THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, March 1, 2022

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of February 15, 2022 Council Proceedings (Page 3-8)
   - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (Page 9-36)

8. **NEW BUSINESS**
   - 8.1. MAK Properties, LLC. – Economic Development Tax Increment Financing (Page 37-51)
   - 8.2. Water Meter Replacement (Page 52-57)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. UTILITIES COMMITTEE - MARCH 7TH AT 7:00 A.M.

10.2. PUBLIC SAFETY/LIQUOR COMMITTEE - MARCH 7TH AT 4:30 P.M.

10.3. ADMINISTRATIVE SERVICES COMMITTEE - MARCH 8TH AT 4:30 P.M. *CITY HALL CHAMBERS*

10.4. PUBLIC WORKS COMMITTEE - MARCH 9TH AT 4:30 P.M.

10.5. CITY COUNCIL MEETING - MARCH 15TH at 5:30 p.m.

11. INFORMATIONAL ITEMS

11.1. Advance Thief River Report - February (Page 58-67)

12. CLOSE MEETING PURSUANT TO MN STATUTE §13D.05 TO DISCUSS PURCHASE OF REAL PROPERTY

13. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 3/1/2022

SUBJECT: #7.1 Approval of February 15, 2022 Council Proceedings

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to approve February 15, 2022 Council Proceedings.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	02 15 22 City Council Minutes

COUNCIL PROCEEDINGS

Tuesday, February 15, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on February 15, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad and Bolduc, Prudhomme arrived at 5:32 p.m. and Lorenson arrived at 5:34 p.m. Mayor Holmer chaired the meeting.

PUBLIC HEARING

- Small Cities Development Grant – Joan Uhren presented, no public comment.
- Feasibility Report for the 2022 Street and Utilities Improvements – Travis Giffen presented, no public comment.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Mike Lorenson to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 02.34.22: Approval of February 1, 2021 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-34-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve February 1, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.35.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-35-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $704,510.44. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.36.22: Appointment of Casey Engelstad as Billing Clerk through Internal Transfer Process

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution

No. 02-36-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City Council approved Resolution No. 1-17-22 authorizing that the Billing Clerk position begin the process to fill a vacancy.

THEREFORE, BE IT RESOLVED To approve the Teamster internal transfer of Casey Engelstad from Off-Sale Clerk to Billing Clerk, effective February 16, 2022. Ms. Engelstad's wage shall be frozen at her current wage of $26.20 for one year and then shall be eligible for progression to the top step of the Grade Level 4 Billing Clerk salary schedule. As per union contract, there is a 30-day probationary period to return to the prior position.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02-37-22: Fill Part-time Off Sale Clerk Position in Liquor Department

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 02-37-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City had previously over a year ago went through the process to fill this position (both internally and public) without success. The position has been determined to be necessary in the continued efficiency and success in the operations of the Liquor Department.

THEREFORE, BE IT RESOLVED To accept the Public Safety/Liquor Committee recommendation to fill a part-time Off Sale Clerk position at Falls Liquors and open the position to Teamster No. 320 Union employees as part of the internal transfer process. In the event that the position is not filled through the Teamster internal transfer process, the position will be opened to the public.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 02.38.22: Approval of Small Cities Development Grant

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 02-38-22, being seconded by Councilmember Rachel Prudhomme, that:

WHEREAS, Minnesota Department of Employment and Economic Development (DEED) through their Small Cities program, has grant funds available for housing rehabilitation for low to moderate income residents. The city entered into an agreement with the NW MN Multi-County HRA to prepare a preliminary and final grant application for this program as the City of Thief River Falls continues to have needs for improvements to existing housing.

WHEREAS, The proposed grant would be for renovations to multi-family rental units. The criteria for this grant would allow any location within the city limits. The proposed grant application would be for $600,000 and fund approximately 40 units. The building owner would be responsible for 30% of the project cost and 20% in a low interest loan. The remaining 50% would be a grant. The eligible SCDP funds (loan and grant) for each unit would be $12,500. The preliminary application was approved by DEED and final application is recommended. This project hearing serves as a Citizen's Participation Plan as part of the DEED Small Cities Development Program.

THEREFORE, BE IT RESOLVED Approve the City of Thief River Falls as the legal sponsor, authorizing the application for a MN DEED Small Cities Grant; and authorize the Mayor and Administrator to execute the agreements and amendments as are necessary to implement the project on behalf of the applicant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.39.22: MAK Properties, LLC. – Redevelopment Tax Increment Financing - Call for Public Hearing

The MAK Properties, LLC. – Redevelopment Tax Increment Financing – Call for Public Hearing was presented. Following discussion, Councilmember Rachel Prudhomme moved to table this item, being seconded by Councilmember Mike Lorenson:

On vote being to table, the motion unanimously carried and the item tabled.

RESOLUTION NO. 02.40.22: Accept the Quote from Ditch Witch for the purchase price of $45,795 for the 2020 Hx30 Vac. Excavator

Following discussion, Councilmember Anthony Bolduc introduced Resolution 02.40.22, being seconded by Councilmember Rachel Prudhomme, that:

WHEREAS, The City Electric Department had in the 2022 budget to replace the existing Vac-Tron Vacuum Excavator. The Vac-Tron Excavator was purchased in 2004 and has served the City Electric Department very well. Due to the condition of the vacuum excavator, it is time to replace the unit due to additional maintenance costs of the machine. Four quotes were received to replace the vacuum excavator based off specs and requirements from the electric crew and state bid. Bidders to quote the machine were Vermeer, ABM Equipment, Ditch Witch of MN. Ditch Witch submitted two bids for the vacuum excavator. The second quote was for a 2020 leased vac from NPL with 228 hrs. of run time.

WHEREAS, Based off of the 2021 estimates, the City Electric Department budgeted $60,000 to purchase a 500-gallon vac excavator. This year's cost of equipment exceeded the budget for 2022. The City of Thief River Falls received 3 quotes, Vermeer at $96,591.14, Ditch Witch at $80,505.91 and ABM at $119,865. We also received a second quote from Ditch Witch for a used leased Vac with 228 hrs. for $45,795 tax included.

THEREFORE, BE IT RESOLVED Accept the Quote from Ditch Witch for the purchase price of $45,795 for the 2020 Hx30 Vac. Excavator.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.41.22: Approval of Motor Grader Rental

Following discussion, Councilmember Curt Howe introduced Resolution 02.41.22, being seconded by Councilmember Rachel Prudhomme, that:

WHEREAS, The city owns and maintains a fleet of vehicles and equipment for snow removal and other street maintenance operations. The efficient plowing of streets and removing snow in the central business district requires two motor graders. The city currently owns a 20t I John Deere 770 and leases a second motor grader. The current rental agreement with Davidson Construction will be complete at the end of March 2022. If the city decides to enter into an agreement for a new machine for the 2022 snow season, an order must be placed now to ensure that the equipment is received in time for the season.

WHEREAS, The city requires two motor graders in the winter months, November through March, but only needs one motor grader in the summer. The city has fulfilled its obligation with Davidson Construction on the current rental agreement. The staff recommends moving into a lease with RDO equipment to upgrade our blade features, lower our risk of breakdowns, and possibly make some capital gain on investment. Lease/rental agreement have been in place on this type of equipment from the 2019/2020 snow seasons with great success and no unexpected expenses.

THEREFORE, BE IT RESOLVED Approve a motor grader Lease agreement with RDO Equipment for the 2022/2023 through the 2027/2028 snow seasons.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 02.42.22: Order Improvements and Call for Plans and Specifications for the 2022 Street & Utilities Improvements Project

Following discussion, Councilmember Steve Narverud introduced Resolution 02.42.22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The list of projects is based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

WHEREAS, A public hearing was held tonight, February 15th, to discuss the proposed improvements. The City Council will need to order the improvements and call for plans and specifications to allow adequate preparation time to stay on schedule for a May 5th bid opening. The council may order any, or all, of the items identified in the list of improvements.

THEREFORE, BE IT RESOLVED Order Improvements and Call for Plans and Specifications for the 2022 Street & Utilities Improvements Project as follows:

1. NORTHWESTERN RESIDENTIAL DISTRICT – STREET RECONSTRUCTION

   - State Avenue North, from 3rd street to 10th street, excluding 6th street
   - Arnold Avenue North, from 6th Street to 9th street.
   - Duluth Avenue North, from 4th Street to 9th street, excluding 6th street.
   - Knight Avenue North, from 4th Street to 6th street, and 7th to 9th street.

2. NORTHWESTERN RESIDENTIAL DISTRICT – PAVEMENT RESURFACING

- 9th Street from State Avenue to T.H. #32
- 8th Street from State Avenue to Knight Ave
- 7th Street from State Avenue to T.H.#32
- Knight Ave from 6th Street to 7th Street
- 5th Street from Kinney Ave to T.H. #32

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- City Council Meeting - March 1st at 5:30 p.m.
- Utilities Committee - March 7th at 7:00 a.m.
- Public Safety/Liquor Committee - March 7th at 4:30 p.m.
- Administrative Services Committee - March 8th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - March 9th at 4:30 p.m.

INFORMATIONAL ITEMS

- Investment Summary 1/2022
- Thief River Falls Fire Department 2021 Annual Report
- Mayor Holmer mentioned the City of TRF – Rural Fire Association Annual Meeting, February 24, 2022 at 11 a.m., City Hall (Council Chambers).
- Councilmember Steve Narverud mentioned that snow piles are being cut down by the city and county. Please be patient.

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:05 p.m. On vote being taken, the Chair declared the motion unanimously carried.

____
Brian D. Holmer, Mayor

Attest: ________________________________
Angela Philipp, City Administrator

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 3/1/2022

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of $327,926.00 and council per diem in the amount of $390.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Expense Account Codes
2.	2022 03 01 Council Per Diems
3.	03 01 2022 Summary of Disbursements
4.	Packet 237 02 14 22 Direct Payables
5.	Packet 238 02 15 22 Direct Payables
6.	Packet 241 02 15 22 Direct Payables
7.	Packet 244 02 17 22 Direct Payables
8.	Packet 246 02 17 22 Direct Payables
9.	Packet 248 03 01 22 Council Meeting
10.	Packet 249 03 01 22 Council Meeting

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
630	REA & HOMCC ARENAS - VENUWORKS	
640	MULTI EVENTS CULTURAL CENTER - VENUWORKS	
650	TOURIST PARK CAMPGROUNDS - VENUMORKS	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	
		1/14/2022

COUNCIL PER DIEM TO BE PAID ON 03/24/2022 PAYROLL
Presented 03/01/2022 Council Meeting

Steve Narverud - Jan 2022

01/10/22	Public Safety	1.5 hours	Council Chambers	$32.50	
01/11/22	Planning & Zoning	1 hour	Council Chambers	$32.50	
01/12/22	Public Works	2 hours	Council Chambers	$32.50	
01/26/22	Comm of the Whole	2 hours	Council Chambers	$32.50	
					$130.00

Curt Howe - Jan 2022

01/11/22	CVB	12-2:45	Quality Inn	$32.50	
01/11/22	Admin Services	4:30-5:30	Room 201	$32.50	
01/12/22	MEC	7:30-8:30	Dist Service Ctr	$32.50	
01/12/22	Public Works	4:30-6:30	Council Chambers	$32.50	
01/19/22	Airport Mtg	7:30-8:30	Justice Center	$32.50	
1/26/2022	Comm of Whole	5:30-7:30	Council Chambers	$32.50	
					$195.00

Mike Lorenson - Jan 2022

01/10/22	Utilities Committee	7:00 am	City Hall	$32.50	
01/26/22	Comm of Whole	5:30 PM	City Hall	$32.50	
					$65.00

#7.02

City of Thief River Falls

Equal Opportunity Employer

COUNCIL MEETING BILLS

MARCH 1st, 2022

SUMMARY OF DISBURSEMENTS

2/14/2022	AP PKT #237 - DIRECT PAYABLE	$228.76
2/15/2022	AP PKT #238 - DIRECT PAYABLES	$72,367.97
2/15/2022	AP PKT #241 - DIRECT PAYABLES	$1,535.32
2/17/2022	AP PKT #244 - DIRECT PAYABLES	$31,450.65
2/18/2022	AP PKT #246 - DIRECT PAYABLES	$51,437.57
2/22/2022	AP PKT #249 - DIRECT PAYABLES	$38,857.15
3/1/2022	AP PKT #248 - COUNCIL MEETING BILLS	$132,048.58
GRAND TOTAL OF DISBURSEMENTS		**$327,926.00**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00237 - 02/14/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1408356	01/20/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		219.76
C & L DISTRIBUTING	1408356	01/20/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		9.00
						Vendor C & L DISTRIBUTING Total:	**228.76**
						Grand Total:	**228.76**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		228.76
	Grand Total:	**228.76**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	219.76
610-4810-62610	Freight In (Liquor)	9.00
	Grand Total:	**228.76**

Project Account Summary

Project Account Key		Expense Amount
None		228.76
	Grand Total:	**228.76**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00238 - 02/15/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ANDOVER MARKER COMPANY							
ANDOVER MARKER COMPA	5216	01/27/2022	820-4840-62990	Misc. Operating Expense	CEMETERY MARKERS		1,688.90
					Vendor ANDOVER MARKER COMPANY Total:		**1,688.90**
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC PY	JAN 2022	02/02/2022	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - JAN 20		6,294.75
					Vendor BANKCARD ELECTRONIC PYMTS INC Total:		**6,294.75**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		91.73
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		3,126.08
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		269.16
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		7.68
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		0.68
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		7,132.40
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		2,065.38
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		1,161.52
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		51.16
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		543.34
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		444.09
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		1,448.09
FARMERS UNION OIL COMP	JAN 2022	01/31/2022	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JAN 202		101.35
					Vendor FARMERS UNION OIL COMPANY Total:		**16,442.66**
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	119295	01/05/2022	630-4850-62230	Building Maint & Repair	MATERIALS - HEATER INSTA		359.16
FASTENAL COMPANY	119313	01/06/2022	630-4850-62230	Building Maint & Repair	MATERIALS - HEATER INSTA		26.18
FASTENAL COMPANY	119319	01/06/2022	630-4850-62230	Building Maint & Repair	MATERIALS - HEATER INSTA		27.39
FASTENAL COMPANY	119367	01/11/2022	690-4850-62210	Equipment Maint & Repair	PARTS - SKIDSTEER REPAIR		22.99
FASTENAL COMPANY	119412	01/14/2022	100-4315-62880	Personal Protective Equipm	PPE - GLOVES		74.52
					Vendor FASTENAL COMPANY Total:		**510.24**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4150-63210	Communication Expense	PHONE CHARGES - FEB 202		14.43
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4150-63210	Communication Expense	PHONE CHARGES - FEB 202		406.25
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4220-63210	Communication Expense	PHONE CHARGES - FEB 202		66.95
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4240-63210	Communication Expense	PHONE CHARGES - FEB 202		36.98
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4312-63210	Communication Expense	PHONE CHARGES - FEB 202		83.97
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4510-63210	Communication Expense	PHONE CHARGES - FEB 202		48.99
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4510-63210	Communication Expense	PHONE CHARGES - FEB 202		14.81

