

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, September 7, 2021

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Advance Thief River Budget - Michelle Landsverk (*page 3-12*)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of August 17, 2021 Council Proceedings (*page 13-19*)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (*page 20-60*)
 - 7.3. Approval of 2021-2022 Safety Management Program Contract with MN Municipal Utilities Association (*page 61-65*)
 - 7.4. Waste Water Main and Manhole Rehabilitation (*page 66-68*)
- 8. NEW BUSINESS**

8.1. Sanford Hospital - Redevelopment Tax Increment Financing *(page 69-72)*

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Utilities Committee - September 13th at 7:00 a.m.

10.2. Public Safety/Liquor Committee - September 13th at 4:30 p.m.

10.3. Administrative Services Committee - September 14th at 4:30 p.m. *Room 201 City Hall*

10.4. Public Works Committee - September 15th at 4:30 p.m.

10.5. City Council Meeting - September 21st at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



City of Thief River Falls

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Request for Council Action

DATE: 9/7/2021

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

1.	2021 Review
2.	2022 Work Plan
3.	2022 Budget
4.	ATR-Community-Support



2021 IN REVIEW

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

WORKPLAN OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Business recruitment
4. Support business startups
5. Increase the pool of workforce talent
6. Support housing development

2021 IN REVIEW

1. Submitted several proposals to site selectors and created marketing materials for promoting the area as an ideal business location.
2. Established and led workforce taskforce in identifying and implementing strategies for increasing pipeline of workers, including career fairs, and area promotion. We are also working on establishing a Youth Skills Training program in partnership with the high school, NCTC, and employers.
3. Surveyed local employers on open positions and shared survey information with DEED's CareerForce. CF made calls to all people on unemployment and shared specifics on open jobs in the area.
4. Led premiere Come Home to Thief River Falls promotional campaign which will incorporate print and video. The campaign will be sent to 10,000 TRF alumni this fall. The campaign includes ten feature stories on local people. The campaign promotes the area as a great place to live, build a career, raise a family, or start a business.
5. Hosted the new Welcome Packet on the WhereTwoRiversMeet.com website.
6. Served on Pennington County CARES Committee as Ex-Officio.
7. Led TREK (Two Rivers Entrepreneur Kinnection) entrepreneur education and networking group that meets monthly.
8. Continued to share resources with Facebook group for businesses, sharing information on finance, marketing, best practices relating to COVID-19, and COVID-19 relief programs.
9. Provided one-to-one support services and resources to numerous entrepreneurs, helping entrepreneurs navigate City loan programs, angel capital, grants, other loan programs, and COVID-19 relief programs.
10. Provided entrepreneur support including one-to-one coaching and mentoring and Money Smart for Small Business training.
11. Continued to facilitate local angel investor group as another mechanism to finance startups and recruit businesses.



2022 WORK PLAN

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business retention, expansion, and attraction.

OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Business recruitment
4. Support business startups
5. Increase the pool of workforce talent
6. Support housing development

ACTIONS

Business retention and expansion

1. Provide resources and training on e-commerce platforms
2. Encourage/promote local shopping
3. Support leaders of Downtown Development Association in accomplishing goals
4. Encourage downtown businesses to upgrade signs and storefronts
5. Continue business visitation program and share resources with individual businesses
6. Assist business owners with transitions and succession planning
7. Identify and address emerging issues
8. Share information on business loan and grant programs
9. Monitor COVID recovery resources and make businesses aware of opportunities

Business attraction

1. Collaborate with realtors on marketing available commercial properties
2. Market Gilbert Industrial Park lots
3. Recruit businesses to redevelop/occupy vacant buildings
4. Invite target businesses with a footprint in the region to open branch operations in the area
5. Market local business opportunities to alumni who want to come home to start a business



Support business startups

1. Face-to-face meetings with business prospects
2. Provide information on available resources and properties
3. Lead TREK (Two Rivers Entrepreneur Kinnection) an entrepreneur education and networking group
4. Coordinate local Launch MN activities
5. Coordinate Two Rivers Angel Network, supporting investors and entrepreneurs through education and access to resources

Increase the pool of workforce talent

1. Identify community best practices in recruiting workforce to fill open positions
2. Convene larger employers to develop and deploy strategies to fill talent pipeline, with potential strategies to include, but not limited to:
 - a. Area marketing to recruit new residents and businesses
 - i. Continue blog posts and newsletter that strengthen business-friendly message
 - ii. Continue to enhance and build out the wheretworiversmeet.com website
 - iii. Build and retain social media audiences and followers (Facebook, YouTube, Twitter, LinkedIn)
 - iv. Engage TRF alumni with opportunities, including careers, lifestyle, and housing
 - v. Television advertising
 - b. Facebook and LinkedIn recruitment strategies, using job posting tools
 - c. Connect local youth to careers in the area
 - d. Other best practices and strategies determined by employers and partners
3. Support efforts to increase childcare capacity in the area
4. Support efforts to increase housing capacity in the area

General and Administrative

1. Develop short- and long-term economic development strategies and action items
2. Convene roundtable meetings of core partners (City of TRF, Pennington County, Visit TRF, TRF Chamber)
3. Strengthen sustainability of Advance Thief River through increasing membership
4. Maintain website and blog
5. Serve as Ex-Officio member of the Chamber of Commerce board
6. Maintain strong communication with the City of Thief River Falls and Pennington County
7. Collaborate with City and County staff on economic development projects
8. Make presentations to community groups on economic development efforts
9. Represent interests of Advance Thief River at pertinent regional meetings



Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

2022 Budget

Income	
Source	Amount
Pennington County	\$25,000
City of Thief River Falls	\$25,000
Advance Thief River	\$25,000
Total	\$75,000
Expenses	
• Salaries and wages	\$ 0
• Insurance, benefits, and other related taxes	\$ 0
• Consultants and professional fees	\$67,500
• Travel	\$ 0
• Equipment and supplies	\$ 0
• Printing and copying	\$ 600
• Telephone and internet	\$ 0
• Postage and delivery	\$ 400
• Rent and utilities	\$ 0
• Marketing (various media & channels to recruit residents and businesses*)	\$ 6,000
• Meeting expense	\$ 500
Total	\$75,000

*Includes (but not limited to) web, social media, print, and video.

- The Thief River Falls community continues to demonstrate remarkable resiliency. The ability to make the greatest strides can come in times of change and uncertainty. Advance Thief River has generated numerous successes with dual objectives to foster entrepreneurship and new business development while also looking to grow our labor force through campaigns such as “Come Home to TRF”. We have the right leadership in Michelle, and we should continue to have the progressive mindset that has served our community so well.

Dave Doherty
President and CEO, Digi-Key Electronics
- Advance Thief River’s work is critical to our success as a business. A successful business resides in the heart of a successful community. Advance Thief River has helped tell the story of our wonderful community to potential employees, businesses, and developers. Continued growth of the community is key to Digi-Key’s future success.

Shane Zutz
Vice President of Human Resources and Administration, Digi-Key Electronics
- Advance Thief River (Michelle Landsverk) is doing a great job collaborating with local residents and prospective investors/developers to secure new businesses in TRF. This ultimately provides improved quality of life for all of Thief River’s residents through additional services and property tax revenue to support our city. Not only does Advance Thief River bring additional employment to our community, but the organization also helps bring additional goods and services for the City’s existing residents, such as new restaurants, coffee shops, hotels, etc....

Chad Broadwell
Vice President, Finance, Digi-Key Electronics
- Textron is proud to be a strong supporter of Advance Thief River. Having a vibrant community is a key component to our workforce recruitment and retention. Advance Thief River ensures that TRF is growing the economy strategically which benefits our residents and businesses.

Kimberlee Schneider
Human Resources Director, Textron Specialized Vehicles
- Advance Thief River has been a helpful advocate for keeping the workforce shortage in the spotlight. We appreciate their inclusiveness in working with all stakeholders in areas that support local manufacturing and creating and keeping talent in our community.

Cody Hempel
Director of Operations, Arctic Cat
- I fully support the work that Michelle Landsverk and Advance Thief River does for promoting Thief River Falls and the businesses of the area. I appreciate the support both in leadership, and financially that Advance Thief River provides for our business and hope this will continue going forward.

Mike Sorteberg
General Manager, Ericco Manufacturing
- I believe Michelle Landsverk and Advance Thief River have been essential components of the development of downtown Thief River Falls recently even during the COVID-19 pandemic. I think Michelle does a great job in recruiting developers and businesses to the Thief River Falls area. I support Advance Thief River and I feel that they will continue to provide strong support to businesses in our community so we can continue our economic growth.

Jake Rantanen
Vice President, Northern State Bank of Thief River Falls

- My experience with Advance Thief River, in particular the Talent Taskforce, has been overwhelmingly positive. In today's dynamic and ever-changing environment, the city is fortunate to have an organization that creates synergy among business and community partners to develop public-private solutions. When these partnerships are not sustained, more energy is spent re-engaging stakeholders and building consensus than implementing actual results. However, the strong local relationships maintained through Advance Thief River sets a foundation for collaboration and innovation that's critical to attacking the workforce challenges you face now and will for the foreseeable future. It is a model that other areas of Greater Minnesota should seek to replicate, which I often recommend that they do.

Chet Bodin
Minnesota Department of Employment and Economic Development
- The work of Advance Thief River has been exceptional. I see clear evidence of what they're trying to do and what they've already accomplished. This group is willing to do whatever it takes to "advance" Thief River Falls and make it the city of choice. I am grateful to have Michelle and her team as a partner to help us, not only grow our community and bring more people in, but to advance our own TRFPS Strategic Plan.

Donita Stepan
Superintendent, Thief River Falls Public Schools
- The Advance Thief River and Northwest Private Industry Council local workforce development board area one partnership has proven successful and responsive. Enhanced and future collaboration fostering economic development as it relates to workforce needs will serve your city and the local area well. Please accept this statement as a condensed letter of support for the great work and visions generated by Advance Thief River.

Janelle Wald Kovar
Executive Director, Northwest Private Industry Council
- Advance Thief River was just what we needed when expanding and moving our business to Thief River Falls. You provided valuable information and exceptional encouragement at every bend. Every community should have a business model like this.

Terry & Tammie BlackLance
Owners, Fast GraphiX/Uhaul/SecureT Storage
- As a small business owner in Thief River Falls, Advance Thief River is a great asset to have. I know if I ever have any questions, I can contact Michelle and she will be able to assist me. It's so nice and such a relief to have the support, advice, and knowledge.

Becca Larson Isaak
Owner, TOTAL BETTY
- During the Pandemic, Michelle went above and beyond to make sure that people like my wife and I were able to receive some financial help with ongoing expenses that flowed in, even when business was halted. Her valuable knowledge helped us apply for the CARES Grant here in Pennington County. We were accepted and used our funds to pay operating expenses which allowed us to hit the ground running once the pandemic restrictions started to lift. Michelle is a strong advocate for Thief River Falls and Northwest Minnesota.

We sure do appreciate Michelle.

Steve and Ladora Dahlen
Owners, Baker Street Sales LLC.

- Thank you for the financial and collaborative support you have provided the Advance Thief River organization. Michelle Landsverk's leadership has been key in the promotion, recruitment, and expansion of our business community. Michelle is knowledgeable, professional, confidential, and proactive when it comes to our community and the many advantages of growing a business here. We need Michelle and her expertise to truly "grow" this community. She stays up to date on happenings at the local, state, and federal levels and brings the opportunities those happenings afford to Thief River Falls. Her dedicated focus on the expansion of this community has made a significant difference. I want to encourage your continued support of ATR and look to a future full of growth as a result.
Diedre Nordin
Owner, Nordin Realty
- One of the best things our community has done over the past couple of years is morphing Jobs Inc. Into Advance Thief River. We have moved this organization into a more recognizable and inclusive entity. This encourages more people to take part to enhance our community through today's technology. This organization allows for people to have that extra one stop place to go and get direction, whether it be to start or expand a business here or considering this area to reside at. Just an overall more positive experience than other communities.
Kermit Genereux
Owner, Genereux Realty
- As someone who is new to this community, there is so much excitement to make this an even greater living enjoyable community. There is a commitment from Advance TRF to raise awareness within the community to the advantage of integrating revitalization with economic development. Exciting to be part of the process.
Shamani Shikwambi
Dean of Academics, Northland Community and Technical College
- Visit Thief River Falls has had the privilege of partnering with Advance Thief River on several initiatives, including the "#TRFStrong" weekly Covid-19 resource webinar series, the "Service with a Smile" video promotion and the "Welcome Line 3 Workers" window cling promotion, just to name a few. In addition, I have seen their impactful economic development work first-hand while serving as ex-officio on the Advance Thief River Board. This work has been critical in recruiting and retaining businesses in Thief River Falls, not to mention fostering entrepreneurs and attracting new residents. The knowledge, skillset, and professionalism that Michelle Landsverk brings to their organization is unmatched.
Laura Stengrim
Executive Director, Visit Thief River Falls
- I am writing this in support of Advance Thief River and its commitment to the economic success of area businesses and residents. This commitment has been evident in key areas around helping businesses navigate the loan processes during COVID, initiating several grant opportunities, and creating new platforms for our businesses to learn a new skill. With the current labor shortages, and challenges with COVID, we need this organization continued help in our community. Our economic success is critical to the future of Thief River Falls, and partnering with Advanced Thief River, is one way to keep us moving towards that future.
Lisa Pittman
Lifelong resident of Thief River Falls
- Over the past years I have had the opportunity to work with Michelle Landsverk / Advance Thief River and I appreciate the work they have done in the past and continue to do in promoting and building up our community as a great place to live and work. A specific example from this past year is when I reached out with some questions regarding a grant for a project. Michelle was very helpful and supportive as a small group of us worked on an

updated Welcome Guide for Thief River Falls which sprang out of the “Making it Home Campaign.” With Michelle’s knowledge and experience she helped us apply and secure a grant from the Blandin Foundation as well as help provide input for the guide and agree to have the online version hosted on the Advance Thief River web page. I appreciate the partnerships and collaboration Advance Thief River fosters with other organizations in town so we can move forward together.

Mark Schmitke

Manager Community Relations and Events, Digi-Key Electronics

- We are very fortunate to have Advance Thief River representing our community and businesses. This is a great place to live and raise a family and they are able to spread the word for us.

Mike and Stacey Hron

- As a business owner it is vital that the City of Thief River Falls and Pennington County continue to support Advance Thief River. Business owners get so focused on this month, this week and today! We are so happy with Advance Thief River’s purpose and achievements: attracting new businesses in town to fill empty buildings, new businesses to occupy empty storefronts, bringing jobs to town and sometimes (like these current times) just retaining the jobs we have. I am so pleased with the direction that Advance Thief River is going and the leadership of Executive Director, Michelle Landsverk. Thanks for all you do!

Steve Lillestol

Owner, Thief River Ford

STATEMENT OF SUPPORT ADVANCE THIEF RIVER

September 1, 2021

Dear Council Members:

As President of the Thief River Rotary Club, Practice Manager/Owner of Valley Animal Hospital and member of the Downtown Development Association, it is an honor to write this statement of support for Michelle Landsverk and her work as Director of Advance Thief River.

I know you're fully aware of Michell's endeavors but you may not know that Michele has been a Rotary speaker on at least three occasions where she has been able to inform many members, previously unaware, of the vast ATR activity. You might know about the Angel Network but you may not know that I've witnessed this program bring in remarkable innovation and truly valuable business interest to our community. You may or may not know that ATR's annual meeting (an event that combines a Tuesday Rotary meeting with members from our Rotary club, ATR members as well as the Chamber) was carried out via a COVID-conscious Zoom meeting that held the attention of over 50 participants this past January; many attendees had never lifted a finger to attending Zoom meetings previous to that or since. In short, Michele and ATR have created a truly remarkable buzz.

Yet with all the activity Michele and ATR produce, I am particularly amazed at the level of marketing excellence we constantly witness. As council members, you are of course aware that the ATR website is a treasure trove of information and so many of the weekly meetings pair spirited recognition of successful business owners with equally spirited Q&A and discussion. The marketing collateral and data pieces we've admired so much in print are also shared within the site but so are valuable business links, and other economic and workforce data. Of course, multi-media aspects adorn the site, too where one can find entrepreneurial inspiration of former meetings all summarized for ease and convenience. To me, the pairing and overall care of the brand make the website and ATR itself a development-centered organization on par with the very best.

