

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, September 2, 2025

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*
5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS
6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*
7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*
 - 7.1. Approval of August 19, 2025 Council Proceedings (6-9)
 - 7.2. Approval of Thief River Falls Bills, Disbursements and Council Per Diems (10-45)
 - 7.3. Approval of School District #564 Homecoming Parade (46- 48)
8. NEW BUSINESS
 - 8.1. Unpaid sidewalk snow removal charges to 2026 property tax (49)
 - 8.2. City of Thief River Falls Ordinances - First Reading, Passage and Adoption (50-74)

Ordinance Sections:

52.10 Cost sharing for upgrade or change for existing or new electric customer.

54.14 Water Usage In A Critical Water Deficiency.

70.01 Statutes Adopted By Reference of Traffic Code and MN Stat 171 references.

70.02 Application to all drivers in regard to ordinance laws.

70.03 Scope and Orders of a Police Officer.

72.05 Following Traffic Directions of a Peace Officer.

72.06 Parallel Parking Regulation.

73.03 Bicycles, Roller Blades, Roller Skates and Skateboards regulation.

73.04 Unlawful to Hitch Rides or Attach to a Motor Vehicle.

73.05 Where to Ride a Bicycle.

73.06 Bicycle to Yield Right of Way to Pedestrians.

73.07 Regulation related to carrying items on a Bicycle.

73.08 Regulation of Lighting and Brake Equipment on Bicycles.

73.09. Unlawful to sell Bicycle without Reflector.

91.02. Definition of Tree Diseases.

91.15. Public Nuisance Regulation.

91.16. Regulation of Public Nuisances Affecting Health.

94.12. Animals to Receive Basic Care.

110.27. Licenses (Fees) Required for Certain Performances and Exhibitions.
Obscenity and Nudity Prohibited.

110.28. Regulation of Public Dances.

110.29. Plumber Licensure.

111.021. Licensees Required to Post Licenses.

11.023. Limitation on ownership of more than one off-sale intoxicating liquor license.

111.024. Conditional License Restrictions May Be Imposed by Council.

111.026. Insurance Certificate Requirements.

111.031. On-Sale Intoxicating Malt Liquor in Conjunction With Wine License Regulations.

111.033. Brewer TapRoom License Regulations.

111.045. Unlawful Acts for Minors - Possess or Consume Alcoholic Beverages.

111.046. Licensed Gambling Only Allowed.

111.047. Sale of Alcohol By Employee Treated Same As By Employer.

111.049. Regulation of Alcohol on Certain Grounds and Buildings.

111.053. Nudity or Obscenity Prohibited on Licensed Premises.

130.01. Regulation of Disorderly Conduct.

130.25. Acts and Items Prohibited.

130.28. Regulation of Exposure of Unused Container/Refrigerators.

152.020. Regulation of Flood Plain Districts.

8.3. Approval of City of Thief River Falls Ordinances Update (76-97)

Ordinance Sections:

52.10 Cost sharing for upgrade or change for existing or new electric customer.

54.14 Water Usage In A Critical Water Deficiency.

70.01 Statutes Adopted By Reference of Traffic Code and MN Stat 171 references.

70.02 Application to all drivers in regard to ordinance laws.

70.03 Scope and Orders of a Police Officer.

72.05 Following Traffic Directions of a Peace Officer.

72.06 Parallel Parking Regulation.

73.03 Bicycles, Roller Blades, Roller Skates and Skateboards regulation.

73.04 Unlawful to Hitch Rides or Attach to a Motor Vehicle.

73.05 Where to Ride a Bicycle.

73.06 Bicycle to Yield Right of Way to Pedestrians.

73.07 Regulation related to carrying items on a Bicycle.

73.08 Regulation of Lighting and Brake Equipment on Bicycles.

73.09. Unlawful to sell Bicycle without Reflector.

- 91.02. Definition of Tree Diseases.
- 91.15. Public Nuisance Regulation.
- 91.16. Regulation of Public Nuisances Affecting Health.
- 94.12. Animals to Receive Basic Care.
- 110.27. Licenses (Fees) Required for Certain Performances and Exhibitions.
Obscenity and Nudity Prohibited.
- 110.28. Regulation of Public Dances.
- 110.29. Plumber Licensure.
- 111.021. Licensees Required to Post Licenses.
- 11.023. Limitation on ownership of more than one off-sale intoxicating liquor license.
- 111.024. Conditional License Restrictions May Be Imposed by Council.
- 111.026. Insurance Certificate Requirements.
- 111.031. On-Sale Intoxicating Malt Liquor in Conjunction With Wine License Regulations.
- 111.033. Brewer TapRoom License Regulations.
- 111.045. Unlawful Acts for Minors - Possess or Consume Alcoholic Beverages.
- 111.046. Licensed Gambling Only Allowed.
- 111.047. Sale of Alcohol By Employee Treated Same As By Employer.
- 111.049. Regulation of Alcohol on Certain Grounds and Buildings.
- 111.053. Nudity or Obscenity Prohibited on Licensed Premises.
- 130.01. Regulation of Disorderly Conduct.
- 130.25. Acts and Items Prohibited.
- 130.28. Regulation of Exposure of Unused Container/Refrigerators.
- 152.020. Regulation of Flood Plain Districts.
- 8.4. Ordinance First Reading and Adoption - Careless Operation Section 73.03 (100-102)
- 8.5. Approval of Careless Operation Ordinance Section 73.03 (103-105)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to*

keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.

10. UPCOMING MEETINGS

- Public Utilities Committee - Sept 8 at 7:00 am
- Public Safety Committee - Sept 8 at 4:30 pm
- Administrative Committee - Sept 9 at 4:30 pm
- Public Works Committee - Sept 10 at 4:30 pm
- City Council Meeting - Sept 16 at 5:30 pm

11. INFORMATIONAL ITEMS

- Summer hours ended at City Hall Sept 1. Regular business hours are M-F 8-430pm Labor Day thru Memorial Day.

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Minutes
Tuesday, August 19, 2025

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on August 19, 2025. This meeting is being presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Council Members were preset: Lorenson, McCraw, Aarestad, Pream, Bolduc, Langness and Narverud. Absent: Arlt. Mayor Lorenson chaired the meeting.

PUBLIC FORUM

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION
ANNOUNCEMENTS**

Elizabeth Wilde (Visit TRF) - 2025 Budget Changes

Elizabeth reviewed the 2025 Budget Changes with the Council. The decrease in visitors (Express employees for DigiKey) at the Tourist Park (Lodging Tax payment), increased professional fees and a decrease in Digital Marketing were key points. With no questions from the Council, Mayor Lorenson thanked them for their presentation and advised the Council will review the changes.

APPROVE AGENDA

Councilmember Jason Aarestad motioned being seconded by Councilmember Scott Pream to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 08.175.25: Approval of two (2) August 5, 2025 Council Proceedings and August 6 Discovery Place Proceedings

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced RESOLUTION 08.175.25 , being seconded by Councilmember Kelly Langness , that:

THEREFORE, BE IT RESOLVED, by the City Council, to approve the August 5, 2025 Council Proceedings at the Centennial Park and Huck (Night to Unite) along with the August 6, 2025 proceedings at Discovery Place.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 08.176.25: Approval of City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Michele McCraw introduced

RESOLUTION 08.176.25, being seconded by Councilmember Kelly Langness , that:

THEREFORE BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$742,025.54. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 08.177.25: Switchgear Testing at the Power Plant

Following discussion, Councilmember Scott Pream introduced Resolution 08.177.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, It is recommended that this maintenance on the Switchgear at the Power Plant be carried out every 5 years. This includes testing the Relays and Breakers on the Main Switchgear. These Relays and Breakers are the devices that tie the power generated by the Hydro Turbines and Diesel Generators to the electrical grid. This testing was last done in 2019.

THEREFORE, BE IT RESOLVED Approve Revolt Electrical Services to test the Breakers and Relays at the Power Plant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 08.188.25: Minnesota Department of Natural Resources (MnDNR) Requested Studies

Following discussion, Councilmember Scott Pream introduced Resolution 08.188.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls (TRF) is currently in the process of relicensing the Thief River Falls Municipal Power Dam Hydroelectric Project, FERC Project No: P-11546. This is a 30-year license. The City of TRF filed a Pre-Application Document (PAD) with FERC on August 31, 2023 and the MnDNR provided comments and study requests on the PAD. In response to the MnDNR comments, TRF distributed three additional study plans to stakeholders on March 18,2025.

These study plans include:

1. An Upstream Fish Passage Feasibility Study
2. Fish Passage Protection Measures Feasibility Study
3. Recreation Enhancement Study

In a letter dated April 9, 2025, MnDNR accepted the proposed study plans. HDR will perform the Scope of Work to support these studies.

THEREFORE, BE IT RESOLVED To approve HDR Engineering, Inc. (HDR) to complete the Minnesota Department of Natural Resources (MnDNR) requested studies

in order to facilitate the Federal Energy Regulatory Commission (FERC) relicensing of the City's Municipal Power Dam Hydroelectric Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 08.179.25: Remove and Replace Sidewalk in Front of the Fire Hall and Liquor Store

Following discussion, Councilmember Jason Aarestad introduced Resolution 08.179.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, Concrete repair sections are in the main entrance walkways of both the fire hall and liquor store.

WHEREAS, Repair sections are non-compliant walkways and present potential tripping hazards.

THEREFORE, BE IT RESOLVED Approve the purchase sidewalk replacement in front of the fire hall and liquor store with Fynboh Construction at the cost of 19.50/square ft.

Estimate of Fire Hall: \$6,825.00

Estimate of Liquor Store: \$1,560.00

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 08.180.25: Three -Year Storm Water Utility Rate Increase (for calendar years 2026-2028)

Following discussion, Councilmember Scott Pream introduced Resolution 08.180.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The previous storm water utility rate was approved in sept. 2023 for the calendar year 2024, and followed consistent incremental increases in years 2021, 2022, 2023,2024 and 2025. The proposed rate increase would be approved for three years, and is consistent with previous increases. The Residential monthly rates would increase \$.50/month and Commercial/Multi-family/Industrial rates would increase \$1.00/acre/month, based on applicable formula. The current residential rate and commercial rates are lower than similar comparable sized cities.

WHEREAS, The City adopted a storm water utility in 2004 to fund the cost of installing, operating, and maintaining the city's storm sewer system. It also funds related operations such as street sweeping to prevent debris from entering the storm sewer system.

THEREFORE, BE IT RESOLVED To approve a Three-year Storm Water Utility Rate Increase. The new rate proposal would be \$.50/month/year increase for residential properties and apartment buildings, and commercial properties would have an increase of \$1.00/acre/year increase applied to the applicable formula.

Residential monthly rates: 2026= \$7.50, 2027= \$8.00, 2028 = \$8.50

Apartments and commercial property rate: 2026=\$17.50/acre(formula),
2027=\$18.50/acre(formula), 2028=\$19.50/acre(formula).

*Example of 2025 year rate: \$16.50/acre x 2.5 x impervious area of property or for apartment buildings and commercial properties, and \$16.50/acre x 1.5 x entire area of property for any properties that had previously been calculated with that method.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Committee of the Whole – Tuesday, August 19 following Council Meeting
- City Council – Tuesday, September 2 at 5:30 pm
- Public Utilities Committee Meeting - Monday, September 8 at 7:00 am
- Public Safety Committee Meeting - Monday, September 8 at 4:30 pm
- Administrative Committee Meeting - Tuesday, September 9 at 4:30 pm
- Public Works Committee Meeting - Wednesday, September 10 at 4:30 pm
- City Council - Tuesday, September 16 at 5:30 pm

INFORMATIONAL ITEMS

Investment Summary

Mayoral Update

Lorenson reviewed highlights from his update including blocked crossings with CP Rail and the successful ribbon cutting ceremonies at Discovery Place and First St.

ADJOURNMENT

There being no further discussion, Mayor Mike Lorenson adjourned to the Committee of the Whole at 5:54 pm.

Mayor Mike Lorenson _____

Attest: Angela Philipp, City Administrator _____

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls, MN

Council Approval Register

:: APPKT01503 - 08/21/25 DIRECT PAYABLE / PENNINGTON CO MOTOR VEHICLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON CO MOTOR VEHICLE							
PENNINGTON CO MOTOR V...	2025 PETERBILT #4407	08/21/2025	100-4315-65400	Machinery & Equipment	2025 PETERBUILT w/20 YD ...		20,289.98
Vendor PENNINGTON CO MOTOR VEHICLE Total:							20,289.98
Grand Total:							20,289.98

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	20,289.98
Grand Total:	20,289.98

Account Summary

Account Number	Account Name	Expense Amount
100-4315-65400	Machinery & Equipment	20,289.98
Grand Total:		20,289.98

Project Account Summary

Project Account Key	Expense Amount
None	20,289.98
Grand Total:	20,289.98



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01489 - PYPKT01725 - 2025 08 21 #17 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001768	08/21/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		25,910.60
INTERNAL REVENUE SERVICE	INV0001768	08/21/2025	740-20150	Payroll Taxes Payable	MEDICARE		8,359.76
INTERNAL REVENUE SERVICE	INV0001768	08/21/2025	740-20150	Payroll Taxes Payable	FED W/H		26,968.14
Vendor INTERNAL REVENUE SERVICE Total:							61,238.50
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001771	08/13/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	August		2,754.00
Vendor MEDICAREBLUE RX Total:							2,754.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4220-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4312-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4510-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001770	08/21/2025	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,300.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001764	08/21/2025	740-24000	Clearing Account	Union Dues		4,288.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							4,288.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001765	08/21/2025	740-24000	Clearing Account	Garnishment		389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001767	08/21/2025	740-20160	State Withholding	State W/H Tax		12,917.47
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							12,917.47
Vendor: P E R A OF MN							
P E R A OF MN	INV0001766	08/21/2025	740-20180	PERA Payable	PERA EE/ER DEF		276.52
P E R A OF MN	INV0001766	08/21/2025	740-20180	PERA Payable	PERA EE/ER P&F		24,891.10
P E R A OF MN	INV0001766	08/21/2025	740-20180	PERA Payable	PERA EE/ER COORD		27,474.04
Vendor P E R A OF MN Total:							52,641.66
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4210-61330	Life Insurance	Life Ins Premium		184.45

Council Approval Register

Packet: APPKT01489 - PYPKT01725 - 2025 08 21 #17 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4312-61330	Life Insurance	Life Ins Premium		51.00
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4315-61330	Life Insurance	Life Ins Premium		51.00
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4510-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4650-61330	Life Insurance	Life Ins Premium		60.35
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	100-4660-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	610-4825-61330	Life Insurance	Life Ins Premium		69.70
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	620-4825-61330	Life Insurance	Life Ins Premium		43.75
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	680-4825-61330	Life Insurance	Life Ins Premium		34.45
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	690-4825-61330	Life Insurance	Life Ins Premium		171.70
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	740-24000	Clearing Account	Life Ins Premium		668.84
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		58.25
SUN LIFE FINANCIAL - LIFE	INV0001763	08/21/2025	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,569.44

Vendor: VANTAGEPOINT ICMA

VANTAGEPOINT ICMA	INV0001760	08/21/2025	740-24000	Clearing Account	Contributions Employee		5,212.84
Vendor VANTAGEPOINT ICMA Total:							5,212.84

Vendor: WEX BANK

WEX BANK	INV0001762	08/21/2025	740-24000	Clearing Account	HSA		362.50
WEX BANK	INV0001769	08/21/2025	100-4150-61310	Health Insurance	VEBA City Contribution		251.20
WEX BANK	INV0001769	08/21/2025	100-4194-61310	Health Insurance	VEBA Employer Contribution		251.20
WEX BANK	INV0001769	08/21/2025	100-4210-61310	Health Insurance	VEBA City Contribution		2,647.96
WEX BANK	INV0001769	08/21/2025	100-4220-61310	Health Insurance	VEBA City Contribution		1,391.96
WEX BANK	INV0001769	08/21/2025	100-4650-61310	Health Insurance	VEBA City Contribution		3,595.14
WEX BANK	INV0001769	08/21/2025	610-4825-61310	Health Insurance	VEBA City Contributions		251.20
WEX BANK	INV0001769	08/21/2025	680-4825-61310	Health Insurance	VEBA City Contribution		1,391.96
WEX BANK	INV0001769	08/21/2025	690-4825-61310	Health Insurance	VEBA City Contribution		4,735.90
WEX BANK	INV0001772	08/20/2025	100-4150-61310	Health Insurance	HSA City Contribution		2,841.54
WEX BANK	INV0001772	08/20/2025	100-4210-61310	Health Insurance	HSA City Contribution		1,198.38
WEX BANK	INV0001772	08/20/2025	100-4220-61310	Health Insurance	HSA City Contribution		753.60
WEX BANK	INV0001772	08/20/2025	100-4650-61310	Health Insurance	HSA City Contribution		3,537.52
WEX BANK	INV0001772	08/20/2025	610-4825-61310	Health Insurance	HSA City Contribution		695.98
WEX BANK	INV0001772	08/20/2025	680-4825-61310	Health Insurance	HSA City Contribution		947.18
WEX BANK	INV0001772	08/20/2025	690-4825-61310	Health Insurance	HSA City Contribution		251.20
Vendor WEX BANK Total:							25,104.42

Vendor: WEX HEALTH INC

WEX HEALTH INC	INV0001773	08/12/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		50.00
WEX HEALTH INC	INV0001774	08/12/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		20.00
WEX HEALTH INC	INV0001775	08/25/2025	100-4670-62990	Misc. Operating Expense	WEX Administrative Fees - ...		134.75
WEX HEALTH INC	INV0001775	08/25/2025	610-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		13.75
WEX HEALTH INC	INV0001775	08/25/2025	620-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		16.50
WEX HEALTH INC	INV0001775	08/25/2025	690-4840-62990	Misc. Operating Expense	WEX Administrative Fees - ...		41.25
WEX HEALTH INC	INV0001776	08/07/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		17.95

Council Approval Register

Packet: APPKT01489 - PYPKT01725 - 2025 08 21 #17 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX HEALTH INC	INV0001777	08/19/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		27.98
WEX HEALTH INC	INV0001778	08/20/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		28.35
						Vendor WEX HEALTH INC Total:	350.53
						Grand Total:	167,766.33

