

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 1, 2025

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - Zahlien's Art & Wine Walk 7/10/25
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of June 17, 2025 Council Proceedings (3-8)
 - 7.2. City of Thief River Falls Bills & Disbursements and Council Per Diem (9-45)
- 8. NEW BUSINESS**
 - 8.1. Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Engelstad Arena and Pennington & Red Lake County Public Health and Home Care (46-49)
 - 8.2. Approve renewal of School Resource Officer Services Agreement with ISD #564 (50-57)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- Public Utilities Committee - 7/7/25 In Room 101 at 7 am
- Public Safety Committee - 7/7/25 in Room 101 at 4:30 pm
- Administrative Services Committee - 7/8/25 in Room 101 at 4:30 pm
- Public Works Committee - 7/9/25 in Room 101 at 4:30 pm
- City Council Meeting - 7/15/25 in Council Chambers at 5:30 pm

11. INFORMATIONAL ITEMS

- City offices are closed Friday, July 4. There will be no garbage pickup.
- Art & Wine Walk July 10 from 4-8 pm in downtown Thief River Falls.
- Pennington County Fair July 16-20. Parade Wednesday, July 16.
- Music in the Park tonight at 7 pm at Floyd B. Olson Park. Musical entertainment by Kenny & The Classics. Music in the park Summer of 2025 is every Tuesday (through August 26th) starting at 7 pm. Weather backup is at The Eagles.

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

**City Council Minutes
Tuesday, June 17, 2025**

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on June 17, 2025. This meeting is being presided over by Mayor Mike Lorensen.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Lorensen, McCraw, Aarestad, Pream, Bolduc, Langness, and Narverud. Absent: Arlt. Mayor Lorensen chaired the meeting.

PUBLIC FORUM

Drone Program - Public Comment

Mike Roff, Deputy Police Chief, provided a brief overview of the drone program. Lorensen called for any public comment; no one was in attendance. Mike and Jason noted their support for the program.

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION
ANNOUNCEMENTS**

Jason noted the County Public Hearing tonight at 6pm at the Justice Center (boardroom) regarding the future of the Auditorium building.

APPROVE AGENDA

Councilmember Scott Pream motioned being seconded by Councilmember Langness to approve the agenda with the removal of 8.8.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.141.25: Approval of June 3, 2025 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced RESOLUTION 06.141.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED, by the City Council, to approve the June 3, 2025 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.142.25: Approval of Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced RESOLUTION 06.142.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of 1,795,401.79. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 06.143.25: Approve Thief River Falls Chamber of Commerce River Fest 2025

Following discussion, Councilmember Scott Pream introduced Resolution 06.143.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The Chamber of Commerce has submitted a Temporary Intoxicating Liquor License application for their music festival - River Fest 2025. The festival will be at the Pennington County Fairgrounds August 1-2, 1015 from 4pm -1 am.

THEREFORE, BE IT RESOLVED Approve the Thief River Falls Chamber of Commerce Temp Intoxicating Liquor License application for River Fest 2025.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.144.25: Approval of American Legion Post 117 Parking Lot Band

Following discussion, Councilmember Michele McCraw introduced Resolution 06.144.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The American Legion Post 117 has submitted a Temporary Intoxicating Liquor License Application for their parking lot adjacent to their facility July 18 & 19, 2025 from 9pm-1am.

THEREFORE, BE IT RESOLVED Approve the Ecklund-Holmstrom American Legion Post 117's Temp Intoxicating Liquor License application.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.145.25: To approve County Resolution

Following discussion, Councilmember Jason Aarestad introduced Resolution 06.145.25, being seconded by Councilmember Scott Pream, that:

WHEREAS, Pennington County acquired property from the State of Minnesota on October 31, 2003 pursuant to conveyance of forfeited lands recorded as Document #171647 in the Office of the Pennington County Recorder. The County was able to be released from restrictions and the possibility of reversion after 20+ years of ownership.

THEREFORE, BE IT RESOLVED To approve the resolution that was passed at the

Pennington County Board on June 10, 2025.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.146.25: Implementation of a Passwordless Login Solution

Following discussion, Councilmember Kelly Langness introduced Resolution 06.146.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, As part of the City's ongoing cybersecurity initiatives, the City would like to implement a passwordless login solution to eliminate vulnerabilities associated with traditional password-based authentication. The initial rollout will serve 25 users.

WHEREAS, **Credential-Based Threat Exposure** - Existing systems depend on outdated password-based authentication, which leaves the City vulnerable to phishing, credential stuffing, and brute-force attacks.

Enterprise Grade Security and Compliance - This solution offers industry-standard protection including phishing-resistant multi-factor authentication (MFA), hardware-backed credential storage, and compliance with FIPS 140-3 standards.

Legacy and Fragmented Identity Tools

User Experience and IT Overhead - The new system reduces frequent password issues for users and support demands for IT.

Zero Trust Identity Protection - Ensures that only verified users with secure credentials can access sensitive City systems.

Seamless Password Experience - By introducing hardware authenticators and mobile passkeys, the City can offer a secure, efficient, and intuitive login process across devices and applications.

THEREFORE, BE IT RESOLVED Approve for the City of Thief River Falls to purchase a passwordless login solution to serve 25 users, supporting improved identity protection, operational efficiency, and compliance with cybersecurity best practices.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.147.25: Approval of the MN State Joint Powers Agreement with the MN Internet Crimes Against Children Task Force

Following discussion, Councilmember Jason Aarestad introduced Resolution 06.147.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The Thief River Falls Police Department has worked in conjunction with the ICAC Task Force and the Minnesota Bureau of Criminal Apprehension to investigate and prosecute crimes against children and exploitation of children since 2016. This agreement is imperative to keep up the important work of protecting children

in our community.

THEREFORE, BE IT RESOLVED To approve the renewal of the Internet Crimes Against Children Task Force Joint Powers Agreement with the ICAC Task force and the Minnesota Bureau of Criminal Apprehension.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.148.25: Approve the Employment of Sadie Anderson as Patrol Officer

Following discussion, Councilmember Scott Pream introduced Resolution 06.148.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Anderson is from Goodridge, MN and attended Northland Community College in Thief River Falls. Anderson will be the 17th officer bringing our department to full staff.

THEREFORE, BE IT RESOLVED To approve the employment of Sadie Anderson for the position of Patrol Officer. Anderson will be hired for the position of Patrol Officer. Anderson will be hired at a grade 6 step 1 for \$33.38 per hour. This is an LELS Union non-exempt position. Employment is contingent upon successful completion of all pre-employment requirements.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.149.25: Ductless Mini-Split Heat Pump for the Power Plant Office

Following discussion, Councilmember Michele McCraw introduced Resolution 06.149.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The office at the power Plant is currently being cooled by a “Window Unit” air conditioner. This AC unit has been in service for quite some time and is in need of repair. The Chief Power Plant operator has been able to repair the unit to keep it working, but it is at the end of it’s life and should be replaced by a much more efficient unit. It is important to keep the Switchgear in the office cool and the new heat Pump would be much more efficient at that. The office is heated by 2 - 5kw heaters and the new Heat pump would be able to handle most of the heating of the office much more efficiently also.

THEREFORE, BE IT RESOLVED Approve the purchase of a 2.5 Ton, Ductless Mini-Split Heat Pump for the Power Plant Office for approximately \$2838.00. This will come out of the Power Plant Maintenance budget. There will be no installation labor costs as the Chief Power Plant Operator will install the new unit.

On vote being taken, the resolution was unanimously passed.

Establishment of TIF District 1-16

Item was removed from the agenda.

RESOLUTION NO. 06.150.25: Variance Request - Nexus Church

Following discussion, Councilmember Scott Pream introduced Resolution 06.150.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, City Code, Sec. 152.025.5.a, General Yard Requirements for R-2 General Residential District requires a 5-foot setback for detached accessory buildings on interior side yards. The request meets all three criteria (Reasonableness, Uniqueness, Essential Character) for granting of variances.

Nexus Church needs a handicapped ramp. ADA requirements are a 1:12 ratio, or there is an exception which allows for steeper slopes (up to 1:10 or 1:8) for short distances in certain existing or altered facilities where space constraints exist, but these are not permitted in new construction. The front steps measure approximately 42-1/2 inches high, which means at minimum a 48-foot ramp plus a 5-foot landing midway, for a total length of 53 feet. There is not enough room in the front of the church and the sidewalk to install the ramp without providing for a switchback, which the design of the front steps doesn't adequately allow for. Building a switchback ramp on the front of the church is not very aesthetic and is difficult with the location of the front steps. The north side would require a switchback and contending with MNDOT regulations as that is Highway 59. The east side has the AC units and is too close to the alley to allow for a ramp.

The distance between the building and the approximate location of the lot line is 7 feet which is an adequately wide enough space to erect a handicapped ramp.

This location allows for a ramp that meets ADA requirements and funnels traffic to and from the parking lot.

WHEREAS, Due to church design, location along Hwy 59 (Third Street), and close proximity to the alley, the best location, and really the only location, for a handicapped ramp is along the south side of the building sloping eastwardly towards the alley and parking lot.

THEREFORE, BE IT RESOLVED Approve a Variance Request Application for Nexus Church, 246 Kendall Ave. N, for a 5-foot variance to City Code, Sec. 152.025.5.a, General Yard Requirements for R-2 General Residential District, which would allow for a zero setback from the property line, for the installation of an ADA compliant handicap access ramp on the south side of the building.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- City Council July 1 at 5:30 pm in Council Chambers
- Public Utility Committee July 7 at 7 am in Room 101
- Public Safety Committee July 7 at 4:30 pm in Room 101
- Administrative Services Committee July 8 at 4:30 pm in Room 101
- Public Works Committee July 9 at 4:30 pm in Room 101
- City Council July 15 at 5:30 pm in Council Chambers

INFORMATIONAL ITEMS

Investment Summary

Other:

- City Offices are closed Thursday, June 19 for Juneteenth. There will be no garbage pickup
- City Surplus Auction ends June 24, 2025. Items on auction can be found at trfmn.gov
- Committee of the Whole meeting planned for August 19th and will be after the City Council Meeting
- The city Facebook page will go live next week

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 6:04 pm. ON vote being taken, the Chair declared the motion unanimously carried.

