THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, June 3, 2025

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of May 20, 2025 Council Proceedings (3-22)
   - 7.2. City of Thief River Falls Bills, Disbursements and Council Per Diems (23-55)
   - 7.3. Approval of Temp On-Sale Liquor License for VFW Parking Lot Band July 26-27, 2025 (56-59)

8. **NEW BUSINESS**
   - 8.1. Approval of reclassifying 4 Administrative Positions (60)
   - 8.2. Approve Premises Permit Application for Goodridge Area Development (61-63)
   - 8.3. Approve Liquor Store roof change request (64)

9. **COUNCIL BOARDS AND COMMISSIONS REPORTS -** ***Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these***

boards and commissions. Only those with something to report would be on the agenda.

10. UPCOMING MEETINGS

- Public Utilities Committee Meeting - Monday, June 9 at 7 am in Room 101
- Public Safety Committee Meeting - Monday, June 9 at 4:30 pm in Room 101
- Administrative Services Committee Meeting - Tuesday, June 10 at 4:30 pm in Room 101
- Public Works Committee Meeting - Wednesday, June 11 at 4:30 pm in Room 101
- City Council Meeting - Tuesday, June 17 at 5:30 pm in Council Chambers

11. INFORMATIONAL ITEMS

- The **Summer Concert Series** at Floyd B. Olson Park begins tomorrow, June 3. Reminder the event will be held on Tuesdays this year. Entertainment begins at 7pm. In case of weather, back-up location is the Thief River Falls Eagles Club. Check for updates on Pioneer 90.1 Facebook page. June's performers include:
  - June 3 - John Vincent
  - June 10 - Lydia Rose
  - June 17 - TRFACT
  - June 24 - Robby Vee

- Reminder to join the staff at Falls Liquor on Thursday evenings for sample tastings - new samples every week!

- Reminder to residents, it's garbage bag handout week (June 2-June 6) for all TRF homeowners and renters. Pick up your garbage bags at the Street & Sanitation building located at 1121 Atlantic Ave N from 7 am - 5 pm.

- Mayor Update (65)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Meeting Minutes
Tuesday, May 20, 2025

CALL TO ORDER

This meeting was officially called to order at 5:30 pm on May 20, 2025. This meeting was presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Council members were present: Lorenson, McCraw, Arlt, Aarestad, Pream, Bolduc, Langness and Narverud. Mayor Lorenson chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Proclamation - Bike Month 2025

> Mike read the proclamation and presented Scott Pream (BikeTRF board member) with the signed certificate.

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition of addendum item 8.24.

On vote being taken, the resolution passed unanimously.

CONSENT AGENDA

RESOLUTION NO. 05.107.25: Approval of May 6, 2025 City Council Proceedings

> Presented as part of the Consent Agenda, Council member Steve Narverud introduced RESOLUTION 05.107.25, being seconded by Council member Michele McCraw, that:
>
> THEREFORE, BE IT RESOLVED, by the City Council, to approve the May 6, 2025 Council Proceedings.
>
> On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.108.25: City of Thief River Falls Bills and Disbursements

> Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 05.108.25, being seconded by Councilmember Michele McCraw, that:
>
> THREFORE, BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of $914,410.90. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 05.109.25: Approve On-Sale Intoxicating Liquor License App for VFW Post 2793 August 16-16, 2025.

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 05.109.25, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED by the City Council to approve the On-Sale Intoxicating Liquor License application for the VFW Post 2793 parking lot party August 16, 2025.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 05.110.25: Approve Online Utility Exchange

Following discussion, Councilmember Michele McCraw introduced Resolution 05.110.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The current application process cannot identify if a Social Security number is being used fraudulently or missing a digit. The Social Security number is used to submit claims to MN Recapture and SWS collection agencies to recoup monies owed by customers.

WHEREAS, The Utility Billing Office has witnessed people coming to set up Utilities without having a Social Security number, leaving and then returning with a completed application. Until now, there hasn't been a way to verify the identification of the applicants.

THEREFORE, BE IT RESOLVED to approve Online Utility Exchange as an additional program that will help expedite the identification process of Utility customers and determine if larger deposits will need to be charged.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.111.25 : To approve Councilmember Per Diem

Following discussion, Councilmember Scott Pream introduced Resolution 05.111.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The City of Thief River Falls relies on Councilmembers to participate actively and regularly by attending meetings to which they have been assigned. Meetings are scheduled at all times of the day both in Thief River Falls and in other locations. Attendance at meetings often requires councilmembers to change their work or personal schedules or both and may result is lost income. City Council meetings would not be eligible for per diem payment.

THEREFORE, BE IT RESOLVED To authorize payment of councilmember per diem of $32.50 per meeting for meetings approved by City Council as listed in the January council minutes or such other meetings as may be approved by the City Council for per diem payment except that no more than three per diem meeting payments shall be approved for any one calendar day. If a councilmember attends a conference or training the following per diem will be authorized. A conference or training that lasts 1 hour or under in one calendar day will be paid $32.50, if a conference or training is over 1 hour or 4 hours or under in 1 calendar day will be paid at $75, if conference or training is over 4 hours in 1 calendar day it will be paid at $100. Payments would be for meetings after May 20, 2025.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.112.25: To approve HDR On-Call Service Contract

Following discussion, Councilmember Michele McCraw introduced Resolution 05.112.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, HDR has served as a trusted advisor and consultant on City projects large and small for more than 30 years. Going forward the requested services will be engaged only upon request by the City Department Heads from Public Works, Water, or Electric for the following tasks: Project management and Coordination, Project planning and technical requests, and concept and design and bidding services, meetings, permitting, field work, construction administration, and TRF staff support.

THEREFORE, BE IT RESOLVED by the City Council, to authorize the City Administrator to execute the HDR On-Call Service Contract for services totaling $25,000.00 based upon future tasks and services requested by the City o Thief River falls. If no tasks or services are requested, there are no charges.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.113.25: Social Media Policy for Employees

Following discussion, Councilmember Scott Pream introduced Resolution 05.113.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, The previous Social Media Policy has been revised and divided into separate policies for Employees and Elected Officials to more accurately reflect their distinct roles.

WHEREAS, Social networking in government serves two main purposes: delivering messages directly to citizens and fostering public engagement through interaction and feedback. Information shared through social networking must be accurate, consistent, timely, and aligned with the needs of the City's intended audience. This policy aims to ensure proper administration of the City of Thief River Falls' social media platforms by its employees.

THEREFORE, BE IT RESOLVED Approve the updated Social Media Policy for Employees for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.114.25: Social Media Policy for Elected Officials

Following discussion, Councilmember Julie Bolduc introduced Resolution 05.114.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The previous Social Media Policy has been revised and divided into separate policies for Elected Officials and Employees to more accurately reflect their distinct roles.

WHEREAS, Social networking in government serves two main purposes: delivering messages directly to citizens and fostering public engagement through interaction and feedback. Information shared through social networking must be accurate, consistent, timely, and aligned with the needs of the City's intended audience. This policy aims to ensure proper administration of the City of Thief River Falls' social media platforms by its elected officials.

THEREFORE, BE IT RESOLVED Approve the updated Elected Officials Social Media Policy for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.115.25: Creation of Assistant Fire Chief position

Following discussion, Councilmember Kelly Langness introduced Resolution 05.114.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, Council approved the creation of the job description and grading at the 2/18/25 council meeting. Public Safety Committee recommended to approve the position on 5/12/2025. The position is being created in order to ensure leadership, and a chain of command should the Chief be absent. It will be a Grade 7 position with a salary range of $36.71-$46.57. This will be a Teamsters #320 Firefighters position.

THEREFORE, BE IT RESOLVED To approve the creation of an Assistant Fire Chief position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.116.25: Public Safety Aid Purchase

Following discussion, Councilmember Scott Pream introduced Resolution 05.116.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The emergency services dock behind the fire department needs repair. The original decking material to the dock has deteriorated and rotted out in several spots, rendering it unusable.

WHEREAS, The dock is primarily used for emergency services and is also used by the general public. The dock in its current state of repair is not safe to put back in the water.

THEREFORE, BE IT RESOLVED Approve spending of approximately $1000 from the Public Safety Aid money for the purchase of dock decking material.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.117.25: Purchase & Installation of new Fire Alarm System

Following discussion, Councilmember Julie Bolduc introduced Resolution 05.117.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The current system at City Hall is obsolete. With the upgrade to the elevator, the old system will not detect, nor control the elevator car as required by code. The city looked at this as part of the remodel to city hall. Prices have gone up slightly from that original quote a year or two ago. SOK Enterprises is utilized by both the electrical and water departments. The scope of work includes removing the obsolete devices, providing and installing any additional wire/cable, installing relays for the second-floor coiling fire door and the HVAC system shutdown, interconnecting the fire alarm system with the elevator recall, and perform system programing and final test. The project will be done in phases with the elevator portion done first and the rest of the building done later

WHEREAS, • Building code requires fire detection outside the elevator car on each floor and the ability to return the car to the main floor in the event of a fire being detected. Our current system does not allow this.
• Building codes require the alarm system to be monitored 24/7 365 days per year.
• The fire alarm system was activated during the elevator upgrade process. There should have been an automated call placed to the fire department – they were never notified, which calls into question how well the current system is working.
• The current system only allows the fire department to know which floor the fire is on, the new system will indicate not only which floor, but where on that floor the fire is located.

THEREFORE, BE IT RESOLVED Approve the purchase and installation of a new fire alarm system at City Hall from SOK Enterprises Technology Systems at a cost of 23,970.62. And the monthly monitoring cost of $21.75 per month.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.118.25: Community Voice Mobile App

Following discussion, Councilmember Michele McCraw introduced Resolution 05.118.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, Improved Communications is a goal of the City's Strategic Plan. The Administration Committee had a presentation several months ago on the Community Voice Mobile Application. Council members further had a chance to learn more at the Tri-City Meeting on how the City of Crookston is utilizing the App. Community Voice bills themselves as the one-stop mobile app for increasing community engagement, transparency, and efficiency. Features include a community calendar, business directory, push notifications, community info & services, nearby events, volunteer listings, community map with markers, community resources, community news, and reporting and survey options.

Individual businesses, governmental entities, nonprofits, etc. will have their own login credentials to post their events and news to this App. It is hoped that it becomes the go-to place where citizens of Thief River Falls and visitors can access information about events and community news that they are looking for.

WHEREAS, • The City continuously hears citizens commenting that they are not aware of events happening in the city, and the desire to be notified about city service disruptions, etc.
• The City's Strategic Plan calls for an improvement in communications.
• In using this App, the City hopes to increase an engaged audience for local events and happenings, decrease miscommunication, and provide a one-stop platform for all community resources, services and information.

THEREFORE, BE IT RESOLVED Approve the City Administrator to enter into a contract with Community Voice Mobile Application at a start-up cost of $10,000 and yearly maintenance fees of $3,500.

On vote being taken, the resolution was passed. Bolduc voted against.

RESOLUTION NO. 05.119.25: Second Reading for Amendment to the Comprehensive Plan

Councilmember Kelly Langness motioned, being seconded by Councilmember Steve Narverud to call for the second reading of an ordinance of

WHEREAS, A public hearing was held during a special meeting of the Planning and Zoning Commission at 5:00 p.m. on Wednesday, April 30, 2025. Following the hearing, the Commission voted 4–1 to recommend approval to the City Council.

This is a State Statute required procedural process to ensure that the proposed zoning change for this parcel matches with the City's Land Use Plan. The Proposed Land Use Plan adopted in 2019 shows the proposed use of the parcel as Medium-High Density Residential. Amending this Land Use Plan in the 2040 Comp Plan to High Density Residential would allow for the rezoning of the parcel to an (R-4) Multi-family Residential District. For the property to be rezoned, the proposed zoning classification must match the proposed land use designated in the comprehensive plan. The city's zoning regulations reference certain aspects of the comprehensive plan for compatibility.

The legal description of this parcel is as follows:

CERTIFICATE OF SURVEY
PART OF LOTS 18, 19, & 20, BLOCK 3, OAK HAVEN SUBDIVISION;
PART OF THE NW1/4 OF SEC. 9, T. 153 N., R. 43 W. OF THE
5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MN

PROPOSED LEGAL DESCRIPTION
That part of Lots 18, 19, and 20, Block 3, Oak Haven Subdivision; and that part of the Northwest Quarter of Section 9, Township 153 North, Range 43 West of the Fifth Principal Meridian, all in Pennington County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter; thence North 88 degrees 40 minutes 08 seconds East, assumed bearing, along the north line of said Northwest Quarter, a distance of 1493.49 feet, more or less, to the northerly extension of the easterly right of way line of Sanford Parkway; thence South 01 degree 20 minutes 00 seconds East 33.00 feet to the point of beginning; thence North 88 degrees 40 minutes 08 seconds East 403.71 feet, more or less, to the west line of said Oak Haven Subdivision; thence South 01 degree 19 minutes 47 seconds East, along said west line, a distance of 194.75 feet; thence South 88 degrees 40 minutes 13 seconds West, along said west line, a distance of 53.91 feet; thence South 02 degrees 15 minutes 53 seconds West, along said west line, a distance of 60.12 feet, more or less, to the northwest corner of said Lot 20; thence North 88 degrees 40 minutes 13 seconds East, along the north line of said Lot 20, a distance of 150.00 feet, more or less, to the northeast corner of said Lot 20; thence South 02 degrees 15 minutes 53 seconds West, along the east line of said Block 3, a distance of 192.45 feet; thence on a tangential curve, along the east line of said Block 3, being concave to the east and having a radius of 270.00 feet, a delta of 19 degrees 16 minutes 53 seconds, and an arc length of 90.86 feet; thence South 88 degrees 40 minutes 13 seconds West 385.40 feet, more or less, to the easterly right of way line o Sanford Parkway; thence North 21 degrees 19 minutes 55 seconds West, along the easterly right of way line of Sanford Parkway, a distance of 233.10 feet; thence on a tangential curve, along the easterly right of way line of Sanford Parkway, being concave to the northeast and having a radius of 470.00 feet, a delta of 19 degrees 59 minutes 55 seconds, and an arc length of 164.05 feet; thence North 01 degree 20 minutes 00 seconds, along the easterly right of way line of Sanford Parkway, a distance of 156.96 feet, more or less, to the point of beginning. The above-described parcel contains 5.07 acres, more or less, and is subject to any easements, restrictions, or reservations of record, if any.

WHEREAS, • The City may not rezone the subject property without first amending its comprehensive plan.
• The proposed project is a Market Rate Apartment development and therefore must be approved by a two-thirds vote of all of the members of the Council.
Except for amendments to permit affordable housing development, a resolution to amend or adopt a comprehensive plan must be approved by a two-thirds vote of all of the members. Amendments to permit an affordable housing development are approved by a simple majority of all of the members. For purposes of this subdivision, "affordable housing development" means a development in which at least 20 percent of the residential units are restricted to occupancy for at least ten years by residents whose household income at the time of initial occupancy does not exceed 60 percent of area

median income, adjusted for household size, as determined by the United States Department of Housing and Urban Development, and with respect to rental units, the rents for affordable units do not exceed 30 percent of 60 percent of area median income, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development.