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	18,316.65
610 - LIQUOR DISPENSARY	1,030.63
620 - WATER UTILITY FUND	60.25
680 - WASTEWATER UTILITY FUND	2,373.59
690 - ELECTRIC UTILITY FUND	5,300.05
740 - TRF HEALTH INSURANCE FUND	140,675.81
820 - GREENWOOD CEMETERY FUND	9.35
Grand Total:	167,766.33

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	3,092.74
100-4150-61330	Life Insurance	66.30
100-4150-61340	MSRS HCSP	200.00
100-4194-61310	Health Insurance	251.20
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,846.34
100-4210-61330	Life Insurance	184.45
100-4220-61310	Health Insurance	2,145.56
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	300.00
100-4312-61330	Life Insurance	51.00
100-4312-61340	MSRS HCSP	300.00
100-4315-61330	Life Insurance	51.00
100-4315-61340	MSRS HCSP	100.00
100-4510-61330	Life Insurance	9.35
100-4510-61340	MSRS HCSP	200.00
100-4650-61310	Health Insurance	7,132.66
100-4650-61330	Life Insurance	60.35
100-4650-61340	MSRS HCSP	100.00
100-4660-61330	Life Insurance	12.75
100-4670-62990	Misc. Operating Expense	134.75
610-4825-61310	Health Insurance	947.18
610-4825-61330	Life Insurance	69.70
610-4840-62990	Misc. Operating Expense	13.75
620-4825-61330	Life Insurance	43.75
620-4840-62990	Misc. Operating Expense	16.50
680-4825-61310	Health Insurance	2,339.14
680-4825-61330	Life Insurance	34.45
690-4825-61310	Health Insurance	4,987.10
690-4825-61330	Life Insurance	171.70
690-4825-61340	MSRS HCSP	100.00

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62990	Misc. Operating Expense	41.25
740-20150	Payroll Taxes Payable	61,238.50
740-20160	State Withholding	12,917.47
740-20180	PERA Payable	52,641.66
740-20300	Flex Payroll Deductions	144.28
740-24000	Clearing Account	10,921.65
740-4870-63640	Life Insurance - COBRA	58.25
740-4870-63650	Senior Gold BC/BS Mont...	2,754.00
820-4825-61330	Life Insurance	9.35
Grand Total:		167,766.33

Project Account Summary

Project Account Key	Expense Amount
None	167,766.33
Grand Total:	167,766.33



City of Thief River Falls, MN

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Packet: APPKT01501 - 08/19/2025 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1ST HALF AUG 2025	08/05/2025	620-4840-62170	Field Supplies	1ST HALF AUG 2025 - LAB S...		141.96
AMAZON CAPITAL SERVICES ..	1ST HALF AUG 2025	08/05/2025	620-4840-62400	Small Tools and Minor Equip	1ST HALF AUG 2025 - CHLOR..		527.30
Vendor AMAZON CAPITAL SERVICES INC Total:							669.26
Vendor: EHLERS							
EHLERS	102673	08/11/2025	870-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.85
EHLERS	102673	08/11/2025	890-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.85
EHLERS	102673	08/11/2025	920-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.85
EHLERS	102673	08/11/2025	940-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.84
EHLERS	102673	08/11/2025	950-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.84
EHLERS	102673	08/11/2025	960-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.84
EHLERS	102673	08/11/2025	970-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.84
EHLERS	102673	08/11/2025	980-4670-62990	Misc. Operating Expense	2024 PREPARATION / SUBM...		964.84
Vendor EHLERS Total:							7,718.75
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4194-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		32.15
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4210-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		491.73
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4220-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		109.80
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4240-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		36.69
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4312-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		3,733.77
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4315-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		1,813.73
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4510-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		2,198.05
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	100-4650-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		56.84
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	620-4840-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		1,146.11
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	670-4840-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		215.83
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	680-4840-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		670.38
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	690-4840-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		1,292.20
FARMERS UNION OIL COM...	JUL 2025	07/31/2025	820-4840-62120	Gas-Oil-Lube	JUL 2025 - FUEL PURCHASES		452.54
Vendor FARMERS UNION OIL COMPANY Total:							12,249.82
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	100-4150-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		611.98
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	100-4150-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		38.25
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	100-4650-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		27.75
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	100-4650-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		440.69
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	690-4890-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		9.00

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MARCO TECHNOLOGIES LLC	561825621	08/01/2025	690-4890-63030	Contracts Expense	AUG 2025 - COPIER CONTR...		144.02
Vendor MARCO TECHNOLOGIES LLC Total:							1,271.69
Vendor: MN ENERGY RESOURCES #0502295320-00003							
MN ENERGY RESOURCES #0...	5580424510	08/06/2025	100-4220-63890	Utilities Expense	JUL 2025 - GAS METER READ..		47.00
MN ENERGY RESOURCES #0...	5580424510	08/06/2025	100-4550-63890	Utilities Expense	JUL 2025 - GAS METER READ..		49.84
MN ENERGY RESOURCES #0...	5580424510	08/06/2025	100-4560-63890	Utilities Expense	JUL 2025 - GAS METER READ..		53.24
MN ENERGY RESOURCES #0...	5580424510	08/06/2025	100-4570-63890	Utilities Expense	JUL 2025 - GAS METER READ..		50.23
MN ENERGY RESOURCES #0...	5580424510	08/06/2025	680-4830-63890	Utilities Expense	JUL 2025 - GAS METER READ..		21.38
Vendor MN ENERGY RESOURCES #0502295320-00003 Total:							221.69
Vendor: MN ENERGY RESOURCES #0740731585-00002							
MN ENERGY RESOURCES #0...	5580467564	08/07/2025	100-4670-64500	Senior Citizen Programs	JUL 2025 - GAS METER READ..		43.52
Vendor MN ENERGY RESOURCES #0740731585-00002 Total:							43.52
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	JUL 2025	08/13/2025	690-4810-68400	Purchased Power	JUL 2025 - DE & ENERGY		1,073,789.74
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							1,073,789.74
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN...	3107341255	08/11/2025	100-4150-62010	Office Supplies	3RD QTR 2025 POSTAGE M...		147.00
Vendor PITNEY BOWES GLOBAL FINANCIAL Total:							147.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	138041	07/31/2025	680-4850-62220	Lift Station and Pond Maint...	SPRAY - WASTE WATER PO...		131.34
QUALITY FARM SUPPLY INC	138052	07/31/2025	680-4850-62220	Lift Station and Pond Maint...	SPRAY - WASTE WATER PO...		131.34
Vendor QUALITY FARM SUPPLY INC Total:							262.68
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	JUL 2025	07/31/2025	680-4830-63890	Utilities Expense	JUL 2025 - ELECTRIC READI...		140.85
Vendor RED LAKE ELECTRIC COOP INC Total:							140.85
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	JUL 2025 - 878	07/31/2025	100-4150-63590	Printing & Publications	2024 ANNUAL DISCLOSURE ...		222.75
THIEF RIVER FALLS TIMES	JUL 2025 - 878	07/31/2025	100-4150-63590	Printing & Publications	2024 FINANCIAL REPORT		1,170.18
THIEF RIVER FALLS TIMES	JUL 2025 - 878	07/31/2025	100-4650-63590	Printing & Publications	DOOR HANGERS / DUTCH E...		46.00
THIEF RIVER FALLS TIMES	JUL 2025 - 878	07/31/2025	100-4650-63590	Printing & Publications	DOOR HANGERS / RIGHT OF...		46.00
THIEF RIVER FALLS TIMES	JUL 2025 - 878	07/31/2025	620-4890-63590	Printing & Publications	AD FOR BIDS - LEAD SV		775.17
Vendor THIEF RIVER FALLS TIMES Total:							2,260.10
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	6119927657	08/01/2025	100-4210-63210	Communication Expense	JUL 2025 - MONTHLY ACCES...		325.11
Vendor VERIZON WIRELESS #486397938 Total:							325.11
Vendor: VESTIS							
VESTIS	2630453068	08/05/2025	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 08/05/...		86.75
Vendor VESTIS Total:							86.75

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	SEP 2025	08/19/2025	810-4820-61500	Annuity Payments	SEP 2025 - POLICE PENSION		1,137.06
Vendor YVONNE PEDERSON Total:							1,137.06
Grand Total:							1,100,324.02

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,792.30
620 - WATER UTILITY FUND	2,677.29
670 - STORM WATER UTILITY FUND	215.83
680 - WASTEWATER UTILITY FUND	1,095.29
690 - ELECTRIC UTILITY FUND	1,075,234.96
810 - POLICE RELIEF ASSOCIATION	1,137.06
820 - GREENWOOD CEMETERY FUND	452.54
870 - TIF 1-13 DIGI-KEY	964.85
890 - TIF 1-11 RIVER POINTE TOWNHOME	964.85
920 - TIF 1-3 SHERWOOD PARK TWNHMS	964.85
940 - TIF 1-5 WENDT DRIVE	964.84
950 - TIF 1-6 SUNRISE COURT	964.84
960 - TIF 1-7 ELEMENTARY ADDN	964.84
970 - TIF 1-8 WHEATLAND ESTATES	964.84
980 - TIF 1-9 RIVERFALLS ESTATES	964.84
Grand Total:	1,100,324.02

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	147.00
100-4150-63030	Contracts Expense	650.23
100-4150-63590	Printing & Publications	1,392.93
100-4194-62120	Gas-Oil-Lube	32.15
100-4210-62120	Gas-Oil-Lube	491.73
100-4210-63210	Communication Expense	325.11
100-4220-62120	Gas-Oil-Lube	109.80
100-4220-63890	Utilities Expense	47.00
100-4240-62120	Gas-Oil-Lube	36.69
100-4312-62120	Gas-Oil-Lube	3,733.77
100-4315-62120	Gas-Oil-Lube	1,813.73
100-4510-62120	Gas-Oil-Lube	2,198.05
100-4550-63890	Utilities Expense	49.84
100-4560-63890	Utilities Expense	53.24
100-4570-63890	Utilities Expense	50.23
100-4650-62120	Gas-Oil-Lube	56.84
100-4650-63030	Contracts Expense	468.44
100-4650-63590	Printing & Publications	92.00
100-4670-64500	Senior Citizen Programs	43.52
620-4840-62120	Gas-Oil-Lube	1,146.11
620-4840-62170	Field Supplies	141.96
620-4840-62400	Small Tools and Minor E...	527.30
620-4890-63030	Contracts Expense	86.75

Account Summary

Account Number	Account Name	Expense Amount
620-4890-63590	Printing & Publications	775.17
670-4840-62120	Gas-Oil-Lube	215.83
680-4830-63890	Utilities Expense	162.23
680-4840-62120	Gas-Oil-Lube	670.38
680-4850-62220	Lift Station and Pond Ma...	262.68
690-4810-68400	Purchased Power	1,073,789.74
690-4840-62120	Gas-Oil-Lube	1,292.20
690-4890-63030	Contracts Expense	153.02
810-4820-61500	Annuity Payments	1,137.06
820-4840-62120	Gas-Oil-Lube	452.54
870-4670-62990	Misc. Operating Expense	964.85
890-4670-62990	Misc. Operating Expense	964.85
920-4670-62990	Misc. Operating Expense	964.85
940-4670-62990	Misc. Operating Expense	964.84
950-4670-62990	Misc. Operating Expense	964.84
960-4670-62990	Misc. Operating Expense	964.84
970-4670-62990	Misc. Operating Expense	964.84
980-4670-62990	Misc. Operating Expense	964.84
Grand Total:		1,100,324.02

Project Account Summary

Project Account Key	Expense Amount
None	1,100,324.02
Grand Total:	1,100,324.02



City of Thief River Falls, MN

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Packet: APPKT01496 - 08/18/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	29157	07/23/2025	610-4810-62590	Misc. Mdse for Resale	ICE		190.00
ABSOLUTE ICE	29362	07/31/2025	610-4810-62590	Misc. Mdse for Resale	ICE		288.80
Vendor ABSOLUTE ICE Total:							<u>478.80</u>
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3785249	07/28/2025	610-4810-62520	Beer for Resale	BEER		55.40
Vendor ARTISAN BEER COMPANY Total:							<u>55.40</u>
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0110138600	08/05/2025	610-4810-62590	Misc. Mdse for Resale	CAN COOLERS		38.90
Vendor BELLBOY CORP - BAR SUPPLY Total:							<u>38.90</u>
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0208562500	08/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,310.00
Vendor BELLBOY CORP - LIQUOR Total:							<u>5,310.00</u>
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	392480	07/24/2025	610-4810-62520	Beer for Resale	BEER		904.80
Vendor BEVERAGE WHOLESALERS INC Total:							<u>904.80</u>
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	122683917	08/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		12,553.11
BREAKTHRU BEVERAGE	122683917	08/05/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		290.89
Vendor BREAKTHRU BEVERAGE Total:							<u>12,844.00</u>
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2074001156	07/31/2025	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-16.50
C & L DISTRIBUTING	2140128	07/17/2025	610-4810-62510	Liquor for Resale	LIQUOR		36.00
C & L DISTRIBUTING	2140128	07/17/2025	610-4810-62520	Beer for Resale	BEER		369.00
C & L DISTRIBUTING	2140128	07/17/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		45.00
C & L DISTRIBUTING	2148090	07/31/2025	610-4810-62510	Liquor for Resale	LIQUOR		495.00
C & L DISTRIBUTING	2148090	07/31/2025	610-4810-62520	Beer for Resale	BEER		404.75
C & L DISTRIBUTING	2148090	07/31/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		15.00
Vendor C & L DISTRIBUTING Total:							<u>1,348.25</u>
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	4888939	07/03/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-18.50
COCA-COLA BOTTLING CO...	4888966	07/24/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-2.31
COCA-COLA BOTTLING CO...	5172207	07/03/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		445.00
COCA-COLA BOTTLING CO...	5172252	07/10/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		260.50
COCA-COLA BOTTLING CO...	5172298	07/17/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		192.50

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
COCA-COLA BOTTLING CO...	5172333	07/24/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		229.00
COCA-COLA BOTTLING CO...	5172381	07/31/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		401.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,507.69
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	JUL 2025 STMT	07/31/2025	610-4810-62610	Freight In (Liquor)	JUL 2025 - FREIGHT CHARG...		4,460.73
Vendor JIM HIRT TRUCKING INC Total:							4,460.73
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2842868	07/28/2025	610-4810-62510	Liquor for Resale	LIQUOR		7,916.56
JOHNSON BROTHERS LIQU...	2842869	07/28/2025	610-4810-62530	Wine for Resale	WINE		4,330.14
JOHNSON BROTHERS LIQU...	2842870	07/28/2025	610-4810-62530	Wine for Resale	WINE		36.00
JOHNSON BROTHERS LIQU...	2842870	07/28/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		74.65
Vendor JOHNSON BROTHERS LIQUOR Total:							12,357.35
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	859814	07/22/2025	610-4810-62510	Liquor for Resale	LIQUOR		410.00
MC KINNON COMPANY INC	859814	07/22/2025	610-4810-62520	Beer for Resale	BEER		10,678.15
MC KINNON COMPANY INC	859814	07/22/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		54.70
MC KINNON COMPANY INC	860929	07/25/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,315.00
MC KINNON COMPANY INC	860929	07/25/2025	610-4810-62520	Beer for Resale	BEER		8,751.05
MC KINNON COMPANY INC	861166	07/29/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-63.28
Vendor MC KINNON COMPANY INC Total:							21,145.62
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	157520	07/18/2025	610-4810-62510	Liquor for Resale	LIQUOR		171.00
NORTHWEST BEVERAGE INC	157520	07/18/2025	610-4810-62520	Beer for Resale	BEER		11,977.95
NORTHWEST BEVERAGE INC	157534	07/21/2025	610-4810-62510	Liquor for Resale	LIQUOR		149.85
NORTHWEST BEVERAGE INC	157534	07/21/2025	610-4810-62520	Beer for Resale	BEER		725.60
NORTHWEST BEVERAGE INC	157591	07/22/2025	610-4810-62510	Liquor for Resale	LIQUOR		2,022.55
NORTHWEST BEVERAGE INC	157591	07/22/2025	610-4810-62520	Beer for Resale	BEER		155.35
NORTHWEST BEVERAGE INC	157641	07/25/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,239.75
NORTHWEST BEVERAGE INC	157641	07/25/2025	610-4810-62520	Beer for Resale	BEER		27,988.95
NORTHWEST BEVERAGE INC	157649	07/28/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,142.10
NORTHWEST BEVERAGE INC	157649	07/28/2025	610-4810-62520	Beer for Resale	BEER		5,366.70
Vendor NORTHWEST BEVERAGE INC Total:							50,939.80
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	5017925	07/28/2025	610-4810-62510	Liquor for Resale	LIQUOR		4,167.74
PHILLIPS WINE & SPIRITS	5017926	07/28/2025	610-4810-62510	Liquor for Resale	LIQUOR		737.75
PHILLIPS WINE & SPIRITS	5017926	07/28/2025	610-4810-62530	Wine for Resale	WINE		2,054.72
PHILLIPS WINE & SPIRITS	5017927	07/28/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		75.60
Vendor PHILLIPS WINE & SPIRITS Total:							7,035.81
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2654122	08/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		7,061.73
SOUTHERN GLAZERS OF MN	2654122	08/05/2025	610-4810-62530	Wine for Resale	WINE		799.08
SOUTHERN GLAZERS OF MN	2654123	08/05/2025	610-4810-62530	Wine for Resale	WINE		1,102.80

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SOUTHERN GLAZERS OF MN	2654124	08/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		3,157.82
Vendor SOUTHERN GLAZERS OF MN Total:							12,121.43
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0377892-N	07/29/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,080.00
VINOCOPIA INC	0377892-N	07/29/2025	610-4810-62530	Wine for Resale	WINE		2,544.00
VINOCOPIA INC	0377892-N	07/29/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		240.00
Vendor VINOCOPIA INC Total:							3,864.00
Grand Total:							134,412.58

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	134,412.58
Grand Total:	134,412.58

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	48,949.46
610-4810-62520	Beer for Resale	67,314.42
610-4810-62530	Wine for Resale	10,866.74
610-4810-62540	Soft Drinks/Mix for Resa...	2,303.53
610-4810-62590	Misc. Mdse for Resale	517.70
610-4810-62610	Freight In (Liquor)	4,460.73
Grand Total:		134,412.58

