

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, January 18, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of January 4, 2022 Council Proceedings *(Page 3-10)*
 - 7.2. City of Thief River Falls Bills and Disbursements and Council *(Page 11-37)*
 - 7.3. Approve Open Position of Billing Clerk Filling *(Page 38)*
 - 7.4. Adopting 2022 Mileage and Meal Reimbursements *(Page 39)*
 - 7.5. Approval of Temporary Intoxicating Liquor License to Chamber of Commerce During Riverfest *(Page 40-42)*
 - 7.6. To Approve a Beer in the Park Permit Effective July 23, 2022 for a Wedding at Oakland Park (East and West) from 12:00 p.m. to 6:00 p.m. *(Page 43-44)*

8. NEW BUSINESS

- 8.1. Approval of Environmental Scanning Option 4 for our Strategic Plan from gCarveau & Associates (Page 45-46)
- 8.2. Call for Public Hearing on February 15, 2022 at 5:30 PM to discuss a Citizen's Participation Plan as part of the DEED Small Cities Development Program. (Page 47-48)
- 8.3. 2022 Street & Utilities Improvements Feasibility Report (Page 49-57)
- 8.4. West Water Tower Reconditioning (Page 58-70)
- 8.5. Call for First Reading of Ordinance No. 114 to Consider Amending the City Code to Adopt the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies. (Page 71-73)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. Committee of Whole - January 26th at 5:30 p.m.
- 10.2. City Council Meeting - February 1st at 5:30 p.m.
- 10.3. Public Utilities Committee - February 7th at 7:00 a.m.
- 10.4. Public Safety/Liquor Committee - February 7th at 4:30 p.m.
- 10.5. Administrative Services Committee - February 8th at 4:30 p.m. Room 201 City Hall
- 10.6. Public Works Committee - February 9th at 4:30 p.m.

11. INFORMATIONAL ITEMS

- 11.1. Investment Summary 12/2021 (Page 74-75)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.1 Approval of January 4, 2022 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve January 4, 2022 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	1 4 22 City Council Minutes
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COUNCIL PROCEEDINGS

Tuesday, January 4, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on January 4, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Bolduc, Narverud, Aarestad, Prudhomme and Lorensen. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Rachel Prudhomme motioned, being seconded by Councilmember Mike Lorensen, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 1.1.22: Approval of December 21, 2021 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 1-1-22, being seconded by Councilmember Rachel Prudhomme, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED By the City Council, to approve December 21, 2021 Council Proceedings.

RESOLUTION NO. 1.2.22: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 1-2-22, being seconded by Councilmember Rachel Prudhomme, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,512,086.40 and council per diem in the amount of \$65.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

RESOLUTION NO. 1.3.22: Approval of "Schedule of Council Member Meetings" Authorized to Charge a Per Diem

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 1-3-22, being seconded by Councilmember Rachel Prudhomme, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to approve the following "Schedule of Council Member Meetings" list as meetings authorized to charge a per diem of attending on behalf of the City of Thief River Falls:

Schedule of Council Member Meetings

Administrative Services Committee
Airport Zoning Board
Airport Authority Commission
Budget/Finance Ad Hoc Committee
Building Workgroup
Coalition of Greater Minnesota Cities
Employee Safety Committee
Community Development Advisory Board
Community Education Advisory Board
Convention and Visitors Bureau Board
Jobs, Inc.
Joint City/County Meeting
Joint City/School District Meeting
League of Minnesota Cities
Legislative Lobbying Meetings
Long Range Planning/Annexation Ad Hoc Committee
MEC Joint Powers Board
Northwest Regional Development Commission
Northwest Regional Library Board
Pennington County Historical Society
Pennington County Solid Waste Committee
Personnel/Labor Ad Hoc Committee
Planning Commission
Public Safety/Liquor Committee
Public Utilities Committee
Public Works Committee
Red Lake River Corridor Joint Board
Red River Basin Joint Powers Board
Strategic Planning Workgroup
TRF Area Community Fund Advisory Committee
TRF Chamber of Commerce
TRF Day at the Capitol
TRF Library Board
Tri-Cities Joint Meeting

Also, any of Committees that are established by the City Council or appointments made or meetings attended while representing the City of Thief River Falls.

Per diem shall be paid retroactively upon submission of documentation approved by City Administrator.

RESOLUTION NO. 1.4.22: Approval of Employment of Mark Paulson as Mechanic

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 1-4-22, being seconded by Councilmember Rachel Prudhomme, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The City Council authorized filling the position, and created the upcoming resignation of John Houske. No Teamster members applied for the position, and it was advertised and filled by public process. The position is an essential part of the Public Works Department.

THEREFORE, BE IT RESOLVED Approve the employment of Mark Paulson as a Mechanic in the Public Works Department. Mr. Paulson shall be placed at Step 4 of the Grade Level 5 Mechanic salary schedule (\$26.43 per hour), effective January 10, 2022, pending successful completion of all pre-employment backgrounds and testing.

RESOLUTION NO. 1.5.22: Approval of Appointment of Brian Holmer to the Thief River Falls Regional Airport Authority

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 1-5-22, being seconded by Councilmember Rachel Prudhomme, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED Approval of Appointment of Brian Holmer to the Thief River Falls Regional Airport Authority - 3 Year Term

NEW BUSINESS

RESOLUTION NO. 1.6.22: Approval to Designate the Times Newspaper as the Official Newspaper

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 1-6-22, being seconded by Councilmember Michele McCraw, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to designate The Times as the official newspaper of the City of Thief River Falls.

RESOLUTION NO. 01.7.22: Approval of Official Depositories for City Funds

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 1-7-22, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to appoint the following institutions as official depositories for City funds for calendar year 2022:

Minnesota Municipal Money Market Fund c/o PMA Financial Network, Inc. 2135 City Gate Lane 7th Floor Naperville, IL 60563	Wells Fargo Bank West, NA 208 Main Avenue North Thief River Falls, MN 56701
Wells Fargo Advisors LLC 222 West Superior Street Duluth, MN 55802	Northern State Bank 201 Third Street East Thief River Falls, MN 56701
RBC Capital Markets LLC 60 South Sixth Street Minneapolis, MN 55402	Piper Jaffray 800 Nicollet Mall, Suite 800 Minneapolis, MN 55402-7020
Border State Bank 1528 Highway 59 South Thief River Falls, MN 56701	

RESOLUTION NO. 1.8.22: Approval of Northern State Bank Collateral in Excess of FDIC Insurance for

2022

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 1-8-22, being seconded by Councilmember Michele McCraw, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to approve an agreement with Northern State Bank for collateral in excess of the FDIC Insurance of \$250,000 per account for 2022.

BE IT FURTHER RESOLVED, to authorize the City Administrator to execute any and all documents necessary relating to this agreement.

RESOLUTION NO. 1.9.22: Approval of Appointment of Councilmember Steve Narverud as Acting Mayor in Absence of Mayor Holmer for Calendar Year 2022

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 1-9-22, being seconded by Councilmember Curt Howe, that:

On vote being taken, the resolution was passed with Councilmember Steve Narverud abstaining.

THEREFORE, BE IT RESOLVED by the City Council, to appoint Councilmember Steve Narverud as the Acting Mayor in the absence of Mayor Holmer for calendar year 2022.

RESOLUTION NO. 1.10.22: Approval of City Council Committee Assignments for Calendar Year 2022

Following discussion, Councilmember Curt Howe introduced Resolution No. 1-10-22, being seconded by Councilmember Anthony Bolduc, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to appoint the following City Council Committees and Committee Members for calendar year 2022:

Functional Standing Committees

Utilities

Holmer
Lorenson
Bolduc
Prudhomme

Public Works

Narverud
Howe
Lorenson
McCraw

Public Safety/Liquor

Narverud
Aarestad
Prudhomme
Bolduc

Administrative Services

McCraw
Holmer
Howe
Aarestad

Crosscutting Ad Hoc Committees

Budget/Finance (ad hoc)

Holmer
Lorenson

Long Range Planning/Annexation (ad hoc)

Holmer
McCraw

Prudhomme

Narverud

Personnel/Labor (ad hoc)

Holmer

Lorenson

Howe

Strategic Planning Workgroup

Michelle McCraw

Anthony Bolduc

Angela Philipp

Building Workgroup

Curt Howe

Steve Narverud

Mike Lorenson

RESOLUTION NO. 1.11.22: Approval of Councilmember Appointments to Community and Statewide Boards, Commissions and Committees

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 1-11-22, being seconded by Councilmember Michele McCraw, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED to approve the following appointments to various community/state boards and committees for calendar year 2022:

Airport Zoning Board	Steve Narverud & Jason Aarestad
Airport Authority Commission (3 year term)	Brian Holmer & Curt Howe
City Employee Safety Committee	Rachel Prudhomme
Community Development Advisory Board	Anthony Bolduc
Community Development Advisory Board (Ex-Officio)	Brian Holmer
Community Education Advisory Board	Mike Lorenson
Convention and Visitors Bureau Board	Curt Howe
Jobs, Inc. (Ex-Officio)	Steven Narverud
MEC Joint Powers Board	Curt Howe (Rachel Prudhomme, Alternate)
Northwest Regional Development Commission	Brian Holmer
Northwest Regional Library Board	Michele McCraw
Pennington County Historical Society	Rachel Prudhomme
Pennington County Solid Waste Committee	Michele McCraw
Planning Commission/Board of Appeals & Adjustments	Steven Narverud
Red Lake River Corridor Joint Board	Mike Lorenson (Kajewski, Alternate)
TRF Area Community Fund's Advisory Committee	Jason Aarestad
TRF Chamber of Commerce (Ex Officio)	Rachel Prudhomme (Michele McCraw, Alternate)
TRF Library Board	Michele McCraw

RESOLUTION NO. 1.12.22: Approval of Appointment of Process Server for 2022

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 1-12-22, being seconded by Councilmember Anthony Bolduc, that:

On vote being taken, the resolution was unanimously passed.

THEREFORE, BE IT RESOLVED by the City Council, to appoint the Chief of Police as the process server for calendar year 2022.

RESOLUTION NO. 1.13.22: Reaffirming City's Decision not to Waive the Monetary Limit of Municipal Tort Liability Established by MN Statute

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 1-13-22, being seconded by Councilmember Steve Narverud, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, Because the City of Thief River Falls obtains its liability coverage from the League of Minnesota Cities Insurance Trust, the City must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased.

THEREFORE, BE IT RESOLVED by the City Council to reaffirm and inform the League of Minnesota Cities Insurance Trust that the City of Thief River Falls does not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04 and authorizes the City Administrator to execute any and all documents relating to the action.

RESOLUTION NO. 1.14.22: Approval to Reappoint Widseth Smith Nolting as City Engineering Firm and Rich Clauson as Engineer of Record

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 1-14-22, being seconded by Councilmember Curt Howe, that:

On vote being taken, the resolution was unanimously passed.

WHEREAS, The City of Thief River Falls uses an external consultant to provide engineering services for municipal street and utilities improvement projects, state required bridge inspections and Municipal State Aid process. The City has a long term successful relationship with Widseth Smith Nolting working together with city staff to complete these tasks.

WHEREAS, Each year the success of the relationship is evaluated and an appointment made. The Public Works Committee discussed the services provided and determined it be in the City's best interest to reappoint Widseth Smith Nolting and Rich Clauson. This is a multi-discipline firm with expertise in many areas. They have a strong relationship with the MnDot State Aid office and specialize in municipal projects. There is great value to utilize a firm that has been involved in long term projects that often span several years from inception through completion.

THEREFORE, BE IT RESOLVED by the City Council, to confirm the appointment of Widseth Smith Nolting as the City's Engineering Firm and appoint Rich Clauson as Engineer of Record.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Mayor Holmer reminded to keep side walks clean during upcoming storms. Committee of Whole date change from January 24th to January 26th at 5:30 pm.
- Councilmember Steve Narverud mentioned a Public Safety concern to check and clear the area by fire hydrants.
- Councilmember Rachel Prudhomme why we do not pay the Chamber of Commerce? Delray will

review information provided and report back to council. Prudhomme asked for check to be held for Advance Thief River until review is completed.

UPCOMING MEETINGS

- Utilities Committee - January 10th at 7:00 a.m.
- Public Safety/Liquor Committee - January 10th at 4:30 p.m.
- Administrative Services Committee - January 11th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - January 12th at 4:30 p.m.
- City Council Meeting - January 18th at 5:30 p.m.
- Committee of Whole - January 26th at 5:30 p.m.