- Our 2024 Housing Study showed a vacancy rate of 0.3%; 5% is considered a healthy housing market.
- The building site is on a high-traffic road, not ideal for single-family homes, making multi-family housing a more sensible fit.
- It buffers residential homes from commercial zones, following smart growth principles.
- Our businesses need employees to maintain operations and grow in Thief River Falls, but people cannot move here to work if they cannot find housing.
- The utilities are at this site. The Thief River Falls Land Use Plan proposes an orderly growth pattern that avoids the premature extension of utilities and services.
- It takes a willing developer, a willing land seller and the required capital to all come together to make a project occur. All three are in place with a generous $3.5 million contribution by Digi-Key to the Minnesota State Housing Tax Credit Program. Thief River Falls has had several projects stall over the last five years because the current cost of construction makes the projects financially unfeasible.

THEREFORE, BE IT RESOLVED approve the second reading to amend the 2040 Comprehensive Plan Land Use Map for the 5.07 acres, more or less, that is being proposed for the Edge multi-family housing development from a Medium-High Density Residential designation to a High-Density Residential designation. This action will be contingent upon the rezoning approval.

On vote being taken, the resolution was passed. Roll call vote - Aye: Lorenson, McCraw, Narverud, Langness, Pream, Aarstad. Nay: Arlt, Bolduc.

RESOLUTION NO. 05.120.25: Approve Amendment to the Comprehensive Plan

Following discussion, Councilmember Steve Narverud introduced Resolution 05.120.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, A public hearing was held during a special meeting of the Planning and Zoning Commission at 5:00 p.m. on Wednesday, April 30, 2025. Following the hearing, the Commission voted 4–1 to recommend approval to the City Council.

This is a State Statute required procedural process to ensure that the proposed zoning change for this parcel matches with the City’s Land Use Plan. The Proposed Land Use Plan adopted in 2019 shows the proposed use of the parcel as Medium-High Density Residential. Amending this Land Use Plan in the 2040 Comp Plan to High Density Residential would allow for the rezoning of the parcel to an (R-4) Multi-family Residential District. For the property to be rezoned, the proposed zoning classification must match the proposed land use designated in the comprehensive plan. The city’s zoning regulations reference certain aspects of the comprehensive plan for compatibility.

The legal description of this parcel is as follows:

CERTIFICATE OF SURVEY
PART OF LOTS 18, 19, & 20, BLOCK 3, OAK HAVEN SUBDIVISION;
PART OF THE NW1/4 OF SEC. 9, T. 153 N., R. 43 W. OF THE
5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MN

PROPOSED LEGAL DESCRIPTION
That part of Lots 18, 19, and 20, Block 3, Oak Haven Subdivision; and that part of the Northwest Quarter of Section 9, Township 153 North, Range 43 West of the Fifth Principal Meridian, all in Pennington County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter; thence North 88 degrees 40 minutes 08 seconds East, assumed bearing, along the north line of said Northwest Quarter, a distance of 1493.49 feet, more or less, to the northerly extension of the easterly right of way line of Sanford Parkway; thence South 01 degree 20 minutes 00 seconds East 33.00 feet to the point of beginning; thence North 88 degrees 40 minutes 08 seconds East 403.71 feet, more or less, to the west line of said Oak Haven Subdivision; thence South 01 degree 19 minutes 47 seconds East, along said west line, a distance of 194.75 feet; thence South 88 degrees 40 minutes 13 seconds West, along said west line, a distance of 53.91 feet; thence South 02 degrees 15 minutes 53 seconds West, along said west line, a distance of 60.12 feet, more or less, to the northwest corner of said Lot 20; thence North 88 degrees 40 minutes 13 seconds East, along the north line of said Lot 20, a distance of 150.00 feet, more or less, to the northeast corner of said Lot 20; thence South 02 degrees 15 minutes 53 seconds West, along the east line of said Block 3, a distance of 192.45 feet; thence on a tangential curve, along the east line of said Block 3, being concave to the east and having a radius of 270.00 feet, a delta of 19 degrees 16 minutes 53 seconds, and an arc length of 90.86 feet; thence South 88 degrees 40 minutes 13 seconds West 385.40 feet, more or less, to the easterly right of way line o Sanford Parkway; thence North 21 degrees 19 minutes 55 seconds West, along the easterly right of way line of Sanford Parkway, a distance of 233.10 feet; thence on a tangential curve, along the easterly right of way line of Sanford Parkway, being concave to the northeast and having a radius of 470.00 feet, a delta of 19 degrees 59 minutes 55 seconds, and an arc length of 164.05 feet; thence North 01 degree 20 minutes 00 seconds, along the easterly right of way line of Sanford Parkway, a distance of 156.96 feet, more or less, to the point of beginning. The above-described parcel contains 5.07 acres, more or less, and is subject to any easements, restrictions, or reservations of record, if any.

WHEREAS, • The City may not rezone the subject property without first amending its comprehensive plan.
• The proposed project is a Market Rate Apartment development and therefore must be approved by a two-thirds vote of all of the members of the Council.
Except for amendments to permit affordable housing development, a resolution to amend or adopt a comprehensive plan must be approved by a two-thirds vote of all of the members. Amendments to permit an affordable housing development are approved by a simple majority of all of the members. For purposes of this subdivision, "affordable housing development" means a development in which at least 20 percent of the residential units are restricted to occupancy for at least ten years by residents whose household income at the time of initial occupancy does not exceed 60 percent of area

median income, adjusted for household size, as determined by the United States Department of Housing and Urban Development, and with respect to rental units, the rents for affordable units do not exceed 30 percent of 60 percent of area median income, adjusted for household size, as determined annually by the United States Department of Housing and Urban Development.

- Our 2024 Housing Study showed a vacancy rate of 0.3%; 5% is considered a healthy housing market.
- The building site is on a high-traffic road, not ideal for single-family homes, making multi-family housing a more sensible fit.
- It buffers residential homes from commercial zones, following smart growth principles.
- Our businesses need employees to maintain operations and grow in Thief River Falls, but people cannot move here to work if they cannot find housing.
- The utilities are at this site. The Thief River Falls Land Use Plan proposes an orderly growth pattern that avoids the premature extension of utilities and services.
- It takes a willing developer, a willing land seller and the required capital to all come together to make a project occur. All three are in place with a generous $3.5 million contribution by Digi-Key to the Minnesota State Housing Tax Credit Program. Thief River Falls has had several projects stall over the last five years because the current cost of construction makes the projects financially unfeasible.

THEREFORE, BE IT RESOLVED approve amending the 2040 Comprehensive Plan Land Use Map for the 5.07 acres, more or less, that is being proposed for the Edge multi-family housing development from a Medium-High Density Residential designation to a High-Density Residential designation. This action will be contingent upon the rezoning approval.

On vote being taken, the resolution was passed. Roll call vote - Aye: Lorenson, McCraw, Narverud, Langness, Pream, Aarstad. Nay: Arlt, Bolduc.

Upon suggestion from City Attorney Delray Sparby, Councilmembers provided a statement of rational explaining the reason for their vote:

Mike Lorenson (Mayor, Aye vote): My core reason is the amount of housing we need in the area. We have employment opportunities all over the city and businesses are struggling for people to find a place to live. We are in a very bad position right now as far as housing.

Jason Aarestad (At-Large, Aye vote): We are in a dire emergency need for housing. A lot of downtown businesses are struggling; we need the population. We can't move forward without population. We need this.

Steve Narverud (At-Large, Aye vote): This is the way you build things; to put a buffer between residential and commercial areas. Our utilities are available there and it reduces the cost significantly.

Megan Arlt (Ward 1, Nay vote): I believe it would adversely affect property values in the neighborhood.

Julie Bolduc (Ward 2, Nay vote): I don't agree with the location, it'll affect the families there. I feel it was a last-minute placement. There are other places to build it.

Kelly Langness (Ward 3, Yay vote): This is my Ward, we are in desperate need of housing and need the population to grow Thief River.

Michele McCraw (Ward 4, Yay vote): We definitely are in need of additional housing. Businesses are looking to hire, we need housing.

Scott Pream (Ward 5, Yay vote): We are in need of housing we need it bad.

RESOLUTION NO. 05.121.25: Second Reading to Rezone Edge Parcel from AG to R-4

Councilmember Kelly Langness motioned, being seconded by Councilmember Steve Narverud to call for the second reading of an ordinance of

WHEREAS, The City of Thief River Falls' 2024 Housing Study showed a housing need for 110 to 121 housing units per year; 26 to 30 of those units each year being market rate and affordable rental housing. The proposed 65-unit apartment building would be market rate. This is a private development with corporate sponsorship and a request for tax increment financing. The 2040 Comp. Plan calls for medium-high density residential in that area. But, with the building of the bridge across the river on Mark Blvd. and the designation as a truck bypass route for Hwy. 59, the character of the area has changed, and it is less desirable to locate single family housing along Mark Blvd. With commercial property directly across Sanford Parkway to the west, multi-family housing is traditionally used as a buffer between commercial and low-density single-family homes.

A Public Hearing was held at a Special Meeting of the Planning and Zoning Commission at 5:00 pm on Wednesday, April 30, 2025, and was recommended on a 4-1 vote by the Planning and Zoning Commission to recommend approval by the City Council.

The legal description of this parcel is as follows:

CERTIFICATE OF SURVEY
PART OF LOTS 18, 19, & 20, BLOCK 3, OAK HAVEN SUBDIVISION;
PART OF THE NW1/4 OF SEC. 9, T. 153 N., R. 43 W. OF THE
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PROPOSED LEGAL DESCRIPTION
That part of Lots 18, 19, and 20, Block 3, Oak Haven Subdivision; and that part of the Northwest Quarter of Section 9, Township 153 North, Range 43 West of the Fifth Principal Meridian, all in Pennington County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter; thence North 88 degrees 40 minutes 08 seconds East, assumed bearing, along the north line of said Northwest Quarter, a distance of 1493.49 feet, more or less, to the northerly extension of the easterly right of way line of Sanford Parkway; thence South 01 degree 20 minutes 00

seconds East 33.00 feet to the point of beginning; thence North 88 degrees 40 minutes 08 seconds East 403.71 feet, more or less, to the west line of said Oak Haven Subdivision; thence South 01 degree 19 minutes 47 seconds East, along said west line, a distance of 194.75 feet; thence South 88 degrees 40 minutes 13 seconds West, along said west line, a distance of 53.91 feet; thence South 02 degrees 15 minutes 53 seconds West, along said west line, a distance of 60.12 feet, more or less, to the northwest corner of said Lot 20; thence North 88 degrees 40 minutes 13 seconds East, along the north line of said Lot 20, a distance of 150.00 feet, more or less, to the northeast corner of said Lot 20; thence South 02 degrees 15 minutes 53 seconds West, along the east line of said Block 3, a distance of 192.45 feet; thence on a tangential curve, along the east line of said Block 3, being concave to the east and having a radius of 270.00 feet, a delta of 19 degrees 16 minutes 53 seconds, and an arc length of 90.86 feet; thence South 88 degrees 40 minutes 13 seconds West 385.40 feet, more or less, to the easterly right of way line o Sanford Parkway; thence North 21 degrees 19 minutes 55 seconds West, along the easterly right of way line of Sanford Parkway, a distance of 233.10 feet; thence on a tangential curve, along the easterly right of way line of Sanford Parkway, being concave to the northeast and having a radius of 470.00 feet, a delta of 19 degrees 59 minutes 55 seconds, and an arc length of 164.05 feet; thence North 01 degree 20 minutes 00 seconds, along the easterly right of way line of Sanford Parkway, a distance of 156.96 feet, more or less, to the point of beginning. The above-described parcel contains 5.07 acres, more or less, and is subject to any easements, restrictions, or reservations of record, if any.

THEREFORE, BE IT RESOLVED approve the second reading for the rezoning application from Edge Housing, LLC, 7539 Front Street NW, Walker, MN 58484, for the rezoning of Part of lots 18, 19, & 20, Block 3, Oak Haven Subdivision, Part of the NW1/4 of Sec. 9. T. 153 N., R. 43 W. of the 5th Principal Meridian, Pennington County, MN. Said parcel, currently owned by Sanford Medical Center, consists of approximately 5.07 acres, and has been assigned a postal address of 1926 Sanford Parkway. Edge Housing LLC is requesting that the property be rezoned from Agricultural District (AG) to (R-4) Multi-family Residential District for the purpose of constructing a three-story 65-unit apartment building.

On vote being taken, the resolution was passed. Roll call vote - Aye: Lorenson, McCraw, Narverud, Langness, Pream, Aarstad. Nay: Arlt, Bolduc.

<u>RESOLUTION NO. 05.122.25: Rezoning of Edge Parcel from AG to R-4</u>

Following discussion, Councilmember Kelly Langness introduced Resolution 05.122.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls' 2024 Housing Study showed a housing need for 110 to 121 housing units per year; 26 to 30 of those units each year being market rate and affordable rental housing. The proposed 65-unit apartment building would be market rate. This is a private development with corporate sponsorship and a request for tax increment financing. The 2040 Comp. Plan calls for medium-high density residential in that area. But, with the building of the bridge across the river on Mark Blvd. and the designation as a truck bypass route for Hwy. 59, the character of the area has changed, and it is less desirable to locate single family housing along Mark Blvd. With commercial property directly across Sanford Parkway to the west, multi-family housing is traditionally used as a buffer between commercial and low-density single-family homes.

A Public Hearing was held at a Special Meeting of the Planning and Zoning Commission at 5:00 pm on Wednesday, April 30, 2025, and was recommended on a 4-1 vote by the Planning and Zoning Commission to recommend approval by the City Council.

The legal description of this parcel is as follows:

CERTIFICATE OF SURVEY
PART OF LOTS 18, 19, & 20, BLOCK 3, OAK HAVEN SUBDIVISION;
PART OF THE NW1/4 OF SEC. 9, T. 153 N., R. 43 W. OF THE
5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MN

PROPOSED LEGAL DESCRIPTION
That part of Lots 18, 19, and 20, Block 3, Oak Haven Subdivision; and that part of the Northwest Quarter of Section 9, Township 153 North, Range 43 West of the Fifth Principal Meridian, all in Pennington County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter; thence North 88 degrees 40 minutes 08 seconds East, assumed bearing, along the north line of said Northwest Quarter, a distance of 1493.49 feet, more or less, to the northerly extension of the easterly right of way line of Sanford Parkway; thence South 01 degree 20 minutes 00 seconds East 33.00 feet to the point of beginning; thence North 88 degrees 40 minutes 08 seconds East 403.71 feet, more or less, to the west line of said Oak Haven Subdivision; thence South 01 degree 19 minutes 47 seconds East, along said west line, a distance of 194.75 feet; thence South 88 degrees 40 minutes 13 seconds West, along said west line, a distance of 53.91 feet; thence South 02 degrees 15 minutes 53 seconds West, along said west line, a distance of 60.12 feet, more or less, to the northwest corner of said Lot 20; thence North 88 degrees 40 minutes 13 seconds East, along the north line of said Lot 20, a distance of 150.00 feet, more or less, to the northeast corner of said Lot 20; thence South 02 degrees 15 minutes 53 seconds West, along the east line of said Block 3, a distance of 192.45 feet; thence on a tangential curve, along the east line of said Block 3, being concave to the east and having a radius of 270.00 feet, a delta of 19 degrees 16 minutes 53 seconds, and an arc length of 90.86 feet; thence South 88 degrees 40 minutes 13 seconds West 385.40 feet, more or less, to the easterly right of way line o Sanford Parkway; thence North 21 degrees 19 minutes 55 seconds West, along the easterly right of way line of Sanford Parkway, a distance of 233.10 feet; thence on a tangential curve, along the easterly right of way line of Sanford Parkway, being concave to the northeast and having a radius of 470.00 feet, a delta of 19 degrees 59 minutes 55 seconds, and an arc length of 164.05 feet; thence North 01 degree 20 minutes 00 seconds, along the easterly right of way line of Sanford Parkway, a distance of 156.96 feet, more or less, to the point of beginning. The above-described parcel contains 5.07 acres, more or less, and is subject to any easements, restrictions, or reservations of record, if any.