Mayor Mike Lorenson

ATTEST: City Administrator Angela Philipp _____



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JULY 1st, 2025

SUMMARY OF DISBURSEMENTS

6/12/2025	AP PKT #1422 - #12 PAYROLL	\$269,167.40
6/12/2025	AP PKT #1423 - #12 PAYROLL	\$403.76
6/12/2025	AP PKT #431 - DIRECT PAYABLES / LIQUOR	\$26,201.37
6/13/2025	AP PKT #1432 - DIRECT PAYABLES	\$991,227.45
6/13/2025	AP PKT #1433 - DIRECT PAYABLES	\$6,954.25
6/16/2025	AP PKT #1434 - DIRECT PAYABLES / DITCHWITCH	\$32.25
6/18/2025	AP PKT #1438 - DIRECT PAYABLES	\$9,950.00
6/25/2025	AP PKT #1440 - DIRECT PAYABLES	\$131,182.23
6/25/2025	UB PKT #3235 - REFUND CHECKS	\$1,469.26
6/26/2025	AP PKT #1435 - #13 PAYROLL	\$164,250.92
7/1/2025	AP PKT #1439 - COUNCIL MEETING	\$762,273.70
GRAND TOTAL OF DISBURSEMENTS		\$2,363,112.59



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01422 - PYPKT01652 - 2025 06 12 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DELTA DENTAL OF MINNESOTA							
DELTA DENTAL OF MINNES...	INV0001665	06/12/2025	740-24000	Clearing Account	Dental Premium		1,567.82
Vendor DELTA DENTAL OF MINNESOTA Total:							1,567.82
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001668	06/12/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		24,824.64
INTERNAL REVENUE SERVICE	INV0001668	06/12/2025	740-20150	Payroll Taxes Payable	FED W/H		27,536.19
INTERNAL REVENUE SERVICE	INV0001668	06/12/2025	740-20150	Payroll Taxes Payable	MEDICARE		8,216.18
Vendor INTERNAL REVENUE SERVICE Total:							60,577.01
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0001661	06/12/2025	740-24000	Clearing Account	LELS Dues		1,022.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							1,022.00
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001671	06/05/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	JUNE BILLING		1,750.50
Vendor MEDICAREBLUE RX Total:							1,750.50
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4220-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4312-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4510-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001669	06/05/2025	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,300.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001663	06/12/2025	740-24000	Clearing Account	Garnishment		389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001667	06/12/2025	740-20160	State Withholding	State W/H Tax		13,162.39
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							13,162.39
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0001662	06/12/2025	740-24000	Clearing Account	PLIFE		656.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							656.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4150-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4210-61310	Health Insurance	Health Insurance Premium		23,025.03

Council Approval Register

Packet: APPKT01422 - PYPKT01652 - 2025 06 12 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4220-61310	Health Insurance	Health Insurance Premium		7,259.34
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4312-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4315-61310	Health Insurance	Health Insurance Premium		8,606.40
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4510-61310	Health Insurance	Health Insurance Premium		2,868.80
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4650-61310	Health Insurance	Health Insurance Premium		4,976.73
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	100-4660-61310	Health Insurance	Health Insurance Premium		1,772.94
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	610-4825-61310	Health Insurance	Health Insurance Premium		16,108.58
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	620-4825-61310	Health Insurance	Health Insurance Premium		5,840.12
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	680-4825-61310	Health Insurance	Health Insurance Premium		7,084.66
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	690-4825-61310	Health Insurance	Health Insurance Premium		23,117.81
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Premium		142.20
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		15,704.06
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		-528.84
NORTHWEST SERVICE COO...	INV0001670	06/05/2025	820-4825-61310	Health Insurance	Health Insurance Premium		760.87
Vendor NORTHWEST SERVICE COOPERATIVE Total:							127,543.92
Vendor: P E R A OF MN							
P E R A OF MN	INV0001666	06/12/2025	740-20180	PERA Payable	PERA EE/ER COORD		27,728.44
P E R A OF MN	INV0001666	06/12/2025	740-20180	PERA Payable	PERA EE/ER P&F		26,042.74
Vendor P E R A OF MN Total:							53,771.18
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001664	06/12/2025	740-24000	Clearing Account	LTD Premium		693.03
Vendor SUN LIFE FINANCIAL (LTD) Total:							693.03
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001658	06/12/2025	740-24000	Clearing Account	Contributions Employee		5,212.84
Vendor VANTAGEPOINT ICMA Total:							5,212.84
Vendor: WEX BANK							
WEX BANK	INV0001660	06/12/2025	740-24000	Clearing Account	HSA		362.50
Vendor WEX BANK Total:							362.50
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001672	06/03/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		28.85
WEX HEALTH INC	INV0001673	06/03/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		56.85
WEX HEALTH INC	INV0001674	06/03/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		286.85
WEX HEALTH INC	INV0001675	06/05/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		39.15
WEX HEALTH INC	INV0001676	06/04/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		280.87
WEX HEALTH INC	INV0001677	06/06/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		18.16
WEX HEALTH INC	INV0001678	06/09/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		92.21
WEX HEALTH INC	INV0001679	06/09/2025	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - ...		126.50
WEX HEALTH INC	INV0001679	06/09/2025	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		13.75
WEX HEALTH INC	INV0001679	06/09/2025	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		11.00
WEX HEALTH INC	INV0001679	06/09/2025	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		52.25
WEX HEALTH INC	INV0001680	06/10/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		150.00

Council Approval Register

Packet: APPKT01422 - PYPKT01652 - 2025 06 12 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX HEALTH INC	INV0001681	06/12/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		2.30
Vendor WEX HEALTH INC Total:							1,158.74
Grand Total:							269,167.40

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	60,640.96
610 - LIQUOR DISPENSARY	16,122.33
620 - WATER UTILITY FUND	5,851.12
680 - WASTEWATER UTILITY FUND	7,084.66
690 - ELECTRIC UTILITY FUND	23,270.06
740 - TRF HEALTH INSURANCE FUND	155,437.40
820 - GREENWOOD CEMETERY FUND	760.87
Grand Total:	269,167.40

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	5,402.61
100-4150-61340	MSRS HCSP	200.00
100-4210-61310	Health Insurance	23,025.03
100-4220-61310	Health Insurance	7,259.34
100-4220-61340	MSRS HCSP	300.00
100-4312-61310	Health Insurance	5,402.61
100-4312-61340	MSRS HCSP	300.00
100-4315-61310	Health Insurance	8,606.40
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	2,868.80
100-4510-61340	MSRS HCSP	200.00
100-4650-61310	Health Insurance	4,976.73
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	1,772.94
100-4670-62990	Misc. Operating Expense	126.50
610-4825-61310	Health Insurance	16,108.58
610-4840-62990	Misc. Operating Expense	13.75
620-4825-61310	Health Insurance	5,840.12
620-4840-62990	Misc. Operating Expense	11.00
680-4825-61310	Health Insurance	7,084.66
690-4825-61310	Health Insurance	23,117.81
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	52.25
740-20150	Payroll Taxes Payable	60,577.01
740-20160	State Withholding	13,162.39
740-20180	PERA Payable	53,771.18
740-20300	Flex Payroll Deductions	955.24
740-24000	Clearing Account	9,903.66
740-4870-63620	Employee BC/BS Monthl...	15,846.26
740-4870-63650	Senior Gold BC/BS Mont...	1,750.50
740-4870-63660	Retiree BC/BS Monthly bi..	-528.84

Account Summary		
Account Number	Account Name	Expense Amount
820-4825-61310	Health Insurance	<u>760.87</u>
Grand Total:		269,167.40

Project Account Summary	
Project Account Key	Expense Amount
None	<u>269,167.40</u>
Grand Total:	269,167.40



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01423 - PYPKT01652 - 2025 06 12 #12 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001659	06/02/2025	740-24000	Clearing Account	FLEX VISION		403.76
						Vendor VSP INSURANCE CO Total:	403.76
						Grand Total:	403.76

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	403.76
Grand Total:	403.76

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	403.76
Grand Total:		403.76

Project Account Summary

Project Account Key	Expense Amount
None	403.76
Grand Total:	403.76



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01431 - 06/12/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0109910300	06/10/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		141.00
BELLBOY CORP - BAR SUPPLY	0109910300	06/10/2025	610-4810-62590	Misc. Mdse for Resale	BAR SUPPLIES		78.94
Vendor BELLBOY CORP - BAR SUPPLY Total:							219.94
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0207995600	06/10/2025	610-4810-62510	Liquor for Resale	LIQUOR		3,774.10
Vendor BELLBOY CORP - LIQUOR Total:							3,774.10
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	121831747	06/10/2025	610-4810-62510	Liquor for Resale	LIQUOR		6,180.52
BREAKTHRU BEVERAGE	121831747	06/10/2025	610-4810-62530	Wine for Resale	WINE		1,144.00
BREAKTHRU BEVERAGE	121831747	06/10/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		473.40
BREAKTHRU BEVERAGE	413637496	06/10/2025	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-22.27
Vendor BREAKTHRU BEVERAGE Total:							7,775.65
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	MAY STMT	05/30/2025	610-4810-62610	Freight In (Liquor)	MAY 2025 - FREIGHT CHAR...		3,135.59
Vendor JIM HIRT TRUCKING INC Total:							3,135.59
Vendor: KICK'N UP KOUNTRY INC							
KICK'N UP KOUNTRY INC	2025 SPONS	06/12/2025	610-4890-64900	Civic Events	2025 SPONSORSHIP		500.00
Vendor KICK'N UP KOUNTRY INC Total:							500.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2633739	06/10/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,051.99
SOUTHERN GLAZERS OF MN	2633739	06/10/2025	610-4810-62530	Wine for Resale	WINE		2,451.60
Vendor SOUTHERN GLAZERS OF MN Total:							7,503.59
Vendor: T R F RADIO							
T R F RADIO	MAY 2025	06/05/2025	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		2,742.50
T R F RADIO	MAY 2025	06/05/2025	610-4880-63490	Advertising	RADIO ADVERTISING - MAY ...		550.00
Vendor T R F RADIO Total:							3,292.50
Grand Total:							26,201.37

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	26,201.37
Grand Total:	26,201.37

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	14,984.34
610-4810-62530	Wine for Resale	3,595.60
610-4810-62540	Soft Drinks/Mix for Resa...	614.40
610-4810-62590	Misc. Mdse for Resale	78.94
610-4810-62610	Freight In (Liquor)	3,135.59
610-4880-63490	Advertising	3,292.50
610-4890-64900	Civic Events	500.00
Grand Total:		26,201.37

