

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, January 21, 2025

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC HEARING**
- 5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 6.1. Kevin Bigalka - Corp. Of Engineers
- 7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 8.1. Approval of January 7, 2025 Council Proceedings (3-9)
 - 8.2. Approval of January 9, 2025 Adjourned Council Proceedings (10-11)
 - 8.3. City of Thief River Falls Bills and Disbursements (12-42)
- 9. NEW BUSINESS**
 - 9.1. 2025 Boards and Commissions Committee Assignments (43-46)
 - 9.1. To be filled: Community Development Advisory Board (Anthony Bolduc previous) – 3 year term

- 9.2. Schedule Public Hearing to Amend City Ordinance 150.06 – Regulating and Controlling Towers (47-49)
- 9.3. Approve the Progression Step Raise for McLain Stennes (Apprentice Lineman) (50-54)
- 9.4. 2025 Scrap Metal Bids (55-60)
- 9.5. 2025 MMUA (Minnesota Municipal Utilities Association) Service Agreement (61-75)
- 9.6. Designate CSAH #11 as a State Aid Route (76-78)
- 9.7. Bobcat UW56 Powerlease Agreement (79-84)
- 9.8. MTI Equipment Lease Agreement (85-89)
- 9.9. Approval for CIS Server at the Depot (90-91)
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- 10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***
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- 11. UPCOMING MEETINGS**
 - 11.1.
 - City Council - February 4, 2025 at 5:30 pm
 - Public Utilities Committee - February 10, 2025 at 7:00 am
 - Public Safety Committee - February 10, 2025 at 4:30 pm
 - Administrative Services Committee - February 11, 2025 at 4:30 pm
 - Public Works Committee - February 12, 2025 at 4:30 pm
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- 12. INFORMATIONAL ITEMS**
 - 12.1. December 2024 Investment Summary (92-93)
-
- 14. ADJOURNMENT**

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Meeting Minutes

Tuesday, January 7, 2025

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on January 7, 2025. This meeting is being presided over by Council Member Steve Narverud until Mayor Mike Lorenson was sworn in.

PLEDGE OF ALLEGIANCE

OFFICIAL OATH OF OFFICE

Mike Lorenson was sworn in as Mayor; Jason Aarestad was sworn in as Council Member At-Large; Michele McCraw was sworn in as Ward 4 Council Member; and Julie Bolduc was sworn in as Ward 2 Council Member.

ROLL CALL

The following Councilmembers were present: Lorenson, McCraw, Arlt, Narverud, Pream, Bolduc and Aarestad. Mayor Lorenson chaired the meeting after being sworn in.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Scott Pream motioned, being seconded by Councilmember Michele McCraw, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 01.01.25: Approval of December 17, 2024 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 01.01.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the December 17, 20-24 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.02.25: 12/31/24 Year-End-Payables

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 01.02.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council to authorize payment of year-end-payables in the amount of \$441,247.50. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.03.25 : City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 01.03.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$4,425,005.96 and per diems in the amount of \$6,368.00. A printout of the approved bills, disbursements and per diems are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.04.25: Approval of "Schedule of Council Member Meetings" Authorized to Charge a Per Diem

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 01.04.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED by the City Council, to approve the following “Schedule of Council Member Meetings” list as meetings authorized to charge a per diem of attending on behalf of the City of Thief River Falls:

Schedule of Council Member Meetings

Administrative Services Committee
Airport Zoning Board
Airport Authority Commission
Budget/Finance Ad Hoc Committee
Building Workgroup
Coalition of Greater Minnesota Cities
Employee Safety Committee
Community Development Advisory Board
Community Education Advisory Board
Convention and Visitors Bureau Board
Jobs, Inc.
Joint City/County Meeting
Joint City/School District Meeting
League of Minnesota Cities
Legislative Lobbying Meetings
Long Range Planning/Annexation Ad Hoc Committee
MEC Joint Powers Board
Northwest Regional Development Commission
Northwest Regional Library Board
Pennington County Historical Society
Pennington County Solid Waste Committee
Personnel/Labor Ad Hoc Committee
Planning Commission
Public Safety/Liquor Committee
Public Utilities Committee
Public Works Committee
Red Lake River Corridor Joint Board
Red River Basin Joint Powers Board

Strategic Planning Workgroup
TRF Area Community Fund Advisory Committee
TRF Chamber of Commerce
TRF Day at the Capitol
TRF Library Board
Tri-Cities Joint Meeting

Also, any of Committees that are established by the City Council or appointments made or meetings attended while representing the City of Thief River Falls.

Per diem shall be paid retroactively upon submission of documentation approved by City Administrator.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 01.05.25 : Approval of Appointment of Councilmember Steve Narverud as Acting Mayor in Absence of Mayor Lorenson for Calendar Year 2025

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.05.25, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint Councilmember Steve Narverud as the Acting Mayor in the absence of Mayor Lorenson for calendar year 2025.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.06.25: Approval to Designate the Times Newspaper as the Official Newspaper

Following discussion, Councilmember Michele McCraw introduced Resolution 01.06.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to designate The Times as the official newspaper of the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.07.25: Approval of Official Depositories for City Funds

Following discussion, Councilmember Scott Pream introduced Resolution 01.07.25, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2025:

Minnesota Municipal Money Market Fund
c/o PMA Financial Network, Inc.
2135 City Gate Lane 7th Floor
Naperville, IL 60563
Wells Fargo Advisors LLC
222 West Superior Street
Duluth, MN 55802

Wells Fargo Bank West, NA
208 Main Avenue North
Thief River Falls, MN 56701
Northern State Bank
201 Third Street East
Thief River Falls, MN 56701

RBC Capital Markets LLC
60 South Sixth Street
Minneapolis, MN 55402
Border State Bank
1528 Highway 59 South
Thief River Falls, MN 56701

Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis, MN 55402-7020

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.08.25 : Approval of Northern State Bank Collateral in Excess of FDIC Insurance for 2025

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.08.25, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FDIC Insurance of \$250,000 per account for 2025.

BE IT FURTHER RESOLVED, to authorize the City Administrator to execute any and all documents necessary relating to this agreement.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Reaffirming City's Decision not to Waive the Monetary Limit of Municipal Tort Liability Established by MN Statute

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Because the City of Thief River Falls obtains its liability coverage from the League of Minnesota Cities Insurance Trust, the City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

THEREFORE, BE IT RESOLVED by the City Council to reaffirm and inform the League of Minnesota Cities Insurance Trust that the City of Thief River Falls does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 and authorizes the City Administrator to execute any and all documents relating to the action.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.09.25: Approval of City Council Committee Assignments for Calendar Year 2025

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.09.25, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED By the City Council, to appoint the following City Council Committees and Committee Members for calendar year 2025:

Functional Standing Committees

Utilities

Ward 3 Candidate
Lorenson

Public Works

Narverud
Pream

McCraw
Pream

Lorenson
Bolduc

Public Safety/Liquor

Narverud
Aarestad
Arlt
Bolduc

Administrative Services

McCraw
Ward 3 Candidate
Arlt
Aarestad

Crosscutting Ad Hoc Committees

Budget/Finance (ad hoc)

Steve Narverud
Mike Lorenson
Michele McCraw

Long Range Planning/Annexation (ad hoc)

Mike Lorenson
Michele McCraw
Steve Narverud

Personnel/Labor (ad hoc)

Steve Narverud
Mike Lorenson
Jason Aarestad

Strategic Planning Workgroup

Michele McCraw
Julie Bolduc
Angela Philipp

Building Workgroup

Jason Aarestad
Steve Narverud
Mike Lorenson

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.10.25: Approval to Purchase 2025 Wildland Skid Unit

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.10.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The Fire Department is updating aging wildland firefighting equipment at an approximate cost of \$85,000 - \$90,000. The volunteer firefighters have committed \$40,000, the Rural Fire Association has committed \$20,000, and the city has committed up to \$30,000 from the Public Safety Aid money.

WHEREAS, The Rural Fire Association has agreed to purchase the skid unit.

THEREFORE, BE IT RESOLVED Approve the purchase of a 2025 CET Manufacturing Wildland Skid Unit for \$16,350.00

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.11.25: Approve 2025 mileage reimbursement and meal reimbursement

Following discussion, Councilmember Michele McCraw introduced Resolution 01.11.25, being

seconded by Councilmember Jason Aarestad, that:

WHEREAS, The 2024 Government Services Administration meals reimbursement schedule for reimbursement for travel outside of Pennington County is meals would be reimbursed at \$22.00 for Breakfast, \$23.00 for lunch and \$36.00 for dinner. No reimbursement on alcohol or tips.

The City of Thief River Falls has in the past followed the federal reimbursement rate for mileage and in 2025 is .70 cents per mile.

THEREFORE, BE IT RESOLVED To adopt the Northern Minnesota (Duluth) meal reimbursement schedule and the 2025 federal mileage rate as on file in the City Administrator's Office.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.12.25 : Approve City Hall remodel change order request #2

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.12.25, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED To approve the City Hall remodel change order request #2. The proposal is for the purchase and installation of new ceiling tiles in the utility billing and IT area. Total cost \$1,725.00 from Schmitz Builders, Inc.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 01.13.25 : Approve the Citizen Portal Services Agreement with Nuvei credit card processing for Utility Billing, Public Works and Police

Following discussion, Councilmember Michele McCraw introduced Resolution 01.13.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls has seen a significant increase in the cost associated with credit card and debit card usage. The city looked at adding a transaction fee, but had opted to switch processing companies. Implementation will take 3 to 4 months with an anticipated go live in April of 2025.

THEREFORE, BE IT RESOLVED Approve the City of Thief River Falls to implement a new citizen portal for the Nuvei credit card processing for the Departments of Utility Billing, Public Works and Police. The credit card processing fee for customers will be 3.5% per transaction on credit/debit cards and a \$1.00 fee for eCheck through the new portal or website. Approval will be contingent upon counsel review.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Special Adjourned Meeting - Ward 3 Candidate Interviews 5:30 pm January 9, 2025 in Council Chambers

- Public Utilities Committee - January 13 at 7:00 am.
- Public Safety/Liquor Committee - January 13 at 4:30 pm.
- Administrative Services Committee - January 14th at 4:30 Room 201 City Hall
- Public Works Committee - January 15 at 4:30 pm.
- City Council Meeting - January 21st at 5:30 pm.

INFORMATIONAL ITEMS

Mayor Lorensen reminded Councilmembers they will be receiving new meeting invites from Deputy City Clerk Jennifer Myers as she updates for new members.

Mayor Lorensen noted he will be hosting "Meet the Mayor" events in an effort to engage with community members. His first meet and greet will be on Saturday, January 11 at the 517 Diner from 1-4pm.

Mayor Lorensen noted TRF Radio has asked him to appear for a monthly radio session (every 3rd Thursday). He requested consent from the Council to attend and asked for assistance from Councilmembers and department heads.

ADJOURNMENT

There being no further discussion, at 5:48 pm Councilmember Pream being seconded by Councilmember Narverud to adjourn to January 9, 2025 at 5:30 in Council Chambers for Ward 3 Candidate interviews. On vote being taken, the Chair declared the motion unanimously carried.

_____ Mike Lorensen, Mayor

Attest: Angela Philipp, City Administrator _____

City Council Meeting

Thursday, January 9, 2025

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on January 9, 2025. This meeting is being presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Lorenson, McCraw, Narverud, Pream, Bolduc and Aarestad. Arlt was absent. Mayor Lorenson chaired the meeting.

INTERVIEWS

The following applicants will interview for the Ward 3 Council position:

- Dale Narlock
- Key Teeters
- Gary Hintz
- Kelly Langness
- Derek Demers
- Mary Sjaheim

Each applicant was called into Chambers for their interview. Council proceeded through interview questions and each candidate was allowed to respond accordingly. When all six applicants completed their interviews, they were called back into Chambers. Councilmembers were advised to vote for their top two candidates. City Administrator, Angela Philipp and Deputy City Clerk, Jennifer Myers, tallied the Council's votes and after two rounds of votes, Kelly Langness was announced as the Council's Ward 3 representative selection.

NEW BUSINESS

RESOLUTION NO. 01.14.25 : Approval of Ward 3 Candidate

Following discussion, Councilmember Jason Aarestad introduced Resolution 01.14.25, being seconded by Councilmember Scott Pream, that:

WHEREAS, The appointment is in replacement of Mike Lorenson who was elected as City of Thief River Falls Mayor in the 2024 elections.

THEREFORE, BE IT RESOLVED To approve the appointment of Kelly Langness as the Ward 3 Council Member to finish out the term ending December 31, 2026.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Michele McCraw being seconded by Councilmember Scott Pream to adjourn at 6:49 pm. On vote being taken, the Chair declared the motion unanimously carried.

Mike Lorenson, Mayor

Angela Philipp, City Administrator



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01262 - 01/16/25 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3733460	12/16/2024	610-4810-62520	Beer for Resale	BEER		801.20
ARTISAN BEER COMPANY	408841	11/26/2024	610-4810-62520	Beer for Resale	BEER CREDIT		-100.00
Vendor ARTISAN BEER COMPANY Total:							701.20
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0206278200	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		6,389.79
BELLBOY CORP - LIQUOR	0206330500	01/07/2025	610-4810-62510	Liquor for Resale	LIQUOR		2,248.60
Vendor BELLBOY CORP - LIQUOR Total:							8,638.39
Vendor: BERNICK'S							
BERNICK'S	20080540	12/20/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		326.45
Vendor BERNICK'S Total:							326.45
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	361537	12/24/2024	610-4810-62520	Beer for Resale	BEER		667.10
Vendor BEVERAGE WHOLESALERS INC Total:							667.10
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	119402204	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		25,681.45
BREAKTHRU BEVERAGE	119474989	01/07/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,310.21
BREAKTHRU BEVERAGE	119474989	01/07/2025	610-4810-62530	Wine for Resale	WINE		1,600.00
BREAKTHRU BEVERAGE	119474989	01/07/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		101.00
Vendor BREAKTHRU BEVERAGE Total:							32,692.66
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213846	01/03/2025	610-4840-62010	Office Supplies	DATE BOOK / PENS		29.94
Vendor BREDESON OFFICE SUPPLY Total:							29.94
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2029104	12/19/2024	610-4810-62520	Beer for Resale	BEER		886.70
C & L DISTRIBUTING	2029104	12/19/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		149.00
C & L DISTRIBUTING	2034387	01/02/2025	610-4810-62520	Beer for Resale	BEER		782.00
C & L DISTRIBUTING	2074000976	01/02/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-550.00
Vendor C & L DISTRIBUTING Total:							1,267.70
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4958691	12/05/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		151.50
COCA-COLA BOTTLING CO...	4958731	12/12/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		276.00
COCA-COLA BOTTLING CO...	4958775	12/20/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		283.50
COCA-COLA BOTTLING CO...	4990422	12/27/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		101.00

Council Approval Register
Packet: APPKT01262 - 01/16/25 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
COCA-COLA BOTTLING CO...	4990442	12/31/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		672.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,484.50
Vendor: CORE-MARK US LLC							
CORE-MARK US LLC	1951740	01/08/2025	610-4810-62590	Misc. Mdse for Resale	TOBACCO		2,018.57
Vendor CORE-MARK US LLC Total:							2,018.57
Vendor: DONS SEWING & VACUUM							
DONS SEWING & VACUUM	22727	01/08/2025	610-4850-62210	Equipment Maint & Repair	VACUUM BAGS		20.99
Vendor DONS SEWING & VACUUM Total:							20.99
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	DEC 2024 STMT	12/31/2024	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - DEC 20...		3,247.73
Vendor JIM HIRT TRUCKING INC Total:							3,247.73
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2688061	12/16/2024	610-4810-62510	Liquor for Resale	LIQUOR		17,352.73
JOHNSON BROTHERS LIQU...	2688062	12/16/2024	610-4810-62530	Wine for Resale	WINE		5,255.54
JOHNSON BROTHERS LIQU...	2701132	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		7,178.75
JOHNSON BROTHERS LIQU...	2701133	01/02/2025	610-4810-62530	Wine for Resale	WINE		1,312.00
Vendor JOHNSON BROTHERS LIQUOR Total:							31,099.02
Vendor: KAESER & BLAIR INCORPORATED							
KAESER & BLAIR INCORPOR...	41217027	12/30/2024	610-4880-63490	Advertising	525 MAGNETIC CALENDARS		525.33
KAESER & BLAIR INCORPOR...	41217032	12/23/2024	610-4880-63490	Advertising	STICKY CALENDARS		260.84
Vendor KAESER & BLAIR INCORPORATED Total:							786.17
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	246659-1	12/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - DEC ...		1,035.00
LEIGHTON BROADCASTING	246660-1	12/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - DEC ...		828.00
Vendor LEIGHTON BROADCASTING Total:							1,863.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	819975	12/20/2024	610-4810-62520	Beer for Resale	BEER		700.00
MC KINNON COMPANY INC	819996	12/20/2024	610-4810-62520	Beer for Resale	BEER		10,878.35
MC KINNON COMPANY INC	820360	12/24/2024	610-4810-62520	Beer for Resale	BEER		4,091.00
MC KINNON COMPANY INC	820360	12/24/2024	610-4810-62530	Wine for Resale	WINE		65.40
MC KINNON COMPANY INC	820360	12/24/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		54.70
MC KINNON COMPANY INC	821149	12/27/2024	610-4810-62520	Beer for Resale	BEER		700.00
MC KINNON COMPANY INC	821208	12/27/2024	610-4810-62510	Liquor for Resale	LIQUOR		285.00
MC KINNON COMPANY INC	821208	12/27/2024	610-4810-62520	Beer for Resale	BEER		9,510.75
MC KINNON COMPANY INC	821526	12/31/2024	610-4810-62520	Beer for Resale	BEER		8,530.67
MC KINNON COMPANY INC	821526	12/31/2024	610-4810-62530	Wine for Resale	WINE		618.50
MC KINNON COMPANY INC	821629	12/31/2024	610-4810-62520	Beer for Resale	BEER		120.00
Vendor MC KINNON COMPANY INC Total:							35,554.37
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	154103	12/20/2024	610-4810-62510	Liquor for Resale	LIQUOR		103.80
NORTHWEST BEVERAGE INC	154103	12/20/2024	610-4810-62520	Beer for Resale	BEER		17,073.65

Council Approval Register

Packet: APPKT01262 - 01/16/25 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	154105	12/23/2024	610-4810-62520	Beer for Resale	BEER		1,776.30
NORTHWEST BEVERAGE INC	154169	12/24/2024	610-4810-62510	Liquor for Resale	LIQUOR		171.00
NORTHWEST BEVERAGE INC	154169	12/24/2024	610-4810-62520	Beer for Resale	BEER		99.00
NORTHWEST BEVERAGE INC	154193	12/27/2024	610-4810-62510	Liquor for Resale	LIQUOR		385.50
NORTHWEST BEVERAGE INC	154193	12/27/2024	610-4810-62520	Beer for Resale	BEER		16,460.45
NORTHWEST BEVERAGE INC	154205	12/30/2024	610-4810-62510	Liquor for Resale	LIQUOR		1,718.15
NORTHWEST BEVERAGE INC	154205	12/30/2024	610-4810-62520	Beer for Resale	BEER		7,337.65
NORTHWEST BEVERAGE INC	154277	12/31/2024	610-4810-62510	Liquor for Resale	LIQUOR		140.00
Vendor NORTHWEST BEVERAGE INC Total:							45,265.50