WHEREAS, • Thief River Falls needs housing. Our 0.3% vacancy rate is well below a normal vacancy rate of 5 percent.

• Our Housing Study shows a need of 26-30 market rate and affordable rental housing per year until 2035 and an overall housing need of 110 to 121 housing units per year.

• Without housing, we cannot continue to grow our population. We need continued population growth to supply the much-needed workforce to our employers.

• The lack of workforce is hampering the continued growth of our local businesses, stifling expansion plans, and making it difficult to recruit new businesses to our community. This leads to a lack of growth in our taxbase.

• Growth in population to a minimum of 10,000 population is needed for many potential national retailers/restaurants to consider a location in Thief River Falls; amenities that many residents are asking for.

• The new bridge on Mark Blvd across the river allowing Mark Blvd to connect to the east side and the designation of that road as the Hwy. 59 bypass road has changed the character of the area making that location along Mark Blvd less desirable for single family housing.

• There are C-2 Commercial zoned properties across Sanford Parkway to the west. Multi-family housing is a good transition to use as a buffer between commercial and single-family homes.

THEREFORE, BE IT RESOLVED approve the rezoning application from Edge Housing, LLC, 7539 Front Street NW, Walker, MN 58484, for the rezoning of Part of lots 18, 19, & 20, Block 3, Oak Haven Subdivision, Part of the NW1/4 of Sec. 9. T. 153 N., R. 43 W. of the 5th Principal Meridian, Pennington County, MN. Said parcel, currently owned by Sanford Medical Center, consists of approximately 5.07 acres, and has been assigned a postal address of 1926 Sanford Parkway. Edge Housing LLC is requesting that the property be rezoned from Agricultural District (AG) to (R-4) Multi-family Residential District for the purpose of constructing a three-story 65-unit apartment building.

On vote being taken, the resolution was passed. Roll call vote - Aye: Lorenson, McCraw, Narverud, Langness, Pream, Aarstad. Nay: Arlt, Bolduc.

SUGGESTED FINDINGS FOR GRANTING ZONING AMENDEMENT REQUEST

In granting a request for a rezoning, the City Council makes the following findings:

1. **That the rezoning conforms to the Comprehensive Plan for the City, as well a, present land uses.** The Comp Plan has been amended to allow high density R-4.
2. **That the rezoning will not impede the normal and orderly development and improvement of surrounding property for uses predominant in the area.**
3. **That the rezoning will no adversely affect property values of adjacent landowners.** There is no proof that property values will be affected by multi-family, in fact, increased employment opportunities and the ongoing housing shortage may even increase home values.
4. **That the rezoning will not impose other undue hardship on adjacent landowners such as noise, electrical display signs, or other nuisances.** There

will not any electrical display signs, or odors, and noise has not been an issue with current properties in the city that D.W. Jones own. Parking lot, lighting is on west side of apartment building and will minimize effect on adjacent landowners.

5. **That necessary utilities be available to serve the use intended. The utilities, water, sewer and electrical, are nearby and more than adequate to serve this area.**
6. **That additional public services needed by the rezoning be considered.** TRF Department heads were consulted on any increase in services. Most indicated no increase in services from the normal services provided. Based off call volumes across the city, the police chief estimates 10 calls per year.
7. **That alternate areas previously zoned for the intended use be considered.** The challenge for TRF is that most of the developable land is owned by other developers waiting for the right market conditions to occur to build their developments. That is still years away as development in outstate Minnesota is not occurring without subsidies. These landowners are not currently willing to sell.
8. **That there is a public need for the proposed land use.** The housing study conducted in 2024 and the demand for employees by our business community clearly indicates that we need housing to be able to continue to grow as a community.

RESOLUTION NO. 05.123.25: Approve Temporary Intoxicating Liquor License for the Fair Board August 2-3, 2025.

Following discussion, Councilmember Julie Bolduc introduced Resolution 05.123.25, being seconded by Councilmember Scott Pream, that:

WHEREAS, Pennington County Fair Association has submitted a Temporary Intoxicating Liquor License Application for the Pennington County Fair Grounds August 2-3, 2025 from noon – 11 pm.

THEREFORE, BE IT RESOLVED Approve the Pennington County Fair Association's Temp Intoxicating Liquor License Application.

On vote being taken, the resolution was passed. Langness abstained.

RESOLUTION NO. 05.124.25: Cultural Resource Study

Following discussion, Councilmember Michele McCraw introduced Resolution 05.124.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The city of Thief River Falls is currently in the process of relicensing the Thief River Falls Municipal Power Dam Hydroelectric Project, FERC No: P-11546. This is a 30 year license.

The issuance of a license by FERC to TRF is a federal undertaking subject to compliance with relevant federal historic preservation laws. In particular, as the lead federal agency for the undertaking, FERC must comply with Section 106 of the National Historic Preservation Act (NHPA) of 1966, as amended (54 United States Code §300101 et seq.), which requires federal agencies to take into account the effects of their undertakings on historic properties. This Cultural Resources Study will fulfill the requirement.

THEREFORE, BE IT RESOLVED To approve HDR Engineering, Inc. (HDR) to complete a Cultural Resources Study in order to facilitate the Federal Energy Regulatory Commission (FERC) relicensing of the City's Municipal Power Dam Hydroelectric Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.125.25: Lafave Beach Bash

Following discussion, Councilmember Julie Bolduc introduced Resolution 05.125.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, City ordinance does not allow for food trucks to use city property. Special events have obtained permission from a City Council vote on a single request basis.

THEREFORE, BE IT RESOLVED Allow up to three Food Trucks to be present and operating in a pre-approved location in the municipal lot that is adjacent to Lafave Park (beach) during a TRF Chamber of Commerce organized event called *Lafave Beach Bash* on Thursday, June 26th, 2025 from 5-9 p.m.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.126.25: Email Security

Following discussion, Councilmember Scott Pream introduced Resolution 05.126.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, To enhance the City's protections against phishing, malware, and impersonation threats, I recommend implementing an additional layer of email security. This measure will significantly strengthen our defenses and reduce our risk exposure.

WHEREAS, With our existing MDR solution, this added protection will integrate seamlessly and provide deeper, more comprehensive email threat detection.
Key features include:

- Account Compromise Detection
- Malware Identification
- Malicious URL Blocking
- Impersonation Protection
- Spam Filtering
- Data Loss Control
- Post-Delivery Threat Mitigation

THEREFORE, BE IT RESOLVED Approve the City of Thief River Falls' purchase of email security for additional layer of email security.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.127.25: Surplus Property

Following discussion, Councilmember Kelly Langness introduced Resolution 05.127.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The City of Thief River Falls continually compiles a list of no longer needed equipment and miscellaneous to be declared surplus by the City Council so items may be disposed of through the Public Surplus Auction System.
WHEREAS, The following have been submitted by Department Heads for Surplus Declaration :

- 2014 International Trash Compacting Truck
- 2015 Dodge half ton pickup
- 2004 Chevrolet Tahoe
- 2004 White/GMC tandem truck and Box
- 2001 Jeep Wrangler
- Honda portable Generator
- John Deere Z Track zero turn mower
- Office partitions and desks from the Depot remodel

THEREFORE, BE IT RESOLVED Approve Declare the listed items Surplus Property to be sold at Public Auction.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.128.25: Memorandum of Understanding agreement with Pennington County

Following discussion, Councilmember Scott Pream introduced Resolution 05.128.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The project is a community effort that combines county, city and township rights-of-way. There have been public input meetings, public works committee and city council discussions to educate the community about the improved infrastructure project.

WHEREAS, The city portion is to be based on a 50% cost share with Pennington County of the joint segment of the project. This amount is to be capped and not to exceed $85,000.00.

THEREFORE, BE IT RESOLVED To enter a Memorandum of Understanging with Pennington County of support in design approval and fiscal commitment to the scheduled 2026 construction project of CASH #11 and a portion of Kendall Ave S.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.129.25: Remove and replace sidewalk at the Ralph Englestad Arena

Following discussion, Councilmember Megan Arlt introduced Resolution 05.129.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Operations are currently carried out to replace the East Entrance steps and sidewalk at the Ralph Englestad Arena.

WHEREAS, Adjacent sidewalk was deemed in need of replacement. The contractor was willing to perform additional work before leaving the job.

THEREFORE, BE IT RESOLVED Approve the purchase of additional sidewalk replacement at the REA in the amount of $5,760.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.130.25: Approval Rivers & Rails On Sale Intoxicating License Application

Following discussion, Councilmember Kelly Langness introduced Resolution 05.130.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, Rivers & Rails has applied to change their license from a Brewery to a Brew Pub with the State of Minnesota and On-Sale Intoxicating License with the City of Thief River Falls.

WHEREAS, The change in license means Rivers & Rails will no longer sell wholesale; anything produced must be consumed on-site or off-site wholesale. Rivers & Rails will also apply with the State of MN for a Buyer’s Card; they will no longer have a Tap Room License.

THEREFORE, BE IT RESOLVED Approve a new On-Sale Intoxicating License application for Rivers & Rails.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.131.25: Approve Appointment of Jim Retka

Following discussion, Councilmember Kelly Langness introduced Resolution 05.131.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, Merle Lorenson stepped down from the board leaving a vacancy. Mayor Mike Lorenson held interviews with six applicants. Lorenson appointed Jim Retka whom accepted.

THEREFORE, BE IT RESOLVED Approve the appointment of Jim Retka to Planning & Zoning Board. The term will be effective immediately, expiring January 31, 2028.

On vote being taken, the resolution was unanimously passed.

<u>RESOLUTION NO. 05.132.25: Pennington County Fair Association's Temp Intoxicating Liquor License App</u>

Following discussion, Councilmember Jason Aarestad introduced Resolution 05.132.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The Pennington County Fair Association will host an event at the Pennington County Fair Grounds Band Shelter on August 2-3, 2025 and has applied for a temporary liquor license.

THEREFORE, BE IT RESOLVED Approve the Pennington County Fair Association's Temp Intoxicating Liquor License Application.

On vote being taken, the resolution was passed. Langness abstained.

<u>RESOLUTION NO. 05.133.25: Approve Beer in the Park Permit for Lafave Beach Bash - Chamber of Commerce</u>

Following discussion, Councilmember Michele McCraw introduced Resolution 05.133.25, being seconded by Councilmember Megan Arlt, that:

WHEREAS, The Chamber of Commerce will be hosting its first annual Lafave Beach Bash. This is a family-friendly free event for the community. The event will last from 5-9 pm.

WHEREAS, An RCA was presented to Council to approve up to three (3) food trucks be allowed in the parking lot of Lafave Beach Park.

THEREFORE, BE IT RESOLVED Approve the Chamber of Commerce Lafave Beach Bash Beer in the Park Permit for June 26, 2025.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- City Council - June 3 at 5:30 pm in Council Chambers
- Public Utilities Committee - June 9 at 7 am in Room 101
- Public Safety Committee - June 9 at 4:30 pm in Room 101
- Administrative Committee - June 10 at 4:30 pm in Room 101
- Public Works Committee - June 11 at 4:30 pm in Room 101
- City Council - June 17 at 5:30 pm in Council Chambers

INFORMATIONAL ITEMS

- Investment Summary
- City Offices are closed Monday, May 26 for Memorial Day. No Garbage pickup. Utility bills can be dropped off in the grey mailbox in the City Hall parking lot.
- Reminder City Hall Summer Hours begin May 27th. M-F 7am-4:30pm. F 7am - Noon.

Bolduc noted Memorial Day is very important to her and her family and reminds everyone to show honor on Monday to our fallen soldiers and their families. Pream also requested community members and council to visit the Greenwood Cemetery to see the display in honor or Memorial Day.

- Mayor Update

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 6:47 pm. On vote being taken, the Chair declared the motion unanimously carried.

____ ________Mayor Mike Lorenson

ATTEST: City Administrator Angela Philipp ____

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS
JUNE 3rd, 2025

SUMMARY OF DISBURSEMENTS

5/15/2025	AP PKT #1390 - DIRECT PAYABLES / LIQUOR	$149,341.43
5/16/2025	AP PKT #1399 - DIRECT PAYABLES	$1,001,293.29
5/21/2025	AP PKT #1401 - DIRECT PAYABLES	$127,713.32
5/23/2025	AP PKT #1406 - DIRECT PAYABLES / LIQUOR	$139,323.17
5/27/2025	UB PKT #3186 - REFUND CHECKS	$2,055.46
5/27/2025	AP PKT # 1411 - DIRECT PAYABLES / COMMUNITY VOICE	$10,112.00
5/29/2025	AP PKT #1403 - #11 PAYROLL	$134,279.27
5/29/2024	AP PKT #1404 - #11 PAYROLL	$52,080.44
6/3/2025	AP PKT #1410 - COUNCIL MEETING	$73,982.38
GRAND TOTAL OF DISBURSEMENTS		**$1,690,180.76**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01403 - PYPKT01646 - 2025 05 29 #11 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001652	05/29/2025	740-20150	Payroll Taxes Payable	FED W/H		28,549.17
INTERNAL REVENUE SERVICE	INV0001652	05/29/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		25,342.84
INTERNAL REVENUE SERVICE	INV0001652	05/29/2025	740-20150	Payroll Taxes Payable	MEDICARE		8,311.08
						Vendor INTERNAL REVENUE SERVICE Total:	**62,203.09**
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001649	05/29/2025	740-24000	Clearing Account	Garnishment		389.47
						Vendor MN DPT OF REVENUE - GARNISHMENTS Total:	**389.47**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001651	05/29/2025	740-20160	State Withholding	State W/H Tax		13,495.07
						Vendor MN DPT OF REVENUE - WITHHOLDING Total:	**13,495.07**
Vendor: P E R A OF MN							
P E R A OF MN	INV0001650	05/29/2025	740-20180	PERA Payable	PERA EE/ER P&F		25,003.54
P E R A OF MN	INV0001650	05/29/2025	740-20180	PERA Payable	PERA EE/ER COORD		27,752.10
						Vendor P E R A OF MN Total:	**52,755.64**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001647	05/29/2025	740-24000	Clearing Account	Contributions Employee		5,205.15
						Vendor VANTAGEPOINT ICMA Total:	**5,205.15**
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001653	05/20/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		150.00
WEX HEALTH INC	INV0001654	05/19/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		32.30
WEX HEALTH INC	INV0001655	05/22/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		38.55
WEX HEALTH INC	INV0001656	05/28/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		10.00
						Vendor WEX HEALTH INC Total:	**230.85**
						Grand Total:	**134,279.27**