Project Account Summary

Project Account Key	Expense Amount
None	26,201.37
Grand Total:	26,201.37



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01432 - 06/13/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	10016431	05/01/2025	820-4840-62990	Misc. Operating Expense	SPADE EDGER		47.98
L & M SUPPLY INC	10017099	05/21/2025	690-4850-62350	Power Plant/Dam Maint	OSCILLATING BLADE		38.97
L & M SUPPLY INC	10018279	05/08/2025	820-4840-62990	Misc. Operating Expense	GRASS SEED		127.99
L & M SUPPLY INC	10018280	05/08/2025	100-4510-62990	Misc. Operating Expense	GORILLA TAPE		13.99
L & M SUPPLY INC	10020904	05/20/2025	690-4840-62880	Personal Protective Equipm...	FR JEANS / KASPREZAK		229.90
L & M SUPPLY INC	10022459	05/28/2025	100-4510-62210	Equipment Maint & Repair	SPRAY GUN		8.99
L & M SUPPLY INC	10022480	05/28/2025	690-4840-62990	Misc. Operating Expense	SCREWS		14.70
Vendor L & M SUPPLY INC Total:							482.52
Vendor: MN ENERGY RESOURCES #0740731585-00002							
MN ENERGY RESOURCES #0...	5505963023	06/08/2025	100-4670-64500	Senior Citizen Programs	MAY 2025 - GAS METER RE...		62.13
Vendor MN ENERGY RESOURCES #0740731585-00002 Total:							62.13
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	MAY 2025	05/31/2025	690-4810-68400	Purchased Power	MAY 2025 - DE & ENERGY U...		989,540.72
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							989,540.72
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	LWA634	06/13/2025	100-4220-64330	Dues and Subscriptions	REGISTRATION / LICENSE R...		16.25
Vendor PENNINGTON CO MOTOR VEHICLE Total:							16.25
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	MAY 2025	05/31/2025	680-4830-63890	Utilities Expense	MAY 2025 - ELECTRIC READ...		154.88
Vendor RED LAKE ELECTRIC COOP INC Total:							154.88
Vendor: T R F HARDWARE							
T R F HARDWARE	22274764	05/05/2025	100-4220-62230	Building Maint & Repair	FLAG POLE ROPE		59.25
T R F HARDWARE	22275045	05/07/2025	100-4194-65200	Buildings and Structures	SWITCH PLATE - ELEVATOR ...		2.97
T R F HARDWARE	22275134	05/07/2025	690-4850-62350	Power Plant/Dam Maint	ROOF PATCH		14.58
T R F HARDWARE	22275271	05/08/2025	620-4850-62200	System Expense	MATERIALS - SEASONAL WA...		22.98
T R F HARDWARE	22275289	05/08/2025	630-4850-62230	Building Maint & Repair	WALLPLATE - REA KITCHEN ...		4.99
T R F HARDWARE	22275415	05/09/2025	620-4850-62210	Equipment Maint & Repair	PLUG - TRENCHER		1.49
T R F HARDWARE	22275780	05/12/2025	680-4840-62990	Misc. Operating Expense	NUTS / BOLTS - '23 RAM		3.50
T R F HARDWARE	22275863	05/13/2025	690-4850-62210	Equipment Maint & Repair	NUTS / BOLTS - BORING MA...		3.38
T R F HARDWARE	22275942	05/13/2025	100-4220-62230	Building Maint & Repair	MATERIALS - REPAIR COUN...		19.82
T R F HARDWARE	22276211	05/16/2025	100-4510-62210	Equipment Maint & Repair	EXHAUST TUBE - BLOWER		16.99
T R F HARDWARE	22276280	05/16/2025	100-4510-62210	Equipment Maint & Repair	MOWER BOLTS		25.12
T R F HARDWARE	22276281	05/16/2025	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - MOWER ...		-12.56
T R F HARDWARE	22276570	05/19/2025	680-4840-62990	Misc. Operating Expense	NUTS / BOLTS - '23 RAM		2.58
T R F HARDWARE	22276617	05/19/2025	100-4510-62230	Building Maint & Repair	PAINT		47.98

Council Approval Register

Packet: APPKT01432 - 06/13/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T R F HARDWARE	22276733	05/20/2025	630-4850-62230	Building Maint & Repair	CAULK / SEALANT		12.48
T R F HARDWARE	22276784	05/21/2025	100-4510-62230	Building Maint & Repair	SCREWS - SHELTER		35.96
T R F HARDWARE	22277015	05/22/2025	100-4510-62230	Building Maint & Repair	FASTENERS - SHELTER		9.98
T R F HARDWARE	22277728	05/27/2025	680-4840-62990	Misc. Operating Expense	NUTS / BOLTS - LIFT #2		4.74
T R F HARDWARE	22277844	05/28/2025	630-4850-62230	Building Maint & Repair	OUTLET / BOX COVER		7.97
T R F HARDWARE	22277989	05/28/2025	100-4510-62240	Department Maint & Repair	POTTING SOIL - GAZEBO & C...		600.00
Vendor T R F HARDWARE Total:							884.20
Vendor: VESTIS							
VESTIS	2630433077	06/10/2025	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 06/10/...		86.75
Vendor VESTIS Total:							86.75
Grand Total:							991,227.45

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	906.87
620 - WATER UTILITY FUND	111.22
630 - ARENAS - OAK VIEW GROUP	25.44
680 - WASTEWATER UTILITY FUND	165.70
690 - ELECTRIC UTILITY FUND	989,842.25
820 - GREENWOOD CEMETERY FUND	175.97
Grand Total:	991,227.45

Account Summary

Account Number	Account Name	Expense Amount
100-4194-65200	Buildings and Structures	2.97
100-4220-62230	Building Maint & Repair	79.07
100-4220-64330	Dues and Subscriptions	16.25
100-4510-62210	Equipment Maint & Repa..	38.54
100-4510-62230	Building Maint & Repair	93.92
100-4510-62240	Department Maint & Re...	600.00
100-4510-62990	Misc. Operating Expense	13.99
100-4670-64500	Senior Citizen Programs	62.13
620-4850-62200	System Expense	22.98
620-4850-62210	Equipment Maint & Repa..	1.49
620-4890-63030	Contracts Expense	86.75
630-4850-62230	Building Maint & Repair	25.44
680-4830-63890	Utilities Expense	154.88
680-4840-62990	Misc. Operating Expense	10.82
690-4810-68400	Purchased Power	989,540.72
690-4840-62880	Personal Protective Equi...	229.90
690-4840-62990	Misc. Operating Expense	14.70
690-4850-62210	Equipment Maint & Repa..	3.38
690-4850-62350	Power Plant/Dam Maint	53.55
820-4840-62990	Misc. Operating Expense	175.97
Grand Total:		991,227.45

Project Account Summary

Project Account Key	Expense Amount
None	991,227.45
Grand Total:	991,227.45



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01433 - 06/13/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BAILEY NURSERIES INC							
BAILEY NURSERIES INC	INV0716983	05/07/2025	100-4510-62250	Shade Tree Program	TREES - CITY PARKS		5,871.75
BAILEY NURSERIES INC	INV0716983	05/07/2025	260-4670-62990	Misc. Operating Expense	TREES - MECC		1,082.50
						Vendor BAILEY NURSERIES INC Total:	6,954.25
						Grand Total:	6,954.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	5,871.75
260 - MULTI-EVENTS CENTER FUND	1,082.50
Grand Total:	6,954.25

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62250	Shade Tree Program	5,871.75
260-4670-62990	Misc. Operating Expense	1,082.50
Grand Total:		6,954.25

Project Account Summary

Project Account Key	Expense Amount
None	6,954.25
Grand Total:	6,954.25



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01434 - 6/16/25 DITCHWITCH PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DITCH WITCH OF MN AND IA							
DITCH WITCH OF MN AND IA	C27583	04/30/2025	620-4850-62210	Equipment Maint & Repair	R-100 DITCH WITCH		32.25
Vendor DITCH WITCH OF MN AND IA Total:							32.25
Grand Total:							32.25

Fund Summary

Fund	Expense Amount
620 - WATER UTILITY FUND	32.25
Grand Total:	32.25

Account Summary

Account Number	Account Name	Expense Amount
620-4850-62210	Equipment Maint & Repa..	32.25
Grand Total:		32.25

Project Account Summary

Project Account Key	Expense Amount
None	32.25
Grand Total:	32.25



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01435 - PYPKT01658 - 2025 06 26 #13 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0001693	06/18/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	JULY Senior Gold		2,754.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							2,754.00
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001690	06/26/2025	740-20150	Payroll Taxes Payable	MEDICARE		8,242.14
INTERNAL REVENUE SERVICE	INV0001690	06/26/2025	740-20150	Payroll Taxes Payable	FED W/H		26,641.70
INTERNAL REVENUE SERVICE	INV0001690	06/26/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		25,587.06
Vendor INTERNAL REVENUE SERVICE Total:							60,470.90
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001686	06/26/2025	740-24000	Clearing Account	Union Dues		4,288.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							4,288.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001687	06/26/2025	740-24000	Clearing Account	Garnishment		389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001689	06/26/2025	740-20160	State Withholding	State W/H Tax		12,876.71
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							12,876.71
Vendor: P E R A OF MN							
P E R A OF MN	INV0001688	06/26/2025	740-20180	PERA Payable	PERA EE/ER COORD		27,403.65
P E R A OF MN	INV0001688	06/26/2025	740-20180	PERA Payable	PERA EE/ER DEF		192.26
P E R A OF MN	INV0001688	06/26/2025	740-20180	PERA Payable	PERA EE/ER P&F		23,926.22
Vendor P E R A OF MN Total:							51,522.13
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4312-61330	Life Insurance	Life Ins Premium		51.00
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4315-61330	Life Insurance	Life Ins Premium		51.00
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4510-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4650-61330	Life Insurance	Life Ins Premium		60.35
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	610-4825-61330	Life Insurance	Life Ins Premium		69.70
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	620-4825-61330	Life Insurance	Life Ins Premium		43.75
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	680-4825-61330	Life Insurance	Life Ins Premium		34.45
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	690-4825-61330	Life Insurance	Life Ins Premium		171.70

Council Approval Register

Packet: APPKT01435 - PYPKT01658 - 2025 06 26 #13 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	740-24000	Clearing Account	Life Ins Premium		668.84
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		58.25
SUN LIFE FINANCIAL - LIFE	INV0001685	06/26/2025	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,560.09
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001682	06/26/2025	740-24000	Clearing Account	Contributions Employee		5,212.84
Vendor VANTAGEPOINT ICMA Total:							5,212.84
Vendor: WEX BANK							
WEX BANK	INV0001684	06/26/2025	740-24000	Clearing Account	HSA		362.50
WEX BANK	INV0001695	06/25/2025	100-4150-61310	Health Insurance	HSA City Contribution		2,841.54
WEX BANK	INV0001695	06/25/2025	100-4210-61310	Health Insurance	HSA City Contribution		947.18
WEX BANK	INV0001695	06/25/2025	100-4220-61310	Health Insurance	HSA City Contribution		753.60
WEX BANK	INV0001695	06/25/2025	100-4650-61310	Health Insurance	HSA City Contribution		3,537.52
WEX BANK	INV0001695	06/25/2025	610-4825-61310	Health Insurance	HSA City Contribution		695.98
WEX BANK	INV0001695	06/25/2025	680-4825-61310	Health Insurance	HSA City Contribution		947.18
WEX BANK	INV0001695	06/25/2025	690-4825-61310	Health Insurance	HSA City Contribution		251.20
WEX BANK	INV0001696	06/26/2025	100-4150-61310	Health Insurance	VEBA City Contribution		251.20
WEX BANK	INV0001696	06/26/2025	100-4194-61310	Health Insurance	VEBA Employer Contribution		251.20
WEX BANK	INV0001696	06/26/2025	100-4210-61310	Health Insurance	VEBA City Contribution		2,647.96
WEX BANK	INV0001696	06/26/2025	100-4220-61310	Health Insurance	VEBA City Contribution		1,391.96
WEX BANK	INV0001696	06/26/2025	100-4650-61310	Health Insurance	VEBA City Contribution		3,595.14
WEX BANK	INV0001696	06/26/2025	610-4825-61310	Health Insurance	VEBA City Contributions		251.20
WEX BANK	INV0001696	06/26/2025	680-4825-61310	Health Insurance	VEBA City Contribution		1,391.96
WEX BANK	INV0001696	06/26/2025	690-4825-61310	Health Insurance	VEBA City Contribution		4,735.90
Vendor WEX BANK Total:							24,853.22
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001691	06/16/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		75.00
WEX HEALTH INC	INV0001692	06/17/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		120.00
WEX HEALTH INC	INV0001698	06/25/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		68.96
WEX HEALTH INC	INV0001699	06/26/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		59.60
Vendor WEX HEALTH INC Total:							323.56
Grand Total:							164,250.92