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4570-63210	Communication Expense	PHONE CHARGES - FEB 202		9.99
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	100-4650-63210	Communication Expense	PHONE CHARGES - FEB 202		137.97
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	610-4830-63210	Communication Expense	PHONE CHARGES - FEB 202		80.98
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	620-4830-63210	Communication Expense	PHONE CHARGES - FEB 202		222.87
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	630-4830-63210	Communication Expense	PHONE CHARGES - FEB 202		281.85
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	690-4830-63210	Communication Expense	PHONE CHARGES - FEB 202		345.61
GARDEN VALLEY TECHNOLO	101133974	02/10/2022	690-4830-63210	Communication Expense	PHONE CHARGES - FEB 202		14.67
GARDEN VALLEY TECHNOLO	101136165	02/10/2022	630-4830-63210	Communication Expense	LABOR - PROGRAM CHANG		93.00
					Vendor GARDEN VALLEY TECHNOLOGIES Total:		**1,859.32**
Vendor: GLOBAL PAYMENTS INTEGRATED							
GLOBAL PAYMENTS INTEGR	JAN 2022 ASHLEY	02/02/2022	100-4670-63060	Credit Card Fees	CREDIT CARD FEES - JAN 20		23.61
GLOBAL PAYMENTS INTEGR	JAN 2022 ASHLEY	02/02/2022	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JAN 20		397.24
GLOBAL PAYMENTS INTEGR	JAN 2022 ELEC	02/02/2022	690-4890-63060	Credit Card Fees	CREDIT CARD FEES - JAN 20		3,102.87
					Vendor GLOBAL PAYMENTS INTEGRATED Total:		**3,523.72**
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	9621363	02/08/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - FEB 20		69.70
					Vendor MARCO TECHNOLOGIES LLC Total:		**69.70**
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROU	4021554164	02/04/2022	100-4220-63890	Utilities Expense	GAS METER READING - JAN		490.05
MINNESOTA ENERGY GROU	4021554164	02/04/2022	100-4550-63890	Utilities Expense	GAS METER READING - JAN		838.35
MINNESOTA ENERGY GROU	4021554164	02/04/2022	100-4560-63890	Utilities Expense	GAS METER READING - JAN		789.53
MINNESOTA ENERGY GROU	4021554164	02/04/2022	100-4570-63890	Utilities Expense	GAS METER READING - JAN		947.94
MINNESOTA ENERGY GROU	4021554164	02/04/2022	680-4830-63890	Utilities Expense	GAS METER READING - JAN		21.38
					Vendor MINNESOTA ENERGY GROUP-00003 Total:		**3,087.25**
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROU	4013459109	01/28/2022	690-4830-63890	Utilities Expense	GAS METER READING - JAN		2,752.36
					Vendor MINNESOTA ENERGY GROUP-00005 Total:		**2,752.36**
Vendor: MINNESOTA ENERGY GROUP-00007							
MINNESOTA ENERGY GROU	4024378028	02/08/2022	100-4194-63890	Utilities Expense	GAS METER READING - JAN		170.80
					Vendor MINNESOTA ENERGY GROUP-00007 Total:		**170.80**
Vendor: NORTHLAND SERCUITIES INC							
NORTHLAND SERCUITIES IN	6995	02/10/2022	100-4150-63030	Contracts Expense	SERVICES - LONG TERM FIN		2,580.00
					Vendor NORTHLAND SERCUITIES INC Total:		**2,580.00**
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE IN	137630	01/17/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,034.50
NORTHWEST BEVERAGE IN	137688	01/21/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		7,958.35
NORTHWEST BEVERAGE IN	137710	01/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,390.00
NORTHWEST BEVERAGE IN	137789	01/28/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		11,564.00
NORTHWEST BEVERAGE IN	137789	01/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		134.00
NORTHWEST BEVERAGE IN	137807	01/31/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,093.30
					Vendor NORTHWEST BEVERAGE INC Total:		**25,174.15**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: OLSON UNDERGROUND INC							
OLSON UNDERGROUND IN	872	12/31/2021	820-4890-63030	Contracts Expense	OPEN/CLOSE FEE - GARY IN		1,000.00
					Vendor OLSON UNDERGROUND INC Total:		**1,000.00**
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-293734	01/11/2022	100-4210-62210	Equipment Maint & Repair	HEADLIGHT BULBS		52.24
O'REILLY AUTOMOTIVE INC	1519-294790	02/15/2022	100-4210-62210	Equipment Maint & Repair	HEADLIGHT BULB		32.44
					Vendor O'REILLY AUTOMOTIVE INC Total:		**84.68**
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550013637	01/10/2022	100-4312-62210	Equipment Maint & Repair	MED TRUCK TIRE - #5425		396.00
					Vendor POMPS TIRE SERVICE INC Total:		**396.00**
Vendor: SORVIG OIL INC							
SORVIG OIL INC	21274	12/31/2021	620-4840-62120	Gas-Oil-Lube	MOBIL SHC CIBUS 460 - PRI		516.46
SORVIG OIL INC	21934	02/08/2022	620-4840-62120	Gas-Oil-Lube	MOBIL SHC CIBUS 460 - PRI		545.88
					Vendor SORVIG OIL INC Total:		**1,062.34**
Vendor: STAR ENERGY SERVICES							
STAR ENERGY SERVICES	2316	01/31/2022	690-4890-63030	Contracts Expense	NOVA POWER PORTAL SET		1,633.34
					Vendor STAR ENERGY SERVICES Total:		**1,633.34**
Vendor: T D S METROCOM - MN							
T D S METROCOM - MN	22121594	12/20/2021	100-4510-62230	Building Maint & Repair	SIMPLE GREEN / BATTERY -		17.98
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4150-63210	Communication Expense	SECURITY/PHONE LINES - FE		43.08
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4194-63210	Communication Expense	SECURITY/PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4210-63210	Communication Expense	SECURITY/PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4220-63210	Communication Expense	SECURITY/PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4510-63210	Communication Expense	SECURITY/PHONE LINES - FE		46.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - FE		42.98
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - FE		46.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	620-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	620-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		45.32
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		47.37
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	680-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		770.50
T D S METROCOM - MN	FEB/MAR 2022	02/13/2022	690-4830-63210	Communication Expense	SECURITY/PHONE LINES - FE		65.00
					Vendor T D S METROCOM - MN Total:		**1,535.32**
Vendor: TRACTOR SUPPLY CREDIT PLAN							
TRACTOR SUPPLY CREDIT PL	192890	01/13/2022	100-4315-62240	Department Maint & Repair	PAPER TOWELS		51.96
					Vendor TRACTOR SUPPLY CREDIT PLAN Total:		**51.96**
Vendor: TRF HARDWARE							
TRF HARDWARE	22119194	12/02/2021	620-4850-62200	System Expense	CONDUIT - AIRPORT RESER		19.96

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
TRF HARDWARE	22119678	12/06/2021	100-4220-62400	Small Tools and Minor Equi	GREASE / GREASE GUN		202.98
TRF HARDWARE	22120131	12/09/2021	690-4840-62990	Misc. Operating Expense	BIKE TUBE - TORCH CART W		10.98
TRF HARDWARE	22121876	12/22/2021	100-4510-62230	Building Maint & Repair	TRASH CAN - WARMING HO		16.99
TRF HARDWARE	22121882	12/22/2021	690-4840-62990	Misc. Operating Expense	SILICONE / 25 TAPE MEASU		25.48
TRF HARDWARE	22122537	12/28/2021	690-4850-62210	Equipment Maint & Repair	NUTS / BOLTS / SCREWS - F		5.40
TRF HARDWARE	22122824	12/30/2021	630-4850-62230	Building Maint & Repair	TOGGLE SWITCH		5.29
						Vendor TRF HARDWARE Total:	**287.08**
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #48639	9898528006	02/01/2022	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGE		185.09
						Vendor VERIZON WIRELESS #486397938 Total:	**185.09**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #74204	9898570554	02/01/2022	100-4150-63210	Communication Expense	MONTHLY IPAD CHARGES -		51.22
VERIZON WIRELESS #74204	9898570554	02/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		37.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		35.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	680-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		35.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		395.00
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		395.00
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		395.00
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		395.00
VERIZON WIRELESS #74204	9898570554	02/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES -		40.01
						Vendor VERIZON WIRELESS #742042583 Total:	**1,978.31**
						Grand Total:	**72,367.97**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		21,978.37
610 - LIQUOR DISPENSARY		31,678.49
620 - WATER UTILITY FUND		2,090.54
630 - ARENAS - VENUWORKS		885.56
680 - WASTEWATER UTILITY FUND		1,270.98
690 - ELECTRIC UTILITY FUND		11,673.78
820 - GREENWOOD CEMETERY FUND		2,790.25
	Grand Total:	**72,367.97**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	2,580.00
100-4150-63210	Communication Expense	514.98
100-4194-62120	Gas-Oil-Lube	91.73
100-4194-63210	Communication Expense	42.87
100-4194-63890	Utilities Expense	170.80
100-4210-62120	Gas-Oil-Lube	3,395.24
100-4210-62210	Equipment Maint & Rep	84.68
100-4210-63210	Communication Expense	250.09
100-4220-62120	Gas-Oil-Lube	7.68
100-4220-62400	Small Tools and Minor E	202.98
100-4220-63210	Communication Expense	109.82
100-4220-63890	Utilities Expense	490.05
100-4240-62120	Gas-Oil-Lube	0.68
100-4240-63210	Communication Expense	36.98
100-4312-62120	Gas-Oil-Lube	7,132.40
100-4312-62210	Equipment Maint & Rep	396.00
100-4312-63210	Communication Expense	83.97
100-4315-62120	Gas-Oil-Lube	2,065.38
100-4315-62240	Department Maint & Re	51.96
100-4315-62880	Personal Protective Equi	74.52
100-4510-62120	Gas-Oil-Lube	1,161.52
100-4510-62230	Building Maint & Repair	34.97
100-4510-63210	Communication Expense	110.67
100-4550-63890	Utilities Expense	838.35
100-4560-63890	Utilities Expense	789.53
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	947.94
100-4650-62120	Gas-Oil-Lube	51.16
100-4650-63210	Communication Expense	137.97
100-4670-63060	Credit Card Fees	23.61
100-4670-64500	Senior Citizen Programs	89.85

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62520	Beer for Resale	25,040.15
610-4810-62540	Soft Drinks/Mix for Resal	134.00
610-4830-63210	Communication Expense	209.59
610-4890-63060	Credit Card Fees	6,294.75
620-4830-63210	Communication Expense	464.90
620-4840-62120	Gas-Oil-Lube	1,605.68
620-4850-62200	System Expense	19.96
630-4830-63210	Communication Expense	467.54
630-4850-62230	Building Maint & Repair	418.02
680-4830-63210	Communication Expense	805.51
680-4830-63890	Utilities Expense	21.38
680-4840-62120	Gas-Oil-Lube	444.09
690-4830-63210	Communication Expense	2,205.33
690-4830-63890	Utilities Expense	2,752.36
690-4840-62120	Gas-Oil-Lube	1,448.09
690-4840-62990	Misc. Operating Expense	36.46
690-4850-62210	Equipment Maint & Rep	28.39
690-4890-63030	Contracts Expense	1,703.04
690-4890-63060	Credit Card Fees	3,500.11
820-4840-62120	Gas-Oil-Lube	101.35
820-4840-62990	Misc. Operating Expense	1,688.90
820-4890-63030	Contracts Expense	1,000.00
	Grand Total:	**72,367.97**

Project Account Summary

Project Account Key		Expense Amount
None		72,367.97
	Grand Total:	**72,367.97**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00241 - 02/15/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: T D S METROCOM - MN							
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4150-63210	Communication Expense	SECURITY PHONE LINES - FE		43.08
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4194-63210	Communication Expense	SECURITY PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4210-63210	Communication Expense	SECURITY PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4220-63210	Communication Expense	SECURITY PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4510-63210	Communication Expense	SECURITY PHONE LINES - FE		46.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4670-64500	Senior Citizen Programs	SECURITY PHONE LINES - FE		42.98
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	100-4670-64500	Senior Citizen Programs	SECURITY PHONE LINES - FE		46.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	610-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	610-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	610-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		42.87
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	620-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	620-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		65.00
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	630-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		47.37
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	630-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		45.32
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	680-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		770.50
T D S METROCOM - MN	FEB & MAR 2022	02/15/2022	690-4830-63210	Communication Expense	SECURITY PHONE LINES - FE		65.00
						Vendor T D S METROCOM - MN Total:	**1,517.34**
Vendor: TRF HARDWARE							
TRF HARDWARE	22121594	12/20/2021	100-4510-62230	Building Maint & Repair	SIMPLE GREEN / BATTERY		17.98
						Vendor TRF HARDWARE Total:	**17.98**
						Grand Total:	**1,535.32**

Fund Summary

Fund		Expense Amount
100 - GENERAL FUND		348.52
610 - LIQUOR DISPENSARY		128.61
620 - WATER UTILITY FUND		130.00
630 - ARENAS - VENUWORKS		92.69
680 - WASTEWATER UTILITY FUND		770.50
690 - ELECTRIC UTILITY FUND		65.00
	Grand Total:	**1,535.32**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	43.08
100-4194-63210	Communication Expense	42.87
100-4210-63210	Communication Expense	65.00
100-4220-63210	Communication Expense	42.87
100-4510-62230	Building Maint & Repair	17.98
100-4510-63210	Communication Expense	46.87
100-4670-64500	Senior Citizen Programs	89.85
610-4830-63210	Communication Expense	128.61
620-4830-63210	Communication Expense	130.00
630-4830-63210	Communication Expense	92.69
680-4830-63210	Communication Expense	770.50
690-4830-63210	Communication Expense	65.00
	Grand Total:	**1,535.32**