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc moved, being seconded by Councilmember Mike Lorenson to adjourn at 5:47 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of \$921,894.02. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	Summary of Disbursements 01 18 22
3.	Refund Check Detail
4.	Packet 207 01 04 22 Direct Payables (Davidson Const)
5.	Packet 208 01 06 22 Direct Payables
6.	Packet 209 01 18 22 Council Meeting Bills
7.	Packet 211 01 07 22 Direct Payables
8.	Packet 214-314 01 13 22 #1 Payroll

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4511	Multi-Events Center (VenuWorks)
	4512	Recreation
	4513	Tourist Park (VenuWorks)
	4530	Arenas (VenuWorks)
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	



Equal Opportunity Employer

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JANUARY 18th, 2022

SUMMARY OF DISBURSEMENTS

1/4/2022	AP PKT #207 - DIRECT PAYABLES (DAVIDSON CONSTRUCTION)	\$380,200.16
1/6/2022	AP PKT #208 - DIRECT PAYABLES	\$91,007.13
1/7/2022	AP PKT #211 - DIRECT PAYABLES	\$144.99
1/12/2022	UB PKT #485 - REFUND CHECK	\$77.63
1/13/2022	AP PKT #314 - #1 PAYROLL	\$210,274.80
1/18/2022	AP PKT #209 - COUNCIL MEETING BILLS	\$240,189.31
GRAND TOTAL OF DISBURSEMENTS		\$921,894.02



Refund Check Register
Refund Check Detail

UBPKT00485 - 1/12/22 Refund Check

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
12-01451-000	BURNHAM, CHRISTINE A	1/12/2022	86110	77.63			77.63	Deposit
Total Refunds: 1				Total Refunded Amount:	77.63			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	77.63
Revenue Total:	77.63

General Ledger Distribution

Posting Date: 01/12/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-77.63	Yes
	690-11530	Accts Receivalbe - Billing	77.63	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-77.63	
	999-20700	Due To Other Funds	77.63	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00207 - 01/04/22 DIRECT PAYABLES (DAVIDSON CONST)

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAVIDSON CONSTRUCTION INC							
DAVIDSON CONSTRUCTION	OCT 2021	11/10/2021	510-4680-65900	Work in Process-Constructi	PAY REQUEST #1 - 2021 STR		380,200.16
Vendor DAVIDSON CONSTRUCTION INC Total:							380,200.16
Grand Total:							380,200.16

Fund Summary

Fund	Expense Amount
510 - 2021 ST AND UTILITY PROJECT	380,200.16
Grand Total:	380,200.16

Account Summary

Account Number	Account Name	Expense Amount
510-4680-65900	Work in Process-Constru	380,200.16
Grand Total:		380,200.16

Project Account Summary

Project Account Key	Expense Amount
None	380,200.16
Grand Total:	380,200.16



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00208 - 01/06/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	95766	12/04/2021	610-4840-62140	Off Sale Supplies	BAGS		5.59
ACE HARDWARE	95766	12/04/2021	610-4850-62230	Building Maint & Repair	BROOM / SCRUB BRUSHES		27.76
ACE HARDWARE	95918	12/06/2021	100-4194-62990	Misc. Operating Expense	SHOP TOWELS / DE-ICER		13.97
ACE HARDWARE	96324	12/10/2021	100-4312-62210	Equipment Maint & Repair	LEATHER CLEANER WIPES		11.18
ACE HARDWARE	96412	12/10/2021	100-4220-62210	Equipment Maint & Repair	SPRING COMP - REPAIR E '9		7.67
ACE HARDWARE	96991	12/17/2021	620-4840-62990	Misc. Operating Expense	TAPPING BITS / ROCKER SW		12.45
Vendor ACE HARDWARE Total:							78.62
Vendor: ACME ELECTRIC COMPANIES							
ACME ELECTRIC COMPANIE	9478499	12/21/2021	100-4315-62400	Small Tools and Minor Equi	IMPACT WRENCH		229.00
Vendor ACME ELECTRIC COMPANIES Total:							229.00
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES	113Q3YWCG6K9	12/23/2021	620-4850-62220	Plant Equip Maint & Repair	CIRCUIT BREAKER - SLAKER		33.97
AMAZON CAPITAL SERVICES	1RGVRD4DQP44	12/29/2021	100-4240-62990	Misc. Operating Expense	LOCKOUT TAGOUT PADLOC		25.95
Vendor AMAZON CAPITAL SERVICES INC Total:							59.92
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO	2767662	12/02/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT		-103.00
COCA-COLA BOTTLING CO	3851382	12/02/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		330.50
COCA-COLA BOTTLING CO	3885625	12/09/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		296.50
COCA-COLA BOTTLING CO	3885672	12/16/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		277.00
COCA-COLA BOTTLING CO	3885705	12/22/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		285.00
COCA-COLA BOTTLING CO	3885745	12/30/2021	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		351.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,437.50
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROU	DEC 2021	12/30/2021	690-4830-63890	Utilities Expense	GAS METER READING - DEC		2,193.40
Vendor MINNESOTA ENERGY GROUP-00005 Total:							2,193.40
Vendor: NELSON INTERNATIONAL							
NELSON INTERNATIONAL	X105049932 01	12/23/2021	100-4312-62210	Equipment Maint & Repair	SWITCH - #5526		416.01
Vendor NELSON INTERNATIONAL Total:							416.01
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE IN	137249	12/17/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		10,531.20
NORTHWEST BEVERAGE IN	137270	12/20/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		19,311.50
NORTHWEST BEVERAGE IN	137319	12/22/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		133.00
NORTHWEST BEVERAGE IN	137328	12/23/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		2,801.65
NORTHWEST BEVERAGE IN	137346	12/27/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		29,155.10

Packet: APPKT00208 - 01/06/22 DIRECT PAYABLES

1/6/2022 3:27:32 PM

Council Approval Register

Packet: APPKT00208 - 01/06/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #78678	9895615232	12/21/2021	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		40.03
VERIZON WIRELESS #78678	9895615232	12/21/2021	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
VERIZON WIRELESS #78678	9895615232	12/21/2021	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES		41.25
Vendor VERIZON WIRELESS #786782900 Total:							1,646.30
Grand Total:							91,007.13

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	14,317.18
610 - LIQUOR DISPENSARY	73,956.35
620 - WATER UTILITY FUND	168.95
650 - TOURIST PARK - VENUWORKS	41.25
680 - WASTEWATER UTILITY FUND	41.25
690 - ELECTRIC UTILITY FUND	2,440.90
820 - GREENWOOD CEMETERY FUND	41.25
Grand Total:	91,007.13

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	133.75
100-4192-63020	Computer Maintenance	80.02
100-4192-63210	Communication Expense	82.50
100-4194-62990	Misc. Operating Expense	13.97
100-4194-63210	Communication Expense	41.25
100-4210-62210	Equipment Maint & Rep	56.04
100-4210-63210	Communication Expense	577.50
100-4220-62210	Equipment Maint & Rep	7.67
100-4240-62990	Misc. Operating Expense	25.95
100-4240-63210	Communication Expense	41.25
100-4312-62210	Equipment Maint & Rep	427.19
100-4315-62400	Small Tools and Minor E	229.00
100-4510-63210	Communication Expense	82.50
100-4650-63210	Communication Expense	31.25
100-4670-62010	Office Supplies	208.99
100-4670-63030	Contracts Expense	12,278.35
610-4810-62520	Beer for Resale	72,243.00
610-4810-62540	Soft Drinks/Mix for Resal	1,597.50
610-4830-63210	Communication Expense	82.50
610-4840-62140	Off Sale Supplies	5.59
610-4850-62230	Building Maint & Repair	27.76
620-4830-63210	Communication Expense	122.53
620-4840-62990	Misc. Operating Expense	12.45
620-4850-62220	Plant Equip Maint & Rep	33.97
650-4830-63210	Communication Expense	41.25
680-4830-63210	Communication Expense	41.25
690-4830-63210	Communication Expense	247.50
690-4830-63890	Utilities Expense	2,193.40
820-4830-63210	Communication Expense	41.25
Grand Total:	Grand Total:	91,007.13

Project Account Summary

Project Account Key	Expense Amount
None	91,007.13
Grand Total:	91,007.13



City of Thief River Falls, MN

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING	287477	12/24/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		420.00
Vendor 14 LAKES CRAFT BREWING CO Total:							420.00
Vendor: ADVANCE THIEF RIVER							
ADVANCE THIEF RIVER	744	01/01/2022	100-4650-63030	Contracts Expense	2022 CONTRACT SERVICES		25,000.00
Vendor ADVANCE THIEF RIVER Total:							25,000.00
Vendor: AMARIL UNIFORM COMPANY							
AMARIL UNIFORM COMPA	222544	12/29/2021	690-4840-62880	Personal Protective Equipm	PPE - JEREMY KASPRZAK		167.49
AMARIL UNIFORM COMPA	222544	12/29/2021	690-4840-62880	Personal Protective Equipm	PPE - IAN LUND		46.75
Vendor AMARIL UNIFORM COMPANY Total:							214.24
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2201	01/10/2022	620-4840-62160	Chemicals	CHEMICALS		8,085.98
Vendor AQUA PURE INC Total:							8,085.98
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9556627	11/26/2021	100-4312-62210	Equipment Maint & Repair	GLASS CLEANER		95.88
AUTO VALUE T R F	9556814	11/29/2021	100-4312-62210	Equipment Maint & Repair	FILTERS - FUEL / OIL		44.48
AUTO VALUE T R F	9556832	11/29/2021	100-4312-62210	Equipment Maint & Repair	LED BULB		49.99
AUTO VALUE T R F	9556978	11/30/2021	100-4510-62210	Equipment Maint & Repair	HEATER		40.99
AUTO VALUE T R F	9557160	12/01/2021	100-4220-62210	Equipment Maint & Repair	FILTERS - FUEL / OIL		216.00
AUTO VALUE T R F	9557167	12/01/2021	100-4312-62240	Department Maint & Repair	SNAP RING		16.87
AUTO VALUE T R F	9557804	12/06/2021	100-4312-62240	Department Maint & Repair	SHOP SUPPLIES		59.99
AUTO VALUE T R F	9557958	12/07/2021	100-4510-62210	Equipment Maint & Repair	PLOW SPRING		28.99
AUTO VALUE T R F	9558064	12/08/2021	100-4510-62210	Equipment Maint & Repair	PLOW SPRING		28.99
AUTO VALUE T R F	9558070	12/08/2021	100-4510-62210	Equipment Maint & Repair	AIR FILTER		19.91
AUTO VALUE T R F	9558706	12/13/2021	100-4312-62210	Equipment Maint & Repair	WIPER BLADE - J D LOADER		37.99
AUTO VALUE T R F	9559171	12/16/2021	680-4850-62210	Equipment Maint & Repair	WW GENERATOR RPR		54.99
AUTO VALUE T R F	9559374	12/17/2021	100-4650-62210	Equipment Maint & Repair	OIL FILTER - #5102		4.39
AUTO VALUE T R F	9559459	12/18/2021	100-4650-62210	Equipment Maint & Repair	STRUT ASSEMBLY - #5102		171.99
AUTO VALUE T R F	9559631	12/20/2021	100-4510-62210	Equipment Maint & Repair	OIL FILTER		4.39
AUTO VALUE T R F	9560051	12/23/2021	100-4315-62240	Department Maint & Repair	WIRE		26.99
Vendor AUTO VALUE T R F Total:							902.83
Vendor: BAYCOM INC							
BAYCOM INC	36621	12/29/2021	100-4210-62400	Small Tools and Minor Equi	BODY CAMERA UPDATE/RE		172.50
BAYCOM INC	36836	12/29/2021	100-4210-62400	Small Tools and Minor Equi	BODY CAMERA UPDATE / R		115.00
Vendor BAYCOM INC Total:							287.50