Project Account Summary

Project Account Key	Expense Amount
None	134,412.58
Grand Total:	134,412.58



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01495 - 08/15/25 DIRECT PAYABLES / HUNTINGTON LEASE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: THE HUNTINGTON NATIONAL BANK							
THE HUNTINGTON NATION...	20000035905	07/17/2025	100-22520	Leases - Current	TORO MOWER - LEASE PAY...		8,985.17
Vendor THE HUNTINGTON NATIONAL BANK Total:							8,985.17
Grand Total:							8,985.17

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	8,985.17
Grand Total:	8,985.17

Account Summary

Account Number	Account Name	Expense Amount
100-22520	Leases - Current	8,985.17
Grand Total:		8,985.17

Project Account Summary

Project Account Key	Expense Amount
None	8,985.17
Grand Total:	8,985.17



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01494 - 08/14/25 ELECTRICAL INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S104712016.001	07/01/2025	100-4510-62230	Building Maint & Repair	MATERIALS - LAFAVE REST...		103.57
DAKOTA SUPPLY GROUP	S104712016.002	07/03/2025	100-4510-62230	Building Maint & Repair	FREIGHT CHARGES - LAFAVE...		6.78
DAKOTA SUPPLY GROUP	S104817632.001	06/26/2025	690-4850-62360	Distribution Maint	MATERIALS - TEMPORARY ...		82.22
DAKOTA SUPPLY GROUP	S104844847.001	07/07/2025	620-4850-62220	Plant Equip Maint & Repair	WTP - SCADA		174.51
DAKOTA SUPPLY GROUP	S104844909.001	07/10/2025	690-4850-62350	Power Plant/Dam Maint	BOLT - MINI SPLIT		88.48
DAKOTA SUPPLY GROUP	S104855860.001	07/09/2025	100-4315-62990	Misc. Operating Expense	MISC SUPPLIES		211.45
DAKOTA SUPPLY GROUP	S104864539.001	07/16/2025	630-4850-62230	Building Maint & Repair	BOILER PUMP / SOFT START...		1,373.98
DAKOTA SUPPLY GROUP	S104866336.001	07/17/2025	690-14100	Inventory - Materials	4 sq x 2 1/8 Steel Boxes		108.69
DAKOTA SUPPLY GROUP	S104878004.001	07/17/2025	690-4840-62990	Misc. Operating Expense	PARTS - TEMPORARY SERVI...		181.35
DAKOTA SUPPLY GROUP	S104878258.001	07/22/2025	690-4850-62350	Power Plant/Dam Maint	BOLT - MINI SPLIT		67.55
DAKOTA SUPPLY GROUP	S104888958.002	07/28/2025	690-14100	Inventory - Materials	4" Innerduct		1,835.04
Vendor DAKOTA SUPPLY GROUP Total:							4,233.62
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S014253305.001	07/10/2025	690-4840-62880	Personal Protective Equipm...	GLOVE TESTING FEE		436.55
STUART C IRBY CO	S014310397.003	07/28/2025	690-14100	Inventory - Materials	Polaris #3 Port		207.12
STUART C IRBY CO	S014310397.004	07/30/2025	690-14100	Inventory - Materials	Polaris #3 Port		932.06
STUART C IRBY CO	S014319925.001	07/30/2025	690-14100	Inventory - Materials	AA Fuse Trons		554.68
STUART C IRBY CO	S014322233.001	07/30/2025	690-14100	Inventory - Materials	200 AMP 4 POS 15 KV MOD		4,039.88
STUART C IRBY CO	S014322233.001	07/30/2025	690-14100	Inventory - Materials	RED #12 AWG STR CU Wire		128.25
STUART C IRBY CO	S014322233.001	07/30/2025	690-14100	Inventory - Materials	Green #12 AWG STR CU Wire		128.25
STUART C IRBY CO	S014322233.001	07/30/2025	690-14100	Inventory - Materials	Black #12 AWG STR CU Wire		128.25
STUART C IRBY CO	S014322233.001	07/30/2025	690-14100	Inventory - Materials	WHITE #12 AWG STR CU WI...		128.25
Vendor STUART C IRBY CO Total:							6,683.29
Grand Total:							10,916.91

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	321.80
620 - WATER UTILITY FUND	174.51
630 - ARENAS - OAK VIEW GROUP	1,373.98
690 - ELECTRIC UTILITY FUND	9,046.62
Grand Total:	10,916.91

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62990	Misc. Operating Expense	211.45
100-4510-62230	Building Maint & Repair	110.35
620-4850-62220	Plant Equip Maint & Rep...	174.51
630-4850-62230	Building Maint & Repair	1,373.98
690-14100	Inventory - Materials	8,190.47
690-4840-62880	Personal Protective Equi...	436.55
690-4840-62990	Misc. Operating Expense	181.35
690-4850-62350	Power Plant/Dam Maint	156.03
690-4850-62360	Distribution Maint	82.22
Grand Total:		10,916.91

Project Account Summary

Project Account Key	Expense Amount
None	10,916.91
Grand Total:	10,916.91



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01498 - 08/18/25 DIRECT PAYABLES / HDR INC

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200739260-10	07/14/2025	555-4680-65920	Work in Process - Eng/Archt...	PROF SRVCS - T H #59 CORR...		38,938.54
Vendor HDR ENGINEERING INC - CHICAGO Total:							38,938.54
Grand Total:							38,938.54

Fund Summary

Fund	Expense Amount
555 - TH59 CORRIDOR	38,938.54
Grand Total:	38,938.54

Account Summary

Account Number	Account Name	Expense Amount
555-4680-65920	Work in Process - Eng/Ar...	38,938.54
Grand Total:		38,938.54

Project Account Summary

Project Account Key	Expense Amount
None	38,938.54
Grand Total:	38,938.54



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01510 - 09/02/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S)							
ADVANCED ENGINEERING ...	104644	08/12/2025	620-4890-63110	Consulting Fees	PROF SRVCS - CONSULTING ...		5,545.50
ADVANCED ENGINEERING ...	104805	08/12/2025	620-4890-63110	Consulting Fees	PROF SRVCS - EVAL & REPO...		5,017.00
ADVANCED ENGINEERING ...	104806	08/12/2025	565-4680-65900	Work in Process-Constructi...	PROF SRVCS - LEAD SERVICE...		78,470.00
ADVANCED ENGINEERING ...	104822	08/12/2025	680-4890-63110	Consulting Fees	PROF SRVCS - PFAS MANAG...		752.80
ADVANCED ENGINEERING ...	104823	08/12/2025	550-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - WTP CO2 SYS...		2,464.00
Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S) Total:							92,249.30
Vendor: ANDREW J HART							
ANDREW J HART	REIMB 08 18 25	08/18/2025	100-4210-62880	Personal Protective Equipm...	REIMBURSE - CLOTHING AL...		348.66
Vendor ANDREW J HART Total:							348.66
Vendor: BOLTON & MENK INC							
BOLTON & MENK INC	0369795	07/31/2025	680-4890-63110	Consulting Fees	PROF SRVCS - LIFT #9 WW ...		22,592.62
Vendor BOLTON & MENK INC Total:							22,592.62
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0214240	08/20/2025	100-4560-62230	Building Maint & Repair	SIGNS - FOR RENT		15.90
Vendor BREDESON OFFICE SUPPLY Total:							15.90
Vendor: BRIAN JACOBSON							
BRIAN JACOBSON	REIMB 08 20 25	08/20/2025	690-4890-64400	Travel, Conference, School	REIMBURSE GASOLINE - M...		113.75
BRIAN JACOBSON	REIMB 08 20 25	08/20/2025	690-4890-64400	Travel, Conference, School	REIMBURSE PARKING - MM...		17.30
Vendor BRIAN JACOBSON Total:							131.05
Vendor: BRIAN JACOBSON							
BRIAN JACOBSON	REIMB 08 20 25	08/20/2025	690-4890-64400	Travel, Conference, School	REIMBURSE MEALS - MMUA...		8.92
Vendor BRIAN JACOBSON Total:							8.92
Vendor: DUSTIN ARLT							
DUSTIN ARLT	REIMB 08 15 2025	08/15/2025	100-4210-63320	Training Expense	REIMBURSE MEALS - SRO T...		88.93
DUSTIN ARLT	REIMB 08 15 25	08/15/2025	100-4210-62120	Gas-Oil-Lube	REIMBURSE MILEAGE - SRO ...		539.00
Vendor DUSTIN ARLT Total:							627.93
Vendor: FALLS TOWING LLC							
FALLS TOWING LLC	26488	08/02/2025	100-4510-62210	Equipment Maint & Repair	TOWING CHARGES		55.00
Vendor FALLS TOWING LLC Total:							55.00
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN...	3-440489	08/20/2025	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME		9,549.03
Vendor GRAYMONT WESTERN CANADA INC Total:							9,549.03
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2686454	08/20/2025	690-4890-63030	Contracts Expense	AUG 2025 - RODENT CONT...		55.00

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Packet: APPKT01510 - 09/02/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
GUARDIAN PEST SOLUTIONS..	2689656	08/20/2025	100-4560-63030	Contracts Expense	AUG 2025 - RODENT CONT...		55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							110.00
Vendor: HACH COMPANY							
HACH COMPANY	14618636	08/08/2025	620-4840-62170	Field Supplies	LAB SUPPLIES		1,454.80
HACH COMPANY	2238653	08/11/2025	620-4840-62170	Field Supplies	LAB SUPPLIES		-718.00
Vendor HACH COMPANY Total:							736.80
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200744131	08/03/2025	515-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - CHIEFS COUL...		7,428.75
Vendor HDR ENGINEERING INC - CHICAGO Total:							7,428.75
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	100066	07/15/2025	680-4840-62990	Misc. Operating Expense	DIST SUPPLIES		21.98
HUBERTS OUTDOOR POWER	100237	07/21/2025	100-4510-62210	Equipment Maint & Repair	TRIMMER HEAD		32.72
HUBERTS OUTDOOR POWER	100321	07/22/2025	100-4510-62210	Equipment Maint & Repair	AIR FILTER		14.97
HUBERTS OUTDOOR POWER	100506	07/28/2025	620-4840-62400	Small Tools and Minor Equip	CHOP SAW BLADE		320.99
HUBERTS OUTDOOR POWER	99925	07/11/2025	100-4510-62210	Equipment Maint & Repair	WEED EATER STRING		47.99
Vendor HUBERTS OUTDOOR POWER Total:							438.65
Vendor: JOHNSON CONTROLS							
JOHNSON CONTROLS	1-136247205393	08/12/2025	620-4850-62230	Building Maint & Repair	WTP HVAC		579.25
Vendor JOHNSON CONTROLS Total:							579.25
Vendor: MARISSA L ADAM							
MARISSA L ADAM	REIMB 08 20 2025	08/20/2025	100-4210-63320	Training Expense	REIMBURSE MEALS -TASER ...		27.48
MARISSA L ADAM	REIMB 08 20 25	08/20/2025	100-4210-63320	Training Expense	REIMB LODGING - TASER RE...		172.95
Vendor MARISSA L ADAM Total:							200.43
Vendor: MATT MC GLYNN							
MATT MC GLYNN	1963	08/25/2025	260-4680-65900	Work in Process-Constructi...	REMOVAL SERVICES - MECC...		4,100.00
Vendor MATT MC GLYNN Total:							4,100.00
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	008962	08/19/2025	100-4510-62210	Equipment Maint & Repair	TIRE REPAIR		20.00
MIKES AUTOMOTIVE CENTE...	008971	08/19/2025	100-4510-62210	Equipment Maint & Repair	TIRE REPAIR		20.00
Vendor MIKES AUTOMOTIVE CENTER INC Total:							40.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	PE00216976X	07/17/2025	690-4840-62990	Misc. Operating Expense	BALANCE DUE - ZION CHUR...		24.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							24.00
Vendor: NORTH RISK PARTNERS LLC							
NORTH RISK PARTNERS LLC	74062-7588985	08/25/2025	100-4670-63610	Insurance Expense	08/01/2025 - 01/01/2026 B...		12,364.00
NORTH RISK PARTNERS LLC	74062-7588985	08/25/2025	610-4870-63610	Insurance Expense	08/01/2025 - 01/01/2026 B...		770.00
NORTH RISK PARTNERS LLC	74062-7588985	08/25/2025	620-4870-63610	Insurance Expense	08/01/2025 - 01/01/2026 B...		880.00
NORTH RISK PARTNERS LLC	74062-7588985	08/25/2025	680-4870-63610	Insurance Expense	08/01/2025 - 01/01/2026 B...		880.00
NORTH RISK PARTNERS LLC	74062-7588985	08/25/2025	690-4870-63610	Insurance Expense	08/01/2025 - 01/01/2026 B...		7,106.00
Vendor NORTH RISK PARTNERS LLC Total:							22,000.00

Council Approval Register

Packet: APPKT01510 - 09/02/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	52040	08/18/2025	690-4850-62210	Equipment Maint & Repair	POWER STEERING LINE REP...		258.79
Vendor PENNINGTON FAST LUBE INC Total:							258.79
Vendor: ST LOUIS MRO INC							
ST LOUIS MRO INC	66103	08/06/2025	100-4150-62010	Office Supplies	DRUG TESTING FORMS		20.00
Vendor ST LOUIS MRO INC Total:							20.00
Vendor: STREICHERS							
STREICHERS	11773838	07/22/2025	100-4210-62880	Personal Protective Equipm...	BALLISTIC VEST - C BRUGG...		1,570.00
STREICHERS	11776452	08/05/2025	100-4210-62880	Personal Protective Equipm...	BALLISTIC VEST - S ANDERS...		1,570.00
Vendor STREICHERS Total:							3,140.00
Vendor: THIEF RIVER AUTOMOTIVE LLC							
THIEF RIVER AUTOMOTIVE L...	SO# TR117439	08/01/2025	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		88.66
THIEF RIVER AUTOMOTIVE L...	SO# TR117439	08/01/2025	100-4210-62210	Equipment Maint & Repair	TIRE ROTATION		24.47
THIEF RIVER AUTOMOTIVE L...	SO# TR117454	08/04/2025	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		67.40
THIEF RIVER AUTOMOTIVE L...	SO# TR117456	08/04/2025	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		72.32
THIEF RIVER AUTOMOTIVE L...	SO# TR117456	08/04/2025	100-4210-62210	Equipment Maint & Repair	TIRE ROTATION / AIR FILTER		60.26
THIEF RIVER AUTOMOTIVE L...	SO# TR117883	08/22/2025	100-4210-62210	Equipment Maint & Repair	TIRE REPAIR		36.00
Vendor THIEF RIVER AUTOMOTIVE LLC Total:							349.11
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	946	07/31/2025	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - ALVINA...		800.00
TROY MERCIL CONSTRUCTI...	948	08/02/2025	820-4890-63030	Contracts Expense	OPEN / CLOSE FEE - SANDRA..		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							1,600.00
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	790639	08/08/2025	100-4240-63210	Communication Expense	GRASS MOWING SERVICES		308.00
Vendor WADE ALLEN COTA Total:							308.00
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	239111	07/21/2025	260-4680-65920	Work in Process - Eng/Arch...	PROF SRVCS - MECC NETTI...		726.93
Vendor WIDSETH SMITH NOLTING ASC INC Total:							726.93
Grand Total:							167,639.12

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	17,619.71
260 - MULTI-EVENTS CENTER FUND	4,826.93
515 - CHIEFS COULEE	7,428.75
550 - 2025 CO2 TANK REPLACEMENT	2,464.00
565 - LEAD & GALVANIZED SERVICE LINE PROJECT	78,470.00
610 - LIQUOR DISPENSARY	770.00
620 - WATER UTILITY FUND	22,628.57
680 - WASTEWATER UTILITY FUND	24,247.40
690 - ELECTRIC UTILITY FUND	7,583.76
820 - GREENWOOD CEMETERY FUND	1,600.00
Grand Total:	167,639.12

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	20.00
100-4210-62120	Gas-Oil-Lube	767.38
100-4210-62210	Equipment Maint & Repa..	120.73
100-4210-62880	Personal Protective Equi...	3,488.66
100-4210-63320	Training Expense	289.36
100-4240-63210	Communication Expense	308.00
100-4510-62210	Equipment Maint & Repa..	190.68
100-4560-62230	Building Maint & Repair	15.90
100-4560-63030	Contracts Expense	55.00
100-4670-63610	Insurance Expense	12,364.00
260-4680-65900	Work in Process-Constru...	4,100.00
260-4680-65920	Work in Process - Eng/Ar...	726.93
515-4680-65920	Work in Process - Eng/Ar...	7,428.75
550-4680-65920	Work in Process - Eng/Ar...	2,464.00
565-4680-65900	Work in Process-Constru...	78,470.00
610-4870-63610	Insurance Expense	770.00
620-4840-62160	Chemicals	9,549.03
620-4840-62170	Field Supplies	736.80
620-4840-62400	Small Tools and Minor E...	320.99
620-4850-62230	Building Maint & Repair	579.25
620-4870-63610	Insurance Expense	880.00
620-4890-63110	Consulting Fees	10,562.50
680-4840-62990	Misc. Operating Expense	21.98
680-4870-63610	Insurance Expense	880.00
680-4890-63110	Consulting Fees	23,345.42
690-4840-62990	Misc. Operating Expense	24.00
690-4850-62210	Equipment Maint & Repa..	258.79
690-4870-63610	Insurance Expense	7,106.00

Account Summary

Account Number	Account Name	Expense Amount
690-4890-63030	Contracts Expense	55.00
690-4890-64400	Travel, Conference, Sch...	139.97
820-4890-63030	Contracts Expense	<u>1,600.00</u>
	Grand Total:	167,639.12

Project Account Summary

Project Account Key	Expense Amount
None	<u>167,639.12</u>
Grand Total:	167,639.12



