

PUBLIC SAFETY/LIQUOR COMMITTEE

MONDAY, JANUARY 13, 2025 4:30 PM

City Hall Council Chambers -

Jason Aarestad

Julie Bolduc

Megan Arlt

Steve Narverud

1. NOMINATE CHAIR

2. CALL TO ORDER

3. ROLL CALL

4. APPROVE SUMMARY OF DISCUSSION

4.1. Approval 12.09.2024 Public Safety Minutes

5. LIQUOR STORE

5.1. Project Updates

5.2. Other

6. FIRE

6.1. Project Updates

6.2. Other

7. POLICE

7.1. Project Updates

- K&K Towing

- Brooks Ave House

- Garage Door Opener Installed

7.2. Other

- December 2024 Report Summary

- Meunier and Steer attended Leadership training courses

- Officer Williams accepted into DRE school

8. OTHER

8.1. Pennington County Emergency Books for Kids

9. ADJOURNMENT

Public Safety Committee Minutes

Monday, December 9, 2024

CALL TO ORDER

This meeting is officially called to order at 4:30 pm on December 10, 2024 by Jason Aarestad.

ROLL CALL

The following councilmembers were present: Jason Aarestad, Steve Narverud. Megan Arlt and Anthony Bolduc were absent. Others present: Angela Philipp, City Administrator; Marissa Adam, Chief of Police; Steve Olson, Liquor Store Manager.

APPROVE SUMMARY OF DISCUSSION

Approval of November 11, 2024 Public Safety/Liquor Committee Minutes

The committee members reviewed the summary and noted an error corrected as:

"Liquor Store Personnel - One new hire Mark started 11/11 and the other (Brandon) starts on 11/19."

No other changes were recommended.

PRESENTATION/PUBLIC INFORMATION

Frost Fest Events - Michelle Westerman and Melora Bergee presented their plans for the festival Jan 24-25, 2025.

LIQUOR STORE

Sales

Steve reviewed recent sales numbers and noted that deer hunting weekend and the day before Thanksgiving went well and were high sale days.

Personnel

Steve noted the new hires have caught on quickly. He commented now that they have enough help, they will look into getting projects and cleaning done as well as hopes to have inventory done by end of the year.

Events and Issues

Steve noted Wine Tasting Night on Thursdays have been successful and he'll continue it as long as they have the staff and public interest.

He also mentioned they took part in a wine event hosted by the Education Foundation at the Legacy Center. Wine samples were given out during the event. Steve said they took orders for over 14 cases of wine from the event and deemed their participation a success.

Roof Replacement

Steve reminded the committee that quotes to replace the municipal roof were approximately \$190,000 and to patch the roof was approximately \$40,000. After discussion, the committee approved to patch the roof at this time.

2024 NSF Check Summary Write-Offs

The committee reviewed the list and was in favor of an RCA to council.

Other

- Registration has been completed to sell THC drinks and gummies at Falls Liquor.

- Feasibility Study

Steve noted he has received one quote from SEH back but has requested another vendor to provide an additional feasibility study quote.

- Credit Card Fees

Steve noted we would be able to charge a dollar amount on credit card transactions.

FIRE

Chief Duties

Angela Philipp reviewed Ricks notes in his absence as he is currently attending ICS 400 class in Fergus Falls 12/10-12/11/2024.

Flooring has been ordered for the Station.

The pickup truck has been ordered.

Rick met with Homeland Security and Emergency Management (Jennifer) a couple weeks ago to work on two more annexes for the Emergency Operations Plan.

Rick determined Orin Haackerson's home would not be a candidate for a burn test but may be able to do some kind of training there.

Rick will be working on closing out the year and gathering info for the year-end report.

Training

Fire academy class of 2025 started November 28, 2024 and has 11 students.

Other

Volunteer firefighter Josiah Jensen will be going on active military duty Jan 1 - approximately Feb 2026.

POLICE

Department Update

Marissa noted the new system generated report looks different but includes additional information than before.

Other

Marissa noted it was brought to her attention that an officer has applied with the Pennington County Sheriff's Office. It was also mentioned by Steve that Mike Lorenson (not present) would like the committee to discuss the 17th officer position again. After discussion, along with the news of the loss of another officer, the committee decided to leave the 17th position at this time.

Marissa noted the Holiday Train set up is complete and ready to go on 12/15.

Marissa noted "Shop With a Cop" is this weekend at Walmart. 94 kids are signed up.

SRO Contract

Marissa will send an email invite to Chris Mills (School District Super Intendent), Angela Philipp (City Administrator) and herself to review the SRO position. The committee would like to see the school district and county help pay for the position. The Committee agreed it needs to be discussed since the referendum has passed.

OTHER

Boards, Commissions and Committee Discussion

ADJOURNMENT

There being no further discussion, the meeting was adjourned at 5:36

COUNCIL ACTIONS:

RCA 2024 NSF Check Summary Write-offs



CAD Summary Report

Printed On: 01/03/25 09:20

Thief River Falls Police Department

	12/24	Total
911 Hangup	9	9
Abandoned/Stalled Vehicle	4	4
Alarm	12	12
Alcohol Violations	1	1
Animal Bite	3	3
Animal Complaint	24	24
Assault	1	1
Assist	52	52
Burglary	3	3
Civil Issue	4	4
Contempt Of Court	4	4
Damage To Property	1	1
Dangerous Condition	1	1
Death Investigation	1	1
Dispute	1	1
Disturbance	29	29
Domestic Violence	7	7
Drug/Narcotic	2	2
Escort	15	15
Family/Children Offenses	2	2
Fire	2	2
Forgery/Counterfiting	1	1
Fraud	3	3
Harrasment/Threats	10	10
Informational	9	9
Jail Related	2	2
Juvenile Problem	5	5
Medical	10	10
Mental Health	4	4
Missing Peson	2	2



CAD Summary Report

Printed On: 01/03/25 09:20

	12/24	Total
Motor Vehicle Accident	28	28
Mva With Injury	1	1
Other	2	2
Parking Complaint	5	5
School Detail	4	4
Suicidal Person	4	4
Suspicious Activity/Person/Vehicle	22	22
Theft/Larceny	14	14
Traffic Complaint	8	8
Traffic Stop	107	107
Transport	2	2
Trespass	4	4
Warrant	3	3
Weather Related	1	1
Welfare Check	20	20
Total	449	449