

**City Council Minutes**  
**Tuesday, February 3, 2026**

**CALL TO ORDER**

This meeting is officially called to order at 5:30 pm on February 3, 2026. This meeting is being presided over by Mayor Mike Lorenson.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

The following Councilmembers were present: Aarestad, Pream, McCraw, Arlt, Lorenson, Narverud, Bolduc and Langness. Mayor Lorenson chaired the meeting.

**PUBLIC HEARING**

**PUBLIC FORUM**

**PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION  
ANNOUNCEMENTS**

**APPROVE AGENDA**

Councilmember Scott Pream motioned being seconded by Councilmember Michele McCraw to approve the agenda with the removal of the public hearing (item was open to public at the previous Planning & Zoning Commission meeting).

On vote being taken, the resolution was unanimously passed.

**CONSENT AGENDA**

**RESOLUTION NO. 02.33.26: Approval of January 20, 2026 Council Proceedings**

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 02.33.26, being seconded by Councilmember Megan Arlt, that:

THEREFORE, BE IT RESOLVED, by the City Council, to approve the January 20, 2026 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 02.34.26: City of Thief River Falls bills, disbursements and per diems**

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 02.34.26, being seconded by Councilmember Megan Arlt, that:

THEREFORE, BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$1,098,949.18 and Council per diems in the total amount of \$682.50. A printout of the approved payments and disbursements are

attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

**NEW BUSINESS**

**RESOLUTION NO. 02.35.26: Approve Tobacco License for Casey's #5317**

Following discussion, Councilmember Scott Pream introduced Resolution 02.35.26, being seconded by Councilmember Kelly Langness, that:

WHEREAS, Casey's is acquiring Cenex Travel Plaza at 1930 US Hwy 59, Thief River Falls. This location already has a tobacco license that will be canceled upon closing.

THEREFORE, BE IT RESOLVED to approve a new tobacco license for Casey's Retail Company, DBA Casey's #5317, through December 31, 2026.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 02.36.26: First Reading to Amend Subdivision Ordinance, Chapter 151 of City Code**

Following discussion, Councilmember Scott Pream introduced Resolution 02.36.26, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The proposed amendment updates definitions, clarifies subdivision classifications (simple, minor and major), and revises procedures for concept plan meetings, preliminary and final plat submissions, and recording requirements. It also aligns subdivision review with zoning applications and zoning regulations to ensure consistency with the City's Comprehensive Plan.

WHEREAS,

- It clarifies subdivision classifications defining them as simple, minor and major based on the size of the project and number of lots involved.
- Clarifies and establishes procedures for concept plan meetings, preliminary and final plat submissions, and recording requirements.
- It aligns subdivision review with zoning applications and zoning regulations to ensure consistency with the City's Comprehensive Plan.
- Due to the length of the proposed amendment, it is requested that a summary of the amendment be read and published in the Times.
- Direct the City Administrator to post a copy of the entire text of the stated Ordinance attached as Exhibit "A" in all public locations designated by the City Council.
- Direct the City Administrator to publish the summary Exhibit "B" in the City's legal newspaper within ten days of adoption.
- Direct the City Administrator to file the executed Ordinance Exhibit "A" upon the books and records of the City along with proof of publication.
- City Clerk is directed to keep a copy of the ordinance in her office at City Hall for public inspection and to post a full copy of the ordinance in a public place in the City for a period of two weeks.

THEREFORE, BE IT RESOLVED Conduct the First Reading of the Executive Summary of the amendment to the City's Subdivision Ordinance, Chapter 151 of the City Code, which governs the procedures, requirements, and standards for subdividing land within the city.

On vote being taken, the resolution was unanimously passed.

### **COUNCIL BOARDS AND COMMISSIONS REPORTS**

- Steve Narverud wanted to remind residents there will be no garbage pickup on 2/16 for the President's Day holiday as offices will be closed. The utility bills incorrectly stated no pickup on 2/23.

### **UPCOMING MEETINGS**

- Planning & Zoning 2/4 at 5 pm - Council Chambers
- Public Utilities 2/09 at 7 am - Room 101
- Public Safety 2/9 at 4:30 pm - Room 101
- Administrative 2/10 at 4:30 pm - Room 101
- Public Works 2/11 at 4:30 pm - Room 101
- Special Meeting Planning & Zoning 2/12 at 5 pm - Council Chambers
- City Council 2/17 at 5:30 pm - Council Chamber

### **INFORMATIONAL ITEMS**

- Holiday – 2/16 City offices will be closed for President's Day. There will be no garbage pickup.
- Reminder - RPHL hockey game at the Ralph March 27 & 28 Topeka vs Indiana. Tickets are on sale now. Visit Ralph Engelstad Arena on Facebook or their website.
- Mayor Update
  - Lorenson noted himself, Narverud and McCraw met with MNDOT to discuss future needs/concerns, studies and projects coming up in a 5-year plan. He noted there will be traffic counters placed on a couple streets when the weather cooperates.

### **ADJOURNMENT**

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 5:45 pm. On vote being taken, the Chair declared the motion unanimously carried.

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Mayor Mike Lorenson

Attest: Angela Philipp, City Administrator \_\_\_\_\_