

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, September 16, 2025

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of September 2, 2025 Council proceedings (3-33)
 - 7.2. City of Thief River Falls Bills and Disbursements (34-76)
- 8. NEW BUSINESS**
 - 8.1. Approval of Proposed 2026 Budget (77)
 - 8.2. Approval of Proposed 2026 Tax Levy (78)
 - 8.3. Approval of Updates to Committee and Board Assignments (79)
 - 8.4. Minnesota Forward Fund Application in Connection with Arctic Cat, Inc. (80-81)
 - 8.5. TZD Grant 2025-2026 (82)
 - 8.6. City of Thief River Falls Ordinance - First Reading, Passage and Adoption - City Code Chapter 91 adding Section 91.80 Other Public Nuisances and 91.81 Inoperable Motor Vehicles (83-85)

- 8.7. Approval of City of Thief River Falls Ordinance Section 91.80 Other Public Nuisances and 91.81 Inoperable Motor Vehicles (86-87)
- 8.8. Sidewalk Snow Removal Contract (88-89)
- 8.9. Buildable Lot, 517 Crocker Ave S (90-92)

9. CLOSED MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13d.05, SUBDIVISION 3 (A)

- 9.1. Discussion on Land Sale - to be presented at the meeting

10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

11. UPCOMING MEETINGS

11.1.

- City Building Tour – September 22 at 3-6pm (Council members and department heads)
- City Council – October 7 at 5:30 pm
- Public Utilities Committee - October 13 at 7 am
- Public Safety Committee - October 13 at 4:30 pm
- Administrative Committee - October 14 at 4:30 pm
- Public Works Committee - October 15 at 4:30 pm
- City Council - October 21 at 5:30 pm

12. INFORMATIONAL ITEMS

- 12.1. Investment Summary (93-94)

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Minutes
Tuesday, September 2, 2025

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on September 2, 2025. This meeting is being presided over by Mike Lorensen.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Lorensen, McCraw, Bolduc, Narverud, Langeness, Pream and Aarestad. Absent: Arlt. Mayor Lorensen chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Hydrocephalus Awareness Month Proclamation - Lorensen proclaimed September as Hydrocephalus Awareness Month. Hydrocephalus is a chronic neurological condition caused by an abnormal accumulation of cerebrospinal fluid in the brain, affecting individuals of all ages with no known cure.

APPROVE AGENDA

Council member Pream motioned being seconded by Councilmember Bolduc to approve the agenda with the addition of addendum items 5.1, 8.31, and 8.6.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 09.181.25: Approval of August 19, 2025 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 09.181.25, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED, by the City Council, to approve the August 19, 2025 Council proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.182.25: Approval of Thief River Falls Bills, Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 09.182.25, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED, the City Council to authorize payment of bills and disbursements in the total amount of \$1,837,515.00 and Council per diems in the amount of \$357.50. A printout of the approved payments, disbursements and per dimes are attached

hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 09.183.25: Approval of School District #564 Homecoming Parade

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 09.183.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Reid Froiland, Senior Class Advisor, on behalf of Lincoln High School, has applied for a parade application permit. The route is detailed in the attached map and has been approved by the Chief of Police. Staging will begin at noon on September 26 at Oakland Park Road between Riverside Ave and Greenwood St. Parade will end at CES north bus parking lot. The route has been changed from prior years due to bus constraints. Students at Challenger will not need to be bussed with this new route and students from Franklin will walk to the event.

THEREFORE, BE IT RESOLVED Approval of parade application to Lincoln High School for their Homecoming Parade September 26, 2026 from 1 pm - 2:15 pm.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 09.184.25: Unpaid sidewalk snow removal charges to 2026 property tax

Following discussion, Councilmember Michele McCraw introduced Resolution 09.184.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Sidewalk snow removal charges remain unpaid to the City of Thief River Falls.

WHEREAS, Pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the unpaid snow removal charges. by the City Council, to certify the following unpaid sidewalk snow removal charges from the 2024-2025 snow season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2026:

<u>OWNER</u>	<u>ADDRESS</u>	<u>PARCEL</u>	<u>AMOUNT</u>
Justin Stanley	519 5 th St W	25.003.068.10	\$144.20
TRF Rentals LLC	521 Dewey Ave N	25.013.033.60	\$36.59
Michael Skjerven	724 Dewey Ave N	25.016.027.70	\$36.59
Spring Thias	227 Markley Ave N	25.006.244.10	\$36.59
Taylor Netland	940 Main Ave N	25.022.090.00	\$72.12
Michael Larson	1016 Duluth Ave N	25.021.019.20	\$36.59
Skyler Weiland	621 Labree Ave N	25.014.033.50	\$35.53

THEREFORE, BE IT RESOLVED Approve the certification of unpaid sidewalk snow removal charges to property owners' 2026 property taxes.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 09.185.25: City of Thief River Falls Ordinances - First Reading, Passage and Adoption

Following discussion, Councilmember Scott Pream introduced Resolution 09.185.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Ordinance Sections:

52.10 Cost sharing for upgrade or change for existing or new electric customer.

54.14 Water Usage In A Critical Water Deficiency.

70.01 Statutes Adopted By Reference of Traffic Code and MN Stat 171 references.

70.02 Application to all drivers in regard to ordinance laws.

70.03 Scope and Orders of a Police Officer.

72.05 Following Traffic Directions of a Peace Officer.

72.06 Parallel Parking Regulation.

73.03 Bicycles, Roller Blades, Roller Skates and Skateboards regulation.

73.04 Unlawful to Hitch Rides or Attach to a Motor Vehicle.

73.05 Where to Ride a Bicycle.

73.06 Bicycle to Yield Right of Way to Pedestrians.

73.07 Regulation related to carrying items on a Bicycle.

73.08 Regulation of Lighting and Brake Equipment on Bicycles.

73.09. Unlawful to sell Bicycle without Reflector.

91.02. Definition of Tree Diseases.

91.15. Public Nuisance Regulation.

91.16. Regulation of Public Nuisances Affecting Health.

94.12. Animals to Receive Basic Care.

110.27. Licenses (Fees) Required for Certain Performances and Exhibitions.
Obscenity and Nudity Prohibited.

110.28. Regulation of Public Dances.

110.29. Plumber Licensure.

111.021. Licensees Required to Post Licenses.

111.023. Limitation on ownership of more than one off-sale intoxicating liquor license.

111.024. Conditional License Restrictions May Be Imposed by Council.

111.026. Insurance Certificate Requirements.

111.031. On-Sale Intoxicating Malt Liquor in Conjunction With Wine License Regulations.

111.033. Brewer TapRoom License Regulations.

111.045. Unlawful Acts for Minors - Possess or Consume Alcoholic Beverages.

111.046. Licensed Gambling Only Allowed.

111.047. Sale of Alcohol By Employee Treated Same As By Employer.

111.049. Regulation of Alcohol on Certain Grounds and Buildings.

111.053. Nudity or Obscenity Prohibited on Licensed Premises.

130.01. Regulation of Disorderly Conduct.

130.25. Acts and Items Prohibited.

130.28. Regulation of Exposure of Unused Container/Refrigerators.

152.020. Regulation of Flood Plain Districts.

THEREFORE, BE IT RESOLVED Approve the first reading of recommended ordinances
and forego the second reading.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 09.186.25: Approval of City of Thief River Falls Ordinances Update

Following discussion, Councilmember Kelly Langness introduced Resolution 09.186.25, being seconded by Councilmember Scott Pream, that:

WHEREAS, The following ordinance sections were not included with last ordinance code update. With approval, the ordinances will be sent to the codifier at Civicplus for inclusion in the 4th quarter update and for 2026 publication.

THEREFORE, BE IT RESOLVED To approve the Ordinance sections that were not delivered to the Codifier for inclusion in the Ordinance Code Update.

Chapter 52: Electricity

Section 52:10 Cost sharing for upgrade or change for existing or new customer

(A) Cost sharing for new service for commercial and industrial accounts.

1. Customer shall pay 40 percent of the cost of the transformer, primary wire, and related material used in the installation of the primary wire and transformer. Customer shall pay 40 percent of the cost of the labor incurred by City in installing the primary wire and transformer.

Customer shall provide and install a concrete or fiberglass pad for the transformer acceptable to City, a metering cabinet or transition cabinet, and all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served. ***(B) Cost sharing for upgrade or change for existing commercial and industrial accounts.***

1. Customer shall pay 60 percent of the cost of the transformer, primary wire, and related materials used in the installation of the primary wire and transformer. Customer shall pay 100 percent of the cost of the labor incurred by City in installing the primary wire and transformer.
2. Customer shall provide and install all secondary lines and lugs from the transformer to the transition cabinet and to the point of contact in the building being served.
3. Customer shall provide and install a new or improved concrete or fiberglass pad for the transformer acceptable to City, if needed.
4. Customer shall provide and install any needed metering cabinet or transition cabinet.

(C) Easement, payment, and modification.

1. Customer shall provide any easement that is needed by City for the installation or upgrade, which easement shall be acceptable to City.

2. Customer shall make payment within 30 days after billing by City, any unpaid balance to bear interest at maximum legal rate.

3. The percentages of costs for materials and labor paid by a customer may be modified by City by resolution of the City Council.

Chapter 54: Water

Section 54:14

§ 54.14 WATER USAGE IN A CRITICAL WATER DEFICIENCY.

SECTION 1. PURPOSE.

This ordinance establishes water conservation restrictions; and the plan will be in effect at any time the governor declares by executive order a critical water deficiency, pursuant to Minnesota Statutes section 103G.291.

SECTION 2. DEFINITIONS.

2.1 Clerk in statutory cities means the person assigned duties pursuant to Minn. Stat. § 412.151; or the city manager pursuant to Minn. Stat. § 412.601 – 412.751 or in charter cities as determined by city charter.

2.2 Department means the city water department.

2.3 Emergency means the declaration of a critical water deficiency by the governor.

2.4 Irrigation means the watering of shrubs, trees, sod, seeded areas, gardens, lawns, or any other outdoor vegetation, except outdoor vegetation utilized for agricultural purposes.

2.5 Notification to public means notification through local media, including interviews and issuance of news releases.

2.6 Public water supplier means the city or other entity that owns, manages, or operates a public water supply, as defined in Minn. Stat. § 144.382, subdivision 4.

2.7 Reclaimed water means water collected from rooftops, paved surfaces, or other collection devices and all water utilized more than once before re-entering the natural water cycle.

2.8 Water recirculation system means any system which enables a user to reuse water at least once prior to returning the water to the natural water cycle.

SECTION 3. APPLICATION.

3.1 This ordinance applies to all customers of public water suppliers who own or control water use on any premises.

3.2 No person shall make, cause, use, or permit the use of water received from a public water supply for residential, commercial, industrial, governmental, or any other purpose in any manner contrary to any provision in this ordinance.

3.3 Mandatory emergency conservation measures shall be implemented based upon the declaration of a critical water emergency by the governor.

SECTION 4. DECLARATION OF CRITICAL WATER DEFICIENCY.

Upon the declaration of a critical water deficiency by the governor, the public water supplier shall immediately post notice of the emergency declaration at the usual meeting place of the city council, or the official city bulletin board. The city shall provide notification to the public as quickly as possible or through established water supply plans emergency response plans or procedures.

SECTION 5. MANDATORY EMERGENCY WATER CONSERVATION MEASURES.

Upon declaration of a water emergency and notification to the public, the following mandatory restrictions upon nonessential water use shall be enforced:

- (1) Outdoor irrigation of yards, gardens, golf courses, parklands, and other non-agricultural land, except for those areas irrigated with reclaimed water, is prohibited.
- (2) Washing or spraying of sidewalks, driveways, parking areas, tennis courts, patios, or other paved areas with water from any pressurized source, including garden hoses, except to alleviate immediate health or safety hazards, is prohibited.
- (3) The outdoor use of any water-based play apparatus connected to a pressurized source is prohibited.
- (3) Restaurants and other food service establishments are prohibited from serving water to their customers, unless water is specifically requested by the customer.
- (5) Operation of outdoor misting systems used to cool public areas is prohibited.
- (6) The filling of swimming pools, fountains, spas, or other exterior water features is prohibited.
- (7) The washing of automobiles, trucks, trailers, and other types of mobile equipment is prohibited, except at facilities equipped with wash water recirculation systems, and for vehicles requiring frequent washing to protect public health, safety, and welfare.

SECTION 6. VARIANCES.

The City Clerk or their designee, is authorized to grant variances to this ordinance where strict application of its provisions would result in serious hardship to a customer. A variance may be granted only for reasons involving health or safety. An applicant may appeal the denial of a variance within five (5) days of the decision by submitting a written appeal to the City Clerk. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final.

SECTION 7. VIOLATION.

7.1 Violations shall be determined and cited by the City Clerk or his/her designee. A violator may appeal the citation within five (5) days of its issuance by submitting a written appeal to the City. The City Council shall hear the appeal at the next City Council meeting. The decision of the City Council is final. Violators may be granted an administrative waiver if evidence is

provided that equipment failure was the cause of the violation. A letter from a qualified vendor or equipment invoice will be required to show proof of equipment failure.

7.2 Upon discovery of a first violation, the violator shall be issued, either personally or by mail, a warning letter that sets forth the violation and which shall describe the remedy and fines for future violations.

7.3 Upon subsequent violations at the same location, the violator shall be issued, either personally or by mail, a citation that sets forth the violation and shall describe the remedy. Fines shall be added to the monthly water bill of the owner or current occupant of the premises where the violation occurred. The imposition of the fine shall in no way limit the right of the City to pursue other legal remedies.

SECTION 8. ENFORCEMENT.

The City Clerk or his/her designee is authorized to designate city employees or law enforcement personnel to enforce the provisions of this ordinance.

SECTION 9. SEVERABILITY.

If any provision of this ordinance or the application of any provision to a particular situation is held to be invalid by a court of competent jurisdiction, the remaining portions of the ordinance and the application of the ordinance to any other situation shall not be invalidated.

Ord. 111, 3rd Series – Adopted 07/03/2018

Chapter 70: General Provisions

Section 70.01, 70.02, 70.03

§ 70.01 STATUTES ADOPTED BY REFERENCE.

(A) Except as otherwise provided in this title or in this code, the regulatory and procedural provisions of M.S. Ch. 169, commonly referred to as Traffic Regulations, as amended, is incorporated herein and adopted by reference, including the penalty provisions thereof.

(B) Except as otherwise provided in this title, or elsewhere in this Code, M.S. §§ 171.01, 171.02, 171.08, 171.22, 171.23 and 171.24, as amended, are incorporated herein and adopted by reference, including the penalty provisions thereof.

§ 70.02 APPLICATION.

(A) The provisions of this title applicable to the drivers of vehicles upon the streets shall apply to the drivers of all vehicles, including, but not limited to, those owned or operated by the United States, this state or any county, town, district or any other political subdivision of the state, subject to such specific exemptions as may be set forth in this Code.

(B) Every person riding a bicycle or an animal or driving any animal drawing a vehicle upon a street shall be subject to the provisions of this title applicable to the driver of a vehicle, except those provisions which by their nature can have no application. Provisions specifically referring to bicycles shall be in addition to other provisions of this Code applying to vehicles.

§ 70.03 SCOPE AND ORDERS OF A PEACE OFFICER.

(A) *Scope.* The provisions of this title relate exclusively to the streets, alleys, and private roads in the City and the operation and parking of vehicles refer exclusively to the operation and parking of vehicles upon the streets, alleys, and private roads.

(A) Orders of a peace officer. It is a misdemeanor for any person to willfully fail or refuse to comply with any lawful order of direction of any peace officer invested by law with authority to direct, control or regulate traffic.

Chapter 72: Parking Regulations

Section 72.05, 72.06

§ 72.05 DIRECTION TO PROCEED.

It is a petty misdemeanor for any person to stop or park a vehicle on a street when directed or ordered to proceed by any peace officer invested by law with authority to direct, control, or regulate traffic.

§ 72.06 PARALLEL PARKING.

Except where angle parking is specifically allowed and indicated by curb marking or sign-posting or both, each vehicle stopped or parked upon a street shall be stopped or parked with the right-hand wheels of the vehicle parallel with and within 12 inches of the right-hand edge of the traveled surface, and, where painted markings appear on the curb or the street, the vehicle shall be within the markings, front and rear, provided that upon a one-way street all vehicles shall be so parked, except that the left-hand wheels of the vehicle may be parallel with and within 12 inches from the left-hand edge of the traveled surface, so that the front of the vehicle is pointed in the direction of the flow of traffic upon the one-way street. It is a petty misdemeanor to stop, park, or leave standing any vehicle in violation of this Section.

Chapter 73: Bicycles, Roller Blades, Roller Skates and Skateboards

§ 73.03 MANNER AND NUMBER RIDING.

(A) It is unlawful for any person propelling a bicycle to ride other than upon or astride a permanent and regular seat attached thereto.

(B) No bicycle shall be used to carry more persons at one time than the number for which it is designed and equipped, except on a baby seat attached to the bicycle, provided that the seat is equipped with a harness to hold the child securely in the seat and that protection is provided against the child's feet hitting the spokes of the wheel or in a seat attached to the bicycle operator.

§ 73.04 HITCHING RIDES.

It is unlawful for any person riding upon any bicycle, coaster, roller skates, roller blades, skate board, sled, or toy vehicle to attach the same or themselves to any vehicle upon a street.

§ 73.05 WHERE TO RIDE.

(A) Every person operating a bicycle upon a street shall ride as near to the right side of the street as practicable, exercising due care when passing a standing vehicle or one proceeding in the same direction.

(B) Persons riding bicycles upon a street shall not ride more than two abreast except on paths or parts of streets set aside for the exclusive use of bicycles.

§ 73.06 RIGHT-OF-WAY; SIDEWALKS.

Whenever a person is riding a bicycle upon a sidewalk, the person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing the pedestrian.

§ 73.07 CARRYING ARTICLES.

It is unlawful for any person operating a bicycle to carry any package, bundle, or article which prevents the driver from keeping at least one hand upon the handlebars.

§ 73.08 LIGHTING AND BRAKE EQUIPMENT.

(A) Every bicycle when in use at nighttime shall be equipped with, or its operator shall carry, a lamp on the front which shall emit a white light visible from a distance of at least 500 feet to the front and with a red reflector on the rear of a type approved by the Department of Public Safety which is visible from all distances from 100 feet to 600 feet to the rear when directly in front of lawful lower beams of headlamps on a motor vehicle. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used in addition to the red reflector. No person may, at any other time when there is not sufficient light to render clearly discernible persons and vehicles on the highway at a distance of 500 feet ahead, operate a bicycle unless the bicycle or its operator is equipped with reflective surfaces that shall be visible during the hours of darkness from 600 feet when viewed in front of lawful lower beams of headlamps on a motor vehicle. The reflective surfaces shall include reflective materials on each side of each pedal to indicate their

presence from the front or the rear and with a minimum of 20 square inches on each side of the bicycle or its operator of white reflective material. All reflective materials used in compliance with this Section shall meet the requirements as prescribed by the Commissioner of Public Safety.

(B) Every bicycle shall be equipped with a brake which will enable the operator to make the braked wheels skid on dry, level, clean pavement.

§ 73.09 SALE WITH REFLECTORS.