Project Account Summary

Project Account Key		Expense Amount
None		1,535.32
	Grand Total:	**1,535.32**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00244 - 02/17/22 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I	201052	01/05/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		448.00
BEVERAGE WHOLESALERS I	202204	01/13/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		419.58
					Vendor BEVERAGE WHOLESALERS INC Total:		**867.58**
Vendor: CARLOS CREEK WINERY							
CARLOS CREEK WINERY	22709	01/24/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		144.00
					Vendor CARLOS CREEK WINERY Total:		**144.00**
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	153030	01/18/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		3,507.17
PAUSTIS WINE COMPANY	153030	01/18/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		64.50
PAUSTIS WINE COMPANY	154018	01/27/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		2,380.00
PAUSTIS WINE COMPANY	154018	01/27/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		37.50
					Vendor PAUSTIS WINE COMPANY Total:		**5,989.17**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6335871	01/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,516.54
PHILLIPS WINE & SPIRITS	6335872	01/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,113.50
PHILLIPS WINE & SPIRITS	6335873	01/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		113.25
PHILLIPS WINE & SPIRITS	6335873	01/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		92.00
PHILLIPS WINE & SPIRITS	6335874	01/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,376.00
PHILLIPS WINE & SPIRITS	6342007	01/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		11,534.01
PHILLIPS WINE & SPIRITS	6342008	01/31/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		24.60
					Vendor PHILLIPS WINE & SPIRITS Total:		**23,769.90**
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7364855	01/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		680.00
					Vendor WINE MERCHANTS Total:		**680.00**
					Grand Total:		**31,450.65**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		31,450.65
	Grand Total:	**31,450.65**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	22,426.55
610-4810-62520	Beer for Resale	867.58
610-4810-62530	Wine for Resale	7,937.92
610-4810-62540	Soft Drinks/Mix for Resal	116.60
610-4810-62610	Freight In (Liquor)	102.00
	Grand Total:	**31,450.65**

Project Account Summary

Project Account Key		Expense Amount
None		31,450.65
	Grand Total:	**31,450.65**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00246 - 02/18/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES	111rm7jggq4c	02/04/2022	620-4840-62990	Misc. Operating Expense	SLAKER OIL		92.68
AMAZON CAPITAL SERVICES	133ymgxjfk9h	02/12/2022	100-4210-62020	Computer Supplies	flash drivers / ext hardware		335.89
AMAZON CAPITAL SERVICES	14xq4c74j6jl	02/01/2022	690-4840-62020	Computer Supplies	CELL PHONE ACCESS		35.96
AMAZON CAPITAL SERVICES	1gcw36tpgyvf	02/04/2022	690-4840-62990	Misc. Operating Expense	GARAGE DOOR OPENERS		64.80
AMAZON CAPITAL SERVICES	1h3mqfpxkxyx	02/10/2022	690-4840-62020	Computer Supplies	DISPATCH PC FOR FERC CA		240.00
AMAZON CAPITAL SERVICES	1ncqfn6kcwnj	02/15/2022	690-4840-62990	Misc. Operating Expense	PHONE PROTECTORS		25.88
AMAZON CAPITAL SERVICES	1ngj43yd49n3	02/08/2022	100-4210-62010	Office Supplies	pens		2.29
AMAZON CAPITAL SERVICES	1ngj43yd49n3	02/08/2022	100-4210-62020	Computer Supplies	BLUE RAY DISCS		95.90
AMAZON CAPITAL SERVICES	1rvqp3qry3qr	02/01/2022	620-4830-63210	Communication Expense	cell phone earbuds		118.98
					Vendor AMAZON CAPITAL SERVICES INC Total:		**1,012.38**
Vendor: BELLBOY BAR							
BELLBOY BAR	104622600	01/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		67.75
					Vendor BELLBOY BAR Total:		**67.75**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	91944700	02/18/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-59.00
BELLBOY CORP - LIQUOR	92144800	02/18/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-192.50
BELLBOY CORP - LIQUOR	93052400	02/18/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-1,140.00
BELLBOY CORP - LIQUOR	93361600	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,538.32
BELLBOY CORP - LIQUOR	93561100	02/08/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,311.17
BELLBOY CORP - LIQUOR	93629500	02/18/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-303.00
					Vendor BELLBOY CORP - LIQUOR Total:		**7,154.99**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	342682506	01/24/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		76.45
BREAKTHRU BEVERAGE	342686283	01/25/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		729.80
BREAKTHRU BEVERAGE	342686283	01/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		426.14
BREAKTHRU BEVERAGE	342686284	01/25/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		540.00
BREAKTHRU BEVERAGE	342686285	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,877.28
BREAKTHRU BEVERAGE	342854248	02/08/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,957.82
BREAKTHRU BEVERAGE	342854248	02/08/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		132.00
					Vendor BREAKTHRU BEVERAGE Total:		**11,739.49**
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	46483.5834	02/04/2022	100-4150-63030	Contracts Expense	COPIER CONTRACT - FEB 20		488.83
MARCO TECHNOLOGIES LLC	46483.5834	02/04/2022	100-4650-63030	Contracts Expense	COPIER CONTRACT - FEB 20		356.82
					Vendor MARCO TECHNOLOGIES LLC Total:		**845.65**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MAVERICK WINE							
MAVERICK WINE	720186	02/04/2022	610-4810-62510	Liquor for Resale	LIQUOR PPURCHASE		1,762.02
MAVERICK WINE	720186	02/04/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		536.04
						Vendor MAVERICK WINE Total:	**2,298.06**
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDU	ALR0130454X	01/29/2022	100-4560-63030	Contracts Expense	2022 ELEVATOR OPERATORS		100.00
						Vendor MN DPT OF LABOR & INDUSTRY Total:	**100.00**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP I	JAN 2022	01/31/2022	680-4830-63890	Utilities Expense	ELECTRIC METER READING -		9.04
						Vendor RED LAKE ELECTRIC COOP INC Total:	**9.04**
Vendor: S&P GLOBAL RATINGS							
S&P GLOBAL RATINGS	11429339	02/04/2022	690-4710-66210	Analysis Services	2022 ANALYTICAL SERVICES		2,500.00
						Vendor S&P GLOBAL RATINGS Total:	**2,500.00**
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF M	2166541	01/11/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,448.00
SOUTHERN GLAZERS OF M	2166542	01/11/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,800.00
SOUTHERN GLAZERS OF M	2166543	01/11/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		10,274.74
SOUTHERN GLAZERS OF M	2166543	01/11/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		2,236.00
SOUTHERN GLAZERS OF M	2166543	01/11/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		109.60
SOUTHERN GLAZERS OF M	2166544	01/11/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		9,206.43
SOUTHERN GLAZERS OF M	2168898	01/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		124.67
SOUTHERN GLAZERS OF M	9306351	02/18/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-474.80
SOUTHERN GLAZERS OF M	9306351	02/18/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-752.00
SOUTHERN GLAZERS OF M	9331007	02/18/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-288.00
						Vendor SOUTHERN GLAZERS OF MN Total:	**24,684.64**
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	MAR 2022	02/18/2022	810-4820-61500	Annuity Payments	POLICE PENSION - MAR 202		1,025.57
						Vendor YVONNE PEDERSON Total:	**1,025.57**
						Grand Total:	**51,437.57**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,379.73
610 - LIQUOR DISPENSARY	45,944.93
620 - WATER UTILITY FUND	211.66
680 - WASTEWATER UTILITY FUND	9.04
690 - ELECTRIC UTILITY FUND	2,866.64
810 - POLICE RELIEF ASSOCIATION	1,025.57
Grand Total:	**51,437.57**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	488.83
100-4210-62010	Office Supplies	2.29
100-4210-62020	Computer Supplies	431.79
100-4560-63030	Contracts Expense	100.00
100-4650-63030	Contracts Expense	356.82
610-4810-62510	Liquor for Resale	42,207.60
610-4810-62530	Wine for Resale	3,133.84
610-4810-62540	Soft Drinks/Mix for Resal	603.49
620-4830-63210	Communication Expense	118.98
620-4840-62990	Misc. Operating Expense	92.68
680-4830-63890	Utilities Expense	9.04
690-4710-66210	Analysis Services	2,500.00
690-4840-62020	Computer Supplies	275.96
690-4840-62990	Misc. Operating Expense	90.68
810-4820-61500	Annuity Payments	1,025.57
	Grand Total:	**51,437.57**

Project Account Summary

Project Account Key	Expense Amount
None	51,437.57
Grand Total:	**51,437.57**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00248 - 03/01/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ENGINEERING &							
ADVANCED ENGINEERING	78922	02/08/2022	680-4890-63110	Consulting Fees	JAN 2022 - HOSPITAL LEAK		500.50
ADVANCED ENGINEERING	78923	02/08/2022	680-4890-63110	Consulting Fees	JAN 2022 - LIFT STATION SC		692.23
ADVANCED ENGINEERING	79019	02/08/2022	560-4680-65920	Work in Process - Eng/Archt	JAN 2022 - LIFT #9 / FORCE		758.00
ADVANCED ENGINEERING	79024	02/08/2022	620-4890-63110	Consulting Fees	JAN 2022 - EPA WTP AUDIT		24,153.75
					Vendor ADVANCED ENGINEERING & Total:		**26,104.48**
Vendor: AIRGAS USA LLC							
AIRGAS USA LLC	9121952114	01/25/2022	100-4315-62240	Department Maint & Repair	PLASMA TIPS		161.20
AIRGAS USA LLC	9122307577	02/02/2022	100-4312-62210	Equipment Maint & Repair	WIRE		169.05
					Vendor AIRGAS USA LLC Total:		**330.25**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3520904	02/14/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,084.40
					Vendor ARTISAN BEER COMPANY Total:		**1,084.40**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	473449	02/08/2022	100-4210-62010	Office Supplies	2022 DESK CALENDAR		9.95
					Vendor BREDESON OFFICE SUPPLY Total:		**9.95**
Vendor: CIDER MILL							
CIDER MILL	32	02/02/2022	100-4510-62990	Misc. Operating Expense	REIMBURSE - GARDEN TOO		347.13
					Vendor CIDER MILL Total:		**347.13**
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10087548	01/01/2022	100-4312-62990	Misc. Operating Expense	TOILET TISSUE / TOWELS / F		230.65
COLE PAPERS INC	10090401	01/12/2022	690-4840-62990	Misc. Operating Expense	TOILET TISSUE		94.30
COLE PAPERS INC	10097549	01/27/2022	100-4312-62990	Misc. Operating Expense	FOAM SOAP		80.68
COLE PAPERS INC	10099372	02/01/2022	620-4840-62990	Misc. Operating Expense	TOWELS / SCREENS		143.60
COLE PAPERS INC	10100245	01/18/2022	610-4840-62990	Misc. Operating Expense	TOILET TISSUE		49.78
COLE PAPERS INC	10103120	02/09/2022	100-4194-62990	Misc. Operating Expense	BOWL CLEANER		40.29
					Vendor COLE PAPERS INC Total:		**639.30**
Vendor: CORE & MAIN LP							
CORE & MAIN LP	331910	02/08/2022	620-4850-62200	System Expense	PARTS - WATER MAIN REPAI		665.59
					Vendor CORE & MAIN LP Total:		**665.59**
Vendor: DWIGHT TANGQUIST							
DWIGHT TANGQUIST	FEB 2022	02/11/2022	100-4110-64400	Travel, Conference, School	SUPPLIES - KITCHEN / MEET		79.15
					Vendor DWIGHT TANGQUIST Total:		**79.15**
Vendor: ESRI							
ESRI	94188369	01/31/2022	100-4650-63020	Computer Maintenance & li	ESRI		5,000.00

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
ESRI	94188369	01/31/2022	620-4890-63020	Computer Maintenance & li	ESRI		2,500.00
ESRI	94188369	01/31/2022	680-4890-63020	Computer Maintenance & li	ESRI		2,500.00
ESRI	94188369	01/31/2022	690-4890-63020	Computer Maintenance & li	ESRI		5,000.00
						Vendor ESRI Total:	**15,000.00**
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	119685	02/03/2022	100-4194-62880	Personal Protective Equipm	GLOVES		49.76
FASTENAL COMPANY	119791	02/10/2022	620-4850-62230	Building Maint & Repair	MATERIALS - GEN HOOKUP		53.39
FASTENAL COMPANY	119819	02/14/2022	620-4850-62220	Plant Equip Maint & Repair	MATERIALS - SLAKER REPAI		17.13
						Vendor FASTENAL COMPANY Total:	**120.28**
Vendor: FIRE CONSTRUCTION SERVICES LLC							
FIRE CONSTRUCTION SERVI	F21347	01/01/2022	690-4850-62230	Building Maint & Repair	REPAIR SERV1" BALL VALVE		1,338.00
						Vendor FIRE CONSTRUCTION SERVICES LLC Total:	**1,338.00**
Vendor: FLEXIBLE PIPE TOOL COMPANY							
FLEXIBLE PIPE TOOL COMPA	27139	02/10/2022	680-4850-62210	Equipment Maint & Repair	PRESSURE GAUGE - JET TRU		107.95
						Vendor FLEXIBLE PIPE TOOL COMPANY Total:	**107.95**
Vendor: GRAINGER INC							
GRAINGER INC	9184795608	01/20/2022	620-4850-62230	Building Maint & Repair	HVAC FILTERS		122.64
						Vendor GRAINGER INC Total:	**122.64**
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTION	2324808	02/03/2022	690-4890-63030	Contracts Expense	RODENT CONTROL PRGM -		55.00
						Vendor GUARDIAN PEST SOLUTIONS INC Total:	**55.00**
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWE	55293	01/11/2022	100-4315-62240	Department Maint & Repair	PARTS - CEMENT SAW		19.98
						Vendor HUBERTS OUTDOOR POWER Total:	**19.98**
Vendor: INNOVATIVE OFFICE SOLUTIONS LL							
INNOVATIVE OFFICE SOLUTI	3653607	01/31/2022	100-4150-62010	Office Supplies	OFFICE SUPPLIES		86.15
INNOVATIVE OFFICE SOLUTI	3653607	01/31/2022	100-4650-62010	Office Supplies	OFFICE SUPPLIES		4.72
INNOVATIVE OFFICE SOLUTI	3653607	01/31/2022	100-4670-62010	Office Supplies	OFFICE SUPPLIES		130.18
						Vendor INNOVATIVE OFFICE SOLUTIONS LL Total:	**221.05**
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVIC	9869G	01/25/2022	100-4510-62210	Equipment Maint & Repair	TIEROD		328.98
						Vendor INTERSTATE BILLING SERVICE Total:	**328.98**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU	1989903	02/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		760.32
JOHNSON BROTHERS LIQU	1989904	02/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		875.38
JOHNSON BROTHERS LIQU	1990895	02/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		874.65
JOHNSON BROTHERS LIQU	1992260	02/14/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		16,098.33
JOHNSON BROTHERS LIQU	1992261	02/14/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		8,133.35
JOHNSON BROTHERS LIQU	1992262	02/14/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		122.50