I'm thrilled to add my endorsement for the great momentum that Michelle and Advance Thief River have created and look forward to the future business outcomes this work continues to generate.

Sincerely,
Paul Burnett

Paul Burnett
Business Officer, Practice Manager, Owner
Valley Animal Hospital Management LLC

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COUNCIL PROCEEDINGS

Tuesday, August 17, 2021

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on August 17, 2021. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Lorenson, Aarestad, McCraw, Bolduc, Narverud, Howe and Prudhomme. Mayor Holmer chaired the meeting.

PUBLIC HEARING

Vacation of Street Right-of-Way

Mayor Holmer opened the Hearing. Sheryl Snetting – asking please and thank you. The public spoke in favor of the vacation street right-of-way adjacent to the Canadian Pacific Railroad in Greendale Manufactured Home Park as legally described in the attached Hearing notice and dedicate the full right-of-way to Leslie Snetting. This property is no longer needed by the city, and it would be in the best interest of the city to vacate said right-of-way and the hearing was closed.

PUBLIC FORUM

- Dean Philipp approached the council regarding MAK Properties, stating the council should not give an abatement. He also commented on school referendum. Dean Philipp also mentioned that the road in front of his mansion needs to be fixed this year.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Lorenson motioned, being seconded by Councilmember Bolduc, to approve the agenda.

On vote being taken, the agenda was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 08.184.21: Approval of July 20, 2021 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-184-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED, by the City Council, to approve July 20, 2021 Council and Hearing Proceedings.

RESOLUTION NO. 08.185.21: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-185-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$666,110.29 and council per diem in the amount of \$585.00. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

RESOLUTION NO. 08.186.21: Approve to Fill Position Fire Fighter

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-186-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, A position has opened due to the intent to retire submitted by Michael Spears, effective August 27, 2021. The department needs to fill the position to run efficiently.

THEREFORE, BE IT RESOLVED Approve a Public Safety Committee recommendation and authorize to fill a vacant position of Fire Fighter, due to the upcoming retirement of Michael Spears. Position will first be opened to Teamster #320 Fire employees and if not filled through the internal transfer process, the position will be opened to the public for filling.

RESOLUTION NO. 08.187.21: Approval to extend our participation in the 2021 TZD Grant in the Speed and Aggressive Driving Special Project with the MN Department of Public Safety (DPS).

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-187-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The MN DPS determined that high speeds contributed to a higher number of traffic fatalities in 2020 and has created an enforcement wave called Speed and Aggressive Driving Special Project to promote safer driving habits. The TRF Police Department has acquired a pending award of \$5,800 for overtime traffic enforcement activities.

WHEREAS, The total award of \$5,800 will be split with the Pennington County Sheriff's Office (PCSO). The grant requires a 20% match for a total of \$1,160 (responsibility also to be shared with the PCSO). The match is not a monetary match, rather it requires on-shift officers to log any speed/aggressive driving traffic enforcement activities and this time, based on the officer's hourly straight-pay wage, is counted towards the match requirement. The enforcement wave will continue through September

30th, 2021.

This was previously approved through city council on March 16th, 2021, for this wave to last until July 31st, 2021. Because of the situations going on in Pennington County the Sheriff's office was not able to use up some of the hours and advised the Police Department that they could use them.

THEREFORE, BE IT RESOLVED To approve the extension of the 2021 TZD Grant to the Thief River Falls Police Department to share with the Pennington County Sheriff's office to September 30th, 2021.

RESOLUTION NO. 08.188.21: Progression Raise for Jeremy Kasprzak, Apprentice Lineworker

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-188-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, Jeremy Kasprzak has completed all requirements to progress to Step 6 of the Journey Lineworker apprentice schedule.

THEREFORE, BE IT RESOLVED To accept the Public Utilities Committee recommendation and grant Jeremy Kasprzak, Apprentice Lineworker, a progression raise. Mr. Kasprzak shall progress to Step 6 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$31.57 effective to August 26, 2021.

RESOLUTION NO. 08.189.21: Approval of Temporary On Sale Intoxicating Liquor License to Falls Under 40

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-189-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED, by the City Council, to accept the Public Safety/Liquor Committee recommendation to grant the Falls Under 40 (Thief River Falls Chamber of Commerce) a Temporary Intoxicating Liquor License, effective September 11, 2021 from 3 pm to 7 pm.

RESOLUTION NO. 08.190.21: Approval to Purchase Greenwood Cemetery Markers

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-190-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, This improvement had been discussed for a few years in response of efforts to improve aesthetics and organizational clarity to greenwood cemetery.

THEREFORE, BE IT RESOLVED Approve purchase of cemetery markers from Andover Marker Company in the amount of \$1,272.25.

RESOLUTION NO. 08.191.21: Approval to Purchase and Repair Roof at LaFave Park Bathhouse.

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-191-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, This improvement had been delayed for a few years in response of the splash park fund progress. The condition is starting to affect the structural integrity of the building, improvement is needed to stop deterioration.

THEREFORE, BE IT RESOLVED Approve the purchase materials for roof repair of the building from Peterson Lumber in the amount of \$1,815.28.

RESOLUTION NO. 08.192.21: Approval to fill position of Public Works Mechanic

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-192-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The Public Works Department is seeking to fill a position of Mechanic to enable the employee to receive experience alongside the current Mechanic during the fall/winter months, prior to his retirement.

THEREFORE, BE IT RESOLVED To accept the Public Works Committee recommendation to authorize to begin the process to fill a position of Mechanic in the Public Works Department. Position shall be offered to Teamster #320 employees as per union contract and if not filled, shall be opened to the public.

RESOLUTION NO. 08.193.21: Approval of Employment of Jeremy Treitline as Billing Clerk II

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-193-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The City Council authorized the process to fill the position by Resolution No. 6-144-21 following the resignation of Ellen Opoien. No internal applications were received, and the position was opened to the public. Mr. Treitline was the recommended applicant to fill the position.

THEREFORE, BE IT RESOLVED To approve the employment of Jeremy Treitline as a

Billing Clerk II employee in the Utilities Billing Office. Mr. Treitline shall begin employment on August 24, 2021 at Step 4 (\$28.75 per hour) of the Grade Level 5 Billing Clerk II salary schedule. Employment is contingent upon successful passage of all background and employment requirements.

RESOLUTION NO. 08.198.21: Approve Mayor Appointment of Mike Lorensen to go to the Market Rate Study Committee Meetings.

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 08-198-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 08.194.21: Approval of Banding & Grading JET System

Following discussion, Councilmember Mike Lorensen introduced Resolution No. 08-194-21, being seconded by Councilmember Jason Aarestad, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The City of Thief River Falls has for the past 20+ years has utilized the Decision Band Method (DBM) for banding/grading of its employment positions within the City of Thief Falls; and

WHEREAS, The City of Thief River Falls is in the process of conducting a classification and compensation study of the employment positions through David Drown Associates;

A working group consisting of City staff, union member representation, and City Council have studied three options of banding/grading of the employment positions and has recommended that City utilize the JET scoring system for position classification purposes.

THEREFORE, BE IT RESOLVED To proceed with the JET position scoring system through David Drown Associates for the classification and compensation study of the employment positions of the City of Thief River Falls workforce.

RESOLUTION NO. 08.195.21: Vacation of Street Right-of-Way

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 08-195-21, being seconded by Councilmember Anthony Bolduc, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, This street right-of-way was dedicated to the city when Greendale Manufactured Home Park was being developed to facilitate the construction of a loop road. When the streets were constructed, cul-de-sacs were built rather than the loop road. As a result, this property was not needed, and mobile homes were placed partially on a

portion of this right-of-way.

WHEREAS, Snettings are in the process of cleaning up any title issues in the park and are requesting this right-of-way be vacated and deeded to them. This was discussed in 2012 when the Greenwood Street underpass was constructed with agreement from the city and the process was never formally completed.

THEREFORE, BE IT RESOLVED Approve the vacation of street right-of-way adjacent to the Canadian Pacific Railroad in Greendale Manufactured Home Park as legally described in the attached Hearing notice and dedicate the full right-of-way to Leslie Snetting. This property is no longer needed by the city, and it would be in the best interest of the city to vacate said right-of-way.

RESOLUTION NO. 08.196.21: Chief's Coulee Storm Drainage System

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 08-196-21, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The City of Thief River Falls has working with the Red Lake Watershed District and MPCA on different contamination sources in Chief's Coulee for the past few years. Agriculture runoff from North of 15th Street enters the City's storm water system and continues through industrial and urban areas which travels through various segments of the Northeast side of the City, angling Southeast to Red Robe Park where it enters the Red Lake River.

WHEREAS, This study will identify the stakeholders and partners, along with identifying deficiencies and analyzing potential improvements along with addressing water quality improvements. This study is expected to take about four months.

THEREFORE, BE IT RESOLVED Approve Task Order # 1 with HDR Engineering for Chief's Coulee in the amount of \$19,640.00.

RESOLUTION NO. 08.197.21: Water Treatment Plant Unit Heaters

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 08-197-21, being seconded by Councilmember Mike Lorenson, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The Water Treatment Plant was upgraded and increased in capacity in 1991. At that time the heating system was replaced with all electric heat. The duct heaters in the office, control room, lab and climate control room are burning out and need to be replaced. Johnson Controls have been repairing them the last three years, but they are now obsolete.

WHEREAS, This project is in the 2022 budget, but because of the current supply chain

timelines the material will take several weeks to arrive once ordered.

THEREFORE, BE IT RESOLVED Approve the quote from Johnson Controls, Inc to replace eleven electric duct heaters in the amount of \$40,890.00.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

Committee of Whole - August 31st at 5:30 p.m.

City Council Meeting - September 7th at 5:30 p.m.

Utilities Committee - September 13th at 7:00 a.m.

Public Safety/Liquor Committee - September 13th at 4:30 p.m.

Administrative Services Committee - September 14th at 4:30 p.m. *Room 201 City Hall*

Public Works Committee - September 15th at 4:30 p.m.

INFORMATIONAL ITEMS

Investment Schedule Dated 07/31/2021

ADJOURNMENT

There being no further discussion, Councilmember Bolduc moved, being seconded by Councilmember Lorensen to adjourn at 5:46 p.m. Next meeting, Committee of Whole - August 31, 2021 at 5:30 p.m. On vote being taken, the Chair declared the motion unanimously carried.

COUNCIL PER DIEM TO BE PAID ON 09/23/21 PAYROLL
Presented 09/07/2021 Council Meeting

Brian Holmer - March 2021

03/02/21	Labor Meeeting	6:45 am	Council Chambers	\$32.50
03/04/21	RRBC Board Meeting	9-10am	Webinar	\$32.50
03/08/21	Utilities Committee	7-8:30am	Council Chambers	\$32.50
03/09/21	Admin Committee	3-4:30pm	Council Chambers	\$32.50
03/17/21	TRF Airport Committee	7:30-9am	County Board Room	\$32.50
03/18/21	RRBC Executive Board Mtg	8:30-10am	Webinar	\$32.50
03/25/21	CGMC Board Meeting	10-11:30am	Webinar	\$32.50
03/29/21	CP RR Meeting	2:30-3:30pm	Webinar	\$32.50
03/30/21	LELS Negotiations	7-8:30am	Council Chambers	\$32.50
03/31/21	WQ Working Group	9:30-11am	Webinar	\$32.50

\$325.00

Brian Holmer - April 2021

04/12/21	Utilities Committee	7-8:30am	Council Chambers	\$32.50
04/13/21	Admin Committee	3-4:30pm	Council Chambers	\$32.50
04/15/21	RRBC Exec Committee	8:30-10am	Webinar	\$32.50
04/21/21	TRF Airport Committee	7:30-9am	Justic Center	\$32.50

\$130.00

Brian Holmer - May 2021

05/03/21	WQ Working Group	9:30-11am	Webinar	\$32.50
05/10/21	utilities Meeting	7-8:30am	Council Chambers	\$32.50
05/11/21	Admin Meeting	3-4:30pm	Council Chambers	\$32.50
05/13/21	CDAB	Noon-1pm	Council Chambers	\$32.50
05/13/21	Airport Project Mgr Meeting	2:30-4pm	Webinar	\$32.50
05/19/21	TRF Airport Meeeting	7:30-9am	County Board Room	\$32.50
05/20/21	RRBC Exec Meeting	8:30-10am	Webinar	\$32.50
05/24/21	TRF Airport Project Mgr Meeting	10am	Webinar	\$32.50
05/27/21	CGMC Board Meeting	10-11:30am	Webinar	\$32.50

\$292.50

Brian Holmer - June 2021

06/03/21	RRBC Board Meeting	8:30-10am	Telcom	\$32.50
06/07/21	Utilities Committee	7-8:30am	Council Chambers	\$32.50
06/08/21	Admin Committee	3-4:30pm	Council Chambers	\$32.50
06/09/21	Constr Mgr Interview Airport	9-1pm	County Board Room	\$32.50
06/11/21	Constr Mgr Interview Airport	2-3pm	Zoom	\$32.50
06/16/21	TRF Airport Authority Mtg	7:30-9:30am	County Board Room	\$32.50
06/17/21	RRBC Executive Board Mtg	8:30-10am	Telcom	\$32.50
06/24/21	Finance Meeting	7-8am	Room 201	\$32.50
06/24/21	Labor Meeeting	11-11:30am	Council Chambers	\$32.50
06/25/21	LMC Mayors Networking Sess	8:30-10am	Zoom	\$32.50

\$325.00

Brian Holmer - July 2021

07/06/21	Long Range Planning	3-4:30pm	Room 201	\$32.50
07/12/21	Utilities Committee	7-8:30am	Council Chambers	\$32.50
07/13/21	Admin Committee	3-4:45pm	Council Chambers	\$32.50
07/14/21	UC Nutrient Discussion Red River	9-1pm	County Board Room	\$32.50
07/15/21	RRBC Executive Board Mtg	8:30-10am	Telcom	\$32.50
07/15/21	MN Mayor Assoc Exec Mtg	10:30-11:15am	Zoom	\$32.50
07/21/21	RRBC Tour	7am-3:30pm	Bus	\$32.50
07/22/21	Budget Meeting	1-4:30pm	Room 201	\$32.50
07/23/21	Meeting with CORP	10am-1:00pm	Council Chambers	\$32.50
07/28/21	Water Intake Mtg with CGMC	1:30-2:30pm	Telcom	\$32.50
07/29/21	CGMC Board Meeting	10am-11:30am	Alexandria	\$32.50
07/29/21	CGMC Conference	Noon-8:30pm	Alexandria	\$32.50
07/30/21	CGMC Conference Annual Mtg	7am-11pm	Alexandria	\$32.50

\$422.50

Steve Narverud - August 2021

08/09/21	Public Safety	1 hour	Council Chambers	\$32.50
08/10/21	Planning & Zoning	1.5 hours	Council Chambers	\$32.50
08/11/21	Public Works	1.5 hours	Council Chambers	\$32.50
08/18/21	Advance Thief River	1 hour	Brady Martz	\$32.50
08/30/21	Joint Meeting Abatement	1/2 hour	Council Chambers	\$32.50
08/31/21	Committee of the Whole	2.5 hours	Council Chambers	\$32.50

\$195.00

Anthony Bolduc May 2021

05/10/21	Utilities Committee	700	Council Chambers	\$32.50
05/12/21	Public Works Committee	1630	Council Chambers	\$32.50
05/13/21	CDAB	1200	Council Chambers	\$32.50
05/25/21	Committee of the Whole	1730	Council Chambers	\$32.50

\$130.00

Anthony Bolduc June 2021

06/07/21	Public Utilities	700	Council Chambers	\$32.50
06/09/21	Public Works	1630	Council Chambers	\$32.50

\$65.00

Anthony Bolduc July 2021

07/12/21	Public Utilities	700	Council Chambers	\$32.50
07/14/21	Public Works	1630	Council Chambers	\$32.50

\$65.00

Anthony Bolduc August 2021

08/09/21	Utilities Committee	700	Council Chambers	\$32.50
08/11/21	Public Works Committee	1630	Council Chambers	\$32.50
08/30/21	Meeting w/Cty & School Board	1730	Council Chambers	\$32.50
08/31/21	Committee of the Whole	1730	Council Chambers	\$32.50

