

COUNCIL PROCEEDINGS

Tuesday, September 7, 2021

CALL TO ORDER

This meeting is officially called to order at 05:30 p.m. on September 7, 2021. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Aarestad, McCraw, Bolduc, Narverud and Howe. Absent were Prudhomme and Lorenson. Mayor Holmer chaired the meeting.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Advance Thief River Budget - Michelle Landsverk

Mike Barry and Michelle Landsverk reviewed the budget, work plan and community support.

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the additions of 8.2.

On vote being taken, the agenda with additions was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 08.180.21: Approval of August 17, 2021 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09-198-21, being seconded by Councilmember Curt Howe, that:
On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED, by the City Council, to approve August 17, 2021 Council Proceedings.

RESOLUTION NO. 09.199.21: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09-199-21, being seconded by Councilmember Curt Howe, that:
On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$2,412,780.52 and council per diem in the amount of \$2,080.00. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

RESOLUTION NO. 09.200.21: Approval of 2021-2022 Safety Management Program Contract with MN Municipal Utilities Association

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09-200-21, being seconded by Councilmember Curt Howe, that:
On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED Execute a Safety Management Program Contract with the Minnesota Municipal Utilities Association (MMUA), effective October 1, 2021 through

September 30, 2022. The City shall pay MMUA \$25,050.00 to administer the City's Safety Program for the contract period.

RESOLUTION NO. 09.201.21: Waste Water Main and Manhole Rehabilitation

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced Resolution No. 09-201-21, being seconded by Councilmember Curt Howe, that:
On vote being taken, the resolution was unanimously passed.

WHEREAS, The City of Thief River Falls has been assessing the aged infrastructure including sewer mains, water mains, manholes and services prior to any street work. Cured in place, re-lining of sewer pipes has become more economical in recent years, so the City has been utilizing this technology instead of digging up entire roadways where it's possible. This project includes clearing out roots that have penetrated deteriorated joints, causing backups, and installing a new fiberglass liner using the old clay tile pipe as a form.

WHEREAS, The Water Systems personnel have identified some areas of the City that are in need of root removal and rehabilitation in the sewer collection system, and through the Federal Fiscal Recovery Funds the City has received, it is proposed to utilize some of these funds for this sewer rehabilitation project.

THEREFORE, BE IT RESOLVED Approve Hydro-Kleen LLC's proposal to rehabilitate 3200 feet of sewer main and 12 manholes in the amount of \$ 146,213.90.

NEW BUSINESS

RESOLUTION NO. 09.202.21: Sanford Hospital - Redevelopment Tax Increment Financing

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 09-202-21, being seconded by Councilmember Steve Narverud, that:
On vote being taken, the resolution was unanimously passed.

WHEREAS, Sanford Health Systems opened a new 25-bed critical access hospital and clinic medical facility along Highway 32 South in the fall of 2014, which eliminated the need for a large portion of the former downtown facility. They have remodeled portions of the downtown campus for kidney dialysis, children's rehab, and a behavioral health unit. Sanford intends to demolish the buildings not being used and prepare the site for future development.

WHEREAS, The Thief River Falls City Council, along with support from the ISD 564 School Board and Pennington County Board of Commissioners, approved a redevelopment TIF in 2016 to assist with demolition costs and ultimately stimulate economic development through the site clean-up.

THEREFORE, BE IT RESOLVED Adopt a resolution calling for a public hearing on Tuesday, October 5, 2021, at 5:30 PM by the City Council on the proposed Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 12 therein and the adoption of the Tax Increment Financing Plan therefor.

RESOLUTION NO. 09.203.21: Approve the low bid of \$784,427.45 from Davidson Construction and award the 2021 Street & Utilities Improvements.

Following discussion, Councilmember Steve Narverud introduced Resolution No. 09-203-21 , being seconded by Councilmember Jason Aarestad, that:
On vote being taken, the resolution was unanimously passed.

WHEREAS, The proposed work was bid as a result of meetings with department heads, Council committees, developers, and according to items in the City's Capital Improvement Plan. This project includes the following items of work:

1. Oakland Park Road Realignment- S.P. 5703-51
2. Safe routes to school S.A.P. 170-591-002 Franklin School Trail
3. Safe routes to school S.A.P. 170-591-002 Gulf Street Trail
4. Oakland Park Trail- City Project, new trail construction
5. Robson Court- city project, water and sewer service installation, new road construction
6. Pennington County fairgrounds- city project, misc. aggregate leveling and bituminous paving
7. Airport Entrance Road- City project, misc. bituminous paving repair.

WHEREAS, Bids for this project were received on September 7th, 2021 from two contractors. The low bid was received from Davidson Construction in the amount of \$784,427.45 and from R.J. Zavoral and Sons in the amount of \$855,753.29. The Engineer's estimate was \$689,666.50. The low bid was 14% above the estimate.

THEREFORE, BE IT RESOLVED Approve the low bid of \$784,427.45 from Davidson Construction and award the 2021 Street & Utilities Improvements.

COUNCIL BOARDS AND COMMISSIONS REPORTS

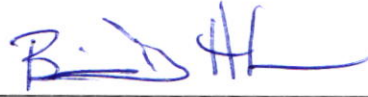
UPCOMING MEETINGS

1. Utilities Committee - September 13th at 7:00 a.m.
2. Public Safety/Liquor Committee - September 13th at 4:30 p.m.
3. Administrative Services Committee - September 14th at 4:30 p.m. Room 201 City Hall
4. Public Works Committee - September 15th at 4:30 p.m.
5. City Council Meeting - September 21st at 5:30 p.m.

INFORMATIONAL ITEMS

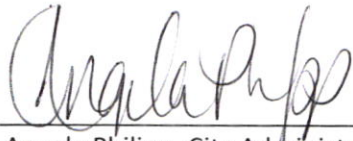
ADJOURNMENT

There being no further discussion, Councilmember McCraw moved, being seconded by Councilmember Aarestad to adjourn at 6:02 p.m. On vote being taken, the Chair declared the motion unanimously carried.



Brian D. Holmer, Mayor

Attest:



Angela Philipp, City Administrator