

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, March 15, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Enbridge Update - Julie Uber
 - 5.2. Bleeding Disorders Awareness Month - Miranda Solem
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of March 1, 2022 Council Proceedings
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems
 - 7.3. Approval of Progression Raise for Renee Olson, Deputy City Clerk
 - 7.4. Approval of Progression Raise for Jeremy Kasprzak, Apprentice Lineworker
 - 7.5. Approval of Progression Raise for Ian Lund, Apprentice Lineworker
 - 7.6. Approval of Progression Raise for Norman Betland, GIS/Mapping Technician

- 7.7. Approval of Appointment of Ryan Richardson to the Northwest Regional Library Board
- 7.8. Approval of Animal Control Service Agreement with Pennington County Humane Society
- 7.9. Approval of Amendments to HR Coordinator (former HR Specialist) Job Description and Opening the Position for Filing
- 7.10. Approval of Housing & Local Decision-Making Authority Resolution
- 7.11. Approve Quote from Revolution Company for the Purchase of Plastic Refuse Bags
- 7.12. Approval to Designate the Ralph Engelstad Arena as the City of Thief River Falls Polling Place for all Precincts for 2022 Elections
- 8. NEW BUSINESS**
 - 8.1. Approval of TRF Police Department Order of a Ford Explorer Police Vehicle for Purchase in 2022
 - 8.2. Approval for the City of Thief River Falls a New Server
 - 8.3. First Reading of an Ordinance to Amend Chapter 11 of City Code: "City Standards (Ward Boundaries)"
 - 8.4. Approval of an Ordinance of the City of Thief River Falls, Minnesota, Amending City Code Chapter 11 Entitled "City Standards (Ward Boundaries)" By Amending Ward Boundaries
- 9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***
- 10. UPCOMING MEETINGS**
 - 10.1. City Council Meeting - April 5th at 5:30 P.M.
 - 10.2. Utilities Committee - April 11th at 7:00 A.M.
 - 10.3. Public Safety/Liquor Committee - April 11th at 4:30 P.M.
 - 10.4. Administrative Services Committee - April 12th at 4:30 P.M. Room 201 City Hall
 - 10.5. Public Works Committee - April 13th at 4:30 P.M.
- 11. INFORMATIONAL ITEMS**
 - 11.1. Investment Summary 2/2022
- 12. ADJOURNMENT**

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



BLEEDING DISORDERS AWARENESS MONTH PROCLAMATION

WHEREAS, I, Brian Holmer, Mayor/City Council Member of Thief River Falls, am proud to commemorate March 2022 as Bleeding Disorders Awareness Month in the state of Thief River Falls, MN; and

WHEREAS, this designation will formalize and expand upon the designation 35 years ago of March 1986 as "Hemophilia Awareness Month" by President Ronald Reagan; and

WHEREAS, the federal Department of Health and Human Services designated March 2016 as National Bleeding Disorders Month; and

WHEREAS, Multiple states and local governments, since 2016, have passed a proclamation/resolution declaring March as Bleeding Disorders Awareness Month; and

WHEREAS, Bleeding disorder advocates, during this month, wear a red material around their neck (e.g. leis, scarves, ties); and

WHEREAS, these bleeding disorders, which share the inability to form a proper blood clot, are characterized by extended bleeding after injury, surgery, trauma or menstruation and can lead to significant morbidity and can be fatal if not treated effectively; and

WHEREAS, many individuals with hemophilia became infected with HIV and Hepatitis C in the 1980s due to the contamination of the blood supply and blood products; and

WHEREAS, this Awareness Month in City of Thief River Falls will generate greater awareness and understanding of not only hemophilia but all inheritable bleeding disorders, including von Willebrand disease—which alone impacts an estimated one percent of the U.S. population or more than 3.2 million individuals; and

WHEREAS, this Awareness Month will foster a greater sense of community and shared purpose among individuals with all inheritable bleeding disorders; and

WHEREAS, this Awareness Month will elevate awareness of and engagement in the inheritable bleeding disorders journey beyond our community to the general public, enabling the prevention of illness, unnecessary procedures, and disability; now

NOW, THEREFORE BE IT RESOLVED that, I, Brian Holmer, Mayor of Thief River Falls, do hereby proclaim the month of March 2022, as: **BLEEDING DISORDERS AWARENESS MONTH** in the City of Thief River Falls, and I urge all residents to join me in this special observance.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Thief River Falls, Minnesota to be affixed this 15TH day of March.

Brian D. Holmer, Mayor



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.2 City of Thief River Falls Bills and Disbursements and Council Per Diems

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,896,288.60 and council per diem in the amount of \$260.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Summary of Disbursments 03 15 22
2.	2022 03 15 City Council Per Diems
3.	Refund Check Detail
4.	Packet 251-456 02 24 22 #4 Payroll
5.	Packet 253 02 25 22 Direct Payables
6.	Packet 254 02 28 22 Direct Payables
7.	Packet 264 03 09 22 Direct Payables
8.	Packet 256 03 02 22 Direct Payables
9.	Packet 256 03 03 22 Direct Payables
10.	Packet 260 03 15 22 Council Meeting
11.	Packet 261 03 04 22 Direct Payables



Equal Opportunity Employer

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

MARCH 15th, 2022

SUMMARY OF DISBURSEMENTS

2/25/2022	AP PKT #251 - #4 PAYROLL BILLS	\$237,855.49
2/24/2022	UB PKT #598 - UTILITY REFUND PAYMENTS	\$838.33
2/25/2022	AP PKT #253 - DIRECT PAYABLES	\$1,204,293.73
2/28/2022	AP PKT #254 - DIRECT PAYABLES	\$4,751.57
3/2/2022	AP PKT #256 - DIRECT PAYABLES	\$50,000.00
3/3/2022	AP PKT #257 - DIRECT PAYABLES	\$90,805.38
3/15/2022	AP PKT #260 - DIRECT PAYABLES	\$72,911.99
3/4/2022	AP PKT #261 - DIRECT PAYABLES	\$139,910.56
3/9/2022	AP PKT #264 - DIRECT PAYABLES	\$94,921.55
GRAND TOTAL OF DISBURSEMENTS		\$1,896,288.60

COUNCIL PER DIEM TO BE PAID ON 03/24/2022 PAYROLL
Presented 03/15/2022 Council Meeting

Curt Howe - Feb 2022

2/9/2022	MEC Mtg	7:30-8:40	Service Center	\$32.50	
2/9/2022	Public Works	4:30-7:00	Council Chambers	\$32.50	
2/16/2022	Airport Mtg	7:30-8:30	Justice Center	\$32.50	
					\$97.50

Steve Narverud - Feb 2022

02/07/22	Public Safety	1.5 hours	Council Chambers	\$32.50	
02/08/22	Planning & Zoning	1 hour	Council Chambers	\$32.50	
02/09/22	Public Works	2 hours	Council Chambers	\$32.50	
02/16/22	Advance Thief River	1 hour	School Dist Brd	\$32.50	
02/17/22	Long Range Planning	2 hours	Council Chambers	\$32.50	
					\$162.50



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00598 - Refunds 01 UBPKT00582 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
04-00505-001	BUTLER, ELIZABETH A	2/25/2022	86387	616.10			616.10	Generated From Billing
25-03529-000	BURTON, ASHLEY K	2/25/2022	86388	35.95			35.95	Generated From Billing
26-05138-005	KLEIN, TONYA M	2/25/2022	86389	186.28			186.28	Generated From Billing
Total Refunds: 3				Total Refunded Amount:	838.33			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	838.33
Revenue Total:	838.33

General Ledger Distribution

Posting Date: 02/24/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-838.33	Yes
	690-11530	Accts Receivalbe - Billing	838.33	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-838.33	
	999-20700	Due To Other Funds	838.33	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00251 - PYPKT00456 - 2022 02 24 #4 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD O	INV0000321	02/22/2022	740-4870-63650	Senior Gold BC/BS Monthly	Senior Gold Premium Marc		3,367.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,367.00
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	INV0000318	12/31/2021	740-20300	Flex Payroll Deductions	Flex Depd Care Payout		4,999.92
BRADY MARTZ & ASSOC PC	INV0000319	02/24/2022	740-20300	Flex Payroll Deductions	Flex Payout		1,645.08
Vendor BRADY MARTZ & ASSOC PC INC Total:							6,645.00
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000325	02/24/2022	740-24000	Clearing Account	HSA		364.76
FURTHER - H S A	INV0000334	02/28/2022	100-4150-61310	Health Insurance	HSA City Contribution		792.49
FURTHER - H S A	INV0000334	02/28/2022	100-4210-61310	Health Insurance	HSA City Contribution		1,214.78
FURTHER - H S A	INV0000334	02/28/2022	100-4220-61310	Health Insurance	HSA City Contribution		370.20
FURTHER - H S A	INV0000334	02/28/2022	100-4312-61310	Health Insurance	HSA City Contribution		844.58
FURTHER - H S A	INV0000334	02/28/2022	100-4315-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000334	02/28/2022	100-4650-61310	Health Insurance	HSA City Contribution		185.10
FURTHER - H S A	INV0000334	02/28/2022	610-4825-61310	Health Insurance	HSA City Contribution		607.39
FURTHER - H S A	INV0000334	02/28/2022	680-4825-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000334	02/28/2022	690-4825-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000334	02/28/2022	820-4825-61310	Health Insurance	HSA City Contribution		422.29
Vendor FURTHER - H S A Total:							6,068.46
Vendor: FURTHER - VEBA							
FURTHER - VEBA	INV0000333	02/25/2022	100-4150-61310	Health Insurance	VEBA City Contribution		370.20
FURTHER - VEBA	INV0000333	02/25/2022	100-4210-61310	Health Insurance	VEBA City Contribution		2,562.57
FURTHER - VEBA	INV0000333	02/25/2022	100-4220-61310	Health Insurance	VEBA City Contribution		1,188.73
FURTHER - VEBA	INV0000333	02/25/2022	100-4240-61310	Health Insurance	VEBA City Contribution		422.29
FURTHER - VEBA	INV0000333	02/25/2022	100-4312-61310	Health Insurance	VEBA City Contribution		1,214.78
FURTHER - VEBA	INV0000333	02/25/2022	100-4315-61310	Health Insurance	VEBA City Contribution		792.49
FURTHER - VEBA	INV0000333	02/25/2022	100-4510-61310	Health Insurance	VEBA City Contribution		555.30
FURTHER - VEBA	INV0000333	02/25/2022	100-4650-61310	Health Insurance	VEBA City Contribution		607.39
FURTHER - VEBA	INV0000333	02/25/2022	620-4825-61310	Health Insurance	VEBA City Contribution		422.29
FURTHER - VEBA	INV0000333	02/25/2022	680-4825-61310	Health Insurance	VEBA City Contribution		607.39
FURTHER - VEBA	INV0000333	02/25/2022	690-4825-61310	Health Insurance	VEBA City Contribution		3,276.93
Vendor FURTHER - VEBA Total:							12,020.36
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVIC	INV0000332	02/24/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		19,187.96
INTERNAL REVENUE SERVIC	INV0000332	02/24/2022	740-20150	Payroll Taxes Payable	MEDICARE		6,478.66

