

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, June 16, 2026

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

- 3.1. Mike Lorenson, Mayor Megan Arlt, Ward 1
 Julie Bolduc, Ward 2 Kelly Langness, Ward 3
 Michele McCraw, Ward 4 Scott Pream, Ward 5
 Jason Aarestad, At-Large 1 Steve Narverud, At-Large 2

4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.*

5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- 5.1. Jamie Bakken - Pioneer Village Addition

6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.*

7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.*

- 7.1. Approval of June 2, 2026 Council Proceedings (3-6)
7.2. City of Thief River Falls Bills and Disbursements (7-45)

8. NEW BUSINESS

- 8.1. Assistant Fire Chief - Anthony Horachek (46)
8.2. ESG Contract Discussion and Approval- Gavin
8.3. Approve special duty of the School Resource Officer (SRO) to Patrol Officer Tiffany Tureson (47)

- 8.4. Extending the existing Building Official Contract to December 31, 2026 (48)
- 8.5. Approving a 3-year Building Official contract effective January 1, 2027 (49-54)
- 8.6. Special Legal Counsel Report Regarding Oak View Group Management Agreement (Flaherty & Hood via Teams) (55)
- 8.7. First Reading - Deer Management Ordinance (56-57)
- 8.8. First Reading - Food Truck Ordinance (58-66)
- 8.9. Snowbird Policy (67)
- 8.10. Vulnerability Management (68-70)
- 8.11. Approve the first amendment to the Sensus software as a service agreement (71-80)
- 8.12. 2026 Water Treatment Plant PAC and Raw Water Intake Improvements (81-93)
- 8.13. Federal Force Account Participation in Force Account (94-106)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- Adjourning to The Edge groundbreaking ceremony 6/17 at 12:30 pm
- 7/7 - City Council at 5:30 pm in Council Chambers
- 7/8 - Planning & Zoning at 5 pm in Council Chambers
- 7/13 - Public Utilities Committee at 7 am in Room 101
- 7/13 - Public Safety Committee at 4:30 pm in Room 101
- 7/14 - Administrative Committee at 4:30 pm in Room 101
- 7/15 - Public Works Committee at 4:30 pm in Room 101
- 7/21 - City Council at 5:30 pm in Council Chambers

11. INFORMATIONAL ITEMS

- Investment Summary (107-108)
- Mayoral Update
- Government buildings are closed 6/19/2026 for Juneteenth. No garbage pickup.
- Reminder - *LaFave Beach Bash* is June 25th from 5pm-9pm. Enjoy live music, food, games, vendors and more.

12. ADJOURNMENT

CITY COUNCIL MEETING MINUTES

Tuesday, June 2, 2026

CALL TO ORDER

This meeting is officially called to order at 5:30 pm on June 2, 2026. This meeting is being presided over by Mayor Mike Lorenson.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Lorenson, McCraw, Pream, Bolduc, Langness and Narverud. Absent: Arlt and Aarestad. Mayor Lorenson chaired the meeting.

PUBLIC FORUM

Don Sollom (Fern Drive) voiced his concerns regarding taxes, the proposed costs to update City Hall and hiring a secondary legal firm when the city already has a legal advisor. He requested the council to "think outside the box" when it comes to these projects and questioned why the council is spending more money.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Council member Scott Pream motioned being seconded by Councilmember Julie Bolduc to approve the agenda with the addition of addendum item 8.4.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.108.26: Approval of May 19 City Council Proceedings

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 06.108.26, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED, by The City Council, to approve the May 19, 2026 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.109.26: City of Thief River Falls Bills, Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Steve Narverud introduced RESOLUTION 06.109.26, being seconded by Councilmember Michele McCraw, that:

THEREFORE BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$752,686,65 and Council Per Diems in the total

amount of 717.50. A printout of the approved payments and disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution passed unanimously.

NEW BUSINESS

RESOLUTION NO. 06.110.26: LaFave Beach Bash

Following discussion, Councilmember Scott Pream introduced Resolution 06.110.26, being seconded by Councilmember Steve Narverud, that:

WHEREAS, This is a free annual community event sponsored by the Chamber.

WHEREAS, Broadway Station will provide/cater the 3.2 malt liquor (no strong beer, wine or intoxicating liquor).

The food trucks will require 50cc electrical access.

THEREFORE, BE IT RESOLVED Approve the Beer in the Park Permit and allow for up to three (3) food truck for the Thief River Falls Chamber of Commerce *LaFave Beach Bash* Thursday, June 25, 2026 from 5pm-9pm at LaFave Park ("The Beach").

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.111.26: River Fest 2026

Following discussion, Councilmember Michele McCraw introduced Resolution 06.111.26, being seconded by Councilmember Kelly Langness , that:

WHEREAS, The Chamber of Commerce has submitted a Temporary Intoxicating Liquor License application for their music festival - River Fest 2026. The feasting will be at Hartz Park July 31 & August 1, 2026.

WHEREAS, The request for food trucks include 2 smaller units for snocones/lemonade, they do not include kitchens/grills.

THEREFORE, BE IT RESOLVED Approve the Thief River Falls Chamber of Commerce Temp Intoxicating Liquor License application and allow up to five (5) food trucks for River Fest 2026 at Hartz Park.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.112.26: Water Treatment Plant Reroof Bids

Following discussion, Councilmember Scott Pream introduced Resolution 06.112.26, being seconded by Councilmember Julie Bolduc, that:

WHEREAS, The City of Thief River Falls Water Systems Department advertised for

bids to reroof the Water Treatment Plant. The existing roof has outlasted the 25 year estimated lifespan and is in need of reroofing.

WHEREAS, Currently, the roofing material is dry cracking and starting to leak around the roof drains. The rubber is pulling away at the edges. The insulation under the rubber roofing is deteriorated and needs to be replaced.

Widseth recommends acceptance of Alternate No. 1 to provide new metal coping in the amount of \$20,204.29 if the current material cannot be salvaged.

THEREFORE, BE IT RESOLVED Approve Widseth Engineering recommendation to accept the low bid from Huot Construction Services to reroof the Water Treatment Plant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.113.26: American Legion Parking Lot Band

Following discussion, Councilmember Kelly Langness introduced Resolution 06.113.26, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The Legion has an annual parking lot band during the fair with an outdoor bar.

THEREFORE, BE IT RESOLVED Approve the American Legion Temp Intoxicating Liquor License application for their parking lot band July 17-18, 2026.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

Steve Narverud reminded residents its garbage bag pickup week at the Public Works facility building on Atlantic Ave. After this week, they can be picked up at Utility Billing at City Hall.

UPCOMING MEETINGS

- June 3 - Planning & Zoning Commission at 5 pm in Council Chambers
- June 8 - Public Utilities Committee at 7 am in Room 101
- June 8 - Public Safety Committee at 4:30 pm in Room 101
- June 9 - Administrative Committee at 4:30 pm in Room 101
- June 10 - Public Works Committee at 4:30 pm in Room 101
- June 16 - City Council Meeting at 5:30 pm in Council Chambers

INFORMATIONAL ITEMS

- Garbage bag pick up is this week (June 1-5) from 7am-5pm at the Public Works Facility

- Government buildings will be closed Friday, June 19 for Juneteenth. There will be no garbage pickup.
- Mayoral Update
 - Mike requested the handout for ebike/motorized devices from the State Statute be given to Public Safety Committee to review.
 - Mike requested round-about information and safe-driving habits be added to the City website.

ADJOURNMENT

There being no further discussion, Councilmember Scott Pream motioned being seconded by Councilmember Kelly Langness to adjourn at 5:53 pm. On vote being taken, the Chair declared the motion unanimously carried.

_____ Mayor Mike Lorensen

Attest: Angela Philipp, City Administrator _____



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01799 - 5/28/26-DIRECT PAYABLES-CREDIT CARD

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: B & K STUMPGRINDING LLC							
B & K STUMPGRINDING LLC	1393	05/20/2026	TREE REMOVALS	100-4510-63030		05/20/2026	4,600.00
						Vendor B & K STUMPGRINDING LLC Total:	4,600.00
Vendor: CHAMPION MEDIA, LLC							
CHAMPION MEDIA, LLC	302834773	05/02/2026	22059137-SPONSOR ADS	610-4880-63490		05/02/2026	25.00
						Vendor CHAMPION MEDIA, LLC Total:	25.00
Vendor: ELAN FINANCIAL SERVICES							
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4110-64400		05/18/2026	170.79
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-62990		05/18/2026	52.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63034		05/18/2026	2,868.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63210		05/18/2026	0.99
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	359.36
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	375.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	292.42
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	25.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	153.46
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-63320		05/18/2026	489.82
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4210-64370		05/18/2026	90.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4240-62210		05/18/2026	163.44
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4240-62210		05/18/2026	747.71
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4312-64370		05/18/2026	20.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4315-62010		05/18/2026	13.49
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4510-62210		05/18/2026	75.15
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4510-64400		05/18/2026	652.80
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4510-64900		05/18/2026	8.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	100-4660-64400		05/18/2026	395.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	620-4840-62010		05/18/2026	31.48
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	620-4840-62400		05/18/2026	89.32
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	670-4850-62200		05/18/2026	10.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	670-4850-62200		05/18/2026	3.85
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	680-4840-62010		05/18/2026	9.00
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	690-4840-62010		05/18/2026	35.98
ELAN FINANCIAL SERVICES	APR/MAY 2026	05/18/2026	0812: 4/17/26-5/18/26 CC ...	690-4890-63590		05/18/2026	162.57
						Vendor ELAN FINANCIAL SERVICES Total:	7,294.63

Council Approval Register

Packet: APPKT01799 - 5/28/26-DIRECT PAYABLES-CREDIT CARD

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: VESTIS VESTIS	2630553622	05/26/2026	WTP RUGS	620-4890-63030		05/26/2026	101.69
						Vendor VESTIS Total:	101.69
						Grand Total:	12,021.32

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,552.43
610 - LIQUOR DISPENSARY	25.00
620 - WATER UTILITY FUND	222.49
670 - STORM WATER UTILITY FUND	13.85
680 - WASTEWATER UTILITY FUND	9.00
690 - ELECTRIC UTILITY FUND	198.55
Grand Total:	12,021.32

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Sch...	170.79
100-4210-62990	Misc. Operating Expense	52.00
100-4210-63034	SRT Expense	2,868.00
100-4210-63210	Communication Expense	0.99
100-4210-63320	Training Expense	1,695.06
100-4210-64370	Taxes and Licenses	90.00
100-4240-62210	Equipment Maint & Repa..	911.15
100-4312-64370	Taxes and Licenses	20.00
100-4315-62010	Office Supplies	13.49
100-4510-62210	Equipment Maint & Repa..	75.15
100-4510-63030	Contracts Expense	4,600.00
100-4510-64400	Travel, Conference, Sch...	652.80
100-4510-64900	Civic Events	8.00
100-4660-64400	Travel, Conference, Sch...	395.00
610-4880-63490	Advertising	25.00
620-4840-62010	Office Supplies	31.48
620-4840-62400	Small Tools and Minor E...	89.32
620-4890-63030	Contracts Expense	101.69
670-4850-62200	System Expense	13.85
680-4840-62010	Office Supplies	9.00
690-4840-62010	Office Supplies	35.98
690-4890-63590	Printing & Publications	162.57
Grand Total:	12,021.32	

Project Account Summary

Project Account Key	Expense Amount
None	12,021.32
Grand Total:	12,021.32



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01802 - 5/29/26 WEX INVOICE

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: WEX HEALTH INC WEX HEALTH INC	INV0002159	05/29/2026	FSA Flex Reimbursement	740-20300		05/29/2026	402.09
						Vendor WEX HEALTH INC Total:	402.09
						Grand Total:	402.09

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	402.09
Grand Total:	402.09

Account Summary

Account Number	Account Name	Expense Amount
740-20300	Flex Payroll Deductions	402.09
Grand Total:		402.09

Project Account Summary

Project Account Key	Expense Amount
None	402.09
Grand Total:	402.09



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01804 - 6/1/26-1803-REGULAR PAYABLES-VERIZON

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	207441	05/15/2026	322-PAINTING SUPPLIES	100-4220-62230		05/15/2026	24.76
						Vendor ACE HARDWARE Total:	24.76
Vendor: AGILITE SYSTEMS, INC.							
AGILITE SYSTEMS, INC.	9200697206	02/26/2026	SRT GEAR	100-4210-63034		02/26/2026	10,105.70
						Vendor AGILITE SYSTEMS, INC. Total:	10,105.70
Vendor: ALPHA TRAINING AND TACTICS LLC							
ALPHA TRAINING AND TACT...	2026-0069	03/02/2026	TACTICAL HELMETS	100-4210-63034		03/02/2026	2,238.00
						Vendor ALPHA TRAINING AND TACTICS LLC Total:	2,238.00
Vendor: BENJAMIN TURESON							
BENJAMIN TURESON	UA DRIVE PANT-REPLACE	05/29/2026	REPLACED DUE TO BEING RI...	100-4210-62880		05/29/2026	72.26
						Vendor BENJAMIN TURESON Total:	72.26
Vendor: FLEET SUPPLY							
FLEET SUPPLY	165948	05/28/2026	FLOWER BEDS	100-4510-63033		05/28/2026	24.99
FLEET SUPPLY	44291	05/29/2026	JETTING GLOVES	680-4840-62880		05/29/2026	16.99
						Vendor FLEET SUPPLY Total:	41.98
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	0110060275	05/29/2026	FLOWER GARDEN TOOLS	100-4510-62240		05/29/2026	91.71
L & M SUPPLY INC	0310068972	05/29/2026	FLOWER GARDEN TOOLS	100-4510-62240		05/29/2026	44.98
L & M SUPPLY INC	1210100035	05/29/2026	FLOWER GARDEN SOIL	100-4510-62240		05/29/2026	195.86
						Vendor L & M SUPPLY INC Total:	332.55
Vendor: MCFOA							
MCFOA	03552	06/01/2026	MEMBERSHIP DUES-LES BA...	100-4150-64330		06/01/2026	50.00
						Vendor MCFOA Total:	50.00
Vendor: MID-STATES ORGANIZED CRIME INF							
MID-STATES ORGANIZED CR...	2601337-IN	01/06/2026	MOCIC MEMBERSHIP	100-4210-64330		01/06/2026	150.00
						Vendor MID-STATES ORGANIZED CRIME INF Total:	150.00
Vendor: MN DPT OF AGRICULTURE							
MN DPT OF AGRICULTURE	2026b	06/01/2026	FOOD HANDLER (ICE) LICEN...	610-4890-64370		06/01/2026	72.50
						Vendor MN DPT OF AGRICULTURE Total:	72.50
Vendor: MN DPT OF HEALTH							
MN DPT OF HEALTH	2ND QTR 2026	06/01/2026	2ND QTR ENDING 6/30/26 ...	620-4890-64370		06/01/2026	13,328.00
						Vendor MN DPT OF HEALTH Total:	13,328.00

Council Approval Register

Packet: APPKT01804 - 6/1/26-1803-REGULAR PAYABLES-VERIZON

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: NAPA AUTO PARTS THF RVR FL							
NAPA AUTO PARTS THF RVR..	749831	05/28/2026	WTP STANDBY GENERATOR	620-4850-62210		05/28/2026	238.16
Vendor NAPA AUTO PARTS THF RVR FL Total:							238.16
Vendor: NORTHDALE OIL INC							
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	100-4210-62120		05/31/2026	951.87
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	100-4220-62120		05/31/2026	212.44
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	100-4312-62120		05/31/2026	1,102.02
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	100-4315-62120		05/31/2026	164.96
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	100-4510-62120		05/31/2026	63.10
NORTHDALE OIL INC	MAY 2026	05/31/2026	FUEL PURCHASES FOR MAY ...	690-4840-62120		05/31/2026	539.73
Vendor NORTHDALE OIL INC Total:							3,034.12
Vendor: NORTHERN MOTORS INC							
NORTHERN MOTORS INC	6029330	05/18/2026	OIL CHANGE & DIAGNOSTIC...	100-4210-62120		05/18/2026	138.25
NORTHERN MOTORS INC	6029435	05/27/2026	A/C REPAIR-2020 CHEV TA...	100-4210-62210		05/27/2026	777.04
Vendor NORTHERN MOTORS INC Total:							915.29
Vendor: PARKER'S HANGOVER TONIC							
PARKER'S HANGOVER TONIC	4-24-26	04/24/2026	MIX	610-4810-62540		04/24/2026	160.00
Vendor PARKER'S HANGOVER TONIC Total:							160.00
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE ...	JUNE 2026	06/01/2026	ANIMAL CONTROL SERVICES..	100-4210-63100		06/01/2026	1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	216026	05/28/2026	WALLACE & GROSLIE UNIF...	620-4840-62890		05/28/2026	408.00
Vendor PURDY'S SHOE STORE INC Total:							408.00
Vendor: RICHARD BAKER							
RICHARD BAKER	5-15-26 MILEAGE	05/15/2026	MILEAGE REIMBURSEMENT:...	100-4660-64400		05/15/2026	113.10
RICHARD BAKER	5-6-26 MILEAGE	05/06/2026	REIMBURSE MILEAGE-NW ...	100-4660-64400		05/06/2026	133.40
Vendor RICHARD BAKER Total:							246.50
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4192-63020		06/01/2026	225.00
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4192-63020		06/01/2026	81.90
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4220-63020		06/01/2026	49.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4312-63020		06/01/2026	56.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4510-63210		06/01/2026	104.50
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4560-63210		06/01/2026	40.39
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	100-4570-63210		06/01/2026	25.00
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	610-4890-63020		06/01/2026	56.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	620-4830-63210		06/01/2026	85.50
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	620-4830-63210		06/01/2026	25.84
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	620-4890-63020		06/01/2026	49.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	680-4830-63210		06/01/2026	475.00

Council Approval Register

Packet: APPKT01804 - 6/1/26-1803-REGULAR PAYABLES-VERIZON

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4830-63210		06/01/2026	34.90
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4830-63210		06/01/2026	142.50
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4830-63210		06/01/2026	142.50
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4890-63020		06/01/2026	42.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4890-63020		06/01/2026	49.95
SJOBERG'S CABLE TV	JUNE 2026	06/01/2026	JUNE 2026 MONTHLY CHAR...	690-4890-63020		06/01/2026	225.00
Vendor SJOBERG'S CABLE TV Total:							1,914.73
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S014598926.001	05/28/2026	1/0 Elbow Kit	690-14100		05/28/2026	891.71
Vendor STUART C IRBY CO Total:							891.71
Vendor: T R F CONVENTION &							
T R F CONVENTION &	APRIL 2026	06/01/2026	APR 2026 LODGING TAX	100-4670-63030		06/01/2026	11,764.53
Vendor T R F CONVENTION & Total:							11,764.53
Vendor: T R F HARDWARE							
T R F HARDWARE	34050041	05/22/2026	WTP SUPPLY	620-4840-62990		05/22/2026	8.97
T R F HARDWARE	34050914	05/28/2026	FAIRGROUNDS WATERLINE ...	620-4840-62990		05/28/2026	11.96
T R F HARDWARE	34051054	05/29/2026	FLOWER GARDEN TOOLS	100-4510-62240		05/29/2026	75.98
Vendor T R F HARDWARE Total:							96.91
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4110-63210		05/21/2026	336.36
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4150-63210		05/21/2026	174.27
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4194-63210		05/21/2026	41.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4210-63210		05/21/2026	633.22
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4510-63210		05/21/2026	82.84
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4650-63210		05/21/2026	51.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	100-4660-63210		05/21/2026	41.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	610-4830-63210		05/21/2026	41.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	620-4830-63210		05/21/2026	122.85
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	650-4830-63210		05/21/2026	41.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	680-4830-63210		05/21/2026	41.42
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	690-4830-63210		05/21/2026	165.68
VERIZON WIRELESS #78678...	6144201642	05/21/2026	786782900-1:APR22-MAY21..	820-4830-63210		05/21/2026	41.42
Vendor VERIZON WIRELESS #786782900 Total:							1,815.16
Grand Total:							49,300.86

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	31,839.59
610 - LIQUOR DISPENSARY	330.87
620 - WATER UTILITY FUND	14,279.23
650 - TOURIST PARK - OAK VIEW GROUP	41.42
680 - WASTEWATER UTILITY FUND	533.41
690 - ELECTRIC UTILITY FUND	2,234.92
820 - GREENWOOD CEMETERY FUND	41.42
Grand Total:	49,300.86