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01508 - 08/25/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	187426	07/07/2025	690-4850-62350	Power Plant/Dam Maint	FLARE ELBOW / FLARE NUT -..		19.97
ACE HARDWARE	187667	07/09/2025	100-4510-62240	Department Maint & Repair	RATCHET / PLANT FOOD / M..		36.57
ACE HARDWARE	187965	07/14/2025	100-4194-62990	Misc. Operating Expense	BATTERIES		17.98
ACE HARDWARE	188076	07/15/2025	100-4210-62990	Misc. Operating Expense	STAPLES		11.98
ACE HARDWARE	188436	07/21/2025	100-4312-62990	Misc. Operating Expense	PADLOCK		18.99
ACE HARDWARE	188446	07/21/2025	820-4850-62230	Building Maint & Repair	RING WAX / CLOROX		64.57
ACE HARDWARE	188505	07/22/2025	100-4312-62990	Misc. Operating Expense	KEY		4.99
ACE HARDWARE	188556	07/22/2025	100-4194-62990	Misc. Operating Expense	CARPET CLEANER		29.98
ACE HARDWARE	188879	07/28/2025	100-4194-62990	Misc. Operating Expense	MOUNTING TAPE / RUBBER...		35.75
ACE HARDWARE	188935	07/28/2025	100-4312-62990	Misc. Operating Expense	KEYS		17.95
ACE HARDWARE	188938	07/28/2025	620-4840-62990	Misc. Operating Expense	GRABBING EXTPOLE - SAMP...		54.99
Vendor ACE HARDWARE Total:							313.72
Vendor: CHAD CULP							
CHAD CULP	2457	05/28/2025	505-4680-65900	Work in Process-Constructi...	2024 STREET & UTILITY PRO...		6,627.29
CHAD CULP	2679	08/19/2025	505-4680-65900	Work in Process-Constructi...	2024 STREET & UTILITY PRO...		3,410.00
Vendor CHAD CULP Total:							10,037.29
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	114264587	07/10/2025	680-4850-62220	Lift Station and Pond Maint...	LIFT #15		58.52
DIGI KEY CORPORATION	114295071	07/10/2025	690-4850-62360	Distribution Maint	CAPACITORS - AUTO READ ...		333.81
DIGI KEY CORPORATION	114681638	07/24/2025	620-4850-62220	Plant Equip Maint & Repair	WTP SCADA		89.80
Vendor DIGI KEY CORPORATION Total:							482.13
Vendor: GILBERTO RODRIGUEZ							
GILBERTO RODRIGUEZ	CK#86834	08/25/2025	690-20250	Customer Deposits	REPLACED CHECK #86834 F...		155.29
Vendor GILBERTO RODRIGUEZ Total:							155.29
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10581698	07/18/2025	100-4312-62120	Gas-Oil-Lube	HYDRAULIC OIL - LOADER #...		216.40
Vendor JOHN DEERE FINANCIAL Total:							216.40
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	JUL 2025 - GEN	08/21/2025	100-20220	Sales Tax Payable	JUL 2025 - SALES TAX		13.00
MN DPT OF REVENUE - SAL...	JUL 2025 - LQR	08/21/2025	610-20220	Sales Tax Payable	JUL 2025 - SALES TAX / LQR		41,441.00
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-20220	Sales Tax Payable	JUL 2025 - SALES / USE TAX		12,296.65
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4194-65200	Buildings and Structures	JUL 2025 - SALES / USE TAX		13.83
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4210-62400	Small Tools and Minor Equip	JUL 2025 - SALES / USE TAX		-110.33
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4210-62880	Personal Protective Equipm...	JUL 2025 - SALES / USE TAX		-1.10
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4210-62990	Misc. Operating Expense	JUL 2025 - SALES / USE TAX		-12.17

Council Approval Register

Packet: APPKT01508 - 08/25/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4315-62990	Misc. Operating Expense	JUL 2025 - SALES / USE TAX		9.62
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4510-62240	Department Maint & Repair	JUL 2025 - SALES / USE TAX		-5.11
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4530-63030	Contracts Expense	JUL 2025 - SALES / USE TAX		-3.78
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	100-4560-63030	Contracts Expense	JUL 2025 - SALES / USE TAX		-3.78
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	610-4840-62140	Off Sale Supplies	JUL 2025 - SALES / USE TAX		17.20
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	610-4850-62210	Equipment Maint & Repair	JUL 2025 - SALES / USE TAX		23.33
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	610-4850-62230	Building Maint & Repair	JUL 2025 - SALES / USE TAX		3.38
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	620-20220	Sales Tax Payable	JUL 2025 - SALES / USE TAX		2,378.30
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	630-4840-62990	Misc. Operating Expense	JUL 2025 - SALES / USE TAX		2.78
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-20220	Sales Tax Payable	JUL 2025 - SALES / USE TAX		60,490.13
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4840-62420	Computer Equipment	JUL 2025 - SALES / USE TAX		5.24
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4840-62990	Misc. Operating Expense	JUL 2025 - SALES / USE TAX		24.15
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4850-62210	Equipment Maint & Repair	JUL 2025 - SALES / USE TAX		46.21
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4850-62350	Power Plant/Dam Maint	JUL 2025 - SALES / USE TAX		164.13
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4850-62360	Distribution Maint	JUL 2025 - SALES / USE TAX		12.54
MN DPT OF REVENUE - SAL...	JUL 2025	08/21/2025	690-4890-63030	Contracts Expense	JUL 2025 - SALES / USE TAX		3.78
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							116,809.00
Vendor: MN ENERGY RESOURCES #0503090429-00002							
MN ENERGY RESOURCES #0...	5593666859	08/15/2025	100-4312-63890	Utilities Expense	JUL 2025 - GAS METER READ..		48.25
MN ENERGY RESOURCES #0...	5593666859	08/15/2025	100-4312-63890	Utilities Expense	JUL 2025 - GAS METER READ..		15.23
MN ENERGY RESOURCES #0...	5593666859	08/15/2025	100-4315-63890	Utilities Expense	JUL 2025 - GAS METER READ..		35.53
MN ENERGY RESOURCES #0...	5593666859	08/15/2025	100-4510-63890	Utilities Expense	JUL 2025 - GAS METER READ..		21.38
Vendor MN ENERGY RESOURCES #0503090429-00002 Total:							120.39
Vendor: MN ENERGY RESOURCES #0503307772-00007							
MN ENERGY RESOURCES #0...	5583316553	08/08/2025	100-4194-63890	Utilities Expense	JUL 2025 - GAS METER READ..		21.38
Vendor MN ENERGY RESOURCES #0503307772-00007 Total:							21.38
Vendor: VESTIS							
VESTIS	2630457961	08/19/2025	620-4890-63030	Contracts Expense	LAUNDRY SERVICE 08/19/25		86.75
Vendor VESTIS Total:							86.75
Grand Total:							128,242.35

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,729.19
505 - 2024 ST AND UTILITY PROJECT	10,037.29
610 - LIQUOR DISPENSARY	41,484.91
620 - WATER UTILITY FUND	2,609.84
630 - ARENAS - OAK VIEW GROUP	2.78
680 - WASTEWATER UTILITY FUND	58.52
690 - ELECTRIC UTILITY FUND	61,255.25
820 - GREENWOOD CEMETERY FUND	64.57
Grand Total:	128,242.35

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	12,309.65
100-4194-62990	Misc. Operating Expense	83.71
100-4194-63890	Utilities Expense	21.38
100-4194-65200	Buildings and Structures	13.83
100-4210-62400	Small Tools and Minor E...	-110.33
100-4210-62880	Personal Protective Equi...	-1.10
100-4210-62990	Misc. Operating Expense	-0.19
100-4312-62120	Gas-Oil-Lube	216.40
100-4312-62990	Misc. Operating Expense	41.93
100-4312-63890	Utilities Expense	63.48
100-4315-62990	Misc. Operating Expense	9.62
100-4315-63890	Utilities Expense	35.53
100-4510-62240	Department Maint & Re...	31.46
100-4510-63890	Utilities Expense	21.38
100-4530-63030	Contracts Expense	-3.78
100-4560-63030	Contracts Expense	-3.78
505-4680-65900	Work in Process-Constru...	10,037.29
610-20220	Sales Tax Payable	41,441.00
610-4840-62140	Off Sale Supplies	17.20
610-4850-62210	Equipment Maint & Repa...	23.33
610-4850-62230	Building Maint & Repair	3.38
620-20220	Sales Tax Payable	2,378.30
620-4840-62990	Misc. Operating Expense	54.99
620-4850-62220	Plant Equip Maint & Rep...	89.80
620-4890-63030	Contracts Expense	86.75
630-4840-62990	Misc. Operating Expense	2.78
680-4850-62220	Lift Station and Pond Ma...	58.52
690-20220	Sales Tax Payable	60,490.13
690-20250	Customer Deposits	155.29
690-4840-62420	Computer Equipment	5.24

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62990	Misc. Operating Expense	24.15
690-4850-62210	Equipment Maint & Repa..	46.21
690-4850-62350	Power Plant/Dam Maint	184.10
690-4850-62360	Distribution Maint	346.35
690-4890-63030	Contracts Expense	3.78
820-4850-62230	Building Maint & Repair	64.57
Grand Total:		128,242.35

Project Account Summary

Project Account Key	Expense Amount
None	128,242.35
Grand Total:	128,242.35



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01505 - 08/21/25 DIRECT PAYABLES / CURLING CLUB

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T R F CURLING CLUB							
T R F CURLING CLUB	2025 LOAN	08/21/2025	100-13710	Loans Receivable-Long Term	2ND HALF OF CURLING CLU...		60,000.00
						Vendor T R F CURLING CLUB Total:	60,000.00
						Grand Total:	60,000.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	60,000.00
Grand Total:	60,000.00

Account Summary

Account Number	Account Name	Expense Amount
100-13710	Loans Receivable-Long T...	60,000.00
Grand Total:		60,000.00

Project Account Summary

Project Account Key	Expense Amount
None	60,000.00
Grand Total:	60,000.00

COUNCIL PER DIEM TO BE PAID ON 09/18/2025 PAYROLL
Presented 09/2/2025 Council Meeting

Steven Narverud -August 2025

8/5/2025	Night to Unite	The Huck	\$32.50
8/6/2025	Budget Committee	Rm 201	\$32.50
8/6/2025	Ribbon Cutting	Discovery Place	\$32.50
8/11/2025	Public Safety	Rm 101	\$32.50
8/12/2025	Planning and Zoning	City Hall	\$32.50
8/13/2025	PW Meet and Greet	PW	\$32.50
8/13/2025	Public Works	Rm 101	\$32.50
8/14/2025	Ribbon Cutting	1st ST	\$32.50
8/19/2025	Committee of the Whole	City Hall	\$32.50
8/20/2025	Advance TRF	School Board Room	\$32.50
8/21/2025	Building Committee	City Hall	\$32.50
			<u>\$357.50</u>



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/2/2025

SUBJECT: Parade Application for Lincoln High School Homecoming Parade

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approval of parade application to Lincoln High School for their Homecoming Parade September 26, 2026 from 1 pm - 2:15 pm.

BACKGROUND: Reid Froiland, Senior Class Advisor, on behalf of Lincoln High School, has applied for a parade application permit. The route is detailed in the attached map and has been approved by the Chief of Police. Staging will begin at noon on September 26 at Oakland Park Road between Riverside Ave and Greenwood St. Parade will end at CES north bus parking lot. The route has been changed from prior years due to bus constraints. Students at Challenger will not need to be bussed with this new route and students from Franklin will walk to the event.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Application fee has been paid.

LEGAL CONSIDERATION: Certificate of Insurance has been received.

DEPARTMENT/RESPONSIBLE PERSON: Jennifer Myers, Deputy City Clerk

ATTACHMENTS:

1.	Homecoming parade app
2.	Homecoming parade map001



CITY OF THIEF RIVER FALLS

PARADE APPLICATION

City Code Section 92.090 – 92.095

- ***Application must be returned to the City Administrator 30 days prior to the date of the proposed parade.
- ***Applicant must provide a Certificate of Insurance naming the City as an additional insured.
- ***Payment of \$20.00 must be paid prior to parade.
- ***If a State Highway is crossed during the parade, a permit application must be completed and sent to the Minnesota Department of Transportation for their approval prior to the parade.

SPONSORING ORGANIZATION: Lincoln High School

CONTACT PERSON: Reid Froiland, senior class advisor

ADDRESS: LHS 101 Knight Ave. S., TRF

PHONE: 218-681-7432 x1125

DATE OF PARADE: Friday 9/26/2025

HOURS: 1:00 PM to 2:15 PM

(staging to begin at 12:00 noon)

DETAILED ROUTE: Staging area: Oakland Park Rd. between
Riverside Ave. + Greenwood St.; additional staging on Oakland
Park Rd. south of Greenwood St. if needed.

Parade start: Oakland Park Rd. and Greenwood St.
East on Greenwood to Pennington Ave.; south on Pennington
to Evergreen St.; east on Evergreen to Challenger Elementary
north entrance; end in CES north bus parking Lot

In accordance with City Code, candy and other items shall not be distributed from floats, vehicles, or other objects taking part in the parade. Candy and other items may be distributed by individuals walking along the parade route, near the street curb and away from that part of the street over which the parade is traveling.

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FOR OFFICE USE ONLY:

DATE APPLICATION RECEIVED

9/22/2025

APPROVED BY CHIEF OF POLICE?

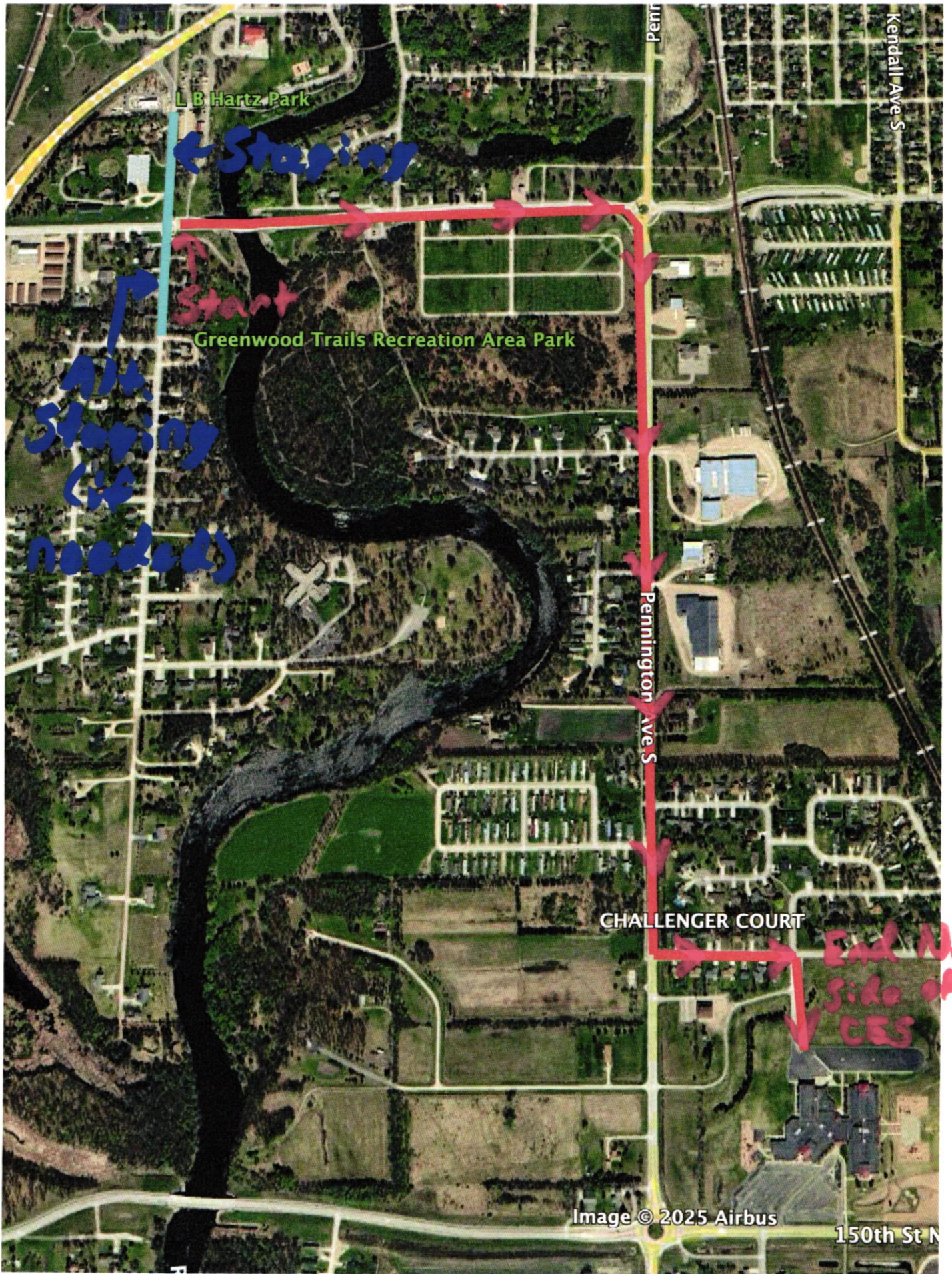
☒

YES

NO

DATE

8/27/25





City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/2/2025

SUBJECT: Unpaid sidewalk snow removal charges to 2026 property tax

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the certification of unpaid sidewalk snow removal charges to property owners' 2026 property taxes.

BACKGROUND: Sidewalk snow removal charges remain unpaid to the City of Thief River Falls.

KEY ISSUES: Pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the unpaid snow removal charges. by the City Council, to certify the following unpaid sidewalk snow removal charges from the 2024-2025 snow season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2026:

OWNER	ADDRESS	PARCEL	AMOUNT
Justin Stanley	519 5 th St W	25.003.068.10	\$144.20
TRF Rentals LLC	521 Dewey Ave N	25.013.033.60	\$36.59
Michael Skjerven	724 Dewey Ave N	25.016.027.70	\$36.59
Spring Thias	227 Markley Ave N	25.006.244.10	\$36.59
Taylor Netland	940 Main Ave N	25.022.090.00	\$72.12
Michael Larson	1016 Duluth Ave N	25.021.019.20	\$36.59
Skyler Weiland	621 Labree Ave N	25.014.033.50	\$35.53

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



Request for Council Action

DATE: 9/2/2025

SUBJECT: Ordinance(s) Reading and Adoption

RECOMMENDATION: It is respectfully requested that the City Council read and approve the following Ordinance sections that were not delivered to the Codifier for inclusion in the Ordinance Code Update.

MOTION TO: Approve the first reading of recommended ordinances and forego the second reading.