It is unlawful for any person to sell or offer for sale any new bicycle unless it is equipped with such reflectors as are prescribed in § 73.08.

Chapter 91: Nuisances

§ 91.02 TREE DISEASES.

(A) *Trees constituting nuisance declared.* The following are public nuisances whenever they may be found within the City:

(1) Any living or standing elm tree or part thereof infected to any degree with the Dutch Elm disease fungus *Ceratocystis Ulmi* (Buisman) Moreau or which harbors any of the elm bark beetles *Scolytus Multistriatus* (Eichh.) or *Hylurgopinus Rufipes* (Marsh);

(2) Any dead elm tree or part thereof, including branches, stumps, firewood, or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle insecticide;

(3) Any living or standing oak tree or part thereof infected to any degree with the Oak Wilt fungus *Ceratocystis fagacearum*;

(4) Any dead oak tree or part thereof which in the opinion of the designated officer constitutes a hazard, including but not limited to logs, branches, stumps, roots, firewood, or other oak material which has not been stripped of its bark and burned or sprayed with an effective fungicide; or

(5) Any other shade tree with an epidemic disease.

(B) *Abatement of nuisance.* It is unlawful for any person to permit any public nuisance as defined in Division (A) of this Section to remain on any premises the person owns or controls within the City. The City Council may by resolution order the nuisance abated. Before action is taken on that resolution, the City Council shall publish notice of its intention to meet to consider taking action to abate the nuisance. This notice shall be mailed to the affected property owner and published once no less than one week prior to the meeting. The notice shall state the time and place of the meeting, the street affected, action proposed, the estimated cost of the abatement, and the proposed basis of assessment, if any, of costs. At such hearing or adjournment thereof, the City Council shall hear any property owner with reference to the scope and desirability of the proposed project. The City Council shall thereafter adopt a resolution confirming the original

resolution with modifications as it considers desirable and provide for the doing of the work by day labor or by contract.

(C) **Record of costs.** The City Administrator shall keep a record of the costs of abatement done under this Section for all work done for which assessments are to be made, stating and certifying the description of the land, lots, parcels involved, and the amount chargeable to each.

(B) **Unpaid charges.** On or before September 1 of each year, the City Administrator shall list the total unpaid charges for each abatement against each separate lot or parcel to which they are attributable.

§ 91.15 PUBLIC NUISANCE.

Whoever by their act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

(A) Maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public;

(B) Interferes with, obstructs or renders dangerous for passage any public highway or right-of-way or waters used by the public; or

(C) Is guilty of any other act or omission declared by law or §§ 91.16, 91.17 or 91.18, or any other part of this Code to be a public nuisance and for which no sentence is specifically provided.

§ 91.16 PUBLIC NUISANCES AFFECTING HEALTH.

The following are hereby declared to be nuisances affecting health:

(A) Exposed accumulation of decayed or unwholesome food or vegetable matter;

(B) All diseased animals running at large;

(C) All ponds or pools of stagnant water;

(D) Carcasses of animals not buried or destroyed within 24 hours after death;

(E) Accumulations of manure, refuse, or other debris;

(F) Privy vaults and garbage cans which are not rodent-free or fly-tight or which are so maintained as to constitute a health hazard or to emit foul and disagreeable odors;

(G) The pollution of any public well or cistern, stream or lake, canal or body of water by sewage, industrial waste, or other substances;

(H) All noxious weeds and other rank growths of vegetation upon public or private property;

- (I) Dense smoke, noxious fumes, gas and soot, or cinders, in unreasonable quantities;
- (J) All public exposure of people having a contagious disease; and
- (K) Any offensive trade or business as defined by statute not operating under local license.
- (L) Construction debris and solid waste.

under this Section. The City Council may then spread the charges or any portion thereof against the property involved as a special assessment as authorized by M.S. § 429.101 as it may be amended from time to time and other pertinent statutes for certification to the County Auditor and collection the following year along with the current taxes.
Penalty, see § 10.99

Chapter 94: Animals

§ 94.12 BASIC CARE.

All animals shall receive from their owners or keepers kind treatment, housing in the winter, and sufficient food and water for their comfort. Any person not treating their pet in a humane manner will be subject to the penalties provided in this Section.

Chapter 110: General Licensing and Regulations

§ 110.27 SHOWS.

(A) ***License Required.*** It is unlawful for any person to present any public show, movie, caravan, circus, carnival, theatrical or other performance, or exhibition without first having obtained a license therefor from the City.

(B) ***Application.*** Application for a license shall be made to the City Administrator on an application provided by the City Administrator. The license may be approved by the City Council and issued by the City Administrator upon payment of required fee and completion of other requirements.

(C) ***License Fees.***

(1) The annual license fee for each local theater presenting only films shall be established by the Council by resolution and may be changed from time to time.

(2) The license fee for any circus, menagerie, carnival, or like exhibition shall be established by the Council by resolution and may be changed from time to time.

(D) ***Exceptions.*** No license shall be required in the following instances:

(1) Performances presented in the local schools and colleges, under the sponsorship of such schools and colleges, and primarily for the students thereof only;

(2) Performance of athletic, musical, or theatrical events sponsored by local schools or colleges using student talent only; or,

(3) Any performance or event in, or sponsored by, bona fide local church and nonprofit organizations, provided that the organization shall be incorporated.

(E) *Obscenity Prohibited.*

(1) ***Definitions.*** For the purpose of this Division (E), the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(a) ***NUDITY.*** Uncovered, or less than opaquely covered, post-pubertal human genitals, pubic areas, the post-pubertal human female breast below a point immediately above the top of the areola or the covered human male genitals in a discernibly turgid state. For purposes of this definition, a female breast is considered uncovered if the nipple only or the nipple and the areola only are covered.

(b) ***OBSCENE PERFORMANCE.*** A performance which in whole or in part depicts or reveals nudity, sexual conduct, sexual excitement or sado-masochistic abuse or which includes obscenities or explicit verbal descriptions or narrative accounts of sexual conduct.

Chapter 111: Alcoholic Beverages

§ 111.021 POSTING.

All licensees shall post their licenses in a conspicuous place in the premises for which it is used.

§ 111.023 LIMITATION ON OWNERSHIP.

The City may not issue more than one off-sale intoxicating liquor license to any one person or for any one place.

§ 111.024 CONDITIONAL LICENSES.

Notwithstanding any provision of law to the contrary, the Council may, upon a finding of the necessity therefor, place such conditions and restrictions upon a license as it, in its discretion, may deem reasonable and justified.

§ 111.026 INSURANCE CERTIFICATE REQUIREMENTS.

(A) Whenever an insurance certificate is required by this Chapter, the applicant shall file with the City Administrator a certificate of insurance showing:

- (1) That the limits are at least as high as required;
 - (2) That coverage is effective for at least the license term approved; and
 - (3) That the insurance will not be canceled or terminated without 30 days written notice served upon the City Administrator.
- (B) Cancellation or termination of the coverage shall be grounds for license revocation.

§ 111.031 ON-SALE INTOXICATING MALT LIQUOR IN CONJUNCTION WITH WINE LICENSE.

Authorization. The holder of an on-sale wine license issued by the City pursuant to Section 111.030 who is also licensed by the City to sell 3.2 percent malt liquor at on-sale pursuant to Section 111.065, and whose gross receipts are at least 60% attributable to the sale of food, may sell intoxicating

- (A) malt liquors at on-sale without an additional license from the City.

(B) ***Restrictions.***

(1) No on-sale of intoxicating malt liquors shall be made between 1:00 a.m. and 12:00 Noon on Sunday, nor between the 12:00 Midnight and 8:00 a.m. on Monday, nor between the hours of 1:00 a.m. and 8:00 a.m. on Tuesday through Saturday.

(2) It is unlawful to consume or display or allow consumption or display of intoxicating malt liquors on any premises between the hours of 1:00 a.m. and 8:00 a.m. on the days of Monday through Saturday, nor between the hours of 1:00 a.m. and 12:00 Noon on Sunday.

(3) It is unlawful to sell intoxicating malt liquors to persons to whom intoxicating liquor sales are not permitted by the Code.

(4) It is unlawful for any licensee to make any sale of intoxicating malt liquors pursuant to this Section except for consumption on the licensed premises and in conjunction with the sale of food.

(5) No person under 18 years of age may sell or serve intoxicating malt liquors on licenses premises.

(Ord. No. 13, 3rd Series – Adopted 09/28/04)

§ Sec. 111.033. - BREWER TAPROOMS

SECTION 1.

- (a) License Authorized. Notwithstanding any provision of the City Code to the contrary, the Council may issue a brewer taproom license for the on-sale consumption of malt liquor produced on the licensed premises or adjacent to one brewery location owned by the brewer.
- (b) Applicant. The applicant for a license under this section must be a brewer licensed under Minnesota Statute Section 340A.301, Subd. 6(c), (i), or (j).
- (c) Terms and conditions of license.
 - (1) No license is valid until approved by the Commissioner.
 - (2) The on-sale of malt liquor, permitted by this Sec. 111.033, may only be made during the days and hours that on-sale of liquor may be made by holders of on-sale intoxicating liquor licenses issued pursuant to this Chapter 111.
 - (3) A brewer may only hold one (1) brewer taproom license under this Sec. 111.033 and may not have an ownership interest in a brewery licensed under Minnesota Statutes §340A.301, Subd. 6, clause (d).
 - (4) The only alcoholic beverage that may be sold or consumed on the licensed premises of the holder of a brewer taproom license will be the malt liquor produced by the brewer upon the brewery premises.
 - (5) All other provisions of this chapter, and all other applicable laws, statutes, ordinances, rules and regulations shall be applicable to licenses issued pursuant to this Sec. 111.033 and the licensees of such licenses, unless inconsistent with the provisions of this section.
 - (6) Nothing in this Sec. 111.033 precludes the holder of a brewer taproom license from also holding a license to operate a restaurant on the premises of the brewery.
- (d) Fees. The annual license fee for a license issued pursuant to this Sec. 111.033 shall be as established from time to time by a resolution/fee ordinance amendment of the City Council.

§ 111.045 MINORS; UNLAWFUL ACTS.

(A) Consumption. It is unlawful for any:

- (1) Licensee to permit any minor to consume alcoholic beverages on licensed premises;
or
- (2) Minor to consume alcoholic beverages except in the household of the minor's parent or guardian and then only with the consent of the parent or guardian.

(B) *Purchasing.* It is unlawful for any person:

(1) To sell, barter, furnish, or give alcoholic beverages to a minor unless the person is the parent or guardian of the minor and then only for consumption in the household of the parent or guardian;

(2) Minor to purchase or attempt to purchase any alcoholic beverage; or

(3) To induce a minor to purchase or procure any alcoholic beverage.

(C) *Possession.* It is unlawful for a minor to possess any alcoholic beverage with the intent to consume it at a place other than the household of the minor's parent or guardian. Possession of an alcoholic beverage by a minor at a place other than the household of the parent or guardian creates a rebuttable presumption of intent to consume it at a place other than the household of their parent or guardian. This presumption may be rebutted by a preponderance of the evidence.

(D) *Entering Licensed Premises.* It is unlawful for any minor to enter the municipal liquor store unless accompanied by a parent or legal guardian or to enter licensed premises for the purpose of purchasing or consuming any alcoholic beverage. It is not unlawful for any person who has attained the age of 18 years to enter licensed premises for the following purposes:

(1) To perform work for the establishment, including the serving of alcoholic beverages, unless otherwise prohibited by statute;

(2) To consume meals; and

(4) To attend social functions that are held in a portion of the establishment where liquor is not sold. It is not unlawful for a licensee to employ as a musician a person under 18 years of age to perform on licensed premises. It is unlawful for a licensee to permit a person under the age of 18 years to enter licensed premises unless as permitted herein or attending a social event at which alcoholic beverages are not served or in the company of a parent or guardian.

28

Alcoholic Beverages

§ 111.045

(E) *Misrepresentation of Age.* It is unlawful for a minor to misrepresent their age for the purpose of purchasing or consuming alcoholic beverage.

(F) *Proof of Age.* Proof of age for purchasing or consuming alcoholic beverages may be established only by a valid driver's license issued by Minnesota, another state or a province of Canada and including the photograph and date of birth of the licensed person; by a valid Minnesota identification card; by a valid Canadian identification card with the photograph and date of birth of the person, issued by a Canadian province; in the case of a foreign national, from a nation other than Canada, by a valid passport; or a valid military identification card issued by the United States Department of Defense.

§ 111.046 GAMBLING PROHIBITED.

It is unlawful for any licensee to keep, possess, or operate, or permit the keeping, possession or operation on licensed premises of dice or any other gambling device or permit raffles to be conducted, except as are licensed by the Charitable Gambling Control Board and then only except as it complies with the established policy of the City.

§ 111.047 SALE BY EMPLOYEE.

Any sale of an alcoholic beverage in or from any premises licensed under this Chapter by any employee authorized to make the sale in or from the place is the act of the employer as well as of the person actually making the sale; and every employer is liable to all of the penalties, except criminal penalties, provided by law for the sale, equally with the person actually making the sale.

§ 111.049 ALCOHOLIC BEVERAGES IN CERTAIN BUILDINGS AND GROUNDS.

It is unlawful for any person to introduce upon, or have in their possession upon, or in, any public elementary or secondary school ground, or any public elementary or secondary school building, any alcoholic beverage, except for experiments in laboratories and except for those organizations who have been issued temporary licenses to sell alcoholic beverages and for any person to possess alcoholic beverages as a result of a purchase from those organizations holding temporary licenses.

§ 111.053 NUDITY OR OBSCENITY PROHIBITED.

(A) The City Council finds it be in the best interests of the public health, safety, and general welfare of the people of this City that certain types of activities are prohibited as provided in this Section upon the premises of licensed liquor, wine, and 3.2% malt liquor establishments so as to best protect and assist the owners and operators and employees of these premises, as well as patrons and the public in general. The Council also finds that the standard set forth in this Section reflect the prevailing community standards of the City. The provisions of this Section are intended to prevent harm stemming from the physical immediacy and combination of alcohol, nudity and sex. The Council also intends to prevent any subliminal endorsement of sexual harassment or activities likely to lead to the possibility of various criminal conduct, including prostitution, sexual assault and disorderly conduct.

(B) It is unlawful for any licensee to permit or allow any person or persons on the licensed premises when the person does not have his or her buttocks, anus, breast, and genitals covered with a nontransparent material.

(C) A violation of this Section is a misdemeanor and is justification for revocation or suspension of any liquor, wine or 3.2% malt beverage license.

130.01 Disorderly Conduct

It is unlawful for any person, in a public or private place, knowing or having reasonable grounds to know, that it will or will tend to alarm, anger, or disturb others or provoke any assault or breach of the peace, to do or permit upon premises owned or controlled by them the following:

- (A) Engage in brawling or fighting;
- (B) Disturb an assembly or meeting, not unlawful in its character;
- (C) Engage in offensive, obscene or abusive language or in boisterous and noisy conduct tending reasonably to arouse alarm, anger, or resentment in others;
- (D) Willfully and lewdly exposes their person or the private parts thereof or procures another to so expose their self and any open or gross lewdness or lascivious behavior or any act of public indecency;
- (E) Voluntarily enters the water of any lake, river, or City public swimming pool within the limits of the City between the hours of 10:00 p.m. and 8:00 a.m., except with specific permission or enters the water without being garbed in a bathing suit sufficient to cover their person and equal to the standards generally adopted and accepted by the public;
- (F) Races the motor of any motor vehicle;
- (G) Causes the spinning or skidding of wheels or tires causing tire squeals or similar noise;
- (H) Causes the making or production of an unnecessary noise by shouting or by any other means of mechanism, including the blowing of any automobile or other vehicle horn;
- (I) Use a flash or spotlight in a manner so as to annoy or endanger others;
- (J) Drinks or displays any intoxicating liquor or 3.2 malt liquor in or about any premises where the drinking or display is prohibited by law;
- (K) Causes defacement, destruction, or otherwise damage to any premises or any property located thereon;
- (L) Strews, scatters, litters, throws, disposes of or deposits any refuse, garbage, or rubbish unto any premises, except into receptacles provided for such purpose;
- (M) Enters any motor vehicle of another without the consent of the owner or operator; or
- (N) Fails or refuses to vacate or leave any premises after being requested or ordered, whether orally or in writing, to do so, by the owner or person in charge thereof or by any law enforcement agent or official; provided, however, that this provision shall not apply to any person who is owner or tenant of the premises involved nor to any law enforcement or other government official who may be present thereon at that time as part of their official duty, nor shall it include the spouse, children, employee, or tenant of such owner or occupier.

130.25 ACTS PROHIBITED; EXCEPTION.

- (A) *Acts prohibited.* It is unlawful for any person to:

- (1) Recklessly handle or use a gun or other dangerous weapon or explosive so as to endanger the safety of another;
- (2) Intentionally point a gun of any kind, capable of injuring or killing a human being and whether loaded or unloaded, at or toward another;
- (3) Manufacture or sell for any unlawful purpose any weapon known as a sling-shot or sand club;
- (4) Manufacture, transfer, or possess metal knuckles or a switch blade knife opening automatically;
- (5) Possess any other dangerous article or substance for the purpose of being used unlawfully as a weapon against another;
- (6) Sell or have in possession any device designed to silence or muffle the discharge of a firearm; or
- (7) Furnish a minor under 18 years of age with a firearm, air gun, ammunition, or explosive without the written consent of the minor's parent or guardian or of the Police Division.

(B) *Exception.* Nothing in Division (A) of this Section shall prohibit the possession of the articles therein mentioned if the purpose of the possession is for public exhibition by museums or collectors of art.

§ 130.28 EXPOSURE OF UNUSED CONTAINER.

It is unlawful for any person, being the owner or in possession or control thereof, to permit an unused refrigerator, freezer, or other container sufficiently large to retain any child with doors which fasten automatically when closed to allow children access to the same without removing the doors, lids, hinges, or latches.

Chapter 152: Zoning Code

DISTRICT REGULATIONS

§ 152.020 FLOOD PLAIN DISTRICT (FP).

(A) *Purpose.*

- (1) Protect areas that have potential flood hazard.
- (2) Provide those areas prone to flooding the legal designation necessary to receive national flood insurance.
- (3) Provide protection to areas adjacent to designated flood plains.

(B) *Authority, interpretation and requirements.*

(1) **Authority.** The legislature of the state has, in M.S. Chapter 103F and M.S. § 462.351, delegated the responsibility to local government units to adopt regulations designed to minimize flood losses.

(2) **Official flood plain maps.** The official zoning districts map of the City shall delineate the 100 year flood hazard areas. The flood insurance study for Pennington County, Minnesota and Incorporated Areas, prepared by the Federal Emergency Management Agency dated May 3, 1990 and the Flood Insurance Rate Map dated May 3, 1990 (annotated by the Letter of Map Revision issued by the Federal Emergency Management Agency, Case No. 14-05-0815P, with an effective date of September 18, 2014, including all attached maps, tables, and flood profiles) are incorporated into this Section. The official zoning map shall be on file in the office of the Zoning Administrator.

(3) **Notification.** The Zoning Administrator shall submit by mail to the Commissioner of Natural Resources a copy of any application for proposed variances or zoning amendments affecting the Flood Plain District sufficiently in advance so that the Commissioner will receive at least ten days notice of the hearing. A copy of all decisions granting variances or zoning amendments within the Flood Plain

District shall be forwarded by mail to the Commissioner of Natural Resources within ten days of such action.