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	16,721.35
610 - LIQUOR DISPENSARY	1,016.88
620 - WATER UTILITY FUND	43.75
680 - WASTEWATER UTILITY FUND	2,373.59
690 - ELECTRIC UTILITY FUND	5,158.80
740 - TRF HEALTH INSURANCE FUND	138,927.20
820 - GREENWOOD CEMETERY FUND	9.35
Grand Total:	164,250.92

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	3,092.74
100-4150-61330	Life Insurance	66.30
100-4194-61310	Health Insurance	251.20
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,595.14
100-4210-61330	Life Insurance	175.10
100-4220-61310	Health Insurance	2,145.56
100-4220-61330	Life Insurance	68.85
100-4312-61330	Life Insurance	51.00
100-4315-61330	Life Insurance	51.00
100-4510-61330	Life Insurance	9.35
100-4650-61310	Health Insurance	7,132.66
100-4650-61330	Life Insurance	60.35
100-4660-61330	Life Insurance	12.75
610-4825-61310	Health Insurance	947.18
610-4825-61330	Life Insurance	69.70
620-4825-61330	Life Insurance	43.75
680-4825-61310	Health Insurance	2,339.14
680-4825-61330	Life Insurance	34.45
690-4825-61310	Health Insurance	4,987.10
690-4825-61330	Life Insurance	171.70
740-20150	Payroll Taxes Payable	60,470.90
740-20160	State Withholding	12,876.71
740-20180	PERA Payable	51,522.13
740-20300	Flex Payroll Deductions	323.56
740-24000	Clearing Account	10,921.65
740-4870-63640	Life Insurance - COBRA	58.25
740-4870-63650	Senior Gold BC/BS Mont...	2,754.00
820-4825-61330	Life Insurance	9.35
Grand Total:		164,250.92

Project Account Summary

Project Account Key	Expense Amount
None	<u>164,250.92</u>
Grand Total:	164,250.92



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01438 - 6/18/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SPORTSFIELD SPECIALTIES INC							
SPORTSFIELD SPECIALTIES I...	93067	05/05/2025	260-4680-65900	Work in Process-Constructi...	STAMPED & SEALED DRAW...		9,950.00
						Vendor SPORTSFIELD SPECIALTIES INC Total:	9,950.00
						Grand Total:	9,950.00

Fund Summary

Fund	Expense Amount
260 - MULTI-EVENTS CENTER FUND	9,950.00
Grand Total:	9,950.00

Account Summary

Account Number	Account Name	Expense Amount
260-4680-65900	Work in Process-Constru...	9,950.00
Grand Total:		9,950.00

Project Account Summary

Project Account Key	Expense Amount
None	9,950.00
Grand Total:	9,950.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01439 - 07/01/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S)							
ADVANCED ENGINEERING ...	103185	06/10/2025	620-4890-63110	Consulting Fees	EPA RESPONSE		2,931.00
ADVANCED ENGINEERING ...	103351	06/10/2025	620-4890-63110	Consulting Fees	WTP FILTER EVALUATION		5,710.50
ADVANCED ENGINEERING ...	103352	06/10/2025	620-4890-63110	Consulting Fees	2025 RMP UPDATE		1,784.00
ADVANCED ENGINEERING ...	103356	06/10/2025	550-4680-65920	Work in Process - Eng/Arch...	CO2 TANK REPLACEMENT		259.00
ADVANCED ENGINEERING ...	103409	06/10/2025	680-4890-63110	Consulting Fees	PFAS MANAGEMENT PLAN		3,932.70
Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S) Total:							14,617.20
Vendor: ALMETEK INDUSTRIES INC							
ALMETEK INDUSTRIES INC	280527	06/10/2025	690-4840-62990	Misc. Operating Expense	NUMBERS FOR TRANSFOR...		137.23
Vendor ALMETEK INDUSTRIES INC Total:							137.23
Vendor: BAYCOM INC							
BAYCOM INC	EQUIPINV 055779	05/30/2025	100-4210-65400	Machinery & Equipment	INSTALL EQUIPMENT - 2025...		12,713.00
Vendor BAYCOM INC Total:							12,713.00
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	214138	06/10/2025	100-4670-62010	Office Supplies	GENERAL SUPPLIES - STAMP...		18.94
Vendor BREDESON OFFICE SUPPLY Total:							18.94
Vendor: CHAD CULP							
CHAD CULP	2531	06/24/2025	505-4680-65900	Work in Process-Constructi...	2024 STREET IMP PRJ - SOIL...		8,085.00
Vendor CHAD CULP Total:							8,085.00
Vendor: CHARLES LINDGREN							
CHARLES LINDGREN	REIMB 06 06 25	06/06/2025	100-4210-62880	Personal Protective Equipm...	REIMBURSE - WORKBOOT A...		200.00
Vendor CHARLES LINDGREN Total:							200.00
Vendor: CORE & MAIN LP							
CORE & MAIN LP	CNV1000004919	06/12/2025	620-4840-62430	Water Meters	METER INSTALLATION		609.99
Vendor CORE & MAIN LP Total:							609.99
Vendor: DAKOTA MAILING & SHIPPING							
DAKOTA MAILING & SHIPPI...	82078	06/01/2025	100-4315-62010	Office Supplies	CONTRACT CHARGE - 07/21...		203.70
DAKOTA MAILING & SHIPPI...	82078	06/01/2025	620-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		475.30
DAKOTA MAILING & SHIPPI...	82078	06/01/2025	680-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		135.80
DAKOTA MAILING & SHIPPI...	82078	06/01/2025	690-4840-62010	Office Supplies	CONTRACT CHARGE - 07/21...		543.20
Vendor DAKOTA MAILING & SHIPPING Total:							1,358.00
Vendor: FIRST NATIONAL BANK OF OMAHA							
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	310-4710-66110	Bond Interest	BOND INTEREST - THIEF18B		15,025.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	315-4710-66110	Bond Interest	BOND INTEREST - THIEF22A		32,936.25
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	315-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		391.00

Council Approval Register

Packet: APPKT01439 - 07/01/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	320-4710-66110	Bond Interest	BOND INTEREST - THIEF18B		6,300.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	325-4710-66110	Bond Interest	BOND INTEREST - THIEF23A		35,775.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	325-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		267.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	330-4710-66110	Bond Interest	BOND INTEREST - THIEF19A		10,847.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	330-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		313.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	350-4710-66110	Bond Interest	BOND INTEREST - THIEF24A		101,297.36
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	350-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		251.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	360-4710-66110	Bond Interest	BOND INTEREST - THIEF24A		52,206.81
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	360-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		130.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	380-4710-66110	Bond Interest	BOND INTEREST - THIEF20B		1,000.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	380-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		36.22
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	410-4710-66110	Bond Interest	BOND INTEREST - THIEF 201...		1,400.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	410-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		48.29
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	420-4710-66110	Bond Interest	BOND INTEREST - THIEF19A		1,332.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	420-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		52.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	430-4710-66110	Bond Interest	BOND INTEREST - THIEF20B		2,187.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	430-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		88.74
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	450-4710-66110	Bond Interest	BOND INTEREST - THIEF14B		1,875.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	460-4710-66110	Bond Interest	BOND INTEREST - THIEF 201...		3,500.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	460-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		120.73
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	470-4710-66110	Bond Interest	BOND INTEREST - THIEF15A		2,565.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	470-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		261.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	480-4710-66110	Bond Interest	BOND INTEREST - THIEF16A		4,625.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	480-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		207.90
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	490-4710-66110	Bond Interest	BOND INTEREST - THIEF17B		9,543.75
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	490-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		435.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 201...		3,100.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 201...		300.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF24A		33,817.08
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF23A		30,825.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF16A		2,756.25
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF12A		1,155.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF17B		1,181.25
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF17A		77,805.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF18B		5,783.38
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF15A		3,580.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF19A		4,783.91
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF22A		9,263.75
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF 200...		1,600.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF20B		612.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66110	Bond Interest	BOND INTEREST - THIEF20A		1,805.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		113.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		495.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		201.02

Council Approval Register

Packet: APPKT01439 - 07/01/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		234.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		143.55
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		32.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		60.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		84.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		104.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	620-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		228.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	670-4710-66110	Bond Interest	BOND INTEREST - THIEF20A		13,235.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	670-4750-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		199.17
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF24A		12,157.20
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF18B		5,338.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF14B		375.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF16A		1,618.75
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF19A		714.84
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66110	Bond Interest	BOND INTEREST - THIEF20A		17,512.50
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		263.33
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		17.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		143.55
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	680-4710-66200	Fiscal Agent s Fees	PAYING AGENT FEES - THIEF...		30.00
FIRST NATIONAL BANK OF ...	THIEF 06 05 25	06/05/2025	690-4710-66110	Bond Interest	BOND INTEREST - THIEF18A		51,537.50
Vendor FIRST NATIONAL BANK OF OMAHA Total:							568,224.08
Vendor: FYNBOH CONSTRUCTION INC							
FYNBOH CONSTRUCTION INC	2487	06/16/2025	520-4680-65900	Work in Process-Constructi...	INSTALLATION OF SIDEWAL...		1,850.00
Vendor FYNBOH CONSTRUCTION INC Total:							1,850.00
Vendor: HACH COMPANY							
HACH COMPANY	14523887	06/04/2025	620-4840-62170	Field Supplies	LAB SUPPLY		1,436.00
Vendor HACH COMPANY Total:							1,436.00
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200727118	06/09/2025	690-4890-64370	Taxes and Licenses	POWER PLANT - DAM RELIC...		661.89
Vendor HDR ENGINEERING INC - CHICAGO Total:							661.89
Vendor: HERZOG ROOFING INC							
HERZOG ROOFING INC	001811	06/06/2025	570-4680-65900	Work in Process-Constructi...	LABOR / MATERIALS - TRF P...		95,000.00
Vendor HERZOG ROOFING INC Total:							95,000.00
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUT...	CIN129062	06/20/2025	100-4150-62010	Office Supplies	SLAT WALL ACCESSORIES		210.15
Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:							210.15
Vendor: KNIFE RIVER MATERIALS							
KNIFE RIVER MATERIALS	117354	06/10/2025	100-4312-62240	Department Maint & Repair	HOT MIX		130.00
Vendor KNIFE RIVER MATERIALS Total:							130.00