Council Approval Register

Packet: APPKT00251 - PYPKT00456 - 2022 02 24 #4 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
INTERNAL REVENUE SERVIC	INV0000332	02/24/2022	740-20150	Payroll Taxes Payable	FED W/H		20,767.30
Vendor INTERNAL REVENUE SERVICE Total:							46,433.92
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000322	02/24/2022	740-4870-63650	Senior Gold BC/BS Monthly	Medicare BlueRx March Pre		2,314.00
Vendor MEDICAREBLUE RX Total:							2,314.00
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0000329	02/24/2022	740-24000	Clearing Account	Garnishment		317.31
Vendor MESSERLI KRAMER PA Total:							317.31
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	100-4210-61310	Health Insurance	HCSP Retiree February		100.00
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	100-4220-61010	Full-Time Salaries	HCSP Retiree February		100.00
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	100-4315-61310	Health Insurance	HCSP Retiree February		100.00
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	100-4650-61310	Health Insurance	HCSP Retiree February		100.00
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	620-4825-61310	Health Insurance	HCSP Retiree February		200.00
MINNESOTA STATE RETIRE	INV0000320	02/17/2022	690-4825-61310	Health Insurance	HCSP Retiree February		200.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							800.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS N	INV0000327	02/24/2022	740-24000	Clearing Account	Union Dues		3,912.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,912.00
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVIC	INV0000328	02/24/2022	740-24000	Clearing Account	Garnishment		195.65
Vendor MN DPT OF HUMAN SERVICES Total:							195.65
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WIT	INV0000331	02/24/2022	740-20160	State Withholding	State W/H Tax		9,799.75
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							9,799.75
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4150-61310	Health Insurance	Health Insurance Premium		4,062.15
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4210-61310	Health Insurance	Health Insurance Premium		16,781.32
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4220-61310	Health Insurance	Health Insurance Premium		5,181.92
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4240-61310	Health Insurance	Health Insurance Premium		1,403.44
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4312-61310	Health Insurance	Health Insurance Premium		7,406.29
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4315-61310	Health Insurance	Health Insurance Premium		6,438.93
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4510-61310	Health Insurance	Health Insurance Premium		1,845.57
NORTHWEST SERVICE COO	INV0000303	02/01/2022	100-4650-61310	Health Insurance	Health Insurance Premium		2,634.63
NORTHWEST SERVICE COO	INV0000303	02/01/2022	610-4825-61310	Health Insurance	Health Insurance Premium		5,445.74
NORTHWEST SERVICE COO	INV0000303	02/01/2022	620-4825-61310	Health Insurance	Health Insurance Premium		3,805.11
NORTHWEST SERVICE COO	INV0000303	02/01/2022	680-4825-61310	Health Insurance	Health Insurance Premium		5,248.61
NORTHWEST SERVICE COO	INV0000303	02/01/2022	690-4825-61310	Health Insurance	Health Insurance Premium		13,698.57
NORTHWEST SERVICE COO	INV0000303	02/01/2022	740-4870-63620	Employee BC/BS Monthly Bi	Health Insurance Employee		18,333.50
NORTHWEST SERVICE COO	INV0000303	02/01/2022	740-4870-63620	Employee BC/BS Monthly Bi	Health Insurance Premium		1,825.38
NORTHWEST SERVICE COO	INV0000303	02/01/2022	740-4870-63660	Retiree BC/BS Monthly billi	Health Insurance Retiree		4,321.87

Council Approval Register

Packet: APPKT00251 - PYPKT00456 - 2022 02 24 #4 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COO	INV0000303	02/01/2022	820-4825-61310	Health Insurance	Health Insurance Premium		842.10
Vendor NORTHWEST SERVICE COOPERATIVE Total:							99,275.13
Vendor: P E R A O F M N							
P E R A O F M N	INV0000330	02/24/2022	740-20180	PERA Payable	PERA EE/ER COORD		22,410.70
P E R A O F M N	INV0000330	02/24/2022	740-20180	PERA Payable	PERA EE/ER P&F		20,220.58
P E R A O F M N	INV0000330	02/24/2022	740-20180	PERA Payable	PERA EE/ER DEF		227.50
Vendor P E R A O F M N Total:							42,858.78
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4220-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4312-61330	Life Insurance	Life Ins Premium		46.75
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4510-61330	Life Insurance	Life Ins Premium		46.75
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	100-4650-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	610-4825-61330	Life Insurance	Life Ins Premium		50.83
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	690-4825-61330	Life Insurance	Life Ins Premium		153.00
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	740-24000	Clearing Account	Life Ins Employee		508.06
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		56.44
SUN LIFE FINANCIAL - LIFE	INV0000326	02/24/2022	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,353.13
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000323	02/24/2022	740-24000	Clearing Account	Contributions Employee		2,495.00
Vendor VANTAGEPOINT ICMA Total:							2,495.00
Grand Total:							237,855.49

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	58,194.69
610 - LIQUOR DISPENSARY	6,103.96
620 - WATER UTILITY FUND	4,468.20
680 - WASTEWATER UTILITY FUND	6,315.69
690 - ELECTRIC UTILITY FUND	17,750.79
740 - TRF HEALTH INSURANCE FUND	143,748.42
820 - GREENWOOD CEMETERY FUND	1,273.74
Grand Total:	237,855.49

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	5,224.84
100-4150-61330	Life Insurance	66.30
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	20,658.67
100-4210-61330	Life Insurance	175.10
100-4220-61010	Full-Time Salaries	100.00
100-4220-61310	Health Insurance	6,740.85
100-4220-61330	Life Insurance	65.45
100-4240-61310	Health Insurance	1,825.73
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	9,465.65
100-4312-61330	Life Insurance	46.75
100-4315-61310	Health Insurance	7,753.71
100-4315-61330	Life Insurance	56.10
100-4510-61310	Health Insurance	2,400.87
100-4510-61330	Life Insurance	46.75
100-4650-61310	Health Insurance	3,527.12
100-4650-61330	Life Insurance	18.70
610-4825-61310	Health Insurance	6,053.13
610-4825-61330	Life Insurance	50.83
620-4825-61310	Health Insurance	4,427.40
620-4825-61330	Life Insurance	40.80
680-4825-61310	Health Insurance	6,278.29
680-4825-61330	Life Insurance	37.40
690-4825-61310	Health Insurance	17,597.79
690-4825-61330	Life Insurance	153.00
740-20150	Payroll Taxes Payable	46,433.92
740-20160	State Withholding	9,799.75
740-20180	PERA Payable	42,858.78
740-20300	Flex Payroll Deductions	6,645.00
740-24000	Clearing Account	7,792.78

Account Summary

Account Number	Account Name	Expense Amount
740-4870-63620	Employee BC/BS Monthl	20,158.88
740-4870-63640	Life Insurance - COBRA	56.44
740-4870-63650	Senior Gold BC/BS Mont	5,681.00
740-4870-63660	Retiree BC/BS Monthly b	4,321.87
820-4825-61310	Health Insurance	1,264.39
820-4825-61330	Life Insurance	9.35
Grand Total:		237,855.49

Project Account Summary

Project Account Key	Expense Amount
None	237,855.49
Grand Total:	237,855.49



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00253 - 02/25/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10092979	01/20/2022	610-4840-62010	Office Supplies	THERMAL PAPER		76.50
COLE PAPERS INC	10092979	01/20/2022	610-4840-62990	Misc. Operating Expense	HAND SANITIZER / TOWELS		132.68
COLE PAPERS INC	10092979	01/20/2022	610-4850-62230	Building Maint & Repair	DUST STRAP SHEETS		51.72
COLE PAPERS INC	10103617	02/10/2022	610-4840-62990	Misc. Operating Expense	DISINFECTANT WIPES		120.94
Vendor COLE PAPERS INC Total:							381.84
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	TAX CR 2022	02/25/2022	690-20220	Sales Tax Payable	ELECTRIC TAX CREDIT		19,196.45
Vendor DIGI KEY CORPORATION Total:							19,196.45
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	100-20220	Sales Tax Payable	SALES TAX JAN 2022		9,744.82
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	100-4315-62210	Equipment Maint & Repair	USE TAX - JAN 2022		2.97
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	100-4315-62230	Building Maint & Repair	USE TAX - JAN 2022		13.13
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	100-4315-62240	Department Maint & Repair	USE TAX - JAN 2022		4.93
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	100-4315-62400	Small Tools and Minor Equi	USE TAX - JAN 2022		50.20
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	620-20220	Sales Tax Payable	SALES TAX - JAN 2022		2,599.93
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	680-4850-62220	Lift Station and Pond Maint	USE TAX - JAN 2022		171.28
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-14100	Inventory - Materials	USE TAX - JAN 2022		94.09
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-20220	Sales Tax Payable	SALES TAX - JAN 2022		61,565.07
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-4840-62400	Small Tools and Minor Equi	USE TAX - JAN 2022		23.39
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-4840-62880	Personal Protective Equipm	USE TAX - JAN 2022		148.92
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-4840-62990	Misc. Operating Expense	USE TAX - JAN 2022		75.01
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-4850-62210	Equipment Maint & Repair	USE TAX - JAN 2022		33.59
MN DPT OF REVENUE - SAL	JAN 2022	02/25/2022	690-4850-62350	Power Plant/Dam Maint	USE TAX - JAN 2022		13.67
MN DPT OF REVENUE - SAL	JAN 2022 LQR	02/22/2022	610-20220	Sales Tax Payable	SALES TAX - JAN 2022 LIQU		30,921.00
MN DPT OF REVENUE - SAL	JAN 2022 P & REC	02/22/2022	100-20220	Sales Tax Payable	SALES TAX - JAN 2022 PARK		2.00
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							105,464.00
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL PO	JAN 2022	01/31/2022	690-4810-68400	Purchased Power	DE & ENERGY - JAN 2022		1,077,504.03
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							1,077,504.03
Vendor: U S POSTMASTER							
U S POSTMASTER	MAR 2022	02/25/2022	100-4315-62010	Office Supplies	POSTAGE - MAR 2022 UTILI		262.11
U S POSTMASTER	MAR 2022	02/25/2022	620-4840-62010	Office Supplies	POSTAGE - MAR 2022 UTILI		611.60
U S POSTMASTER	MAR 2022	02/25/2022	680-4840-62010	Office Supplies	POSTAGE - MAR 2022 UTILI		174.74

Council Approval Register

Packet: APPKT00253 - 02/25/21 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
U S POSTMASTER	MAR 2022	02/25/2022	690-4840-62010	Office Supplies	POSTAGE - MAR 2022 UTILI		698.96
						Vendor U S POSTMASTER Total:	1,747.41
						Grand Total:	1,204,293.73

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	10,080.16
610 - LIQUOR DISPENSARY	31,302.84
620 - WATER UTILITY FUND	3,211.53
680 - WASTEWATER UTILITY FUND	346.02
690 - ELECTRIC UTILITY FUND	1,159,353.18
Grand Total:	1,204,293.73

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	9,746.82
100-4315-62010	Office Supplies	262.11
100-4315-62210	Equipment Maint & Rep	2.97
100-4315-62230	Building Maint & Repair	13.13
100-4315-62240	Department Maint & Re	4.93
100-4315-62400	Small Tools and Minor E	50.20
610-20220	Sales Tax Payable	30,921.00
610-4840-62010	Office Supplies	76.50
610-4840-62990	Misc. Operating Expense	253.62
610-4850-62230	Building Maint & Repair	51.72
620-20220	Sales Tax Payable	2,599.93
620-4840-62010	Office Supplies	611.60
680-4840-62010	Office Supplies	174.74
680-4850-62220	Lift Station and Pond Ma	171.28
690-14100	Inventory - Materials	94.09
690-20220	Sales Tax Payable	80,761.52
690-4810-68400	Purchased Power	1,077,504.03
690-4840-62010	Office Supplies	698.96
690-4840-62400	Small Tools and Minor E	23.39
690-4840-62880	Personal Protective Equi	148.92
690-4840-62990	Misc. Operating Expense	75.01
690-4850-62210	Equipment Maint & Rep	33.59
690-4850-62350	Power Plant/Dam Maint	13.67
Grand Total:	Grand Total:	1,204,293.73