\$130.00

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

[illegible]



Equal Opportunity Employer

City of Thief River Falls

#7.02

SEPTEMBER 7th, 2021 CITY COUNCIL MEETING

SUMMARY OF DISBURSEMENTS

8/12/2021	AP PACKET #110 - #16 PAYROLL BILLS	\$127,743.73
8/16/2021	AP PACKET #112 - DIRECT PAYABLES	\$139,952.18
8/19/2021	AP PACKET #115 - DIRECT PAYABLES	\$121,182.40
8/24/2021	AP PACKET #119 - DIRECT PAYABLES	\$154,107.37
8/25/2021	UB PACKET #110 - UTILITY BILLING REFUND CHECKS	\$4,071.04
8/26/2021	AP PACKET #118 - #17 PAYROLL BILLS	\$114,055.28
8/30/2021	AP PACKET #121 - 08/30/21 DIRECT PAYABLES	\$1,120,138.50
9/7/2021	AP PACKET # - COUNCIL MEETING BILLS	\$631,530.02
GRAND TOTAL OF DISBURSEMENTS		\$2,412,780.52



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00111 - Refunds 01 UBPKT00110 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00192-000	WOODROW, AARON J	8/26/2021	85036	125.46			125.46	Generated From Billing
15-01774-003	SEYLLER, HANNAH L	8/26/2021	85037	2.36			2.36	Generated From Billing
18-02331-004	FORST, NICHOLAS L	8/26/2021	85038	187.86			187.86	Generated From Billing
18-02333-002	SOLIMAN, OMER A	8/26/2021	85039	163.88			163.88	Generated From Billing
19-02642-000	BURKEL, LOWELL G	8/26/2021	85040	224.52			224.52	Generated From Billing
22-03052-000	CURRAN, MICHAEL W	8/26/2021	85041	77.44			77.44	Generated From Billing
23-03145-005	DAVIS, DEENA M	8/26/2021	85042	282.79			282.79	Generated From Billing
23-03161-003	MENZ, PAUL J	8/26/2021	85043	171.93			171.93	Generated From Billing
23-04478-002	LEWIS, CANDICE D	8/26/2021	85044	111.21			111.21	Generated From Billing
24-03396-000	HARBOTT, MARLENE C	8/26/2021	85045	1,033.53			1033.53	Generated From Billing
24-04776-053	HETTINGER, HANNAH E	8/26/2021	85046	89.95			89.95	Generated From Billing
26-04884-002	WEILAND, CATHERINE M	8/26/2021	85047	168.83			168.83	Generated From Billing
26-04941-004	WALING, EMMA R	8/26/2021	85048	134.63			134.63	Generated From Billing
26-04947-008	ADAMS, JEFFREY M	8/26/2021	85049	42.19			42.19	Generated From Billing
26-04953-003	JOHANNECK, RAY J	8/26/2021	85050	69.72			69.72	Generated From Billing
26-05127-003	PRASUNNAKUMAR, TAMMIREDDI	8/26/2021	85051	191.02			191.02	Generated From Billing
26-05128-003	YORBA, ALEX R	8/26/2021	85052	101.55			101.55	Generated From Billing
31-04893-004	WEESNER, BETHANY L	8/26/2021	85053	32.50			32.50	Generated From Billing
31-05015-001	BURDEAUX, DIANE M	8/26/2021	85054	91.24			91.24	Generated From Billing
31-05028-001	HOLDERBY, LINDSAY N	8/26/2021	85055	154.85			154.85	Generated From Billing
31-05083-001	MILLER, HANNAH R	8/26/2021	85056	171.88			171.88	Generated From Billing
31-05104-001	WEBB, CHRISTOPHER A	8/26/2021	85057	111.05			111.05	Generated From Billing
31-05114-001	BOTSFORD, JOHN A	8/26/2021	85058	158.30			158.30	Generated From Billing
31-05117-001	FEGAN, RACHEL A	8/26/2021	85059	172.35			172.35	Generated From Billing
Total Refunds: 24				Total Refunded Amount:	4,071.04			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	4071.04
Revenue Total:	4071.04

General Ledger Distribution

Posting Date: 08/25/2021

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-4,071.04	Yes
	690-11530	Accts Receivalbe - Billing	4,071.04	
		690 Total:	0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-4,071.04	
	999-20700	Due To Other Funds	4,071.04	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00110 - PYPKT00146 - 2021 08 12 #16 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMERITAS LIFE INSURANCE CORP							
AMERITAS LIFE INSURANCE	INV0000124	08/12/2021	740-24000	Clearing Account	FLEX VISION August		255.36
Vendor AMERITAS LIFE INSURANCE CORP Total:							255.36
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000125	08/12/2021	740-24000	Clearing Account	HSA		285.70
FURTHER - H S A	INV0000134	08/17/2021	100-4150-61310	Health Insurance	HSA City Contribution		682.56
FURTHER - H S A	INV0000134	08/17/2021	100-4210-61310	Health Insurance	HSA City Contribution		1,486.84
FURTHER - H S A	INV0000134	08/17/2021	100-4220-61310	Health Insurance	HSA City Contribution		227.52
FURTHER - H S A	INV0000134	08/17/2021	100-4312-61310	Health Insurance	HSA City Contribution		1,031.80
FURTHER - H S A	INV0000134	08/17/2021	100-4510-61310	Health Insurance	HSA City Contribution		515.90
FURTHER - H S A	INV0000134	08/17/2021	610-4825-61310	Health Insurance	HSA City Contribution		743.42
FURTHER - H S A	INV0000134	08/17/2021	680-4825-61310	Health Insurance	HSA City Contribution		515.90
FURTHER - H S A	INV0000134	08/17/2021	690-4825-61310	Health Insurance	HSA City Contribution May		1,031.80
FURTHER - H S A	INV0000134	08/17/2021	820-4825-61310	Health Insurance	HSA City Contribution May		515.90
Vendor FURTHER - H S A Total:							7,037.34
Vendor: FURTHER - VEBA							
FURTHER - VEBA	INV0000133	08/16/2021	100-4150-61310	Health Insurance	VEBA City Contribution		743.42
FURTHER - VEBA	INV0000133	08/16/2021	100-4210-61310	Health Insurance	VEBA City Contribution		3,140.34
FURTHER - VEBA	INV0000133	08/16/2021	100-4220-61310	Health Insurance	VEBA City Contribution		1,714.36
FURTHER - VEBA	INV0000133	08/16/2021	100-4240-61310	Health Insurance	VEBA City Contribution		515.90
FURTHER - VEBA	INV0000133	08/16/2021	100-4312-61310	Health Insurance	VEBA City Contribution		743.42
FURTHER - VEBA	INV0000133	08/16/2021	100-4315-61310	Health Insurance	VEBA City Contribution		970.94
FURTHER - VEBA	INV0000133	08/16/2021	100-4510-61310	Health Insurance	VEBA City Contribution		682.56
FURTHER - VEBA	INV0000133	08/16/2021	100-4650-61310	Health Insurance	VEBA City Contribution		227.52
FURTHER - VEBA	INV0000133	08/16/2021	620-4825-61310	Health Insurance	VEBA City Contribution		743.42
FURTHER - VEBA	INV0000133	08/16/2021	680-4825-61310	Health Insurance	VEBA City Contribution		515.90
FURTHER - VEBA	INV0000133	08/16/2021	690-4825-61310	Health Insurance	VEBA City Contribution		3,762.04
Vendor FURTHER - VEBA Total:							13,759.82
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVIC	INV0000132	08/12/2021	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		18,145.00
INTERNAL REVENUE SERVIC	INV0000132	08/12/2021	740-20150	Payroll Taxes Payable	MEDICARE		6,533.06
INTERNAL REVENUE SERVIC	INV0000132	08/12/2021	740-20150	Payroll Taxes Payable	FED W/H		22,192.06
Vendor INTERNAL REVENUE SERVICE Total:							46,870.12
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR	INV0000126	08/12/2021	740-24000	Clearing Account	LELS Dues August		889.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							889.00

Council Approval Register

Packet: APPKT00110 - PYPKT00146 - 2021 08 12 #16 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVIC	INV0000128	08/12/2021	740-24000	Clearing Account	Garnishment		125.51
						Vendor MN DPT OF HUMAN SERVICES Total:	125.51
Vendor: MN DPT OF REVENUE							
MN DPT OF REVENUE	INV0000131	08/12/2021	740-20160	State Withholding	State W/H Tax		10,060.90
						Vendor MN DPT OF REVENUE Total:	10,060.90
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR	INV0000127	08/12/2021	740-24000	Clearing Account	PLIFE September		224.00
						Vendor NCPERS GROUP LIFE INSURANCE Total:	224.00
Vendor: P E R A OF MN							
P E R A OF MN	INV0000130	08/12/2021	740-20180	PERA Payable	PERA EE/ER COORD		20,853.19
P E R A OF MN	INV0000130	08/12/2021	740-20180	PERA Payable	PERA EE/ER P&F		23,979.51
						Vendor P E R A OF MN Total:	44,832.70
Vendor: SANFORD HEALTH							
SANFORD HEALTH	INV0000135	08/12/2021	100-4312-62990	Misc. Operating Expense	Drug/Alcohol Testing		25.00
SANFORD HEALTH	INV0000135	08/12/2021	690-4840-62990	Misc. Operating Expense	Drug/Alcohol Testing		25.00
						Vendor SANFORD HEALTH Total:	50.00
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000129	08/12/2021	740-24000	Clearing Account	LTD Premium July		418.98
						Vendor SUN LIFE FINANCIAL (LTD) Total:	418.98
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000123	08/12/2021	740-24000	Clearing Account	Contributions Employee		3,220.00
						Vendor VANTAGEPOINT ICMA Total:	3,220.00
						Grand Total:	127,743.73

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,708.08
610 - LIQUOR DISPENSARY	743.42
620 - WATER UTILITY FUND	743.42
680 - WASTEWATER UTILITY FUND	1,031.80
690 - ELECTRIC UTILITY FUND	4,818.84
740 - TRF HEALTH INSURANCE FUND	107,182.27
820 - GREENWOOD CEMETERY FUND	515.90
Grand Total:	127,743.73

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	1,425.98
100-4210-61310	Health Insurance	4,627.18
100-4220-61310	Health Insurance	1,941.88
100-4240-61310	Health Insurance	515.90
100-4312-61310	Health Insurance	1,775.22
100-4312-62990	Misc. Operating Expense	25.00
100-4315-61310	Health Insurance	970.94
100-4510-61310	Health Insurance	1,198.46
100-4650-61310	Health Insurance	227.52
610-4825-61310	Health Insurance	743.42
620-4825-61310	Health Insurance	743.42
680-4825-61310	Health Insurance	1,031.80
690-4825-61310	Health Insurance	4,793.84
690-4840-62990	Misc. Operating Expense	25.00
740-20150	Payroll Taxes Payable	46,870.12
740-20160	State Withholding	10,060.90
740-20180	PERA Payable	44,832.70
740-24000	Clearing Account	5,418.55
820-4825-61310	Health Insurance	515.90
	Grand Total:	127,743.73

Project Account Summary

Project Account Key	Expense Amount
None	127,743.73
Grand Total:	127,743.73



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00112 - 08/16/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC PY	JULY 2021	08/16/2021	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - JULY 20		9,340.83
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							9,340.83
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I	67639	08/16/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		72.00
Vendor BEVERAGE WHOLESALERS INC Total:							72.00
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR	JULY 2021 - ASHLEY	08/16/2021	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JULY 20		63.18
GLOBAL PAYMENTS INTEGR	JULY 2021 - ASHLEY	08/16/2021	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JULY 20		192.83
GLOBAL PAYMENTS INTEGR	JULY 2021	08/16/2021	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JULY 20		1,372.46
Vendor GLOBAL PAYMENTS INTEGRATED Total:							1,628.47
Vendor: HANSON CONST OF T R F INC							
HANSON CONST OF T R F IN	827	08/16/2021	100-4510-65300	Improvements Other Than	SIDEWALK IMPROVEMENT -		11,284.00
Vendor HANSON CONST OF T R F INC Total:							11,284.00
Vendor: HOLIDAY STATIONSTORES LLC							
HOLIDAY STATIONSTORES LL	124807003776	08/16/2021	100-4210-62120	Gas-Oil-Lube	GASOLINE PURCHASE - ST C		40.09
HOLIDAY STATIONSTORES LL	124807003776	08/16/2021	100-4210-62120	Gas-Oil-Lube	MONTHLY REBATE CREDIT -		-0.40
Vendor HOLIDAY STATIONSTORES LLC Total:							39.69
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	450178520	08/16/2021	100-4150-63030	Contracts Expense	CITY HALL COPIER CONTRA		488.83
MARCO TECHNOLOGIES LLC	450178520	08/16/2021	100-4150-63030	Contracts Expense	CITY HALL COPIER CONTRA		488.83
MARCO TECHNOLOGIES LLC	450178520	08/16/2021	100-4650-63030	Contracts Expense	COMMUNITY SERVICES COPI		356.82
MARCO TECHNOLOGIES LLC	450178520	08/16/2021	100-4650-63030	Contracts Expense	COMMUNITY SERVICES COP		356.82
MARCO TECHNOLOGIES LLC	8963093	08/16/2021	690-4890-63030	Contracts Expense	COPIER CONTRACT - JULY 2		74.07
Vendor MARCO TECHNOLOGIES LLC Total:							1,765.37
Vendor: SPRINGSTEEL RESORT AND MARINA INC							
SPRINGSTEEL RESORT AND	9	08/16/2021	100-4210-63320	Training Expense	LODGING - ROFF & JOHNSR		427.50
Vendor SPRINGSTEEL RESORT AND MARINA INC Total:							427.50
Vendor: STEVEN VOSIKA							
STEVEN VOSIKA	LICENSE FEE REFUND	08/16/2021	100-4670-62990	Misc. Operating Expense	PRORATED REFUND OF ON-		1,866.64
STEVEN VOSIKA	LICENSE FEE REFUND	08/16/2021	100-4670-62990	Misc. Operating Expense	PRORATED REFUND OF SUN		133.28
Vendor STEVEN VOSIKA Total:							1,999.92
Vendor: SUNNY HILL DISTRIBUTORS INC							
SUNNY HILL DISTRIBUTORS	359831	08/16/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		216.75
SUNNY HILL DISTRIBUTORS	364739	08/16/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		192.18

Council Approval Register

Packet: APPKT00112 - 08/16/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUNNY HILL DISTRIBUTORS	364739	08/16/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		106.85
SUNNY HILL DISTRIBUTORS	364739	08/16/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES		15.75
Vendor SUNNY HILL DISTRIBUTORS INC Total:							531.53
Vendor: UNITED STATES OF AMERICA							
UNITED STATES OF AMERICA	ESA EPA-5-21-CAA-ESA-10	08/16/2021	620-4840-62990	Misc. Operating Expense	THIEF RIVER FALLS WATER T		400.00
Vendor UNITED STATES OF AMERICA Total:							400.00
Vendor: VANTIVE INTEGRATED PAYMENTS							
VANTIVE INTEGRATED PAY	JULY 2021	08/16/2021	630-4890-63060	Credit Card Fees	CREDIT CARD FEES - JULY 20		78.87
Vendor VANTIVE INTEGRATED PAYMENTS Total:							78.87
Vendor: VENUWORKS OF THIEF RIVER FALLS							
VENUWORKS OF THIEF RIVER	234	08/16/2021	640-4930-67200	Operating Transfers	2021 OPERATING TRANSFE		99,396.00
VENUWORKS OF THIEF RIVER	234	08/16/2021	650-4930-67200	Operating Transfers	2021 OPERATING TRANSFE		11,693.00
VENUWORKS OF THIEF RIVER	JULY 2021	08/16/2021	630-4840-62990	Misc. Operating Expense	CREDIT CARD RECEIPTS JUL		1,295.00
Vendor VENUWORKS OF THIEF RIVER FALLS Total:							112,384.00
Grand Total:							139,952.18