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I	200175	12/29/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		211.00
Vendor BEVERAGE WHOLESALERS INC Total:							211.00
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	37145-754982	12/28/2021	100-4670-62990	Misc. Operating Expense	FLEX FEE - DEC 2021		180.00
Vendor BRADY MARTZ & ASSOC PC INC Total:							180.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	342420322	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,409.38
Vendor BREAKTHRU BEVERAGE Total:							5,409.38
Vendor: CORE & MAIN LP							
CORE & MAIN LP	Q81311	12/23/2021	620-4850-62290	Water Meter Maintenance	SUPPLIES - METER REPAIRS		211.05
Vendor CORE & MAIN LP Total:							211.05
Vendor: DALE D WENBERG							
DALE D WENBERG	22802	12/21/2021	270-4680-65900	Work in Process-Constructi	UTILITIES - JUL THRU DEC 2		936.24
Vendor DALE D WENBERG Total:							936.24
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	85879244	12/06/2021	620-4850-62230	Building Maint & Repair	WTP HVAC REPAIR		15.33
Vendor DIGI KEY CORPORATION Total:							15.33
Vendor: ELECTRONICS PLUS OF T R F INC							
ELECTRONICS PLUS OF T R F	JAN 2022-43	12/31/2021	100-4194-63030	Contracts Expense	2022 PANIC BUTTON SECUR		226.80
Vendor ELECTRONICS PLUS OF T R F INC Total:							226.80
Vendor: ESO SOLUTIONS INC							
ESO SOLUTIONS INC	69666	01/02/2022	100-4220-63020	Computer Maintenance & li	2022 FIREHOUSE COMPUTE		122.00
Vendor ESO SOLUTIONS INC Total:							122.00
Vendor: EVANS SCRAP AND STEEL INC							
EVANS SCRAP AND STEEL IN	236204	12/08/2021	630-4840-62990	Misc. Operating Expense	SQUARE TUBE / FLAT / ANG		883.70
Vendor EVANS SCRAP AND STEEL INC Total:							883.70
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	118980	12/06/2021	690-4840-62990	Misc. Operating Expense	BOLTS - BACKHOE		12.14
FASTENAL COMPANY	119000	12/07/2021	690-4850-62210	Equipment Maint & Repair	PARTS - BACKHOE		3.50
FASTENAL COMPANY	119044	12/10/2021	680-4850-62220	Lift Station and Pond Maint	MATERIALS - LIFT STATION R		20.88
FASTENAL COMPANY	119081	12/14/2021	100-4194-62990	Misc. Operating Expense	DISPOSABLE GLOVES		41.72
FASTENAL COMPANY	119084	12/14/2021	690-4840-62990	Misc. Operating Expense	MATERIALS - TRANSFORME		3.50
FASTENAL COMPANY	119213	12/28/2021	620-4840-62990	Misc. Operating Expense	SHOP SUPPLIES		49.21
Vendor FASTENAL COMPANY Total:							130.95
Vendor: FLEET SUPPLY							
FLEET SUPPLY	117536	12/13/2021	690-4840-62880	Personal Protective Equipm	PPE - JOHN KINSMAN		377.33
FLEET SUPPLY	8101	12/03/2021	620-4840-62890	Uniforms/ID Clothing	UNIFORM PANTS - DARCO		93.97
FLEET SUPPLY	8159	12/06/2021	690-4840-62880	Personal Protective Equipm	PPE - DALE NARLOCK		40.99
FLEET SUPPLY	8291	12/10/2021	100-4510-62240	Department Maint & Repair	BROOM		26.98

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FLEET SUPPLY	8339	12/13/2021	100-4315-62240	Department Maint & Repair	HOSE HANGAR - WASH BAY		7.99
FLEET SUPPLY	8500	12/17/2021	680-4840-62990	Misc. Operating Expense	ALKALINE BATTERIES / PINE		24.16
FLEET SUPPLY	8842	12/29/2021	690-4840-62880	Personal Protective Equipm	PPE - GREG HALL		232.97
FLEET SUPPLY	8864	12/30/2021	690-4840-62880	Personal Protective Equipm	PPE - JOHN KINSMAN		161.98
Vendor FLEET SUPPLY Total:							966.37
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4150-63210	Communication Expense	PHONE CHARGES - JAN 202		398.95
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4220-63210	Communication Expense	PHONE CHARGES - JAN 202		113.45
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4240-63210	Communication Expense	PHONE CHARGES - JAN 202		36.98
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4312-63210	Communication Expense	PHONE CHARGES - JAN 202		83.97
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4510-63210	Communication Expense	DDD CHARGES - JAN 2022		0.27
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4510-63210	Communication Expense	PHONE CHARGES - JAN 202		48.99
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4570-63210	Communication Expense	PHONE CHARGES - JAN 202		9.99
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	100-4650-63210	Communication Expense	PHONE CHARGES - JAN 202		137.97
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	610-4830-63210	Communication Expense	PHONE CHARGES - JAN 202		80.98
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	620-4830-63210	Communication Expense	PHONE CHARGES - JAN 202		222.87
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	630-4830-63210	Communication Expense	PHONE CHARGES - JAN 202		281.85
GARDEN VALLEY TECHNOLO	101127932	01/10/2022	690-4830-63210	Communication Expense	PHONE CHARGES - JAN 202		341.91
Vendor GARDEN VALLEY TECHNOLOGIES Total:							1,758.18
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	1120781	12/31/2021	690-4840-62990	Misc. Operating Expense	BILLABLE LOCATES - DEC 21		10.80
Vendor GOPHER STATE ONE CALL Total:							10.80
Vendor: GRAYMONT WESTERN CANADA INC							
GRAYMONT WESTERN CAN	373135	12/31/2021	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME		7,029.32
Vendor GRAYMONT WESTERN CANADA INC Total:							7,029.32
Vendor: HEARING ON MAIN							
HEARING ON MAIN	11845	12/07/2021	100-4220-62990	Misc. Operating Expense	OCCUPATIONAL HEARING A		45.00
HEARING ON MAIN	11893	12/08/2021	100-4220-62990	Misc. Operating Expense	OCCUPATIONAL HEARING A		45.00
Vendor HEARING ON MAIN Total:							90.00
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWE	52967	12/22/2021	690-4850-62350	Power Plant/Dam Maint	SNOW BLOWER REPAIRS		101.91
Vendor HUBERTS OUTDOOR POWER Total:							101.91
Vendor: HYDRO KLEAN LLC							
HYDRO KLEAN LLC	76693	12/30/2021	100-4671-62200	System Expense	PREFORM CIPP SEWER RELI		40,265.10
Vendor HYDRO KLEAN LLC Total:							40,265.10
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	1999	12/30/2021	100-4160-63040	Legal Fees	CRIMINAL SERVICES - DEC 2		4,945.00
IHLE SPARBY AND HAASE PA	2000	12/30/2021	100-4160-63040	Legal Fees	CONTRACT SERVICES - DEC		2,450.00
IHLE SPARBY AND HAASE PA	2011	01/04/2022	620-4890-63040	Legal Fees	ABSTRACT - GONSOROWSKI		1,161.00
IHLE SPARBY AND HAASE PA	2014	01/04/2022	100-4160-63040	Legal Fees	PREP/RECORD - SNETTING		172.65
Vendor IHLE SPARBY AND HAASE PA Total:							8,728.65

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVIC	9236G	12/30/2021	100-4510-62210	Equipment Maint & Repair	CUTTING EDGE - TOOL CAT		312.64
INTERSTATE BILLING SERVIC	9490G	01/10/2022	690-4850-62210	Equipment Maint & Repair	PARTS - SKIDSTEER REPAIRS		485.09
Vendor INTERSTATE BILLING SERVICE Total:							797.73
Vendor: JEFF DAVIDSON							
JEFF DAVIDSON	REIMBURSE	01/06/2022	690-4840-62880	Personal Protective Equipm	SAFETY TOED FOOTWEAR	Vendor JEFF DAVIDSON Total:	100.00
							100.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU	1964325	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		921.52
JOHNSON BROTHERS LIQU	1964326	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		19,776.00
JOHNSON BROTHERS LIQU	1964327	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,200.00
JOHNSON BROTHERS LIQU	1964328	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		800.00
JOHNSON BROTHERS LIQU	1964329	12/30/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		3,177.18
JOHNSON BROTHERS LIQU	1964330	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,861.24
JOHNSON BROTHERS LIQU	1964331	12/30/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		1,806.40
Vendor JOHNSON BROTHERS LIQUOR Total:							30,542.34
Vendor: JOSHUA PUTZKE							
JOSHUA PUTZKE	REIMBURSE	01/06/2022	100-4210-62120	Gas-Oil-Lube	REIMBURSE GASOLINE EXP		203.89
JOSHUA PUTZKE	REIMBURSE	01/06/2022	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - P		119.03
Vendor JOSHUA PUTZKE Total:							322.92
Vendor: KAESER & BLAIR INCORPORATED							
KAESER & BLAIR INCORPOR	11201044	12/28/2021	610-4840-62990	Misc. Operating Expense	STICK CALENDARS	Vendor KAESER & BLAIR INCORPORATED Total:	208.70
							208.70
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	1764689	12/01/2021	690-4840-62990	Misc. Operating Expense	THERMAL TENT - SPLICING		479.99
L & M SUPPLY INC	1764968	12/02/2021	690-4840-62990	Misc. Operating Expense	GFCI - CHRISTMAS DECORA		99.95
L & M SUPPLY INC	17649941	12/02/2021	100-4312-62210	Equipment Maint & Repair	SWITCH		24.99
L & M SUPPLY INC	1765265	12/02/2021	680-4850-62210	Equipment Maint & Repair	DISTILLED WATER - GEN BAT		61.60
L & M SUPPLY INC	1768695	12/07/2021	690-4850-62350	Power Plant/Dam Maint	TORCH TUBES		23.98
L & M SUPPLY INC	17693.94	12/08/2021	690-4840-62990	Misc. Operating Expense	HEAT TAPE - COLD STORAGE		41.98
L & M SUPPLY INC	1769610	12/08/2021	690-4840-62990	Misc. Operating Expense	heat tape - cold storage bid		30.99
L & M SUPPLY INC	1770177	12/09/2021	690-4850-62350	Power Plant/Dam Maint	5 GAL PAIL / TUBING / ADA		72.86
L & M SUPPLY INC	1770319	12/09/2021	690-4840-62990	Misc. Operating Expense	INSULATION - WATER PIPES		10.14
L & M SUPPLY INC	1770775	12/10/2021	100-4312-62240	Department Maint & Repair	MISC SHOP SUPPLIES		40.26
L & M SUPPLY INC	1773464	12/13/2021	100-4220-62230	Building Maint & Repair	DOOR SWEEP / WEATHERST		37.96
L & M SUPPLY INC	1773870	12/13/2021	100-4220-62230	Building Maint & Repair	RETURN ITEM CREDIT		-24.97
L & M SUPPLY INC	1774953	12/15/2021	100-4570-62990	Misc. Operating Expense	500' POLY ROPE		36.79
L & M SUPPLY INC	1776497	12/17/2021	670-4840-62990	Misc. Operating Expense	ANTI FREEZE / WELDING CL		72.93
L & M SUPPLY INC	1779560	12/20/2021	690-4840-62990	Misc. Operating Expense	FLOOR SCRUBBER BRUSHES		7.99
L & M SUPPLY INC	1780585	12/21/2021	100-4315-62240	Department Maint & Repair	GLUE		8.98
L & M SUPPLY INC	1780590	12/21/2021	100-4510-62230	Building Maint & Repair	ICE MELT - WARMING HOU		10.99
L & M SUPPLY INC	1785909	12/27/2021	690-4840-62880	Personal Protective Equipm	PPE - JEFF DAVIDSON		714.70

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
L & M SUPPLY INC	1787137	12/29/2021	620-4840-62990	Misc. Operating Expense	WELDING HELMET		78.99
L & M SUPPLY INC	1787928	12/30/2021	690-4840-62880	Personal Protective Equipm	PPE - JOHN KINSMAN		189.98
Vendor L & M SUPPLY INC Total:							2,021.08
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING I	85680	12/15/2021	100-4194-62230	Building Maint & Repair	DRAIN REPAIR - MAINTENA		59.80
LEE PLUMBING & HEATING I	85689	12/16/2021	100-4315-62230	Building Maint & Repair	MATERIALS - SHOP FLOOR		191.03
Vendor LEE PLUMBING & HEATING INC Total:							250.83
Vendor: LOCATORS & SUPPLIES INC							
LOCATORS & SUPPLIES INC	297099	12/28/2021	680-4840-62880	Personal Protective Equipm	SAFETY APPAREL - TRUDEA		535.69
Vendor LOCATORS & SUPPLIES INC Total:							535.69
Vendor: MARK BORSETH							
MARK BORSETH	2021-6	01/03/2022	100-4650-63030	Contracts Expense	PLANNING & ZONING SERVI		2,212.50
Vendor MARK BORSETH Total:							2,212.50
Vendor: MATTHEW NELSON							
MATTHEW NELSON	REIMBURSE	01/04/2022	690-4840-62880	Personal Protective Equipm	SAFETY TOED FOOTWEAR -		70.00
Vendor MATTHEW NELSON Total:							70.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	637561	12/21/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		10,255.39
MC KINNON COMPANY INC	637561	12/21/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		96.00
MC KINNON COMPANY INC	638081	12/23/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		1,569.15
MC KINNON COMPANY INC	638480	12/28/2021	610-4810-62520	Beer for Resale	BEER CREDIT		-158.68
MC KINNON COMPANY INC	638481	12/28/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		18,295.12
MC KINNON COMPANY INC	638481	12/28/2021	610-4810-62530	Wine for Resale	WINE PURCHASE		84.00
MC KINNON COMPANY INC	639241	12/31/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		4,061.20
MC KINNON COMPANY INC	695000023	12/21/2021	610-4810-62520	Beer for Resale	BEER CREDIT		-51.00
MC KINNON COMPANY INC	695000025	12/28/2021	610-4810-62520	Beer for Resale	BEER PURCHASE		88.00
MC KINNON COMPANY INC	695000027	12/31/2021	610-4810-62520	Beer for Resale	BEER CREDIT		-23.75
Vendor MC KINNON COMPANY INC Total:							34,215.43
Vendor: MC NEILUS TRUCK & MFG CO							
MC NEILUS TRUCK & MFG C	5343821	01/05/2022	100-4315-62210	Equipment Maint & Repair	SWITCH		43.19
Vendor MC NEILUS TRUCK & MFG CO Total:							43.19
Vendor: MICHAEL J ROFF							
MICHAEL J ROFF	REIMBURSE	01/07/2022	100-4210-62880	Personal Protective Equipm	REIMBURSE - UNIFORM ALL		141.54
MICHAEL J ROFF	REIMBURSE	01/07/2022	100-4210-62880	Personal Protective Equipm	REIMBURSE - UNIFORM ALL		91.50
Vendor MICHAEL J ROFF Total:							233.04
Vendor: MINNESOTA STATE FIRE DPT ASC							
MINNESOTA STATE FIRE DPT	2022	01/01/2022	100-4220-64330	Dues and Subscriptions	2022 MSFDA MEMBERSHIP		375.00
Vendor MINNESOTA STATE FIRE DPT ASC Total:							375.00
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF R	709275	12/06/2021	690-4840-62990	Misc. Operating Expense	SEAFOAM / BATTERY CLEAN		118.82
N A P A AUTO PARTS THF R	709413	12/09/2021	680-4850-62210	Equipment Maint & Repair	RETAINER - BUCKET TRK SEA		6.49