Project Account Summary

Project Account Key	Expense Amount
None	1,204,293.73
Grand Total:	1,204,293.73



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00254 - 02/28/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF COMMERCE							
MN DPT OF COMMERCE	2019/2020 U P	02/28/2022	100-4310-62210	Equipment Maint & Repair	2019/2020 UNCLAIMED PR		275.00
MN DPT OF COMMERCE	2019/2020 U P	02/28/2022	100-4312-63030	Contracts Expense	2019/2020 UNCLAIMED PR		3,450.40
MN DPT OF COMMERCE	2019/2020 U P	02/28/2022	690-4840-62990	Misc. Operating Expense	2019/2020 UNCLAIMED PR		772.28
MN DPT OF COMMERCE	2019/2020 U P	02/28/2022	690-4890-68760	Customer Records & Collec	2019/2020 UNCLAIMED PR		18.99
MN DPT OF COMMERCE	2019/2020 U P	02/28/2022	690-4890-68900	Sales Refund	2019/2020 UNCLAIMED PR		44.52
MN DPT OF COMMERCE	2019/2022 UNC PROP	02/28/2022	100-4670-62990	Misc. Operating Expense	2019/2022 UNCLAIMED PR		1.50
Vendor MN DPT OF COMMERCE Total:							4,562.69
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T	128622	02/14/2022	100-4510-62210	Equipment Maint & Repair	CONNECTOR		45.33
Vendor NELSON EQUIPMENT OF T R F INC Total:							45.33
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FIN	3105346586	02/23/2022	100-4150-62990	Misc. Operating Expense	1ST QTR 2022 LEASE PAYME		143.55
Vendor PITNEY BOWES GLOBAL FINANCIAL Total:							143.55
Grand Total:							4,751.57

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,915.78
690 - ELECTRIC UTILITY FUND	835.79
Grand Total:	4,751.57

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62990	Misc. Operating Expense	143.55
100-4310-62210	Equipment Maint & Rep	275.00
100-4312-63030	Contracts Expense	3,450.40
100-4510-62210	Equipment Maint & Rep	45.33
100-4670-62990	Misc. Operating Expense	1.50
690-4840-62990	Misc. Operating Expense	772.28
690-4890-68760	Customer Records & Coll	18.99
690-4890-68900	Sales Refund	44.52
Grand Total:		4,751.57

Project Account Summary

Project Account Key	Expense Amount
None	4,751.57
Grand Total:	4,751.57



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00264 - 03/09/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: CARDMEMBER SERVICE							
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4110-64400	Travel, Conference, School	RR BASIN - REG FEE B HOL		257.55
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4210-63020	Computer Maintenance & li	SPOTLIGHT - TRANSCRIPTIO		149.00
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4210-63320	Training Expense	BCA TRNG - DMT RECERT B		75.00
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4210-63320	Training Expense	LLRMI - ONLINE FORENSIC T		150.00
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4220-62990	Misc. Operating Expense	ROCK N RESCUE - RESCUE R		275.50
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4240-64400	Travel, Conference, School	ATYOUR PACE - GREG CONT		338.00
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	100-4312-64370	Taxes and Licenses	DPT OF LABOR - BOILER LIC		30.00
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	620-4890-64400	Travel, Conference, School	RR BASIN - CONF REG WAY		334.95
CARDMEMBER SERVICE	DEC 21 / JAN 2022	03/09/2022	690-4890-63020	Computer Maintenance & li	FS PINGMAN - JAN 2022		30.99
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4150-64400	Travel, Conference, School	MN STATE COLLEGE - 2022		550.00
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4192-63020	Computer Maintenance & li	PDQ.COM - 2022 INV & DEP		900.00
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4192-63020	Computer Maintenance & li	CISCO - 2022 WEBEX MTG S		333.45
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4210-63020	Computer Maintenance & li	CUBIC MOTION - FEB 2022		149.00
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4210-63320	Training Expense	DMT BVA TRNG - REG DMT		375.00
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4650-64400	Travel, Conference, School	MN D PT OF TRANS - SIGNA		102.49
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	100-4670-62010	Office Supplies	FORMS FULFILLMENT CENT		173.57
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	610-4890-64330	Dues and Subscriptions	WHISKEY ADVOCATE - SUBS		19.95
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	690-14100	Inventory - Materials	TRAFFIC CONTROL - GREEN		167.00
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	690-4840-62990	Misc. Operating Expense	CASTER HQ - MEXXANINE G		33.51
CARDMEMBER SERVICE	JAN / FEB 2022	03/09/2022	690-4890-63020	Computer Maintenance & li	FS - PING PLOTTER		30.99
Vendor CARDMEMBER SERVICE Total:							4,475.95
Vendor: CINCINNATI INSURANCE CO							
CINCINNATI INSURANCE CO	2022 MACH EQUIP	03/09/2022	100-4670-63610	Insurance Expense	2022 MACHINERY & EQUIP		34,304.95
CINCINNATI INSURANCE CO	2022 MACH EQUIP	03/09/2022	610-4870-63610	Insurance Expense	2022 MACHINERY & EQUIP		2,110.14
CINCINNATI INSURANCE CO	2022 MACH EQUIP	03/09/2022	620-4870-63610	Insurance Expense	2022 MACHINERY & EQUIP		2,461.99
CINCINNATI INSURANCE CO	2022 MACH EQUIP	03/09/2022	680-4870-63610	Insurance Expense	2022 MACHINERY & EQUIP		2,461.99
CINCINNATI INSURANCE CO	2022 MACH EQUIP	03/09/2022	690-4870-63610	Insurance Expense	2022 MACHINERY & EQUIP		19,698.93
Vendor CINCINNATI INSURANCE CO Total:							61,038.00
Vendor: ENDRESS + HAUSER INC							
ENDRESS + HAUSER INC	6002305880	01/25/2022	680-4850-62210	Equipment Maint & Repair	ELECTRONIC MODULE FOR		2,134.30
Vendor ENDRESS + HAUSER INC Total:							2,134.30
Vendor: T R F CONVENTION & T R F CONVENTION & HAUSER INC							
T R F CONVENTION & HAUSER INC	JAN 2022	03/09/2022	100-4670-63030	Contracts Expense	LODGING TAX - JAN 2022		9,963.58
Vendor T R F CONVENTION & HAUSER INC Total:							9,963.58

Council Approval Register

Packet: APPKT00264 - 03/09/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	226	02/28/2022	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - FE		17,147.22
WASTE MASTERS LLC	22X00255	02/28/2022	100-4315-63030	Contracts Expense	DOWNTOWN APT COLLECTI		162.50
Vendor WASTE MASTERS LLC Total:							17,309.72
Grand Total:							94,921.55

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	65,436.81
610 - LIQUOR DISPENSARY	2,130.09
620 - WATER UTILITY FUND	2,796.94
680 - WASTEWATER UTILITY FUND	4,596.29
690 - ELECTRIC UTILITY FUND	19,961.42
Grand Total:	94,921.55

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, Scho	257.55
100-4150-64400	Travel, Conference, Scho	550.00
100-4192-63020	Computer Maintenance	1,233.45
100-4210-63020	Computer Maintenance	298.00
100-4210-63320	Training Expense	600.00
100-4220-62990	Misc. Operating Expense	275.50
100-4240-64400	Travel, Conference, Scho	338.00
100-4312-64370	Taxes and Licenses	30.00
100-4315-63030	Contracts Expense	17,309.72
100-4650-64400	Travel, Conference, Scho	102.49
100-4670-62010	Office Supplies	173.57
100-4670-63030	Contracts Expense	9,963.58
100-4670-63610	Insurance Expense	34,304.95
610-4870-63610	Insurance Expense	2,110.14
610-4890-64330	Dues and Subscriptions	19.95
620-4870-63610	Insurance Expense	2,461.99
620-4890-64400	Travel, Conference, Scho	334.95
680-4850-62210	Equipment Maint & Rep	2,134.30
680-4870-63610	Insurance Expense	2,461.99
690-14100	Inventory - Materials	167.00
690-4840-62990	Misc. Operating Expense	33.51
690-4870-63610	Insurance Expense	19,698.93
690-4890-63020	Computer Maintenance	61.98
Grand Total:	Grand Total:	94,921.55

Project Account Summary

Project Account Key	Expense Amount
None	94,921.55
Grand Total:	94,921.55



City of Thief River Falls, MN

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Packet: APPKT00256 - 03/02/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: RED LAKE WATERSHED DISTRICT							
RED LAKE WATERSHED DIST	2021 OXBOW	03/02/2022	670-4890-63030	Contracts Expense	2021 OXBOW & STORM WA		50,000.00
Vendor RED LAKE WATERSHED DISTRICT Total:							50,000.00
Grand Total:							50,000.00

Fund Summary

Fund	Expense Amount
670 - STORM WATER UTILITY FUND	50,000.00
Grand Total:	50,000.00

Account Summary

Account Number	Account Name	Expense Amount
670-4890-63030	Contracts Expense	50,000.00
Grand Total:		50,000.00

Project Account Summary

Project Account Key	Expense Amount
None	50,000.00
Grand Total:	50,000.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00257 - 03/03/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES	143cqh7lkg6	02/15/2022	620-4840-62170	Field Supplies	TASK WIPES - LAB SUPPLIES		139.95
AMAZON CAPITAL SERVICES	1d4qywxvjqp	02/26/2022	100-4150-62020	Computer Supplies	CELL PHONE ACCESS		13.99
AMAZON CAPITAL SERVICES	1dhw4jxhnlpw	02/26/2022	690-4840-62990	Misc. Operating Expense	GAS CARD COVERS / VELCR		29.61
AMAZON CAPITAL SERVICES	1x1yqqmg9dng	02/16/2022	100-4210-62990	Misc. Operating Expense	TRACTION BOARDS		241.91
AMAZON CAPITAL SERVICES	1xtwhp41ywlv	02/24/2022	100-4650-62020	Computer Supplies	IPAD CASE		129.95
Vendor AMAZON CAPITAL SERVICES INC Total:							555.41
Vendor: BERNICK'S							
BERNICK'S	203423	02/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	Vendor BERNICK'S Total:	385.60
							385.60
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1419455	02/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		617.83
C & L DISTRIBUTING	1419455	02/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		91.96
C & L DISTRIBUTING	1419455	02/17/2022	610-4810-62610	Freight In (Liquor)	FREIGHT	Vendor C & L DISTRIBUTING Total:	18.00
							727.79
Vendor: CAPITAL ONE							
CAPITAL ONE	1640410777	02/19/2022	100-4194-62990	Misc. Operating Expense	WALMART PURCHASES - JA		86.23
CAPITAL ONE	1640410777	02/19/2022	100-4194-62990	Misc. Operating Expense	WALMART PURCHASES - JA		35.01
CAPITAL ONE	1640410777	02/19/2022	100-4194-62990	Misc. Operating Expense	WALMART PURCHASES - JA		37.88
CAPITAL ONE	1640410777	02/19/2022	100-4220-62990	Misc. Operating Expense	WALMART PURCHASES - JA		161.00
CAPITAL ONE	1640410777	02/19/2022	100-4550-62990	Misc. Operating Expense	WALMART PURCHASES - JA		40.03
CAPITAL ONE	1640410777	02/19/2022	100-4560-62990	Misc. Operating Expense	WALMART PURCHASES - JA	Vendor CAPITAL ONE Total:	35.91
							396.06
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVIC	28831G	02/09/2022	690-4850-62210	Equipment Maint & Repair	TUNE UP - SKIDSTEER	Vendor INTERSTATE BILLING SERVICE Total:	1,769.40
							1,769.40
Vendor: NORTHWEST REGIONAL LIBRARY							
NORTHWEST REGIONAL LIB	612	02/23/2022	100-4550-63140	Regional Library System Py	4TH QTR 2021 ALLOCATION		42,275.00
NORTHWEST REGIONAL LIB	613	02/23/2022	100-4550-63140	Regional Library System Py	1ST QTR 2022 ALLOCATION	Vendor NORTHWEST REGIONAL LIBRARY Total:	42,697.75
							84,972.75
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPA	365794	02/16/2022	100-4315-62230	Building Maint & Repair	FAN MOTOR - WASH BAY EX	Vendor ST HILAIRE SUPPLY COMPANY Total:	251.37
							251.37
Vendor: VERIZON WIRELESS #786782900							
VERIZON WIRELESS #78678	9900103527	02/21/2022	100-4150-63210	Communication Expense	WIRELESS PHONE CHARGES		51.22

