

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, April 15, 2025

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Zehlians - Flower Baskets Presentation
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of April 1, 2025 Council Proceedings (4-8)
 - 7.2. City of Thief River Falls Bills and Disbursements (9-43)
- 8. NEW BUSINESS**
 - 8.1. Approve a Commercial Storefront Renovation Loan to PHT Properties (44-45)
 - 8.2. Approve a Commercial Energy Renovation Loan to PHT Properties (46)
 - 8.3. Approval of Variance Request - Steve Westerman (47-61)
 - 8.4. Approval posting for a Full-Time Building Official (62)

- 8.5. Amend City Ordinance 150.06 – Regulating and Controlling Towers (63-67)
- 8.6. Conditional Use Permit Request – Wikstrom Telephone Company (68-72)
- 8.7. Approval of Remote Monitoring and Management Support Tool (73)
- 8.8. Approval of POS Registers for Liquor Store (74-75)
- 8.9. Approval of Clip Training Subscription (76-79)
- 8.10. Statement of Work for Civic Plus (80-101)
- 8.11. Statement of Work for AudioEye from Civic Plus (102-107)
- 8.12. To approve and authorize the City Administrator to sign the Northern Woodwork, Inc proposal (108-109)
- 8.13. To approve and authorize the City Administrator and Mayor to sign the revised Memorandum of Understanding with the Pennington County Council on Aging as owner of the Heritage Center. (110-112)
- 8.14. To approve a Mamava XL pod at the Ralph Engelstad Arena (113-121)
- 8.15. Authorize City Administrator to sign the VIA Engagement letter – GASB 67/68 (122-127)
- 8.16. Approve CDAB appointment renewal and new appointment (128)
- 8.17. Approve application for loan/grant for lead service line replacement project (129)
- 8.18. Approval to appoint Brian Jacobson as Director and John Kinsman as Advisor to the NMPA Board of Directors. (130)
- 8.19. Purchase and Installation of New Carpet in City Hall Public Works Director's Office (131-132)
- 8.20. Administration fees for executing contracted grass mowing for city code compliance. (133-134)
- 8.21. New resurfacing of four (4) tennis courts and one (1) basketball court at Englestad Park (135-141)
- 8.22. New roof construction for the Municipal Liquor Store and the Public Library (142-144)
- 8.23. Approval of the TRF Police Department to purchase a 20 new Glock duty pistols to replace aging duty handguns with sights and holsters. (145)
- 8.24. Approve the Employment of Colin Bruggeman as Patrol Officer (146)
- 8.25. Approval of TRF Police Department to purchase 6 additional batteries for the body cameras (147)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- **State of The City Address** - Council Chambers April 28th at 5:30 pm
- **Tri-City Meeting** (TRF, Crookston & EGF) - Ralph Engelstad Arena Imperial Room April 29th. Dinner at 5:30 pm Session at 6 pm.
- **Spring Cleanup Day for Pennington County Residents** - Saturday, May

3rd from 8 am - Noon (call Les's Sanitation with questions 681-7312)

- **City Council Meeting** - Council Chambers May 6th at 5:30 pm
- **Public Utilities Committee Meeting** - Room 101 May 12th at 7 am
- **Public Safety Committee Meeting** - Room 101 May 12th at 4:30 pm
- **Administrative Committee Meeting** - Room 101 May 13th at 4:30 pm
- **Public Works Committee Meeting** - Room 101 May 14th at 4:30 pm
- **City Council Meeting** - Council Chambers May 20th at 5:30 pm

11. INFORMATIONAL ITEMS

11.1. Investment Summary (148-149)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.