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,505.59
610 - LIQUOR DISPENSARY	9,944.36
620 - WATER UTILITY FUND	400.00
630 - ARENAS - VENUWORKS	1,373.87
640 - MEC - VENUWORKS	99,396.00
650 - TOURIST PARK - VENUWORKS	11,693.00
690 - ELECTRIC UTILITY FUND	1,639.36
Grand Total:	139,952.18

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	977.66
100-4210-62120	Gas-Oil-Lube	39.69
100-4210-63320	Training Expense	427.50
100-4510-65300	Improvements Other Th	11,284.00
100-4650-63030	Contracts Expense	713.64
100-4670-62990	Misc. Operating Expense	1,999.92
100-4670-63060	Credit Card Fees	63.18
610-4810-62510	Liquor for Resale	408.93
610-4810-62520	Beer for Resale	72.00
610-4810-62540	Soft Drinks/Mix for Resal	106.85
610-4810-62610	Freight In (Liquor)	15.75
610-4890-63060	Credit Card Fees	9,340.83
620-4840-62990	Misc. Operating Expense	400.00
630-4840-62990	Misc. Operating Expense	1,295.00
630-4890-63060	Credit Card Fees	78.87
640-4930-67200	Operating Transfers	99,396.00
650-4930-67200	Operating Transfers	11,693.00
690-4890-63030	Contracts Expense	74.07
690-4890-63060	Credit Card Fees	1,565.29
Grand Total:	Grand Total:	139,952.18

Project Account Summary

Project Account Key	Expense Amount
***None**	139,952.18
Grand Total:	139,952.18



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00115 - 08/19/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AGASSIZ ASPHALT LLC							
AGASSIZ ASPHALT LLC	10257	08/19/2021	100-4312-62990	Misc. Operating Expense	ASPHALT		325.38
						Vendor AGASSIZ ASPHALT LLC Total:	325.38
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES	16YXM7CP3NWY	08/19/2021	620-4840-62170	Field Supplies	LAB SUPPLIES		94.16
AMAZON CAPITAL SERVICES	191NCWCVHKXC	08/19/2021	690-4840-62990	Misc. Operating Expense	TIRE PRESSURE GAUGES		53.98
AMAZON CAPITAL SERVICES	1H7L41DJ7XDP	08/19/2021	100-4192-62020	Computer Supplies	TONER		113.89
AMAZON CAPITAL SERVICES	1HVXH7QPRT6	08/19/2021	100-4650-62020	Computer Supplies	RETURN CREDIT - CELL PHO		-52.99
AMAZON CAPITAL SERVICES	1K7FCDNJCHFQ	08/19/2021	100-4650-62020	Computer Supplies	HANDS FREE ACCESSORIES		62.99
AMAZON CAPITAL SERVICES	1K7FCDNJX4N3	08/19/2021	690-4850-62350	Power Plant/Dam Maint	PLANER/BLADES		248.18
AMAZON CAPITAL SERVICES	1R4Y7FDP6HXP	08/18/2021	100-4192-62020	Computer Supplies	CELL PHONE ACCESSORIES		44.04
						Vendor AMAZON CAPITAL SERVICES INC Total:	564.25
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2112	08/19/2021	620-4850-62220	Plant Equip Maint & Repair	WTP PRIMARY BASIN PROB		554.63
AQUA PURE INC	TRFMN2113	08/19/2021	620-4840-62160	Chemicals	CHEMICALS		14,286.44
						Vendor AQUA PURE INC Total:	14,841.07
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	60940	08/19/2021	100-4194-62230	Building Maint & Repair	VALVE CORE		27.50
						Vendor BRODIN SHEET METAL INC Total:	27.50
Vendor: BUILDERS FIRSTSOURCE INC							
BUILDERS FIRSTSOURCE INC	83851574	08/19/2021	690-4850-62350	Power Plant/Dam Maint	MATERIALS - BUILD BUOY O		203.91
						Vendor BUILDERS FIRSTSOURCE INC Total:	203.91
Vendor: CANNON TECHNOLOGIES INC							
CANNON TECHNOLOGIES IN	944112627	08/19/2021	690-4850-62360	Distribution Maint	AMI - GATEWAY		2,754.00
						Vendor CANNON TECHNOLOGIES INC Total:	2,754.00
Vendor: DLT SOLUTIONS LLC							
DLT SOLUTIONS LLC	4998633A	08/19/2021	100-4650-63020	Computer Maintenance & li	AUTOCAD ANNUAL SUBSCR		3,962.76
DLT SOLUTIONS LLC	4998633A	08/19/2021	690-4890-63020	Computer Maintenance & li	AUTOCAD ANNUAL SUBSCR		1,232.55
						Vendor DLT SOLUTIONS LLC Total:	5,195.31
Vendor: EHLERS							
EHLERS	87751	08/19/2021	870-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.61
EHLERS	87751	08/19/2021	890-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	920-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	930-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	940-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58

Council Approval Register

Packet: APPKT00115 - 08/19/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
EHLERS	87751	08/19/2021	950-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	960-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	970-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
EHLERS	87751	08/19/2021	980-4670-62990	Misc. Operating Expense	2020 TIF REPORTING		644.58
Vendor EHLERS Total:							5,801.25
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	117097	08/19/2021	100-4540-62990	Misc. Operating Expense	WW SCADA		375.68
FASTENAL COMPANY	117102	08/19/2021	620-4850-62210	Equipment Maint & Repair	VAN BINS		155.84
FASTENAL COMPANY	117179	08/19/2021	100-4240-62880	Personal Protective Equipm	PPE - EYEWEAR		6.78
Vendor FASTENAL COMPANY Total:							538.30
Vendor: FORUM COMMUNICATIONS COMPANY							
FORUM COMMUNICATIONS	1CL205612	08/19/2021	100-4110-63490	Advertising	AD - STRATEGIC PLAN RFP		355.06
Vendor FORUM COMMUNICATIONS COMPANY Total:							355.06
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	1070781	08/19/2021	690-4850-62360	Distribution Maint	BILLABLE LOCATES - JULY 20		457.65
Vendor GOPHER STATE ONE CALL Total:							457.65
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	1659717	08/19/2021	100-4312-62210	Equipment Maint & Repair	AIR TANK		178.73
L & M SUPPLY INC	1659776	08/19/2021	100-4312-62210	Equipment Maint & Repair	RETURN CREDIT - FILTER		-52.99
L & M SUPPLY INC	1660641	08/19/2021	690-4850-62350	Power Plant/Dam Maint	SUPPLIES - CLEAN WEAP HO		29.98
L & M SUPPLY INC	1660884	08/19/2021	100-4210-62990	Misc. Operating Expense	AMMUNITION		183.88
L & M SUPPLY INC	1660990	08/19/2021	690-4840-62990	Misc. Operating Expense	PLIERS - UNIT 103		37.98
L & M SUPPLY INC	1661006	08/19/2021	100-4510-62240	Department Maint & Repair	MASONRY DRILL BIT		2.49
L & M SUPPLY INC	1663330	08/19/2021	820-4840-62990	Misc. Operating Expense	ITASCA CAP - PIPESTONE		7.96
L & M SUPPLY INC	1663357	08/19/2021	820-4840-62990	Misc. Operating Expense	RETAINING WALL - BABYLA		13.52
L & M SUPPLY INC	1663392	08/19/2021	820-4840-62990	Misc. Operating Expense	RETAINING WALL - BABYLA		10.74
L & M SUPPLY INC	1664418	08/19/2021	820-4840-62990	Misc. Operating Expense	TARP/SHOVEL/HOE/ROPE -		99.73
L & M SUPPLY INC	1664454	08/19/2021	820-4840-62990	Misc. Operating Expense	TARP - RAIN GARDEN		47.97
L & M SUPPLY INC	1664738	08/19/2021	100-4510-62880	Personal Protective Equipm	PPE VEST & GLOVES		21.98
L & M SUPPLY INC	1665066	08/19/2021	100-4540-62990	Misc. Operating Expense	WW LIFT STATION SCADA		29.99
L & M SUPPLY INC	1669103	08/19/2021	100-4510-62990	Misc. Operating Expense	GRAD BAR RETURN CREDIT		12.99
L & M SUPPLY INC	1669392	08/19/2021	100-4510-62990	Misc. Operating Expense	RETURN CREDIT - GRAB BA		-12.99
L & M SUPPLY INC	1670853	08/19/2021	690-4840-62880	Personal Protective Equipm	FR JEAN - R LUND		89.95
Vendor L & M SUPPLY INC Total:							701.91
Vendor: MIDWAY FORD COMMERCIAL							
MIDWAY FORD COMMERCIAL	141203-130088	08/19/2021	100-4220-65400	Machinery & Equipment	2021 FORD F350 PICKUP - 1		36,798.80
Vendor MIDWAY FORD COMMERCIAL Total:							36,798.80
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU	3815314681	08/19/2021	100-4312-63890	Utilities Expense	NATURAL GAS - JULY 2021		48.44
MINNESOTA ENERGY GROU	3815314681	08/19/2021	100-4315-63890	Utilities Expense	NATURAL GAS - JULY 2021		33.38
MINNESOTA ENERGY GROU	3815314681	08/19/2021	100-4510-63890	Utilities Expense	NATURAL GAS - JULY 2021		21.38

Council Approval Register

Packet: APPKT00115 - 08/19/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MINNESOTA ENERGY GROU	3815314681	08/19/2021	100-4510-63890	Utilities Expense	NATURAL GAS - JULY 2021		14.31
Vendor MINNESOTA ENERGY GROUP-00002 Total:							117.51
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE	309403	08/19/2021	100-4312-62210	Equipment Maint & Repair	HYD HOSE/SWIVEL		57.33
NORTHWEST POWER SYSTE	309522	08/19/2021	100-4312-62210	Equipment Maint & Repair	MANIFOLD COUPLER - UNIT		129.23
NORTHWEST POWER SYSTE	309574	08/19/2021	100-4312-62210	Equipment Maint & Repair	COUPLING - UNIT 5593		5.10
NORTHWEST POWER SYSTE	309878	08/19/2021	670-4850-62210	Equipment Maint & Repair	ORINGS		4.66
NORTHWEST POWER SYSTE	309903	08/19/2021	620-4850-62210	Equipment Maint & Repair	ALUM CAM LOCK - 3" PUM		17.00
NORTHWEST POWER SYSTE	310002	08/19/2021	670-4850-62210	Equipment Maint & Repair	SWIVEL		76.00
NORTHWEST POWER SYSTE	310135	08/19/2021	100-4312-62210	Equipment Maint & Repair	HOSE COUPLER		31.24
NORTHWEST POWER SYSTE	310169	08/19/2021	620-4850-62210	Equipment Maint & Repair	WIPER/SEAL/ORING - CAT B		72.47
Vendor NORTHWEST POWER SYSTEMS INC Total:							393.03
Vendor: NORTHWEST REGIONAL LIBRARY							
NORTHWEST REGIONAL LIB	589	08/19/2021	100-4550-63140	Regional Library System Py	3RD QTR 2021 ALLOCATION		42,275.00
Vendor NORTHWEST REGIONAL LIBRARY Total:							42,275.00
Vendor: RICHARD GRANDBOIS							
RICHARD GRANDBOIS	08042021	08/19/2021	100-4240-63030	Contracts Expense	CONTRACT MOWING/TRIM		160.00
Vendor RICHARD GRANDBOIS Total:							160.00
Vendor: T D S METROCOM - MN							
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4150-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4194-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4210-63210	Communication Expense	SECURITY/PHONE LINES - A		65.00
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4220-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4510-63210	Communication Expense	SECURITY/PHONE LINES - A		47.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - A		47.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - A		44.94
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		43.53
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	620-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		130.00
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		45.98
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		48.03
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	680-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		770.50
T D S METROCOM - MN	AUG/SEP 2021	08/19/2021	690-4830-63210	Communication Expense	SECURITY/PHONE LINES - A		65.00
Vendor T D S METROCOM - MN Total:							1,525.69
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	878 JULY 2021	08/19/2021	100-4150-62010	Office Supplies	SECURITY/PAYROLL ENVELO		274.00
THIEF RIVER FALLS TIMES	878 JULY 2021	08/19/2021	100-4150-63590	Printing & Publications	ADS - BILLING CLERK		583.50
THIEF RIVER FALLS TIMES	878 JULY 2021	08/19/2021	100-4650-63490	Advertising	ADS - GIS/MAPPING		194.50
Vendor THIEF RIVER FALLS TIMES Total:							1,052.00
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	158941	08/19/2021	100-4210-62210	Equipment Maint & Repair	BLOWER MOTOR REPLACED		456.58

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
THIEF RIVER FORD INC	159024	08/19/2021	100-4210-62210	Equipment Maint & Repair	FAN SPEED CONTROL REPLA		379.43
THIEF RIVER FORD INC	159218	08/19/2021	100-4210-62210	Equipment Maint & Repair	BLOWER MOTOR REPLACED		379.43
THIEF RIVER FORD INC	159332	08/19/2021	100-4210-62210	Equipment Maint & Repair	FRONT/REAR BRAKES PADS		984.11
Vendor THIEF RIVER FORD INC Total:							2,199.55
Vendor: TRF HARDWARE							
TRF HARDWARE	22092505	08/19/2021	100-4220-62990	Misc. Operating Expense	ROUNDUP		14.99
TRF HARDWARE	22092552	08/19/2021	680-4840-62170	Field Supplies	PACKING TAPE/9V BATTERY		26.97
TRF HARDWARE	22092560	08/19/2021	690-4840-62990	Misc. Operating Expense	MASONRY BIT		43.97
TRF HARDWARE	22093017	08/19/2021	820-4850-62230	Building Maint & Repair	DOOR CLOSER		12.99
TRF HARDWARE	22095966	08/19/2021	100-4510-62990	Misc. Operating Expense	SPRAYER		24.99
TRF HARDWARE	22095967	08/19/2021	100-4510-62240	Department Maint & Repair	HAND SPRAYER		24.99
TRF HARDWARE	22096123	08/19/2021	100-4510-62210	Equipment Maint & Repair	SPRAYER PARTS		30.95
TRF HARDWARE	22096362	08/19/2021	690-4840-62990	Misc. Operating Expense	ANGLE BROOM/DUSTPAN/		32.48
TRF HARDWARE	22096834	08/19/2021	690-4840-62990	Misc. Operating Expense	CUT KEYS - BOBCAT		9.95
TRF HARDWARE	22097870	08/19/2021	690-14100	Inventory - Materials	TORX SCREWS - RISER POLE		84.99
TRF HARDWARE	22098542	08/19/2021	680-4840-62990	Misc. Operating Expense	FISH TAPE/NITRIL GLOVES -		58.98
TRF HARDWARE	22098544	08/19/2021	690-4850-62350	Power Plant/Dam Maint	CONNECTOR/PLUG - CORD		11.48
Vendor TRF HARDWARE Total:							377.73

Vendor: TYLER TECHNOLOGIES INC

TYLER TECHNOLOGIES INC	025-338882	08/19/2021	500-4680-65900	Work in Process-Constructi	CREDIT MYCIVIC 311 SUBSC		-15,015.00
TYLER TECHNOLOGIES INC	025339965	08/19/2021	100-4192-63610	Insurance Expense	PROJECT ACCNTG - REWOR		130.00
TYLER TECHNOLOGIES INC	025339965	08/19/2021	500-4680-65900	Work in Process-Constructi	UB PRODUCTION ASSISTAN		9,522.50
TYLER TECHNOLOGIES INC	025-340813	08/19/2021	500-4680-65900	Work in Process-Constructi	UB CONVERSION		3,250.00
TYLER TECHNOLOGIES INC	025-341130	08/19/2021	500-4680-65900	Work in Process-Constructi	UB PRODUCTION ASSISTAN		3,510.00
TYLER TECHNOLOGIES INC	025-342798	08/19/2021	500-4680-65900	Work in Process-Constructi	UB PRODUCTION ASSISTAN		3,120.00