BACKGROUND: Ordinance Sections:

52.10 Cost sharing for upgrade or change for existing or new electric customer.

54.14 Water Usage In A Critical Water Deficiency.

70.01 Statutes Adopted By Reference of Traffic Code and MN Stat 171 references.

70.02 Application to all drivers in regard to ordinance laws.

70.03 Scope and Orders of a Police Officer.

72.05 Following Traffic Directions of a Peace Officer.

72.06 Parallel Parking Regulation.

73.03 Bicycles, Roller Blades, Roller Skates and Skateboards regulation.

73.04 Unlawful to Hitch Rides or Attach to a Motor Vehicle.

73.05 Where to Ride a Bicycle.

73.06 Bicycle to Yield Right of Way to Pedestrians.

73.07 Regulation related to carrying items on a Bicycle.

73.08 Regulation of Lighting and Brake Equipment on Bicycles.

73.09. Unlawful to sell Bicycle without Reflector.

91.02. Definition of Tree Diseases.

91.15. Public Nuisance Regulation.

91.16. Regulation of Public Nuisances Affecting Health.

94.12. Animals to Receive Basic Care.

110.27. Licenses (Fees) Required for Certain Performances and Exhibitions.
Obscenity and Nudity Prohibited.

110.28. Regulation of Public Dances.

110.29. Plumber Licensure.

111.021. Licensees Required to Post Licenses.

11.023. Limitation on ownership of more than one off-sale intoxicating liquor license.

111.024. Conditional License Restrictions May Be Imposed by Council.

111.026. Insurance Certificate Requirements.

111.031. On-Sale Intoxicating Malt Liquor in Conjunction With Wine License Regulations.

111.033. Brewer TapRoom License Regulations.

111.045. Unlawful Acts for Minors - Possess or Consume Alcoholic Beverages.

111.046. Licensed Gambling Only Allowed.

111.047. Sale of Alcohol By Employee Treated Same As By Employer.

111.049. Regulation of Alcohol on Certain Grounds and Buildings.

111.053. Nudity or Obscenity Prohibited on Licensed Premises.

130.01. Regulation of Disorderly Conduct.

130.25. Acts and Items Prohibited.

130.28. Regulation of Exposure of Unused Container/Refrigerators.

152.020. Regulation of Flood Plain Districts.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Ordinances were reviewed by the City Attorney's office.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administration

ATTACHMENTS:

1.	Codes and Ordiances Updates
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Chapter 52: Electricity

Section 52:10 Cost sharing for upgrade or change for existing or new customer

(A) Cost sharing for new service for commercial and industrial accounts.

1. Customer shall pay 40 percent of the cost of the transformer, primary wire, and related material used in the installation of the primary wire and transformer. Customer shall pay 40 percent of the cost of the labor incurred by City in installing the primary wire and transformer.
2. Customer shall provide and install a concrete or fiberglass pad for the transformer acceptable to City, a metering cabinet or transition cabinet, and all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served.

(B) Cost sharing for upgrade or change for existing commercial and industrial accounts.

1. Customer shall pay 60 percent of the cost of the transformer, primary wire, and related materials used in the installation of the primary wire and transformer. Customer shall pay 100 percent of the cost of the labor incurred by City in installing the primary wire and transformer.
2. Customer shall provide and install all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served.
3. Customer shall provide and install a new or improved concrete or fiberglass pad for the transformer acceptable to City, if needed.
4. Customer shall provide and install any needed metering cabinet or transition cabinet.

(C) Easement, payment, and modification.

1. Customer shall provide any easement that is needed by City for the installation or upgrade, which easement shall be acceptable to City.
2. Customer shall make payment within 30 days after billing by City, any unpaid balance to bear interest at maximum legal rate.
3. The percentages of costs for materials and labor paid by a customer may be modified by City by resolution of the City Council.

Chapter 54: Water

Section 54:14

§ 54.14 WATER USAGE IN A CRITICAL WATER DEFICIENCY.

SECTION 1. PURPOSE.

This ordinance establishes water conservation restrictions; and the plan will be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section

103G.291.

SECTION 2. DEFINITIONS.

2.1 Clerk in statutory cities means the person assigned duties pursuant to Minn. Stat. § 412.151; or the city manager pursuant to Minn. Stat. § 412.601 – 412.751 or in charter cities as determined by city charter.

2.2 Department means the city water department.

2.3 Emergency means the declaration of a critical water deficiency by the governor.

2.4 Irrigation means the watering of shrubs, trees, sod, seeded areas, gardens, lawns, or any other outdoor vegetation, except outdoor vegetation utilized for agricultural purposes.

2.5 Notification to public means notification through local media, including interviews and issuance of news releases.

2.6 Public water supplier means the city or other entity that owns, manages, or operates a public water supply, as defined in Minn. Stat. § 144.382, subdivision 4.

2.7 Reclaimed water means water collected from rooftops, paved surfaces, or other collection devices and all water utilized more than once before re-entering the natural water cycle.

2.8 Water recirculation system means any system which enables a user to reuse water at least once prior to returning the water to the natural water cycle.

SECTION 3. APPLICATION.

3.1 This ordinance applies to all customers of public water suppliers who own or control water use on any premises.

3.2 No person shall make, cause, use, or permit the use of water received from a public water supply for residential, commercial, industrial, governmental, or any other purpose in any manner contrary to any provision in this ordinance.

3.3 Mandatory emergency conservation measures shall be implemented based upon the declaration of a critical water emergency by the governor.

SECTION 4. DECLARATION OF CRITICAL WATER DEFICIENCY.

Upon the declaration of a critical water deficiency by the governor, the public water supplier shall immediately post notice of the emergency declaration at the usual meeting place of the city council, or the official city bulletin board. The city shall provide notification to the public as quickly as possible or through established water supply plans emergency response plans or procedures.

SECTION 5. MANDATORY EMERGENCY WATER CONSERVATION MEASURES.

Upon declaration of a water emergency and notification to the public, the following mandatory restrictions upon nonessential water use shall be enforced:

(1) Outdoor irrigation of yards, gardens, golf courses, parklands, and other non-agricultural land, except for those areas irrigated with reclaimed water, is prohibited.

(2) Washing or spraying of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas with water from any pressurized source, including garden hoses, except to alleviate immediate health or safety hazards, is prohibited.

- (3) The outdoor use of any water-based play apparatus connected to a pressurized source is prohibited.
- (3) Restaurants and other food service establishments are prohibited from serving water to their customers, unless water is specifically requested by the customer.
- (5) Operation of outdoor misting systems used to cool public areas is prohibited.
- (6) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited.
- (7) The washing of automobiles, trucks, trailers, and other types of mobile equipment is prohibited, except at facilities equipped with wash water recirculation systems, and for vehicles requiring frequent washing to protect public health, safety, and welfare.

SECTION 6. VARIANCES.

The City Clerk or their designee, is authorized to grant variances to this ordinance where strict application of its provisions would result in serious hardship to a customer. A variance may be granted only for reasons involving health or safety. An applicant may appeal the denial of a variance within five (5) days of the decision by submitting a written appeal to the City Clerk. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final.

SECTION 7. VIOLATION.

7.1 Violations shall be determined and cited by the City Clerk or his/her designee. A violator may appeal the citation within five (5) days of its issuance by submitting a written appeal to the City. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final. Violators may be granted an administrative waiver if evidence is provided that equipment failure was the cause of the violation. A letter from a qualified vendor or equipment invoice will be required to show proof of equipment failure.

7.2 Upon discovery of a first violation, the violator shall be issued, either personally or by mail, a warning letter that sets forth the violation and which shall describe the remedy and fines for future violations.

7.3 Upon subsequent violations at the same location, the violator shall be issued, either personally or by mail, a citation that sets forth the violation and shall describe the remedy. Fines shall be added to the monthly water bill of the owner or current occupant of the premises where the violation occurred. The imposition of the fine shall in no way limit the right of the City to pursue other legal remedies.

SECTION 8. ENFORCEMENT.

The City Clerk or his/her designee is authorized to designate city employees or law enforcement personnel to enforce the provisions of this ordinance.

SECTION 9. SEVERABILITY.

If any provision of this ordinance or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the ordinance and the application of the ordinance to any other situation shall not be invalidated.

Chapter 70: General Provisions

Section 70.01, 70.02, 70.03

§ 70.01 STATUTES ADOPTED BY REFERENCE.

(A) Except as otherwise provided in this title or in this code, the regulatory and procedural provisions of M.S. Ch. 169, commonly referred to as Traffic Regulations, as amended, is incorporated herein and adopted by reference, including the penalty provisions thereof.

(B) Except as otherwise provided in this title, or elsewhere in this Code, M.S. §§ 171.01, 171.02, 171.08, 171.22, 171.23 and 171.24, as amended, are incorporated herein and adopted by reference, including the penalty provisions thereof.

§ 70.02 APPLICATION.

(A) The provisions of this title applicable to the drivers of vehicles upon the streets shall apply to the drivers of all vehicles, including, but not limited to, those owned or operated by the United States, this state or any county, town, district or any other political subdivision of the state, subject to such specific exemptions as may be set forth in this Code.

(B) Every person riding a bicycle or an animal or driving any animal drawing a vehicle upon a street shall be subject to the provisions of this title applicable to the driver of a vehicle, except those provisions which by their nature can have no application. Provisions specifically referring to bicycles shall be in addition to other provisions of this Code applying to vehicles.

§ 70.03 SCOPE AND ORDERS OF A PEACE OFFICER.

(A) **Scope.** The provisions of this title relate exclusively to the streets, alleys, and private roads in the City and the operation and parking of vehicles refer exclusively to the operation and parking of vehicles upon the streets, alleys, and private roads.

(B) Orders of a peace officer. It is a misdemeanor for any person to willfully fail or refuse to comply with any lawful order of direction of any peace officer invested by law with authority to direct, control or regulate traffic.

Chapter 72: Parking Regulations

Section 72.05, 72.06

§ 72.05 DIRECTION TO PROCEED.

It is a petty misdemeanor for any person to stop or park a vehicle on a street when directed or ordered to proceed by any peace officer invested by law with authority to direct, control, or regulate traffic.

§ 72.06 PARALLEL PARKING.

Except where angle parking is specifically allowed and indicated by curb marking or sign-posting or both, each vehicle stopped or parked upon a street shall be stopped or parked with the right-hand wheels of the vehicle parallel with and within 12 inches of the right-hand edge of the traveled surface, and, where painted markings appear on the curb or the street, the vehicle shall be within the markings, front and rear, provided that upon a one-way street all vehicles shall be so parked, except that the left-hand wheels of the vehicle may be parallel with and within 12 inches from the left-hand edge of the traveled surface, so that the front of the vehicle is pointed in the direction of the flow of traffic upon the one-way street. It is a petty misdemeanor to stop, park, or leave standing any vehicle in violation of this Section.

Chapter 73: Bicycles, Roller Blades, Roller Skates and Skateboards

§ 73.03 MANNER AND NUMBER RIDING.

(A) It is unlawful for any person propelling a bicycle to ride other than upon or astride a permanent and regular seat attached thereto.

(B) No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped, except on a baby seat attached to the bicycle, provided that the seat is equipped with a harness to hold the child securely in the seat and that protection is provided against the child's feet hitting the spokes of the wheel or in a seat attached to the bicycle operator.

§ 73.04 HITCHING RIDES.

It is unlawful for any person riding upon any bicycle, coaster, roller skates, roller blades, skate board, sled, or toy vehicle to attach the same or themselves to any vehicle upon a street.

§ 73.05 WHERE TO RIDE.

(A) Every person operating a bicycle upon a street shall ride as near to the right side of the street as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.

(B) Persons riding bicycles upon a street shall not ride more than two abreast except on paths or parts of streets set aside for the exclusive use of bicycles.

§ 73.06 RIGHT-OF-WAY; SIDEWALKS.

Whenever a person is riding a bicycle upon a sidewalk, the person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing the pedestrian.

§ 73.07 CARRYING ARTICLES.

It is unlawful for any person operating a bicycle to carry any package, bundle, or article which prevents the driver from keeping at least one hand upon the handlebars.

§ 73.08 LIGHTING AND BRAKE EQUIPMENT.

(A) Every bicycle when in use at nighttime shall be equipped with, or its operator shall carry, a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear of a type approved by the Department of Public Safety which is visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. No person may, at any other time when there is not sufficient light to render clearly discernible persons and vehicles on the highway at a distance of 500 feet ahead, operate a bicycle unless the bicycle or its operator is equipped with reflective surfaces that shall be visible during the hours of darkness from 600 feet when viewed in front of lawful lower beams of headlamps on a motor vehicle. The reflective surfaces shall include reflective materials on each side of each pedal to indicate their presence from the front or the rear and with a minimum of 20 square inches on each side of the bicycle or its operator of white reflective material. All reflective materials used in compliance with this Section shall meet the requirements as prescribed by the Commissioner of Public Safety.

(B) Every bicycle shall be equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement.

§ 73.09 SALE WITH REFLECTORS.

It is unlawful for any person to sell or offer for sale any new bicycle unless it is equipped with such reflectors as are prescribed in § 73.08.

Chapter 91: Nuisances

§ 91.02 TREE DISEASES.

(A) *Trees constituting nuisance declared.* The following are public nuisances whenever they may be found within the City:

(1) Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus *Ceratocystis Ulmi* (Buisman) Moreau or which harbors any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hylurgopinus Rufipes* (Marsh);

(2) Any dead elm tree or part thereof, including branches, stumps, firewood, or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle insecticide;

(3) Any living or standing oak tree or part thereof infected to any degree with the Oak Wilt fungus *Ceratocystis fagacearum*;

(4) Any dead oak tree or part thereof which in the opinion of the designated officer constitutes a hazard, including but not limited to logs, branches, stumps, roots, firewood, or other oak material which has not been stripped of its bark and burned or sprayed with an effective fungicide; or

(5) Any other shade tree with an epidemic disease.

(B) *Abatement of nuisance.* It is unlawful for any person to permit any public nuisance as defined in Division (A) of this Section to remain on any premises the person owns or controls within the City. The City Council may by resolution order the nuisance abated. Before action is taken on that resolution, the City Council shall publish notice of its intention to meet to consider taking action to abate the nuisance. This notice shall be mailed to the affected property owner and published once no less than one week prior to the meeting. The notice shall state the time and place of the meeting, the street affected, action proposed, the estimated cost of the abatement, and the proposed basis of assessment, if any, of costs. At such hearing or adjournment thereof, the City Council shall hear any property owner with reference to the scope and desirability of the proposed project. The City Council shall thereafter adopt a resolution confirming the original resolution with modifications as it considers desirable and provide for the doing of the work by day labor or by contract.

(C) *Record of costs.* The City Administrator shall keep a record of the costs of abatement done under this Section for all work done for which assessments are to be made, stating and certifying the description of the land, lots, parcels involved, and the amount chargeable to each.

(C) *Unpaid charges.* On or before September 1 of each year, the City Administrator shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable.

§ 91.15 PUBLIC NUISANCE.

Whoever by their act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

(A) Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public;

(B) Interferes with, obstructs or renders dangerous for passage any public highway or right-of-way or waters used by the public; or

(C) Is guilty of any other act or omission declared by law or §§ 91.16, 91.17 or 91.18, or any other part of this Code to be a public nuisance and for which no sentence is specifically provided.

§ 91.16 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be nuisances affecting health:

(A) Exposed accumulation of decayed or unwholesome food or vegetable matter;

(B) All diseased animals running at large;

(C) All ponds or pools of stagnant water;

(D) Carcasses of animals not buried or destroyed within 24 hours after death;

(E) Accumulations of manure, refuse, or other debris;

(F) Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;

(G) The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances;

(H) All noxious weeds and other rank growths of vegetation upon public or private property;

(I) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;

(J) All public exposure of people having a contagious disease; and

(K) Any offensive trade or business as defined by statute not operating under local license.

(L) Construction debris and solid waste.

Ordinance No. 31, 3rd Series 7/10/07

under this Section. The City Council may then spread the charges or any portion thereof against the property involved as a special assessment as authorized by M.S. § 429.101 as it may be amended from time to time and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.

Penalty, see § 10.99

Chapter 94: Animals

§ 94.12 BASIC CARE.

All animals shall receive from their owners or keepers kind treatment, housing in the winter, and sufficient food and water for their comfort. Any person not treating their pet in a humane manner will be subject to the penalties provided in this Section.

Chapter 110: General Licensing and Regulations

§ 110.27 SHOWS.

(A) **License Required.** It is unlawful for any person to present any public show, movie, caravan, circus, carnival, theatrical or other performance, or exhibition without first having obtained a license therefor from the City.

(B) **Application.** Application for a license shall be made to the City Administrator on an application provided by the City Administrator. The license may be approved by the City Council and issued by the City Administrator upon payment of required fee and completion of other requirements.

(C) **License Fees.**

(1) The annual license fee for each local theater presenting only films shall be established by the Council by resolution and may be changed from time to time.

(2) The license fee for any circus, menagerie, carnival, or like exhibition shall be established by the Council by resolution and may be changed from time to time.

(D) **Exceptions.** No license shall be required in the following instances:

(1) Performances presented in the local schools and colleges, under the sponsorship of such schools and colleges, and primarily for the students thereof only;

(2) Performance of athletic, musical, or theatrical events sponsored by local schools or colleges using student talent only; or,

(3) Any performance or event in, or sponsored by, bona fide local church and nonprofit organizations, provided that the organization shall be incorporated.

(E) **Obscenity Prohibited.**

(1) **Definitions.** For the purpose of this Division (E), the following definitions shall apply

unless the context clearly indicates or requires a different meaning.

(a) **NUDITY.** Uncovered, or less than opaquely covered, post-pubertal human genitals, pubic areas, the post-pubertal human female breast below a point immediately above the top of the areola or the covered human male genitals in a discernibly turgid state. For purposes of this definition, a female breast is considered uncovered if the nipple only or the nipple and the areola only are covered.

(b) **OBSCENE PERFORMANCE.** A performance which in whole or in part depicts or reveals nudity, sexual conduct, sexual excitement or sado-masochistic abuse or which includes obscenities or explicit verbal descriptions or narrative accounts of sexual conduct.

Chapter 111: Alcoholic Beverages

§ 111.021 POSTING.

All licensees shall post their licenses in a conspicuous place in the premises for which it is used.

§ 111.023 LIMITATION ON OWNERSHIP.

The City may not issue more than one off-sale intoxicating liquor license to any one person or for any one place.

§ 111.024 CONDITIONAL LICENSES.

Notwithstanding any provision of law to the contrary, the Council may, upon a finding of the necessity therefor, place such conditions and restrictions upon a license as it, in its discretion, may deem reasonable and justified.

§ 111.026 INSURANCE CERTIFICATE REQUIREMENTS.

