

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, January 6, 2026

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*
5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS
6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*
7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*
 - 7.1. Approval of December 16, 2025 Council Proceedings (3-23)
 - 7.2. City of Thief River Falls Bills, Disbursements and Council Per Diems (24-68)
8. NEW BUSINESS
 - 8.1. Approve the Northland Securities resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code (69-70)
 - 8.2. Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing For The Payment of \$260,000 General Obligation Bonds, Series 2026A (71-106)
 - 8.3. Approve Electric Rate Increase (107-118)
 - 8.4. 517 Crocker Ave S - Buyer Update (119-120)
 - 8.5. Reaffirming the City's Decision not to Waive the Monetary Limit of Municipal Tort Liability Established by MN Statute (121-122)

- 8.6. Approval of Appointment of Councilmember Steve Narverud as Acting Mayor in Absence of Mayor Lorenson for Calendar year 2026)123)
 - 8.7. Approval to Designate *The Times Newspaper* as the Official Newspaper (124)
 - 8.8. Approval of Northern State Bank Collateral in Excess of FDIC Insurance for 2026 (125)
 - 8.9. Approval of City Council Committee Assignments for Calendar Year 2026 (126-127)
 - 8.10. Approval of "Schedule of Council Member Meetings" Authorized to Charge a Per Diem (128-129)
 - 8.11. Approval of Official Depositories for City Funds (130-131)
 - 8.12. 2026 Mileage and Meal Reimbursement (132)
 - 8.13. Approval to Write-off Falls Liquor Store NSF Checks (133-134)
 - 8.14. Reappoint Chad Broadwell to Community Development Advisory Board (135)
9. **COUNCIL BOARDS AND COMMISSIONS REPORTS** - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- City Council 1/6 at 5:30 pm
- Public Utilities Committee 1/12 at 7:30 am
- Public Safety Committee 1/12 at 4:30 pm
- Administrative Committee 1/13 at 4:30 pm
- Public Works Committee 1/14 at 4:30 pm
- City Council 1/20 at 5:30 pm

11. INFORMATIONAL ITEMS

- Mayoral Update
- City Offices will be closed January 19, 2026 for Martin Luther King Day. No garbage pickup.

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City Council Minutes
Tuesday, December 16, 2025

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on December 16, 2025. This meeting is being presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following council members were present: Aarestad, Pream, McCraw, Lorenson, Narverud, Bolduc and Langness. Arlt was absent. Lorenson chaired the meeting.

PUBLIC HEARING

Tax Abatement Hearing

Richard Baker reviewed the property owners eligible and who have applied for tax abatement. There was no discussion from the public. Mayor Lorenson closed the public hearing at 5:39 pm.

PUBLIC FORUM

Several business property owners were in attendance. Budget and Levy were agenda items (9.1, 9.2) and could not be addressed during public forum in accordance with council regulations. There were no audience members who addressed the Council.

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION
ANNOUNCEMENTS**

The newly appointed GM for the hockey league, Shawn Jones, addressed the council regarding the upcoming 2026 hockey season. He noted TRF has been selected to host showcase games between Kansas and Indiana March 27 & 28, 2026. Tickets will be sold for \$12-\$14. Jones noted this league is a step (or two) below NHL level hockey and will bring higher level of game and excitement to the Ralph Engelstad Arena. He noted the name has been selected as MN Northern Lights (colors electric green, purple and white). He thanked the community and the council for their work to get the team here and looks forward to what the league will do for the city.

APPROVE AGENDA

Councilmember Scott Pream motioned being seconded by Councilmember Jason Aarestad to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 12.271.25: Approval of December 2, 2025 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 12.271.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE BE IT RESOLVED, by the City Council, to approve the December 2, 2025 council proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.272.25: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced RESOLUTION 12.272.25, being seconded by Councilmember Steve Narverud, that:

THEREFORE BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$1,434,824.86. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 12.273.25: Adopt the City of Thief River Falls Final 2026 Budget

Following discussion, Councilmember Steve Narverud introduced Resolution 12.273.25, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to adopt the City of Thief River Falls Final 2026 Budget. A summary of the 2026 revenue and expenditures is as follows:

	2026 REVENUE	2026 EXPENSE	FUND BALANCE RESERVES + OR -
General Fund	\$ 11,797,766.00	\$ 11,811,766.00	\$ (14,000.00)
Liquor Dispensary	\$ 5,011,100.00	\$ 5,500,601.00	\$ (489,501.00)
Electric Utility Fund	\$ 17,893,000.00	\$ 17,947,331.00	\$ (54,331.00)
Storm Water Utility Fund	\$ 422,000.00	\$ 422,000.00	\$ -
Water Utility Fund	\$ 3,112,342.00	\$ 3,252,534.00	\$ (140,192.00)
Wastewater Utility Fund	\$ 1,213,150.00	\$ 1,223,244.00	\$ (10,094.00)
Police Relief Pension Fund	\$ 12,585.00	\$ 14,197.00	\$ (1,612.00)
Debt Service Fund	\$ 1,873,816.00	\$ 1,850,073.00	\$ 23,743.00
TOTALS	\$ 41,335,759.00	\$ 42,021,746.00	\$ (685,987.00)

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.274.25: Approval of 2026 Tax Levy

Following discussion, Councilmember Steve Narverud introduced Resolution 12.274.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, On September 16, 2025 the City of Thief River Falls set the 2026 preliminary tax levy at \$4,762,282 which represented a 21.82% increase

THEREFORE, BE IT RESOLVED By the City Council, to certify the City of Thief River Falls 2026 Tax Levy at \$4,666,302 to the Pennington County Auditor, representing a 19.36% increase from the 2025 Tax Levy. This 19.36% increase also produced an increase in the City of Thief River Falls' proposed tax rate. The breakdown of the 2026 Tax Levy is as follows:

General Fund Levy	\$3,258,795
Bonded Debt Levy	\$1,407,507
Net Tax Levy	\$4,666,302

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.275.25: Restricted Fund Balance Reserve

Following discussion, Councilmember Scott Pream introduced Resolution 12.275.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, in 2025 the City had approved for a switch gear testing project to be paid from 690-4850-62350 for Revolt Electrical Services to complete. The project will be unable to be completed in 2025 and is scheduled for the beginning

of 2026.

THEREFORE, BE IT RESOLVED authorize the City Administrator to transfer \$15,892 into a restricted fund balance reserve for the Electrical Department.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.276.25: Approve the Northland Securities resolution calling for the redemption of the outstanding Electric Revenue Bonds, Series 2018A.

Following discussion, Councilmember Michele McCraw introduced Resolution 12.276.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, A. The City Council of the City of Thief River Falls, Minnesota issued \$3,870,000 Electric Revenue Bonds, Series 2018A, dated April 3, 2018; and

B. All of said bonds maturing or subject to mandatory redemption on February 1, 2027 through 2038, inclusive, are subject to redemption, in whole or in part, and prepayment at the option of the City on February 1, 2026, and on any date thereafter at par plus accrued interest, all as provided in the resolution of the City authorizing the issuance of said bonds; and

C. The City deems it desirable and in the best interest of the City to call \$2,600,000 of the outstanding bonds maturing or subject to mandatory redemption in the years 2027 through 2038, inclusive, for redemption on February 1, 2026, in accordance with said resolution authorizing the issuance of said bonds.

THEREFORE, BE IT RESOLVED approve the City Council of the City of Thief River Falls, Minnesota as follows:

1. \$2,600,000 of the Electric Revenue Bonds, Series 2018A, dated April 3, 2018, of the City of Thief River Falls, Minnesota, maturing or subject to mandatory redemption in the years 2027 through 2038, inclusive, shall be redeemed and prepaid on February 1, 2026, at 100% of their principal amount plus accrued interest for each such bond called.

2. Northland Bond Services, a division of First National Bank of Omaha, in Minneapolis, Minnesota, the bond registrar and paying agent for the principal and interest on the Bond, is hereby authorized and directed to cause the Notice of Call for Redemption attached hereto as Exhibit A to be given in accordance with the provisions of the Prior Resolution.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.277.25: Approval of electric rate increase

Following discussion, Councilmember Julie Bolduc introduced Resolution 12.277.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, there are 10 components to the city's wholesale electric rate structure. There are four coincidental demand components. Each year, new demands are set and the city pays for those over the next 12 months. This year no wholesale rate change is expected.

Demand amounts change from year to year, it is recommended that the city set the customer charge and usage rates as per attached from the Dave Berg study for years 2026 - 2029. City reserves right to change rates within this time frame based on city needs.

- The bonds with the Northern Municipal Power Agency, NMPA, require member cities to have rates that maintain an average coverage ratio that sufficiently covers the wholesale cost, and all department bonds and expenses.

THEREFORE, BE IT RESOLVED Adopt a resolution, setting the 2026-2029 electric rates effective with the February 1, 2026 bill.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.278.25: Approve year-end accounts payable through December 31, 2025

Following discussion, Councilmember Scott Pream introduced Resolution 12.278.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Annually, the City Council can authorize payment of year-end bills to simplify the year-end accounting.

THEREFORE, BE IT RESOLVED By the City Council, to authorize staff to process year-end accounts payable with payment on December 31, 2025. Staff will email a report to the Council prior to payment with Council invited to contact City Administrator Angela Philipp if they see something they question.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.279.25: Approve Application to Conduct Off-Site Gambling - TRFAHA

Following discussion, Councilmember Jason Aarestad introduced Resolution 12.279.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, TRFAHA conducts their Mega Raffle every year as a fundraiser for their program. The drawing will be held February 5, 2026 at the American Legion.

WHEREAS, Council must approve by resolution the application so it can be sent

to the MN Gambling Control Board for final approval.

THEREFORE, BE IT RESOLVED To approve Thief River Falls Amateur Hockey Association's application to conduct an off-site gambling raffle.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.280.25: Approve Uncollectible Utility Account Write-offs.

Following discussion, Councilmember Scott Pream introduced Resolution 12.280.25, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Collection of delinquent accounts is done each month rather than wait until year end. The attached is a summary of what has been done with those delinquent accounts.

WHEREAS, Most delinquents are turned over to the Minnesota Revenue Recapture program to be taken from the customers' State tax withholdings and end up being paid. A few are turned over to the Credit Bureau. If the customer who incurred the bill owned the property, we can certify it to the County for collection with taxes.

THEREFORE, BE IT RESOLVED Accept a Utility Committee recommendation to approve write-off of uncollectible utilities accounts for the previous 12-month period. \$10,065.78 has been turned over to the Credit Bureau; \$38,795.30 has been submitted to the MN Revenue Recapture program, \$375.50 in small direct write-offs and \$31,753.86 turned over to tax roll, for a total of \$80,990.44.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.281.25: Approval to Designate the Ralph Englestad Arena as the City of Thief River Falls polling place for all 2026 precinct elections

Following discussion, Councilmember Julie Bolduc introduced Resolution 12.281.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, Minnesota Election Law section 204B.16 requires the city council of every municipality to designate a place for holding an election for each precinct every year. The designated polling place remains the polling place for these precincts throughout the calendar year unless: Polling place becomes unavailable or an emergency occurs after the deadline to designate a polling place but before the polls close on election day.

THEREFORE, BE IT RESOLVED by the city council, to designate the Ralph Englestad Arena, 525 Brooks Ave N, Thief River Falls, as the City of Thief River Falls designated polling place for all precincts within the City limits for 2026 elections.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.282.25: Approval Tobacco Ordinance Update - First Reading

Councilmember Scott Pream motioned, being seconded by Councilmember Steve Narverud to call for the first reading of an ordinance of:

WHEREAS, In 2020, Minnesota changed the tobacco age requirement to 21 years old. This law aims to reduce youth tobacco use and prevent addiction, aligning with federal regulations that raised the minimum age for tobacco sales from 18 to 21. When the law changed, the city ordinance did not update. This approval allows the ordinance to be published in The Times and sent for codification to be update in our City Code.

THEREFORE, BE IT RESOLVED to approve the first reading and forgo the second reading of the age requirement update to Chapter 112 (all sections) from 18 years old to 21 years old.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.283.25: Approve Tobacco Ordinance Chapter 112 update

Following discussion, Councilmember Michele McCraw introduced Resolution 12.283.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, In 2020, Minnesota changed the tobacco age requirement to 21 years old. This law aims to reduce youth tobacco use and prevent addiction, aligning with federal regulations that raised the minimum age for tobacco sales from 18 to 21. When the law changed, the city ordinance did not update. This approval allows the ordinance to be published in The Times and sent for codification to be update in our City Code.

THEREFORE, BE IT RESOLVED to approve the age requirement update to Chapter 112 (all sections) from 18 years old to 21 years old.

Thief River Falls, Minnesota, Code of Ordinances
CHAPTER 112, TOBACCO REGULATIONS
CHAPTER 112.

TOBACCO REGUTATIONS

Sec. 112.01. Purpose and intent.

Because the city recognizes that many persons under the age of 21 years purchase or otherwise obtain,

possess, and use tobacco, tobacco producG, and tobacco related devices, and the sales, possession, and use are

violations of both state and federal laws; and because studies, which the city hereby accepts and adopts, have

shown that most smokers begin smoking before they have reached the age of 21 years and that those persons who

reach the age of 21 years without having started smoking are significantly less likely to begin smokinS; and because

smoking has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this chapter shall be intended to regulate the sale, possession, and use of tobacco, tobacco products, and tobacco related devices for the purpose of enforcing and furtherinB existing laws, to protect minors against the serious effects associated with the illeBal use of tobacco, tobacco products, and tobacco related devices, and to further the official public polacy of the state in regard to preventing young people from starting to smoke as stated in Minn. Stat. 5 144.391, as it maY be amended from time to time.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this chapter, the following definitions shall apply unless the context clearv indicates or requires a different meaning.

Compliance checks. The system the city uses to investigate and ensure that those authorized to sell tobacco, tobacco products, and tobacco related devices are following and complying with the requirements of this chapter.

Compliance checks shall involve the use of minors as authorized by this chapter. Compliance checks shall also mean the use of minors who attempt to purchase tobacco, tobacco products, or tobacco related devices for educational, research, and training purposes as authorized by state and federal laws. Compliance checks may also be conducted by other units of government for the purpose of enforcing appropriate federal, state, or local laws and regulations relating to tobacco, tobacco products, and tobacco related devices.

Individuolly pocked. The practice of selling any tobacco or tobacco product wrapped individually for sale.

Individually wrapped tobacco and tobacco products shall include but not be limited to single cigarette packs, single bags, or cans of loose tobacco in any form, and single cans or other packaging of snuff or chewing tobacco. Cartons or other packaging containing more than a single pack or other container as described in this definition shall not be considered individually packaged.

Loosies. The common term used to refer to a single or individually packaged ci8arette.

Mlnol. Any natural person who has not yet reached the age of 21 years.

Moveoble ploce ol business. Any form of business operated out of a truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Retail establishment Any place of business where tobacco, tobacco products, or tobacco related devices are available for sale to the general public. The phrase shall include but not be limited to grocery stores, convenience stores, and restaurants.

Thief River Falls, Minnesota, Code of Ordinances
(Supp. No. 1)

Page 1 of 6

Created: 2025 67-16 12r42r03 [ESr]

Sec. 112.02. Definitions.

So/e. Any transfer of goods for money, trade, barter, or other consideration.

Self-service merchandising. Open displays of tobacco, tobacco products, or tobacco related devices in any manner where any person shall have access to the tobacco, tobacco products, or tobacco related devices, without the assistance or intervention of the licensee or the licensee's employee. The assistance or intervention shall entail the actual physical exchange of the tobacco, tobacco product, or tobacco related device between the customer and the licensee or employee. The phrase shall not include vending machines.

Self-service sales are interpreted as

being any sale where there is not an actual physical exchange of the tobacco between the clerk and the customer.

Tobacco or Tobacco products. Any substance or item containing tobacco leaf, including but not limited to

cigarettes, cigars, pipe tobacco, snuff, fine cut or other chewing tobacco, cheroots, stogies, perique, granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco, snuff flowers, cavendish, shorts, plug and twist

tobaccos, dipping tobaccos, refuse scraps, clippings, cuttings, and sweepings of tobacco, and other kinds and forms

of tobacco leaf prepared in a manner as to be suitable for chewing, sniffing, or smoking.

Tobacco related devices. Any tobacco product as well as a pipe, rolling papers, or other device intentionally designed or intended to be used in a manner which enables the chewing, sniffing, or smoking of tobacco or tobacco products.

vending machine. Any mechanical, electric or electronic, or other type of device which dispenses tobacco, tobacco products, or tobacco related devices upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase the tobacco, tobacco product, or tobacco related device.

sec. 112.03. License.

License required. No person shall sell or offer to sell any tobacco, tobacco products, or tobacco related device

without first having obtained a license to do so from the city.

Application. An application for a license to sell tobacco, tobacco products, or tobacco related devices shall be made on a form provided by the city. The application shall contain the full name of the applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the city deems necessary. Upon receipt of a completed application, the city administrator shall forward the application to the city council for action at its next regularly scheduled city council meeting. If the city administrator shall determine that an application is incomplete, the city administrator shall return the application to the applicant with notice of the information necessary to make the application complete.

Action. The city council may either approve or deny the license, or it may delay action for a reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the city council shall approve the license, the city administrator shall issue the license to the applicant. If the city council denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the city council's decision.

Term. All licenses issued under this chapter shall be valid to the end of the calendar year in which it was issued.

Revocation or suspension. Any license issued under this chapter may be revoked or suspended as provided in section 112.99.

Transfer. All licenses issued under this chapter shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be valid without the prior approval of the city council.

1
2
3
4
5
6
(Supp. No. 1)
Page 2 of 6
created: 2025-07-16 12:01 [EsI]
7 Moveable place of business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this chapter.

Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

Renewals. The renewal of a license issued under this section shall be handled in the same manner as the

original application. The request for a renewal shall be made at least 30 days but no more than 60 days

before the expiration of the current license.

Issuance as privilege and not a right. The issuance of a license issued under this chapter shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

Sec. 112.04. Fees.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for

a license under this chapter shall be established by resolution, which resolution may be amended from time to time.

Sec. 112.05. Basis for denial of license.

Grounds for denying the issuance or renewal of a license under this chapter includes but is not limited to the following:

- a. The applicant is under the age of 21 years;
- b. The applicant has been convicted within the past five years of any violation of a federal, state, or local law, ordinance provision, or other regulation relating to tobacco or tobacco products, or tobacco related devices;
- c. The applicant has had a license to sell tobacco, tobacco products, or tobacco related devices revoked within the preceding 12 months of the date of application;
- d. The applicant fails to provide any information required on the application, or provides false or misleading information; or
- e. The applicant is prohibited by federal, state, or other local law, ordinance, or other regulation from holding a license.

However, except as may otherwise be provided by law the existence of any particular ground for denial does not mean that the city must deny the license.

If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this chapter.

Sec. 112.06. Prohibited sales.

It shall be a violation of this chapter for any person to sell or offer to sell any tobacco, tobacco product, or tobacco related device:

1. To any person under the age of 21 years;

2. By means of any type of vending machine, except as may otherwise be provided in section 112.07;

3. By means of self-service methods whereby the customer does not need to make a verbal or written request to an employee of the licensed premise in order to receive the tobacco, tobacco product, or tobacco related device and whereby there is not a physical exchange of the tobacco, tobacco

8
9
10
L
Z
3
(Supp. No. 1)
created: 2025-09-16 12:12:01 [ESI]
Page 3 of 6
product or tobacco related device between the licensee, or the licensee's employee, and the customer;

By means of means as defined in section 112.02;
Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process. It is not the intention of this provision to ban the sale of lawfully manufactured cigarettes or other tobacco products; or

By any other means, to any other person, in any other manner or form prohibited by federal, state or other local law, ordinance provision, or other regulation,
Sec. 112.07. Vending machines.
It shall be unlawful for any person licensed under this chapter to allow the sale of tobacco, tobacco products, or tobacco related devices by the means of a vending machine unless minors are at all times prohibited from entering the licensed establishment.

Sec. 112.08. Self-service sales,
It shall be unlawful for a licensee under this chapter to allow the sale of tobacco, tobacco products, or tobacco related devices by any means whereby the customer may have access to those items without having to request the item from the licensee or the licensee's employee and whereby there is not a physical exchange of the tobacco, tobacco product, or the tobacco related device between the licensee or the licensee's clerk and the

customer. All tobacco, tobacco products, and tobacco related devices shall either be stored behind a counter or other area not freely accessible to customers, or in a case or other storage unit not left open and accessible to the general public.

Sec. 112.09. Responsibility.

All licensees under this chapter shall be responsible for the actions of their employees in regard to the sale of tobacco, tobacco products, or tobacco related devices on the licensed premises, and the sale of an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the city from also subjecting the clerk to whatever penalties are appropriate under this chapter, state or federal law, or other applicable law or regulation.

Sec. 112.10. Compliance checks and inspections.

All licensed premises shall be open to inspection by peace officers or other authorized city officials during regular business hours. From time to time, the city shall conduct compliance checks by engaging, with the written consent of the parents or guardians, minors over the age of 15 years but less than 21 years to enter the licensed premise to attempt to purchase tobacco, tobacco products, or tobacco related devices. Minors used for the purpose of compliance checks shall be supervised by city designated law enforcement officers or other designated city personnel. Minors used for compliance checks shall not be guilty of unlawful possession of tobacco, tobacco products, or tobacco related devices when those items are obtained as a part of the compliance check. No minor used in compliance checks shall attempt to use a false identification misrepresenting the minor's age, and all minors lawfully engaged in a compliance check shall answer all questions about the minor's age asked by the licensee or the licensee's employee and shall produce any identification, if any exists, for which they are asked.

Nothing in this section shall prohibit compliance checks authorized by state or federal laws for educational, research, or training purposes, or required for the enforcement of a particular state or federal law.

4

5

6

{Supp No. 1)

Page 4 of 6

(reated: 2025 07-t6 12:a2:at lEstl

Sec. 112.11. Other illegal acts.

Unless otherwise provided, the following acts shall be a violation of this chapter:

7. Illegal sales. It shall be a violation of this chapter for any person to sell or otherwise provide any tobacco, tobacco product, or tobacco related device to any minor;
 2. Illegal possessor. It shall be a violation of this chapter for any minor to have in the minor's possession any tobacco, tobacco product, or tobacco related device. This division (2) shall not apply to minors lawfully involved in a compliance check;
 3. Illegal use. It shall be a violation of this chapter for any minor to smoke, chew, snuff or otherwise use any tobacco, tobacco product, or tobacco related device;
 4. Illegal procurement. It shall be a violation of this chapter for any minor to purchase or attempt to purchase or otherwise obtain any tobacco, tobacco product, or tobacco related device, and it shall be a violation of this chapter for any person to purchase or otherwise obtain those items on behalf of a minor. It shall further be a violation for any person to coerce or attempt to coerce a minor to illegally purchase or otherwise obtain or use any tobacco, tobacco product, or tobacco related device. This division (4) shall not apply to minors lawfully involved in a compliance check; and
 5. Use of false identification. It shall be a violation of this chapter for any minor to attempt to disguise the minor's true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.
- Sec. 112.12. Exceptions and defenses.
Nothing in this chapter shall prevent the providing of tobacco, tobacco products, or tobacco related devices to a minor as part of a lawfully recognized religious, spiritual, or cultural ceremony. It shall be an affirmative defense to the violation of this chapter for a person to have reasonably relied on proof of age as described by state law.
- Sec. 112.99. Violations and penalty.
- L. Violations
- a. Notice. Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation and which shall inform the alleged violator of the violator's right to be heard on the accusation.
 - b. Hearings. If a person accused of violating this chapter so requests, a hearing shall be scheduled, the time and place of which shall be provided to the accused violator.

- c. Hearing officer. The city official designated by the city council shall serve as the hearing officer.
- d. Decision. If the hearing officer determines that a violation of this chapter did occur, that decision, along with the hearing officer's reasons for finding a violation and the penalty to be imposed under division (2) of this section, shall be recorded in writing, a copy of which shall be provided to the accused violator. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, those findings shall be recorded and a copy provided to the acquitted accused violator.
- e. Appeals. Appeals of any decision made by the hearing officer shall be filed in the district court for the city in which the alleged violation occurred.
(Supp. No. 1)
Page 5 of 6
created, 2025 07-16 12:42:04 IESf)
2
- f. Misdemeanor prosecution. Nothing in this section shall prohibit the city from seeking prosecution as a misdemeanor for any alleged violation of this ordinance.
- g. Continued violation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.
- Administrative penalties,
- a. Licensees. Any licensee found to have violated this chapter, or whose employee shall have violated this chapter, shall be charged an administrative fine of \$75.00 for a first violation of this chapter; \$200.00 for a second offense at the same licensed premises within a 24-month period; and \$250.00 for a third or subsequent offense at the same location within a 24-month period. In addition, after the third offense, the license shall be suspended for not less than seven days.
- b. Other individuals. Other individuals, other than minors regulated by division (2)(c) of this section, found to be in violation of this chapter shall be charged an administrative fee of \$50.00 for a first violation of this chapter; \$100.00 for a second violation of this chapter within a 24-month period; and \$150.00 for a third violation of this chapter within a 24-month period.
- c. Minors. Minors found in unlawful possession of or who unlawfully purchase or attempt to purchase, tobacco, tobacco products, or tobacco related devices, shall be subject to an administrative fine, or may be subject to tobacco related education classes, diversion programs,

community services, or
another penalty that the city believes will be appropriate and effective. The
administrative fine or
other penalty shall be established by city council resolution upon the city
council's consultation with
interested parties of the courts, educators, parents and children to determine an
appropriate penalty
for minors in the city. This administrative fine or other penalty may also be
established from time to
time by resolution, which resolution may be amended from time to time.
d. Misdemeanor. Nothing in this section shall prohibit the city from seeking
prosecution as a
misdemeanor for any violation of this chapter.
e. Statutory penalties. If the administrative penalties authorized to be imposed by
Minn. Stat. § 461.12, as
it may be amended from time to time, differ from those established in this
section, then the statutory
penalties shall prevail.
(Supp. No. 1)
Page 6 of 6
Created: 2025-07-16 12:42:01 [tsl]

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.284.25: Approval of the Joint Powers Agreement for the Pine to
Prairie Drug and Violent Crime Task Force

Following discussion, Councilmember Scott Pream introduced Resolution
12.284.25, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Thief River Falls Police Department currently has one officer
that is a half time member with the Pine to Prairie Drug and Violent Crime Task
Force and will be for the calendar year of 2027.