Vendor TYLER TECHNOLOGIES INC Total:**4,517.50****Grand Total:****121,182.40**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	88,972.44
500 - 2019 SOFTWARE PROJECT	4,387.50
610 - LIQUOR DISPENSARY	130.59
620 - WATER UTILITY FUND	15,310.54
630 - ARENAS - VENUWORKS	94.01
670 - STORM WATER UTILITY FUND	80.66
680 - WASTEWATER UTILITY FUND	856.45
690 - ELECTRIC UTILITY FUND	5,356.05
820 - GREENWOOD CEMETERY FUND	192.91
870 - TIF 1-13 DIGI-KEY	644.61
890 - TIF 1-11 RIVER POINTE TOWNHOME	644.58
920 - TIF 1-3 SHERWOOD PARK TWNHMS	644.58
930 - TIF 1-4 OAKLAND PARK	644.58
940 - TIF 1-5 WENDT DRIVE	644.58
950 - TIF 1-6 SUNRISE COURT	644.58
960 - TIF 1-7 ELEMENTARY ADDN	644.58
970 - TIF 1-8 WHEATLAND ESTATES	644.58
980 - TIF 1-9 RIVERFALLS ESTATES	644.58
Grand Total:	121,182.40

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63490	Advertising	355.06
100-4150-62010	Office Supplies	274.00
100-4150-63210	Communication Expense	43.53
100-4150-63590	Printing & Publications	583.50
100-4192-62020	Computer Supplies	157.93
100-4192-63610	Insurance Expense	130.00
100-4194-62230	Building Maint & Repair	27.50
100-4194-63210	Communication Expense	43.53
100-4210-62210	Equipment Maint & Rep	2,199.55
100-4210-62990	Misc. Operating Expense	183.88
100-4210-63210	Communication Expense	65.00
100-4220-62990	Misc. Operating Expense	14.99
100-4220-63210	Communication Expense	43.53
100-4220-65400	Machinery & Equipment	36,798.80
100-4240-62880	Personal Protective Equi	6.78
100-4240-63030	Contracts Expense	160.00
100-4312-62210	Equipment Maint & Rep	348.64
100-4312-62990	Misc. Operating Expense	325.38
100-4312-63890	Utilities Expense	48.44
100-4315-63890	Utilities Expense	33.38

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62210	Equipment Maint & Rep	30.95
100-4510-62240	Department Maint & Re	27.48
100-4510-62880	Personal Protective Equi	21.98
100-4510-62990	Misc. Operating Expense	24.99
100-4510-63210	Communication Expense	47.53
100-4510-63890	Utilities Expense	35.69
100-4540-62990	Misc. Operating Expense	405.67
100-4550-63140	Regional Library System	42,275.00
100-4650-62020	Computer Supplies	10.00
100-4650-63020	Computer Maintenance	3,962.76
100-4650-63490	Advertising	194.50
100-4670-64500	Senior Citizen Programs	92.47
500-4680-65900	Work in Process-Constru	4,387.50
610-4830-63210	Communication Expense	130.59
620-4830-63210	Communication Expense	130.00
620-4840-62160	Chemicals	14,286.44
620-4840-62170	Field Supplies	94.16
620-4850-62210	Equipment Maint & Rep	245.31
620-4850-62220	Plant Equip Maint & Rep	554.63
630-4830-63210	Communication Expense	94.01
670-4850-62210	Equipment Maint & Rep	80.66
680-4830-63210	Communication Expense	770.50
680-4840-62170	Field Supplies	26.97
680-4840-62990	Misc. Operating Expense	58.98
690-14100	Inventory - Materials	84.99
690-4830-63210	Communication Expense	65.00
690-4840-62880	Personal Protective Equi	89.95
690-4840-62990	Misc. Operating Expense	178.36
690-4850-62350	Power Plant/Dam Maint	493.55
690-4850-62360	Distribution Maint	3,211.65
690-4890-63020	Computer Maintenance	1,232.55
820-4840-62990	Misc. Operating Expense	179.92
820-4850-62230	Building Maint & Repair	12.99
870-4670-62990	Misc. Operating Expense	644.61
890-4670-62990	Misc. Operating Expense	644.58
920-4670-62990	Misc. Operating Expense	644.58
930-4670-62990	Misc. Operating Expense	644.58
940-4670-62990	Misc. Operating Expense	644.58
950-4670-62990	Misc. Operating Expense	644.58
960-4670-62990	Misc. Operating Expense	644.58
970-4670-62990	Misc. Operating Expense	644.58

Account Summary

Account Number	Account Name	Expense Amount
980-4670-62990	Misc. Operating Expense	644.58
	Grand Total:	121,182.40

Project Account Summary

Project Account Key	Expense Amount
None	121,182.40
	Grand Total:



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00119 - 08/24/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: C G M C							
C G M C	08 18 2021	08/24/2021	100-4110-64400	Travel, Conference, School	REG FEE - MAYOR BRIAN H		175.00
					Vendor C G M C Total:		175.00
Vendor: CORE & MAIN LP							
CORE & MAIN LP	P309778	08/24/2021	620-4850-62210	Equipment Maint & Repair	LOCATOR REPAIR		335.11
CORE & MAIN LP	P393062	08/24/2021	620-4850-62200	System Expense	SUPPLIES - WATER MAIN RE		1,531.97
					Vendor CORE & MAIN LP Total:		1,867.08
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTION	2272852	08/24/2021	690-4890-63030	Contracts Expense	690489063030		50.00
					Vendor GUARDIAN PEST SOLUTIONS INC Total:		50.00
Vendor: HUBERTS OUTDOOR POWER EQUIP							
HUBERTS OUTDOOR POWE	189652	08/24/2021	100-4510-62240	Department Maint & Repair	TITAN WEADEATER STRING		17.99
HUBERTS OUTDOOR POWE	189843	08/24/2021	100-4510-62240	Department Maint & Repair	TRIMMER STRING		69.99
HUBERTS OUTDOOR POWE	189881	08/24/2021	100-4510-62210	Equipment Maint & Repair	SPARK PLUG		37.08
HUBERTS OUTDOOR POWE	189894	08/24/2021	820-4840-62400	Small Tools and Minor Equi	STIHL TRIMMER		351.96
HUBERTS OUTDOOR POWE	189895	08/24/2021	100-4510-62210	Equipment Maint & Repair	WEEDEATER STRAP		16.95
HUBERTS OUTDOOR POWE	189921	08/24/2021	100-4510-62210	Equipment Maint & Repair	TORO MOWER GASKET		22.12
					Vendor HUBERTS OUTDOOR POWER EQUIP Total:		516.09
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	1520	08/24/2021	100-4160-63040	Legal Fees	CONTRACT SERVICES - NESS		196.00
IHLE SPARBY AND HAASE PA	1598	08/24/2021	100-4160-63040	Legal Fees	CRIMINAL SERVICES - JUL 2		4,945.00
IHLE SPARBY AND HAASE PA	1599	08/24/2021	100-4160-63040	Legal Fees	CONTRACT SERVICES		2,450.00
					Vendor IHLE SPARBY AND HAASE PA Total:		7,591.00
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10201649	08/24/2021	820-4850-62210	Equipment Maint & Repair	BLADE/GRASS DEFLECTOR/		106.70
					Vendor JOHN DEERE FINANCIAL Total:		106.70
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	9010563	08/24/2021	690-4890-63030	Contracts Expense	COPIER CONTRACT - AUG 2		60.61
					Vendor MARCO TECHNOLOGIES LLC Total:		60.61
Vendor: MAYOR BRIAN D HOLMER							
MAYOR BRIAN D HOLMER	07 30 21 CGMC	08/24/2021	100-4110-64400	Travel, Conference, School	REIMBURSE MILEAGE - CG		197.80
					Vendor MAYOR BRIAN D HOLMER Total:		197.80
Vendor: MN DPT OF REVENUE							
MN DPT OF REVENUE	JUL 2021 - PARKS	08/24/2021	100-20220	Sales Tax Payable	SALES TAX - JUL 2021 PARKS		24.00
MN DPT OF REVENUE	JUL 2021	08/24/2021	610-20220	Sales Tax Payable	SALES TAX - JUL 2021		50,803.00

Council Approval Register

Packet: APPKT00119 - 08/24/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	100-20220	Sales Tax Payable	SALES TAX - JUL 2021		9,699.37
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	100-4194-62990	Misc. Operating Expense	USE TAX - JUL 2021		-1.37
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	100-4315-62230	Building Maint & Repair	USE TAX - JUL 2021		156.41
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	100-4315-62240	Department Maint & Repair	USE TAX - JUL 2021		3.44
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	100-4510-62240	Department Maint & Repair	USE TAX - JUL 2021		-2.91
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	610-4840-62010	Office Supplies	USE TAX - JUL 2021		25.02
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	610-4840-62140	Off Sale Supplies	USE TAX - JUL 2021		6.54
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	610-4840-62990	Misc. Operating Expense	USE TAX - JUL 2021		15.97
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	610-4850-62210	Equipment Maint & Repair	USE TAX - JUL 2021		4.11
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	610-4850-62230	Building Maint & Repair	USE TAX - JUL 2021		6.02
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	620-20220	Sales Tax Payable	SALES TAX - JUL 2021		3,495.67
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	680-20220	Sales Tax Payable	SALES TAX - JUL 2021		0.68
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	680-4840-62990	Misc. Operating Expense	USE TAX - JUL 2021		-7.35
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-14100	Inventory - Materials	USE TAX - JUL 2021		599.44
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-20220	Sales Tax Payable	SALES TAX - JUL 2021		64,618.30
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4840-62010	Office Supplies	USE TAX - JUL 2021		12.33
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4840-62880	Personal Protective Equipm	USE TAX - JUL 2021		54.23
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4840-62990	Misc. Operating Expense	USE TAX - JUL 2021		51.79
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4850-62210	Equipment Maint & Repair	USE TAX - JUL 2021		19.71
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4850-62350	Power Plant/Dam Maint	USE TAX - JUL 2021		26.66
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4850-62360	Distribution Maint	USE TAX - JUL 2021		115.62
MN DPT OF REVENUE	JULY 2021 - UTIL	08/24/2021	690-4890-63030	Contracts Expense	USE TAX - JUL 2021		10.32
MN DPT OF REVENUE	JUNE 2021	08/24/2021	610-20220	Sales Tax Payable	SALES TAX - JUN 2021		8,750.00
Vendor MN DPT OF REVENUE Total:							138,487.00
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T	124403	08/24/2021	100-4510-62210	Equipment Maint & Repair	BROOM - #5432	Vendor NELSON EQUIPMENT OF T R F INC Total:	875.00
Vendor: OLSEN CHAIN & CABLE INC							
OLSEN CHAIN & CABLE INC	669587	08/24/2021	690-4850-62210	Equipment Maint & Repair	ANNUAL CRANE INSPECTIO	Vendor OLSEN CHAIN & CABLE INC Total:	1,845.00
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V	08 24 2021	08/24/2021	100-4220-65400	Machinery & Equipment	TITLE/REG FEE - 2021 FORD	Vendor PENNINGTON CO MOTOR VEHICLE Total:	25.00
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB	D20139	08/24/2021	620-4840-62170	Field Supplies	STATE SAMPLES	Vendor RMB ENVIRONMENTAL LAB INC Total:	170.00
Vendor: STEVE ZAVORAL							
STEVE ZAVORAL	REIMBURSEMENT	08/24/2021	690-4840-62880	Personal Protective Equipm	REIMBURSE - SAFETY TOED	Vendor STEVE ZAVORAL Total:	100.00
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S012471275.002	08/24/2021	690-14100	Inventory - Materials	#4 TRIPLEX		1,539.00

Council Approval Register

Packet: APPKT00119 - 08/24/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
STUART C IRBY CO	S012549724.001	08/24/2021	690-4840-62400	Small Tools and Minor Equi	TOOL BAG		112.09
Vendor STUART C IRBY CO Total:							1,651.09
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-345398	08/24/2021	500-4680-65900	Work in Process-Constructi	FINANCIAL PRODUCTION A		390.00
Vendor TYLER TECHNOLOGIES INC Total:							390.00
Grand Total:							154,107.37

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	18,906.87
500 - 2019 SOFTWARE PROJECT	390.00
610 - LIQUOR DISPENSARY	59,610.66
620 - WATER UTILITY FUND	5,532.75
680 - WASTEWATER UTILITY FUND	-6.67
690 - ELECTRIC UTILITY FUND	69,215.10
820 - GREENWOOD CEMETERY FUND	458.66
Grand Total:	154,107.37

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	9,723.37
100-4110-64400	Travel, Conference, Scho	372.80
100-4160-63040	Legal Fees	7,591.00
100-4194-62990	Misc. Operating Expense	-1.37
100-4220-65400	Machinery & Equipment	25.00
100-4315-62230	Building Maint & Repair	156.41
100-4315-62240	Department Maint & Re	3.44
100-4510-62210	Equipment Maint & Rep	951.15
100-4510-62240	Department Maint & Re	85.07
500-4680-65900	Work in Process-Constru	390.00
610-20220	Sales Tax Payable	59,553.00
610-4840-62010	Office Supplies	25.02
610-4840-62140	Off Sale Supplies	6.54
610-4840-62990	Misc. Operating Expense	15.97
610-4850-62210	Equipment Maint & Rep	4.11
610-4850-62230	Building Maint & Repair	6.02
620-20220	Sales Tax Payable	3,495.67
620-4840-62170	Field Supplies	170.00
620-4850-62200	System Expense	1,531.97
620-4850-62210	Equipment Maint & Rep	335.11
680-20220	Sales Tax Payable	0.68
680-4840-62990	Misc. Operating Expense	-7.35
690-14100	Inventory - Materials	2,138.44
690-20220	Sales Tax Payable	64,618.30
690-4840-62010	Office Supplies	12.33
690-4840-62400	Small Tools and Minor E	112.09
690-4840-62880	Personal Protective Equi	154.23
690-4840-62990	Misc. Operating Expense	51.79
690-4850-62210	Equipment Maint & Rep	1,864.71
690-4850-62350	Power Plant/Dam Maint	26.66
690-4850-62360	Distribution Maint	115.62

Account Summary

Account Number	Account Name	Expense Amount
690-4890-63030	Contracts Expense	120.93
820-4840-62400	Small Tools and Minor E	351.96
820-4850-62210	Equipment Maint & Rep	106.70
Grand Total:		154,107.37

Project Account Summary

Project Account Key	Expense Amount
None	154,107.37
Grand Total:	154,107.37



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00118 - PYPKT00150 - 2021 08 26 #17 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O	INV0000136	08/23/2021	740-4870-63650	Senior Gold BC/BS Monthly	Senior Gold September		3,521.00
					Vendor BLUE CROSS BLUE SHIELD OF MN Total:		3,521.00
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	INV0000146	08/26/2021	740-20300	Flex Payroll Deductions	Flex		212.40
					Vendor BRADY MARTZ & ASSOC PC INC Total:		212.40
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000139	08/26/2021	740-24000	Clearing Account	HSA		285.70
					Vendor FURTHER - H S A Total:		285.70
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVIC	INV0000145	08/26/2021	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		18,761.60
INTERNAL REVENUE SERVIC	INV0000145	08/26/2021	740-20150	Payroll Taxes Payable	MEDICARE		6,557.42
INTERNAL REVENUE SERVIC	INV0000145	08/26/2021	740-20150	Payroll Taxes Payable	FED W/H		20,922.19
					Vendor INTERNAL REVENUE SERVICE Total:		46,241.21
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000147	08/26/2021	740-4870-63650	Senior Gold BC/BS Monthly	Medicare Blue September		2,282.00
					Vendor MEDICAREBLUE RX Total:		2,282.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N	INV0000141	08/26/2021	740-24000	Clearing Account	Union Dues		3,762.00
					Vendor MINNESOTA TEAMSTERS NO. 320 Total:		3,762.00
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVIC	INV0000142	08/26/2021	740-24000	Clearing Account	Garnishment		125.51
					Vendor MN DPT OF HUMAN SERVICES Total:		125.51
Vendor: MN DPT OF REVENUE							
MN DPT OF REVENUE	INV0000144	08/26/2021	740-20160	State Withholding	State W/H Tax		9,661.09
					Vendor MN DPT OF REVENUE Total:		9,661.09
Vendor: P E R A OF MN							
P E R A OF MN	INV0000143	08/26/2021	740-20180	PERA Payable	PERA EE/ER DEF		289.26
P E R A OF MN	INV0000143	08/26/2021	740-20180	PERA Payable	PERA EE/ER COORD		21,103.67
P E R A OF MN	INV0000143	08/26/2021	740-20180	PERA Payable	PERA EE/ER P&F		21,906.29
					Vendor P E R A OF MN Total:		43,299.22
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4210-61330	Life Insurance	Life Ins Premium		175.10