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Packet: APPKT00209 - 01/18/22 COUNCIL MEETING BILLS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
N A P A AUTO PARTS THF R	709858	12/23/2021	100-4510-62210	Equipment Maint & Repair	IGNITION COIL / FUEL INJEC		540.02
N A P A AUTO PARTS THF R	709861	12/23/2021	100-4315-62400	Small Tools and Minor Equi	RATCHETING WRENCH / PR		501.25
N A P A AUTO PARTS THF R	709953	12/28/2021	620-4840-62120	Gas-Oil-Lube	15W40 OIL		71.96
N A P A AUTO PARTS THF R	709990	12/29/2021	100-4194-62210	Equipment Maint & Repair	WIPER BLADES		19.98
Vendor N A P A AUTO PARTS THF RVR FL Total:							1,258.52
Vendor: NATIONWIDE							
NATIONWIDE	822007340-2022	01/04/2022	690-4870-63610	Insurance Expense	MN ELECTRICAL CONTRACT		225.00
Vendor NATIONWIDE Total:							225.00
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	DEC 2021	12/31/2021	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE		325.00
Vendor NORTHERN STATE BANK Total:							325.00
Vendor: NORTHLAND SECURITIES INC							
NORTHLAND SECURITIES IN	6986	01/10/2022	100-4150-63030	Contracts Expense	SERVICES - LONG TERM FIN		1,075.00
Vendor NORTHLAND SECURITIES INC Total:							1,075.00
Vendor: NORTHLAND SERCUITIES INC							
NORTHLAND SERCUITIES IN	6886	01/04/2022	100-4150-63110	Consulting Fees	2021 CD REPORT FEE		485.00
Vendor NORTHLAND SERCUITIES INC Total:							485.00
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE	313850	12/07/2021	100-4312-62210	Equipment Maint & Repair	HEAD LIGHT ASSEMBLY		268.80
NORTHWEST POWER SYSTE	314017	12/13/2021	100-4315-62240	Department Maint & Repair	PARTS - PRESSURE WASHER		27.66
NORTHWEST POWER SYSTE	314136	12/17/2021	670-4850-62210	Equipment Maint & Repair	FITTINGS - VACTRON		11.24
NORTHWEST POWER SYSTE	314293	12/27/2021	100-4510-62210	Equipment Maint & Repair	CABLE		71.15
Vendor NORTHWEST POWER SYSTEMS INC Total:							378.85
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM	55363	12/20/2021	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		81.00
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							81.00
Vendor: NOW MICRO INC							
NOW MICRO INC	524606	10/21/2021	100-4192-62020	Computer Supplies	COMPUTER MEMORY		114.92
Vendor NOW MICRO INC Total:							114.92
Vendor: NW CHAPTER OF MN BLDG OFCLS							
NW CHAPTER OF MN BLDG	B0779090	01/18/2022	100-4240-63590	Printing & Publications	2022 NWC MEMBERSHIP D		50.00
Vendor NW CHAPTER OF MN BLDG OFCLS Total:							50.00
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMPA	2112024602	12/20/2021	100-4510-62240	Department Maint & Repair	LUMBER - RINK BOARDS		73.68
PETERSON LUMBER COMPA	2112024678	12/27/2021	100-4510-62230	Building Maint & Repair	WEATHERSTRIP - OVERHEA		27.70
Vendor PETERSON LUMBER COMPANY Total:							101.38
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	186266	01/06/2022	100-4220-62890	Uniforms/ID Clothing	UNIFORM SHIRTS		104.00
Vendor PURDY'S SHOE STORE INC Total:							104.00

Council Approval Register

Packet: APPKT00209 - 01/18/22 COUNCIL MEETING BILLS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: RESCO							
RESCO	831667-01	01/05/2022	690-4850-62360	Distribution Maint	MVI USB PORT CORD - FEED		612.18
Vendor RESCO Total:							612.18
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF M	5078982	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,005.00
SOUTHERN GLAZERS OF M	5078983	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,473.00
SOUTHERN GLAZERS OF M	5078984	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,968.70
SOUTHERN GLAZERS OF M	5078985	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,923.75
SOUTHERN GLAZERS OF M	5078986	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,202.35
SOUTHERN GLAZERS OF M	5078987	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,923.75
SOUTHERN GLAZERS OF M	5078988	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,923.75
SOUTHERN GLAZERS OF M	5078989	12/30/2021	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,157.40
Vendor SOUTHERN GLAZERS OF MN Total:							26,577.70
Vendor: STREICHERS							
STREICHERS	1543652	01/03/2022	100-4210-62880	Personal Protective Equipm	UNIFORM SHIRTS		99.98
Vendor STREICHERS Total:							99.98
Vendor: TARGETSOLUTIONS LEARNING LLC							
TARGETSOLUTIONS LEARNI	41021	01/10/2022	100-4220-63020	Computer Maintenance & li	TRAINING LICENSE		1,036.69
Vendor TARGETSOLUTIONS LEARNING LLC Total:							1,036.69
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	52266	12/31/2021	100-4150-62010	Office Supplies	GOV'T STAMPED REGULAR		1,715.00
THIEF RIVER FALLS TIMES	52266	12/31/2021	100-4150-62010	Office Supplies	GOV'T STAMPED WINDOW		1,727.25
THIEF RIVER FALLS TIMES	52266	12/31/2021	100-4650-63590	Printing & Publications	HEARING - TAX ABATEMENT		68.74
Vendor THIEF RIVER FALLS TIMES Total:							3,510.99
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	162913	12/02/2021	100-4210-62210	Equipment Maint & Repair	INSTALL WINDOW SWITCH		169.45
THIEF RIVER FORD INC	163305	12/20/2021	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		54.07
THIEF RIVER FORD INC	163339	12/21/2021	100-4210-62210	Equipment Maint & Repair	BATTERY INSTALL		23.97
Vendor THIEF RIVER FORD INC Total:							247.49
Vendor: TRENT EDWARD COLLINS							
TRENT EDWARD COLLINS	287604	01/03/2022	100-4240-63030	Contracts Expense	SIDEWALK SNOW REMOVAL		600.00
Vendor TRENT EDWARD COLLINS Total:							600.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025362585	12/29/2021	100-4192-63610	Insurance Expense	WORK ORDER REWORK CYB		682.50
TYLER TECHNOLOGIES INC	025362585	12/29/2021	500-4680-65900	Work in Process-Constructi	WORK ORDER ASSIST		130.00
TYLER TECHNOLOGIES INC	025-363033	12/31/2021	100-4513-63060	Credit Card Fees	4TH QTR CC TRANSACTION		472.31
TYLER TECHNOLOGIES INC	025-363033	12/31/2021	620-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION		1,102.06
TYLER TECHNOLOGIES INC	025-363033	12/31/2021	680-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION		314.88
TYLER TECHNOLOGIES INC	025-363033	12/31/2021	690-4890-63060	Credit Card Fees	4TH QTR CC TRANSACTION		1,259.50
TYLER TECHNOLOGIES INC	025363797	12/31/2021	500-4680-65900	Work in Process-Constructi	START ENERGОВ / WORK O		2,405.00
Vendor TYLER TECHNOLOGIES INC Total:							6,366.25

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Packet: APPKT00209 - 01/18/22 COUNCIL MEETING BILLS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: US STANDARD PRODUCTS							
US STANDARD PRODUCTS	696754	12/02/2021	690-4840-62880	Personal Protective Equipm	EAR PLUGS		233.95
Vendor US STANDARD PRODUCTS Total:							233.95
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204	9896329601	01/01/2022	100-4150-63210	Communication Expense	MONTHLY IPAD CHARGES - J		51.22
VERIZON WIRELESS #74204	9896329601	01/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		40.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		35.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		37.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	680-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		35.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		40.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		35.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		40.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		40.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		35.01
VERIZON WIRELESS #74204	9896329601	01/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - J		40.01
Vendor VERIZON WIRELESS #742042583 Total:							538.35
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	1CX00255	12/31/2021	100-4315-63030	Contracts Expense	DEC 2021 - DOWNTOWN A		162.50
WASTE MASTERS LLC	221	12/31/2021	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEE - DE		20,695.21
Vendor WASTE MASTERS LLC Total:							20,857.71
Vendor: WAYNE JOHNSON							
WAYNE JOHNSON	REIMB 12 2021	12/29/2021	620-4890-64400	Travel, Conference, School	REIMBURSE - MILEAGE LEA		168.00
Vendor WAYNE JOHNSON Total:							168.00
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	FEB 2022	01/18/2022	810-4820-61500	Annuity Payments	POLICE PENSION - FEB 2022		1,025.57
Vendor YVONNE PEDERSON Total:							1,025.57
Grand Total:							240,189.31

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	110,622.32
270 - TRAIN CANOPY	936.24
500 - 2019 SOFTWARE PROJECT	2,535.00
610 - LIQUOR DISPENSARY	97,746.53
620 - WATER UTILITY FUND	18,401.77
630 - ARENAS - VENUWORKS	1,165.55
670 - STORM WATER UTILITY FUND	84.17
680 - WASTEWATER UTILITY FUND	1,053.70
690 - ELECTRIC UTILITY FUND	6,618.46
810 - POLICE RELIEF ASSOCIATION	1,025.57
Grand Total:	240,189.31

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	3,442.25
100-4150-63030	Contracts Expense	1,400.00
100-4150-63110	Consulting Fees	485.00
100-4150-63210	Communication Expense	450.17
100-4160-63040	Legal Fees	7,567.65
100-4192-62020	Computer Supplies	114.92
100-4192-63610	Insurance Expense	682.50
100-4194-62210	Equipment Maint & Rep	19.98
100-4194-62230	Building Maint & Repair	59.80
100-4194-62990	Misc. Operating Expense	41.72
100-4194-63030	Contracts Expense	226.80
100-4210-62120	Gas-Oil-Lube	257.96
100-4210-62210	Equipment Maint & Rep	193.42
100-4210-62400	Small Tools and Minor E	287.50
100-4210-62880	Personal Protective Equi	333.02
100-4210-63320	Training Expense	119.03
100-4220-62210	Equipment Maint & Rep	216.00
100-4220-62230	Building Maint & Repair	12.99
100-4220-62890	Uniforms/ID Clothing	104.00
100-4220-62990	Misc. Operating Expense	90.00
100-4220-63020	Computer Maintenance	1,158.69
100-4220-63210	Communication Expense	113.45
100-4220-64330	Dues and Subscriptions	375.00
100-4240-63030	Contracts Expense	600.00
100-4240-63210	Communication Expense	36.98
100-4240-63590	Printing & Publications	50.00
100-4312-62210	Equipment Maint & Rep	522.13
100-4312-62240	Department Maint & Re	117.12

Account Summary

Account Number	Account Name	Expense Amount
100-4312-63210	Communication Expense	83.97
100-4315-62210	Equipment Maint & Rep	43.19
100-4315-62230	Building Maint & Repair	191.03
100-4315-62240	Department Maint & Re	71.62
100-4315-62400	Small Tools and Minor E	501.25
100-4315-63030	Contracts Expense	20,857.71
100-4510-62210	Equipment Maint & Rep	1,047.08
100-4510-62230	Building Maint & Repair	38.69
100-4510-62240	Department Maint & Re	100.66
100-4510-63210	Communication Expense	49.26
100-4513-63060	Credit Card Fees	472.31
100-4570-62990	Misc. Operating Expense	36.79
100-4570-63210	Communication Expense	9.99
100-4650-62210	Equipment Maint & Rep	176.38
100-4650-63030	Contracts Expense	27,212.50
100-4650-63210	Communication Expense	137.97
100-4650-63590	Printing & Publications	68.74
100-4670-62990	Misc. Operating Expense	180.00
100-4671-62200	System Expense	40,265.10
270-4680-65900	Work in Process-Constru	936.24
500-4680-65900	Work in Process-Constru	2,535.00
610-4810-62510	Liquor for Resale	57,545.84
610-4810-62520	Beer for Resale	34,666.43
610-4810-62530	Wine for Resale	5,163.58
610-4810-62590	Misc. Mdse for Resale	81.00
610-4830-63210	Communication Expense	80.98
610-4840-62990	Misc. Operating Expense	208.70
620-4830-63210	Communication Expense	334.90
620-4840-62120	Gas-Oil-Lube	71.96
620-4840-62160	Chemicals	15,115.30
620-4840-62890	Uniforms/ID Clothing	93.97
620-4840-62990	Misc. Operating Expense	128.20
620-4850-62230	Building Maint & Repair	15.33
620-4850-62290	Water Meter Maintenan	211.05
620-4890-63040	Legal Fees	1,161.00
620-4890-63060	Credit Card Fees	1,102.06
620-4890-64400	Travel, Conference, Scho	168.00
630-4830-63210	Communication Expense	281.85
630-4840-62990	Misc. Operating Expense	883.70
670-4840-62990	Misc. Operating Expense	72.93
670-4850-62210	Equipment Maint & Rep	11.24
680-4830-63210	Communication Expense	35.01