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63210	Communication Expense	336.36
100-4150-63210	Communication Expense	174.27
100-4150-64330	Dues and Subscriptions	50.00
100-4192-63020	Computer Maintenance...	306.90
100-4194-63210	Communication Expense	41.42
100-4210-62120	Gas-Oil-Lube	1,090.12
100-4210-62210	Equipment Maint & Repa..	777.04
100-4210-62880	Personal Protective Equi...	72.26
100-4210-63034	SRT Expense	12,343.70
100-4210-63100	Animal Control	1,400.00
100-4210-63210	Communication Expense	633.22
100-4210-64330	Dues and Subscriptions	150.00
100-4220-62120	Gas-Oil-Lube	212.44
100-4220-62230	Building Maint & Repair	24.76
100-4220-63020	Computer Maintenance...	49.95
100-4312-62120	Gas-Oil-Lube	1,102.02
100-4312-63020	Computer Maintenance...	56.95
100-4315-62120	Gas-Oil-Lube	164.96
100-4510-62120	Gas-Oil-Lube	63.10
100-4510-62240	Department Maint & Re...	408.53
100-4510-63033	Music in the Park	24.99
100-4510-63210	Communication Expense	187.34
100-4560-63210	Communication Expense	40.39
100-4570-63210	Communication Expense	25.00
100-4650-63210	Communication Expense	51.42
100-4660-63210	Communication Expense	41.42
100-4660-64400	Travel, Conference, Sch...	246.50
100-4670-63030	Contracts Expense	11,764.53
610-4810-62540	Soft Drinks/Mix for Resa...	160.00
610-4830-63210	Communication Expense	41.42
610-4890-63020	Computer Maintenance...	56.95

Account Summary

Account Number	Account Name	Expense Amount
610-4890-64370	Taxes and Licenses	72.50
620-4830-63210	Communication Expense	234.19
620-4840-62890	Uniforms/ID Clothing	408.00
620-4840-62990	Misc. Operating Expense	20.93
620-4850-62210	Equipment Maint & Repa..	238.16
620-4890-63020	Computer Maintenance...	49.95
620-4890-64370	Taxes and Licenses	13,328.00
650-4830-63210	Communication Expense	41.42
680-4830-63210	Communication Expense	516.42
680-4840-62880	Personal Protective Equi...	16.99
690-14100	Inventory - Materials	891.71
690-4830-63210	Communication Expense	485.58
690-4840-62120	Gas-Oil-Lube	539.73
690-4890-63020	Computer Maintenance...	317.90
820-4830-63210	Communication Expense	41.42
Grand Total:		49,300.86

Project Account Summary

Project Account Key	Expense Amount
None	49,300.86
Grand Total:	49,300.86



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT01805 - 6/2/26-DIRECT PAYABLES-LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ABSOLUTE ICE							
ABSOLUTE ICE	32962	05/13/2026	ICE	610-4810-62590		05/13/2026	60.00
ABSOLUTE ICE	32180	05/28/2026	ICE	610-4810-62590		05/28/2026	594.00
ABSOLUTE ICE	32811	05/06/2026	ICE	610-4810-62590		05/06/2026	644.00
Vendor ABSOLUTE ICE Total:							1,298.00
Vendor: BERNICK'S							
BERNICK'S	20132846	05/08/2026	MIX	610-4810-62540		05/08/2026	407.80
Vendor BERNICK'S Total:							407.80
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	434817	05/14/2026	BEER	610-4810-62520		05/14/2026	1,621.90
Vendor BEVERAGE WHOLESALERS INC Total:							1,621.90
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	5452755	05/14/2026	MIX	610-4810-62540		05/14/2026	185.00
COCA-COLA BOTTLING CO...	5452705	05/07/2026	MIX	610-4810-62540		05/07/2026	244.50
Vendor COCA-COLA BOTTLING COMPANY Total:							429.50
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10714237	04/30/2026	T-PAPER-TOWELS-EASY TRA...	610-4840-62990		04/30/2026	164.88
COLE PAPERS INC	10714237	04/30/2026	T-PAPER-TOWELS-EASY TRA...	610-4850-62230		04/30/2026	115.29
Vendor COLE PAPERS INC Total:							280.17
Vendor: FLEET SUPPLY							
FLEET SUPPLY	165955	05/29/2026	SPRAYER (GOLF CART)	100-4510-62210		05/29/2026	15.27
Vendor FLEET SUPPLY Total:							15.27
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	170772	03/31/2026	FREIGHT-SOUTHERN	610-4810-62610		03/31/2026	440.88
JIM HIRT TRUCKING INC	170774	03/31/2026	FREIGHT-BELLBOY	610-4810-62610		03/31/2026	97.58
JIM HIRT TRUCKING INC	170781	03/31/2026	FREIGHT-BREAKTHRU	610-4810-62610		03/31/2026	231.65
JIM HIRT TRUCKING INC	170925	04/14/2026	FREIGHT-SOUTHERN	610-4810-62610		04/14/2026	254.77
JIM HIRT TRUCKING INC	170931	04/14/2026	FREIGHT-BELLBOY	610-4810-62610		04/14/2026	74.68
JIM HIRT TRUCKING INC	170944	04/14/2026	FREIGHT-BREAKTHRU	610-4810-62610		04/14/2026	140.53
JIM HIRT TRUCKING INC	171036	04/21/2026	FREIGHT-JOHNSON	610-4810-62610		04/21/2026	606.00
JIM HIRT TRUCKING INC	171099	04/28/2026	FREIGHT-SOUTHERN	610-4810-62610		04/28/2026	228.82
JIM HIRT TRUCKING INC	171103	04/28/2026	FREIGHT-BREAKTHRU	610-4810-62610		04/28/2026	159.60
JIM HIRT TRUCKING INC	171107	04/28/2026	FREIGHT-BELLBOY	610-4810-62610		04/28/2026	129.29
JIM HIRT TRUCKING INC	170851	04/07/2026	FREIGHT-JOHNSON	610-4810-62610		04/07/2026	479.76

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Packet: APPKT01805 - 6/2/26-DIRECT PAYABLES-LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
JIM HIRT TRUCKING INC	170860	04/07/2026	FREIGHT-SOUTHERN	610-4810-62610		04/07/2026	40.00
Vendor JIM HIRT TRUCKING INC Total:							2,883.56
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	1210099621	05/27/2026	STAIN - GAZEBO DECK	100-4510-62230		05/27/2026	59.96
L & M SUPPLY INC	1210099848	05/28/2026	STAIN - GAZEBO DECK	100-4510-62230		05/28/2026	50.98
Vendor L & M SUPPLY INC Total:							110.94
Vendor: LEGENDS SPORTING GOODS							
LEGENDS SPORTING GOODS	1590	05/27/2026	NETS FOR BASKETBALL HO...	100-4510-62240		05/27/2026	56.96
Vendor LEGENDS SPORTING GOODS Total:							56.96
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	914216	05/01/2026	LIQUOR & BEER	610-4810-62510		05/01/2026	1,350.00
MC KINNON COMPANY INC	914216	05/01/2026	LIQUOR & BEER	610-4810-62520		05/01/2026	7,005.00
MC KINNON COMPANY INC	914301	05/01/2026	BEER	610-4810-62520		05/01/2026	81.00
MC KINNON COMPANY INC	915701	05/11/2026	BEER	610-4810-62520		05/11/2026	72.00
MC KINNON COMPANY INC	915699	05/12/2026	BEER	610-4810-62520		05/12/2026	30.00
MC KINNON COMPANY INC	915907	05/12/2026	BEER	610-4810-62520		05/12/2026	7,837.75
MC KINNON COMPANY INC	915911	05/12/2026	BEER CREDIT	610-4810-62520		05/12/2026	-175.92
MC KINNON COMPANY INC	916165	05/12/2026	BEER	610-4810-62520		05/12/2026	552.00
MC KINNON COMPANY INC	917055	05/15/2026	BEER	610-4810-62520		05/15/2026	7,534.05
MC KINNON COMPANY INC	914559	05/05/2026	BEER & MIX	610-4810-62520		05/05/2026	12,529.40
MC KINNON COMPANY INC	914559	05/05/2026	BEER & MIX	610-4810-62540		05/05/2026	150.00
MC KINNON COMPANY INC	1150000196	05/08/2026	BEER CREDIT	610-4810-62520		05/08/2026	-34.90
MC KINNON COMPANY INC	915610	05/08/2026	BEER & MIX	610-4810-62520		05/08/2026	5,374.45
MC KINNON COMPANY INC	915610	05/08/2026	BEER & MIX	610-4810-62540		05/08/2026	96.70
Vendor MC KINNON COMPANY INC Total:							42,401.53
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUS...	ABI0044072X	05/14/2026	POWER PLANT PRESSURE V...	690-4890-64370		05/14/2026	140.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							140.00
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	162169	05/01/2026	BEER	610-4810-62520		05/01/2026	2,068.55
NORTHWEST BEVERAGE INC	162287	05/11/2026	BEER	610-4810-62520		05/11/2026	12,362.99
NORTHWEST BEVERAGE INC	162395	05/15/2026	LIQUOR & BEER	610-4810-62510		05/15/2026	962.50
NORTHWEST BEVERAGE INC	162395	05/15/2026	LIQUOR & BEER	610-4810-62520		05/15/2026	7,675.75
NORTHWEST BEVERAGE INC	162182	05/04/2026	LIQUOR & BEER	610-4810-62510		05/04/2026	787.95
NORTHWEST BEVERAGE INC	162182	05/04/2026	LIQUOR & BEER	610-4810-62520		05/04/2026	19,151.55
NORTHWEST BEVERAGE INC	162182	05/04/2026	LIQUOR & BEER	610-4810-62540		05/04/2026	192.50
NORTHWEST BEVERAGE INC	162274	05/08/2026	BEER & MIX	610-4810-62520		05/08/2026	3,371.00
NORTHWEST BEVERAGE INC	162274	05/08/2026	BEER & MIX	610-4810-62540		05/08/2026	85.00
Vendor NORTHWEST BEVERAGE INC Total:							46,657.79

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Packet: APPKT01805 - 6/2/26-DIRECT PAYABLES-LIQUOR

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	83081405	05/07/2026	MIX	610-4810-62540		05/07/2026	383.00
						Vendor PEPSI BEVERAGES COMPANY Total:	383.00
Vendor: SHERWIN WILLIAMS CO - GRD FRKS							
SHERWIN WILLIAMS CO - G...	0053-9	05/28/2026	PAINT GUN	100-4312-62260		05/28/2026	253.83
						Vendor SHERWIN WILLIAMS CO - GRD FRKS Total:	253.83
						Grand Total:	96,940.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	437.00
610 - LIQUOR DISPENSARY	96,363.25
690 - ELECTRIC UTILITY FUND	140.00
Grand Total:	96,940.25

Account Summary

Account Number	Account Name	Expense Amount
100-4312-62260	Signs-Brooms-Paint	253.83
100-4510-62210	Equipment Maint & Repa..	15.27
100-4510-62230	Building Maint & Repair	110.94
100-4510-62240	Department Maint & Re...	56.96
610-4810-62510	Liquor for Resale	3,100.45
610-4810-62520	Beer for Resale	87,056.57
610-4810-62540	Soft Drinks/Mix for Resa...	1,744.50
610-4810-62590	Misc. Mdse for Resale	1,298.00
610-4810-62610	Freight In (Liquor)	2,883.56
610-4840-62990	Misc. Operating Expense	164.88
610-4850-62230	Building Maint & Repair	115.29
690-4890-64370	Taxes and Licenses	140.00
Grand Total:	96,940.25	

Project Account Summary

Project Account Key	Expense Amount
None	96,940.25
Grand Total:	96,940.25



City of Thief River Falls, MN

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Packet: APPKT01809 - 6/4/26-DIRECT PAYABLES-WASTE MASTERS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: JEREMY KASPRZAK							
JEREMY KASPRZAK	6-3-26 BOOTS	06/03/2026	REIMBURSEMENT-BOOTS	690-4840-62880		06/03/2026	100.00
						Vendor JEREMY KASPRZAK Total:	100.00
Vendor: JOHNSON FUNERAL SERVICE INC							
JOHNSON FUNERAL SERVICE..	DOUBLE PAYMENT	06/04/2026	DBL PD: ROCKY JESPERSON ...	820-4890-68900		06/04/2026	625.00
						Vendor JOHNSON FUNERAL SERVICE INC Total:	625.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	65X00255	05/31/2026	MAY 2026 COLLECTION OF ...	100-4315-63030		05/31/2026	260.00
WASTE MASTERS LLC	65X09543	05/31/2026	RECYCLING FEE @ DEPOT	100-4670-62990		05/31/2026	40.32
						Vendor WASTE MASTERS LLC Total:	300.32
						Grand Total:	1,025.32

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	300.32
690 - ELECTRIC UTILITY FUND	100.00
820 - GREENWOOD CEMETERY FUND	625.00
Grand Total:	1,025.32

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	260.00
100-4670-62990	Misc. Operating Expense	40.32
690-4840-62880	Personal Protective Equi...	100.00
820-4890-68900	Sales Refund	625.00
Grand Total:		1,025.32

Project Account Summary

Project Account Key	Expense Amount
None	1,025.32
Grand Total:	1,025.32



City of Thief River Falls, MN

Council Approval Register

Item: APPKT01811 - 6/8/26-DIRECT PAYABLES-MN ENGERGY & GLOBAL PAYMENTS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR...	MAY 2026	06/02/2026	CREDIT CARD FEES-MAY 20...	690-4890-63060		06/02/2026	5,273.18
GLOBAL PAYMENTS INTEGR...	MAY 2026-ASHLEY	06/02/2026	CREDIT CARD FEES-MAY 20...	100-4670-63060		06/02/2026	408.71
GLOBAL PAYMENTS INTEGR...	MAY 2026-ASHLEY	06/02/2026	CREDIT CARD FEES-MAY 20...	690-4890-63060		06/02/2026	911.48
GLOBAL PAYMENTS INTEGR...	MAY 2026-ELECT	06/02/2026	CREDIT CARD FEES-MAY 20...	690-4890-63060		06/02/2026	120.68
GLOBAL PAYMENTS INTEGR...	MAY 2026-GENERAL	06/02/2026	CREDIT CARD FEES-MAY 20...	100-4670-63060		06/02/2026	94.55
Vendor GLOBAL PAYMENTS INTEGRATED Total:							6,808.60
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CH...	1200824635	05/12/2026	6TH STREET STORM SERVICE	506-4680-65920		05/12/2026	552.50
HDR ENGINEERING INC - CH...	1200826664	05/15/2026	10318459-CHIEF'S COULEE	515-4680-65920		05/15/2026	1,682.50
Vendor HDR ENGINEERING INC - CHICAGO Total:							2,235.00
Vendor: MN ENERGY RESOURCES #0503307772-00005							
MN ENERGY RESOURCES #0...	5948768683	05/29/2026	MAY2026-1711 1ST ST W-M...	690-4830-63890		05/29/2026	324.40
Vendor MN ENERGY RESOURCES #0503307772-00005 Total:							324.40
Vendor: MOORE ENGINEERING, INC.							
MOORE ENGINEERING, INC.	SIN009104	05/09/2026	MPCA-CLIMATE RESILIENCY...	100-4216-62990		05/09/2026	22,356.00
Vendor MOORE ENGINEERING, INC. Total:							22,356.00
Vendor: TRENCHERS PLUS INC							
TRENCHERS PLUS INC	IT14169	06/01/2026	TIPS FOR RINGOMATIC	690-4850-62210		06/01/2026	411.93
Vendor TRENCHERS PLUS INC Total:							411.93
Grand Total:							32,135.93

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	22,859.26
506 - 2026 ST AND UTILITY PROJECT	552.50
515 - CHIEFS COULEE	1,682.50
690 - ELECTRIC UTILITY FUND	7,041.67
Grand Total:	32,135.93

Account Summary

Account Number	Account Name	Expense Amount
100-4216-62990	Misc. Operating Expense	22,356.00
100-4670-63060	Credit Card Fees	503.26
506-4680-65920	Work in Process - Eng/Ar...	552.50
515-4680-65920	Work in Process - Eng/Ar...	1,682.50
690-4830-63890	Utilities Expense	324.40
690-4850-62210	Equipment Maint & Repa..	411.93
690-4890-63060	Credit Card Fees	6,305.34
Grand Total:	32,135.93	

Project Account Summary

Project Account Key	Expense Amount
None	32,135.93
Grand Total:	32,135.93



City of Thief River Falls, MN

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	205420	04/13/2026	HARDWARE TABLES	100-4510-62230		04/13/2026	0.68
ACE HARDWARE	207706	05/20/2026	WTP SUPPLIES	620-4840-62990		05/20/2026	93.76
Vendor ACE HARDWARE Total:							94.44
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ..	1CF7-VJ1J-P47K	04/28/2026	OVERSEED ENHANCING TO...	820-4840-62400		04/28/2026	88.60
AMAZON CAPITAL SERVICES ..	1DQG-3GMJ-XFLH	05/12/2026	OVERSEED TOOL TO HOLD ...	820-4840-62990		05/12/2026	133.98
AMAZON CAPITAL SERVICES ..	1PQN-3W61-3WPQ	05/15/2026	POWER PLANT INK	690-4840-62020		05/15/2026	17.49
AMAZON CAPITAL SERVICES ..	16RN-Q67T-G36Y	05/18/2026	GLOVES	100-4312-62990		05/18/2026	70.36
AMAZON CAPITAL SERVICES ..	14TK-P7TY-F7QG	05/19/2026	MISC. SUPPLIES-FLAG & 3M...	100-4220-62990		05/19/2026	143.79
AMAZON CAPITAL SERVICES ..	1CH7-DTRT-TDPR	05/19/2026	MEMORIAL DAY FLAGS	100-4220-62990		05/19/2026	56.99
AMAZON CAPITAL SERVICES ..	1MMK-NC74-FKND	05/27/2026	COMPUTER ACC - USB ADA...	100-4312-63020		05/27/2026	13.70
Vendor AMAZON CAPITAL SERVICES INC Total:							524.91
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3856155	05/18/2026	BEER	610-4810-62520		05/18/2026	1,297.70
ARTISAN BEER COMPANY	3857701	05/21/2026	BEER	610-4810-62520		05/21/2026	304.00
Vendor ARTISAN BEER COMPANY Total:							1,601.70
Vendor: ASHTONS MOWING SERVICE AND SNOW REMOVA							
ASHTONS MOWING SERVICE..	5221	06/03/2026	SNOW REMOVAL SERVICE 2...	100-4240-63030		06/03/2026	975.00
ASHTONS MOWING SERVICE..	5222	06/03/2026	SNOW REMOVAL SERVICES ...	100-4240-63030		06/03/2026	425.00
Vendor ASHTONS MOWING SERVICE AND SNOW REMOVA Total:							1,400.00
Vendor: BEN MYERS							
BEN MYERS	6-4-26-BOOTS	06/04/2026	SAFETY FOOTWEAR REIMB...	680-4840-62880		06/04/2026	100.00
Vendor BEN MYERS Total:							100.00
Vendor: BERNICK'S							
BERNICK'S	20135249	05/29/2026	MIX	610-4810-62540		05/29/2026	446.30
Vendor BERNICK'S Total:							446.30
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I...	437011	05/28/2026	BEER	610-4810-62520		05/28/2026	864.00
Vendor BEVERAGE WHOLESALERS INC Total:							864.00
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO...	5482608	05/21/2026	MIX	610-4810-62540		05/21/2026	606.30
Vendor COCA-COLA BOTTLING COMPANY Total:							606.30
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10723041	05/21/2026	BAGS, THERMAL ROLLS, BES...	610-4840-62140		05/21/2026	901.82

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
COLE PAPERS INC	10723041	05/21/2026	BAGS, THERMAL ROLLS, BES...	610-4850-62230		05/21/2026	368.84
COLE PAPERS INC	10726054	05/28/2026	HIPPO BAGS	610-4840-62140		05/28/2026	388.84
Vendor COLE PAPERS INC Total:							1,659.50
Vendor: COLIN BRUGGEMAN							
COLIN BRUGGEMAN	6-9-26-BOOTS	06/09/2026	BOOT ALLOWANCE	100-4210-62880		06/09/2026	197.18
Vendor COLIN BRUGGEMAN Total:							197.18
Vendor: DAKOTA MAILING & SHIPPING							
DAKOTA MAILING & SHIPPI...	91327	06/01/2026	CN1551-01-CONTRACT 7/21...	100-4315-62010		06/01/2026	226.05
DAKOTA MAILING & SHIPPI...	91327	06/01/2026	CN1551-01-CONTRACT 7/21...	620-4840-62010		06/01/2026	527.45
DAKOTA MAILING & SHIPPI...	91327	06/01/2026	CN1551-01-CONTRACT 7/21...	680-4840-62010		06/01/2026	150.70
DAKOTA MAILING & SHIPPI...	91327	06/01/2026	CN1551-01-CONTRACT 7/21...	690-4840-62010		06/01/2026	602.80
Vendor DAKOTA MAILING & SHIPPING Total:							1,507.00
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S105627616.001	04/27/2026	TAPE	690-4840-62990		04/27/2026	98.46
DAKOTA SUPPLY GROUP	S105684608.001	05/15/2026	CHLORINE ROOM VENTS	620-4850-62230		05/15/2026	53.13
DAKOTA SUPPLY GROUP	S105684927.001	05/15/2026	CHLORINE ROOM VENTS	620-4850-62230		05/15/2026	12.69
DAKOTA SUPPLY GROUP	S105694785.001	05/19/2026	ELECTRIC SUPPLIES-REA	630-4850-62230		05/19/2026	190.50
DAKOTA SUPPLY GROUP	S105701385.001	05/21/2026	ELECTRICAL SUPPLIES-REA	630-4850-62230		05/21/2026	228.59
DAKOTA SUPPLY GROUP	S105538008.001	05/08/2026	Shorting Cap	690-14100		05/08/2026	403.99
DAKOTA SUPPLY GROUP	S105538008.001	05/08/2026	LED ATBO P302 MVOLT R2 ...	690-14100		05/08/2026	20,693.64
DAKOTA SUPPLY GROUP	S105663349.001	05/07/2026	SOUND SYSTEM @ MEC	640-4850-62210		05/07/2026	129.36
Vendor DAKOTA SUPPLY GROUP Total:							21,810.36
Vendor: DRI							
DRI	G230376	05/27/2026	AIR LINE DRYER REPAIR	620-4850-62210		05/27/2026	2,097.80
Vendor DRI Total:							2,097.80
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	MNROS140984	05/27/2026	CHEMICAL FEED SUPPORT	620-4850-62220		05/27/2026	74.32
FASTENAL COMPANY	MNROS140999	05/28/2026	GSOC MARKING PAINT	680-4840-62990		05/28/2026	112.82
Vendor FASTENAL COMPANY Total:							187.14
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	25184	06/01/2026	MANAGEMENT AGREEMEN...	100-4160-63040		06/01/2026	1,542.50
FLAHERTY AND HOOD PA	25220	06/01/2026	2026/2027-LABOR EMPLO...	100-4160-63040		06/01/2026	680.00
Vendor FLAHERTY AND HOOD PA Total:							2,222.50
Vendor: FORKS FREIGHTLINER							
FORKS FREIGHTLINER	X102062653.01	06/03/2026	JET TRUCK REPAIR	680-4850-62210		06/03/2026	258.97
Vendor FORKS FREIGHTLINER Total:							258.97
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	6050797	05/31/2026	LOCATES	690-4850-62360		05/31/2026	216.00
Vendor GOPHER STATE ONE CALL Total:							216.00
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	41317G	04/28/2026	SKIDSTEER	100-4312-62210		04/28/2026	186.59

