COUNCIL PROCEEDINGS

Tuesday, August 5, 2025

CALL TO ORDER

Councilmember Steve Narverud motioned the meeting at Centennial Park to be adjourned to The Huck Olson Arena to coincide with Night to Unite activities (moved for weather concerns). This meeting was officially called to order at 4:36 pm on August 5, 2025 at The Huck Olson Arena. This meeting is being presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Lorenson, Arlt, Bolduc, Langness, McCraw, Pream, Aarestad and Narverud. Mayor Lorenson chaired the meeting.

RESOLUTION NO. : ___ Mayor, Mike Lorenson _____ Ward 1, Megan Arlt _____ Ward 2, Julie Bolduc
___ Ward 3, Kelly Langness ____ Ward 4, Michele McCraw ____ Ward 5, Scott Pream
___ At-Large 1, Jason Aarestad ___ At-Large 2, Steve Narverud

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Scott Pream motioned being seconded by Councilmember Jason Aarestad to approve the agenda.

On vote being taken, the resolution was unanmioulsy passed.

CONSENT AGENDA

RESOLUTION NO. : Approval of July 15, 2025 City Council Proceedings

> Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced RESOLUTION 08.168.25, being seconded by Councilmember Megan Arlt, that:
>
> THEREFORE BE IT RESOLVED, by the City Council, to approve the July 15, 2025 Council Proceedings
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> On vote being taken, the resolution was unanimoulsy passed.

RESOLUTION NO. : Approval of City of Thief River Falls Bills, Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced RESOLUTION 08.169.25, being seconded by Councilmember Megan Arlt, that:

THEREFORE BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of 3,931,358.26 and Council per dimes in the total amount of $1785.00. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. : Lead Service Line Bid Approval

Following discussion, Councilmember Scott Pream introduced Resolution 08.170.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls Water Systems Department has been planning for the replacement of all lead and galvanized water services. During the last water meter replacement project, a survey was completed on all active water services. 75 services were identified as needing replacement. Property owners were notified, and funding was requested from the Minnesota Department of Health. Once funding was approved, the project was engineered, and approval was given to solicit bids. Bids were opened on July 24th, 2025 and Jeff Olson Construction of Thief River Falls was lowest qualified bidder.

WHEREAS, The City of Thief River Falls will be responsible for inspecting the service line replacements with a plumbing permit being taken out by the licensed plumber on this project. The City of Thief River Falls will also be receiving the bills from the project and submitting to the Department of Health for reimbursement.

THEREFORE, BE IT RESOLVED Approve the low bid from Jeff Olson Construction for contracts 1-5.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Thief River Falls Curling Club Ice Plant Project Loan

Following discussion, Councilmember Jason Aarestad introduced Resolution 08.171.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, The City is lending the TRF Curling Club $120,000 at 2% interest over a twenty year period with payments made annually starting May 2026. The Curling Club is soliciting donations for this project that will go towards their loan.

THEREFORE, BE IT RESOLVED To lend the Thief River Falls Curling Club One Hundred Twenty Thousand ($120,000) Dollars at 2% interest with annual payments over a ten (20) year period with a balloon payment at the end to be used to help finance a new ice plant at the Curling Club building.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Lease-Purchase Agreement for Toro Groundsmaster 4000-D Commercial Mower

Following discussion, Councilmember Kelly Langness introduced Resolution 08.172.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, City of Thief River Falls, (the "Lessee") is a political subdivision duly organized an existing pursuant to the Constitution and laws of the State of MN; and Lessee is duly authorized by applicable law to acquire such items of personal property as are needed to carry out its governmental functions and to acquire such personal property by entering into lease-purchase agreements; and Lessee hereby finds and determines that the execution of a Lease for the purpose of leasing wit the option to purchase the property designated and set forth is appropriate and ncessarry to the function and operation of the Lessee; and The Huntington National Bank, (the "lesseor") shall act as Lessor under said Lease; and the Lease shall not constitute a general obligation indebtedness of the Lessee within the meaning of the Constitution and laws of the State.