Fund Summary

Fund		Expense Amount
740 - TRF HEALTH INSURANCE FUND		134,279.27
	Grand Total:	**134,279.27**

Account Summary

Account Number	Account Name	Expense Amount
740-20150	Payroll Taxes Payable	62,203.09
740-20160	State Withholding	13,495.07
740-20180	PERA Payable	52,755.64
740-20300	Flex Payroll Deductions	230.85
740-24000	Clearing Account	5,594.62
	Grand Total:	**134,279.27**

Project Account Summary

Project Account Key		Expense Amount
None		134,279.27
	Grand Total:	**134,279.27**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01404 - PYPKT01646 - 2025 05 29 #11 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001648	05/29/2025	740-24000	Clearing Account	MSRS		52,080.44
					Vendor MINNESOTA STATE RETIREMENT SYS Total:		**52,080.44**
						Grand Total:	**52,080.44**

Fund Summary

Fund		Expense Amount
740 - TRF HEALTH INSURANCE FUND		52,080.44
	Grand Total:	**52,080.44**

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	52,080.44
	Grand Total:	**52,080.44**

Project Account Summary

Project Account Key		Expense Amount
None		52,080.44
	Grand Total:	**52,080.44**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01406 - 05/23/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	25142	05/13/2025	610-4810-62590	Misc. Mdse for Resale	ICE		642.20
						Vendor ABSOLUTE ICE Total:	**642.20**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3768217	05/19/2025	610-4810-62520	Beer for Resale	BEER		100.00
ARTISAN BEER COMPANY	3768218	05/19/2025	610-4810-62520	Beer for Resale	BEER		147.60
						Vendor ARTISAN BEER COMPANY Total:	**247.60**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0109797300	05/13/2025	610-4810-62590	Misc. Mdse for Resale	CAN COOLERS / SWORD PIC...		49.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**49.00**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0207692100	05/13/2025	610-4810-62510	Liquor for Resale	LIQUOR		4,635.85
BELLBOY CORP - LIQUOR	0207692100	05/13/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		200.00
						Vendor BELLBOY CORP - LIQUOR Total:	**4,835.85**
Vendor: BERNICK'S							
BERNICK'S	20093866	05/02/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		425.60
						Vendor BERNICK'S Total:	**425.60**
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	379086	05/01/2025	610-4810-62520	Beer for Resale	BEER		863.80
BEVERAGE WHOLESALERS I...	381093	05/14/2025	610-4810-62520	Beer for Resale	BEER		1,164.64
						Vendor BEVERAGE WHOLESALERS INC Total:	**2,028.44**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	121398232	05/13/2025	610-4810-62510	Liquor for Resale	LIQUOR		3,012.70
BREAKTHRU BEVERAGE	121398232	05/13/2025	610-4810-62530	Wine for Resale	WINE		188.00
BREAKTHRU BEVERAGE	121398232	05/13/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		382.87
						Vendor BREAKTHRU BEVERAGE Total:	**3,583.57**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2107754	05/22/2025	610-4810-62520	Beer for Resale	BEER		324.35
C & L DISTRIBUTING	2107754	05/22/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		165.00
						Vendor C & L DISTRIBUTING Total:	**489.35**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2784596	05/07/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,264.50
JOHNSON BROTHERS LIQU...	2791990	05/19/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,829.35
JOHNSON BROTHERS LIQU...	2791991	05/19/2025	610-4810-62530	Wine for Resale	WINE		2,674.92

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQU...	2791992	05/19/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		69.00
						Vendor JOHNSON BROTHERS LIQUOR Total:	**9,837.77**
Vendor: MAVERICK WINE							
MAVERICK WINE	1599521	05/09/2025	610-4810-62510	Liquor for Resale	LIQUOR		545.49
MAVERICK WINE	1599521	05/09/2025	610-4810-62530	Wine for Resale	WINE		1,007.94
MAVERICK WINE	1599521	05/09/2025	610-4810-62610	Freight In (Liquor)	FREIGHT		35.00
						Vendor MAVERICK WINE Total:	**1,588.43**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	1032000098	05/06/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-63.05
MC KINNON COMPANY INC	844474	05/02/2025	610-4810-62520	Beer for Resale	BEER		5,503.90
MC KINNON COMPANY INC	844474	05/02/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		138.70
MC KINNON COMPANY INC	844813	05/06/2025	610-4810-62510	Liquor for Resale	LIQUOR		4,495.80
MC KINNON COMPANY INC	844813	05/06/2025	610-4810-62520	Beer for Resale	BEER		12,157.50
MC KINNON COMPANY INC	845949	05/09/2025	610-4810-62520	Beer for Resale	BEER		12,018.00
MC KINNON COMPANY INC	845950	05/09/2025	610-4810-62520	Beer for Resale	BEER		1,694.55
MC KINNON COMPANY INC	845951	05/09/2025	610-4810-62520	Beer for Resale	BEER		444.20
MC KINNON COMPANY INC	845978	05/09/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-9.95
MC KINNON COMPANY INC	846259	05/13/2025	610-4810-62520	Beer for Resale	BEER		9,181.88
MC KINNON COMPANY INC	847173	05/16/2025	610-4810-62520	Beer for Resale	BEER		2,752.05
						Vendor MC KINNON COMPANY INC Total:	**48,313.58**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	156183	05/02/2025	610-4810-62520	Beer for Resale	BEER		6,111.95
NORTHWEST BEVERAGE INC	156183	05/02/2025	610-4810-62520	Beer for Resale	MIX		192.50
NORTHWEST BEVERAGE INC	156192	05/05/2025	610-4810-62520	Beer for Resale	BEER		5,956.65
NORTHWEST BEVERAGE INC	156212	05/05/2025	610-4810-62520	Beer for Resale	BEER		896.05
NORTHWEST BEVERAGE INC	156239	05/06/2025	610-4810-62520	Beer for Resale	BEER		2,163.70
NORTHWEST BEVERAGE INC	156298	05/09/2025	610-4810-62510	Liquor for Resale	LIQUOR		171.00
NORTHWEST BEVERAGE INC	156298	05/09/2025	610-4810-62520	Beer for Resale	BEER		25,635.02
NORTHWEST BEVERAGE INC	156298	05/09/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		98.00
NORTHWEST BEVERAGE INC	156300	05/12/2025	610-4810-62520	Beer for Resale	BEER		4,739.95
NORTHWEST BEVERAGE INC	156414	05/14/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		234.00
NORTHWEST BEVERAGE INC	156425	05/16/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-382.00
						Vendor NORTHWEST BEVERAGE INC Total:	**45,816.82**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2619767	05/06/2025	610-4810-62510	Liquor for Resale	LIQUOR		255.32
SOUTHERN GLAZERS OF MN	2621385	05/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		91.54
SOUTHERN GLAZERS OF MN	2622655	05/13/2025	610-4810-62510	Liquor for Resale	LIQUOR		8,141.58
SOUTHERN GLAZERS OF MN	2622655	05/13/2025	610-4810-62530	Wine for Resale	WINE		1,213.20
SOUTHERN GLAZERS OF MN	2622656	05/13/2025	610-4810-62530	Wine for Resale	WINE		1,159.20
SOUTHERN GLAZERS OF MN	5125480	04/30/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,980.00
SOUTHERN GLAZERS OF MN	5125481	04/30/2025	610-4810-62510	Liquor for Resale	LIQUOR		8,519.66

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SOUTHERN GLAZERS OF MN	5125482	04/30/2025	610-4810-62510	Liquor for Resale	LIQUOR		104.46
						Vendor SOUTHERN GLAZERS OF MN Total:	**21,464.96**
						Grand Total:	**139,323.17**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		139,323.17
	Grand Total:	**139,323.17**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	39,047.25
610-4810-62520	Beer for Resale	91,593.29
610-4810-62530	Wine for Resale	6,243.26
610-4810-62540	Soft Drinks/Mix for Resa…	1,713.17
610-4810-62590	Misc. Mdse for Resale	691.20
610-4810-62610	Freight In (Liquor)	35.00
	Grand Total:	**139,323.17**