(A) Whenever an insurance certificate is required by this Chapter, the applicant shall file with the City Administrator a certificate of insurance showing:

- (1) That the limits are at least as high as required;
 - (2) That coverage is effective for at least the license term approved; and
 - (3) That the insurance will not be canceled or terminated without 30 days written notice served upon the City Administrator.
- (B) Cancellation or termination of the coverage shall be grounds for license revocation.

§ 111.031 ON-SALE INTOXICATING MALT LIQUOR IN CONJUNCTION WITH WINE LICENSE.

(A) **Authorization.** The holder of an on-sale wine license issued by the City pursuant to Section 111.030 who is also licensed by the City to sell 3.2 percent malt liquor at on-sale pursuant to Section 111.065, and whose gross receipts are at least 60% attributable to the sale of food, may sell intoxicating

malt liquors at on-sale without an additional license from the City.

(B) Restrictions.

(1) No on-sale of intoxicating malt liquors shall be made between 1:00 a.m. and 12:00 Noon on Sunday, nor between the 12:00 Midnight and 8:00 a.m. on Monday, nor between the hours of 1:00 a.m. and 8:00 a.m. on Tuesday through Saturday.

(2) It is unlawful to consume or display or allow consumption or display of intoxicating malt liquors on any premises between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between the hours of 1:00 a.m. and 12:00 Noon on Sunday.

(3) It is unlawful to sell intoxicating malt liquors to persons to whom intoxicating liquor sales are not permitted by the Code.

(4) It is unlawful for any licensee to make any sale of intoxicating malt liquors pursuant to this Section except for consumption on the licensed premises and in conjunction with the sale of food.

(5) No person under 18 years of age may sell or serve intoxicating malt liquors on licenses premises.

(Ord. No. 13, 3rd Series – Adopted 09/28/04)

§ Sec. 111.033. - BREWER TAPROOMS

SECTION 1.

- (a) License Authorized. Notwithstanding any provision of the City Code to the contrary, the Council may issue a brewer taproom license for the on-sale consumption of malt liquor produced on the licensed premises or adjacent to one brewery location owned by the brewer.
- (b) Applicant. The applicant for a license under this section must be a brewer licensed under Minnesota Statute Section 340A.301, Subd. 6(c), (i), or (j).
- (c) Terms and conditions of license.
 - (1) No license is valid until approved by the Commissioner.
 - (2) The on-sale of malt liquor, permitted by this Sec. 111.033, may only be made during the days and hours that on-sale of liquor may be made by holders of on-sale intoxicating liquor licenses issued pursuant to this Chapter 111.
 - (3) A brewer may only hold one (1) brewer taproom license under this Sec. 111.033 and may not have an ownership interest in a brewery licensed under Minnesota Statutes §340A.301, Subd. 6, clause (d).
 - (4) The only alcoholic beverage that may be sold or consumed on the licensed premises of the holder of a brewer taproom license will be the malt liquor produced by the brewer upon the brewery premises.

- (5) All other provisions of this chapter, and all other applicable laws, statutes, ordinances, rules and regulations shall be applicable to licenses issued pursuant to this Sec. 111.033 and the licensees of such licenses, unless inconsistent with the provisions of this section.
- (6) Nothing in this Sec. 111.033 precludes the holder of a brewer taproom license from also holding a license to operate a restaurant on the premises of the brewery.
- (d) Fees. The annual license fee for a license issued pursuant to this Sec. 111.033 shall be as established from time to time by a resolution/fee ordinance amendment of the City Council.

§ 111.045 MINORS; UNLAWFUL ACTS.

(A) **Consumption.** It is unlawful for any:

- (1) Licensee to permit any minor to consume alcoholic beverages on licensed premises; or
- (2) Minor to consume alcoholic beverages except in the household of the minor's parent or guardian and then only with the consent of the parent or guardian.

(B) **Purchasing.** It is unlawful for any person:

- (1) To sell, barter, furnish, or give alcoholic beverages to a minor unless the person is the parent or guardian of the minor and then only for consumption in the household of the parent or guardian;
- (2) Minor to purchase or attempt to purchase any alcoholic beverage; or
- (3) To induce a minor to purchase or procure any alcoholic beverage.

(C) **Possession.** It is unlawful for a minor to possess any alcoholic beverage with the intent to consume it at a place other than the household of the minor's parent or guardian. Possession of an alcoholic beverage by a minor at a place other than the household of the parent or guardian creates a rebuttable presumption of intent to consume it at a place other than the household of their parent or guardian. This presumption may be rebutted by a preponderance of the evidence.

(D) **Entering Licensed Premises.** It is unlawful for any minor to enter the municipal liquor store unless accompanied by a parent or legal guardian or to enter licensed premises for the purpose of purchasing or consuming any alcoholic beverage. It is not unlawful for any person who has attained the age of 18 years to enter licensed premises for the following purposes:

- (1) To perform work for the establishment, including the serving of alcoholic beverages, unless otherwise prohibited by statute;
- (2) To consume meals; and
- (3) To attend social functions that are held in a portion of the establishment where liquor is not sold. It is not unlawful for a licensee to employ as a musician a person under 18 years of age to perform

on licensed premises. It is unlawful for a licensee to permit a person under the age of 18 years to enter licensed premises unless as permitted herein or attending a social event at which alcoholic beverages are not served or in the company of a parent or guardian.

(E) *Misrepresentation of Age.* It is unlawful for a minor to misrepresent their age for the purpose of purchasing or consuming alcoholic beverage.

(F) *Proof of Age.* Proof of age for purchasing or consuming alcoholic beverages may be established only by a valid driver's license issued by Minnesota, another state or a province of Canada and including the photograph and date of birth of the licensed person; by a valid Minnesota identification card; by a valid Canadian identification card with the photograph and date of birth of the person, issued by a Canadian province; in the case of a foreign national, from a nation other than Canada, by a valid passport; or a valid military identification card issued by the United States Department of Defense.

§ 111.046 GAMBLING PROHIBITED.

It is unlawful for any licensee to keep, possess, or operate, or permit the keeping, possession or operation on licensed premises of dice or any other gambling device or permit raffles to be conducted, except as are licensed by the Charitable Gambling Control Board and then only except as it complies with the established policy of the City.

§ 111.047 SALE BY EMPLOYEE.

Any sale of an alcoholic beverage in or from any premises licensed under this Chapter by any employee authorized to make the sale in or from the place is the act of the employer as well as of the person actually making the sale; and every employer is liable to all of the penalties, except criminal penalties, provided by law for the sale, equally with the person actually making the sale.

§ 111.049 ALCOHOLIC BEVERAGES IN CERTAIN BUILDINGS AND GROUNDS.

It is unlawful for any person to introduce upon, or have in their possession upon, or in, any public elementary or secondary school ground, or any public elementary or secondary school building, any alcoholic beverage, except for experiments in laboratories and except for those organizations who have been issued temporary licenses to sell alcoholic beverages and for any person to possess alcoholic beverages as a result of a purchase from those organizations holding temporary licenses.

§ 111.053 NUDITY OR OBSCENITY PROHIBITED.

(A) The City Council finds it be in the best interests of the public health, safety, and general welfare of the people of this City that certain types of activities are prohibited as provided in this Section upon the premises of licensed liquor, wine, and 3.2% malt liquor establishments so as to best protect and assist the owners and operators and employees of these premises, as well as patrons and the public in general. The Council also finds that the standard set forth in this Section reflect the prevailing community standards of the City. The provisions of this Section are intended to prevent harm stemming from the physical immediacy and combination of alcohol, nudity and sex. The Council also intends to prevent any subliminal endorsement of sexual harassment or activities likely to lead to the possibility of various

criminal conduct, including prostitution, sexual assault and disorderly conduct.

(B) It is unlawful for any licensee to permit or allow any person or persons on the licensed premises when the person does not have his or her buttocks, anus, breast, and genitals covered with a nontransparent material.

(C) A violation of this Section is a misdemeanor and is justification for revocation or suspension of any liquor, wine or 3.2% malt beverage license.

Chapter 30: General Offenses

§ 130.01 DISORDERLY CONDUCT.

It is unlawful for any person, in a public or private place, knowing or having reasonable grounds to know, that it will or will tend to alarm, anger, or disturb others or provoke any assault or breach of the peace, to do or permit upon premises owned or controlled by them the following:

(A) Engage in brawling or fighting;

(B) Disturb an assembly or meeting, not unlawful in its character;

(C) Engage in offensive, obscene or abusive language or in boisterous and noisy conduct tending reasonably to arouse alarm, anger, or resentment in others;

(D) Willfully and lewdly exposes their person or the private parts thereof or procures another to so expose their self and any open or gross lewdness or lascivious behavior or any act of public indecency;

(E) Voluntarily enters the water of any lake, river, or City public swimming pool within the limits of the City between the hours of 10:00 p.m. and 8:00 a.m., except with specific permission or enters the water without being garbed in a bathing suit sufficient to cover their person and equal to the standards generally adopted and accepted by the public;

(F) Races the motor of any motor vehicle;

(G) Causes the spinning or skidding of wheels or tires causing tire squeals or similar noise;

(H) Causes the making or production of an unnecessary noise by shouting or by any other means of mechanism, including the blowing of any automobile or other vehicle horn;

(I) Use a flash or spotlight in a manner so as to annoy or endanger others;

(J) Drinks or displays any intoxicating liquor or 3.2 malt liquor in or about any premises where the drinking or display is prohibited by law;

(K) Causes defacement, destruction, or otherwise damage to any premises or any property located thereon;

(L) Strews, scatters, litters, throws, disposes of or deposits any refuse, garbage, or rubbish unto any premises, except into receptacles provided for such purpose;

(M) Enters any motor vehicle of another without the consent of the owner or operator; or

(N) Fails or refuses to vacate or leave any premises after being requested or ordered, whether orally or in writing, to do so, by the owner or person in charge thereof or by any law enforcement agent or official; provided, however, that this provision shall not apply to any person who is owner or tenant of the premises involved nor to any law enforcement or other government official who may be present thereon at that time as part of their official duty, nor shall it include the spouse, children, employee, or tenant of such owner or occupier.

§ 130.25 ACTS PROHIBITED; EXCEPTION.

(A) *Acts prohibited.* It is unlawful for any person to:

(1) Recklessly handle or use a gun or other dangerous weapon or explosive so as to endanger the safety of another;

(2) Intentionally point a gun of any kind, capable of injuring or killing a human being and whether loaded or unloaded, at or toward another;

(3) Manufacture or sell for any unlawful purpose any weapon known as a sling-shot or sand club;

(4) Manufacture, transfer, or possess metal knuckles or a switch blade knife opening automatically;

(5) Possess any other dangerous article or substance for the purpose of being used unlawfully as a weapon against another;

(6) Sell or have in possession any device designed to silence or muffle the discharge of a firearm; or

(7) Furnish a minor under 18 years of age with a firearm, air gun, ammunition, or explosive without the written consent of the minor's parent or guardian or of the Police Division.

(B) *Exception.* Nothing in Division (A) of this Section shall prohibit the possession of the articles therein mentioned if the purpose of the possession is for public exhibition by museums or collectors of art.

§ 130.28 EXPOSURE OF UNUSED CONTAINER.

It is unlawful for any person, being the owner or in possession or control thereof, to permit an unused refrigerator, freezer, or other container sufficiently large to retain any child with doors which fasten automatically when closed to allow children access to the same without removing the doors, lids, hinges, or latches.

Chapter 152: Zoning Code

DISTRICT REGULATIONS

§ 152.020 FLOOD PLAIN DISTRICT (FP).

(A) *Purpose.*

(1) Protect areas that have potential flood hazard.

(2) Provide those areas prone to flooding the legal designation necessary to receive national flood insurance.

(3) Provide protection to areas adjacent to designated flood plains.

(B) *Authority, interpretation and requirements.*

(1) *Authority.* The legislature of the state has, in M.S. Chapter 103F and M.S. § 462.351, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.

(2) *Official flood plain maps.* The official zoning districts map of the City shall delineate the 100 year flood hazard areas. The flood insurance study for Pennington County, Minnesota and Incorporated Areas, prepared by the Federal Emergency Management Agency dated May 3, 1990 and the Flood Insurance Rate Map dated May 3, 1990 (annotated by the Letter of Map Revision issued by the Federal Emergency Management Agency, Case No. 14-05-0815P, with an effective date of September 18, 2014, including all attached maps, tables, and flood profiles) are incorporated into this Section. The official zoning map shall be on file in the office of the Zoning Administrator.

(3) *Notification.* The Zoning Administrator shall submit by mail to the Commissioner of Natural Resources a copy of any application for proposed variances or zoning amendments affecting the Flood Plain District sufficiently in advance so that the Commissioner will receive at least ten days notice of the hearing. A copy of all decisions granting variances or zoning amendments within the Flood Plain

District shall be forwarded by mail to the Commissioner of Natural Resources within ten days of such action.

(4) **Structures.** Structures shall not be permitted within the Flood Plain District other than for public facilities which public facilities must receive prior approval of appropriate state agencies.

(c) **OBSCENITIES.** Those slang words currently generally rejected for regular use in mixed society, that are used to refer to genitals, female breasts, sexual conductor excretory functions or products, either that have no other meaning or that in context are clearly used for their bodily, sexual, or excretory meaning.

(d) **PERFORMANCE.** Any play, motion picture film, dance, or other exhibition pictured, animated or live performed before an audience.

(e) **SADO-MASOCHISTIC ABUSE.** Flagellation or torture by or upon a person who is nude or clad in undergarments or in revealing or bizarre costume or the condition of being fettered, bound, or otherwise physically restrained on the part of one so clothed.

(f) **SEXUAL CONDUCT.** Human masturbation, sexual intercourse or any touching of the genitals, pubic areas or buttocks of the human male or female or the breasts of the female, whether alone or between members of the same or opposite sex or between humans and animals in an act of apparent sexual stimulation or gratification.

(g) **SEXUAL EXCITEMENT.** The condition of human male or female genitals or the breasts of the female when in a state of sexual stimulation or the sensual experiences of humans engaging in or witnessing sexual conduct or nudity.

(2) **Unlawful acts.** It is unlawful for any licensee, for a monetary consideration or other valuable commodity or service, to knowingly or recklessly:

(a) Exhibit an obscene performance;

(b) Directly or indirectly sell an admission ticket or other means to gain entrance to an obscene performance; or

(c) Directly or indirectly permit admission of a person to premises whereon there is exhibited an obscene performance.

(3) **Defense to prosecution.** In any prosecution under this Section it is an affirmative defense and for the defendant to prove:

(a) That the defendant was a bona fide school, museum, or public library or was acting in the course of their employment as an employee of such organization or of a retail outlet affiliated with and serving the educational purpose of such organization; or

(b) That the defendant was charged with exhibiting or selling an admission ticket, or permitting admission to a performance, those portions of which might otherwise be contraband forming merely an incidental part of an otherwise non-offending whole and serving some legitimate purpose therein other than titillation.

§ 110.28 DANCES.

(A) **Regulation of public dances.** All public dances held in this City shall be conducted in accordance with the provisions of this Section.

(B) **Definitions.** For the purpose of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(1) **PUBLIC DANCE.** Any dance where the general public may participate, whether or not a charge for admission for dancing is made.

(2) **DANCING PLACE.** Any room or space or other area, whether indoors or outside, which is open to the general public for the purpose of participating in public dancing.

(C) No person shall conduct a public dance in this City unless a permit has been obtained from the City Administrator prior to the holding of the dance. The fees for a permit shall be as established by resolution, which resolution may be amended from time to time. In addition to this fee, the applicant shall pay the cost to the City of providing a police officer or officers to be present at the dance. The City Council shall establish criteria for determining the number of police officers required to be present at any dance. No permit shall be issued until the fee and the cost of for providing the police officer or officers has been paid.

(D) **Application.** Any person desiring a permit to hold a public dance in this City shall submit an application for a permit on the form provided by the City Administrator submitted to the City Administrator at least 14 days before the date of the proposed dance. The application shall set forth the name and address of the applicant who shall be the person responsible for conducting the public dance and any business, committee, or organization sponsoring the dance, the place where the dance is to be held, the date of the dance, and the time of its beginning and end. A request for any use of a City building or other City property shall be included with the permit application and no permit shall be issued until the fees for the use of the City building or other City property have also been paid.

(E) **Location.** The applicant shall make sure that adequate parking is available for the persons wishing to attend the dance and make sure that the location is safe and accessible. This information shall also be provided to the City Administrator before a permit shall be issued.

(F) **Permit to be Posted.** When a permit is issued, the holder of the permit shall post the permit in a prominent location on the premises on which the dance is to be held during the time the dance is occurring. The applicant shall be present at all times while the dance is occurring.

(G) **Liquor License Required.** No person shall give, hold, conduct, or permit any public dance where liquor will be served, as defined in M.S. Ch. 340A, without obtaining a license from the City.

(H) **Police Officer Presence.** No public dance shall occur without at least one police officer, or more if more are required under the criteria established by the City Council, present at the public dancing place during the duration of the dance and after the dance, until all of the

(I) **Hours.** No public dance shall occur between the hours of 1:00 a.m. and 8:00 a.m.

(J) **Minors Denied Admission.** No person under the age of 21 shall be allowed to be present by the permit holder or any police officer at a public dance where alcohol is sold or consumed, unless accompanied by a parent or guardian.

(K) **Certain Behavior Prohibited.** No person present at any public dance shall engage in any disorderly conduct as defined by M.S. § 609.72 as it may be amended from time to time, and any disorderly person shall be immediately removed from the dance by the police officer present at the public dancing place. Should a substantial number of persons at the public dance engage in disorderly conduct, the police officer present shall terminate the dance and remove all persons from the public dancing place.

(L) **Lighting.** In order to protect the safety of persons attending a public dance, public dancing places shall be adequately illuminated and dancing therein while lights are extinguished, dimmed, or turned low so as to give inadequate or imperfect illumination is hereby prohibited. All exit areas shall be illuminated at all times during the public dance with light having intensity of not less than one footcandle at floor level. Illumination of less than 0.5 footcandles in any area where dancing is occurring, permitted, or encouraged is prohibited.

(M) All public dances shall be subject to the provisions of this Code regulating noise.

(N) **Exceptions.** This section shall not apply to any dance sponsored by a local school, incorporated church, youth center, or non-profit organization where the dance is held on the premises of the local school, incorporated church, youth center, or non-profit organization.

§ 110.29 PLUMBERS.