Council Approval Register

Packet: APPKT01439 - 07/01/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	9733	06/23/2025	100-4670-63610	Insurance Expense	CLAIM# 333387 - LAUNDRY...		6,394.41
Vendor LEAGUE OF MN CITIES INS TRUST Total:							6,394.41
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	33531729	06/09/2025	100-4312-62210	Equipment Maint & Repair	REPAIRS		13.95
Vendor LEE PLUMBING & HEATING INC Total:							13.95
Vendor: LEGENDS SPORTING GOODS							
LEGENDS SPORTING GOODS	202500132	06/11/2025	100-4210-63034	SRT Expense	SRT TEAM PATCHES		375.00
Vendor LEGENDS SPORTING GOODS Total:							375.00
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	14367	06/19/2025	100-4192-63020	Computer Maintenance & li...	SERVICE DAY		1,885.00
Vendor MORRIS ELECTRONICS INC Total:							1,885.00
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1478231-01	06/11/2025	100-4510-62210	Equipment Maint & Repair	MOWER PARTS RING SNAP		27.58
MTI DISTRIBUTING INC	1478334-01	06/10/2025	100-4510-62210	Equipment Maint & Repair	MOWER BLADES		157.88
Vendor MTI DISTRIBUTING INC Total:							185.46
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	15110	06/10/2025	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPL...		125.00
Vendor NORTH SHORE ANALYTICAL INC Total:							125.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	137533	06/11/2025	100-4510-62240	Department Maint & Repair	CHEMICAL - FORESTRY DEP...		410.43
QUALITY FARM SUPPLY INC	137590	06/18/2025	100-4510-62240	Department Maint & Repair	CHEMICALS		106.08
Vendor QUALITY FARM SUPPLY INC Total:							516.51
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002672	06/20/2025	690-4890-63030	Contracts Expense	ALARM MONITORING ELEC ...		19.50
STEVEN O KVASAGER	002673	06/20/2025	690-4850-62350	Power Plant/Dam Maint	ALARM MONITORING POW...		19.50
Vendor STEVEN O KVASAGER Total:							39.00
Vendor: STREICHERS							
STREICHERS	11766527	06/11/2025	100-4210-62890	Uniforms/ID Clothing	BAR/TAB - SERVING SINCE - ...		53.97
Vendor STREICHERS Total:							53.97
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMI...	INV047021	06/17/2025	680-4840-62160	Chemicals	POND SPRAY		2,391.00
Vendor TEAM LABORATORY CHEMICAL LLC Total:							2,391.00
Vendor: ULINE							
ULINE	193709084	06/04/2025	690-4840-62990	Misc. Operating Expense	MISC CLEANING & KITCHEN...		517.42
Vendor ULINE Total:							517.42
Vendor: USABBLUEBOOK							
USABBLUEBOOK	INV00737397	06/12/2025	680-4850-62220	Lift Station and Pond Maint...	LIFT #7 CHART PAPER		173.11
USABBLUEBOOK	INV00737518	06/12/2025	620-4850-62200	System Expense	VALVE MARKERS		156.95
Vendor USABBLUEBOOK Total:							330.06

Council Approval Register					Packet: APPKT01439 - 07/01/25 COUNCIL MEETING		
Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VALLEY ANIMAL HOSPITAL LLC							
VALLEY ANIMAL HOSPITAL L...	99916	06/11/2025	100-4210-63100	Animal Control	ANIMAL CONTROL - BEAR		641.44
Vendor VALLEY ANIMAL HOSPITAL LLC Total:							641.44
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	790416	06/13/2025	100-4240-63030	Contracts Expense	WEED/GRASS MOWING		792.00
Vendor WADE ALLEN COTA Total:							792.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	55X00072	05/31/2025	610-4840-62990	Misc. Operating Expense	CARD BOARD DUMPSTER		96.00
Vendor WASTE MASTERS LLC Total:							96.00
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	237965	05/20/2025	505-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2024 UTIL PRJ...		41,966.00
WIDSETH SMITH NOLTING ...	237966	05/20/2025	505-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - 2024 ST & UTI...		700.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							42,666.00
Grand Total:							762,273.70

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	24,333.53
310 - 2018 IMPROVEMENT BOND	15,025.00
315 - 2022 IMPROVEMENT BONDS	33,327.25
320 - 2018 IMPROVEMENT BOND ARENA	6,300.00
325 - 2023 IMPROVEMENT BONDS	36,042.00
330 - 2019 SPECIAL ASSESSMENT FUND	11,160.50
350 - 2024 IMPROVEMENT BOND ICE PLANT	101,548.36
360 - 2024 IMPROVEMENT BONDS	52,336.81
380 - 2020 IMPROVEMENT BOND SOFTWARE	1,036.22
410 - 2013 IMPROVEMENT BONDS	1,448.29
420 - 2019 IMPROVEMENT BOND SOFTWARE	1,384.50
430 - 2020 IMPROVEMENT BONDS	2,276.24
450 - 2014 IMPROVEMENT BONDS	1,875.00
460 - 2013 IMP BOND-GREENWOOD UNDPAS	3,620.73
470 - 2015 IMPROVEMENT BONDS	2,826.00
480 - 2016 IMPROVEMENT BONDS	4,832.90
490 - 2017 IMPROVEMENT BONDS	9,978.75
505 - 2024 ST AND UTILITY PROJECT	50,751.00
520 - 2018 ARENA PROJECT	1,850.00
550 - 2025 CO2 TANK REPLACEMENT	259.00
570 - 2025 LIBRARY ROOF	95,000.00
610 - LIQUOR DISPENSARY	96.00
620 - WATER UTILITY FUND	193,166.93
670 - STORM WATER UTILITY FUND	13,434.17
680 - WASTEWATER UTILITY FUND	44,928.28
690 - ELECTRIC UTILITY FUND	53,436.24
Grand Total:	762,273.70

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	210.15
100-4192-63020	Computer Maintenance...	1,885.00
100-4210-62880	Personal Protective Equi...	200.00
100-4210-62890	Uniforms/ID Clothing	53.97
100-4210-63034	SRT Expense	375.00
100-4210-63100	Animal Control	641.44
100-4210-65400	Machinery & Equipment	12,713.00
100-4240-63030	Contracts Expense	792.00
100-4312-62210	Equipment Maint & Repa..	13.95
100-4312-62240	Department Maint & Re...	130.00
100-4315-62010	Office Supplies	203.70
100-4510-62210	Equipment Maint & Repa..	185.46

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62240	Department Maint & Re...	516.51
100-4670-62010	Office Supplies	18.94
100-4670-63610	Insurance Expense	6,394.41
310-4710-66110	Bond Interest	15,025.00
315-4710-66110	Bond Interest	32,936.25
315-4750-66200	Fiscal Agent s Fees	391.00
320-4710-66110	Bond Interest	6,300.00
325-4710-66110	Bond Interest	35,775.00
325-4750-66200	Fiscal Agent s Fees	267.00
330-4710-66110	Bond Interest	10,847.50
330-4750-66200	Fiscal Agent s Fees	313.00
350-4710-66110	Bond Interest	101,297.36
350-4750-66200	Fiscal Agent s Fees	251.00
360-4710-66110	Bond Interest	52,206.81
360-4750-66200	Fiscal Agent s Fees	130.00
380-4710-66110	Bond Interest	1,000.00
380-4750-66200	Fiscal Agent s Fees	36.22
410-4710-66110	Bond Interest	1,400.00
410-4750-66200	Fiscal Agent s Fees	48.29
420-4710-66110	Bond Interest	1,332.50
420-4750-66200	Fiscal Agent s Fees	52.00
430-4710-66110	Bond Interest	2,187.50
430-4750-66200	Fiscal Agent s Fees	88.74
450-4710-66110	Bond Interest	1,875.00
460-4710-66110	Bond Interest	3,500.00
460-4750-66200	Fiscal Agent s Fees	120.73
470-4710-66110	Bond Interest	2,565.00
470-4750-66200	Fiscal Agent s Fees	261.00
480-4710-66110	Bond Interest	4,625.00
480-4750-66200	Fiscal Agent s Fees	207.90
490-4710-66110	Bond Interest	9,543.75
490-4750-66200	Fiscal Agent s Fees	435.00
505-4680-65900	Work in Process-Constru...	8,085.00
505-4680-65920	Work in Process - Eng/Ar...	42,666.00
520-4680-65900	Work in Process-Constru...	1,850.00
550-4680-65920	Work in Process - Eng/Ar...	259.00
570-4680-65900	Work in Process-Constru...	95,000.00
610-4840-62990	Misc. Operating Expense	96.00
620-4710-66110	Bond Interest	178,368.12
620-4710-66200	Fiscal Agent s Fees	1,695.07
620-4840-62010	Office Supplies	475.30
620-4840-62170	Field Supplies	1,436.00

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62430	Water Meters	609.99
620-4850-62200	System Expense	156.95
620-4890-63110	Consulting Fees	10,425.50
670-4710-66110	Bond Interest	13,235.00
670-4750-66200	Fiscal Agent s Fees	199.17
680-4710-66110	Bond Interest	37,716.79
680-4710-66200	Fiscal Agent s Fees	453.88
680-4840-62010	Office Supplies	135.80
680-4840-62160	Chemicals	2,391.00
680-4840-62170	Field Supplies	125.00
680-4850-62220	Lift Station and Pond Ma...	173.11
680-4890-63110	Consulting Fees	3,932.70
690-4710-66110	Bond Interest	51,537.50
690-4840-62010	Office Supplies	543.20
690-4840-62990	Misc. Operating Expense	654.65
690-4850-62350	Power Plant/Dam Maint	19.50
690-4890-63030	Contracts Expense	19.50
690-4890-64370	Taxes and Licenses	661.89
Grand Total:		762,273.70