Project Account Summary

Project Account Key		Expense Amount
None		139,323.17
	Grand Total:	**139,323.17**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01410 - 06/03/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S)							
ADVANCED ENGINEERING ...	102456	05/13/2025	620-4890-63110	Consulting Fees	PROF SRVCS - CONSULTING ...		3,577.00
ADVANCED ENGINEERING ...	102488	05/13/2025	680-4890-63110	Consulting Fees	PROF SRVCS - PFAS MANAG...		663.33
ADVANCED ENGINEERING ...	102667	05/13/2025	550-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - WTP CO2 SYS...		777.00
ADVANCED ENGINEERING ...	102668	05/13/2025	620-4890-63110	Consulting Fees	PROF SRVCS - FILTER EVAL &..		9,120.29
ADVANCED ENGINEERING ...	102669	05/13/2025	620-4890-63110	Consulting Fees	PROF SRVCS - RISK MANAG...		1,561.00
				Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S) Total:			**15,698.62**
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9706448	05/01/2025	100-4315-62210	Equipment Maint & Repair	PRIMER		68.00
AUTO VALUE T R F	9706476	05/01/2025	680-4850-62210	Equipment Maint & Repair	HALOGEN - DODGE PICKUP		9.99
AUTO VALUE T R F	9706635	05/02/2025	620-4840-62120	Gas-Oil-Lube	OIL - TRENCHER		10.13
AUTO VALUE T R F	9706856	05/05/2025	100-4510-62210	Equipment Maint & Repair	AIR FILTER		24.32
AUTO VALUE T R F	9707301	05/08/2025	690-4840-62990	Misc. Operating Expense	SANDPAPER		31.72
AUTO VALUE T R F	9707386	05/09/2025	100-4315-62210	Equipment Maint & Repair	AIR FILTER		40.80
AUTO VALUE T R F	9707421	05/09/2025	100-4220-62210	Equipment Maint & Repair	E '97 DOOR REPAIR		67.98
AUTO VALUE T R F	9708318	05/19/2025	690-4840-62990	Misc. Operating Expense	ADHESIVE		21.99
AUTO VALUE T R F	9708394	05/19/2025	100-4510-62210	Equipment Maint & Repair	GAGES		65.98
AUTO VALUE T R F	9708555	05/20/2025	680-4850-62210	Equipment Maint & Repair	'15 DODGE PICKUP		-2.00
						Vendor AUTO VALUE T R F Total:	**338.91**
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	70107	05/19/2025	100-4560-62230	Building Maint & Repair	CAPACITOR - A/C MOTOR		81.58
						Vendor BRODIN SHEET METAL INC Total:	**81.58**
Vendor: CIVICPLUS LLC							
CIVICPLUS LLC	337959	05/27/2025	100-4110-63020	Computer Maintenance & li...	1 YEAR MUNICODE SUBSCR...		4,252.50
						Vendor CIVICPLUS LLC Total:	**4,252.50**
Vendor: D & J RADIO SALES & SRVC INC							
D & J RADIO SALES & SRVC ...	3728	05/21/2025	100-4315-62210	Equipment Maint & Repair	2-WAY RADIO CABLE, WHIP,...		39.00
						Vendor D & J RADIO SALES & SRVC INC Total:	**39.00**
Vendor: DUSTIN ARLT							
DUSTIN ARLT	REIMB 05 22 25	05/22/2025	100-4210-63320	Training Expense	REIMBURSE - MILEAGE / B...		129.50
DUSTIN ARLT	REIMBURSE 05 22 25	05/22/2025	100-4210-63320	Training Expense	REIMBURSE - MEALS EXP / ...		17.58
						Vendor DUSTIN ARLT Total:	**147.08**
Vendor: FS3 INC							
FS3 INC	93884	05/09/2025	690-4840-62880	Personal Protective Equipm...	PPE GLOVES		539.88
						Vendor FS3 INC Total:	**539.88**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GALLS LLC							
GALLS LLC	031292360	05/09/2025	100-4210-62880	Personal Protective Equipm…	HANDCUFF STRAP		23.20
						Vendor GALLS LLC Total:	**23.20**
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP…	43616	05/19/2025	100-4220-62880	Personal Protective Equipm…	STRUCTURE FIRE GLOVE		346.00
GRAND FORKS FIRE EQUIP…	43617	05/19/2025	100-4670-64530	Public Safety Grant Expenses	CORDLESS EXTRICATION TO…		13,080.00
						Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:	**13,426.00**
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2661630	05/21/2025	690-4890-63030	Contracts Expense	MAY 2025 - PEST CONTROL …		55.00
GUARDIAN PEST SOLUTIONS..	2664983	05/21/2025	100-4560-63030	Contracts Expense	MAY 2025 - PEST CONTROL …		58.78
GUARDIAN PEST SOLUTIONS..	2664985	05/21/2025	100-4194-63030	Contracts Expense	MAY 2025 - PEST CONTROL …		58.78
						Vendor GUARDIAN PEST SOLUTIONS INC Total:	**172.56**
Vendor: HACH COMPANY							
HACH COMPANY	14486526	05/06/2025	620-4850-62220	Plant Equip Maint & Repair	PH PROBE REPAIR		531.20
HACH COMPANY	14492734	05/09/2025	680-4840-62170	Field Supplies	WW SAMPLES		166.63
HACH COMPANY	14498216	05/14/2025	620-4840-62170	Field Supplies	LAB SUPPLY		224.05
						Vendor HACH COMPANY Total:	**921.88**
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH…	1200718115	05/08/2025	100-4650-64481	FEMA	PROF SRVCS - BOY SCOUT P…		1,020.00
HDR ENGINEERING INC - CH…	1200718116	05/08/2025	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICEN…		565.72
HDR ENGINEERING INC - CH…	1200720239	05/14/2025	670-4890-63030	Contracts Expense	PROF SRVCS - CHIEFS COUL…		9,727.25
						Vendor HDR ENGINEERING INC - CHICAGO Total:	**11,312.97**
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE…	8307	05/12/2025	100-4510-62210	Equipment Maint & Repair	MOWER TIRE REPAIR		41.99
MIKES AUTOMOTIVE CENTE…	8323	05/14/2025	100-4510-62210	Equipment Maint & Repair	MOWER TIRE REPAIR		60.25
MIKES AUTOMOTIVE CENTE…	8328	05/15/2025	100-4510-62210	Equipment Maint & Repair	MOWER TIRE REPAIR		41.99
MIKES AUTOMOTIVE CENTE…	8339	05/16/2025	100-4510-62210	Equipment Maint & Repair	MOWER TIRE REPAIR		20.00
						Vendor MIKES AUTOMOTIVE CENTER INC Total:	**164.23**
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	13730	05/14/2025	100-4192-63020	Computer Maintenance & li…	SMARTNET ANNUAL SUPPO…		437.46
MORRIS ELECTRONICS INC	13730	05/14/2025	690-4890-63020	Computer Maintenance & li…	SMARTNET ANNUAL SUPPO…		437.46
MORRIS ELECTRONICS INC	13819	05/23/2025	100-4192-63020	Computer Maintenance & li…	SERVICE DAY		1,791.25
						Vendor MORRIS ELECTRONICS INC Total:	**2,666.17**
Vendor: NETWORK CENTER INC							
NETWORK CENTER INC	INV231257	04/25/2025	100-4192-63020	Computer Maintenance & li…	CLIP TRAINING SETUP		235.00
NETWORK CENTER INC	INV231385-DP	04/30/2025	100-4192-63020	Computer Maintenance & li…	CLIP TRAINING - 1 YEAR		275.00
						Vendor NETWORK CENTER INC Total:	**510.00**
Vendor: OLSON UNDERGROUND INC							
OLSON UNDERGROUND INC	1419	05/16/2025	690-4890-63030	Contracts Expense	EMERGENCY BORING SERVI…		3,457.00
						Vendor OLSON UNDERGROUND INC Total:	**3,457.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: OXYGEN SERVICE COMPANY INC							
OXYGEN SERVICE COMPANY…	0008836936	05/20/2025	620-4840-62160	Chemicals	CHEMICALS		5,764.50
					Vendor OXYGEN SERVICE COMPANY INC Total:		**5,764.50**
Vendor: PENNINGTON CO FAIR ASSOCIATION							
PENNINGTON CO FAIR ASS…	551	05/06/2025	610-4890-64900	Civic Events	BULL RIDE SPONSORSHIP		500.00
					Vendor PENNINGTON CO FAIR ASSOCIATION Total:		**500.00**
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE …	MAY 2025	05/29/2025	100-4210-63100	Animal Control	MAY 2025 - ANIMAL CONT…		1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:		**1,400.00**
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	137149	05/05/2025	100-4510-62210	Equipment Maint & Repair	MOWER FILTERS		202.17
					Vendor QUALITY FARM SUPPLY INC Total:		**202.17**
Vendor: QUILL LLC							
QUILL LLC	44249685	05/22/2025	100-4660-62990	Misc. Operating Expense	INK CARTRIDGES		340.24
QUILL LLC	44249685	05/22/2025	100-4670-62010	Office Supplies	INK CARTRIDGES		15.88
					Vendor QUILL LLC Total:		**356.12**
Vendor: REMLOH & ASSOCIATES LLC							
REMLOH & ASSOCIATES LLC	2025-220	05/30/2025	100-4110-63030	Contracts Expense	MAY 2025 - LOBBYING SERV…		1,500.00
					Vendor REMLOH & ASSOCIATES LLC Total:		**1,500.00**
Vendor: RHI SUPPLY							
RHI SUPPLY	1479864	05/22/2025	100-4194-62230	Building Maint & Repair	BLOWER MOTOR - HEAT P…		359.61
RHI SUPPLY	1479866	05/21/2025	100-4194-62210	Equipment Maint & Repair	CAPACITOR FOR HEAT PUM…		13.61
					Vendor RHI SUPPLY Total:		**373.22**
Vendor: RICHARD BAKER							
RICHARD BAKER	REIMB - 04 25 25	04/25/2025	100-4660-64400	Travel, Conference, School	REIMBURSE - MILEAGE / ST …		49.00
RICHARD BAKER	REIMB - 05 09 25	05/09/2025	100-4660-64400	Travel, Conference, School	MILEAGE		111.30
					Vendor RICHARD BAKER Total:		**160.30**
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B19796124	05/23/2025	100-4192-63020	Computer Maintenance & li…	EMAIL SECURITY - 1 YEAR S…		2,840.00
					Vendor SHI INTERNATIONAL CORP Total:		**2,840.00**
Vendor: STEIGER MANUFACTURING COMPANY							
STEIGER MANUFACTURING …	18237	04/17/2025	100-4510-62210	Equipment Maint & Repair	TOOLCAT BUCKET REPAIR		62.50
					Vendor STEIGER MANUFACTURING COMPANY Total:		**62.50**
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002667	05/26/2025	690-4890-63030	Contracts Expense	JUN 2025 - FIRE ALARM M…		19.50
STEVEN O KVASAGER	002668	05/26/2025	690-4850-62350	Power Plant/Dam Maint	JUN 2025 - FIRE ALARM M…		19.50
					Vendor STEVEN O KVASAGER Total:		**39.00**
Vendor: STREICHERS							
STREICHERS	I1762767	05/20/2025	100-4210-63034	SRT Expense	FLASH BANG DEVICES		2,420.04
					Vendor STREICHERS Total:		**2,420.04**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	INV# TR14132	05/07/2025	680-4850-62210	Equipment Maint & Repair	RELAY - 2012 FORD CRANE ...		70.75
					Vendor THIEF RIVER AUTOMOTIVE LLC Total:		**70.75**
Vendor: TRANSCRIPTIONGEAR.COM							
TRANSCRIPTIONGEAR.COM	87024	05/09/2025	100-4210-64330	Dues and Subscriptions	DICTATION SOFTWARE REN...		148.00
					Vendor TRANSCRIPTIONGEAR.COM Total:		**148.00**
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	918	05/18/2025	820-4890-63030	Contracts Expense	OPEN/CLOSE FEE - LILA KOL...		800.00
					Vendor TROY MERCIL CONSTRUCTION LLC Total:		**800.00**
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	46127	05/30/2025	100-4220-62890	Uniforms/ID Clothing	UNIFORM SHIRTS		582.30
					Vendor UNIVERSAL SCREENPRINT Total:		**582.30**
Vendor: USABLUEBOOK							
USABLUEBOOK	INV00709311	05/13/2025	680-4850-62220	Lift Station and Pond Maint...	CHART PENS - LIFT #7		121.80
USABLUEBOOK	INV00709378	05/13/2025	680-4850-62220	Lift Station and Pond Maint...	CHART PENS - LIFT #7		224.23
					Vendor USABLUEBOOK Total:		**346.03**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	238070	05/21/2025	820-4890-63030	Contracts Expense	PRO SRVC - BABYLAND SUR...		1,880.00
					Vendor WIDSETH SMITH NOLTING ASC INC Total:		**1,880.00**
Vendor: WILLIAM D KAUSHAGEN							
WILLIAM D KAUSHAGEN	05 27 25	05/27/2025	100-4194-65200	Buildings and Structures	FILL IN & SEAL HYDRAULIC ...		785.87
					Vendor WILLIAM D KAUSHAGEN Total:		**785.87**
					Grand Total:		**73,982.38**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		33,107.46
550 - 2025 CO2 TANK REPLACMENT		777.00
610 - LIQUOR DISPENSARY		500.00
620 - WATER UTILITY FUND		20,788.17
670 - STORM WATER UTILITY FUND		9,727.25
680 - WASTEWATER UTILITY FUND		1,254.73
690 - ELECTRIC UTILITY FUND		5,147.77
820 - GREENWOOD CEMETERY FUND		2,680.00
	Grand Total:	**73,982.38**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance…	4,252.50
100-4110-63030	Contracts Expense	1,500.00
100-4192-63020	Computer Maintenance…	5,578.71
100-4194-62210	Equipment Maint & Repa..	13.61
100-4194-62230	Building Maint & Repair	359.61
100-4194-63030	Contracts Expense	58.78
100-4194-65200	Buildings and Structures	785.87
100-4210-62880	Personal Protective Equi…	23.20
100-4210-63034	SRT Expense	2,420.04
100-4210-63100	Animal Control	1,400.00
100-4210-63320	Training Expense	147.08
100-4210-64330	Dues and Subscriptions	148.00
100-4220-62210	Equipment Maint & Repa..	67.98
100-4220-62880	Personal Protective Equi…	346.00
100-4220-62890	Uniforms/ID Clothing	582.30
100-4315-62210	Equipment Maint & Repa..	147.80
100-4510-62210	Equipment Maint & Repa..	519.20
100-4560-62230	Building Maint & Repair	81.58
100-4560-63030	Contracts Expense	58.78
100-4650-64481	FEMA	1,020.00
100-4660-62990	Misc. Operating Expense	340.24
100-4660-64400	Travel, Conference, Sch…	160.30
100-4670-62010	Office Supplies	15.88
100-4670-64530	Public Safety Grant Expe…	13,080.00
550-4680-65920	Work in Process - Eng/Ar…	777.00
610-4890-64900	Civic Events	500.00
620-4840-62120	Gas-Oil-Lube	10.13
620-4840-62160	Chemicals	5,764.50
620-4840-62170	Field Supplies	224.05
620-4850-62220	Plant Equip Maint & Rep…	531.20

Account Summary

Account Number	Account Name	Expense Amount
620-4890-63110	Consulting Fees	14,258.29
670-4890-63030	Contracts Expense	9,727.25
680-4840-62170	Field Supplies	166.63
680-4850-62210	Equipment Maint & Repa..	78.74
680-4850-62220	Lift Station and Pond Ma…	346.03
680-4890-63110	Consulting Fees	663.33
690-4840-62880	Personal Protective Equi…	539.88
690-4840-62990	Misc. Operating Expense	53.71
690-4850-62350	Power Plant/Dam Maint	19.50
690-4890-63020	Computer Maintenance…	437.46
690-4890-63030	Contracts Expense	3,531.50
690-4890-64370	Taxes and Licenses	565.72
820-4890-63030	Contracts Expense	2,680.00
	Grand Total:	**73,982.38**

Project Account Summary

Project Account Key		Expense Amount
None		73,982.38
	Grand Total:	**73,982.38**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01411 - 05/27/25 DIRECT PAYABLES / COMMUNITY VOICE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MANDI NELSON							
MANDI NELSON	REIMB 05 27 25	05/27/2025	100-4315-62010	Office Supplies	REIMBURSE - POSTAGE PUR…		16.80
MANDI NELSON	REIMB 05 27 25	05/27/2025	620-4840-62010	Office Supplies	REIMBURSE - POSTAGE PUR…		39.20
MANDI NELSON	REIMB 05 27 25	05/27/2025	680-4840-62010	Office Supplies	REIMBURSE - POSTAGE PUR…		11.20
MANDI NELSON	REIMB 05 27 25	05/27/2025	690-4840-62010	Office Supplies	REIMBURSE - POSTAGE PUR…		44.80
						Vendor MANDI NELSON Total:	**112.00**
Vendor: MEGAN M PEDERSON							
MEGAN M PEDERSON	1025	05/22/2025	100-4660-63580	Marketing	2025 MOBILE APP SETUP		10,000.00
						Vendor MEGAN M PEDERSON Total:	**10,000.00**
						Grand Total:	**10,112.00**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		10,016.80
620 - WATER UTILITY FUND		39.20
680 - WASTEWATER UTILITY FUND		11.20
690 - ELECTRIC UTILITY FUND		44.80
	Grand Total:	**10,112.00**

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	16.80
100-4660-63580	Marketing	10,000.00
620-4840-62010	Office Supplies	39.20
680-4840-62010	Office Supplies	11.20
690-4840-62010	Office Supplies	44.80
	Grand Total:	**10,112.00**

Project Account Summary

Project Account Key		Expense Amount
None		10,112.00
	Grand Total:	**10,112.00**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT03186 - Refunds 01 UBPKT03185 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-04716-001	STOWE, SIRENA L	5/27/2025	95425	286.12			286.12	Generated From Billing
02-00181-002	TERRELL, HUNTER J	5/27/2025	95426	182.94			182.94	Generated From Billing
04-00601-004	KING, LINDA M	5/27/2025	95427	200.39			200.39	Generated From Billing
06-00858-005	CAUSEY, PENNY M	5/27/2025	95428	10.69			10.69	Generated From Billing
15-01861-002	STAITE, JAIME	5/27/2025	95429	153.11			153.11	Generated From Billing
15-01882-008	BALDERA, YURIKO	5/27/2025	95430	20.77			20.77	Generated From Billing
15-01914-001	BITTNER, ERIC	5/27/2025	95431	59.56			59.56	Generated From Billing
24-03326-001	PASCH, JAYSON D	5/27/2025	95432	245.28			245.28	Generated From Billing
24-03471-000	BESSERUD, STEVE L	5/27/2025	95433	163.73			163.73	Generated From Billing
26-03704-008	SCHULZE, JILL M	5/27/2025	95434	54.89			54.89	Generated From Billing
26-04845-001	HAMMOND, NICHOLAS M	5/27/2025	95435	188.39			188.39	Generated From Billing
28-04528-003	LARVIE, TAMARA R	5/27/2025	95436	321.61			321.61	Generated From Billing
31-05027-003	MARTINEZ, DENNA F	5/27/2025	95437	167.98			167.98	Generated From Billing
Total Refunds: 13			**Total Refunded Amount:**	2,055.46				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2055.46
Revenue Total:	2055.46

General Ledger Distribution

Posting Date: 05/23/2025

	Account Number	Account Name	Posting Amount	IFT
Fund: 690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments	-2,055.46	Yes
	690-11530	Accts Receivable - Billing	2,055.46	
		690 Total:	0.00	
Fund: 999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments	-2,055.46	
	999-20700	Due To Other Funds	2,055.46	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01390 - 05/15/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3764759	05/05/2025	610-4810-62520	Beer for Resale	BEER		1,100.00
						Vendor ARTISAN BEER COMPANY Total:	**1,100.00**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0109748000	04/29/2025	610-4810-62590	Misc. Mdse for Resale	CORKSCREWS / CAN COOLE...		56.94
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**56.94**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0207547500	04/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,739.10
BELLBOY CORP - LIQUOR	0207572900	04/30/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,500.00
						Vendor BELLBOY CORP - LIQUOR Total:	**7,239.10**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	121171797	04/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		14,986.90
						Vendor BREAKTHRU BEVERAGE Total:	**14,986.90**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2092237	04/24/2025	610-4810-62510	Liquor for Resale	LIQUOR		250.00
C & L DISTRIBUTING	2092237	04/24/2025	610-4810-62520	Beer for Resale	BEER		790.25
C & L DISTRIBUTING	2100001	05/08/2025	610-4810-62520	Beer for Resale	BEER		467.75
C & L DISTRIBUTING	2100001	05/08/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		45.00
						Vendor C & L DISTRIBUTING Total:	**1,553.00**
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	5080638	04/03/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		346.00
COCA-COLA BOTTLING CO...	5080678	04/10/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		168.50
COCA-COLA BOTTLING CO...	5080722	04/17/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		354.50
COCA-COLA BOTTLING CO...	5080768	04/24/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		268.00
						Vendor COCA-COLA BOTTLING COMPANY Total:	**1,137.00**
Vendor: CORE-MARK US LLC							
CORE-MARK US LLC	2120327	05/07/2025	610-4810-62590	Misc. Mdse for Resale	TOBACCO		2,181.30
						Vendor CORE-MARK US LLC Total:	**2,181.30**
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	APR 2025	05/02/2025	610-4810-62610	Freight In (Liquor)	APR 2025 - FREIGHT CHARG...		3,077.89
						Vendor JIM HIRT TRUCKING INC Total:	**3,077.89**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2779657	04/30/2025	610-4810-62510	Liquor for Resale	LIQUOR		3,022.50
JOHNSON BROTHERS LIQU...	2779658	04/30/2025	610-4810-62530	Wine for Resale	WINE		2,314.31
JOHNSON BROTHERS LIQU...	2782233	05/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		11,236.55