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
INTERSTATE BILLING SERVICE	42107G	06/02/2026	SKIDSTEER #5520	100-4312-62210		06/02/2026	1,140.71
INTERSTATE BILLING SERVICE	42192G	06/05/2026	SKIDSTEER	100-4312-62210		06/05/2026	141.98
Vendor INTERSTATE BILLING SERVICE Total:							1,469.28
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	1054111	05/18/2026	LIQUOR	610-4810-62510		05/18/2026	10,029.85
JOHNSON BROTHERS LIQU...	1054112	05/18/2026	WINE	610-4810-62530		05/18/2026	1,371.55
JOHNSON BROTHERS LIQU...	1054113	05/18/2026	MIX	610-4810-62540		05/18/2026	141.00
Vendor JOHNSON BROTHERS LIQUOR Total:							11,542.40
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	0310068384	05/27/2026	WHEEL BEARINGS BOAT TRA..	100-4510-62210		05/27/2026	35.98
L & M SUPPLY INC	0110060137	05/28/2026	MISC. FLOWER BANNER RE...	690-4840-62990		05/28/2026	1.78
L & M SUPPLY INC	0110060504	05/30/2026	TOOLS FOR FLOWER GARD...	100-4510-62230		05/30/2026	23.99
Vendor L & M SUPPLY INC Total:							61.75
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING ...	38096326	05/19/2026	FOR TOILET @ BEACH BATH...	100-4510-62230		05/19/2026	169.00
LEE PLUMBING & HEATING ...	37812936	05/07/2026	FIX/REPLACE SUMP PUMP F...	100-4560-62230		05/07/2026	714.33
Vendor LEE PLUMBING & HEATING INC Total:							883.33
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	694750	06/01/2026	MAY 2026-LAWN MOWING...	100-4240-63030		06/01/2026	2,415.00
Vendor LESLIE MICHAEL COTA Total:							2,415.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	1150000198	05/19/2026	BEER CREDIT	610-4810-62520		05/19/2026	-31.34
MC KINNON COMPANY INC	917348	05/19/2026	LIQUOR & BEER	610-4810-62510		05/19/2026	2,879.60
MC KINNON COMPANY INC	917348	05/19/2026	LIQUOR & BEER	610-4810-62520		05/19/2026	15,636.00
MC KINNON COMPANY INC	1150000202	05/22/2026	BEER CREDIT	610-4810-62520		05/22/2026	-24.75
MC KINNON COMPANY INC	918463	05/22/2026	BEER	610-4810-62520		05/22/2026	7,313.35
MC KINNON COMPANY INC	1150000203	05/27/2026	BEER CREDIT	610-4810-62520		05/27/2026	-18.00
MC KINNON COMPANY INC	918936	05/27/2026	BEER	610-4810-62520		05/27/2026	10,600.80
MC KINNON COMPANY INC	918932	05/29/2026	BEER CREDIT	610-4810-62520		05/29/2026	-102.18
MC KINNON COMPANY INC	919796	05/29/2026	BEER & WINE	610-4810-62520		05/29/2026	3,763.05
MC KINNON COMPANY INC	919796	05/29/2026	BEER & WINE	610-4810-62530		05/29/2026	147.00
Vendor MC KINNON COMPANY INC Total:							40,163.53
Vendor: MCFOA							
MCFOA	02893	06/01/2026	2026/2027 MCFOA MEMBE...	100-4150-64330		06/01/2026	50.00
MCFOA	03608	06/01/2026	2026/2027 MCFOA MEMBE...	100-4150-64330		06/01/2026	50.00
Vendor MCFOA Total:							100.00
Vendor: MIKES AUTOMOTIVE CENTER INC							
MIKES AUTOMOTIVE CENTE...	10460	06/04/2026	REPAIR TIRES	100-4510-62210		06/04/2026	45.99
Vendor MIKES AUTOMOTIVE CENTER INC Total:							45.99
Vendor: NAPA AUTO PARTS THF RVR FL							
NAPA AUTO PARTS THF RVR..	749796	05/27/2026	FUEL PUMP #5419	100-4510-62210		05/27/2026	271.99

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
NAPA AUTO PARTS THF RVR..	749797	05/27/2026	FUEL PUMP #5402	100-4510-62210		05/27/2026	209.99
Vendor NAPA AUTO PARTS THF RVR FL Total:							481.98
Vendor: NEIGHBORS FORD							
NEIGHBORS FORD	TR15972	05/28/2026	RETAINING RING	100-4510-62210		05/28/2026	18.90
Vendor NEIGHBORS FORD Total:							18.90
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	MAY 2026	05/31/2026	14-0965-2 SERVICE CHARGE	100-4150-63030		05/31/2026	337.01
Vendor NORTHERN STATE BANK Total:							337.01
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	162410	05/18/2026	LIQUOR, BEER, MIX	610-4810-62510		05/18/2026	1,187.55
NORTHWEST BEVERAGE INC	162410	05/18/2026	LIQUOR, BEER, MIX	610-4810-62520		05/18/2026	20,906.50
NORTHWEST BEVERAGE INC	162410	05/18/2026	LIQUOR, BEER, MIX	610-4810-62540		05/18/2026	460.00
NORTHWEST BEVERAGE INC	162411	05/18/2026	CREDIT	610-4810-62520		05/18/2026	-34.00
NORTHWEST BEVERAGE INC	162518	05/22/2026	BEER	610-4810-62520		05/22/2026	2,049.10
NORTHWEST BEVERAGE INC	162526	05/26/2026	LIQUOR & BEER	610-4810-62510		05/26/2026	610.00
NORTHWEST BEVERAGE INC	162526	05/26/2026	LIQUOR & BEER	610-4810-62520		05/26/2026	5,692.95
NORTHWEST BEVERAGE INC	162645	05/29/2026	LIQUOR, BEER, & WINE CRE...	610-4810-62510		05/29/2026	1,181.25
NORTHWEST BEVERAGE INC	162645	05/29/2026	LIQUOR, BEER, & WINE CRE...	610-4810-62520		05/29/2026	4,769.95
NORTHWEST BEVERAGE INC	162645	05/29/2026	LIQUOR, BEER, & WINE CRE...	610-4810-62540		05/29/2026	-30.00
Vendor NORTHWEST BEVERAGE INC Total:							36,793.30
Vendor: OXFORD STREET MERCHANTS							
OXFORD STREET MERCHAN...	7564830	05/18/2026	WINE	610-4810-62530		05/18/2026	4,450.50
Vendor OXFORD STREET MERCHANTS Total:							4,450.50
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	56424	05/27/2026	RECHARGE A/C	100-4210-62210		05/27/2026	150.00
Vendor PENNINGTON FAST LUBE INC Total:							150.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	5174464	05/18/2026	LIQUOR	610-4810-62510		05/18/2026	4,891.40
PHILLIPS WINE & SPIRITS	5174465	05/18/2026	WINE	610-4810-62530		05/18/2026	2,074.00
PHILLIPS WINE & SPIRITS	5176375	05/20/2026	LIQUOR	610-4810-62510		05/20/2026	10,464.00
Vendor PHILLIPS WINE & SPIRITS Total:							17,429.40
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN...	3107883244	05/11/2026	2ND QTR 2026 POSTAGE M...	100-4150-62010		05/11/2026	147.00
Vendor PITNEY BOWES GLOBAL FINANCIAL Total:							147.00
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I...	MAY 2026	06/09/2026	27241-LIFT #15 MARK AVE	680-4830-63890		06/09/2026	125.44
Vendor RED LAKE ELECTRIC COOP INC Total:							125.44
Vendor: RICHARD BAKER							
RICHARD BAKER	CANNABIS MNGMNT	06/04/2026	REIMBURSE MILEAGE BEMI...	100-4660-64400		06/04/2026	146.45

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
RICHARD BAKER	EDAM SUMMER 2026	06/05/2026	REIMBURSE MILEAGE	100-4660-64400		06/05/2026	60.90
Vendor RICHARD BAKER Total:							207.35
Vendor: RIVERVIEW HEALTH							
RIVERVIEW HEALTH	5-15-2026	05/20/2026	30028679-A. KEZAR PRE-E...	100-4210-62990		05/20/2026	185.00
Vendor RIVERVIEW HEALTH Total:							185.00
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D089281	05/27/2026	WW SAMPLES	680-4840-62170		05/27/2026	275.88
RMB ENVIRONMENTAL LAB ...	D089510	05/29/2026	WW SAMPLES	680-4840-62170		05/29/2026	275.88
RMB ENVIRONMENTAL LAB ...	D089757	06/03/2026	WW SAMPLES	680-4840-62170		06/03/2026	275.88
Vendor RMB ENVIRONMENTAL LAB INC Total:							827.64
Vendor: ROBIN HOOD SHIP							
ROBIN HOOD SHIP	370	06/02/2026	WW SAMPLES	680-4840-62170		06/02/2026	27.27
ROBIN HOOD SHIP	396	06/03/2026	STATE SAMPLES	620-4840-62170		06/03/2026	21.41
Vendor ROBIN HOOD SHIP Total:							48.68
Vendor: SIRCHIE ACQUISITION COMPANY LLC							
SIRCHIE ACQUISITION COM...	0725334-IN	01/01/2026	EVIDENCE COLLECTION	100-4210-62880		01/01/2026	19.81
Vendor SIRCHIE ACQUISITION COMPANY LLC Total:							19.81
Vendor: ST CLOUD STATE UNIVERSITY							
ST CLOUD STATE UNIVERSITY	337900-12948	06/05/2026	EVOC TRAINING-A.HART 49...	100-4210-63320		06/05/2026	535.00
Vendor ST CLOUD STATE UNIVERSITY Total:							535.00
Vendor: TIFFANY TURESON							
TIFFANY TURESON	6-9-26-BOOTS	06/09/2026	BOOT ALLOWANCE	100-4210-62880		06/09/2026	197.18
Vendor TIFFANY TURESON Total:							197.18
Vendor: TRUE CHECK LLC							
TRUE CHECK LLC	256	05/31/2026	MAY2026 CONTRACT FOR S...	100-4240-63030		05/31/2026	12,954.96
Vendor TRUE CHECK LLC Total:							12,954.96
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	65X00075	05/31/2026	680093-CARDBOARD DUMP...	610-4840-62990		05/31/2026	96.00
WASTE MASTERS LLC	587	06/04/2026	LARGE CHEMICAL BARREL R...	620-4830-63890		06/04/2026	23.33
Vendor WASTE MASTERS LLC Total:							119.33
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING ...	245581	05/18/2026	2025-11849: 2026 STREET &...	506-4680-65920		05/18/2026	24,167.50
Vendor WIDSETH SMITH NOLTING ASC INC Total:							24,167.50
Grand Total:							191,671.36

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	24,539.01
506 - 2026 ST AND UTILITY PROJECT	24,167.50
610 - LIQUOR DISPENSARY	115,652.93
620 - WATER UTILITY FUND	2,903.89
630 - ARENAS - OAK VIEW GROUP	419.09
640 - MEC - OAK VIEW GROUP	129.36
680 - WASTEWATER UTILITY FUND	1,602.84
690 - ELECTRIC UTILITY FUND	22,034.16
820 - GREENWOOD CEMETERY FUND	222.58
Grand Total:	191,671.36

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	147.00
100-4150-63030	Contracts Expense	337.01
100-4150-64330	Dues and Subscriptions	100.00
100-4160-63040	Legal Fees	2,222.50
100-4210-62210	Equipment Maint & Repa..	150.00
100-4210-62880	Personal Protective Equi...	414.17
100-4210-62990	Misc. Operating Expense	185.00
100-4210-63320	Training Expense	535.00
100-4220-62990	Misc. Operating Expense	200.78
100-4240-63030	Contracts Expense	16,769.96
100-4312-62210	Equipment Maint & Repa..	1,469.28
100-4312-62990	Misc. Operating Expense	70.36
100-4312-63020	Computer Maintenance...	13.70
100-4315-62010	Office Supplies	226.05
100-4510-62210	Equipment Maint & Repa..	582.85
100-4510-62230	Building Maint & Repair	193.67
100-4560-62230	Building Maint & Repair	714.33
100-4660-64400	Travel, Conference, Sch...	207.35
506-4680-65920	Work in Process - Eng/Ar...	24,167.50
610-4810-62510	Liquor for Resale	31,243.65
610-4810-62520	Beer for Resale	72,987.13
610-4810-62530	Wine for Resale	8,043.05
610-4810-62540	Soft Drinks/Mix for Resa...	1,623.60
610-4840-62140	Off Sale Supplies	1,290.66
610-4840-62990	Misc. Operating Expense	96.00
610-4850-62230	Building Maint & Repair	368.84
620-4830-63890	Utilities Expense	23.33
620-4840-62010	Office Supplies	527.45
620-4840-62170	Field Supplies	21.41

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62990	Misc. Operating Expense	93.76
620-4850-62210	Equipment Maint & Repa..	2,097.80
620-4850-62220	Plant Equip Maint & Rep...	74.32
620-4850-62230	Building Maint & Repair	65.82
630-4850-62230	Building Maint & Repair	419.09
640-4850-62210	Equipment Maint & Repa..	129.36
680-4830-63890	Utilities Expense	125.44
680-4840-62010	Office Supplies	150.70
680-4840-62170	Field Supplies	854.91
680-4840-62880	Personal Protective Equi...	100.00
680-4840-62990	Misc. Operating Expense	112.82
680-4850-62210	Equipment Maint & Repa..	258.97
690-14100	Inventory - Materials	21,097.63
690-4840-62010	Office Supplies	602.80
690-4840-62020	Computer Supplies	17.49
690-4840-62990	Misc. Operating Expense	100.24
690-4850-62360	Distribution Maint	216.00
820-4840-62400	Small Tools and Minor E...	88.60
820-4840-62990	Misc. Operating Expense	133.98
	Grand Total:	191,671.36

Project Account Summary

Project Account Key	Expense Amount
None	191,671.36
Grand Total:	191,671.36



City of Thief River Falls, MN

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Packet: APPKT01807 - PYPKT02224 - 2026 06 11 #12 Payroll

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O...	INV0002174	06/11/2026	JUNE BILLING	740-4870-63650		06/11/2026	2,040.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							2,040.00
Vendor: DELTA DENTAL OF MINNESOTA							
DELTA DENTAL OF MINNES...	INV0002167	06/11/2026	Dental Premium	740-24000		06/11/2026	1,982.77
Vendor DELTA DENTAL OF MINNESOTA Total:							1,982.77
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0002171	06/11/2026	FED W/H	740-20150		06/11/2026	27,967.63
INTERNAL REVENUE SERVICE	INV0002171	06/11/2026	MEDICARE	740-20150		06/11/2026	8,496.20
INTERNAL REVENUE SERVICE	INV0002171	06/11/2026	SOCIAL SECURITY	740-20150		06/11/2026	26,249.72
Vendor INTERNAL REVENUE SERVICE Total:							62,713.55
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR...	INV0002163	06/11/2026	LELS Dues	740-24000		06/11/2026	1,022.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							1,022.00
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0002175	06/11/2026	JUNE BILLING	740-4870-63650		06/11/2026	1,167.00
Vendor MEDICAREBLUE RX Total:							1,167.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	HCSP Retiree	100-4150-61340		06/11/2026	200.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	Retiree MSRS HCSP	100-4150-61340		06/11/2026	100.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	Retiree MSRS HCSP	100-4210-61340		06/11/2026	100.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	HCSP Retiree	100-4220-61340		06/11/2026	300.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	HCSP Retiree	100-4312-61340		06/11/2026	300.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	HCSP Retiree	100-4510-61340		06/11/2026	200.00
MINNESOTA STATE RETIRE...	INV0002173	06/11/2026	HCSP Retiree	690-4825-61340		06/11/2026	100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,300.00
Vendor: MN DPT OF REVENUE - GARNISHMENTS							
MN DPT OF REVENUE - GA...	INV0002165	06/11/2026	Garnishment	740-24000		06/11/2026	389.47
Vendor MN DPT OF REVENUE - GARNISHMENTS Total:							389.47
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT...	INV0002170	06/11/2026	State W/H Tax	740-20160		06/11/2026	13,755.14
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							13,755.14
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR...	INV0002164	06/11/2026	PLIFE	740-24000		06/11/2026	656.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							656.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4150-61310		06/01/2026	6,213.01
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4210-61310		06/01/2026	27,071.88
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4220-61310		06/01/2026	7,473.24
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4312-61310		06/01/2026	7,963.01
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4315-61310		06/01/2026	11,446.48
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4510-61310		06/01/2026	2,424.12
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4650-61310		06/01/2026	5,723.24
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	100-4660-61310		06/01/2026	2,038.89
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	610-4825-61310		06/01/2026	15,300.40
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	620-4825-61310		06/01/2026	6,716.17
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	680-4825-61310		06/01/2026	8,147.36
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	690-4825-61310		06/01/2026	26,585.51
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	740-4870-63620		06/01/2026	147.60
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Employee ...	740-4870-63620		06/01/2026	23,611.75
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Retiree	740-4870-63660		06/01/2026	2,387.24
NORTHWEST SERVICE COO...	INV0002172	06/01/2026	Health Insurance Premium	820-4825-61310		06/01/2026	875.00
Vendor NORTHWEST SERVICE COOPERATIVE Total:							154,124.90
Vendor: P E R A OF MN							
P E R A OF MN	INV0002169	06/11/2026	PERA EE/ER P&F	740-20180		06/11/2026	25,897.82
P E R A OF MN	INV0002169	06/11/2026	PERA EE/ER COORD	740-20180		06/11/2026	29,288.50
Vendor P E R A OF MN Total:							55,186.32
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0002166	06/11/2026	LTD Premium	740-24000		06/11/2026	633.18
Vendor SUN LIFE FINANCIAL (LTD) Total:							633.18
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0002160	06/11/2026	Contributions Employee	740-24000		06/11/2026	5,784.47
Vendor VANTAGEPOINT ICMA Total:							5,784.47
Vendor: WEX BANK							
WEX BANK	INV0002162	06/11/2026	HSA	740-24000		06/11/2026	234.99
Vendor WEX BANK Total:							234.99
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0002181	06/11/2026	FSA Flex Reimbursement	740-20300		06/11/2026	80.00
WEX HEALTH INC	INV0002176	06/02/2026	FSA Flex Reimbursement	740-20300		06/02/2026	128.95
WEX HEALTH INC	INV0002177	06/02/2026	FSA Flex Reimbursement	740-20300		06/02/2026	8.48
WEX HEALTH INC	INV0002178	06/05/2026	FSA Flex Reimbursement	740-20300		06/05/2026	5.27
WEX HEALTH INC	INV0002179	06/08/2026	WEX Administrative Fees - ...	100-4670-62990		06/08/2026	143.00
WEX HEALTH INC	INV0002179	06/08/2026	WEX Administrative Fees - ...	610-4840-62990		06/08/2026	13.75
WEX HEALTH INC	INV0002179	06/08/2026	WEX Administrative Fees - ...	620-4840-62990		06/08/2026	11.00
WEX HEALTH INC	INV0002179	06/08/2026	WEX Administrative Fees - ...	690-4840-62990		06/08/2026	44.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
WEX HEALTH INC	INV0002180	06/09/2026	FSA Flex Reimbursement	740-20300		06/09/2026	30.00
						Vendor WEX HEALTH INC Total:	464.45
						Grand Total:	301,454.24