(4) **Structures.** Structures shall not be permitted within the Flood Plain District other than for public facilities which public facilities must receive prior approval of appropriate state agencies.

(c) **OBSCENITIES.** Those slang words currently generally rejected for regular use in mixed society, that are used to refer to genitals, female breasts, sexual conductor excretory functions or products, either that have no other meaning or that in context are clearly used for their bodily, sexual, or excretory meaning.

(d) **PERFORMANCE.** Any play, motion picture film, dance, or other exhibition pictured, animated or live performed before an audience.

(e) **SADO-MASOCHISTIC ABUSE.** Flagellation or torture by or upon a person who is nude or clad in undergarments or in revealing or bizarre costume or the condition of being fettered, bound, or otherwise physically restrained on the part of one so clothed.

(f) **SEXUAL CONDUCT.** Human masturbation, sexual intercourse or any touching of the genitals, pubic areas or buttocks of the human male or female or the breasts of the female, whether alone or between members of the same or opposite sex or between humans and animals in an act of apparent sexual stimulation or gratification.

(g) **SEXUAL EXCITEMENT.** The condition of human male or female genitals or the breasts of the female when in a state of sexual stimulation or the sensual experiences of humans engaging in or witnessing sexual conduct or nudity.

(2) **Unlawful acts.** It is unlawful for any licensee, for a monetary consideration or other valuable commodity or service, to knowingly or recklessly:

- (a) Exhibit an obscene performance;
- (b) Directly or indirectly sell an admission ticket or other means to gain entrance to an obscene performance; or
- (c) Directly or indirectly permit admission of a person to premises whereon there is exhibited an obscene performance.

(3) *Defense to prosecution.* In any prosecution under this Section it is an affirmative defense and for the defendant to prove:

(a) That the defendant was a bona fide school, museum, or public library or was acting in the course of their employment as an employee of such organization or of a retail outlet affiliated with and serving the educational purpose of such organization; or

(b) That the defendant was charged with exhibiting or selling an admission ticket, or permitting admission to a performance, those portions of which might otherwise be contraband forming merely an incidental part of an otherwise non-offending whole and serving some legitimate purpose therein other than titillation.

§ 110.28 DANCES.

(A) *Regulation of public dances.* All public dances held in this City shall be conducted in accordance with the provisions of this Section.

(B) *Definitions.* For the purpose of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(1) *PUBLIC DANCE.* Any dance where the general public may participate, whether or not a charge for admission for dancing is made.

(2) *DANCING PLACE.* Any room or space or other area, whether indoors or outside, which is open to the general public for the purpose of participating in public dancing.

(C) No person shall conduct a public dance in this City unless a permit has been obtained from the City Administrator prior to the holding of the dance. The fees for a permit shall be as established by resolution, which resolution may be amended from time to time. In addition to this fee, the applicant shall pay the cost to the City of providing a police officer or officers to be present at the dance. The City Council shall establish criteria for determining the number of police officers required to be present at any dance. No permit shall be issued until the fee and the cost of for providing the police officer or officers has been paid.

(D) *Application.* Any person desiring a permit to hold a public dance in this City shall submit an application for a permit on the form provided by the City Administrator submitted to the City Administrator at least 14 days before the date of the proposed dance. The application shall set forth the name and address of the applicant who shall be the person responsible for conducting the public dance and any business, committee, or organization sponsoring the dance, the place where the dance is to be

held, the date of the dance, and the time of its beginning and end. A request for any use of a City building or other City property shall be included with the permit application and no permit shall be issued until the fees for the use of the City building or other City property have also been paid.

(E) Location. The applicant shall make sure that adequate parking is available for the persons wishing to attend the dance and make sure that the location is safe and accessible. This information shall also be provided to the City Administrator before a permit shall be issued.

(F) Permit to be Posted. When a permit is issued, the holder of the permit shall post the permit in a prominent location on the premises on which the dance is to be held during the time the dance is occurring. The applicant shall be present at all times while the dance is occurring.

(G) Liquor License Required. No person shall give, hold, conduct, or permit any public dance where liquor will be served, as defined in M.S. Ch. 340A, without obtaining a license from the City.

(H) Police Officer Presence. No public dance shall occur without at least one police officer, or more if more are required under the criteria established by the City Council, present at the public dancing place during the duration of the dance and after the dance, until all of the

11 **General Licensing and Regulations** § 110.30

participants have left the public dancing place.

(I) Hours. No public dance shall occur between the hours of 1:00 a.m. and 8:00 a.m.

(J) Minors Denied Admission. No person under the age of 21 shall be allowed to be present by the permit holder or any police officer at a public dance where alcohol is sold or consumed, unless accompanied by a parent or guardian.

(K) Certain Behavior Prohibited. No person present at any public dance shall engage in any disorderly conduct as defined by M.S. § 609.72 as it may be amended from time to time, and any disorderly person shall be immediately removed from the dance by the police officer present at the public dancing place. Should a substantial number of persons at the public dance engage in disorderly conduct, the police officer present shall terminate the dance and remove all persons from the public dancing place.

(L) Lighting. In order to protect the safety of persons attending a public dance, public dancing places shall be adequately illuminated and dancing therein while lights are extinguished, dimmed, or turned low so as to give inadequate or imperfect illumination is hereby prohibited. All exit areas shall be illuminated at all times during the public dance with light having intensity of not less than one footcandle at floor level. Illumination of less than 0.5 footcandles in any area where dancing is occurring, permitted, or encouraged is prohibited.

(M) All public dances shall be subject to the provisions of this Code regulating noise.

(N) *Exceptions.* This section shall not apply to any dance sponsored by a local school, incorporated church, youth center, or non-profit organization where the dance is held on the premises of the local school, incorporated church, youth center, or non-profit organization.

§ 110.29 PLUMBERS.

No person, firm, or corporation shall engage in or work at the business of a master plumber or journeyman plumber unless licensed to do so by the State Commissioner of Health.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 09.187.25: 8.31 Summary Approval of City of Thief River Falls Ordinance Update

Following discussion, councilmember Michele McCraw introduced Resolution 09.187.25, seconded by Councilmember Steve Narverud, that:

WHEREAS A RESOLUTION OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, PROVIDING FOR THE SUMMARY PUBLICATION OF STATED ORDINANCES ATTACHED HERETO AS EXHIBIT "A", AMENDING THE CITY CODE.

WHEREAS, State law requires that all ordinances adopted be published prior to becoming effective; and

WHEREAS, the City Council for the City of Thief River Falls has determined that publication of the total and a summary of the stated ordinances attached as Exhibit "A" would clearly inform the public of the intent and effect of the ordinances; and

WHEREAS, the City Council for the City of Thief River Falls has reviewed the summary of the stated ordinances attached and incorporated herein as Exhibit "B".

THEREFORE BE IT RESOLVED, the City Council for the City of Thief River Falls hereby:

1. Approves the text of summary of the stated ordinances attached as "Exhibit "B"
2. Directs the City Administrator to post a copy of the entire text of the stated ordinances attached as Exhibit "A" in all public locations designated by City Council
3. Directs the City Administrator to publish the summary in the City's legal newspaper within ten days
4. Directs the City Administrator to file the executed ordinance upon the books and records of the City along with proof of publication
5. Said resolution was passed by a 4/5ths vote.

EXHIBIT "B"

Summary Ordinance Sections:

52.10 Cost sharing for upgrade or change for existing or new electric customer.

Customer to pay 40% of the cost related to primary wire and transformer. Customer shall provide acceptable pad for transformer.

54.14 Water Usage In A Critical Water Deficiency.

Establishes water conservation restrictions to be in effect at any time the Governor declares by executive Order a critical water deficiency. It would apply to all customers provided water by the City. Includes restrictions on water usage if declared.

70.01 Statutes Adopted By Reference of Traffic Code and MN Stat 171 references.

Adopts the State Traffic Regulation Chapter 169 and portion of Chapter 171 related to driver's license and unlawful use of the same.

70.02 Application to all drivers in regard to ordinance laws.

States that all motor vehicles and bicycles or animal drawn vehicles are subject to the provisions of the traffic code.

70.03 Scope and Orders of a Police Officer.

States that it is a misdemeanor offense to willfully fail or refuse to comply with the lawful order or direction of a peace officer with authority to direct, control or regulate traffic.

72.05 Following Traffic Directions of a Peace Officer.

It is a petty misdemeanor for any person to stop or park a vehicle on a street when directed to proceed by a peace officer with lawful authority.

72.06 Parallel Parking Regulation.

Ordinance controls the manner and locations of motor vehicles when parallel parking. It is a petty misdemeanor to stop, park or leave standing a vehicle in violation of the ordinance.

73.03 Bicycles, Roller Blades, Roller Skates and Skateboards regulation.

Governs the manner of riding a bicycle and prohibits carrying more persons than the bicycle was designed for, except for properly secured child carrying seats.

73.04 Unlawful to Hitch Rides or Attach to a Motor Vehicle.

It is unlawful for any person riding a bicycle, coaster, roller skates, roller blades, skate board, sled or toy vehicle to attach the same or themselves to any vehicle upon a street.

73.05 Where to Ride a Bicycle.

Bicycles upon streets shall ride as near to the right side of the street as practicable, exercising due caution.

73.06 Bicycle to Yield Right of Way to Pedestrians.

Bicyclists shall yield right of way to any pedestrians and shall give audible signal before overtaking or passing a pedestrian.

73.07 Regulation related to carrying items on a Bicycle.

Rider must be able to keep at least one hand on the handlebars at all times when carrying articles or packages.

73.08 Regulation of Lighting and Brake Equipment on Bicycles.

Defines required reflective materials on bicycles.

73.09. Unlawful to sell Bicycle without Reflector.

All bicycle sales must comply with reflectors as prescribed by ordinance.

91.02. Definition of Tree Diseases.

Defines certain tree fungus and dead trees as public nuisances and allows for abatement. Allows charges of abatement to be assessed to property owner.

91.15. Public Nuisance Regulation.

Ordinance makes it a misdemeanor to maintain a public nuisance.

91.16. Regulation of Public Nuisances Affecting Health.

Ordinance provides definitions of public nuisances affecting health

94.12. Animals to Receive Basic Care.

All animal owners shall provide kind treatment, housing and sufficient food and water for their animals.

110.27. Licenses (Fees) Required for Certain Performances and Exhibitions. Obscenity and Nudity Prohibited.

Ordinance provides licenses for certain public performances, circus, carnival or theatrical performances. It excepts certain church, school and athletic events. Prohibits Nudity or Obscene Performance.

110.28. Regulation of Public Dances.

Defines dances, and requires permits and certain conditions such as location, hours, lighting, noise, police officer present, etc. Provides exceptions for church, school, youth center, and non-profits.

110.29. Plumber Licensure.

Prohibits any person, firm or corporation to engage in the work of a master plumber or journeyman plumber unless licensed to do so by the Commissioner of health.

111.021. Licensees Required to Post Licenses.

Alcohol licenses to be posted in conspicuous place on premises.

111.023. Limitation on ownership of more than one off-sale intoxicating liquor license.

City may not issue more than one off-sale intoxicating liquor license to any one person for any one place.

111.024. Conditional License Restrictions May Be Imposed by Council.

Council may place such conditions and restrictions upon a license as it may deem reasonable and justified.

111.026. Insurance Certificate Requirements.

When insurance is required for a license, the certificate of insurance shall be filed with the City Administrator. Provides for notice of cancellation or termination of coverage.

111.031. On-Sale Intoxicating Malt Liquor in Conjunction With Wine License Regulations.

The holder of an on-sale wine license issued by the City, who is also licensed to sell 3.2% malt liquor, and whose gross receipts are at least 60% attributable to the sale of food, may sell intoxicating malt liquors at on-sale without additional license from the City.

111.033. Brewer TapRoom License Regulations.

Provides for the licensure and regulation of tap rooms for the on-sale consumption of malt liquor produced on the licensed premises. Governs days and hours of operation.

111.45. Unlawful Acts for Minors - Possess or Consume Alcoholic Beverages.

Minors are not permitted to consume alcohol on licensed premises. Minors may consume alcoholic beverages in the household of the minor's parent or guardian with the consent of said parent or guardian.

Prohibits sale, purchase, possession and entrance by minors of alcoholic beverages or entering of licensed premises for unlawful purposes. Allows people over age of 18 to serve liquor in licensed premises, consume meals or attend social events in licensed premises.

111.45. Sale of Alcohol By Employee Treated Same As By Employer.

Makes the employer liable for unlawful sales and acts of its employees.

111.049. Regulation of Alcohol on Certain Grounds and Buildings.

Regulates possession of alcohol on school grounds or buildings.

111.053. Nudity or Obscenity Prohibited on Licensed Premises.

Nudity and/or Obscenity is prohibited upon licensed establishments. Violation is a misdemeanor.

130.01. Regulation of Disorderly Conduct.

Defines acts of disorderly conduct.

130.25. Acts and Items Prohibited. Makes it unlawful to endanger another with a gun or other dangerous weapon. Unlawful to manufacture or sell a slingshot or sandclub as a weapon, or to manufacture or possess metal knuckles or an automatically opening switchblade. Unlawful to sell or possess a silencer.

130.28. Regulation of Exposure of Unused Container/Refrigerators.

Regulates the removal of doors and latches which fasten automatically on an unused refrigerator or freezer or similar container.

152.020. Regulation of Flood Plain Districts.

Defines and regulates flood control districts, provides for official flood control maps and regulates structure placements.

All ordinances would be subject to applicable penalty provisions and would be in full force and effect after passage and publication.

On vote being taken, the resolution was passed unanimously.

RESOLUTION NO. 09.188.25: Ordinance First Reading and Adoption - Careless Operation Section 73.03

Following discussion, Councilmember Jason Aarestad introduced Resolution 09.188.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, “personal wheeled vehicles” include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

Mayor

ATTEST:

City Administrator

THEREFORE, BE IT RESOLVED Approve the first reading of the recommended ordinance Careless Operation Section 73.03 and forego the second reading.

On vote being taken, the resolution passed unanimously.

RESOLUTION NO. 09.189.25: Approval of Careless Operation Ordinance Section 73.03

Following discussion, Councilmember Julie Bolduc introduced Resolution 09.189.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

THEREFORE, BE IT RESOLVED To approve the Ordinance amending City Code Chapter 73 Section 73.03 "Careless Operation."

On vote being taken, the resolution unanimously passed.

RESOLUTION NO. 09.190.25: 2026 Western Star 47X Dump Truck

Following discussion, Councilmember Scott Pream introduced Resolution 09.190.25, being seconded by Councilmember Steve Narverud.

WHEREAS, the following the City of Thief River Falls Public Works Department has had an active dump truck fleet of 4 dump trucks. In 2025, on truck was sold on auction due to the inability to pass DOT inspection protocol. Currently, we are one truck absent from fleet.

THEREFORE BE IT RESOLVED, approval of the City Administrator to sign a Bill of Sale Acknowledgement form, a hold document, and to complete the lease documentation when the information becomes available for a 2026 Western Star 47x Dump Truck in the amount of \$182,125.50.

On vote being taken, the resolution passed unanimously.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Jason noted the safety concern at the Greenwood roundabout especially with school starting today. He reminded drivers to watch for pedestrians and stop when people are waiting/in the crosswalk.
- Scott noted Northern Pride received an award from MN Share for safety.
- Mike noted a list of commissions and boards assignments was given to each councilmember and requested they review their current assignments.
- Mike reviewed his mayoral update with the council.

UPCOMING MEETINGS

- Public Utilities Committee - Sept 8 at 7:00 am
- Public Safety Committee - Sept 8 at 4:30 pm
- Administrative Committee - Sept 9 at 4:30 pm
- Public Works Committee - Sept 10 at 4:30 pm
- City Council Meeting - Sept 16 at 5:30 pm

INFORMATIONAL ITEMS

- Summer hours ended at City Hall Sept 1. Regular business hours are M-F 8-430pm Labor Day thru Memorial Day.

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 6:06 pm. ON vote being taken, the Chair declared the motion unanimously carried.

Mayor Mike Lorenson

Attest: City Administrator Angela Philipp _____

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls

#7.02

COUNCIL MEETING BILLS TUESDAY, SEPTEMBER 16th, 2025

SUMMARY OF DISBURSEMENTS

8/28/2025	AP PKT #1516 - DIRECT PAYABLES / U S POSTMASTER	\$2,093.00
8/28/2025	UB PKT #03339 - UTILITY REFUNDS	\$1,637.77
8/29/2025	AP PKT #1509 - WEX ACH PAYMENTS	\$1,485.38
9/3/2025	AP PKT #1526 - DIRECT PAYABLES / MTI DISTRIBUTING	\$50,000.00
9/4/2025	AP PKT #1511 - DIRECT PAYABLES	\$12,536.83
9/4/2025	AP PKT #1514 - #18 PAYROLL	\$269,050.60
9/4/2025	AP PKT #1515 - #18 PAYROLL	\$403.76
9/5/2025	AP PKT #1521 - ELECTRICAL INVENTORY	\$352.93
9/5/2025	AP PKT #1527 - ELECTRICAL INVENTORY	\$102,780.65
9/5/2025	APPKT #1513 - DIRECT PAYABLES / LIQUOR	\$148,551.07
9/8/2025	AP PKT #1529 - DSG / DIGI KEY	\$2,019.64
9/9/2025	AP PKT #1530 - DIRECT PAYABLES	\$83,347.84
9/16/2025	AP PKT #1531 - COUNCIL MEETING	\$658,925.92
9/10/2025	AP PKT #1534 - TRF CONVENTION & VISITORS	\$11,445.54
GRAND TOTAL OF DISBURSEMENTS		\$1,344,630.93



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01515 - PYPKT01736 - 2025 09 04 #18 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0001782	09/02/2025	740-24000	Clearing Account	FLEX VISION		403.76
						Vendor VSP INSURANCE CO Total:	403.76
						Grand Total:	403.76

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	403.76
Grand Total:	403.76

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	403.76
Grand Total:		403.76

Project Account Summary

Project Account Key	Expense Amount
None	403.76
Grand Total:	403.76



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01516 - 08/28/25 DIRECT PAYABLES / POSTMASTER

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: U S POSTMASTER							
U S POSTMASTER	SEP 2025	08/28/2025	100-4315-62010	Office Supplies	POSTAGE - SEP 2025 UTILITY..		313.95
U S POSTMASTER	SEP 2025	08/28/2025	620-4840-62010	Office Supplies	POSTAGE - SEP 2025 UTILITY..		732.55
U S POSTMASTER	SEP 2025	08/28/2025	680-4840-62010	Office Supplies	POSTAGE - SEP 2025 UTILITY..		209.30
U S POSTMASTER	SEP 2025	08/28/2025	690-4840-62010	Office Supplies	POSTAGE - SEP 2025 UTILITY..		837.20
						Vendor U S POSTMASTER Total:	2,093.00
						Grand Total:	2,093.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	313.95
620 - WATER UTILITY FUND	732.55
680 - WASTEWATER UTILITY FUND	209.30
690 - ELECTRIC UTILITY FUND	837.20
Grand Total:	2,093.00