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	87,075.33
610 - LIQUOR DISPENSARY	1,195.83
620 - WATER UTILITY FUND	314.24
650 - TOURIST PARK - VENUWORKS	41.22
680 - WASTEWATER UTILITY FUND	41.22
690 - ELECTRIC UTILITY FUND	2,096.32
820 - GREENWOOD CEMETERY FUND	41.22
Grand Total:	90,805.38

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62020	Computer Supplies	13.99
100-4150-63210	Communication Expense	173.67
100-4192-63210	Communication Expense	40.01
100-4194-62990	Misc. Operating Expense	159.12
100-4194-63210	Communication Expense	41.22
100-4210-62990	Misc. Operating Expense	241.91
100-4210-63210	Communication Expense	659.52
100-4220-62990	Misc. Operating Expense	161.00
100-4240-63210	Communication Expense	41.22
100-4315-62230	Building Maint & Repair	251.37
100-4510-63210	Communication Expense	82.44
100-4550-62990	Misc. Operating Expense	40.03
100-4550-63140	Regional Library System	84,972.75
100-4560-62990	Misc. Operating Expense	35.91
100-4650-62020	Computer Supplies	129.95
100-4650-63210	Communication Expense	31.22
610-4810-62510	Liquor for Resale	617.83
610-4810-62540	Soft Drinks/Mix for Resal	477.56
610-4810-62610	Freight in (Liquor)	18.00
610-4830-63210	Communication Expense	82.44
620-4830-63210	Communication Expense	174.29
620-4840-62170	Field Supplies	139.95
650-4830-63210	Communication Expense	41.22
680-4830-63210	Communication Expense	41.22
690-4830-63210	Communication Expense	297.31
690-4840-62990	Misc. Operating Expense	29.61
690-4850-62210	Equipment Maint & Rep	1,769.40
820-4830-63210	Communication Expense	41.22
Grand Total:		90,805.38

Project Account Summary

Project Account Key	Expense Amount
None	90,805.38
Grand Total:	<u>90,805.38</u>



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00260 - 03/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3522902	02/28/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		129.20
Vendor ARTISAN BEER COMPANY Total:							129.20
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	8565894	02/08/2022	620-4850-62210	Equipment Maint & Repair	AIR TANK MANIFOLD		8.99
AUTO VALUE T R F	9564358	01/26/2022	100-4315-62210	Equipment Maint & Repair	RELAY		29.99
AUTO VALUE T R F	9565226	02/02/2022	100-4312-62210	Equipment Maint & Repair	ANTI FREEZE		123.93
AUTO VALUE T R F	9565245	02/02/2022	100-4312-62210	Equipment Maint & Repair	FILTER		61.00
AUTO VALUE T R F	9565546	02/04/2022	620-4850-62210	Equipment Maint & Repair	SAFETY VALVE - AIR TANK R		23.98
AUTO VALUE T R F	9565554	02/04/2022	620-4850-62210	Equipment Maint & Repair	RETURN CREDIT - SAFETY V		-11.99
AUTO VALUE T R F	9565583	02/05/2022	620-4850-62210	Equipment Maint & Repair	MANIFOLD - WTP AIR TANK		8.99
AUTO VALUE T R F	9565758	02/07/2022	100-4312-62240	Department Maint & Repair	CANISTERS - SHOP SUPPLIE		84.93
AUTO VALUE T R F	9566019	02/09/2022	100-4312-62240	Department Maint & Repair	PRIMER		67.99
AUTO VALUE T R F	9566050	02/09/2022	620-4850-62210	Equipment Maint & Repair	AIR TANK		-8.99
AUTO VALUE T R F	9566329	02/11/2022	100-4510-62210	Equipment Maint & Repair	BRAKE ROTOR		89.99
AUTO VALUE T R F	9566471	02/14/2022	100-4315-62210	Equipment Maint & Repair	FUSE		21.98
AUTO VALUE T R F	9566622	02/15/2022	100-4510-62210	Equipment Maint & Repair	AIR FILTER		31.61
AUTO VALUE T R F	9566629	02/15/2022	100-4312-62210	Equipment Maint & Repair	FUSE		7.98
AUTO VALUE T R F	9566704	02/15/2022	100-4312-62210	Equipment Maint & Repair	WINDSHIELD WASHER FLUI		14.99
AUTO VALUE T R F	9566867	02/16/2022	100-4315-62210	Equipment Maint & Repair	RELAY		9.99
AUTO VALUE T R F	9566875	02/16/2022	620-4850-62210	Equipment Maint & Repair	SNOWPLOW MARKERS		29.99
AUTO VALUE T R F	9567006	02/17/2022	100-4312-62240	Department Maint & Repair	ACETYLENE		47.17
AUTO VALUE T R F	9567523	02/22/2022	100-4312-62240	Department Maint & Repair	GLUE		5.99
AUTO VALUE T R F	9567839	02/24/2022	100-4312-62210	Equipment Maint & Repair	SPRING BRAKE		109.90
AUTO VALUE T R F	9567980	02/25/2022	100-4312-62210	Equipment Maint & Repair	AIR BRAKE		63.79
Vendor AUTO VALUE T R F Total:							822.20
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	93848900	03/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,099.73
BELLBOY CORP - LIQUOR	93855900	03/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		586.95
Vendor BELLBOY CORP - LIQUOR Total:							2,686.68
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS I	206040	02/10/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,602.45
BEVERAGE WHOLESALERS I	207879	02/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		549.00
Vendor BEVERAGE WHOLESALERS INC Total:							2,151.45
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	343046161	02/23/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		960.00

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
BREAKTHRU BEVERAGE	343046161	02/23/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		631.47
BREAKTHRU BEVERAGE	343046163	02/23/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,134.42
Vendor BREAKTHRU BEVERAGE Total:							6,725.89
Vendor: FLEET SUPPLY							
FLEET SUPPLY	119322	02/03/2022	620-4840-62400	Small Tools and Minor Equi	TORCH KIT		294.98
FLEET SUPPLY	119324	02/03/2022	620-4850-62210	Equipment Maint & Repair	WELDING RODS		24.99
FLEET SUPPLY	119435	02/08/2022	680-4840-62990	Misc. Operating Expense	SCOOP - LIFT STATION CLEA		93.98
FLEET SUPPLY	119577	02/14/2022	680-4840-62990	Misc. Operating Expense	THERMAL GLOVES - LIFT STA		34.36
FLEET SUPPLY	119582	02/14/2022	690-4850-62230	Building Maint & Repair	U BOLTS / PLATE - MEZZANI		356.84
FLEET SUPPLY	9510	02/08/2022	690-4840-62880	Personal Protective Equipm	FR PPE - J KASPRZAK		125.99
FLEET SUPPLY	9522	02/09/2022	620-4850-62210	Equipment Maint & Repair	PAINT - CAT BACKHOE SNO		102.97
FLEET SUPPLY	9565	02/12/2022	100-4312-62880	Personal Protective Equipm	PPE - M PAULSON		155.52
FLEET SUPPLY	9566	02/12/2022	100-4312-62880	Personal Protective Equipm	COVERALL - M PAULSON		42.49
FLEET SUPPLY	9706	02/22/2022	100-4194-62880	Personal Protective Equipm	PPE WINTER JACKET - R FIS		54.99
FLEET SUPPLY	9788	02/25/2022	620-4850-62210	Equipment Maint & Repair	SPRAY NOZZLE - PRESSURE		13.18
Vendor FLEET SUPPLY Total:							1,300.29
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	2132	03/01/2022	100-4160-63040	Legal Fees	CRIMINAL SERVICES - FEB 2		5,095.00
IHLE SPARBY AND HAASE PA	2133	03/01/2022	100-4160-63040	Legal Fees	CONTRACT SERVICES - FEB		2,525.00
Vendor IHLE SPARBY AND HAASE PA Total:							7,620.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQU	2000956	02/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		16,642.23
JOHNSON BROTHERS LIQU	2000957	02/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		5,044.68
JOHNSON BROTHERS LIQU	2000958	02/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		37.00
Vendor JOHNSON BROTHERS LIQUOR Total:							21,723.91
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	9679585	02/24/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - FEB 20		74.07
Vendor MARCO TECHNOLOGIES LLC Total:							74.07
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	FEB 2022	03/01/2022	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE		283.26
Vendor NORTHERN STATE BANK Total:							283.26
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEM	55115	02/28/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		67.50
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							67.50
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	156262	02/21/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		672.00
PAUSTIS WINE COMPANY	156262	02/21/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		7.00
PAUSTIS WINE COMPANY	157209	02/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,716.00
PAUSTIS WINE COMPANY	157209	02/28/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		30.00
Vendor PAUSTIS WINE COMPANY Total:							2,425.00