Vendor: PHILLIPS WINE & SPIRITS

PHILLIPS WINE & SPIRITS	6897298	12/16/2024	610-4810-62510	Liquor for Resale	LIQUOR		8,685.95
PHILLIPS WINE & SPIRITS	6897299	12/16/2024	610-4810-62530	Wine for Resale	WINE		1,882.60
PHILLIPS WINE & SPIRITS	6897300	12/16/2024	610-4810-62530	Wine for Resale	WINE		136.00
PHILLIPS WINE & SPIRITS	6897300	12/16/2024	610-4810-62540	Soft Drinks/Mix for Resale	MIX		37.80
PHILLIPS WINE & SPIRITS	6903539	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		540.00
PHILLIPS WINE & SPIRITS	6904522	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		10,055.40
PHILLIPS WINE & SPIRITS	6905325	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		473.22
PHILLIPS WINE & SPIRITS	6907205	01/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		10,307.70
PHILLIPS WINE & SPIRITS	6908766	01/06/2025	610-4810-62510	Liquor for Resale	LIQUOR		7,706.25
Vendor PHILLIPS WINE & SPIRITS Total:							39,824.92

Vendor: RICHARDS PUBLISHING COMPANY IN

RICHARDS PUBLISHING CO...	12 11 24	12/11/2024	610-4880-63490	Advertising	HOLIDAY ADVERTISING		288.00
Vendor RICHARDS PUBLISHING COMPANY IN Total:							288.00

Vendor: SOUTHERN GLAZERS OF MN

SOUTHERN GLAZERS OF MN	2572443	01/02/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,709.50
SOUTHERN GLAZERS OF MN	2572443	01/02/2025	610-4810-62530	Wine for Resale	WINE		76.00
SOUTHERN GLAZERS OF MN	2574577	01/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		8,136.83
SOUTHERN GLAZERS OF MN	2574577	01/08/2025	610-4810-62530	Wine for Resale	WINE		799.92
SOUTHERN GLAZERS OF MN	2574578	01/07/2025	610-4810-62510	Liquor for Resale	LIQUOR		2,326.15
SOUTHERN GLAZERS OF MN	5121841	01/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		19,658.04
SOUTHERN GLAZERS OF MN	5121841	01/08/2025	610-4810-62530	Wine for Resale	WINE		1,400.00
Vendor SOUTHERN GLAZERS OF MN Total:							34,106.44

Vendor: T R F RADIO

T R F RADIO	35441-10	11/29/2024	610-4880-63490	Advertising	RADIO ADVERTISING - DEC ...		550.00
T R F RADIO	35441-11	12/31/2024	610-4880-63490	Advertising	RADIO ADVERTISING - 2024...		550.00
T R F RADIO	37292-1	10/15/2024	610-4880-63490	Advertising	RADIO ADVERTISING - SHOP...		900.00
T R F RADIO	37834-1	12/15/2024	610-4880-63490	Advertising	RADIO ADVERTISING - REIN...		250.00
Vendor T R F RADIO Total:							2,250.00

Vendor: THIEF RIVER FALLS TIMES

THIEF RIVER FALLS TIMES	137-DEC 2024	12/31/2024	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		100.80
THIEF RIVER FALLS TIMES	137-DEC 2024	12/31/2024	610-4880-63490	Advertising	MARKETING		416.00
Vendor THIEF RIVER FALLS TIMES Total:							516.80

Council Approval Register

Packet: APPKT01262 - 01/16/25 LIQUOR PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THINK TOURISM/MICHELS COMMUNICATIONS							
THINK TOURISM/MICHELS ...	2024-196171	12/31/2024	610-4880-63490	Advertising	VISITORS GUIDE		1,395.00
Vendor THINK TOURISM/MICHELS COMMUNICATIONS Total:							1,395.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	4CX00072	12/31/2024	610-4840-62990	Misc. Operating Expense	CARDBOARD RECYCLING D...		96.00
Vendor WASTE MASTERS LLC Total:							96.00
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7500752	12/16/2024	610-4810-62530	Wine for Resale	WINE		926.50
Vendor WINE MERCHANTS Total:							926.50
Grand Total:							245,066.95

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	245,066.95
Grand Total:	245,066.95

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	136,564.02
610-4810-62520	Beer for Resale	79,764.82
610-4810-62530	Wine for Resale	14,072.46
610-4810-62540	Soft Drinks/Mix for Resa...	2,153.45
610-4810-62590	Misc. Mdse for Resale	2,119.37
610-4810-62610	Freight In (Liquor)	3,247.73
610-4840-62010	Office Supplies	29.94
610-4840-62990	Misc. Operating Expense	96.00
610-4850-62210	Equipment Maint & Repa..	20.99
610-4880-63490	Advertising	6,998.17
Grand Total:		245,066.95

Project Account Summary

Project Account Key	Expense Amount
None	245,066.95
Grand Total:	245,066.95



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01247 - 01/02/25 DIRECT PAYABLES - MN DPT OF HEALTH

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF HEALTH							
MN DPT OF HEALTH	AIRPORT 01 02 25	01/02/2025	620-4850-62200	System Expense	AIRPORT RESERVOIR BOOST...		150.00
						Vendor MN DPT OF HEALTH Total:	150.00
						Grand Total:	150.00

Fund Summary

Fund	Expense Amount
620 - WATER UTILITY FUND	150.00
Grand Total:	150.00

Account Summary

Account Number	Account Name	Expense Amount
620-4850-62200	System Expense	150.00
Grand Total:		150.00

Project Account Summary

Project Account Key	Expense Amount
None	150.00
Grand Total:	150.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01248 - 01/02/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DEERE CREDIT INC							
DEERE CREDIT INC	2980765	01/02/2025	100-22520	Leases - Current	2025 JOHN DEERE 772G M...		31,646.62
Vendor DEERE CREDIT INC Total:							31,646.62
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4192-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - LYFT...		17.09
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4192-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - LYFT...		23.81
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4192-63020	Computer Maintenance & li...	NOV/DEC 2024 STMT - LOD...		692.67
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - WAT...		49.49
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - WAT...		10.99
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - ADDL...		0.99
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-63030	Contracts Expense	NOV/DEC 2024 STMT - FRG...		1.62
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-63030	Contracts Expense	NOV/DEC 2024 STMT - 2025...		81.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-63320	Training Expense	NOV/DEC 2024 STMT - REG ...		805.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4210-63320	Training Expense	NOV/DEC 2024 STMT - REG ...		585.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4312-62210	Equipment Maint & Repair	NOV/DEC 2024 STMT - TRA...		300.38
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4315-62010	Office Supplies	NOV/DEC 2024 STMT - EMA...		13.49
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4315-63590	Printing & Publications	NOV/DEC 2024 STMT - TRA...		19.95
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	100-4510-62240	Department Maint & Repair	NOV/DEC 2024 STMT - ARTI...		74.80
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	610-4850-62230	Building Maint & Repair	NOV/DEC 2024 STMT - ELEC...		36.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	620-4840-62010	Office Supplies	NOV/DEC 2024 STMT - EMA...		31.48
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	620-4840-62170	Field Supplies	NOV/DEC 2024 STMT - LAB ...		633.55
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	680-4840-62010	Office Supplies	NOV/DEC 2024 STMT - EMA...		9.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	690-16400	Machinery & Equipment	NOV/DEC 2024 STMT - VAN ...		892.06
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	690-4840-62010	Office Supplies	NOV/DEC 2024 STMT - EMA...		35.98
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	690-4840-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - SOAP...		101.47
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	690-4840-62990	Misc. Operating Expense	NOV/DEC 2024 STMT - AFF...		36.00
ELAN FINANCIAL SERVICES	NOV/DEC 2024	12/17/2024	690-4850-62350	Power Plant/Dam Maint	NOV/DEC 2024 STMT - FILT...		1,155.49
Vendor ELAN FINANCIAL SERVICES Total:							5,607.31
Vendor: MINNESOTA RURAL WATER ASSOCIATION							
MINNESOTA RURAL WATER...	REG FEE - STAVENES	01/02/2025	620-4890-64400	Travel, Conference, School	REG FEE - AUSTIN STAVENE...		400.00
Vendor MINNESOTA RURAL WATER ASSOCIATION Total:							400.00
Vendor: MN POLLUTION CONTROL AGENCY							
MN POLLUTION CONTROL ...	AUSTIN STAVENES	01/02/2025	680-4890-64400	Travel, Conference, School	REG FEE - AUSTIN STAVENE...		585.00
Vendor MN POLLUTION CONTROL AGENCY Total:							585.00
Grand Total:							38,238.93

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	34,322.90
610 - LIQUOR DISPENSARY	36.00
620 - WATER UTILITY FUND	1,065.03
680 - WASTEWATER UTILITY FUND	594.00
690 - ELECTRIC UTILITY FUND	2,221.00
Grand Total:	38,238.93

Account Summary

Account Number	Account Name	Expense Amount
100-22520	Leases - Current	31,646.62
100-4192-62990	Misc. Operating Expense	40.90
100-4192-63020	Computer Maintenance...	692.67
100-4210-62990	Misc. Operating Expense	61.47
100-4210-63030	Contracts Expense	82.62
100-4210-63320	Training Expense	1,390.00
100-4312-62210	Equipment Maint & Repa..	300.38
100-4315-62010	Office Supplies	13.49
100-4315-63590	Printing & Publications	19.95
100-4510-62240	Department Maint & Re...	74.80
610-4850-62230	Building Maint & Repair	36.00
620-4840-62010	Office Supplies	31.48
620-4840-62170	Field Supplies	633.55
620-4890-64400	Travel, Conference, Sch...	400.00
680-4840-62010	Office Supplies	9.00
680-4890-64400	Travel, Conference, Sch...	585.00
690-16400	Machinery & Equipment	892.06
690-4840-62010	Office Supplies	35.98
690-4840-62990	Misc. Operating Expense	137.47
690-4850-62350	Power Plant/Dam Maint	1,155.49
Grand Total:		38,238.93

Project Account Summary

Project Account Key	Expense Amount
None	38,238.93
Grand Total:	38,238.93



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01249 - PYPKT01323 - 2025 01 09 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0001439	01/06/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	DEC 2024 BILLING		5,508.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							5,508.00
Vendor: DELTA DENTAL OF MINNESOTA							
DELTA DENTAL OF MINNES...	INV0001432	01/09/2025	740-24000	Clearing Account	Dental Premium		1,626.04
Vendor DELTA DENTAL OF MINNESOTA Total:							1,626.04
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001435	01/09/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		23,102.22
INTERNAL REVENUE SERVICE	INV0001435	01/09/2025	740-20150	Payroll Taxes Payable	FED W/H		25,535.90
INTERNAL REVENUE SERVICE	INV0001435	01/09/2025	740-20150	Payroll Taxes Payable	MEDICARE		7,756.46
Vendor INTERNAL REVENUE SERVICE Total:							56,394.58
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0001427	01/09/2025	740-24000	Clearing Account	LELS Dues		1,022.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							1,022.00
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001440	01/06/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	January 2025 Billing		1,750.50
Vendor MEDICAREBLUE RX Total:							1,750.50
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001430	01/09/2025	740-24000	Clearing Account	Garnishment		448.54
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							448.54
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001434	01/09/2025	740-20160	State Withholding	State W/H Tax		12,441.79
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							12,441.79
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0001429	01/09/2025	740-24000	Clearing Account	PLIFE		640.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							640.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4150-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4210-61310	Health Insurance	Health Insurance Premium		22,264.16
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4220-61310	Health Insurance	Health Insurance Premium		7,259.34
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4312-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4315-61310	Health Insurance	Health Insurance Premium		9,367.27
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4510-61310	Health Insurance	Health Insurance		6,918.35
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4650-61310	Health Insurance	Health Insurance Premium		2,868.80
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	100-4660-61310	Health Insurance	Health Insurance Premium		1,772.94

Council Approval Register

Packet: APPKT01249 - PYPKT01323 - 2025 01 09 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	610-4825-61310	Health Insurance	Health Insurance Premium		18,670.87
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	620-4825-61310	Health Insurance	Health Insurance Premium		5,840.12
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	680-4825-61310	Health Insurance	Health Insurance Premium		7,084.66
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	690-4825-61310	Health Insurance	Health Insurance Premium		23,117.81
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		16,458.82
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Premium		151.20
NORTHWEST SERVICE COO...	INV0001436	01/06/2025	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		5,069.94
Vendor NORTHWEST SERVICE COOPERATIVE Total:							137,649.50
Vendor: P E R A OF MN							
P E R A OF MN	INV0001433	01/09/2025	740-20180	PERA Payable	PERA EE/ER P&F		24,662.72
P E R A OF MN	INV0001433	01/09/2025	740-20180	PERA Payable	PERA EE/ER COORD		26,438.41
Vendor P E R A OF MN Total:							51,101.13
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001431	01/09/2025	740-24000	Clearing Account	LTD Premium		688.03
Vendor SUN LIFE FINANCIAL (LTD) Total:							688.03
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001424	01/09/2025	740-24000	Clearing Account	Contributions Employee		4,831.40
Vendor VANTAGEPOINT ICMA Total:							4,831.40
Vendor: WEX BANK							
WEX BANK	INV0001426	01/09/2025	740-24000	Clearing Account	HSA		415.62
Vendor WEX BANK Total:							415.62
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001441	01/07/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		91.65
WEX HEALTH INC	INV0001442	01/02/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		34.99
WEX HEALTH INC	INV0001443	01/03/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		77.51
Vendor WEX HEALTH INC Total:							204.15
Grand Total:							274,721.28

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	61,256.08
610 - LIQUOR DISPENSARY	18,670.87
620 - WATER UTILITY FUND	5,840.12
680 - WASTEWATER UTILITY FUND	7,084.66
690 - ELECTRIC UTILITY FUND	23,117.81
740 - TRF HEALTH INSURANCE FUND	158,751.74
Grand Total:	274,721.28

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	5,402.61
100-4210-61310	Health Insurance	22,264.16
100-4220-61310	Health Insurance	7,259.34
100-4312-61310	Health Insurance	5,402.61
100-4315-61310	Health Insurance	9,367.27
100-4510-61310	Health Insurance	6,918.35
100-4650-61310	Health Insurance	2,868.80
100-4660-61310	Health Insurance	1,772.94
610-4825-61310	Health Insurance	18,670.87
620-4825-61310	Health Insurance	5,840.12
680-4825-61310	Health Insurance	7,084.66
690-4825-61310	Health Insurance	23,117.81
740-20150	Payroll Taxes Payable	56,394.58
740-20160	State Withholding	12,441.79
740-20180	PERA Payable	51,101.13
740-20300	Flex Payroll Deductions	204.15
740-24000	Clearing Account	9,671.63
740-4870-63620	Employee BC/BS Monthl...	16,610.02
740-4870-63650	Senior Gold BC/BS Mont...	7,258.50
740-4870-63660	Retiree BC/BS Monthly bi..	5,069.94
Grand Total:		274,721.28

Project Account Summary

Project Account Key	Expense Amount
None	274,721.28
Grand Total:	274,721.28



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01250 - PYPKT01323 - 2025 01 09 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001425	01/09/2025	740-24000	Clearing Account	FLEX VISION		363.76
						Vendor VSP INSURANCE CO Total:	363.76
						Grand Total:	363.76

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	363.76
Grand Total:	363.76

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	363.76
Grand Total:		363.76

Project Account Summary

Project Account Key	Expense Amount
None	363.76
Grand Total:	363.76



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01254 - 01/10/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4192-62020	Computer Supplies	2ND HALF DEC - IT SUPPLIES		36.00
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4220-62990	Misc. Operating Expense	2ND HALF DEC - PAPER SHR...		199.56
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4312-62210	Equipment Maint & Repair	2ND HALF DEC - DOOR MIR...		15.99
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4312-62400	Small Tools and Minor Equip	2ND HALF DEC - DRILL BIT S...		14.95
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4650-62020	Computer Supplies	2ND HALF DEC - SURFACE A...		14.99
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	100-4660-62020	Computer Supplies	2ND HALF DEC - PRINTER		374.67
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	620-4840-62170	Field Supplies	2ND HALF DEC - PH METER ...		5.99
AMAZON CAPITAL SERVICES ..	2ND HALF DEC 2024	12/17/2024	620-4840-62990	Misc. Operating Expense	2ND HALF DEC - PLUMBING ...		40.59
Vendor AMAZON CAPITAL SERVICES INC Total:							702.74
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		71.11
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		844.50
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		55.62
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		3,093.19
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		1,692.82
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		619.13
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		46.55
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		3,596.92
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		18.45
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		263.82
FARMERS UNION OIL COM...	DEC 2024	12/31/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		2,169.80
Vendor FARMERS UNION OIL COMPANY Total:							12,471.91
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	DEC 2024 - ASHLEY	12/31/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		51.67
GLOBAL PAYMENTS INTEGR...	DEC 2024 - ASHLEY	12/31/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		1,614.86
GLOBAL PAYMENTS INTEGR...	DEC 2024 - ELEC 2	12/31/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		405.80
GLOBAL PAYMENTS INTEGR...	DEC 2024 - ELEC	12/31/2024	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		6,769.05
GLOBAL PAYMENTS INTEGR...	DEC 2024	12/31/2024	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - DEC 20...		409.95
Vendor GLOBAL PAYMENTS INTEGRATED Total:							9,251.33
Vendor: RDO EQUIPMENT CO							
RDO EQUIPMENT CO	W3324109	12/20/2024	100-4312-62210	Equipment Maint & Repair	FOOT THROTTLE - 2011 MO...		1,897.16
Vendor RDO EQUIPMENT CO Total:							1,897.16
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	6102540746	01/01/2025	100-4220-63210	Communication Expense	I PAD CHARGES - JAN 2025		80.02
VERIZON WIRELESS #74204...	6102540746	01/01/2025	100-4240-63210	Communication Expense	I PAD CHARGES - JAN 2025		40.01

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Packet: APPKT01254 - 01/10/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #74204...	6102540746	01/01/2025	100-4650-63210	Communication Expense	I PAD CHARGES - JAN 2025		80.02
VERIZON WIRELESS #74204...	6102540746	01/01/2025	620-4830-63210	Communication Expense	I PAD CHARGES - JAN 2025		120.03
VERIZON WIRELESS #74204...	6102540746	01/01/2025	680-4830-63210	Communication Expense	I PAD CHARGES - JAN 2025		40.01
VERIZON WIRELESS #74204...	6102540746	01/01/2025	690-4830-63210	Communication Expense	I PAD CHARGES - JAN 2025		360.09
Vendor VERIZON WIRELESS #742042583 Total:							720.18
Vendor: VESTIS							
VESTIS	2630375682	01/07/2025	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 01/07/...		86.75
Vendor VESTIS Total:							86.75
Vendor: WEX BANK - CIRCLE K FLEET							
WEX BANK - CIRCLE K FLEET	102153752	12/09/2024	100-4210-62120	Gas-Oil-Lube	GASOLINE PURCHASED 12/9...		58.52
WEX BANK - CIRCLE K FLEET	102153752	12/09/2024	100-4210-62120	Gas-Oil-Lube	GASOLINE REBATE 12/9 & 1...		-1.01
Vendor WEX BANK - CIRCLE K FLEET Total:							57.51
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	FEB 2025	01/10/2025	810-4820-61500	Annuity Payments	POLICE PENSION - FEB 2025		1,137.06
Vendor YVONNE PEDERSON Total:							1,137.06
Grand Total:							26,324.64

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	9,695.42
620 - WATER UTILITY FUND	3,850.28
670 - STORM WATER UTILITY FUND	18.45
680 - WASTEWATER UTILITY FUND	303.83
690 - ELECTRIC UTILITY FUND	11,319.60
810 - POLICE RELIEF ASSOCIATION	1,137.06
Grand Total:	26,324.64

