

COUNCIL PROCEEDINGS

Tuesday, February 1, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on February 1, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad, Prudhomme, Lorenson and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Mike Lorenson motioned, being seconded by Councilmember Rachel Prudhomme, to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 02.26.22: Approval of January 18, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-26-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve January 18, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.27.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-27-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,260,319.71. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.28.22: Correction - Approval of Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-28-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Pennington County Fair Association a Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License was previously approved on December 7, 2021. The dates applied for July 15-19 should be effective July 13 – 17, 2022.

THEREFORE, BE IT RESOLVED By the City Council, to grant the Pennington County Fair Association a Permit for a 1 Day to 4 Day Temporary On-Sale Liquor License, corrected dates of July 13 – 17, 2022 from noon to midnight at the Fairgrounds during the Pennington County Fair.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.29.22: Approval of Parade Application to Pennington County Fair Association during the Pennington County Fair

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-29-22 , being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The Pennington County Fair Association has applied for a Parade Application Permit. The route would remain the same as in prior years unless construction causes a route change. If this was to occur, the Pennington County Fair Association would work with the City and Law Enforcement to find a suitable alternative.

THEREFORE, BE IT RESOLVED Approval of Parade Application to Pennington County Fair Association during the Pennington County Fair on July 13, 2022 from 7 - 9:00 p.m.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 02.30.22: Approval of the City of Thief River Falls 5-Year Financial Management Plan From Northland Securities

Following discussion, Councilmember Steve Narverud introduced Resolution No. 02-30-22 , being seconded by Councilmember Michele McCraw, that:

WHEREAS, Northland Securities, Inc. was contracted by the city to provide expertise in developing a financial management tool for estimating the impact of specific projects and policy decisions on the city finances, especially future utility and tax rates. The city's Committee of Whole meeting on January 26, 2022 received a summary of the plan and staff has the ability to go forward to revise the plan based upon changed circumstances.

THEREFORE, BE IT RESOLVED By the City Council, to accept the Administrative Services Committee recommendation to approve the City of Thief River Falls 5-year Financial Management plan for use as planning tool for user tax levies and charges and rates for the utility and general funds.

On vote being taken, the resolution was unanimously passed.

Call for Second Reading of Ordinance No. 138, 3rd Series of the City of Thief River Falls, Minnesota, Amending 150 entitled "building regulations" by adopting the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies.

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc to call for the second reading of Ordinance No. 138, 3rd Series of the City of Thief River Falls, Minnesota, Amending 150 entitled "building regulations" by adopting the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies.

WHEREAS, Appendix K of the 2015 MN State Fire Code was adopted to the City Code in 2018 which prohibits open flames and fuel storage on balconies (see attached ordinance). The 2020 MN State Fire Code changed the designation of Appendix K to Appendix O. The Fire Department recommended adoption of Appendix O as a safety measure and the Public Safety/Liquor committee reviewed the ordinance and recommends its adoption to the City Council.

THEREFORE, BE IT RESOLVED Call for Second Reading of Ordinance No. 114, 3rd Series of the City of Thief River Falls, Minnesota, to Amending the City Code to Adopt the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.31.22: Approval of Ordinance No. 138, 3rd Series of the City of Thief River Falls, Minnesota, Amending 150 entitled "building regulations" by adopting the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies.

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 02-31-22 , being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Appendix K of the 2015 MN State Fire Code was adopted to the City Code in 2018 which prohibits open flames and fuel storage on balconies (see attached ordinance). The 2020 MN State Fire Code changed the designation of Appendix K to Appendix O. The Fire Department recommended adoption of Appendix O as a safety measure and the Public Safety/Liquor committee reviewed the ordinance and recommends its adoption to the City Council.

THEREFORE, BE IT RESOLVED Approval of Ordinance No. 138, 3rd Series of the City of Thief River Falls, Minnesota, Amending 150 entitled "building regulations" by adopting the State Fire Code Appendix O Relating to Fires and Barbeques on Balconies.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.32.22: Approve the Purchase of CivicOptimize for the City of Thief River Falls

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 02-32-22 , being seconded by Councilmember Rachel Prudhomme, that:

WHEREAS, The City of Thief River Falls needs a convenient, easily accessible way for citizens to do business online that is secure and compliant.

WHEREAS, With Covid-19 concerns, it is becoming even more essential to modernize and be able to offer our citizens online solutions that are convenient and easily accessible for forms, payments, scheduling, and reporting. With CivicOptimize, we would be able to offer online employment applications, credit applications, permits, etc. We can accept payments and even offer real-time scheduling. We can utilize the 311 and Citizen requests for our reporting that utilizes a progressive web app in real-time that would synchronize with our website. This would replace our existing 311 app.

WHEREAS, \$11,848.50 (Year 1) and \$7500.00 (Year 2 and after). This includes discounted pricing. This would replace the 311 app that we currently have in the IT Contracts budget.

THEREFORE, BE IT RESOLVED Approve the Purchase of CivicOptimize for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.33.22: Approve City of Thief River Falls Fuel Supply and Oil Bids

Following discussion, Councilmember Michele McCraw introduced Resolution No. 02-33-22, being seconded by Councilmember Curt Howe, that:

THEREFORE, BE IT RESOLVED After the City of Thief River Falls advertised in The Times on January 5, 2022 for fuel supply bids for delivery and at the pump and oil. Sealed bids were received until 10:00 am Wednesday, January 26th, 2022 by the City Administrator on behalf of the City Council and opened. The result of the supply fuel bids and oil to the City of Thief River Falls for the years of 2022-2026 with unleaded regular gasoline and/ or gasohol, and No.1 low Sulphur, No. 2 low Sulphur, Premium Fuel with Diesel Additive; low Sulphur, propane, and oil is as follows:

On vote being taken, the resolution was unanimously passed.

Farmers Union Oil Company

	Gasohol	No. 1 Low Sulfur	No. 2 Low Sulfur	Premium Fuel Propane w/Diesel additive
Delivered	All delivered fuel will be bid the day of			
Dealer Pump	-.12	-.12	-.12	-.12
Varied oil products are all at state bid pricing				

Northdale Oil

	Gasohol	No. 1 Low Sulfur	No.2 Low Sulfur	Premium Fuel w/Diesel additive	Propane
Delivered	2.7197	3.2765	2.9625	2.6815	1.33 (10,000 gal) 1.99
Dealer Pump	-.13	-.13	-.13	-.13	
Varied oil products listed with discounted pricing					

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Curt Howe mentioned the Airport Authority met recently and discussed that Denver Air is doing well with boarding being the highest in 2021 in the last 6 years. They are looking into renewing the contract to 3 years vs. the current 2 years. There will also be an additional interlink for baggage with American Airlines to the already existing United Airlines.

UPCOMING MEETINGS

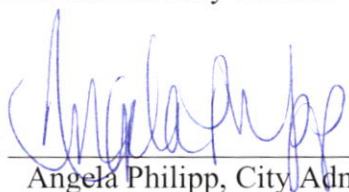
- Utilities Committee - February 7th at 7:00 a.m.
- Public Safety/Liquor Committee - February 7th at 4:30 p.m.
- Administrative Services Committee - February 8th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - February 9th at 4:30 p.m.
- City Council Meeting - February 15th at 5:30 p.m.

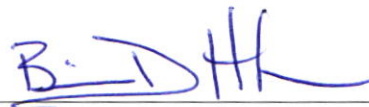
INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Rachel Prudhomme, being seconded by Councilmember Mike Lorensen to adjourn at 5:43 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Attest:


Angela Philipp, City Administrator


Brian D. Holmer, Mayor