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	71,696.87
610 - LIQUOR DISPENSARY	15,314.15
620 - WATER UTILITY FUND	6,727.17
680 - WASTEWATER UTILITY FUND	8,147.36
690 - ELECTRIC UTILITY FUND	26,729.51
740 - TRF HEALTH INSURANCE FUND	171,964.18
820 - GREENWOOD CEMETERY FUND	875.00
Grand Total:	301,454.24

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	6,213.01
100-4150-61340	MSRS HCSP	300.00
100-4210-61310	Health Insurance	27,071.88
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	7,473.24
100-4220-61340	MSRS HCSP	300.00
100-4312-61310	Health Insurance	7,963.01
100-4312-61340	MSRS HCSP	300.00
100-4315-61310	Health Insurance	11,446.48
100-4510-61310	Health Insurance	2,424.12
100-4510-61340	MSRS HCSP	200.00
100-4650-61310	Health Insurance	5,723.24
100-4660-61310	Health Insurance	2,038.89
100-4670-62990	Misc. Operating Expense	143.00
610-4825-61310	Health Insurance	15,300.40
610-4840-62990	Misc. Operating Expense	13.75
620-4825-61310	Health Insurance	6,716.17
620-4840-62990	Misc. Operating Expense	11.00
680-4825-61310	Health Insurance	8,147.36
690-4825-61310	Health Insurance	26,585.51
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	44.00
740-20150	Payroll Taxes Payable	62,713.55
740-20160	State Withholding	13,755.14
740-20180	PERA Payable	55,186.32
740-20300	Flex Payroll Deductions	252.70
740-24000	Clearing Account	10,702.88
740-4870-63620	Employee BC/BS Monthl...	23,759.35
740-4870-63650	Senior Gold BC/BS Mont...	3,207.00
740-4870-63660	Retiree BC/BS Monthly bi..	2,387.24

Account Summary

Account Number	Account Name	Expense Amount
820-4825-61310	Health Insurance	875.00
	Grand Total:	301,454.24

Project Account Summary

Project Account Key	Expense Amount	
None	301,454.24	
	Grand Total:	301,454.24



City of Thief River Falls, MN

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Packet: APPKT01808 - PYPKT02224 - 2026 06 11 #12 Payroll

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0002161	06/01/2026	FLEX VISION	740-24000		06/01/2026	427.22
						Vendor VSP INSURANCE CO Total:	427.22
						Grand Total:	427.22

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	<u>427.22</u>
Grand Total:	427.22

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	<u>427.22</u>
Grand Total:		427.22

Project Account Summary

Project Account Key	Expense Amount
None	<u>427.22</u>
Grand Total:	427.22



City of Thief River Falls, MN

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Packet: APPKT01810 - 6/17/26-COUNCIL MEETING (6/16/26)

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount	
Vendor: AIRGAS USA LLC								
AIRGAS USA LLC	5524831587	05/31/2026	ARGON GAS	100-4312-62990		05/31/2026	21.70	
							Vendor AIRGAS USA LLC Total:	21.70
Vendor: AQUA PURE INC								
AQUA PURE INC	TRFMN053126	05/31/2026	CHEMICALS	620-4840-62160		05/31/2026	13,219.80	
							Vendor AQUA PURE INC Total:	13,219.80
Vendor: BELLBOY CORP - BAR SUPPLY								
BELLBOY CORP - BAR SUPPLY	0111208400	05/27/2026	MIX & BAR SUPPLIES	610-4810-62540		05/27/2026	25.00	
BELLBOY CORP - BAR SUPPLY	0111208400	05/27/2026	MIX & BAR SUPPLIES	610-4810-62590		05/27/2026	85.00	
							Vendor BELLBOY CORP - BAR SUPPLY Total:	110.00
Vendor: BELLBOY CORP - LIQUOR								
BELLBOY CORP - LIQUOR	0211489900	05/27/2026	LIQUOR	610-4810-62510		05/27/2026	3,123.27	
							Vendor BELLBOY CORP - LIQUOR Total:	3,123.27
Vendor: BREAKTHRU BEVERAGE								
BREAKTHRU BEVERAGE	127175358	05/27/2026	LIQUOR	610-4810-62510		05/27/2026	6,245.70	
BREAKTHRU BEVERAGE	127175359	05/27/2026	WINE	610-4810-62530		05/27/2026	416.00	
							Vendor BREAKTHRU BEVERAGE Total:	6,661.70
Vendor: C & L DISTRIBUTING								
C & L DISTRIBUTING	2308417	06/04/2026	BEER & MIX	610-4810-62520		06/04/2026	375.00	
C & L DISTRIBUTING	2308417	06/04/2026	BEER & MIX	610-4810-62540		06/04/2026	110.00	
							Vendor C & L DISTRIBUTING Total:	485.00
Vendor: DANA KLOS								
DANA KLOS	MAY2026	05/31/2026	ANIMAL CONTROL	100-4210-63100		05/31/2026	140.00	
							Vendor DANA KLOS Total:	140.00
Vendor: GALLS LLC								
GALLS LLC	035204933	05/30/2026	UNIFORM SHORT-M. ADAM	100-4210-62880		05/30/2026	37.76	
							Vendor GALLS LLC Total:	37.76
Vendor: GARDEN VALLEY TECHNOLOGIES								
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4150-63210		06/10/2026	408.04	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4194-63210		06/10/2026	63.17	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4220-63210		06/10/2026	104.17	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4240-63210		06/10/2026	26.99	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4312-63210		06/10/2026	41.99	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4315-63210		06/10/2026	41.98	
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4510-63210		06/10/2026	48.99	

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4570-63210		06/10/2026	9.99
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4650-63210		06/10/2026	110.97
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4660-63210		06/10/2026	22.00
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4670-64500		06/10/2026	82.34
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	100-4670-64500		06/10/2026	1.06
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	610-4830-63210		06/10/2026	155.42
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	620-4830-63210		06/10/2026	197.89
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	630-4830-63210		06/10/2026	330.03
GARDEN VALLEY TECHNOL...	101515840	06/10/2026	00054646-3: JUNE 2026 PH...	690-4830-63210		06/10/2026	341.90
Vendor GARDEN VALLEY TECHNOLOGIES Total:							1,986.93
Vendor: HACH COMPANY							
HACH COMPANY	15027341	06/02/2026	METER	680-4840-62170		06/02/2026	395.00
Vendor HACH COMPANY Total:							395.00
Vendor: HAWKINS INC							
HAWKINS INC	7430513	05/20/2026	CHEMICALS	620-4840-62160		05/20/2026	4,257.80
Vendor HAWKINS INC Total:							4,257.80
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	05677	06/01/2026	CONTRACT SERVICES FOR ...	100-4160-63040		06/01/2026	2,800.00
IHLE SPARBY AND HAASE PA	05678	06/01/2026	CRIMINAL SERVICES FOR M...	100-4160-63040		06/01/2026	5,700.00
Vendor IHLE SPARBY AND HAASE PA Total:							8,500.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU...	1062268	05/28/2026	LIQUOR	610-4810-62510		05/28/2026	15,783.50
JOHNSON BROTHERS LIQU...	1062269	05/28/2026	WINE	610-4810-62530		05/28/2026	3,768.00
Vendor JOHNSON BROTHERS LIQUOR Total:							19,551.50
Vendor: JOHNSON JET LINE INC							
JOHNSON JET LINE INC	4762	05/20/2026	SEWER MAIN JETTING & TE...	680-4850-62200		05/20/2026	7,220.00
Vendor JOHNSON JET LINE INC Total:							7,220.00
Vendor: MN DPT OF COMMERCE							
MN DPT OF COMMERCE	1000055439	06/10/2026	1ST QTR 2027	690-4890-68880		06/10/2026	3,145.03
Vendor MN DPT OF COMMERCE Total:							3,145.03
Vendor: MN POLLUTION CONTROL AGENCY							
MN POLLUTION CONTROL ...	10000237252	06/01/2026	POWER PLANT FINES-MPCA	690-4850-62350		06/01/2026	630.00
Vendor MN POLLUTION CONTROL AGENCY Total:							630.00
Vendor: NEIGHBORS FORD							
NEIGHBORS FORD	TR123011	06/04/2026	OIL CHANGE & AIR FILTER: ...	100-4210-62120		06/04/2026	78.12
NEIGHBORS FORD	TR123011	06/04/2026	OIL CHANGE & AIR FILTER: ...	100-4210-62210		06/04/2026	39.77
Vendor NEIGHBORS FORD Total:							117.89
Vendor: POWERPLAN							
POWERPLAN	P7525409	06/08/2026	BORE MACHINE LUBE	690-4840-62120		06/08/2026	229.40
Vendor POWERPLAN Total:							229.40

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Project Account Key	Post Date	Amount
Vendor: RAILROAD MANAGEMENT CO III LLC							
RAILROAD MANAGEMENT ...	546320	03/31/2026	PERMIT FOR LINES UNDER ...	690-4890-64330		03/31/2026	458.76
						Vendor RAILROAD MANAGEMENT CO III LLC Total:	458.76
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB ...	D089860	06/04/2026	WW SAMPLES	620-4840-62170		06/04/2026	275.88
						Vendor RMB ENVIRONMENTAL LAB INC Total:	275.88
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2762549	05/27/2026	LIQUOR & WINE	610-4810-62510		05/27/2026	7,002.22
SOUTHERN GLAZERS OF MN	2762549	05/27/2026	LIQUOR & WINE	610-4810-62530		05/27/2026	1,805.76
						Vendor SOUTHERN GLAZERS OF MN Total:	8,807.98
Vendor: TRACTOR SUPPLY CREDIT PLAN							
TRACTOR SUPPLY CREDIT P...	120639	06/01/2026	FERTILIZED SOIL	100-4510-62240		06/01/2026	150.00
						Vendor TRACTOR SUPPLY CREDIT PLAN Total:	150.00
Vendor: VINOCOPIA INC							
VINOCOPIA INC	0395350-IN	05/26/2026	LIQUOR	610-4810-62510		05/26/2026	303.34
						Vendor VINOCOPIA INC Total:	303.34
Vendor: WADE ALLEN COTA							
WADE ALLEN COTA	803614	06/05/2026	WEED & GRASS MOWING J...	100-4240-63030		06/05/2026	1,036.00
						Vendor WADE ALLEN COTA Total:	1,036.00
						Grand Total:	80,864.74

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	10,965.04
610 - LIQUOR DISPENSARY	39,198.21
620 - WATER UTILITY FUND	17,951.37
630 - ARENAS - OAK VIEW GROUP	330.03
680 - WASTEWATER UTILITY FUND	7,615.00
690 - ELECTRIC UTILITY FUND	4,805.09
Grand Total:	80,864.74

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	408.04
100-4160-63040	Legal Fees	8,500.00
100-4194-63210	Communication Expense	63.17
100-4210-62120	Gas-Oil-Lube	78.12
100-4210-62210	Equipment Maint & Repa..	39.77
100-4210-62880	Personal Protective Equi...	37.76
100-4210-63100	Animal Control	140.00
100-4220-63210	Communication Expense	104.17
100-4240-63030	Contracts Expense	1,036.00
100-4240-63210	Communication Expense	26.99
100-4312-62990	Misc. Operating Expense	21.70
100-4312-63210	Communication Expense	41.99
100-4315-63210	Communication Expense	41.98
100-4510-62240	Department Maint & Re...	150.00
100-4510-63210	Communication Expense	48.99
100-4570-63210	Communication Expense	9.99
100-4650-63210	Communication Expense	110.97
100-4660-63210	Communication Expense	22.00
100-4670-64500	Senior Citizen Programs	83.40
610-4810-62510	Liquor for Resale	32,458.03
610-4810-62520	Beer for Resale	375.00
610-4810-62530	Wine for Resale	5,989.76
610-4810-62540	Soft Drinks/Mix for Resa...	135.00
610-4810-62590	Misc. Mdse for Resale	85.00
610-4830-63210	Communication Expense	155.42
620-4830-63210	Communication Expense	197.89
620-4840-62160	Chemicals	17,477.60
620-4840-62170	Field Supplies	275.88
630-4830-63210	Communication Expense	330.03
680-4840-62170	Field Supplies	395.00
680-4850-62200	System Expense	7,220.00
690-4830-63210	Communication Expense	341.90

Account Summary

Account Number	Account Name	Expense Amount
690-4840-62120	Gas-Oil-Lube	229.40
690-4850-62350	Power Plant/Dam Maint	630.00
690-4890-64330	Dues and Subscriptions	458.76
690-4890-68880	Conservation Program	<u>3,145.03</u>
	Grand Total:	80,864.74

Project Account Summary

Project Account Key	Expense Amount
None	<u>80,864.74</u>
	Grand Total: 80,864.74



Request for Council Action

DATE: June 16, 2026

SUBJECT: Approval to appoint Anthony Horachek as Assistant Fire Chief

RECOMMENDATION: It is respectfully requested that the City Council accept the Public Safety Committee recommendation:

Motion: Approve the hiring of Anthony Horachek in the Assistant Fire Chief position effective June 17, 2026. Mr. Horachek's starting wage would be \$38.19 per hour. This is Grade 7, Step 1.

BACKGROUND: The Internal posting was approved at the 5/19/26 council meeting. This is a Teamsters #320 Firefighters position.

FINANCIAL CONSIDERATIONS: This is a budgeted position for 2026.

DEPARTMENT/RESPONSIBLE PERSON: Rick Beier, Fire Chief



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/16/2026

SUBJECT: Approve special duty of the School Resource Officer (SRO) to Patrol Officer Tiffany Tureson

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To approve the special duty of SRO to Patrol Officer Tiffany Tureson.

BACKGROUND: As a result of the opening of our Juvenile Investigator position at the end 2025, SRO Dusty Arlt was promoted to the Juvenile Investigator Position in early 2026. This left us with no SRO in the school district for the starting school year of 2026-2027. In May 2026, we held an internal process to fill this position. Patrol Officer Tiffany Tureson was approved to fill the SRO position starting the school year of 2026-2027.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted item. Per the LELS contract the SRO shall be compensated at a rate of 1.5% above the officer's current designated base pay.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



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Request for Council Action

DATE: 6/16/2026

SUBJECT: Extending the existing Building Official Contract to December 31, 2026

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: approve the extension of the Building Official contract that was set to expire June 30, 2026 to the end of the year December 31, 2026.

BACKGROUND: During contract negotiations it was recommended to extend our existing contract due to the proposed changes in the new contract. This would allow the new contract to start with a new budget year.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 6/16/2026

SUBJECT: Approving a 3-year Building Official contract effective January 1, 2027

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: approve a 3-year Building Official contract with True Check LLC and authorize the Mayor and City Administrator to execute the contract. This contract would be effective January 1, 2027.

BACKGROUND: During contract negotiations it was recommended to extend our existing contract due to the proposed changes in the new contract. This would allow the new contract to start with a new budget year.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Building Official Contract001
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AGREEMENT FOR BUILDING INSPECTION SERVICES

This agreement is made and entered into this _____ day of _____ by and between the City of Thief River Falls ("Municipality") and True Check LLC ("Consultant")

Whereas, the Municipality desires to contract with Consultant to perform Building Official services within the Municipality's boundaries; and

Whereas the Municipality has adopted the Minnesota State Building code by Ordinance which regulates building permits; and

Whereas the Consultant agrees to provide building inspection services to Municipality under the terms and conditions hereinafter set forth.

Therefore, be it resolved that it is mutually agreed between Consultant and Municipality as follows:

Services:

1. Consultant agrees to function as the building official for the Municipality and maintain all licenses and qualifications as required by the State of Minnesota. Such duties shall only include those customarily rendered by a Building Official under Minnesota law, statutes, and rules. This includes, but is not limited to, inspections (both on site and virtual), permit review, correction orders, stop work orders, plan reviews, issuing a certificate of occupancy on new structures or a change in classification, and testifying in court, as necessary. Consultant will provide a Building Official or Building Inspector to be on-site at the Municipality at least Three (3) days per week during the last half of November, December, January, and the first half of March. The remaining months to be on-site at least Four (4) days per week, unless a revised schedule is mutually agreed upon. A "Day" is defined as following City Hall Business hours. Any other requests from the Municipality shall be considered and any additional charges therefore shall be mutually agreed upon by both parties.
2. It is expressly understood that the Consultant is an independent contractor and not a Municipality employee and shall not be entitled to any Municipality benefits. It is expressly understood that the Contractor is an independent contractor and not an employee of the Municipality. The Contractor shall have control over the manner in which the services are performed under this Agreement. The Contractor shall supply at its own expense all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. Municipality requires that the Consultant use the Municipality software to provide consistent record keeping and tracking and therefore Municipality shall provide the Consultant the use of a Municipality Computer, and Municipality software for the entering and issuance of permit and inspection record keeping purposes. The Municipality will also provide the use of an office. The Consultant shall not be entitled to any benefits from the Municipality, including, without

limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

3. The Municipality shall review all applications for building permits and provide instruction / guidance to the Consultant for any Municipal laws, codes, and zoning ordinances. Including variances and special use permits. Consultant shall not issue any permit until the Municipality has completed zoning review and approval.
4. The Consultant agrees to work with any Municipality staff such as a permit technician, Building Inspector, Building Official Limited, and or a Building Official as required while being responsible as the contracted Building Official.

Fees and Charges:

1. The Municipality shall collect, receipt, distribute, and maintain records for all fees and charges collected incidental to the administration of the building inspection services contained herein. The Municipality shall collect all building permit surcharge fees, sewer/water connection charges and fees as required by statute regulation, or ordinance and shall account for and forward all such monies to the appropriate agency. All fees and charges shall be due and payable by the permittee upon issuance of the permit and will be collected by the Municipality.
2. Where work for which a permit is required or proceeded with prior to obtaining all required permits, a special investigation shall be made by the Consultant before a permit may be issued for such work. Payment of such an investigation fee shall not exempt any person from compliance with all other provisions of existing building codes, rules or regulations nor from any penalty prescribed by law.
3. Municipal fees and charges shall be in addition to fees and charges required by the State of Minnesota for electrical permits and inspections.
4. Municipality shall compensate Consultant in accordance with a base fee schedule: as follows: \$135,000 or \$11,250 per month for the time spent in performance of services under this contract plus mileage.
5. Municipality shall make monthly payments within 30 days of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.
6. If revenues (fees collected that calendar year), after subtracting base fee and any and all expenses for that calendar year, provide a positive net balance, then Consultant shall be paid additional compensation in the amount of 82% of the said calendar year net positive balance. Revenues must cover all expenses.

Terms and Conditions:

1. This agreement is to be governed by the laws of the State of Minnesota.
2. Municipality officers, agents, employees will cooperate and assist the Consultant in the orderly performance of services provided herein.

3. Consultant shall perform the services provided in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Consultant makes no warranty, express or implied, as to its professional services rendered under this agreement, other than as stated above.
4. The Consultant agrees to the fullest extent permitted by law to indemnify and hold harmless the Municipality, its officers, directors and employees (client) against all damages or liabilities to the extent caused by the Consultant's negligent performance of professional services under this Agreement.
5. It is understood that this Agreement contains the entire agreement between the Municipality and Consultant and that no statement, promise, or inducements made by any party hereto, or officer, agent or employee of either party hereto which is not contained in this written Agreement shall be valid or binding; this agreement may not be enlarged, modified, or altered except in writing signed by the parties and endorsed heron. It is expressly understood between parties hereto, and this understanding shall be considered in interpreting the provisions of this Agreement, that upon notice given by any party hereto, good faith negotiations may be undertaken for the purpose of revising, adding to or striking any provision or provisions of this agreement which appear to be unworkable or insufficient to perfect, maintain, and ensure the attainment of the Municipality's goals in requiring building permits and inspections. Any mutually acceptable change to the original provisions of this agreement shall be written and attached to the agreement as provided above and any such revision, addition, or deletion shall only apply to the provision revised, added, or deleted, and the remainder of this agreement shall remain in full force and effect.
6. Consultant shall procure and maintain insurance for protection of claims against it under workers compensation for its employees.
7. Consultant agrees to abide by the requirements and regulations of the Americans with Disabilities Act of 1990 (ADA) and the Human Rights Act.
8. Data Practices Act Compliance and Audit: Data provided by the Consultant under this Agreement shall be administered in accordance with the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13.
9. Consultant agrees to purchase new 2028 code books.

Insurance Requirements:

1. The Contractor agrees to maintain commercial general liability insurance in a minimum amount of \$1,000,000 per occurrence and \$2,000,000 in annual aggregate. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability.
2. Workers' Compensation. The Contractor agrees to comply with all applicable workers' compensation laws in Minnesota.
3. Certificate of Insurance. The Contractor shall, prior to commencing services, deliver to the City a Certificate of Insurance as evidence that the above coverages are in full force and effect.