THEREFORE, BE IT RESOLVED To approve the renewal of the Pine to Prairie
Drug and Violent Crime Task Force for the calendar year of 2027.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.285.25: 2026 Water Treatment Plant Chemical Bids

Following discussion, Councilmember Michele McCraw introduced Resolution
12.285.25, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, The City of Thief River Falls Water Systems Department solicits
bids annually for Chemicals used in the Water Treatment Plant to provide budget
stability throughout the next twelve months.

WHEREAS, Inflation across the board has significantly increased bids for 2026.

The budget has been adjusted accordingly.

THEREFORE, BE IT RESOLVED Approve the low water treatment plant chemical bids for calendar year 2026 as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.286.25: 2026 Building Permit and Inspection Fee Schedule

Following discussion, Councilmember Kelly Langness introduced Resolution 12.286.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls has not increased its Building Permit and Inspection Fees in 10 years. The fees collected should cover the administrative costs the city incurs to enforce the building codes, issuing building permits, inspections, plan reviews, administrative services, and required reporting. A comparison of current Building Permit Rates for the City of Thief River Falls to the suggested rates by the Department of Labor and Industry shows our current rates are approximately 33% lower. This proposed rate structure is based on a 20% increase in Building Permit and Inspection fees. In my research, I believe that the last time rates were adjusted was 2015 and are based off the Department of Labor and Industry's rates from 1994.

WHEREAS, • One of the key issues with our current fee structure is the lower fee ranges. \$21.00 for \$1 to \$500 and \$62.50 for \$501 to \$2000 of project costs do not come close to covering our Building Inspector's cost of labor. Which is why the proposed fee schedule begins at \$120.00 for anything between \$1 to \$5,000 in value.

- Per the 2020 Minnesota Building Codes 1300.0160 FEES, fees established by the municipality must be by legal means and must be fair, reasonable, and proportionate to the actual cost of the service for which the fee is imposed. Minnesota State Statute 326B.153 also governs Building Permit Fees.

THEREFORE, BE IT RESOLVED Approve the 2026 Building Permit and Inspection fee schedule.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.287.25: Approval of Single-Family Residential Tax Abatement

Following discussion, Councilmember Scott Pream introduced Resolution 12.287.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, This program was established to spur development of new single-family homes.

WHEREAS, The homeowner must submit a copy of their property tax statement and proof of payment. There are two new properties eligible for abatement this year. There are two existing properties in the second year, one in the third year,

and one in the fifth year of the abatement program. This program expired December 31, 2020. Any homes meeting the qualifications with building permits issued prior to December 31, 2020 will be honored. The abatement program was reinstated January 1, 2022 and will terminate December 31, 2026.

THEREFORE, BE IT RESOLVED MOTION TO: Approve Tax Abatement for the following properties:

First Year

- 415 Robson Court. Robson First Addition Lot-014 Block-001. Parcel Number 25.09701410 – Kia B & Vatchara Vichaikul. Total estimated abatement is \$2580.12.
- 109 Eastwood Drive. South Eastwood Addition Lot-003 Block-001. Parcel Number 25.11100310 – Abbey Halvorson Trustee. Total estimated abatement is \$1016.20.

Second Year

- 619 Evergreen Street. Noreen's First Addition West 68' of Lot 14 & Lot 15 less the West 54' Blk-006. Parcel Number 25.06208700 – Richard & Mary Merrill. Total estimated abatement is \$804.76.
- 2016 Nelson Drive. MMCDC's Greenwood Neighborhood Addition Lot-019 Block-001. Parcel Number 25.12101910 – Davis Mills. Total estimated abatement is \$1061.26.

Third Year

- 2006 Nelson Drive. MMCDC's Greenwood Neighborhood Addition Lot-024 Block-001. Parcel Number 25.12102410 - Haven Kuehn. Total estimated abatement is \$1065.73.

Fifth Year

- 2004 Nelson Drive. Lot 5, Block 1, MMCDC'S Greenwood Neighborhood Addition Lot-025 Block-001. Parcel number 25.121.025.10 - Lori Alvarado. Total estimated abatement is \$631.10.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.288.25: MPCA Local Climate Action Grant

Following discussion, Councilmember Michele McCraw introduced Resolution 12.288.25, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls has been awarded a local climate action planning grant with the Minnesota Pollution Control Agency. Engineering services are required for project objectives to be delivered. The City of Thief

River Falls needs to enter into an agreement for services to be provided, and reimbursement funds released.

THEREFORE, BE IT RESOLVED To authorize the City Administrator to enter a contract for engineering services with Moore Engineering in the amount not to exceed \$50,000.00 for services related to local climate planning. The project objective would be to identify and prioritize projects that the City of Thief River Falls, MN may undertake to increase resiliency.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.289.25: Approval of Certification of Unpaid Grass Mowing/Weed Trimming Charges to Property Owners' 2026 Property Tax

Following discussion, Councilmember Scott Pream introduced Resolution 12.289.25, being seconded by Councilmember Kelly Langness , that:

WHEREAS, Grass mowing/weed trimming removal charges remain unpaid to the City of Thief River Falls.

THEREFORE, BE IT RESOLVED To approve certification of unpaid grass mowing/weed trimming charges to property owner's 2026 property taxes in the total amount of \$5,230.27.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 12.290.25: Engineering Services

Following discussion, Councilmember Steve Narverud introduced Resolution, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The City of Thief River Falls uses an external consultant to provide engineering services for municipal street and utilities improvement projects, state required bridge inspections and municipal state aid processes. The City of Thief River Falls has a long-term successful relationship with Widseth engineering in working together with city staff to complete these tasks.

WHEREAS, Each year the success of the relationship is evaluated, and an appointment made. The Public Works Committee discussed the services provided and determined it be in the City's best interest to reappoint Widseth engineering firm. This is a multi-disciplined firm with expertise in many areas. They have a strong relationship with the MnDOT State Aid office and specialize in municipal projects. There is great value to utilize a firm that has been involved in long term projects that often span several years from inception through completion.

THEREFORE, BE IT RESOLVED Approve the reappointment of Widseth, Inc as the city engineering firm, and Rich Clauson as the Engineer of Record for the 2026 calendar year.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Jason Aarestad thanked the Budget Committee and Angie for their work this year on the budget. He suggests business owners contact their legislature regarding mandated changes the city and county must follow.
- Steve Narverud noted he's received a lot of trail questions in regards to clearing/plowing them. He noted it's very expensive to keep them plowed and the MEC trail has snowmobile usage that would damage the trail if cleared. Greenwood trails has been cleared at this time and Public Works will monitor it throughout the season but it is a low priority. Steve requested Greenwood Trails be removed from the cross-country ski list literature/advertising.

UPCOMING MEETINGS

- City Council Organizational Meeting 1/6/2026 at 5:30 pm
- Public Utilities Committee 1/12/2026 at 7 am
- Public Safety Committee 1/12/2026 at 4:30 pm
- Administrative Committee 1/13/2026 at 4:30 pm
- Public Works Committee 1/14/2026 at 4:30 pm
- City Council 1/20/2026 at 5:30 pm

INFORMATIONAL ITEMS

- Investment Summary
- Holiday Hours: City Offices will close 12/25/2025 for Christmas and 1/1/2026 for New Years. There will be no garbage pickup.
- The Municipal City Liquor Store will close at 4:30 pm on Christmas Eve and will be closed on 12/25 for Christmas. It will be open normal business hours (8am - 9pm) on New Year's Eve 12/31/2025 and close New Year's Day 1/1/2026.
- Mayoral Update
 - Mike noted he will continue talking with legislature and wants to go attend Day at the Capital.
 - Mike noted the State of the City Address will be in the beginning of 2026 and reminded Dept. Heads to prepare statements.
 - Mike noted he is continuously working on the water intake challenge concerns due to the Agassiz Wildlife Refuge. Legislatures want to take a trip there in the spring (wants Michele McCraw to attend) to tour the situation.
 - Mike reviewed committee assignments and Ad Hocs with the Council. There were no changes or requests. He would like a Strategic Planning

meeting in the beginning of 2026. Scott Pream requested to be removed from the NW Regional Library board. Mike requested to be removed from the Red River Basin Committee.

- Mike requested feedback from the council on Planning & Zoning Committee. He would like P&Z to be brought to the Strategic Planning meeting to discuss process and procedures and recommendations to be brought to the 1/20/26 Council meeting. He also stated notifications should be printed in the Times and the City Website regarding applications for P&Z appointments._

ADJOURNMENT

There being no further discussion, Council member Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 7:01 pm. On vote being taken, the Chair declared the motion unanimously carried.

Mayor Mike Lorenson

Attest: City Administrator, Angela Philipp

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3814934	12/01/2025	BEER	610-4810-62520		12/01/2025	176.90
Vendor ARTISAN BEER COMPANY Total:							176.90
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0110571400	11/25/2025	MIX	610-4810-62540		11/25/2025	341.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							341.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0209614900	11/13/2025	LIQUOR CREDIT	610-4810-62510		11/13/2025	-281.85
BELLBOY CORP - LIQUOR	209741800	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	2,361.64
BELLBOY CORP - LIQUOR	0209779300	12/02/2025	LIQUOR	610-4810-62510		12/02/2025	2,419.00
Vendor BELLBOY CORP - LIQUOR Total:							4,498.79
Vendor: BERNICK'S							
BERNICK'S	20116805	11/28/2025	MIX	610-4810-62540		11/28/2025	417.40
Vendor BERNICK'S Total:							417.40
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	409452	11/13/2025	BEER	610-4810-62520		11/13/2025	103.20
BEVERAGE WHOLESALERS I...	411461	11/26/2025	BEER	610-4810-62520		11/26/2025	995.10
Vendor BEVERAGE WHOLESALERS INC Total:							1,098.30
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	124457670	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	4,067.26
BREAKTHRU BEVERAGE	124457671	11/25/2025	WINE	610-4810-62530		11/25/2025	3,024.00
BREAKTHRU BEVERAGE	124457672	11/25/2025	WINE	610-4810-62530		11/25/2025	208.00
BREAKTHRU BEVERAGE	124457672	11/25/2025	MIX	610-4810-62540		11/25/2025	196.64
Vendor BREAKTHRU BEVERAGE Total:							7,495.90
Vendor: CORE-MARK US LLC							
CORE-MARK US LLC	2456741	12/03/2025	TOBACCO	610-4810-62590		12/03/2025	2,081.78
Vendor CORE-MARK US LLC Total:							2,081.78
Vendor: HUGOS #7							
HUGOS #7	21	11/06/2025	POP	610-4890-64900		11/06/2025	49.90
HUGOS #7	21	11/06/2025	BRAT COOKOUT - DEER SEA...	610-4890-64900		11/06/2025	27.96
Vendor HUGOS #7 Total:							77.86
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	NOV 2025 STMT	12/05/2025	NOV 2025 - FREIGHT CHAR...	610-4810-62610		12/05/2025	2,865.64
Vendor JIM HIRT TRUCKING INC Total:							2,865.64

Council Approval Register

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2930516	11/20/2025	WINE	610-4810-62530		11/20/2025	466.69
JOHNSON BROTHERS LIQU...	2936447	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	11,130.00
JOHNSON BROTHERS LIQU...	2936790	12/01/2025	LIQUOR	610-4810-62510		12/01/2025	9,367.00
JOHNSON BROTHERS LIQU...	2936791	12/01/2025	WINE	610-4810-62530		12/01/2025	5,577.65
JOHNSON BROTHERS LIQU...	2936792	12/01/2025	MIX	610-4810-62540		12/01/2025	48.00
Vendor JOHNSON BROTHERS LIQUOR Total:							26,589.34
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	883919	11/21/2025	BEER	610-4810-62520		11/21/2025	9,119.00
MC KINNON COMPANY INC	1150000163	11/25/2025	BEER CREDIT	610-4810-62520		11/25/2025	-57.20
MC KINNON COMPANY INC	884302	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	1,315.00
MC KINNON COMPANY INC	884302	11/25/2025	BEER	610-4810-62520		11/25/2025	8,455.60
Vendor MC KINNON COMPANY INC Total:							18,832.40
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ABI0042921X	11/12/2025	ANNUAL INSPECTION	620-4890-64370		11/12/2025	90.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							90.00
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	159557	11/18/2025	BEER	610-4810-62520		11/18/2025	584.00
NORTHWEST BEVERAGE INC	159597	11/21/2025	LIQUOR	610-4810-62510		11/21/2025	742.50
NORTHWEST BEVERAGE INC	159597	11/21/2025	BEER	610-4810-62520		11/21/2025	7,240.15
NORTHWEST BEVERAGE INC	159605	11/24/2025	LIQUOR	610-4810-62510		11/24/2025	888.00
NORTHWEST BEVERAGE INC	159605	11/24/2025	BEER	610-4810-62520		11/24/2025	9,618.85
NORTHWEST BEVERAGE INC	159694	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	912.45
NORTHWEST BEVERAGE INC	159694	11/26/2025	BEER	610-4810-62520		11/26/2025	4,146.75
Vendor NORTHWEST BEVERAGE INC Total:							24,132.70
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	5087145	12/01/2025	LIQUOR	610-4810-62510		12/01/2025	1,790.50
Vendor PHILLIPS WINE & SPIRITS Total:							1,790.50
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2694853	11/20/2025	LIQUOR	610-4810-62510		11/20/2025	355.50
SOUTHERN GLAZERS OF MN	2696119	11/24/2025	LIQUOR	610-4810-62510		11/24/2025	667.50
SOUTHERN GLAZERS OF MN	2696839	11/25/2025	WINE	610-4810-62530		11/25/2025	869.40
SOUTHERN GLAZERS OF MN	2696840	11/25/2025	WINE	610-4810-62530		11/25/2025	803.60
SOUTHERN GLAZERS OF MN	2696841	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	11,630.06
SOUTHERN GLAZERS OF MN	2696841	11/25/2025	WINE	610-4810-62530		11/25/2025	1,267.98
SOUTHERN GLAZERS OF MN	2696842	11/25/2025	WINE	610-4810-62530		11/25/2025	860.00
SOUTHERN GLAZERS OF MN	2697476	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	675.00
SOUTHERN GLAZERS OF MN	2698599	12/02/2025	LIQUOR	610-4810-62510		12/02/2025	312.66
Vendor SOUTHERN GLAZERS OF MN Total:							17,441.70
Vendor: T R F RADIO							
T R F RADIO	40917-1	11/15/2025	SHOP LOCAL	610-4880-63490		11/15/2025	900.00
T R F RADIO	41292-1	11/20/2025	AD PACKAGE	610-4880-63490		11/20/2025	3,600.00

Council Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number
T R F RADIO	37902-11	11/28/2025	TRF RADIO	610-4880-63490
Vendor: THIEF RIVER FALLS TIMES				
THIEF RIVER FALLS TIMES	NOV 2025-PAPERS/ADS	11/30/2025	PAPERS & ADS	610-4810-62590
THIEF RIVER FALLS TIMES	NOV 2025-PAPERS/ADS	11/30/2025	PAPERS & ADS	610-4880-63490
Vendor: WASTE MASTERS LLC				
WASTE MASTERS LLC	548-1	10/31/2025	OCT 2025 - GARBAGE TIPPI...	100-4315-63030
WASTE MASTERS LLC	5AX00077-1	10/31/2025	CARDBOARD DUMPSTER/D...	535-4680-65900
WASTE MASTERS LLC	5AX00077-1	10/31/2025	CARDBOARD DUMPSTER/D...	610-4890-63030
Vendor: WINE MERCHANTS				
WINE MERCHANTS	7543724	11/24/2025	WINE	610-4810-62530
Vendor: YVONNE PEDERSON				
YVONNE PEDERSON	JAN 2026	12/11/2025	POLICE PENSION - JAN 2026	810-4820-61500

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Project Account Key	Post Date	Amount
	11/28/2025	550.00
Vendor T R F RADIO Total:		5,050.00
	11/30/2025	115.20
	11/30/2025	1,345.50
Vendor THIEF RIVER FALLS TIMES Total:		1,460.70
	10/31/2025	27,397.43
	10/31/2025	736.60
	10/31/2025	96.00
Vendor WASTE MASTERS LLC Total:		28,230.03
	11/24/2025	3,307.50
Vendor WINE MERCHANTS Total:		3,307.50
	12/11/2025	1,176.86
Vendor YVONNE PEDERSON Total:		1,176.86
Grand Total:		147,155.30

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	27,397.43
535 - 2025 LIQUOR ROOF	736.60
610 - LIQUOR DISPENSARY	117,754.41
620 - WATER UTILITY FUND	90.00
810 - POLICE RELIEF ASSOCIATION	1,176.86
Grand Total:	147,155.30

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	27,397.43
535-4680-65900	Work in Process-Constru...	736.60
610-4810-62510	Liquor for Resale	48,352.22
610-4810-62520	Beer for Resale	40,382.35
610-4810-62530	Wine for Resale	16,384.82
610-4810-62540	Soft Drinks/Mix for Resa...	1,003.04
610-4810-62590	Misc. Mdse for Resale	2,196.98
610-4810-62610	Freight In (Liquor)	2,865.64
610-4880-63490	Advertising	6,395.50
610-4890-63030	Contracts Expense	96.00
610-4890-64900	Civic Events	77.86
620-4890-64370	Taxes and Licenses	90.00
810-4820-61500	Annuity Payments	1,176.86
Grand Total:		147,155.30

Project Account Summary

Project Account Key	Expense Amount
None	147,155.30
Grand Total:	147,155.30



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01640 - PYPKT01792 - 2025 12 24 #26 Payroll

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0001918	12/24/2025	MEDICARE	740-20150		12/24/2025	8,167.24
INTERNAL REVENUE SERVICE	INV0001918	12/24/2025	FED W/H	740-20150		12/24/2025	27,256.56
INTERNAL REVENUE SERVICE	INV0001918	12/24/2025	SOCIAL SECURITY	740-20150		12/24/2025	24,442.26
Vendor INTERNAL REVENUE SERVICE Total:							59,866.06
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N...	INV0001914	12/24/2025	Union Dues	740-24000		12/24/2025	4,288.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							4,288.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0001915	12/24/2025	Garnishment	740-24000		12/24/2025	389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0001917	12/24/2025	State W/H Tax	740-20160		12/24/2025	13,047.65
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							13,047.65
Vendor: P E R A OF MN							
P E R A OF MN	INV0001916	12/24/2025	PERA EE/ER DEF	740-20180		12/24/2025	257.26
P E R A OF MN	INV0001916	12/24/2025	PERA EE/ER P&F	740-20180		12/24/2025	24,853.77
P E R A OF MN	INV0001916	12/24/2025	PERA EE/ER COORD	740-20180		12/24/2025	27,619.29
Vendor P E R A OF MN Total:							52,730.32
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4150-61330		12/24/2025	66.30
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4150-61330		12/24/2025	9.35
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4194-61330		12/24/2025	9.35
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4210-61330		12/24/2025	184.45
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4220-61330		12/24/2025	68.85
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4312-61330		12/24/2025	51.00
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4315-61330		12/24/2025	51.00
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4510-61330		12/24/2025	9.35
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4650-61330		12/24/2025	60.35
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	100-4660-61330		12/24/2025	12.75
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	610-4825-61330		12/24/2025	69.70
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	620-4825-61330		12/24/2025	43.75
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	680-4825-61330		12/24/2025	34.45
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	690-4825-61330		12/24/2025	171.70
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	740-24000		12/24/2025	668.84
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins COBRA	740-4870-63640		12/24/2025	9.35

Council Approval Register

Packet: APPKT01640 - PYPKT01792 - 2025 12 24 #26 Payroll

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
SUN LIFE FINANCIAL - LIFE	INV0001913	12/24/2025	Life Ins Premium	820-4825-61330		12/24/2025	9.35
						Vendor SUN LIFE FINANCIAL - LIFE Total:	1,529.89
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0001910	12/24/2025	Contributions Employee	740-24000		12/24/2025	4,993.61
						Vendor VANTAGEPOINT ICMA Total:	4,993.61
Vendor: WEX BANK							
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	100-4150-61310		12/23/2025	2,841.54
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	100-4210-61310		12/23/2025	1,198.38
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	100-4220-61310		12/23/2025	753.60
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	100-4650-61310		12/23/2025	3,537.52
WEX BANK	INV0001922	12/23/2025	HSA Employer Contribution	100-4650-61310		12/23/2025	-631.76
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	610-4825-61310		12/23/2025	695.98
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	680-4825-61310		12/23/2025	947.18
WEX BANK	INV0001922	12/23/2025	HSA City Contribution	690-4825-61310		12/23/2025	251.20
WEX BANK	INV0001912	12/24/2025	HSA	740-24000		12/24/2025	337.50
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	100-4150-61310		12/24/2025	251.20
WEX BANK	INV0001921	12/24/2025	VEBA Employer Contribution	100-4194-61310		12/24/2025	251.20
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	100-4210-61310		12/24/2025	2,647.96
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	100-4220-61310		12/24/2025	1,391.96
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	100-4650-61310		12/24/2025	3,595.14
WEX BANK	INV0001921	12/24/2025	VEBA City Contributions	610-4825-61310		12/24/2025	251.20
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	680-4825-61310		12/24/2025	1,391.96
WEX BANK	INV0001921	12/24/2025	VEBA City Contribution	690-4825-61310		12/24/2025	4,735.90
						Vendor WEX BANK Total:	24,447.66
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001920	12/16/2025	FSA Flex Reimbursement	740-20300		12/16/2025	30.00
WEX HEALTH INC	INV0001919	12/17/2025	FSA Flex Reimbursement	740-20300		12/17/2025	6.44
WEX HEALTH INC	INV0001923	12/23/2025	FSA Flex Reimbursement	740-20300		12/23/2025	1,517.59
WEX HEALTH INC	INV0001924	12/23/2025	FSA Flex Reimbursement	740-20300		12/23/2025	28.24
WEX HEALTH INC	INV0001925	12/23/2025	FSA Flex Reimbursement	740-20300		12/23/2025	100.00
						Vendor WEX HEALTH INC Total:	1,682.27
						Grand Total:	162,974.93

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	16,359.49
610 - LIQUOR DISPENSARY	1,016.88
620 - WATER UTILITY FUND	43.75
680 - WASTEWATER UTILITY FUND	2,373.59
690 - ELECTRIC UTILITY FUND	5,158.80
740 - TRF HEALTH INSURANCE FUND	138,013.07
820 - GREENWOOD CEMETERY FUND	9.35
Grand Total:	162,974.93

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	3,092.74
100-4150-61330	Life Insurance	75.65
100-4194-61310	Health Insurance	251.20
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,846.34
100-4210-61330	Life Insurance	184.45
100-4220-61310	Health Insurance	2,145.56
100-4220-61330	Life Insurance	68.85
100-4312-61330	Life Insurance	51.00
100-4315-61330	Life Insurance	51.00
100-4510-61330	Life Insurance	9.35
100-4650-61310	Health Insurance	6,500.90
100-4650-61330	Life Insurance	60.35
100-4660-61330	Life Insurance	12.75
610-4825-61310	Health Insurance	947.18
610-4825-61330	Life Insurance	69.70
620-4825-61330	Life Insurance	43.75
680-4825-61310	Health Insurance	2,339.14
680-4825-61330	Life Insurance	34.45
690-4825-61310	Health Insurance	4,987.10
690-4825-61330	Life Insurance	171.70
740-20150	Payroll Taxes Payable	59,866.06
740-20160	State Withholding	13,047.65
740-20180	PERA Payable	52,730.32
740-20300	Flex Payroll Deductions	1,682.27
740-24000	Clearing Account	10,677.42
740-4870-63640	Life Insurance - COBRA	9.35
820-4825-61330	Life Insurance	9.35
Grand Total:		162,974.93