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6354706	02/23/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,400.00
PHILLIPS WINE & SPIRITS	6355648	02/24/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASEE		405.00
PHILLIPS WINE & SPIRITS	6356165	02/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		14,101.40
PHILLIPS WINE & SPIRITS	6356166	02/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		775.00
Vendor PHILLIPS WINE & SPIRITS Total:							20,681.40
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	164161	01/26/2022	100-4210-62210	Equipment Maint & Repair	BATTERY		200.42
THIEF RIVER FORD INC	164337	02/02/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		52.85
THIEF RIVER FORD INC	164337	02/02/2022	100-4210-62210	Equipment Maint & Repair	AIR CLEANER / CABIN FILTE		78.39
THIEF RIVER FORD INC	164360	02/04/2022	100-4210-62120	Gas-Oil-Lube	BLOWER MOTOR / FAN CO		473.64
THIEF RIVER FORD INC	164502	02/09/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		54.72
THIEF RIVER FORD INC	164526	02/10/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		53.42
THIEF RIVER FORD INC	260926	01/31/2022	100-4312-62210	Equipment Maint & Repair	TURBO PARTS - #5504		1,793.70
THIEF RIVER FORD INC	260937	02/02/2022	100-4312-62210	Equipment Maint & Repair	SEPERATOR		115.00
THIEF RIVER FORD INC	260948	02/07/2022	100-4312-62210	Equipment Maint & Repair	GASKET - #5504		26.00
THIEF RIVER FORD INC	260952	02/07/2022	100-4510-62210	Equipment Maint & Repair	BELT		58.49
THIEF RIVER FORD INC	260992	02/17/2022	100-4510-62210	Equipment Maint & Repair	FRONT SHAFT - #5431		532.43
Vendor THIEF RIVER FORD INC Total:							3,439.06
Vendor: TRF HARDWARE							
TRF HARDWARE	22126543	02/07/2022	630-4850-62230	Building Maint & Repair	SWITCH PLATE		1.99
TRF HARDWARE	22126685	02/08/2022	100-4550-62230	Building Maint & Repair	OUTSIDE OUTLET BOX - TRF		11.48
TRF HARDWARE	22126959	02/11/2022	620-4850-62230	Building Maint & Repair	GENERATOR HOOK UP - DIS		15.96
TRF HARDWARE	22127398	02/16/2022	620-4840-62990	Misc. Operating Expense	SHIPPING TAPE / GLASS CLE		26.96
TRF HARDWARE	22127465	02/16/2022	620-4850-62220	Plant Equip Maint & Repair	NUTS / BOLTS - PRIMARY B		4.76
TRF HARDWARE	22127504	02/17/2022	620-4850-62230	Building Maint & Repair	BUSHING - HVAC		10.98
TRF HARDWARE	22127513	02/17/2022	620-4850-62230	Building Maint & Repair	BUSHING - HVAC		5.98
TRF HARDWARE	22127552	02/17/2022	690-4850-62230	Building Maint & Repair	NUTS / BOLTS / ARMOR ALL		19.54
TRF HARDWARE	22127824	02/21/2022	690-4850-62350	Power Plant/Dam Maint	DRILL BIT / ROTARY TOOL -		79.98
TRF HARDWARE	22128289	02/25/2022	690-4850-62230	Building Maint & Repair	CLAMP MEZZANINE GATE		2.99
TRF HARDWARE	22128507	02/28/2022	690-4850-62210	Equipment Maint & Repair	NUTS / BOLTS - #102		6.47
TRF HARDWARE	22128513	02/28/2022	690-4840-62990	Misc. Operating Expense	SCOOP SHOVEL - #105		26.99
Vendor TRF HARDWARE Total:							214.08
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7369619	02/23/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		2,568.00
Vendor WINE MERCHANTS Total:							2,568.00
Grand Total:							72,911.99

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	12,378.03
610 - LIQUOR DISPENSARY	59,159.03
620 - WATER UTILITY FUND	551.73
630 - ARENAS - VENUWORKS	1.99
680 - WASTEWATER UTILITY FUND	128.34
690 - ELECTRIC UTILITY FUND	692.87
Grand Total:	72,911.99

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	283.26
100-4160-63040	Legal Fees	7,620.00
100-4194-62880	Personal Protective Equi	54.99
100-4210-62120	Gas-Oil-Lube	634.63
100-4210-62210	Equipment Maint & Rep	278.81
100-4312-62210	Equipment Maint & Rep	2,316.29
100-4312-62240	Department Maint & Re	206.08
100-4312-62880	Personal Protective Equi	198.01
100-4315-62210	Equipment Maint & Rep	61.96
100-4510-62210	Equipment Maint & Rep	712.52
100-4550-62230	Building Maint & Repair	11.48
610-4810-62510	Liquor for Resale	45,041.73
610-4810-62520	Beer for Resale	2,280.65
610-4810-62530	Wine for Resale	11,063.68
610-4810-62540	Soft Drinks/Mix for Resal	668.47
610-4810-62590	Misc. Mdse for Resale	67.50
610-4810-62610	Freight In (Liquor)	37.00
620-4840-62400	Small Tools and Minor E	294.98
620-4840-62990	Misc. Operating Expense	26.96
620-4850-62210	Equipment Maint & Rep	192.11
620-4850-62220	Plant Equip Maint & Rep	4.76
620-4850-62230	Building Maint & Repair	32.92
630-4850-62230	Building Maint & Repair	1.99
680-4840-62990	Misc. Operating Expense	128.34
690-4840-62880	Personal Protective Equi	125.99
690-4840-62990	Misc. Operating Expense	26.99
690-4850-62210	Equipment Maint & Rep	6.47
690-4850-62230	Building Maint & Repair	379.37
690-4850-62350	Power Plant/Dam Maint	79.98
690-4890-63030	Contracts Expense	74.07
Grand Total:		72,911.99

Project Account Summary

Project Account Key	Expense Amount
None	72,911.99
Grand Total:	<u>72,911.99</u>



City of Thief River Falls, MN

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Packet: APPKT00261 - 03/04/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING	287488	02/10/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		360.00
Vendor 14 LAKES CRAFT BREWING CO Total:							360.00
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC	2021/2022-03	03/04/2022	740-20300	Flex Payroll Deductions	FLEX PAYOUT - 2021		2,600.16
BRADY MARTZ & ASSOC PC	2021/2022-03	03/04/2022	740-20300	Flex Payroll Deductions	FLEX PAYOUT - 2022		634.60
Vendor BRADY MARTZ & ASSOC PC INC Total:							3,234.76
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING CO	03920140	02/03/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		273.00
COCA-COLA BOTTLING CO	3820180	02/10/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		180.00
COCA-COLA BOTTLING CO	3953058	02/24/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		482.00
COCA-COLA BOTTLING CO	438825	02/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		265.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,200.50
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	152537	01/03/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		549.44
JIM HIRT TRUCKING INC	152538	01/03/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		841.19
JIM HIRT TRUCKING INC	152543	01/03/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		74.23
JIM HIRT TRUCKING INC	152597	01/11/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		152.01
JIM HIRT TRUCKING INC	152604	01/03/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		50.00
JIM HIRT TRUCKING INC	152606	01/11/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		454.18
JIM HIRT TRUCKING INC	152617	01/11/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		114.66
JIM HIRT TRUCKING INC	152670	01/17/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		845.44
JIM HIRT TRUCKING INC	152734	01/24/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		179.82
JIM HIRT TRUCKING INC	152747	01/24/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		87.82
JIM HIRT TRUCKING INC	152753	01/25/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JAN 20		520.64
Vendor JIM HIRT TRUCKING INC Total:							3,869.43
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	643475	02/01/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,321.90
MC KINNON COMPANY INC	644229	02/04/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		2,099.10
MC KINNON COMPANY INC	644393	02/08/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		4,447.42
MC KINNON COMPANY INC	644398	02/08/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		248.10
MC KINNON COMPANY INC	645241	02/11/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,508.10
MC KINNON COMPANY INC	645500	02/15/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		5,449.95
MC KINNON COMPANY INC	646359	02/18/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		5,034.16
MC KINNON COMPANY INC	646523	02/22/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		8,266.35
MC KINNON COMPANY INC	646523	02/22/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		120.70

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Packet: APPKT00261 - 03/04/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	647297	02/25/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,267.60
Vendor MC KINNON COMPANY INC Total:							33,763.38
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE IN	137877	02/04/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		16,311.80
NORTHWEST BEVERAGE IN	137882	02/04/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		300.00
NORTHWEST BEVERAGE IN	137902	02/07/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		2,884.80
NORTHWEST BEVERAGE IN	137980	02/11/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		14,053.60
NORTHWEST BEVERAGE IN	138004	02/14/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		610.90
NORTHWEST BEVERAGE IN	138076	02/18/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		16,083.35
NORTHWEST BEVERAGE IN	138076	02/18/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		134.00
NORTHWEST BEVERAGE IN	138096	02/21/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,649.15
NORTHWEST BEVERAGE IN	138172	02/25/2022	610-4810-62520	Beer for Resale	BER PURCHASE		32,798.30
NORTHWEST BEVERAGE IN	138196	02/28/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,845.00
Vendor NORTHWEST BEVERAGE INC Total:							86,670.90
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPAN	80942105	02/10/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		356.50
Vendor PEPSI BEVERAGES COMPANY Total:							356.50
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF M	2177714	02/10/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		385.80
SOUTHERN GLAZERS OF M	2178984	02/15/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		382.46
SOUTHERN GLAZERS OF M	2182883	02/24/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		14,789.84
SOUTHERN GLAZERS OF M	2182883	02/24/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		386.00
SOUTHERN GLAZERS OF M	2184034	02/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,606.00
SOUTHERN GLAZERS OF M	2184034	02/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		320.00
SOUTHERN GLAZERS OF M	9319239	03/04/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-1,137.90
SOUTHERN GLAZERS OF M	9319240	03/04/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-102.75
SOUTHERN GLAZERS OF M	9319240	03/04/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-676.00
SOUTHERN GLAZERS OF M	9319241	03/04/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-276.00
SOUTHERN GLAZERS OF M	9319345	03/04/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-2,277.41
SOUTHERN GLAZERS OF M	9319345	03/04/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-258.00
SOUTHERN GLAZERS OF M	9328199	01/03/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-276.00
SOUTHERN GLAZERS OF M	9328200	03/04/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-750.00
SOUTHERN GLAZERS OF M	9330328	03/04/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-256.00
SOUTHERN GLAZERS OF M	9330329	01/03/2022	610-4810-62510	Liquor for Resale	LIQUOR		-727.25
SOUTHERN GLAZERS OF M	9330329	01/03/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-84.00
SOUTHERN GLAZERS OF M	9330330	01/03/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-593.70
Vendor SOUTHERN GLAZERS OF MN Total:							10,455.09
Grand Total:							139,910.56

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	136,675.80
740 - TRF HEALTH INSURANCE FUND	3,234.76
Grand Total:	139,910.56

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	11,023.09
610-4810-62520	Beer for Resale	120,539.58
610-4810-62530	Wine for Resale	-568.00
610-4810-62540	Soft Drinks/Mix for Resal	1,811.70
610-4810-62610	Freight In (Liquor)	3,869.43
740-20300	Flex Payroll Deductions	3,234.76
Grand Total:		139,910.56

Project Account Summary

Project Account Key	Expense Amount
None	139,910.56
Grand Total:	139,910.56



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
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email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.3 Progression Raise for Renee Olson, Deputy City Clerk

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To accept the Administrative Services Committee recommendation and grant Renee Olson, Deputy City Clerk, a progression raise to Step 4 of the Non-Union Grade Level 4 salary schedule, effective March 17, 2022 for a new salary of \$25.46 per hour.

BACKGROUND: Ms. Olson was hired on March 17, 2021 at Step 3 and as per the benefit package, she is eligible for a one-year progression raise.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a 2022 budgeted wage increase.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.4 Progression Raise for Jeremy Kasprzak, Apprentice Lineworker

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To accept the Public Utilities Committee recommendation and grant Jeremy Kasprzak, Apprentice Lineworker, a progression raise. Mr. Kasprzak shall progress to Step 7 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$32.88 effective March 3, 2022.

BACKGROUND: Jeremy Kasprzak has completed all requirements to progress to Step 7, including Unit 3 of the Journey Lineworker apprentice schedule.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Dale Narlock, Electric Superintendent

ATTACHMENTS:

None



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.5 Progression Raise for Ian Lund, Apprentice Lineworker

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To accept the Public Utilities Committee recommendation and grant Ian Lund, Apprentice Lineworker, a progression raise. Mr. Lund shall progress to Step 8 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$33.70 effective April 4, 2022.