Account Summary

Account Number	Account Name	Expense Amount
100-4192-62020	Computer Supplies	36.00
100-4194-62120	Gas-Oil-Lube	71.11
100-4210-62120	Gas-Oil-Lube	902.01
100-4220-62120	Gas-Oil-Lube	55.62
100-4220-62990	Misc. Operating Expense	199.56
100-4220-63210	Communication Expense	80.02
100-4240-63210	Communication Expense	40.01
100-4312-62120	Gas-Oil-Lube	3,093.19
100-4312-62210	Equipment Maint & Repa..	1,913.15
100-4312-62400	Small Tools and Minor E...	14.95
100-4315-62120	Gas-Oil-Lube	1,692.82
100-4510-62120	Gas-Oil-Lube	619.13
100-4650-62020	Computer Supplies	14.99
100-4650-62120	Gas-Oil-Lube	46.55
100-4650-63210	Communication Expense	80.02
100-4660-62020	Computer Supplies	374.67
100-4670-63060	Credit Card Fees	461.62
620-4830-63210	Communication Expense	120.03
620-4840-62120	Gas-Oil-Lube	3,596.92
620-4840-62170	Field Supplies	5.99
620-4840-62990	Misc. Operating Expense	40.59
620-4890-63030	Contracts Expense	86.75
670-4840-62120	Gas-Oil-Lube	18.45
680-4830-63210	Communication Expense	40.01
680-4840-62120	Gas-Oil-Lube	263.82
690-4830-63210	Communication Expense	360.09
690-4840-62120	Gas-Oil-Lube	2,169.80
690-4890-63060	Credit Card Fees	8,789.71
810-4820-61500	Annuity Payments	1,137.06
Grand Total:		26,324.64

Project Account Summary

Project Account Key	Expense Amount
None	26,324.64
Grand Total:	26,324.64



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01257 - 01/10/25 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S104204414.001	12/30/2024	690-14100	Inventory - Materials	1 Phase Medium Transform...		2,862.44
DAKOTA SUPPLY GROUP	S104214956.001	12/13/2024	690-14100	Inventory - Materials	4" Schd 80 (10' Stick)		705.60
DAKOTA SUPPLY GROUP	S104285749.001	12/05/2024	630-4850-62230	Building Maint & Repair	LUG CRMP		147.85
DAKOTA SUPPLY GROUP	S104285749.002	12/10/2024	630-4850-62230	Building Maint & Repair	LUG CRMP		294.70
DAKOTA SUPPLY GROUP	S104285796.001	12/03/2024	630-4850-62230	Building Maint & Repair	LUG CRMP		665.23
DAKOTA SUPPLY GROUP	S104285800.001	12/03/2024	630-4850-62230	Building Maint & Repair	LUG CRMP		369.80
DAKOTA SUPPLY GROUP	S104299976.001	12/06/2024	690-4850-62350	Power Plant/Dam Maint	4' LED LAMPS - PWR PLANT		42.20
DAKOTA SUPPLY GROUP	S104313849.001	12/11/2024	100-4560-62230	Building Maint & Repair	WALL HEATER		314.59
DAKOTA SUPPLY GROUP	S104323137.001	12/18/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		12.48
DAKOTA SUPPLY GROUP	S104323137.002	12/30/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		49.92
DAKOTA SUPPLY GROUP	S104328128.001	12/30/2024	690-14100	Inventory - Materials	Mini 5 amp fuse		37.44
DAKOTA SUPPLY GROUP	S104331879.001	12/18/2024	690-14100	Inventory - Materials	RETURN CREDIT - CPLG		-292.61
DAKOTA SUPPLY GROUP	S104332114.001	12/18/2024	630-4850-62230	Building Maint & Repair	LUG CRMP		-1,476.08
DAKOTA SUPPLY GROUP	S104332126.001	12/18/2024	690-14100	Inventory - Materials	RETURN CREDIT - UNILET P...		-147.93
Vendor DAKOTA SUPPLY GROUP Total:							3,585.63
Grand Total:							3,585.63

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	314.59
630 - ARENAS - OAK VIEW GROUP	1.50
690 - ELECTRIC UTILITY FUND	3,269.54
Grand Total:	3,585.63

Account Summary

Account Number	Account Name	Expense Amount
100-4560-62230	Building Maint & Repair	314.59
630-4850-62230	Building Maint & Repair	1.50
690-14100	Inventory - Materials	3,227.34
690-4850-62350	Power Plant/Dam Maint	42.20
Grand Total:		3,585.63

Project Account Summary

Project Account Key	Expense Amount
None	3,585.63
Grand Total:	3,585.63



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01261 - 01/21/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	174224	12/04/2024	690-4850-62350	Power Plant/Dam Maint	HEX BUSHING - NORBERG F...		11.98
ACE HARDWARE	174313	12/05/2024	620-4840-62990	Misc. Operating Expense	BATTERY - WTP SUPPLIES		5.99
ACE HARDWARE	174427	12/06/2024	100-4312-62210	Equipment Maint & Repair	JNT COMPOUND / ELBOW - ...		7.37
ACE HARDWARE	174681	12/11/2024	100-4510-62230	Building Maint & Repair	ROPE - HOCKEY NET REPAIRS		8.99
ACE HARDWARE	174783	12/12/2024	100-4315-62990	Misc. Operating Expense	BATTERIES - REMOTES		7.99
ACE HARDWARE	174802	12/12/2024	620-4840-62120	Gas-Oil-Lube	PROPANE CYLINDER - TORCH		17.97
ACE HARDWARE	175165	12/17/2024	620-4840-62990	Misc. Operating Expense	ICE MELT - SIDEWALKS		25.99
ACE HARDWARE	175175	12/17/2024	100-4220-62990	Misc. Operating Expense	SNOW SHOVEL		69.46
ACE HARDWARE	175243	12/18/2024	620-4840-62990	Misc. Operating Expense	ROPE - GARAGE DOORS		8.99
ACE HARDWARE	175644	12/26/2024	620-4850-62230	Building Maint & Repair	PAINT & SUPPLIES - GUARD ...		158.90
Vendor ACE HARDWARE Total:							323.63
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA...	IV271277	01/02/2025	690-4840-62880	Personal Protective Equipm...	PPE - J DAVIDSON		794.56
AMARIL UNIFORM COMPA...	IV271277	01/02/2025	690-4840-62880	Personal Protective Equipm...	PPE - B JACOBSON		254.66
AMARIL UNIFORM COMPA...	IV271933	01/13/2025	690-4840-62880	Personal Protective Equipm...	PPE - JOHN K		595.82
Vendor AMARIL UNIFORM COMPANY Total:							1,645.04
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2418	12/31/2024	620-4840-62160	Chemicals	CHEMICALS		2,277.00
AQUA PURE INC	TRFMN2501	01/05/2025	620-4840-62170	Field Supplies	LAB SUPPLY		142.30
Vendor AQUA PURE INC Total:							2,419.30
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9690562	11/27/2024	100-4312-62210	Equipment Maint & Repair	MUD FLAPS		70.96
AUTO VALUE T R F	9691075	12/04/2024	100-4312-62210	Equipment Maint & Repair	OIL FILTER		15.87
AUTO VALUE T R F	9691123	12/14/2024	100-4312-62210	Equipment Maint & Repair	FUEL SEPARATOR - #5504		65.15
AUTO VALUE T R F	9691127	12/04/2024	100-4312-62210	Equipment Maint & Repair	FILTERS - #5504		21.41
AUTO VALUE T R F	9691271	12/05/2024	100-4312-62210	Equipment Maint & Repair	FILTER - #5501		5.29
AUTO VALUE T R F	9691275	12/05/2024	690-4850-62350	Power Plant/Dam Maint	FLASH FLOOR CLEANER		138.99
AUTO VALUE T R F	9691310	12/05/2024	620-4850-62230	Building Maint & Repair	HVAC BELTS		62.97
AUTO VALUE T R F	9691414	12/06/2024	100-4510-62210	Equipment Maint & Repair	OIL FILTER - 5431		5.29
AUTO VALUE T R F	9691427	12/06/2024	620-4840-62990	Misc. Operating Expense	HVAC FUSES		13.98
AUTO VALUE T R F	9691630	12/09/2024	100-4312-62210	Equipment Maint & Repair	FILTERS - AIR / OIL		74.88
AUTO VALUE T R F	9691632	12/09/2024	100-4510-62210	Equipment Maint & Repair	FILTERS - OIL / FUEL		97.14
AUTO VALUE T R F	9692290	12/16/2024	100-4312-62210	Equipment Maint & Repair	RELAY - #5593		30.52
AUTO VALUE T R F	9692426	12/17/2024	100-4312-62210	Equipment Maint & Repair	RELAY VALVE - #5593		30.52
AUTO VALUE T R F	9692637	12/19/2024	100-4315-62210	Equipment Maint & Repair	FILTERS - AIR / FUEL		163.77
AUTO VALUE T R F	9692664	12/19/2024	690-4850-62350	Power Plant/Dam Maint	COOLANT / HOSE CLAMPS		25.90

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
AUTO VALUE T R F	9692668	12/19/2024	100-4315-62210	Equipment Maint & Repair	UTIL LAMP / BRAKE - TRAC...		16.97
Vendor AUTO VALUE T R F Total:							839.61
Vendor: BENJAMIN TURESON							
BENJAMIN TURESON	REIMB 12 31 24	12/31/2024	100-4210-62120	Gas-Oil-Lube	REIMBURSE - GASOLINE EXP...		16.05
Vendor BENJAMIN TURESON Total:							16.05
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213854	01/07/2025	100-4110-62990	Misc. Operating Expense	PREINKED SIGNATURE STA...		15.95
BREDESON OFFICE SUPPLY	0213859	01/01/2025	100-4110-62990	Misc. Operating Expense	GAVEL & BLOCK - MAYOR		25.95
Vendor BREDESON OFFICE SUPPLY Total:							41.90
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10509620	12/12/2024	610-4840-62990	Misc. Operating Expense	HAND SOAP		80.70
COLE PAPERS INC	10517728	12/05/2024	610-4840-62140	Off Sale Supplies	THERMAL PAPER		82.47
COLE PAPERS INC	10517728	12/05/2024	610-4840-62990	Misc. Operating Expense	ICE MELT / TOILET TISSUE		233.50
COLE PAPERS INC	10517728	12/05/2024	610-4850-62230	Building Maint & Repair	CLEAN & SHINE / EASY TRAP		293.34
COLE PAPERS INC	10519425	12/12/2024	100-4194-62990	Misc. Operating Expense	ICE MELT		55.20
COLE PAPERS INC	10519425	12/12/2024	100-4550-62990	Misc. Operating Expense	ICE MELT		40.05
COLE PAPERS INC	10519425	12/12/2024	100-4560-62990	Misc. Operating Expense	ICE MELT		42.75
COLE PAPERS INC	10520635	12/12/2024	100-4194-62990	Misc. Operating Expense	TOILET TISSUE		69.51
COLE PAPERS INC	10520635	12/12/2024	610-4840-62990	Misc. Operating Expense	HAND SANITIZER		55.66
COLE PAPERS INC	10520818	12/12/2024	610-4840-62990	Misc. Operating Expense	HAND SOAP		86.94
COLE PAPERS INC	10524013	12/26/2024	610-4840-62140	Off Sale Supplies	QUART SIZED LIQUOR BAGS		69.44
COLE PAPERS INC	10524017	12/19/2024	610-4840-62140	Off Sale Supplies	QUART SIZE LIQUOR BAGS		34.72
COLE PAPERS INC	10524872	12/30/2024	100-4550-62990	Misc. Operating Expense	TOILET TISSUE		50.51
Vendor COLE PAPERS INC Total:							1,194.79
Vendor: DANA C KLOS							
DANA C KLOS	12 2024	12/23/2024	100-4210-63100	Animal Control	ANIMAL CONTROL - DEC 20...		90.00
Vendor DANA C KLOS Total:							90.00
Vendor: DDH REPAIR							
DDH REPAIR	01 02 25	01/02/2025	100-4312-62210	Equipment Maint & Repair	REPAIR PARTS - #5525		181.82
Vendor DDH REPAIR Total:							181.82
Vendor: ESRI							
ESRI	94870656	12/20/2024	100-4192-63020	Computer Maintenance & li...	2025 ESRI ANNUAL CONTR...		20,109.07
ESRI	94870656	12/20/2024	100-4650-63020	Computer Maintenance & li...	2025 ESRI ANNUAL CONTR...		1,718.24
ESRI	94870656	12/20/2024	620-4890-63020	Computer Maintenance & li...	2025 ESRI ANNUAL CONTR...		859.38
ESRI	94870656	12/20/2024	680-4890-63020	Computer Maintenance & li...	2025 ESRI ANNUAL CONTR...		859.38
ESRI	94870656	12/20/2024	690-4890-63020	Computer Maintenance & li...	2025 ESRI ANNUAL CONTR...		1,718.25
Vendor ESRI Total:							25,264.32
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	0224147	12/04/2024	690-4840-62990	Misc. Operating Expense	PIPE / REBAR / SQUARE STE...		110.71
Vendor EVANS SCRAP AND STEEL INC Total:							110.71

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Packet: APPKT01261 - 01/21/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	MNROS134617	12/30/2024	620-4840-62400	Small Tools and Minor Equip	LADDER - WTP BASIN MNTC		614.00
Vendor FASTENAL COMPANY Total:							614.00
Vendor: FLEET SUPPLY							
FLEET SUPPLY	151859	12/12/2024	680-4840-62880	Personal Protective Equipm...	WINTER HAT / GLOVES		62.97
FLEET SUPPLY	33051	12/05/2024	690-4840-62880	Personal Protective Equipm...	PPE - J STEINBRINK		60.34
FLEET SUPPLY	33239	12/12/2024	630-4840-62990	Misc. Operating Expense	6V BATTERY - PALLET JACK		87.99
FLEET SUPPLY	33240	12/12/2024	630-4840-62990	Misc. Operating Expense	WING NUT - PALLET JACK		9.00
FLEET SUPPLY	33633	12/23/2024	100-4315-62880	Personal Protective Equipm...	WINTER JACKETS / BIBS / G...		427.15
Vendor FLEET SUPPLY Total:							647.45
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	4120795	12/31/2024	690-4850-62360	Distribution Maint	BILLABLE LOCATES - DEC 20...		8.10
Vendor GOPHER STATE ONE CALL Total:							8.10
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN...	3-429277	01/06/2025	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME		9,918.76
Vendor GRAYMONT WESTERN CANADA INC Total:							9,918.76
Vendor: GREGORY STEPHEN HUFNAGLE							
GREGORY STEPHEN HUFNA...	137	12/31/2024	100-4240-63030	Contracts Expense	PROF SRVCS - DEC 2024 BUI...		8,960.83
Vendor GREGORY STEPHEN HUFNAGLE Total:							8,960.83
Vendor: HARRIS COMPUTER SYSTEMS							
HARRIS COMPUTER SYSTEMS	SWKCT0000372	12/31/2024	620-4890-63020	Computer Maintenance & li...	SENSUS INTEGRATION - Q4 ...		1,102.50
Vendor HARRIS COMPUTER SYSTEMS Total:							1,102.50
Vendor: HAWKINS INC							
HAWKINS INC	6927352	11/21/2024	620-4850-62220	Plant Equip Maint & Repair	AMMONIA REGULATORS		1,696.56
HAWKINS INC	6934052	12/10/2024	620-4840-62160	Chemicals	CHEMICALS		548.80
Vendor HAWKINS INC Total:							2,245.36
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200683890	01/03/2025	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICEN...		1,467.92
Vendor HDR ENGINEERING INC - CHICAGO Total:							1,467.92
Vendor: HUGOS #7							
HUGOS #7	79	12/17/2024	100-4670-62990	Misc. Operating Expense	HAMS - WELLNESS		1,015.87
Vendor HUGOS #7 Total:							1,015.87
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	04790	01/02/2025	100-4160-63040	Legal Fees	CONTRACT SERVICES - DEC ...		2,600.00
IHLE SPARBY AND HAASE PA	04791	12/31/2024	100-4160-63040	Legal Fees	CRIMINAL SERVICES - DEC 2...		5,250.00
Vendor IHLE SPARBY AND HAASE PA Total:							7,850.00
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUT...	IN4739292	01/13/2025	100-4670-62010	Office Supplies	GENERAL OFFICE SUPPLIES		99.53
INNOVATIVE OFFICE SOLUT...	SO-4596419	12/30/2024	100-4220-62990	Misc. Operating Expense	PRINTER INK		120.98
Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:							220.51

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Packet: APPKT01261 - 01/21/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2493630	12/03/2024	690-4850-62210	Equipment Maint & Repair	ANTI FREEZE - BORING MA...		35.94
L & M SUPPLY INC	2493803	12/03/2024	100-4220-62400	Small Tools and Minor Equip	SAWZALL - E '13		169.00
L & M SUPPLY INC	2493803	12/03/2024	100-4220-62990	Misc. Operating Expense	SAWZALL BLADE		10.99
L & M SUPPLY INC	2493804	12/03/2024	100-4225-64400	Travel, Conference, School	ROPE / HAND WARMERS / ...		53.43
L & M SUPPLY INC	2494175	12/04/2024	690-4840-62990	Misc. Operating Expense	DRIVER BIT / SOCKET / PLIE...		56.46
L & M SUPPLY INC	2494284	12/04/2024	680-4850-62210	Equipment Maint & Repair	CHARGER		44.99
L & M SUPPLY INC	2498058	12/10/2024	100-4315-62880	Personal Protective Equipm...	ICE CLEATS		79.96
L & M SUPPLY INC	2498631	12/11/2024	690-4850-62350	Power Plant/Dam Maint	FLOOR CLEANER		39.96
L & M SUPPLY INC	2499262	12/12/2024	100-4210-62990	Misc. Operating Expense	STAPLES		2.49
L & M SUPPLY INC	2502693	12/16/2024	100-4560-62230	Building Maint & Repair	CONDUIT ELBOW		3.98
L & M SUPPLY INC	2503850	12/18/2024	690-4840-62990	Misc. Operating Expense	PROPANE - TORCH		11.98
L & M SUPPLY INC	2509408	12/24/2024	100-4220-62230	Building Maint & Repair	SUPPLIES - REMODEL OFFICE		62.42
L & M SUPPLY INC	2511302	12/27/2024	690-16400	Machinery & Equipment	INSULATION - VAN 105		79.96
L & M SUPPLY INC	2513432	12/30/2024	690-4850-62350	Power Plant/Dam Maint	FASTENERS / POLY BRUSH -...		12.99
Vendor L & M SUPPLY INC Total:							664.55
Vendor: LEAGUE OF MINNESOTA CITIES - FINANCE DPT							
LEAGUE OF MINNESOTA CIT...	419412	01/01/2025	100-4110-64330	Dues and Subscriptions	2025 MEMBERSHIP DUES		10,249.00
Vendor LEAGUE OF MINNESOTA CITIES - FINANCE DPT Total:							10,249.00
Vendor: LEAGUE OF MINNESOTA CITIES							
LEAGUE OF MINNESOTA CIT...	2025	01/01/2025	100-4110-64330	Dues and Subscriptions	2025 MN MAYORS MEMBE...		30.00
Vendor LEAGUE OF MINNESOTA CITIES Total:							30.00
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC...	INV13349950	12/31/2024	100-4650-62420	Computer Equipment	SCANNING P C		674.50
MARCO TECHNOLOGIES LLC...	INV13349950	12/31/2024	620-4840-62420	Computer Equipment	SCANNING P C		134.90
MARCO TECHNOLOGIES LLC...	INV13349950	12/31/2024	680-4840-62420	Computer Equipment	SCANNING P C		134.90
MARCO TECHNOLOGIES LLC...	INV13349950	12/31/2024	690-4840-62420	Computer Equipment	SCANNING P C		404.70
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							1,349.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ALR0171345X	01/02/2025	100-4194-64370	Taxes and Licenses	2024 ANNUAL ELEVATOR O...		100.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							100.00
Vendor: MN DPT OF PUBLIC SAFETY							
MN DPT OF PUBLIC SAFETY	5711500562024 M-142283	01/08/2025	620-4890-64370	Taxes and Licenses	ANNUAL HAZ & CHEMICAL ...		100.00
Vendor MN DPT OF PUBLIC SAFETY Total:							100.00
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT156682	12/06/2024	100-4510-62210	Equipment Maint & Repair	BRUSH PACK - TOOLCAT BR...		2,050.00
NELSON EQUIPMENT OF T R...	CT156934	12/30/2024	680-4840-62120	Gas-Oil-Lube	FUEL FILTER - STANDBY GE...		12.34
NELSON EQUIPMENT OF T R...	CT157039	01/09/2025	690-4850-62350	Power Plant/Dam Maint	FUEL FILTER - ENGINE MNT...		36.86
Vendor NELSON EQUIPMENT OF T R F INC Total:							2,099.20
Vendor: NORTH CENTRAL INTERNATIONAL LLC							
NORTH CENTRAL INTERNAT...	X205081224 01	12/02/2024	100-4312-62210	Equipment Maint & Repair	HEATER CORE - #5515		329.85