Project Account Summary

Project Account Key	Expense Amount
None	762,273.70
Grand Total:	762,273.70



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01440 - 06/25/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: COLE BERNIER							
COLE BERNIER	15929790	05/16/2025	100-4210-62210	Equipment Maint & Repair	PARTS / LABOR - 2013 FORD...		6,425.34
						Vendor COLE BERNIER Total:	6,425.34
Vendor: DON NELSON SNOW SERVICE INC							
DON NELSON SNOW SERVI...	50476	06/11/2025	100-4312-62240	Department Maint & Repair	2025 CALCIUM CHLORIDE A...		7,461.76
						Vendor DON NELSON SNOW SERVICE INC Total:	7,461.76
Vendor: DUSTIN ARLT							
DUSTIN ARLT	REIMB 06 20 25	06/25/2025	100-4210-62880	Personal Protective Equipm...	REIMBURSE - WORKSHOE / ...		267.46
DUSTIN ARLT	REIMB 06 20 25	06/25/2025	100-4210-63320	Training Expense	REIMBURSE - MILEAGE / MT...		947.80
DUSTIN ARLT	REIMB 06 20 25	06/25/2025	100-4210-63320	Training Expense	REIMBURSE - MEALS EXP / ...		127.99
						Vendor DUSTIN ARLT Total:	1,343.25
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10563299	05/21/2025	820-4850-62210	Equipment Maint & Repair	BLADE		59.32
						Vendor JOHN DEERE FINANCIAL Total:	59.32
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	100-4150-63030	Contracts Expense	JUN 2025 COPIER LEASE		611.98
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	100-4150-63030	Contracts Expense	JUN 2025 TARIFF & INFLATI...		38.25
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	100-4650-63030	Contracts Expense	JUN 2025 TARIFF & INFLATI...		27.75
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	100-4650-63030	Contracts Expense	JUN 2025 COPIER LEASE		440.69
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	690-4890-63030	Contracts Expense	JUN 2025 COPIER LEASE		144.02
MARCO TECHNOLOGIES LLC	557483310	06/01/2025	690-4890-63030	Contracts Expense	JUN 2025 TARIFF AND INFL...		9.00
						Vendor MARCO TECHNOLOGIES LLC Total:	1,271.69
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	MAY 2025 - LQR	06/23/2025	610-20220	Sales Tax Payable	MAY 2025 - SALES TAX		40,581.00
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-20220	Sales Tax Payable	MAY 2025 - SALES/USE TAX		12,394.42
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4194-62230	Building Maint & Repair	MAY 2025 - SALES/USE TAX		-2.97
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4194-63030	Contracts Expense	MAY 2025 - SALES/USE TAX		-3.78
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4210-62990	Misc. Operating Expense	MAY 2025 - SALES/USE TAX		-32.63
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4315-62010	Office Supplies	MAY 2025 - SALES/USE TAX		0.80
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4315-62210	Equipment Maint & Repair	MAY 2025 - SALES/USE TAX		29.97
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4315-62400	Small Tools and Minor Equip	MAY 2025 - SALES/USE TAX		4.92
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4315-62880	Personal Protective Equipm...	MAY 2025 - SALES/USE TAX		3.11
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4510-62210	Equipment Maint & Repair	MAY 2025 - SALES/USE TAX		-2.57
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4510-63030	Contracts Expense	MAY 2025 - SALES/USE TAX		283.59
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4550-62230	Building Maint & Repair	MAY 2025 - SALES/USE TAX		17.04
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4550-63030	Contracts Expense	MAY 2025 - SALES/USE TAX		-3.78

Council Approval Register

Packet: APPKT01440 - 06/25/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4650-62210	Equipment Maint & Repair	MAY 2025 - SALES/USE TAX		-23.44
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	100-4670-62990	Misc. Operating Expense	MAY 2025 - SALES/USE TAX		-2.88
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	610-4840-62990	Misc. Operating Expense	MAY 2025 - SALES/USE TAX		11.51
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	610-4850-62230	Building Maint & Repair	MAY 2025 - SALES/USE TAX		4.31
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	620-20220	Sales Tax Payable	MAY 2025 - SALES/USE TAX		2,883.65
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	620-4840-62120	Gas-Oil-Lube	MAY 2025 - SALES/USE TAX		-3.04
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	620-4840-62990	Misc. Operating Expense	MAY 2025 - SALES/USE TAX		-2.64
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-20220	Sales Tax Payable	MAY 2025 - SALES/USE TAX		55,786.98
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62010	Office Supplies	MAY 2025 - SALES/USE TAX		10.54
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62020	Computer Supplies	MAY 2025 - SALES/USE TAX		1.47
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62120	Gas-Oil-Lube	MAY 2025 - SALES/USE TAX		5.29
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62400	Small Tools and Minor Equip	MAY 2025 - SALES/USE TAX		101.79
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62880	Personal Protective Equipm...	MAY 2025 - SALES/USE TAX		3.07
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4840-62990	Misc. Operating Expense	MAY 2025 - SALES/USE TAX		21.64
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4850-62210	Equipment Maint & Repair	MAY 2025 - SALES/USE TAX		59.84
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4850-62350	Power Plant/Dam Maint	MAY 2025 - SALES/USE TAX		17.80
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	690-4890-63030	Contracts Expense	MAY 2025 - SALES/USE TAX		31.38
MN DPT OF REVENUE - SAL...	MAY 2025 GEN	06/23/2025	820-4850-62210	Equipment Maint & Repair	MAY 2025 - SALES/USE TAX		-5.39
MN DPT OF REVENUE - SAL...	MAY 2025	06/25/2025	100-20220	Sales Tax Payable	MAY 2025 - SALES TAX		35.00
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							112,206.00
Vendor: MN ENERGY RESOURCES #0503090429-00002							
MN ENERGY RESOURCES #0...	5518132593	06/17/2025	100-4312-63890	Utilities Expense	MAY 2025 - GAS METER RE...		59.56
MN ENERGY RESOURCES #0...	5518132593	06/17/2025	100-4315-63890	Utilities Expense	MAY 2025 - GAS METER RE...		44.85
MN ENERGY RESOURCES #0...	5518132593	06/17/2025	100-4510-63890	Utilities Expense	MAY 2025 - GAS METER RE...		19.22
MN ENERGY RESOURCES #0...	5518132593	06/17/2025	100-4510-63890	Utilities Expense	MAY 2025 - GAS METER RE...		21.38
Vendor MN ENERGY RESOURCES #0503090429-00002 Total:							145.01
Vendor: MN ENERGY RESOURCES #0503307772-00007							
MN ENERGY RESOURCES #0...	5508645405	06/10/2025	100-4194-63890	Utilities Expense	MAY 2025 - GAS METER RE...		24.03
Vendor MN ENERGY RESOURCES #0503307772-00007 Total:							24.03
Vendor: U S POSTMASTER							
U S POSTMASTER	JUL 2025	06/25/2025	100-4315-62010	Office Supplies	POSTAGE - JUL 2025 UTILITY...		292.61
U S POSTMASTER	JUL 2025	06/25/2025	620-4840-62010	Office Supplies	POSTAGE - JUL 2025 UTILITY...		682.75
U S POSTMASTER	JUL 2025	06/25/2025	680-4840-62010	Office Supplies	POSTAGE - JUL 2025 UTILITY...		195.07
U S POSTMASTER	JUL 2025	06/25/2025	690-4840-62010	Office Supplies	POSTAGE - JUL 2025 UTILITY...		780.28
Vendor U S POSTMASTER Total:							1,950.71
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	6114897885	06/01/2025	100-4210-63210	Communication Expense	MAY 2025 MONTHLY ACCES...		295.12
Vendor VERIZON WIRELESS #486397938 Total:							295.12
Grand Total:							131,182.23

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	29,802.59
610 - LIQUOR DISPENSARY	40,596.82
620 - WATER UTILITY FUND	3,560.72
680 - WASTEWATER UTILITY FUND	195.07
690 - ELECTRIC UTILITY FUND	56,973.10
820 - GREENWOOD CEMETERY FUND	53.93
Grand Total:	131,182.23

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	12,429.42
100-4150-63030	Contracts Expense	650.23
100-4194-62230	Building Maint & Repair	-2.97
100-4194-63030	Contracts Expense	-3.78
100-4194-63890	Utilities Expense	24.03
100-4210-62210	Equipment Maint & Repa..	6,425.34
100-4210-62880	Personal Protective Equi...	267.46
100-4210-62990	Misc. Operating Expense	-32.63
100-4210-63210	Communication Expense	295.12
100-4210-63320	Training Expense	1,075.79
100-4312-62240	Department Maint & Re...	7,461.76
100-4312-63890	Utilities Expense	59.56
100-4315-62010	Office Supplies	293.41
100-4315-62210	Equipment Maint & Repa..	29.97
100-4315-62400	Small Tools and Minor E...	4.92
100-4315-62880	Personal Protective Equi...	3.11
100-4315-63890	Utilities Expense	44.85
100-4510-62210	Equipment Maint & Repa..	-2.57
100-4510-63030	Contracts Expense	283.59
100-4510-63890	Utilities Expense	40.60
100-4550-62230	Building Maint & Repair	17.04
100-4550-63030	Contracts Expense	-3.78
100-4650-62210	Equipment Maint & Repa..	-23.44
100-4650-63030	Contracts Expense	468.44
100-4670-62990	Misc. Operating Expense	-2.88
610-20220	Sales Tax Payable	40,581.00
610-4840-62990	Misc. Operating Expense	11.51
610-4850-62230	Building Maint & Repair	4.31
620-20220	Sales Tax Payable	2,883.65
620-4840-62010	Office Supplies	682.75
620-4840-62120	Gas-Oil-Lube	-3.04
620-4840-62990	Misc. Operating Expense	-2.64

Account Summary

Account Number	Account Name	Expense Amount
680-4840-62010	Office Supplies	195.07
690-20220	Sales Tax Payable	55,786.98
690-4840-62010	Office Supplies	790.82
690-4840-62020	Computer Supplies	1.47
690-4840-62120	Gas-Oil-Lube	5.29
690-4840-62400	Small Tools and Minor E...	101.79
690-4840-62880	Personal Protective Equi...	3.07
690-4840-62990	Misc. Operating Expense	21.64
690-4850-62210	Equipment Maint & Repa..	59.84
690-4850-62350	Power Plant/Dam Maint	17.80
690-4890-63030	Contracts Expense	184.40
820-4850-62210	Equipment Maint & Repa..	53.93
Grand Total:		131,182.23

Project Account Summary

Project Account Key	Expense Amount
None	131,182.23
Grand Total:	131,182.23



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT03235 - Refunds 01 UBPKT03232 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00226-003	SUNSTROM, JOSIAH M	6/25/2025	95629	177.50			177.50	Generated From Billing
05-00742-000	DICKEN, ERIN L	6/25/2025	95630	100.88			100.88	Generated From Billing
11-01398-001	ANDERSON, DAVE	6/25/2025	95631	176.40			176.40	Generated From Billing
12-01442-004	HILL, TOREY	6/25/2025	95632	27.88			27.88	Generated From Billing
17-02161-002	KEOGH, STEVEN C	6/25/2025	95633	40.26			40.26	Generated From Billing
23-03146-006	LANE, LUKE A	6/25/2025	95634	324.86			324.86	Generated From Billing
23-03167-002	POWELL, MELISSA A	6/25/2025	95635	66.03			66.03	Generated From Billing
26-04862-007	KVEEN, REBEKAH J	6/25/2025	95636	182.10			182.10	Generated From Billing
31-05091-004	WAGGIE, TIMBER U	6/25/2025	95637	189.61			189.61	Generated From Billing
31-05199-002	BLACKETER, RANDALL E	6/25/2025	95638	183.74			183.74	Generated From Billing
Total Refunds: 10				Total Refunded Amount:	1,469.26			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1469.26
Revenue Total:	1469.26