BACKGROUND: Ian Lund has progressed through the salary schedule. Mr. Lund has completed Unit 4 Training and is eligible for Step 8 progression and is now a license Lineworker.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Dale Narlock, Electric Superintendent

ATTACHMENTS:

None



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.6 Progression Raise for Norman Betland, GIS/Mapping Technician

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To grant Norman Betland, GIS/Mapping Technician, a progression raise to Step 2 of the GIS/Mapping Technician Grade Level 6 salary schedule, effective April 4, 2022 for a new salary of \$21.60 per hour.

BACKGROUND: Mr. Betland was hired on October 4, 2021 and as per the benefit package, is eligible for a 6 month progression raise.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a 2022 budgeted wage increase.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.7 Appointment of Ryan Richardson to the Northwest Regional Library Board

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve Appointment of Ryan Richardson to the Northwest Regional Library Board.

BACKGROUND: The term of Glenice Johnson as City of Thief River appointee to the Northwest Regional Library Board expired December 31, 2021 and she asked not to be reappointed. Under the terms of the Agency Agreement for NWRL, we are required to recommend a representative of the local library board be appointed in her place.

The board met February 16 and voted to recommend Ryan Richardson to the City for appointment.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Jim Trojanowski, Director NW Regional Library

ATTACHMENTS:

None



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.8 Animal Control Service Agreement with Pennington County Humane Society

RECOMMENDATION: It is respectfully requested that Council consider the Public Safety/Liquor Committee recommendation:

MOTION TO: To approve execution of an animal control services agreement with Pennington County Humane Society for a one-year contract for \$1,400 per month for 2022.

BACKGROUND: The previous three-year agreement with Pennington County Humane Society for Animal Control Services.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: One-year contract for \$1,400 per month for 2022.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Police Chief

ATTACHMENTS:

1.	Agreement for Animal Control Services
----	---------------------------------------

AGREEMENT FOR ANIMAL CONTROL SERVICES

This agreement is made and entered into this 15th Day of March 2022, by and between the City of Thief River Falls, hereinafter referred to as “City”, and the Pennington County Humane Society, hereinafter referred to as “Humane Society”.

WHEREAS, the City desires to provide animal control services in the community to protect the community’s health and welfare, save animals’ lives, prevent animal suffering, and reduce animal abandonment; and,

WHEREAS, the City recognizes the Humane Society as having the necessary qualifications and capabilities to provide a full range of animal control services to the community.

In consideration of the terms and conditions contained herein, the parties agree as follows:

1. **Period of Agreement:** This Agreement shall cover a period beginning January 1, 2022 and ending December 31, 2022. City and Humane Society shall meet and discuss renewal options no later than August 1, 2022.
2. **Quarantine:** The City shall allow the Humane Society to utilize the City animal pound for quarantine and care of animals.
3. **Building Maintenance and Utilities:** The City shall maintain the building, provide all necessary updates and repairs, and provide all utilities at its own expense.
4. **Cleaning:** The Humane Society shall be responsible for cleaning the pound daily and providing all cleaning supplies at its own expense.
5. **Animal Care and Feeding:** The Humane Society shall provide all animal care products and food at its own expense.
6. **Euthanization:** The Humane Society shall be responsible for euthanizing any animals that are not “adoptable”.
7. **Law Enforcement Activities:** The City shall respond to animal-related calls, investigate complaints and violations, impound animals, issue citations, generate reports and all other law enforcement activities pursuant to Minnesota Statutes, City Code and any other applicable laws or regulations.
8. **Disposal Site:** The City shall continue to maintain a disposal site for animal carcasses.
9. **Garbage Service:** The City shall provide garbage pickup service a minimum of once a week.
10. **Payment:** The City shall pay the Humane Society **\$1400** (one thousand four hundred dollars) per month for the service performed in 2022. Payment shall be made no later than the **15th** of the month following the performance of services.

11. **Licensing and Licensing Fees:** The City shall issue all licenses. The Human Society shall retain all licensing fees.
12. **Indemnification:** To the fullest extent allowed by law, the Humane Society shall defend, indemnify and hold harmless the City and its officers, agents and employees from any and all claims, demands, lawsuits, actions or proceedings of any kind or nature, and including the cost of defending same including costs and attorneys fees, of or by anyone whomsoever proximately caused by the negligence or intentional misconduct of those performing services pursuant to this agreement and the acts or omissions of employees or agents, except to the extent caused by the negligence or intentional misconduct of the City, its officers or employees.

The City shall also to the fullest extent allowed by law, defend, indemnify and hold harmless the Humane Society and its officers, agents and employees from any and all claims, demands, lawsuits, action or proceedings of any kind or nature, and including the cost of defending same including costs and attorneys fees, or by anyone whomsoever proximately caused by the negligence or intentional misconduct of those performing services pursuant to this agreement and the acts or omissions of employees or agents, except to the extend caused by the negligence or intentional misconduct of the Humane Society, its officers or employees.

13. **Notices:** Written notices shall be sent by first class mail, return receipt requested

To: **President**
 Pennington county Humane Society
 P.O. Box 64
 Thief River Falls, MN 56701

Police Chief
 City of Thief River Falls
 P.O. Box 528
 Thief River Falls, MN 56701

14. **Amendments:** This agreement may be amended only by writing signed by both parties.
15. **Entirety of Agreement:** This writing constitutes the entire agreement between the parties and superseded all prior understandings, written or oral, between the parties relating to its subject matter.
16. **Dispute Resolution:** Disputes arising out of or related to this Agreement shall be resolved in accordance with this provision. Both parties will attempt to resolve any dispute through open communication and dialogue. Should it be impossible to resolve the matter by reaching an agreeable resolution, a notice of disputes should be submitted in writing by either party. The notice of Dispute shall state the nature of the dispute and the corrective action necessary to remedy the dispute. The party receiving the notice of the dispute shall have 15 business days, the parties shall agree on a single mediator who shall be an attorney licensed to practice law in Minnesota who is trained and experienced mediator. Mediation Shall be conduction in Thief River Falls, MN. Each party shall pay its own attorneys' fees and the costs of the mediation shall be split equally between parties. Both parties agree to abide by the outcome of mediation. IN WITNESS WHEREOF, the following parties have duly executed this Agreement on the date and year indicated herein;

**CITY OF THIEF RIVER FALLS
HUMANE SOCIETY**

BY: _____

Its Mayor

BY: _____

Its Administrator

PENNINGTON COUNTY

BY: _____

Its President



City of Thief River Falls

405 Third Street East • PO Box 528
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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.9 Advertise HR Coordinator & Approving Description

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: To accept the Administrative Services Committee recommendation to approve minimal changes to the former HR Specialist job description, now titled HR Coordinator authorize to begin the process to fill a vacant position.

BACKGROUND: The position was vacated by the resignation of LeAnn Engelstad and is an essential part of the Administration Department.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The position is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	HR Coordinator Job Description
----	--------------------------------

Classification: Human Resources Coordinator
Reports to: City Administrator
Supervises: Non-Supervisory

Department: Administrative Services
Location: City Hall
FLSA Classification: Exempt

Position Summary

Under the general direction of the City Administrator, responsible for the planning, organizing, and directing of a comprehensive human resources program. The human resources services include but are not limited to recruitment; training; personnel program monitoring and evaluation; policy development; labor relations; management of benefit and compensation programs; and related activities.

Essential Duties and Responsibilities

Administration / Management

- Administers and manages the operations of human resources to provide efficient and effective delivery of services to the City and its employees.
- Manages and implements the employee benefit package including proposing innovative solutions, working with vendors to obtain the best possible pricing, and communicating benefit changes to employees.
- Directs the City's labor relations function. Provides recommendations and conducts research on labor relations issues; administers and monitors compliance with labor contracts; and complies and maintains materials for use in labor negotiations; serves as the exclusive representative for the City with its bargaining units and the preparation of arbitration cases.
- Administers the City's official pay plan; oversees payroll function; and maintains the classification system.
- Develops and administers personnel policies; administers the City's Pay Equity and Affirmative Action plans; maintains city-wide personnel files in compliance with state law.
- Directs and participates in the City's safety program and loss control/risk management initiatives, including workplace safety, workers compensation, safety policies and procedures, drug/alcohol testing.
- Advises directors, supervisors and employees on labor contract, employment law, and policies and procedure matters.
- Informs the public and employees regarding the City's practices, policies, and procedures.
- Composes and issues letters, forms, memoranda, and reports to inform or reply to inquiries from employees and the public.
- Manages and administers the payroll system.
 - Processes and analyzes timecards and employee personnel information.
 - Monitors salaries and adjusts benefits ensuring compliance with labor contracts, agreements, and state and federal laws.
 - Audits W-2's and city, state, and federal reports.
 - Updates and recommends payroll policies.
- Administers the City's benefits plan and complies with regulations for FMLA applications, leave of absence requests, workers' compensation processing, COBRA and benefit continuation, etc.
- Administers and complies with required regulations, ordinances, codes and contracts such as EEO, ADA, Pay Equity, various employment laws, Veteran's Preference, MN Data Practices Act, etc.
- Compiles, prepares, and recommends capital improvement programs.
- Prepares, or oversees the preparation of, a variety of reports, data, forms, correspondence, etc.
- Collaborates with, coordinates and oversees contractors and vendors.

Provides Work Direction

- Ensures the work activities of the employees are in alignment with the vision and direction of the City.
- Promotes teamwork and cooperation.
- Serves as a positive role model of successful performance and ethical conduct.
- Conducts or oversees training for personnel to ensure established procedures are clearly understood and

followed.

- Continually monitors results being achieved in assigned areas, providing the necessary tools and coaching to create a cohesive team.
- Enforces all safety rules, regulations and procedures. Provides training as necessary.

Other duties as assigned or apparent

- Attends meetings, training and education.

Qualifications

Education: Bachelor's Degree in Human Resources, Industrial Relations or related field.

Requirements:

- Two years relevant work experience or equivalent combination of education/training/experience.
- Proficient with Microsoft Office Suite and database programs.
- Knowledge of general human resources, benefit administration, employee relations and employment law.
- Knowledge of state and federal laws, regulations, and guidelines relating to public human resources administration and labor relations.
- Ability to interpret a variety of instructions furnished in written or oral forms.
- Ability to administer rules and procedures under management guidance.
- Ability to select, evaluate and interpret data, policies and procedures using considerable analytical ability.
- Ability to communicate effectively, orally and in writing.
- Ability to establish and maintain effective working relationships with others.

Physical Demands and Working Conditions

- Work is performed in an office setting. Headaches, eyestrain, and other related occupational hazards reflect the most common potential for injury. Work is light duty and sedentary with ability to lift, carry or push up to 10 pounds. Exposure to extensive keyboarding and video screens.

Equipment Utilized

- General office equipment, computers, phones.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.



City of Thief River Falls

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Thief River Falls MN 56701-0528

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www.citytrf.net

Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.10 Housing & Local Decision-Making Authority Resolution

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: By the Council of the City of Thief River Falls, this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, City Administrator

ATTACHMENTS:

1.	Housing and Development Resolution
----	------------------------------------

A RESOLUTION SUPPORTING HOUSING AND LOCAL DECISION-MAKING AUTHORITY

RESOLUTION #_____

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that best serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF Thief River Falls that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

ADOPTED by the Thief River Falls City Council this 15th, day of March 2022.