Project Account Summary

Project Account Key	Expense Amount
None	162,974.93
Grand Total:	162,974.93



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ABBEY HALVORSON TRUSTEE							
ABBEEY HALVORSON TRUSTEE	2025 TAX ABATEMENT	12/17/2025	2025 TAX ABATEMENT PAY...	100-4660-63030		12/17/2025	1,016.20
Vendor ABBEY HALVORSON TRUSTEE Total:							1,016.20
Vendor: ACE HARDWARE							
ACE HARDWARE	196943	11/17/2025	MOP HEAD	100-4510-62990		11/17/2025	9.99
ACE HARDWARE	197105	11/19/2025	DIST SHOP	620-4840-62990		11/19/2025	18.99
ACE HARDWARE	197135	11/19/2025	SCREWS FOR SHELVING	100-4220-62990		11/19/2025	7.70
ACE HARDWARE	197183	11/20/2025	HOT GLUE GUN & GLUE STI...	610-4840-62140		11/20/2025	29.98
ACE HARDWARE	197183	11/20/2025	HOT GLUE GUN & GLUE STI...	610-4850-62230		11/20/2025	4.99
ACE HARDWARE	198488	12/10/2025	RUBBER SWEEP, BRUSH SW...	100-4550-62230		12/10/2025	34.48
ACE HARDWARE	198773	12/15/2025	DIST SHOP	620-4840-62990		12/15/2025	17.98
ACE HARDWARE	198915	12/17/2025	EYE BOLT, PADLOCK & CHAI...	100-4194-62990		12/17/2025	54.16
ACE HARDWARE	198086	12/03/2025	MAUL REPLACEMENT	620-4840-62990		12/03/2025	25.99
ACE HARDWARE	198115	12/04/2025	SPRAY PAINT	100-4312-62990		12/04/2025	5.99
ACE HARDWARE	198426	12/09/2025	THAWING TORCH REPLACE...	620-4840-62990		12/09/2025	31.99
Vendor ACE HARDWARE Total:							242.24
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S)							
ADVANCED ENGINEERING ...	107457	12/09/2025	LEAD SERVICE LINE REPLAC...	565-4680-65920		12/09/2025	28,774.00
ADVANCED ENGINEERING ...	107458	12/09/2025	CO2 TANK REPLACEMENT P...	550-4680-65920		12/09/2025	3,003.00
ADVANCED ENGINEERING ...	107617	12/09/2025	LEAD SERVICE LINE REPLAC...	565-4680-65920		12/09/2025	4,409.50
ADVANCED ENGINEERING ...	107618	12/09/2025	WW 5 YEAR PERMIT RENEWL	680-4890-63110		12/09/2025	109.50
Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC (AE2S) Total:							36,296.00
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA...	IV289380	12/18/2025	PPE-RONNIE LUND & JIM N...	690-4840-62880		12/18/2025	84.74
AMARIL UNIFORM COMPA...	IV289380	12/18/2025	PPE-RONNIE LUND & JIM N...	690-4840-62880		12/18/2025	353.74
Vendor AMARIL UNIFORM COMPANY Total:							438.48
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1NV3-TC3L-MRXD	12/16/2025	SHARK VACUUM	100-4194-62990		12/16/2025	19.98
AMAZON CAPITAL SERVICES ..	16C3-YLD4-LHLK	12/17/2025	ACCESSORIES	100-4150-62020		12/17/2025	22.99
AMAZON CAPITAL SERVICES ..	16C3-YLD4-LHLK	12/17/2025	ACCESSORIES	100-4192-62020		12/17/2025	74.99
AMAZON CAPITAL SERVICES ..	1L9Q-NKRV-HJV7	12/17/2025	5 DAILY 5x8 WORK CALEND...	690-4840-62010		12/17/2025	101.20
AMAZON CAPITAL SERVICES ..	169R-TJXM-NWJ4	12/20/2025	'21 RAM PICKUP	620-4850-62210		12/20/2025	145.93
AMAZON CAPITAL SERVICES ..	11FY-DLDY-VJQ4	12/22/2025	OFFICE SUPPLIES	100-4220-62990		12/22/2025	80.91
AMAZON CAPITAL SERVICES ..	1QJ1-KVDP-FN3W	12/23/2025	TREE WATERING BAGS/DRIL...	100-4315-62400		12/23/2025	99.99
AMAZON CAPITAL SERVICES ..	1QJ1-KVDP-FN3W	12/23/2025	TREE WATERING BAGS/DRIL...	100-4510-62400		12/23/2025	199.96
AMAZON CAPITAL SERVICES ..	1X1F-DLYK-QCFT	12/24/2025	HEADACHE RACK FOR TR-21	100-4220-62400		12/24/2025	545.99

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
AMAZON CAPITAL SERVICES ..	1JVH-LFN3-W7R6	12/27/2025	KEYBOARDS-MOUSE	100-4650-62020		12/27/2025	91.96
AMAZON CAPITAL SERVICES ..	1MKX-MLKC-9VTL	12/29/2025	PRINTER ACC TONER	610-4840-62020		12/29/2025	107.89
AMAZON CAPITAL SERVICES ..	1YDD-4R9T-76ND	12/29/2025	BAR CODE SCANNERS	610-4840-62020		12/29/2025	104.66
Vendor AMAZON CAPITAL SERVICES INC Total:							1,596.45
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9726584	11/25/2025	FOR WINDSHIELD	100-4312-62210		11/25/2025	25.97
AUTO VALUE T R F	9726658	11/26/2025	PICKUP	100-4315-62210		11/26/2025	26.98
AUTO VALUE T R F	9726700	11/26/2025	CASE LOADER	100-4312-62210		11/26/2025	7.99
AUTO VALUE T R F	9726957	12/01/2025	FILTERS	100-4312-62210		12/01/2025	157.09
AUTO VALUE T R F	9726659	12/16/2025	CASE LOADER	100-4312-62210		12/16/2025	-25.97
AUTO VALUE T R F	9728702	12/17/2025	RESTOCK SUPPLIES	100-4220-62990		12/17/2025	300.25
AUTO VALUE T R F	9728703	12/17/2025	VEHICLE SERVICE	100-4220-62120		12/17/2025	53.00
AUTO VALUE T R F	9728745	12/18/2025	REPLACE WORN BELTS ON R...	100-4220-62210		12/18/2025	105.98
AUTO VALUE T R F	9728852	12/19/2025	FORKLIFT	100-4315-62210		12/19/2025	2.06
AUTO VALUE T R F	9728857	12/19/2025	WINDSHIELD FLUID	100-4315-62990		12/19/2025	35.27
AUTO VALUE T R F	9727051	12/02/2025	SEWER STOP REPAIR	680-4840-62990		12/02/2025	37.78
AUTO VALUE T R F	9727092	12/02/2025	VEHICLE OIL CHANGES	680-4840-62120		12/02/2025	232.03
AUTO VALUE T R F	9727163	12/03/2025	COOLANT-SQUAD 22	100-4210-62120		12/03/2025	11.99
AUTO VALUE T R F	9727379	12/04/2025	REPAIR LIGHT ON E-05	100-4220-62210		12/04/2025	4.49
AUTO VALUE T R F	9727715	12/08/2025	FILTER	670-4850-62210		12/08/2025	25.93
Vendor AUTO VALUE T R F Total:							1,000.84
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0110614400	12/09/2025	MIX	610-4810-62540		12/09/2025	24.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							24.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0209859600	12/09/2025	LIQUOR	610-4810-62510		12/09/2025	5,638.25
Vendor BELLBOY CORP - LIQUOR Total:							5,638.25
Vendor: BENJAMIN TURESON							
BENJAMIN TURESON	REIMBURSE-12/2025	12/23/2025	HOLSTER ACCESSORIES	100-4670-64530		12/23/2025	97.16
BENJAMIN TURESON	REIMBURSE-12/2025	12/23/2025	HOLSTER ACCESSORIES	130-4670-62990		12/23/2025	100.91
Vendor BENJAMIN TURESON Total:							198.07
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	413394	12/11/2025	BEER	610-4810-62520		12/11/2025	460.20
Vendor BEVERAGE WHOLESALERS INC Total:							460.20
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	124641914	12/09/2025	LIQUOR	610-4810-62510		12/09/2025	10,648.12
BREAKTHRU BEVERAGE	124641915	12/09/2025	WINE	610-4810-62530		12/09/2025	1,808.00
BREAKTHRU BEVERAGE	124641916	12/09/2025	WINE	610-4810-62530		12/09/2025	216.00
BREAKTHRU BEVERAGE	124641917	12/09/2025	MIX	610-4810-62540		12/09/2025	250.27
Vendor BREAKTHRU BEVERAGE Total:							12,922.39

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	2221119	12/18/2025	MIX	610-4810-62540		12/18/2025	97.50
C & L DISTRIBUTING	2222857	12/18/2025	LIQUOR, BEER, & MIX	610-4810-62510		12/18/2025	270.00
C & L DISTRIBUTING	2222857	12/18/2025	LIQUOR, BEER, & MIX	610-4810-62520		12/18/2025	629.20
C & L DISTRIBUTING	2222857	12/18/2025	LIQUOR, BEER, & MIX	610-4810-62540		12/18/2025	45.00
Vendor C & L DISTRIBUTING Total:							1,041.70
Vendor: CNH INDUSTRIAL ACCOUNTS							
CNH INDUSTRIAL ACCOUNTS	PS1017873-1	11/20/2025	PIVOT PIN CASE LOADER	100-4312-62210		11/20/2025	727.04
CNH INDUSTRIAL ACCOUNTS	PS1022254	11/25/2025	CASE LOADER	100-4312-62210		11/25/2025	219.90
Vendor CNH INDUSTRIAL ACCOUNTS Total:							946.94
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	5329623	12/11/2025	MIX	610-4810-62540		12/11/2025	260.00
Vendor COCA-COLA BOTTLING COMPANY Total:							260.00
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10653295	12/01/2025	GARBAGE BAGS	610-4840-62990		12/01/2025	76.56
COLE PAPERS INC	10654421	12/01/2025	FLOOR CLEANER	610-4850-62230		12/01/2025	43.78
COLE PAPERS INC	10652371	12/11/2025	FLOOR FINISH SHOP	100-4312-62990		12/11/2025	35.66
COLE PAPERS INC	10652371	12/11/2025	FLOOR FINISH SHOP	100-4315-62990		12/11/2025	35.67
COLE PAPERS INC	10652371	12/11/2025	FLOOR FINISH SHOP	100-4510-62990		12/11/2025	35.67
COLE PAPERS INC	10659217	12/11/2025	POWER PLANT/ELEC SHOP: ...	690-4840-62990		12/11/2025	127.02
COLE PAPERS INC	10659217	12/11/2025	POWER PLANT/ELEC SHOP: ...	690-4850-62350		12/11/2025	127.02
COLE PAPERS INC	10655827	12/04/2025	TOILET PAPER	100-4194-62990		12/04/2025	101.02
Vendor COLE PAPERS INC Total:							582.40
Vendor: CORE & MAIN LP							
CORE & MAIN LP	CNV1000015729	10/17/2025	NEW DOT METER	620-4840-62430		10/17/2025	2,328.32
CORE & MAIN LP	CNV1000016547	10/28/2025	HYDRANT REPAIR	620-4850-62270		10/28/2025	247.88
CORE & MAIN LP	CNV1000018542	11/20/2025	HYD REPAIR	620-4850-62270		11/20/2025	426.56
CORE & MAIN LP	Y244445	12/11/2025	CURB STOP REPAIR	620-4850-62200		12/11/2025	3,589.92
CORE & MAIN LP	CNV1000019841	12/12/2025	MAIN REPAIR PARTS	620-4850-62200		12/12/2025	3,424.50
Vendor CORE & MAIN LP Total:							10,017.18
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S105248863.001	11/26/2025	ELECTRICAL SUPPLIES	630-4850-62230		11/26/2025	124.91
DAKOTA SUPPLY GROUP	S105248863.002	12/01/2025	ELECTRICAL SUPPLIES	630-4850-62230		12/01/2025	48.29
DAKOTA SUPPLY GROUP	S105285863.001	12/10/2025	HEATER REPLACEMENT	620-4850-62230		12/10/2025	79.48
DAKOTA SUPPLY GROUP	S105298119.001	12/16/2025	WTP HEATERS	620-4850-62230		12/16/2025	-400.00
DAKOTA SUPPLY GROUP	S105234742.002	12/03/2025	GFCI OUTLETS	100-4510-62230		12/03/2025	89.36
DAKOTA SUPPLY GROUP	S105248863.003	12/09/2025	ELECTRICAL SUPPLIES	630-4850-62230		12/09/2025	23.74
Vendor DAKOTA SUPPLY GROUP Total:							-34.22
Vendor: DAVIS J MILLS							
DAVIS J MILLS	2025 TAX ABATEMENT	12/17/2025	2025 TAX ABATEMENT PAY...	100-4660-63030		12/17/2025	1,137.44
Vendor DAVIS J MILLS Total:							1,137.44

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	12 03 25	12/03/2025	PT. QT. HIPPO BAGS	610-4840-62140		12/03/2025	1,148.20
Vendor DWIGHT TANGQUIST Total:							1,148.20
Vendor: ECOLAB INC							
ECOLAB INC	9823468	12/17/2025	INSECT & RODENT	610-4890-63030		12/17/2025	153.72
Vendor ECOLAB INC Total:							153.72
Vendor: EDAM							
EDAM	RICHARD BAKER 2025	12/24/2025	EDAM MEMBERSHIP	100-4660-64330		12/24/2025	335.00
Vendor EDAM Total:							335.00
Vendor: EHLERS							
EHLERS	104008	12/16/2025	2ND HLF BILLING-TIF MODIF...	940-4670-62990		12/16/2025	4,500.00
EHLERS	104241	12/16/2025	1ST HLF BILLING TIF MODIFI...	940-4670-62990		12/16/2025	4,500.00
EHLERS	100696	03/07/2025	PRELIMINARY TIF 1-16	100-4660-63032		03/07/2025	300.00
EHLERS	101090	04/07/2025	PRELIMINARY TIF 1-16	100-4660-63032		04/07/2025	150.00
EHLERS	101091	04/07/2025	ESTABLISHMENT OF TIF 1-16	100-4660-63032		04/07/2025	7,000.00
EHLERS	101386	05/07/2025	ESTABLISHMENT OF TIF 1-16	100-4660-63032		05/07/2025	7,000.00
Vendor EHLERS Total:							23,450.00
Vendor: ELECTRONIC PAYMENT							
ELECTRONIC PAYMENT	NOV 2025	12/01/2025	CREDIT CARD FEES-NOV 20...	610-4890-63060		12/01/2025	20.00
Vendor ELECTRONIC PAYMENT Total:							20.00
Vendor: FALLS TOWING LLC							
FALLS TOWING LLC	27287	12/10/2025	TOW	100-4210-62990		12/10/2025	125.00
FALLS TOWING LLC	27230	12/12/2025	TOW	100-4210-62990		12/12/2025	125.00
Vendor FALLS TOWING LLC Total:							250.00
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	MNROS138523	11/12/2025	WTP HEATERS	620-4850-62230		11/12/2025	143.15
FASTENAL COMPANY	MNROS138524	11/12/2025	MISC. SHOP-NUTS, BOLTS 2 ...	690-4840-62990		11/12/2025	55.60
FASTENAL COMPANY	MNROS138634	11/20/2025	WTP PRE SED RAKES	620-4850-62220		11/20/2025	139.00
FASTENAL COMPANY	MNROS138692	11/24/2025	PRE SED RAKE REPAIR	620-4850-62220		11/24/2025	173.02
FASTENAL COMPANY	MNROS138457	11/07/2025	WASHERS FRO BLADE CUTT...	100-4312-62210		11/07/2025	17.91
FASTENAL COMPANY	MNROS138916	12/15/2025	BOLTS FOR GULF FEEDER CI...	690-4840-62990		12/15/2025	11.86
FASTENAL COMPANY	MNROS138954	12/17/2025	GLASS WIPES	100-4312-62990		12/17/2025	13.06
FASTENAL COMPANY	MNROS138954	12/17/2025	GLASS WIPES	100-4315-62990		12/17/2025	13.07
FASTENAL COMPANY	MNROS138954	12/17/2025	GLASS WIPES	100-4510-62990		12/17/2025	13.06
FASTENAL COMPANY	MNROS138964	12/18/2025	DRILL BITS	100-4315-62400		12/18/2025	369.59
Vendor FASTENAL COMPANY Total:							949.32
Vendor: FLEET SUPPLY							
FLEET SUPPLY	41384	12/12/2025	PPE	100-4650-62880		12/12/2025	142.79
FLEET SUPPLY	41699	12/23/2025	HI-VIS JACKETS	100-4315-62880		12/23/2025	433.47
FLEET SUPPLY	41732	12/23/2025	HI-VIS JACKET	100-4312-62880		12/23/2025	135.99
FLEET SUPPLY	41753	12/23/2025	PPE-BRIAN JACOBSON	690-4840-62880		12/23/2025	406.34

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
FLEET SUPPLY	41099	12/03/2025	PPE-LYNN SKIBICKI	690-4840-62880		12/03/2025	60.34
FLEET SUPPLY	41108	12/03/2025	PPE-STEVE ZAVORAL	690-4840-62880		12/03/2025	220.15
Vendor FLEET SUPPLY Total:							1,399.08
Vendor: FORESTEDGE WINERY							
FORESTEDGE WINERY	6204	12/15/2025	WINE	610-4810-62530		12/15/2025	138.00
Vendor FORESTEDGE WINERY Total:							138.00
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4150-63210		12/10/2025	408.18
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4194-63210		12/10/2025	63.31
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4220-63210		12/10/2025	104.31
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4240-63210		12/10/2025	26.99
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4312-63210		12/10/2025	41.99
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4315-63210		12/10/2025	41.98
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4510-63210		12/10/2025	48.99
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4570-63210		12/10/2025	9.99
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4650-63210		12/10/2025	110.97
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4660-63210		12/10/2025	22.00
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4670-64500		12/10/2025	0.30
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	100-4670-64500		12/10/2025	82.62
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	610-4830-63210		12/10/2025	155.70
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	620-4830-63210		12/10/2025	197.89
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	630-4830-63210		12/10/2025	330.17
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	690-4830-63210		12/10/2025	0.14
GARDEN VALLEY TECHNOL...	101472360	12/10/2025	DEC 2025 PHONE CHARGES	690-4830-63210		12/10/2025	341.95
Vendor GARDEN VALLEY TECHNOLOGIES Total:							1,987.48
Vendor: GRAND FORKS FIRE EQUIPMENT LLC							
GRAND FORKS FIRE EQUIP...	45362	12/26/2025	REPLACE EXPIRED TURNOUT..	100-4670-64530		12/26/2025	3,820.00
Vendor GRAND FORKS FIRE EQUIPMENT LLC Total:							3,820.00
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS..	2721740	12/17/2025	DECEMBER PEST CONTROL	100-4550-63030		12/17/2025	55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							55.00
Vendor: HAWKINS INC							
HAWKINS INC	7278184	12/10/2025	CHEMICALS	620-4840-62160		12/10/2025	1,184.83
Vendor HAWKINS INC Total:							1,184.83
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200780235	12/08/2025	DAM RE LICENSE	690-4890-64370		12/08/2025	6,370.25
Vendor HDR ENGINEERING INC - CHICAGO Total:							6,370.25
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	104748	12/17/2025	LIMBING SAW	100-4510-62400		12/17/2025	767.99
HUBERTS OUTDOOR POWER	104809	12/18/2025	SMALL TOOLS-WEED WHIPS	100-4510-62400		12/18/2025	894.91

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
HUBERTS OUTDOOR POWER	DEAL# 4604	12/23/2025	PUSH MOWER	100-4510-62400		12/23/2025	389.00
Vendor HUBERTS OUTDOOR POWER Total:							2,051.90
Vendor: IAN LUND							
IAN LUND	REIMB 12 15 25	12/15/2025	REIMBURSE SAFETY TOE	690-4840-62880		12/15/2025	100.00
IAN LUND	REIMB 12 03 25	12/03/2025	PPE-IAN LUND	690-4840-62880		12/03/2025	212.95
Vendor IAN LUND Total:							312.95
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8823365262	11/30/2025	ADS & PODCAST	610-4880-63490		11/30/2025	886.28
Vendor IHEARTMEDIA Total:							886.28
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	05458	12/22/2025	2025 PLANNING COMMISSI...	100-4160-63040		12/22/2025	2,344.90
Vendor IHLE SPARBY AND HAASE PA Total:							2,344.90
Vendor: INTEGRATED PROCESS SOLUTIONS INC							
INTEGRATED PROCESS SOL...	SI003212	12/09/2025	FILTER CONTROL REPAIRS	620-4850-62220		12/09/2025	1,193.55
Vendor INTEGRATED PROCESS SOLUTIONS INC Total:							1,193.55
Vendor: INTERSTATE POWER SYSTEMS INC							
INTERSTATE POWER SYSTE...	C016092343	12/23/2025	SENSOR FOR TANDEM TRU...	100-4312-62210		12/23/2025	415.27
Vendor INTERSTATE POWER SYSTEMS INC Total:							415.27
Vendor: IRONHIDE EQUIPMENT INC							
IRONHIDE EQUIPMENT INC	38592G	12/15/2025	WINDOW & HOSES FOR TO...	100-4510-62210		12/15/2025	1,265.29
IRONHIDE EQUIPMENT INC	38593G	12/15/2025	BROOM FOR TOOLCAT	100-4510-62210		12/15/2025	344.22
Vendor IRONHIDE EQUIPMENT INC Total:							1,609.51
Vendor: JOANNE OLSON							
JOANNE OLSON	REIMB 121725	12/17/2025	REIMBURSE-POV MILEAGE ...	100-4150-64400		12/17/2025	53.20
Vendor JOANNE OLSON Total:							53.20
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10621176	11/20/2025	DRAIN MOTOR GRADER VA...	100-4312-62210		11/20/2025	94.28
JOHN DEERE FINANCIAL	10621180	11/20/2025	FILTER MOTOR GRADER	100-4312-62210		11/20/2025	280.69
Vendor JOHN DEERE FINANCIAL Total:							374.97
Vendor: JOHN KINSMAN							
JOHN KINSMAN	REIMB 121125	12/11/2025	REIMBURSE-MILEAGE	690-4890-64400		12/11/2025	323.40
Vendor JOHN KINSMAN Total:							323.40
Vendor: KIA B VICHAIKUL							
KIA B VICHAIKUL	2025 TAX ABATEMENT	12/17/2025	2025 TAX ABATEMENT PAY...	100-4660-63030		12/17/2025	2,580.12
Vendor KIA B VICHAIKUL Total:							2,580.12
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	10034003	12/01/2025	POWER PLANT CLEANING F...	690-4850-62350		12/01/2025	19.98
L & M SUPPLY INC	10064736	12/16/2025	BOBCAT SNOWBLOWER	100-4510-62210		12/16/2025	35.55
L & M SUPPLY INC	10012735	12/17/2025	SHOVEL	100-4510-62990		12/17/2025	39.99
L & M SUPPLY INC	10065002	12/17/2025	MISC. OFFICE ITEMS	100-4210-62990		12/17/2025	47.69