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQU...	2782234	05/05/2025	610-4810-62530	Wine for Resale	WINE		3,606.35
JOHNSON BROTHERS LIQU...	2782235	05/05/2025	610-4810-62530	Wine for Resale	WINE		36.00
JOHNSON BROTHERS LIQU...	2782235	05/05/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		48.00
					Vendor JOHNSON BROTHERS LIQUOR Total:		**20,263.71**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	842181	04/22/2025	610-4810-62520	Beer for Resale	BEER		750.00
MC KINNON COMPANY INC	842182	04/22/2025	610-4810-62520	Beer for Resale	BEER		9,659.00
MC KINNON COMPANY INC	843013	04/25/2025	610-4810-62520	Beer for Resale	BEER		1,060.00
MC KINNON COMPANY INC	843174	04/25/2025	610-4810-62520	Beer for Resale	BEER		11,530.10
MC KINNON COMPANY INC	843175	04/25/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-61.55
MC KINNON COMPANY INC	843361	04/29/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-179.60
MC KINNON COMPANY INC	843362	04/29/2025	610-4810-62520	Beer for Resale	BEER		6,685.45
MC KINNON COMPANY INC	843362	04/29/2025	610-4810-62530	Wine for Resale	WINE		73.50
MC KINNON COMPANY INC	843362	04/29/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		54.70
					Vendor MC KINNON COMPANY INC Total:		**29,571.60**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	155953	04/18/2025	610-4890-64900	Civic Events	DONATION - LHS AFTER PR...		78.00
NORTHWEST BEVERAGE INC	155960	04/18/2025	610-4810-62510	Liquor for Resale	LIQUOR		363.75
NORTHWEST BEVERAGE INC	155960	04/18/2025	610-4810-62520	Beer for Resale	BEER		3,538.55
NORTHWEST BEVERAGE INC	155963	04/21/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,358.75
NORTHWEST BEVERAGE INC	155963	04/21/2025	610-4810-62520	Beer for Resale	BEER		8,223.95
NORTHWEST BEVERAGE INC	156065	04/25/2025	610-4810-62510	Liquor for Resale	LIQUOR		537.00
NORTHWEST BEVERAGE INC	156065	04/25/2025	610-4810-62520	Beer for Resale	BEER		7,064.30
NORTHWEST BEVERAGE INC	156071	04/28/2025	610-4810-62520	Beer for Resale	BEER		23,811.90
					Vendor NORTHWEST BEVERAGE INC Total:		**44,976.20**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6971165	05/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		6,372.56
PHILLIPS WINE & SPIRITS	6971166	05/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		617.40
PHILLIPS WINE & SPIRITS	6971166	05/05/2025	610-4810-62530	Wine for Resale	WINE		1,625.95
PHILLIPS WINE & SPIRITS	6971167	05/05/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		28.05
					Vendor PHILLIPS WINE & SPIRITS Total:		**8,643.96**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2615660	04/24/2025	610-4810-62510	Liquor for Resale	LIQUOR		449.95
SOUTHERN GLAZERS OF MN	2616912	04/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,649.58
SOUTHERN GLAZERS OF MN	2616913	04/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		3,366.20
SOUTHERN GLAZERS OF MN	2616914	04/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		2,519.00
					Vendor SOUTHERN GLAZERS OF MN Total:		**11,984.73**
Vendor: T R F RADIO							
T R F RADIO	37902-3	03/31/2025	610-4880-63490	Advertising	MAR 2025 - RADIO ADVERTI...		550.00
T R F RADIO	37902-4	04/30/2025	610-4880-63490	Advertising	MAR 2025 - RADIO ADVERTI...		550.00
T R F RADIO	39287-1	04/15/2025	610-4880-63490	Advertising	MAR 2025 - RADIO ADVERTI...		600.00
					Vendor T R F RADIO Total:		**1,700.00**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	APR 2025 - 137	04/30/2025	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		100.80
THIEF RIVER FALLS TIMES	APR 2025 - 137	04/30/2025	610-4880-63490	Advertising	2ND QTR 2025 SPONSOR A...		25.00
THIEF RIVER FALLS TIMES	MAR 2025 - 137	03/31/2025	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		130.80
					Vendor THIEF RIVER FALLS TIMES Total:		**256.60**
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7517826	05/05/2025	610-4810-62530	Wine for Resale	WINE		612.50
					Vendor WINE MERCHANTS Total:		**612.50**
					Grand Total:		**149,341.43**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		149,341.43
	Grand Total:	**149,341.43**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	57,969.24
610-4810-62520	Beer for Resale	74,440.10
610-4810-62530	Wine for Resale	8,268.61
610-4810-62540	Soft Drinks/Mix for Resa...	1,312.75
610-4810-62590	Misc. Mdse for Resale	2,469.84
610-4810-62610	Freight In (Liquor)	3,077.89
610-4880-63490	Advertising	1,725.00
610-4890-64900	Civic Events	78.00
	Grand Total:	**149,341.43**

Project Account Summary

Project Account Key		Expense Amount
None		149,341.43
	Grand Total:	**149,341.43**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01399 - 05/16/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4150-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		12.99
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4150-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		71.36
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4192-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		91.58
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4210-62010	Office Supplies	2ND HALF APR 2025 - ENVE…		12.09
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4210-62990	Misc. Operating Expense	2ND HALF APR 2025 - HAND…		96.54
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4210-62990	Misc. Operating Expense	2ND HALF APR 2025 - FLIGH…		6.99
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4220-62990	Misc. Operating Expense	2ND HALF APR 2025 - WHIT…		166.62
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4510-62240	Department Maint & Repair	2ND HALF APR 2025 - SWIN…		19.49
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4650-62990	Misc. Operating Expense	2ND HALF APR 2025 - LAMI…		30.72
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4660-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		8.49
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	100-4660-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		33.98
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	620-4840-62010	Office Supplies	2ND HALF APR 2025 - COPI…		186.99
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	620-4840-62020	Computer Supplies	2ND HALF APR 2025 - CELL …		95.22
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	680-4840-62020	Computer Supplies	2ND HALF APR 2025 -		48.95
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	690-4840-62010	Office Supplies	2ND HALF APR 2025 - LAMI…		33.92
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	690-4840-62020	Computer Supplies	2ND HALF APR 2025 - COM…		21.37
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	690-4850-62210	Equipment Maint & Repair	2ND HALF APR 2025 - 12V B…		39.35
AMAZON CAPITAL SERVICES ..	2ND HALF APR 25	05/16/2025	820-4840-62120	Gas-Oil-Lube	2ND HALF APR 2025 - FILTE…		25.69
					Vendor AMAZON CAPITAL SERVICES INC Total:		**1,002.34**
Vendor: CORE & MAIN LP							
CORE & MAIN LP	CNV000000248	03/14/2025	620-4850-62290	Water Meter Maintenance	METER MAINTENANCE		59.47
CORE & MAIN LP	CNV000000801	04/10/2025	620-4850-62290	Water Meter Maintenance	METER REBUILD		799.92
CORE & MAIN LP	CNV1000000140	03/03/2025	620-4850-62290	Water Meter Maintenance	WATER METER REBUILDS		3,900.00
CORE & MAIN LP	CNV1000000313	03/24/2025	620-4850-62290	Water Meter Maintenance	METER REPAIR		789.92
CORE & MAIN LP	CNV1000001842	04/25/2025	620-4850-62290	Water Meter Maintenance	METER REPAIR		1,560.00
					Vendor CORE & MAIN LP Total:		**7,109.31**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4150-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		408.03
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4150-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		0.14
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4194-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		63.16
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4220-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		104.16
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4240-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		26.99
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4312-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		41.99
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4315-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		41.98
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4510-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		48.99
GARDEN VALLEY TECHNOL…	101420723	05/10/2025	100-4570-63210	Communication Expense	MAY / JUN 2025 PHONE CH…		9.99

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	100-4650-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	110.97
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	100-4660-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	22.00
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	100-4670-64500	Senior Citizen Programs	MAY / JUN 2025 PHONE CH...	1.21
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	100-4670-64500	Senior Citizen Programs	MAY / JUN 2025 PHONE CH...	82.32
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	610-4830-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	155.40
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	620-4830-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	197.89
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	630-4830-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	330.02
GARDEN VALLEY TECHNOL...	101420723	05/10/2025	690-4830-63210	Communication Expense	MAY / JUN 2025 PHONE CH...	341.90
					Vendor GARDEN VALLEY TECHNOLOGIES Total:	**1,987.14**
Vendor: GLOBAL PAYMENTS INTEGRATED						
GLOBAL PAYMENTS INTEGR...	APR 2025 - ASHLEY	05/02/2025	100-4670-63060	Credit Card Fees	APR 2025 - CREDIT CARD FE...	1,240.18
GLOBAL PAYMENTS INTEGR...	APR 2025 - ASHLEY	05/02/2025	690-4890-63060	Credit Card Fees	APR 2025 - CREDIT CARD F...	2,450.62
GLOBAL PAYMENTS INTEGR...	APR 2025 - ELEC	05/02/2025	690-4890-63060	Credit Card Fees	APR 2025 - CREDIT CARD FE...	9,131.94
GLOBAL PAYMENTS INTEGR...	APR 2025 - ELECTRIC	05/02/2025	690-4890-63060	Credit Card Fees	APR 2025 - CREDIT CARD FE...	7.55
GLOBAL PAYMENTS INTEGR...	APR 2025 - GEN	05/02/2025	100-4670-63060	Credit Card Fees	APR 2025 - CREDIT CARD FE...	7.07
					Vendor GLOBAL PAYMENTS INTEGRATED Total:	**12,837.36**
Vendor: MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	555259076	05/01/2025	100-4150-63030	Contracts Expense	MAY 2025 - COPIER LEASE	611.98
MARCO TECHNOLOGIES LLC	555259076	05/01/2025	100-4650-63030	Contracts Expense	MAY 2025 - COPIER LEASE	440.69
MARCO TECHNOLOGIES LLC	555259076	05/01/2025	690-4890-63030	Contracts Expense	MAY 2025 - COPIER LEASE	144.02
					Vendor MARCO TECHNOLOGIES LLC Total:	**1,196.69**
Vendor: MN ENERGY RESOURCES #0502295320-00003						
MN ENERGY RESOURCES #0...	5467072711	05/06/2025	100-4220-63890	Utilities Expense	APR 2025 - GAS METER REA...	138.15
MN ENERGY RESOURCES #0...	5467072711	05/06/2025	100-4550-63890	Utilities Expense	APR 2025 - GAS METER REA...	255.68
MN ENERGY RESOURCES #0...	5467072711	05/06/2025	100-4560-63890	Utilities Expense	APR 2025 - GAS METER REA...	212.65
MN ENERGY RESOURCES #0...	5467072711	05/06/2025	100-4570-63890	Utilities Expense	APR 2025 - GAS METER REA...	219.76
MN ENERGY RESOURCES #0...	5467072711	05/06/2025	680-4830-63890	Utilities Expense	APR 2025 - GAS METER REA...	21.38
					Vendor MN ENERGY RESOURCES #0502295320-00003 Total:	**847.62**
Vendor: MN ENERGY RESOURCES #0503307772-00005						
MN ENERGY RESOURCES #0...	5464229705	05/05/2025	690-4830-63890	Utilities Expense	APR 2025 - GAS METER REA...	510.04
					Vendor MN ENERGY RESOURCES #0503307772-00005 Total:	**510.04**
Vendor: MN ENERGY RESOURCES #0503307772-00007						
MN ENERGY RESOURCES #0...	5470539373	05/08/2025	100-4194-63890	Utilities Expense	APR 2025 - GAS METER REA...	76.67
					Vendor MN ENERGY RESOURCES #0503307772-00007 Total:	**76.67**
Vendor: MN ENERGY RESOURCES #0740731585-00002						
MN ENERGY RESOURCES #0...	5468283682	05/07/2025	100-4670-64500	Senior Citizen Programs	APR 2025 - GAS METER REA...	81.75
					Vendor MN ENERGY RESOURCES #0740731585-00002 Total:	**81.75**
Vendor: NORTHERN MUNICIPAL POWER AGNCY						
NORTHERN MUNICIPAL PO...	APR 2025	05/13/2025	690-4810-68400	Purchased Power	APR 2025 - DE & ENERGY	973,533.36
					Vendor NORTHERN MUNICIPAL POWER AGNCY Total:	**973,533.36**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN...	3107217159	05/12/2025	100-4150-62010	Office Supplies	2ND QTR 2025 - POSTAGE ...		147.00
					Vendor PITNEY BOWES GLOBAL FINANCIAL Total:		**147.00**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	6112429981	05/01/2025	100-4220-63210	Communication Expense	MAY 2025 - IPAD CHARGES		80.02
VERIZON WIRELESS #74204...	6112429981	05/01/2025	100-4240-63210	Communication Expense	MAY 2025 - IPAD CHARGES		40.01
VERIZON WIRELESS #74204...	6112429981	05/01/2025	100-4650-63210	Communication Expense	MAY 2025 - IPAD CHARGES		80.02
VERIZON WIRELESS #74204...	6112429981	05/01/2025	620-4830-63210	Communication Expense	MAY 2025 - IPAD CHARGES		120.03
VERIZON WIRELESS #74204...	6112429981	05/01/2025	680-4830-63210	Communication Expense	MAY 2025 - IPAD CHARGES		40.01
VERIZON WIRELESS #74204...	6112429981	05/01/2025	690-4830-63210	Communication Expense	MAY 2025 - IPAD CHARGES		380.11
					Vendor VERIZON WIRELESS #742042583 Total:		**740.20**
Vendor: VESTIS							
VESTIS	2630422933	05/13/2025	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 05/13/...		86.75
					Vendor VESTIS Total:		**86.75**
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	JUN 2025	05/15/2025	810-4820-61500	Annuity Payments	JUN 2025 - POLICE PENSION		1,137.06
					Vendor YVONNE PEDERSON Total:		**1,137.06**
					Grand Total:		**1,001,293.29**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		5,144.41
610 - LIQUOR DISPENSARY		155.40
620 - WATER UTILITY FUND		7,796.19
630 - ARENAS - OAK VIEW GROUP		330.02
680 - WASTEWATER UTILITY FUND		110.34
690 - ELECTRIC UTILITY FUND		986,594.18
810 - POLICE RELIEF ASSOCIATION		1,137.06
820 - GREENWOOD CEMETERY FUND		25.69
	Grand Total:	**1,001,293.29**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	147.00
100-4150-62020	Computer Supplies	84.35
100-4150-63030	Contracts Expense	611.98
100-4150-63210	Communication Expense	408.17
100-4192-62020	Computer Supplies	91.58
100-4194-63210	Communication Expense	63.16
100-4194-63890	Utilities Expense	76.67
100-4210-62010	Office Supplies	12.09
100-4210-62990	Misc. Operating Expense	103.53
100-4220-62990	Misc. Operating Expense	166.62
100-4220-63210	Communication Expense	184.18
100-4220-63890	Utilities Expense	138.15
100-4240-63210	Communication Expense	67.00
100-4312-63210	Communication Expense	41.99
100-4315-63210	Communication Expense	41.98
100-4510-62240	Department Maint & Re...	19.49
100-4510-63210	Communication Expense	48.99
100-4550-63890	Utilities Expense	255.68
100-4560-63890	Utilities Expense	212.65
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	219.76
100-4650-62990	Misc. Operating Expense	30.72
100-4650-63030	Contracts Expense	440.69
100-4650-63210	Communication Expense	190.99
100-4660-62020	Computer Supplies	42.47
100-4660-63210	Communication Expense	22.00
100-4670-63060	Credit Card Fees	1,247.25
100-4670-64500	Senior Citizen Programs	165.28
610-4830-63210	Communication Expense	155.40
620-4830-63210	Communication Expense	317.92