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #7.11 Quote from Revolution Company for the Purchase of Plastic Refuse Bags

RECOMMENDATION: It is respectfully requested the Council consider the following Public Works Committee recommendation:

MOTION TO: To accept the Public Works Committee recommendation to approve the purchase of plastic refuse bags from Jadcore, Inc. in the amount of \$37,064.00.

BACKGROUND: The city of Thief River Falls purchases plastic refuse bags on annual basis for distribution to the residents of the city. The city has historically used black garbage bags with "TRF" printed on them to indicate they are a sanitation customer of the city.

KEY ISSUES: Increase in refuse bag costs. Jadcore has instituted three refuse bag increases totaling 33% since the city has ordered refuse bags for the 2021 sanitation bag handout. Although this increase is significant, Jadcore is still low bid by a margin of \$26,876.00. With the current rising petroleum costs and lead times, we need to get to get our order secured for our June sanitation bag hand out.

FINANCIAL CONSIDERATIONS: See attached bid tabulation.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	2022 Tabulation of Quotes
----	---------------------------

	# of customer	Rolls of 100	Rolls of 25
50 bags/yr	14		28
75 bags/yr	725		2175
100 bags/yr	1729	1729	
150 bags/yr	445	445	890
200 bags/yr	191	382	
250 bags/yr	44	88	88
300 bags/yr	17	51	

Rolls of 100	Rolls of 25
2695	3181

2022 Tabulation of Quotes
Plastic Refuse Bags
City of Thief River Falls

Company	25 bag roll	100 bag roll	mil thickness	seal	bag color	letter color	total bags	price/bag	total cost
Jadcore, Inc	3200	2800	1.2	Flat	Black	White	360,000	\$0.103	\$37,064.00
Dyna Pak	3200	2800	1.2	Flat	Black	White	360,000	\$0.178	\$63,940.00
Waste Zero									No bid



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Request for Council Action

DATE: 3/15/2022

SUBJECT: #8.1 Approval of TRF Police Department order of a Ford Explorer police vehicle for purchase in 2022

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety Committee recommendation:

MOTION TO: Approve the TRF Police Department squad car purchase of a 2022 Ford Explorer police vehicle from Thief River Ford to be paid from 2022 budget.

BACKGROUND: The police department is budgeted for \$36,000 to purchase a squad vehicle for 2022 with an additional \$10,000 to purchase/install police equipment into the vehicle. A previous order of a Dodge Charger from Dodge of Burnsville was cancelled by the Dodge Corporation due to lack of parts. So, efforts continued to locate a viable police vehicle and Ford appears capable of providing it at a price within the police department's budget.

KEY ISSUES: The attached letter from Thief River Ford shows their price of \$35,157 for the Ford Explorer along with a list of selected options. Some of the added options include a ballistic door panel in the driver's door, spotlight on the driver's side, rear camera on demand, and keyless idle feature. Three other bids were received from Tenvoorde Ford of St. Cloud, Nelson Ford of Fergus Falls, and Christian Brothers Ford of Crookston. Tenvoorde had the lowest bid of \$35,016, but with the added cost of gas to travel to St. Cloud to pick up the vehicle it is likely that the difference of \$141 would be a wash.

FINANCIAL CONSIDERATIONS: Purchase price at Thief River Ford of \$35,157 plus applicable taxes & title fees.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Police Chief

ATTACHMENTS:

1.	TRF PD
----	--------

THIEF RIVER FORD
802 3rd Street West
Thief River Falls, MN 56701

CNGP530

VEHICLE ORDER CONFIRMATION

03/08/22 12:3

==>

Dealer: F5

2022 EXPLORER 4-DOOR

Page: 1

Order No: 9999 Priority: G1 Ord FIN: QF696 Order Type: 5B Price Level:

Ord Code: 500A Cust/Flt Name: CITY OF TRFAL PO Number:

	RETAIL		RETAIL
K8A 4DR AWD POLICE	\$41110	43D COURTESY DISABL	\$25
.119" WHEELBASE		47A ENGINE IDLE	260
UM AGATE BLACK		51R DRV LED SPT LMP	395
9 CLTH BKTS/VNL R		549 PWR MIRR HTD	60
6 EBONY		55F KEYLESS - 4 FOB	340
500A EQUIP GRP		76D DEFLECTOR PLATE	335
.AM/FM STEREO		90D LH DR PNL III	1585
99B 3.3L V6 TI-VCT (3370)		FLEX-FUEL	
44U 10SPD AUTO TRAN	NC		
JOB #2 ORDER		TOTAL BASE AND OPTIONS	42265
FLEET SPCL ADJ	NC	TOTAL	42265
16D BADGE DELETE	NC	*THIS IS NOT AN INVOICE*	
17T CARGO DOME LAMP	50		
19V R CAM ON DEMAND	230	* MORE ORDER INFO NEXT PAGE *	
425 50 STATE EMISS	NC	F8=Next	

F1=Help F2=Return to Order

F3/F12=Veh Ord Me

F4=Submit F5=Add to Library

S006 - MORE DATA IS AVAILABLE.

QC082

CNGP530

VEHICLE ORDER CONFIRMATION

03/08/22 12:4

==>

Dealer: F5

2022 EXPLORER 4-DOOR

Page: 2

Order No: 9999 Priority: G1 Ord FIN: QF696 Order Type: 5B Price Level:

Ord Code: 500A Cust/Flt Name: CITY OF TRFAL PO Number:

	RETAIL		RETAIL
153 FRT LICENSE BKT	NC		
SP DLR ACCT ADJ			
SP FLT ACCT CR			
FUEL CHARGE			
84A NET INV FLT OPT	NC		
DEST AND DELIV	1245		

TOTAL BASE AND OPTIONS 42265

TOTAL 42265

THIS IS NOT AN INVOICE

*THIS VEHICLE DELIVERED
 IN THIEF RIVER FALLS*

\$35,157⁰⁰

*PLS APPROPRIATE TAXES
 &
 FEES*

THANK YOU!!!



City of Thief River Falls

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Request for Council Action

DATE: 3/15/2022

SUBJECT: #8.2 Server

RECOMMENDATION: It is respectfully requested the Council consider the following recommendation by the Administrative Services Committee:

MOTION TO: Approve for the City of Thief River Falls a new server from Morris Electronics as recommended by the Administrative Services Committee.

BACKGROUND: The server that resides at the ----- as a redundant backup server for the City, but does not meet the requirements to perform optimally.

KEY ISSUES:

- The new server will be built to meet our present and future needs.
 - It would replace our existing Active Directory and file server (purchased in 2018) located in City Hall.
- The existing server from City Hall would replace the smaller server located in the electrical building.
- The small server could be utilized in other areas\departments in the City.

FINANCIAL CONSIDERATIONS: \$11,222.45 from the IT Equipment Budget.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Joanne Olson, Information Technology Specialist

ATTACHMENTS:

None



Request for Council Action

DATE: 3/15/2022

SUBJECT: #8.4 Amending City Code Chapter 11 Entitled "City Standards (Ward Boundaries)" By Amending Ward Boundaries

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: That the City Council of the City of Thief River Falls, County of Pennington, State of Minnesota hereby establishes the ward boundaries as follows:

Section 11.01. Entitled "WARD BOUNDARIES", is hereby amended to read:

CHAPTER 11: CITY STANDARDS

Section 11.01 Ward boundaries

§ 11.01 WARD BOUNDARIES.

The Wards shall be limited and bounded hereinafter set forth.

WARD 1 (PRECINCT "A"): North Boundary: City Limits; East Boundary: City Limits; South Boundary: from the easterly City Limits east on the Red Lake River to the Thief River; West Boundary: From the Thief River north to the City Limits.

WARD 1 (PRECINCT "B"): North Boundary: City Limits; East Boundary: From the City Limits south on the Thief River to the Red Lake River south to First Street; South Boundary: From the Red Lake River west on First Street to Main Avenue, West Boundary: From First Street north on Main Avenue to City Limits.

WARD 2: North Boundary: City Limits; East Boundary: From the north City Limits south on Main Avenue to First Street; South Boundary: First Street West from Main Avenue to Brooks Avenue, north on Brooks Avenue to Second Street, west on Second Street to Barzen Avenue, South to First Street West to the City Limits; West Boundary: City Limits.

WARD 3 (PRECINCT "A"): North Boundary: From the westerly City Limits east on First Street West to Barzen Avenue, north on Barzen Avenue to Second Street, east on Second Street to Brooks Avenue, South on Brooks Avenue to First Street West, east on First Street to Arnold Avenue; East Boundary: From First Street south on Arnold Avenue to Highway 32, west on Highway 32 to Oakland Park Road south to City Limits; South Boundary: City Limits; West Boundary: City Limits.

WARD 3 (PRECINCT "B"): North Boundary: From Arnold Avenue east on First Street to the Red Lake River North East along Red Lake River to CP Railroad tracks; East Boundary: East: South along the CP

Railroad from the Red Lake River to City Limits; South Boundary: City Limits; West Boundary: From City Limits north on Oakland Park Road to Highway 32, east on Highway 32 to Arnold Avenue, north on Arnold Avenue to First Street.

WARD 4: North Boundary: From CP Railroad tracks and east on the Red Lake River to Merriam Avenue; East Boundary: From the Red Lake River south on Merriam Avenue to Gulf Street, west on Gulf Street to Crocker Avenue, south on Crocker Avenue to Greenwood Street, east on Greenwood Street to Alice Avenue, south on Alice Avenue to the City Limits; South Boundary: City Limits; West Boundary: City Limits north on CP Railroad tracks to the Red Lake River.

WARD 5: North Boundary: From Merriam Avenue east on the Red Lake River to City Limits; East Boundary: City Limits; South Boundary: City Limits; West Boundary: From the south City Limits north on Alice Avenue to Greenwood Street, West on Greenwood Street to Crocker Avenue; north on Crocker Avenue to Gulf Street, east on Gulf Street to Merriam Avenue, north on Merriam Avenue to the Red Lake River.

Attached to this resolution, for illustrative purposes, is a map showing said precincts and the polling place location.