Council Approval Register

Packet: APPKT00118 - PYPKT00150 - 2021 08 26 #17 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4220-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4312-61330	Life Insurance	Life Ins Premium June		37.40
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4315-61330	Life Insurance	Life Ins Premium June		56.10
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4510-61330	Life Insurance	Life Ins Premium		46.75
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	100-4650-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	610-4825-61330	Life Insurance	Life Ins Premium		50.83
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	690-4825-61330	Life Insurance	Life Ins Premium		153.00
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	740-24000	Clearing Account	Life Ins Employee		478.13
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		47.09
SUN LIFE FINANCIAL - LIFE	INV0000140	08/26/2021	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,295.15
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000137	08/26/2021	740-24000	Clearing Account	Contributions Employee		3,370.00
Vendor VANTAGEPOINT ICMA Total:							3,370.00
Grand Total:							114,055.28

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	478.55
610 - LIQUOR DISPENSARY	50.83
620 - WATER UTILITY FUND	40.80
680 - WASTEWATER UTILITY FUND	37.40
690 - ELECTRIC UTILITY FUND	153.00
740 - TRF HEALTH INSURANCE FUND	113,285.35
820 - GREENWOOD CEMETERY FUND	9.35
Grand Total:	114,055.28

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61330	Life Insurance	66.30
100-4194-61330	Life Insurance	9.35
100-4210-61330	Life Insurance	175.10
100-4220-61330	Life Insurance	65.45
100-4240-61330	Life Insurance	12.75
100-4312-61330	Life Insurance	37.40
100-4315-61330	Life Insurance	56.10
100-4510-61330	Life Insurance	46.75
100-4650-61330	Life Insurance	9.35
610-4825-61330	Life Insurance	50.83
620-4825-61330	Life Insurance	40.80
680-4825-61330	Life Insurance	37.40
690-4825-61330	Life Insurance	153.00
740-20150	Payroll Taxes Payable	46,241.21
740-20160	State Withholding	9,661.09
740-20180	PERA Payable	43,299.22
740-20300	Flex Payroll Deductions	212.40
740-24000	Clearing Account	8,021.34
740-4870-63640	Life Insurance - COBRA	47.09
740-4870-63650	Senior Gold BC/BS Mont	5,803.00
820-4825-61330	Life Insurance	9.35
Grand Total:		114,055.28

Project Account Summary

Project Account Key	Expense Amount
None	114,055.28
Grand Total:	114,055.28



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00121 - 08/30/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	340582286	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,316.14
BREAKTHRU BEVERAGE	340582286	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		375.26
BREAKTHRU BEVERAGE	340582287	08/30/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		232.00
Vendor BREAKTHRU BEVERAGE Total:							2,923.40
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINEN	8348479	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		31.68
CORE-MARK MIDCONTINEN	8348479	08/30/2021	610-4810-62590	Misc. Mdse for Resale	TOBACCO PURCHASE		2,496.82
Vendor CORE-MARK MIDCONTINENT INC Total:							2,528.50
Vendor: IHEARTMEDIA							
IHEARTMEDIA	3917578474	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		644.00
Vendor IHEARTMEDIA Total:							644.00
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	150400	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES		581.27
JIM HIRT TRUCKING INC	150468	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT - JUL 2021		351.12
JIM HIRT TRUCKING INC	150469	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		65.94
JIM HIRT TRUCKING INC	150487	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		308.37
JIM HIRT TRUCKING INC	150557	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL202		133.84
JIM HIRT TRUCKING INC	150560	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		488.60
JIM HIRT TRUCKING INC	150578	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		108.20
JIM HIRT TRUCKING INC	150641	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - 150641		181.43
JIM HIRT TRUCKING INC	150642	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		240.07
JIM HIRT TRUCKING INC	150643	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 20		53.27
Vendor JIM HIRT TRUCKING INC Total:							2,512.11
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	180133-2	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		600.00
LEIGHTON BROADCASTING	180134-2	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		480.00
LEIGHTON BROADCASTING	180407-1	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		500.00
LEIGHTON BROADCASTING	181128-1	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		1,140.00
LEIGHTON BROADCASTING	181129-1	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - JUL 2		912.00
Vendor LEIGHTON BROADCASTING Total:							3,632.00
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO	JUL 2021	08/30/2021	690-4810-68400	Purchased Power	DE & ENERGY - JUL 2021		1,015,147.92
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							1,015,147.92
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE IN	135427	08/30/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		4,266.55

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Packet: APPKT00121 - 08/30/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE IN	135492	08/30/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		12,199.15
NORTHWEST BEVERAGE IN	135492	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		418.00
NORTHWEST BEVERAGE IN	135504	08/30/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		252.50
NORTHWEST BEVERAGE IN	135524	08/30/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		3,795.85
NORTHWEST BEVERAGE IN	135600	08/30/2021	610-4810-62520	Beer for Resale	610481062520		29,352.40
NORTHWEST BEVERAGE IN	135600	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-30.00
Vendor NORTHWEST BEVERAGE INC Total:							50,254.45

Vendor: SOUTHERN GLAZERS OF MN

SOUTHERN GLAZERS OF M	2112303	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,165.89
SOUTHERN GLAZERS OF M	2112303	08/30/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		2,428.00
SOUTHERN GLAZERS OF M	2112304	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,006.00
SOUTHERN GLAZERS OF M	2112305	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,178.65
SOUTHERN GLAZERS OF M	2112306	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		7,200.00
SOUTHERN GLAZERS OF M	2114426	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,995.67
SOUTHERN GLAZERS OF M	2114427	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,453.05
SOUTHERN GLAZERS OF M	2114428	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,923.75
SOUTHERN GLAZERS OF M	2114429	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,606.75
SOUTHERN GLAZERS OF M	2114430	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		332.95
SOUTHERN GLAZERS OF M	2115089	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,159.25
SOUTHERN GLAZERS OF M	2115092	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		152.70
SOUTHERN GLAZERS OF M	2115093	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,538.10
Vendor SOUTHERN GLAZERS OF MN Total:							35,140.76

Vendor: STEVE HUTCHINSON

STEVE HUTCHINSON	REFUND	08/30/2021	690-4840-62990	Misc. Operating Expense	REFUND - STEVE PAID AND		288.00
Vendor STEVE HUTCHINSON Total:							288.00

Vendor: SUNNY HILL DISTRIBUTORS INC

SUNNY HILL DISTRIBUTORS	360284	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		45.00
SUNNY HILL DISTRIBUTORS	361859 CM	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-20.95
SUNNY HILL DISTRIBUTORS	365119	08/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		268.32
SUNNY HILL DISTRIBUTORS	365119	08/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		86.85
SUNNY HILL DISTRIBUTORS	365119	08/30/2021	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES		13.50
Vendor SUNNY HILL DISTRIBUTORS INC Total:							392.72

Vendor: TRF RADIO

TRF RADIO	27531-7	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - 2021		550.00
TRF RADIO	28873-1	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - PEN		75.00
TRF RADIO	28967-1	08/30/2021	610-4880-63490	Advertising	RADIO ADVERTISING - TOTA		4,260.00
Vendor TRF RADIO Total:							4,885.00

Vendor: U S POSTMASTER

U S POSTMASTER	SEP 2021	08/30/2021	100-4315-62010	Office Supplies	POSTAGE - SEP 2021 UTILIT		268.45
U S POSTMASTER	SEP 2021	08/30/2021	620-4840-62010	Office Supplies	POSTAGE - SEP 2021 UTILIT		626.37
U S POSTMASTER	SEP 2021	08/30/2021	680-4840-62010	Office Supplies	POSTAGE - SEP 2021 UTILIT		178.96

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Packet: APPKT00121 - 08/30/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
U S POSTMASTER	SEP 2021	08/30/2021	690-4840-62010	Office Supplies	POSTAGE - SEP 2021 UTILIT		715.86
						Vendor U S POSTMASTER Total:	1,789.64
						Grand Total:	1,120,138.50

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	268.45
610 - LIQUOR DISPENSARY	102,912.94
620 - WATER UTILITY FUND	626.37
680 - WASTEWATER UTILITY FUND	178.96
690 - ELECTRIC UTILITY FUND	1,016,151.78
Grand Total:	1,120,138.50

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	268.45
610-4810-62510	Liquor for Resale	35,342.22
610-4810-62520	Beer for Resale	49,866.45
610-4810-62530	Wine for Resale	2,660.00
610-4810-62540	Soft Drinks/Mix for Resal	860.84
610-4810-62590	Misc. Mdse for Resale	2,496.82
610-4810-62610	Freight In (Liquor)	2,525.61
610-4880-63490	Advertising	9,161.00
620-4840-62010	Office Supplies	626.37
680-4840-62010	Office Supplies	178.96
690-4810-68400	Purchased Power	1,015,147.92
690-4840-62010	Office Supplies	715.86
690-4840-62990	Misc. Operating Expense	288.00
Grand Total:	Grand Total:	1,120,138.50

Project Account Summary

Project Account Key	Expense Amount
None	1,120,138.50
Grand Total:	1,120,138.50



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00122 - 09/07/21 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING	93235	09/07/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		503.00
Vendor 14 LAKES CRAFT BREWING CO Total:							503.00
Vendor: ADVANCED ENGINEERING &							
ADVANCED ENGINEERING	75196	09/07/2021	100-4540-62990	Misc. Operating Expense	PROF SRVCS JUN 2021 - W		640.95
ADVANCED ENGINEERING	75197	09/07/2021	680-4890-63110	Consulting Fees	PROF SRVCS JUN 2021 - PE		646.50
ADVANCED ENGINEERING	75256	09/07/2021	590-4680-65920	Work in Process - Eng/Archt	PROF SRVCS JUN 2021 - FO		6,001.00
ADVANCED ENGINEERING	75257	09/07/2021	620-4890-63110	Consulting Fees	PROF SRVCS JUN 2021 - AW		3,735.00
Vendor ADVANCED ENGINEERING & Total:							11,023.45
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	309570	09/07/2021	610-4810-62520	Beer for Resale	BEER CREDIT		-60.00
ARTISAN BEER COMPANY	313463	09/07/2021	610-4810-62520	Beer for Resale	BEER CREDIT		-21.48
ARTISAN BEER COMPANY	3491123	09/07/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		803.50
Vendor ARTISAN BEER COMPANY Total:							722.02
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9514728	09/07/2021	620-4840-62990	Misc. Operating Expense	SCREW EXT		4.49
AUTO VALUE T R F	9541216	09/07/2021	100-4315-62210	Equipment Maint & Repair	CABLE		6.99
AUTO VALUE T R F	9542051	09/07/2021	690-4850-62350	Power Plant/Dam Maint	TURBINE CABINET		59.99
AUTO VALUE T R F	9542055	09/07/2021	690-4850-62350	Power Plant/Dam Maint	TURBINE CABINET EXCHAN		-43.00
AUTO VALUE T R F	9542253	09/07/2021	820-4850-62210	Equipment Maint & Repair	FORD F350 HVAC BLOWER		57.99
AUTO VALUE T R F	9542261	09/07/2021	680-4850-62210	Equipment Maint & Repair	SPARK PLUG - SPRAYER MO		2.49
AUTO VALUE T R F	9542327	09/07/2021	100-4220-62210	Equipment Maint & Repair	BATTERY		479.97
AUTO VALUE T R F	9542361	09/07/2021	100-4220-62210	Equipment Maint & Repair	BATTERY CORE CHARGE CRE		-81.00
AUTO VALUE T R F	9542579	09/07/2021	620-4840-62990	Misc. Operating Expense	PUMP T HANDLE		56.99
AUTO VALUE T R F	9543149	09/07/2021	820-4850-62210	Equipment Maint & Repair	TOOLS		19.47
AUTO VALUE T R F	9543302	09/07/2021	820-4850-62210	Equipment Maint & Repair	TOOLS RETURN CREDIT		-14.98
AUTO VALUE T R F	9543462	09/07/2021	690-4850-62210	Equipment Maint & Repair	BRAKE CHAMBER/5" BRAKE		1,262.30
AUTO VALUE T R F	9543854	09/07/2021	100-4312-62240	Department Maint & Repair	HOSE CLAMPS		13.90
AUTO VALUE T R F	9543881	09/07/2021	100-4312-62240	Department Maint & Repair	FIBRE DISC		119.80
AUTO VALUE T R F	9543899	09/07/2021	690-4850-62350	Power Plant/Dam Maint	spark plug		2.49
AUTO VALUE T R F	9543928	09/07/2021	100-4312-62240	Department Maint & Repair	HOSE CLAMPS		41.70
AUTO VALUE T R F	9544270	09/07/2021	100-4312-62240	Department Maint & Repair	PAINT GUN CLEANER		200.98
AUTO VALUE T R F	9544613	09/07/2021	690-4850-62210	Equipment Maint & Repair	HUBCAPS/BRAKE FLUID, CL		54.95
AUTO VALUE T R F	9544778	09/07/2021	620-4850-62210	Equipment Maint & Repair	-08 ford pickup		3.49
Vendor AUTO VALUE T R F Total:							2,249.01

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BAYCOM INC							
BAYCOM INC	34173	09/07/2021	100-4210-62400	Small Tools and Minor Equi	BODY CAM CHARGER	Vendor BAYCOM INC Total:	668.00
							668.00
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I	179482	09/07/2021	610-4810-62520	Beer for Resale	BEER PURCHASE	Vendor BEVERAGE WHOLESALERS INC Total:	1,302.80
							1,302.80
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	749324	09/07/2021	100-4670-62990	Misc. Operating Expense	FLEX FEE - AUG 2021	Vendor BRADY MARTZ & ASSOC PC INC Total:	180.00
							180.00
Vendor: CANNON TECHNOLOGIES INC							
CANNON TECHNOLOGIES IN	944293623	09/07/2021	690-4850-62360	Distribution Maint	GATEWAY MODEM	Vendor CANNON TECHNOLOGIES INC Total:	4,080.00
							4,080.00
Vendor: CARDMEMBER SERVICE							
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4110-64400	Travel, Conference, School	LODGING - BRIAN HOLMER		64.64
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4210-62400	Small Tools and Minor Equi	GUN MOUNTED FLASHLIGHT		211.48
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4210-63020	Computer Maintenance & li	BODY CAM SOFTWARE		149.00
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4210-63320	Training Expense	REG FEE - M ROFF CELL PHO		295.00
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4540-62990	Misc. Operating Expense	GRAINGER WW SCADA		91.23
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4650-64370	Taxes and Licenses	MN SECRETARY OF ST - UCC		20.00
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	100-4670-62010	Office Supplies	CREDIT/REVERSAL - UNWAR		-109.94
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	690-4840-62990	Misc. Operating Expense	200 PADLOCKS		903.30
CARDMEMBER SERVICE	JUL/AUG 2021	09/07/2021	690-4840-62990	Misc. Operating Expense	MARKING STAKES		195.84
						Vendor CARDMEMBER SERVICE Total:	1,820.55
Vendor: CODE 4 SERVICES INC							
CODE 4 SERVICES INC	6542	09/07/2021	100-4220-65400	Machinery & Equipment	2021 WARNING LIGHTS & SI	Vendor CODE 4 SERVICES INC Total:	7,799.13
							7,799.13
Vendor: CORE & MAIN LP							
CORE & MAIN LP	P422116	09/07/2021	620-4850-62200	System Expense	METER COUPLINGS - NEW I	Vendor CORE & MAIN LP Total:	426.34
							426.34
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	100938017.001	09/07/2021	690-14100	Inventory - Materials	4" PVC EXN COUPLING		210.82
DAKOTA SUPPLY GROUP	101062394.001	09/07/2021	690-4840-62400	Small Tools and Minor Equi	CUT OFF GRINDER - #105		129.00
DAKOTA SUPPLY GROUP	101132148.001	09/07/2021	100-4540-62990	Misc. Operating Expense	WIRE - WW SEWER LIFT SC		164.46
DAKOTA SUPPLY GROUP	101132148.002	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		61.44
DAKOTA SUPPLY GROUP	101132172.001	09/07/2021	690-14100	Inventory - Materials	WIRE - STREET LIGHTS		121.52
DAKOTA SUPPLY GROUP	101137269.001	09/07/2021	690-14100	Inventory - Materials	INVENTORY		126.92
DAKOTA SUPPLY GROUP	101153000.001	09/07/2021	640-4850-62230	Building Maint & Repair	BKR PLG 120/240V		134.11
DAKOTA SUPPLY GROUP	101153052.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		503.83
DAKOTA SUPPLY GROUP	101153381.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SEAL - WW SCADA		19.30
DAKOTA SUPPLY GROUP	101153381.002	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		179.91
DAKOTA SUPPLY GROUP	101153387.002	09/07/2021	690-14100	Inventory - Materials	SEAL TIGHT OIL		192.95