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62010	Office Supplies	186.99
620-4840-62020	Computer Supplies	95.22
620-4850-62290	Water Meter Maintenan…	7,109.31
620-4890-63030	Contracts Expense	86.75
630-4830-63210	Communication Expense	330.02
680-4830-63210	Communication Expense	40.01
680-4830-63890	Utilities Expense	21.38
680-4840-62020	Computer Supplies	48.95
690-4810-68400	Purchased Power	973,533.36
690-4830-63210	Communication Expense	722.01
690-4830-63890	Utilities Expense	510.04
690-4840-62010	Office Supplies	33.92
690-4840-62020	Computer Supplies	21.37
690-4850-62210	Equipment Maint & Repa..	39.35
690-4890-63030	Contracts Expense	144.02
690-4890-63060	Credit Card Fees	11,590.11
810-4820-61500	Annuity Payments	1,137.06
820-4840-62120	Gas-Oil-Lube	25.69
	Grand Total:	**1,001,293.29**

Project Account Summary

Project Account Key		Expense Amount
None		1,001,293.29
	Grand Total:	**1,001,293.29**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT01401 - 05/21/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4150-62010	Office Supplies	1ST HALF MAY 2025 - VERTI...		15.60
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4192-62020	Computer Supplies	1ST HALF MAY 2025 - COM...		27.07
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4210-62020	Computer Supplies	1ST HALF MAY 2025 - CELL ...		361.60
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4220-65200	Buildings and Structures	1ST HALF MAY 2025 - BATH...		246.25
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4510-62990	Misc. Operating Expense	1ST HALF MAY 2025 - BIND...		39.60
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4650-62020	Computer Supplies	1ST HALF MAY 2025 - RTN C...		-61.99
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4650-62990	Misc. Operating Expense	1ST HALF MAY 2025 - PAPER..		31.42
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	100-4660-62020	Computer Supplies	1ST HALF MAY 2025 - CELL ...		48.95
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	610-4840-62010	Office Supplies	1ST HALF MAY 2025 - BIND...		6.99
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	610-4850-62230	Building Maint & Repair	1ST HALF MAY 2025 - MOP ...		15.16
AMAZON CAPITAL SERVICES ..	1ST HALF MAY 2025	05/20/2025	820-4820-61010	Full-Time Salaries	1ST HALF MAY 2025 - CEME...		27.56
						Vendor AMAZON CAPITAL SERVICES INC Total:	**758.21**
Vendor: AQUA PURE INC							
AQUA PURE INC	250109TRFMN	05/20/2025	620-4840-62160	Chemicals	CHEMICALS		8,989.25
AQUA PURE INC	TRFMN2417	05/20/2025	620-4840-62160	Chemicals	CHEMICALS		9,712.78
						Vendor AQUA PURE INC Total:	**18,702.03**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213906	05/20/2025	100-4312-62010	Office Supplies	TEMPLATE		3.00
						Vendor BREDESON OFFICE SUPPLY Total:	**3.00**
Vendor: JENNIFER MYERS							
JENNIFER MYERS	REIMB 05/09/25	05/16/2025	100-4150-64400	Travel, Conference, School	REIMBURSE - MILEAGE EXP /..		439.60
JENNIFER MYERS	REIMB 05/09/25-2	05/16/2025	100-4150-64400	Travel, Conference, School	REIMBURSE - MEALS EXP / ...		29.46
						Vendor JENNIFER MYERS Total:	**469.06**
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10551337	04/22/2025	820-4840-62120	Gas-Oil-Lube	OIL / FILTERS		29.84
JOHN DEERE FINANCIAL	10551337	04/22/2025	820-4850-62210	Equipment Maint & Repair	OIL / FILTERS		53.92
JOHN DEERE FINANCIAL	10552215	04/23/2025	820-4850-62210	Equipment Maint & Repair	FILTER / BATTERY PARTS		180.52
						Vendor JOHN DEERE FINANCIAL Total:	**264.28**
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	APR 2025 - GEN	05/21/2025	100-20220	Sales Tax Payable	APR 2025 - SALES TAX		8.00
MN DPT OF REVENUE - SAL...	APR 2025 - LQR	05/21/2025	610-20220	Sales Tax Payable	APR 2025 - SALES TAX		34,337.00
MN DPT OF REVENUE - SAL...	APR 2025	05/21/2025	100-20220	Sales Tax Payable	APR 2025 - SALES / USE TAX		12,295.62
MN DPT OF REVENUE - SAL...	APR 2025	05/21/2025	100-4192-63020	Computer Maintenance & li...	APR 2025 - SALES / USE TAX		-92.04
MN DPT OF REVENUE - SAL...	APR 2025	05/21/2025	100-4194-62230	Building Maint & Repair	APR 2025 - SALES / USE TAX		-1.80
MN DPT OF REVENUE - SAL...	APR 2025	05/21/2025	100-4194-63030	Contracts Expense	APR 2025 - SALES / USE TAX		-13.55

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4210-62120	Gas-Oil-Lube	APR 2025 - SALES / USE TAX		-11.24
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4315-62010	Office Supplies	APR 2025 - SALES / USE TAX		1.65
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4315-62210	Equipment Maint & Repair	APR 2025 - SALES / USE TAX		395.39
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4315-62990	Misc. Operating Expense	APR 2025 - SALES / USE TAX		31.10
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4530-63030	Contracts Expense	APR 2025 - SALES / USE TAX		-9.28
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4560-62990	Misc. Operating Expense	APR 2025 - SALES / USE TAX		-4.35
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	100-4560-63030	Contracts Expense	APR 2025 - SALES / USE TAX		-14.41
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	610-4840-62010	Office Supplies	APR 2025 - SALES / USE TAX		7.56
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	610-4840-62020	Computer Supplies	APR 2025 - SALES / USE TAX		1.15
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	610-4840-62140	Off Sale Supplies	APR 2025 - SALES / USE TAX		53.27
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	610-4840-62400	Small Tools and Minor Equip	APR 2025 - SALES / USE TAX		1.88
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	610-4850-62230	Building Maint & Repair	APR 2025 - SALES / USE TAX		32.18
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	620-20220	Sales Tax Payable	APR 2025 - SALES / USE TAX		2,455.03
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	620-4850-62210	Equipment Maint & Repair	APR 2025 - SALES / USE TAX		-22.86
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-16400	Machinery & Equipment	APR 2025 - SALES / USE TAX		18.80
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-20220	Sales Tax Payable	APR 2025 - SALES / USE TAX		57,515.00
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4840-62010	Office Supplies	APR 2025 - SALES / USE TAX		1.32
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4840-62400	Small Tools and Minor Equip	APR 2025 - SALES / USE TAX		8.18
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4840-62990	Misc. Operating Expense	APR 2025 - SALES / USE TAX		92.66
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4850-62210	Equipment Maint & Repair	APR 2025 - SALES / USE TAX		52.75
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4850-62350	Power Plant/Dam Maint	APR 2025 - SALES / USE TAX		96.43
MN DPT OF REVENUE - SAL…	APR 2025	05/21/2025	690-4890-63030	Contracts Expense	APR 2025 - SALES / USE TAX		7.56
					Vendor MN DPT OF REVENUE - SALES/USE TAX Total:		**107,243.00**
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO…	11135	04/01/2025	550-4680-65920	Work in Process - Eng/Archt…	CO2 TANK REPLACEMENT P…		196.50
					Vendor NORTHWEST SERVICE COOPERATIVE Total:		**196.50**
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	39130008	05/08/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		77.24
					Vendor PEPSI BEVERAGES COMPANY Total:		**77.24**
					Grand Total:		**127,713.32**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		13,765.65
550 - 2025 CO2 TANK REPLACMENT		196.50
610 - LIQUOR DISPENSARY		34,532.43
620 - WATER UTILITY FUND		21,134.20
690 - ELECTRIC UTILITY FUND		57,792.70
820 - GREENWOOD CEMETERY FUND		291.84
	Grand Total:	**127,713.32**

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	12,303.62
100-4150-62010	Office Supplies	15.60
100-4150-64400	Travel, Conference, Sch...	469.06
100-4192-62020	Computer Supplies	27.07
100-4192-63020	Computer Maintenance...	-92.04
100-4194-62230	Building Maint & Repair	-1.80
100-4194-63030	Contracts Expense	-13.55
100-4210-62020	Computer Supplies	361.60
100-4210-62120	Gas-Oil-Lube	-11.24
100-4220-65200	Buildings and Structures	246.25
100-4312-62010	Office Supplies	3.00
100-4315-62010	Office Supplies	1.65
100-4315-62210	Equipment Maint & Repa..	395.39
100-4315-62990	Misc. Operating Expense	31.10
100-4510-62990	Misc. Operating Expense	39.60
100-4530-63030	Contracts Expense	-9.28
100-4560-62990	Misc. Operating Expense	-4.35
100-4560-63030	Contracts Expense	-14.41
100-4650-62020	Computer Supplies	-61.99
100-4650-62990	Misc. Operating Expense	31.42
100-4660-62020	Computer Supplies	48.95
550-4680-65920	Work in Process - Eng/Ar...	196.50
610-20220	Sales Tax Payable	34,337.00
610-4810-62540	Soft Drinks/Mix for Resa...	77.24
610-4840-62010	Office Supplies	14.55
610-4840-62020	Computer Supplies	1.15
610-4840-62140	Off Sale Supplies	53.27
610-4840-62400	Small Tools and Minor E...	1.88
610-4850-62230	Building Maint & Repair	47.34
620-20220	Sales Tax Payable	2,455.03
620-4840-62160	Chemicals	18,702.03
620-4850-62210	Equipment Maint & Repa..	-22.86

Account Summary

Account Number	Account Name	Expense Amount
690-16400	Machinery & Equipment	18.80
690-20220	Sales Tax Payable	57,515.00
690-4840-62010	Office Supplies	1.32
690-4840-62400	Small Tools and Minor E...	8.18
690-4840-62990	Misc. Operating Expense	92.66
690-4850-62210	Equipment Maint & Repa..	52.75
690-4850-62350	Power Plant/Dam Maint	96.43
690-4890-63030	Contracts Expense	7.56
820-4820-61010	Full-Time Salaries	27.56
820-4840-62120	Gas-Oil-Lube	29.84
820-4850-62210	Equipment Maint & Repa..	234.44
	Grand Total:	**127,713.32**

Project Account Summary

Project Account Key		Expense Amount
None		127,713.32
	Grand Total:	**127,713.32**

COUNCIL PER DIEM   TO BE PAID ON 06/26/2025 PAYROLL
Presented 06/17/2025 Council Meeting

Steven Narverud -April/May 2025

4/1/2025	Building Committee	City Hall	$32.50	
4/7/2025	Public Safety	Rm 101	$32.50	
4/8/2025	Planning and Zoning	City Hall	$32.50	
4/9/2025	Public Works	City Hall	$32.50	
4/16/2025	Advance TRF	School Board Room	$32.50	
5/3/2025	Clean Up	Les's	$32.50	
5/12/2025	Public Safety	Rm 101	$32.50	
5/14/2025	Public Works	Rm 101	$32.50	
5/15/2025	Budget Committee	Rm 201	$32.50	
5/15/2025	Labor Committee	Rm 201	$32.50	
5/21/2025	Advance TRF	School Dist Bd Room	$32.50	
5/29/2025	Long Range Planning	Rm 101	$32.50	
5/29/2025	Building Committee	Rm 101	$32.50	
				$422.50

Julie Bolduc -April/May 2025

4/7/2025	Public Safety	Rm 101	$32.50	
4/9/2025	Public Works	Rm 101	$32.50	
5/3/2025	Clean Up Day	Les's	$32.50	
5/14/2025	Public Works	Rm 101	$32.50	
				$130.00

Kelly Langass - May 2025

5/3/2025	Spring Clean Up	Les's Sanitation	$32.50	
5/12/2025	Utilities	City Hall	$32.50	
5/13/2025	Administrative	City Hall	$32.50	
5/21/2025	Airport Committee	Justice Center	$32.50	
5/27/2025	Fire Hall Tour	Fire Hall	$32.50	
				$162.50

Mike Lorenson -April 2025

5/3/2025	Clean Up Event	Les's	$32.50	
5/12/2025	Public Utility	City Hall	$32.50	
5/13/2025	Admin Services	City Hall	$32.50	
5/15/2025	Budget Committee	City Hall	$32.50	
5/15/2025	Labor Committee	City Hall	$32.50	
5/19/2025	KnowB4 Training	Online	$32.50	
5/21/2025	Airport Authority	County Building	$32.50	
5/22/2025	Open Line	Radio Station	$32.50	
5/27/2025	Scout Troup 59 Speaker	Zion	$32.50	
5/29/2025	Long Range Planning	City Hall	$32.50	
				$325.00

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/3/2025

SUBJECT: VFW Post 2793 Temporary Intoxicating Liquor and Temporary On-Sale Liquor License

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Approve the VFW Post 2793 Temporary Intoxicating Liquor and Temporary On-Sale Liquor License

BACKGROUND: The VFE Post 2793 has submitted a Permit for a 1-day to 4-day Tempoarary On-Sale Liquor and Temporary Intoxicating Liquor License Application for their July 26-27, 2025 parking lot party with a band. The event will be from 7:30 pm July 26 ending at 12:30 am July 27.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: $35 fee has been paid.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Jennifer Myers, Deputy City Clerk

ATTACHMENTS:

1.	VFW On Sale Temp App_Location Info July 26 & 27

CITY OF THIEF RIVER FALLS

Temporary Intoxicating Liquor License Application

City Code Section 111.086

APPLICANT: VFW POST 2793

(must be a club, charitable, religious, or non-profit organization, duly incorporated as a nonprofit or religious corporation under the laws of Minnesota and in existence for at least three years or a political committee registered under MS 10A.14 and applicant must sponsoring the event that alcohol is being served)

CONTACT PERSON: Renee Peralta club mgr

ADDRESS: 123 Horace Ave N TRF

PHONE: 2186811211 Cell 2186897764

TYPE OF EVENT: Parking Lot Party, Band Outside

LICENSING PERIOD: July 26th - July 27th 2025

HOURS OF OPERATION: 730p - 1230A

FACILITY/PLACE TO BE USED: VFW Post 2793

Applicant will present this request to the City Administrator's Office who will forward the application to the Public Safety Committee for review. The application must be presented to the City Administrator's Office at least one month before the event. The Public Safety Committee will present their recommendation to the City Council for action.

If approved, the license will not become valid until approved by the Commissioner.

If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

Cost of the license is $35.00 per day.

Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

Renee Peralta — SIGNATURE OF APPLICANT

4/15/25 — DATE

Alcohol & Gambling Enforcement

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
VFW Post 2793	7-26-25	41-0643262

Address	City	State	Zip Code
123 Horace Ave N	TRF	Minnesota	56701

Name of person making application	Business phone	Home phone
Renee Peralta	218 681 1211	218 689 7764

Date(s) of event: July 26th - July 27th

Type of organization: ☐ Microdistillery ☐ Small Brewer ☒ Club ☐ Charitable ☐ Religious ☐ Other non-profit

Organization officer's name	City	State	Zip Code
Renee Peralta Club Mgr	TRF	Minnesota	56701
Cory Khemitson Qtr Master	TRF	Minnesota	56701
Eric Beitel, Trustee	TRF	Minnesota	56701
Gary Page Commander	TRF	Minnesota	56701

Location where permit will be used. If an outdoor area, describe.

VFW Post 2793 123 Horace Ave N, TRF

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

Mn Dept of Health 625 Robert St. N
Environmental Health Director PO Box 64975 St Paul Mn 55164-0975

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Thief River Falls
City or County approving the license

Date Approved

$35
Fee Amount

7/26 - 7/27, 2025
Permit Date

4/25/25
Date Fee Paid

jmyers@trfmn.gov
City or County E-mail Address

218-681-2943
City or County Phone Number

Jennifer Myers
Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

ACORD® CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 11/01/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
North Risk Partners
PO Box 64016
St Paul MN 55164-0016

CONTACT NAME: Peggy Larson
PHONE (A/C, No, Ext): (763) 536-8006
FAX (A/C, No): 763-398-4060
E-MAIL ADDRESS: peggy.larson@northriskpartners.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Integrity Mutual Ins Co	14303
INSURER B :	Security National	19879
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
VFW Post # 2793
123 Horace Av N
Thief River Falls MN 56701

COVERAGES **CERTIFICATE NUMBER:** 25-26 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY; CLAIMS-MADE; [X] OCCUR; [X] Business Owners; GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY; PRO-JECT; LOC; OTHER:			BP 2617774	01/01/2025	01/01/2026	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 1,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY; ANY AUTO; OWNED AUTOS ONLY; SCHEDULED AUTOS; [X] HIRED AUTOS ONLY; [X] NON-OWNED AUTOS ONLY			BP 2617774	01/01/2025	01/01/2026	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB; OCCUR; EXCESS LIAB; CLAIMS-MADE; DED; RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N; ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH); If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		SWC1526938	01/01/2025	01/01/2026	[X] PER STATUTE; OTH-ER	
							E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Liquor Liability			BP 2617774	01/01/2025	01/01/2026	Aggregate	$1,000,000
							Each Common Cause	$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER

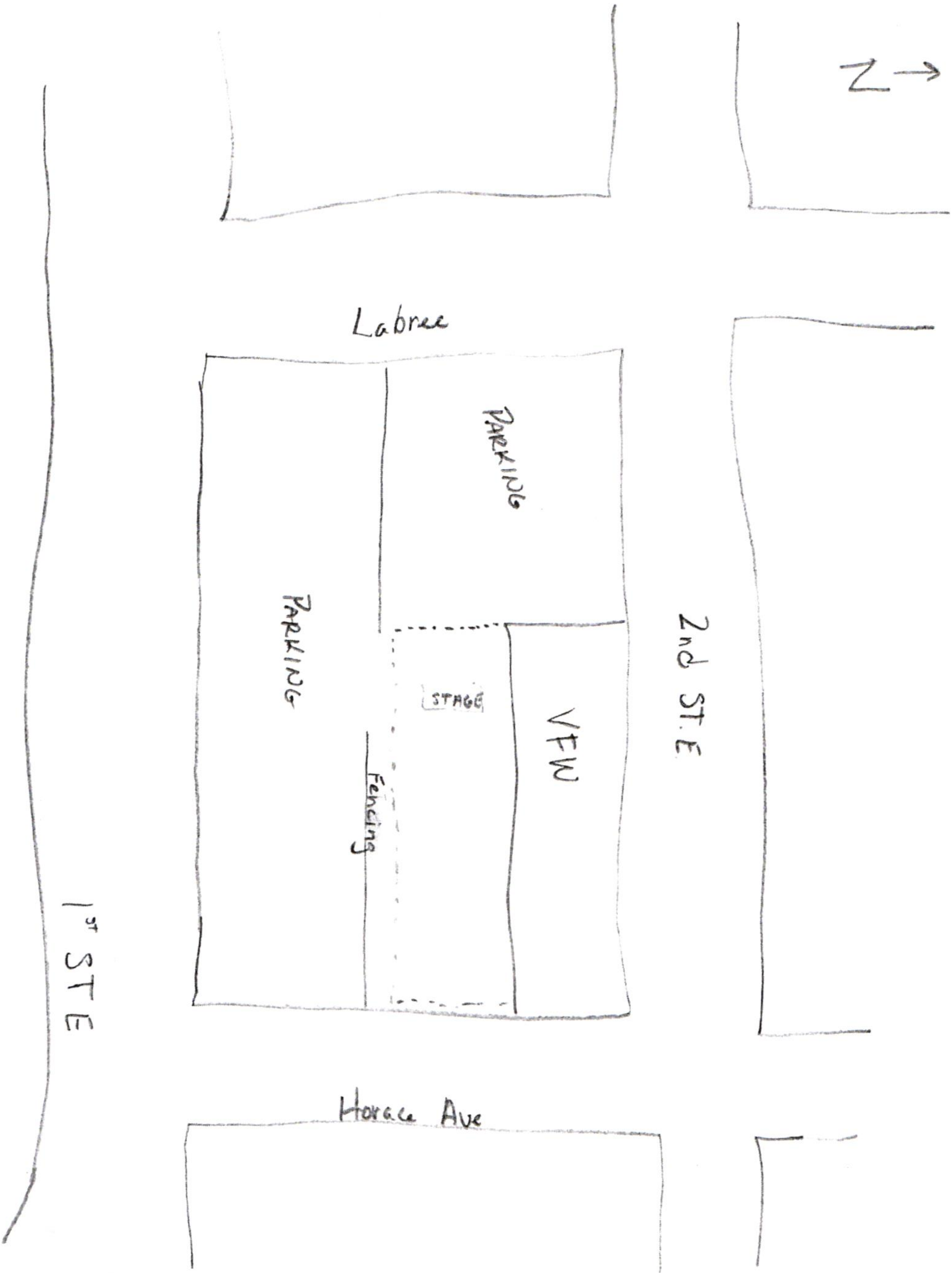
City of Thief River Falls
405 3rd St E
PO Box 528
Thief River Falls MN 56701

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)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PARKING
STAGE
VFW
Fencing
2nd ST. E
1st ST E
Horace Ave

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/3/2025

SUBJECT: Approval of reclassifying 4 Adminstrative Positions

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: approve the reclassification of 4 Administrative positions effective June 4, 2025 with no retro payment. The following will be implemented:

Maps union: IT Coordinator, Joanne Olson is currently in Grade 6 and over step 8 at $45.71 ($3,656.45 Bi-weekly salary). She will be implemented into Grade 7 as a step 8 at $46.57 ($3,725.60 Bi-weekly salary).

Non-union: HR Coordinator, Les Backer is currently in Grade 6 step 5 at $38.86 ($3,108.80 Bi-weekly salary). He will be implemented into Grade 7 as a step 3 at $39.80 ($3,184.00 Bi-weekly salary) with his next step in May 2026.

Teamster 320 union: Senior Billing Clerk, Jeremy Treitline is currently in Grade 6 step 4 at $37.54. He will be implemented into Grade 7 as step 2 at $38.27 with his next step in August 2025.

Teamster 320 union: Accountant, Jenny Davis is currently in Grade 5 step 7 at $38.52. She will be implemented into Grade 7 as a step 3 at $39.80 with her next step January 2026.

BACKGROUND: After David Drown Associates Company (DDA) reviewed the HR Coordinator, IT Coordinator, Senior Billing Clerk, and Accountant job descriptions for reclassification, DDA would recommend grade 7 for all 4 positions. All 4 positions have an increase to impact the end results and the Accountant also has increased autonomy and independence of actions.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 6/3/2025

SUBJECT: Approve Premises Permit Application for Goodridge Area Development

RECOMMENDATION: It is respectfully requested that the Council approve the following:

MOTION TO: approve the Gambling Premises Permit Application for Goodridge Area Development.

BACKGROUND: Goodridge Area Development has been asked to supply their pull-tabs at the Schooner Bar & Grill replacing TRFAHA. The application and resolution is required by the State of Minnesota.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The application fee of $150 is paid to the State of Minnesota. There is no fee due to the City.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Jennifer Myers, Deputy City Clerk

ATTACHMENTS:

1.	Goodridge Area Development Application001

MINNESOTA LAWFUL GAMBLING

LG214 Premises Permit Application

Annual Fee $150 (NON-REFUNDABLE)

REQUIRED ATTACHMENTS TO LG214

1. If the premises is leased, attach a copy of your lease. Use **LG215 Lease for Lawful Gambling Activity.**
2. $150 annual premises permit fee, for each permit (non-refundable). Make check payable to **"State of Minnesota."**

Mail the application and required attachments to:
Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions? Call 651-539-1900 and ask for Licensing.

ORGANIZATION INFORMATION

Organization Name: Goodridge Area Development License Number: 00173

Chief Executive Officer (CEO) John Lovly Daytime Phone: 218-378-4641

Gambling Manager: Stacy Anderson Daytime Phone: 218-378-4190

Cell 218-686-0751

GAMBLING PREMISES INFORMATION

Current name of site where gambling will be conducted: The Schooner Bar + Grill

List any previous names for this location:

Street address where premises is located: 212 2nd St E
(Do not use a P.O. box number or mailing address.)

City: **OR** Township: Thief River Falls County: Pennington Zip Code: 56701

Does your organization own the building where the gambling will be conducted?

☐ Yes ☒ **No** **If no,** attach LG215 Lease for Lawful Gambling Activity.

A lease is not required if only a raffle will be conducted.

Is any other organization conducting gambling at this site? ☐ Yes ☒ No ☐ Don't know

Note: Bar bingo can only be conducted at a site where another form of lawful gambling is being conducted by the applying organization or another permitted organization. Electronic games can only be conducted at a site where paper pull-tabs are played.

Has your organization previously conducted gambling at this site? ☐ Yes ☒ No ☐ Don't know

GAMBLING BANK ACCOUNT INFORMATION; MUST BE IN MINNESOTA

Bank Name: Northern State Bank Bank Account Number:

Bank Street Address: 201 East Third Street City: Thief River Falls State: MN Zip Code: 56701

ALL TEMPORARY AND PERMANENT OFF-SITE STORAGE SPACES

Address (Do not use a P.O. box number):	City:	State:	Zip Code:
307 Vaughn Main St E	Goodridge	MN	56725
		MN	
		MN	

LG214 Premises Permit Application

ACKNOWLEDGMENT BY LOCAL UNIT OF GOVERNMENT: APPROVAL BY RESOLUTION

CITY APPROVAL
for a gambling premises
located within city limits

City Name: ______________________

Date Approved by City Council: ______________________

Resolution Number: ______________________
(If none, attach meeting minutes.)

Signature of City Personnel:

____

Title: ______________ Date Signed: __________

Local unit of government must sign.

COUNTY APPROVAL
for a gambling premises
located in a township

County Name: ______________________

Date Approved by County Board: ______________________

Resolution Number: ______________________
(If none, attach meeting minutes.)

Signature of County Personnel:

____

Title: ______________ Date Signed: __________

TOWNSHIP NAME: ______________________

Complete below only if required by the county.
On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)

Print Township Name: ______________________

Signature of Township Officer: ______________________

Title: ______________ Date Signed: __________

ACKNOWLEDGMENT AND OATH

1. I hereby consent that local law enforcement officers, the Board or its agents, and the commissioners of revenue or public safety and their agents may enter and inspect the premises.
2. The Board and its agents, and the commissioners of revenue and public safety and their agents, are authorized to inspect the bank records of the gambling account whenever necessary to fulfill requirements of current gambling rules and law.
3. I have read this application and all information submitted to the Board is true, accurate, and complete.
4. All required information has been fully disclosed.
5. I am the chief executive officer of the organization.
6. I assume full responsibility for the fair and lawful operation of all activities to be conducted.
7. I will familiarize myself with the laws of Minnesota governing lawful gambling and rules of the Board and agree, if licensed, to abide by those laws and rules, including amendments to them.
8. Any changes in application information will be submitted to the Board no later than ten days after the change has taken effect.
9. I understand that failure to provide required information or providing false or misleading information may result in the denial or revocation of the license.
10. I understand the fee is non-refundable regardless of license approval/denial.

John Q. Jorly
Signature of Chief Executive Officer (designee may not sign)

5-30-25
Date

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety, Attorney General, Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format, i.e. large print, braille, upon request.

An equal opportunity employer

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/3/2025

SUBJECT: Approve Liquor Store Roof Change Request

RECOMMENDATION: It is respectfully requested that the Council accept the following recommendation:

MOTION TO: To approve the Liquor Store roof change request. The proposal is for the purchase and installation of new insulation for the entire surface area of the Municipal Liquor. Costs would be paid at the already agreed upon rates of the existing approved contract. These costs would be as follows:

Material & Delivery to site = $40,000.00
1 Foreman + 6 works @ $70.00/hr (onsite hours) = $490.00/hour
Fuel = $100.00/truck/day x 2 trucks = $200.00/day

BACKGROUND: The Liquor Store roof has exceeded end of life use. It was expected that wet insulation would be detected and needed for replacement. After extensive analysis in pre-construction, it was determined over 75% of insulation needed replacement and it would be more cost effective for full replacement.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: It is estimated that the extra costs incurred will be approximately $62,000.00.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:
None

City of Thief River Falls

OFFICE OF THE MAYOR

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: mayor@trfmn.gov
www.trfmn.gov

Updates from the Mayor *06/3/2025*

Open Line Agenda Items – Special guest: Wayne Johnson (05/22/2025)

- *Wayne spoke about the letter than went out to the public. This was a great time to get into the details of what happened, and Wayne did an excellent job covering this, and answering questions from the public. He also covered the lead and galvanized service line replacement project.*
    - *Covered the status of 1st street project*
    - *Talked about some of the surplus items going up for auction*
    - *Gave an update on the REA steps*
    - *Notified the public that the flowers were getting hung on the 29th of this month.*
- *Comments from the public*
    - *Pothole concerns - When are the streets going to be patched up?*
    - *Parking enforcement – If we are not going to enforce the downtown parking limits, maybe the city should remove the signs.*
    - *The hand dryers in the campground restrooms need to be replaced. (This is already in motion)*
    - *Concerns about holes getting drilled into some of the graves at the Greenwood Cemetery. Who owns the headstones once they are placed in the cemetery?*
    - *Junk ordinances was a point of concern. Older cars sitting in people's yards and such.*
    - *Issues with water pressure in some of the manufactured home parks. This is on the park owner, not the city.*

Scouts Guest Speaker- (05/27/2025)

- *Gave a condensed version of the state of the city and answered any questions*

Looking ahead:

Open Line - (06/26/2025 there is a conflict on the 19th with the radio programming, so needed they needed to move it one week)

- *Due to a conflict with my schedule, Steve will doing the Open Line and we are looking to have Travis join him for this radio segment*

League of Minnesota Cities Annual Conference- (June 25-27 in Duluth)

- *Angie and I will be attending*

Coalition of Greater Minnesota cities Summer Conference- (July 23-25 Bemidji)

- *Angie and I will be attending*