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
L & M SUPPLY INC	10026910	12/19/2025	6 BAGS ICE MELT-ELECT SH...	690-4840-62990		12/19/2025	77.94
L & M SUPPLY INC	10034223	12/02/2025	CLEANING SUPPLIES	100-4312-62990		12/02/2025	44.98
L & M SUPPLY INC	10067073	12/26/2025	SHOVELS NORTHRUP OUTD...	100-4510-62990		12/26/2025	79.98
L & M SUPPLY INC	10061999	12/03/2025	TIRE FOR DOLLY CART	100-4315-62990		12/03/2025	14.99
L & M SUPPLY INC	10062481	12/05/2025	REPLACE BROKEN BROOM ...	100-4220-62210		12/05/2025	5.49
Vendor L & M SUPPLY INC Total:							366.59
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	260611-1	11/30/2025	97.1	610-4880-63490		11/30/2025	1,350.00
LEIGHTON BROADCASTING	260615-1	11/30/2025	94.7	610-4880-63490		11/30/2025	1,080.00
Vendor LEIGHTON BROADCASTING Total:							2,430.00
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	570687582	12/08/2025	DEC 2025 - COPIER LEASE	100-4150-63030		12/08/2025	611.98
MARCO TECHNOLOGIES LLC	570687582	12/08/2025	DEC 2025 - COPIER LEASE	100-4650-63030		12/08/2025	440.69
MARCO TECHNOLOGIES LLC	570687582	12/08/2025	DEC 2025 - COPIER LEASE	690-4890-63030		12/08/2025	144.02
Vendor MARCO TECHNOLOGIES LLC Total:							1,196.69
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	887609	12/12/2025	BEER & WINE	610-4810-62520		12/12/2025	4,024.30
MC KINNON COMPANY INC	887609	12/12/2025	BEER & WINE	610-4810-62530		12/12/2025	122.50
MC KINNON COMPANY INC	887611	12/12/2025	BEER CREDIT	610-4810-62520		12/12/2025	-93.80
MC KINNON COMPANY INC	887849	12/16/2025	BEER CREDIT	610-4810-62520		12/16/2025	-23.65
MC KINNON COMPANY INC	887850	12/16/2025	BEER	610-4810-62520		12/16/2025	6,733.45
MC KINNON COMPANY INC	885266	12/02/2025	LIQUOR, BEER, & MIX	610-4810-62510		12/02/2025	1,440.00
MC KINNON COMPANY INC	885266	12/02/2025	LIQUOR, BEER, & MIX	610-4810-62520		12/02/2025	8,909.20
MC KINNON COMPANY INC	885266	12/02/2025	LIQUOR, BEER, & MIX	610-4810-62540		12/02/2025	96.70
MC KINNON COMPANY INC	886327	12/05/2025	LIQUOR & BEER CREDIT	610-4810-62510		12/05/2025	-181.45
MC KINNON COMPANY INC	886327	12/05/2025	LIQUOR & BEER CREDIT	610-4810-62520		12/05/2025	-22.00
MC KINNON COMPANY INC	886328	12/05/2025	LIQUOR & BEER	610-4810-62510		12/05/2025	360.00
MC KINNON COMPANY INC	886328	12/05/2025	LIQUOR & BEER	610-4810-62520		12/05/2025	8,823.35
MC KINNON COMPANY INC	886346	12/05/2025	MIX	610-4810-62540		12/05/2025	25.00
MC KINNON COMPANY INC	886576	12/09/2025	BEER CREDIT	610-4810-62520		12/09/2025	-403.92
MC KINNON COMPANY INC	886577	12/09/2025	LIQUOR & BEER	610-4810-62510		12/09/2025	1,367.60
MC KINNON COMPANY INC	886577	12/09/2025	LIQUOR & BEER	610-4810-62520		12/09/2025	8,710.35
MC KINNON COMPANY INC	886577	12/09/2025	LIQUOR & BEER	610-4810-62530		12/09/2025	49.00
Vendor MC KINNON COMPANY INC Total:							39,936.63
Vendor: MCLAIN STENNES							
MCLAIN STENNES	MMUA 2025-FUEL	12/18/2025	REIMURSE FUEL: MMUA-TR...	690-4890-64400		12/18/2025	57.00
MCLAIN STENNES	MMUA 2025-MEALS	12/18/2025	REIMBURSE MEALS-MMUA-...	690-4890-64400		12/18/2025	95.92
Vendor MCLAIN STENNES Total:							152.92
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	009622	12/12/2025	TIRES FOR PICKUP	100-4315-62210		12/12/2025	1,089.51
MIKES AUTOMOTIVE CENTE...	009601	12/09/2025	TIRES FOR PICKUP	100-4510-62210		12/09/2025	1,179.96
Vendor MIKES AUTOMOTIVE CENTER INC Total:							2,269.47

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: MINNKOTA POWER COOPERATIVE INC							
MINNKOTA POWER COOPE...	CIP QTR 4-TRFALLS	12/22/2025	4TH QTR CIP	690-4890-68880		12/22/2025	45,055.37
Vendor MINNKOTA POWER COOPERATIVE INC Total:							45,055.37
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ABI0042922X	11/13/2025	BUILDING MAINTENANCE	100-4510-62230		11/13/2025	140.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							140.00
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-20220		12/22/2025	12,190.69
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4194-62230		12/22/2025	-0.77
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4210-62210		12/22/2025	-27.02
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4220-62990		12/22/2025	-1.37
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4315-62210		12/22/2025	242.20
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4315-62990		12/22/2025	26.68
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	100-4510-62210		12/22/2025	-2.75
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	610-4840-62010		12/22/2025	2.60
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	610-4840-62140		12/22/2025	61.13
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	610-4840-62990		12/22/2025	11.34
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	610-4850-62230		12/22/2025	3.80
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	620-20220		12/22/2025	2,585.80
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	620-4850-62220		12/22/2025	-97.86
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	690-20220		12/22/2025	61,102.59
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	690-4840-62010		12/22/2025	1.96
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	690-4840-62990		12/22/2025	4.58
MN DPT OF REVENUE - SAL...	NOV 2025	12/22/2025	SALES TAX-NOV 2025 PAID ...	690-4850-62360		12/22/2025	2.40
MN DPT OF REVENUE - SAL...	NOV 2025-LQR	12/22/2025	SALES TAX - NOVEMBER 20...	610-20220		12/22/2025	38,802.00
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							114,908.00
Vendor: MN ENERGY RESOURCES #0502295320-00003							
MN ENERGY RESOURCES #0...	5731268712	12/05/2025	NOV 2025-GAS METER READ..	100-4220-63890		12/05/2025	202.45
MN ENERGY RESOURCES #0...	5731268712	12/05/2025	NOV 2025-GAS METER READ..	100-4550-63890		12/05/2025	438.64
MN ENERGY RESOURCES #0...	5731268712	12/05/2025	NOV 2025-GAS METER READ..	100-4560-63890		12/05/2025	305.81
MN ENERGY RESOURCES #0...	5731268712	12/05/2025	NOV 2025-GAS METER READ..	100-4570-63890		12/05/2025	382.39
Vendor MN ENERGY RESOURCES #0502295320-00003 Total:							1,329.29
Vendor: MN ENERGY RESOURCES #0503090429-00002							
MN ENERGY RESOURCES #0...	5744516118	12/16/2025	NOV 2025 GAS METER REA...	100-4312-63890		12/16/2025	525.52
MN ENERGY RESOURCES #0...	5744516118	12/16/2025	NOV 2025 GAS METER REA...	100-4315-63890		12/16/2025	464.58
MN ENERGY RESOURCES #0...	5744516118	12/16/2025	NOV 2025 GAS METER REA...	100-4510-63890		12/16/2025	199.11
MN ENERGY RESOURCES #0...	5744516118	12/16/2025	NOV 2025 GAS METER REA...	100-4510-63890		12/16/2025	62.50
Vendor MN ENERGY RESOURCES #0503090429-00002 Total:							1,251.71
Vendor: MN ENERGY RESOURCES #0503307772-00007							
MN ENERGY RESOURCES #0...	5736737853	12/10/2025	NOV 2025-GAS METER READ..	100-4194-63890		12/10/2025	175.20
Vendor MN ENERGY RESOURCES #0503307772-00007 Total:							175.20

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: MN ENERGY RESOURCES #0740731585-00002							
MN ENERGY RESOURCES #0...	5732104158	12/08/2025	0740731585-00002	100-4670-64500		12/08/2025	194.02
Vendor MN ENERGY RESOURCES #0740731585-00002 Total:							194.02
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	17406	12/10/2025	POWER PLANT SWITCH	690-4840-62020		12/10/2025	368.34
MORRIS ELECTRONICS INC	17463	12/10/2025	SERVICE DAY	100-4192-63020		12/10/2025	1,822.50
MORRIS ELECTRONICS INC	#TRFLABOR	12/12/2025	SERVICE HOURS	100-4192-63020		12/12/2025	3,000.00
MORRIS ELECTRONICS INC	17480	12/12/2025	17480	610-4840-62420		12/12/2025	368.34
MORRIS ELECTRONICS INC	17513	12/15/2025	SWITCH	100-4312-62420		12/15/2025	184.17
MORRIS ELECTRONICS INC	17513	12/15/2025	SWITCH	100-4510-62420		12/15/2025	184.17
MORRIS ELECTRONICS INC	17394	12/08/2025	SERVER 2025 LICENSES	100-4192-63020		12/08/2025	5,065.92
Vendor MORRIS ELECTRONICS INC Total:							10,993.44
Vendor: NAPA AUTO PARTS CROOKSTON							
NAPA AUTO PARTS CROOKS...	746706	12/01/2025	BATTERY & CORE	100-4510-62210		12/01/2025	154.89
NAPA AUTO PARTS CROOKS...	746921	12/11/2025	BACKHOE PARTS	690-4850-62210		12/11/2025	5.99
NAPA AUTO PARTS CROOKS...	747006	12/16/2025	PARTS FORKLIFT #5602	100-4315-62210		12/16/2025	28.99
NAPA AUTO PARTS CROOKS...	747016	12/16/2025	TOOLCAT FOR WINDSHIELD	100-4510-62990		12/16/2025	8.99
NAPA AUTO PARTS CROOKS...	747027	12/16/2025	TOOLCAT ADHESIVE FOR W...	100-4510-62990		12/16/2025	6.99
NAPA AUTO PARTS CROOKS...	747042	12/17/2025	TOOLCAT RELAY	100-4510-62210		12/17/2025	16.25
Vendor NAPA AUTO PARTS CROOKSTON Total:							222.10
Vendor: NEDLAND INDUSTRIES INC							
NEDLAND INDUSTRIES INC	41042	12/18/2025	2025 DUMPSTER PURCHASE	100-4315-62400		12/18/2025	5,830.00
Vendor NEDLAND INDUSTRIES INC Total:							5,830.00
Vendor: NEIGHBORS FORD							
NEIGHBORS FORD	TR120074	12/15/2025	OIL CHANGE	100-4210-62120		12/15/2025	76.22
NEIGHBORS FORD	TR119805	12/02/2025	OIL CHANGE	100-4210-62120		12/02/2025	76.22
NEIGHBORS FORD	TR119940	12/09/2025	OIL CHANGE & TIRE ALIGN...	690-4850-62210		12/09/2025	173.23
Vendor NEIGHBORS FORD Total:							325.67
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R...	CT166258	12/08/2025	FORKLIFT OIL SEAL	100-4315-62210		12/08/2025	42.98
Vendor NELSON EQUIPMENT OF T R F INC Total:							42.98
Vendor: NORMAN BETLAND							
NORMAN BETLAND	104	12/15/2025	DEC 2025-GIS CONSULTING	100-4650-63030		12/15/2025	1,086.25
Vendor NORMAN BETLAND Total:							1,086.25
Vendor: NORTH RISK PARTNERS LLC							
NORTH RISK PARTNERS LLC	7833062	12/10/2025	1/1/26-1/1/27: BOILER & M...	100-4670-63610		12/10/2025	29,512.30
NORTH RISK PARTNERS LLC	7833062	12/10/2025	1/1/26-1/1/27: BOILER & M...	610-4870-63610		12/10/2025	1,837.96
NORTH RISK PARTNERS LLC	7833062	12/10/2025	1/1/26-1/1/27: BOILER & M...	620-4870-63610		12/10/2025	2,100.52
NORTH RISK PARTNERS LLC	7833062	12/10/2025	1/1/26-1/1/27: BOILER & M...	680-4870-63610		12/10/2025	2,100.52
NORTH RISK PARTNERS LLC	7833062	12/10/2025	1/1/26-1/1/27: BOILER & M...	690-4870-63610		12/10/2025	16,961.70
Vendor NORTH RISK PARTNERS LLC Total:							52,513.00

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL ...	15289	12/15/2025	WW SAMPLES	680-4840-62170		12/15/2025	125.00
Vendor NORTH SHORE ANALYTICAL INC Total:							125.00
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO...	NOV 2025	12/15/2025	NOV 2025 DE & ENERGY US...	690-4810-68400		12/15/2025	1,017,434.88
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							1,017,434.88
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	NOV 2025	12/18/2025	NOV 2025-SERVICE CHARGE	100-4150-63030		12/18/2025	343.57
Vendor NORTHERN STATE BANK Total:							343.57
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	159707	12/01/2025	LIQ. BEER	610-4810-62510		12/01/2025	249.75
NORTHWEST BEVERAGE INC	159707	12/01/2025	LIQ. BEER	610-4810-62520		12/01/2025	7,746.90
NORTHWEST BEVERAGE INC	159930	12/12/2025	BEER	610-4810-62520		12/12/2025	3,458.10
NORTHWEST BEVERAGE INC	159933	12/15/2025	BEER	610-4810-62520		12/15/2025	6,745.07
NORTHWEST BEVERAGE INC	159808	12/05/2025	BEER	610-4810-62520		12/05/2025	9,054.45
NORTHWEST BEVERAGE INC	159815	12/08/2025	BEER	610-4810-62520		12/08/2025	13,980.75
NORTHWEST BEVERAGE INC	159837	12/08/2025	BEER CREDIT	610-4810-62520		12/08/2025	-156.74
Vendor NORTHWEST BEVERAGE INC Total:							41,078.28
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYST...	T349252	12/10/2025	PLOW MARKERS	100-4510-62990		12/10/2025	20.98
NORTHWEST POWER SYST...	T349283	12/12/2025	PIN FOR PLOW	100-4510-62210		12/12/2025	30.58
NORTHWEST POWER SYST...	T349352	12/17/2025	SWIVEL PRESSURE WASHER	100-4315-62990		12/17/2025	89.75
NORTHWEST POWER SYST...	T349369	12/18/2025	OIL FOR THE PLOW	100-4220-62210		12/18/2025	13.25
NORTHWEST POWER SYST...	T349389	12/22/2025	REPLACE FITTING ON PUMP...	100-4220-62210		12/22/2025	12.00
NORTHWEST POWER SYST...	T349141	12/04/2025	COUPLERS FOR TRUCK	100-4312-62210		12/04/2025	58.07
Vendor NORTHWEST POWER SYSTEMS INC Total:							224.63
Vendor: NORTHWOODS LUMBER CO TRF							
NORTHWOODS LUMBER CO...	2512-189682	12/16/2025	LATHS TO MARK TRANSFO...	690-4840-62990		12/16/2025	15.44
NORTHWOODS LUMBER CO...	2512-190314	12/19/2025	RAMP FOR INSIDE FIREHALL ..	100-4220-62230		12/19/2025	338.94
NORTHWOODS LUMBER CO...	2512-190325	12/19/2025	RETURN-RAMP FOR INSIDE ...	100-4220-62230		12/19/2025	-125.96
Vendor NORTHWOODS LUMBER CO TRF Total:							228.42
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-425176	12/12/2025	WIPER BLADE	100-4210-62210		12/12/2025	54.92
O'REILLY AUTOMOTIVE INC	1519-425535	12/16/2025	HEAD LIGHT BULB	100-4210-62210		12/16/2025	36.28
O'REILLY AUTOMOTIVE INC	1519-425556	12/16/2025	RETURN CREDIT-HEADLIGHT..	100-4210-62210		12/16/2025	-36.28
O'REILLY AUTOMOTIVE INC	1519-425556	12/16/2025	RETURN CREDIT-HEADLIGHT..	100-4210-62210		12/16/2025	32.29
Vendor O'REILLY AUTOMOTIVE INC Total:							87.21
Vendor: PAINT & GLASS INTERIORS INC							
PAINT & GLASS INTERIORS I...	18338	12/11/2025	PAINT FOR APPARATUS AR...	100-4220-62230		12/11/2025	257.99
Vendor PAINT & GLASS INTERIORS INC Total:							257.99

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: PENNINGTON CO AUDITOR							
PENNINGTON CO AUDITOR	2025 ABATEMENT	12/17/2025	2025 TAX ABATEMENT	100-4660-63030		12/17/2025	626.96
PENNINGTON CO AUDITOR	2025 ABATEMENT	12/17/2025	2025 TAX ABATEMENT	100-4660-63030		12/17/2025	818.70
Vendor PENNINGTON CO AUDITOR Total:							1,445.66
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	DEC 2025	12/29/2025	DEC 2025	100-4210-63100		12/29/2025	1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	84648	12/09/2025	#106 OIL CHANGE FLAT BED	690-4850-62210		12/09/2025	87.50
Vendor PENNINGTON FAST LUBE INC Total:							87.50
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550036727	12/18/2025	TIRES & RIMS 5605	100-4315-62210		12/18/2025	2,595.22
POMPS TIRE SERVICE INC	1550036388	12/03/2025	REPAIR TIRE	100-4315-62210		12/03/2025	61.00
Vendor POMPS TIRE SERVICE INC Total:							2,656.22
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	139156	12/23/2025	LIFT #7 GENERATOR FILTER	680-4850-62210		12/23/2025	97.53
Vendor QUALITY FARM SUPPLY INC Total:							97.53
Vendor: QUALITY SPRAY FOAM LLC							
QUALITY SPRAY FOAM LLC	1999	12/15/2025	HAZARDOUS BUILDINGS	100-4670-63090		12/15/2025	16,000.00
Vendor QUALITY SPRAY FOAM LLC Total:							16,000.00
Vendor: QUILL LLC							
QUILL LLC	46951732	12/11/2025	GENERAL OFFICE SUPPLIES	100-4670-62010		12/11/2025	32.21
QUILL LLC	46918397	12/09/2025	GENERAL OFFICE SUPPLIES	100-4670-62010		12/09/2025	77.80
QUILL LLC	46918626	12/09/2025	TONER	100-4670-62010		12/09/2025	81.39
Vendor QUILL LLC Total:							191.40
Vendor: RDO EQUIPMENT CO							
RDO EQUIPMENT CO	W3479209	12/04/2025	REPAIRS TO BORE MACHINE	690-4850-62210		12/04/2025	8,890.73
Vendor RDO EQUIPMENT CO Total:							8,890.73
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	NOV 2025	12/05/2025	NOV 2025-ELECTRIC READI...	680-4830-63890		12/05/2025	189.56
Vendor RED LAKE ELECTRIC COOP INC Total:							189.56
Vendor: RICHARD G MERRILL							
RICHARD G MERRILL	2025 TAX ABATEMENT	12/17/2025	2025 TAX ABATEMENT PAY...	100-4660-63030		12/17/2025	858.28
Vendor RICHARD G MERRILL Total:							858.28
Vendor: ROBIN HOOD SHIP							
ROBIN HOOD SHIP	16097	11/24/2025	STATE SAMPLES	620-4840-62170		11/24/2025	22.45
ROBIN HOOD SHIP	16151	12/01/2025	STATE SAMPLES	620-4840-62170		12/01/2025	19.63
ROBIN HOOD SHIP	16331	12/15/2025	STATE SAMPLES	620-4840-62170		12/15/2025	40.12
ROBIN HOOD SHIP	16165	12/02/2025	WW SAMPLES	680-4840-62170		12/02/2025	19.34

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
ROBIN HOOD SHIP	16443	12/22/2025	STATE SAMPLES	620-4840-62170		12/22/2025	19.26
Vendor ROBIN HOOD SHIP Total:							120.80
Vendor: SHI INTERNATIONAL CORP							
SHI INTERNATIONAL CORP	B20598835	12/12/2025	MONITOR	100-4150-62020		12/12/2025	443.00
SHI INTERNATIONAL CORP	B20625218	12/19/2025	MONITOR TEG	100-4650-62020		12/19/2025	443.00
Vendor SHI INTERNATIONAL CORP Total:							886.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	5133630	12/11/2025	LIQUOR	610-4810-62510		12/11/2025	404.50
SOUTHERN GLAZERS OF MN	2701293	12/09/2025	LIQUOR & WINE	610-4810-62510		12/09/2025	3,669.72
SOUTHERN GLAZERS OF MN	2701293	12/09/2025	LIQUOR & WINE	610-4810-62510		12/09/2025	6,585.55
SOUTHERN GLAZERS OF MN	2701294	12/09/2025	LIQUOR	610-4810-62510		12/09/2025	712.00
SOUTHERN GLAZERS OF MN	2701295	12/09/2025	LIQUOR	610-4810-62510		12/09/2025	2,244.00
Vendor SOUTHERN GLAZERS OF MN Total:							13,615.77
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA...	445771	12/15/2025	SLAKER DRAIN SYSTEM REP...	620-4850-62230		12/15/2025	589.96
ST HILAIRE SUPPLY COMPA...	445221	12/19/2025	BLOWER MOTOR-ELEC SHOP	690-4850-62230		12/19/2025	347.58
Vendor ST HILAIRE SUPPLY COMPANY Total:							937.54
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	002702	12/23/2025	ALARM CONTRACT	690-4890-63030		12/23/2025	19.50
STEVEN O KVASAGER	002703	12/23/2025	POWER PLANT ALARM	690-4850-62350		12/23/2025	19.50
STEVEN O KVASAGER	002707	12/23/2025	JANUARY 2026 MONITORI...	100-4194-63030		12/23/2025	35.05
Vendor STEVEN O KVASAGER Total:							74.05
Vendor: STONES MOBILE RADIO INC							
STONES MOBILE RADIO INC	2061171	12/12/2025	RADIOS-DUMP TRUCK & T...	100-4312-62210		12/12/2025	725.00
STONES MOBILE RADIO INC	2061171	12/12/2025	RADIOS-DUMP TRUCK & T...	100-4510-62230		12/12/2025	804.35
Vendor STONES MOBILE RADIO INC Total:							1,529.35
Vendor: STREICHERS							
STREICHERS	11794511	11/14/2025	NAME TAG	100-4210-62890		11/14/2025	26.98
STREICHERS	1797735	12/04/2025	UNIFORM-ANDY HART	100-4210-62880		12/04/2025	174.98
STREICHERS	11797818	12/05/2025	UNIFORM SHIRT-ANDY HART	100-4210-62880		12/05/2025	69.99
Vendor STREICHERS Total:							271.95
Vendor: SUNSET LAW ENFORCEMENT LLC							
SUNSET LAW ENFORCEMEN...	0012547-IN	11/06/2025	SNIPER AMMO	130-4670-62990		11/06/2025	279.30
Vendor SUNSET LAW ENFORCEMENT LLC Total:							279.30
Vendor: T R F HARDWARE							
T R F HARDWARE	34033035	12/01/2025	CONDUIT FOR NEW OUTLET...	100-4550-65600		12/01/2025	9.99
T R F HARDWARE	34033090	12/01/2025	DIST SHOP	680-4840-62990		12/01/2025	9.98
T R F HARDWARE	34033860	12/10/2025	SLAKER DRAIN REPLACEME...	620-4850-62230		12/10/2025	77.73
T R F HARDWARE	34033977	12/11/2025	WATER HEATER REPAIR	620-4850-62230		12/11/2025	13.99
T R F HARDWARE	34033986	12/11/2025	MACHINE PARTS	690-4850-62230		12/11/2025	17.76
T R F HARDWARE	34034332	12/15/2025	WTP HEATER INSTALLATION	620-4850-62230		12/15/2025	18.58

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
T R F HARDWARE	34034378	12/16/2025	REPLACE BROKEN SAW ON ...	100-4220-62400		12/16/2025	499.00
T R F HARDWARE	34033169	12/02/2025	OUTLET BOXES & OULETS A...	100-4550-65600		12/02/2025	13.18
T R F HARDWARE	34035078	12/23/2025	PRUNING SHEARS M12 BAT...	100-4510-62400		12/23/2025	438.98
T R F HARDWARE	34033286	12/03/2025	VEHICLE SUPPLIES	680-4850-62210		12/03/2025	22.97
T R F HARDWARE	34033336	12/04/2025	DIST SHOP	620-4850-62230		12/04/2025	64.99
T R F HARDWARE	34033471	12/05/2025	METER REPAIR	620-4850-62290		12/05/2025	25.77
T R F HARDWARE	34033682	12/08/2025	PIPE GALLEY LIGHT REPLAC...	620-4850-62230		12/08/2025	13.77
T R F HARDWARE	34033756	12/09/2025	NEW PLUG FOR SHOP VAC	690-4840-62990		12/09/2025	11.99
Vendor T R F HARDWARE Total:							1,238.68

Vendor: THIEF RIVER FALLS TIMES

THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4110-63490		11/30/2025	304.92
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4150-63590		11/30/2025	78.75
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4150-63590		11/30/2025	10.00
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4150-63590		11/30/2025	87.75
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4150-63590		11/30/2025	78.75
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	100-4660-63590		11/30/2025	44.55
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	505-4680-65940		11/30/2025	251.46
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	610-4880-63490		11/30/2025	95.00
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	620-4890-63590		11/30/2025	157.41
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	940-4670-62990		11/30/2025	60.39
THIEF RIVER FALLS TIMES	NOV 2025-878	11/30/2025	NOV 2025-STATEMENT	940-4670-62990		11/30/2025	174.24
Vendor THIEF RIVER FALLS TIMES Total:							1,343.22

Vendor: TITAN MACHINERY - CROOKSTON

TITAN MACHINERY - CROOK...	PS1000631-1.1	11/05/2025	EQUIPMENT REPAIR #5601	100-4315-62210		11/05/2025	100.80
TITAN MACHINERY - CROOK...	SO0293179-1	12/04/2025	CALIBRATE TV140 TRACTOR	100-4315-62210		12/04/2025	1,322.60
Vendor TITAN MACHINERY - CROOKSTON Total:							1,423.40

Vendor: TREVIPAY - WALMART

TREVIPAY - WALMART	1AE0D354	12/08/2025	MISC EXPENSE	100-4312-62990		12/08/2025	55.34
TREVIPAY - WALMART	1AE0D354	12/08/2025	MISC EXPENSE	100-4315-62990		12/08/2025	55.33
TREVIPAY - WALMART	1AE0D354	12/08/2025	MISC EXPENSE	100-4510-62990		12/08/2025	55.33
Vendor TREVIPAY - WALMART Total:							166.00

Vendor: TROY MERCIL CONSTRUCTION LLC

TROY MERCIL CONSTRUCTI...	1001	11/07/2025	CONTRACTS EXPENSE-GRAV...	820-4890-63030		11/07/2025	800.00
Vendor TROY MERCIL CONSTRUCTION LLC Total:							800.00