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	313.95
620-4840-62010	Office Supplies	732.55
680-4840-62010	Office Supplies	209.30
690-4840-62010	Office Supplies	837.20
Grand Total:		2,093.00

Project Account Summary

Project Account Key	Expense Amount
None	2,093.00
Grand Total:	2,093.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01521 - 09/05/25 ELECTRIC INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S104545710.001	08/04/2025	630-4840-62990	Misc. Operating Expense	CIRCUIT BREAKER - OVEN IN...		27.36
DAKOTA SUPPLY GROUP	S104905818.001	07/28/2025	620-4850-62220	Plant Equip Maint & Repair	JUNC BOX - FILTER WASH ...		76.86
DAKOTA SUPPLY GROUP	S104917287.001	07/31/2025	100-4194-65200	Buildings and Structures	RED ALERT - FIRE ALARM SY...		175.28
DAKOTA SUPPLY GROUP	S104917287.002	08/01/2025	100-4194-65200	Buildings and Structures	CONDUIT - FIRE ALARM SYS...		41.01
DAKOTA SUPPLY GROUP	S104921352.001	08/01/2025	100-4194-65400	Machinery & Equipment	PADLOCK - FIRE ALARM SYS...		11.81
DAKOTA SUPPLY GROUP	S104927637.001	08/05/2025	100-4194-65400	Machinery & Equipment	UNILET W/GASKET - FIRE AL...		33.16
DAKOTA SUPPLY GROUP	S104949113.001	08/12/2025	100-4194-65400	Machinery & Equipment	RETURN CREDIT - UNILET W...		-12.55
Vendor DAKOTA SUPPLY GROUP Total:							352.93
Grand Total:							352.93

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	248.71
620 - WATER UTILITY FUND	76.86
630 - ARENAS - OAK VIEW GROUP	27.36
Grand Total:	352.93

Account Summary

Account Number	Account Name	Expense Amount
100-4194-65200	Buildings and Structures	216.29
100-4194-65400	Machinery & Equipment	32.42
620-4850-62220	Plant Equip Maint & Rep...	76.86
630-4840-62990	Misc. Operating Expense	27.36
Grand Total:		352.93

Project Account Summary

Project Account Key	Expense Amount
None	352.93
Grand Total:	352.93



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01526 - 09/03/25 DIRECT PAYABLE / MTI DISTRIBUTING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1460649-00	07/31/2025	100-4510-65400	Machinery & Equipment	DOWN PAYMENT - TORO G...		50,000.00
						Vendor MTI DISTRIBUTING INC Total:	50,000.00
						Grand Total:	50,000.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	50,000.00
Grand Total:	50,000.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-65400	Machinery & Equipment	50,000.00
Grand Total:		50,000.00

Project Account Summary

Project Account Key	Expense Amount
None	50,000.00
Grand Total:	50,000.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01527 - 09/05/25 ELECTRICAL INVENTORY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CANNON TECHNOLOGIES INC							
CANNON TECHNOLOGIES I...	95569736	08/19/2025	690-14100	Inventory - Materials	2S AMI CL200 Disconnect 2...		29,577.60
Vendor CANNON TECHNOLOGIES INC Total:							29,577.60
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S014292840.001	08/28/2025	690-14100	Inventory - Materials	200 Amp Cut Outs		570.71
STUART C IRBY CO	S014324232.001	08/28/2025	690-14100	Inventory - Materials	4/0 (1/3 N)		38,795.63
STUART C IRBY CO	S014324232.001	08/28/2025	690-14100	Inventory - Materials	4/0 Triplex		7,214.06
STUART C IRBY CO	S014324232.001	08/28/2025	690-14100	Inventory - Materials	500 MCM - secondary		6,359.06
STUART C IRBY CO	S014324232.001	08/28/2025	690-14100	Inventory - Materials	1/0 FN		12,037.55
STUART C IRBY CO	S014324232.001	08/28/2025	690-14100	Inventory - Materials	#4 STR Triplex		4,702.50
STUART C IRBY CO	S014339356.001	08/25/2025	690-14100	Inventory - Materials	4/0 19STR 600V WIRE		2,382.27
STUART C IRBY CO	S014340695.001	08/25/2025	690-14100	Inventory - Materials	15KVA CONNECTOR FOR E1...		453.32
STUART C IRBY CO	S014340695.001	08/25/2025	690-14100	Inventory - Materials	P6AL23 750 MCM PART OF ...		144.33
STUART C IRBY CO	S014354121.001	09/03/2025	690-14100	Inventory - Materials	350 AL 2 Bolt Clamp		305.07
STUART C IRBY CO	S014354121.002	09/03/2025	690-14100	Inventory - Materials	4/0 Two Bolt Connector		238.55
Vendor STUART C IRBY CO Total:							73,203.05
Grand Total:							102,780.65

Fund Summary

Fund	Expense Amount
690 - ELECTRIC UTILITY FUND	102,780.65
Grand Total:	102,780.65

Account Summary

Account Number	Account Name	Expense Amount
690-14100	Inventory - Materials	102,780.65
Grand Total:		102,780.65

Project Account Summary

Project Account Key	Expense Amount
None	102,780.65
Grand Total:	102,780.65



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01530 - 09/09/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CORDELL MEDINA							
CORDELL MEDINA	09 18 25	09/09/2025	100-4510-53636	Reimbursement - Music in t...	09/18/25 DEPOSIT / GAZEB...		500.00
Vendor CORDELL MEDINA Total:							500.00
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	AUG 2025 - ASHLEY	09/02/2025	100-4670-63060	Credit Card Fees	AUG 2025 - CREDIT CARD F...		58.83
GLOBAL PAYMENTS INTEGR...	AUG 2025 - ASHLEY	09/02/2025	690-4890-63060	Credit Card Fees	AUG 2025 - CREDIT CARD F...		777.57
GLOBAL PAYMENTS INTEGR...	AUG 2025 - ELEC	09/02/2025	690-4890-63060	Credit Card Fees	AUG 2025 - CREDIT CARD F...		4,589.71
GLOBAL PAYMENTS INTEGR...	AUG 2025 - ELECTRIC	09/02/2025	690-4890-63060	Credit Card Fees	AUG 2025 - CREDIT CARD F...		154.11
GLOBAL PAYMENTS INTEGR...	AUG 2025 - GEN	09/02/2025	100-4670-63060	Credit Card Fees	AUG 2025 - CREDIT CARD F...		94.00
Vendor GLOBAL PAYMENTS INTEGRATED Total:							5,674.22
Vendor: MN ENERGY RESOURCES #0503307772-00005							
MN ENERGY RESOURCES #0...	5610163680	08/29/2025	690-4830-63890	Utilities Expense	AUG 2025 - GAS METER RE...		75.31
Vendor MN ENERGY RESOURCES #0503307772-00005 Total:							75.31
Vendor: ONLINE INFORMATION SERVICES							
ONLINE INFORMATION SER...	1344117	08/31/2025	100-4315-62010	Office Supplies	AUG 2025 - UTILITY EXCHA...		15.89
ONLINE INFORMATION SER...	1344117	08/31/2025	620-4840-62010	Office Supplies	AUG 2025 - UTILITY EXCHA...		37.06
ONLINE INFORMATION SER...	1344117	08/31/2025	680-4840-62010	Office Supplies	AUG 2025 - UTILITY EXCHA...		10.59
ONLINE INFORMATION SER...	1344117	08/31/2025	690-4840-62010	Office Supplies	AUG 2025 - UTILITY EXCHA...		42.36
Vendor ONLINE INFORMATION SERVICES Total:							105.90
Vendor: SPORTSFIELD SPECIALTIES INC							
SPORTSFIELD SPECIALTIES I...	96916	07/30/2025	260-4680-65900	Work in Process-Constructi...	PARTIAL MATERIALS & FREI...		75,269.46
Vendor SPORTSFIELD SPECIALTIES INC Total:							75,269.46
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	956	08/22/2025	820-4890-63030	Contracts Expense	OPEN/CLOSE FEE - PATRICIA...		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	6122453676	09/01/2025	100-4220-63210	Communication Expense	SEP 2025 - IPAD CHARGES		80.02
VERIZON WIRELESS #74204...	6122453676	09/01/2025	100-4240-63210	Communication Expense	SEP 2025 - IPAD CHARGES		40.01
VERIZON WIRELESS #74204...	6122453676	09/01/2025	100-4650-63210	Communication Expense	SEP 2025 - IPAD CHARGES		80.02
VERIZON WIRELESS #74204...	6122453676	09/01/2025	620-4830-63210	Communication Expense	SEP 2025 - IPAD CHARGES		120.03
VERIZON WIRELESS #74204...	6122453676	09/01/2025	680-4830-63210	Communication Expense	SEP 2025 - IPAD CHARGES		40.01
VERIZON WIRELESS #74204...	6122453676	09/01/2025	690-4830-63210	Communication Expense	SEP 2025 - IPAD CHARGES		380.11
Vendor VERIZON WIRELESS #742042583 Total:							740.20

Council Approval Register

Packet: APPKT01530 - 09/09/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VESTIS							
VESTIS	2630462866	09/02/2025	620-4890-63030	Contracts Expense	09/02/25 LAUNDRY SERVICE		86.75
Vendor VESTIS Total:							86.75
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	58X00073	08/31/2025	610-4840-62990	Misc. Operating Expense	AUG 2025 - CARDBOARD D...		96.00
Vendor WASTE MASTERS LLC Total:							96.00
Grand Total:							83,347.84

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	868.77
260 - MULTI-EVENTS CENTER FUND	75,269.46
610 - LIQUOR DISPENSARY	96.00
620 - WATER UTILITY FUND	243.84
680 - WASTEWATER UTILITY FUND	50.60
690 - ELECTRIC UTILITY FUND	6,019.17
820 - GREENWOOD CEMETERY FUND	800.00
Grand Total:	83,347.84

Account Summary

Account Number	Account Name	Expense Amount
100-4220-63210	Communication Expense	80.02
100-4240-63210	Communication Expense	40.01
100-4315-62010	Office Supplies	15.89
100-4510-53636	Reimbursement - Music in..	500.00
100-4650-63210	Communication Expense	80.02
100-4670-63060	Credit Card Fees	152.83
260-4680-65900	Work in Process-Constru...	75,269.46
610-4840-62990	Misc. Operating Expense	96.00
620-4830-63210	Communication Expense	120.03
620-4840-62010	Office Supplies	37.06
620-4890-63030	Contracts Expense	86.75
680-4830-63210	Communication Expense	40.01
680-4840-62010	Office Supplies	10.59
690-4830-63210	Communication Expense	380.11
690-4830-63890	Utilities Expense	75.31
690-4840-62010	Office Supplies	42.36
690-4890-63060	Credit Card Fees	5,521.39
820-4890-63030	Contracts Expense	800.00
Grand Total:		83,347.84

Project Account Summary

Project Account Key	Expense Amount
None	83,347.84
Grand Total:	83,347.84



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACME ELECTRIC COMPANIES							
ACME ELECTRIC COMPANIES	14819387	08/14/2025	620-4850-62210	Equipment Maint & Repair	PARTS - PRESSURE WASHER...		55.64
Vendor ACME ELECTRIC COMPANIES Total:							55.64
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN090125	09/02/2025	620-4840-62160	Chemicals	CHEMICALS		13,023.45
Vendor AQUA PURE INC Total:							13,023.45
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9715596	07/31/2025	680-4850-62210	Equipment Maint & Repair	TOGGLE - JET TRUCK		8.49
AUTO VALUE T R F	9716110	08/05/2025	100-4510-62210	Equipment Maint & Repair	SERPENTINE BELT - #5403		43.99
AUTO VALUE T R F	9716173	08/05/2025	100-4510-62210	Equipment Maint & Repair	RETURN CR		-8.00
AUTO VALUE T R F	9716228	08/06/2025	100-4510-62210	Equipment Maint & Repair	CLUTCH ASSY - #5403		129.99
AUTO VALUE T R F	9716236	08/06/2025	100-4510-62210	Equipment Maint & Repair	ELECTRIC CONNECTOR - #5...		30.99
AUTO VALUE T R F	9717039	08/13/2025	680-4840-62120	Gas-Oil-Lube	OIL - 2023 DODGE PICKUP		40.38
AUTO VALUE T R F	9717165	08/15/2025	690-4850-62350	Power Plant/Dam Maint	BELT		18.99
AUTO VALUE T R F	9717396	08/18/2025	100-4312-62210	Equipment Maint & Repair	AIR FILTER		40.37
AUTO VALUE T R F	9717397	08/18/2025	100-4510-62210	Equipment Maint & Repair	OIL FILTERS		6.67
AUTO VALUE T R F	9718054	08/25/2025	680-4850-62210	Equipment Maint & Repair	FITTING - R-100 TRENCHER		1.89
AUTO VALUE T R F	9718100	08/25/2025	100-4510-62210	Equipment Maint & Repair	OIL FILTERS		5.32
AUTO VALUE T R F	9718102	08/25/2025	100-4312-62120	Gas-Oil-Lube	LUBE		41.98
AUTO VALUE T R F	9718102	08/25/2025	100-4312-62990	Misc. Operating Expense	GLASS CLEANER / CHERRY ...		93.87
Vendor AUTO VALUE T R F Total:							454.93
Vendor: AXON ENTERPRISE INC							
AXON ENTERPRISE INC	INUS373802	09/01/2025	100-4210-62990	Misc. Operating Expense	TASER CARTRIDGES		1,000.00
Vendor AXON ENTERPRISE INC Total:							1,000.00
Vendor: BRIAN MOYER							
BRIAN MOYER	1296	08/27/2025	820-4890-63030	Contracts Expense	TREE & STUMP REMOVAL S...		4,036.00
Vendor BRIAN MOYER Total:							4,036.00
Vendor: DAKOTA HOSE & FITTINGS LP							
DAKOTA HOSE & FITTINGS LP	3223596	09/03/2025	680-4850-62210	Equipment Maint & Repair	6" PUMP HOSE		1,284.00
Vendor DAKOTA HOSE & FITTINGS LP Total:							1,284.00
Vendor: DANA C KLOS							
DANA C KLOS	090925	08/22/2025	100-4210-63100	Animal Control	ANIMAL CONTROL		360.00
Vendor DANA C KLOS Total:							360.00

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DORSEY AND WHITNEY LLP							
DORSEY AND WHITNEY LLP	4110165	09/09/2025	100-4660-63032	Economic Development Serv..	LEGAL FEES - TIF 1-16		12,654.00
Vendor DORSEY AND WHITNEY LLP Total:							12,654.00
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL INC	02249767	08/19/2025	100-4315-62210	Equipment Maint & Repair	MATERIALS - LEAF VAC BOX		195.84
EVANS SCRAP AND STEEL INC	02249768	08/26/2025	100-4315-62210	Equipment Maint & Repair	MATERIALS - LEAF VAC BOX		72.00
EVANS SCRAP AND STEEL INC	02249781	08/28/2025	100-4315-62210	Equipment Maint & Repair	MATERIALS - LEAF VAC BOX		72.00
Vendor EVANS SCRAP AND STEEL INC Total:							339.84
Vendor: FLEET SUPPLY							
FLEET SUPPLY	158314	08/07/2025	820-4850-62210	Equipment Maint & Repair	HOOK / BACKHOE		13.98
FLEET SUPPLY	158399	08/11/2025	690-4840-62880	Personal Protective Equipm...	PPE - L SKIBICKI		291.51
FLEET SUPPLY	3861	08/20/2025	680-4840-62880	Personal Protective Equipm...	JETTING GLOVES		35.68
Vendor FLEET SUPPLY Total:							341.17
Vendor: FLEETPRIDE							
FLEETPRIDE	128290867	08/26/2025	100-4315-62210	Equipment Maint & Repair	LED LIGHTS - GRABAGE TRU...		110.90
Vendor FLEETPRIDE Total:							110.90
Vendor: FS3 INC							
FS3 INC	94987	07/11/2025	690-4840-62990	Misc. Operating Expense	HYDRO DETERGENT - BORI...		41.45
Vendor FS3 INC Total:							41.45
Vendor: GALLS LLC							
GALLS LLC	032352125	08/26/2025	100-4210-62880	Personal Protective Equipm...	HANDCUFFS		63.79
Vendor GALLS LLC Total:							63.79
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	5080794	08/31/2025	690-4850-62360	Distribution Maint	AUG 2025 - BILLABLE LOCA...		109.35
Vendor GOPHER STATE ONE CALL Total:							109.35
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP...	44504	08/29/2025	100-4220-62210	Equipment Maint & Repair	COUPLER - EXTRICATION T...		441.56
GRAND FORKS FIRE EQUIP...	44539	09/04/2025	100-4220-62990	Misc. Operating Expense	TURNOUT GEAR WASH		39.00
Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:							480.56
Vendor: GREGORY STEPHEN HUFNAGLE							
GREGORY STEPHEN HUFNA...	189	09/02/2025	100-4240-63030	Contracts Expense	PROF SRVCS - AUG 2025 / B...		14,247.48
Vendor GREGORY STEPHEN HUFNAGLE Total:							14,247.48
Vendor: HAWKINS INC							
HAWKINS INC	7162195	08/08/2025	620-4840-62160	Chemicals	CHEMICALS		5,734.00
HAWKINS INC	7181088	08/26/2025	620-4840-62160	Chemicals	CHEMICALS		2,897.60
Vendor HAWKINS INC Total:							8,631.60
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200751309	08/27/2025	690-4890-64370	Taxes and Licenses	PROF SRVCS - RELICENSE P...		3,457.25
Vendor HDR ENGINEERING INC - CHICAGO Total:							3,457.25

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ICON ARCHITECTURAL GROUP LLC							
ICON ARCHITECTURAL GRO...	20250315	08/31/2025	100-4671-62200	System Expense	PROF SRVCS - LIBRARY REST...		650.00
Vendor ICON ARCHITECTURAL GROUP LLC Total:							650.00
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	05258	09/01/2025	100-4160-63040	Legal Fees	AUG 2025 - CONTRACT SERV..		2,700.00
IHLE SPARBY AND HAASE PA	05259	09/01/2025	100-4160-63040	Legal Fees	AUG 2025 - CRIMINAL SERV...		5,450.00
Vendor IHLE SPARBY AND HAASE PA Total:							8,150.00
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	36320G	08/20/2025	100-4510-62210	Equipment Maint & Repair	LATCH & FILTERS - AIR / OIL		119.43
INTERSTATE BILLING SERVICE	43124G	08/26/2025	690-4850-62210	Equipment Maint & Repair	PARTS / LABOR - MINI X RE...		843.82
Vendor INTERSTATE BILLING SERVICE Total:							963.25
Vendor: JEFFREY A OLSON							
JEFFREY A OLSON	2942ii	09/04/2025	620-4890-64190	Rentals/Leases	SERVICES - 13TH STREET W...		1,120.00
Vendor JEFFREY A OLSON Total:							1,120.00
Vendor: JMS PORT A JON							
JMS PORT A JON	5536	08/24/2025	260-4670-62990	Misc. Operating Expense	AUG 2025 - PORT A POTTY ...		167.00
Vendor JMS PORT A JON Total:							167.00
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	100-4670-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		28,024.00
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	610-4870-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		863.50
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	620-4870-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		9,033.75
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	680-4870-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		3,605.75
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	690-4870-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		8,184.00
LEAGUE OF MN CITIES INS T...	4TH QTR 2025	09/04/2025	820-4870-63610	Insurance Expense	4TH QTR 2025 - PROPERTY&...		80.00
Vendor LEAGUE OF MN CITIES INS TRUST Total:							49,791.00
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	694729	08/28/2025	100-4240-63030	Contracts Expense	AUG 2025 - GRASS MOWIN...		1,930.00
LESLIE MICHAEL COTA	694730	08/28/2025	100-4240-63030	Contracts Expense	AUG 2025 - TRACTOR MOW...		1,375.00
LESLIE MICHAEL COTA	694738	08/27/2025	100-4240-63030	Contracts Expense	AUG 2025 - GRASS MOWIN...		275.00
LESLIE MICHAEL COTA	694740	08/27/2025	680-4850-62220	Lift Station and Pond Maint...	AUG 2025 - GRASS MOWIN...		5,700.00
Vendor LESLIE MICHAEL COTA Total:							9,280.00
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	009009	08/27/2025	100-4510-62210	Equipment Maint & Repair	TIRE / MOUNT		152.20
MIKES AUTOMOTIVE CENTE...	009017	08/26/2025	820-4850-62210	Equipment Maint & Repair	MOUNT TIRE		18.57
MIKES AUTOMOTIVE CENTE...	009030	08/27/2025	820-4850-62210	Equipment Maint & Repair	TIRE		123.75
Vendor MIKES AUTOMOTIVE CENTER INC Total:							294.52
Vendor: MINNESOTA PUMP WORKS							
MINNESOTA PUMP WORKS	INV028631	08/28/2025	620-4850-62210	Equipment Maint & Repair	WASTEWATER PUMP		13,451.73
Vendor MINNESOTA PUMP WORKS Total:							13,451.73