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQU	1992263	02/14/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		58.65
					Vendor JOHNSON BROTHERS LIQUOR Total:		**26,923.18**
Vendor: KAESER & BLAIR INCORPORATED							
KAESER & BLAIR INCORPOR	11201045	01/31/2022	610-4840-62990	Misc. Operating Expense	500 MAGNETIC CALENDARS		457.68
					Vendor KAESER & BLAIR INCORPORATED Total:		**457.68**
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROU	4034498051	02/15/2022	100-4312-63890	Utilities Expense	GAS METER READING - JAN		1,011.99
MINNESOTA ENERGY GROU	4034498051	02/15/2022	100-4315-63890	Utilities Expense	GAS METER READING - JAN		628.60
MINNESOTA ENERGY GROU	4034498051	02/15/2022	100-4510-63890	Utilities Expense	GAS METER READING - JAN		269.40
MINNESOTA ENERGY GROU	4034498051	02/15/2022	100-4510-63890	Utilities Expense	GAS METER READING - JAN		65.03
					Vendor MINNESOTA ENERGY GROUP-00002 Total:		**1,975.02**
Vendor: NICHOLAS TRUDEAU							
NICHOLAS TRUDEAU	REIMB 2022 LIC FEE	02/07/2022	620-4890-64370	Taxes and Licenses	REIMBURSE 2022 LICENSE F		20.00
					Vendor NICHOLAS TRUDEAU Total:		**20.00**
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE	314465	01/04/2022	100-4510-62210	Equipment Maint & Repair	HYD HOSE - TOOLCAT		94.06
NORTHWEST POWER SYSTE	314579	01/10/2022	100-4312-62210	Equipment Maint & Repair	HYD HOSE		101.98
NORTHWEST POWER SYSTE	314608	01/11/2022	100-4312-62240	Department Maint & Repair	WELDING SUPPLIES		46.95
NORTHWEST POWER SYSTE	314707	01/14/2022	100-4220-62210	Equipment Maint & Repair	BORE YOKE - E '05 REPAIR		12.39
NORTHWEST POWER SYSTE	314781	01/18/2022	100-4312-62210	Equipment Maint & Repair	HARDWARE		2.59
NORTHWEST POWER SYSTE	314872	01/21/2022	620-4850-62210	Equipment Maint & Repair	HYD HOSE - BACKHOE REPA		23.29
NORTHWEST POWER SYSTE	314981	01/26/2022	100-4312-62210	Equipment Maint & Repair	BOLTS		75.35
					Vendor NORTHWEST POWER SYSTEMS INC Total:		**356.61**
Vendor: PATTIS PARTNERSHIP LLC							
PATTIS PARTNERSHIP LLC	221705	02/09/2022	100-4192-63020	Computer Maintenance & li	CIVIC OPTIMIZE - SUBMITTA		11,848.50
PATTIS PARTNERSHIP LLC	221969	02/19/2022	100-4192-63020	Computer Maintenance & li	ANNUAL WEBSITE		3,150.00
					Vendor PATTIS PARTNERSHIP LLC Total:		**14,998.50**
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	155010	02/07/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		860.00
PAUSTIS WINE COMPANY	155010	02/07/2022	610-4810-62540	Soft Drinks/Mix for Resale	WINE PURCHASE		936.25
PAUSTIS WINE COMPANY	155010	02/07/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		30.00
					Vendor PAUSTIS WINE COMPANY Total:		**1,826.25**
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6349613	02/14/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,100.50
PHILLIPS WINE & SPIRITS	6349614	02/14/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,189.50
PHILLIPS WINE & SPIRITS	6349615	02/14/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		216.00
PHILLIPS WINE & SPIRITS	6349615	02/14/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		100.00
					Vendor PHILLIPS WINE & SPIRITS Total:		**6,606.00**
Vendor: RESCO							
RESCO	831667-03	02/09/2022	690-14100	Inventory - Materials	3 POS MODULE 200 AMP		988.27
					Vendor RESCO Total:		**988.27**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: STREICHERS							
STREICHERS	1547463	01/21/2022	100-4210-62880	Personal Protective Equipm	UNIFORM PANTS		97.98
						Vendor STREICHERS Total:	**97.98**
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S012757002.001	01/20/2022	690-14100	Inventory - Materials	HEAT SHRINK		982.45
STUART C IRBY CO	S012773715.001	01/12/2022	690-4840-62880	Personal Protective Equipm	GLOVE TESTING		1,688.02
						Vendor STUART C IRBY CO Total:	**2,670.47**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	JAN 2022 - ADMIN	01/31/2022	100-4650-63590	Printing & Publications	HRG - HOUSING ETC		35.64
THIEF RIVER FALLS TIMES	JAN 2022 - ADMIN	01/31/2022	100-4670-62990	Misc. Operating Expense	BIDS AD - 5 YEAR FUEL SUP		38.61
THIEF RIVER FALLS TIMES	JAN 2022 - ADMIN	01/31/2022	525-4680-65920	Work in Process - Eng/Archt	2022 ST IMP PRJ		542.52
THIEF RIVER FALLS TIMES	JAN 2022 - ELEC	01/19/2022	690-4890-64330	Dues and Subscriptions	1 YEAR SUBSCRIPTION REN		46.00
THIEF RIVER FALLS TIMES	JAN 2022 - LQR	01/31/2022	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		99.20
THIEF RIVER FALLS TIMES	JAN 2022 - LQR	01/31/2022	610-4880-63490	Advertising	1ST QTR 2022 SPONSOR AD		110.00
						Vendor THIEF RIVER FALLS TIMES Total:	**871.97**
Vendor: THIEF RIVER GLASS INC							
THIEF RIVER GLASS INC	6806	02/09/2022	100-4210-62210	Equipment Maint & Repair	WINDSHIELD - K-9 UNIT		800.00
						Vendor THIEF RIVER GLASS INC Total:	**800.00**
Vendor: TRENT EDWARD COLLINS							
TRENT EDWARD COLLINS	287606	02/08/2022	100-4240-63030	Contracts Expense	SIDEWALK SNOW REMOVAL		625.00
						Vendor TRENT EDWARD COLLINS Total:	**625.00**
Vendor: TRF HARDWARE							
TRF HARDWARE	22123600	01/07/2022	100-4510-62240	Department Maint & Repair	BATTERY - ARMING HOUSE		15.99
TRF HARDWARE	22123619	01/07/2022	630-4850-62230	Building Maint & Repair	MATERIALS - HEATER INSTA		57.36
TRF HARDWARE	22124217	01/13/2022	690-4840-62990	Misc. Operating Expense	SCREWS		12.99
TRF HARDWARE	22124828	01/18/2022	620-4850-62230	Building Maint & Repair	HOSE HANGER		6.49
TRF HARDWARE	22124929	01/19/2022	100-4210-62400	Small Tools and Minor Equi	S & W SPORT RIFLE		800.00
TRF HARDWARE	22124984	01/20/2022	680-4850-62210	Equipment Maint & Repair	ADAPTERS - VAC REPAIR		16.48
TRF HARDWARE	22125433	01/25/2022	680-4850-62220	Lift Station and Pond Maint	ADAPTER / PVC COND - LIFT		10.27
TRF HARDWARE	22125590	01/27/2022	100-4220-62230	Building Maint & Repair	SUPPLIES - WASHER DRAIN		41.85
TRF HARDWARE	22125600	03/01/2022	100-4220-62230	Building Maint & Repair	RTN CR - SUPPLIES WASHER		-11.49
TRF HARDWARE	22125618	01/27/2022	100-4510-62230	Building Maint & Repair	PLUMBING SUPPLIES - WAR		21.98
TRF HARDWARE	22125934	01/31/2022	620-4850-62230	Building Maint & Repair	CONDUIT BODY - AIRPORT		10.99
						Vendor TRF HARDWARE Total:	**982.91**
Vendor: TRF RADIO							
TRF RADIO	29849-01	01/31/2022	610-4880-63490	Advertising	RADIO ADVERTISING - JAN		550.00
						Vendor TRF RADIO Total:	**550.00**
Vendor: VINOCOPIA INC							
VINOCOPIA INC	297970	02/15/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,253.01
						Vendor VINOCOPIA INC Total:	**1,253.01**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WADE CARDINAL							
WADE CARDINAL	REIMB 2022 LIC FEE	02/07/2022	620-4890-64370	Taxes and Licenses	REIMBURSE 2022 LICENSE F		20.00
					Vendor WADE CARDINAL Total:		**20.00**
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	224	01/31/2022	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - JA		22,728.62
					Vendor WASTE MASTERS LLC Total:		**22,728.62**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING	214605	01/01/2022	525-4680-65920	Work in Process - Eng/Archt	PROF SRVCS - 2022 ST IMP		525.00
					Vendor WIDSETH SMITH NOLTING ASC INC Total:		**525.00**
Vendor: WIKSTROM TELECOM - INTERNET							
WIKSTROM TELECOM - INT	FEB 2022	02/01/2022	690-4850-62350	Power Plant/Dam Maint	CAMERA REPAIR - DAM		197.98
					Vendor WIKSTROM TELECOM - INTERNET Total:		**197.98**
					Grand Total:		**132,048.58**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	49,238.89
525 - 2022 ST AND UTILITY PROJECT	1,067.52
560 - WASTE WATER FORCE MAIN	758.00
610 - LIQUOR DISPENSARY	38,959.50
620 - WATER UTILITY FUND	27,736.87
630 - ARENAS - VENUWORKS	57.36
680 - WASTEWATER UTILITY FUND	3,827.43
690 - ELECTRIC UTILITY FUND	10,403.01
Grand Total:	**132,048.58**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Scho	79.15
100-4150-62010	Office Supplies	86.15
100-4192-63020	Computer Maintenance	14,998.50
100-4194-62880	Personal Protective Equi	49.76
100-4194-62990	Misc. Operating Expense	40.29
100-4210-62010	Office Supplies	9.95
100-4210-62210	Equipment Maint & Rep	800.00
100-4210-62400	Small Tools and Minor E	800.00
100-4210-62880	Personal Protective Equi	97.98
100-4220-62210	Equipment Maint & Rep	12.39
100-4220-62230	Building Maint & Repair	30.36
100-4240-63030	Contracts Expense	625.00
100-4312-62210	Equipment Maint & Rep	348.97
100-4312-62240	Department Maint & Re	46.95
100-4312-62990	Misc. Operating Expense	311.33
100-4312-63890	Utilities Expense	1,011.99
100-4315-62240	Department Maint & Re	181.18
100-4315-63030	Contracts Expense	22,728.62
100-4315-63890	Utilities Expense	628.60
100-4510-62210	Equipment Maint & Rep	423.04
100-4510-62230	Building Maint & Repair	21.98
100-4510-62240	Department Maint & Re	15.99
100-4510-62990	Misc. Operating Expense	347.13
100-4510-63890	Utilities Expense	334.43
100-4650-62010	Office Supplies	4.72
100-4650-63020	Computer Maintenance	5,000.00
100-4650-63590	Printing & Publications	35.64
100-4670-62010	Office Supplies	130.18
100-4670-62990	Misc. Operating Expense	38.61
525-4680-65920	Work in Process - Eng/Ar	1,067.52

Account Summary

Account Number	Account Name	Expense Amount
560-4680-65920	Work in Process - Eng/Ar	758.00
610-4810-62510	Liquor for Resale	22,819.15
610-4810-62520	Beer for Resale	1,206.90
610-4810-62530	Wine for Resale	12,541.89
610-4810-62540	Soft Drinks/Mix for Resal	1,094.90
610-4810-62590	Misc. Mdse for Resale	99.20
610-4810-62610	Freight In (Liquor)	30.00
610-4840-62990	Misc. Operating Expense	507.46
610-4880-63490	Advertising	660.00
620-4840-62990	Misc. Operating Expense	143.60
620-4850-62200	System Expense	665.59
620-4850-62210	Equipment Maint & Rep	23.29
620-4850-62220	Plant Equip Maint & Rep	17.13
620-4850-62230	Building Maint & Repair	193.51
620-4890-63020	Computer Maintenance	2,500.00
620-4890-63110	Consulting Fees	24,153.75
620-4890-64370	Taxes and Licenses	40.00
630-4850-62230	Building Maint & Repair	57.36
680-4850-62210	Equipment Maint & Rep	124.43
680-4850-62220	Lift Station and Pond Ma	10.27
680-4890-63020	Computer Maintenance	2,500.00
680-4890-63110	Consulting Fees	1,192.73
690-14100	Inventory - Materials	1,970.72
690-4840-62880	Personal Protective Equi	1,688.02
690-4840-62990	Misc. Operating Expense	107.29
690-4850-62230	Building Maint & Repair	1,338.00
690-4850-62350	Power Plant/Dam Maint	197.98
690-4890-63020	Computer Maintenance	5,000.00
690-4890-63030	Contracts Expense	55.00
690-4890-64330	Dues and Subscriptions	46.00
	Grand Total:	**132,048.58**

Project Account Summary

Project Account Key		Expense Amount
None		132,048.58
	Grand Total:	**132,048.58**

Council Approval Register

City of Thief River Falls, MN

Packet: APPKT00249 - 02/22/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF M	2171241	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		324.00
SOUTHERN GLAZERS OF M	2171242	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		7,828.41
SOUTHERN GLAZERS OF M	2171242	01/25/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,990.00
SOUTHERN GLAZERS OF M	2171243	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,257.45
SOUTHERN GLAZERS OF M	2171244	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		962.20
SOUTHERN GLAZERS OF M	2171245	01/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		9,507.40
SOUTHERN GLAZERS OF M	2171246	01/25/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,456.00
SOUTHERN GLAZERS OF M	2173917	01/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,643.30
SOUTHERN GLAZERS OF M	2174544	02/02/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		406.25
SOUTHERN GLAZERS OF M	2176312	02/08/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		10,029.20
SOUTHERN GLAZERS OF M	2176312	02/08/2022	610-4810-62530	Wine for Resale	LIQUOR PURCHASE		2,135.50
SOUTHERN GLAZERS OF M	2176313	02/08/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		487.50
SOUTHERN GLAZERS OF M	9356091	02/22/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-58.67
SOUTHERN GLAZERS OF M	9356097	01/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-513.97
SOUTHERN GLAZERS OF M	9361273	02/22/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-162.00
SOUTHERN GLAZERS OF M	9361274	02/22/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-2,354.42
SOUTHERN GLAZERS OF M	9361275	02/22/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-81.00
					Vendor SOUTHERN GLAZERS OF MN Total:		**38,857.15**
					Grand Total:		**38,857.15**

Fund Summary

Fund		Expense Amount
610 - LIQUOR DISPENSARY		38,857.15
	Grand Total:	**38,857.15**

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	33,275.65
610-4810-62530	Wine for Resale	5,581.50
	Grand Total:	**38,857.15**

Project Account Summary

Project Account Key		Expense Amount
None		38,857.15
	Grand Total:	**38,857.15**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 3/1/2022

SUBJECT: #8.1 MAK Properties, LLC. – Economic Development Tax Increment Financing

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Adopt a resolution calling for a public hearing on Tuesday, April 5, 2022, at 5:30 PM by the City Council on the proposed Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 1-14 therein and the adoption of the Tax Increment Financing Plan therefor; Authorizing a gap analysis: and authorizing the collection of certain related costs.