Term and Effective Date:

1. Consultant shall complete its services within the following specific time period:
 - A. Effective: January 1, 2027
 - B. Expiration: December 31, 2029
2. This agreement may be terminated within 15 (fifteen) days upon written notice for the breach of any material term or provision of this contract by either party. Material terms and provisions of the Agreement include but are not limited to:
 - a. Failure of payment to Consultant for services rendered.
 - b. Failure of Consultant to maintain proper licensing or certification under State or local law.
 - c. Any conduct by Consultant which constitutes and actual conflict of interest, or which compromises the Municipalities interest.
 - d. Act of dishonesty by either party.
3. Either party may terminate this contract, for no reason, with 60 (sixty) days written notice to the other party.
4. Notices pursuant to this contract shall be given by deposit in the United State Mail, postage prepaid, address as follows:

Consultant: True Check LLC
11495 260th Street NW
Newfolden MN 56738

Municipality: City of Thief River Falls
405 3rd Street East
Thief River Falls, MN 56701

Alternatively, notices required by this contract maybe personally delivered to the persons named below.

Notice shall be deemed given as of the date of person service or as of the date of deposit of the notice in the United State Mail.

In witness whereof, Municipality has caused this Agreement to be signed by its representative and attested to by its City Administrator.

MUNICIPALITY

CONSULTANT

By : Mike Lorenson
Title: Mayor
City of Thief River Falls

True Check LLC
By: Greg Hufnagle
Its: CEO

Date _____

Date _____

ATTEST:

City Administrator

Date _____



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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Request for Council Action

DATE: 6/16/2026

SUBJECT: Special Legal Counsel Report Regarding Oak View Group Management Agreement (Flaherty & Hood via Teams)

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: direct the City's special legal counsel to draft a superseding notice to Oak View Group clarifying the City's concerns with and expectations for OVG's performance under the Management Agreement.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



Request for Council Action

DATE: 6/16/2026

SUBJECT: First Reading - Deer Management Ordinance

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To conduct a First Reading summary to adopt a Deer Management ordinance for the City of Thief River Falls.

BACKGROUND: The purpose of this section is to discourage high white-tailed deer (*Odocoileus virginianus*) densities in the City. The deer population in the City has likely exceeded natural or pre-settlement deer densities as natural predators have been displaced from the City and there are few natural restrictions on the deer population. High deer densities pose a hazard to motorists, cause a reduction in natural plant life and habitat for other animals and cause damage to landscaping installed by residents and commercial landowners. The feeding of deer in the City has been shown to attract deer in residential areas causing increased damage to vegetation and landscaping to neighboring properties. High deer densities also contribute to the spread of chronic diseases among deer populations.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	DEER MANAGEMENT ORDINANCE No
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DEER MANAGEMENT ORDINANCE No. ____

THE CITY OF THIEF RIVER FALLS DOES ORDAIN AS FOLLOWS:

- (A) *Purpose.* The purpose of this section is to discourage high white-tailed deer (*Odocoileus virginianus*) densities in the City. The deer population in the City has likely exceeded natural or pre-settlement deer densities as natural predators have been displaced from the City and there are few natural restrictions on the deer population. High deer densities pose a hazard to motorists, cause a reduction in natural plant life and habitat for other animals and cause damage to landscaping installed by residents and commercial landowners. The feeding of deer in the City has been shown to attract deer in residential areas causing increased damage to vegetation and landscaping to neighboring properties. High deer densities also contribute to the spread of chronic diseases among deer populations.
- (B) *Prohibition.* No person may place or permit to be placed on the ground, or within 6' of the ground surface any grain, fodder, salt licks, fruit, vegetables, nuts, hay or other edible materials (included feed for birds), which may reasonably be expected to intentionally result in deer feeding, unless such items are screened or protected in a manner that prevents deer from feeding on them. Living fruit trees and other live vegetation shall not be considered as deer feeding.
- (C) *Exceptions.* This prohibition shall not apply to:
- a. Veterinarians, city animal control officers or county, state or federal game officials who are in the course of their duties, have deer in custody or under their management;
 - b. Persons authorized by the City of Thief River Falls to implement the deer management program approved by the city council; or
 - c. Any food placed upon the property for purposes of trapping or otherwise taking deer where such trapping or taking deer where such trapping or taking is pursuant to a permit issued by the Minnesota Department of Natural Resources.
- (D) *Penalty.* The first offense of this section shall be a petty misdemeanor, and the second or more offenses shall be misdemeanors.



City of Thief River Falls

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Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
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www.citytrf.net

Request for Council Action

DATE: 6/16/2026

SUBJECT: First Reading - Food Truck Ordinance

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To conduct a First Reading summary to adopt a Mobile Food Cart or Mobile Food Vehicle Ordinance for the City of Thief River Falls.

BACKGROUND: This ordinance is for the purpose of authorizing the city to permit mobile business/food carts and mobile business/food vehicles for four (4) designated spots within park parking lots. This does not regulate locations on private property. However does prohibit some locations within the city.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Calendar year permit is \$150.00

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Food Truck policy -ordinance
2.	067- Floyd B. Olson Park Food Truck
3.	068- Centennial Park Food Truck
4.	069- Hartz Park Food Truck

CITY OF THIEF RIVER FALLS – MOBILE BUSINESS AND FOOD TRUCK ORDINANCE

Purpose and intent:

This article is adopted for the purpose of authorizing the city to regulate the operation of mobile business/food carts and mobile business/food vehicles.

Definitions:

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the content clearly indicates a different meaning.

- Food or beverage establishment: means any building, room, stand, enclosure, vehicle, space, area or other place wherein food or beverages are prepared, served, sold or offered for sale to the public, regardless of whether there is a charge for the article.
- Mobile food cart: means a self-contained cart used to prepare and serve food that is non-motorized and propelled by the operator.
- Mobile food vehicle: means an outdoor food and beverage service establishment that is a vehicle mounted unit, either motorized or trailered.
- Restaurant: means a food and beverage service establishment, whether the establishment serves alcohol or nonalcoholic beverages, which operated from a location for more than twenty-one (21) days annually. The term “restaurant” does not include a mobile food cart or mobile food vehicle.
- Mobile Business vehicle: means an outdoor business or service establishment doing any form of business besides food and beverage.

License / Permit Requirements:

- A. Any person or business wanting to vend from a mobile business/food cart or mobile business/food vehicle within our city parking areas designated in section I. *Location and parking* and subsection b. *City parks and parking lots* must apply for a permit to do so from the city.
 - a. Exemptions from license / permit requirement:
 - i. Community Events approved by the City Council are exempt from the provisions of this ordinance provided that participating vendors

are otherwise compliant with the Minnesota Department of health standards and insurance liability requirements.

- ii. Mobile food carts or Mobile food vehicles located on the Pennington County Fairground property during the Pennington County Fair are exempted from the provisions of this ordinance.
 - iii. Mobile food carts or Mobile food vehicles located on the City of Thief River Falls Hartz Park property during Riverfest are exempted from the provisions of this ordinance.
- B. Licenses shall be issued only upon approval by the City Administrator or Zoning Administrator
 - C. A separate license is required for each mobile food cart or mobile food vehicle. More than one license may be issued to a person if all provisions of this section, county and state law are complied with.
 - D. A licensee obtains no vested interest in a license under this section and the city reserves the right to not renew the same.

License / Permit Term:

- A. Each license shall be granted for a calendar year and shall expire at the conclusion of business on December 31st of the license year.
- B. License/Permit is not transferable. Proof of permit shall be always displayed in the mobile food unit.

Application and Requirements:

Any person desiring a mobile food cart or mobile food vehicle license / permit shall file with the Zoning Administrator an application in writing upon a form furnished by the Public Work's Office. Such applications shall require that any or all of the following information be set forth or agreed to upon the application:

- A. *State license.* Mobile food carts and mobile food vehicles shall hold a valid license from the State of Minnesota Department of Health. Conditions from the State shall be incorporated in the license issued under this section, in addition to any conditions by the City of Thief River Falls.
- B. *City Property.* A mobile food cart and mobile food vehicle operating on city property, must submit a signed statement that the license shall hold harmless the city and its officers and employees, and shall defend and indemnify the city and its officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the license

- C. *Signs*. One “A” frame sign not exceeding 12 sf per side is permitted during operation
- D. *Noise*. No shouting, blowing a horn, ringing a bell or use of any sound devices upon any of the streets, alleys, parks, or other public places of the city or upon any private premises in the city. Ice cream trucks traveling through a residential district may have outdoor music or noise-making devices to announce their presence.
- E. Hours of operation shall be 7:00 am to 10:00 pm
- F. *Waste*. Mobile food carts and Mobile food vehicles shall provide waste disposal and clean up all litter and garbage generated by the mobile food cart or mobile food vehicle before moving from the location.
- G. *Gray Water*. Mobile food carts and Mobile food vehicles must dispose of its gray water daily. Gray water shall not under any circumstances be drained or discharged into the City’s storm water drains, anywhere on the ground or disposed of in a public trash can.
- H. *Fire Code*. Mobile food carts and Mobile food vehicles shall comply with all applicable fire codes and will be inspected by a city fire official prior to operation. Firehall inspections available from 9:00am-6:00pm, call 218-681-3943. Food carts and vehicles must be brought to the Fire Hall 320 2nd ST E, Thief River Falls MN for inspections.
- I. *Location and parking*.
- a. *Private Property*. Mobile food carts and a mobile food vehicles located on privately owned property must have written permission from the property owner. No permit required from the city.
 - b. *City parks and parking lots*. Mobile food carts and Mobile food vehicles are allowed to operate in designated areas. Attachment A will have designated spots available at Floyd B Olson Park parking lot (1 spot), Hartz Park parking lot (1 spot) and Centennial Park parking lot (2 spots). These designated areas will not be available during large community events unless authorized by the City Council. The Zoning Administrator shall keep an official map of the City owned locations authorized in this ordinance. These spots will be reserved on a first come first serve basis and must move after 24 hours.
 - c. *Prohibited locations*:
 - i. A mobile food cart and a mobile food vehicle may not operate in the road right-of-way or any location which causes an obstruction of traffic. No parking on the road unless an event has the approval to close the road.

- ii. Within 500 feet of a City permitted special event, unless authorized by the event organizer or on private property.
 - iii. Within 150 feet of a public entrance of an operating restaurant unless authorized by the restaurant owner.
 - iv. In any area marked by the city for on-street parking only associated with a special event.
 - v. May not operate or travel in or on public sidewalks.
- d. Performance Standards:
- i. A mobile food cart and a mobile food vehicle may not operate on the same public property designated in section I.b. for more than (30) thirty days during any calendar year.
 - ii. Only food and non-alcoholic beverages shall be sold.
 - iii. Food sold or served may not be prepared or stored at a private residence
 - iv. Electrical cords and hookups to public utilities are not permitted unless a community event that has been approved by the city council.

FEE

- A. Calendar year fee \$150.00.

INSURANCE

No permit shall be granted, nor be effective, until the applicant files with the city a certificate of insurance by an insurance company authorized to do business in the State of Minnesota, evidencing the following forms of insurance

- A. Commercial general liability insurance, with a limit of not less than one million dollars (\$1,000,000) each occurrence. If such insurance contains an annual aggregate limit, the annual aggregate limit shall be not less than two million dollars (\$2,000,000);
- B. Automobile liability insurance with a limit of five hundred thousand (\$500,000) to one million dollars (\$1,000,000) combined single limit. The insurance shall cover liability arising out of any auto, including owned, hired, and non-owned vehicles.

LICENSE REVOCATION

- A. A mobile food cart or mobile food vehicle license may be revoked by the City at any time for failure to comply with the provisions of this chapter and conditions of the license. The provisions of this chapter are not exclusive. Revocation may be based upon good cause as authorized by this chapter but shall not preclude the

enforcement of any other provisions of this code or other food, fire prevention, health, safety, county, state and federal laws and regulations.

DRAFT



3RD ST W



3RD ST W

DULUTH AVENUE N

2ND ST W

KNIGHT AVENUE N

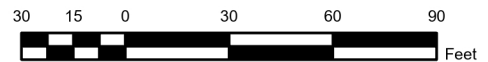
#1



**City of Thief
River Falls**

Floyd B. Olson Park 067

 Food Truck Access Lots



N





HIGHWAY 1 E

1

HIGHWAY 1 E

1

COLLEGE DR

1

HIGHWAY 1 E

CENTENNIAL DR

#1

#2

CENTENNIAL DR

CENTENNIAL DR

Dean E. Phillip Manor



City of Thief River Falls

Centennial Park

068

Food Truck Access Lots



Date: 6/11/2026



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS User Community



City of Thief River Falls

Hartz Park

 Food Truck Access Lots

069

Date: 6/11/2026



N





Request for Council Action

DATE: 6/16/2026

SUBJECT: Snowbird Policy

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To approve revisions to the City of Thief River Falls Snowbird Policy

BACKGROUND: Residents leave for the winter months (Snowbirds) usually September through May and are not currently charged based rates for water, sewer and sanitation. The following Snowbird Policy is recommended:

Residents planning on leaving for the winter should contact the Utility Billing office to make them aware and to leave any local contact information in case of an emergency.

1. Starting September 1, 2026, the monthly base charges will continue to be applied to monthly bills for Water, Sewer and Sanitation after services have been temporarily turned off.
2. The City Water Dept. can shut off water at the curb stop for a fee of \$50.
3. If the water is shut off in the street, then the house must be inspected by City personnel to verify the water is off.
4. Garbage bags will no longer be reduced for Snowbirds.

KEY ISSUES: Base charges are billed to offset infrastructure costs related to those Departments. Notification of the new Snowbird Policy will be noted on utility bills prior to September 2026.

FINANCIAL CONSIDERATIONS: A fee of \$50 will be collected for water shutoff at the curb as well as base rates for water, sewer and sanitation.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Jeremy Treitline, Sneior Billing Specialist

ATTACHMENTS:

None



Request for Council Action

DATE: 6/16/2026

SUBJECT: Volnerability Management

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Approve the purchase of Vulnerability Management for the City of Thief River Falls to strengthen the City's cybersecurity posture and improve vulnerability detection, prioritization, and remediation.

BACKGROUND: As our IT environment grows more complex and cyber threats continue to increase, the city needs a modern, comprehensive vulnerability management solution that provides continuous visibility, advanced threat intelligence, and centralized reporting.

Vulnerability Management offers cloud based, enterprise level scanning and risk prioritization across on premises, cloud, and mobile environments, providing capabilities that our existing tools do not currently deliver.

KEY ISSUES:

1. Continuous, Real Time Visibility-Provides unified, always on visibility across all City assets, helping eliminate blind spots.
2. Risk Based Prioritization-Uses built in threat intelligence and data science to identify which vulnerabilities present the greatest risk and should be addressed first.
3. Improved Productivity and Reporting-SLA tracking, dashboards, and automated reporting streamline IT operations and improve clarity for leadership.
4. Broad Asset and Scan Coverage-Utilizes agents, scanners, cloud connectors, and passive monitoring to accurately detect vulnerabilities across all device types and environments.
5. AI Aware Security Monitoring-Identifies unauthorized AI usage and AI related vulnerabilities, a growing cybersecurity concern.

FINANCIAL CONSIDERATIONS: \$1,790.04 from SHI. This will come out of the I.T. Contract budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Joanne Olson, IT Coordinator

ATTACHMENTS:

1.	SHI Vulnerability Mgmt Quote001
----	---------------------------------



Pricing Proposal
 Quotation #: 27554765
 Created On: 5/20/2026
 Valid Until: 6/19/2026

Description:
 [REDACTED] Vulnerability Management

MN-City of Thief River Falls

Joanne Olson
 405 THIRD STREET EAST
 PO BOX 528
 THIEF RIVER FALLS, MN 56701
 United States
 Phone: (218) 416-7050
 Email: jolson@trfmn.gov

Public Sector Inside Account Executive

Nicholas Belmonte
 300 Davidson Avenue, Somerset, NJ, 08873
 Phone: 732-652-0319
 Email: Nicholas_Belmonte@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 [REDACTED] JO Vulnerability Mgmt Lic p/Asset-Sub [REDACTED] - Part#: TIOVM Contract Name: OMNIA Partners IT Solutions, Products & Services Contract #: 2024056-02	1	\$1,790.04	\$1,790.04
		Subtotal	\$1,790.04
		Total	\$1,790.04

Additional Comments

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

Please provide the [REDACTED] customer ID number on the PO for the renewal

To find the [REDACTED] Customer ID, you can access the customer support portal account at:

[REDACTED]

Once logged in to the customer support portal, the [REDACTED] Customer ID # is located in the upper left hand corner of the page. It will be a five to six digit number.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.



Request for Council Action

DATE: 6/16/2026

SUBJECT: Approve the first amendment to the Sensus software as a service agreement

RECOMMENDATION: It is respectfully requested the City Council consider the following:

MOTION TO: the City of Thief River Falls utilizing the Sensus Analytics software and Xylem Data Lake to monitor and maintain the water department meter files.

BACKGROUND: On February 17th, 2026 the Thief River Falls Council approved the removal of the Harris Smartworks software from our current process for reading and calculating utility bills. Sensus has to recreate the reading file to be sent to Tyler Technologies instead of Harris Smartworks. This Analytic software is a managed service in which Sensus will be responsible for the monitoring, maintenance, management and supporting water meter files.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Set up \$4,125, Integration with billing and sync files \$8,593.75, Enhanced annual fee 1st year 11,031.25 and on-site training \$1,500. Years 2-5 Enhanced annual fee will increase by 3% annually.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Sensus service agreement001
2.	core and main bid proposal001

FIRST AMENDMENT TO THE
SOFTWARE AS A SERVICE AGREEMENT
("First Amendment")

This First Amendment is made this ___ day of _____ 2026 ("Effective Date"), by and between Sensus USA Inc., a corporation of the State of Delaware with offices at 639 Davis Drive, Morrisville, North Carolina 27560 ("Sensus"), and City of Thief River Falls, a city formed in the State of Minnesota, ("Customer").

WHEREAS, Sensus and Customer entered into an Software as a Service Agreement on October 28, 2022 ("Agreement"); and

WHEREAS the parties desire to amend the Agreement according to the terms and conditions in this First Amendment.

NOW THEREFORE, in consideration of the mutual covenants, terms, and conditions set forth in this First Amendment, the parties hereto mutually covenant and agree to amend the Agreement as follows:

1. **Defined Terms.** Any terms used in this First Amendment as defined terms, and which are not defined herein, shall have the meanings given to those terms in the Agreement.
2. **Software.** By way of this First Amendment, Customer hereby elects to utilize Sensus Analytics software and Xylem Data Lake. Accordingly, Exhibit A of the Agreement is hereby replaced in its entirety with the Exhibit A attached hereto.
3. **Technical Support.** Exhibit B of the Agreement has been replaced in its entirety with the Exhibit B attached hereto.
4. **Entire Agreement.** The Agreement, as amended by this First Amendment, constitutes and contains the entire understanding and agreement of the parties. To the extent that the provisions of this First Amendment are inconsistent with the Agreement, the terms of this First Amendment shall control. Except as expressly amended or modified in this First Agreement, all other terms and conditions of the Agreement shall remain in full force and effect and this First Amendment shall be binding upon the parties.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to be signed by their respective officers, authorized as of the day and year written above.

SENSUS USA INC.

CITY OF THIEF RIVER FALLS

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Software as a Service

1. Description of Services.

This exhibit contains the details of the SaaS that Sensus shall provide to Customer if both; (i) pricing for the application of Software as a Service has been provided to the Customer; and (ii) the Customer is current in its payments to Sensus' authorized distributor for such application of Software as a Service.

A. Software as a Service Generally.

SaaS is a managed service in which Sensus will be responsible for the day-to-day monitoring, maintenance, management, and supporting of Customer's Software tenant in Sensus' (or its subcontractor's) data centers. In a Software as a Service solution, Sensus owns (or has third parties operate or provide on its behalf) all components of the solution (server hardware, storage, data center, network equipment, Sensus software, and all third-party software) required to run and operate the Applications listed below. These software applications consist of the following (each an "Application"):

- Regional Network Interface (RNI) Software
- Sensus Analytics Software
- Xylem Data Lake

The managed application systems consist of the hardware, Sensus Software, and other third-party software that is required to operate the Applications. Each Application will have a production and disaster recovery (as described below) environment Test environments are not provided unless otherwise specifically agreed by Sensus in writing. Sensus will manage the Applications by providing 24 x 7 x 365 monitoring of the availability and performance of the Applications.

B. Use of Software as a Service. Subject to the terms of this Agreement, Sensus shall make Software as a Service available to Customer to access and use solely for the Permitted Use and solely for so long as Customer is current in its payments to Sensus or its authorized distributor for Software as a Service. The Software as a Service term commences on the date that Sensus first makes Software as a Service available to Customer for use and ends upon the earlier of: (i) the expiration or termination of the Agreement; (ii) breach by Customer of this exhibit or the Agreement; or (iii) Customer's termination of Software as a Service as set forth in paragraph (C) below.