Council Approval Register
Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF COMMERCE - EAP							
MN DPT OF COMMERCE - E...	1000054248	09/02/2025	690-4890-68880	Conservation Program	2ND QTR FISCAL YEAR 2026 ...		3,020.75
Vendor MN DPT OF COMMERCE - EAP Total:							3,020.75
Vendor: MN DPT OF HEALTH							
MN DPT OF HEALTH	3RD QTR 2025	08/15/2025	620-4890-64370	Taxes and Licenses	3RD QTR 2025 ENDING 09/...		8,512.00
Vendor MN DPT OF HEALTH Total:							8,512.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ALR0179529X	08/30/2025	630-4890-64370	Taxes and Licenses	2025 ELEVATOR OPERATORS..		145.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							145.00
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	15239	08/19/2025	100-4192-63020	Computer Maintenance & li...	PASSWORDLESS LOGIN SER...		125.00
MORRIS ELECTRONICS INC	15249	08/19/2025	100-4192-63020	Computer Maintenance & li...	SERVICE DAY		1,000.00
MORRIS ELECTRONICS INC	15478	08/28/2025	100-4220-63020	Computer Maintenance & li...	SMARTNET		122.89
MORRIS ELECTRONICS INC	15478	08/28/2025	100-4312-63020	Computer Maintenance & li...	SMARTNET		61.44
MORRIS ELECTRONICS INC	15478	08/28/2025	100-4510-63020	Computer Maintenance & li...	SMARTNET		61.45
MORRIS ELECTRONICS INC	15478	08/28/2025	610-4890-63020	Computer Maintenance & li...	SMARTNET		122.89
MORRIS ELECTRONICS INC	15478	08/28/2025	690-4890-63020	Computer Maintenance & li...	SMARTNET		122.89
Vendor MORRIS ELECTRONICS INC Total:							1,616.56
Vendor: MUNICIPAL SERVICE CO INC							
MUNICIPAL SERVICE CO INC	PAY RQST #3	08/28/2025	550-4680-65900	Work in Process-Constructi...	CO2 TANK REPLACEMENT P...		390,955.00
Vendor MUNICIPAL SERVICE CO INC Total:							390,955.00
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R...	744574	08/04/2025	100-4510-62210	Equipment Maint & Repair	WATER PUMP - #5403		99.48
N A P A AUTO PARTS THF R...	744585	08/04/2025	100-4510-62210	Equipment Maint & Repair	SEALANT - #5403		20.99
N A P A AUTO PARTS THF R...	744603	08/05/2025	100-4510-62210	Equipment Maint & Repair	BELT		64.22
N A P A AUTO PARTS THF R...	744618	08/05/2025	100-4510-62210	Equipment Maint & Repair	MOWER BATTERY		146.24
N A P A AUTO PARTS THF R...	744843	08/14/2025	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - IDLER PUL...		-32.99
N A P A AUTO PARTS THF R...	744888	08/18/2025	620-4850-62210	Equipment Maint & Repair	APAPTER - R-100 TRENCHER		3.49
N A P A AUTO PARTS THF R...	744917	08/19/2025	100-4315-62210	Equipment Maint & Repair	BRAKE DISC - #5606		79.60
N A P A AUTO PARTS THF R...	744924	08/19/2025	100-4315-62210	Equipment Maint & Repair	BRAKES / CORE DEPOSIT - #...		309.98
N A P A AUTO PARTS THF R...	744957	08/21/2025	100-4315-62210	Equipment Maint & Repair	CREDIT - CORE DEPOSITS		-88.00
N A P A AUTO PARTS THF R...	744958	08/21/2025	100-4510-62210	Equipment Maint & Repair	RADIATOR		228.51
N A P A AUTO PARTS THF R...	744959	08/21/2025	100-4315-62210	Equipment Maint & Repair	BRAKE HOSE - #5606		113.98
N A P A AUTO PARTS THF R...	744960	08/21/2025	100-4315-62210	Equipment Maint & Repair	FITTING - #5606		1.30
N A P A AUTO PARTS THF R...	744996	08/25/2025	620-4850-62210	Equipment Maint & Repair	ADAPTER - R-100 TRENCHER		2.49
N A P A AUTO PARTS THF R...	745060	08/27/2025	100-4312-62210	Equipment Maint & Repair	BATTERY - #5502		172.89
N A P A AUTO PARTS THF R...	745085	08/28/2025	620-4850-62210	Equipment Maint & Repair	PINION SEAL - R-100 TRENC...		32.99
N A P A AUTO PARTS THF R...	75064	08/27/2025	100-4312-62210	Equipment Maint & Repair	CREDIT - BATTERY CORE		-18.00
Vendor N A P A AUTO PARTS THF RVR FL Total:							1,137.17

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT162510	08/01/2025	100-4315-62210	Equipment Maint & Repair	BUSHING - TV140		27.70
Vendor NELSON EQUIPMENT OF T R F INC Total:							27.70
Vendor: NORTH CENTRAL INTERNATIONAL LLC							
NORTH CENTRAL INTERNAT...	X205087977 01	08/13/2025	100-4312-62210	Equipment Maint & Repair	BATTERY		307.35
Vendor NORTH CENTRAL INTERNATIONAL LLC Total:							307.35
Vendor: NORTHERN MOTORS INC							
NORTHERN MOTORS INC	6026252/1	08/12/2025	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		61.50
Vendor NORTHERN MOTORS INC Total:							61.50
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	AUG 2025	09/04/2025	100-4150-63030	Contracts Expense	AUG 2025 MONTHLY SERVI...		334.32
Vendor NORTHERN STATE BANK Total:							334.32
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T346936	08/01/2025	100-4315-62210	Equipment Maint & Repair	TV140		130.64
NORTHWEST POWER SYST...	T346938	08/01/2025	100-4315-62210	Equipment Maint & Repair	TV140		0.82
NORTHWEST POWER SYST...	T347067	08/08/2025	680-4850-62210	Equipment Maint & Repair	CLAMP - JET TRUCK		8.00
NORTHWEST POWER SYST...	T347483	08/26/2025	690-4850-62210	Equipment Maint & Repair	HOSES - DIGGER TRUCK		157.83
NORTHWEST POWER SYST...	T347494	08/26/2025	620-4850-62210	Equipment Maint & Repair	HYD HOSE R-100 TRENCHER		31.04
Vendor NORTHWEST POWER SYSTEMS INC Total:							328.33
Vendor: NORTHWOODS LUMBER CO TRF							
NORTHWOODS LUMBER CO...	2508-155389	08/06/2025	820-4850-62240	Department Maint & Repair	PATIO BLOCKS - LEVELING H...		118.98
NORTHWOODS LUMBER CO...	2508-155773	08/07/2025	820-4850-62240	Department Maint & Repair	PATIO BLOCKS - LEVELING H...		118.98
Vendor NORTHWOODS LUMBER CO TRF Total:							237.96
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	SEP 2025	09/10/2025	100-4210-63100	Animal Control	SEP 2025 - ANIMAL CONTR...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	52093	08/26/2025	690-4850-62210	Equipment Maint & Repair	HYDRO BOOST ASSY - UNIT ...		343.54
Vendor PENNINGTON FAST LUBE INC Total:							343.54
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550035066	08/19/2025	680-4850-62210	Equipment Maint & Repair	NEW TIRE INSTALL - GENER...		89.06
Vendor POMPS TIRE SERVICE INC Total:							89.06
Vendor: PUBLIC SAFETY EQUIPMENT LLC							
PUBLIC SAFETY EQUIPMENT...	11039	08/23/2025	100-4210-62990	Misc. Operating Expense	RADAR CERTIFICATION		265.00
Vendor PUBLIC SAFETY EQUIPMENT LLC Total:							265.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	138317	08/26/2025	100-4510-62240	Department Maint & Repair	24D		272.78
QUALITY FARM SUPPLY INC	138324	08/27/2025	100-4510-62240	Department Maint & Repair	24D		136.39
QUALITY FARM SUPPLY INC	138331	08/27/2025	100-4510-62240	Department Maint & Repair	24D		272.78
Vendor QUALITY FARM SUPPLY INC Total:							681.95

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: QUALITY SPRAY FOAM LLC							
QUALITY SPRAY FOAM LLC	1947	09/02/2025	670-4890-63030	Contracts Expense	STORM WATER IMPROVEM...		1,612.50
Vendor QUALITY SPRAY FOAM LLC Total:							1,612.50
Vendor: QUILL LLC							
QUILL LLC	45525526	08/28/2025	100-4670-62010	Office Supplies	OFFICE SUPPLIES		31.44
QUILL LLC	45535102	08/28/2025	100-4670-62010	Office Supplies	OFFICE SUPPLIES		116.41
QUILL LLC	45535102CR	08/28/2025	100-4670-62010	Office Supplies	RETURN CREDIT - BLACK TO...		-78.53
QUILL LLC	45573778	09/02/2025	100-4670-62010	Office Supplies	OFFICE SUPPLIES		108.89
Vendor QUILL LLC Total:							178.21
Vendor: REMLOH & ASSOCIATES LLC							
REMLOH & ASSOCIATES LLC	2025-222	08/19/2025	100-4110-63030	Contracts Expense	JUN & JUL 2025 & AUG (1st...		3,937.08
Vendor REMLOH & ASSOCIATES LLC Total:							3,937.08
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D078969	08/14/2025	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		313.50
RMB ENVIRONMENTAL LAB ...	D079205	08/19/2025	620-4840-62170	Field Supplies	LAB ANALYSIS - STATE SAM...		130.63
Vendor RMB ENVIRONMENTAL LAB INC Total:							444.13
Vendor: SAND STEEL BUILDING CO							
SAND STEEL BUILDING CO	10671	08/20/2025	690-4850-62360	Distribution Maint	CRANE SERVICES - TRANSF...		3,560.00
Vendor SAND STEEL BUILDING CO Total:							3,560.00
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	94106	09/02/2025	670-4850-62210	Equipment Maint & Repair	BROOMS		2,277.40
Vendor SANITATION PRODUCTS INC Total:							2,277.40
Vendor: SIGN SOLUTIONS USA							
SIGN SOLUTIONS USA	418946	08/26/2025	100-4312-62260	Signs-Brooms-Paint	STOP SIGNS		636.22
Vendor SIGN SOLUTIONS USA Total:							636.22
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4192-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		225.00
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4192-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		81.90
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4220-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		49.95
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4312-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		56.95
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4510-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		104.50
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	100-4560-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		40.39
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	610-4890-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		56.95
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	620-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		85.50
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	620-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		25.84
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	620-4890-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		49.95
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	680-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		475.00
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		142.50
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		142.50
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4830-63210	Communication Expense	SEP 2025 MONTHLY CHARG...		34.90
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4890-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		225.00

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4890-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		42.95
SJOBERG'S CABLE TV	SEP 2025	09/10/2025	690-4890-63020	Computer Maintenance & li...	SEP 2025 MONTHLY CHARG...		49.95
Vendor SJOBERG'S CABLE TV Total:							1,889.73
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002682	08/28/2025	690-4890-63030	Contracts Expense	SEP 2025 - FIRE ALARM MO...		19.50
STEVEN O KVASAGER	002683	08/28/2025	690-4850-62350	Power Plant/Dam Maint	SEP 2025 - FIRE ALARM MO...		19.50
Vendor STEVEN O KVASAGER Total:							39.00
Vendor: STREICHERS							
STREICHERS	I1779855	08/25/2025	100-4210-62880	Personal Protective Equipm...	KEVLAR GLOVES - HART & A...		87.97
Vendor STREICHERS Total:							87.97
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMI...	INV0048475	08/31/2025	680-4850-62220	Lift Station and Pond Maint...	SPRAY - PONDS		688.50
Vendor TEAM LABORATORY CHEMICAL LLC Total:							688.50
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	08 27 25	08/27/2025	100-4650-63590	Printing & Publications	1 YEAR SUBSCRIPTION TIM...		55.00
THIEF RIVER FALLS TIMES	AUG 2025 - 878	08/31/2025	100-4650-63490	Advertising	AD - SNOW REMOVAL BIDS		41.58
Vendor THIEF RIVER FALLS TIMES Total:							96.58
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	08 23 25	08/23/2025	820-4890-63030	Contracts Expense	12 YARDS TOPSOIL		288.00
Vendor THYGESON CONSTRUCTION Total:							288.00
Vendor: TROY MERCIL CONSTRUCTION LLC							
TROY MERCIL CONSTRUCTI...	961	09/04/2025	820-4890-63030	Contracts Expense	OPEN/CLOSE FEE - BRUCE J...		800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	46573	08/27/2025	100-4670-64530	Public Safety Grant Expenses	REFLECTIVE DECALS - 2025 ...		700.00
Vendor UNIVERSAL SCREENPRINT Total:							700.00
Vendor: VIA ACTUARIAL SOLUTIONS							
VIA ACTUARIAL SOLUTIONS	TFF-2025-08	09/05/2025	100-4220-63030	Contracts Expense	2025 ACTUARIAL SERVICE - ...		2,600.00
Vendor VIA ACTUARIAL SOLUTIONS Total:							2,600.00
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	790741	08/22/2025	100-4240-63030	Contracts Expense	GRASS MOWING SERVICES		154.00
Vendor WADE ALLEN COTA Total:							154.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	58X00254	08/31/2025	100-4315-63030	Contracts Expense	AUG 2025 - DOWNTOWN C...		162.50
Vendor WASTE MASTERS LLC Total:							162.50
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	239249	07/21/2025	505-4680-65900	Work in Process-Constructi...	PROF SRVCS - 2024 STREET ...		43,102.00

Council Approval Register

Packet: APPKT01531 - 09/16/25 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WIDSETH SMITH NOLTING ...	239989	08/22/2025	505-4680-65900	Work in Process-Constructi...	2024 ST IMPROVEMENTS - ...		41,650.00
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	84,752.00
						Grand Total:	658,925.92

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	85,106.89
260 - MULTI-EVENTS CENTER FUND	167.00
505 - 2024 ST AND UTILITY PROJECT	84,752.00
550 - 2025 CO2 TANK REPLACEMENT	390,955.00
610 - LIQUOR DISPENSARY	1,043.34
620 - WATER UTILITY FUND	54,503.60
630 - ARENAS - OAK VIEW GROUP	145.00
670 - STORM WATER UTILITY FUND	3,889.90
680 - WASTEWATER UTILITY FUND	11,936.75
690 - ELECTRIC UTILITY FUND	20,828.18
820 - GREENWOOD CEMETERY FUND	5,598.26
Grand Total:	658,925.92

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63030	Contracts Expense	3,937.08
100-4150-63030	Contracts Expense	334.32
100-4160-63040	Legal Fees	8,150.00
100-4192-63020	Computer Maintenance...	1,431.90
100-4210-62120	Gas-Oil-Lube	61.50
100-4210-62880	Personal Protective Equi...	151.76
100-4210-62990	Misc. Operating Expense	1,265.00
100-4210-63100	Animal Control	1,760.00
100-4220-62210	Equipment Maint & Repa..	441.56
100-4220-62990	Misc. Operating Expense	39.00
100-4220-63020	Computer Maintenance...	172.84
100-4220-63030	Contracts Expense	2,600.00
100-4240-63030	Contracts Expense	17,981.48
100-4312-62120	Gas-Oil-Lube	41.98
100-4312-62210	Equipment Maint & Repa..	502.61
100-4312-62260	Signs-Brooms-Paint	636.22
100-4312-62990	Misc. Operating Expense	93.87
100-4312-63020	Computer Maintenance...	118.39
100-4315-62210	Equipment Maint & Repa..	1,026.76
100-4315-63030	Contracts Expense	162.50
100-4510-62210	Equipment Maint & Repa..	1,007.04
100-4510-62240	Department Maint & Re...	681.95
100-4510-63020	Computer Maintenance...	61.45
100-4510-63210	Communication Expense	104.50
100-4560-63210	Communication Expense	40.39
100-4650-63490	Advertising	41.58
100-4650-63590	Printing & Publications	55.00

Account Summary

Account Number	Account Name	Expense Amount
100-4660-63032	Economic Development ...	12,654.00
100-4670-62010	Office Supplies	178.21
100-4670-63610	Insurance Expense	28,024.00
100-4670-64530	Public Safety Grant Expe...	700.00
100-4671-62200	System Expense	650.00
260-4670-62990	Misc. Operating Expense	167.00
505-4680-65900	Work in Process-Constru...	84,752.00
550-4680-65900	Work in Process-Constru...	390,955.00
610-4870-63610	Insurance Expense	863.50
610-4890-63020	Computer Maintenance...	179.84
620-4830-63210	Communication Expense	111.34
620-4840-62160	Chemicals	21,655.05
620-4840-62170	Field Supplies	444.13
620-4850-62210	Equipment Maint & Repa..	13,577.38
620-4870-63610	Insurance Expense	9,033.75
620-4890-63020	Computer Maintenance...	49.95
620-4890-64190	Rentals/Leases	1,120.00
620-4890-64370	Taxes and Licenses	8,512.00
630-4890-64370	Taxes and Licenses	145.00
670-4850-62210	Equipment Maint & Repa..	2,277.40
670-4890-63030	Contracts Expense	1,612.50
680-4830-63210	Communication Expense	475.00
680-4840-62120	Gas-Oil-Lube	40.38
680-4840-62880	Personal Protective Equi...	35.68
680-4850-62210	Equipment Maint & Repa..	1,391.44
680-4850-62220	Lift Station and Pond Ma...	6,388.50
680-4870-63610	Insurance Expense	3,605.75
690-4830-63210	Communication Expense	319.90
690-4840-62880	Personal Protective Equi...	291.51
690-4840-62990	Misc. Operating Expense	41.45
690-4850-62210	Equipment Maint & Repa..	1,345.19
690-4850-62350	Power Plant/Dam Maint	38.49
690-4850-62360	Distribution Maint	3,669.35
690-4870-63610	Insurance Expense	8,184.00
690-4890-63020	Computer Maintenance...	440.79
690-4890-63030	Contracts Expense	19.50
690-4890-64370	Taxes and Licenses	3,457.25
690-4890-68880	Conservation Program	3,020.75
820-4850-62210	Equipment Maint & Repa..	156.30
820-4850-62240	Department Maint & Re...	237.96
820-4870-63610	Insurance Expense	80.00
820-4890-63030	Contracts Expense	5,124.00