General Ledger Distribution

Posting Date: 06/24/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,469.26	Yes
	690-11530	Accts Receivable - Billing	1,469.26	
		690 Total:	0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,469.26	
	999-20700	Due To Other Funds	1,469.26	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

COUNCIL PER DIEM TO BE PAID ON 07/24/2025 PAYROLL
Presented 07/1/2025 Council Meeting

Julie Bolduc -June 2025

6/9/2025	Public Safety	Rm 101	\$32.50
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\$32.50

J Scott Pream - May/June 2025

5/3/2025	Pennington County Cleanup	Les's Sanitation	\$32.50
5/12/2025	Utilities Committee	City Hall	\$32.50
5/13/2025	Bike Walk TRF	City Hall	\$32.50
5/13/2025	CVB	Carnegie	\$32.50
5/14/2025	Public Works	City Hall	\$32.50
5/21/2025	MEC	City Hall	\$32.50
6/9/2025	Utilities Committee	City Hall	\$32.50
6/10/2025	Bike Walk TRF	City Hall	\$32.50
6/10/2025	NWRL	HQ	\$32.50
6/11/2025	Public Works	City Hall	\$32.50
6/12/2025	TRF Library Board	Public Library	\$32.50
6/17/2025	CVB	Carnegie	\$32.50

\$390.00

Kelly Langass - June 2025

6/9/2025	Utilities	Rm 101	\$32.50
6/10/2025	Administrative	Rm 101	\$32.50
6/18/2025	Airport Committee	Justice Center	\$32.50
6/23/2025	Water Treatment Tour	Water Treatment Plant	\$32.50
6/24/2025	REA/Huck Tour	REA/Huck	\$32.50

\$162.50



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/1/2025

SUBJECT: Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Englestad Arena and Pennington & Red Lake County Public Health and Home Care.

RECOMMENDATION: It is respectfully requested the City Council accept the following recommendation:

MOTION TO: Approve a Memorandum of Understanding with the City of Thief River Falls on behalf of the Ralph Engelstad Arena and the Pennington and Red Lake County Public Health and Home Care and authorize the Mayor to execute the documentation.

BACKGROUND: The purpose of the MOU is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial. The Parties agree to work together in a cooperative and coordinated manner to achieve each Party's individual goals and the collective goals of the partnership. This MOU is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the parties and the communities they serve. This MOU does not obligate the Parties to provide funds or payment. This MOU does not bind Parties to any legal obligations.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	MOU TRF and Penn_RL Cty public health and home care
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MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into on the *1st day of July in 2025* (herein referred to as the “Effective Date”) by and between:

[Party A: Mike Lorensen, Mayor of Thief River Falls; Ralph Engelstad Arena, 525 Brooks Ave, Thief River Falls, MN (herein referred to as “Party A”) and

[Party B: Kayla Jore, Local Public Health Director; Pennington & Red Lake County Public Health & Home Care, 101 Main Ave N, Thief River Falls, MN (herein referred to as “Party B”).

Parties may be referenced individually as “Party” and collectively as “Parties.”

PURPOSE

The purpose of this MOU is to establish a good-faith foundation between the Parties for future collaborative efforts that are mutually beneficial. The Parties agree to work together in a cooperative and coordinated manner to achieve each Party’s individual goals and the collective goals of the partnership.

This MOU is designed to detail the specifics of the working relationship between the Parties to the mutual benefit of the parties and the communities they serve. This MOU does not obligate the Parties to provide funds or payment. This MOU does not bind Parties to any legal obligations.

DURATION OF MOU

This MOU becomes effective on the date it is signed by both parties. It remains in effect, unless explicitly terminated, in writing, by either party.

DEFINITIONS

Family Assistance Center (FAC): A family assistance center (FAC) is a secure facility established following a mass casualty incident to provide information about missing or unaccounted persons and the deceased, and to provide a “one-stop shop” of services for victims and their loved ones.

Medical Countermeasures (MCM): products regulated by the FDA that can be used to prevent, diagnose, treat, or protect against conditions during a public health emergency.

Point of Dispensing (POD): community locations in which state and local agencies dispense MCMs to the public during a public health emergency.

ROLES AND RESPONSIBILITIES

To achieve Parties’ mutual desires, each party agrees to the following roles and responsibilities:

Party A Roles and Responsibilities shall include use of the Ralph Engelstad Arena in the event of a Public Health Emergency. Use of these facilities may include, but not be limited to, Family Assistance Center, shelter, and as a POD for MCM.

Party B Roles and Responsibilities shall include coordination of persons and goods for intended use of facilities listed above.

Parties agree to uphold their roles and responsibilities in a committed, good-faith manner.

RESOURCES

To further the collaborative relationship between the Parties, the Parties agree to provide the following resources.

Party A shall provide use of facilities for shelter and/or FAC or POD for MCM, as deemed necessary, based on type and duration of emergency.

Party B shall provide information and the ability to start shelter, FAC, or POD with assistance from dedicated personnel.

Parties agree to provide the resources above at a minimum. The Parties may agree to provide additional resources in future agreements by amendments to this MOU or by another MOU.

COMMUNICATION BETWEEN PARTIES

In the event that a shelter, FAC, or POD is necessary to assist members of our community and region, communication will be made via phone. A timeline and schedule will be coordinated based on immediate circumstances.

TERM AND TERMINATION

This agreement becomes effective on the date it is signed by both [all] parties. It remains in force unless explicitly terminated, in writing, by either party or parties.

Both Parties [any Party] may terminate this MOU by means of signing a termination addendum upon 30 days' written notice to the other party or parties.

The undersigned Parties acknowledge and agree to this MOU:

SIGNATURES

Mike Lorenson, Mayor of Thief River Falls

Date

Kayla Jore, Local Public Health Director

Date



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/1/2025

SUBJECT: Approve renewal of School Resource Officer Services Agreement with ISD #564

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: to approve the renewal of the School Resource Officer Agreement with Thief River Falls School District \$564 for a 3-year term and authorize the Mayor, City Administrator and Chief of Police to sign. This 3-year term will go from September 1, 2025 ending on May 31, 2026; September 1, 2026 ending on May 31, 2027; and September 1, 2027 ending May 31, 2028.

BACKGROUND: The school district and the city maintain a cooperative and coordinated approach to deterring and addressing criminal activity on school property and at school sponsored events and activities. The School Resource Officer is a key part of this coordinated approach.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The school district will pay the City 50% of the salary and wage of the SRO for services covered during the school year.

LEGAL CONSIDERATION: This is a renewal of an existing contract relationship.

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

1.	2025-2028 SRO contract
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SCHOOL RESOURCE OFFICER SERVICES AGREEMENT

This School Resource Officer Services Agreement (“Agreement”) is entered into by and between Independent School District No. 564 (“District”) and the City of Thief River Falls (“City”).

WHEREAS, the District and the City desire to maintain a cooperative and coordinated approach to deterring and addressing criminal activity on school property and at District sponsored events and activities;

WHEREAS, Minnesota Statutes section 126C.44 authorizes the District to contract with the City to have peace officers provide police liaison services; and

WHEREAS, Minnesota Statutes section 126C.44 further authorizes the District to levy for an appropriate portion of the costs the City incurs in paying wages, providing benefits, and providing transportation for peace officers who are assigned to perform police liaison officer duties in the District;

NOW, THEREFORE, IN CONSIDERATION OF the mutual promises contained in this Agreement and other valuable consideration, the sufficiency of which is acknowledged, the District and the City agree as follows:

1. **Term.** This Agreement is for a term of nine months per contract year beginning on September 1, 2025 and ending on May 31, 2026; September 1, 2026 and ending on May 31, 2027 and September 1, 2027 and ending on May 31, 2028. Either party may terminate the contract at any time for any reason by providing sixty (60) days written notice of termination to the other party.
2. **Definitions.** The following definitions apply to this Agreement:
 - a. **“Exigent circumstances”** mean circumstances under which the courts permit police officers to execute a warrantless search or seizure; circumstances under which a reasonable police officer would believe that a person presents an immediate and substantial risk of harm to self or others; circumstances under which urgent action is reasonably necessary in order to prevent the destruction of evidence of a serious crime; and circumstances in which a police officer is in hot pursuit of a suspect who is believed to have committed or to have attempted to commit a crime and is in the process of fleeing.
 - b. **“School Resource Officer”** or **“SRO”** means a licensed peace officer who is employed by the City and is assigned to provide SRO duties or additional services pursuant to this Agreement.
 - c. **“SRO duties”** include, but are not necessarily limited to, the following:
 - protecting persons who are present on school property or at a school sponsored event or activity;
 - protecting real and personal property;
 - serving as a role model for students, parents, and community members;

- conferring with students, parents, and community members for the purpose of deterring or addressing criminal behavior on school property or at a school sponsored event or activity;
 - identifying and advising on security vulnerabilities in the District's schools within the SRO's knowledge;
 - visiting and inspecting high delinquency areas on school property;
 - being present and visible on school property;
 - deterring all forms of criminal activity on school property and at school sponsored events and activities;
 - serving as a resource for school officials regarding the prevention of criminal activity on school property and at school sponsored events and activities;
 - serving as a mentor and resource for students;
 - giving presentations to students and staff that are designed to promote safety or to deter, decrease, or otherwise address drug use or other potential criminal activity by students;
 - investigating and otherwise addressing criminal activity that has occurred, is alleged to have occurred, may have occurred, or is expected to occur on school property or at a school sponsored event or activity;
 - conducting searches of students, student lockers, student backpacks, school property, and student vehicles as authorized by law;
 - recovering lost or stolen property;
 - enforcing all criminal laws on school property and at school sponsored events and activities;
 - apprehending and prosecuting criminals, including suspected criminals;
 - responding to emergencies including, but not limited to, medical emergencies within his capabilities and situations involving a threat of violence or harm to property or to any person who is on school property or is at a school sponsored event or activity;
 - attending trainings provided by the District;
 - meeting and collaborating with school administrators and District administrators to develop and work toward mutually agreed upon goals;
 - use confidential student records only with the approval of a principal and in accordance with applicable laws;
 - making referrals to community agencies which offer assistance to youths and their families with mental health, addiction, etc.
 - assist and testify in student discipline hearings as requested by District administrators where the SRO has direct knowledge of the incident and applicable laws;
 - perform student wellness and attendance checks as requested by District administration, and
 - other tasks as assigned by the Thief River Falls Police Department.
- d. **"School day"** means a day on which school is in session and general student attendance is required, including any make-up days that are scheduled because school was canceled for any reason. School days are identified on the District calendar, which is published on the District's website. Days on which students attend summer school are not school days. For purposes of this Agreement, the "school day" begins at 7:45 a.m. and ends at 3:45 p.m. The SRO is generally expected to be performing SRO

duties during the school day; however, the SRO may flex his or her hours in order to avoid working more than forty hours in any workweek while still providing coverage, at the District's request, for school sponsored events or activities that occur outside the school day. The SRO will notify the District's superintendent by email when the SRO finds it necessary to flex his or her hours in response to a request to provide coverage for school sponsored events or activities that occur outside the school day.

