COUNCIL PROCEEDINGS

Tuesday, November 5, 2024

CALL TO ORDER

This meeting is officially called to order at 4:30 pm on November 5, 2024. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Pream, Arlt, Bolduc, Narverud. McCraw was absent. Aarestad arrived at 4:33. Lorenson arrived at 5:05.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

RESOLUTION NO. : Thief River Falls Surface Water Intake Protection Plan - Dan Disrud, NW District Principal Planner MN Dept of Health

APPROVE AGENDA

CONSENT AGENDA

RESOLUTION NO. : Approval of October 15, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the October 15, 2024 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced RESOLUTION, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $2,307,724.15and council per diem in the amount of $1560. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. : Drinking Water Protection Policy and Approval of Plan

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED Approval of the attached resolution

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Appoint Beth Nelson to TRF Library and Northwest Regional Library Boards

Following discussion, Councilmember Scott Pream introduced Resolution, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Ryan Richardson resigned from the TRF and Regional Library Boards leaving a vacancy on both. Under the terms of the Agency Agreement for NWRL, it is required to appoint a representative in his place. NWRL requested Beth Nelson as his replacement on both boards. Beth will resume the current term expiring January 31, 2025 and with this appointment, will assume the position for the next term expiring January 31, 2027.

THEREFORE, BE IT RESOLVED Approve Appointment of Beth Nelson to TRF Library Board and Northwest Regional Library Board to the existing term expiring January 31, 2024 and thru the next term expiring January 31, 2027.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve Alan Johnson, Phyllis Johnson and Gena Wambsganss to the TRF Library Board

Following discussion, Councilmember Scott Pream introduced Resolution, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Alan Johnson, Phyllis Johnson and Gena Wambsganss have been appointed to the TRF Library Board by NWRL.

THEREFORE, BE IT RESOLVED Approve the appointment of Alan Johnson, Phyllis Johnson and Gena Wamnsganss to the TRF Library Board with a term date starting January 31,2024 and expiring January 31, 2027.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve the Employment of Robert Hout as Public Works Foreman

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Scott Pream, that:

WHEREAS, The Council approved the position be opened on October 1, 2024.

THEREFORE, BE IT RESOLVED To approve the employment of Robert Huot for the position of Public Works Foreman. Robert will be placed at Grade 7 Step 1 at a rate of $35.31 effective November 6, 2024. The position is a Teamster Union #320 position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approval of 2024-2026 M.A.P.S. Labor Agreement and Approval of 2024-2026 M.A.P.S. MOU

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Labor Committee, City Administrator and Human Resources Coordinator met with the MAPS group during negotiation sessions and reached tentative settlements. The negotiation sessions were very positive and productive for both sides.

THEREFORE, BE IT RESOLVED To accept and approve the findings of the Labor Committee and approve the M.A.P.S. Labor Agreement for years 2024 – 2026 and 2024-2026 M.A.P.S. MOU:

The current labor agreement expired on December 31, 2023. The Ad-Hoc Labor Committee met with the M.A.P.S. group and have reached a tentative agreement.

The M.A.P.S. Group: The contract includes a wage increase in the amount of 3% in 2024 and 4% in 2025 and 2026. Mutually agreed upon amendments were also made and updates to the contract language.

M.A.P.S. MOA clarifies the COLA Steps and clarifies the increases for those outside the pay scales.

M.A.P.S. will receive retro pay adjusted to 1/1/24.

The contracts and agreements are filed in the Office of the City Administrator.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve the Employment of Mark Beedy as Off Sale Clerk Liquor Store

Following discussion, Councilmember Anthony Bolduc introduced Resolution, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The Council approved the position be opened on August 20, 2024.

THEREFORE, BE IT RESOLVED To approve the employment of Mark Beedy for the position of Off Sale Clerk Liquor Store. Mark will be placed at Grade 1 Step 2 at a rate of $21.90 effective November 11, 2024. The position is a Teamster Union #320 position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve the Employment of Brandon Kasprowicz as Off Sale Clerk Liquor Store

Following discussion, Councilmember Anthony Bolduc introduced Resolution, being seconded by Councilmember Steve Narverud, that:

WHEREAS, With the resignation of Kathy Dalquist on 10/22/24 the committee approved an additional hire with this round of interviews.