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTH CENTRAL INTERNAT...	X205081241 01	12/03/2024	100-4315-62210	Equipment Maint & Repair	MOTOR HEATER - #5605		51.61
NORTH CENTRAL INTERNAT...	X205081329 01	12/05/2024	100-4312-62210	Equipment Maint & Repair	BATTERY CREDIT		-60.00
NORTH CENTRAL INTERNAT...	X205081720 01	12/20/2024	100-4315-62210	Equipment Maint & Repair	BATTERY - #5605		219.90
NORTH CENTRAL INTERNAT...	X205081811 01	12/27/2024	100-4315-62210	Equipment Maint & Repair	BATTERY CORE CREDIT		-40.00
Vendor NORTH CENTRAL INTERNATIONAL LLC Total:							501.36
Vendor: NORTHDALE OIL INC							
NORTHDALE OIL INC	DEC 2024	12/31/2024	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		2,323.65
NORTHDALE OIL INC	DEC 2024	12/31/2024	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		54.66
NORTHDALE OIL INC	DEC 2024	12/31/2024	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		427.26
NORTHDALE OIL INC	DEC 2024	12/31/2024	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - DEC 2024		101.43
Vendor NORTHDALE OIL INC Total:							2,907.00
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	DEC 2024	12/31/2024	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE ..		321.40
Vendor NORTHERN STATE BANK Total:							321.40
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T342163-CR	11/13/2024	630-4840-62990	Misc. Operating Expense	RETURN CREDIT - HYD HOSE...		-59.58
NORTHWEST POWER SYST...	T342413	12/04/2024	690-4850-62350	Power Plant/Dam Maint	SUCTION HOSE / FITTINGS -...		591.42
NORTHWEST POWER SYST...	T342423	12/04/2024	690-4850-62350	Power Plant/Dam Maint	PSI GAUGE - NORDBERG FU...		48.00
NORTHWEST POWER SYST...	T342505	12/11/2024	100-4312-62210	Equipment Maint & Repair	PARTS - #5526		20.10
NORTHWEST POWER SYST...	T342603	12/19/2024	100-4510-62210	Equipment Maint & Repair	SPRINGS - PLOW #5431		75.40
NORTHWEST POWER SYST...	T342626	12/20/2024	100-4312-62210	Equipment Maint & Repair	SPRINGS - PLOW		187.74
NORTHWEST POWER SYST...	T342630	12/20/2024	100-4312-62210	Equipment Maint & Repair	SPRINGS - PLOW		168.72
NORTHWEST POWER SYST...	T342649	12/23/2024	100-4312-62210	Equipment Maint & Repair	PARTS - SNOW BLOWER #5...		124.92
NORTHWEST POWER SYST...	T342686	12/27/2024	100-4315-62210	Equipment Maint & Repair	BRAKELINE PART - 5606		15.76
Vendor NORTHWEST POWER SYSTEMS INC Total:							1,172.48
Vendor: NORTHWEST REGIONAL LIBRARY							
NORTHWEST REGIONAL LIB...	1062	01/03/2025	100-4550-63140	Regional Library System Py...	1ST QTR 2025 ALLOCATION		43,556.00
Vendor NORTHWEST REGIONAL LIBRARY Total:							43,556.00
Vendor: PAINT & GLASS INTERIORS INC							
PAINT & GLASS INTERIORS I...	15933	01/07/2025	620-4850-62230	Building Maint & Repair	PAINT - DIST SHOP		316.87
PAINT & GLASS INTERIORS I...	15957	01/09/2025	620-4850-62230	Building Maint & Repair	ORANGE PEEL OIL - DIST SH...		25.99
Vendor PAINT & GLASS INTERIORS INC Total:							342.86
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	JAN 2025	01/14/2025	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	136118	01/02/2025	100-4315-62210	Equipment Maint & Repair	HYDRAULIC FLUID - TV 140 ...		162.67
QUALITY FARM SUPPLY INC	136127	01/06/2025	100-4315-62210	Equipment Maint & Repair	HYDAULIC FILTER		83.85
Vendor QUALITY FARM SUPPLY INC Total:							246.52
Vendor: QUILL LLC							
QUILL LLC	42129773	12/27/2024	100-4670-62010	Office Supplies	GENERAL OFFICE SUPPLIES		404.90

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
QUILL LLC	42220606	01/06/2025	100-4670-62010	Office Supplies	GENERAL OFFICE SUPPLIES		57.98
Vendor QUILL LLC Total:							462.88
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D069327	12/13/2024	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		182.88
RMB ENVIRONMENTAL LAB ...	D069565	12/13/2024	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		287.38
Vendor RMB ENVIRONMENTAL LAB INC Total:							470.26
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA...	424104	12/07/2024	690-4850-62350	Power Plant/Dam Maint	ENGINE HEATERS		592.38
ST HILAIRE SUPPLY COMPA...	425631	12/18/2024	620-4850-62200	System Expense	SUMP PUMP - RAW WATER ...		508.35
ST HILAIRE SUPPLY COMPA...	425698	12/10/2024	690-4850-62350	Power Plant/Dam Maint	SUPPLIES - NORDBERG		114.91
ST HILAIRE SUPPLY COMPA...	425778	12/10/2024	690-4850-62350	Power Plant/Dam Maint	SUPPLIES - NORDBERG		571.64
Vendor ST HILAIRE SUPPLY COMPANY Total:							1,787.28
Vendor: STREICHERS							
STREICHERS	1736309	12/26/2024	100-4210-62880	Personal Protective Equipm...	OUTER VEST CARRIER - D AR...		291.00
Vendor STREICHERS Total:							291.00
Vendor: T R F HARDWARE							
T R F HARDWARE	22261085	12/03/2024	690-4850-62350	Power Plant/Dam Maint	SUPPLIES - NORDBERG FUEL...		53.97
T R F HARDWARE	22261090	12/03/2024	690-4840-62400	Small Tools and Minor Equip	IMPACT SOCKET		206.95
T R F HARDWARE	22261119	12/03/2024	680-4840-62990	Misc. Operating Expense	CLEANER / AIR FRESHENER		16.97
T R F HARDWARE	22261686	12/09/2024	630-4850-62230	Building Maint & Repair	CONDUIT - MOVED SWITCH		12.98
T R F HARDWARE	22261843	12/11/2024	100-4312-62210	Equipment Maint & Repair	NUTS / BOLTS / SCREWS		16.52
T R F HARDWARE	22261956	12/12/2024	690-4840-62990	Misc. Operating Expense	CLAMPS		22.99
T R F HARDWARE	22262367	12/16/2024	100-4560-62230	Building Maint & Repair	MATERIALS - ELECTRICAL R...		56.78
T R F HARDWARE	22262391	12/16/2024	690-4840-62990	Misc. Operating Expense	BIT EXTN		19.98
T R F HARDWARE	22262499	12/17/2024	620-4840-62990	Misc. Operating Expense	COUPLING		7.49
T R F HARDWARE	22262714	12/19/2024	100-4210-62990	Misc. Operating Expense	LED BULBS		21.98
T R F HARDWARE	22262763	12/19/2024	620-4840-62990	Misc. Operating Expense	DUCT TAPE		20.67
T R F HARDWARE	22262806	12/20/2024	690-4850-62350	Power Plant/Dam Maint	SANDPAPER		17.98
T R F HARDWARE	22262869	12/20/2024	690-4840-62990	Misc. Operating Expense	SILICONE / PEWTER - VAC F...		13.78
T R F HARDWARE	22263071	12/23/2024	690-16400	Machinery & Equipment	ROLLING TOOLBOX / ORGA...		548.93
T R F HARDWARE	22263797	12/31/2024	100-4220-62230	Building Maint & Repair	ELEC COVERS		7.97
Vendor T R F HARDWARE Total:							1,045.94
Vendor: TENNANT SALES AND SERVICE COMPANY							
TENNANT SALES AND SERVI...	920967303	12/24/2024	690-4840-62990	Misc. Operating Expense	REPAIR - LARGE SCRUB MA...		1,390.99
Vendor TENNANT SALES AND SERVICE COMPANY Total:							1,390.99
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	878 - DEC 2024	12/31/2024	100-4110-63490	Advertising	ADS - WARD 3		177.50
THIEF RIVER FALLS TIMES	878 - DEC 2024	12/31/2024	100-4660-63590	Printing & Publications	HRG - TAX ABATEMENT		50.49
Vendor THIEF RIVER FALLS TIMES Total:							227.99

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	841	01/06/2025	820-4890-63030	Contracts Expense	OPEN / CLOSE - BEVERLY JA...		1,200.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							1,200.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-491258	12/31/2024	100-4315-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.12
TYLER TECHNOLOGIES INC	025-491258	12/31/2024	620-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.28
TYLER TECHNOLOGIES INC	025-491258	12/31/2024	680-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.08
TYLER TECHNOLOGIES INC	025-491258	12/31/2024	690-4890-63060	Credit Card Fees	4TH QTR SM PORTAL TRAN...		0.32
TYLER TECHNOLOGIES INC	025-491899	12/31/2024	100-4315-63060	Credit Card Fees	4TH QTR CC TRANSACTIONS...		616.31
TYLER TECHNOLOGIES INC	025-491899	12/31/2024	620-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTIONS...		1,438.06
TYLER TECHNOLOGIES INC	025-491899	12/31/2024	680-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTIONS...		410.88
TYLER TECHNOLOGIES INC	025-491899	12/31/2024	690-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTIONS...		1,643.50
Vendor TYLER TECHNOLOGIES INC Total:							4,109.55
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	45604	01/06/2025	100-4110-62990	Misc. Operating Expense	COUNCIL NAME PLATES		65.00
Vendor UNIVERSAL SCREENPRINT Total:							65.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	473	12/31/2024	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - D...		25,104.87
WASTE MASTERS LLC	4CX00245	12/31/2024	100-4315-63030	Contracts Expense	DEC 2024 - DOWNTOWN C...		162.50
Vendor WASTE MASTERS LLC Total:							25,267.37
Vendor: WESTSIDE MOTORS OF TRF INC							
WESTSIDE MOTORS OF TRF ...	29193	12/16/2024	100-4210-62210	Equipment Maint & Repair	REPLACED THERMOSTAT & ...		524.74
Vendor WESTSIDE MOTORS OF TRF INC Total:							524.74
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	234400	10/22/2024	260-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - MECC NETTI...		1,346.20
WIDSETH SMITH NOLTING ...	234839	11/18/2024	100-4650-63030	Contracts Expense	PROF SRVCS - BRIDGE INSP...		2,960.00
WIDSETH SMITH NOLTING ...	234840	11/18/2024	505-4680-65900	Work in Process-Constructi...	PROF SRVCS - 2024 IMP PRJ ...		40,015.00
WIDSETH SMITH NOLTING ...	234840	11/18/2024	550-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2026 IMP PRJ ...		1,050.00
WIDSETH SMITH NOLTING ...	234841	11/18/2024	525-4680-65900	Work in Process-Constructi...	PROF SRVCS - 2024 IMP PRJ ...		1,248.75
Vendor WIDSETH SMITH NOLTING ASC INC Total:							46,619.95
Grand Total:							214,680.79

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	135,008.96
260 - MULTI-EVENTS CENTER FUND	1,346.20
505 - 2024 ST AND UTILITY PROJECT	40,015.00
525 - 2022 ST AND UTILITY PROJECT	1,248.75
550 - 2025 CO2 TANK REPLACEMENT	1,050.00
610 - LIQUOR DISPENSARY	936.77
620 - WATER UTILITY FUND	20,294.08
630 - ARENAS - OAK VIEW GROUP	50.39
680 - WASTEWATER UTILITY FUND	1,725.39
690 - ELECTRIC UTILITY FUND	11,805.25
820 - GREENWOOD CEMETERY FUND	1,200.00
Grand Total:	214,680.79

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62990	Misc. Operating Expense	106.90
100-4110-63490	Advertising	177.50
100-4110-64330	Dues and Subscriptions	10,279.00
100-4150-63030	Contracts Expense	321.40
100-4160-63040	Legal Fees	7,850.00
100-4192-63020	Computer Maintenance...	20,109.07
100-4194-62990	Misc. Operating Expense	124.71
100-4194-64370	Taxes and Licenses	100.00
100-4210-62120	Gas-Oil-Lube	2,339.70
100-4210-62210	Equipment Maint & Repa..	524.74
100-4210-62880	Personal Protective Equi...	291.00
100-4210-62990	Misc. Operating Expense	24.47
100-4210-63100	Animal Control	1,490.00
100-4220-62120	Gas-Oil-Lube	54.66
100-4220-62230	Building Maint & Repair	70.39
100-4220-62400	Small Tools and Minor E...	169.00
100-4220-62990	Misc. Operating Expense	201.43
100-4225-64400	Travel, Conference, Sch...	53.43
100-4240-63030	Contracts Expense	8,960.83
100-4312-62120	Gas-Oil-Lube	427.26
100-4312-62210	Equipment Maint & Repa..	1,291.64
100-4315-62210	Equipment Maint & Repa..	674.53
100-4315-62880	Personal Protective Equi...	507.11
100-4315-62990	Misc. Operating Expense	7.99
100-4315-63030	Contracts Expense	25,267.37
100-4315-63060	Credit Card Fees	616.43
100-4510-62210	Equipment Maint & Repa..	2,227.83

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62230	Building Maint & Repair	8.99
100-4550-62990	Misc. Operating Expense	90.56
100-4550-63140	Regional Library System ...	43,556.00
100-4560-62230	Building Maint & Repair	60.76
100-4560-62990	Misc. Operating Expense	42.75
100-4650-62420	Computer Equipment	674.50
100-4650-63020	Computer Maintenance...	1,718.24
100-4650-63030	Contracts Expense	2,960.00
100-4660-63590	Printing & Publications	50.49
100-4670-62010	Office Supplies	562.41
100-4670-62990	Misc. Operating Expense	1,015.87
260-4680-65920	Work in Process - Eng/Ar...	1,346.20
505-4680-65900	Work in Process-Constru...	40,015.00
525-4680-65900	Work in Process-Constru...	1,248.75
550-4680-65920	Work in Process - Eng/Ar...	1,050.00
610-4840-62140	Off Sale Supplies	186.63
610-4840-62990	Misc. Operating Expense	456.80
610-4850-62230	Building Maint & Repair	293.34
620-4840-62120	Gas-Oil-Lube	17.97
620-4840-62160	Chemicals	12,744.56
620-4840-62170	Field Supplies	429.68
620-4840-62400	Small Tools and Minor E...	614.00
620-4840-62420	Computer Equipment	134.90
620-4840-62990	Misc. Operating Expense	83.11
620-4850-62200	System Expense	508.35
620-4850-62220	Plant Equip Maint & Rep...	1,696.56
620-4850-62230	Building Maint & Repair	564.73
620-4890-63020	Computer Maintenance...	1,961.88
620-4890-63060	Credit Card Fees	1,438.34
620-4890-64370	Taxes and Licenses	100.00
630-4840-62990	Misc. Operating Expense	37.41
630-4850-62230	Building Maint & Repair	12.98
680-4840-62120	Gas-Oil-Lube	12.34
680-4840-62170	Field Supplies	182.88
680-4840-62420	Computer Equipment	134.90
680-4840-62880	Personal Protective Equi...	62.97
680-4840-62990	Misc. Operating Expense	16.97
680-4850-62210	Equipment Maint & Repa..	44.99
680-4890-63020	Computer Maintenance...	859.38
680-4890-63060	Credit Card Fees	410.96
690-16400	Machinery & Equipment	628.89
690-4840-62120	Gas-Oil-Lube	101.43

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62400	Small Tools and Minor E...	206.95
690-4840-62420	Computer Equipment	404.70
690-4840-62880	Personal Protective Equi...	1,705.38
690-4840-62990	Misc. Operating Expense	1,626.89
690-4850-62210	Equipment Maint & Repa..	35.94
690-4850-62350	Power Plant/Dam Maint	2,256.98
690-4850-62360	Distribution Maint	8.10
690-4890-63020	Computer Maintenance...	1,718.25
690-4890-63060	Credit Card Fees	1,643.82
690-4890-64370	Taxes and Licenses	1,467.92
820-4890-63030	Contracts Expense	1,200.00
Grand Total:		214,680.79

Project Account Summary

Project Account Key	Expense Amount
None	214,680.79
Grand Total:	214,680.79

2025 BOARDS AND COMMISSIONS CITY REPRESENTATIVES

Board	Members	
Airport Zoning Board (2)	Steve Narverud & Jason Aarestad	
Airport Authority Commission	Mike Lorenson	
Airport Authority Commission	Kelly Langness	
City Employee Safety Committee	Jason Aarestad	
Community Development Advisory Board		
Community Education Advisory Board (ex-officio)	Mike Lorenson	
Convention and Visitors Bureau Board	Scott Pream	
Advance Thief River (Ex-Officio)	Steven Narverud	
MEC Joint Powers	Scott Pream	
MEC Joint Powers ALT	Megan Arlt	
Northwest Regional Library Board	Scott Pream	
Pennington County Historical Society	Scott Pream	
Pennington County Solid Waste Committee	Michele McCraw	
Planning Commission/Board of Appeals & Adjustments	Steven Narverud	
Red Lake River Corridor Joint Board	Mike Lorenson	Glen Kajewski, Alternate
TRF Area Community Fund's Advisory Committee	Megan Arlt	
TRF Chamber of Commerce (Ex Officio)	Megan Arlt	
TRF Library Board	Scott Pream	

2025 BOARDS AND COMMISSIONS REPRESENTATIVES

HOUSING & REDEVELOPMENT AUTHORITY		5 YEAR TERM
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>
Emery Lee	1/31/2026	2/1/2011
Nathan Haase	1/31/2027	10/15/2019
Trish Champ	1/31/2029	2/1/2024
John Syvertson	1/31/2025	2/4/2020
Jim Dagg	1/31/2027	1/1/2008

PLANNING COMMISSION & BOARD OF APPEALS & ADJUSTMENTS		3 YEAR TERM
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>
Merle Lorensen	1/31/2025	1/17/2024
Rick Reiersen	1/31/2025	3/14/1995
Emery Lee	1/31/2027	2/1/2001
Ron Lindberg	1/31/2027	2/1/1994
Matthew Shaffer	1/31/2026	1/18/2023
Teri Averill	1/31/2026	1/18/2023
Richard Sjoberg	1/31/2026	2/22/1983
LeAnn Nelson	1/31/2025	1/12/2005
Steve Narverud	City Rep	
Mike Lorensen	City Rep	
Richard Baker	Ex Officio	
Angela Philipp	Ex Officio	

COMMUNITY DEVELOPMENT ADVISORY BOARD		3 YEAR TERM
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>
Chad Broadwell	1/31/2026	2/1/2011
Nathan Haase	1/31/2027	10/15/2019
Tim Hagl	1/31/2025	2/1/2011

Regina Goodall	1/31/2025	5/5/2019
Roy Sourdiff	County Rep	
Scott Pream	City Rep	

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NORTHWEST REGIONAL LIBRARY BOARD		3 YEAR TERM	
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>	
Beth Nelson	1/31/2027	2024	
Scott Pream	City Rep		

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THIEF RIVER FALLS REGIONAL AIRPORT AUTHORITY		3 YEAR TERM	
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>	
Scott Waldal	1/31/2027	11/17/2020	
Kelly Langness	City Rep	2/7/2012	
Mike Lorenson	City Rep	6/28/2010	

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RALPH ENGELSTAD ARENA HISTORTY COMMITTEE		2 YEAR TERM	
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>	
Dale Wennberg	1/31/2023	9/20/2016	
Laura Stengrim	1/31/2022	9/20/2016	
Scott Bergland	1/31/2023	9/20/2016	
Doug Dallmann	1/31/2023	9/20/2016	
James Hurst	1/31/2023	9/20/2016	

<u>MEC JOINT POWERS COMMITTEE</u>		
<u>Member</u>	<u>Term Exp</u>	<u>Orig Apptd</u>
Ryan Walseth - School Board		
Jared Kainz - School Board		
Scott Pream - City Rep		
Megan Arlt - City Rep (Alt)		
Shari Olson - NCTC		
<u>Advisors</u>		
Chris Mills - School Board		
Chris McLean - Athletic Director #564		
Jason Hruby - Grounds/Maintenance #564		
Angie Philipp (Treas) - City Rep		
Travis Collins - OVG/REA		
Bruce Brink - OVG		
Kalen Wiseth - NCTC		
Clinton Castle - NCTC		
Adbul Chamma - NCTC		



City of Thief River Falls

ECONOMIC / COMMUNITY DEVELOPMENT DIRECTOR

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-8506

FAX: 218-681-8507

email: rbaker@trfmmn.gov

www.trfmmn.gov

Request for Council Action

DATE: January 21, 2025

SUBJECT: Schedule Public Hearing to Amend City Ordinance 150.06 – Regulating and Controlling Towers

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission and Public Works Committee recommendation:

Motion to: Approve scheduling a Public Hearing to be held at the February 18th City Council meeting to consider amending City Ordinance 150.06 – Regulating and Controlling Towers.