Vendor: TYLER BUSINESS FORMS

TYLER BUSINESS FORMS	108701	12/11/2025	1099 FORMS & ENVELOPES	100-4150-62010		12/11/2025	508.00
Vendor TYLER BUSINESS FORMS Total:							508.00

Vendor: ULINE

ULINE	199822338	10/28/2025	RAIN GEAR	100-4315-62880		10/28/2025	111.54
Vendor ULINE Total:							111.54

Council Approval Register

Packet: APPKT01638 - 2025 END OF YEAR BILLS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639...	6129887615	12/01/2025	NOV 2025 MONTHLY ACCES...	100-4210-63210		12/01/2025	215.13
VERIZON WIRELESS #48639...	6129887615	12/01/2025	NOV 2025 MONTHLY ACCES...	100-4660-63210		12/01/2025	20.02
Vendor VERIZON WIRELESS #486397938 Total:							235.15
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	100-4220-63210		12/01/2025	40.04
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	100-4240-63210		12/01/2025	20.02
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	100-4650-63210		12/01/2025	40.04
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	620-4830-63210		12/01/2025	60.06
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	680-4830-63210		12/01/2025	20.02
VERIZON WIRELESS #74204...	6129928273	12/01/2025	NOV 01-DEC 01 IPAD CHAR...	690-4830-63210		12/01/2025	200.20
Vendor VERIZON WIRELESS #742042583 Total:							380.38
Vendor: VESTIS							
VESTIS	2630496929	12/09/2025	WTP RUGS	620-4890-63030		12/09/2025	86.75
Vendor VESTIS Total:							86.75
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	553	11/30/2025	NOV 2025-GARBAGE TIPPI...	100-4315-63030		11/30/2025	22,695.38
WASTE MASTERS LLC	5BX00077	11/30/2025	CARDBOARD/LIQUOR STORE..	535-4680-65900		11/30/2025	218.48
WASTE MASTERS LLC	5BX00077	11/30/2025	CARDBOARD/LIQUOR STORE..	610-4840-62990		11/30/2025	96.00
WASTE MASTERS LLC	5BX09039	11/30/2025	DUMPSTER PW CUBICLES/C...	100-4194-62990		11/30/2025	508.80
Vendor WASTE MASTERS LLC Total:							23,518.66
Grand Total:							1,546,734.22

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	155,809.81
130 - SRT FUND	380.21
505 - 2024 ST AND UTILITY PROJECT	251.46
535 - 2025 LIQUOR ROOF	218.48
550 - 2025 CO2 TANK REPLACEMENT	3,003.00
565 - LEAD & GALVANIZED SERVICE LINE PROJECT	33,183.50
610 - LIQUOR DISPENSARY	161,555.15
620 - WATER UTILITY FUND	18,767.91
630 - ARENAS - OAK VIEW GROUP	527.11
670 - STORM WATER UTILITY FUND	25.93
680 - WASTEWATER UTILITY FUND	2,964.23
690 - ELECTRIC UTILITY FUND	1,160,012.80
820 - GREENWOOD CEMETERY FUND	800.00
940 - TIF 1-5 WENDT DRIVE	9,234.63
Grand Total:	1,546,734.22

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	12,190.69
100-4110-63490	Advertising	304.92
100-4150-62010	Office Supplies	508.00
100-4150-62020	Computer Supplies	465.99
100-4150-63030	Contracts Expense	955.55
100-4150-63210	Communication Expense	408.18
100-4150-63590	Printing & Publications	255.25
100-4150-64400	Travel, Conference, Sch...	53.20
100-4160-63040	Legal Fees	2,344.90
100-4192-62020	Computer Supplies	74.99
100-4192-63020	Computer Maintenance...	9,888.42
100-4194-62230	Building Maint & Repair	-0.77
100-4194-62990	Misc. Operating Expense	683.96
100-4194-63030	Contracts Expense	35.05
100-4194-63210	Communication Expense	63.31
100-4194-63890	Utilities Expense	175.20
100-4210-62120	Gas-Oil-Lube	164.43
100-4210-62210	Equipment Maint & Repa..	60.19
100-4210-62880	Personal Protective Equi...	244.97
100-4210-62890	Uniforms/ID Clothing	26.98
100-4210-62990	Misc. Operating Expense	297.69
100-4210-63100	Animal Control	1,400.00
100-4210-63210	Communication Expense	215.13
100-4220-62120	Gas-Oil-Lube	53.00

Account Summary

Account Number	Account Name	Expense Amount
100-4220-62210	Equipment Maint & Repa..	141.21
100-4220-62230	Building Maint & Repair	470.97
100-4220-62400	Small Tools and Minor E...	1,044.99
100-4220-62990	Misc. Operating Expense	387.49
100-4220-63210	Communication Expense	144.35
100-4220-63890	Utilities Expense	202.45
100-4240-63210	Communication Expense	47.01
100-4312-62210	Equipment Maint & Repa..	2,703.24
100-4312-62420	Computer Equipment	184.17
100-4312-62880	Personal Protective Equi...	135.99
100-4312-62990	Misc. Operating Expense	155.03
100-4312-63210	Communication Expense	41.99
100-4312-63890	Utilities Expense	525.52
100-4315-62210	Equipment Maint & Repa..	5,512.34
100-4315-62400	Small Tools and Minor E...	6,299.58
100-4315-62880	Personal Protective Equi...	545.01
100-4315-62990	Misc. Operating Expense	270.76
100-4315-63030	Contracts Expense	22,695.38
100-4315-63210	Communication Expense	41.98
100-4315-63890	Utilities Expense	464.58
100-4510-62210	Equipment Maint & Repa..	3,023.99
100-4510-62230	Building Maint & Repair	1,033.71
100-4510-62400	Small Tools and Minor E...	2,690.84
100-4510-62420	Computer Equipment	184.17
100-4510-62990	Misc. Operating Expense	270.98
100-4510-63210	Communication Expense	48.99
100-4510-63890	Utilities Expense	261.61
100-4550-62230	Building Maint & Repair	34.48
100-4550-63030	Contracts Expense	55.00
100-4550-63890	Utilities Expense	438.64
100-4550-65600	Office Furniture/Equipm...	23.17
100-4560-63890	Utilities Expense	305.81
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	382.39
100-4650-62020	Computer Supplies	534.96
100-4650-62880	Personal Protective Equi...	142.79
100-4650-63030	Contracts Expense	1,526.94
100-4650-63210	Communication Expense	151.01
100-4660-63030	Contracts Expense	7,037.70
100-4660-63032	Economic Development ...	14,450.00
100-4660-63210	Communication Expense	42.02
100-4660-63590	Printing & Publications	44.55

Account Summary

Account Number	Account Name	Expense Amount
100-4660-64330	Dues and Subscriptions	335.00
100-4670-62010	Office Supplies	191.40
100-4670-63090	Vacant Home Demolition	16,000.00
100-4670-63610	Insurance Expense	29,512.30
100-4670-64500	Senior Citizen Programs	276.94
100-4670-64530	Public Safety Grant Expe...	3,917.16
130-4670-62990	Misc. Operating Expense	380.21
505-4680-65940	Work in Progress - Legal...	251.46
535-4680-65900	Work in Process-Constru...	218.48
550-4680-65920	Work in Process - Eng/Ar...	3,003.00
565-4680-65920	Work in Process - Eng/Ar...	33,183.50
610-20220	Sales Tax Payable	38,802.00
610-4810-62510	Liquor for Resale	33,408.04
610-4810-62520	Beer for Resale	78,575.21
610-4810-62530	Wine for Resale	2,333.50
610-4810-62540	Soft Drinks/Mix for Resa...	798.47
610-4830-63210	Communication Expense	155.70
610-4840-62010	Office Supplies	2.60
610-4840-62020	Computer Supplies	212.55
610-4840-62140	Off Sale Supplies	1,239.31
610-4840-62420	Computer Equipment	368.34
610-4840-62990	Misc. Operating Expense	183.90
610-4850-62230	Building Maint & Repair	52.57
610-4870-63610	Insurance Expense	1,837.96
610-4880-63490	Advertising	3,411.28
610-4890-63030	Contracts Expense	153.72
610-4890-63060	Credit Card Fees	20.00
620-20220	Sales Tax Payable	2,585.80
620-4830-63210	Communication Expense	257.95
620-4840-62160	Chemicals	1,184.83
620-4840-62170	Field Supplies	101.46
620-4840-62430	Water Meters	2,328.32
620-4840-62990	Misc. Operating Expense	94.95
620-4850-62200	System Expense	7,014.42
620-4850-62210	Equipment Maint & Repa..	145.93
620-4850-62220	Plant Equip Maint & Rep...	1,407.71
620-4850-62230	Building Maint & Repair	601.65
620-4850-62270	Hydrant Maintenace Su...	674.44
620-4850-62290	Water Meter Maintenanc...	25.77
620-4870-63610	Insurance Expense	2,100.52
620-4890-63030	Contracts Expense	86.75
620-4890-63590	Printing & Publications	157.41

Account Summary

Account Number	Account Name	Expense Amount
630-4830-63210	Communication Expense	330.17
630-4850-62230	Building Maint & Repair	196.94
670-4850-62210	Equipment Maint & Repa..	25.93
680-4830-63210	Communication Expense	20.02
680-4830-63890	Utilities Expense	189.56
680-4840-62120	Gas-Oil-Lube	232.03
680-4840-62170	Field Supplies	144.34
680-4840-62990	Misc. Operating Expense	47.76
680-4850-62210	Equipment Maint & Repa..	120.50
680-4870-63610	Insurance Expense	2,100.52
680-4890-63110	Consulting Fees	109.50
690-20220	Sales Tax Payable	61,102.59
690-4810-68400	Purchased Power	1,017,434.88
690-4830-63210	Communication Expense	542.29
690-4840-62010	Office Supplies	103.16
690-4840-62020	Computer Supplies	368.34
690-4840-62880	Personal Protective Equi...	1,438.26
690-4840-62990	Misc. Operating Expense	304.43
690-4850-62210	Equipment Maint & Repa..	9,157.45
690-4850-62230	Building Maint & Repair	365.34
690-4850-62350	Power Plant/Dam Maint	166.50
690-4850-62360	Distribution Maint	2.40
690-4870-63610	Insurance Expense	16,961.70
690-4890-63030	Contracts Expense	163.52
690-4890-64370	Taxes and Licenses	6,370.25
690-4890-64400	Travel, Conference, Sch...	476.32
690-4890-68880	Conservation Program	45,055.37
820-4890-63030	Contracts Expense	800.00
940-4670-62990	Misc. Operating Expense	9,234.63
Grand Total:		1,546,734.22

Project Account Summary

Project Account Key	Expense Amount
None	1,546,734.22
Grand Total:	1,546,734.22



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01646 - 12/29/25 POSTAGE & WEX

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: U S POSTMASTER							
U S POSTMASTER	JAN 2026-UTILITY POSTAGE	12/29/2025	UTILITY BILLS-POSTAGE JAN...	100-4315-62010		12/29/2025	270.67
U S POSTMASTER	JAN 2026-UTILITY POSTAGE	12/29/2025	UTILITY BILLS-POSTAGE JAN...	620-4840-62010		12/29/2025	631.57
U S POSTMASTER	JAN 2026-UTILITY POSTAGE	12/29/2025	UTILITY BILLS-POSTAGE JAN...	680-4840-62010		12/29/2025	180.45
U S POSTMASTER	JAN 2026-UTILITY POSTAGE	12/29/2025	UTILITY BILLS-POSTAGE JAN...	690-4840-62010		12/29/2025	721.80
Vendor U S POSTMASTER Total:							1,804.49
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0001926	12/29/2025	FSA Flex Reimbursement	740-20300		12/29/2025	10.00
Vendor WEX HEALTH INC Total:							10.00
Grand Total:							1,814.49

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	270.67
620 - WATER UTILITY FUND	631.57
680 - WASTEWATER UTILITY FUND	180.45
690 - ELECTRIC UTILITY FUND	721.80
740 - TRF HEALTH INSURANCE FUND	10.00
Grand Total:	1,814.49

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	270.67
620-4840-62010	Office Supplies	631.57
680-4840-62010	Office Supplies	180.45
690-4840-62010	Office Supplies	721.80
740-20300	Flex Payroll Deductions	10.00
Grand Total:		1,814.49

Project Account Summary

Project Account Key	Expense Amount
None	1,814.49
Grand Total:	1,814.49



UBPKT03581 - Refunds 01 UBPKT03579 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00178-000	SPEARS, FRANCESCA A	12/29/2025	96927	194.59			194.59	Generated From Billing
07-00983-003	LAMBERT, RICHARD D	12/29/2025	96928	199.60			199.60	Generated From Billing
09-01167-008	LOSIE, CHRISTINA D.	12/29/2025	96929	8.55			8.55	Generated From Billing
11-01402-003	BORG, SHANE A	12/29/2025	96930	16.95			16.95	Generated From Billing
13-04580-011	RIVERIA, RAFAEL A RODRIGUEZ	12/29/2025	96931	230.80			230.80	Generated From Billing
15-01745-011	MORA-SANTOYO, PEDRO	12/29/2025	96932	190.86			190.86	Generated From Billing
15-01747-010	ALFARO-RODRIGUEZ, BRIAN HERIBERTO	12/29/2025	96933	39.83			39.83	Generated From Billing
18-02347-000	OPDAHL, KATHY F	12/29/2025	96934	45.25			45.25	Generated From Billing
26-05144-006	HALMON, JARED C	12/29/2025	96935	126.23			126.23	Generated From Billing
31-05052-002	ESPANA SANCHEZ, WUILMER A	12/29/2025	96936	95.35			95.35	Generated From Billing
Total Refunds: 10				Total Refunded Amount:	1,148.01			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	1148.01
Revenue Total:	1148.01

General Ledger Distribution

Posting Date: 12/23/2025

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-1,148.01	Yes
	690-11530	Accts Receivable - Billing	1,148.01	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-1,148.01	Yes
	999-20700	Due To Other Funds	1,148.01	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ANTHONY HORACHEK							
ANTHONY HORACHEK	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ANTHONY HORACHEK Total:							145.00
Vendor: BLAKE WALKER							
BLAKE WALKER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor BLAKE WALKER Total:							145.00
Vendor: DEREK NEISEN							
DEREK NEISEN	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor DEREK NEISEN Total:							145.00
Vendor: DEVIN SPEARS							
DEVIN SPEARS	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor DEVIN SPEARS Total:							145.00
Vendor: ERIK BRATENG							
ERIK BRATENG	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ERIK BRATENG Total:							145.00
Vendor: FRANCIS TRUDEAU							
FRANCIS TRUDEAU	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor FRANCIS TRUDEAU Total:							145.00
Vendor: GRANT ASP							
GRANT ASP	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor GRANT ASP Total:							145.00
Vendor: IAN LUND							
IAN LUND	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor IAN LUND Total:							145.00
Vendor: JEFFREY SCHNEIDER							
JEFFREY SCHNEIDER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JEFFREY SCHNEIDER Total:							145.00
Vendor: JONATHAN LARSON							
JONATHAN LARSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JONATHAN LARSON Total:							145.00
Vendor: JOSIAH JENSEN							
JOSIAH JENSEN	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JOSIAH JENSEN Total:							145.00

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: JUDD ALBY							
JUDD ALBY	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JUDD ALBY Total:							145.00
Vendor: KEARY PETSCHL							
KEARY PETSCHL	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEARY PETSCHL Total:							145.00
Vendor: KEATON HUOT							
KEATON HUOT	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEATON HUOT Total:							145.00
Vendor: KEVIN WALSETH							
KEVIN WALSETH	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEVIN WALSETH Total:							145.00
Vendor: MIKE LARSON							
MIKE LARSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor MIKE LARSON Total:							145.00
Vendor: NICHOLAS TRUDEAU							
NICHOLAS TRUDEAU	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor NICHOLAS TRUDEAU Total:							145.00
Vendor: PATRICK BARRY							
PATRICK BARRY	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor PATRICK BARRY Total:							145.00
Vendor: PAUL D GONSOROWSKI							
PAUL D GONSOROWSKI	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor PAUL D GONSOROWSKI Total:							145.00
Vendor: SCOTT WALKER							
SCOTT WALKER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor SCOTT WALKER Total:							145.00
Vendor: SHANE CRANDALL							
SHANE CRANDALL	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor SHANE CRANDALL Total:							145.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	5132603	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	269.96
SOUTHERN GLAZERS OF MN	5133454	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	9,125.00
SOUTHERN GLAZERS OF MN	5133455	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	2,896.40
Vendor SOUTHERN GLAZERS OF MN Total:							12,291.36
Vendor: WAYNE NOME LAND							
WAYNE NOME LAND	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor WAYNE NOME LAND Total:							145.00

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ZACHARY JOHNSON							
ZACHARY JOHNSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ZACHARY JOHNSON Total:							145.00
Grand Total:							15,626.36

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,335.00
610 - LIQUOR DISPENSARY	12,291.36
Grand Total:	15,626.36

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61060	Temporary Salaries	3,335.00
610-4810-62510	Liquor for Resale	12,291.36
Grand Total:		15,626.36

Project Account Summary

Project Account Key	Expense Amount
None	15,626.36
Grand Total:	15,626.36



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ANTHONY HORACHEK							
ANTHONY HORACHEK	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ANTHONY HORACHEK Total:							145.00
Vendor: BLAKE WALKER							
BLAKE WALKER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor BLAKE WALKER Total:							145.00
Vendor: DEREK NEISEN							
DEREK NEISEN	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor DEREK NEISEN Total:							145.00
Vendor: DEVIN SPEARS							
DEVIN SPEARS	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor DEVIN SPEARS Total:							145.00
Vendor: ERIK BRATENG							
ERIK BRATENG	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ERIK BRATENG Total:							145.00
Vendor: FRANCIS TRUDEAU							
FRANCIS TRUDEAU	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor FRANCIS TRUDEAU Total:							145.00
Vendor: GRANT ASP							
GRANT ASP	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor GRANT ASP Total:							145.00
Vendor: IAN LUND							
IAN LUND	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor IAN LUND Total:							145.00
Vendor: JEFFREY SCHNEIDER							
JEFFREY SCHNEIDER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JEFFREY SCHNEIDER Total:							145.00
Vendor: JONATHAN LARSON							
JONATHAN LARSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JONATHAN LARSON Total:							145.00
Vendor: JOSIAH JENSEN							
JOSIAH JENSEN	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JOSIAH JENSEN Total:							145.00

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: JUDD ALBY							
JUDD ALBY	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor JUDD ALBY Total:							145.00
Vendor: KEARY PETSCHL							
KEARY PETSCHL	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEARY PETSCHL Total:							145.00
Vendor: KEATON HUOT							
KEATON HUOT	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEATON HUOT Total:							145.00
Vendor: KEVIN WALSETH							
KEVIN WALSETH	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor KEVIN WALSETH Total:							145.00
Vendor: MIKE LARSON							
MIKE LARSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor MIKE LARSON Total:							145.00
Vendor: NICHOLAS TRUDEAU							
NICHOLAS TRUDEAU	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor NICHOLAS TRUDEAU Total:							145.00
Vendor: PATRICK BARRY							
PATRICK BARRY	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor PATRICK BARRY Total:							145.00
Vendor: PAUL D GONSOROWSKI							
PAUL D GONSOROWSKI	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor PAUL D GONSOROWSKI Total:							145.00
Vendor: SCOTT WALKER							
SCOTT WALKER	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor SCOTT WALKER Total:							145.00
Vendor: SHANE CRANDALL							
SHANE CRANDALL	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor SHANE CRANDALL Total:							145.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	5132603	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	269.96
SOUTHERN GLAZERS OF MN	5133454	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	9,125.00
SOUTHERN GLAZERS OF MN	5133455	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	2,896.40
Vendor SOUTHERN GLAZERS OF MN Total:							12,291.36
Vendor: WAYNE NOME LAND							
WAYNE NOME LAND	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor WAYNE NOME LAND Total:							145.00

Council Approval Register

Packet: APPKT01645 - 12/22/25-DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ZACHARY JOHNSON							
ZACHARY JOHNSON	4TH QTR-2025	12/22/2025	4TH QTR 2025 VFF SALARY	100-4220-61060		12/22/2025	145.00
Vendor ZACHARY JOHNSON Total:							145.00
Grand Total:							15,626.36

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,335.00
610 - LIQUOR DISPENSARY	12,291.36
Grand Total:	15,626.36

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61060	Temporary Salaries	3,335.00
610-4810-62510	Liquor for Resale	12,291.36
Grand Total:		15,626.36

Project Account Summary

Project Account Key	Expense Amount
None	15,626.36
Grand Total:	15,626.36



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3814934	12/01/2025	BEER	610-4810-62520		12/01/2025	176.90
Vendor ARTISAN BEER COMPANY Total:							176.90
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0110571400	11/25/2025	MIX	610-4810-62540		11/25/2025	341.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							341.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0209614900	11/13/2025	LIQUOR CREDIT	610-4810-62510		11/13/2025	-281.85
BELLBOY CORP - LIQUOR	209741800	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	2,361.64
BELLBOY CORP - LIQUOR	0209779300	12/02/2025	LIQUOR	610-4810-62510		12/02/2025	2,419.00
Vendor BELLBOY CORP - LIQUOR Total:							4,498.79
Vendor: BERNICK'S							
BERNICK'S	20116805	11/28/2025	MIX	610-4810-62540		11/28/2025	417.40
Vendor BERNICK'S Total:							417.40
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	409452	11/13/2025	BEER	610-4810-62520		11/13/2025	103.20
BEVERAGE WHOLESALERS I...	411461	11/26/2025	BEER	610-4810-62520		11/26/2025	995.10
Vendor BEVERAGE WHOLESALERS INC Total:							1,098.30
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	124457670	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	4,067.26
BREAKTHRU BEVERAGE	124457671	11/25/2025	WINE	610-4810-62530		11/25/2025	3,024.00
BREAKTHRU BEVERAGE	124457672	11/25/2025	WINE	610-4810-62530		11/25/2025	208.00
BREAKTHRU BEVERAGE	124457672	11/25/2025	MIX	610-4810-62540		11/25/2025	196.64
Vendor BREAKTHRU BEVERAGE Total:							7,495.90
Vendor: CORE-MARK US LLC							
CORE-MARK US LLC	2456741	12/03/2025	TOBACCO	610-4810-62590		12/03/2025	2,081.78
Vendor CORE-MARK US LLC Total:							2,081.78
Vendor: HUGOS #7							
HUGOS #7	21	11/06/2025	POP	610-4890-64900		11/06/2025	49.90
HUGOS #7	21	11/06/2025	BRAT COOKOUT - DEER SEA...	610-4890-64900		11/06/2025	27.96
Vendor HUGOS #7 Total:							77.86
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	NOV 2025 STMT	12/05/2025	NOV 2025 - FREIGHT CHAR...	610-4810-62610		12/05/2025	2,865.64
Vendor JIM HIRT TRUCKING INC Total:							2,865.64

Council Approval Register

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	2930516	11/20/2025	WINE	610-4810-62530		11/20/2025	466.69
JOHNSON BROTHERS LIQU...	2936447	11/28/2025	LIQUOR	610-4810-62510		11/28/2025	11,130.00
JOHNSON BROTHERS LIQU...	2936790	12/01/2025	LIQUOR	610-4810-62510		12/01/2025	9,367.00
JOHNSON BROTHERS LIQU...	2936791	12/01/2025	WINE	610-4810-62530		12/01/2025	5,577.65
JOHNSON BROTHERS LIQU...	2936792	12/01/2025	MIX	610-4810-62540		12/01/2025	48.00
Vendor JOHNSON BROTHERS LIQUOR Total:							26,589.34
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	883919	11/21/2025	BEER	610-4810-62520		11/21/2025	9,119.00
MC KINNON COMPANY INC	1150000163	11/25/2025	BEER CREDIT	610-4810-62520		11/25/2025	-57.20
MC KINNON COMPANY INC	884302	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	1,315.00
MC KINNON COMPANY INC	884302	11/25/2025	BEER	610-4810-62520		11/25/2025	8,455.60
Vendor MC KINNON COMPANY INC Total:							18,832.40
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ABI0042921X	11/12/2025	ANNUAL INSPECTION	620-4890-64370		11/12/2025	90.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							90.00
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	159557	11/18/2025	BEER	610-4810-62520		11/18/2025	584.00
NORTHWEST BEVERAGE INC	159597	11/21/2025	LIQUOR	610-4810-62510		11/21/2025	742.50
NORTHWEST BEVERAGE INC	159597	11/21/2025	BEER	610-4810-62520		11/21/2025	7,240.15
NORTHWEST BEVERAGE INC	159605	11/24/2025	LIQUOR	610-4810-62510		11/24/2025	888.00
NORTHWEST BEVERAGE INC	159605	11/24/2025	BEER	610-4810-62520		11/24/2025	9,618.85
NORTHWEST BEVERAGE INC	159694	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	912.45
NORTHWEST BEVERAGE INC	159694	11/26/2025	BEER	610-4810-62520		11/26/2025	4,146.75
Vendor NORTHWEST BEVERAGE INC Total:							24,132.70
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	5087145	12/01/2025	LIQUOR	610-4810-62510		12/01/2025	1,790.50
Vendor PHILLIPS WINE & SPIRITS Total:							1,790.50
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2694853	11/20/2025	LIQUOR	610-4810-62510		11/20/2025	355.50
SOUTHERN GLAZERS OF MN	2696119	11/24/2025	LIQUOR	610-4810-62510		11/24/2025	667.50
SOUTHERN GLAZERS OF MN	2696839	11/25/2025	WINE	610-4810-62530		11/25/2025	869.40
SOUTHERN GLAZERS OF MN	2696840	11/25/2025	WINE	610-4810-62530		11/25/2025	803.60
SOUTHERN GLAZERS OF MN	2696841	11/25/2025	LIQUOR	610-4810-62510		11/25/2025	11,630.06
SOUTHERN GLAZERS OF MN	2696841	11/25/2025	WINE	610-4810-62530		11/25/2025	1,267.98
SOUTHERN GLAZERS OF MN	2696842	11/25/2025	WINE	610-4810-62530		11/25/2025	860.00
SOUTHERN GLAZERS OF MN	2697476	11/26/2025	LIQUOR	610-4810-62510		11/26/2025	675.00
SOUTHERN GLAZERS OF MN	2698599	12/02/2025	LIQUOR	610-4810-62510		12/02/2025	312.66
Vendor SOUTHERN GLAZERS OF MN Total:							17,441.70
Vendor: T R F RADIO							
T R F RADIO	40917-1	11/15/2025	SHOP LOCAL	610-4880-63490		11/15/2025	900.00
T R F RADIO	41292-1	11/20/2025	AD PACKAGE	610-4880-63490		11/20/2025	3,600.00