BACKGROUND: MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space, allowable with a conditional use permit, which has been approved. They are also proposing the construction of a daycare facility on the same site. Discovery Place has provided a Letter of Intent to proceed with operating the daycare as a second location.

KEY ISSUES: The developer has requested Economic Development Tax Increment Financing to assist with development costs. The Thief River Falls City Council, ISD 564 Board, and Pennington County Board of Commissioners met last fall to discuss the options of tax assistance. The consensus was that some level of support may be acceptable if the daycare was a part of the project.

FINANCIAL CONSIDERATIONS: MAK Properties, LLC. will be responsible for all costs associated with the development of the TIF. If approved by the city, county, and school district tax revenue above the current tax revenue for a period to be determined in the agreement, up to 9 years, or a dollar amount established by the city council, would be refunded to the developer.

LEGAL CONSIDERATION: A Public Hearing needs to be held prior to approval as well as notification to Pennington County and ISD #564 to consider resolutions of support.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth – Community Development Consultant

ATTACHMENTS:

1.	TRF - TIF Res - Calling PH
2.	Discovery Daycare LOI Executed
3.	Ehlers Schedule of Events
4.	Ehlers Proposed MAK Development - No Inflation

CITY OF THIEF RIVER FALLS
PENNINGTON COUNTY
STATE OF MINNESOTA

RESOLUTION NO. _______________

RESOLUTION CALLING FOR A PUBLIC HEARING BY THE CITY COUNCIL ON THE PROPOSED MODIFICATION TO THE DEVELOPMENT PROGRAM FOR DEVELOPMENT DISTRICT NO. 1 AND THE PROPOSED ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 1-14 THEREIN AND THE ADOPTION OF THE TAX INCREMENT FINANCING PLAN THEREFOR; AUTHORIZING A FINANCING GAP ANALYSIS; AND AUTHORIZING THE COLLECTION OF CERTAIN RELATED COSTS.

BE IT RESOLVED by the City Council (the "Council") for the City of Thief River Falls, Minnesota (the "City"), as follows:

Section 1. Public Hearing. This Council shall meet on March 1, 2022, at approximately 5:30 P.M., to hold a public hearing on the proposed modification to the Development Program for Development District No. 1, the proposed establishment of Tax Increment Financing District No. 1-14, an economic development district (the “District”), and the proposed adoption of a Tax Increment Financing Plan therefor (the "Program Modification and Plan"), all pursuant to and in accordance with *Minnesota Statutes*, Sections 469.124 through 469.133 and Sections 469.174 through 469.1794, inclusive, as amended, in an effort to encourage the development and redevelopment of certain designated areas within the City.

Section 2. Notice of Public Hearing, Filing of Program Modification and Plan. City staff is authorized and directed to work with Ehlers & Associates, Inc. (“Ehlers”), to prepare the Program Modification and Plan and to forward documents to the appropriate taxing jurisdictions including Pennington County and Independent School District No. 564 for review and for approval of the workforce housing project (the “Proposed Project”) in the District. The City Administrator is authorized and directed to cause notice of the hearing, together with an appropriate map as required by law, to be published at least once in the official newspaper of the City not later than 10, nor more than 30, days prior to March 1, 2022, and to place a copy of the Program Modification and Plan on file in the City Administrator's office at City Hall and to make such copy available for inspection by the public.

Section 3. Financing Gap Analysis. This Council hereby authorizes Ehlers, in connection with the preparation of the Program Modification and Plan, to perform a financing gap analysis for the Proposed Project and provide a recommendation of the amount of tax increment assistance needed to bridge the gap to finance the Proposed Project.

Section 4. Establishment Costs. City staff is hereby authorized to collect from the developer of the Proposed Project (the “Developer”) and hold in escrow an amount sufficient to cover the costs associated with establishing the District, with the understanding that any unused amounts shall be returned to the Developer.

Dated: March 1, 2022

Adopted:

, Mayor

ATTEST:

Letter of Intent

December 20, 2021

Discovery Place Childcare Center
305 Nora St E
Thief River Falls, MN 56701

RE: Letter of Intent/Lester Properties

This letter, effective when signed by the parties, serves as our Letter of Intent ("LOI") to engage in negotiations to enter into a lease agreement for a daycare facility to be constructed on the property depicted in Exhibit A, attached hereto ("Premises"). This LOI shall be non-binding on the parties. Subject to execution of a mutually acceptable lease agreement (further described below, the "Lease"), where Discovery Place Childcare Center shall be the "Tenant" and The Angle Properties LLC shall be the "Landlord." The parties desire the following terms and conditions to be contemplated in the Lease; *provided, however*, <u>none of the following shall be considered binding and remains subject to good faith negotiations between the parties</u>.

1. Landlord intends to construct the Premises and complete all fit-up to Tenant's specifications. The cost of construction will be directly related to the quality and complexity of Tenant's specifications. Landlord intends to work closely with Tenant in designing the Premises, if desired by Tenant.

2. The Premises shall include approximately 6,000 rentable square feet and may include an additional 2,500 rentable square feet for future expansion, if needed for Tenant's operations.

3. The term of the Lease shall be for a minimum period of five (5) years.

4. The rent amount shall be mutually agreed upon by the parties when the Lease is negotiated.

5. Each of the parties have been in regular communication with DigiKey regarding the Lease. DigiKey is interested in Tenant operating a daycare at the Premises, which would benefit some of the employees at DigiKey. In an effort to support the intent of the Lease, DigiKey has offered financial assistance to Tenant, in the event Tenant needs such assistance in covering the costs of a daycare operation at the Premises.

The parties desire to begin negotiation of the Lease as soon as possible in accordance with the tentative terms and conditions set forth above.

THE PARTIES ACKNOWLEDGE THIS IS NOT INTENDED TO CONSTITUTE A BINDING CONTRACT. A BINDING CONTRACT WILL NOT EXIST UNLESS AND UNTIL THE PARTIES HAVE EXECUTED FORMAL AND WRITTEN OPERATING AGREEMENTS APPROVED BY THE PARTIES AND THEIR RESPECTIVE LEGAL COUNSEL COVERING THE TERMS OF THIS LETTER AND ALL OTHER ITEMS OF THIS TRANSACTION. THE PARTIES FURTHER ACKNOWLEDGE THAT THEY HAVE NOT ATTEMPTED TO INCLUDE IN THIS LETTER OF INTENT ALL ESSENTIAL TERMS OF THE SUBJECT MATTER OF THIS TRANSACTION AND THAT SUCH ESSENTIAL TERMS HAVE NOT BEEN AGREED UPON BY THE PARTIES AND ARE SUBJECT TO FURTHER NEGOTIATION.

If the provisions of this LOI are acceptable, please indicate by signing below. The parties agree that this LOI shall be superseded by the Lease, if any. The parties understand the purpose of this LOI is to allow further investigation by both parties into the feasibility of entering into the Lease. If the parties do not mutually execute the Lease, this LOI shall expire and neither party shall have any further rights or duties hereunder.

The Angle Properties LLC

2/7/22

By: Marc Kuhn Date
Its: Managing Member

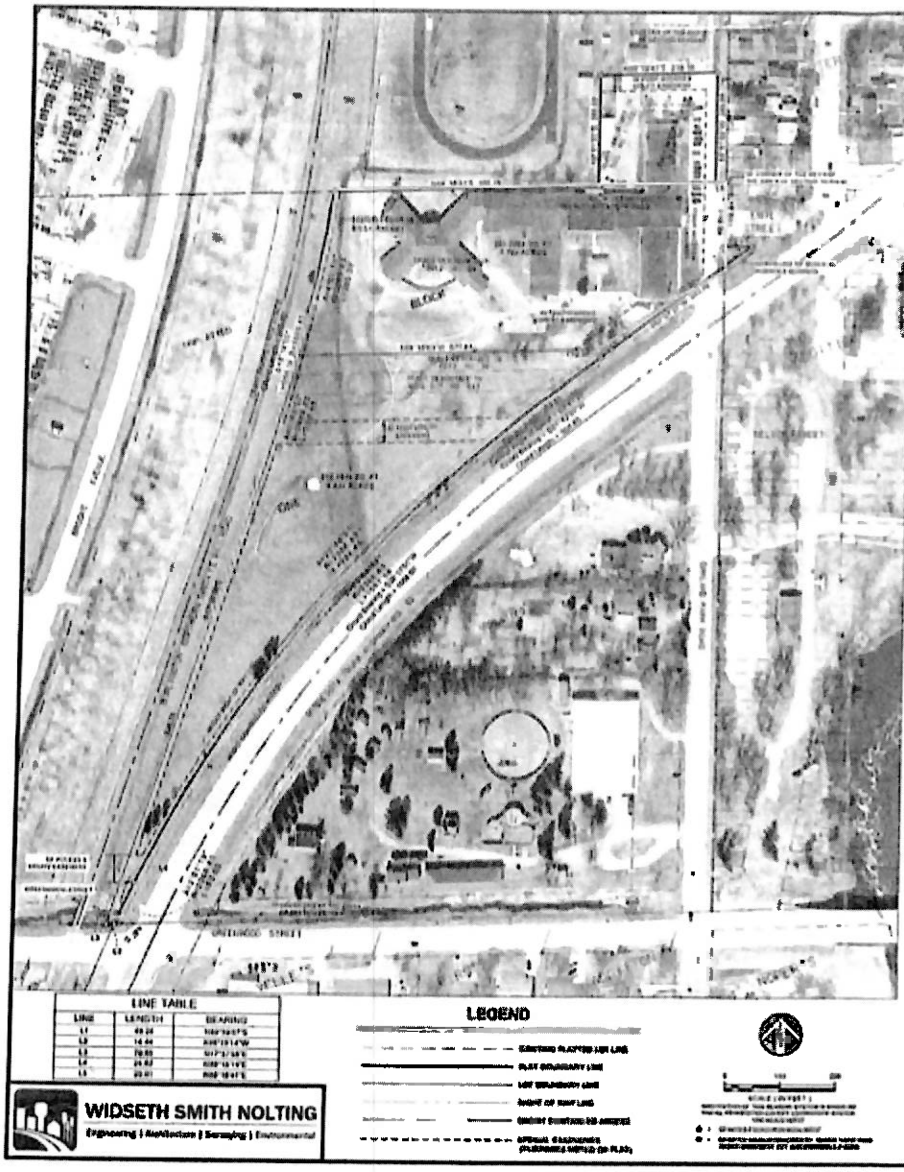
Discovery Place Childcare Center

2/4/22

By: Ryan St Germain Date
Its: Treasurer

Exhibit A

Property



Schedule of Events

City of Thief River Falls
Pennington County, Minnesota

For the proposed Modification to the Development Program for Development District No. 1 & the proposed establishment of Tax Increment Financing District No. 1-14 (a work force housing economic development district)

February 16, 2022

February 28, 2022	Project information, property identification numbers, fiscal impacts and maps sent to Ehlers for drafting documentation.
	Ehlers confirms whether building permits have been issued on the property to be included in the TIF District.
March 1, 2022	City Council meets at 5:30 PM on the modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-14 and considers a resolution calling for a public hearing.
By March 2, 2022	Ehlers conducts internal review of Plans.
March 4, 2022	Fiscal/economic implications received by School Board Clerk and County Auditor (at least 30 days prior to public hearing) and County receives information for review of county road impacts. [Ehlers will distribute.]
	*The County Board, by law, has 45 days to review the TIF Plan to determine if any county roads will be impacted by the development. Because City staff believes that the proposed TIF district will not require unplanned county road improvements, the TIF Plan was not forwarded to the County Board 45 days prior to the public hearing.

Please be aware the County Board could claim that tax increment should be used for county roads, even after the public hearing.

March 8, 2022	Planning Commission reviews Plans and consider a resolution affirming the Plans conform to the general plans for development and redevelopment of the City as a whole. [Attorney provides resolution information by March 3, 2022.]
March 14, 2022	Thief River Falls Public Schools Board considers modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-14 and considers a resolution supporting the Plans.
March 15, 2022	Pennington County Board considers modification to the Development Program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-14 and considers a resolution supporting the Plans.
March 23, 2022	Publication of hearing notice and map in the Thief River Falls Times (at least 10 days but not more than 30 days prior to hearing). [Ehlers will submit notice, map and instructions. Publication deadline: March 18, 2022.]
April 5, 2022	City Council holds public hearing at 5:30 PM on the modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 1-14 and considers a resolution approving the Plans. [Ehlers and attorney provide packet information March 30, 2022.] City considers an Interfund Loan resolution in connection with the TIF District.
April 6, 2022	City may issue building permits.

Before June 30, 2022	Ehlers files the Plans with the MN Department of Revenue, Office of the State Auditor, and requests certification of the TIF District with the County.

An action under subdivision 1, paragraph (a), contesting the validity of a determination by an authority under section 469.175, subdivision 3, must be commenced within the later of:

(1) 180 days after the municipality's approval under section 469.175, subdivision 3; or

(2) 90 days after the request for certification of the district is filed with the county auditor under section 469.177, subdivision 1.