BACKGROUND: Wikstrom Telephone Company approached the Planning & Zoning Commission requesting a variance to the maximum height restriction of 200 feet as is currently written in our City Ordinance. They are requesting a tower height of 350 feet. They have been informed that their existing 200' tower base is sinking, and the tower needs to be replaced. They were asking for a variance to install a new self-supporting 350' tower in its place. Currently T-Mobile, Ham Radio, and Wiktel Internet Services are provided on this Tower. The new tower would allow Minnkota Power Company to add Microwave to their power plants in NW Minnesota from Crookston.

Three criteria must be applied when cities consider granting a variance:

- 1) Reasonableness – The property owner proposes to use the property in a reasonable manner.
- 2) Uniqueness – The landowner's problem is due to circumstances unique to the property not caused by the landowner.
- 3) Essential Character – The variance, if granted, will not alter the essential character of the locality.

In this case, the landowner's problem is not due to circumstances unique to the property but instead caused by the landowner's desire to build a taller tower to accommodate the location of Minnkota Power Company. Therefore, the request does not fit the criteria for requesting a variance and thus the request from Planning and Zoning to amend our City Ordinances to allow for an increase in the maximum tower height allowed to be set at 365 feet.

KEY ISSUES:

- Currently, Per City Ordinance 150.06.15.b, *Height Limitations* the maximum height allowed is 200 feet.
- City ordinance also states, Tower setbacks shall be setback from all property lines by a minimum distance equal to the height of the tower, plus 10 feet, including all antennas, and attachments. Towers may be located closer to a property line, or public rights-of-way, if the tower is designed and engineered to collapse progressively

within the distance between the tower and property line, which design must be documented by and signed by a qualified professional engineer licensed in Minnesota. In all cases, the tower shall meet the setbacks of the underlining Zoning district.

- If the Ordinance change is approved, Wikstrom Telephone Co, per City Ordinance, would still be required to apply for a Conditional Use Permit and secure a building permit. Before issuing a building permit, proof that the proposed tower complies with regulations administered by the Federal Aviation Administration (FAA) and the Federal Communications Commission (FCC), and others; tower setback requirements, aesthetic requirements to blend into the surrounding environment unless color is dictated by federal or state authorities.
- Fewer Towers is the preference in and near airports and within the city limits of Thief River Falls. Minnkota Power Company has indicated that, if need be, they will build their own separate tower to accommodate their Microwave transmission requirements. The additional tower height is needed because the line-of-sight requirements of Microwave signals and the need to accommodate for the curvature of the earth.
- The requested tower design would be of a tripod design and not a monopole design. Sec. 150.06.6.b of City Code states: Commercial wireless telecommunication service towers shall be of a monopole design unless the city determines that an alternative design would accommodate co-location of additional antennas or would better blend into the surrounding environment.
- Current zoning requirements allow towers to be erected in I-1 Light Industrial Districts and I-2 General Industrial Districts as a conditional use. In the particular instance that is prompting this ordinance change request, the proposed tower is situated on I-2 with R-3 High Density Residential District across the street to the east and north of the property

FINANCIAL CONSIDERATIONS: None

- **LEGAL CONSIDERATION:** A Public Hearing Notice will need to be sent to the Times on January 31, 2025, for publication in their February 5, 2025 edition. While surrounding property owners were notified for the variance and CUP hearings, it is the recommendation of the Public Works Committee that individual mobile homeowners are notified of the public hearing notice as their property owner/ manager may fail to notify them.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

Encl: (1)

**NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS**

Notice is hereby given, pursuant to Chapter 150.06 of the Thief River Falls City Code, that the City Council will consider the following amendment to the City Code:

An amendment to City Code 150.06.15.b – Regulating and Controlling Towers - *Height Limitations*. The proposed ordinance amendment would increase the maximum allowable height of communication towers to 365 feet. And adopting by reference City Code Chapter 10, which, among other things, contain penalty provisions. The current maximum allowable height of towers is 200 feet.

Notice is further given that the City Council will conduct a hearing on the amendments at 5:30 p.m. on Tuesday, February 18, 2025, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the amendment will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 31st day of January 2025

CITY OF THIEF RIVER FALLS

/s/ Richard L. Baker
Zoning Administrator

Published in the Wednesday, February 5th edition of The Times.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/21/2025

SUBJECT: Approve the Progression Step Raise for McLain Stennes (Apprentice Lineman)

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation:

MOTION TO: Approve the progression Step raise of McLain Stennes from Step 2 (\$38.27) to Step 3 (\$39.80) of the Apprentice Lineman position. The position is a Teamster Union #320 position.

BACKGROUND: McLain Stennes was hired as an Apprentice Lineman on July 15, 2024. At that time McLain had 2959 hours of Linework registered as an Apprentice. McLain needed to complete 4000 hours of Linework, and complete Book 1 and Book 2 of the Apprentice Lineman Training Program to progress to Step 3 of the Apprentice Lineman position. On January 15, 2025, McLain will have fulfilled those requirements. The next date McLain will be able to qualify for a Progression Step Raise will be January 15, 2026. January 15th will become McLain's Anniversary date for Progression Step raises.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

ATTACHMENTS:

1.	Stennes step increase docs_001
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City of Thief River Falls

HR Coordinator

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: lbacker@trfmn.gov
www.citytrf.net

Request for Council Action

DATE: June 18, 2024

SUBJECT: Approve the Employment of McLain Stennes as Apprentice Lineworker

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: To approve the employment of McLain Stennes for the position of Apprentice Lineworker. McLain will be placed at grade 7 step 2 at a rate of \$35.73 effective July 15, 2024. The position is a Teamster Union #320 position.

BACKGROUND: The Public Utilities Committee recommended the position be opened on May 21, 2024.

FINANCIAL CONSIDERATION: This is a budgeted item for 2024.

LEGAL CONSIDERATION: N/A

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

JAN 15TH, 2025

MOVE 10 STEP 3

NEEDS 2000 HOURS AS APPRENTICE LINEMAN TO
MOVE TO NEXT STEP

2016	- PART TIME WITH CITY	= 959 HRS
2017	- 4/5/17 - POWER PLANT/LINEWORKER	= 129 HRS
2018	- PD/LINEWORKER	= 198 HRS
7/15/24	- APPRENTICE - 6 MONTHS	= 1000 HRS

2000 + HRS

* * HAS 4000 HOURS TOTAL * *



City of Thief River Falls

CITY ADMINISTRATOR

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: aphilipp@citytrf.net
www.citytrf.net

DATE: May 21, 2024

SUBJECT: To approve the grading and job description of an Apprentice Lineworker position

RECOMMENDATION: It is respectfully requested the Council consider the following:

Motion to: approve the Apprentice Lineworker job description and grading at Grade 7 from David Drone and Associates with the requirement of finishing the Apprentice Lineworker Training Program through MMUA. The following requirements will also be followed for progressing through the steps:

- **Step 1** will be for hiring persons with no working hours or school training.
- **Step 2** will be starting for those persons that have graduated from lineman school. They will receive 2000 hours of credit for going to school. During Step 2 they must complete **Book 1 and Book 2** of the MMUA training program and an **additional 2000 hours working as an apprentice lineman** in order to move to Step 3.
- **Step 3** Must have 4000 hours completed along with Book 1 and 2. During step 3, Book 3 must be completed along with another additional 2000 hours completed to move to step 4.
- **Step 4** Must have 6000 hours completed along with completion of Books 1, 2, and 3. During step 4, Book 4 must be completed along with another additional 2000 hours completed to move to step 5.
- **Step 5** Must have 8000 hours completed along with completion of Books 1, 2, 3, and 4 and the receipt of their Journeyman Card.

BACKGROUND:

FINANCIAL CONSIDERATIONS:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator and Brian Jacobson, Electric Superintendent



City of Thief River Falls

HR Coordinator

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: lbacker@trfmn.gov
www.citytrf.net

Request for Council Action

DATE: June 18, 2024

SUBJECT: Approve the Employment of McLain Stennes as Apprentice Lineworker

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: To approve the employment of McLain Stennes for the position of Apprentice Lineworker. McLain will be placed at **grade 7 step 2** at a rate of \$35.73 effective **July 15, 2024**. The position is a Teamster Union #320 position.

BACKGROUND: The Public Utilities Committee recommended the position be opened on May 21, 2024.

FINANCIAL CONSIDERATION: This is a budgeted item for 2024.

LEGAL CONSIDERATION: N/A

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

Wyatt Wheeler

8/2015 to 5/2016 Electrical Lineworker School in Baudette, MN

5/3/16 started part-time with the City of Thief River Falls **625 HOURS**

9/21/16 started full-time with the City of Thief River Falls **555 HOURS**

1/1/2017 **1869 HOURS**

1/1/2018 **1790 HOURS**

McLain Stennes

8/2015 to 5/2016 Electrical Lineworker School in Wadena, MN

6-1-2016 started part-time with the City of Thief River Falls **959 HOURS**

4-5-17 started full-time with the City of Thief River Falls as Power Plant Operator/Journey Lineworker **129 HOURS**

1-1-2018 **198 HOURS**

Ian Lund

4-11-17 to 8-18-17 started part-time with the City of Thief River Falls **731 HOURS**

8/2017 to 5/2018 Electrical Lineworker School in Baudette, MN

6-1-18 to 9-24-18 started part-time with the City of Detroit Lakes **809 HOURS**

10-1-18 started full-time with City of Thief River Falls **488 HOURS**

Jeremy Kasprzak

5-14-18 to 11-13-18 started part-time with the City of Thief River Falls **1152 HOURS**

12-19-18 started permanent part-time with the City of Thief River Falls **64 HOURS**



City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 1/21/2025

SUBJECT: 2025 Scrap Metal Bids

RECOMMENDATION: It is respectfully requested the Council consider approving a qualified Scrap Metal Service provider for a 5-year contract.

MOTION TO: To approve the Phillips Iron and Metal Inc. proposal for Scrap Metal Services from January 1, 2025 to December 31, 2029

BACKGROUND: The City of TRF Electric Department advertised for an RFP on Scrap Metal Services for scrap metal generated by the Electric Department. Two proposals were received and reviewed

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electric Superintendent

ATTACHMENTS:

1.	Scrap Metal Bids
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Scrap Metal Bids**5 Year contract****2025 thru 2029****1/12/2025 20:19****Phillips Iron & Metal Inc.**

Provide 1 - 20 YD Steel Roll Off Container

Non Ferrous Aluminum

Based on LME Market

11/25/2024 \$2617 GT (1.17 lb)

1	ACSR/URD 65% Recovery	-0.62	\$0.55
2	Extruded Aluminum	-0.30	\$0.87
3	Cast Aluminum	-0.55	\$0.62
4	Dirty Alumin 50% Recovery	-0.85	\$0.32
5	EC Wire	-0.17	\$1.00

Non Ferrous Copper

Based on CME Market

11/25/2024 \$4.17 lb

1	Bare Bright #1 Copper	-0.24	\$3.92
2	#2 Copper	-0.51	\$3.66
3	ICW 85% Recovery	-1.00	\$3.17
4	ICW 75% Recovery	-1.35	\$2.82
5	ICW 65% Recovery	-1.85	\$2.32
6	ICW #2 40% Recovery	-2.90	\$1.27
7	Misc. Brass \$.75 to \$3.00		

Mixed Ferrous Steel

Based on AMM Market Chicago -\$70.00 GT (\$259NT)

Nov 22 basis price = \$290GT -\$70GT=\$220 GT (\$196.43 NT)

Evans Scrap and Steel Inc.

Provide 1 - 30 YD Roll Off

Aluiminum

3M LME Market

1/6/2025 \$2520 GT (\$1.12 lb)

1	ASCR & Red Line 65% Recovery	-0.60	\$0.52
2	Extrusion	-0.30	\$0.82
3	Cast	-0.45	\$0.67
4	Alumin Breakage 50% Recovery	-0.85	\$0.27
5	EC Wire	-0.09	\$1.03

Non Ferrous Copper

Based on COMEX

11/22/2024 \$4.08 lb

1	Bare Bright Copper	-0.35	\$3.73
2	#1 Copper	-0.37	\$3.71
3	#2 Copper	-0.65	\$3.43
4	#1 Ins Wire - 85% Recovery	-1.15	\$2.93
5	#1 Ins Wire - 75% Recovery	-1.60	\$2.48
6	#1 Ins Wire - 65% Recovery	-1.80	\$2.28
7	#1 Ins Wire - 55% Recovery	-2.30	\$1.78
8	#1 Ins Wire - 48% Recovery	-2.80	\$1.28
9	#1 Ins Wire - 35% Recovery	-3.40	\$0.68

Mixed Ferrous Steel

Set Monthly Using the AMM Market Chicago No 2 HMS -\$75.00 GT

Nov 2024 basis price = \$290GT -\$75GT=\$215GT (\$196.96 NT)

Aluminum

Aluminum is priced based on LME market.

Current base pricing, adjustment will be made as markets change:

Current LME November 25, 2024 2617GT (1.17/lb)

1. ACSR/URD 65% Recovery	-0.62	Today \$0.55/lb
2. Extruded alum	-0.30	Today \$0.87/lb
3. Cast Aluminum	-0.55	Today \$0.62/lb
4. Dirty Alum 50% Recovery	-0.85	Today \$0.32/lb
5. EC Wire	-0.17	Today \$1.00/lb

Copper

Copper is priced based on CME market

Current base pricing, adjustments will be made as markets change:

Current CME November 25, 2024 \$4.17/lb

1. Bare bright #1 Copper	-0.24	Today \$3.92/lb
2. #2 Copper	-0.51	Today \$3.66/lb
3. ICW 85% recovery	-1.00	Today \$3.17/lb
4. ICW 75% recovery	-1.35	Today \$2.82/lb
5. ICW 65% recovery	-1.85	Today \$2.32/lb
6. ICW #2 40% recovery	-2.90	Today \$1.27/lb
7. Misc. Brass \$0.75 to \$3.00 (varies on cleanliness of product)		

Mixed ferrous Steel

Steel is priced on AMM market Chicago

Current Chicago AMM November 25, 2024 is \$290 GT (259 NT)

- Scrap Steel - \$70.00 GT
\$290GT - 70 GT = 220 GT (196.43 NT)

All of the above prices are the current pricing at the date of this proposal. All numbers will fluctuate and change as the markets evolve either on a daily or monthly basis depending on the material. Please feel free to contact with any questions you may have about this bid.

Thank you,



Vince Miramontes

President

Phillips Iron and Metal Inc.

1107 Main Ave N

Thief River Falls, MN 56701

philiron@gvtel.com

Cell: 218-686-0347 Office: 218-681-4231

EVANS
REVISION

Evans Scrap & Steel, Inc
PO Box 514
Thief River Falls, MN 56701

Jennifer Myers

Deputy City Clerk
City of Thief River Falls
218-681-2943 x1101

SCOPE of SERVICES

Evans Scrap & Steel, Inc will provide 1 30 yd roll-off containers at 1711 1ST ST W Thief River Falls, MN in the gated yard.

Evans Scrap & Steel, Inc will sort the material accordingly.

Evans Scrap & Steel, Inc will provide prompt pick up service on an as needed basis.

Evans Scrap & Steel, Inc will provide pick up service for any items that would not fit in the on site containers.

PRICING

Ferrous pricing will be set monthly using the AMM Chicago No 2 HMS market price less \$75
Nov 2024 basis price would have been \$290GT-75GT=\$215GT(\$191.96NT)

Non-Ferrous-Copper will be based on the COMEX on the day the material is picked up
COMEX on Jan 8 2025 was \$4.18 per lb.

4.18

Bare Brite Copper	-0.35	3.83
#1 Copper	-0.37	3.81
#2 Copper	-0.65	3.53
# 1 Ins Wire-85% Recovery	-1.15	3.03
#1 Ins Wire-75% Recovery	-1.60	2.58
#1 Ins Wire-65% Recovery	-1.80	2.38
# 2 Ins Wire-55% Recovery	-2.30	1.88
# 2 Ins Wire-48% Recovery	-2.80	1.38
# 2 Ins Wire-35% Recovery	-3.40	0.78

Non Ferrous Aluminum will based on the Aluminum 3M LME on the day the material is picked up
Aluminum Jan 6 2025 was \$2520.00 GT(\$1.12)

EC Wire	-0.09	1.03
Extrusion	-0.30	0.82
Cast	-0.45	0.67
ACSR and Red Line-65% Recovery	-0.60	0.52
Aluminum Breakage 50% Recovery	-0.85	0.27

Nov 25
2417 GT 1.12
\$1.17 LB

Jennifer

Please see the attached Request for Proposals for the the scrap iron, aluminum, and copper.

Thank you for this opportunity to bid on the this for the City Electrical

If you have any questions on our proposal please feel free to contact me at
218-681-3488 or at evans3@mncable.net

Thank you

Patrick Porter, Vice President
Evans Scrap & Steel, Inc.
PO Box 514
Thief River Falls, MN 56701
218-681-3488
evans3@mncable.net

Evans Scrap & Steel, Inc
PO Box 514
Thief River Falls, MN 56701

Jennifer Myers

Deputy City Clerk
City of Thief River Falls
218-681-2943 x1101

SCOPE of SERVICES

Evans Scrap & Steel, Inc will provide 1.30 yd roll off containers at 1711 1ST ST W Thief River Falls, MN in the gated yard

Evans Scrap & Steel, Inc will sort the material accordingly

Evans Scrap & Steel, Inc will provide prompt pick up service on an as needed basis

Evans Scrap & Steel, Inc will provide pick up service for any items that would not fit in the on site containers.

