarestad. Arlt was absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

RESOLUTION NO. : Marty Seifert - Flaherty & Hood Presentation October 1, 2024 at 5:30 pm (handout)

Marty Seifert addressed the Council via zoom; Thanked Mayor Holmer as past-President for all his work and help at the Capital and noted the budget was passed but not the bonding bill.

RESOLUTION NO. : Proclamation Honoring presenting life-saving certificates for Jeff Mumm to Shannon Boen, Nick and Brevyn Beito, Officer Arlt, Sgt. Lindgren and Deputy Miller.

WHEREAS, on September 12, 2024, Officer Arlt, Sgt. Lindgren and Deputy Miller responded to a medical call where it was reported that a male subject was not breathing and turning blue. Officer Arlt and Lindgren arrived at the scene to find a man lying on his back in the yard next to a fence near a lawnmower. Life-saving measures were being administered by Shannon Boen and Nick Beito. Officer Arlt relieved Boen and continued to perform chest Compressions; Sgt. Lindgren retrieved the AED. Officers applied the pads to the chest of the patient and administered a shock. Compressions continued to be delivered until Sanford EMS Crew arrived. Deputy Miller arrived at approximately the same time as the EMS and assisted in issuing Compressions until the LUCAS chest compressions system was applied.

WHEREAS, Officers/Deputy continued to assist the Sanford medical crew until the patient was transferred to Sanford Medical Center. The quick response and ability to act by all involved helped save the life of the patient.

NOW, THEREFORE LET IT BE KNOWN, that the City of Thief River Falls recognizes and thanks Officer Arlt, Sgt. Lindgren, Deputy Miller, Shannon Boen and Nick Beito for their courageous life-saving efforts to save Jeff Mumm.

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Mike Lorenson, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. : Approval of September 17, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 10.214.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the September 17, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION 10.215.24, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$3,233,797.91. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. : Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing For The Payment of \$[Par] General Obligation Bonds, series 2024A

Following discussion, Councilmember Jason Aarestad introduced Resolution 10.216.24, being seconded by Councilmember Scott Pream, that:

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : To Authorize the City Administrator to calculate a transaction fee for credit card and debit card payments on Utility Bills.

Following discussion, Councilmember Mike Lorenson introduced Resolution 10.217.24, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The City of Thief River Falls has seen a significant increase in the cost with credit card and debit card usage in utility billing. Since there are other payment options available that have very little to no cost to the city associated with the payment, it has been discussed to then also move or pass this additional cost charged to the City by the credit card companies to the City utility customer who wants or chooses to pay by credit card and debit card.

THEREFORE, BE IT RESOLVED to approve authorizing the City Administrator to calculate the amount or percentage needed to recoup the credit card fees the City is currently paying to be charged or assessed to a City utility customer as a transaction fee when a City utility customer pays their utility bills with a credit card and or debit card.

This surcharge or fee assessment will go into effect on January 1, 2025. The City, by resolution, would approve the surcharge or assessment for credit or debit card usage to be passed on to the City utility customers.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Public Safety Aid Purchase

Following discussion, Councilmember Scott Pream introduced Resolution 10.218.24, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The Fire Department is updating aging wildland firefighting equipment at an approximate cost of \$85,000 - \$90,000. The volunteer firefighters have committed \$40,000, the Rural Fire Association has committed \$20,000 leaving approximately \$25,000 - \$30,000 to finish the project.

WHEREAS, The current first due wildland unit is a 2004 model (20 years old), and the second response unit is a 1990 model (34 years old). The 2004 would become the secondary unit and the 1990 would be sold at auction.

THEREFORE, BE IT RESOLVED Approve spending approximately \$30,000 From the Public Safety Aid money toward the completion of a new wildland firefighting vehicle.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Challenger Elementary School WCA Notice of Decision

Following discussion, Councilmember Jason Aarestad introduced Resolution 10.219.24, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, In August 2024, Widseth certified wetland delineator, Joey Goeden, delineated three wetlands at Challenger Elementary School where the new proposed bus lane will be located. A complete Joint Application was received on August 18, 2024. Technical Evaluation Panel (TEP) members met on sit on September 9, 2024, and all members present agreed on the wetland boundaries and types delineated.

THEREFORE, BE IT RESOLVED Approve the Challenger Elementary wetland delineation.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve the opening of Public Works Foreman position

Following discussion, Councilmember Anthony Bolduc introduced Resolution 10.220.24,

being seconded by Councilmember Michele McCraw, that:

WHEREAS, With the retirement of Michael Olson, Public Works Foreman, effective August 30, 2024, a Public Works Foreman will need to be hired to continue the efficient operations of the Public Works Department.

THEREFORE, BE IT RESOLVED Authorize the opening of the Public Works Foreman position. The position will be open to the Teamsters #320 union employees for 10 days, as per union and if not filled through this process, the Public Works Foreman position will be opened to the public.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve the Job Description and Grading of the Lead Public Works Maintenance Worker position and to open the position.

Following discussion, Councilmember Steve Narverud introduced Resolution 10.221.24, being seconded by Councilmember Scott Pream, that:

WHEREAS, It has been determined that the position is needed for a better flow for the department.

THEREFORE, BE IT RESOLVED Approve the Job Description and Grading of the newly created position of Lead Public Works Maintenance Worker position. It will be graded at a 5. Also, Authorize the opening of the Lead Public Works Maintenance Worker position. The position will be open to the Teamsters #320 union employees for 10 days.

On vote being taken, Aye; Holmer, McCraw, Narverud, Pream. Nay; Bolduc, Lorenson. Abstained; Aarestad. Absent; Alrt. Motion passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

RESOLUTION NO. : City/Council/School meeting October 2, 2024 at 6 p.m. at Lincoln High School Training Center

RESOLUTION NO. : Public Utilities Committee - October 7th at 7:00 a.m.

RESOLUTION NO. : Public Safety/Liquor Committee - October 7th at 4:30 p.m.

RESOLUTION NO. : Administrative Services Committee - October 8th at 4:30 p.m. Room 201 City Hall

RESOLUTION NO. : Public Works Committee - October 9th at 4:30 p.m.

RESOLUTION NO. : City Council Meeting - October 15th at 5:30 p.m.

INFORMATIONAL ITEMS

RESOLUTION NO. : Blair Gustafson's Retirement celebration - Thursday, Oct 3 from 1:30-2:30pm at Public Works Facility.

RESOLUTION NO. : Bike TR will host Bike to School event Wednesday, October 9, 2024.

RESOLUTION NO. : Volunteer Fire Fighter Ham Dinner Fundraiser to be held Thursday, October 10th from 4:30pm - 7:30pm at the Eagles Club. Free will offering.

ADJOURNMENT

There being no further discussion, Councilmember Pream being seconded by Councilmember Lorensen to adjourn at 6:17 pm. ON vote being taken, the Chair declared the motion unanimously carried.

Holmer, Mayor

Brian D.

Attest: _____
Angela Philipp, City Administrator