C. Termination of an Application. Customer shall have the option at any time before the end of the Term to terminate any Application by giving Sensus one hundred twenty (120) days prior written notice. Such notice, once delivered to Sensus, is irrevocable. Should Customer elect to terminate any Application, Customer acknowledges that; (a) Customer shall pay all applicable fees, including any unpaid Software as a Service fees due in the current calendar year plus a ten percent (10%) early termination fee, where such fee is calculated based on the annual Software as a Service fee due in the current calendar year; and (b) Software as a Service for such Application shall immediately cease. If Customer elects to terminate the RNI Application in the Software as a Service environment but the Agreement has not expired or terminated, then upon delivery of the notice to Sensus, Customer shall purchase the necessary (a) RNI hardware from a third party and (b) RNI software license at Sensus' then-current pricing. No portion of the Software as a Service fees shall be applied to the purchase of the RNI hardware or software license.

D. Software as a Service means only the following services:

- i. Sensus will provide the use of required hardware and or virtual environments, located at Sensus' or a third-party's data center facility (as determined by Sensus), that is necessary to operate the Application.
- ii. Sensus will provide production and disaster recovery environments for Applications.
- iii. Sensus will provide Patches, Updates, and Upgrades to latest Sensus Hosted Software release.
- iv. Sensus will configure and manage the equipment (server hardware, routers, switches, firewalls, etc.) in the data centers:
 - a. Network addresses and virtual private networks (VPN)
 - b. Standard time source (NTP or GPS)
 - c. Security access points
 - d. Respond to relevant alarms and notifications.
- v. Capacity and performance management. Sensus will:
 - a. Monitor capacity and performance of the Application server and software applications 24x7x365 using KPI metrics, thresholds, and alerts to proactively identify any potential issues related to system capacity and/or performance (i.e., database, backspool, logs, message broker storage, etc.)
 - b. If an issue is identified to have a potential impact to the system, Sensus will open an incident ticket and manage the ticket through resolution per Exhibit B, Technical Support.
 - c. Manage and maintain the performance of the server and perform any change or configuration to the server, in accordance to standard configuration and change management policies and procedures.
 - d. Manage and maintain the server storage capacity and performance of the Storage Area Network (SAN), in accordance to standard configuration and change management policies and procedures.
 - e. Exceptions may occur to the system that require Sensus to take immediate action to maintain the system capacity and performance levels, and Sensus has authority to make changes without Customer approval as needed, in accordance to standard configuration and change management policies and procedures.
- vi. Database management. Sensus will:
 - a. Implement the data retention plan and policy and will provide the policy upon request.
 - b. Monitor space and capacity requirements.
 - c. Respond to database alarms and notifications.
 - d. Install database software Upgrades and Patches.

- e. Perform routine database maintenance and cleanup of database to improve capacity and performance, such as rebuilding indexes, updating indexes, consistency checks, run SQL query/agent jobs, etc.
- vii. Incident and Problem Management. Sensus will:
 - a. Proactively monitor managed systems (24x7x365) for key events and thresholds to detect and identify incidents.
 - b. Respond to incidents and problems that may occur to the Application(s).
 - c. Maintain policies and procedures for responding to incidents and performing root cause analysis for ongoing problems.
 - d. Correlate incidents and problems where applicable.
 - e. Sensus personnel will use the self-service portal to document and track incidents.
 - f. In the event that Sensus personnel is unable to resolve an issue, the issue will be escalated to the appropriate Subject Matter Expert (SME).
 - g. Maintain responsibility for managing incident and problems through resolution (which may include workarounds) and will coordinate with Customer's personnel and/or any required third-party vendor to resolve the issue.
 - h. Provide telephone support consistent with Exhibit B, Technical Support in the case of undetected events.
- viii. Security Management. Sensus will:
 - a. Monitor the physical and cyber security of the server and Application(s) 24x7x365 to ensure system is secure, consistency with NIST security standards.
 - b. Perform intrusion prevention and detection of the data center network and firewalls and monitor logs and alerts.
 - c. Conduct periodic penetration testing of the network and data center facilities.
 - d. Conduct monthly vulnerability scanning by both internal staff and external vendors.
 - e. Perform anti-virus and Malware patch management on systems.
 - f. Install updates to virus protection software and related files (including virus signature files and similar files) on all servers from the update being generally available from the anti-virus software provider.
 - g. Respond to threats found on the system and work to eliminate any virus or malware found.
 - h. Adhere to and submit certification to NERC/CIP Cyber Security standards.
 - i. Monitors industry regulations/standards regarding security – NERC, FERC, NIST, OpenSG, etc. through the Sensus security team.
 - j. Provide secure web portal access (SSL) to the Application(s).
- ix. Backup and Disaster Recovery Management. Sensus will:
 - a. Perform daily backups of data providing one (1) year of history for auditing and restoration purposes.
 - b. Back-up and store data (on tapes or other storage media as appropriate) off-site to provide protection against disasters and to meet file recovery needs.
 - c. Conduct incremental and full back-ups to capture data, and changes to data, on the Application(s).
 - d. Replicate the Application(s) environments to a geographically separated data center location to provide a full disaster recovery environment for the Application production system.
 - e. Generate a report following each and any disaster measuring performance against the disaster recovery plan and identification of problem areas and plans for resolution.
 - f. Maintain a disaster recovery plan. In the event of a disaster, Sensus shall provide the services in accordance with the disaster recovery plan.
 - g. In the case of a disaster and loss of access to or use of the Application, Sensus would use commercially reasonable efforts per the Recovery Time Objectives ("RTO") and Recovery Point Objectives (RPO) specified herein to restore operations at the same location or at a backup location within forty-eight (48) hours.
 - h. The Application shall have a "RTO" of forty-eight (48) hours.
 - i. The RPO shall be a full recovery of the Application(s), with an RPO of one (1) hour, using no more than a twenty-four (24) hour old backup. All meter-related data shall be pushed from each Base Station/TGB restoring the database to real-time minus external interfaced systems from the day prior.
 - j. Data from external interfaced systems shall be recreated within a forty-eight (48) hour period with the assistance of Customer personnel and staff, as needed.

E. Customer Responsibilities:

- i. Coordinate and schedule any changes submitted by Sensus to the system in accordance with standard configuration and change management procedures.
- ii. Participate in all required configuration and change management procedures.
- iii. Customer will log incidents related to the managed Application with Sensus personnel via email, web portal ticket entry, or phone call.
- iv. Responsible for periodic processing of accounts or readings (i.e., billing files) for Customer's billing system for billing or other analysis purposes.
- v. Responsible for any field labor to troubleshoot any SmartPoint modules or smart meters in the field in populations that have been previously deployed and accepted.
- vi. First response labor to troubleshoot FlexNet Base Station, R100s, Remote Transceivers or other field network equipment.
- vii. Responsible for local area network security, configuration, management, and support.
- viii. Identify and research problems with meter reads and meter read performance.
- ix. Create and manage user accounts, and periodically change and update account credentials with strong passwords in accordance with security best practices.
- x. Customize application configurations.
- xi. Support application users.
- xii. Investigate application operational issues (e.g., meter reads, reports, alarms, etc.).

- xiii. Respond to alarms and notifications.
- xiv. Perform firmware upgrades over-the-air, or delegate and monitor field personnel for on-site upgrades.
- xv. Maintain industry standard cybersecurity controls, standards, and best practices.
- xvi. Monitor for and promptly implement Patches, Updates, and Upgrades, both as provided by Sensus and other third-party software and hardware providers.

F. **Software as a Service** does not include any of the following services:

- i. Parts or labor required to repair damage to any field network equipment that is the result of a Force Majeure event.
- ii. Any integration between applications, such as Harris MeterSense, would require a Professional Services contract agreement to be scoped, submitted, and agreed in a signed writing between Sensus and all the applicable parties.

If an item is not listed in subparagraphs in item (D) above, such item is excluded from the Software as a Service and is subject to additional pricing.

2. Further Agreements

A. System Uptime Rate.

- i. Sensus (or its contractor) shall manage and maintain the Application(s) on computers owned or controlled by Sensus (or its contractors) and shall provide Customer access to the managed Application(s) via internet or point to point connection (i.e., Managed-Access use), according to the terms below. Sensus endeavors to maintain an average System Uptime Rate equal to ninety-nine (99.0) per Month (as defined below). The System Uptime Rate, cumulative across all Applications, shall be calculated as follows:

$$\text{System Uptime Rate} = 100 \times \frac{\text{TMO} - \text{Total Non-Scheduled Downtime minutes in the Month}}{\text{TMO}}$$

ii. Calculations

- a. **Targeted Minutes of Operation** or **TMO** means total minutes cumulative across all Applications in the applicable month minus the Scheduled Downtime in the Month.
- b. **Scheduled Downtime** means the number of minutes during the Month, as measured by Sensus, in which access to any Application is scheduled to be unavailable for use by Customer due to planned system maintenance. Sensus shall provide Customer notice (via email or otherwise) at least seven (7) days in advance of commencement of the Scheduled Downtime.
- c. **Non-Scheduled Downtime** means the number of minutes during the Month, as measured by Sensus, in which access to any Application is unavailable for use by Customer due to reasons other than Scheduled Downtime or the Exceptions, as defined below (e.g., due to a need for unplanned maintenance or repair).

iii. **Exceptions.** Exceptions mean the following events:

- Force Majeure;
- Emergency Work, as defined below; and
- Lack of Internet Availability, as described below.

- a. **Emergency Work.** In the event that Force Majeure, emergencies, security incidents, dangerous conditions or other exceptional circumstances arise or continue during TMO, Sensus shall be entitled to take any actions that Sensus, in good faith, determines is necessary or advisable to prevent, remedy, mitigate, or otherwise address actual or potential harm, interruption, loss, threat, security or like concern to any of the Application(s) ("**Emergency Work**"). Such Emergency Work may include, but is not limited to: analysis, testing, repair, maintenance, re-setting and other servicing of the hardware, cabling, networks, software and other devices, materials and systems through which access to and/or use of the Application(s) by the Customer is made available (the "**Managed Systems**"). Sensus shall endeavor to provide advance notice of such Emergency Work to Customer when practicable and possible.
- b. **Lack of Internet Availability.** Sensus shall not be responsible for any deterioration of performance attributable to latencies in the public internet or point-to-point network connection operated by a third party. Customer expressly acknowledges and agrees that Sensus does not and cannot control the flow of data to or from Sensus' networks and other portions of the Internet, and that such flow depends in part on the performance of Internet services provided or controlled by third parties, and that at times, actions or inactions of such third parties can impair or disrupt data transmitted through, and/or Customer's connections to, the Internet or point-to-point data connection (or portions thereof). Although Sensus will use commercially reasonable efforts to take actions Sensus may deem appropriate to mitigate the effects of any such events, Sensus cannot guarantee that such events will not occur. Accordingly, Sensus disclaims any and all liability resulting from or relating to such events.

iv. **System Availability.** For each month that the System Uptime Rates for the production RNI falls below 99.0%, Sensus will issue Customer the following Service Level Credits:

System Uptime Rate per calendar month	Service Level Credit
Less than 99.0% but at least 97.5%	5% of the monthly RNI SaaS Fees in which the service level default occurred (Note: SaaS fees are pre-paid annually and for purposes of Service Level Credits are computed on a monthly basis.)
Less than 97.5% but at least 95.0%	10% of the monthly RNI SaaS Fees in which the service level default occurred
Less than 95.0%	20% of the monthly RNI SaaS Fees in which the service level default occurred

Service Level Credits for any single month shall not exceed 20% of the RNI SaaS Fee associated with the month in which the service level default occurred. Sensus records and data will be the sole basis for all Service Level Credit calculations and determinations, provided that such records and data must be made available to Customer for review and agreement by Customer. To receive a Service Level Credit, Customer must issue a written request no later than ten (10) days after the Service Level Credit accrues. Sensus will apply each valid Service Level Credit to the Customer's invoice within 2 billing cycles after Sensus' receipt of Customer's request and confirmation of the failure to meet the applicable Service Level Credit. Service

Level Credits will not be payable for failures to meet the System Uptime Rate caused by any Exceptions. No Service Level Credits will apply if Customer is not current in its undisputed payment obligations under the Agreement. Service Level Credits are exclusive of any applicable taxes charged to Customer or collected by Sensus. Sensus shall not refund an unused Service Level Credits or pay cash to Customer for any unused Service Level Credits. Any unused Service Level Credits at the time the Agreement terminates will be forever forfeited. THE SERVICE LEVEL CREDITS DESCRIBED IN THIS SECTION ARE THE SOLE AND EXCLUSIVE REMEDY FOR SENSUS' FAILURE TO MEET THE SYSTEM UPTIME REQUIREMENT OR ANY DEFECTIVE SAAS PERFORMANCE. IN NO EVENT SHALL THE AGGREGATE AMOUNT OF SERVICE LEVEL CREDITS IN ANY ANNUAL PERIOD EXCEED 20% OF THE ANNUAL RNI SAAS FEE.

B. Data Center Site-Security. Although Sensus may modify such security arrangements without consent or notice to Customer, Customer acknowledges the following are the current arrangements regarding physical access to and support of the primary hardware components of the Managed Systems:

- i. The computer room(s) in which the hardware is installed is accessible only to authorized individuals.
- ii. Power infrastructure includes one or more uninterruptible power supply (UPS) devices and diesel generators or other alternative power for back-up electrical power.
- iii. Air-conditioning facilities (for humidity and temperature controls) are provided in or for such computer room(s) and can be monitored and adjusted for humidity and temperature settings and control. Such air systems are supported by redundant, back-up and/or switch-over environmental units.
- iv. Such electrical and A/C systems are monitored on an ongoing basis and personnel are available to respond to system emergencies (if any) in real time.
- v. Dry pipe pre-action fire detection and suppression systems are provided.
- vi. Data circuits are available via multiple providers and diverse paths, giving access redundancy.

C. Responsibilities of Customer.

- i. Customer shall promptly pay all Software as a Service fees.
- ii. Customer may not (i) carelessly, knowingly, intentionally or maliciously threaten, disrupt, harm, abuse or interfere with the Application(s), Managed Systems or any of their functionality, performance, security or integrity, nor attempt to do so; (ii) impersonate any person or entity, including, but not limited to, Sensus, a Sensus employee or another user; or (iii) forge, falsify, disguise or otherwise manipulate any identification information associated with Customer's access to or use of the Application(s).
- iii. The provisioning, compatibility, operation, security, support, and maintenance of Customer's hardware and software ("Customer's Systems") is exclusively the responsibility of Customer. Customer is also responsible, in particular, for correctly configuring and maintaining (i) the desktop environment used by Customer to access the Application(s) managed by Sensus; and (ii) Customer's network router and firewall, if applicable, to allow data to flow between the Customer's Systems and Sensus' Managed Systems in a secure manner via the public Internet.
- iv. Upon receiving the system administrator account from Sensus, Customer shall create strong username and passwords for each of Customer's authorized users and complete the applicable Sensus registration process (Authorized Users). Such usernames, and passwords will allow Authorized Users to access the Application(s). Customer shall be solely responsible for maintaining the security and confidentiality of each user ID and password pair associated with Customer's account, and Sensus will not be liable for any loss, damage or liability arising from Customer's account or any user ID and password pairs associated with Customer. Customer is fully responsible for all acts and omissions that occur through the use of Customer's account and any user ID and password pairs. Customer agrees (i) not to allow anyone other than the Authorized Users to have any access to, or use of Customer's account or any user ID and password pairs at any time; (ii) to notify Sensus immediately of any actual or suspected unauthorized use of Customer's account or any of such user ID and password pairs, or any other breach or suspected breach of security, restricted use or confidentiality; and (iii) to take the Sensus-recommended steps to log out from and otherwise exit the Application(s) and Managed Systems at the end of each session. Customer agrees that Sensus shall be entitled to rely, without inquiry, on the validity of the user accessing the Application(s) application through Customer's account, account ID, usernames, or passwords. Customer will ensure that its user ID and passwords are regularly (at least monthly) changed, and that only strong user ID and password pairs are used.
- v. Customer shall be responsible for the day-to-day operations of the Application(s) and FlexNet System. This includes, without limitation, (i) researching problems with meter reads and system performance, (ii) creating and managing user accounts, (iii) customizing application configurations, (iv) supporting application users, (v) investigating application operational issues, (vi) responding to alarms and notifications, and (vii) performing over-the-air commands (such as firmware updates or configuration changes).

D. Software Solution Components.

- i. **Description of Software Solutions.** Sensus software consists of a core communication module and a set of applications. Some applications are required to perform basic solution capabilities, other applications are optional and add additional capabilities and function to the overall solution. As Customer's business process expands and/or new Sensus offerings are made available, additional applications and functionality can dynamically be added to the solution, provided Customer purchases such additional applications.
- ii. **Regional Network Interface.** The Regional Network Interface (RNI) or Sensus head-end is the centralized intelligence of the FlexNet network; the RNI's primary objective is to transfer endpoint (such as meters) data to the Customer and the advanced feature applications. The RNI is adaptable to Customer configurations by simultaneously supporting a wide range of FlexNet enabled endpoints; including but not limited to meters (electric, water, gas) and other sensing devices.
- iii. **Xylem Data Lake.** Subject to the terms of this Agreement, Sensus will make the Xylem Data Lake ("XDL") available to Customer to access and use solely for the Permitted Use and solely for so long as Customer is current in its payments to Sensus or its authorized distributor for Software as a Service. Sensus shall provide up to three (3) years of FlexNet System data and scan up to five hundred (500) GB per month of FlexNet System data. If Customer exceeds the allotment of five hundred (500) GB per month of scanned data (regardless of the access method) an overage charge will be assessed to Customer and be payable according to the terms outlined by Sensus' authorized distributor. Sensus will also provide Customer XDL training, which includes up to eight (8) hours of professional services consulting time.

3. Sensus Analytics.

Sensus Analytics is a cloud-based solution and data platform that allows storage and retrieval of raw reads and data from other sources for analysis, exportation, and inquiry or reporting. The platform provides applications and reporting capabilities.

A. Integration of Sensus Analytics. Sensus shall provide integration support services to Customer only to the extent specifically provided below:

- i. Sensus shall provide Customer with a simple flat file specification known as VFlex for the integration of the Customer's back-office system to the Sensus Analytics modules. The VFlex shall contain the following types of information: Device ids, end users in the system, end user status, end user account information, end username, and other end user details. This flat file may be delimited or fixed width. Customer shall produce this file and transmit it to the FTP location designated by Sensus. When sent to the Sensus FTP servers, this file exchange will enable the system to become operational with the Customer's systems. Customer shall produce this file and transmit it to the FTP location designated by Sensus. Sensus will provide reasonable support to explain to Customer the required vs. optional fields that are in the specification, testing and validation of the file format and content.
- ii. In scope and included integration efforts: kick-off meeting to engage all required parties, mapping the Customer's fields to the VFlex specification, validation of expected output, and a two (2) hour system review of Sensus Analytics application and integration with the Customer's system (conducted remotely).
- iii. Out of scope and subject to additional charges will be the transformation of data where business logic including code must be written to modify the field content or format of the data to meet the VFlex specification.
- iv. Sensus' integration services consist of four (4) hours of assistance (remote or on-site, as determined by Sensus). If additional time is needed to complete the integration efforts, Sensus shall invoice Customer for additional fees on an actual time and materials basis.
- v. **If an item is not listed in subparagraphs (i) or (ii) above, such item is excluded from the integration of Sensus Analytics Support and is subject to additional pricing.**
- vi. **Data Import.** The Sensus Analytics Application contains adapters for the import of data from: (a) Customer's FlexNet System; and/or (b) AutoRead application for handheld and drive by systems, as applicable.
- vii. **Customer Acknowledgements.**
 - a. Customer acknowledges that the Sensus Analytics Application provides up to fifty (50) user logins for Customer's use.
 - b. Customer acknowledges and agrees the Sensus Analytics Application is based upon the actual number of End Users within Customer's Service Territory. Pricing may increase if Customer's Service Territory or actual number of End Users expands.
 - c. Customer acknowledges and agrees that the Intellectual Property provisions of this Agreement apply in all respects to Customer's access to and use of the Sensus Analytics Applications.
 - d. Customer is responsible for validating the data analyzed by the Sensus Analytics Applications. Sensus makes no promises of improving Customer's operations or saving Customer money, nor is Sensus liable for any damages resulting from decisions made by Customer related to Customer's use of Sensus Analytics.
 - e. Customer acknowledges that data will be stored for three (3) years from upload and Sensus may delete the data after this time or upon termination of the Agreement.
 - f. Customer acknowledges that all data related to the Sensus Analytics Applications is geographically hosted within the United States of America. Customer accepts the geographic location of such hosting and indemnifies Sensus for any claims resulting therefrom.

4. Third-Party Software.

- A. Sensus incorporates various third-party software in its Software, and such third-party software may change from time to time. Sensus takes reasonable efforts to implement patches or other fixes as they become available in accordance with a particular version's Engineering Support policy.

**Exhibit B
Technical Support**

1. Introduction

Sensus Technical Services provides utility customers with a single point of contact for Tier 1 support of technical issues as well as any coordination of additional resources required to resolve the issue. Requests that require specialized skills are to be forwarded to a senior support engineer or Technical Advisor within the team for further analysis. If Technical Services has exhausted all troubleshooting efforts for the product type, the issue will escalate to the Engineering Support Team. Occasionally, on-site troubleshooting/analysis may be required. The preferred order of on-site support is:

- a) The Customer (for assistance with the easiest and lowest time-consuming activities such as power on/power off).
- b) The local distributor.
- c) Sensus employees or contracted personnel, if required to fulfill a contract commitment.