THEREFORE, BE IT RESOLVED To approve the employment of Brandon Kasprowicz for the position of Off Sale Clerk Liquor Store. Brandon will be placed at Grade 1 Step 1 at a rate of $21.01 effective November 18, 2024. The position is a Teamster Union #320 position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approval to fill a Public Works Maintenance Position

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Scott Pream, that:

WHEREAS, Public Works Maintenance worker, Robert Huot accepted the position of Public Works Foreman and will be moving to that position on November 6. Upon approval at Council Nov 5, that will leave an opening at Public Works.

WHEREAS, This is a budgeted item

THEREFORE, BE IT RESOLVED Accept a Public Works Committee recommendation and authorize the Public Works Department to begin the process to fill the position of Public Works Maintenance. Because of the potential internal transfer of Robert Huot to Public Works Foreman, the position shall be opened directly to the public for filling. The position is a Grade 3 with a wage range of $25.08-$31.82.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approval to fill a Public Works Maintenance Position

Following discussion, Councilmember Anthony Bolduc introduced Resolution, being seconded by Councilmember Scott Pream, that:

WHEREAS, Public Works Maintenance worker, Blair Gustafson retired on October 4. That left an opening at Public Works.

THEREFORE, BE IT RESOLVED Accept a Public Works Committee recommendation and authorize the Public Works Department to begin the process to fill the position of Public Works Maintenance. Because of the retirement of Blair Gustafson on October 4, 2024, the position shall be opened internally to all Teamster #320 members for 10 days. If there are no adequate candidates, it will then be opened to the general public. The position is a Grade 3 with a wage range of $25.08-$31.82.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approve TRF Professional Building Commercial Energy Renovation Loan Request

Following discussion, Councilmember Anthony Bolduc introduced Resolution, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Community Development Advisory Board met at noon on Wednesday, October 9, 2024, to review and discuss the application request from TRF Professional Building, LLC, 321 LaBree Ave., for a Commercial Energy Renovation Loan through the City of Thief River Falls' Revolving Loan Fund. The requested loan amount was $73,000 for roofing, electrical, and HVAC repairs to the building. The application was tabled until further financial information could be obtained. The committee then met via email on October 31, 2024, to further review and discuss the application. One requested repair item is not covered under the Commercial Energy Renovation Loan Program.

After reviewing the application, the CDAB members voted unanimously to recommend that the City Council approve a Commercial Energy Renovation Loan in the amount of $71,990.60 at a 2 percent interest rate for a period not to exceed 84 months.

THEREFORE, BE IT RESOLVED Approve a Commercial Energy Renovation Loan in the amount of $71,990.60 at a 2 percent interest rate for a period not to exceed 84 months from the City's Revolving Loan Fund to TRF Professional Building, LLC, owners Tom Bendickson, Carmen Fore, Logan Kalinowski, and Dr. J. Yoon.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

RESOLUTION NO. : Public Works Committee - November 6th at 4:30 p.m.

RESOLUTION NO. : Public Utilities Committee - November 7th at 7:00 a.m.

RESOLUTION NO. : Public Safety/Liquor Committee - November 7th at 4:30 p.m.

RESOLUTION NO. : Administrative Services Committee - November 12th at 4:30 p.m. Room 201 City Hall

RESOLUTION NO. : City Council Meeting - November 19th at 5:30 p.m.

INFORMATIONAL ITEMS

RESOLUTION NO. : Holiday Train 12/15/24

RESOLUTION NO. : Reminder: Election voting closes at 8 pm at the REA. Kids voting is taking place in the REA entry.

RESOLUTION NO. : Richard Baker noted the vacant home at 215 10th St has been demolished.

RESOLUTION NO. : Mayor Holmer noted teams are still working on replacing blown LED bulbs in streetlights.

ADJOURNMENT

There being no further discussion, Councilmember Pream being seconded by Councilmember Bolduc to adjourn at 5:07 pm. On vote being taken, the Chair declared the motion unanimously carried.