Section 1. The Lease, in substantially the form as presently before the governing body of the Lessee, is hereby approved, and the City Administrator of the Lessee, is hereby authorized to negotiate, enter into, execute, and deliver the Lease and related documents in substantially the form as presently before the governing body of the Lessee, with such changes therein as shall be approved by such officer, and which Lease will be available for public inspection at the offices of Lessee.

Section 2. The Lessee shall, and the officers, agents and employees of the Lessee are hereby authorized and directed to take such further action and execute such other documents, certificates and instruments as may be necessary or desirable to carry out and comply with the intent of this Resolution, and to carry out, comply with and perform the duties of the Lessee with respect to the Lease.

Section 3. The Lessee's obligation under the Lease shall be expressly subject to annual appropriation by Lessee; and such obligations under the Lease shall no constitute general obligation of Lessee or indebtedness of Lessee within the meaning of the Constitution and laws of the State of MN.

Section 4. All other related contracts and agreements necessary and incidental to the Lease are hereby authorized, ratified and approved.

Section 5. Leessee reasonably anticipates to issue not more than $10,000.00 of tax-exepmt obligations (other than "private activity bonds" which are not "qualified 501(c)(3) bonds") during the current calendar year and hereby designates the Lease as a "qualifed tax-exempt obligation" for purposes of Section 265(b) and the Internal Revenue Code of 1986, as amended.

Section 6. This resolution shall take effect immediately upon its adoption and approval.

WHEREAS, Council approved the equipment lease agreement during the January 21, 2025 council proceedings (resolution 01.22.25).

THEREFORE, BE IT RESOLVED Approve a resolution authorizing the City Administrator sign the negotiation, execution and delivery of Governmental Lease-Purchase Agreement no 20000035905 dated July 17, 2025 (the "Lease"), in principal amount not to exceed $25,238.91 between the City of Thief River Falls, 405 3rd St E. Thief River Falls, Pennington, MN 56701-2100 and The Huntington National Bank, 11100 Wayzata Blvd Ste 700, Minnetonka, Hennepin, MN 55305-5517; and prescribing other details in connection therewith.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Brick Repair in Room 101

Following discussion, Councilmember Julie Bolduc introduced Resolution 08.173.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, During the remodeling process of the Public Works area, the water fountain, that was not in use in Room 101, was removed to accommodate the hanging of the zoning and utility maps. The hole left behind is current being covered by a calendar. Bill Kaushagen Masonry will fill in the hole left behind and will attempt to match the brick as close to the original that is there.

WHEREAS, • The water fountain in 101 was for decorative purposes as there were no water pipes running to it and it served no practical purpose.

- Removal of the water fountain allows for a much functional conference room.

THEREFORE, BE IT RESOLVED Approve hiring Bill Kaushagen Masonry to do the brick repair in Conference Room 101 at a cost of $575.00.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. : Approval of the TRF Police Department to purchase a used 2020 Chevy Tahoe K9 squad, including the upfitting of Emergency Vehicle equipment

Following discussion, Councilmember Scott Pream introduced Resolution 08.174.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, This purchase request was submitted to the public Safety committee. This vehicle will be a K9 specific patrol vehicle assigned to Officer Jenson and K9 Banner.

WHEREAS, This vehicle is a used 2020 Chevy Thoe already equipped with K9 specific equipment. We will be repurposing existing radio, computer and Camera that was removed from a retired squad car.

THEREFORE, BE IT RESOLVED Aproval of TRF Police Department to purchase a 2020 Chevy Tahoe K9 vehicle.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

RESOLUTION NO. :

- Public Utilities Committee - 8/11 at 7am
- Public Safety Committee - 8/11 4:30 pm
- Administrative Committee - 8/12 at 4:30 pm
- Public Works Committee - 8/13 at 4:30 pm
- City Council - 8/19 at 5:30 pm. Committee of the Whole will follow

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Pream motioned being seconded by Councilmember Langness to adjourn to the Discovery Place Riboon Cutting Ceremony August 6, 2025 at 4pm. On vote being taken, the Chair declared the motion unanimously carried.

____ Mayor Mike Lorenson

Attest: City Administrator Angela Philipp

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