2. Support Categories

- 2.1. General questions regarding functionality, use of product, how-to, and requests for assistance on Sensus AMR, AMI, RF Network Equipment, Metering Products, Sensus Lighting Control, and Demand Response Management System (FlexNet Home).
- 2.2. Proactive reporting and resolution of problems.
- 2.3. Reactive reporting to isolate, document, and solve reported hardware/software defects.
- 2.4. Responding to service requests and product changes.
- 2.5. Addressing customer inquiries with printed or electronic documentation, examples, or additional explanation/clarification.

3. Support Hours

- 3.1. Standard Support Hours: Toll-free telephone support (1-800-638-3748 option #2) is available Monday thru Friday from 8:00 a.m. EST to 8:00 p.m. EST. After-hours, holiday and weekend support for Severity 1 and Severity 2 issues is available by calling 1-800-638-3748, option #8.

4. Support Procedures

- 4.1. Customer identifies an issue or potential problem and calls Technical Services at 1-800-638-3748 Option #2. The Customer Service Associate or Technical Support Engineer will submit a Salesforce ticket.
- 4.2. The Customer Service Associate or Technical Support Engineer will identify the caller name and utility by the assigned software serial number, city, and state based on where the call originated. The Customer Service Associate or Technical Support Engineer will require a brief description of the problem symptoms, or error messages depending on nature of the incident. The nature of the problem and severity levels will be mutually agreed upon by both parties (either at the time the issue is entered or prior to upgrading or downgrading an existing issue) using the severity definitions below as a guideline. The severity level is then captured into Salesforce for ticket creation and resolution processing. Any time during the processing of this ticket, if the severity level is changed by Sensus, the customer will be updated.

a. Severity Levels Description:

Sev1 Customer's production system is down. The system is unusable resulting in total disruption of work. No workaround is available and requires immediate attention.

Example: Network mass outage, all reading collection devices inoperable, inoperable head end software (e.g., FlexWare, Sensus MDM). Not able to generate billing files.

Sev2 Major system feature/function failure. Operations are severely restricted; there is a major disruption of work, no acceptable work-around is available, and failure requires immediate attention.

Examples: Examples: Network equipment failure (e.g., FlexNet Echo, FlexNet Remote, Base Station transceiver, or VGB); inoperable reading devices (e.g., AR5500, VXU, VGB, or CommandLink); head end software application has important functionality not working and cannot create export file for billing system operations.

Sev3 The system is usable and the issue doesn't affect critical overall operation.

Example: Minor network equipment failure (e.g., Echo/Remote false alarms or Base Station transceiver false alarms); head end software application operable but reports are not running properly, modification of view or some non-critical function of the software is not running.

- 4.3. The Customer Service Associate or Technical Support Engineer identifies whether or not the customer is on support. If the customer is not on support, the customer is advised of the service options as well as any applicable charges that may be billed.
- 4.4. Calls are placed in a queue from which they are accessible to Technical Support Engineers on a first-come-first-served basis. A 1st level Customer Service Associate may assist the customer, depending on the difficulty of the call and the representative's technical knowledge. Technical Support Engineers (Tier 1 support) typically respond/resolve the majority of calls based on their product knowledge and experience. A call history for the particular account is researched to note any existing pattern or if the call is a new report. This research provides the representative a basis and understanding of the account as well as any associated problems and/or resolutions that have been communicated.
 - a. Technical Services confirms that there is an issue or problem that needs further analysis to determine its cause. The following information must be collected: a detailed description of the issue's symptoms, details on the software/hardware product and version, a description of the environment in which the issue arises, and a list of any corrective action already taken.
 - b. Technical Services will check the internal database and product defect tracking system, to see if reports of a similar problem exist, and if any working solutions were provided. If an existing resolution is found that will address the reported issue, it shall be communicated to the customer. Once it is confirmed that the issue has been resolved, the ticket is closed.
 - c. If there is no known defect or support that defines the behavior, Technical Services will work with the customer to reproduce the issue. If the issue can be reproduced, either at the customer site or within support center test lab, Technical Services will escalate the ticket for further investigation / resolution.

If the issue involves units that are considered to be defective with no known reason, the representative will open a Special Investigation RMA through the Salesforce system. If it is determined that a sample is required for further analysis, the customer will be provided with instructions that detail where to send the product sample(s) for a root cause analysis. Once it is determined that the issue cannot be resolved by Tier 1 resources, the ticket will be escalated to Tier 2 support for confirmation/workarounds to resolve immediate issue. Technical Services will immediately contact the customer to advise of the escalation. The response and escalation times are listed in Section 5. At this time, screen shots, log files, configuration files, and database backups will be created and attached to the ticket.

5. **Response and Resolution Targets.**

Sensus Technical Support will make every reasonable effort to meet the following response and resolution targets:

Severity	Standard Target Response	Standard Target Resolution	Resolution (one or more of the following)
1	30 Minutes	Immediately assign trained and qualified Services Staff to correct the error on an expedited basis. Provide ongoing communication on the status of a correction (24 hours).	<ul style="list-style-type: none"> Satisfactory workaround is provided. Program patch is provided. Fix incorporated into future release. Fix or workaround incorporated into Salesforce Knowledge Base.
2	4 hours	Assign trained and qualified Services Staff to correct the error. Provide communication as updates occur (48 hours).	<ul style="list-style-type: none"> Satisfactory workaround is provided. Program patch is provided. Fix incorporated into future release. Fix or workaround incorporated into Salesforce Knowledge Base.
3	1 Business Day	30 business days	<ul style="list-style-type: none"> Answer to question is provided. Satisfactory workaround is provided. Fix or workaround incorporated into Salesforce Knowledge Base. Fix incorporated into future release.

6. **Problem Escalation Process.**

- 6.1. If the normal support process does not produce the desired results, or if the severity has changed, the issue may be escalated as follows to a higher level of authority.
- 6.1.1.1. Severity 1 issues are escalated by Sales or Technical Services to a Supervisor if not resolved within 2 hours; to the Manager level if not resolved within 4 hours; to the Director level if not resolved within the same business day; and to the VP level if not resolved within 24 hours.
- 6.1.1.2. A customer may escalate an issue by calling 1-800-638-3748, Option 2. Please specify the Salesforce ticket number and the reason why the issue is being escalated.
- 6.1.1.3. In the event that a customer is not satisfied with the level of support or continual problem with their products, they may escalate a given Salesforce ticket to Manager of Technical Services (1-800-638-3748, Option 2).

7. **General Support Provisions and Exclusions.**

- 7.1. Sensus provides online documentation for Sensus products, and all Sensus customers are provided access to this online database, which includes operation, configuration and technical manuals. The customer shall provide names and email accounts to Sensus so Sensus may provide access to the product documentation.
- 7.2. Specialized support from Sensus is available on a fee basis to address support issues outside the scope of this support plan or if not covered under another specific contract or statement of work. For example: specialized systems integration services or out of warranty network equipment repair.
- 7.3. In the event customer submits a ticket for a version of the Software outside of the Engineering Support window and is not able to resolve the problem without engineering resources. Sensus shall have no obligation to provide Engineering Support and Customer shall upgrade to the most current version of the Software.
- 7.4. Customer acknowledges that not all problems and bugs with the Software may or can be fixed. The Software and Software as a Service (including third-party software used in connection with the Software as a Service) may have security vulnerabilities. Sensus may address vulnerabilities with its Software through Patches, Updates or Upgrades that it makes available from time-to-time. As between the parties, Customer has the obligation to timely implement Patches, Updates and Upgrades.



Bid Proposal for Thief River Falls Sensus Analytics

All Bidders

Job Location: Thief River Falls, MN
Bid Date: 06/05/2026 08:00 am
Core & Main Bid #: 4988420

Core & Main
 4900 19th Avenue, North
 Fargo, ND 58102
Phone: 7012197480
Fax: 7012822565

Seq#	Qty	Description	Units	Price	Ext Price
10	1	SENSUS ANALYTIC SET UP FEE 0-5K SERVICES WATER 5396383700521A	EA	4,125.00	4,125.00
20	1	SENSUS ANALYTICS INTEGRATION STANDARD BILLING & SYNC FILES PS SA STANDARD	EA	8,593.75	8,593.75
30	1	SENSUS ANALYTIC ENHANCED YR1 ANNUAL FEE 0-5K SERVICES 5396383700535A	EA	11,031.25	11,031.25
40	1	SENSUS RNI ON-SITE TRAINING ED RNI ONSITE 1ST YEAR \$25,250	EA	1,500.00	1,500.00
70	1	SENSUS ANALYTIC ENHANCED YR2 ANNUAL FEE 0-5K SERVICES 5396383700535A	EA	11,362.19	11,362.19
90	1	SENSUS ANALYTIC ENHANCED YR3 ANNUAL FEE 0-5K SERVICES 5396383700535A	EA	11,703.07	11,703.07
110	1	SENSUS ANALYTIC ENHANCED YR4 ANNUAL FEE 0-5K SERVICES 5396383700535A	EA	12,054.15	12,054.15
130	1	SENSUS ANALYTIC ENHANCED YR5 ANNUAL FEE 0-5K SERVICES 5396383700535A	EA	12,415.78	12,415.78

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/terms-of-sale/>

THIS BID MAY INCLUDE GLOBALLY SOURCED (IMPORTED) MATERIALS THAT ARE SUBJECT TO CHANGING TARIFFS. PRICES ARE SUBJECT TO CHANGE DUE TO POTENTIAL ADDITIONAL TARIFFS IMPOSED BY THE U.S. GOVERNMENT. IF IMPOSED, PRICES WILL INCREASE BY THE SAME PERCENTAGE AND WILL BE EFFECTIVE ON THE DATE THAT THE NEW TARIFFS ARE IMPLEMENTED. THESE ITEMS SHOULD BE PURCHASED WITH HASTE TO AVOID ANY ADDITIONAL RISING TARIFF COSTS.



Request for Council Action

DATE: 6/16/2026

SUBJECT: 2026 Water Treatment Plant PAC and Raw Water Intake Improvements

RECOMMENDATION: It respectfully requested to consider accepting the Water Treatment Plant Raw Water Intake and Powder Activated Carbon Rehabilitation Projects lowest responsible bid.

MOTION TO: Approve Advanced Engineering and Environmental Services recommendation to award the lowest responsible bid to American General Contractors INC for the 2026 Water Treatment Plant Improvement projects in the amount of \$1,958,916.

BACKGROUND: The City of Thief River Falls Water Systems Department has had the PAC and Intake rehabilitation projects in the CIP for several years. The Raw Water Intake was last upgraded in 1972, and the PAC feed room in 1983.

KEY ISSUES: Currently, the WTP receives Powder Activated Carbon in 50# bags, which are getting difficult to get bids on. The new system will accommodate the industry standard one ton super sacks. The Raw Water Intake pumps are Jacuzzi brand that are no longer manufactured or supported, and the ventilation system is also outdated and inoperable. There is asbestos insulation on the interior walls that is deteriorating and need to be abated. The new electrical controls will be moved to an above ground precast building next to the intake structure.

FINANCIAL CONSIDERATIONS: Lowest responsible bid was \$1,958,916. The engineers estimate was \$2.7 Million. The project will be paid through bonding and paid with Water Utility funds.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

1.	2026 TRF PAC and Intake Engineer's Recommendation
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June 11, 2026

Mr. Wayne Johnson
Water System Superintendent
City of Thief River Falls
PO Box 528
Thief River Falls, MN 56701

**Re: Thief River Falls WTP PAC and Intake Improvements
Engineer's Bid Review and Award Recommendation**

Dear Mr. Johnson

Bids were received at 11:30 a.m. on Thursday, June 11, 2026 online via Quest's vBid System for the above referenced project. A total of three (3) bidders submitted online bids and were read aloud.

The project was bid under one Contract including:

- Contract No. 1 – General Construction: Work generally consists of: 1) modifications to the WTP powdered activated carbon (PAC) system which includes installing a new PAC bag unloader system, modifications to the roof structure to increase its height, installing a new roof membrane and insulation, removal and retrofit of the existing PAC piping and components, mechanical modifications, electrical modifications, and other associated appurtenances; and 2) modifications to the existing raw water intake pump station which include replacing two existing raw water intake pumps, modifications to the raw water pump station roof and hatches, asbestos removal and abatement, installation of a 10' x 16' prefabricated electrical building with base slab and helical piers, new and retrofitted electrical gear and components, mechanical modifications, process piping, site grading, and associated appurtenances.

A bid tabulation is attached to this letter for your review along with a copy of the bid documents for the apparent low bidder. Based on a review of the bids, the apparent low bid is as shown:

- Contract No. 1 – General Construction: American General Contractors, Inc, in the amount of \$1,958,916.00.

Thank you for the opportunity to assist The City of Thief River Falls with this important project. Should you have any comments or questions regarding the bid results or the project in general, please do not hesitate to contact me at (701) 364-9111.

Respectfully Submitted,
AE2S

A handwritten signature in blue ink that reads 'Richard A. Wagner'.

Richard A. Wagner, PE
Senior Project Manager

Attachment

Thief River Falls WTP PAC and Intake Improvements
City of Thief River Falls
Thief River Falls, MN
AE2S Project No. P00830-2023-001
Bid Opening Time 11:30 AM CDT Date Thursday, June 11, 2026

Contractor		Download Addenda (1)	Bid Bond	00 45 19 Non-Collusion Affidavit	00 43 30 Responsible Contractor Certification	vBid Worksheet	Contract No. 1 - General Construction Base Bid
1	American General Contractors, Inc.	✓	✓	✓	✓	✓	\$1,958,916.00
2	Northern Plains Contracting, Inc.	✓	✓	✓	✓	✓	\$2,269,000.00
3	CC Steel, LLC	✓	✓	✓	✓	✓	\$2,412,200.00
	Engineer's Estimate						\$2,700,000.00



Advanced Engineering and Environmental Services, LLC
4170 28th Avenue S
Fargo, ND 58104
Tel: 701-364-9111

Richard A. Wagner

Richard Wagner, PE

**SECTION 00 43 13
BID SECURITY FORM**

BIDDER (Name and Address):

American General Contractors, Inc.
9578 Maple Circle NW
Alexandria, MN 56308

SURETY (Name and Address of Principal Place of Business):

Old Republic Surety Company
P.O. Box 1976
Des Moines, IA 50305

OWNER (Name and Address):

City of Thief River Falls
405 Third Street
Thief River Falls, MN 56701

BID

BID DUE DATE: June 11, 2026

PROJECT (Brief Description Including Location):

City of Thief River Falls- Modify the WTP PAC system, roof modifications, piping modifications, mechanical and electrical modifications. Modify the existing raw water intake pump station and install 10' x 16' prefabricated electrical building

BOND

BOND NUMBER: n/a

DATE (Not later than Bid due date): June 11, 2026

PENAL SUM: Five Percent (5%) of the Amount of the Bid
(Words)

5%
(Figures)

IN WITNESS WHEREOF, Surety and Bidder, intending to be legally bound hereby, subject to the terms printed on the reverse side hereof, do each cause this Bid Bond to be duly executed on its behalf by its authorized officer, agent, or representative.

BIDDER


American General Contractors, Inc. (Seal)
Bidder's Name and Corporate Seal

By: 
Signature and Title
Neil J. Scherr, President

Attest: 
Signature and Title
Ann C. Scherr, Sec./Treas.

SURETY

Old Republic Surety Company
Surety's Name and Corporate Seal

By: 
Signature and Title Name Alemdar,
(Attach Power of Attorney) Attorney-in-fact

Attest: 
Signature ~~XXXXXX~~



Note: (1) Above addresses are to be used for giving required notice.
(2) Any singular reference to Bidder, Surety, OWNER or other party shall be considered plural where applicable.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors and assigns to pay to OWNER upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1. OWNER accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by OWNER) the executed Agreement required by the Bidding Documents and any performance and payment Bonds required by the Bidding Documents, or
 - 3.2. All Bids are rejected by OWNER, or
 - 3.3. OWNER fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default by Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from OWNER, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of and any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by OWNER and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in paragraph 4 above is received by Bidder and Surety and in no case later than one year after Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent or representative who executed this Bond on behalf of Surety to execute, seal and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer or proposal as applicable.

INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF _____

SS

COUNTY OF _____

On the _____ day of _____, _____, before me personally appeared

_____ to me known to be the person(s) described in and who executed the foregoing instrument, as Principal(s), and acknowledged to me that he executed the same as his/her/their free act and deed.

(Notary Seal)

CORPORATE ACKNOWLEDGMENT

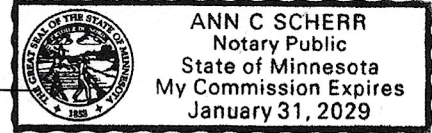
STATE OF Minnesota

SS

COUNTY OF Douglas

On the **11th** day of **June, 2026**, before me personally appeared Neil J. Scherr to me known, who being by me duly sworn, did say that he/she is the President of **American General Contractors, Inc.**, the corporation described in and which executed the foregoing instrument; that he/she knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that he/she signed his/her name thereto by like order

(Notary Seal) 



ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA

SS

COUNTY OF **Washington**

On the **11th** day of **June, 2026**, before me personally appeared **Name Alemdar** to me known, who being duly sworn, did say that he/she is the aforesaid officer or attorney-in-fact of the **Old Republic Surety Company** a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(Notary Seal)



OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

BRUCE A. CHRISTENSEN, RICK T. REDDING, CLINT J. SICHMELLER, KATIE MARIE RANDOLPH, BARB MICHAELS, STACY BURY, SCOTT A. FOGELSON, JEFFREY SETTEM, NAME ALEMDAR, MELISSA M. NORDIN, ALAN STARKS, TYLER GERADS, GAVIN KNOTT of EDEN PRAIRIE, MN

its true and lawful Attorney(s)-in-Fact, with full power and authority for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, **(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, or black lung bonds)**, as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that, the president, any vice-president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 28th day of July, 2025.

Assistant Secretary



OLD REPUBLIC SURETY COMPANY

President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 28th day of July, 2025, personally came before me, Alan Pavlic and Kevin J. Abitz, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Notary Public

My Commission Expires: September 28, 2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.



40-2662

Signed and sealed at the City of Brookfield, WI this 11th day of June, 2026.

Assistant Secretary

ORSC 22262 (3-06)

RESPONSIBLE CONTRACTOR CERTIFICATION

Minnesota Statutes, Section 16C.285, subdivision 3. **Responsible Contractor, Minimum Criteria.** "Responsible Contractor" means a contractor that conforms to the responsibility requirements in the solicitation document for its portion of the work on the project and verifies that it meets the following minimum criteria:

1. The Contractor:
 - i. is in compliance with workers' compensation and unemployment insurance requirements;
 - ii. is currently registered with the Department of Revenue and the Department of Employment and Economic Development if it has employees;
 - iii. has a valid federal tax identification number or a valid Social Security number if an individual; and
 - iv. has filed a certificate of authority to transact business in Minnesota with the secretary of state if a foreign corporation or cooperative.

2. The contractor or related entity is in compliance with and, during the three-year period before submitting verification, has not violated section 177.24, 177.25, 177.41 to 177.44, 181.13, 181.14, or 181.722, and has not violated United States Code, title 29, sections 201 to 219, or United States Code, title 40, section 3141 to 3148. For purposes of this clause, a violation occurs when a contractor or related entity:
 - i. repeatedly fails to pay statutorily required wages or penalties on one or more separate projects for a total underpayment of \$25,000 or more within the three-year period;
 - ii. has been issued an order to comply by the commissioner of labor and industry that has become final;
 - iii. has been issued at least two determination letters within the three-year period by the Department of Transportation finding an underpayment by the contractor or related entity to its own employees;
 - iv. has been found by the commissioner of labor and industry to have repeatedly or willfully violated any of the sections referenced in this clause pursuant to section 177.27;
 - v. has been issued a ruling or findings of underpayment by the administrator of the Wage and Hour Division of the United States Department of Labor that have become final or have been upheld by an administrative law judge or the Administrative Review Board; or
 - vi. has been found liable for underpayment of wages or penalties or misrepresenting a construction worker as an independent contractor in an action brought in a court having jurisdiction.

Provided that, if the contractor or related entity contests a determination of underpayment by the Department of Transportation in a contested case proceeding, a violation does not occur until the contested case proceeding has concluded with a determination that the contractor or related entity underpaid wages or penalties;*

3. The contractor or related entity is in compliance with and, during the three-year period before submitting the verification, has not violated section 181.723 or chapter 326B. For

purposes of this clause, a violation occurs when a contractor or related entity has been issued a final administrative or licensing order;*

4. The contractor or related entity has not, more than twice during the three-year period before submitting the verification, had a certificate of compliance under section 363A.36 revoked or suspended based on the provisions of section 363A.36, with the revocation or suspension becoming final because it was upheld by the Office of Administrative Hearings or was not appealed to the office;*
5. The contractor or related entity has not received a final determination assessing a monetary sanction from the Department of Administration or Transportation for failure to meet targeted group business, disadvantaged business enterprise, or veteran-owned business goals, due to a lack of good faith effort, more than once during the three-year period before submitting the verification;*
6. The contractor or related entity is not currently suspended or debarred by the federal government or the state of Minnesota or any of its departments, commissions, agencies, or political subdivisions; and
7. All subcontractors that the contractor intends to use to perform project work have verified to the contractor through a signed statement under oath by an owner or officer that they meet the minimum criteria listed in clauses 1 to 6.