Council Approval Register

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number
T R F RADIO	37902-11	11/28/2025	TRF RADIO	610-4880-63490
Vendor: THIEF RIVER FALLS TIMES				
THIEF RIVER FALLS TIMES	NOV 2025-PAPERS/ADS	11/30/2025	PAPERS & ADS	610-4810-62590
THIEF RIVER FALLS TIMES	NOV 2025-PAPERS/ADS	11/30/2025	PAPERS & ADS	610-4880-63490
Vendor: WASTE MASTERS LLC				
WASTE MASTERS LLC	548-1	10/31/2025	OCT 2025 - GARBAGE TIPPI...	100-4315-63030
WASTE MASTERS LLC	5AX00077-1	10/31/2025	CARDBOARD DUMPSTER/D...	535-4680-65900
WASTE MASTERS LLC	5AX00077-1	10/31/2025	CARDBOARD DUMPSTER/D...	610-4890-63030
Vendor: WINE MERCHANTS				
WINE MERCHANTS	7543724	11/24/2025	WINE	610-4810-62530
Vendor: YVONNE PEDERSON				
YVONNE PEDERSON	JAN 2026	12/11/2025	POLICE PENSION - JAN 2026	810-4820-61500

Packet: APPKT01629 - 12/12/25 DIRECT PAYABLES / LIQUOR

Project Account Key	Post Date	Amount
	11/28/2025	550.00
Vendor T R F RADIO Total:		5,050.00
	11/30/2025	115.20
	11/30/2025	1,345.50
Vendor THIEF RIVER FALLS TIMES Total:		1,460.70
	10/31/2025	27,397.43
	10/31/2025	736.60
	10/31/2025	96.00
Vendor WASTE MASTERS LLC Total:		28,230.03
	11/24/2025	3,307.50
Vendor WINE MERCHANTS Total:		3,307.50
	12/11/2025	1,176.86
Vendor YVONNE PEDERSON Total:		1,176.86
Grand Total:		147,155.30

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	27,397.43
535 - 2025 LIQUOR ROOF	736.60
610 - LIQUOR DISPENSARY	117,754.41
620 - WATER UTILITY FUND	90.00
810 - POLICE RELIEF ASSOCIATION	1,176.86
Grand Total:	147,155.30

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	27,397.43
535-4680-65900	Work in Process-Constru...	736.60
610-4810-62510	Liquor for Resale	48,352.22
610-4810-62520	Beer for Resale	40,382.35
610-4810-62530	Wine for Resale	16,384.82
610-4810-62540	Soft Drinks/Mix for Resa...	1,003.04
610-4810-62590	Misc. Mdse for Resale	2,196.98
610-4810-62610	Freight In (Liquor)	2,865.64
610-4880-63490	Advertising	6,395.50
610-4890-63030	Contracts Expense	96.00
610-4890-64900	Civic Events	77.86
620-4890-64370	Taxes and Licenses	90.00
810-4820-61500	Annuity Payments	1,176.86
Grand Total:		147,155.30

Project Account Summary

Project Account Key	Expense Amount
None	147,155.30
Grand Total:	147,155.30

COUNCIL PER DIEM TO BE PAID ON 01/22/2026 PAYROLL
Presented 01/06/2026 Council Meeting

Julie Bolduc -December 2025

12/8/2025	Public Safety	City Hall	\$32.50
12/10/2025	Public Works	City Hall	\$32.50

\$65.00

Michele McCraw - 2025

01/13/25	Utilities	City Hall	\$32.50
01/15/25	Public Works	City Hall	\$32.50
01/09/25	Ward 3 Interviews	City Hall	\$32.50
02/10/25	Utilities	City Hall	\$32.50
02/12/25	Public Works	City Hall	\$32.50
02/12/25	Strategy Meeting	City Hall	\$32.50
2/20/2025	Strategy Meeting	City Hall	\$32.50
2/26/2025	Strategy Meeting	City Hall	\$32.50
3/10/2025	Utilities	City Hall	\$32.50
3/12/2025	Public Works	City Hall	\$32.50
3/20/2025	Strategy Meeting	City Hall	\$32.50
4/7/2025	Utilities	City Hall	\$32.50
4/9/2025	Public Works	City Hall	\$32.50
4/29/2025	Tri-City Meeting	REA	\$32.50
5/3/2025	City/County Cleanup	Les' Sanitation	\$32.50
5/12/2025	Utilities	City Hall	\$32.50
5/14/2025	Public Works	City Hall	\$32.50
5/15/2025	Budget	Rm 201	\$32.50
5/26/2025	Long Range Planning	Rm 101	\$32.50
6/9/2025	Utilities	City Hall	\$32.50
6/11/2025	Public Works	City Hall	\$32.50
7/7/2025	Utilities	City Hall	\$32.50
7/9/2025	Public Works	City Hall	\$32.50
7/7/2025	Building Official Discussion	Rm 101	\$32.50
7/21/2025	Top Employer Meeting	City Hall	\$32.50
7/29/2025	Budget	Rm 201	\$32.50
8/6/2025	Budget	City Hall	\$32.50
8/11/2025	Utilities	City Hall	\$32.50
8/13/2025	Public Works	City Hall	\$32.50
8/19/2025	Committee of the Whole	City Hall	\$32.50
9/8/2025	Utilities	City Hall	\$32.50
9/10/2025	Public Works	City Hall	\$32.50
9/22/2025	Building Tour	Bus	\$32.50
8/11/2025	Night to Unite	Pioneer Village	\$32.50
10/7/2025	59 Long Range	Rm 101	\$32.50
10/13/2025	Utilities	City Hall	\$32.50
10/15/2025	Public Works	City Hall	\$32.50
10/20/2025	City/County/School	REA	\$32.50
10/22/2025	Budget	City Hall	\$32.50
10/22/2025	Budget	City Hall	\$32.50
11/10/2025	Utilities	City Hall	\$32.50

11/12/2025	Public Works	City Hall	\$32.50
11/13/2025	SRTS	Teams	\$32.50
11/12/2025	Community Development	City Hall	\$32.50
12/8/2025	Utilities	City Hall	\$32.50
12/10/2025	Public Works	City Hall	\$32.50
			<u>\$1,495.00</u>

Jon Scott Pream - November/December 2025

11/10/2025	Utilities	City Hall	\$32.50
11/12/2025	Public Works	City Hall	\$32.50
11/13/2025	Walk/Bike TRF	City Hall	\$32.50
11/18/2025	CVB	Carnegie	\$32.50
11/19/2025	MEC	NCTC	\$32.50
11/19/2025	NWRL	Carnegie	\$32.50
11/20/2025	Chamber	City Hall	\$32.50
12/8/2025	Utilities	City Hall	\$32.50
12/9/2025	Walk/Bike TRF	City Hall	\$32.50
12/9/2025	CVB	Zoom	\$32.50
12/10/2025	Public Works	City Hall	\$32.50
12/17/2025	NWRL	HQ	\$32.50
12/18/2025	Chamber	City Hall	\$32.50
12/19/2025	TRF Library	TRF Library	\$32.50
			<u>\$455.00</u>

Kelly Langness - December 2025

12/8/2025	Utilities	Rm 101	\$32.50
12/9/2025	Administrative	Rm 101	\$32.50
12/17/2025	Airport Meeting	Airport	\$32.50
			<u>\$97.50</u>

Steve Narverud - December 2025

12/8/2025	Public Safety	Rm 101	\$32.50
12/9/2025	Planning and Zoning	City Hall	\$32.50
12/10/2025	Public Works	Rm 101	\$32.50
12/11/2025	Kraus/Anderson	Teams	\$32.50
12/17/2025	Advance TRF	School Bd Room	\$32.50
			<u>\$162.50</u>



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approve the Northland Securities resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code.

RECOMMENDATION: It is respectfully requested the city council consider the following recommendation:

MOTION TO: to authorize the City Administrator to sign the Northland Securities resolution establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code.

BACKGROUND: The reimbursement resolution, certification, and declaration of official intent relate to the City Hall Geothermal heating and cooling system updates and improvements. This allows the City to reimburse ourselves for certain costs of the project with the proceeds on the bond issue. The maximum principal amount would be up to \$500,000.

FINANCIAL CONSIDERATIONS:

KEY ISSUES: NONE.

FINANCIAL CONSIDERATIONS: NONE.

LEGAL CONSIDERATION: NONE.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

1.	
2.	



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing For The Payment of \$260,000 General Obligation Bonds, Series 2026A

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: to approve authorizing the City Administrator to sign the resolution authorizing issuance, awarding sale, prescribing the form and details and providing for the payment of \$260,000 general obligation bonds, series 2026A.

BACKGROUND: The Council approved on November 18, 2025 the Plan, the issuance of CIP Bonds, and the Tax Abatement, and authorized issuance of it's General Obligation Bonds, Series 2026A in the approximate principal amount of \$260,000. The CIP Bonds will be issued in the principal amount of \$101,000 and the Abatement Bonds will be issued in the principal amount of \$159,000.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	FinalTermsheet
2.	Bond Resolution (Thief River Falls 2026A)-v5
3.	FinalCashFlow

FINAL BANK TERM SHEET

City of Thief River Falls, Minnesota General Obligation Bond, Series 2026A

Issuer: Thief River Falls, the County Seat of Pennington County, is located in the northwestern portion of Minnesota. The City lies approximately 70 miles south of the Canadian border and 55 miles northeast of Grand Forks, North Dakota. Access is provided via U.S. Highway 59 as well as State Roads 1 and 32. Air service is provided at the Thief River Falls Regional Airport, which can accommodate DC-9 class jet aircraft. The City's 2020 Census population was 8,749.

Principal Amount: \$260,000

Purchase Price: Par (100% of Principal Amount)

Pricing Date: December 30, 2025

Award Meeting: January 6, 2026

Dated Date/Closing Date: February 4, 2026

Principal Payments: The Bond will mature on February 1, 2034. Principal will be subject to mandatory sinking fund redemption annually on February 1 in the years 2028 through 2033, with the final payment at maturity on February 1, 2034.

Interest Due: February 1 and August 1, commencing August 1, 2026.

Term Bond:

<u>Maturity Date</u>	<u>Interest Rate</u>	<u>Par Amount</u>	<u>Average Life</u>
02/01/34	3.25%	\$260,000	5.111 years

**Mandatory Sinking
Fund:**

<u>2034 Term Bond</u>					
2/1/2028	\$34,000	2/1/2031	\$37,000	2/1/2033	\$39,000
2/1/2029	\$35,000	2/1/2032	\$38,000	2/1/2034	\$41,000
2/1/2030	\$36,000				

Optional Redemption: The Bond is subject to prepayment, in whole or in part, on any day at a price of par plus accrued interest.

Rating: Not Rated

Authority and Purpose: The Bond is being issued pursuant to Minnesota Statutes, Chapter 475 and Sections 475.521, and 469.1812 through 469.1815, as amended. Proceeds of the Bond will be used to

finance a new library roof and liquor store roof and to pay costs associated with issuance of the Bond.

Security: The Bond is a valid and binding general obligation of the City and is payable from tax abatement levies and ad valorem taxes. The full faith and credit of the City is also pledged to its payment. In the event of any deficiency in the Debt Service Account established for this Issue, the City has validly obligated itself to levy additional ad valorem taxes upon all of the taxable property within the City, without limitation of amount.

Bank Qualified: The Bond will be designated as a bank qualified tax-exempt obligation.

No Continuing Disclosure The City will not enter into an undertaking to annually provide continuing disclosure information with respect to the Bond.

Tax Exemption: Based on present federal and Minnesota laws, regulations, rulings and decisions, interest on the Bond is excluded from gross income for purposes of federal income tax and is excluded, to the same extent, in computing taxable net income of individuals, trusts and estates for Minnesota income tax purposes (such interest is includable in taxable income of corporations and financial institutions for purposes of Minnesota franchise tax). Interest on the Bond is not an item of tax preference for purposes of the federal alternative minimum tax or the Minnesota alternative minimum tax imposed on individuals, trusts and estates; however, such interest is taken into account in determining the annual adjusted financial statement income of certain corporations for the purpose of computing the federal alternative minimum tax imposed on corporations.

Additional Provisions: The Bond will be held with the Purchaser and not reoffered to the public.

The Bond will be issued in \$1,000 denominations.

One typewritten Bond will be printed.

Purchaser: Northern State Bank of Thief River Falls
201 East 3rd St.
P.O. Box 639
Thief River Falls, MN 56701

APPROVED ONLY FOR DISTRIBUTION TO FINANCIAL INSTITUTIONS. Information is based on sources considered to be reliable, but is not warranted by Northland Securities, Inc.

Northland Securities, Inc., 150 South 5th Street, Suite 3300, Minneapolis, MN 55402 800-851-2920

Member FINRA and SIPC | Registered with SEC and MSRB



12/30/2025

David Beito, President
Telephone: 218-681-4020
david.beito@nsbtrf.com

Issuer Contact: City of Thief River Falls, Minnesota
405 3rd St. E.
P.O. Box 528
Thief River Falls, MN 56701
Angela Philipp, City Administrator
Telephone: 218-681-2943
aphilipp@trf.net

Municipal Advisor: Northland Securities, Inc., Minneapolis, Minnesota
George Eilertson, Managing Director
Telephone: 612-851-5906
geilertson@northlandsecurities.com
Jenny Broden, Senior Issuance Specialist
Telephone: 612-851-4954
jbroden@northlandsecurities.com

Bond Counsel: Dorsey & Whitney LLP, Minneapolis, Minnesota

Paying Agent: City of Thief River Falls, Minnesota

APPROVED ONLY FOR DISTRIBUTION TO FINANCIAL INSTITUTIONS. Information is based on sources considered to be reliable, but is not warranted by Northland Securities, Inc.

Northland Securities, Inc., 150 South 5th Street, Suite 3300, Minneapolis, MN 55402 800-851-2920

Member FINRA and SIPC | Registered with SEC and MSRB



The Purchaser agrees to purchase the Bond for the price shown on the first page of this Term Sheet and the interest rate provided below, and certifies to the City that it has knowledge and experience in financial and business matters, including the acquisition and holding of tax-exempt obligations, that it is capable of evaluating the merits and risks of purchasing the Bond and is able to bear such risks and that it is buying the Bond for its own account and not with a view to distribution of the Bond.

3.25

Bank Proposed Interest Rate (2034 Maturity): _____

Agreed and Acknowledged:

Northern State Bank of Thief River Falls

(Bank Name) _____

Signature: _____

Name: David Beito

Title: President

Date: 12/30/2025

Note: The City will reserve the right to: (i) waive non-substantive informalities of any Proposal or of matters relating to the receipt of Proposals and award of the Bond, (ii) reject all Proposals without cause, and (iii) reject any Proposal which the City determines to have failed to comply with the terms herein. In the event of a tie for the lowest rate proposed, the City reserves the right to accept the proposal of the bank of its choice among those who tie.

The foregoing offer is hereby accepted by the City Council of Thief River Falls, Minnesota at ____ p.m. this 6th day of January, 2026.

By: _____
Mayor

By: _____
City Administrator

APPROVED ONLY FOR DISTRIBUTION TO FINANCIAL INSTITUTIONS. Information is based on sources considered to be reliable, but is not warranted by Northland Securities, Inc.

Northland Securities, Inc., 150 South 5th Street, Suite 3300, Minneapolis, MN 55402 800-851-2920

Member FINRA and SIPC | Registered with SEC and MSRB



CERTIFICATION OF MINUTES RELATING TO
\$260,000 GENERAL OBLIGATION BONDS, SERIES 2026A

Issuer: City of Thief River Falls, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on January 6, 2026, at 5:30 p.m.
in the City offices in Thief River Falls, Minnesota.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$260,000 GENERAL OBLIGATION BONDS, SERIES 2026A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this ____ day of January, 2026.

City Administrator

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$260,000 GENERAL OBLIGATION BONDS, SERIES 2026A

BE IT RESOLVED by the City Council (the “Council”), City of Thief River Falls, Minnesota (the “City”), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. On November 18, 2025, this Council held public hearings on:

- (i) the adoption of the City’s Capital Improvement Plan (the “Plan”) and the question of issuing general obligation capital improvement plan bonds (“CIP Bonds”) pursuant to Minnesota Statutes, Section 475.521 (the “CIP Act”) in an amount not to exceed \$105,000 for the purpose of financing construction of projects described in the Plan (the “CIP Projects”), after notice duly published in the official newspaper of the City as required by said section. No petition requesting a vote on the question of adopting the Plan or issuing the CIP Bonds was filed within 30 days of November 18, 2025.
- (ii) granting an abatement of property taxes to be imposed by the City on a certain parcel in the City (the “Tax Abatement”), pursuant to Minnesota Statutes, Sections 469.1812 to 469.1815 (the “Abatement Act”), in connection with the issuance by the City of its general obligation tax abatement bonds (the “Abatement Bonds”) in an aggregate principal amount not to exceed \$215,000, for the purpose of financing certain improvements to the municipal liquor store (the “Abatement Project,” and together with the CIP Projects, the “Project”). The revenues received by the City from such Tax Abatement are herein referred to as the “Tax Abatement Revenue.”

By resolution adopted on November 18, 2025, the Council approved the Plan, the issuance of CIP Bonds, and the Tax Abatement, and authorized issuance of its General Obligation Bonds, Series 2026A (the “Bonds”), consisting of the CIP Bonds and Abatement Bonds, in the approximate principal amount of \$250,000. The CIP Bonds will be issued in the principal amount of \$101,000.00, and the Abatement Bonds will be issued in the principal amount of \$159,000. The amount of principal and interest to become due in any year on all the outstanding bonds issued by the City under the CIP Act (\$0), including the CIP Bonds (\$16,860.00), is not greater than 0.16 percent (\$1,170,523) of the estimated market value of property in the City (\$731,577,000).

Sinking fund schedules for each portion of the Bonds are attached hereto as EXHIBIT A.

1.02. Sale. Pursuant to the Bank Term Sheet prepared on behalf of the City by Northland Securities, Inc., municipal advisor to the City (the “Municipal Advisor”), the most

favorable proposal for purchase of the Bonds received is that of Northern State Bank of Thief River Falls in Thief River Falls, Minnesota (the “Purchaser”), to purchase the Bonds in the principal amount of \$260,000, at a price of \$260,000 plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Mayor and City Administrator are hereby authorized and directed on behalf of the City to execute the Term Sheet for sale of the Bonds with the Purchaser.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Council to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

2.02. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of February 4, 2026, shall be in the denomination of \$1,000 each, shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of issue until paid or duly called for redemption, at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2034	\$260,000	3.250%

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein.

2.03. Dates and Interest Payment Dates. Interest on the Bonds shall be payable on each February 1 and August 1, commencing August 1, 2026, to the owners of record thereof as of the close of business on the fifteenth day of the immediately preceding month, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.04. Redemption. Bonds shall be subject to redemption and prepayment at the option of the City, in whole or in part, by lot as selected by the Registrar, in multiples of \$1,000, on any date prior to the scheduled maturity date, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City Administrator shall cause notice of the call for redemption thereof to be published as required by law, and at least thirty and not more than 60 days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the registered holders of any Bonds to be redeemed at their addresses as they appear on the bond register described in Section 2.05 hereof, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the

redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

The Bonds shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Year</u>		<u>Principal Amount</u>
2028		\$ 34,000
2029		35,000
2030		36,000
2031		37,000
2032		38,000
2033		39,000
*2034		41,000
*stated maturity		

Notice of redemption shall be given as provided in the preceding paragraph.

2.05. Appointment of Registrar. The City hereby appoints the City Administrator as the initial Bond registrar, transfer agent and paying agent (the “Registrar”). The City reserves the right to remove the Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the Bond Register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender to the Registrar for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer of any Bond or portion thereof selected or called for redemption.

(c) Exchange of Bonds. Whenever any Bond is surrendered by the registered owner for exchange, the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount, interest rate and maturity, as requested by the registered owner or the owner's attorney duly authorized in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for its refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability of the City upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon the partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be lost, stolen or destroyed, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond lost, stolen or destroyed, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond lost, stolen or destroyed, upon filing with the Registrar evidence satisfactory to it that such Bond was lost, stolen or destroyed, and of the ownership thereof, and upon furnishing to the Registrar an appropriate bond or indemnity in form, substance and amount as may be required by law and as is satisfactory to the Registrar, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, lost, stolen or destroyed Bond has already matured or been called for redemption in accordance with its terms, it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the City Administrator and shall be executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if he had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the City Administrator shall deliver them to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Form of Bonds. The Bonds shall be prepared in substantially the form found at EXHIBIT B attached hereto.

Section 3. USE OF PROCEEDS; PROJECT FUND.

3.01. Project Fund

There is hereby created a special bookkeeping fund to be designated as the General Obligation Bonds, Series 2026A Project Fund (the "Project Fund"), to be held and administered by the City Administrator separate and apart from all other funds of the City. Within the Project Fund are established the following accounts:

(a) CIP Projects Account. The CIP Projects Account shall be credited with \$100,438.46, representing the estimated costs of the CIP Projects (\$95,000) and costs of issuance of the CIP Bonds (\$5,438.46), from the proceeds of the CIP Bonds. The City Administrator shall maintain the CIP Projects Account until payment of all costs and expenses incurred in connection with the construction of the CIP Projects have been paid.

(b) Abatement Project Account. The Abatement Project Account shall be credited with \$159,265.51, representing the estimated costs of the Abatement Projects to be funded with Bond proceeds (\$150,703.97) and costs of issuance of the Abatement Bonds (\$8,561.54), from the proceeds of the Abatement Bonds. The City Administrator

shall maintain the Abatement Project Account until all costs and expenses incurred by the City in connection with the construction of the Abatement Project have been paid.

In addition to the above deposits, Bond proceeds in the amount of \$296.03 shall be deposited in Project Fund. From the Project Fund there shall be paid all costs and expenses related to the construction and acquisition of the Project. After payment of all such costs and expenses, the Project Fund shall be terminated. All funds on hand in an account of the Project Fund when terminated shall be credited to the related account within the Bond Fund described in Section 4 hereof, unless and except as such proceeds may be transferred to some other fund or account as to which the City has received from bond counsel an opinion that such other transfer is permitted by applicable laws and does not impair the exemption of interest on the Bonds from federal income taxes. In no event shall funds remain in the Project Fund later than February 4, 2029.

SECTION 4. GENERAL OBLIGATION BONDS, SERIES 2026A BOND FUND. The Bonds shall be payable from a separate General Obligation Bonds, Series 2026A Bond Fund (the “Bond Fund”) of the City, which shall be created and maintained on the books of the City as a separate debt redemption fund until the Bonds, and all interest thereon, are fully paid. Within the Debt Service Account (described below) within the Bond Fund are established the following subaccounts:

- (a) CIP Bonds Subaccount. There shall be credited to the CIP Bonds Subaccount the following:
 - (i) the amounts specified in Section 3 above, after payment of all costs of the CIP Projects;
 - (ii) taxes levied and collected in accordance with this Resolution and allocable to the CIP Bonds; and
 - (iii) any other funds appropriated by this Council for the payment of the CIP Bonds.
- (b) Abatement Bonds Subaccount. There shall be credited to the Abatement Bonds Subaccount the following:
 - (i) the amounts specified in Section 3 above, after payment of all costs of the Abatement Project;
 - (ii) Tax Abatement Revenue received by the City;
 - (iii) taxes levied and collected in accordance with this Resolution and allocable to the Abatement Bonds; and
 - (iv) any other funds appropriated by the Council for the payment of the Abatement Bonds.