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
DAKOTA SUPPLY GROUP	101158945.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		249.21
DAKOTA SUPPLY GROUP	101163023.001	09/07/2021	640-4850-62230	Building Maint & Repair	SUPPLIES - TOURIST PARK		41.20
DAKOTA SUPPLY GROUP	101186345.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		82.87
DAKOTA SUPPLY GROUP	101186400.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		64.56
DAKOTA SUPPLY GROUP	101187859.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		41.30
DAKOTA SUPPLY GROUP	101196739.001	09/07/2021	100-4540-62990	Misc. Operating Expense	SUPPLIES - WW SCADA		448.15
Vendor DAKOTA SUPPLY GROUP Total:							2,771.55
Vendor: DANA KLOS	AUG 2021	09/07/2021	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICE	Vendor DANA KLOS Total:	150.00
Vendor: FALLS TOWING LLC							150.00
FALLS TOWING LLC	16186	09/07/2021	100-4210-62990	Misc. Operating Expense	TOWING SERVICES - 07/12/		250.00
FALLS TOWING LLC	16187	09/07/2021	100-4210-62990	Misc. Operating Expense	TOWING SERVICES - 07/22/		250.00
Vendor FALLS TOWING LLC Total:							500.00
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP	32709	09/07/2021	100-4220-62210	Equipment Maint & Repair	SCBA REGULATOR RPR	Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:	17.04
Vendor: GRAYMONT (WI) LLC							17.04
GRAYMONT (WI) LLC	163331	09/07/2021	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME	Vendor GRAYMONT (WI) LLC Total:	6,863.82
Vendor: HUGOS #7							6,863.82
HUGOS #7	43	09/07/2021	100-4220-62990	Misc. Operating Expense	RETIREMENT - M SPEARS	Vendor HUGOS #7 Total:	29.99
Vendor: INTOXIMETERS INC							29.99
INTOXIMETERS INC	687849	09/07/2021	100-4210-62990	Misc. Operating Expense	DRYGAS	Vendor INTOXIMETERS INC Total:	164.00
Vendor: JETT PETERS							164.00
JETT PETERS	REIMBURSEMENT	09/07/2021	100-4510-62880	Personal Protective Equipm	REIMBURSE - SAFETY TOED	Vendor JETT PETERS Total:	25.00
Vendor: JOHNSON BROTHERS LIQUOR							25.00
JOHNSON BROTHERS LIQU	151763	09/07/2021	610-4810-62530	Wine for Resale	WINE CREDIT		-519.47
JOHNSON BROTHERS LIQU	1867997	09/07/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		8,614.97
JOHNSON BROTHERS LIQU	1867998	09/07/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		1,010.35
JOHNSON BROTHERS LIQU	1867999	09/07/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		185.00
JOHNSON BROTHERS LIQU	1868000	09/07/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		1,399.96
JOHNSON BROTHERS LIQU	1868001	09/07/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		757.71
JOHNSON BROTHERS LIQU	1868002	09/07/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		2,451.95
JOHNSON BROTHERS LIQU	1868003	09/07/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	Vendor JOHNSON BROTHERS LIQUOR Total:	16.00
							13,916.47

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Vendor Name			Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Packet: APPKT00122 - 09/07/21 COUNCIL MEETING	
Vendor: JOHNSON JET LINE INC			2739	09/07/2021	680-4850-62200	System Expense	2021 SEWER MAIN JETTING			Amount
JOHNSON JET LINE INC										9,211.94
Vendor: JOSHUA PUTZKE			REIBURSEMENT	09/07/2021	100-4210-62880	Personal Protective Equipm	REIMBURSE - OUTER CARRI		Vendor JOHNSON JET LINE INC Total:	9,211.94
JOSHUA PUTZKE										189.99
Vendor: KARLSTAD FIRE			09 16 21	09/07/2021	100-4220-64400	Travel, Conference, School	REG FEE - FALL MEETING (5)		Vendor JOSHUA PUTZKE Total:	189.99
KARLSTAD FIRE										100.00
Vendor: L & S ELECTRIC INC			HT992	09/07/2021	690-4890-64490	Turbine Replacement Proje	TURBINE REPAIR		Vendor KARLSTAD FIRE Total:	100.00
L & S ELECTRIC INC			HT993	09/07/2021	690-4890-64490	Turbine Replacement Proje	TURBINE REPAIR			94,987.50
L & S ELECTRIC INC			HT994	09/07/2021	690-4890-64490	Turbine Replacement Proje	TURBINE REPAIR			362,071.25
Vendor: LEPIER SHORELINE & OUTDOORS IN			21935	09/07/2021	100-4510-62240	Department Maint & Repair	KEYAK POLYDOCK REPAIR		Vendor L & S ELECTRIC INC Total:	91,227.50
LEPIER SHORELINE & OUTD										548,286.25
Vendor: MARK STEVEN DYKES			12212	09/07/2021	680-4850-62220	Lift Station and Pond Maint	LIFT CALIBRATION		Vendor LEPIER SHORELINE & OUTDOORS IN Total:	58.00
MARK STEVEN DYKES										58.00
Vendor: MIKES AUTOMOTIVE CENTER INC			1392	09/07/2021	100-4510-62210	Equipment Maint & Repair	MOWER TIRE REPAIR		Vendor MARK STEVEN DYKES Total:	1,654.70
MIKES AUTOMOTIVE CENTE										16.57
Vendor: MINNESOTA ENERGY GROUP-00005			AUG 2021	09/07/2021	690-4830-63890	Utilities Expense	GAS METER READING - AUG		Vendor MIKES AUTOMOTIVE CENTER INC Total:	91.06
MINNESOTA ENERGY GROU										91.06
Vendor: NORTHWOODS ICE OF BEMIDJII INC			51187	09/07/2021	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		Vendor MINNESOTA ENERGY GROUP-00005 Total:	221.40
NORTHWOODS ICE OF BEM			51428	09/07/2021	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE			105.30
NORTHWOODS ICE OF BEM			52079	09/07/2021	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE			270.00
NORTHWOODS ICE OF BEM			52251	09/07/2021	610-4810-62520	Beer for Resale	ICE PURCHASE			180.90
NORTHWOODS ICE OF BEM			52482	09/07/2021	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		Vendor NORTHWOODS ICE OF BEMIDJII INC Total:	108.00
Vendor: PHILLIPS WINE & SPIRITS			6255244	09/07/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE			885.60
PHILLIPS WINE & SPIRITS			6255245	09/07/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE			4,379.85
PHILLIPS WINE & SPIRITS			6255245	09/07/2021	610-4810-62530	Wine for Resale	WINE PURCHASE PURCHAS			442.50
PHILLIPS WINE & SPIRITS			6255246	09/07/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		Vendor PHILLIPS WINE & SPIRITS Total:	489.25
										96.50
										5,408.10

Council Approval Register

Packet: APPKT00122 - 09/07/21 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN	3104923224	09/07/2021	100-4150-62010	Office Supplies	3RD QTR POSTAGE METER L		143.55
Vendor PURDNEY BOWES GLOBAL FINANCIAL Total:							143.55
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	182887	09/07/2021	100-4220-62890	Uniforms/ID Clothing	UNIFORM PANTS		432.00
Vendor PURDY'S SHOE STORE INC Total:							432.00
Vendor: RICHARD PHILIPP							
RICHARD PHILIPP	REIMBURSEMENT	09/07/2021	100-4510-62880	Personal Protective Equipm	REIMBURSE - SAFETY TOED		25.00
Vendor RICHARD PHILIPP Total:							25.00
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4192-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		82.05
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4192-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		225.00
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4220-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		49.95
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4312-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		56.95
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4510-63210	Communication Expense	MONTHLY CHARGES - SEP 2		104.50
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	100-4560-63210	Communication Expense	MONTHLY CHARGES - SEP 2		40.54
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	610-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		56.95
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	620-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		25.99
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	620-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		49.95
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	680-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		475.00
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	680-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		85.50
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		142.50
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		35.05
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4830-63210	Communication Expense	MONTHLY CHARGES - SEP 2		142.50
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		88.57
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		225.00
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		49.95
SJOBERG'S CABLE TV	SEP 2021	09/07/2021	690-4890-63020	Computer Maintenance & li	MONTHLY CHARGES - SEP 2		49.95
Vendor SJOBERG'S CABLE TV Total:							1,985.90
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA	354619	09/07/2021	690-4840-62400	Small Tools and Minor Equi	WET/DRY VAC - PULL CABLE		111.00
ST HILAIRE SUPPLY COMPA	354707	09/07/2021	620-4840-62400	Small Tools and Minor Equi	HACKZALL		145.00
ST HILAIRE SUPPLY COMPA	355047	09/07/2021	680-4850-62200	System Expense	SUPPLIES - SERVICE LINE		476.41
ST HILAIRE SUPPLY COMPA	355696	09/07/2021	100-4220-62230	Building Maint & Repair	4.15		4.15
Vendor ST HILAIRE SUPPLY COMPANY Total:							736.56
Vendor: STREICHERS							
STREICHERS	1519405	09/07/2021	100-4210-62880	Personal Protective Equipm	UNIFORM PANTS/KEY HOLD		126.98
Vendor STREICHERS Total:							126.98
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMI	27258	09/07/2021	680-4840-62160	Chemicals	WW CHEMICALS		2,136.00
TEAM LABORATORY CHEMI	27261	09/07/2021	680-4850-62220	Lift Station and Pond Maint	WW POND SPRAY		156.00

Packet: APPKT00122 - 09/07/21 COUNCIL MEETING

9/1/2021 3:06:22 PM

Council Approval Register

Packet: APPKT00122 - 09/07/21 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #78678	9886790783	09/07/2021	100-4210-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	100-4240-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	100-4510-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	100-4510-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	100-4650-63210	Communication Expense	WIRELESS PHONE CHARGES		31.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		40.01
VERIZON WIRELESS #78678	9886790783	09/07/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.50
VERIZON WIRELESS #78678	9886790783	09/07/2021	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		191.49
Vendor VERIZON WIRELESS #786782900 Total:							1,897.38
Vendor: WESTSIDE MOTORS OF TRF INC							
WESTSIDE MOTORS OF TRF	14426	09/07/2021	100-4210-62120	Gas-Oil-Lube	100421062120		62.69
Vendor WESTSIDE MOTORS OF TRF INC Total:							62.69
Grand Total:							631,530.02

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	16,849.77
500 - 2019 SOFTWARE PROJECT	715.00
590 - 2017 LIME SLUDGE POND PROJECT	6,001.00
610 - LIQUOR DISPENSARY	22,994.14
620 - WATER UTILITY FUND	11,434.08
640 - MEC - VENUWORKS	175.31
650 - TOURIST PARK - VENUWORKS	41.50
680 - WASTEWATER UTILITY FUND	16,040.54
690 - ELECTRIC UTILITY FUND	557,024.71
820 - GREENWOOD CEMETERY FUND	253.97
Grand Total:	631,530.02

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Scho	64.64
100-4150-62010	Office Supplies	143.55
100-4150-63210	Communication Expense	301.36
100-4192-63020	Computer Maintenance	387.07
100-4192-63210	Communication Expense	63.00
100-4194-63210	Communication Expense	41.50
100-4210-62120	Gas-Oil-Lube	108.54
100-4210-62210	Equipment Maint & Rep	30.16
100-4210-62400	Small Tools and Minor E	879.48
100-4210-62880	Personal Protective Equi	316.97
100-4210-62990	Misc. Operating Expense	664.00
100-4210-63020	Computer Maintenance	149.00
100-4210-63100	Animal Control	150.00
100-4210-63210	Communication Expense	711.07
100-4210-63320	Training Expense	295.00
100-4220-62210	Equipment Maint & Rep	416.01
100-4220-62230	Building Maint & Repair	4.15
100-4220-62890	Uniforms/ID Clothing	642.00
100-4220-62990	Misc. Operating Expense	29.99
100-4220-63020	Computer Maintenance	49.95
100-4220-64400	Travel, Conference, Scho	100.00
100-4220-65400	Machinery & Equipment	7,799.13
100-4240-63210	Communication Expense	41.50
100-4312-62240	Department Maint & Re	376.38
100-4312-63020	Computer Maintenance	56.95
100-4315-62210	Equipment Maint & Rep	6.99
100-4510-62210	Equipment Maint & Rep	16.57
100-4510-62240	Department Maint & Re	58.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62880	Personal Protective Equi	50.00
100-4510-63210	Communication Expense	187.50
100-4540-62990	Misc. Operating Expense	2,547.21
100-4560-63210	Communication Expense	40.54
100-4650-63210	Communication Expense	31.50
100-4650-64370	Taxes and Licenses	20.00
100-4670-62010	Office Supplies	-109.94
100-4670-62990	Misc. Operating Expense	180.00
500-4680-65900	Work in Process-Constru	715.00
590-4680-65920	Work in Process - Eng./Ar	6,001.00
610-4810-62510	Liquor for Resale	14,195.03
610-4810-62520	Beer for Resale	2,708.72
610-4810-62530	Wine for Resale	4,928.54
610-4810-62540	Soft Drinks/Mix for Resal	201.00
610-4810-62590	Misc. Mdse for Resale	795.90
610-4830-63210	Communication Expense	83.00
610-4880-63490	Advertising	25.00
610-4890-63020	Computer Maintenance	56.95
620-4830-63210	Communication Expense	149.00
620-4840-62160	Chemicals	6,863.82
620-4840-62400	Small Tools and Minor E	145.00
620-4840-62990	Misc. Operating Expense	61.48
620-4850-62200	System Expense	426.34
620-4850-62210	Equipment Maint & Rep	3.49
620-4890-63020	Computer Maintenance	49.95
620-4890-63110	Consulting Fees	3,735.00
640-4850-62230	Building Maint & Repair	175.31
650-4830-63210	Communication Expense	41.50
680-4830-63210	Communication Expense	602.00
680-4840-62160	Chemicals	2,136.00
680-4850-62200	System Expense	9,688.35
680-4850-62210	Equipment Maint & Rep	2.49
680-4850-62220	Lift Station and Pond Ma	2,965.20
680-4890-63110	Consulting Fees	646.50
690-14100	Inventory - Materials	652.21
690-4830-63210	Communication Expense	569.05
690-4830-63890	Utilities Expense	91.06
690-4840-62400	Small Tools and Minor E	240.00
690-4840-62990	Misc. Operating Expense	1,099.14
690-4850-62210	Equipment Maint & Rep	1,574.05
690-4850-62350	Power Plant/Dam Maint	19.48
690-4850-62360	Distribution Maint	4,080.00

Account Summary

Account Number	Account Name	Expense Amount
690-4890-63020	Computer Maintenance	413.47
690-4890-64490	Turbine Replacement Pr	548,286.25
820-4830-63210	Communication Expense	191.49
820-4850-62210	Equipment Maint & Rep	62.48
Grand Total:		631,530.02

Project Account Summary

Project Account Key	Expense Amount
None	631,530.02
Grand Total:	631,530.02



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/7/2021

SUBJECT: Approval of 2021-2022 Safety Management Program Contract with MN Municipal Utilities Association

RECOMMENDATION:

MOTION TO: Execute a Safety Management Program Contract with the Minnesota Municipal Utilities Association (MMUA), effective October 1, 2021 through September 30, 2022. The City shall pay MMUA \$25,050.00 to administer the City's Safety Program for the contract period.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Dale Narlock, Electric Superintendent

ATTACHMENTS:

1.	2021 -22 MMUA Contract
----	------------------------

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT
Safety Management Program

Contract Date: July 23, 2021

Contract Number: 167-2022

The services agreement entered into between Minnesota Municipal Utilities Association (MMUA) and City of Thief River Falls (Thief River Falls), dated July 31, 2020, contract number 167-2021, is amended as follows:

PART II, Section 1.