PRICING

Ferrous pricing will be set monthly using the AMM Chicago No 2 HMS market price less \$75
Nov 2024 basis price would have been \$290GT-75GT=\$215GT(\$191.96NT)

Non-Ferrous-Copper will be based on the COMEX on the day the material is picked up
COMEX on Nov 22, 2024 was \$4.08 per lb

4.08

Bare Brite Copper	-0.35	3.73
#1 Copper	-0.37	3.71
#2 Copper	-0.65	3.43
#1 Ins Wire-85% Recovery	-1.15	2.93
#1 Ins Wire-75% Recovery	-1.60	2.48
#1 Ins Wire-65% Recovery	-1.80	2.28
#2 Ins Wire-55% Recovery	-2.30	1.78
#2 Ins Wire-48% Recovery	-2.80	1.28
#2 Ins Wire-35% Recovery	-3.40	0.68

Non-Ferrous Aluminum will be based on the Aluminum 3M LME on the day the material is picked up
Aluminum 3M LME on Nov 22, 2024 was \$2560.00 GT(\$0.96)

EC Wire	-0.07	0.87
Extrusion	-0.17	0.77
Cast	-0.40	0.54
ACSR and Red Line-65% Recovery	-0.50	0.44
Aluminum Breakage 50% Recovery	-0.74	0.20

0.94

Jennifer

Please see the attached Request for Proposals for the the scrap iron, aluminum, and copper

Thank you for this opportunity to bid on the this for the City Electrical

If you have any questions on our proposal please feel free to contact me at
218-681-3488 or at evans3@mnccable.net

Thank you

Patrick Porter, Vice President
Evans Scrap & Steel, Inc
PO Box 514
Thief River Falls, MN 56701
218-681-3488
evans3@mnccable.net

686-2414



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/21/2025

SUBJECT: 2025 MMUA (Minnesota Municipal Utilities Association) Service Agreement

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To authorize the City Administrator to sign the 2025 MMUA Service Agreement. This agreement is dated and in force from January 1, 2025 through December 31, 2025.

BACKGROUND: This agreement provides for the services of a person engaged by MMUA, in the capacity of a Regional Safety Coordinator. This person will plan, organize and /or conduct regular monthly safety meetings at Thief River Falls Municipal Utilities. They will maintain a standard of safety management, record keeping and reporting system. They will also meet with the City of Thief River Falls 24 days per year.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The contract is for a 12-month period. Payments will be \$7,069 for 4 quarters to total \$28,276.00.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Brian Jacobson, Electrical Superintendent

ATTACHMENTS:

1.	MMUA Safety Team Service Contract
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*Hometown services. Hometown strengths.
Hometown solutions.*

mmua.org

October 21, 2024

Dear Valued Member,

It is that time of year when we reach out regarding our programs and services—in this case the Safety Management program—to confirm your participation for the upcoming year. We very much appreciate the opportunity to partner with you and hope to continue to serve you for many years to come.

If you attended our in-person review meeting in the spring or participated in our Zoom listening session last month you may recall that each year the MMUA Board of Directors reviews and approves MMUA's fees. For 2025, the Board has approved a 3.5% increase which is roughly commensurate with the inflation rate.

Last year you signed an updated Safety Management Service Agreement (copy included). That agreement remains in effect and will automatically renew on December 31. Following the issuance of that agreement, we heard from some members who noted the agreement did not offer a clear exit clause at any point other than at the end of each year. To address this unintentional oversight, we have prepared an Addendum to the agreement which is included in this email. Please sign and return the Addendum no later than December 15.

Now is a good time to review the level (tier) of service you are enrolled in, as noted in your agreement. If you wish to change tiers or add additional days within a tier, please let us know as soon as possible so that we can make the necessary adjustments to both billing and service by January 1, 2025.

For your convenience, we have also included a copy of your certificate of insurance. If your insurance binder has expired, please send us a copy of your current certificate naming MMUA as a certificate holder (see the box in the lower left corner).

One final item to note, our office has moved. Our new address as of October 14 is:
600 Highway 169 South, Suite 701, St. Louis Park, MN 55426-1200.

As always, we appreciate your prompt response. Please contact us if you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Willetts".

Mike Willetts
Director of Training and Safety
Cell: 612-802-8474
mwilletts@mmua.org

A handwritten signature in black ink, appearing to read "Karleen Kos".

Karleen Kos
Chief Executive Officer
Direct: 763-746-0701
kkos@mmua.org

600 Highway 169 South, Ste 701 | St. Louis Park, MN 55426

Phone 763.551.1230 Toll-Free 800.422.0119

mmua.org



SERVICES AGREEMENT

Date: September 15, 2023

Contract No. 199-2024

Safety Management Services

This Services Agreement (the "Agreement") is made as of October 1, 2023, between the Minnesota Municipal Utilities Association (MMUA) and the Thief River Falls Municipal Utilities, each a "Party" and collectively, the "Parties."

PART I – Scope of Services

PART II – Duration / Amendment / Renewal

PART III – Obligations

PART IV – Standard Terms and Conditions

The terms of this Agreement are hereby accepted by the Parties.

Thief River Falls Municipal Utilities
By Angela Philipp
Title City Administrator
Date 12-5-23
PO # _____

Minnesota Municipal Utilities
Association
By Karlson Kor
Title Chief Executive Officer
Date 12/21/23

PART I – SCOPE OF SERVICES

MMUA will provide/deliver for the term of this Agreement:

1. The services of a person engaged by MMUA, in the capacity of Regional Safety Coordinator.
2. The assigned Regional Safety Coordinator will:
 - a. Plan, organize and/or conduct regular monthly safety meetings at Thief River Falls Municipal Utilities.
 - b. Develop and maintain a standard safety management record keeping and reporting system at Thief River Falls Municipal Utilities.
 - c. The record system will include (check those covered by this Agreement):
 - ____ Required OSHA records
 - ____ Required DOT records
 - ____ Required ADA records
 - ____ Provide written program
 - ____ Provide annual site inspection
 - ____ Provide interpretation and clarification of OSHA rules.
 - d. Visit Thief River Falls Municipal Utilities unless circumstances lend a different location approved by Thief River Falls Municipal Utilities management (collectively, the "Services").
 - Tier service level: 2
 - Number of days per year: 24
3. The Services will be provided in the following city departments:
 - a. _____ # of employees _____
 - b. _____ # of employees _____
 - c. _____ # of employees _____
 - d. _____ # of employees _____
 - e. _____ # of employees _____

PART II – TERM/ RENEWAL/ AMENDMENT

1. TERM/RENEWAL: This Agreement shall remain in force from October 1, 2023 until December 31, 2024. Thereafter, it shall continue automatically for successive twelve-month calendar year periods unless terminated by either Party providing written notice at least sixty (60) days in advance of the end of the then-current term.
2. AMENDMENT: This Agreement may be amended or modified upon the mutual agreement of both Parties but only if in writing, signed by the Parties, dated, and appended to this Agreement.

PART III – OBLIGATIONS

1. COMPENSATION: For the Services, Thief River Falls Municipal Utilities shall pay MMUA an annual fee of \$27,319.95 in the first year. Such compensation shall be due and payable according to the selected payment terms below.

Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Full 15-month payment (October 1, 2023 to December 31, 2024) (\$34,150.00), contract amount will be billed on an annual basis thereafter, consistent with the amount communicated by MMUA each September as described below.
- ☐ Annual payment (\$27,319.95)
- ☒ Quarterly payments (\$6,830.00 each)

For any term less than twelve (12) full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the Services are provided as a percentage of twelve (12).

For years after the first year, the annual fee will be adjusted to reflect the cost of the Services for the coming twelve-month period. This fee will be set by the MMUA Board of Directors and provided to Thief River Falls Municipal Utilities in a written notice within 30 days of the Board's action.

2. OTHER CITY OBLIGATIONS:

- Provide workspace for Regional Safety Coordinator when on-site.
- Provide clerical support for Regional Safety Coordinator.
- Schedule participation of employees in regular safety meetings.
- Provide the required training for employees as recommended by the Regional Safety Coordinator.
- Provide to MMUA in a timely manner any information MMUA indicates is needed to perform the services hereunder. MMUA may rely on the accuracy of information provided by Thief River Falls Municipal Utilities and its representatives.
- Provide annual written evaluation of services of MMUA and its Regional Safety Coordinator.

3. MMUA OBLIGATIONS:

- Employ, assign, and supervise Regional Safety Coordinator.
- Plan, organize, and/or conduct regular monthly safety meetings on-site.
- Develop and maintain a standard safety management record keeping and reporting system on-site, including required OSHA records, required DOT records, required ADA records, and maintenance of safety manuals.
- Monitor safety training/certificate/licensure requirements, and recommend needed training.
- Prepare or oversee the preparation of required state and federal reports related to OSHA, DOT, and ADA compliance.
- Document safety meetings and training provided.
- Provide a standard interpretation of laws, rules, and regulations pertaining to safety management.

PART IV – STANDARD TERMS AND CONDITIONS

1. **INDEPENDENT CONTRACTOR:** In performing the Services, MMUA is an independent contractor and shall not be considered an employee, agent, partner, joint venturer, or representative of Thief River Falls Municipal Utilities for any purpose.
2. **STANDARD OF CARE:** Thief River Falls Municipal Utilities acknowledges that MMUA undertakes to provide the Services to Thief River Falls Municipal Utilities as a member of MMUA and, similarly to other members of MMUA, consistent with its nonprofit purpose and that in so doing, MMUA affords to Thief River Falls Municipal Utilities a convenience, cost savings, and efficiency otherwise not available to Thief River Falls Municipal Utilities from other service providers. Thief River Falls Municipal Utilities acknowledges that MMUA will exercise its best efforts to perform the Services in accordance with current rules and practices but also acknowledges that the ultimate responsibility for an interpretation of law lies with Thief River Falls Municipal Utilities and its attorney and that the application of such law and of the appropriate methods and practices also lies with Thief River Falls Municipal Utilities in the exercise of its best judgment with reasonable and due regard for the safety of its employees and other third persons. MMUA assumes no responsibility under this Agreement other than to render the Services in good faith. It shall not be responsible for any action of Thief River Falls Municipal Utilities, its agents, or employees.
3. **SCOPE AND SCHEDULE CHANGES:** The fees agreed to in Part III constitute MMUA's estimate of the effort and charges required to perform the Services. Any services not expressly set forth in this Agreement are excluded from the obligations of MMUA. If MMUA is delayed in performing the Services by any act of war, force majeure, or other circumstance beyond its control, then the schedule of performance shall be extended for the number of days as the occurrence delays performance, and the compensation limits under the Agreement shall be equitably adjusted, if necessary, to compensate MMUA for any additional costs due to the delay.
4. **BENEFICIARY.** The Services are solely for the benefit of Thief River Falls Municipal Utilities. Nothing contained in this Agreement shall create any duties, liabilities, or obligations on the part of MMUA toward any person other than Thief River Falls Municipal Utilities.
5. **FINANCING CHARGES FOR LATE PAYMENTS:** If Thief River Falls Municipal Utilities fails to pay undisputed invoiced amounts within thirty (30) days after delivery of invoice, additional charges shall become due and payable at a rate of 1½ percent per month (or the maximum percentage allowed by law, whichever is lower) on the unpaid amounts. All payments shall first be credited against any accrued interest. If Thief River Falls Municipal Utilities fails to pay invoiced amounts within sixty (60) days after delivery of invoice, MMUA in its sole discretion may suspend the Services without incurring any liability or waiving any right established hereunder or by law.
6. **WORK PRODUCT:** Thief River Falls Municipal Utilities shall preserve and protect MMUA's proprietary and copyright interests, rights, and privileges with respect to works of general application provided by MMUA to Thief River Falls Municipal Utilities. The Parties may use and duplicate materials developed by MMUA specifically for Thief River Falls Municipal Utilities pursuant to this Agreement without obligation of royalty or first seeking consent.
7. **INSURANCE:** Each Party shall procure and maintain at its own expense the following minimum insurance coverages to be in force for the duration of this Agreement:

- a. General Liability. Commercial General Liability Insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. Each Party shall endorse as additional insureds the other Party, its respective elected and appointed officials, employees, and agents, on its policy.
 - b. Automobile Liability. Business automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum combined single liability limit of \$1,000,000 per occurrence.
 - c. Professional (Errors and Omissions) Liability. Professional Liability Insurance for all claims a Party may become legally obligated to pay resulting from any actual or alleged negligent act, error, or omission related to this Agreement. Each Party shall carry the following minimum limits: \$1,000,000 per occurrence; \$2,000,000 annual aggregate. If such insurance is discontinued, extended reporting period/tail coverage must be obtained by the Party to fulfill this requirement.
 - d. Workers' Compensation. Each Party shall maintain Workers' Compensation insurance for all its respective employees in accordance with the statutory requirements of the State of Minnesota and/or the state(s) in which Thief River Falls Municipal Utilities is legally obligated to carry such insurance. Each Party shall also carry Employers' Liability Coverage with minimum limits as follows:
 - \$500,000 – Bodily Injury by Disease per employee
 - \$500,000 – Bodily Injury by Disease aggregate
 - \$500,000 – Bodily Injury by Accident
 - e. Additional Insurance Conditions.
 - i. Each Party shall deliver to the other Party a Certificate of Insurance as evidence that the above coverages are in full force and effect no later than the first day on which service is to commence or December 31, 2023, whichever comes later.
 - ii. The insurance requirements may be met through any combination of primary and umbrella/excess insurance. In that case, the other Party must be named as an additional insured on any umbrella/excess policy held by the other in fulfillment of this requirement.
 - iii. The policies held by each Party shall be primary insurance and non-contributory to any other valid and collectible insurance available with respect to any claim arising out of the Services.
8. MUTUAL INDEMNIFICATION: To the fullest extent permitted by law, each Party shall defend, indemnify, and hold harmless the other Party, its respective employees, officials, and agents from and against all claims, actions, damages, losses, and expenses, including reasonable attorney fees and costs, arising out of the other Party's negligence, performance, or failure to perform its obligations under this Agreement. The indemnification obligation shall apply to subcontractor(s), or anyone directly or indirectly employed or hired by a Party, or anyone for whose acts the Party may be liable. The obligations in this section shall survive the completion or termination of this Agreement.

9. DISPUTE RESOLUTION: In the event that a dispute arises between the Parties as to the interpretation or performance of this Agreement, then upon written request of either Party, representatives with settlement authority for each Party shall meet and confer in good faith to resolve the dispute. If the Parties are unable to resolve the dispute, they shall make every effort to settle the dispute through mediation or other alternative dispute resolution methods. If the Parties are unable to resolve the dispute through these methods, either Party may commence an action in Hennepin County District Court.
10. ENTIRE AGREEMENT; HEADINGS: This Agreement constitutes the entire understanding and agreement of the Parties, and any and all prior agreements, oral discussions, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect. Headings are for convenience and are not a part of this Agreement.
11. CHOICE OF LAW: The laws of the state of Minnesota shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the Parties.
12. ASSIGNMENT: This Agreement will inure to the benefit of the Parties hereto and shall be binding on them and their respective legal representatives, successors, and assigns. Provided, however, neither Party hereto may assign any of its rights herein to any person without the prior written consent of the other Party.
13. DRAFTING: The Parties agree that they participated equally in, and are jointly responsible for, the drafting of this Agreement. In the event of any dispute, any ambiguity in this Agreement shall not be construed against either Party.
14. COUNTERPARTS: This Agreement may be executed in counterpart copies by the Parties and each counterpart, when taken together with the other, shall be deemed one and the same executed Agreement.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

North Risk Partners
2017 Highway 59 SE

Thief River Falls

MN 56701

INSURED

City of Thief River Falls
PO Box 528

Thief River Falls

MN 56701

CONTACT NAME: Stephanie Daley**PHONE (A/C, No, Ext):** (218) 681-1714**FAX (A/C, No):** (218) 681-8099**E-MAIL ADDRESS:** stephanie.daley@northriskpartners.com**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** League of Minnesota Cities

0042

INSURER B:**INSURER C:****INSURER D:****INSURER E:****INSURER F:****COVERAGES****CERTIFICATE NUMBER:** Master Cert**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			CMC 1000763-7	01/01/2024	01/01/2025	EACH OCCURRENCE \$ 1,500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,500,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			CMC 1000763-7	01/01/2024	01/01/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist BI- \$ 200,000
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			CMC 1000763-7	01/01/2024	01/01/2025	EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WC 1001259-8	01/01/2024	01/01/2025	☒ PER STATUTE ☐ OTH-ER E L EACH ACCIDENT \$ 1,500,000 E L DISEASE - EA EMPLOYEE \$ E L DISEASE - POLICY LIMIT \$ 1,500,000
A	Liquor Liability			LLC 1000764-8	01/01/2024	01/01/2025	Each Common Cause 1,000,000 General Aggregate 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Minnesota Municipal Utilities Association
3131 Fernbrook Lane N, Ste 200

Plymouth

MN 55447-5337

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE*Michael J. Fre...*



MINNMUN-01

SGAERTNER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Maguire Agency 1970 Oakcrest Avenue, Suite 300 Roseville, MN 55113		CONTACT NAME: Genevieve Frazier, LUTC/FSS PHONE (A/C, No, Ext): (651) 635-2729 FAX (A/C, No): (651) 638-9762 E-MAIL ADDRESS: gfrazier@maguireagency.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: League of Minnesota Cities	
		INSURER B: SFM	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED

Minnesota Municipal Utilities Association
3131 Fernbrook Lane N, Ste 200
Plymouth, MN 55447

11347

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD. WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY					
	☐ CLAIMS-MADE ☒ OCCUR	☒	CMC1005373	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 2,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
						MED EXP (Any one person) \$ 2,500
						PERSONAL & ADV INJURY \$ Included
						GENERAL AGGREGATE \$ 3,000,000
						PRODUCTS - COMP/OP AGG \$ 3,000,000
A	☒ AUTOMOBILE LIABILITY					
	☐ ANY AUTO OWNED AUTOS ONLY ☒ SCHEDULED AUTOS		CMC1005373	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY					BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB	☒				
	☐ CLAIMS-MADE		MEL10053741	4/1/2023	4/1/2024	EACH OCCURRENCE \$ 3,000,000
	DED ☒ RETENTION \$ 0					AGGREGATE \$ 3,000,000
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐	66168209	4/1/2023	4/1/2024	☒ PER STATUTE ☐ OTH-ER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E L EACH ACCIDENT \$ 500,000
						E L DISEASE - EA EMPLOYEE \$ 500,000
						E L DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is Additional Insured on the General Liability coverage per endorsement #ME014.

CERTIFICATE HOLDER

CANCELLATION

City of Thief River Falls
PO Box 528
Thief River Falls, MN 56701

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



First Amendment to the Services Agreement
for Safety Management Services
provided by the Minnesota Municipal Utilities Association

This First Amendment (the "First Amendment") to the Services Agreement between the Minnesota Municipal Utilities Association ("MMUA") and Thief River Falls Municipal Utilities (each a "Party" and collectively, the "Parties") dated 9/15/2023 concerning Safety Management Services (the "Agreement") is effective as of January 1, 2025.

Recitals

The Parties desire to enter into this First Amendment to modify the term/renewal/amendment provision in the Agreement.

NOW, THEREFORE, the Parties agree as follows:

1. Unless otherwise defined in this First Amendment, the capitalized terms in the First Amendment shall have the meaning provided in the Agreement.
2. Part II, Section 1 of the Agreement is amended by inserting the language below at the end of the second sentence as follows:
 - a. ; provided however, that either Party may provide written notice to the other Party to terminate the Agreement at least sixty (60) days in advance at any time.
3. All other provisions in the Agreement will remain in full force and effect.

IN WITNESS WHEREOF, this First Amendment has been signed by a duly authorized representative on behalf of the Parties hereto, all on the date first above written.