Account Summary		
Account Number	Account Name	Expense Amount
820-4890-63030	Contracts Expense	
Grand Total:		658,925.92

Project Account Summary		Expense Amount
Project Account Key		
None		658,925.92
Grand Total:		658,925.92



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01529 - 09/08/25 DSG / DIGI KEY

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	ADDNL-S104924031.001	08/04/2025	100-4194-65200	Buildings and Structures	CVR & GASKET / FIRE SYST...		12.59
DAKOTA SUPPLY GROUP	S104728844.001	08/14/2025	690-14100	Inventory - Materials	Single Phase Elbow Cabinet ...		1,027.63
DAKOTA SUPPLY GROUP	S104921090.001	08/06/2025	690-14100	Inventory - Materials	1/2" EMT Conduit		120.05
DAKOTA SUPPLY GROUP	S104924031.001	08/07/2025	690-14100	Inventory - Materials	Red #12 Thhn Stranded Wire		136.71
DAKOTA SUPPLY GROUP	S104935841.001	08/14/2025	690-14100	Inventory - Materials	Mini 5 amp fuse		145.41
DAKOTA SUPPLY GROUP	S104947366.001	08/18/2025	690-14100	Inventory - Materials	Black #14 Thhn Stranded Wi...		96.62
DAKOTA SUPPLY GROUP	S1094947366.001	08/19/2025	690-14100	Inventory - Materials	Red #14 Thhn Stranded Wire		84.50
Vendor DAKOTA SUPPLY GROUP Total:							1,623.51
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	115632746	08/26/2025	690-14100	Inventory - Materials	3M 0400 12 to 6 AWG Heat ...		325.55
DIGI KEY CORPORATION	ADDL-115632746	08/26/2025	690-4840-62990	Misc. Operating Expense	C & D BATTERIES		70.58
Vendor DIGI KEY CORPORATION Total:							396.13
Grand Total:							2,019.64

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12.59
690 - ELECTRIC UTILITY FUND	2,007.05
Grand Total:	2,019.64

Account Summary

Account Number	Account Name	Expense Amount
100-4194-65200	Buildings and Structures	12.59
690-14100	Inventory - Materials	1,936.47
690-4840-62990	Misc. Operating Expense	70.58
Grand Total:		2,019.64

Project Account Summary

Project Account Key	Expense Amount
None	2,019.64
Grand Total:	2,019.64



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT03339 - Refunds 01 UBPKT03336 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
12-01483-003	BOGGS, JORDAN E	8/28/2025	96088	109.82			109.82	Generated From Billing
24-03358-000	NELSON, VERNICE	8/28/2025	96089	617.80			617.80	Generated From Billing
24-03460-000	OLSON, PATRICIA J	8/28/2025	96090	4.35			4.35	Generated From Billing
25-03549-002	MAINTENANCE, TEAM	8/28/2025	96091	79.55			79.55	Generated From Billing
26-03592-000	BRODEN, MARK D II	8/28/2025	96092	202.58			202.58	Generated From Billing
26-04876-006	PRODEHL, BRADLEY S.T.	8/28/2025	96093	162.83			162.83	Generated From Billing
26-05204-003	LUCIA, JOHN WM	8/28/2025	96094	124.13			124.13	Generated From Billing
31-05211-004	OMAN, MATTHEW	8/28/2025	96095	336.71			336.71	Generated From Billing
Total Refunds: 8			Total Refunded Amount:	1,637.77				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1637.77
Revenue Total:	1637.77

General Ledger Distribution

Posting Date: 08/26/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,637.77	Yes
	690-11530	Accts Receivable - Billing	1,637.77	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,637.77	
	999-20700	Due To Other Funds	1,637.77	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01509 - 8/29/25 WEX ACH PAYMENTS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001779	08/26/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		30.00
WEX HEALTH INC	INV0001780	08/26/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		1,370.00
WEX HEALTH INC	INV0001795	08/28/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		55.38
WEX HEALTH INC	INV0001796	08/29/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		30.00
						Vendor WEX HEALTH INC Total:	1,485.38
						Grand Total:	1,485.38

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	1,485.38
Grand Total:	1,485.38

Account Summary

Account Number	Account Name	Expense Amount
740-20300	Flex Payroll Deductions	1,485.38
	Grand Total:	1,485.38

Project Account Summary

Project Account Key	Expense Amount
None	1,485.38
Grand Total:	1,485.38



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01511 - 09/04/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4192-62020	Computer Supplies	2ND HALF AUG 2025 - PAS...		19.98
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4210-62010	Office Supplies	2ND HALF AUG 2025 - PENS		18.73
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4210-62010	Office Supplies	2ND HALF AUG 2025 - DOCK...		53.98
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4210-62990	Misc. Operating Expense	2ND HALF AUG 2025 - KEY ...		21.46
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4312-62210	Equipment Maint & Repair	2ND HALF AUG 2025 - HEAT...		91.42
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4312-62990	Misc. Operating Expense	2ND HALF AUG 2025 - OUT...		37.97
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	100-4315-62990	Misc. Operating Expense	2ND HALF AUG 2025 - OUT...		32.99
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	610-4850-62210	Equipment Maint & Repair	2ND HALF AUG 2025 - 2 FA...		332.76
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	690-4840-62990	Misc. Operating Expense	2ND HALF AUG 2025 - HEA...		128.11
AMAZON CAPITAL SERVICES ..	2ND HALF AUG 2025	08/29/2025	690-4850-62360	Distribution Maint	2ND HALF AUG 2025 - VARN...		62.24
Vendor AMAZON CAPITAL SERVICES INC Total:							799.64
Vendor: CAPITAL ONE							
CAPITAL ONE	1664536284	08/19/2025	100-4210-62990	Misc. Operating Expense	08/19/25 STMT - NIGHT TO...		183.95
CAPITAL ONE	1664536284	08/19/2025	100-4210-62990	Misc. Operating Expense	08/19/25 STMT - NIGHT TO...		31.05
CAPITAL ONE	1664536284	08/19/2025	100-4210-62990	Misc. Operating Expense	08/19/25 STMT - BATTERIES		29.68
CAPITAL ONE	1664536284	08/19/2025	100-4210-62990	Misc. Operating Expense	08/19/25 STMT - NIGHT TO...		216.30
CAPITAL ONE	1664536284	08/19/2025	100-4220-62990	Misc. Operating Expense	08/19/25 STMT - CLEANING ...		173.74
CAPITAL ONE	1664536284	08/19/2025	100-4510-62990	Misc. Operating Expense	08/19/25 STMT - HAND SAN...		11.94
CAPITAL ONE	1664536284	08/19/2025	100-4650-64400	Travel, Conference, School	08/19/25 STMT - PLATES / ...		56.33
CAPITAL ONE	1664536284	08/19/2025	690-4840-62010	Office Supplies	08/19/25 STMT - OFFICE SU...		30.81
Vendor CAPITAL ONE Total:							733.80
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4150-64400	Travel, Conference, School	JUL/AUG 2025 STMT - REG ...		575.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4150-64400	Travel, Conference, School	JUL/AUG 2025 STMT - PIZZA...		21.36
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - ELEC...		98.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - CAM...		9.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - CAM...		19.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG2025 STMT - BOU...		1,623.28
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - CAM...		10.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - FRGN...		0.20
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - BOU...		1,623.29
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - GUN ...		52.90
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - FRGN...		0.20
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4210-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - CAM...		10.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4315-62010	Office Supplies	JUL/AUG 2025 STMT - AUG ...		13.49
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4510-63030	Contracts Expense	JUL/AUG 2025 STMT - LODG...		107.00

Council Approval Register

Packet: APPKT01511 - 09/04/25 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4510-63030	Contracts Expense	JUL/AUG 2025 STMT - LODG...		107.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4510-63033	Music in the Park	JUL/AUG 2025 STMT - LODG...		147.34
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	100-4510-63033	Music in the Park	JUL/AUG 2025 STMT - LODG...		137.34
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	620-4840-62010	Office Supplies	JUL/AUG 2025 STMT - AUG ...		31.48
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	680-4840-62010	Office Supplies	JUL/AUG 2025 STMT - AUG ...		9.00
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	690-4840-62010	Office Supplies	JUL/AUG 2025 STMT - AUG ...		35.98
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	690-4890-64400	Travel, Conference, School	JUL/AUG 2025 STMT - LODG...		141.32
ELAN FINANCIAL SERVICES	JUL/AUG 2025 STMT	08/19/2025	820-4840-62990	Misc. Operating Expense	JUL/AUG 2025 STMT - SETT...		64.81
Vendor ELAN FINANCIAL SERVICES Total:							4,836.99
Vendor: NORTHDALE OIL INC							
NORTHDALE OIL INC	AUG 2025	08/27/2025	100-4210-62120	Gas-Oil-Lube	AUG 2025 - FUEL PURCHAS...		2,687.48
NORTHDALE OIL INC	AUG 2025	08/27/2025	100-4220-62120	Gas-Oil-Lube	AUG 2025 - FUEL PURCHAS...		97.44
NORTHDALE OIL INC	AUG 2025	08/27/2025	100-4312-62120	Gas-Oil-Lube	AUG 2025 - FUEL PURCHAS...		319.43
NORTHDALE OIL INC	AUG 2025	08/27/2025	100-4315-62120	Gas-Oil-Lube	AUG 2025 - FUEL PURCHAS...		176.99
NORTHDALE OIL INC	AUG 2025	08/27/2025	690-4840-62120	Gas-Oil-Lube	AUG 2025 - FUEL PURCHAS...		373.98
Vendor NORTHDALE OIL INC Total:							3,655.32
Vendor: T R F CONVENTION &							
T R F CONVENTION &	JUL 2025	09/04/2025	100-4670-63030	Contracts Expense	JUL 2025 - LODGING TAX		635.86
Vendor T R F CONVENTION & Total:							635.86
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4110-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		336.20
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4150-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		174.21
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4194-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4210-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		703.80
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4510-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		82.80
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4650-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	100-4660-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	610-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	620-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		122.81
VERIZON WIRELESS #78678...	6121638709	08/21/2025	650-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	680-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
VERIZON WIRELESS #78678...	6121638709	08/21/2025	690-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		165.60
VERIZON WIRELESS #78678...	6121638709	08/21/2025	820-4830-63210	Communication Expense	AUG / SEP - WIRELESS PHO...		41.40
Vendor VERIZON WIRELESS #786782900 Total:							1,875.22
Grand Total:							12,536.83

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	10,872.33
610 - LIQUOR DISPENSARY	374.16
620 - WATER UTILITY FUND	154.29
650 - TOURIST PARK - OAK VIEW GROUP	41.40
680 - WASTEWATER UTILITY FUND	50.40
690 - ELECTRIC UTILITY FUND	938.04
820 - GREENWOOD CEMETERY FUND	106.21
Grand Total:	12,536.83

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	336.20
100-4150-63210	Communication Expense	174.21
100-4150-64400	Travel, Conference, Sch...	596.36
100-4192-62020	Computer Supplies	19.98
100-4194-63210	Communication Expense	41.40
100-4210-62010	Office Supplies	72.71
100-4210-62120	Gas-Oil-Lube	2,687.48
100-4210-62990	Misc. Operating Expense	3,928.31
100-4210-63210	Communication Expense	703.80
100-4220-62120	Gas-Oil-Lube	97.44
100-4220-62990	Misc. Operating Expense	173.74
100-4312-62120	Gas-Oil-Lube	319.43
100-4312-62210	Equipment Maint & Repa..	91.42
100-4312-62990	Misc. Operating Expense	37.97
100-4315-62010	Office Supplies	13.49
100-4315-62120	Gas-Oil-Lube	176.99
100-4315-62990	Misc. Operating Expense	32.99
100-4510-62990	Misc. Operating Expense	11.94
100-4510-63030	Contracts Expense	214.00
100-4510-63033	Music in the Park	284.68
100-4510-63210	Communication Expense	82.80
100-4650-63210	Communication Expense	41.40
100-4650-64400	Travel, Conference, Sch...	56.33
100-4660-63210	Communication Expense	41.40
100-4670-63030	Contracts Expense	635.86
610-4830-63210	Communication Expense	41.40
610-4850-62210	Equipment Maint & Repa..	332.76
620-4830-63210	Communication Expense	122.81
620-4840-62010	Office Supplies	31.48
650-4830-63210	Communication Expense	41.40
680-4830-63210	Communication Expense	41.40

Account Summary

Account Number	Account Name	Expense Amount
680-4840-62010	Office Supplies	9.00
690-4830-63210	Communication Expense	165.60
690-4840-62010	Office Supplies	66.79
690-4840-62120	Gas-Oil-Lube	373.98
690-4840-62990	Misc. Operating Expense	128.11
690-4850-62360	Distribution Maint	62.24
690-4890-64400	Travel, Conference, Sch...	141.32
820-4830-63210	Communication Expense	41.40
820-4840-62990	Misc. Operating Expense	64.81
Grand Total:		12,536.83

Project Account Summary

Project Account Key	Expense Amount
None	12,536.83
Grand Total:	12,536.83



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01513 - 09/05/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	29571	08/06/2025	610-4810-62590	Misc. Mdse for Resale	ICE		406.60
ABSOLUTE ICE	29704	08/13/2025	610-4810-62590	Misc. Mdse for Resale	ICE		323.00
ABSOLUTE ICE	29834	08/20/2025	610-4810-62590	Misc. Mdse for Resale	ICE		307.80
Vendor ABSOLUTE ICE Total:							1,037.40
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3788698	08/11/2025	610-4810-62520	Beer for Resale	BEER		40.00
ARTISAN BEER COMPANY	3788699	08/11/2025	610-4810-62520	Beer for Resale	BEER		36.90
Vendor ARTISAN BEER COMPANY Total:							76.90
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0110194100	08/19/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		49.15
BELLBOY CORP - BAR SUPPLY	0110194100	08/19/2025	610-4810-62590	Misc. Mdse for Resale	BAR SUPPLIES		59.94
Vendor BELLBOY CORP - BAR SUPPLY Total:							109.09
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0208705600	08/19/2025	610-4810-62510	Liquor for Resale	LIQUOR		2,550.50
Vendor BELLBOY CORP - LIQUOR Total:							2,550.50
Vendor: BERNICK'S							
BERNICK'S	20105201	08/08/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		542.30
Vendor BERNICK'S Total:							542.30
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	394663	08/07/2025	610-4810-62520	Beer for Resale	BEER		101.55
BEVERAGE WHOLESALERS I...	394663	08/07/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		18.12
Vendor BEVERAGE WHOLESALERS INC Total:							119.67
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	122896847	08/19/2025	610-4810-62510	Liquor for Resale	LIQUOR		9,017.70
BREAKTHRU BEVERAGE	122896848	08/19/2025	610-4810-62530	Wine for Resale	WINE		3,212.00
BREAKTHRU BEVERAGE	122896849	08/19/2025	610-4810-62510	Liquor for Resale	MIX		388.66
Vendor BREAKTHRU BEVERAGE Total:							12,618.36
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2155755	08/14/2025	610-4810-62510	Liquor for Resale	LIQUOR		898.50
C & L DISTRIBUTING	2155755	08/14/2025	610-4810-62520	Beer for Resale	BEER		193.45
C & L DISTRIBUTING	2155755	08/14/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		81.00
Vendor C & L DISTRIBUTING Total:							1,172.95
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10615455	08/21/2025	610-4840-62140	Off Sale Supplies	THERMAL CREDIT CARD PA...		69.70

Council Approval Register

Packet: APPKT01513 - 09/05/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
COLE PAPERS INC	10615455	08/21/2025	610-4840-62990	Misc. Operating Expense	HAND SANITIZER		68.99
Vendor COLE PAPERS INC Total:							138.69
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8822955570	07/31/2025	610-4880-63490	Advertising	JUL 2025 - RADIO ADVERTIS...		1,014.63
Vendor IHEARTMEDIA Total:							1,014.63
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2853142	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,517.94
JOHNSON BROTHERS LIQU...	2853143	08/11/2025	610-4810-62530	Wine for Resale	WINE		1,306.45
JOHNSON BROTHERS LIQU...	2853144	08/11/2025	610-4810-62530	Wine for Resale	WINE		108.00
JOHNSON BROTHERS LIQU...	2853145	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		11,130.00
JOHNSON BROTHERS LIQU...	2853146	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		128.00
Vendor JOHNSON BROTHERS LIQUOR Total:							18,190.39
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	255656-1	07/31/2025	610-4880-63490	Advertising	JUL 2025 - RADIO ADVERTIS...		840.00
LEIGHTON BROADCASTING	255663-1	07/31/2025	610-4880-63490	Advertising	JUL 2025 - RADIO ADVERTIS...		720.00
Vendor LEIGHTON BROADCASTING Total:							1,560.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	1032000121	08/01/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-26.30
MC KINNON COMPANY INC	862305	08/01/2025	610-4810-62520	Beer for Resale	BEER		5,736.45
MC KINNON COMPANY INC	862305	08/01/2025	610-4810-62530	Wine for Resale	WINE		122.50
MC KINNON COMPANY INC	862553	08/05/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-64.35
MC KINNON COMPANY INC	862553	08/05/2025	610-4810-62530	Wine for Resale	WINE CREDIT		-3.63
MC KINNON COMPANY INC	862576	08/05/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,800.00
MC KINNON COMPANY INC	862576	08/05/2025	610-4810-62520	Beer for Resale	BEER		12,674.25
MC KINNON COMPANY INC	862576	08/05/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		42.00
MC KINNON COMPANY INC	862584	08/05/2025	610-4810-62520	Beer for Resale	BEER		190.00
MC KINNON COMPANY INC	862635	08/05/2025	610-4810-62520	Beer for Resale	BEER		830.00
MC KINNON COMPANY INC	862882	08/07/2025	610-4810-62540	Soft Drinks/Mix for Resale	ROOT BEER KEG / NIGHT TO...		30.00
MC KINNON COMPANY INC	862882	08/07/2025	610-4890-64900	Civic Events	ROOT BEER KEG / NIGHT TO...		42.50
MC KINNON COMPANY INC	863684	08/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,683.20
MC KINNON COMPANY INC	863684	08/08/2025	610-4810-62520	Beer for Resale	BEER		7,474.65
MC KINNON COMPANY INC	863684	08/08/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-30.00
MC KINNON COMPANY INC	863799	08/08/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-15.75
MC KINNON COMPANY INC	863923	08/12/2025	610-4810-62520	Beer for Resale	BEER CREDIT		-30.45
MC KINNON COMPANY INC	863962	08/12/2025	610-4810-62520	Beer for Resale	BEER		7,288.05
MC KINNON COMPANY INC	864193	08/12/2025	610-4810-62520	Beer for Resale	BEER		200.00
MC KINNON COMPANY INC	864965	08/15/2025	610-4810-62520	Beer for Resale	BEER		4,985.65
Vendor MC KINNON COMPANY INC Total:							42,928.77
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	157752	08/01/2025	610-4810-62510	Liquor for Resale	LIQUOR		655.20
NORTHWEST BEVERAGE INC	157752	08/01/2025	610-4810-62520	Beer for Resale	BEER		13,219.55
NORTHWEST BEVERAGE INC	157752	08/01/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		192.50