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Apartment only)

EHLERS PUBLIC FINANCE ADVISORS

ASSUMPTIONS AND RATES

DistrictType:	**Economic Development**	
District Name/Number:	**TIF 14**	
County District #:	**TBD**	
First Year Construction or Inflation on Value	**2022**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**4.00%**	
Present Value Date:	**1-Feb-24**	
First Period Ending	1-Aug-24	
Tax Year District was Certified:	**Pay 2022**	
Cashflow Assumes First Tax Increment For Developmen	2024	
Years of Tax Increment	9	
Assumes Last Year of Tax Increment	2032	
Fiscal Disparities Election [Outside (A), Inside (B), or N/	**NA**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio		
Fiscal Disparities Metro-Wide Tax Rate		
Maximum/Frozen Local Tax Rate:	166.403%	Pay 2021
Current Local Tax Rate: (Use lesser of Current or Max.)	166.403%	Pay 2021
State-wide Tax Rate (Comm./Ind. only used for total taxe	37.0000%	Prelim. Pay 2022
Market Value Tax Rate (Used for total taxes)	0.16070%	Pay 2021

Tax Rates

Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		
First	$174,000	0.75%
Over	$174,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)		
First	$500,000	1.00%
Over	$500,000	1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
2500103730	MAK Prop.		10,300		10,300	80%	8,240	Pay 2021		-	Rental	103	
			10,300	0	10,300		8,240			0		103	

Note:

1. Market values based on review of County website for Pay 2021. Pay 2022 is not yet avaialble.
2. Located in SD # 564.

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Apartment only)

EHLERS
PUBLIC FINANCE ADVISORS

PROJECT INFORMATION (Project Tax Capacity)

Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2022	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	First Year Full Taxes Payable
	Apartments	160,000	160,000	93	14,400,000	Rental	180,000	1,935	75%	100%	100%	100%	2025
TOTAL					14,400,000		180,000						
Subtotal Residential				93	14,400,000		180,000						
Subtotal Commercial/Ind.				0	0		0						

Note:

1. Market values are based upon estimates that total taxes are approximately $250,000.

TAX CALCULATIONS

New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
Apartments	180,000	0	180,000	299,525	0	0	23,141	322,666	3,469.53
#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
TOTAL	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	

Note:

1. Taxes and tax increment will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?

Total Property Taxes	#REF!
less State-wide Taxes	#REF!
less Fiscal Disp. Adj.	#REF!
less Market Value Taxes	#REF!
less Base Value Taxes	(171)
Annual Gross TIF	#REF!

EHLERS
PUBLIC FINANCE ADVISORS

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Apartment only)

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
100%	135,000	(103)	-	134,897	166.403%	224,473	112,236	(404)	(11,183)	100,649	98,676	0.5	#######	08/01/24
							112,236	(404)	(11,183)	100,649	195,416	1	2024	02/01/25
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	321,899	1.5	2025	08/01/25
							149,677	(539)	(14,914)	134,224	445,901	2	2025	02/01/26
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	567,473	2.5	2026	08/01/26
							149,677	(539)	(14,914)	134,224	686,660	3	2026	02/01/27
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	803,510	3.5	2027	08/01/27
							149,677	(539)	(14,914)	134,224	918,069	4	2027	02/01/28
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	1,030,382	4.5	2028	08/01/28
							149,677	(539)	(14,914)	134,224	1,140,493	5	2028	02/01/29
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	1,248,445	5.5	2029	08/01/29
							149,677	(539)	(14,914)	134,224	1,354,280	6	2029	02/01/30
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	1,458,040	6.5	2030	08/01/30
							149,677	(539)	(14,914)	134,224	1,559,765	7	2030	02/01/31
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	1,659,496	7.5	2031	08/01/31
							149,677	(539)	(14,914)	134,224	1,757,271	8	2031	02/01/32
100%	180,000	(103)	-	179,897	166.403%	299,354	149,677	(539)	(14,914)	134,224	1,853,129	8.5	2032	08/01/32
							149,677	(539)	(14,914)	134,224	1,947,107	9	2032	02/01/33
	Total						**2,619,305**	**(9,429)**	**(260,988)**	**2,348,888**				
		Present Value From 02/01/2024		**Present Value Rate**	**4.00%**		**2,171,269**	**(7,817)**	**(216,345)**	**1,947,107**				

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Daycare only)

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PUBLIC FINANCE ADVISORS

ASSUMPTIONS AND RATES

DistrictType:	**Economic Development**	
District Name/Number:	**TIF 14**	
County District #:	**TBD**	
First Year Construction or Inflation on Value	**2022**	
Existing District - Specify No. Years Remaining		
Inflation Rate - Every Year:	**0.00%**	
Interest Rate:	**4.00%**	
Present Value Date:	**1-Feb-24**	
First Period Ending	1-Aug-24	
Tax Year District was Certified:	**Pay 2022**	
Cashflow Assumes First Tax Increment For Developmen	2024	
Years of Tax Increment	9	
Assumes Last Year of Tax Increment	2032	
Fiscal Disparities Election [Outside (A), Inside (B), or N/	**NA**	
Incremental or Total Fiscal Disparities	**Incremental**	
Fiscal Disparities Contribution Ratio		
Fiscal Disparities Metro-Wide Tax Rate		
Maximum/Frozen Local Tax Rate:	166.403%	Pay 2021
Current Local Tax Rate: (Use lesser of Current or Max.)	166.403%	Pay 2021
State-wide Tax Rate (Comm./Ind. only used for total taxe	37.0000%	Prelim. Pay 2022
Market Value Tax Rate (Used for total taxes)	0.16070%	Pay 2021

Tax Rates

Exempt Class Rate (Exempt)		0.00%
Commercial Industrial Preferred Class Rate (C/I Pref.)		
First	$150,000	1.50%
Over	$150,000	2.00%
Commercial Industrial Class Rate (C/I)		2.00%
Rental Housing Class Rate (Rental)		1.25%
Affordable Rental Housing Class Rate (Aff. Rental)		
First	$174,000	0.75%
Over	$174,000	0.25%
Non-Homestead Residential (Non-H Res. 1 Unit)		
First	$500,000	1.00%
Over	$500,000	1.25%
Homestead Residential Class Rate (Hmstd. Res.)		
First	$500,000	1.00%
Over	$500,000	1.25%
Agricultural Non-Homestead		1.00%

BASE VALUE INFORMATION (Original Tax Capacity)

PID	Owner	Address	Land Market Value	Building Market Value	Total Market Value	Percentage Of Value Used for District	Original Market Value	Tax Year Original Market Value	Property Tax Class	Current Original Tax Capacity	Class After Conversion	After Conversion Orig. Tax Cap.	Area/ Phase
#REF!	MAK Prop.		10,300		10,300	20%	2,060	Pay 2022		-	C/I Pref.	31	
			10,300	0	10,300		2,060			0		31	

Note:

1. Market values based on review of County website for Pay 2021. Pay 2022 is not yet avaialble.
2. Located in SD # 564.

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Daycare only)

EHLERS
PUBLIC FINANCE ADVISORS

PROJECT INFORMATION (Project Tax Capacity)													
Area/Phase	New Use	Estimated Market Value Per Sq. Ft./Unit	Taxable Market Value Per Sq. Ft./Unit	Total Sq. Ft./Units	Total Taxable Market Value	Property Tax Class	Project Tax Capacity	Project Tax Capacity/Unit	Percentage Completed 2022	Percentage Completed 2023	Percentage Completed 2024	Percentage Completed 2025	First Year Full Taxes Payable
	Daycare	40	40	7,000	280,000	C/I Pref.	4,850	1	75%	100%	100%	100%	2025
TOTAL					280,000		4,850						
Subtotal Residential				0	0		0						
Subtotal Commercial/Ind.				7,000	280,000		4,850						

Note:

1. Market values are based upon estimates that total taxes are approximately $250,000.

TAX CALCULATIONS									
New Use	Total Tax Capacity	Fiscal Disparities Tax Capacity	Local Tax Capacity	Local Property Taxes	Fiscal Disparities Taxes	State-wide Property Taxes	Market Value Taxes	Total Taxes	Taxes Per Sq. Ft./Unit
#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
Daycare	4,850	0	4,850	8,071	0	1,240	450	9,760	1.39
TOTAL	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!	

Note:

1. Taxes and tax increment will vary significantly from year to year depending upon values, rates, state law, fiscal disparities and other factors which cannot be predicted.

WHAT IS EXCLUDED FROM TIF?	
Total Property Taxes	#REF!
less State-wide Taxes	#REF!
less Fiscal Disp. Adj.	#REF!
less Market Value Taxes	#REF!
less Base Value Taxes	(51)
Annual Gross TIF	#REF!

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PUBLIC FINANCE ADVISORS

Proposed MAK Development - No Inflation

City of Thief River Falls, MN

Proposed Mixed Use Development with total new taxes estimated at $250,000/year (Daycare only)

TAX INCREMENT CASH FLOW

% of OTC	Project Tax Capacity	Original Tax Capacity	Fiscal Disparities Incremental	Captured Tax Capacity	Local Tax Rate	Annual Gross Tax Increment	Semi-Annual Gross Tax Increment	State Auditor 0.36%	Admin. at 10%	Semi-Annual Net Tax Increment	Semi-Annual Present Value	PERIOD ENDING Yrs.	Tax Year	Payment Date
100%	3,638	(31)	-	3,607	166.403%	6,001	3,001	(11)	(299)	2,691	2,638	0.5	2024	08/01/24
							3,001	(11)	(299)	2,691	5,225	1	2024	02/01/25
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	8,613	1.5	2025	08/01/25
							4,010	(14)	(400)	3,596	11,935	2	2025	02/01/26
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	15,191	2.5	2026	08/01/26
							4,010	(14)	(400)	3,596	18,384	3	2026	02/01/27
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	21,514	3.5	2027	08/01/27
							4,010	(14)	(400)	3,596	24,583	4	2027	02/01/28
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	27,592	4.5	2028	08/01/28
							4,010	(14)	(400)	3,596	30,541	5	2028	02/01/29
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	33,433	5.5	2029	08/01/29
							4,010	(14)	(400)	3,596	36,268	6	2029	02/01/30
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	39,048	6.5	2030	08/01/30
							4,010	(14)	(400)	3,596	41,773	7	2030	02/01/31
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	44,445	7.5	2031	08/01/31
							4,010	(14)	(400)	3,596	47,064	8	2031	02/01/32
100%	4,850	(31)	-	4,819	166.403%	8,019	4,010	(14)	(400)	3,596	49,632	8.5	2032	08/01/32
							4,010	(14)	(400)	3,596	52,149	9	2032	02/01/33
Total							**70,155**	**(253)**	**(6,990)**	**62,912**				
	Present Value From 02/01/2024			**Present Value Rate**	**4.00%**		**58,153**	**(209)**	**(5,794)**	**52,149**				

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 3/1/2022

SUBJECT: #8.2 Water Meter Replacement

RECOMMENDATION: It respectfully requested to consider approving the engagement proposal with the Shpigler Group to prepare a system analysis for the up coming Water Meter Replacement project.

MOTION TO: Approve the Shpigler Groups proposal to develop a Water Meter Replacement program at the cost of $14,000.00

BACKGROUND: The City of Thief River Falls began to deploy the Automatic Meter Infrastructure System in 2014. The Water Meters were retro fitted with meter heads that would mesh with the new system being implemented. Along with the existing meters that were compatible with the new system. The Water Systems Department has included the Water meter replacement for the entire system in the Capital Improvement Budget.

KEY ISSUES: Water meter readings have been inconsistent due to different programming between the residential and the commercial/industrial meters along with various reading difficulties. There is very little leak detection in the current system and some of the existing meters are due for replacement in the next two years.

FINANCIAL CONSIDERATIONS: Cost for the Engagement proposal for the evaluation of the proposed replacement with the Shpigler group is $14,000.00 and will be taken out of reserves.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Wayne Johnson, Water Systems Superintendent

ATTACHMENTS:

1.	2022 Shpigler Thief River Falls proposal 2.10.22

THE SHPIGLER GROUP
STRATEGY MANAGEMENT CONSULTING SERVICES

February 10, 2022

Wayne Johnson
Water Superintendent
City of Thief River Falls
405 3rd Street E.
Thief River Falls, MN 56701

Re: Engagement Proposal

Dear Wayne:

On behalf of The Shpigler Group, I want to thank you for the opportunity to present this proposal to develop a viable plan to guide the direction of the water automation program going forward. The purpose of this effort is to pick up on the work conducted previously to map out a specific plan for implementing an upgrade to the water AMI and supporting water distribution efforts.

As you may recall, The Shpigler Group has extensive experience in advanced technology infrastructure and working with utilities to develop optimal deployment strategies. In fact, we have worked with roughly 250 utilities over the past twenty years. Below is our proposed approach, broken into six key areas:

Phase 1 – Assessment

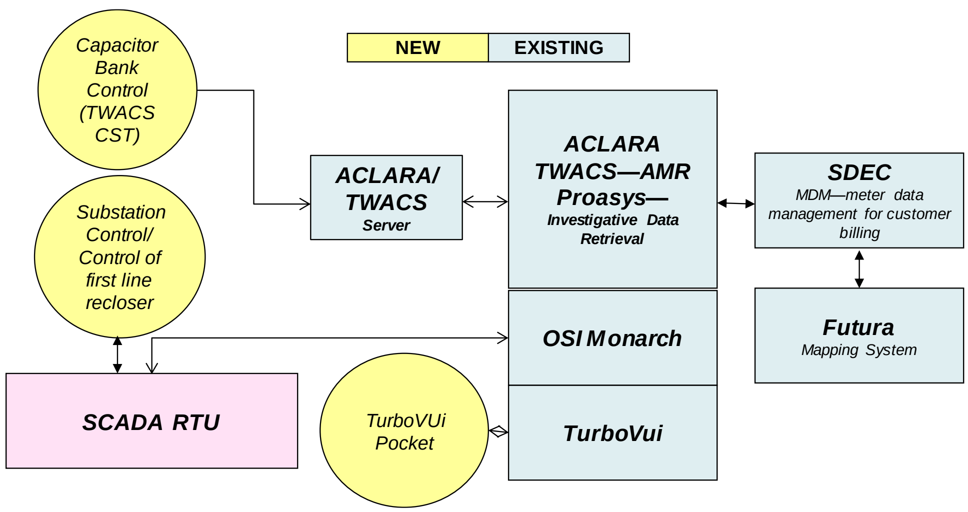
As you know, we are strong advocates of developing financial modeling tools that allow for the complete financial analysis of the strategies being evaluated rather than simply operating at the "50,000-foot level" of strategy design. Prior to recommending any specific program, we will develop a customized financial model that will allow us to illustrate the characteristics of the approach being considered. Our overall scope of work in this phase will include:

- Gather data to define the business requirements for the implementation of a potential system deployment for the water AMI and other potential use cases
- Identify forecasted capital expenses
- Evaluate economic values that reflect technical considerations
- Define assumptions for putting together the financial projection
- Apply previous experience, research and industry benchmarks to determine the financial and operational model that will support the financial analysis

- Identify those programs that promise to add value to Thief River Falls' system operation
- Identify funding options
- Evaluate the relative economic and operational impacts for Thief River Falls' network

Phase 2 – System Analysis

Given our experience in the field, The Shpigler Group will provide a review of the existing data management platforms and incorporate several elements of the review. With this background, The Shpigler Group will develop a complete system roadmap and deliver a review of the current system, the system requirements, the optimal system design, and a listing of all of the interface requirements. Below is a sample illustration of a recent project we developed in this area:

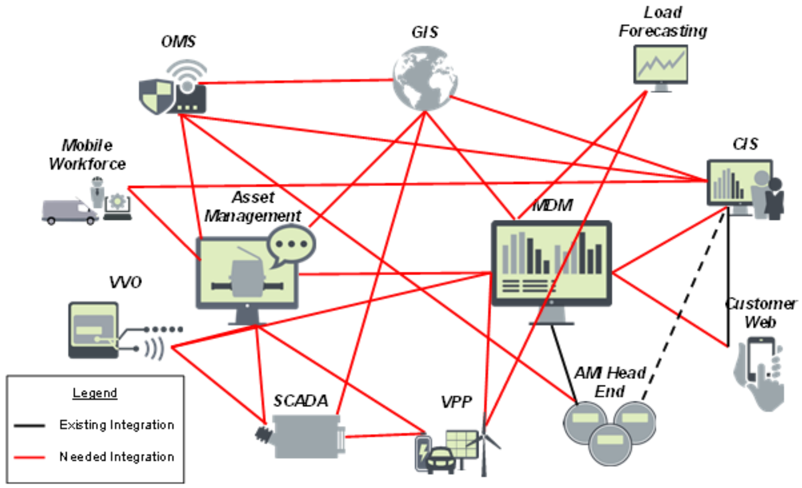


Once we have completed the initial phase of work for this engagement, we will be in a position to deliver a view of the gap between the system currently in place and the capabilities that will be required going forward to reach targeted goals. We will carefully break down the "gap" in capabilities and will deliver a view on both the needs and the solutions.

