

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, November 4, 2025

COUNCIL CHAMBERS

CITY HALL – 405 3RD STREET EAST

5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

___ Mayor, Mike Lorenson ___ Ward 1, Megan Arlt ___ Ward 2, Julie Bolduc
___ Ward 3, Kelly Langness ___ Ward 4, Michelle McCraw ___ Ward 5, Scott Pream
___ At-Large, Jason Aarestad ___ At-Large, Steve Narverud

4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*

5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

5.1. Visit TRF 2026 Budget Proposal (4-6)

5.2. Library 2026 Budget Proposal

6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*

7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*

7.1. Approval of October 21, 2025 Council Proceedings (7-21)

7.2. City of Thief River Falls Bills, Disbursements and Council Per Diem (22-57)

8. NEW BUSINESS

8.1. Purchase a walk-through detection system to serve as a security checkpoint for Ticketed events at the Ralph Engelstad Arena (58)

8.2. To approve to call for a Public Hearing on the intention to grant an abatement with respect to certain properties (59-62)

8.3. Approve the Municipal Advisory Service Agreement between the City of Thief River Falls and Northland Securities. (63-68)

- 8.4. To authorize a fee for printing and mailing Utility Bills (69)
- 8.5. To approve Border State Bank authorization (70)
- 8.6. Second Reading for Amendment to the Comprehensive Plan (71-74)
- 8.7. Approve Amendment to the Comprehensive Plan for Ambulance Garage (75-76)
- 8.8. Second Reading to Rezone Sanford Medical Center Property from R-4 to C-2 (77-88)
- 8.9. Approval to Rezone Sanford Medical Center Property from R-4 to C-2 (89-90)
- 8.10. Pete Carlson Land Lease (91)
- 8.11. Resolution establishing a public hearing with regard to proposed assessments on the 2024 Street & Utilities Improvements Project (92-96)
- 8.12. City of TRF Park Shelter Rentals (97-99)
- 8.13. Calendar Parking Ordinance Amendment - Second Reading (100-102)
- 8.14. Approval of Calendar Parking Ordinance Amendment (103-105)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- Administrative Committee Meeting 11/6 at 4:30 pm (moved for holiday)
- Public Utilities Committee Meeting 11/10 at 7 am
- Public Safety Committee Meeting 11/10 at 4:30 pm
- Public Works Committee Meeting 11/12 at 4:30 pm
- City Council Meeting 11/18 at 5:30 pm

11. INFORMATIONAL ITEMS

11.1.

- Calendar Parking begins November 15. See the city website or Facebook page for more details and map.
- Reminder snow removal operations begin when snowfall has reached 2 inches. See the city website for the full snowplowing policy and residential/commercial sidewalk snow removal policy.
- November Holidays — city offices are closed, no garbage pickup.
 - Tuesday 11/11
 - Thursday 11/27
 - Friday 11/28
- Holiday Train 12/16
- Application deadline for the Accounts Payable Clerk position is noon on Friday 11/7. Applications can be found online trfmn.gov or at City Hall Human Resources office.

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.