Council Approval Register

Packet: APPKT01513 - 09/05/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	157755	08/01/2025	610-4810-62520	Beer for Resale	BEER		173.40
NORTHWEST BEVERAGE INC	157762	08/04/2025	610-4810-62510	Liquor for Resale	LIQUOR		172.90
NORTHWEST BEVERAGE INC	157762	08/04/2025	610-4810-62520	Beer for Resale	BEER		3,811.70
NORTHWEST BEVERAGE INC	157878	08/08/2025	610-4810-62510	Liquor for Resale	LIQUOR		962.40
NORTHWEST BEVERAGE INC	157878	08/08/2025	610-4810-62520	Beer for Resale	BEER		12,420.00
NORTHWEST BEVERAGE INC	157889	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,878.00
NORTHWEST BEVERAGE INC	157889	08/11/2025	610-4810-62520	Beer for Resale	BEER		5,590.10
NORTHWEST BEVERAGE INC	157996	08/15/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,858.25
NORTHWEST BEVERAGE INC	157996	08/15/2025	610-4810-62520	Beer for Resale	BEER		8,819.25
Vendor NORTHWEST BEVERAGE INC Total:							49,753.25
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	5025719	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		4,219.98
PHILLIPS WINE & SPIRITS	5025720	08/11/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,029.00
PHILLIPS WINE & SPIRITS	5025720	08/11/2025	610-4810-62530	Wine for Resale	WINE		282.50
PHILLIPS WINE & SPIRITS	5025721	08/11/2025	610-4810-62540	Soft Drinks/Mix for Resale	MIX		188.70
PHILLIPS WINE & SPIRITS	5027872	08/13/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,080.00
Vendor PHILLIPS WINE & SPIRITS Total:							6,800.18
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2659354	08/19/2025	610-4810-62510	Liquor for Resale	LIQUOR		5,876.99
SOUTHERN GLAZERS OF MN	2659354	08/19/2025	610-4810-62530	Wine for Resale	WINE		1,728.60
SOUTHERN GLAZERS OF MN	2659355	08/19/2025	610-4810-62510	Liquor for Resale	LIQUOR		1,529.40
Vendor SOUTHERN GLAZERS OF MN Total:							9,134.99
Vendor: T R F RADIO							
T R F RADIO	JUL 2025	08/01/2025	610-4880-63490	Advertising	JUL 2025 - RADIO ADVERTIS...		550.00
Vendor T R F RADIO Total:							550.00
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	JUL 2025 - 137	07/31/2025	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		132.00
THIEF RIVER FALLS TIMES	JUL 2025 - 137	07/31/2025	610-4880-63490	Advertising	SPONSOR ADS		25.00
Vendor THIEF RIVER FALLS TIMES Total:							157.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	57X00072	07/31/2025	610-4840-62990	Misc. Operating Expense	JUL 2025 - CARDBOARD REC...		96.00
Vendor WASTE MASTERS LLC Total:							96.00
Grand Total:							148,551.07

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	148,551.07
Grand Total:	148,551.07

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	52,376.62
610-4810-62520	Beer for Resale	83,648.10
610-4810-62530	Wine for Resale	6,756.42
610-4810-62540	Soft Drinks/Mix for Resa...	1,113.77
610-4810-62590	Misc. Mdse for Resale	1,229.34
610-4840-62140	Off Sale Supplies	69.70
610-4840-62990	Misc. Operating Expense	164.99
610-4880-63490	Advertising	3,149.63
610-4890-64900	Civic Events	42.50
Grand Total:		148,551.07

Project Account Summary

Project Account Key	Expense Amount
None	148,551.07
Grand Total:	148,551.07



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01514 - PYPKT01736 - 2025 09 04 #18 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DELTA DENTAL OF MINNESOTA							
DELTA DENTAL OF MINNES...	INV0001788	09/04/2025	740-24000	Clearing Account	Dental Premium		1,600.78
Vendor DELTA DENTAL OF MINNESOTA Total:							1,600.78
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001791	09/04/2025	740-20150	Payroll Taxes Payable	FED W/H		27,637.89
INTERNAL REVENUE SERVICE	INV0001791	09/04/2025	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		25,512.74
INTERNAL REVENUE SERVICE	INV0001791	09/04/2025	740-20150	Payroll Taxes Payable	MEDICARE		8,317.78
Vendor INTERNAL REVENUE SERVICE Total:							61,468.41
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0001784	09/04/2025	740-24000	Clearing Account	LELS Dues		1,095.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							1,095.00
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0001793	09/04/2025	740-4870-63650	Senior Gold BC/BS Monthly ...	SEPT BILLING		1,555.90
Vendor MEDICAREBLUE RX Total:							1,555.90
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4220-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4312-61340	MSRS HCSP	HCSP Retiree		300.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4510-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIRE...	INV0001792	09/04/2025	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,300.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001786	09/04/2025	740-24000	Clearing Account	Garnishment		389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001790	09/04/2025	740-20160	State Withholding	State W/H Tax		13,253.31
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							13,253.31
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0001785	09/04/2025	740-24000	Clearing Account	PLIFE		656.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							656.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4150-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4210-61310	Health Insurance	Health Insurance Premium		24,797.97

Council Approval Register

Packet: APPKT01514 - PYPKT01736 - 2025 09 04 #18 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4220-61310	Health Insurance	Health Insurance Premium		6,498.47
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4312-61310	Health Insurance	Health Insurance Premium		5,402.61
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4315-61310	Health Insurance	Health Insurance Premium		8,606.40
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4510-61310	Health Insurance	Health Insurance Premium		2,868.80
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4650-61310	Health Insurance	Health Insurance Premium		4,976.73
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	100-4660-61310	Health Insurance	Health Insurance Premium		1,772.94
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	610-4825-61310	Health Insurance	Health Insurance Premium		16,108.58
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	620-4825-61310	Health Insurance	Health Insurance Premium		5,840.12
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	680-4825-61310	Health Insurance	Health Insurance Premium		7,084.66
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	690-4825-61310	Health Insurance	Health Insurance Premium		23,117.81
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Employee ...		15,757.33
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	740-4870-63620	Employee BC/BS Monthly Bil..	Health Insurance Premium		142.20
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	740-4870-63660	Retiree BC/BS Monthly billi...	Health Insurance Retiree		-1,601.84
NORTHWEST SERVICE COO...	INV0001794	09/01/2025	820-4825-61310	Health Insurance	Health Insurance Premium		760.87
Vendor NORTHWEST SERVICE COOPERATIVE Total:							127,536.26
Vendor: P E R A OF MN							
P E R A OF MN	INV0001789	09/04/2025	740-20180	PERA Payable	PERA EE/ER COORD		27,601.76
P E R A OF MN	INV0001789	09/04/2025	740-20180	PERA Payable	PERA EE/ER P&F		26,287.33
Vendor P E R A OF MN Total:							53,889.09
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0001787	09/04/2025	740-24000	Clearing Account	LTD Premium		695.19
Vendor SUN LIFE FINANCIAL (LTD) Total:							695.19
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001781	09/04/2025	740-24000	Clearing Account	Contributions Employee		5,212.84
Vendor VANTAGEPOINT ICMA Total:							5,212.84
Vendor: WEX BANK							
WEX BANK	INV0001783	09/04/2025	740-24000	Clearing Account	HSA		362.50
Vendor WEX BANK Total:							362.50
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001797	09/02/2025	740-20300	Flex Payroll Deductions	FSA Flex Reimbursement		35.85
Vendor WEX HEALTH INC Total:							35.85
Grand Total:							269,050.60

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	61,526.53
610 - LIQUOR DISPENSARY	16,108.58
620 - WATER UTILITY FUND	5,840.12
680 - WASTEWATER UTILITY FUND	7,084.66
690 - ELECTRIC UTILITY FUND	23,217.81
740 - TRF HEALTH INSURANCE FUND	154,512.03
820 - GREENWOOD CEMETERY FUND	760.87
Grand Total:	269,050.60

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	5,402.61
100-4150-61340	MSRS HCSP	200.00
100-4210-61310	Health Insurance	24,797.97
100-4220-61310	Health Insurance	6,498.47
100-4220-61340	MSRS HCSP	300.00
100-4312-61310	Health Insurance	5,402.61
100-4312-61340	MSRS HCSP	300.00
100-4315-61310	Health Insurance	8,606.40
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	2,868.80
100-4510-61340	MSRS HCSP	200.00
100-4650-61310	Health Insurance	4,976.73
100-4650-61340	MSRS HCSP	100.00
100-4660-61310	Health Insurance	1,772.94
610-4825-61310	Health Insurance	16,108.58
620-4825-61310	Health Insurance	5,840.12
680-4825-61310	Health Insurance	7,084.66
690-4825-61310	Health Insurance	23,117.81
690-4825-61340	MSRS HCSP	100.00
740-20150	Payroll Taxes Payable	61,468.41
740-20160	State Withholding	13,253.31
740-20180	PERA Payable	53,889.09
740-20300	Flex Payroll Deductions	35.85
740-24000	Clearing Account	10,011.78
740-4870-63620	Employee BC/BS Monthl...	15,899.53
740-4870-63650	Senior Gold BC/BS Mont...	1,555.90
740-4870-63660	Retiree BC/BS Monthly bi..	-1,601.84
820-4825-61310	Health Insurance	760.87
Grand Total:		269,050.60

Project Account Summary

Project Account Key	Expense Amount
None	269,050.60
Grand Total:	269,050.60



City of Thief River Falls

CITY ADMINISTRATOR

405 Third Street East
Thief River Falls MN 56701-0528

PHONE: 218-681-2943

FAX: 218-681-6223

email: aphilipp@trfmmn.gov

www.trfmmn.gov

Request for Council Action

DATE: September 16, 2025

SUBJECT: Adopt the City of Thief River Falls Preliminary 2026 Budget

RECOMMENDATION: It is respectfully requested that the City Council accept Administrative Services Committee recommendation:

MOTION TO: By the City Council, to adopt the City of Thief River Falls Preliminary 2026 Budget. A summary of the 2026 revenue and expenditures is as follows:

	2026 REVENUE	2026 EXPENSE	FUND BALANCE RESERVES + OR -
General Fund	\$ 11,871,827.00	\$ 11,885,827.00	\$ (14,000.00)
Liquor Dispensary	\$ 5,011,100.00	\$ 5,509,577.00	\$ (498,477.00)
Electric Utility Fund	\$ 17,893,000.00	\$ 17,965,418.00	\$ (72,418.00)
Storm Water Utility Fund	\$ 422,000.00	\$ 422,000.00	\$ -
Water Utility Fund	\$ 3,112,342.00	\$ 3,255,968.00	\$ (143,626.00)
Wastewater Utility Fund	\$ 1,213,150.00	\$ 1,227,961.00	\$ (14,811.00)
Police Relief Pension Fund	\$ 12,585.00	\$ 14,197.00	\$ (1,612.00)
Debt Service Fund	<u>\$ 1,873,816.00</u>	<u>\$ 1,850,073.00</u>	<u>\$ 23,743.00</u>
TOTALS	\$ 41,409,820.00	\$ 42,131,021.00	\$ (721,201.00)

Background:

Financial Considerations:

Department/Responsible Person: Angela Philipp, City Administrator



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/16/2025

SUBJECT: Approval of Proposed 2026 Tax Levy

RECOMMENDATION: It is respectfully requested the City Council accept Administrative Services Committee recommendation:

MOTION TO: By the Thief River Falls City Council of Pennington County, Minnesota, that the following sums of money be levied for the current year, collectible in 2026, upon taxable property in the City of Thief River Falls, for a total proposed levy of \$4,762,282.00. This represents \$852,865.00 or approximately 21.82% increase over last year's levy.

It should be noted that with the proposed tax capacity increase for 2026, a 21.82% tax levy increase results in an estimated 9.813% increase in the tax rate.

BACKGROUND: The Truth-n-Taxation public meeting will be held on December 2, 2025 at 6:00 p.m. to discuss the 2026 budget & levy. Final budget and levy will be adopted at the December 16, 2025 council meeting.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

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Request for Council Action

DATE: 9/16/2025

SUBJECT: Approval of Updates to Committee and Board Assignments

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: By the City Council, to appoint the replacements of the following City Council members to the following committees and boards for the remainder of 2025 calendar year:

Community Development Advisory Board - Michele McCraw (replacing Julie Bolduc)
TRF Area Community Fund's Advisory Committee - Mike Lorensen (replacing Megan Arlt)
TRF Chamber of Commerce - Ex-officio Scott Pream (replacing Megan Arlt)

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



Request for Council Action

DATE: 9/16/2025

SUBJECT: Minnesota Forward Fund Application in Connection with Arctic Cat, Inc.

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation:

MOTION TO: adopt a resolution entitled Support of a Minnesota Forward Fund Application in Connection with Arctic Cat, Inc.

BACKGROUND: The City of Thief River Falls, MN (the "City") desires to assist Arctic Cat, Inc. (the "Company"), a global leader in the production of power sports equipment, which, at the Company's Thief River Falls global headquarters and manufacturing facility, is proposing to expand its production capacity and hire new, full-time employees by renovating and modernizing the existing facilities in Thief River Falls, expanding its research and development capabilities, and purchasing new equipment related to and necessary for the expansion of production of snowmobiles, side-by-sides, all-terrain vehicles, and other power sports equipment in Thief River Falls (the "Project");

and the City understand that the Company, through and with the support of the City, intends to submit to the Minnesota Department of Employment and Economic Development (DEED) an application for an award from the Minnesota Forward Fund program:

and the City affirms that support for this project and the application for the award from the Minnesota Forward Fund Program does not impact the ability of the City to exercise its legislative judgment in making land use approvals.

KEY ISSUES: After due consideration, the City Council of the City of Thief River Falls, Minnesota, hereby adopts the following findings of fact related to the Project proposed by the Company and its application for an award from the Minnesota Forward Fund Program and express their approval.

The City Council hereby finds and adopts the reasons and facts supporting the following findings of fact for the approval of the Minnesota Forward Fund Program application:

1. The Project is in the public interest because it will encourage the growth of commerce and industry, prevent the movement of current or future operations to locations outside Minnesota, increase full-time employment in Thief River Falls, and Minnesota, and preserve and enhance the state, county and local tax base.

a). The Company has been located in Thief River Falls since its founding in 1962, and was purchased by a new ownership group in 2025. Support from the Forward Fund will enable the Company to restore jobs and expand capacity that has been lost under the previous ownership.

2. The Project, in the opinion of the City Council, would not reasonably be expected to occur solely through private investment within the reasonable foreseeable future.

a). The City desires the Company to bring production from other locations outside of Minnesota to its facility in Thief River Falls and, therefore, the City finds that the assistance to be provided by DEED is appropriate and necessary to expand an existing business in Minnesota.

b). The up-front capital expenditures needed to prepare the facility for expanded operations and to hire new employees require support from the State of Minnesota to ensure that they will occur at the highest level possible and as quickly as possible.

3. The Project conforms to the general plan for the development and redevelopment of the City as a whole, as outlined in the 2040 Comprehensive Plan.

a). Goal 1 of the Industrial Land Use component of the Comprehensive Plan is to "retain and expand Thief River falls' industrial land uses to ensure a diverse tax base and local employment opportunities."

b). The Company intends to renovate the existing building in Thief River Falls. The existing parcel on which the Arctic Cat facility is located is already designated for industrial use in the 2040 Comprehensive Plan (see, Existing Land Use Map, dated September 20, 2019).

c). The intended building is already served by appropriate public infrastructure (see, Thief River Falls- Future Annexation/Utility Extension Planning Area Map, dated September 2019).

4. The Project will afford maximum opportunity, consistent with the sound needs of the City as a whole, for the redevelopment or development of the Project by a private enterprise.

a). The Project is consistent with the City's economic development goals.

b). The Project will add to the City's tax base and increase economic benefits for other businesses in the City.

c). The COmpany will contribute to the overall vitality of the City by rehiring employees furloughed by the previous ownership group, hiring additional employees who currently reside in Thief River Falls, and by recruiting employees and their families to relocate to Thief River falls for employment at Arctic Cat.

The State of Minnesota requires the City to pass a resolution of approval for local businesses apply for Minnesota Forward Funds. The proposed resolution documents the City's support and related authorizations specifically noted in the resolution.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

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Request for Council Action

DATE: 9/16/2025

SUBJECT: TZD Grant 2025-2026

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: To approve 2025-2026 TZD Grant to the Thief River Falls Police Department to share with the Pennington County Sheriff's office and Marshall County Sheriff's office.

BACKGROUND: Thief River Falls Police Officer Kjell Johnsrud oversees our TZD program. Officer Johnsrud and Pennington County Deputy Alex Thibert drafted a grant for TZD funds. The state awarded \$18,700.00 to the Thief River Falls Police Department, the Pennington County Sheriff's office and the Marshall County Sheriff's office. These funds will be split equally between departments and will go towards TZD enforcement, which includes distracted driving, seatbelt and move over enforcement. The funds will go towards overtime related to this enforcement and any other assistance with this special enforcement. This grant will start on October 1st, 2025 and will end September 30th, 2026. Officer Johnsrud will handle scheduling and other tasks related to this program.

KEY ISSUES: Council approval is required before the funds can be used towards this enforcement.

FINANCIAL CONSIDERATIONS: \$18,700.00 is granted by the state for this enforcement.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



Request for Council Action

DATE: 9/16/2025

SUBJECT: City of Thief River Falls Ordinance - First Reading, Passage and Adoption - City Code Chapter 73 adding Section 91.80 Other Public Nuisances and 98.81 Inoperable Motor Vehicles

RECOMMENDATION: It is respectfully requested the City Council read and approve the following Ordinance sections for inclusion in the Ordinance Code Update.

MOTION TO: Approve the first reading of the recommended ordinance and forego the second reading.

BACKGROUND: 91.80 OTHER PUBLIC NUISANCES: It is hereby determined that the storage or accumulation of dilapidated fences, trash, rubbish, junk, building materials, and demolition materials, upon any private property within the city tends to result in blighted and deteriorated neighborhoods, the spread of vermin and disease, and is contrary to the public peace, health, safety, and general welfare of the community.

(A) DEFINITIONS. For the purposes of this Chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning

(1) BUILDING MATERIAZS. Building materials shall include, without limitation, lumber, bricks, concrete, cinder blocks, plumbing materials, electric wiring or equipment, heating ducts or equipment, shingles, mortar, concrete or cement, nails, screws, or any other materials used in constructing any structure.

(2) DEMOLITION MATERIAZS. Demolition materials shall include, without limitation, debris resulting from the demolition of buildings such as concrete, stone, plaster, bricks, concrete blocks, and other materials that are a result of the demolition and construction operations.