No person, firm, or corporation shall engage in or work at the business of a master plumber or journeyman plumber unless licensed to do so by the State Commissioner of Health.



City of Thief River Falls

405 Third Street East • PO Box 528
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www.citytrf.net

Request for Council Action

DATE: 9/2/2025

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

None



City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 9/2/2025

SUBJECT: Approval of City of Thief River Falls Ordinances Update

RECOMMENDATION: It is respectfully requested that the City Council consider the following:

MOTION TO: To approve the Ordinance sections that were not delivered to the Codifier for inclusion in the Ordinance Code Update.

BACKGROUND: The following ordinance sections were not included with last ordinance code update. With approval, the ordinances will be sent to the codifier at Civicplus for inclusion in the 4th quarter update and for 2026 publication.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Ordinances were reviewed by the City Attorney's office.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Codes and Ordinances Updates
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Chapter 52: Electricity

Section 52:10 Cost sharing for upgrade or change for existing or new customer

(A) Cost sharing for new service for commercial and industrial accounts.

1. Customer shall pay 40 percent of the cost of the transformer, primary wire, and related material used in the installation of the primary wire and transformer. Customer shall pay 40 percent of the cost of the labor incurred by City in installing the primary wire and transformer.
2. Customer shall provide and install a concrete or fiberglass pad for the transformer acceptable to City, a metering cabinet or transition cabinet, and all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served.

(B) Cost sharing for upgrade or change for existing commercial and industrial accounts.

1. Customer shall pay 60 percent of the cost of the transformer, primary wire, and related materials used in the installation of the primary wire and transformer. Customer shall pay 100 percent of the cost of the labor incurred by City in installing the primary wire and transformer.
2. Customer shall provide and install all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served.
3. Customer shall provide and install a new or improved concrete or fiberglass pad for the transformer acceptable to City, if needed.
4. Customer shall provide and install any needed metering cabinet or transition cabinet.

(C) Easement, payment, and modification.

1. Customer shall provide any easement that is needed by City for the installation or upgrade, which easement shall be acceptable to City.
2. Customer shall make payment within 30 days after billing by City, any unpaid balance to bear interest at maximum legal rate.
3. The percentages of costs for materials and labor paid by a customer may be modified by City by resolution of the City Council.

Chapter 54: Water

Section 54:14

§ 54.14 WATER USAGE IN A CRITICAL WATER DEFICIENCY.

SECTION 1. PURPOSE.

This ordinance establishes water conservation restrictions; and the plan will be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section

103G.291.

SECTION 2. DEFINITIONS.

2.1 Clerk in statutory cities means the person assigned duties pursuant to Minn. Stat. § 412.151; or the city manager pursuant to Minn. Stat. § 412.601 – 412.751 or in charter cities as determined by city charter.

2.2 Department means the city water department.

2.3 Emergency means the declaration of a critical water deficiency by the governor.

2.4 Irrigation means the watering of shrubs, trees, sod, seeded areas, gardens, lawns, or any other outdoor vegetation, except outdoor vegetation utilized for agricultural purposes.

2.5 Notification to public means notification through local media, including interviews and issuance of news releases.

2.6 Public water supplier means the city or other entity that owns, manages, or operates a public water supply, as defined in Minn. Stat. § 144.382, subdivision 4.

2.7 Reclaimed water means water collected from rooftops, paved surfaces, or other collection devices and all water utilized more than once before re-entering the natural water cycle.

2.8 Water recirculation system means any system which enables a user to reuse water at least once prior to returning the water to the natural water cycle.

SECTION 3. APPLICATION.

3.1 This ordinance applies to all customers of public water suppliers who own or control water use on any premises.

3.2 No person shall make, cause, use, or permit the use of water received from a public water supply for residential, commercial, industrial, governmental, or any other purpose in any manner contrary to any provision in this ordinance.

3.3 Mandatory emergency conservation measures shall be implemented based upon the declaration of a critical water emergency by the governor.

SECTION 4. DECLARATION OF CRITICAL WATER DEFICIENCY.

Upon the declaration of a critical water deficiency by the governor, the public water supplier shall immediately post notice of the emergency declaration at the usual meeting place of the city council, or the official city bulletin board. The city shall provide notification to the public as quickly as possible or through established water supply plans emergency response plans or procedures.

SECTION 5. MANDATORY EMERGENCY WATER CONSERVATION MEASURES.

Upon declaration of a water emergency and notification to the public, the following mandatory restrictions upon nonessential water use shall be enforced:

(1) Outdoor irrigation of yards, gardens, golf courses, parklands, and other non-agricultural land, except for those areas irrigated with reclaimed water, is prohibited.

(2) Washing or spraying of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas with water from any pressurized source, including garden hoses, except to alleviate immediate health or safety hazards, is prohibited.

- (3) The outdoor use of any water-based play apparatus connected to a pressurized source is prohibited.
- (3) Restaurants and other food service establishments are prohibited from serving water to their customers, unless water is specifically requested by the customer.
- (5) Operation of outdoor misting systems used to cool public areas is prohibited.
- (6) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited.
- (7) The washing of automobiles, trucks, trailers, and other types of mobile equipment is prohibited, except at facilities equipped with wash water recirculation systems, and for vehicles requiring frequent washing to protect public health, safety, and welfare.

SECTION 6. VARIANCES.

The City Clerk or their designee, is authorized to grant variances to this ordinance where strict application of its provisions would result in serious hardship to a customer. A variance may be granted only for reasons involving health or safety. An applicant may appeal the denial of a variance within five (5) days of the decision by submitting a written appeal to the City Clerk. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final.

SECTION 7. VIOLATION.

7.1 Violations shall be determined and cited by the City Clerk or his/her designee. A violator may appeal the citation within five (5) days of its issuance by submitting a written appeal to the City. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final. Violators may be granted an administrative waiver if evidence is provided that equipment failure was the cause of the violation. A letter from a qualified vendor or equipment invoice will be required to show proof of equipment failure.

7.2 Upon discovery of a first violation, the violator shall be issued, either personally or by mail, a warning letter that sets forth the violation and which shall describe the remedy and fines for future violations.

7.3 Upon subsequent violations at the same location, the violator shall be issued, either personally or by mail, a citation that sets forth the violation and shall describe the remedy. Fines shall be added to the monthly water bill of the owner or current occupant of the premises where the violation occurred. The imposition of the fine shall in no way limit the right of the City to pursue other legal remedies.

SECTION 8. ENFORCEMENT.

The City Clerk or his/her designee is authorized to designate city employees or law enforcement personnel to enforce the provisions of this ordinance.

SECTION 9. SEVERABILITY.

If any provision of this ordinance or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the ordinance and the application of the ordinance to any other situation shall not be invalidated.

Chapter 70: General Provisions

Section 70.01, 70.02, 70.03

§ 70.01 STATUTES ADOPTED BY REFERENCE.

(A) Except as otherwise provided in this title or in this code, the regulatory and procedural provisions of M.S. Ch. 169, commonly referred to as Traffic Regulations, as amended, is incorporated herein and adopted by reference, including the penalty provisions thereof.

(B) Except as otherwise provided in this title, or elsewhere in this Code, M.S. §§ 171.01, 171.02, 171.08, 171.22, 171.23 and 171.24, as amended, are incorporated herein and adopted by reference, including the penalty provisions thereof.

§ 70.02 APPLICATION.

(A) The provisions of this title applicable to the drivers of vehicles upon the streets shall apply to the drivers of all vehicles, including, but not limited to, those owned or operated by the United States, this state or any county, town, district or any other political subdivision of the state, subject to such specific exemptions as may be set forth in this Code.

(B) Every person riding a bicycle or an animal or driving any animal drawing a vehicle upon a street shall be subject to the provisions of this title applicable to the driver of a vehicle, except those provisions which by their nature can have no application. Provisions specifically referring to bicycles shall be in addition to other provisions of this Code applying to vehicles.

§ 70.03 SCOPE AND ORDERS OF A PEACE OFFICER.

(A) **Scope.** The provisions of this title relate exclusively to the streets, alleys, and private roads in the City and the operation and parking of vehicles refer exclusively to the operation and parking of vehicles upon the streets, alleys, and private roads.

(B) Orders of a peace officer. It is a misdemeanor for any person to willfully fail or refuse to comply with any lawful order of direction of any peace officer invested by law with authority to direct, control or regulate traffic.

Chapter 72: Parking Regulations

Section 72.05, 72.06

§ 72.05 DIRECTION TO PROCEED.

It is a petty misdemeanor for any person to stop or park a vehicle on a street when directed or ordered to proceed by any peace officer invested by law with authority to direct, control, or regulate traffic.

§ 72.06 PARALLEL PARKING.

Except where angle parking is specifically allowed and indicated by curb marking or sign-posting or both, each vehicle stopped or parked upon a street shall be stopped or parked with the right-hand wheels of the vehicle parallel with and within 12 inches of the right-hand edge of the traveled surface, and, where painted markings appear on the curb or the street, the vehicle shall be within the markings, front and rear, provided that upon a one-way street all vehicles shall be so parked, except that the left-hand wheels of the vehicle may be parallel with and within 12 inches from the left-hand edge of the traveled surface, so that the front of the vehicle is pointed in the direction of the flow of traffic upon the one-way street. It is a petty misdemeanor to stop, park, or leave standing any vehicle in violation of this Section.

Chapter 73: Bicycles, Roller Blades, Roller Skates and Skateboards

§ 73.03 MANNER AND NUMBER RIDING.

(A) It is unlawful for any person propelling a bicycle to ride other than upon or astride a permanent and regular seat attached thereto.

(B) No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped, except on a baby seat attached to the bicycle, provided that the seat is equipped with a harness to hold the child securely in the seat and that protection is provided against the child's feet hitting the spokes of the wheel or in a seat attached to the bicycle operator.

§ 73.04 HITCHING RIDES.

It is unlawful for any person riding upon any bicycle, coaster, roller skates, roller blades, skate board, sled, or toy vehicle to attach the same or themselves to any vehicle upon a street.

§ 73.05 WHERE TO RIDE.

(A) Every person operating a bicycle upon a street shall ride as near to the right side of the street as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.

(B) Persons riding bicycles upon a street shall not ride more than two abreast except on paths or parts of streets set aside for the exclusive use of bicycles.

§ 73.06 RIGHT-OF-WAY; SIDEWALKS.

Whenever a person is riding a bicycle upon a sidewalk, the person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing the pedestrian.

§ 73.07 CARRYING ARTICLES.

It is unlawful for any person operating a bicycle to carry any package, bundle, or article which prevents the driver from keeping at least one hand upon the handlebars.

§ 73.08 LIGHTING AND BRAKE EQUIPMENT.

(A) Every bicycle when in use at nighttime shall be equipped with, or its operator shall carry, a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear of a type approved by the Department of Public Safety which is visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. No person may, at any other time when there is not sufficient light to render clearly discernible persons and vehicles on the highway at a distance of 500 feet ahead, operate a bicycle unless the bicycle or its operator is equipped with reflective surfaces that shall be visible during the hours of darkness from 600 feet when viewed in front of lawful lower beams of headlamps on a motor vehicle. The reflective surfaces shall include reflective materials on each side of each pedal to indicate their presence from the front or the rear and with a minimum of 20 square inches on each side of the bicycle or its operator of white reflective material. All reflective materials used in compliance with this Section shall meet the requirements as prescribed by the Commissioner of Public Safety.

(B) Every bicycle shall be equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement.

§ 73.09 SALE WITH REFLECTORS.

It is unlawful for any person to sell or offer for sale any new bicycle unless it is equipped with such reflectors as are prescribed in § 73.08.

Chapter 91: Nuisances

§ 91.02 TREE DISEASES.

(A) *Trees constituting nuisance declared.* The following are public nuisances whenever they may be found within the City:

(1) Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus *Ceratocystis Ulmi* (Buisman) Moreau or which harbors any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hylurgopinus Rufipes* (Marsh);

(2) Any dead elm tree or part thereof, including branches, stumps, firewood, or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle insecticide;

(3) Any living or standing oak tree or part thereof infected to any degree with the Oak Wilt fungus *Ceratocystis fagacearum*;

(4) Any dead oak tree or part thereof which in the opinion of the designated officer constitutes a hazard, including but not limited to logs, branches, stumps, roots, firewood, or other oak material which has not been stripped of its bark and burned or sprayed with an effective fungicide; or

(5) Any other shade tree with an epidemic disease.

(B) *Abatement of nuisance.* It is unlawful for any person to permit any public nuisance as defined in Division (A) of this Section to remain on any premises the person owns or controls within the City. The City Council may by resolution order the nuisance abated. Before action is taken on that resolution, the City Council shall publish notice of its intention to meet to consider taking action to abate the nuisance. This notice shall be mailed to the affected property owner and published once no less than one week prior to the meeting. The notice shall state the time and place of the meeting, the street affected, action proposed, the estimated cost of the abatement, and the proposed basis of assessment, if any, of costs. At such hearing or adjournment thereof, the City Council shall hear any property owner with reference to the scope and desirability of the proposed project. The City Council shall thereafter adopt a resolution confirming the original resolution with modifications as it considers desirable and provide for the doing of the work by day labor or by contract.

(C) *Record of costs.* The City Administrator shall keep a record of the costs of abatement done under this Section for all work done for which assessments are to be made, stating and certifying the description of the land, lots, parcels involved, and the amount chargeable to each.

(C) *Unpaid charges.* On or before September 1 of each year, the City Administrator shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable.

§ 91.15 PUBLIC NUISANCE.

Whoever by their act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

(A) Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public;

(B) Interferes with, obstructs or renders dangerous for passage any public highway or right-of-way or waters used by the public; or

(C) Is guilty of any other act or omission declared by law or §§ 91.16, 91.17 or 91.18, or any other part of this Code to be a public nuisance and for which no sentence is specifically provided.

§ 91.16 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be nuisances affecting health:

(A) Exposed accumulation of decayed or unwholesome food or vegetable matter;

(B) All diseased animals running at large;

(C) All ponds or pools of stagnant water;

(D) Carcasses of animals not buried or destroyed within 24 hours after death;

(E) Accumulations of manure, refuse, or other debris;

(F) Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;

(G) The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances;

(H) All noxious weeds and other rank growths of vegetation upon public or private property;

(I) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;

(J) All public exposure of people having a contagious disease; and

(K) Any offensive trade or business as defined by statute not operating under local license.

(L) Construction debris and solid waste.

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under this Section. The City Council may then spread the charges or any portion thereof against the property involved as a special assessment as authorized by M.S. § 429.101 as it may be amended from time to time and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.

Penalty, see § 10.99

Chapter 94: Animals

§ 94.12 BASIC CARE.

All animals shall receive from their owners or keepers kind treatment, housing in the winter, and sufficient food and water for their comfort. Any person not treating their pet in a humane manner will be subject to the penalties provided in this Section.

Chapter 110: General Licensing and Regulations

§ 110.27 SHOWS.

(A) **License Required.** It is unlawful for any person to present any public show, movie, caravan, circus, carnival, theatrical or other performance, or exhibition without first having obtained a license therefor from the City.

(B) **Application.** Application for a license shall be made to the City Administrator on an application provided by the City Administrator. The license may be approved by the City Council and issued by the City Administrator upon payment of required fee and completion of other requirements.

(C) **License Fees.**

(1) The annual license fee for each local theater presenting only films shall be established by the Council by resolution and may be changed from time to time.

(2) The license fee for any circus, menagerie, carnival, or like exhibition shall be established by the Council by resolution and may be changed from time to time.

(D) **Exceptions.** No license shall be required in the following instances:

(1) Performances presented in the local schools and colleges, under the sponsorship of such schools and colleges, and primarily for the students thereof only;

(2) Performance of athletic, musical, or theatrical events sponsored by local schools or colleges using student talent only; or,

(3) Any performance or event in, or sponsored by, bona fide local church and nonprofit organizations, provided that the organization shall be incorporated.

(E) **Obscenity Prohibited.**

(1) **Definitions.** For the purpose of this Division (E), the following definitions shall apply

unless the context clearly indicates or requires a different meaning.

(a) **NUDITY.** Uncovered, or less than opaquely covered, post-pubertal human genitals, pubic areas, the post-pubertal human female breast below a point immediately above the top of the areola or the covered human male genitals in a discernibly turgid state. For purposes of this definition, a female breast is considered uncovered if the nipple only or the nipple and the areola only are covered.

(b) **OBSCENE PERFORMANCE.** A performance which in whole or in part depicts or reveals nudity, sexual conduct, sexual excitement or sado-masochistic abuse or which includes obscenities or explicit verbal descriptions or narrative accounts of sexual conduct.

Chapter 111: Alcoholic Beverages

§ 111.021 POSTING.

All licensees shall post their licenses in a conspicuous place in the premises for which it is used.

§ 111.023 LIMITATION ON OWNERSHIP.

The City may not issue more than one off-sale intoxicating liquor license to any one person or for any one place.

§ 111.024 CONDITIONAL LICENSES.

Notwithstanding any provision of law to the contrary, the Council may, upon a finding of the necessity therefor, place such conditions and restrictions upon a license as it, in its discretion, may deem reasonable and justified.

§ 111.026 INSURANCE CERTIFICATE REQUIREMENTS.

(A) Whenever an insurance certificate is required by this Chapter, the applicant shall file with the City Administrator a certificate of insurance showing:

- (1) That the limits are at least as high as required;
 - (2) That coverage is effective for at least the license term approved; and
 - (3) That the insurance will not be canceled or terminated without 30 days written notice served upon the City Administrator.
- (B) Cancellation or termination of the coverage shall be grounds for license revocation.

§ 111.031 ON-SALE INTOXICATING MALT LIQUOR IN CONJUNCTION WITH WINE LICENSE.

(A) **Authorization.** The holder of an on-sale wine license issued by the City pursuant to Section 111.030 who is also licensed by the City to sell 3.2 percent malt liquor at on-sale pursuant to Section 111.065, and whose gross receipts are at least 60% attributable to the sale of food, may sell intoxicating

malt liquors at on-sale without an additional license from the City.

(B) Restrictions.

(1) No on-sale of intoxicating malt liquors shall be made between 1:00 a.m. and 12:00 Noon on Sunday, nor between the 12:00 Midnight and 8:00 a.m. on Monday, nor between the hours of 1:00 a.m. and 8:00 a.m. on Tuesday through Saturday.

(2) It is unlawful to consume or display or allow consumption or display of intoxicating malt liquors on any premises between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between the hours of 1:00 a.m. and 12:00 Noon on Sunday.