The technology roadmap for Thief River Falls needs to not only provide support for today's system requirements, but also enable the emerging trends for the future. The Shpigler Group will develop a technology roadmap that will be supportive of the direction of the operation of Thief River Falls' vision for the utility of the future. Some of the key issues that will be addressed include:

- System integration
- Interactivity with stakeholders
- System controls
- System reliability
- Increased system efficiency
- Goals for customer engagement
- Existing technology gaps

Furthermore, The Shpigler Group will provide a conceptual diagram for the Thief River Falls' recommended network architecture, an example of which is shown below:



Phase 3 – Technical Requirements

The requirements phase involves the business and system requirements related to the project. In addition, this phase provides the framework and inputs necessary to initiate the procurement phase. Key elements include:

- The Shpigler Group will outline the existing operating system environment and develop the high-level system design of the proposed solution. As a preliminary design document, it is intended to provide the project stakeholders a non-technical means by which to assess the functionality of the proposed system as well as to provide guidance to potential vendors for the detailed technical design of the project.

- The Shpigler Group will work with Thief River Falls to determine what KPIs will be included in the benefits verification program. This will be based on developments from workshops with Thief River Falls, identifying what objectives should be achieved and the feasibility of tracking performance measurement (data availability, resource availability, etc.).

- The Shpigler Group will lead a series of workshops with Thief River Falls to discover and document the requirements underlying the deployment. Each topic specified below will warrant a deep dive with the relevant personnel to identify the details specific to Thief River Falls.

    - Systems Integration – identify standard interface protocol, assess needs for middleware solutions

    - IT Infrastructure – review server/database preferences, test/development environment requirements, disaster recovery and backup services

    - Communications Backhaul – current communications backhaul, preferred backhaul method(s), primary and secondary options

- We will develop an analysis of operational impacts to identify and analyze the key significant operational areas that would be impacted by the targeted platforms and identify required planning and organizational change. This task includes assessment of:
    - Staffing and Organization
    - Policies
    - Systems and Security
    - Utility Customers

Phase 4 – Final Recommendation and Supporting Analysis

Using all of the elements from phases 1-3, The Shpigler Group will conduct analysis to identify the optimal approach with respect to Thief River Falls' system. Using the model developed in phase 1, we will be able to perform an iterative scenario analysis to specifically quantify the economic and operational impacts of any scenario under consideration.

In order to ensure successful implementation of the outlined strategy, we are prepared to support Thief River Falls in translating the strategy to application through the following activities:

- We will identify the capabilities needed to execute the strategies outlined. Case studies of other applications of similar executions of strategy will be identified and illustrated as needed.
- We will conduct a risk assessment to order to (a) understand the risks at hand, (b) the relative level of importance and impact of each, and (c) the appropriate mitigation strategies.
- We will produce a list of potential vendors, partners, integrators, and others that may offer solutions suitable for the needs outlined in the study findings
- We will match the requirements of the business case to existing priorities, constraints, and competitive advantages and disadvantages in order to develop a complete set of recommendations for action that will create direct value.
- We will work with Thief River Falls staff to ensure a smooth transition for any work output created, including, but not limited to, training on use of any models created, explanation of documents delivered, and clarification of any outputs and/or sensitivity studies used as part of the analysis.
- The Shpigler Group will provide other areas of support for execution of the strategy, as needed.

TIMING AND COSTS

Based on the work outlined, our assessment is that the work associated with the study will require the dedicated effort of the team for a period of eight weeks. We are prepared to complete all of the requirements as described above for a fixed professional fee of $14,000. Expenses for travel are billed at cost (no markup).

If the foregoing fairly states our understanding, please indicate your agreement by causing your duly authorized officer to sign where indicated below.

****

Very truly yours,

SHPIGLER CONSULTING

By: ______________________________
David Shpigler
President
Its duly authorized officer

Address of Notices: Shpigler Consulting, Inc.
181 14th Street NE
Suite 425
Atlanta, GA 30309
Phone: 404-600-5480

ACCEPTED AND AGREED TO:
Thief River Falls

By: _________________________________

Address of Notices: ____________________________
____
____
Attn: ______________________

Dated: ____

Advance Thief River Activity Report

February 16, 2022 Submitted by Michelle Landsverk

Entrepreneur Support

- We will be rescheduling the Finance Panel originally scheduled for February 1. We had people traveling from as far as two hours away and in light of the winter weather advisories, it seemed best to postpone it. A new date has not yet been set.
- UMC Veden Center finally received the signed contract from DEED. UMC faculty will be offering QuickBooks training and Deb McGregor Pflegor will be providing marketing training. Deb was named 2021 State Star for the Minnesota SBDC Network. The title of her training is "Rise of the Resilient." It will focus on marketing strategies to strengthen area businesses.
- We now have a SCORE mentor candidate. I would like to get one or two more. The next step is to bring the candidate and SCORE representatives together for an informational meeting and to seal the deal.

Childcare

- Childcare Economic Development—the childcare taskforce continues to meet on a monthly basis to support the expansion of childcare in the community. The Angle development has been a major focus but the conversation is not limited to The Angle. We have postponed the grant application to First Children's Finance for their Rural Childcare
- In updating the ATR Regional Indicators Dashboard, I was able to locate childcare costs, by county, for each Minnesota County. We have an average childcare cost of $148. This number factors in family childcare and center-based care.

Shovel-Ready

- I met with Colleen Eddy, DEED's "Shovel-Ready" manager, and do not have a clearcut answer yet on the cost. I checked with Mark Borseth to see if any of the environmental work or geotechnical work had already been done at the time the infrastructure was put into the park. I found out that none of that work had been done because it was agricultural land and there was no requirement to do that type of investigation. Colleen is making some inquiries to see if there would be a way to reduce the cost.

Marketing

- We have updated the Regional Indicators Dashboard with the most recent information. We have improved in some areas, held our own in others, and trended downwards in some of the metrics, but overall, we have much to be proud of. (See attached draft of the dashboard.)
- We have posted the Gilbert Industrial Park lots on the JoinUsMN.com website through the Location One Information Services platform. It is a robust marketing tool that the state rolled out late last fall. Listings pull in community information and can be searched by site selectors using a variety of search parameters. Here is a direct link to our listing: https://app.locationone.com/sites/62029a51d0ba9919294dac97/Gilbert-Industrial-Park-Lots?organization=617adac9cdbafe4cceb9c879 . This listing can also be accessed through the search feature on the JoinUsMn.com website: https://mn.gov/deed/joinusmn/sites-buildings/. I have also placed a link to the listing on the Advance Thief River "Properties" page.
- Minnesota Marketing Partnership—we have the opportunity to become a member of the Minnesota Marketing Partnership, an effort to promote Minnesota through one coordinated brand and point of contact for site selectors, corporate real estate professionals and others interested in starting or expanding their business in the state. We can split the annual membership fee of $700 with Fosston Economic Development Authority (FEDA). (see attached flyer for more detail)

Workforce

- Chet Bodin, Business Development Manager with DEED, has created a report for us on commuting detail. The report indicates that 1,286 people are commuting outside of the area for work. This would be a great target audience for our employers to recruit for local jobs. (See attached PDF for the full report)
- We invited the Center for Economic Inclusion (CEI) to speak to the Talent Taskforce on January 19. We did not limit participation to the taskforce, but instead, opened it up for participation from any interested employer. CEI has created a Racial Equity Dividends Index (REDI), a comprehensive tool that helps businesses measure their progress toward building a racially equitable and inclusive workplace.
- In the summer of 2019, the Community Workforce Inclusion Council (CWIC*) of the Regional Workforce Alliance, whose mission is to champion a robust and diverse workforce that meets the needs of regional employers, discussed the merits of a designation to recognize employers who desire to be more inclusive in their workplace culture and practices.

  RWA and CWIC members brought the I-WE concept forward to the Local Workforce Development Boards, who agreed to implement it throughout the 26 counties of the Region 1 planning area. Employers with the designation will be promoted to career seekers throughout the region's 11 CareerForce locations.

  I-We and REDI information has been shared with area employers. Individual employers are free to pursue implementation of either index on their own.
- In partnership with Northwest Private Industry Council, we are hosting Tyler Gehrking for a full-day conference at Legacy Event Center on March 3. The conference theme is “Where is the Talent?!” Participants will learn about recruitment strategies and the power of public-private partnerships. Tyler is a thought leader, motivational speaker, and he comes highly recommended. Register by February 25: https://www.eventbrite.com/e/where-is-the-talent-tickets-241405740067

  (See attachments for a flyer on each workforce program.)

Main Street Revitalization Grant

- The second round of funding for the Main Street Revitalization program is now open, with submissions due the end of this month. Northwest Minnesota Foundation will be applying again. They administered a survey early in February in an effort to identify projects in the region. Last fall, I had two potential projects for this funding. Neither has come to the point of being a viable, shovel-ready project at this time so I was not able to submit a project.

Recruiting Businesses

- In January, I submitted proposals to three businesses in hopes of recruiting them to locate in Thief River Falls. The proposals included information on Gilbert Industrial Park, the former TRF Pallet building, and community information.

BUILD WHAT MATTERS IN
MINNESOTA

Become a Minnesota Marketing Partnership Member Today!

The Minnesota Marketing Partnership (MMP) is made up of state, regional and local economic development organizations, utilities, and other partners who come together to promote Minnesota through one coordinated brand and point of contact for site selectors, corporate real estate professionals and others interested in starting or expanding their business in the state.

This public-private partnership works together to develop broad-based marketing initiatives to promote Minnesota and its business economy across the country and the world. The MMP is administered by the MN Department of Employment and Economic Development Office of Business Development and we invite you to Join Us!

REGISTRATION OPEN

In 2020 and 2021, we might not have attended the trade shows we all planned, but funds from membership dues were used to create one of the first ever comprehensive Minnesota economic development marketing campaigns! JoinUsMN was created, a new marketing website launched and a national advertising campaign is currently underway to promote Minnesota as the premier location for business start-ups and expansions.

Membership Benefits

- Involved in the planning and execution of economic development marketing goals and objectives for Minnesota.
- Provide guidance on industry trade shows and events where the state should be represented.
- Represent Minnesota and your organization at national trade shows, site selector events and familiarization tours.
- Build relationships and learn best practices with others in the economic development field.
- Quarterly meetings with peers from across the state.

Also included in your 2022 registration fee is an opportunity to attend CoreNet Global Midwest Chapter meetings. The MMP is a member of CoreNet and this membership allows two MMP members to attend the monthly CoreNet Midwest Chapter meetings. (These free passes are on a first-come, first-served basis each month.)

JOIN US FOR 2022!

The Minnesota Marketing Partnership is an annual membership effective January 1 - December 31 of each calendar year. 2022 dues will be $700 per organization, plus credit card transaction fees.

Register to become an MMP member

Upcoming Meetings

- March 24
- June 23
- September 8
- December 15

For More Information
Contact us at MMP@state.mn.us

To see a full list of current 2022 MMP members, visit:
https://joinusmn.com/resources/marketing/index.jsp

THIEF RIVER FALLS REGIONAL INDICATORS 2022 DASHBOARD

Advance Thief River

VITAL STATISTICS

HOUSEHOLDS WITH HIGH-SPEED BROADBAND	LOWEST PERCENT OF COST BURDENED HOUSEHOLDS
98%	25%
PEER RANK: 1*	PEER RANK: 3
DOWNLOAD SPEEDS OF 100 Mbps	

WORKERS EARNING $40,000 OR MORE PER YEAR	WEEKLY COST OF CHILDCARE
48%	$148
PEER RANK: 2	PEER RANK: 2

THIEF RIVER FALLS RANKED #31 ON "AMERICA'S 50 BEST CITIES TO LIVE IN" (USA TODAY, 2018).