Thief River Falls Municipal Utilities

Minnesota Municipal Utilities Association

By _____

By _____

Title _____

Title _____

Date _____

Date _____

PO # _____



*Hometown services.
Hometown strengths.
Hometown solutions.*

mmua.org

MMUA Safety Management Program Classic Environmental, Health, and Safety (EHS) Options

The following options are available to participants with MMUA's Tier 2 contract or Tier 3 contract. These options are also available as on site on demand (OSOD) programming:

1. Accident investigation
2. Aerial lifts
3. Asbestos hazards in the workplace
4. AWAIR
5. Back safety and lifting
6. Bloodborne pathogens
7. Commercial driver's license rules and regulations
8. Compressed gases
9. Confined space entry and rescue
10. Contractor safety
11. De-escalation strategies
12. Dog bites and distractions
13. Driving safety
14. Drug and alcohol awareness
15. Electrical safety
16. Emergency action plan
17. Ergonomics
18. Excavation and trenching
19. Facility safety audit—mock OSHA inspection with report
20. Fall protection
21. Fire extinguisher training
22. Forklift qualified operator
23. Harmful infectious agents
24. Hazard identification/analysis/control
25. Hazardous materials
26. Hearing protection and conservation
27. Heat and cold stress
28. Job briefings and tailgate meetings
29. Job hazard analysis
30. Ladder safety
31. Load securement strategies
32. Lock out/tag out (hazardous energy control)
33. Machine guarding
34. Managing an OSHA inspection
35. Mobile phone hazards
36. New employee orientation
37. Noise exposure and testing
38. Office safety
39. Park and playground safety
40. Personal protective equipment
41. Reasonable suspicion for supervisors
42. Respiratory protection
43. Right to know (hazard communication)
44. Safety awareness at home
45. Safety culture and behaviors
46. Safety grant development and support
47. Scaffolding/scissor lifts
48. Seasonal employee training
49. Slips, trips, and falls
50. Spill prevention, control, and countermeasure
51. Summer and vacation safety
52. Supervisor training
53. Temporary work zone traffic control
54. Tool safety
55. Tow ropes and hazards
56. Walking and working surfaces
57. Welding and hot work permitting
58. Winter driving safety
59. Winter safety
60. Workplace violence and stress
61. Worksite safety audit—mock OSHA inspection with report

MMUA Safety Management Program Technical Options

The following options are available to participants with MMUA's Tier 3 contract. These options are also available as on site on demand (OSOD) programming:

1. Introduction to arc flash hazards—electric, water, wastewater
2. Chainsaw safety
3. Chlorine gas and process safety management
4. Competent person
5. Crane and derrick qualified operator
6. Rescue—pole top and ariel lift device
7. Rigging and related equipment
8. Skid steer qualified operator
9. Tree trimming and felling
10. Trenching and excavation
11. Wheel loader qualified operator

MMUA Safety Management Program Tiers

FY25 (January 1–December 31)

Population	Grouping	Tier 1 COMPLIANCE PROGRAM		Tier 2 COMPETENCE PROGRAM					Tier 3 COMPREHENSIVE SERVICES PROGRAM							
		1 day every other month (6 days/year)	Cost per extra standard day	1 day per month (12 days/year)	2 days/month (24 days/year)	3 days/month (36 days/year)	Cost per extra ad hoc day	4 days/month (48 days/year)	5 days/month (60 days/year)	6 days/month (72 days/year)	7 days/month (84 days/year)	8 days/month (96 days/year)	Cost per extra ad hoc day			
	0-1000	\$ 12,039	\$ 785	\$ 13,528	\$ 16,735	\$ 19,300	\$ 785	\$ 21,864	\$ 24,843	\$ 27,441	\$ 30,060	\$ 32,668	\$ 785			
	1001-3000	\$ 13,751	\$ 785	\$ 15,453	\$ 20,582	\$ 24,429	\$ 785	\$ 28,276	\$ 32,668	\$ 36,580	\$ 40,492	\$ 44,405	\$ 785			
	3001-5000	\$ 13,751	\$ 785	\$ 15,453	\$ 23,147	\$ 28,276	\$ 785	\$ 32,123	\$ 36,580	\$ 40,492	\$ 44,405	\$ 48,317	\$ 785			
	5001-7000	\$ 14,892	\$ 785	\$ 16,735	\$ 25,711	\$ 32,123	\$ 785	\$ 38,535	\$ 45,709	\$ 52,229	\$ 58,750	\$ 65,270	\$ 785			
	7001-17000	\$ 17,174	\$ 945	\$ 19,300	\$ 28,276	\$ 34,688	\$ 945	\$ 41,100	\$ 48,317	\$ 54,837	\$ 61,358	\$ 67,878	\$ 945			
	17001-23000	\$ 18,315	\$ 945	\$ 20,582	\$ 28,276	\$ 38,535	\$ 945	\$ 48,794	\$ 57,771	\$ 66,747	\$ 75,006	\$ 83,418	\$ 945			
	23001-26000	\$ 19,456	\$ 1,210	\$ 21,864	\$ 33,406	\$ 41,741	\$ 1,210	\$ 50,076	\$ 59,053	\$ 68,030	\$ 76,288	\$ 84,700	\$ 1,210			
	26001-29000	\$ 20,598	\$ 1,210	\$ 23,147	\$ 35,970	\$ 45,588	\$ 1,210	\$ 55,206	\$ 64,182	\$ 74,441	\$ 84,700	\$ 94,959	\$ 1,210			
	Over 29000	\$ 21,738	\$ 1,210	\$ 24,429	\$ 38,535	\$ 48,794	\$ 1,210	\$ 59,053	\$ 69,312	\$ 79,571	\$ 89,830	\$ 100,089	\$ 1,210			
		3.5% increase from '23-24	Includes training, recordkeeping, and mock audits	3.5% increase from '23-24	3.5% increase from '23-24	3.5% increase from '23-24	Includes training, recordkeeping, and mock audits	3.5% increase from '23-24								
			Includes accident investigations and OSHA inspection support				Includes training, recordkeeping, and mock audits	Includes training, recordkeeping, and mock audits, Accident investigations and OSHA inspection support is included at this level at no extra charge								



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/21/2025

SUBJECT: Designate CSAH #11 as a State Aid Route

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation:

MOTION TO: By the City Council of the City of Thief River Falls, that the resolution adopted by the County Board, a copy of which is attached hereto and made a part thereof, locating or establishing the County State Aid Highway system within the City limits (and revoking certain portions of said system) is in all things approved.

BACKGROUND: The County Board of the County of Pennington did adopt a resolution on May 14, 2024 locating, establishing, designing and numbering the County State Aid Highway System of Pennington County, and said resolution locates and establishes certain County State Aid Highways within the corporate limits of the City of Thief River Falls, MN.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	CASH 11 RCA
2.	01212025 attachment #1CASH 11 Map

*Pennington County Highway Dept.
County Engineer's Office*

250 125th Avenue NE
Thief River Falls, MN 56701

Telephone (218) 683-7017
Fax (218) 683-7016

RESOLUTION TO DESIGNATE ROAD AS COUNTY STATE AID HIGHWAY

WHEREAS, it appears to the County Board of the County of Pennington that the road hereinafter described as to County State Aid Highway #11 under the provisions of Minnesota Laws:

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Pennington that the road described as follows to wit: County Road 62 will be designated as CSAH 11 from Tindolph Avenue (MSAS 123) to 11th Street East (MSAS 124). The total is .96 miles, be and hereby is, designated as County State Aid #11 of said County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

Approved this 14th day of May, 2024.

STATE OF MINNESOTA
COUNTY OF PENNINGTON

I, Jennifer Herzberg, Auditor of Pennington County, do hereby certify that the above is a true and correct copy of a resolution moved by Commissioner Sourdix, seconded by Commissioner Peterson, and upon vote was unanimously carried.



Jennifer Herzberg Auditor/Treasurer
Pennington County

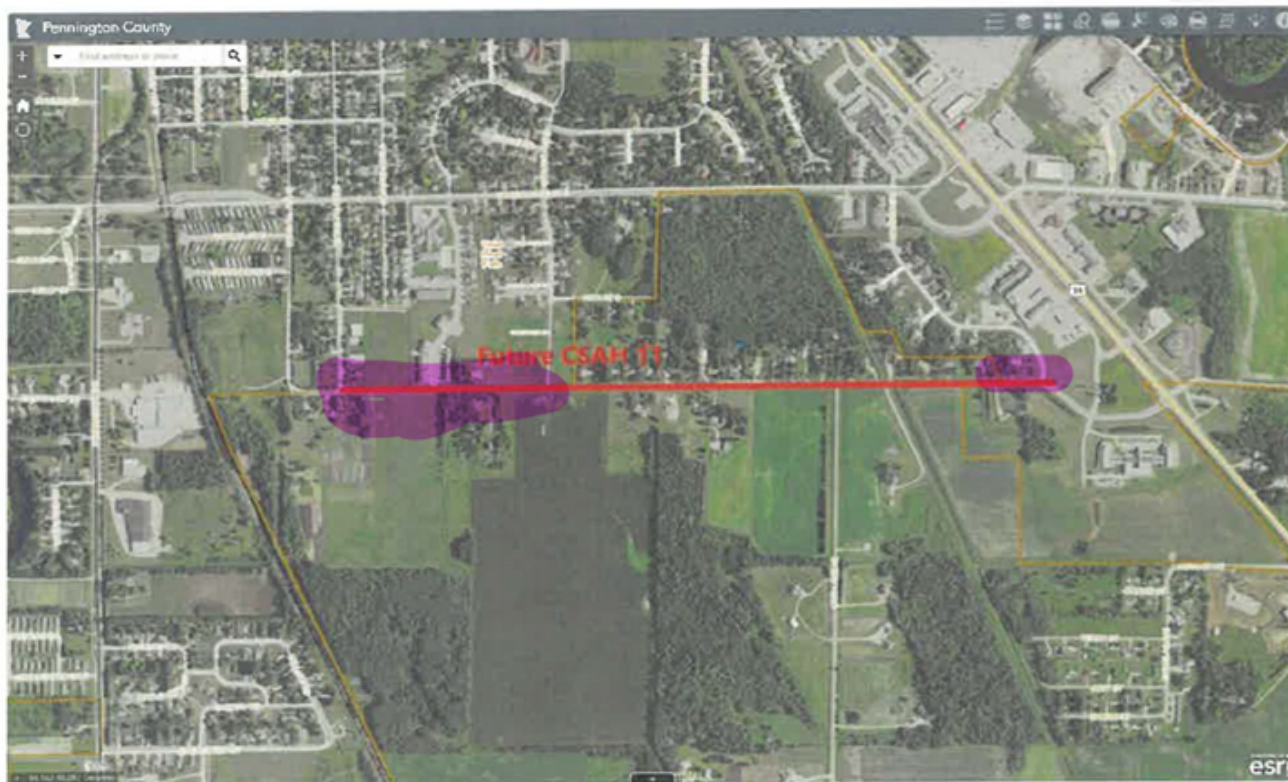


FIGURE 2

The order is ready to go. After the we receive the concurrence, the order can be signed, and you can proceed with the project. The mileage can be added to the needs next year when the new cycle begins.



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Request for Council Action

DATE: 1/21/2025

SUBJECT: Bobcat UW56 Powerlease Agreement

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Enter into a lease agreement for a Bobcat UW56 (toolcat) utility vehicle.

BACKGROUND: The current toolcat is entering expected repairs from use. Critical tasks performed by the toolcat include 7.5 miles of sidewalk snow removal enforced by city code. Any unexpected repair time on current toolcat would result in contracted work to perform these tasks. Cemetery has need of a dedicated toolcat on premises throughout most of the year. A new toolcat lease and retainage of our current vehicle would allow a dedicated toolcat on cemetery premises when needed, as well as an alternative vehicle when more than one department needs the unit.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a previously budgeted parks department item in the amount of \$16,000.00 annually for 5 years. The annual total dollar amount of the five-year least is \$16,276.92/year.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	01212025 RCA#2a-Bobcat UW56 quote and specs
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PowerLeaseSM
PowerQuote For Toolcat



Customer	Quote #	Annual Hours	Date
		500	January 15, 2025
Bobcat Product	Sale Price w/o tax	Salesperson	
	\$80,576.71		

Offer is subject to credit approval by Wells Fargo Vendor Financial Services, LLC. Not all applicants will qualify.

Lease Term / Months	24	36	48	60
Lease Factor	0.02695	0.02225	0.01889	0.01683
Lease Payment Monthly	\$2,171.67	\$1,792.55	\$1,522.21	\$1,356.41

Purchase Option Not To Exceed	46%	34%	29%	24%
Purchase Option Amount	\$37,065.29	\$27,396.08	\$23,367.25	\$19,338.41

This illustration is for comparison purpose only. The actual payments are subject to change.

Lease Rates: **Power Lease payments** are in arrears and will be due monthly. Payments do not include any applicable taxes. **Power Lease** rates and factors are subject to change at any time for any reason. Good for NEW, never before sold current and prior year equipment models.

Sales Tax / Use Tax: There is no sales tax due at signing. Use tax billed monthly in addition to lease payment or as required by applicable tax authority.

Personal Property Tax: Lessee will be billed annually for P.P.T. or as required by applicable tax authority or jurisdiction.

Credit Guidelines and Insurance: Evidence of physical damage insurance required prior to funding. Evidence of \$1,000,000 in liability coverage naming Wells Fargo Vendor Financial Services, LLC. ("WVFS") as additional insured is required prior to funding.

Attachments: Maximum of 2 serialized attachments. All hand held tools are excluded from this program. Attachments requiring specialized residuals include Breakers, Flail Cutters, Forestry Attachments, Planers, Rotary Grinders, Stump Grinders, and Wheel Saws. Attachments requiring separate residual quotes include Chippers and Concrete Pumps. Maximum usage depends on annual hours selected. Contact WVFS for additional details.

Non-standard applications: Dairy (all applications), Recycling (all applications), Refuse (all applications), Forestry (all applications) have a separate residual matrix.

Excluded Applications: Machines used to manage or handle infectious, hazardous, or nuclear applications are not eligible for PowerLease. The following states are not eligible for municipal leasing: AL, AZ, GA, KY, MN, MO, TX & WY. Please contact WVFS for additional details.

This calculator is provided as a tool to assist customers of WVFS. WVFS does not warrant the accuracy, adequacy or completeness of this information and materials and expressly disclaims liability of errors or omissions in this information. No warranty of any kind, implied, expressed or statutory, including, but not limited to, the warranties of non-infringement of third party rights, title, merchantability, fitness for a particular purpose and freedom from computer virus is given in conjunction with the information and materials.



Product Quotation
Quotation Number: NC928564
Quote Sent Date: Dec 23, 2024
Expiration Date: Jan 22, 2025

Your Bobcat Contact
Nolan Clark
Phone:
Email: nolan.clark@doosan.com

Your Customer Contact

Deliver to	Bobcat Dealer	Bill to
CITY OF THIEF RIVER FALLS 295161	Bobcat of Grand Forks, Grand Forks, ND CITY OF THIEF RIVER FALLS 295161	
- THIEF RIVER FALLS - MN	3900 SOUTH 42ND STREET	405 3rd St E
405 3RD ST E	GRAND FORKS, ND, 58201	Thief River Falls, MN, 56701-2100
THIEF RIVER FALLS, MN, 56701-2100	CHUCK REGAN	

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	64,464.00	64,464.00
Standard Equipment:				
Adjustable Vinyl Seats			Horsepower Management	
All-Wheel Steer			Roll Over Protective Structure (ROPS) . Meets Requirements of	
Automatically Activated Glow Plugs			SAE-J1040 & ISO 3471	
Auxiliary Hydraulics			Falling Object Protective Structure (FOPS) . Meets	
Variable Flow with dual direction detent			Requirements of SAE-J1043 & ISO3449, Level I	
Beverage Holders			Dome Light	
Bob-Tach			Hydraulic Dump Box	
Boom Float			Instrumentation: Standard 5" Display with Keyless Start, Engine	
Cargo Box Support			Temperature and Fuel Gauges, Hour meter, RPM and Warning	
Cruise Control			Indicators. Includes maintenance interval notification, fault	
Speed Management			display, job codes, quick start, and security lockouts.	
Enclosed Cab with HVAC			Joystick, Manually Controlled with Lift Arm Float	
Dual Port USB charger			Lift Arm Support	
Lower Engine Guard			Parking Brake, automatic	
Limited Slip Transaxle			Power Steering with Tilt Steering Wheel	
Engine and Hydraulic Monitor with Shutdown			Radiator Screen	
Front LED Work Lights			Rear Receiver Hitch	
Full-time Four-Wheel Drive			Seat Belts, Shoulder Harness	
			Spark Arrestor Muffler	
			Suspension, 4-wheel independent	
			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
			Toolcat Interlock Control System (TICS)	
			Two-Speed Transmission	
			Machine Warranty: 12 Months, unlimited hours	
			Bobcat Engine Warranty: Additional 12 Months or total of 2000	
			hours after initial 12 month warranty	
Deluxe Road Package	M1225-P01-C01	1	2,364.00	2,364.00
<i>Included:</i> Deluxe Road Package includes:				
Backup Alarm, Turn Signals, Flashers, Tail				
Lights, Brake Lights, Rear view mirror, Side				
Mirrors, Horn, Rear work lights, and				
headlights				
Attachment Control	M1225-R08-C02	1	204.00	204.00

Engine Block Heater	M1225-A01-C02	1	116.00	116.00
Heavy Duty Battery	M1225-R07-C02	1	80.00	80.00
High Flow Package	M1225-R03-C02	1	1,388.80	1,388.80
Interior Trim	M1225-A01-C04	1	172.00	172.00
Power Bob-Tach	M1225-R14-C03	1	920.00	920.00
Radio Option	M1225-R15-C02	1	452.00	452.00
Rear View Camera	M1225-R20-C01	1	300.00	300.00
Traction Control	M1225-R16-C02	1	484.00	484.00
29 X 12.5 Turf Tires	M1225-R05-C05	1	688.00	688.00
Air Pre-Cleaner Kit	7245066	1	419.64	419.64
Strobe Light	7424783	1	238.98	238.98
Step Kit	7135575	1	266.34	266.34
Side Screen Kit	7199661	1	68.95	68.95
60 Month/2000 Hour Full Extended Warranty	9986377	1	3,400.00	3,400.00

Total for Bobcat UW56	76,026.71
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Quote Total - USD	76,026.71
Dealer P.D.I.	650.00
Freight Charges	1,400.00
Dealer Assembly Charges	2,500.00
Quote Total - USD	80,576.71

Comment:

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*Prices per the Sourcewell Contract #020223-CEC

*Sourcewell Member Number (if applicable): _____

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

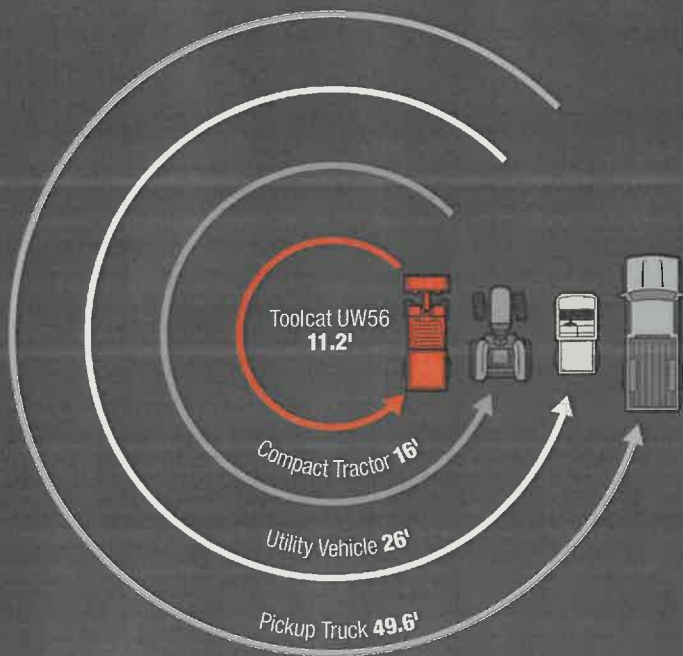
*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Clark Equipment Company dba Bobcat Company, Govt Sales, 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Clark Equipment Company d/b/a Bobcat Company, P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to randy.fuss@doosan.com or by phone at: 1-800-965-4232



Even when it fits, it's often not worth the trouble to take a machine with limited maneuverability into confined working conditions. With a turning radius of 11.2 feet, the Toolcat utility work machine can do more in tight spaces.