*Any violations, suspensions, revocations, or sanctions, as defined in clauses 2 to 5 occurring prior to July 1, 2014, shall not be considered in determining whether a contractor or related entity meets the minimum criteria.

Verification

Verification of compliance. A contractor responding to a solicitation document of a contracting authority shall submit to the contracting authority a signed statement under oath by an owner or officer verifying compliance with each of the minimum criteria at the time that it responds to the solicitation document. A contracting authority may accept a sworn statement as sufficient to demonstrate that a contractor is a responsible contractor and shall not be held liable for awarding a contract in reasonable reliance on that statement. Failure to verify compliance with any one of the minimum criteria or a false statement under oath in a verification of compliance shall render the prime contractor or subcontractor that makes the false statement ineligible to be awarded a construction contract on the project for which the verification was submitted. A false statement under oath verifying compliance with any of the minimum criteria may result in termination of a construction contract that has already been awarded to a prime contractor or subcontractor that submits a false statement. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria.

Subcontractor verification. A prime contractor or subcontractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project. If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct

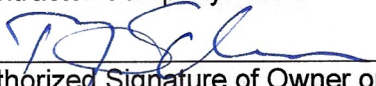
contractual relationship and shall submit a supplemental verification confirming compliance with subdivision 3, clause (7), within 14 days of retaining the additional subcontractors. A prime contractor shall submit to the contracting authority upon request copies of the signed verifications of compliance from all subcontractors of any tier. A prime contractor and subcontractors shall not be responsible for the false statements of any subcontractor with which they do not have a direct contractual relationship. A prime contractor and subcontractors shall be responsible for false statements by their first-tier subcontractors with which they have a direct contractual relationship only if they accept the verification of compliance with actual knowledge that it contains a false statement.

If a prime contractor or any subcontractor retains additional subcontractors on the project after submitting its verification of compliance, the prime contractor or subcontractor shall obtain verifications of compliance from each additional subcontractor with which it has a direct contractual relationship and shall submit a supplemental verification confirming compliance within 14 days of retaining the additional subcontractors.

Certification

By signing this document, I am certifying that I am an owner or officer of the contractor and am verifying under oath that:

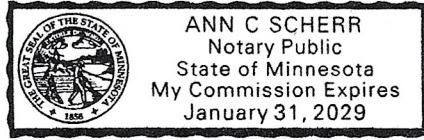
1. Contractor is in compliance with Minnesota Statutes, Section **16C.285**,
2. I have included Attachment A-1 with contractor's solicitation response, and
3. If contractor is awarded a contract, I or another owner or officer will also submit a list of subcontractors added to Project as required.

American General Contractors, Inc.
 Contractor Company Name

 Authorized Signature of Owner or Officer
President
 Title

06.11.2026
 Date
Neil J. Scherr
 Printed Name

State of Minnesota)
)
 County of Douglas)

Signed and sworn to before me on June 11, 20 26 by Neil J. Scherr
 the President of American General Contractors, Inc.



Ann C. Scherr
 Signature of notarial officer **Ann C. Scherr**

 Title (and Rank)
 01.31.2029
 Commission Expiration Date

ATTACHMENT A-1: LIST OF FIRST-TIER SUBCONTRACTORS
SUBMIT WITH CONTRACTOR RESPONSE

Minnesota Statutes, Section 16C.285, subdivision 5. A prime contractor or subcontractor shall include in its verification of compliance a list of all of its first-tier subcontractors that it intends to retain for work on the project.

NAMES OF FIRST TIER SUBCONTRACTORS (Legal name of company as registered with the Secretary of State)	Company Address	Work To Be Performed

END OF SECTION

SECTION 00 45 19 - NON-COLLUSION AFFIDAVIT

STATE OF Minnesota

COUNTY OF Douglas

I hereby swear (affirm) under penalty or perjury:

- 1 That I am the Bidder (if Bidder is an individual), a partner in the Bidder (if Bidder is a partnership), or an officer or employee of the Bidder (if Bidder is a corporation) having authority to sign on its behalf;
- 2 That the attached Bid or Bids have been arrived at by the Bidder individually and have been submitted without collusion with, and without any agreement, understanding or planned common course or action with any vendor of materials, suppliers, equipment, or services described in the invitation to bid designed to limit individual bidding or competition;
- 3 That the contents of this Bid or Bids have not been communicated by Bidder or its employees or agents to any person not an employee or agent of the Bidder or its surety on any bond furnished with the Bid or Bids, and will not be communicated to any such person, prior to any official opening of the Bid or Bids; and
- 4 That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Neil J. Scherr
 Signature of Bidder
 Neil J. Scherr

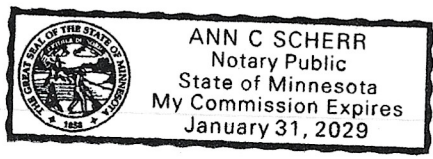
President
 Position

American General Contractors, Inc.
 Company Name

06.11.2026
 Date

Subscribed and sworn before me this
11th day of June 2026

Ann C. Scherr
 Notary Ann C. Scherr



(seal)



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/16/2026

SUBJECT: Federal Force Account Participation in Force Account

RECOMMENDATION: It is respectfully requested the Council approve the following:

MOTION TO: To authorize the City Administrator to enter into an agency agreement with the State of Minnesota to participate in Federal Force Account Participation allowing the City to be reimbursed for installation of LED street light heads.

BACKGROUND: A carbon reduction grant was awarded to the City of Thief River Falls for \$135,000 in the fiscal year 2026, and the ability to participate in the force account would maximize the impact of the funds received by the City.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The participation agreement allws for the city of Thief River Falls Electric Department to install the LED heads and receive fair compensation for labor.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	MN Fed Participation in Froce Account Agreement001
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STATE OF MINNESOTA
AGENCY AGREEMENT
 for
FEDERAL PARTICIPATION IN FORCE ACCOUNT

State Project Number: 170-030-002_____

FAIN Number: CRP 5726(299)_____

This Agreement is entered into by and between Thief River Falls ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. MnDOT Contract Number dcp(1052037) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the "Project"; and
3. The Local Government is proposing a federal aid project to replace existing streetlights with energy efficient LED lightbulbs. A public interest finding has determined that procurement and installation of the lights can be completed more economically as a Force Account hereinafter referred to as the "FORCE ACCOUNT"; and
4. The Force Account is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal years 2026 and 2027, and is identified in MnDOT records as State Project 170-030-002, and in Federal Highway Administration ("FHWA") records as Minnesota Project CRP 5726(299); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. The Assistance Listing Number (ALN) for this project is 20.265 and
9. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This Agreement will be effective upon execution by the Local Government and by

appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this Agreement have been satisfactorily fulfilled, whichever occurs first.

2. Local Government's Duties

- 2.1. The Local Government will perform all of its duties and obligations in MnDOT Contract Number dcp(1052037), which is incorporated herein by reference, in the solicitation, letting, award, and administration of the construction of the Project.

3. MnDOT's Duties

- 3.1. MnDOT will perform all of its duties in accordance with MnDOT Contract Number dcp(1052037), which is incorporated herein by reference.
- 3.2. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this Agreement.
- 3.3. MnDOT will request the conversion of the Project to federal funding of eligible costs, when funding and obligation authority are available.
- 3.4. At such time that the project is converted to federal funding and such funding is received by MnDOT, MnDOT will reimburse to the Local Government the federal aid share of the federally eligible costs, previously provided by the Local Government. Reimbursement for Local Government State Aid funds used in lieu of federal funds, will be deposited in the Local Government's State Aid Account. Reimbursement for other Local Government funds used in lieu of federal funds will be forwarded to the Local Government.

4. Time

- 4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence
- 4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed after the end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. The estimated cost of the Force Account is \$168,750.00.
- 5.1.1. It is anticipated that 80% (up to \$135,000.00 capped) of the cost of the Force Account is to be paid from federal funds made available by the FHWA, and that the remaining 20% shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 5.1.1.1. Of these funds, \$ 18,622.00 is available in federal fiscal year 2026.
- 5.1.1.2. Of these funds, \$ 116,378.00 is available in federal fiscal year 2027.
- 5.1.2. Costs incurred as of the federal authorization date of 05/05/2026 will be eligible, if approved, for federal participation. Any costs incurred by the Local Government prior to the federal authorization date will not be eligible for federal participation.
- 5.1.3. Eligible cost and expense, if approved, may consist of the following:
- a) The cost of procuring and installing LED lighting.
 - b) The direct labor charges for Local Government employees for the time that said employees are performing work pursuant to this Agreement must be documented in a Public Interest

Finding and approved by the FHWA. Said labor charges may include the prorata share of "labor additives" applicable to said labor charges. Costs to the Local Government of "labor additives" consisting of holiday pay, vacation, sick leave, retirement, pension, unemployment taxes, compensation and liability insurance, lost time charges and similar costs incidental to labor employment will be reimbursed only when supported by adequate records.

- c) The applicable equipment rental charges for Local Government owned equipment used by the Local Government and mileage charges for employee owned vehicles used by the Local Government on work performed pursuant to this Agreement, at rates reflective of the Local Government actual cost.
 - d) Expenditures for materials, supplies, mechanical data processing and equipment rental, limited to the actual expenditures for the purposes of this Agreement.
- 5.1.4. Expenditures for general administration, supervision, maintenance and other overhead or incidental expenses of the Local Government are not eligible for federal participation.
- 5.1.5. Acceptability of costs under this Agreement will be determined in accordance with the cost principles and procedures set forth in the applicable Federal Acquisition Regulations, Contract Cost Principals and Procedures, 48 Code of Federal Regulations (CFR) 31 which is hereby incorporated by reference and made a part of this Agreement.
- 5.1.6. For costs expected to exceed \$168,750.00, the Local Government must request the preparation and execution of a supplement to this Agreement, prior to incurring such costs.
- 5.2. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will review and sign each partial pay request. Following certification of the partial estimate, MnDOT will reimburse the Local Government, from said federal funds made available to the Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2.1. The Local Government may request partial payments not more than once each thirty (30) days. The Project Engineer will certify each partial payment.
 - 5.2.2. Request for reimbursement of the federal aid share of the federally eligible costs can be made any time after the work is completed, however payment may not be made until after October 1, 2025 for federal fiscal year 2026 and until after October 1, 2026 for federal fiscal year 2027. It could be earlier if funding and obligation authority are available (subject to the Area Transportation Partnership (ATP) policy).
 - 5.2.3. The invoice and supplements thereto, will contain all details that may be necessary for a proper audit. Such details will consist of at least the following:
 - (a) A breakdown of labor by individual, classification, dates and hours worked times the applicable rate to arrive at a total dollar amount for each individual.
 - (b) The labor additive shall be applied to total labor dollars, not including overtime labor dollars.
 - (c) The equipment charges shall be broken down by type of equipment times the applicable rate and dates used to arrive at total equipment charges.
 - (d) A detailed breakdown of outside services used and supporting invoices and documentation that costs of outside services have been paid.
 - (e) Detail for materials, supplies, and other items with the description, units, and unit prices

included in the invoice. If materials or supplies are purchased from an outside source, a copy of that invoice should be included.

- (f) The invoices will include 100% of eligible charges applicable to the Force Account so that the prorata share of federal and Local Government participation can be applied to the total costs.

5.3. **Reimbursement.** Reimbursement of costs under this Agreement will be based on actual costs, but limited to eligible items.

5.3.1. Following certification, by the Project Engineer, of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.

5.3.2. Upon completion of the Project, the Local Government will prepare a final payment request in accordance with the terms of this Agreement. The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the consultant in accordance with the terms of the construction contract for the Project(s).

5.3.3. No more than 90% of the reimbursement due under this Agreement will be paid until completion of the final audit and approval by MnDOT's authorized representative.

5.3.4. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or if funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.

5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.

6. Authorized Representatives

6.1. MnDOT's Authorized Representative is:

Name: Christopher Nobach, or their successor.

Title: State Aid, Special Projects

Phone: 651-366-3824

Email: Christopher.nobach@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

6.2. The Local Government's Authorized Representative is:

Name: Richard Clauson, or their successor.

Title: City of Thief River Falls Engineer

Phone: 218-281-6522

Email: rich.clauson@widseth.com

If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.

7. Assignment Amendments, Waiver, and Agreement Complete

- 7.1. **Assignment.** Neither party will assign or transfer any rights or obligations under this Agreement without prior written approval of the other party.
- 7.2. **Amendments.** Any amendments/supplements to this Agreement will be in writing and executed by the same parties who executed the original Agreement, or their successors in office.
- 7.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 7.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.
- 7.5. **Severability.** If any provision of this Agreement or the application thereof is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 7.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting **original** documents to electronic records.
- 7.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving **federal** or state awards.

8. Liability and Claims

- 8.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 8.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project, including reasonable attorney fees incurred by MnDOT. The Local Government indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

9. Audits

- 9.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 9.2. The Local Government will comply with the Single Audit Act of 1984 and Office of Management and Budget (OMB) circular A-133 including amendments and successors thereto, which are incorporated herein by reference.
- 9.3. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2

CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.

9.4. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

10. Government Data Practices. The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

11. Workers Compensation. The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.

12. Governing Law, Jurisdiction, and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Termination; Suspension

13.1. Termination by MnDOT or Commissioner of Administration. MnDOT or Commissioner of Administration may unilaterally terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. Termination for Cause. MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. Termination for Insufficient Funding. MnDOT may immediately terminate this Agreement if:

13.3.1. It does not obtain funding from the Minnesota Legislature; or

13.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.

13.4. Suspension. MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.

14. **Data Disclosure.** Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
15. **Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
16. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
17. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies and the US Office of Management and Budget, as applicable. Local Government will require the application of Buy America in all contracts eligible for federal assistance under Title 23 of the United States Code ("Title 23") and within the scope of a finding, determination, or decision under the National Environmental Policy Act ("NEPA"), regardless of funding source, if at least one contract within the scope of the NEPA decision is funded with federal funding provided under Title 23. The Project is applicable for the limited waiver of Buy America Requirements for De Minimis Costs & Small Grants that was signed 8/16/2023 (Docket #DOT-OST-2022-0124).
18. **Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third party contractors, as applicable. In addition, the Local Government shall have the same meaning as "Contractor" in the federal requirements listed below.
- 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

- 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
- 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
- 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.
- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of "funding agreement" under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under

Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.
- 18.1.10. Local Government will comply with 2 CFR § 200.323.
- 18.1.11. Local Government will comply with 2 CFR § 200.216.
- 18.1.12. Local Government will comply with 2 CFR § 200.322.
- 18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.
- 18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout

the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. Federal Funding Accountability and Transparency Act (FFATA).

18.4.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.

- 18.4.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.4.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.4.4. The Local Government will obtain a Unique Entity Identifier (UEI) number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each project.
- 18.4.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

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Thief River Falls

Thief River Falls certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: State Aid Engineer _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
RBC						
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$244,617.80
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$186,162.00
Univest Ntl Bk Tr Souderton	Certificate of Deposit - Brokered	\$183,000	17-May-27	4.50%	16-May-23	\$183,852.78
Morgan Stanley Bk N A	Certificate of Deposit - Brokered	\$245,000	08-Oct-27	3.65%	08-Apr-26	\$243,672.10
Texas Heritage Natl Bk	Certificate of Deposit - Brokered	\$216,000	06-Mar-28	3.85%	06-Apr-26	\$214,827.12
CFG Cmnty Bk Lutherville MD	Certificate of Deposit - Brokered	\$163,000	15-Aug-28	4.00%	15-Sep-25	\$162,310.51
Truist Bk CD	Certificate of Deposit - Brokered	\$163,000	29-Aug-28	4.00%	28-Feb-26	\$162,320.29
Federal Home Loan Bank	Certificate of Deposit - Brokered	\$460,000	12-Feb-29	4.55%	12-Aug-25	\$460,455.40
Bankwest Inc Pierre SD	Certificate of Deposit - Brokered	\$248,000	12-Apr-29	4.65%	12-May-24	\$250,864.40
Jonesboro St Bk Jonesboro LA	Certificate of Deposit - Brokered	\$244,000	03-Oct-29	4.00%	03-Nov-24	\$241,806.44
Medallion Bk Utah	Certificate of Deposit - Brokered	\$183,000	17-Jun-30	4.00%	16-Jul-25	\$181,539.66
Eaton Cmnty Bk Charlotte MI	Certificate of Deposit - Brokered	\$248,000	03-Dec-30	4.00%	03-Jan-26	\$244,265.12
Freddie Mac	Certificate of Deposit - Brokered	\$509,745	20-Feb-31	4.06%	20-Aug-26	\$499,040.10
Federal Home Loan Banks	Certificate of Deposit - Brokered	\$491,715	30-Sep-31	2.00%	30-Sep-31	\$492,014.25
Federal Home Loan Bank	Certificate of Deposit - Brokered	\$490,000	27-Apr-34	4.75%	27-Oct-26	\$486,986.50
						RBC INVESTMENTS
						\$4,254,734.47
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-26	3.60%	16-Dec-25	\$100,000.00
						BORDER STATE BANK INVESTMENTS
						\$100,000.00

NexBank, TX	Certificate of Deposit - Brokered	\$239,900	13-Jul-26	4.143%	\$239,900.00
First National Bank, ME	Certificate of Deposit - Brokered	\$235,900	21-Sep-26	4.009%	\$235,900.00
GBank, NV	Certificate of Deposit - Brokered	\$235,400	25-Sep-26	4.061%	\$235,400.00
Union National Bank & Trust Com	Certificate of Deposit - Brokered	\$240,600	13-Jan-27	3.821%	\$240,600.00
Freedom Northwest Credit Union,	Certificate of Deposit - Brokered	\$241,000	14-Jan-27	3.653%	\$241,000.00
Financial Federal Bank, TN	Certificate of Deposit - Brokered	\$241,100	15-Jan-27	3.660%	\$241,100.00
Eastbank, National Association, N	Certificate of Deposit - Brokered	\$241,400	16-Jan-27	3.450%	\$241,400.00
T Bank, National Association, TX	Certificate of Deposit - Brokered	\$240,900	17-Jan-27	3.671%	\$240,900.00
Transportation Alliance Bank Inc	Certificate of Deposit - Brokered	\$241,100	18-Jan-27	3.587%	\$241,100.00
Bank of China, NY	Certificate of Deposit - Brokered	\$241,000	19-Jan-27	3.655%	\$241,000.00
First Bank of DeQueen, AR	Certificate of Deposit - Brokered	\$241,100	20-Jan-27	3.612%	\$241,100.00
American Commercial Bank & Tru	Certificate of Deposit - Brokered	\$231,700	25-Mar-27	3.893%	\$231,700.00
4M Term Series	Certificate of Deposit - Brokered	\$500,000	10-Apr-27	3.750%	\$500,000.00
Bank Hapoalim B.M., NY	Certificate of Deposit - Brokered	\$231,600	25-Mar-27	3.900%	\$231,600.00
KS StateBank, KS	Certificate of Deposit - Brokered	\$221,500	27-Mar-28	4.258%	\$221,500.00
Truxton Trust Company, TN	Certificate of Deposit - Brokered	\$223,000	03-Apr-28	4.016%	\$223,000.00
First Priority Bank	Certificate of Deposit - Brokered	\$236,400	24-Sep-27	3.824%	\$236,400.00
Addition Financial Credit Union	Certificate of Deposit - Brokered	\$236,400	24-Sep-27	3.820%	\$236,400.00
Solera National Bank, CO	Certificate of Deposit - Brokered	\$240,700	04-May-27	3.785%	\$240,700.00
BOM Bank, LA	Certificate of Deposit - Brokered	\$240,800	04-May-27	3.716%	\$240,800.00
Cornerstone Bank, NE	Certificate of Deposit - Brokered	\$240,800	04-May-27	3.714%	\$240,800.00
CFG Bank, MD	Certificate of Deposit - Brokered	\$240,900	04-May-27	3.693%	\$240,900.00
4M Term Series	Certificate of Deposit - Brokered	\$500,000	04-May-27	3.800%	\$500,000.00

4M INVESTMENTS \$5,983,200.00

TOTAL CD INVESTMENTS \$10,337,934.47

MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	3.660%	\$3,745,959.76
RBC	US Govt Money Market Fund		\$6.92
League of Minnesota Cities	4M Money Market Fund	3.675%	\$2,810,359.59
League of Minnesota Cities	4M Plus Fund	3.684%	\$30,642.15
League of Minnesota Cities	4M LTD Account		\$8,592,635.19

TOTAL MONEY MARKET SAVINGS \$15,179,603.61

GRAND TOTAL 05/31/2026 \$25,517,538.08