

# THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, December 2, 2025

COUNCIL CHAMBERS  
CITY HALL – 405 3<sup>RD</sup> STREET EAST  
5:30 PM

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

|                              |                              |                          |
|------------------------------|------------------------------|--------------------------|
| ___ Mayor Mike Lorenson      | ___ Ward 1, Megan Arlt       | ___ Ward 2, Julie Bolduc |
| ___ Ward 3, Kelly Langness   | ___ Ward 4, Michele McCraw   | ___ Ward 5, Scott Pream  |
| ___ At-Large, Jason Aarestad | ___ At-Large, Steve Narverud |                          |

**4. PUBLIC HEARING**

4.1. 2024 Street and Utilities Improvements (federal funded) – Assessment Roll

**5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

**6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6.1. Dave Berg Presentation (via Zoom) - Electric Rate Study

**7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

**8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***

8.1. Approval of November 18, 2025 Council proceedings (3-17)

8.2. Approve City of Thief River Falls Bills, Disbursements and Council Per Diems (18-44)

**9. NEW BUSINESS**

- 9.1. 2024 Street and Utilities Improvements (federal funded) – Assessment Roll (45-50)
- 9.2. Approval to sign Project Development Agreement Contract with Energy Systems Group, LLC - Phase #2 replacing heat pumps at City Hall (51-61)
- 9.3. Authorize the City Administrator to work with Advance Thief River to apply for the Intercultural Harmony Grant Program from the Laura Jane Musser Fund and authorize the Mayor to send a letter of support for this Welcoming Rivers project (62-63)
- 9.4. Approve a Commercial Storefront Renovation Loan to Julia Nelson & Kathleen Metalak (64)
- 9.5. Approve a Commercial Energy Renovation Loan to Julia Nelson & Kathleen Metalak (65)
- 9.6. Appoint a Council member for Cybersecurity Committee (66)
- 9.7. To institute Minnesota Paid Leave effective 1/1/2026 (67)

**10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***

**11. UPCOMING MEETINGS**

- Public Utilities 12/8 at 7 am
- Public Safety 12/8 at 4:30 pm
- Administrative 12/9 at 4:30 pm
- Public Works 12/10 at 4:30 pm
- City Council 12/16 at 5:30 pm

**12. INFORMATIONAL ITEMS**

**12.1.**

- **Holiday Train 12/16** - celebrating it's 27th season visiting communities across the CPKC network and helping those in need. The event is free to the public with CP Rail encouraging attendees to make a monetary or heart-healthy food donation to benefit the local food shelf. Estimated arrival time is 7:45 pm (time will vary). Dress warm and be mindful of street closures and pedestrians.
- **Holiday Hours** - City Offices will be closed December 25 for Christmas. There will be no garbage pickup.
- The City and City Council would like to extend its gratitude to Sandy Brink who is retiring after 30 years of dedication to the City. We wish her well and congratulate her on her retirement.

**13. ADJOURNMENT TO TRUTH IN TAXATION HEARING AT 6 P.M. TONIGHT**

**14. TRUTH IN TAXATION**

## **15. ADJOURNMENT**

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.