Each wheel of the Toolcat utility work machine moves separately through the turning arc and rolls smoothly through the turn.



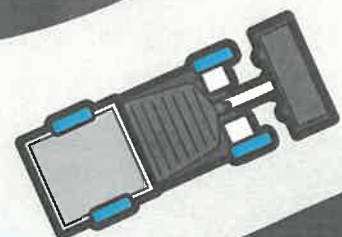
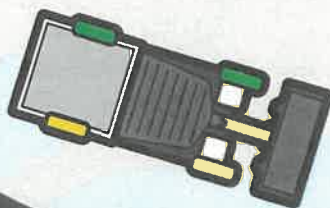
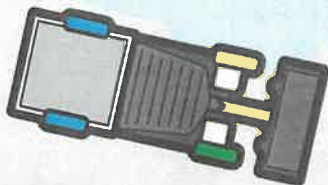
TWO DRIVE MODES

The drive response system provides two drive modes for the best combination of speed, torque and performance for the task.



Machine: LW55
Attachments: Angle Brush and Spreader

Yellow — Reduced tractive effort
Green — Tractive effort
Blue — Full tractive effort



Toolcat HTC ensures the wheel with the most traction receives the most torque — without the need to engage any locks, buttons or levers.



City of Thief River Falls

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Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/21/2025

SUBJECT: MTI Equipment Lease Agreement

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Recommendation:

MOTION TO: Enter into a lease agreement for one (1) Toro Groundsmaster 4000-D Commerical Mower.

BACKGROUND: The parks department maintains vegetation growth of 17 parks with a fleet of three (3) mowers.

KEY ISSUES: The hour usage of the current mower is entering expected repairs from use. Securing a new replacement mower for the fleet at an optimal time frame between expected repairs and trade-in value are important for consistent budgeting reasons.

FINANCIAL CONSIDERATIONS: Municipal pricing (Sourcewell) for the machine is \$87,269.52. Currently, there is \$50,000.00 in the parks budget reserve balance and a trade-in value on current machine is \$16,000.00. Using the reserve balance and trade-in value, a balance is left of \$25,238.91. The lease agreement would consist of three (3) annual payments of \$9,057.76, and a final buyout payment of \$1.00 to retain machine after three years of leasing. This is a previously budgeted item.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	01212025 RCA#3a- Toro quote and specs
----	---------------------------------------



MTI Distributing
Equipment Quote
1/2/2025



Quote Expiration Date: 2/1/2025

City of Thief River Falls
Travis Giffin
218-689-4292

Qty	Model Number	Description	Omnia Price Each
1	30609	Groundsmaster 4000-D (T4)	\$87,269.52
1	30422	Leaf Mulching Kit	\$1,635.66
1	30669	Universal Sunshade, White	\$748.02
1	03248	Universal Sunshade Switch Panel	\$249.60
1	140-1554	Sun Shade Light Kit	\$431.38
1	31522	4WD Flow Divider Kit	\$519.48
1	44967	MVP Kit 1000 Hour (PX Hydraulic Fluid - September 12, 2018 And Up)	\$385.25
1	Down Payment	\$50,000 Down Payment	-\$50,000.00
1	Trade In	Toro GM 4000-D - 30449n-31400139	-\$16,000.00
			<u>\$25,238.91</u>
3 year CSC (\$1 buyout) lease of 3 Yearly Payments with Huntington Bank			\$9,057.76
5 year CSC (\$1 buyout) lease of 5 Yearly Payments with Huntington Bank			\$5,840.04
* Applicable sales tax is NOT included in pricing *			

Quote is valid for 30 days; pending product availability
Net 30 Terms with qualified credit
New Toro commercial equipment comes with a two-year manufacturer warranty
Equipment delivery and set-up at no additional charge
All commercial products purchased by a credit card will be subject to a 2.5% service fee.

Thank you for the opportunity to submit this quote. If you have any questions, please do not hesitate in contacting us.

Lucas Palczewski
Commercial Sales Rep
(612) 877-0863

Andrew Warcken
Inside Sales Rep
(763) 614-8100

MTI Distributing, Inc. • 4830 Azelia Ave N • Brooklyn Center, MN

I commit to the purchase as detailed on quote above. I reserve the right to opt out of intended purchase at any time prior to scheduled delivery. I understand that the quoted pricing above is not guaranteed and that I will be provided a new proposal when product becomes available.

Name:

Signature:

Date:

TORO®

Groundsmaster® 4000-D/4010-D

WIDE AREA ROTARY MOWERS

FEATURES

- 55 hp (41 kW) Yanmar® turbo-diesel engine
- Smart Power® and HybridDrive™ cutting deck system – work together providing optimal power to the cutting blades
- Foldable ROPS
- 11' (3.4 m) width of cut
- Full-time 4WD forward and reverse
- All-time traction assist assures full-time 4WD
- 0" uncut circle in turns
- SmartCool™ auto-reversing cooling fan
- 4-way adjustable seat and Air Ride Suspension
- InfoCenter™ displays simple operating info while monitoring machine health
- Integrated ControlHub™ with fingertip electronic controls
- Top and rear air intake for increased cooling
- Climate-controlled safety cab with air conditioning and heat (4010-D)
- Isolated operator platform for greater comfort and smoother ride

Operator-friendly and smart by design.

With Smart Power® technology, high engine torque and HybridDrive™ cutting deck system working together, the Groundsmaster 4000-D and 4010-D deliver power where you need it most – to cut grass, no matter how tough the conditions. With their excellent trimming capability, you'll maneuver around obstacles with ease. Both mowers can mow a 0" uncut circle, allowing you to mow back and forth patterns without leaving any uncut grass. The parallel hydraulic traction system maintains consistent hydraulic flow between the front and rear wheels to assure full time 4-wheel drive. This allows you to mow with confidence, even on hills and wet grass.



Groundsmaster® 4010-D

Groundsmaster® 4000-D

SMART POWER

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Call your Toro distributor at 800-803-8676



Groundsmaster® 4000-D/4010-D Specifications*

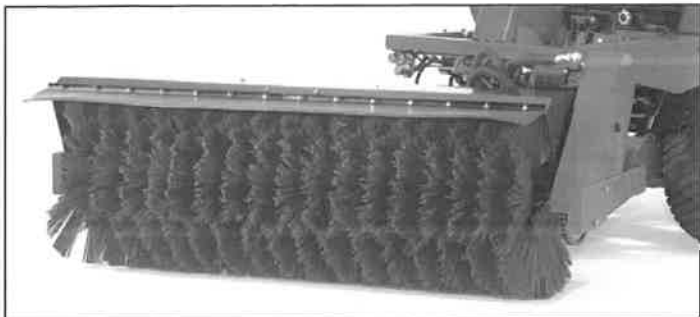
	GROUNDMASTER 4000-D, MODEL 30609 GROUNDMASTER 4010-D, MODEL 30636				
ENGINE	Yanmar® 4-cylinder, liquid-cooled, turbo-charged diesel. 127 cu. in. (2.1 liter) displacement. Engine rated at 55 hp (41 kW) net and 125 ft.-lbs. (169 Nm) torque at 2,000 rpm. 8 quart (7.6 liter) oil capacity. EPA Tier IV Final and Stage V Compliant.				
AIR CLEANER	Dry, replaceable primary and safety elements.				
RADIATOR	Rear-mount, cross-flow, 6.3 fins per inch, 9 quart (8.5 liter) capacity.				
FUEL CAPACITY	21 gallons (79.5 liters) diesel fuel. Biodiesel-Ready for use up to B-20 (20% biodiesel and 80% petroleum blend)				
TRACTION DRIVE	Parallel hydrostatic, closed loop system with full-time 4WD. Forward/reverse in low (mow) and high (transport) range with full-time, automatic traction assist (forward only) standard on Groundsmaster 4000-D models. Variable displacement piston pump with electronic servo control powers dual speed displacement piston motor drive into double reduction planetary in front, and mechanical axle in rear. Smart Power® feature controls traction speed to maintain optimal cutting blade speed.				
HYDRAULICS/COOLING	8.75 gallon (33.1 liter) capacity with 10 micron remote spin-on filter. Single pass cooler, 6.3 fins per inch, SmartCool® variable speed radiator cooling fan with automatic (based on coolant and oil temps) and manual reversing capabilities.				
DIAGNOSTICS	Diagnostic pressure test ports: forward and reverse traction, left, center and right decks, reverse 4WD, lift, steering, charge and deck counterbalance circuits.				
GROUND SPEED	Transport: 0-16.2 mph (0-26.1 km/h) forward, 0-8.1 mph (0-13 km/h) reverse. Mow: 0-8.3 mph (0-13.4 km/h) forward, 0-4 mph (0-6.4 km/h) reverse.				
TIRES	Front: 26 x 12-12, 6-ply tubeless Multi-Trac. Rear: 20 x 10-10, 6-ply tubeless Multi-Trac.				
MAIN FRAME	All welded formed-steel frame with integral tie-down anchors.				
BRAKES	Mechanically actuated, internal wet disc brakes on input to each planetary drive. Individual foot-operated steering brake control of left and right wheel. Lock pedals together and latch to engage parking brake.				
SEAT	4-way adjustable, right armrest travels with seat and suspension.				
STEERING	Power steering with dedicated power source. Steering wheel tilts to desired operator position. Uncut circle: 0" diameter.				
INSTRUMENTATION	InfoCenter™: Onboard LCD display shows gauges, alerts/faults, service reminders, electrical system diagnostics. Indicates fuel level, coolant temp, intake temperature, low oil pressure, alternator, engine hours, engine rpm, hydraulic oil temperature, voltage				
CONTROLS	Tilt steering, ignition switch, throttle switch, foot-operated traction pedal, lockable individual brake pedals, parking brake lock, mow/transport speed selector switch, 3 two-position switches for individual deck lift/lower, counterbalance adjustment, tow valves, cup holder, toolbox, radio holder, fan switch and 12-volt power outlet.				
CRUISE CONTROL	Standard				
ELECTRICAL	12-volt, 690 cold cranking amps battery, 80 amp alternator. Overload protection with automotive type fuses.				
INTERLOCKS	Prevents engine from starting unless traction pedal is in neutral and deck is disengaged. If operator leaves seat while moving or deck is engaged, traction and/or deck stops, InfoCenter alarms and gives message. Mowing only permitted in low range. Traction not allowed if parking brake engaged and pedal moved out of neutral, info center alarms and gives message. Deck transport latches.				
GROUND CLEARANCE	6.5" (16.5 cm)				
OVERALL DIMENSIONS	Height 85" (216 cm) w/ ROPS up 93.9" (237 cm) w/ cab	Length 135" (343 cm) w/ decks down	Width 136" (346 cm) w/ decks down	Transport Width 71" (180 cm) @ 2" (5 cm) HOC	Wheelbase 55.5" (140 cm)
WEIGHT	4205 lbs. (1907 kg) w/ full fluids (GM4000). 4759 lbs. (2159 kg) w/ full fluids (GM4010).				
SAFETY CAB (4010)	MODEL 30636: ROPS certified cab with heat, AC and the following standard features: climate system pressurized cab, heavy-duty pantograph front windshield wiper and washer, front windshield has 38" of visibility, interior mirror, fold away exterior side mirrors, molded front fenders, right and left doors and rear window have tinted (50%) glass, front and rear windows open, quick release window latches act as emergency exit, rubber sound isolator cab mounts and upholstered interior panels and headliner, textured neoprene floor mat, interior dome light.				
SAFETY	Complies with American National Standards Institute (ANSI B71.4-2012) and applicable ISO EN 5395 (CE) (machine directive 89/392, 91/368, 93/44, 84/538, 89/336) requirements; Optional lights. Meets ANSI/ASAE 5279.12 (Lighting and Marking of Agricultural Equipment on Highways). Foldable ROPS, ISO 21299 certified.				
SOUND PRESSURE OPERATOR EAR**	<80 dB when GM4010-D models (30636 & 30635) have "Quiet Mode" activated by Toro Distributor.				
WARRANTY	Two-year limited warranty. Refer to operator's manual for further details.				
ACCESSORIES	Work light, LED road lights consisting of dual taillights, dual headlights, slow moving vehicle sign, turn signal, flasher and lights, sunshade, beacon, slope sensor				
CUTTING DECKS					
WIDTH OF CUT	Overall: 132" (335 cm), Front: 62" (157.5 cm), Wings: 42" (106.7 cm), Overlap: 7" (17.8 cm).				
MOWING RATE**	Mows up to 11.1 acres/h (4.5 hectares/h) at 8.3 mph (13.4 km/h) **Assumes max mow speed and 100% efficiency. Actual mowing rates may vary depending on operator and conditions.				
CONSTRUCTION	Welded .100" (25 mm) steel with 7 and 10-gauge steel channel and plate reinforcements, bullnose bumpers.				
DECK DRIVE	Direct mounted hydraulic motor into spindle. Remaining spindle(s) driven by individual B section Kevlar belt. Quick release belt covers.				
HEIGHT-OF-CUT	1"-5" (25-127 mm) in 0.5" (13 mm) increments.				
SPINDLES	1.25" (3.17 cm) diameter spindle shafts, 9" (22.9 cm) diameter conical ductile iron housing, and 2 greaseable tapered roller bearings.				
BLADES	21.75" (55.2 cm) long, 2.5" (6.4 cm) wide, .25" (.64 cm) thick.				
CASTER WHEELS	8 x 3.50-4, 4-ply, smooth, pneumatic, sealed precision ball bearings.				
GROUND FOLLOWING	6" anti-scalp cups on each blade, adjustable skids on each deck, 4 anti-scalp rollers on front deck and 1 on each wing.				
WING PROTECTION	Bi-directional, impact absorption device on each wing deck.				
RECYCLER KIT	Model 30420 will convert decks into Guardian® Recycler® decks.				
MULCHING KIT	Model 30422.				
SKIDS	Reversible polymetric.				

*Specifications and design subject to change without notice. Products depicted in this literature are for demonstration purposes only. Actual products offered for sale may vary in use, design, required attachments and safety features. See distributor for details on all warranties. **Per EN ISO 5395: 2013.





Groundsmaster® 4000-D Attachment Specifications*



ROTARY BROOM, MB MODEL HCT	
TYPE	Windrow type, front mounted hydraulic broom with dual motors. Electric/hydraulic angling, 30° left and right.
BROOM SIZE	32" (81 cm) diameter x 60" (153 cm) wide.
BRUSH	Sectional brush with combination polypropylene/wire radial segments.
WEIGHT	460 lbs. (209 kg)
OPTIONS	Dirt Deflector, Storage Stands.



SUNSHADE	
UNIVERSAL MOUNT SUNSHADE	White, Model 30669 / Red, Model 30671



SNOWTHROWER, ERSKINE MODEL 2000	
STAGE	2
CLEARING WIDTH	61" (155 cm)
SNOW CUT DEPTH	29" (74 cm)
CUTTING EDGE	3/8" x 3" (9.5 mm x 7.6 cm) bolt-on
SKID SHOES	Adjustable
AUGER DIAMETER	16" (41 cm) open flight
FAN DIAMETER	20" (51 cm) 4-blade
CHUTE ROTATION	Hydraulic 270°
SHEAR PROTECTION	Pressure relief
THROWING DISTANCE	Up to 30' (9.14 m)
APPROXIMATE SHIPPING WT.	850 lbs. (386 kg)
HOSES	Included

*Specifications and design subject to change without notice.
Note: The Toro Company does not manufacture or sell the snowthrower or rotary broom, nor does Toro guarantee these accessories in any manner whatsoever.





City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/21/2025

SUBJECT: Approval for CIS Server at the Depot

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Approve for the City of Thief River Falls a new server from Morris Electronics.

BACKGROUND: Our CIS Server at the Depot was purchased in 2020 and has a failing hard drive. The redundant server at Electrical was purchased in 2019; which is almost six (6) years old and has an end-of-life processor (Gen 10).

KEY ISSUES: The new server will be built to meet our present and further needs

- it will have Raid 6 for super performance
- It would replace our existing CIS server (purchased in 2020) located in City Hall
- The existing server at City Hall would replace the old server located at the Electrical building
- Server 2016 will be upgraded to Server 2022
- SQL Server 2017 will be upgraded to SQL 2019 during this process
- The electrical server can be repurposed

FINANCIAL CONSIDERATIONS: \$12,191.44 from Morris Electronics. This would come out of the IT Equipment and Supplies Budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Joanne Olson, IT Coordinator

ATTACHMENTS:

1.	TRF Server January 2025
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Date
1/14/2025

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**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$243,973.45
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$180,463.62
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	\$255,000	25-Aug-25	3.50%	25-Feb-23	\$253,656.15
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$239,286.66
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$193,242.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$245,522.50
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$239,483.22
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$233,823.10
Univest Ntl Bk Tr Souderton	Certificate of Deposit - Brokered	\$183,000	17-May-27	4.50%	16-May-23	\$185,018.49
Bank Brenham Tex	Certificate of Deposit - Brokered	\$244,000	12-Oct-27	4.10%	10-Apr-25	\$241,713.72
Solutions Bk Forreton III	Certificate of Deposit - Brokered	\$209,000	22-Sep-28	5.30%	22-Oct-23	\$209,068.97
Northwest Bk Boise Idaho	Certificate of Deposit - Brokered	\$248,000	28-Mar-29	4.65%	28-Apr-24	\$248,071.92
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	\$248,000	12-Apr-29	4.65%	12-May-24	\$253,317.12
Jonesboro St Bk Jonesboro LA	Certificate of Deposit - Brokered	\$244,000	03-Oct-29	4.00%	03-Nov-24	\$238,829.64
Defiance Ohio City Sch Dist	Bond - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$457,759.50
Fresno Calif Uni School Dist	Bond - Brokered	\$300,000	01-Aug-25	0.00%	01-Aug-25	\$292,446.00
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$176,846.30
RBC INVESTMENTS						\$4,132,522.36
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-24	2.09%	16-Dec-23	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Cornerstone Bank, NE	Certificate of Deposit - Brokered	\$240,500	20-Mar-25	5.227%	\$240,500.00
4M Term Series, IL	Certificate of Deposit - Brokered	\$500,000	10-Apr-25	4.380%	\$500,000.00
4M Term Series, MN	Certificate of Deposit - Brokered	\$1,000,000	01-May-25	5.100%	\$1,000,000.00
Western Alliance Bank, CA	Certificate of Deposit - Brokered	\$237,250	09-Jul-25	5.312%	\$237,250.00
4M Term Series, IL	Certificate of Deposit - Brokered	\$500,000	14-Nov-25	4.330%	\$500,000.00
Farmers Ins Group Federal CU, CA	Certificate of Deposit - Brokered	\$2,000,000	12-Jan-26	4.304%	\$2,000,000.00
4M INVESTMENTS					<u>\$4,477,750.00</u>

TOTAL CD INVESTMENTS \$8,710,272.36

MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	4.480%	\$3,545,767.69
RBC	US Govt Money Market Fund		\$9.48
League of Minnesota Cities	4M Money Market Fund	5.321%	\$10,385,212.38
League of Minnesota Cities	4M Plus Fund	5.368%	\$28,946.06
League of Minnesota Cities	4M LTD Account		<u>\$8,132,063.41</u>

TOTAL MONEY MARKET SAVINGS \$22,091,999.02

GRAND TOTAL **12/31/2024** \$30,802,271.38