The principal of and interest on the Bonds shall be payable from the Bond Fund, and the money on hand in the Bond Fund from time to time shall be used only to pay the principal of and interest on the Bonds. On or before each principal and interest payment date for the Bonds, the City Administrator is directed to remit to the Registrar from funds on deposit in the Bond Fund the amount needed to pay principal and interest on the Bonds on the next succeeding principal and interest payment date.

There are hereby established two accounts in the Bond Fund, designated as the "Debt Service Account" and the "Surplus Account." During each bond year (each twelve month period commencing on February 2 and ending on the following February 1, a "Bond Year"), as monies are received into the Bond Fund, the City Administrator shall first deposit such monies into the applicable subaccount within the Debt Service Account until an amount has been appropriated thereto sufficient to pay all principal and interest due on the Bonds through the end of the Bond Year. All subsequent monies received in the Bond Fund during the Bond Year shall be appropriated to the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient for the payment of principal and interest then due, the City Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency. Investment earnings (and losses) on amounts from time to time held in the Debt Service Account and Surplus Account shall be credited or charged to said accounts.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the City which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the City covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. RESERVED.

SECTION 6. RESERVED.

SECTION 7. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the City shall be and are hereby irrevocably pledged. In order to produce aggregate amounts which, together with the collections of other amounts as set forth in Section 4, will produce amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the City, the taxes to be levied and collected in the following years and amounts:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
-------------------	-------------------------	---------------

See attached schedules

The taxes shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 8. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the Holders of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with the Registrar or with a bank or trust company qualified by law to act as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited for such purpose, bearing interest payable at such times and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or, if notice of redemption as herein required has been irrevocably provided for, to an earlier designated redemption date. If such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the City must have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 9. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

9.01. General Tax Covenant. The City agrees with the registered owners from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action that would cause interest on the Bonds to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the “Code”) and applicable Treasury Regulations (the “Regulations”), and agrees to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations. All proceeds of the Bonds deposited in the Project Fund will be expended solely for the payment of the costs of the Project. The Project is and will be owned and maintained by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, management contract, use agreement, capacity agreement or other agreement with any non-governmental person relating to the use of the Project, or any portion thereof, or security for the payment of the Bonds which might cause the Bonds to be considered “private activity bonds” or “private loan bonds” pursuant to Section 141 of the Code.

9.02. Arbitrage Certification. The Mayor and City Administrator being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with Section 148 of the Code, and applicable Regulations, stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be “arbitrage bonds” within the meaning of the Code and Regulations.

9.03. Arbitrage Rebate Exemption. The City acknowledges that the Bonds may be subject to the rebate requirements of Section 148(f) of the Code. The City covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under said Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no “gross proceeds” of the Bonds (other than amounts constituting a “bona fide debt service fund”) arise during or after the expenditure of the original proceeds thereof.

9.04. Qualified Tax-Exempt Obligations. The City Council hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt obligations (within the meaning of Section 265(b)(3) of the Code) which will be issued by the City and all subordinate entities during calendar year 2026 does not exceed \$10,000,000.

9.05. Reimbursement. The City certifies that the proceeds of the Bonds will not be used by the City to reimburse itself for any expenditure with respect to the Project which the City paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the City shall have made a declaration of official intent which complies

with the provisions of Section 1.150-2 of the Regulations, provided that this certification shall not apply (i) with respect to certain de minimis expenditures, if any, with respect to the Project meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Project as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

SECTION 10. CERTIFICATION OF PROCEEDINGS.

10.01. Registration of Bonds. The City Administrator is hereby authorized and directed to file a certified copy of this resolution with the County Auditor of Pennington County, together with such additional information as is required, and to obtain a certificate that the Bonds and the taxes levied pursuant hereto have been duly entered upon the County Auditor’s Bond register.

10.02. Authentication of Transcript. The officers of the City and the County Auditor are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records relating to the Bonds and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds, as the same appear from the books and records in their custody and control or as otherwise known to them, and all such certified copies, affidavits and certificates, including any heretofore furnished, shall be deemed representations of the City as to the correctness of all statements contained therein.

10.03. Effective Date. This resolution shall be in full force and effect from and after its passage.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted.

EXHIBIT A

Sinking Fund Schedules

<u>Year</u>	<u>CIP Bonds</u>	<u>Abatement Bonds</u>	<u>Total</u>
2028	13,000	\$21,000	\$34,000
2029	14,000	21,000	35,000
2030	14,000	22,000	36,000
2031	14,000	23,000	37,000
2032	15,000	23,000	38,000
2033	15,000	24,000	39,000
2034	16,000	25,000	41,000
TOTAL	\$101,000	\$159,000	\$260,000

EXHIBIT B

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF PENNINGTON

CITY OF THIEF RIVER FALLS

GENERAL OBLIGATION BONDS,
SERIES 2026A

R-1

\$260,000

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
3.250%	February 1, 2034	February 4, 2026

REGISTERED OWNER: NORTHERN STATE BANK OF THIEF RIVER FALLS

PRINCIPAL AMOUNT: TWO HUNDRED SIXTY THOUSAND DOLLARS

CITY OF THIEF RIVER FALLS, State of Minnesota (the “City”) acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual interest rate specified above, payable on February 1 and August 1 in each year, commencing August 1, 2026 (each such date, an “Interest Payment Date”), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such Interest Payment Date. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft by the City Administrator of the City, as Bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the “Registrar”) or other agreed-upon means of payment by the Registrar or its designated successor. For the prompt and full payment of such principal and interest as the same respectively come due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

This Bond is one of an issue (the “Bonds”) in the aggregate principal amount of \$260,000 issued pursuant to a resolution adopted by the City Council on January 6, 2026 (the “Resolution”), to finance various capital improvement and tax abatement projects, and to fund the costs of issuance of the Bonds. This Bond issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Sections 475.521, 469.1812-1815, and Chapter 475. For the full and prompt payment of the principal of and interest on the Bonds as the same become due, the full faith, credit and taxing power of the City have been and are hereby

irrevocably pledged. The Bonds are issuable only in fully registered form, in the denomination of \$1,000 or any integral multiple thereof, of single maturities.

Bonds shall be subject to redemption and prepayment at the option of the City, in whole or in part, by lot as selected by the Registrar, in multiples of \$1,000, on any date prior to the scheduled maturity date, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City Administrator shall cause notice of the call for redemption thereof to be published as required by law, and at least thirty and not more than 60 days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the registered holders of any Bonds to be redeemed at their addresses as they appear on the bond register, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

The Bonds shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

<u>Year</u>		<u>Principal Amount</u>
2028		\$ 34,000
2029		35,000
2030		36,000
2031		37,000
2032		38,000
2033		39,000
*2034		41,000
*stated maturity		

Notice of redemption shall be given as provided in the preceding paragraph.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the designated transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date; subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to any such transfer or exchange.

The Bonds have been designated by the City as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment as herein provided and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the City Council has by the Resolution covenanted and agreed to collect and apply to payment of the bonds ad valorem taxes levied on all taxable property in the City and certain tax abatement revenues, which taxes and abatement revenues are estimated to be collectible in years and amounts sufficient to produce sums not less than 5% in excess of the principal of and interest on the Bonds when due, and has appropriated such assessments, revenues and taxes to its General Obligation Bonds, Series 2026A Bond Fund for the payment of such principal and interest; that if necessary for the payment of such principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the City, without limitation as to rate or amount; that all proceedings relative to the projects financed by this Bond have been or will be taken according to law and that the issuance of this Bond, together with all other indebtedness of the City outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

CITY OF THIEF RIVER FALLS, MINNESOTA

(facsimile signature – City Administrator)

(facsimile signature – Mayor)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

CITY ADMINISTRATOR,
as Registrar

By _____
Authorized Representative

EXHIBIT C

Tax Levies

CIP Portion

Date	Total P+I	CIF	105% Levy	Levy Year	Collection Year
02/01/2027	3,255.15	(3,255.15)	-	-	-
02/01/2028	16,282.50	-	17,096.63	2026	2027
02/01/2029	16,860.00	-	17,703.00	2027	2028
02/01/2030	16,405.00	-	17,225.25	2028	2029
02/01/2031	15,950.00	-	16,747.50	2029	2030
02/01/2032	16,495.00	-	17,319.75	2030	2031
02/01/2033	16,007.50	-	16,807.88	2031	2032
02/01/2034	16,520.00	-	17,346.00	2032	2033
Total	\$117,775.15	(3,255.15)	\$120,246.00		

Abatement Portion

Date	Total P+I	CIF	105% Levy	Tax Abatement Levy	Debt Service Levy	Levy Year	Collection Year
02/01/2027	5,124.44	(5,124.44)	-	-	-	-	-
02/01/2028	26,167.50	-	27,475.88	21,000.00	6,475.88	2026	2027
02/01/2029	25,485.00	-	26,759.25	21,000.00	5,759.25	2027	2028
02/01/2030	25,802.50	-	27,092.63	22,000.00	5,092.63	2028	2029
02/01/2031	26,087.50	-	27,391.88	23,000.00	4,391.88	2029	2030
02/01/2032	25,340.00	-	26,607.00	23,000.00	3,607.00	2030	2031
02/01/2033	25,592.50	-	26,872.13	24,000.00	2,872.13	2031	2032
02/01/2034	25,812.50	-	27,103.13	25,000.00	2,103.13	2032	2033
Total	\$185,411.94	(5,124.44)	\$189,301.88	\$159,000.00	\$30,301.88		

PENNINGTON COUNTY AUDITOR'S
CERTIFICATE AS TO REGISTRATION AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Pennington County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on January 6, 2026, by the City Council of Thief River Falls, Minnesota, setting forth the form and details of an issue of \$260,000 General Obligation Bonds, Series 2026A dated the date of issuance thereof.

I further certify that the issue has been entered on my bond register and the taxes required by law have been levied as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal on the ____ day of _____, 2025.

Pennington County Auditor

(SEAL)

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Total Issue Sources And Uses

Dated 02/04/2026 | Delivered 02/04/2026

	CIP	Abatement	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$101,000.00	\$159,000.00	\$260,000.00
Liquor Fund Contribution	-	49,500.00	49,500.00
Additional required Equity contribution	3,255.15	5,124.44	8,379.59
Total Sources	\$104,255.15	\$213,624.44	\$317,879.59
Uses Of Funds			
Deposit to Project Construction Fund	95,000.00	200,203.97	295,203.97
Costs of Issuance	5,438.46	8,561.54	14,000.00
Deposit to Capitalized Interest (CIF) Fund	3,255.15	5,124.44	8,379.59
Rounding Amount	561.54	(265.51)	296.03
Total Uses	\$104,255.15	\$213,624.44	\$317,879.59

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/04/2026	-	-	-	-	-
08/01/2026	-	-	4,154.59	4,154.59	-
02/01/2027	-	-	4,225.00	4,225.00	8,379.59
08/01/2027	-	-	4,225.00	4,225.00	-
02/01/2028	34,000.00	3.250%	4,225.00	38,225.00	42,450.00
08/01/2028	-	-	3,672.50	3,672.50	-
02/01/2029	35,000.00	3.250%	3,672.50	38,672.50	42,345.00
08/01/2029	-	-	3,103.75	3,103.75	-
02/01/2030	36,000.00	3.250%	3,103.75	39,103.75	42,207.50
08/01/2030	-	-	2,518.75	2,518.75	-
02/01/2031	37,000.00	3.250%	2,518.75	39,518.75	42,037.50
08/01/2031	-	-	1,917.50	1,917.50	-
02/01/2032	38,000.00	3.250%	1,917.50	39,917.50	41,835.00
08/01/2032	-	-	1,300.00	1,300.00	-
02/01/2033	39,000.00	3.250%	1,300.00	40,300.00	41,600.00
08/01/2033	-	-	666.25	666.25	-
02/01/2034	41,000.00	3.250%	666.25	41,666.25	42,332.50
Total	\$260,000.00	-	\$43,187.09	\$303,187.09	-

Yield Statistics

Bond Year Dollars	\$1,328.83
Average Life	5.111 Years
Average Coupon	3.2500005%
Net Interest Cost (NIC)	3.2500005%
True Interest Cost (TIC)	3.2500464%
Bond Yield for Arbitrage Purposes	3.2500464%
All Inclusive Cost (AIC)	4.4585390%

IRS Form 8038

Net Interest Cost	3.2500005%
Weighted Average Maturity	5.111 Years

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
02/01/2034	Term 1 Coupon	3.250%	3.250%	260,000.00	100.000%	260,000.00
Total	-	-	-	\$260,000.00	-	\$260,000.00

Bid Information

Par Amount of Bonds	\$260,000.00
Gross Production	\$260,000.00
Bid (100.000%)	260,000.00
Total Purchase Price	\$260,000.00
Bond Year Dollars	\$1,328.83
Average Life	5.111 Years
Average Coupon	3.2500005%
Net Interest Cost (NIC)	3.2500005%
True Interest Cost (TIC)	3.2500464%

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Proof of Bond Yield @ 3.2500464%

Date	Cashflow	PV Factor	Present Value	Cumulative PV
02/04/2026	-	1.0000000x	-	-
08/01/2026	4,154.59	0.9842740x	4,089.25	4,089.25
02/01/2027	4,225.00	0.9685351x	4,092.06	8,181.32
08/01/2027	4,225.00	0.9530478x	4,026.63	12,207.94
02/01/2028	38,225.00	0.9378082x	35,847.72	48,055.66
08/01/2028	3,672.50	0.9228123x	3,389.03	51,444.69
02/01/2029	38,672.50	0.9080562x	35,116.80	86,561.50
08/01/2029	3,103.75	0.8935360x	2,773.31	89,334.81
02/01/2030	39,103.75	0.8792481x	34,381.90	123,716.70
08/01/2030	2,518.75	0.8651885x	2,179.19	125,895.90
02/01/2031	39,518.75	0.8513538x	33,644.44	159,540.34
08/01/2031	1,917.50	0.8377404x	1,606.37	161,146.70
02/01/2032	39,917.50	0.8243446x	32,905.77	194,052.48
08/01/2032	1,300.00	0.8111630x	1,054.51	195,106.99
02/01/2033	40,300.00	0.7981922x	32,167.14	227,274.14
08/01/2033	666.25	0.7854288x	523.29	227,797.43
02/01/2034	41,666.25	0.7728695x	32,202.57	260,000.00
Total	\$303,187.09	-	\$260,000.00	-

Derivation Of Target Amount

Par Amount of Bonds	\$260,000.00
Original Issue Proceeds	\$260,000.00

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Derivation Of Form 8038 Yield Statistics

Maturity	Issuance Value	Coupon	Price	Issuance Price	Exponent	Bond Years
02/01/2028	34,000.00	3.250%	100.000%	34,000.00	1.9916667x	67,716.67
02/01/2029	35,000.00	3.250%	100.000%	35,000.00	2.9916667x	104,708.33
02/01/2030	36,000.00	3.250%	100.000%	36,000.00	3.9916667x	143,700.00
02/01/2031	37,000.00	3.250%	100.000%	37,000.00	4.9916667x	184,691.67
02/01/2032	38,000.00	3.250%	100.000%	38,000.00	5.9916667x	227,683.33
02/01/2033	39,000.00	3.250%	100.000%	39,000.00	6.9916667x	272,675.00
02/01/2034	41,000.00	3.250%	100.000%	41,000.00	7.9916667x	327,658.33
Total	\$260,000.00	-	-	\$260,000.00	-	\$1,328,833.33

Description of Bonds

Final Maturity Date	2/01/2034
Issue price of entire issue	260,000.00
Stated Redemption at Maturity	260,000.00
Weighted Average Maturity = Bond Years/Issue Price	5.111 Years
Bond Yield for Arbitrage Purposes	3.2500464%

Uses of Proceeds of Issue

Proceeds used for accrued interest	-
Proceeds used for bond issuance costs (including underwriters' discount)	14,000.00
Proceeds used for credit enhancement	-
Proceeds allocated to reasonably required reserve or replacement fund	-

City of Thief River Falls, Minnesota

\$260,000.00 General Obligation Bonds, Series 2026A

FINAL

Detail Costs Of Issuance

Dated 02/04/2026 | Delivered 02/04/2026

COSTS OF ISSUANCE DETAIL

Municipal Advisor	\$7,000.00
Bond Counsel	\$7,000.00
TOTAL	\$14,000.00

City of Thief River Falls, Minnesota

\$101,000.00 General Obligation Bonds, Series 2026A

CIP

Sources & Uses

Dated 02/04/2026 | Delivered 02/04/2026

Sources Of Funds

Par Amount of Bonds	\$101,000.00
Additional required Equity contribution	3,255.15

Total Sources	\$104,255.15
----------------------	---------------------

Uses Of Funds

Deposit to Project Construction Fund	95,000.00
Costs of Issuance	5,438.46
Deposit to Capitalized Interest (CIF) Fund	3,255.15
Rounding Amount	561.54

Total Uses	\$104,255.15
-------------------	---------------------

City of Thief River Falls, Minnesota

\$101,000.00 General Obligation Bonds, Series 2026A

CIP

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/04/2026	-	-	-	-	-
08/01/2026	-	-	1,613.90	1,613.90	-
02/01/2027	-	-	1,641.25	1,641.25	3,255.15
08/01/2027	-	-	1,641.25	1,641.25	-
02/01/2028	13,000.00	3.250%	1,641.25	14,641.25	16,282.50
08/01/2028	-	-	1,430.00	1,430.00	-
02/01/2029	14,000.00	3.250%	1,430.00	15,430.00	16,860.00
08/01/2029	-	-	1,202.50	1,202.50	-
02/01/2030	14,000.00	3.250%	1,202.50	15,202.50	16,405.00
08/01/2030	-	-	975.00	975.00	-
02/01/2031	14,000.00	3.250%	975.00	14,975.00	15,950.00
08/01/2031	-	-	747.50	747.50	-
02/01/2032	15,000.00	3.250%	747.50	15,747.50	16,495.00
08/01/2032	-	-	503.75	503.75	-
02/01/2033	15,000.00	3.250%	503.75	15,503.75	16,007.50
08/01/2033	-	-	260.00	260.00	-
02/01/2034	16,000.00	3.250%	260.00	16,260.00	16,520.00
Total	\$101,000.00	-	\$16,775.15	\$117,775.15	-

Yield Statistics

Bond Year Dollars	\$516.16
Average Life	5.110 Years
Average Coupon	3.2500008%
Net Interest Cost (NIC)	3.2500008%
True Interest Cost (TIC)	3.2500467%
Bond Yield for Arbitrage Purposes	3.2500464%
All Inclusive Cost (AIC)	4.4586328%

IRS Form 8038

Net Interest Cost	3.2500008%
Weighted Average Maturity	5.110 Years

City of Thief River Falls, Minnesota

\$101,000.00 General Obligation Bonds, Series 2026A

CIP

Date	Total P+I	CIF	105% Levy	Levy Year	Collection Year
02/01/2027	3,255.15	(3,255.15)	-	-	-
02/01/2028	16,282.50	-	17,096.63	2026	2027
02/01/2029	16,860.00	-	17,703.00	2027	2028
02/01/2030	16,405.00	-	17,225.25	2028	2029
02/01/2031	15,950.00	-	16,747.50	2029	2030
02/01/2032	16,495.00	-	17,319.75	2030	2031
02/01/2033	16,007.50	-	16,807.88	2031	2032
02/01/2034	16,520.00	-	17,346.00	2032	2033
Total	\$117,775.15	(3,255.15)	\$120,246.00		

City of Thief River Falls, Minnesota

\$159,000.00 General Obligation Bonds, Series 2026A

Abatement

Sources & Uses

Dated 02/04/2026 | Delivered 02/04/2026

Sources Of Funds

Par Amount of Bonds	\$159,000.00
Liquor Fund Contribution	49,500.00
Additional required Equity contribution	5,124.44

Total Sources	\$213,624.44
----------------------	---------------------

Uses Of Funds

Deposit to Project Construction Fund	200,203.97
Costs of Issuance	8,561.54
Deposit to Capitalized Interest (CIF) Fund	5,124.44
Rounding Amount	(265.51)

Total Uses	\$213,624.44
-------------------	---------------------

City of Thief River Falls, Minnesota

\$159,000.00 General Obligation Bonds, Series 2026A

Abatement

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
02/04/2026	-	-	-	-	-
08/01/2026	-	-	2,540.69	2,540.69	-
02/01/2027	-	-	2,583.75	2,583.75	5,124.44
08/01/2027	-	-	2,583.75	2,583.75	-
02/01/2028	21,000.00	3.250%	2,583.75	23,583.75	26,167.50
08/01/2028	-	-	2,242.50	2,242.50	-
02/01/2029	21,000.00	3.250%	2,242.50	23,242.50	25,485.00
08/01/2029	-	-	1,901.25	1,901.25	-
02/01/2030	22,000.00	3.250%	1,901.25	23,901.25	25,802.50
08/01/2030	-	-	1,543.75	1,543.75	-
02/01/2031	23,000.00	3.250%	1,543.75	24,543.75	26,087.50
08/01/2031	-	-	1,170.00	1,170.00	-
02/01/2032	23,000.00	3.250%	1,170.00	24,170.00	25,340.00
08/01/2032	-	-	796.25	796.25	-
02/01/2033	24,000.00	3.250%	796.25	24,796.25	25,592.50
08/01/2033	-	-	406.25	406.25	-
02/01/2034	25,000.00	3.250%	406.25	25,406.25	25,812.50
Total	\$159,000.00	-	\$26,411.94	\$185,411.94	-

Yield Statistics

Bond Year Dollars	\$812.68
Average Life	5.111 Years
Average Coupon	3.2500003%
Net Interest Cost (NIC)	3.2500003%
True Interest Cost (TIC)	3.2500462%
Bond Yield for Arbitrage Purposes	3.2500464%
All Inclusive Cost (AIC)	4.4584794%

IRS Form 8038

Net Interest Cost	3.2500003%
Weighted Average Maturity	5.111 Years

City of Thief River Falls, Minnesota

\$159,000.00 General Obligation Bonds, Series 2026A

Abatement

Date	Total P+I	CIF	105% Levy	Tax Abatement Levy	Debt Service Levy	Levy Year	Collection Year
02/01/2027	5,124.44	(5,124.44)	-	-	-	-	-
02/01/2028	26,167.50	-	27,475.88	21,000.00	6,475.88	2026	2027
02/01/2029	25,485.00	-	26,759.25	21,000.00	5,759.25	2027	2028
02/01/2030	25,802.50	-	27,092.63	22,000.00	5,092.63	2028	2029
02/01/2031	26,087.50	-	27,391.88	23,000.00	4,391.88	2029	2030
02/01/2032	25,340.00	-	26,607.00	23,000.00	3,607.00	2030	2031
02/01/2033	25,592.50	-	26,872.13	24,000.00	2,872.13	2031	2032
02/01/2034	25,812.50	-	27,103.13	25,000.00	2,103.13	2032	2033
Total	\$185,411.94	(5,124.44)	\$189,301.88	\$159,000.00	\$30,301.88		



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approve Electric Rate Increase

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve correction to Geothermal rates and add Solar rate.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS: lectric rates for 2026-2029 attached.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	121625 Approval of Electric rate increase effective with February 1 billing REVISED
2.	Single Rate Sheet

Approval of Electric rate increase effective with February 1, 2026 bill

The Utility committee made a recommendation to set the 2026, 2027, 2028, and 2029 electric rates which were presented at the _____ City Council meeting. Following discussion, Councilmember _____ introduced Resolution No., being seconded by Councilmember _____, that:

RESOLVED, the City Council, to accept a Public Utilities Committee recommendation, to approve for following electric rate adjustments, effective with the February 1, 2026 bill;

State Sales Tax: Where applicable, the rates shown below are subject to State sales tax.

Customer Charge: The customer charge is the minimum charge and is in addition to any energy used.

Power Factor Correction: When required by the City, the customer shall provide power factor correction as follows.

Power Factor: The customer shall at all times take and use power in such a manner that the average power factor shall be as near 100% as possible.

1. After the customer's power factor has been determined by the City, the City will not be obligated to take additional readings until the customer has taken action to correct his power factor.
2. The City may take power factor readings at its discretion.
3. The customer shall correct the power factor to a minimum of 95%.

Power Factor Correction Charge:

Power Factor Below 95%. Any establishment where the power factor is below 95% will be required to correct same to a minimum of 95%. An additional charge will be added to the customer's monthly bill according to the following until the correction has been made:

95% to 100% P.F.	No additional charge
85% through 94% P.F.	4% additional charge
0 through 84% P.F.	5% additional charge

Transformer discount: A customer who owns a transformer metered at primary voltage may receive a 1% (one percent) discount off the net billing for service.

Determination of Rate: As provided by City Ordinance, the City shall determine the rate at which a customer is served. The City may combine multiple meter readings into one reading and treat the combined reading as one meter. The City may use submeters and subtract meter readings and treat the readings as a separate meter.

Rate R1. Electric Residential Service - All Purpose Uncontrolled.