Account Summary

Account Number	Account Name	Expense Amount
680-4840-62880	Personal Protective Equi	535.69
680-4840-62990	Misc. Operating Expense	24.16
680-4850-62210	Equipment Maint & Rep	123.08
680-4850-62220	Lift Station and Pond Ma	20.88
680-4890-63060	Credit Card Fees	314.88
690-4830-63210	Communication Expense	682.00
690-4840-62880	Personal Protective Equi	2,336.14
690-4840-62990	Misc. Operating Expense	816.30
690-4850-62210	Equipment Maint & Rep	488.59
690-4850-62350	Power Plant/Dam Maint	198.75
690-4850-62360	Distribution Maint	612.18
690-4870-63610	Insurance Expense	225.00
690-4890-63060	Credit Card Fees	1,259.50
810-4820-61500	Annuity Payments	1,025.57
	Grand Total:	240,189.31

Project Account Summary

Project Account Key	Expense Amount
None	240,189.31
	Grand Total:
	240,189.31



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00211 - 01/07/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JEFFREY SCHNEIDER							
JEFFREY SCHNEIDER	4TH QTR VFF - NOV	11/30/2021	100-4220-61060	Temporary Salaries	4TH QTR VFF SALARY - NOV		48.33
Vendor JEFFREY SCHNEIDER Total:							48.33
Vendor: JOSIAH JENSEN							
JOSIAH JENSEN	4TH QTR VFF - NOV	11/30/2021	100-4220-61060	Temporary Salaries	4TH QTR VFF SALARY - NOV		48.33
Vendor JOSIAH JENSEN Total:							48.33
Vendor: ZACHARY JOHNSON							
ZACHARY JOHNSON	4TH QTR VFF - NOV	11/30/2021	100-4220-61060	Temporary Salaries	4TH QTR VFF SALARY - NOV		48.33
Vendor ZACHARY JOHNSON Total:							48.33
Grand Total:							144.99

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	144.99
Grand Total:	144.99

Account Summary

Account Number	Account Name	Expense Amount
100-4220-61060	Temporary Salaries	144.99
Grand Total:		144.99

Project Account Summary

Project Account Key	Expense Amount
None	144.99
Grand Total:	144.99



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00214 - PYPKT00314 - 2022 01 13 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O	INV0000266	01/03/2022	740-4870-63650	Senior Gold BC/BS Monthly	Senior Gold Payment		3,367.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,367.00
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	INV0000283	01/11/2022	740-20300	Flex Payroll Deductions	Flex Payout 2022		168.97
Vendor BRADY MARTZ & ASSOC PC INC Total:							168.97
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000271	01/13/2022	740-24000	Clearing Account	HSA		364.76
Vendor FURTHER - H S A Total:							364.76
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVIC	INV0000279	01/13/2022	740-20150	Payroll Taxes Payable	FED W/H		22,089.75
INTERNAL REVENUE SERVIC	INV0000279	01/13/2022	740-20150	Payroll Taxes Payable	MEDICARE		6,584.62
INTERNAL REVENUE SERVIC	INV0000279	01/13/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		18,978.70
Vendor INTERNAL REVENUE SERVICE Total:							47,653.07
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR	INV0000272	01/13/2022	740-24000	Clearing Account	LELS Dues		910.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							910.00
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000267	01/13/2022	740-4870-63650	Senior Gold BC/BS Monthly	Medicare Blue Rx January		2,314.00
Vendor MEDICAREBLUE RX Total:							2,314.00
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0000275	01/13/2022	740-24000	Clearing Account	Garnishment		291.16
Vendor MESSERLI KRAMER PA Total:							291.16
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE	INV0000269	01/13/2022	740-24000	Clearing Account	MSRS Employee Contributio		335.07
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	100-4210-61310	Health Insurance	MSRS HCSP Reintree		100.00
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	100-4220-61310	Health Insurance	MSRS HCSP Retirees		100.00
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	100-4315-61310	Health Insurance	MSRS HCSP Retirees		100.00
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	100-4650-61310	Health Insurance	MSRS HCSP Retirees		100.00
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	620-4825-61310	Health Insurance	MSRS HCSP Retirees		200.00
MINNESOTA STATE RETIRE	INV0000284	01/14/2022	690-4825-61310	Health Insurance	MSRS HCSP Retirees		200.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,135.07
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVIC	INV0000274	01/13/2022	740-24000	Clearing Account	Garnishment		238.31
Vendor MN DPT OF HUMAN SERVICES Total:							238.31

Council Approval Register

Packet: APPKT00214 - PYPKT00314 - 2022 01 13 #1 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT	INV0000278	01/13/2022	740-20160	State Withholding	State W/H Tax		10,302.92
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,302.92
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSUR	INV0000273	01/13/2022	740-24000	Clearing Account	PLIFE		240.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							240.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4150-61310	Health Insurance	Health Insurance Premium		4,060.74
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4210-61310	Health Insurance	Health Insurance Premium		16,778.71
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4220-61310	Health Insurance	Health Insurance Premium		5,180.46
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4240-61310	Health Insurance	Health Insurance Premium		1,403.34
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4312-61310	Health Insurance	Health Insurance Premium		6,789.79
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4315-61310	Health Insurance	Health Insurance Premium		6,437.42
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4510-61310	Health Insurance	Health Insurance Premium		1,845.27
NORTHWEST SERVICE COO	INV0000280	01/03/2022	100-4650-61310	Health Insurance	Health Insurance Premium		2,633.52
NORTHWEST SERVICE COO	INV0000280	01/03/2022	610-4825-61310	Health Insurance	Health Insurance Premium		5,444.43
NORTHWEST SERVICE COO	INV0000280	01/03/2022	620-4825-61310	Health Insurance	Health Insurance Premium		3,803.90
NORTHWEST SERVICE COO	INV0000280	01/03/2022	680-4825-61310	Health Insurance	Health Insurance Premium		5,247.40
NORTHWEST SERVICE COO	INV0000280	01/03/2022	690-4825-61310	Health Insurance	Health Insurance Premium		13,696.11
NORTHWEST SERVICE COO	INV0000280	01/03/2022	740-4870-63620	Employee BC/BS Monthly Bi	Health Insurance Employee		18,301.14
NORTHWEST SERVICE COO	INV0000280	01/03/2022	740-4870-63620	Employee BC/BS Monthly Bi	Health Insurance Premium		-1,825.38
NORTHWEST SERVICE COO	INV0000280	01/03/2022	740-4870-63660	Retiree BC/BS Monthly billi	Health Insurance Retiree		5,163.35
NORTHWEST SERVICE COO	INV0000280	01/03/2022	820-4825-61310	Health Insurance	Health Insurance Premium		842.00
Vendor NORTHWEST SERVICE COOPERATIVE Total:							95,802.20
Vendor: P E R A OF MN							
P E R A OF MN	INV0000277	01/13/2022	740-20180	PERA Payable	PERA EE/ER P&F		22,261.04
P E R A OF MN	INV0000277	01/13/2022	740-20180	PERA Payable	PERA EE/ER COORD		22,210.12
Vendor P E R A OF MN Total:							44,471.16
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000276	01/13/2022	740-24000	Clearing Account	LTD Premium		322.82
Vendor SUN LIFE FINANCIAL (LTD) Total:							322.82
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000268	01/13/2022	740-24000	Clearing Account	Contributions Employee		2,495.00
Vendor VANTAGEPOINT ICMA Total:							2,495.00
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000270	01/13/2022	740-24000	Clearing Account	FLEX VISION January		177.50
VSP INSURANCE CO	INV0000270	01/13/2022	740-4074-53849	Vision Ins - COBRA	FLEX VISION COBRA		20.86
Vendor VSP INSURANCE CO Total:							198.36
Grand Total:							210,274.80

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	45,529.25
610 - LIQUOR DISPENSARY	5,444.43
620 - WATER UTILITY FUND	4,003.90
680 - WASTEWATER UTILITY FUND	5,247.40
690 - ELECTRIC UTILITY FUND	13,896.11
740 - TRF HEALTH INSURANCE FUND	135,311.71
820 - GREENWOOD CEMETERY FUND	842.00
Grand Total:	210,274.80

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,060.74
100-4210-61310	Health Insurance	16,878.71
100-4220-61310	Health Insurance	5,280.46
100-4240-61310	Health Insurance	1,403.34
100-4312-61310	Health Insurance	6,789.79
100-4315-61310	Health Insurance	6,537.42
100-4510-61310	Health Insurance	1,845.27
100-4650-61310	Health Insurance	2,733.52
610-4825-61310	Health Insurance	5,444.43
620-4825-61310	Health Insurance	4,003.90
680-4825-61310	Health Insurance	5,247.40
690-4825-61310	Health Insurance	13,896.11
740-20150	Payroll Taxes Payable	47,653.07
740-20160	State Withholding	10,302.92
740-20180	PERA Payable	44,471.16
740-20300	Flex Payroll Deductions	168.97
740-24000	Clearing Account	5,374.62
740-4074-53849	Vision Ins - COBRA	20.86
740-4870-63620	Employee BC/BS Monthl	16,475.76
740-4870-63650	Senior Gold BC/BS Mont	5,681.00
740-4870-63660	Retiree BC/BS Monthly b	5,163.35
820-4825-61310	Health Insurance	842.00
Grand Total:		210,274.80

Project Account Summary

Project Account Key	Expense Amount
None	210,274.80
Grand Total:	210,274.80



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.3 Open Position of Billing Clerk for Filling

RECOMMENDATION: It is respectfully requested to accept a Public Utilities and Administrative Services Committee recommendation to open a vacated position of Billing Clerk to the Teamster #320 employees as per the Union contract internal transfer article for filling of the position. If not filled through the Teamster Internal Transfer process, the position will be opened to the public for filling.

Be it further resolved to approve minor changes to the Billing Clerk job description as presented.

MOTION TO: Approval of Billing Clerk Position Job Description and Opening Position for Filling

BACKGROUND: Michelle Paulson, has submitted her resignation effective December 31, 2021. To continue efficient operations of the Billing Office, the position needs to be filled.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angie Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.4 2022 Mileage Reimbursement and Meal Reimbursement

RECOMMENDATION: It is respectfully requested the Council accept the Administrative Committee's recommendation on the following:

MOTION TO: To adopt the Northern Minnesota (Duluth) meal reimbursement schedule and the 2022 federal mileage rate as on file in the City Administrator's Office.

BACKGROUND: Attached is the 2022 Government Services Administration meals reimbursement schedule for reimbursement for travel outside of Pennington County. Meals would be reimbursed at \$18.00 for Breakfast, \$20.00 for lunch and \$36.00 for dinner. No reimbursement on alcohol or tips. The City of Thief River Falls has in the past followed the federal reimbursement rate for mileage and in 2022 is .585 cents per mile.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.5 Chamber of Commerce Temporary Liquor License

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: To Approve a Temporary Intoxicating Liquor License Effective August 5 – August 6, 2022 for Music Festival Riverfest.

BACKGROUND: The Thief River Falls Chamber of Commerce has applied for a temporary liquor license for Music Festival Riverfest to be held at Hartz Park.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The license fee is \$35 per day.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	Chamber Temp Liquor Riverfest
----	-------------------------------



CITY OF THIEF RIVER FALLS

Temporary Intoxicating Liquor License Application

City Code Section 111.086

APPLICANT: Thief River Falls Chamber of Commerce

(must be a club, charitable, religious, or non-profit organization, duly incorporated as a nonprofit or religious corporation under the laws of Minnesota and in existence for at least three years or a political committee registered under MS 10A.14 and applicant must sponsoring the event that alcohol is being served)

CONTACT PERSON: Vanessa Ellefson

ADDRESS: 102 main Ave N, Thief River Falls, MN

PHONE: 218-681-3720

TYPE OF EVENT: music festival - Riverfest

LICENSING PERIOD: 8/5 - 8/6, 2022

HOURS OF OPERATION: 4:00 PM - 1:00 AM

FACILITY/PLACE TO BE USED: Hartz Park - outdoor 250 Emil St, Thief River Falls, MN

Applicant will present this request to the City Administrator's Office who will forward the application to the Public Safety Committee for review. The application must be presented to the City Administrator's Office at least one month before the event. The Public Safety Committee will present their recommendation to the City Council for action.