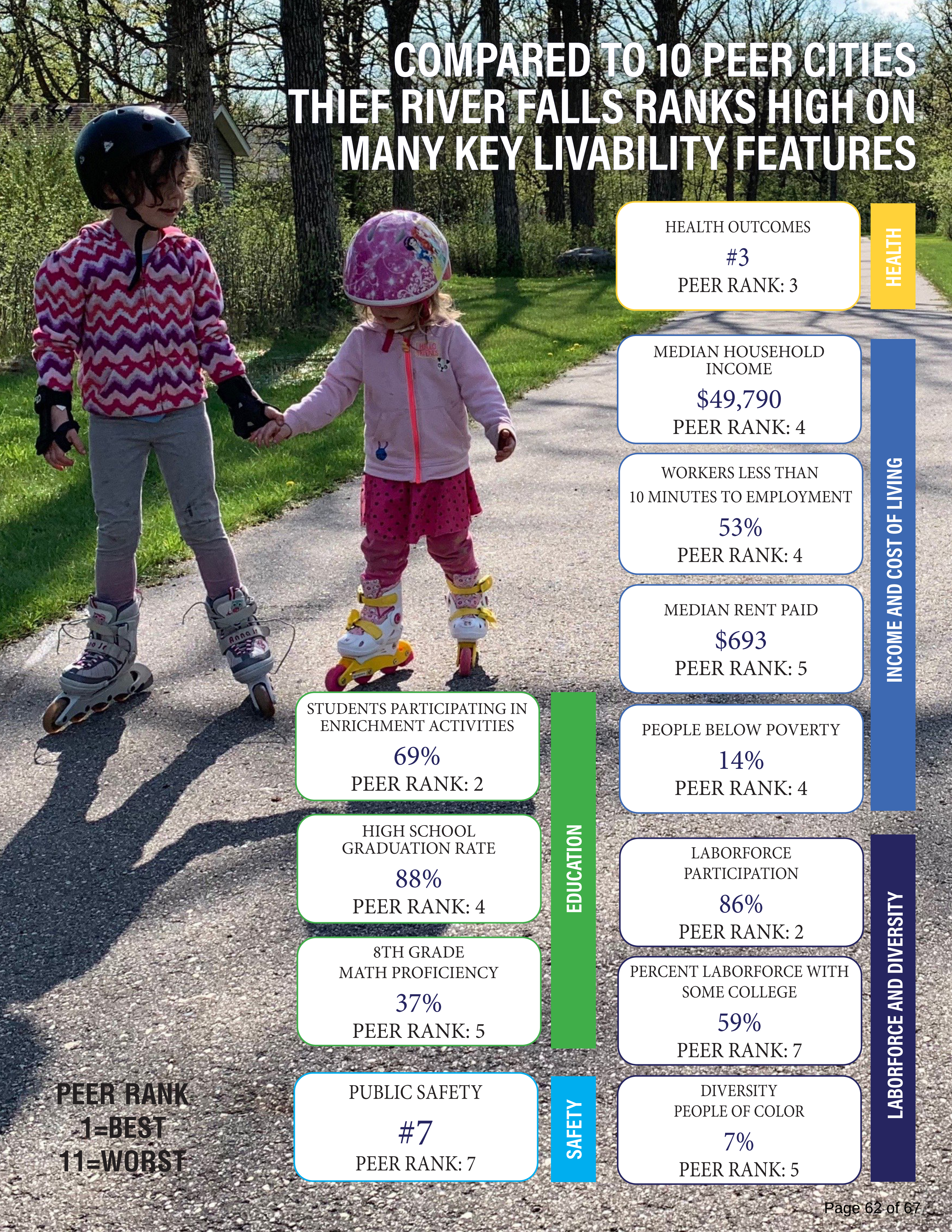
PEER RANK: 1=BEST; 11=WORST

PEER CITIES AND DATA SOURCES

THE REGIONAL INDICATORS DASHBOARD is a set of metrics that tracks the position of Thief River Falls in relation to similar Greater Minnesota cities on several important community, economic, and social characteristics.

PEER CITIES WERE SELECTED based on demographic and economic characteristics, location, evidence of competition with Thief River Falls for business or talent, and positive economic trajectory. Peer cities included: Crookston, Fergus Falls, Little Falls, Detroit Lakes, Grand Rapids, Stewartville, East Grand Forks, International Falls, Worthington, and Fairmont

City-level data has been used in most instances. Other data is reported on the county in which a city is located and is noted with an asterisk.* Data was sourced from Minnesota Compass, which is primarily derived from the U.S. Census Bureau. Additional sources include: Decennial Census, American Community Survey; Minnesota Demographic Center; Minnesota Departments of Education, Health, Human Services and Public Safety; Minnesota Center for Health Statistics; Minnesota Comprehensive Assessment; Minnesota Student Survey; U.S. Bureau of Economic Analysis; Centers for Disease Control and Prevention; CountyHealthRankings.org; Minnesota Department of Public Safety; and Bureau of Criminal Apprehension.



COMPARED TO 10 PEER CITIES THIEF RIVER FALLS RANKS HIGH ON MANY KEY LIVABILITY FEATURES

HEALTH

HEALTH OUTCOMES
#3
PEER RANK: 3

INCOME AND COST OF LIVING

MEDIAN HOUSEHOLD INCOME
$49,790
PEER RANK: 4

WORKERS LESS THAN 10 MINUTES TO EMPLOYMENT
53%
PEER RANK: 4

MEDIAN RENT PAID
$693
PEER RANK: 5

PEOPLE BELOW POVERTY
14%
PEER RANK: 4

EDUCATION

STUDENTS PARTICIPATING IN ENRICHMENT ACTIVITIES
69%
PEER RANK: 2

HIGH SCHOOL GRADUATION RATE
88%
PEER RANK: 4

8TH GRADE MATH PROFICIENCY
37%
PEER RANK: 5

SAFETY

PUBLIC SAFETY
#7
PEER RANK: 7

LABORFORCE AND DIVERSITY

LABORFORCE PARTICIPATION
86%
PEER RANK: 2

PERCENT LABORFORCE WITH SOME COLLEGE
59%
PEER RANK: 7

DIVERSITY PEOPLE OF COLOR
7%
PEER RANK: 5

PEER RANK
1=BEST
11=WORST

2019 Commuting Patterns - Thief River Falls, MN

In Thief River Falls, MN (TRF) there is ample opportunity for local employers to capture more local workers and those who live within 10 miles. Overall, TRF is a net importer of labor, as in the majority of those employed in Fosston live elsewhere. In fact, over 5,400 area workers commute there daily (see Table 1), indicating that employment in TRF is an attractive option. Approximately one-third of those commuters travel ten miles or less, while others commute even further. However, within that ten-mile radius there live over 2,700 total workers (not including TRF residents) meaning there are nearly 1,200 workers living immediately outside TRF who commute elsewhere for work. In addition, nearly 1,300 workers who live in TRF also work elsewhere. Combined, there are close to 2,500 workers in and around Fosston that local employers may appeal to and would often require shorter commute times.

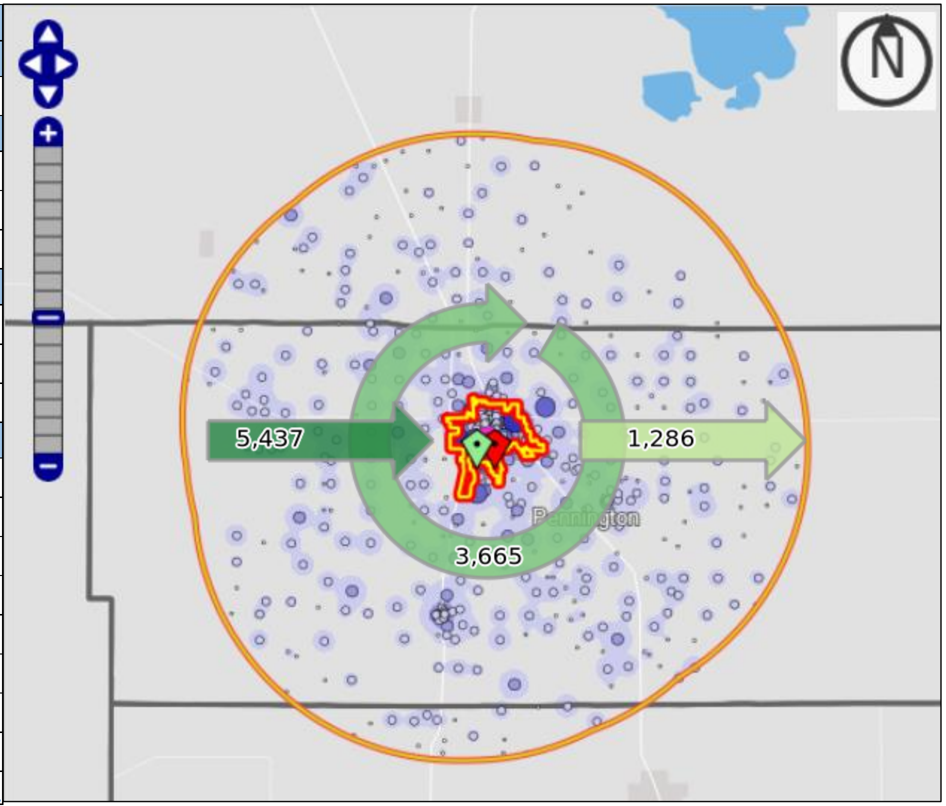
Table 1. Thief River Falls, MN Inflow/Outflow Job Counts (All Jobs), 2019	2019	
	Count	Share
Employed in the Selection Area	9,102	100.0%
Employed in the Selection Area but Living Outside	5,437	59.7%
Employed and Living in the Selection Area	3,665	40.3%
Living in the Selection Area	4,951	100.0%
Living in the Selection Area but Employed Outside	1,286	26.0%
Living and Employed in the Selection Area	3,665	74.0%

Source: U.S. Census Bureau, OnTheMap

Over half the workers who live in the 10-mile radius (including TRF residents) are between 30 and 54 years of age, indicating an experienced and grounded workforce (see table 2). As further evidence of this, 78.3 percent of workers earn more than $1,250 per month, and 93.6 percent have at least a high school degree.

Table 2. 2019 Employment Profile: Thief River, MN Labor Shed (10-mile radius)	2019	
	Count	Share
Total Workers	7,661	100.0%
Worker Age		
29 years and younger	1,783	23.4%
30 to 54 years of age	3,976	47.8%
55 years and older	1,902	28.7%
Earnings		
$1,250 per month or less	1,666	26.0%
$1,251 to $3,333 per month	2,715	34.3%
More than $3,333 per month	3,280	39.8%
NAICS Industry Sector		
Wholesale Trade	2,212	28.9%
Healthcare & Social Assistance	1,094	14.3%
Manufacturing	825	10.8%
Retail Trade	713	9.3%
Educational Services	573	7.5%
Accommodation & Food Service	475	6.2%
Public Administration	288	3.1%
Construction	192	2.5%

Source: U.S. Census Bureau, OnTheMap



INCLUSIVE WORKFORCE
EST 2020
EMPLOYER ™

Inclusive Employers-

Be Recognized!!

Recruit and Retain employees with a variety of backgrounds, abilities, skills & experiences with the:

Inclusive Workforce Employer Designation

The Inclusive Workforce Employer (I-WE) program was established by the Regional Workforce Alliance of Northwest Minnesota to support and recognize employers who:

- Express a commitment to an inclusive workplace in their stated values, mission or policies.
- Assess how diversity, equity and inclusion influence their work and culture.
- Provide diversity, equity and inclusion education for staff and leadership.
- Allocate resources to support and sustain an inclusive and equitable workplace.

For more information or to participate in the I-WE, visit rwa-nw.org or contact *Chet.Bodin@state.mn.us*. Upon request, the information in this document can be made available in alternative formats for people with disabilities.

CENTER FOR ECONOMIC INCLUSION

RACIAL EQUITY DIVIDENDS INDEX

Transforming Tomorrow's Workforce, Today

By 2044, America will be a majority people of color nation. A growing number of businesses have recognized the vital importance of prioritizing and advancing equity and inclusion - and lead by actively investing in assessment practices that sustain equitable and inclusive workplaces.

To address the ever-present demand for change, the Center for Economic Inclusion developed the Racial Equity Dividends Index–a comprehensive tool to help businesses measure their progress towards building racially equitable and inclusive workplaces in Minnesota.

What the Index assesses

The Index assesses 37 business practices across seven categories that support racial equity in workplaces. The seven categories of practices are:

1. Leadership
2. Hiring
3. Culture, retention and advancement
4. Procurement
5. Philanthropy and investment
6. Public policy
7. Products

How the Index can benefit businesses

The Index provides leaders with a roadmap of practices and policies that can be adopted to advance racial equity and inclusion within their workplace.

Interpreting the Index results

Upon completion, businesses will receive a score on a scale of 1-100 points. Questions are weighed equally (worth approximately 3 points each).

Businesses will also receive a confidential score report with their scores and benchmark comparisons.

High-scoring businesses will be recognized and highlighted in the 2022 Racial Equity Dividends Index report (with prior permission). All individual scores will remain confidential.

Racial Equity Dividends Index - 2022 Report

We are excited to share our first-ever list of businesses at the forefront of racial equity practices in Minnesota in the Racial Equity Dividends Index report.

What will the report include?

This report will highlight the progress that businesses have made toward implementing practices that demonstrate how to build a more racially equitable and inclusive workplace for Black, Indigenous, Latinx and Asian individuals in Minnesota.

How often will the report be produced?

The Racial Equity Dividends Index report will be produced annually and includes:

- Highest scoring businesses within Minnesota
- Highest implemented employer practices by category
- Moderate to best scoring practices within the sector that can be used to measure workplace effectiveness

What to expect after the completion of the Index

Businesses will receive a copy of their score in the form of a report, by early 2022. The results can guide future efforts to implement racially equitable practices within business structures, among leadership and diverse teams.

Racial Equity Dividends Index cost

Businesses interested in participating in the Racial Equity Dividends Index will pay a $1,000 administrative fee.

Online registration

Businesses must register online to participate by visiting www.centerforeconomicinclusion.org. Once registered, a link will be provided by email, with instructions to participate.

More tools you can use - contact our consulting team!

In addition to participating in the Racial Equity Dividends Index, the Center for Economic Inclusion offers consulting services for businesses looking for additional guidance on strategy development and implementation of racially equitable workplace practices.

To take the next step, please contact:

Jonathan Johnson
Business Development and Strategy Lead
Email: jjohnson@centerforeconomicinclusion.org
Phone: 612.351.8214

> “
>
> It is certain, in any case, that ignorance, allied with power, is the most ferocious enemy justice can have.
>
> **James Baldwin**

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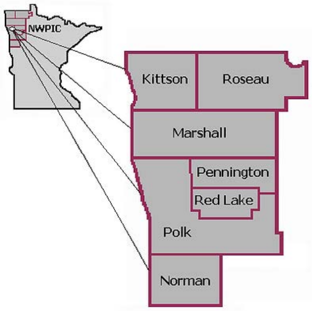

March 3, 2022 ~ Legacy Event Center ~ Thief River Falls
9:30 AM to 3:30 PM

TYLER GEHRKING

KCEO Facilitator + Founder of TEN17 Media

Register by Feb 25, 2022 at
https://www.eventbrite.com/e/where-is-the-talent-tickets-241405740067

TYLER@TEN17MEDIA.COM

"WHERE IS THE TALENT?!"

DEVELOPING PUBLIC-PRIVATE PARTNERSHIPS IS OUR ONLY CHANCE OF RETAINING TALENT.

After facilitating the Kandiyohi County CEO Program for eight years and witnessing first hand the many positive ripple effects of public and private partnerships, I've learned quite a lot. Much of which can be applied to other rural communities struggling with recruiting or retaining talent.

In this talk, you'll hear our community's story (from both the teacher AND student perspective) of how we're working to solve this challenge. We hope it'll inspire you with new ideas for building momentum in the **northwest Minnesota** area.

TAKEAWAYS:

- How to determine specific recruitment strategies.
- How to develop win-win relationships.
- How to share the story of your community.
- How to make your organization a lifelong destination.
- How to 'sell' your business in the labor market.

Sponsored by: CareerForce™ Minnesota's Career Resource; Advance Thief River; Pine to Prairie Cooperative Center; Northwest Service Cooperative (NWSC) Established 1977

For more information, call 218-683-8074