- A. Availability. The following rate shall be charged and collected for the use of electricity for light and power in private residences and in all flats and rooms used solely for private residence purposes on an uncontrolled basis (without a City provided load control device).

B. Rate No. R1

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$16.39	\$16.98	\$17.59	\$18.22

Energy Charge:

For the first 1,500 KWH's/month	\$0.1157	\$0.1199	\$0.1242	\$0.1287
Excess KWH's per month	\$0.1304	\$0.1351	\$0.1400	\$0.1450

Rate R3. Electric Residential Service - Dual Fuel - 100% Controlled.

- A. Availability. Closed to new customers after January 1, 2011.

Available to customers served prior to January 1, 2011. A customer that is on Rate R3 and is served at another residential rate will not be served by Rate R3 again. For space heating with/without electric water heater installations. In order to qualify for Rate R3, 100% interruptible electric heating rate, the customer must agree that electric heat and electric water heater shall be controlled on an interruptible basis without notice and that the customer shall have an alternate source of heat acceptable to the City. The alternate heating source shall heat the residence for an indefinite period of time.

B. Rate No. R3

Winter Months (Bills due in November, December, January, February, March, April, May and June)

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$16.39	\$16.98	\$17.59	\$18.22

Energy Charge: (With load control - 100%)

For the first 1,000 KWH's/month	\$0.1157	\$0.1199	\$0.1242	\$0.1287
Excess KWH's per month	\$0.0679	\$0.0703	\$0.0728	\$0.0755

Summer Months (Bills due in July, August, September and October)
The rate shall be Rate R1.

Rate R4. Electric Residential Service - Residential Heating Dual Fuel - 100% Controlled - Separately Metered.

- A. Available to all present and future space heating installations that are separately metered. In order to qualify for Rate R4, 100% interruptible electric heating rate, the customer must agree that electric heat and electric water heaters shall be controlled on an interruptible basis without notice and that the customer shall have an alternate source of heat acceptable to the City. The alternate heating source shall heat the residence for an indefinite period of time. This meter may be a submeter.

B. Rate No. R4

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$8.76	\$9.08	\$9.41	\$9.75

Energy Charge: (With load control - 100%)

All KWH's per month	\$0.0679	\$0.0703	\$0.0728	\$0.0755
---------------------	----------	----------	----------	----------

Rate CH3. Commercial Heat - 100% Controlled

- A. Availability. Available only for customers with electricity as the primary heat source. Available to commercial heating service installation supplied through a separate meter for the use of electric energy in all establishments other than that used solely for residential purposes. The customer must agree that electric heat and electric water heaters shall be controlled on an interruptible basis without notice and that the customer shall have an alternate source of heat acceptable to the City. The alternate heating source shall heat the facility for an indefinite period of time. This meter may be a submeter.

B. Rate No. CH3

Winter months (Bills due in November, December, January, February, March, April, May and June)

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$24.67	\$25.56	\$26.48	\$27.43

Energy Charge: (With 100% Load Control)

All KWH's per month	\$0.0735	\$0.0761	\$0.0788	\$0.0817
---------------------	----------	----------	----------	----------

Summer Months (Bills due in July, August, September and October)

The rate shall be Rate C1.

Rate C1. Commercial - General Service

- A. Availability. Available to commercial customer for single phase or three phase electric service supplied through one meter. For the use of electric energy in all churches and in all buildings, stores, offices, manufacturing plants, and other places occupied for business or commercial and manufacturing purposes and for any other use other than residential.

B. Rate No. C1

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$24.67	\$25.56	\$26.48	\$27.43

Energy Charge:

All KWH's/month	\$0.1213	\$0.1257	\$0.1302	\$0.1349
-----------------	----------	----------	----------	----------

Rate CG1. Commercial, with Standby Generation.

- A. Availability. Available in the City to any commercial, industrial, and institutional customer for single or three phase electric service supplied through one meter. For the use of electric energy in all churches and in all buildings, stores, offices, manufacturing plants, and other places occupied for business or commercial and manufacturing purposes and for any use other than residential.

- B. To qualify, the customer shall provide:

- 1) A standby generator sized to provide capacity sufficient to supply the power and energy for the customer's total electric load;

- 2) The customer's load factor shall be acceptable to the City;
- 3) The customer's generator shall be controlled by a load control device furnished by the City and installed by the customer at the direction of the City.
- 4) The generator shall be sized and capable of providing the customers energy for an indefinite amount of time.
- 5) The customer shall be billed for any coincidental demand the customer has connected.

C. Rate No. CG1

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$114.00	\$118.00	\$122.00	\$126.00

Coincidental Demand: (2026-2029)

Winter demand (per KW)	\$12.44	\$12.89	\$13.35	\$13.84
Summer demand (per KW)	\$7.66	\$7.93	\$8.22	\$8.51

Energy Charge: (2026-2029)

All KWH's per month/KWH	\$.0719	\$.0745	\$.0772	\$.0799
-------------------------	----------	----------	----------	----------

Coincidental Billing Demand:

Winter: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from December 1 through April 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

Summer: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from June 1 through October 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

D. As an alternative to operating the generator for certain designated control periods, the customer may pay an additional charge per KWH for the hours designated as control hours. The customer shall make a written "Buy Through" agreement as provided by the City for this service.

E. Primary Service Discount. Customers receiving service at primary distribution voltage may receive a 2% (two percent) discount off the net billing for service.

Rate I1. Industrial - General Service Rate

A. Availability. To commercial and industrial customers for combined lighting and power purposes. Service will be rendered at the utility system standard secondary voltage, single or three phase, or at a primary voltage. Special voltage transformers for lighting and other purposes shall be owned and maintained by the customer.

B. Rate No II

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$114.00	\$118.00	\$122.00	\$126.00
Demand Charge:				
All KWH's per month	\$19.70	\$20.41	\$21.15	\$21.91
Energy Charge:				
All KWHs per month	\$0.0729	\$0.0756	\$0.0783	\$0.0811

C. Primary Service Discount. Customers receiving service at primary distribution voltage may receive a 2% (two percent) discount of the net billing for the service.

D. Determination of Demand. The maximum demand in kilowatts for billing purposes shall be the greatest 15 minutes demand load during the billing period for which the bill is rendered.

E. Power Factor Correction. Power Factor Correction may be required as described above.

Rate I2. Industrial - Controlled

A. Availability. Closed to new installations.

Available in the City to any commercial, industrial, and institutional customer as single business establishments for all power and lighting requirements, when all service hereunder is provided through one meter to determine the general service demand, annual system coincidental billing peak demand and energy, all at a single point of entry.

B. Applicable. To commercial, industrial, and institutional customers for combined lighting and power purposes. Service will be rendered for combined lighting and power purposes. Service will be rendered at the utility system standard secondary voltage, three phase, or at primary voltage designated by the utility system at the service voltage available in the area for the size of load to be served. Special voltage transformers for lighting and other purposes shall be owned and maintained by the

customer. Load control receivers will be furnished by the City and installed by the customer.

C. Rate No. I2

(Closed to new installations)

	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Customer Charge: per month	\$114.00	\$118.00	\$122.00	\$126.00

General Service Demand – Uncontrolled (per KW)

	\$2.13	\$2.21	\$2.29	\$2.37
--	--------	--------	--------	--------

Coincidental Demand:

Winter Demand (per KW)	\$13.21	\$13.68	\$14.18	\$14.69
------------------------	---------	---------	---------	---------

Summer Demand (per KW)	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03
------------------------	---------	---------	---------	---------

Energy Charge:

All KWH's per month	\$0.0719	\$0.0745	\$0.0772	\$0.0799
---------------------	----------	----------	----------	----------

General Service Demand - Uncontrolled:

The maximum demand in kilowatts for billing purposes shall be the greatest 15 minutes demand load during the billing period for which the bill is rendered.

Coincidental Billing Demand:

Winter: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from December 1 through April 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

Summer: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from June 1 through October 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

D. Primary Service Discount. Customer's receiving service at primary distribution voltage may receive a 2% (two percent) discount off the net billing for service.

E. Power Factor Correction. Power Factor Correction can be required as described above.

Rate I3. Industrial

A. Availability. Available in the City to any commercial, industrial, and institutional customer as single business establishments for all power and lighting requirements.

B. Applicable. To commercial, industrial, and institutional customers for combined lighting and power purposes. Service will be rendered for combined lighting and power purposes. Service will be rendered at the utility system standard secondary voltage, three phase, or at primary voltage designated by the utility system at the service voltage available in the area for the size of load to be served. Special voltage transformers for lighting and other purposes shall be owned and maintained by the customer.

C. Rate No. I3

	2026	2027	2028	2029
Customer Charge: per month	\$114.00	\$118.00	\$122.00	\$126.00

General Service Demand (/ KW)	\$2.0201	\$2.0928	\$2.1682	\$2.2462
-------------------------------	----------	----------	----------	----------

Controlled Coincidental Demand:

Winter demand (/ KW)	\$13.21	\$13.68	\$14.18	\$14.69
----------------------	---------	---------	---------	---------

Summer demand (/ KW)	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03
----------------------	---------	---------	---------	---------

Energy Charge:

All KWH's per month	\$0.0778	\$0.0806	\$0.0835	\$0.0865
---------------------	----------	----------	----------	----------

General Service Demand:

The maximum demand in kilowatts for billing purposes shall be the greatest 15 minutes demand load during the billing period for which the bill is rendered.

Coincidental Billing Demand:

Winter: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from December 1 through April 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

Summer: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from June 1 through October 1 during

Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

- D. Primary Service Discount. Customers receiving service at primary distribution voltage may receive a 2% (two percent) discount off the net billing for service.
- E. Power Factor Correction. Power Factor Correction can be required as described above

Rate E1. Geothermal System Rate.

- A. Availability. The following rate shall be charged and collected for the use of electricity for power to operate a separately metered geothermal system. This meter may be submeter. (Without a City provided load control device).

B. Rate No. E1

	2026	2027	2028	2029
Customer Charge: per month	\$8.76	\$9.08	\$9.41	\$9.75

Coincidental Demand:

Winter demand (/ KW)	\$13.21	\$13.68	\$14.18	\$14.69
Summer demand (/ KW)	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03

Energy Charge:

All KWH's per month	\$0.0629	\$0.0651	\$0.0675	\$0.0699
---------------------	----------	----------	----------	----------

Coincidental Billing Demand:

Winter: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from December 1 through April 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

Summer: In no month shall the demand to be billed be less than the greatest demand in kilowatts registered from June 1 through October 1 during Northern Municipal Power Agency and Minnkota Power Cooperative, Inc.'s controlled coincidental billing demand periods. To be in effect for one year from April 1st to March 31st of the following year.

Automatic Protective Lighting

- A. Availability. The City will install and maintain luminaries upon private or public property for the purpose of protective lighting for a customer at the discretion of the City. The installation of the cable, pole and controls not on the luminaire are the responsibility of the customer.

The City shall bill the customer the cost of labor and such material that is not part of the luminaire and mounting arm for the luminaire.

DESIGNATION OF LAMPS – per month charge	2026	2027	2028	2029
175 Watt Mercury Vapor	7.90	8.19	8.48	8.79
250 Watt Mercury Vapor	13.50	13.99	14.49	15.01
100 Wat High Pressure Sodium	7.78	8.06	8.35	8.65
150 Watt High Pressure Sodium	9.98	10.34	10.71	11.09
250 Watt High Pressure Sodium	16.01	16.58	17.18	17.80
400 Watt High Pressure Sodium	21.28	22.05	22.84	23.66
LED	7.90	8.19	8.48	8.79
Adopt a Light	2.30	2.38	2.47	2.56
Township Lighting	12.33	12.77	13.23	13.71

- B. Alternatives. Other sizes and types may be available upon request. Prices shall be established by the Utilities Committee. Only high-pressure sodium luminaries shall be available for new protective lighting.

Solar

Allowed under Minnesota State Statute 216B.64:

Fixed monthly charge - \$3.35 per kW over 3 kW

Thief River Falls Existing and Proposed Rates

Accelerated Debt Service with 2026 Bond Call

Qill	Current Rate	2026 Proposed □	2027 Proposed Rate	2028 Proposed Rate	2029 Proposed Rate
Residential - R1					
Customer (per month)	\$ 15.82	\$ 16.39	\$ 16.98	\$ 17.59	\$ 18.22
Energy - 1st 1500 kWh (per kWh)	\$ 0.1117	\$ 0.1157	\$ 0.1199	\$ 0.1242	\$ 0.1287
Energy - over 1500 kWh (per kWh)	\$ 0.1259	\$ 0.1304	\$ 0.1351	\$ 0.1400	\$ 0.1450
Residential - R3					
Customer (per month)	\$ 15.82	\$ 16.39	\$ 16.98	\$ 17.59	\$ 18.22
Energy - 1st 1000 kWh (per kWh)	\$ 0.1117	\$ 0.1157	\$ 0.1199	\$ 0.1242	\$ 0.1287
Energy - over 1000 kWh (per kWh)	\$ 0.0655	\$ 0.0679	\$ 0.0703	\$ 0.0728	\$ 0.0755
Residential - R4					
Customer (per month)	\$ 8.46	\$ 8.76	\$ 9.08	\$ 9.41	\$ 9.75
Energy - all kWh (per kWh)	\$ 0.0655	\$ 0.0679	\$ 0.0703	\$ 0.0728	\$ 0.0755
Commercial - C1					
Customer (per month)	\$ 23.81	\$ 24.67	\$ 25.56	\$ 26.48	\$ 27.43
Energy - all kWh (per kWh)	\$ 0.1171	\$ 0.1213	\$ 0.1257	\$ 0.1302	\$ 0.1349
Commercial Heat - CH3					
Customer (per month)	\$ 23.81	\$ 24.67	\$ 25.56	\$ 26.48	\$ 27.43
Energy - all kWh (per kWh)	\$ 0.0709	\$ 0.0735	\$ 0.0761	\$ 0.0788	\$ 0.0817
Commercial Standby- CGI					
Customer (per month)	\$ 110.00	\$ 114.00	\$ 118.00	\$ 122.00	\$ 126.00
Energy - all kWh (per kWh)	\$ 0.0694	\$ 0.0719	\$ 0.0745	\$ 0.0772	\$ 0.0799
Controlled Winter Demand (per kW)	\$ 12.01	\$ 12.44	\$ 12.89	\$ 13.35	\$ 13.84
Controlled Summer Demand (per kW)	\$ 7.39	\$ 7.66	\$ 7.93	\$ 8.22	\$ 8.51
Industrial - 11					
Customer (per month)	\$ 110.00	\$ 114.00	\$ 118.00	\$ 122.00	\$ 126.00
Energy - all kWh (per kWh)	\$ 0.0704	\$ 0.0729	\$ 0.0756	\$ 0.0783	\$ 0.0811
Demand - all demand (per kW)	\$ 19.02	\$ 19.70	\$ 20.41	\$ 21.15	\$ 21.91
Industrial Controlled - 12					
Customer (per month)	\$ 110.00	\$ 114.00	\$ 118.00	\$ 122.00	\$ 126.00
Energy - all kWh (per kWh)	\$ 0.0694	\$ 0.0719	\$ 0.0745	\$ 0.0772	\$ 0.0799
Demand - all demand (per kW)	\$ 2.06	\$ 2.13	\$ 2.21	\$ 2.29	\$ 2.37
Controlled Winter Demand (per kW)	\$ 12.75	\$ 13.21	\$ 13.68	\$ 14.18	\$ 14.69
Controlled Summer Demand (per kW)	\$ 7.84	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03
Industrial Controlled - 13					
Customer (per month)	\$ 110.00	\$ 114.00	\$ 118.00	\$ 122.00	\$ 126.00
Energy - all kWh (per kWh)	\$ 0.0751	\$ 0.0778	\$ 0.0806	\$ 0.0835	\$ 0.0865
Demand - all demand (per kW)	\$ 1.9499	\$ 2.0201	\$ 2.0928	\$ 2.1682	\$ 2.2462
Controlled Winter Demand (per kW)	\$ 12.75	\$ 13.21	\$ 13.68	\$ 14.18	\$ 14.69
Controlled Summer Demand (per kW)	\$ 7.84	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03
Geothermal - EI					
Customer (per month)	\$ 8.46	\$ 8.76	\$ 9.08	\$ 9.41	\$ 9.75
Energy - all kWh (per kWh)	\$ 0.0607	\$ 0.0629	\$ 0.0651	\$ 0.0675	\$ 0.0699
Controlled Winter Demand (per kW)	\$ 12.75	\$ 13.21	\$ 13.68	\$ 14.18	\$ 14.69
Controlled Summer Demand (per kW)	\$ 7.84	\$ 8.12	\$ 8.41	\$ 8.72	\$ 9.03
Solar					
Fixed Monthly Charge over 3kW		\$ 3.35/kW	\$ 3.35/kW	\$ 3.35/kW	\$ 3.35/kW
Security Lights (per month)					
175MV	\$ 7.63	\$ 7.90	\$ 8.19	\$ 8.48	\$ 8.79
250MV	\$ 13.03	\$ 13.50	\$ 13.99	\$ 14.49	\$ 15.01
100 HPS	\$ 7.51	\$ 7.78	\$ 8.06	\$ 8.35	\$ 8.65
150 HPS	\$ 9.63	\$ 9.98	\$ 10.34	\$ 10.71	\$ 11.09
250 HPS	\$ 15.45	\$ 16.01	\$ 16.58	\$ 17.18	\$ 17.80
400 HPS	\$ 20.54	\$ 21.28	\$ 22.05	\$ 22.84	\$ 23.66
LED	\$ 7.63	\$ 7.90	\$ 8.19	\$ 8.48	\$ 8.79
Adopt a Light	\$ 2.22	\$ 2.30	\$ 2.38	\$ 2.47	\$ 2.56
Township Lighting	\$ 11.90	\$ 12.33	\$ 12.77	\$ 13.23	\$ 13.71



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: 517 Crocker Ave S - Buyer Update

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the amendment to purchase agreement for the buyer of 517 Crocker Ave S., Thief River Falls, MN.

BACKGROUND: Council approved the sale of the property on 10/7/2025. During closing it was requested the buyer's name be amended from Bray Construction - David Bray to 110th LLC.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: All other terms and conditions shall remain the same.

DEPARTMENT/RESPONSIBLE PERSON: Jennifer Myers, Deputy City Clerk

ATTACHMENTS:

1.	517 Crocker_Amendment
----	-----------------------



AMENDMENT TO PURCHASE AGREEMENT

This form is approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form.

© 2020-2023 Minnesota Association of REALTORS®

1. Date December 17th, 2025

2. Page 1 of 1 pages

3. The undersigned parties to a Purchase Agreement, dated September 26 2025
4. (Date of this Purchase Agreement), pertaining to the purchase and sale of the Property at
5. 517 Crocker Avenue S Thief River Falls MN 56701

6. hereby mutually agree to amend said Purchase Agreement as follows:

7. **The Buyer's name shall be amended from Bray Construction - David Bray, President to the following:**

8. **110th LLC**

9. **All other terms and conditions shall remain the same.**

10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.
21.
22.
23.
24.
25.
26.
27.
28.
29.

30. All other terms and conditions of the Purchase Agreement to remain the same.

31. Angela Philipp 12-17-25
(Seller) (Date)

David Bray 12-17-25
(Buyer) (Date)

32. _____
(Seller) (Date) (Buyer) (Date)

33. **THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).**
34. **IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Raffirming the City's Decision not to Waive the Monetary Limit of Municipal Tort Liability Established by MN Statute

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: by the City Council to reaffirm and inform the League of Minnesota Cities Insurance Trust that the City of Thief River Falls does not waive the monetary limits on municipal tort liability established by Minnesota Statute 466.04 and authorizes the City Administrator to execute any and all documents relating to the action.

BACKGROUND: Because the City of Thief River Falls obtains it liability coverage from the League of MN Cities Insurance Trust, the City must decide whether or not to waive the satutory tort liability limits to the extent of the coverage purchased.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Liability Wavier Form
----	-----------------------

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval of Appointment of Councilmember Steve Narverud as Acting Mayor in Absence of Mayor Lorenson for Calendar year 2026

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to appoint Councilmember Steve Narverud as the acting mayor in the absence of Mayor Lorenson for calendar year 2026.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval to Desingate The Times Newspaper as the Official Newspaper

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to designate *The Times* as the official newspaper of the City of Thief River Falls for calendar year 2026.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval of Northern State Bank Collateral in Excess of FDIC Insurance for 2026

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FCIA Insurance of \$250,000 per account for 2026.

BACKGROUND: to authorize the City Administrator to execute any and all documents necessary relating to this agreement

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval of City Council Committee Assignments for Calendar Year 2026

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO:

BACKGROUND: By the City Council, to appoint the following City Council Committees and Committee Members for calendar year 2026:

Functional Standing Committees

Utilities

McCraw*
Lorenson
Langness
Pream

Public Works

Narverud*
Pream
McCraw
Julie Bolduc

Public Safety/Liquor

Aarestad*
Narverud
Arlt
Julie Bolduc

Administrative Services

Lorenson*
Langness
Arlt
Aarestad

*Designates Committee Chair

Crosscutting Ad Hoc Committees

Budget/Finance (ad hoc)

Steve Narverud
Mike Lorenson
Michele McCraw

Long Range Planning/Annexation (ad hoc)

Mike Lorenson
Michele McCraw
Steve Narverud

Personnel/Labor (ad hoc)

Steve Narverud
Mike Lorenson
Jason Aarestad

Strategic Planning Workgroup

Michele McCraw
Angela Philipp
Mike Lorenson

Building Workgroup

Jason Aarestad

Steve Narverud
Mike Lorensen

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval of "Schedule of Council Member Meetings" Authorized to Charge a Per Diem

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: by the City Council, to approve the following "Schedule of Council Member Meetings" list as meetings authorized to charge a per diem of attending on behalf of the City of Thief River Falls:

Schedule of Council Member Meetings

Administrative Services Committee
Airport Zoning Board
Airport Authority Commission
Budget/Finance Ad Hoc Committee
Building Workgroup
Coalition of Greater Minnesota Cities
Employee Safety Committee
Community Development Advisory Board
Community Education Advisory Board
Convention and Visitors Bureau Board
Jobs, Inc.
Joint City/County Meetings
League of Minnesota Cities
Legislative Lobbying Meetings
Long Range Planning/Annexation Ad Hoc Committee
MEC Joint Powers Board
Northwest Regional Development Commission
Northwest Regional Library Board
Pennington County Solid Waste Committee
Personnel/Labor Ad Hoc Committee
Planning Commission
Public Safety/Liquor Committee
Public Utilities Committee
Red Lake River Corridor Joint Board
Strategic Planning Workgroup
TRF Area Community Fund Advisory Committee
TRF Chamber of Commerce
TRF Day at the Capitol
TRF Library Board
Tri-Cities Joint Meeting

Also including, any of Committees that are established by the City Council or appointments made or meetings attended while representing the City of Thief River Falls.

Per diem shall be paid retroactively each month upon submission of documentation approved by the City Administrator.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval of Official Depositories for City Funds

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2026:

Minnesota Municipal Money Market Fund
c/o PMA Financial Network, Inc.
2135 City Gate Lane 7th Floor
Naperville, IL 60563

Wells Fargo Advisors LLC
222 West Superior St.
Duluth, MN 55802

RBA Capital Markets LLC
60 South Sixth St.
Minneapolis, MN 55402

Border Bank
1528 Highway 59 S.
Thief River Falls, MN 56701

Northern State Bank
201 Third St. E.
Thief River Falls MN 56701

Wells Fargo Bank West, NA
208 Main Ave N.
Thief River Falls, MN 56701

Piper Jaffray
800 Nicollet Mall, Suite 800
Minneapolis, MN 55402-7020

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: 2026 Mileage and Meal Reimbursement

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To adopt the Northern Minnesota (Duluth) meal reimbursement schedule and the 2026 federal mileage rate as on file in the City Administrator's Office.

BACKGROUND: The 2026 Government Services Administration meals reimbursement schedule for reimbursement for travel outside of Pennington County is meals would be reimbursed at \$22.00 for Breakfast, \$23.00 for lunch and \$36.00 for dinner. No reimbursement on alcohol or tips. The City of Thief River Falls has in the past followed the federal reimbursement rate for mileage and in 2026 is 72.5 cents per mile.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Approval to Write-off Falls Liquor Store NSF Checks

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to accept a Public Safety/Liquor Committee recommendation to write off Falls Liquor Store NSF checks totaling \$77.29 to bad debt expense. Efforts will continue to collect on the outstanding accounts.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	2025 Write Off
----	----------------

**City of Thief River Falls
Liquor Store NSF Check Summary
2025 Write-off**

Name	Date of Check	Amount	Date Paid
Nunn, Audriana Marie	1/29/2024	\$18.58	
Mosbeck, Abby	6/28/2024	\$58.71	
TOTAL		\$77.29	



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/6/2026

SUBJECT: Reappoint Chad Broadwell to Community Development Advisory Board

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Reappoint Chad Broadwell to the Community Development Advisory Board (CDAB).

BACKGROUND: Chad's current term expires on 1/31/2026 and he has agreed to serve another term. This is a three-year term.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Richard Baker, Economic/Community Development Director

ATTACHMENTS:

None