

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, December 21, 2021

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC HEARING - RESIDENTIAL TAX ABATEMENT**
- 5. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 6. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 7. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 8. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 8.1. Approval of December 7, 2021 Council Proceedings (page 4-8)
 - 8.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 9-37)
 - 8.3. Approval To Process Year-End Accounts Payable Through December 30, 2021 (page 38)
 - 8.4. Approval of Certification of Unpaid Grass/Weed Mowing Charges to Property Owners' 2022 Property Tax (page 39)

- 8.5. Approval to Write Off Uncollectible Utility Accounts (page 40-42)
- 8.6. Approval to Write Off Falls Liquor Store NSF Checks (page 43)
- 8.7. Approve the TRF Police Department squad car purchase of a 2022 Dodge Charger police vehicle from Dodge of Burnsville to be paid from 2022 budget (page 44-47)
- 8.8. Approve for the City of Thief River Falls a Tape Drive and Cartridges (page 48-49)
- 8.9. Approve to advertise for City of Thief River Falls 5-year Fuel supply (page 50)
- 8.10. Veterans Memorial Park Rebuild (page 51-53)
- 8.11. Approval of a Resolution to deed certain omitted real property to the Thief River Falls Golf Club and to authorize the Mayor and City Administrator to sign the same (page 54-64)

9. NEW BUSINESS

- 9.1. Approval of Tax Abatements (page 65-67)
- 9.2. Approval of 2022 Budget (page 68)
- 9.3. Approval of 2022 Tax Levy (page 69)
- 9.4. Procurement Policy (page 70-80)
- 9.5. Approve the Engineering contract from STAR Engineering Services – DER Interconnection Coordinator (page 81-171)
- 9.6. Approve a Cybersecurity Policy for the City of Thief River Falls (page 172-187)
- 9.7. To Approve the Mutual Aid Agreement between the Pennington County Sheriff's Office and the Thief River Falls Police Department for the Joint Special Response Team and for Signature by the Mayor and Chief. (page 188-194)
- 9.8. Approve a change order to eliminate the construction of the side trail to Belleville Court from the Franklin School Trail (page 195)
- 9.9. Call for a Feasibility Report for the potential 2022 Street & Utilities Improvements. (page 196-197)
- 9.10. Approval of 2021 MAPS Contract and revision to City Administrator and Human Resources Specialist Agreements (page 198)
- 9.11. Change Order for the Meter Data Sync software with the removal of Executime Timecare Software for Payroll with Tyler Contract. (page 199)

10. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

11. UPCOMING MEETINGS

- 11.1. City Council Meeting - January 4th at 5:30 p.m.
- 11.2. Utilities Committee - January 10th at 7:00 a.m.
- 11.3. Public Safety/Liquor Committee - January 10th at 4:30 p.m.
- 11.4. Administrative Services Committee - January 11th at 4:30 p.m. Room 201 City Hall
- 11.5. Public Works Committee - January 12th at 4:30 p.m.

12. INFORMATIONAL ITEMS

12.1. Investment Summary 11/2021 (page 200-201)

12.2. Advance Thief River - December Report (page 202-204)

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.