If approved, the license will not become valid until approved by the Commissioner.

If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

Cost of the license is \$35.00 per day.

Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgments, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

Vanessa Ellefson
SIGNATURE OF APPLICANT

12/8/2021
DATE



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization Thief River Falls Chamber of Commerce Date organized _____ Tax exempt number 41-0643422

Address 102 Main Ave N City Thief River Falls State Minnesota Zip Code 56701

Name of person making application Vanessa Ellefson Business phone 218-681-3720 Home phone _____

Date(s) of event 8/5-8/6, 2022 Type of organization ☐ Microdistillery ☐ Small Brewer
☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name _____ City _____ State Minnesota Zip Code _____

Organization officer's name _____ City _____ State Minnesota Zip Code _____

Organization officer's name _____ City _____ State Minnesota Zip Code _____

Organization officer's name _____ City _____ State Minnesota Zip Code _____

Location where permit will be used. If an outdoor area, describe.
Hartz Park - a large outdoor park with camping spots ^{that} overlooks Red Lake River + Overland Park Road

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Northwest Beverage - 1320 Greenwood St W, Thief River Falls, MN

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
West Bend Mutual Group \$2,000,000
JPM Mutual Insurance Co.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license _____ Date Approved _____

Fee Amount _____ Permit Date _____

Date Fee Paid _____ City or County E-mail Address _____

City or County Phone Number _____

Signature City Clerk or County Official _____ Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 1/18/2022

SUBJECT: #7.6 Dylan Bergerson Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: To Approve a Beer in the Park Permit Effective July 23, 2022 for a Wedding at Oakland Park (East and West) from 12:00 p.m. to 6:00 p.m.

BACKGROUND: Dylan Bergerson has applied for a Beer in the Park Permit for a wedding at Oakland Park (East and West).

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	Dylan Bergerson Beer in the Park Permit 2022
----	--



CITY OF THIEF RIVER FALLS

Beer in the Park Permit

*** (UP TO 3.2 MALT LIQUOR ONLY) ***

City Code Section 111.048

Application must be presented to the City Council for approval prior to the event

Applicant: Dylan Bergerson
(organization name if applicable)

Contact Person: Dylan Bergerson

Address: 110 Ruby Avenue N Apt 304

Phone: 218-684-5150

Date of Event: Saturday July 23rd 2022

Park to be Used: Oakland Park (East + West)

Hours: 12:00 PM to 6:00 PM

Type of Event: Wedding

Approximate number of persons attending: 25-50

Has the park been reserved with the Parks and Recreation Department? ☒ YES ☐ NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) ☒ YES ☐ NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. ☒ YES ☐ NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. ☒ YES ☐ NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: Dylan Berger 12-29-2021

For Office Use Only:
DATE APPLICATION RECEIVED _____ DATE OF COUNCIL ACTION _____



City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 1/18/2022

SUBJECT: #8.1 Approval of Environmental Scanning Option 4

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approval of Environmental Scanning Option 4

BACKGROUND: A RFP for Strategic Planning Services was prepared and approved in July of 2021.

Proposals were accepted through September 3, 2021. A workgroup was created to review the proposals and discussed through the Committees. The workgroup then narrowed the selection to three proposals. The three proposals were then part of an additional interview with the workgroup. After discussion at the Administrative Services committee, the recommendation was made to go forward with gCariveau and Associates. The Strategic Plan will be completed in 2022.

The cost of the base plan is \$23,750 and will be spread over 2021-2023. The City will have options to choose from to complete the environmental scanning services, which will be an additional amount to the base.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Environmental Scanning Option #4 - additional cost \$12,255 for the 1st half of Departments analyzed.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Environmental Scanning Options
----	--------------------------------

gCariveau & Associates
Environmental Scanning Options
City of Thief River Falls
Strategic Planning Project

Example Environmental Scanning (Option #4)

Top-Down Scanning			
Face to Face Interview with Mayor	(1)	\$ 575	(2021)
Zoom Dept. Director Interviews	(4)	\$1,680	(2022)
Administrative Services Dept.			
Electric Utility Department			
Falls Liquor			
Water/Waste Systems			
Bottom-Up Scanning			
Focus Groups for Departments Listed	(4)	\$4,800	(2022)
Focus Group for Select Community Members	(1)	\$1,200	(2022)
Outside-In Scanning			
Targeted Survey of Citizens	(1)	<u>\$4,000</u>	(2022)
Example Total		\$12,255	

Please Note: Additional Face to Face Interviews available at \$575 per session.
Additional Zoom Interviews available at \$420 per session.
Additional Focus Groups available at \$1,200 per session.



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Request for Council Action

DATE: 1/18/2022

SUBJECT: #8.2 Small Cities Development Grant – Call for Public Hearing

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Call for Public Hearing on February 15, 2022 at 5:30 PM to discuss a Citizen's Participation Plan as part of the DEED Small Cities Development Program.

BACKGROUND: Minnesota Department of Employment and Economic Development (DEED) through their Small Cities program has grant funds available for housing rehabilitation for low to moderate income residents. The city entered into an agreement with the NW MN Multi-County HRA to prepare a preliminary and final grant application for this program as the City of Thief River Falls continues to have needs for improvements to existing housing.

KEY ISSUES: The proposed grant would be for renovations to multi-family rental units. The criteria for this grant would allow any location within the city limits. The proposed grant application would be for \$600,000 and fund approximately 40 units. The building owner would be responsible for 30% of the project cost and 20% in a low interest loan. The remaining 50% would be a grant. The eligible SCDP funds (loan and grant) for each unit would be \$12,500. The preliminary application was approved by DEED and final application is recommended.

FINANCIAL CONSIDERATIONS: The costs associated with the application are \$5,000. The NW Minnesota Multi-County HRA has agreed to pay for 50% of the application fee. The total cost to the city for these services is \$2,500.

LEGAL CONSIDERATION: A public hearing is required.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant.

ATTACHMENTS:

1.	Public Hearing Notice Small Cities Program
----	--

NOTICE OF PUBLIC HEARING

On February 15, 2022 at 5:30 p.m., the City of Thief River Falls will hold a public hearing at the City Hall Council Chambers, 405 Third Street East, Thief River Falls, Minnesota 56701 for the following purposes:

1. To receive recommendations from the public in regard to the City's Housing and Community Development needs;
2. To review and comment on the City's Citizen Participation Plan;
3. To provide information regarding the proposed rental housing rehabilitation program;
4. To receive comments on the State of Minnesota Small Cities Development Program (SCDP) application that the City plans to submit before March 11, 2022 for the above mentioned project.

Public Information and records regarding the proposed and past use of CDBG funds, including the Citizen's Participation Plan, are on file and available for review during regular office hours at the City Clerk's office.

If anyone has questions in regard to the above prior to the public hearing, he or she may call:

Angela Philipp, City Administrator
PO Box 128
Thief River Falls, MN 56701
(218) 681-2943



Request for Council Action

DATE: 1/18/2022

SUBJECT: #8.3 2022 Street & Utilities Improvements Feasibility Report

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Feasibility Report for the proposed 2022 Street & Utilities Improvements and call for a public hearing.

BACKGROUND: The items outlined in the feasibility report listed below are potential improvements based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

The 2022 Street and Utilities improvement plan for the city of Thief River Falls includes resurfacing of base and pavement on portions of State, Arnold, Duluth, and Knight Avenues located between 3rd Street and 9th Street. It would also include portions of resurfacing of pavement on streets located between the Avenues of resurfaced base and pavement.

KEY ISSUES: The City Council needs to call for a public hearing on any or all the items included in the feasibility report to proceed with the project. The public hearing is scheduled for February 15th at 5:30 P.M. in the City Council Chambers. All affected residents will be mailed a notice of hearing, giving them an opportunity to attend and voice their opinion for or against the project. A hearing notice will also be published in the Times.

FINANCIAL CONSIDERATIONS: Outlined in the feasibility report and financial summary.

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	SKM_C450i22011408220
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City of Thief River Falls

PUBLIC WORKS DEPARTMENT

PHONE: 218-681-8506 • FAX: 218-681-8507
email: tgiffen@citytrf.net

CITY HALL
405 Third Street East • PO Box 528
Thief River Falls, MN 56701-0528

January 18, 2022

FEASIBILITY REPORT
PROPOSED 2022 STREET IMPROVEMENT PROJECT
CITY OF THIEF RIVER FALLS, MINNESOTA
PROJECT NO. 3062022.00

Mayor and City Council
Thief River Falls, MN

Mayor Holmer and City Councilmembers:

This Feasibility Report has been prepared for the proposed street improvements for the City of Thief River Falls in 2022. The proposed work is recommended for consideration as a result of meetings with department heads, Council committees, developers, and according to items included in the City's Capital Improvements Plan.

1. **NORTHWESTERN RESIDENTIAL DISTRICT – STREET RECONSTRUCTION**

State Avenue from 3rd street to 10th street, excluding 6th street
Arnold Avenue from 6th Street to 9th street.
Duluth Avenue from 4th Street to 9th street, excluding 6th street.
Knight Avenue from 4th Street to 6th street, and 7th to 9th street.

The above Avenues were last reconstructed in 1986 and consisted of 20" class #3 sub-base and 6" class 5 base construction, 2.5" of non-wear binder course, and 1.5" of wear course. There have been multiple utility street service cuts made throughout the construction life of these Avenues, and they are due for reconstructing the road from base material to the surface pavement. Utilities in this project area deemed in need of improvement have been previously improved and are not within the scope of this proposed project.

The proposed improvements would consist of reclaiming 4" of bituminous material with 5" of Class 5 base material, providing a more unified layer of base material. Excess unnecessary material would be excavated and disposed

(discretion of the city), and two new layers of bituminous material would be paved. Curb and gutter replacement would consist of updating sections of old design square curb and gutter and any existing curb that retains more than 1" of water. Spot repair of sidewalk in failing or unsafe walk areas to be addressed and Repaired. Pedestrian ramps transitioning roadways to existing sidewalks to constructed to include truncated domes, compliant to PROWAG standards (Minimum 48" PAR).

The Estimated Cost for this portion of the project would be \$1,558,615.00 These funds would be funded by City bonding. There would be street assessments for recovery costs, for approximately \$837,969.00 recovery total.

2. NORTHWESTERN RESIDENTIAL DISTRICT – PAVEMENT RESURFACING

9th Street from State Avenue to T.H. #32
8th Street from State Avenue to Knight Ave
7th Street from State Avenue to T.H.#32
Knight Ave from 6th Street to 7th Street
5th Street from Kinney Ave to T.H. #32

The proposed improvements would consist of milling 2 inches of the entire roadway and placing a new 2-inch bituminous wearing course.

The estimated costs for these improvements would be \$389,494.00. These costs would be funded by City bonding.

\$	1,948,109.00 Total Project Cost
\$	0.00 Municipal State Aid
\$	0.00 Total Federal Aid
\$	1,110,140.00 Total General City Cost
\$	837,969.00 Total Special Assessments

Travis Giffen
Public Works Director
City of Thief River Falls, MN
tgiffen@citytrf.net