1. DURATION: This Agreement shall remain in force from October 1, 2021 until September 30, 2022 (the "expiration date").

PART III, Section 1.

1. COMPENSATION: For the services covered by this Agreement, Thief River Falls shall pay MMUA an annual fee of twenty-two thousand fifty dollars and 00 cents (\$22,050.00) for the 2021-22 annual period. Such compensation shall be due and payable according to the selected payment terms below.

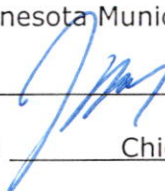
Payment terms for the fee agreed to above shall be based on one of the following options (select one):

- ☐ Annual Payment (\$22,050.00)
- ☐ Quarterly Payments (\$ 5,512.50 each)

For any term of less than twelve full calendar months, the fee shall be a portion of the annual fee, pro-rated based on the number of calendar months or partial calendar months in which the services were provided as a percentage of twelve (12).

The parties hereby accept the terms of the Agreement as modified.

City of Thief River Falls
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Chief Executive Officer
Date July 23, 2021

Minnesota Municipal Utilities Association
AMENDMENT TO SERVICES AGREEMENT
Safety Management Program

Contract Date: July 23, 2021

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- ☐ Annual Payment (\$22,050.00)
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The parties hereby accept the terms of the Agreement as modified.

City of Thief River Falls
By _____
Title _____
Date _____
Purchase Order # _____

Minnesota Municipal Utilities Association
By  _____
Title Chief Executive Officer
Date July 23, 2021

Minnesota Municipal Utilities Association

Safety Management Program

Northwest Group Fee Calculation (Brad Levasseur)

October 1, 2021 - September 30, 2022

City	Population	Strict List Price	2021-22 Annual Charge	2021-22 Quarterly Charge	2020-21 Annual Charge	Difference	Total 2021-22 with JTS	# of Days
Bagley	1,421	\$16,050.00	\$15,850.00	\$3,962.50	\$15,500.00	\$350.00	\$17,050.00	2
Baudette	1,069	\$16,050.00	\$15,850.00	\$3,962.50	\$15,500.00	\$350.00	\$17,050.00	2
Cavalier, ND	1,130		\$6,870.00	\$1,717.50	\$6,720.00	\$150.00	\$8,070.00	0.5
East Grand Forks	8,875	\$36,600.00	\$34,850.00	\$8,712.50	\$34,500.00	\$350.00	\$38,450.00	3
Fosston	1,489	\$16,050.00	\$15,850.00	\$3,962.50	\$15,500.00	\$350.00	\$17,650.00	2
Grafton, ND	4,182		\$8,266.00	\$2,066.50	\$8,116.00	\$150.00	\$10,666.00	0.5
Halstad	581	\$10,550.00	\$9,950.00	\$2,487.50	\$9,600.00	\$350.00	\$11,150.00	1
Lakota, ND	670		\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	0.5
Park River, ND	1,499		\$6,394.00	\$1,598.50	\$6,244.00	\$150.00	\$6,994.00	0.5
Roseau	2,775	\$16,050.00	\$16,050.00	\$4,012.50	\$15,700.00	\$350.00	\$16,050.00	2
Thief River Falls	8,940	\$22,050.00	\$22,050.00	\$5,512.50	\$21,700.00	\$350.00	\$25,050.00	2
Warren	1,596	\$16,050.00	\$15,850.00	\$3,962.50	\$15,500.00	\$350.00	\$17,050.00	2
Warroad	1,838	\$12,050.00	\$12,050.00	\$3,012.50	\$11,700.00	\$350.00	\$13,850.00	1
Totals:	36,065		\$179,880.00	\$44,970.00	\$176,280.00	\$3,600.00	\$201,480.00	19

* JTS o

Annual JTS (Electric)

	\$600.00 per lineman	2021-22	2020-21
Bagley	2	\$1,200.00	\$1,200.00
Baudette	2	\$1,200.00	\$1,200.00
Cavalier, ND	2	\$1,200.00	\$1,200.00
EGF	6	\$3,600.00	\$3,600.00
Fosston	3	\$1,800.00	\$1,800.00
Grafton, ND	4	\$2,400.00	\$2,400.00
Halstad	2	\$1,200.00	\$1,200.00
Lakota, ND	4	\$2,400.00	\$2,400.00
Park River, ND	1	\$600.00	\$600.00
Roseau	0	\$0.00	\$0.00
TRF	5	\$3,000.00	\$3,000.00
Warren	2	\$1,200.00	\$1,200.00
Warroad	3	\$1,800.00	\$1,800.00
Totals:	36	\$21,600.00	\$21,600.00

Please notify Larry Pederson of changes to your city.

Call 763-746-0704; fax 763-551-0459 or e-mail to lpederson@mmua.org.

August 16, 2021

MEMORANDUM

To: Safety Management Participants
From: Mike Willetts, Director of Job Training and Safety
Subject: 2021-22 Safety Management Program Contract

It is time to renew your safety management program contract. If we held a regional group meeting earlier this year, please note that the budgets have not changed since then, unless to make specific corrections. For those where we did not hold a group meeting this year, please note that the budgets have been created with the goal of having minimal price increases while covering MMUA's costs in providing your service. The contract amendments will cover October 1, 2021 through September 30, 2022, to coincide with MMUA's fiscal year.

Two copies of your contract amendment are enclosed. Please sign both contracts keeping one for your records and mailing the other to the address shown below. **Please do not send payment at this time.** You will be billed October 1. Mail your signed contract to:

Larry Pederson, Director of Finance
Minnesota Municipal Utilities Association
3131 Fernbrook Lane North, Suite 200
Plymouth, MN 55447-5337

If you have any concerns with the new contract, please contact me or Larry as follows:

Mike Willetts: phone 763-746-0705 or e-mail mwilletts@mmua.org
Larry Pederson: phone 763-746-0704 or e-mail lpederson@mmua.org

Thank you for being part of MMUA's safety management groups. With this program and your support we have proven that working together as a group we can develop a safety program that is affordable and at the same time works.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/7/2021

SUBJECT: Waste Water Main and Manhole Rehabilitation

RECOMMENDATION: It respectfully requested to consider approving the quote from Hydro-Kleen, LLC to re-line 3200 feet of sewer main and 12 manhole barrels.

MOTION TO: Approve Hydro-Kleen LLC's proposal to rehabilitate 3200 feet of sewer main and 12 manholes in the amount of \$ 146,213.90.

BACKGROUND: The City of Thief River Falls has been assessing the aged infrastructure including sewer mains, water mains, manholes and services prior to any street work. Cured in place, re-lining of sewer pipes has become more economical in recent years, so the City has been utilizing this technology instead of digging up entire roadways where it's possible.

This project includes clearing out roots that have penetrated deteriorated joints, causing backups, and installing a new fiberglass liner using the old clay tile pipe as a form.

KEY ISSUES: The Water Systems personnel have identified some areas of the City that are in need of root removal and rehabilitation in the sewer collection system, and through the Federal Fiscal Recovery Funds the City has received, it is proposed to utilize some of these funds for this sewer rehabilitation project.

FINANCIAL CONSIDERATIONS: The quote from Hydro-Kleen is \$ 146,213.90 and will be funded by current available American Rescue Funds.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

1.	2021 TRF CIPP Quote
2.	2021 HK MH rehab quote



Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote

Quote Nbr.: Q002207
Order Date: 08/25/2021
Valid Until:
Sales Person: Michelle Barrett
Customer ID: 100627
Payment Terms: Net 30 Days

Job Site:

City of Thief River Falls, MN
305 Pennington Ave S
Thief River Falls MN 56701
United States of America

Bill to:

City of Thief River Falls, MN
305 Pennington Ave S
Thief River Falls MN 56701
United States of America

*** This Quote has not been approved by Hydro-Klean Management! ***

Job Description

Projected probable project cost to perform the following tasks on a unit cost basis: Variations in the work scope will require execution of a change order.

Installation of approximately 2400 LF of 8" CIPP and 750 LF of 10" CIPP. Number of protruding taps and reinstatements are estimate. Customer is responsible for providing water and a dump site at no additional cost to HK. Customer is responsible for providing access to manholes.

Cones and signs for residential street traffic control are included. Anything over a 2" pump will be setup at an additional cost.

NO.	ITEM	QTY.	UOM	PRICE	Amount
1	Mobilization	1.0000	EACH	5,718.0000	5,718.00
2	Pre Clean/CCTV Inspection	3,150.0000	FOOT	4.2500	13,387.50
3	Remove Protruding Tap	1.0000	EACH	500.0000	500.00
4	8" CIPP Lining	2,400.0000	FOOT	21.4000	51,360.00
5	10" CIPP Lining	750.0000	FOOT	24.0000	18,000.00
6	Reinstatements	85.0000	EACH	75.0000	6,375.00

*NOTE: Quote does not include any applicable taxes

Prepared By: Michelle Barrett
Approved By: Wade Anderson

Accepted By: _____
Date: _____
PO#: _____

*Quote Total: 95,340.50



Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA, 50313
Phone: 515-283-0500

Quote

Quote Nbr.: Q002024
Order Date: 08/03/2021
Valid Until: 09/30/2021
Sales Person: John Bluntach
Customer ID: 100627
Payment Terms: Net 30 Days

Job Site:

City of Thief River Falls, MN
305 Pennington Ave S
Thief River Falls MN 56701
United States of America

Bill to:

City of Thief River Falls, MN
1121 Atlantic Ave N
Thief River Falls MN 56701
United States of America

Job Description

Projected probable project cost to perform the following tasks on a unit cost basis: Variations in the work scope will require execution of a change order.

Per unit quotation to perform the following tasks: Monoform Rehabilitation of 12 manholes. Quotation includes all mobilization, equipment and personnel required to complete the project as described to HK Solutions Group (HK) by the client. HK will provide all labor and material to remove existing casting(s), demo existing chimney section(s), rebuild bench and invert(s) as needed providing smooth flow line(s) from inlet piping to outlet piping, internally bypass and block-out any inside mainline or lateral drop pipe connection(s). Monoform new wall section(s) to elevation including any desired adjustment allowing new casting(s) lids, and lift rings supplied by HK. HK will also provide and install external chimney seals on all manholes. HK will provide surface restoration. City will pick up and dispose of the construction debris (chimney rubble, pavement, old castings, etc.) generated from the process. Variations in the work scope will require execution of a change order

NO.	ITEM	QTY.	UOM	PRICE	Amount
1	Mobilization	1.0000	EACH	4,200.0000	4,200.00
2	4th St W and Knight Ave N	1.0000	EACH	3,998.0000	3,998.00
3	4th St W and Arnold Ave N	1.0000	EACH	4,154.0000	4,154.00
4	4th St W and State Ave N	1.0000	EACH	4,426.0000	4,426.00
5	5th St W and Knight Ave N	1.0000	EACH	5,042.0000	5,042.00
6	6th St W and Duluth Ave N	1.0000	EACH	4,541.0000	4,541.00
7	7th St W and Arnold Ave N	1.0000	EACH	3,727.0000	3,727.00
8	7th St W and Knight Ave N	1.0000	EACH	4,500.0000	4,500.00
9	7th St W and Duluth Ave N	1.0000	EACH	4,384.0000	4,384.00
10	8th St W and Duluth Ave N	1.0000	EACH	4,615.0000	4,615.00
11	8th St W and Knight Ave N	1.0000	EACH	4,442.0000	4,442.00
12	8th St W and Arnold Ave N	1.0000	EACH	4,269.0000	4,269.00
13	9th St W and Duluth Ave N	1.0000	EACH	4,228.0000	4,228.00
14	10% Discount if completed in the Month of August	1.0000	EACH	-5,652.6000	-5,652.60

***NOTE: Quote does not include any applicable taxes**

Prepared By: John Bluntach
Approved By: Wade Anderson

Accepted By: _____
Date: _____
PO#: _____

***Quote Total:** 50,873.40



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/7/2021

SUBJECT: Sanford Hospital - Redevelopment Tax Increment Financing

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Adopt a resolution calling for a public hearing on Tuesday, October 5, 2021, at 5:30 PM by the City Council on the proposed Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 12 therein and the adoption of the Tax Increment Financing Plan therefor.

BACKGROUND: Sanford Health Systems opened a new 25-bed critical access hospital and clinic medical facility along Highway 32 South in the fall of 2014, which eliminated the need for a large portion of the former downtown facility. They have remodeled portions of the downtown campus for kidney dialysis, children's rehab, and a behavioral health unit. Sanford intends to demolish the buildings not being used and prepare the site for future development.

KEY ISSUES: The Thief River Falls City Council, along with support from the ISD 564 School Board and Pennington County Board of Commissioners, approved a redevelopment TIF in 2016 to assist with demolition costs and ultimately stimulate economic development through the site clean-up.

FINANCIAL CONSIDERATIONS: Sanford will be responsible for all costs associated with the development of the TIF. If approved by the city, county, and school district would refund tax revenue above the current tax revenue for a period to be determined in the agreement, up to 26 years.

LEGAL CONSIDERATION: A Public Hearing needs to be held prior to approval as well as notification and a comment period for Pennington County and ISD #564.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth – Community Development Consultant

ATTACHMENTS:

1.	City call resolution 2021
2.	PHN - 10.5.2021
3.	TRF TIF Map

**CITY OF THIEF RIVER FALLS
PENNINGTON COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. _____

**RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL
ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM
FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED
ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-12
THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN
THEREFOR.**

BE IT RESOLVED by the City Council (the "Council") for the City of Thief River Falls, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on October 5, 2021, at approximately 5:30 P.M., to hold a public hearing on the proposed modification to the Development Program for Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-12, a redevelopment district, and the proposed adoption of a Tax Increment Financing Plan therefor (the "Program Modification and Plan"), all pursuant to and in accordance with *Minnesota Statutes*, Sections 469.124 through 469.133 and Sections 469.174 through 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City; and

Section 2. Notice of Public Hearing, Filing of Program Modification and Plan. City staff is authorized and directed to work with Ehlers & Associates, Inc., to prepare the Program Modification and Plan and to forward documents to the appropriate taxing jurisdictions including Pennington County and Independent School District No. 564. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to October 5, 2021, and to place a copy of the Program Modification and Plan on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

Dated: September 7, 2021

Adopted:

, Mayor

ATTEST:

NOTICE OF PUBLIC HEARING

CITY OF THIEF RIVER FALLS PENNINGTON COUNTY STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the City Council of the City of Thief River Falls, Pennington County, State of Minnesota, will hold a public hearing on October 5, 2021, at approximately 5:30 P.M. at the City Council Chambers in City Hall, 405 Third St. East, Thief River Falls, Minnesota, relating to the City of Thief River Falls' (the "City") proposed adoption of a Modification to the Development Program for Development District No. 1 (the "Development Program Modification"), the proposed establishment of Tax Increment Financing District No. 1-12 (a redevelopment tax increment financing district) within Development District No. 1, and the proposed adoption of a Tax Increment Financing Plan (the "TIF Plan") therefor (collectively, the "Program and Plan"), pursuant to Minnesota Statutes, 469.124 to 469.133 and Sections 469.174 to 469.1794, all inclusive, as amended. Copies of the Program and Plan are on file and available for public inspection at the office of the City Administrator at City Hall.

The property to be included in Tax Increment Financing District No. 1-12 is located within Development District No. 1 and the City of Thief River Falls. A map of Development District No. 1 and Tax Increment Financing District No. 1-12 therein is set forth below. Subject to certain limitations, tax increment from Tax Increment Financing District No. 1-12 may be spent on eligible uses within the boundaries of Development District No. 1.

[INSERT MAP of Development District No. 1,
and Tax Increment Financing District No. 1-12]

All interested persons may appear at the hearing and present their views orally or prior to the meeting in writing.

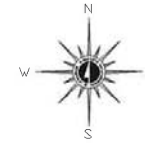
BY ORDER OF THE CITY COUNCIL OF
THE CITY OF THIEF RIVER FALLS, MINNESOTA

/s/
City Administrator

Tax Increment Financing District No. 1-12

Development District No. 1

City of Thief River Falls
Pennington County, MN



THIEF RIVER FALLS