(3) DILAPIDATED FENCES. A dilapidated fence is any fence, in whole or in part, which has fallen on the ground, or because of decay or disrepair has deteriorated to such an extent that it presents a danger of imminent collapse on its own, or as a result of normal weather conditions.

(4) JUNK. Junk shall include, without limitation, parts of machinery or motor vehicles, unused furniture, stoves, refrigerators or other appliances, unused televisions or other electronics, remnants of wood, metal, or any other cast off material of any kind, whether or not the same could be put to any reasonable use.

(5) TRASH AND RUBBISH. Trash and rubbish shall include any and all forms of debris not herein otherwise classified.

(B) PUBLIC NUISANCE. The storage or accumulation of (1) building materials, (except for a business located in a proper zoning district which customarily sells building materials) (2) demolition materials, (3) dilapidated fences, (4) junk, and (5) trash and rubbish, upon any private property within the City is hereby declared a public nuisance and subject to the penalties and abatement of this Chapter.

98.81 INOPERABLE MOTOR VEHICLES.

(A) DECLARATION OF NUISANCE. Any motor vehicle described in this Section shall constitute a hazard to the health and welfare of the residents of the City as such motor vehicles can harbor noxious diseases, furnish a shelter and breeding ground for vermin, and present physical danger to the safety and well-being of children and citizens. Motor vehicles also contain various fluids which, if released into the environment, can and do cause significant health risks to the City.

(B) INOPERABLE MOTOR VEHICLES. It shall be unlawful to keep, park, store, or abandon any motor vehicle that is not in operating condition, partially dismantled, used for repair or parts or as a source of repair or replacement parts for other vehicles, kept for scrapping, dismantling, or salvage of any kind, or which is not properly licensed for operation within the State, pursuant to Minn. Stat. § 168.011, subd. 3, as it may be amended from time to time.

(C) SCREENING. This Section does not apply to a motor vehicle enclosed in a building and/or kept out of view from any street, road, or alley, and which does not foster complaint from a resident of the City. Secure privacy fencing is permissible.

Amended: Ordinance 63, 3rd Series

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Ordinance was reviewed by the City Attorney's office.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Ord.Careless Operation
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ORDINANCE NO. ____, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 73 ENTITLED "BICYCLES" BY ADDING ORDINANCE SECTION 73.03, "CARELESS OPERATION", AND BY ADOPTING BY REFERENCE PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. The City Code Chapter 73 is hereby amended to add Ordinance 73.03., which shall read as follows:

73.03. CARELESS OPERATION. No person shall operate or halt any personal wheeled vehicle, whether self-propelled or powered by some other means, carelessly or heedlessly in disregard of the rights of others, or in a manner that endangers or is likely to endanger any property or any person, including other operators of personal wheeled vehicles, pedestrians, or motor vehicles. For purposes of this ordinance, "personal wheeled vehicles" include, but are not limited to, bicycles, electric assisted bicycles, golf carts, all terrain vehicles, off-highway vehicles, off-road vehicles, off highway motorcycles, electric or self-powered scooters, skateboards, hoverboards, or any other device containing wheels and capable of transporting a person.

Section 2. City Code references to Penalty and Violations are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the unanimous vote of the City Council of Thief River Falls, Minnesota, on the 2nd day of September, 2025.

Mayor

ATTEST:

City Administrator



Request for Council Action

DATE: 9/16/2025

SUBJECT: Approval of City of Thief River Falls Ordinance Section 91.80 Other Public Nuisances and 98.81 Inoperable Motor Vehicles

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: To approve the Ordinance section 98.80 Other Public Nuisances and 98.81 Inoperable Motor Vehicles for inclusion in the Ordinance Code Update.

S 91.80 OTHER PUBLIC NUISANCES: It is hereby determined that the storage or accumulation of dilapidated fences, trash, rubbish, junk, building materials, and demolition materials, upon any private property within the city tends to result in blighted and deteriorated neighborhoods, the spread of vermin and disease, and is contrary to the public peace, health, safety, and general welfare of the community.

(A) DEFINITIONS. For the purposes of this Chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning

(1) **BUILDING MATERIALS.** Building materials shall include, without limitation, lumber, bricks, concrete, cinder blocks, plumbing materials, electric wiring or equipment, heating ducts or equipment, shingles, mortar, concrete or cement, nails, screws, or any other materials used in constructing any structure.

(2) **DEMOLITION MATERIALS.** Demolition materials shall include, without limitation, debris resulting from the demolition of buildings such as concrete, stone, plaster, bricks, concrete blocks, and other materials that are a result of the demolition and construction operations.

(3) **DILAPIDATED FENCES.** A dilapidated fence is any fence, in whole or in part, which has fallen on the ground, or because of decay or disrepair has deteriorated to such an extent that it presents a danger of imminent collapse on its own, or as a result of normal weather conditions.

(4) **JUNK.** Junk shall include, without limitation, parts of machinery or motor vehicles, unused furniture, stoves, refrigerators or other appliances, unused televisions or other electronics, remnants of wood, metal, or any other cast off material of any kind, whether or not the same could be put to any reasonable use.

(5) **TRASH AND RUBBISH.** Trash and rubbish shall include any and all forms of debris not herein otherwise classified.

(B) PUBLIC NUISANCE The storage or accumulation of

(1) building materials, (except for a business located in a proper zoning district which customarily sells building materials)

(2) demolition materials,

(3) dilapidated fences,

(4) junk, and

(5) trash and rubbish, upon any private property within the City is hereby declared a public nuisance and subject to the penalties and abatement of this Chapter.

and

98.81 INOPERABLE MOTOR VEHICLES.

(A) **DECLARATION OF NUISANCE.** Any motor vehicle described in this Section shall constitute a hazard to the health and welfare of the residents of the City as such motor vehicles can harbor noxious diseases, furnish a shelter and breeding ground for vermin, and present physical danger to the safety and well-being of children and citizens. Motor vehicles also contain various fluids which, if released into the environment, can and do cause significant health risks to the City.

(B) **INOPERABLE MOTOR VEHICLES.** It shall be unlawful to keep, park, store, or abandon any motor vehicle that is not in operating condition, partially dismantled, used for repair or parts or as a source of repair or replacement parts for other vehicles, kept for scrapping, dismantling, or salvage of any kind, or which is not properly licensed for operation within the State, pursuant to Minn. Stat. 1688.011, subd. 3, as it may be amended from time to time.

(C) **SCREENING.** This Section does not apply to a motor vehicle enclosed in a building and/or kept out of view from any street, road, or alley, and which does not foster complaint from a resident of the City. Secure privacy fencing is permissible.

Amended: Ordinance 63, 3'd Series

BACKGROUND: The following ordinances will be sent to the codifier at Civicplus for inclusion in the next update and 2026 publication.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Ordinances were reviewed by the City Attorney's Office

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

DIRECTOR OF PUBLIC WORKS

405 Third Street East • PO Box 528
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#

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Request for Council Action

DATE: September 16, 2025

SUBJECT: Sidewalk Snow Removal Contract

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

Motion to: Award Sidewalk Snow Removal to Ashtons Mowing Service for a two-year contract with services provided from October 15, 2025 to March 31, 2027

BACKGROUND: The City of Thief River Falls Code requires property owners clear snow from sidewalks adjacent to their property within 48 hours and within 24 hours in the central business district. After the 24 and 48-hour periods the Building Official and or staff, will inspect all sidewalks and authorize the snow to be removed by a private snow removal contractor.

KEY ISSUES: The city contracts these services. The city advertised in the Times to request quotes for a two-year contract. A single bid was received from Ashton's Mowing Service & Snow Removal in the amount of \$25.00 per parcel. Ashtons Mowing Service has performed this work for the last year and provided high quality work and great reliability. The city adds a \$50.00 administrative fee for residential mowing and sidewalk snow removal contracts and transfers the cost to the property owner.

FINANCIAL CONSIDERATIONS: Summary attached.

LEGAL CONSIDERATION: None.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works
Director

Encl: (1)

SUMMARY OF BIDS
SNOW REMOVAL CONTRACT 10/15/2025-3/31/2027
THIEF RIVER FALLS, MN

BIDS OPEN: SEPTEMBER 9, 2025
2:00 P.M.

	NAME	ADDRESS	SNOW REMOVAL SERVICES BID
1	Ashton's Mowing Service & Snow Removal	1016 3rd Street West Thief River Falls	\$25.00/parcel
2			
3			
4			
5			



City of Thief River Falls

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Request for Council Action

DATE: 9/16/2025

SUBJECT: Buildable Lot, 517 Crocker Ave S

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation from the Administrative Committee.

MOTION TO: Authorize the City Administrator to sign a listing agreement with local realtors interested in selling a City owned lot located at 517 Crocker Ave. South. for an asking price of \$13,500.00.

BACKGROUND: The City acquired a city parcel through a voluntary transfer of ownership of this parcel containing a deemed hazardous building. The acceptance of this transfer of ownership allowed the fastest removal of the hazardous building and was approved by city council. A realtor was contacted to evaluate the property based on local current markets to advise on listing price.

Water and sewer is available to the lot and all assessments are considered paid in full. Purchase agreement to contain specifications on connecting or disconnecting from city services currently available on the parcel/lot within two calendar years. Any changes required to city services will be at the buyers expense.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The City Council has the authority to sell excess property.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	517 Crocker Ave S - Market Analysis
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216 Pennington Ave. S

Thief River Falls, MN 56701

To: City of TRF

From: Diedre Nordin, Broker

Re: 517 Crocker Ave. S – Vacant Lot

The subject property is a vacant lot, measuring 50'x128' in size, running east-west. Currently, the lot includes the availability of city hook-up to water and sewer within the property boundaries.

Due to the site being part of an established neighborhood where homes are (typically) built between 1920-1950, a new-build home would likely be a smaller home with garage to conform to the neighborhood. The home would be positioned in an east-west direction to allow for entrance from the street side, limiting the available floorplan options.

The lots used as comparable properties are attached. The lots on Cardinal Avenue measure approximately 92'x125' each and have been on the open market for approximately 2 years. The lots on Sherwood Avenue measure approximately 120'x200' and have been available for approximately 10 years. The lot on 1st St measure approximately 85'x150' and has been available for approximately 3 years. All three locations afford a variety of options for floorplans with more square footage than the subject lot affords.

Based on the size and amenities available on the subject lot, it is my opinion that the sale price of the subject would likely range from \$12,500 to \$13,500.

I hope this analysis has been of help to you. Let me know if you have questions regarding this market assessment.

	Price / Status / MLS #	Zip Plus 4	Elementary School	Middle School	High School	Listing Office
1	 \$18,600 1603 Cardinal Drive N Thief River Falls, MN 56701 Active / 6637819	2,603				
2	 \$17,000 1605 Cardinal Drive N Thief River Falls, MN 56701 Active / 6637839	2,603				
3	 \$29,900 TBD Noper Avenue Thief River Falls, MN 56701 Active / 6707649	3,122				
4	 \$26,500 221 Sherwood Avenue N Thief River Falls, MN 56701 Active / 6138378					
5	 \$26,500 301 Sherwood Avenue N Thief River Falls, MN 56701 Active / 6138382					

Information is deemed to be reliable, but is not guaranteed. © 2025 MLS and FBS. Prepared by Diedre Nordin on Monday, August 18, 2025 4:24 PM.



City of Thief River Falls

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Request for Council Action

DATE: 9/16/2025

SUBJECT: Allow Food Trucks in the municipal lot that is adjacent to the Floyd B. Olson Park.

RECOMMENDATION: It is respectfully requested thte Council consider the following:

MOTION TO: Allow up to two Food Trucks to be Present and Parked in the south west section of the municipal lot that is adjacent to the Floyd B. Olson Park on Thursday, September 18th. The event is scheduled from 5:30 pm to 7:30 pm.

BACKGROUND:

KEY ISSUES: Current city code prohibits food trucks from setting up on city owned right of way. This event is part of Advance Thief River first ever welcome week. This is a special “music in the park” event featuring Corey Medina and the brothers band.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



City of Thief River Falls

ECONOMIC / COMMUNITY DEVELOPMENT DIRECTOR

405 Third Street East • PO Box 528
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email: rbaker@trfmin.gov

www.trfmin.gov

Request for Council Action

DATE: September 16, 2025

SUBJECT: Sale of City owned property – PID# 2504603570

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

Motion to: Not accept the offer from Hudson Rents on city owned parcel, PID# 2504603570, and to place the parcel for sale on the City's website with an asking price of the estimated market value the County Assessor has set of \$12,500.

BACKGROUND: Andy Hudson, Hudson Electric/ Hudson Rents, has a pending purchase of the old Nelson Services building which is adjacent to this City owned parcel and would like to purchase said property from the City. He closes on the purchase of the old Nelson Services building at the end of September.

This parcel was purchased many years ago for Right-of-Way acquisition of First Street East and has a legal description of: PARK ADDITION AUDITOR'S REPLAT OF BLOCK 7 NORTH 7,680 SQ FT OF LOT 5 & 910 SQ FT IN NE CORNER OF LOT 6

Mr. Hudson, Hudson Rents, has made an offer through Hometown Realty of \$3,000 to purchase this property from the City.

KEY ISSUES:

- First Street splits this parcel into two triangular pieces of land. The parcel on the south side of the road that is most useful to Mr. Hudson would be described as THAT PORTION OF PARK ADDITION AUDITOR'S REPLAT OF BLOCK 7 NORTH 7,680 SQ FT OF LOT 5 & 910 SQ FT IN NE CORNER OF LOT 6 LYING SOUTHWEST OF THE 60-FOOT RIGHT-OF-WAY OF 1ST STREET.
- This would allow the City to retain the small triangle-shaped piece on the east side of 1st Street as it would most likely be beneficial for any future Right-of-Way needs and it really is of no buildable use for Mr. Hudson.
- The City could allow Mr. Hudson to use the parcel free of charge if he were to agree to maintain the property. This option provides no tax benefit to the City.
- The City could sell the property which would then put it on the tax rolls.
- The County Assessors Office has an Estimated Market Value of \$12,500 on the property, which seems a bit high, but Mr. Hudson's offer of \$3,000 is quite low.
- The industrial park land prices and a recent development parcel that sold are in the price range of \$25,000 per acre, or \$0.58 per square-foot, and most commercial property is considered worth at least \$1 per square-foot. The EMV from the County Assessors' Office indicates a price of \$1.30 per square-foot

- It may be more beneficial to sell this parcel to whomever owns the parcel to the west, currently Kimberlee (Nelson) Davidson, PID# 250460357, to allow for a larger development project on the currently vacant land.
- The above legal description should suffice, but the council may want to pay for a survey of the land or force the potential buyer to have it surveyed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The City Council has the authority to sell excess property, and they do not need to post it for sale, so they could enter into an agreement with Mr. Hudson.

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/ Community Development Director

Encl: (1)



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Thief
River
Falls

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**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$245,153.76
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$197,272.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$248,375.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$244,625.07
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$239,075.90
Univest Ntl Bk Tr Souderton	Certificate of Deposit - Brokered	\$183,000	17-May-27	4.50%	16-May-23	\$184,883.07
CFG Cmnty Bk Lutherville MD	Certificate of Deposit - Brokered	\$163,000	15-Aug-28	4.00%	15-Sep-25	\$162,643.03
Truist Bk CD	Certificate of Deposit - Brokered	\$163,000	29-Aug-28	4.00%	28-Feb-26	\$162,706.60
Northwest Bk Boise Idaho	Certificate of Deposit - Brokered	\$248,000	28-Mar-29	4.65%	28-Apr-24	\$248,081.84
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	\$248,000	12-Apr-29	4.65%	12-May-24	\$253,723.84
Jonesboro St Bk Jonesboro LA	Certificate of Deposit - Brokered	\$244,000	03-Oct-29	4.00%	03-Nov-24	\$242,806.84
Federal Home Loan Bank	Certificate of Deposit - Brokered	\$460,000	12-Feb-29	4.55%	12-Aug-25	\$462,962.40
Medallion Bk Utah	Certificate of Deposit - Brokered	\$183,000	17-Jun-30	4.00%	16-Jul-25	\$183,506.91
Federal Home Loan Bank	Certificate of Deposit - Brokered	\$525,000	30-Sep-31	1.50%	30-Sep-31	\$490,596.75
Defiance Ohio City Sch Dist	Bond - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$481,041.00
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$182,263.20
RBC INVESTMENTS						\$4,229,717.21
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-24	2.09%	16-Dec-23	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

4M Term Series, IL	Certificate of Deposit - Brokered	\$500,000	14-Nov-25	4.330%	\$500,000.00
Farmers Ins Group Federal CU, C	Certificate of Deposit - Brokered	\$2,000,000	12-Jan-26	4.304%	\$2,000,000.00
ServisFirst Bank, FL	Certificate of Deposit - Brokered	\$240,000	26-Mar-26	4.133%	\$240,000.00
USF Federal Credit Union, FL	Certificate of Deposit - Brokered	\$240,000	26-Mar-26	4.130%	\$240,000.00
Solera National Bank, CO	Certificate of Deposit - Brokered	\$240,300	09-Apr-26	3.935%	\$240,300.00
NorthEast Community Bank, NY	Certificate of Deposit - Brokered	\$240,200	09-Apr-26	3.969%	\$240,200.00
Cornerstone Bank, NE	Certificate of Deposit - Brokered	\$240,300	01-May-26	4.024%	\$240,300.00
Consumer Credit Union, IL	Certificate of Deposit - Brokered	\$240,400	01-May-26	3.976%	\$240,400.00
State Bank of Texas, TX	Certificate of Deposit - Brokered	\$240,300	01-May-26	3.993%	\$240,300.00
Oakwood Bank, WI	Certificate of Deposit - Brokered	\$240,000	01-May-26	4.118%	\$240,000.00
NexBank, TX	Certificate of Deposit - Brokered	\$239,900	13-Jul-26	4.143%	\$239,900.00
First National Bank, ME	Certificate of Deposit - Brokered	\$235,900	21-Sep-26	4.009%	\$235,900.00
GBank, NV	Certificate of Deposit - Brokered	\$235,400	25-Sep-26	4.061%	\$235,400.00
American Commercial Bank & Tru	Certificate of Deposit - Brokered	\$231,700	25-Mar-27	3.893%	\$231,700.00
Bank Hapoalim B.M., NY	Certificate of Deposit - Brokered	\$231,600	25-Mar-27	3.900%	\$231,600.00
KS StateBank, KS	Certificate of Deposit - Brokered	\$221,500	27-Mar-28	4.258%	\$221,500.00
Truxton Trust Company, TN	Certificate of Deposit - Brokered	\$223,000	03-Apr-28	4.016%	\$223,000.00

4M INVESTMENTS

\$6,040,500.00

TOTAL CD INVESTMENTS

\$10,370,217.21

MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	4.150%	\$3,644,854.54
RBC	US Govt Money Market Fund		\$854.59
League of Minnesota Cities	4M Money Market Fund	4.228%	\$7,556,412.91
League of Minnesota Cities	4M Plus Fund	4.256%	\$29,784.36
League of Minnesota Cities	4M LTD Account		<u>\$8,361,663.60</u>

TOTAL MONEY MARKET SAVINGS

\$19,593,570.00

GRAND TOTAL

08/31/2025 \$29,963,787.21