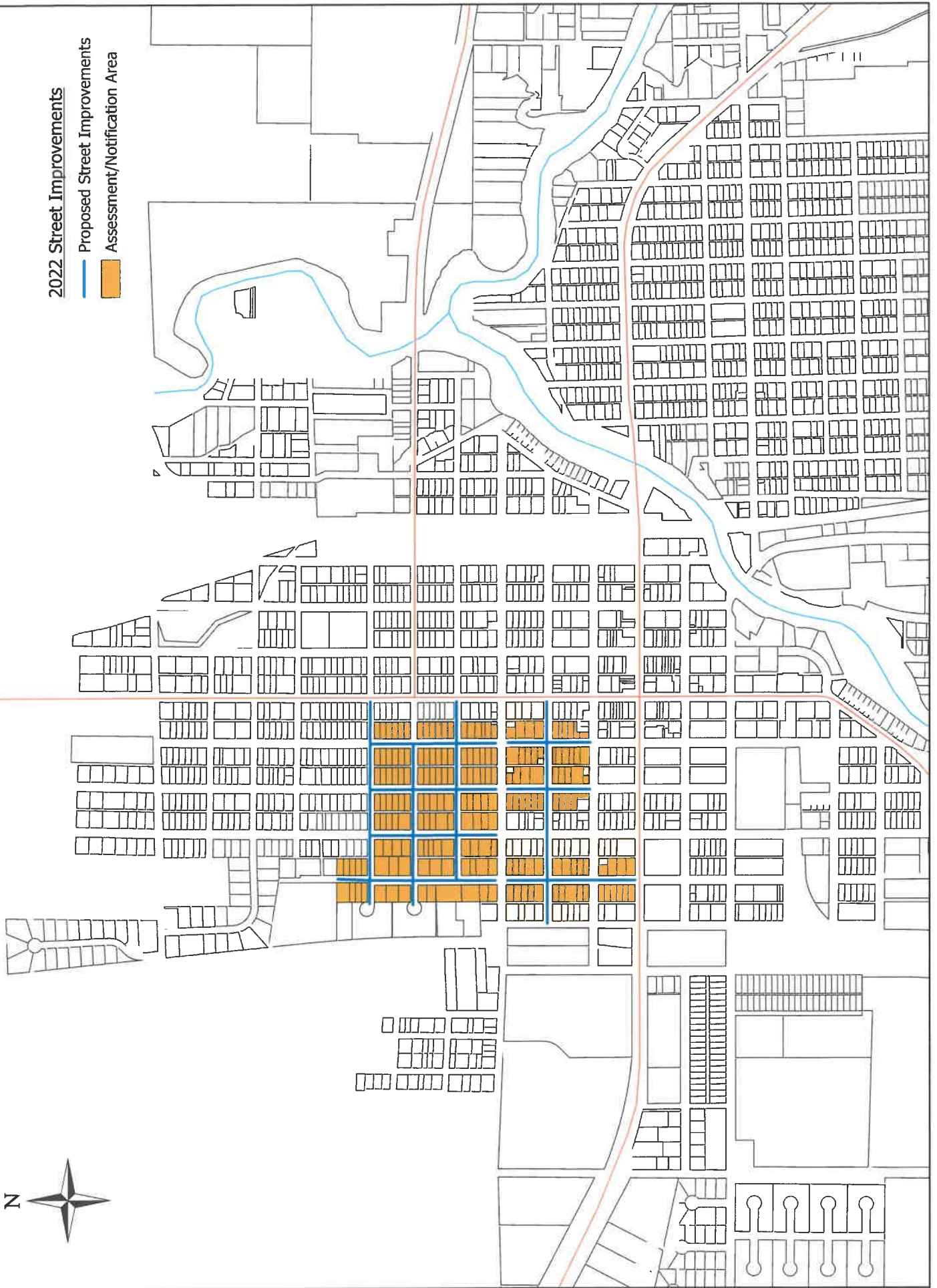
CITY OF THIEF RIVER FALLS
2022 STREET IMPROVEMENT PROJECT
PRILIMINARY FINANCING SUMMARY 1/18/2022
PROJECT NO. 3062022.00

	Project Cost(with engineering)	Financing Sources									
		Electric Utility	Water Utility	Sanitary Utility	Storm Water Utility	Total City Bonding	12 Year Bonding	15 Year Bonding	Assessment Recovery Street	Assessment Recovery Utility	Assessment Recovery Total
1 2022 Street and Utilities Improvement Project	\$1,948,109	\$0	\$0	\$0	\$0	\$1,948,109	\$1,948,109	\$0	\$827,969	\$0	\$827,969
TOTALS	\$1,948,109	\$0	\$0	\$0	\$0	\$1,948,109	\$1,948,109	\$0	\$827,969	\$0	\$827,969



2022 Street Improvements

- Proposed Street Improvements
- Assessment/Notification Area



JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE						
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S							
						1				1	2	3	4	5						1	2					1	2		1	2	3	4	5	6	7						
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31																						30	31																		

**PROJECT SCHEDULE FOR
2022 STREET AND UTILITIES IMPROVEMENTS
PROJECT NO. 3062022.00**

Dec 21	Council Resolution calling for Feasibility Report
Jan 18	Accept Feasibility Report and call for Publication
Jan 21	E-Mail Hearing Notice to The TIMES
Jan 26/Feb 2	Public Hearing Notice published in The TIMES
Jan 28	Mail Hearing Notice to Property Owners
Feb 15	Hold Public Hearing (5:30 p.m.) City Council Chambers
Feb 15	Order Improvements and call for Plans and Specifications
March 11	Mail Plans to State Aid Office - N/A in 2022
Apr 5	Accept Plans and Specifications and call for Bids
Apr 8	E-mail Advertisement to The TIMES
Apr 13/20	Advertisement published in The TIMES
May 5	Bid Opening (10 a.m.) City Council Chambers
May 17	Award Bid
Aug 26	Receive List from Pennington County Auditor
Aug 29-Sep 2	Prepare Assessment Roll
Sept 20	Council Resolution Declaring Cost to be Assessed and Order Preparation of Assessment Roll
Sept 20	Council Resolution calling for Assessment Hearing
Sept 23	Assessment Hearing Notice to The TIMES
Sept 28	Hearing Notice published in The TIMES
Sept 30	Mail Assessment Notices to Property Owners
Oct. 18	Assessment Hearing (5:30 p.m.) City Council Chambers
Oct. 18	Council Resolution to Adopt Assessment Roll at Hearing or Nov 1st Council Meeting

Construction Lengths for Avenues

State 2427 ft
 Arnold 1053 ft
 Duluth 1767 ft
 Knight 1767 ft

2022 Street Resurfacing

STREET SEGMENTS MEASURED IN SQ. YARDS

Option A: Variable Resurfacing

Reclaim
 2" Mill + Fill



0 0.04 0.07 0.15 Miles

9TH STREET

8TH STREET

7TH STREET

6TH STREET

5TH STREET

4TH STREET

3RD STREET

MAIN AVENUE

KNIGHT AVENUE

DULUTH AVENUE

ARNOLD AVENUE

Sidewalks in Resurface Project Area



PROWAG Ramp Improvement Specifications





City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/18/2022

SUBJECT: #8.4 West Water Tower Reconditioning

RECOMMENDATION: It respectfully requested to consider approving the proposal from KLM Engineering of Woodbury Minnesota for services related to the West Water Tower.

MOTION TO: Approve the proposal of KLM Engineering to provide Design, Construction Management and Warranty Inspection for the West 500,000 gallon Water Tower Reconditioning.

BACKGROUND: The City of Thief River Falls has had the West Water Tower Reconditioning Project in the Capital Improvement Budget for a number of years. The interior epoxy coating has deteriorated to the point of needing replacement. The exterior is at the end of its expected 25 year span. The tower was last reconditioned in 1995.

KEY ISSUES: Water Tower coating projects are the most successful if completed in July/August in our climate for the ultimate quality during warm and long days. The project will protect the structure and ensure another 25 years of service.

FINANCIAL CONSIDERATIONS: The proposal is for \$101,898.00 for the Engineering portion, and will be bonded for along with the painting and labor once the project is bid and the total is known. Bonding payments are built into the Water Utility rates per Northland Securities.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

1.	KLM 2022 agreement West Tower
----	-------------------------------

November
16, 2021

Proposal for
Reconditioning Services



Thief River Falls, Minnesota 500,000-Gallon Tower No. 2

November 16, 2021

Mr. Wayne Johnson
Water Systems Superintendent
City of Thief River Falls
PO Box 528
Thief River Falls, Minnesota 56701

Dear Mr. Johnson,

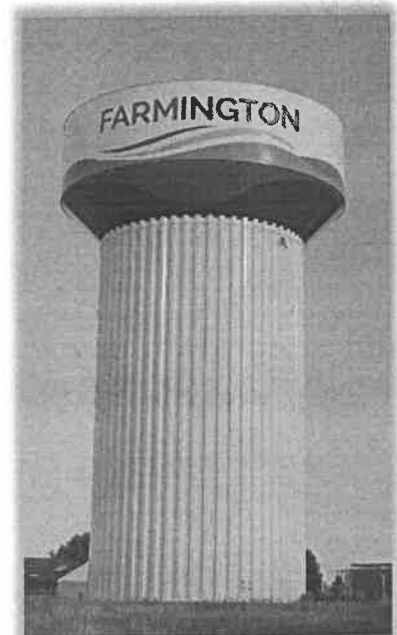
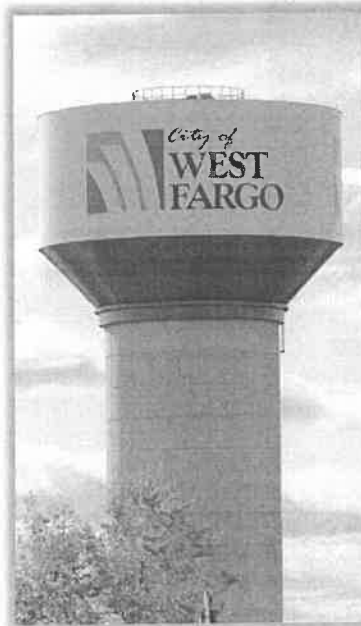
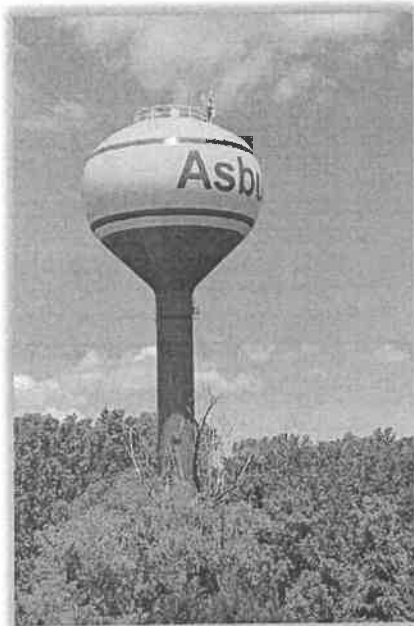
Thank you for the opportunity to submit this proposal to provide engineering and inspection services during the rehabilitation of the 500,000-gallon Water Tower in Thief River Falls, Minnesota.

KLM has a staff with the most credentials associated with AWS welding and NACE coating inspections of water storage tanks in the five-state area. When it comes to quality inspections on water towers, KLM sets the standard that other companies try to duplicate. Our dedication to quality inspections can be seen nationally as our projects are represented each year in Thnemec's Tank of the Year calendar contest.

Asbury, Iowa

West Fargo, North Dakota

Farmington, Minnesota



KLM's personnel have been working on water towers since the 1970s. We have tanks that were constructed and painted in the mid-1980s that are just coming up on their first reconditioning. KLM anticipates the tower's coating systems will be in service 22-30 years. This is due to KLM professionals trained to perform proper inspections and holding contractors accountable for quality workmanship.

Our inspections are performed by a professional staff with current and proper credentials. Our inspectors who, work directly under our Structural Engineer and Project Supervisor are certified as both NACE and AWS inspectors. Each employee takes ownership of their project. Our professional staff has a combined 150 years of experience and have successfully completed over 500 rehabilitations of water towers of various sizes. The KLM staff is fluent in the current codes and standards for new and reconditioned water tower projects.

KLM inspectors climb the towers daily to accept or reject the workmanship of the day. The main reason owners hire a professional consultant is to protect the owner's investment. The average tank without a professional inspection usually needs to be repaired after fifteen years compared to KLM projects, which are lasting 20 to 30 years.

No firm receives respect from tank contractors and subcontractors like KLM. Our role is to provide quality assurance and enforce the specification. KLM is very thorough with our documentation of what and how the work is being performed each day.

KLM would like to assist you with our expertise on quality control which will make this a successful project for many years to come. By selecting KLM, you can be assured that the project will be completed to your satisfaction.

We look forward to working with you.

Sincerely,



KLM ENGINEERING, INC.

Dewey Prinzing

VP of Business Development

Phone: 651-773-5111

Fax: 651-773-5222

Cell: 651-434-4321

Email: dprinzing@klmengineering.com

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DISCLAIMER:

The information in this proposal is confidential, may be legally privileged, and is intended for the sole use of the City of Thief River Falls . Access to this proposal by another company is not permitted. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or committed in reliance on it is prohibited.

Proposal

Project Understanding

KLM Engineering Inc. understands Thief River Falls will be rehabilitating the 500,000-gallon Single Pedestal Water Tower.

Key project team members were brought together to review the 2019 evaluation report to identify the repairs required to protect the substrate and bring it up to AWWA, OSHA, and Minnesota Department of Health codes and standards.

Benefits to Thief River Falls

- Today's protective coating systems are designed to last 20-30 years with only minor maintenance. Tight project specifications and full-time inspections give the coating systems the opportunity to realize their intended service life.
- KLM proposes to prepare a specification package specifically designed for water tower reconditioning. Our experience has shown that the more comprehensive the specification is, the more likely it is that the project is completed on time, on budget, with quality workmanship. The KLM specifications will mitigate requests for change orders during reconditioning.
- Welding and full time NACE Coating Inspections during reconditioning assures that the work performed by the contractor is in conformance with the specifications, as to maximize its life expectancy. KLM's inspectors monitor workmanship during all phases of work to verify the contractor's work meets the specification. Utilizing this process, maintenance costs will be reduced by decreasing the number of reconditioning cycles over the life of the tank.
- Our project administration and inspection services provide a buffer between the project specifications and the real-world challenges that can negatively affect project performance. To initiate the project correctly, KLM's project management assures that a qualified contractor is retained at an appropriate cost.