(3) It is unlawful to sell intoxicating malt liquors to persons to whom intoxicating liquor sales are not permitted by the Code.

(4) It is unlawful for any licensee to make any sale of intoxicating malt liquors pursuant to this Section except for consumption on the licensed premises and in conjunction with the sale of food.

(5) No person under 18 years of age may sell or serve intoxicating malt liquors on licenses premises.

(Ord. No. 13, 3rd Series – Adopted 09/28/04)

§ Sec. 111.033. - BREWER TAPROOMS

SECTION 1.

- (a) License Authorized. Notwithstanding any provision of the City Code to the contrary, the Council may issue a brewer taproom license for the on-sale consumption of malt liquor produced on the licensed premises or adjacent to one brewery location owned by the brewer.
- (b) Applicant. The applicant for a license under this section must be a brewer licensed under Minnesota Statute Section 340A.301, Subd. 6(c), (i), or (j).
- (c) Terms and conditions of license.
 - (1) No license is valid until approved by the Commissioner.
 - (2) The on-sale of malt liquor, permitted by this Sec. 111.033, may only be made during the days and hours that on-sale of liquor may be made by holders of on-sale intoxicating liquor licenses issued pursuant to this Chapter 111.
 - (3) A brewer may only hold one (1) brewer taproom license under this Sec. 111.033 and may not have an ownership interest in a brewery licensed under Minnesota Statutes §340A.301, Subd. 6, clause (d).
 - (4) The only alcoholic beverage that may be sold or consumed on the licensed premises of the holder of a brewer taproom license will be the malt liquor produced by the brewer upon the brewery premises.

- (5) All other provisions of this chapter, and all other applicable laws, statutes, ordinances, rules and regulations shall be applicable to licenses issued pursuant to this Sec. 111.033 and the licensees of such licenses, unless inconsistent with the provisions of this section.
- (6) Nothing in this Sec. 111.033 precludes the holder of a brewer taproom license from also holding a license to operate a restaurant on the premises of the brewery.
- (d) Fees. The annual license fee for a license issued pursuant to this Sec. 111.033 shall be as established from time to time by a resolution/fee ordinance amendment of the City Council.

§ 111.045 MINORS; UNLAWFUL ACTS.

(A) **Consumption.** It is unlawful for any:

- (1) Licensee to permit any minor to consume alcoholic beverages on licensed premises; or
- (2) Minor to consume alcoholic beverages except in the household of the minor's parent or guardian and then only with the consent of the parent or guardian.

(B) **Purchasing.** It is unlawful for any person:

- (1) To sell, barter, furnish, or give alcoholic beverages to a minor unless the person is the parent or guardian of the minor and then only for consumption in the household of the parent or guardian;
- (2) Minor to purchase or attempt to purchase any alcoholic beverage; or
- (3) To induce a minor to purchase or procure any alcoholic beverage.

(C) **Possession.** It is unlawful for a minor to possess any alcoholic beverage with the intent to consume it at a place other than the household of the minor's parent or guardian. Possession of an alcoholic beverage by a minor at a place other than the household of the parent or guardian creates a rebuttable presumption of intent to consume it at a place other than the household of their parent or guardian. This presumption may be rebutted by a preponderance of the evidence.

(D) **Entering Licensed Premises.** It is unlawful for any minor to enter the municipal liquor store unless accompanied by a parent or legal guardian or to enter licensed premises for the purpose of purchasing or consuming any alcoholic beverage. It is not unlawful for any person who has attained the age of 18 years to enter licensed premises for the following purposes:

- (1) To perform work for the establishment, including the serving of alcoholic beverages, unless otherwise prohibited by statute;
- (2) To consume meals; and
- (3) To attend social functions that are held in a portion of the establishment where liquor is not sold. It is not unlawful for a licensee to employ as a musician a person under 18 years of age to perform

on licensed premises. It is unlawful for a licensee to permit a person under the age of 18 years to enter licensed premises unless as permitted herein or attending a social event at which alcoholic beverages are not served or in the company of a parent or guardian.

(E) *Misrepresentation of Age.* It is unlawful for a minor to misrepresent their age for the purpose of purchasing or consuming alcoholic beverage.

(F) *Proof of Age.* Proof of age for purchasing or consuming alcoholic beverages may be established only by a valid driver's license issued by Minnesota, another state or a province of Canada and including the photograph and date of birth of the licensed person; by a valid Minnesota identification card; by a valid Canadian identification card with the photograph and date of birth of the person, issued by a Canadian province; in the case of a foreign national, from a nation other than Canada, by a valid passport; or a valid military identification card issued by the United States Department of Defense.

§ 111.046 GAMBLING PROHIBITED.

It is unlawful for any licensee to keep, possess, or operate, or permit the keeping, possession or operation on licensed premises of dice or any other gambling device or permit raffles to be conducted, except as are licensed by the Charitable Gambling Control Board and then only except as it complies with the established policy of the City.

§ 111.047 SALE BY EMPLOYEE.

Any sale of an alcoholic beverage in or from any premises licensed under this Chapter by any employee authorized to make the sale in or from the place is the act of the employer as well as of the person actually making the sale; and every employer is liable to all of the penalties, except criminal penalties, provided by law for the sale, equally with the person actually making the sale.

§ 111.049 ALCOHOLIC BEVERAGES IN CERTAIN BUILDINGS AND GROUNDS.

It is unlawful for any person to introduce upon, or have in their possession upon, or in, any public elementary or secondary school ground, or any public elementary or secondary school building, any alcoholic beverage, except for experiments in laboratories and except for those organizations who have been issued temporary licenses to sell alcoholic beverages and for any person to possess alcoholic beverages as a result of a purchase from those organizations holding temporary licenses.

§ 111.053 NUDITY OR OBSCENITY PROHIBITED.

(A) The City Council finds it be in the best interests of the public health, safety, and general welfare of the people of this City that certain types of activities are prohibited as provided in this Section upon the premises of licensed liquor, wine, and 3.2% malt liquor establishments so as to best protect and assist the owners and operators and employees of these premises, as well as patrons and the public in general. The Council also finds that the standard set forth in this Section reflect the prevailing community standards of the City. The provisions of this Section are intended to prevent harm stemming from the physical immediacy and combination of alcohol, nudity and sex. The Council also intends to prevent any subliminal endorsement of sexual harassment or activities likely to lead to the possibility of various

criminal conduct, including prostitution, sexual assault and disorderly conduct.

(B) It is unlawful for any licensee to permit or allow any person or persons on the licensed premises when the person does not have his or her buttocks, anus, breast, and genitals covered with a nontransparent material.

(C) A violation of this Section is a misdemeanor and is justification for revocation or suspension of any liquor, wine or 3.2% malt beverage license.

Chapter 30: General Offenses

§ 130.01 DISORDERLY CONDUCT.

It is unlawful for any person, in a public or private place, knowing or having reasonable grounds to know, that it will or will tend to alarm, anger, or disturb others or provoke any assault or breach of the peace, to do or permit upon premises owned or controlled by them the following:

(A) Engage in brawling or fighting;

(B) Disturb an assembly or meeting, not unlawful in its character;

(C) Engage in offensive, obscene or abusive language or in boisterous and noisy conduct tending reasonably to arouse alarm, anger, or resentment in others;

(D) Willfully and lewdly exposes their person or the private parts thereof or procures another to so expose their self and any open or gross lewdness or lascivious behavior or any act of public indecency;

(E) Voluntarily enters the water of any lake, river, or City public swimming pool within the limits of the City between the hours of 10:00 p.m. and 8:00 a.m., except with specific permission or enters the water without being garbed in a bathing suit sufficient to cover their person and equal to the standards generally adopted and accepted by the public;

(F) Races the motor of any motor vehicle;

(G) Causes the spinning or skidding of wheels or tires causing tire squeals or similar noise;

(H) Causes the making or production of an unnecessary noise by shouting or by any other means of mechanism, including the blowing of any automobile or other vehicle horn;

(I) Use a flash or spotlight in a manner so as to annoy or endanger others;

(J) Drinks or displays any intoxicating liquor or 3.2 malt liquor in or about any premises where the drinking or display is prohibited by law;

(K) Causes defacement, destruction, or otherwise damage to any premises or any property located thereon;

(L) Strews, scatters, litters, throws, disposes of or deposits any refuse, garbage, or rubbish unto any premises, except into receptacles provided for such purpose;

(M) Enters any motor vehicle of another without the consent of the owner or operator; or

(N) Fails or refuses to vacate or leave any premises after being requested or ordered, whether orally or in writing, to do so, by the owner or person in charge thereof or by any law enforcement agent or official; provided, however, that this provision shall not apply to any person who is owner or tenant of the premises involved nor to any law enforcement or other government official who may be present thereon at that time as part of their official duty, nor shall it include the spouse, children, employee, or tenant of such owner or occupier.

§ 130.25 ACTS PROHIBITED; EXCEPTION.

(A) *Acts prohibited.* It is unlawful for any person to:

(1) Recklessly handle or use a gun or other dangerous weapon or explosive so as to endanger the safety of another;

(2) Intentionally point a gun of any kind, capable of injuring or killing a human being and whether loaded or unloaded, at or toward another;

(3) Manufacture or sell for any unlawful purpose any weapon known as a sling-shot or sand club;

(4) Manufacture, transfer, or possess metal knuckles or a switch blade knife opening automatically;

(5) Possess any other dangerous article or substance for the purpose of being used unlawfully as a weapon against another;

(6) Sell or have in possession any device designed to silence or muffle the discharge of a firearm; or

(7) Furnish a minor under 18 years of age with a firearm, air gun, ammunition, or explosive without the written consent of the minor's parent or guardian or of the Police Division.

(B) *Exception.* Nothing in Division (A) of this Section shall prohibit the possession of the articles therein mentioned if the purpose of the possession is for public exhibition by museums or collectors of art.

§ 130.28 EXPOSURE OF UNUSED CONTAINER.

It is unlawful for any person, being the owner or in possession or control thereof, to permit an unused refrigerator, freezer, or other container sufficiently large to retain any child with doors which fasten automatically when closed to allow children access to the same without removing the doors, lids, hinges, or latches.

Chapter 152: Zoning Code

DISTRICT REGULATIONS

§ 152.020 FLOOD PLAIN DISTRICT (FP).

(A) *Purpose.*

(1) Protect areas that have potential flood hazard.

(2) Provide those areas prone to flooding the legal designation necessary to receive national flood insurance.

(3) Provide protection to areas adjacent to designated flood plains.

(B) *Authority, interpretation and requirements.*

(1) *Authority.* The legislature of the state has, in M.S. Chapter 103F and M.S. § 462.351, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.

(2) *Official flood plain maps.* The official zoning districts map of the City shall delineate the 100 year flood hazard areas. The flood insurance study for Pennington County, Minnesota and Incorporated Areas, prepared by the Federal Emergency Management Agency dated May 3, 1990 and the Flood Insurance Rate Map dated May 3, 1990 (annotated by the Letter of Map Revision issued by the Federal Emergency Management Agency, Case No. 14-05-0815P, with an effective date of September 18, 2014, including all attached maps, tables, and flood profiles) are incorporated into this Section. The official zoning map shall be on file in the office of the Zoning Administrator.

(3) *Notification.* The Zoning Administrator shall submit by mail to the Commissioner of Natural Resources a copy of any application for proposed variances or zoning amendments affecting the Flood Plain District sufficiently in advance so that the Commissioner will receive at least ten days notice of the hearing. A copy of all decisions granting variances or zoning amendments within the Flood Plain

District shall be forwarded by mail to the Commissioner of Natural Resources within ten days of such action.

(4) **Structures.** Structures shall not be permitted within the Flood Plain District other than for public facilities which public facilities must receive prior approval of appropriate state agencies.

(c) **OBSCENITIES.** Those slang words currently generally rejected for regular use in mixed society, that are used to refer to genitals, female breasts, sexual conductor excretory functions or products, either that have no other meaning or that in context are clearly used for their bodily, sexual, or excretory meaning.

(d) **PERFORMANCE.** Any play, motion picture film, dance, or other exhibition pictured, animated or live performed before an audience.

(e) **SADO-MASOCHISTIC ABUSE.** Flagellation or torture by or upon a person who is nude or clad in undergarments or in revealing or bizarre costume or the condition of being fettered, bound, or otherwise physically restrained on the part of one so clothed.

(f) **SEXUAL CONDUCT.** Human masturbation, sexual intercourse or any touching of the genitals, pubic areas or buttocks of the human male or female or the breasts of the female, whether alone or between members of the same or opposite sex or between humans and animals in an act of apparent sexual stimulation or gratification.

(g) **SEXUAL EXCITEMENT.** The condition of human male or female genitals or the breasts of the female when in a state of sexual stimulation or the sensual experiences of humans engaging in or witnessing sexual conduct or nudity.

(2) **Unlawful acts.** It is unlawful for any licensee, for a monetary consideration or other valuable commodity or service, to knowingly or recklessly:

(a) Exhibit an obscene performance;

(b) Directly or indirectly sell an admission ticket or other means to gain entrance to an obscene performance; or

(c) Directly or indirectly permit admission of a person to premises whereon there is exhibited an obscene performance.

(3) **Defense to prosecution.** In any prosecution under this Section it is an affirmative defense and for the defendant to prove:

(a) That the defendant was a bona fide school, museum, or public library or was acting in the course of their employment as an employee of such organization or of a retail outlet affiliated with and serving the educational purpose of such organization; or

(b) That the defendant was charged with exhibiting or selling an admission ticket, or permitting admission to a performance, those portions of which might otherwise be contraband forming merely an incidental part of an otherwise non-offending whole and serving some legitimate purpose therein other than titillation.

§ 110.28 DANCES.

(A) **Regulation of public dances.** All public dances held in this City shall be conducted in accordance with the provisions of this Section.

(B) **Definitions.** For the purpose of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(1) **PUBLIC DANCE.** Any dance where the general public may participate, whether or not a charge for admission for dancing is made.

(2) **DANCING PLACE.** Any room or space or other area, whether indoors or outside, which is open to the general public for the purpose of participating in public dancing.

(C) No person shall conduct a public dance in this City unless a permit has been obtained from the City Administrator prior to the holding of the dance. The fees for a permit shall be as established by resolution, which resolution may be amended from time to time. In addition to this fee, the applicant shall pay the cost to the City of providing a police officer or officers to be present at the dance. The City Council shall establish criteria for determining the number of police officers required to be present at any dance. No permit shall be issued until the fee and the cost of for providing the police officer or officers has been paid.

(D) **Application.** Any person desiring a permit to hold a public dance in this City shall submit an application for a permit on the form provided by the City Administrator submitted to the City Administrator at least 14 days before the date of the proposed dance. The application shall set forth the name and address of the applicant who shall be the person responsible for conducting the public dance and any business, committee, or organization sponsoring the dance, the place where the dance is to be held, the date of the dance, and the time of its beginning and end. A request for any use of a City building or other City property shall be included with the permit application and no permit shall be issued until the fees for the use of the City building or other City property have also been paid.

(E) **Location.** The applicant shall make sure that adequate parking is available for the persons wishing to attend the dance and make sure that the location is safe and accessible. This information shall also be provided to the City Administrator before a permit shall be issued.

(F) **Permit to be Posted.** When a permit is issued, the holder of the permit shall post the permit in a prominent location on the premises on which the dance is to be held during the time the dance is occurring. The applicant shall be present at all times while the dance is occurring.

(G) **Liquor License Required.** No person shall give, hold, conduct, or permit any public dance where liquor will be served, as defined in M.S. Ch. 340A, without obtaining a license from the City.

(H) **Police Officer Presence.** No public dance shall occur without at least one police officer, or more if more are required under the criteria established by the City Council, present at the public dancing place during the duration of the dance and after the dance, until all of the

(I) **Hours.** No public dance shall occur between the hours of 1:00 a.m. and 8:00 a.m.

(J) **Minors Denied Admission.** No person under the age of 21 shall be allowed to be present by the permit holder or any police officer at a public dance where alcohol is sold or consumed, unless accompanied by a parent or guardian.

(K) **Certain Behavior Prohibited.** No person present at any public dance shall engage in any disorderly conduct as defined by M.S. § 609.72 as it may be amended from time to time, and any disorderly person shall be immediately removed from the dance by the police officer present at the public dancing place. Should a substantial number of persons at the public dance engage in disorderly conduct, the police officer present shall terminate the dance and remove all persons from the public dancing place.

(L) **Lighting.** In order to protect the safety of persons attending a public dance, public dancing places shall be adequately illuminated and dancing therein while lights are extinguished, dimmed, or turned low so as to give inadequate or imperfect illumination is hereby prohibited. All exit areas shall be illuminated at all times during the public dance with light having intensity of not less than one footcandle at floor level. Illumination of less than 0.5 footcandles in any area where dancing is occurring, permitted, or encouraged is prohibited.

(M) All public dances shall be subject to the provisions of this Code regulating noise.

(N) **Exceptions.** This section shall not apply to any dance sponsored by a local school, incorporated church, youth center, or non-profit organization where the dance is held on the premises of the local school, incorporated church, youth center, or non-profit organization.

§ 110.29 PLUMBERS.

No person, firm, or corporation shall engage in or work at the business of a master plumber or journeyman plumber unless licensed to do so by the State Commissioner of Health.



City of Thief River Falls

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Request for Council Action

DATE: 9/2/2025

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

None



Request for Council Action

DATE: 9/2/2025

SUBJECT: Ordinance First Reading and Adoption - Careless Operation Section 73.03

RECOMMENDATION: It is respectfully requested that the City Council read and approve the following Ordinance for inclusion in the Ordinance Code Update.

MOTION TO: Approve the first reading of the recommended ordinance Careless Operation Section 73.03 and forego the second reading.

BACKGROUND: AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

Mayor

ATTEST:

City Administrator

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Ord.Careless Operation
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ORDINANCE NO. ____, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

Mayor

ATTEST:

City Administrator



City of Thief River Falls

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Request for Council Action

DATE: 9/2/2025

SUBJECT: Approval of Careless Operation Ordinance Section 73.03

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To approve the Ordinance amending City Code Chapter 73 Section 73.03 "Careless Operation"

BACKGROUND: AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Ordinance was reviewed by City Attorney.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Ord.Careless Operation
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ORDINANCE NO. ____, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

Mayor

ATTEST:

City Administrator