- e. **"School property"** means: (1) any property owned, leased, or controlled by the District where an elementary school, middle school, secondary school, secondary vocational center, alternative learning program, or other school providing educational services is located or used for educational purposes, or where extracurricular or co-curricular activities are regularly provided; (2) the public areas surrounding school property as described in the first clause of this paragraph to a distance of 300 feet or one city block, whichever distance is greater, beyond the school property; and (3) the area within a school bus or other school vehicle when the bus or vehicle is being used to transport one or more elementary or secondary school students.
3. **Assignment of School Resource Officers.** The City will assign one full-time licensed peace officer to perform SRO duties on a full-time basis during each school day.
- a. **Absences.** Unless an absence is caused by an emergency, the SRO will provide reasonable notice to the Principal or Principal's designee if the SRO will be absent from the District. The City will make reasonable attempts to schedule activities in a manner that minimizes the SRO's absences from the District during school hours.
 - b. **Extended Absences.** If an SRO is absent for more than 10 consecutive school days, the City will undertake reasonable efforts to assign another licensed peace officer to serve as a temporary replacement and perform the regular SRO's duties during any additional absences.
 - c. **Vehicles, Equipment, and Training.** The City is responsible for providing each SRO with a vehicle or mileage reimbursement and all necessary law enforcement equipment, including any necessary electronic devices, within the City's law enforcement budget. The City is also responsible for providing training and education to all peace officers who are assigned to provide services pursuant to this Agreement.
 - d. **Objections to Personnel.** The City will undertake reasonable efforts to assign peace officers who are acceptable to the District. The District's Superintendent will notify the Chief of Police in writing of any concerns related to the performance of an SRO. Any request for reassignment of an SRO that is based on work-related concerns must be made in writing to the Chief of Police. The City will have thirty (30) calendar days to demonstrate to the District's satisfaction that the concern has been addressed. .
4. **Payment.** The District will pay the City fifty percent of the salary and wage benefits of the SRO for services covered during the school year. The District will pay this sum to the City no later than June 15, 2026 June 15, 2027 and June 15, 2028.

5. **District Responsibilities.** In addition to making the payments described in this Agreement, the District will have the following responsibilities:
- a. The District will provide office space for the SRO at the assigned school. At a minimum, the office space will be furnished with a desk, chair, filing cabinet that can be locked, landline telephone, computer sufficient to handle the software needs related to the SRO's duties, keyboard, monitor, and internet access. Additional supplies and equipment shall be provided by the City.
 - b. Through its administrators, the District will provide guidance to the SRO as needed or requested.
 - c. The District will provide the SRO with reasonable opportunities to address students, teachers, school administrators, and parents about the SRO program goals and objections. By way of example, but not limitation, the SRO will facilitate the "DARE" program.
 - d. Through its principals, the District will, as soon as reasonably possible, notify the SRO of any suspected illegal activity. Any Principal or staff member in the District who locates a dangerous weapon or illegal drug in the course of a search will turn it over to the SRO or other licensed peace officer. In the event no criminal or juvenile charges are filed, the SRO and City shall dispose of the contraband in the manner prescribed by City policy.
 - e. Through its principals, the District will inform the SRO of suspected illegal activity as soon as reasonably possible. In the event the SRO is not immediately available, a principal or staff member may contact the City's Police Department.
 - f. Through its administrators, the District will inform the SRO, as soon as reasonably possible, of the names of specific individuals who are not permitted on District property, as well as any anticipated safety concerns involving parents, students, or other individuals
 - g. The District will provide the SRO with reasonable advance notice of any disciplinary hearing that will require the SRO's attendance.
 - h. The District will provide the City with a copy of applicable school regulations applying to students and District employees.
 - i. The District will not assign the SRO to regularly assigned lunchroom or hallway monitoring duties. However, the SRO is highly encouraged to eat lunch with students and be present in the hallways as part of the District's and City's goal of developing positive relationships between the SRO and the school community.
6. **Relationship of the Parties.** Nothing in this Agreement may be construed to create a partnership or joint venture between the District and the City. Neither party has any authority or power to take any unilateral action that could legally bind the other party. For purposes of

the Minnesota Government Data Practices Act, each party is considered to be an independent contractor relative to the other party.

7. **City's Authority.** Although the SRO will work collaboratively with the District's Superintendent, Principals, and their designees, the SRO will be supervised by the Deputy Chief of Police. The Deputy Chief of Police is responsible for determining the SRO's work assignment and ensuring compliance with the Police Department's directives. In the event of a critical incident or natural disaster, or a risk to the SRO's safety, the City reserves the right to temporarily remove the SRO from the District.
8. **SRO Employment Status.** At all times and for all purpose, the City is and will remain the exclusive employer of all peace officers who perform services pursuant to this Agreement. No SRO may be considered to be an official, employee, agent, educational service provider, or representative of the District, and no SRO may make any representation to the contrary. The City maintains full control over the peace officers it employs and is solely responsible for all employment and administrative functions related its employees, including, but not limited to, supervision and evaluation, payroll and deductions, maintenance of all required insurance (e.g. workers' compensation insurance, unemployment insurance, liability insurance), and any labor disputes or grievances.
9. **Liability and Indemnification.** Each party is solely responsible for any and all acts and omissions of its own officers, employees, officials, agents, and representatives. To the extent permitted by law, each party agrees to indemnify the other party from any and all damages, liability, judgments, claims, expenses, attorney fees, and costs resulting from any act or omission of any of its officers, employees, officials, agents, or representatives. Each party's liability, if any, is limited under Minnesota Statutes Chapter 466, and nothing stated in this Agreement may be deemed to constitute a waiver of those limits.
10. **Prohibited Actions.** In the absence of exigent circumstances, a peace officer who is employed by the City may not interview a student on school property about criminal activity or potential criminal activity unless: (a) the officer is conducting a maltreatment of minor investigation; (b) the crime has occurred, is alleged to have occurred, may have occurred, is occurring, or is reasonably expected to occur in the near future on school property or at a school sponsored event or activity; or (c) the officer has obtained prior written permission from the building principal, from the student's parent or guardian, or from the student, if the student is eighteen (18) years of age or older. In addition, the SRO will not participate in recommending or determining student discipline or in investigating incidents of student discipline which do not involve potential criminal activity. The SRO may not participate in any interviews with news media regarding incidents that occur on District property.
11. **Notices.** The District must provide all official notices under this Agreement by U.S. Mail addressed to the City of Thief River Falls, c/o Chief of Police, P.O. Box 413, Thief River Falls, MN 56701. The City must provide all official notices under this Agreement by U.S. Mail addressed to Superintendent of Schools, Independent School District No. 564, 230 LaBree Avenue South, Thief River Falls, MN 56701. Either party may designate a different addressee or address at any time by giving written notice to the other party. Notice that is delivered by mail is effective three (3) business days after mailing.

12. **Data Practices.** All government data that are collected, created, received, or maintained as a result of this Agreement will be handled in accordance with all applicable federal and state laws, including, but not limited to, the Minnesota Government Data Practices Act (“MGDPA”). The parties recognize that educational data maintained by the District are protected under the MGDPA and under and the Family Educational Rights Privacy Act (“FERPA”), including its implementing regulations at 34 C.F.R. part 99. The parties acknowledge that unless the District is reporting a crime or another statutory exception applies, the District may not disclose private educational data to a SRO without the written consent of the student’s parent or guardian (or the written consent of the student if the student is eighteen years of age or older); a lawfully issued subpoena; or a court order. Nothing in this Agreement may be construed to modify the responsibilities of either party under the MGDPA or the District’s responsibilities under FERPA.
13. **Background Checks.** The City must conduct, or have conducted, a criminal background check on all peace officers who provide any service pursuant to this Agreement. The background check must be completed before the peace officer provides any service pursuant to this Agreement. The background check will be completed by the Bureau of Criminal Apprehension (“BCA”) in accordance with Minnesota Statutes section 123B.03.
14. **No Unlawful Discrimination.** The District and the City each agree to provide equal employment opportunities to all employees and applicants for employment in accordance with all applicable federal, state, and local laws. No person may be excluded from full employment rights in, participation in, be denied the benefits of, or be otherwise subjected to discrimination in any program, service, or activity based on race, color, religion, age, sex, disability, marital status, sexual preference, HIV status, public assistance status, creed, or national origin. In addition, the District and the City each specifically agree not to discriminate unlawfully against any student in any program, service, activity, or decision based on race, color, religion, age, sex, disability, marital status, sexual preference, HIV status, public assistance status, creed, or national origin.
15. **Waiver and Enforcement.** The failure to insist on compliance with any term, covenant, or condition contained in this Agreement must not be deemed to be a waiver of that term, covenant, or condition, nor will any waiver or relinquishment of any right or power contained in this Agreement at any time be deemed to be a waiver or relinquishment of any right or power at any other time. Each party is be responsible for its own costs, expenses, and any attorneys’ fees associated with this Agreement and any related matters, including enforcement of this Agreement.
16. **Equal Drafting.** In the event that either party asserts that a provision of this Agreement is ambiguous, this Agreement must be construed to have been drafted equally by the Parties.
17. **Choice of Law, Forum and Severability.** This Agreement is governed by the laws of the State of Minnesota. The parties agree that the Minnesota state and federal courts will have exclusive jurisdiction over any dispute arising out of this Agreement. If a court determines that any part of this Agreement is unlawful or unenforceable, the remaining portions of the Agreement will remain in full force and effect.

18. **Entire Agreement, Changes, and Effect.** This Agreement constitutes the entire agreement between the District and the City regarding SRO duties and additional services. This Agreement supersedes any inconsistent statements or promises made by either party. This Agreement also supersedes and terminates any prior or existing agreements or contracts regarding the same or any similar subject matter. Neither party has relied upon any statements, promises, agreements, or representations that are not stated in this Agreement. No changes to this Agreement are valid unless they are in writing and signed by both parties. A copy of this Agreement has the same legal effect as the original.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the dates recorded by their signature. By signing below, each party specifically acknowledges that it has read this Agreement and that it understands and voluntarily agrees to be legally bound by all terms of the Agreement.

CITY OF THIEF RIVER FALLS

Mayor

Date

City Administrator

Date

Chief of Police

Date

INDEPENDENT SCHOOL DISTRICT NO. 564

School Board Chair

Date

School Board Clerk

Date

RASW: 55958