KLM Work Plan

Upon execution of an agreement, KLM proposes the following schedule to perform the work:

Council approval:

1. Design Services
2. Construction Management and Inspection Services
3. Warranty Inspection



Design

KLM will also perform at a minimum, the following related specification services:

- Meet with the owner to review plans and specifications.
- Produce preliminary and completed copies of the specifications for the owner.
- Provide an updated cost estimate.
- Advertise specifications on Quest CDN.
- Attend and facilitate a mandatory pre-bid meeting.
- Issue specification to bidders and respond (in writing) to bidder questions.
- Tabulate results for Owner's.
- Evaluate contractors' bid proposals for conformance to the specification.
- Recommend (in writing) to Owner the low, qualified bidder(s).
- Prepare Notice of Award and contract Agreement (forward to Owner).

Specifications

Project Requirements

This section includes the City's requirements, complete description of the project, project schedule, execution of contract documents; notice to proceed, project meetings and quality assurance.

Scope of Work: Project Specifications

The project specifications will include:

Advertisements for Bids

This section provides a detailed description of the project and meets the requirements for legal advertisements.

Instruction to Bidders

This section provides precise instructions to bidders including the scope of work, insurance, payments, time of completion, bidder qualifications, taxes and permits, legal requirements, performance and payment bonds and other important project information.

Bid Forms

This section contains the bid proposals; construction time frame alternate bid proposals, legal requirements, and the bidder and subcontractor qualification forms.

Project Requirements

This section includes a complete description of the project, project schedule(s), execution of contract documents; notice to proceed, project meetings, quality assurance, liquidated damages, and legal and technical requirements for executing the scope of work.

Technical Specifications

This section details the technical specifications for structural modifications, surface repairs, interior and exterior surface preparation, exterior abrasive blast containment, disposal of spent abrasives, dehumidification, lettering and logo, submittals, workmanship, unfavorable weather conditions, surface coating and material, repair work, health and sanitary facilities, clean up, ventilation and safety requirements, superintendent, inspection of work, sterilization of tank interiors, and containment plan.

Supplemental Conditions

This section supplements or amends the General Conditions and/or other provisions of the Contract Documents.

General Conditions

This section includes all the General Conditions designed for water tank reconditioning, such as authority of the Engineer, engineering inspection, modifications, additions and subtractions of scope of work, extensions of time, insurance and other appropriate items.

Contract Documents

This section provides the form of agreement to be used between the Owner and Contractor.

Payment and Performance Bond

Bonds for payment and performance are required for this project, as specified by state law.

Appendix A: Photos

This section includes copies of color photographs. This provides the contractor with a clear perspective of the interior/exterior conditions of the tank, and the scope of work involved.

Appendix B: Drawings

This section includes drawings, which define structural repairs or modifications and welding definitions.

Appendix C: Surface Preparation Requirements

This section references excerpts from NACE Standard Practice SP0178-2007 Standard Practice: Design, Fabrication, and Surface Finish Practices for Tanks and Vessels to Be Lined for Immersion Services for defining welding and grinding requirements of the structural repair or modifications.

Appendix D: Paint Chip Lead Test Results

This section contains paint chip test results for lead and chromium used to calculate the risk factor and classification of containment required for conformance with Federal and State Environmental Regulations.

Appendix E: Lettering and Logo (optional)

If required, this section includes drawings of any required lettering and logo.

Construction Services

Construction Administration

The project manager and project supervisor work together on managing the project. The project supervisor does the initial review of the submittals and communicates with the inspector daily to help enforce the project specifications as necessary. The supervisor is the main contact between the contractor representative and the Owner. The manager does the final review of the submittals and will assist the supervisor as required.

Construction management consists of the following:

- Attend and facilitate preconstruction conference.
- Removal of cellular equipment.
- Periodically perform on-site review of project's work status and report to the owner.
- Coordinate progress meetings as necessary.
- Review of meeting minutes.
- Review and approve of the contractor's submittals:
 1. Drawing reviews
 2. Welder Certifications
 3. Welder Qualifications
 4. Welding Procedures
 5. Coating Materials Submittal
 6. TLCP Sampling Plan
- Scheduling of inspections.
- Project close out administration.
- Establishes warranty date.
- Review of inspector's daily documentation.
- Process change orders.
- Prepare monthly payment request forms.

Construction Observation

The **full-time** inspector assigned to this project will be a NACE Coating Inspector and/or AWS Certified Welding Inspector. All our inspectors have extensive practical experience and knowledge of water storage tank reconditioning. They are experienced sandblasters, painters, climbers, riggers, coating inspectors, welders and welding inspectors which allow the inspector to perform inspections alongside the contractor to ensure conformance to the project specification.

At a minimum, the field inspections will include the following:

- A preconstruction meeting with the client and contractor to clearly define the role of the Engineer and Inspector, to discuss the intent of the specifications, and to ensure all parties agree to the scope of work and expectations regarding the quality of work.
- Monitor and approval of the structural repairs and modifications for conformance to the specifications.
- Inspection of the abrasive blasting media and equipment for conformance to the specifications and to prevent contamination of surfaces during surface preparation with moisture and oil or other contaminants.
- Monitor the paint removal and disposal process for conformance to the specifications and environmental regulations.
- Monitor the contractors mixing and application of the coatings for conformance to the specifications and the coating manufacturer's recommendations.
- Approve surface preparation samples.
- Record the contractor's progress for adherence to the construction schedule.
- Submit daily and weekly inspection reports. Prepare and file copies of the reports on construction activities.
- Coordinate and review testing of materials for conformance to the specification and environmental regulations.
- Monitor punch list items and subsequent corrective action by the contractor.
- Final inspection, substantial completion, and project acceptance.

Antenna Inspection

KLM recommends the owner establish an escrow account from the tenant(s) (telecom carrier(s)) for any engineering and inspection related work on this project. KLM recommends \$9,000.00 per carrier and \$3,500.00 for any city antennas.

Warranty Inspection

KLM proposes to perform an ROV warranty inspection on the referenced tank prior to the expiration of the performance bonded two (2) year warranty. The warranty inspection will include an inspection report. Prior to the warranty expiration, KLM will request verification to proceed with the warranty inspection under the terms of this contract. The fixed fee does not include any necessary warranty repair work required.

Deliverables

Thief River Falls owns and retains this documentation. KLM also retains these records for future reference. Deliverables submitted electronically unless indicated hard copy.

- Professional Engineering Certified plans and specifications
- State Regulatory documentation including permitting, State Agency or Department of Health, TCLP Testing and Waste Tracking
- Contractor Submittals
- Daily Logs & Weather Logs
- Surface Preparation
- Daily Digital Photos
- Weekly Summary & Progress Meeting
- Project Acceptance Certificate
- Warranty Inspection Report (Owner & Contractor)

Proposal Summary

KLM Engineering estimates this to be a 11-week project for the contractor and 10 weeks of inspection services. KLM will manage the water tower rehabilitation with comprehensive specifications, engineering, project management, welding inspection, coating inspection, antenna inspection and an ROV warranty inspection as detailed below.

Cost Summary

1. Design Services	Fixed	\$15,000.00
2. Construction Management	Fixed	\$7,300.00
3. Construction Observation	Fixed	\$79,598.00
Total Estimated KLM Fees		\$101,898.00
4. Warranty Inspection 2023	Fixed	\$3,600.00
5. Antenna Inspections	Per Carrier	\$9,000.00

Why Use KLM

KLM Engineering, Inc. has been evaluating water towers for over 25 years. KLM is the leader in providing engineering and inspection services during reconditioning of towers greater than 500,000-gallons in Minnesota. Our reference list has customers including the US Military, US Steel, Indian Health Services, State of Minnesota and municipalities ranging from coast to coast and beyond-including Hawaii, Canada, and Europe.

Agreement

This proposal is valid for sixty (60) days from November 16, 2021. If Thief River Falls finds this proposal acceptable, please sign and return by mail, fax, or email. We can begin work immediately once an agreement has been executed based on the project work schedule.

This agreement, between the City of Thief River Falls and KLM Engineering, Inc. of Woodbury, Minnesota is accepted by:

_____	_____	Thief River Falls, Minnesota
(Name)	(Title)	

(Date)		
	VP of Business Development	KLM Engineering, Inc.
(Name)	(Title)	Woodbury, Minnesota

November 16, 2021
(Date)

We look forward to working with you.

Sincerely,

KLM ENGINEERING, INC.

Dewey Prinzing
VP of Business Development
Phone: 651-773-5111
Fax: 651-773-5222
Cell: 651-434-4321
Email: dprinzing@klmengineering.com



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 1/18/2022

SUBJECT: #8.5 Fire Code

RECOMMENDATION: It is Respectfully Requested the Council Approve the Recommendation of the Public Safety/Liquor Committee

MOTION TO: Call for First Reading of Ordinance No. 114 to Consider Amending the City Code to Adopt the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies

BACKGROUND: Appendix K of the 2015 MN State Fire Code was adopted to the City Code in 2018 which prohibits open flames and fuel storage on balconies (see attached ordinance). The 2020 MN State Fire Code changed the designation of Appendix K to Appendix O. The Fire Department recommended adoption of Appendix O as a safety measure and the Public Safety/Liquor committee reviewed the ordinance and recommends its adoption to the City Council.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The City Attorney drafted the proposed ordinance.

DEPARTMENT/RESPONSIBLE PERSON: Co-Fire Chiefs Beier and Semanko

ATTACHMENTS:

1.	Fire Code Ordinance
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ORDINANCE NO. _____, _____ SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 150 ENTITLED "BUILDING REGULATIONS" BY ADOPTING MINNESOTA STATE FIRE CODE APPENDIX "O" RELATING TO FIRES AND BARBEQUES ON BALCONIES OR PATIOS, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAINS PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. Section 150.01 (D) (4) is hereby added to read as follows:

(4) ***Minnesota State Fire Code Appendix O:***

- (i) Open Flame Prohibited. In any structure containing three or more dwelling units, no person shall kindle, maintain, or cause any fire or open flame on any balcony above ground level, or on any ground floor patio within 15 feet of a structure.
- (ii) Fuel Storage Prohibited. No person shall store or use any fuel, barbeque, torch, or other similar heating or lighting chemical or device in the locations designated in Section 1.1.
- (iii) Exception. Listed electric or gas-fired barbeque grills that are permanently mounted and wired or plumbed to the building's gas supply or electrical system and that maintain a minimum clearance of 18 inches on all sides, unless listed for lesser clearances, may be installed on balconies and patios when approved by the fire chief.

Section 2. City Code Chapter 10 entitled "General Provisions" is hereby adopted in its entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ____ day of _____, 2022.

Voting Aye:

Voting No:

Abstaining: None.

Absent: None.

Mayor

ATTEST:

City Administrator

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
Goldman Sachs BK SLT Lake City	Certificate of Deposit - Brokered	\$200,000	24-Jan-22	2.95%	23-Jul-19	\$200,360.00
Texas Echange Bk Crowley	Certificate of Deposit - Brokered	\$249,000	25-Mar-22	1.00%	27-Apr-20	\$249,430.77
Albertville Ala Taxable GO	Certificate of Deposit - Brokered	\$255,000	01-Jun-22	0.64%	01-Jun-21	\$255,283.05
Sallie Mae BK Salt lake City	Certificate of Deposit - Brokered	\$82,000	23-Aug-22	2.35%	23-Aug-22	\$83,101.26
Bank Hapoalim BM New York	Certificate of Deposit - Brokered	\$171,000	26-Feb-21	0.25%	26-Aug-22	\$170,964.09
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$213,677.42
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$260,762.76
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$180,996.15
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$516,310.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$251,568.45
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$183,287.31
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$239,906.58
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$246,639.48
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$241,099.60
Defiance Ohio City Sch Dist	Certificate of Deposit - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$474,446.50
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$184,391.20
Plattsburgh NY Pub Impt Bnds	Bond - Brokered	\$200,000	01-Nov-22	2.25%	02-Nov-17	\$202,780.00
RBC INVESTMENTS						\$4,155,004.62
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-22	0.35%	16-Dec-22	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Western Alliance Bank	Certificate of Deposit - Brokered	\$245,300	22-Apr-22	0.200%	\$249,500.00
Servisfirst Bank	Certificate of Deposit - Brokered	\$248,600	05-Jul-22	0.160%	\$249,500.00
Greenstate Credit Union	Certificate of Deposit - Brokered	\$249,200	19-Dec-22	0.210%	\$249,200.00
4M INVESTMENTS					\$748,200.00

TOTAL CD INVESTMENTS	\$5,003,204.62
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	0.01%	\$3,167,918.06
RBC	US Govt Money Market Fund		\$0.04
League of Minnesota Cities	4M Money Market Fund	0.01%	\$8,921,999.23
League of Minnesota Cities	4M Plus Fund	0.03%	\$25,774.94
League of Minnesota Cities	4M LTD Account		\$748,250.49

TOTAL MONEY MARKET SAVINGS	\$12,863,942.76
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GRAND TOTAL	12/31/2021	\$17,867,147.38
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*Interest paid every 6 months.