BACKGROUND: The legislature of the State of Minnesota has been redistricted; and

KEY ISSUES: Minnesota Statue section 204B.14, subd.3 (d) requires that the polling place must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Ward Boundary Map
2.	2020 Ward Boundaries Proposal with Population Overlay
3.	Ward 1
4.	Ward 2
5.	Ward 3
6.	Ward 4
7.	Ward 5

2020 Ward Boundaries Proposal with Population Overlay

- Precinct Boundaries
- Ward 1
- Ward 1 Additions
- Ward 2
- Ward 2 Additions
- Ward 3
- Ward 3 Additions
- Ward 4
- Ward 4 Additions
- Ward 5
- Census Blocks
- City Limits

2020 Population of Existing Wards:
Average: 1,752

Ward 1: 1,766 (+14 from average)
Ward 2: 1,767 (+15 from average)
Ward 3: 1,750 (-2 from average)
Ward 4: 1,738 (-14 from average)
Ward 5: 1,737 (-15 from average)

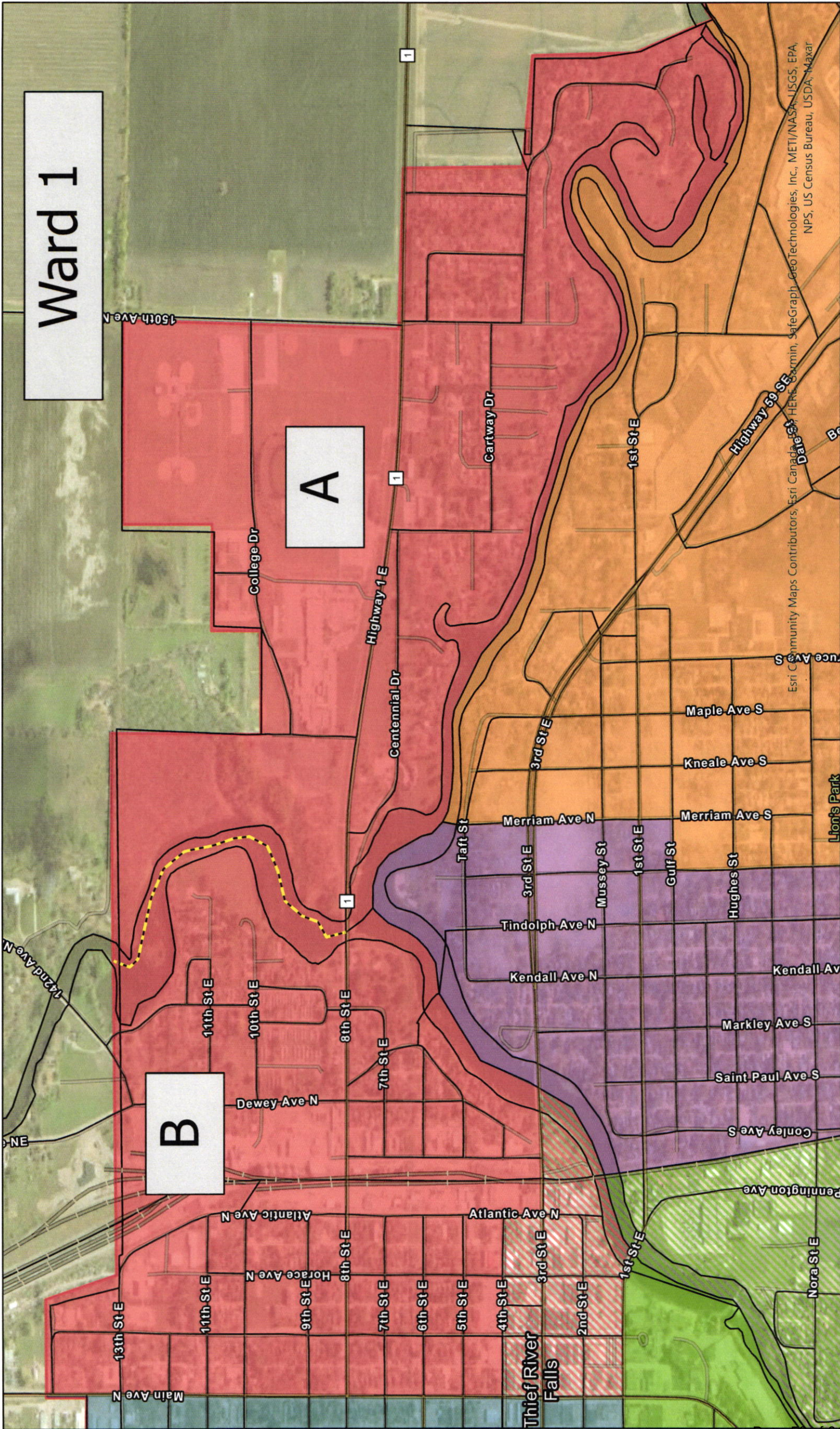
2020 Ward Boundaries Proposal with Population Overlay

- Precinct Boundaries
- Ward 1
- Ward 1 Additions
- Ward 2
- Ward 2 Additions
- Ward 3
- Ward 3 Additions
- Ward 4
- Ward 4 Additions
- Ward 5
- Census Blocks
- City Limits

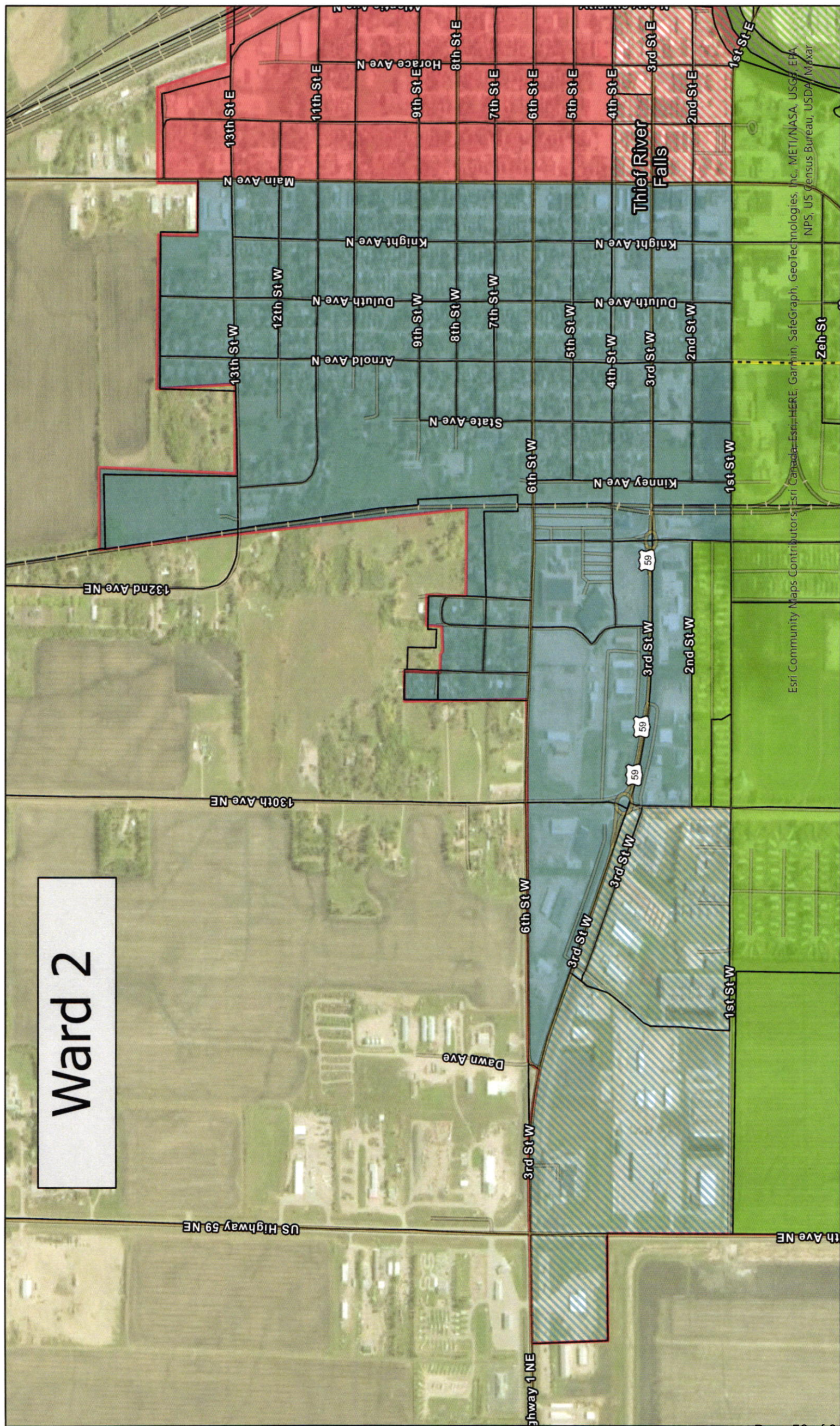
2020 Population of Existing Wards:
Average: 1,752

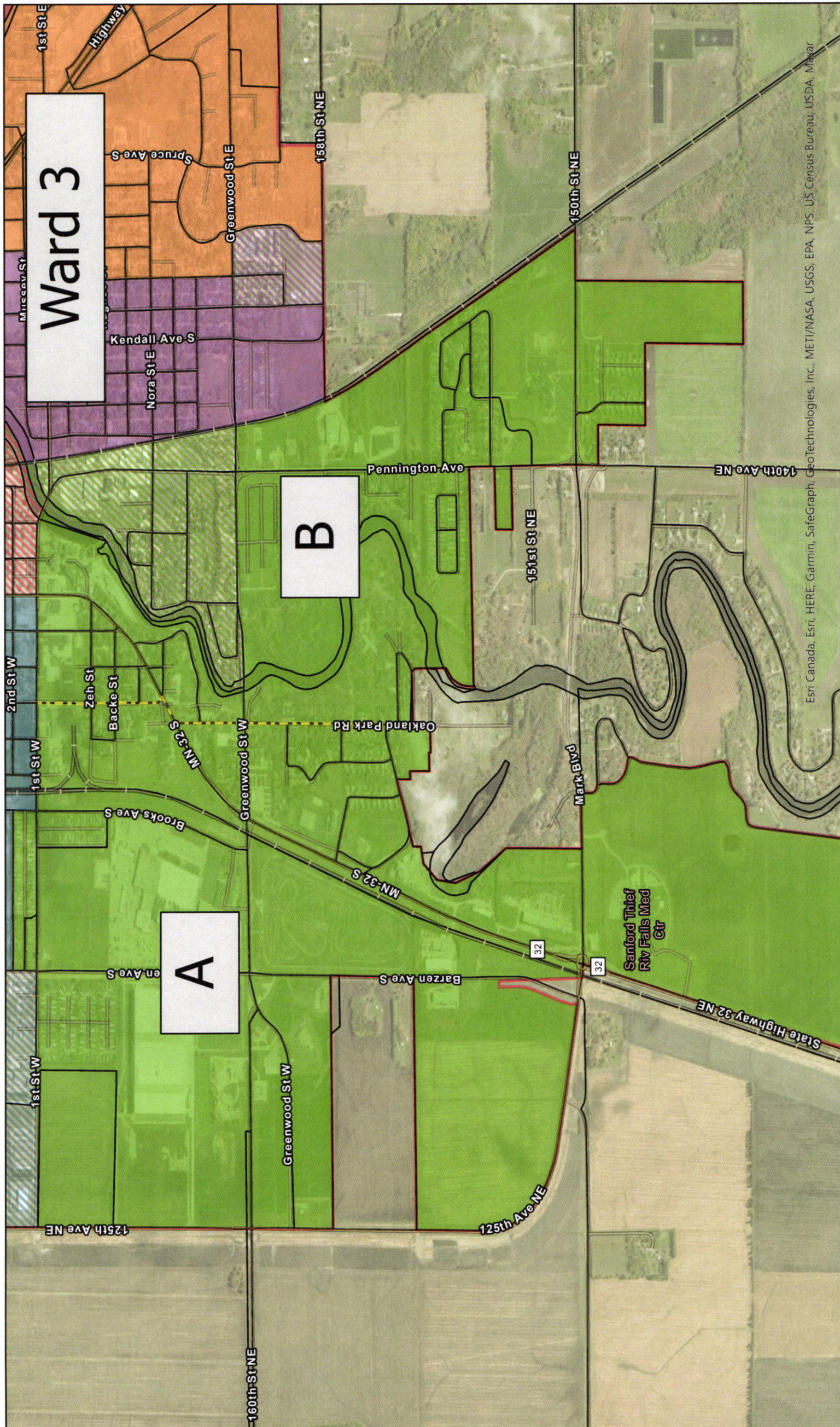
Ward 1: 1,766 (+14 from average)
Ward 2: 1,767 (+15 from average)
Ward 3: 1,750 (-2 from average)
Ward 4: 1,738 (-14 from average)
Ward 5: 1,737 (-15 from average)

Ward 1



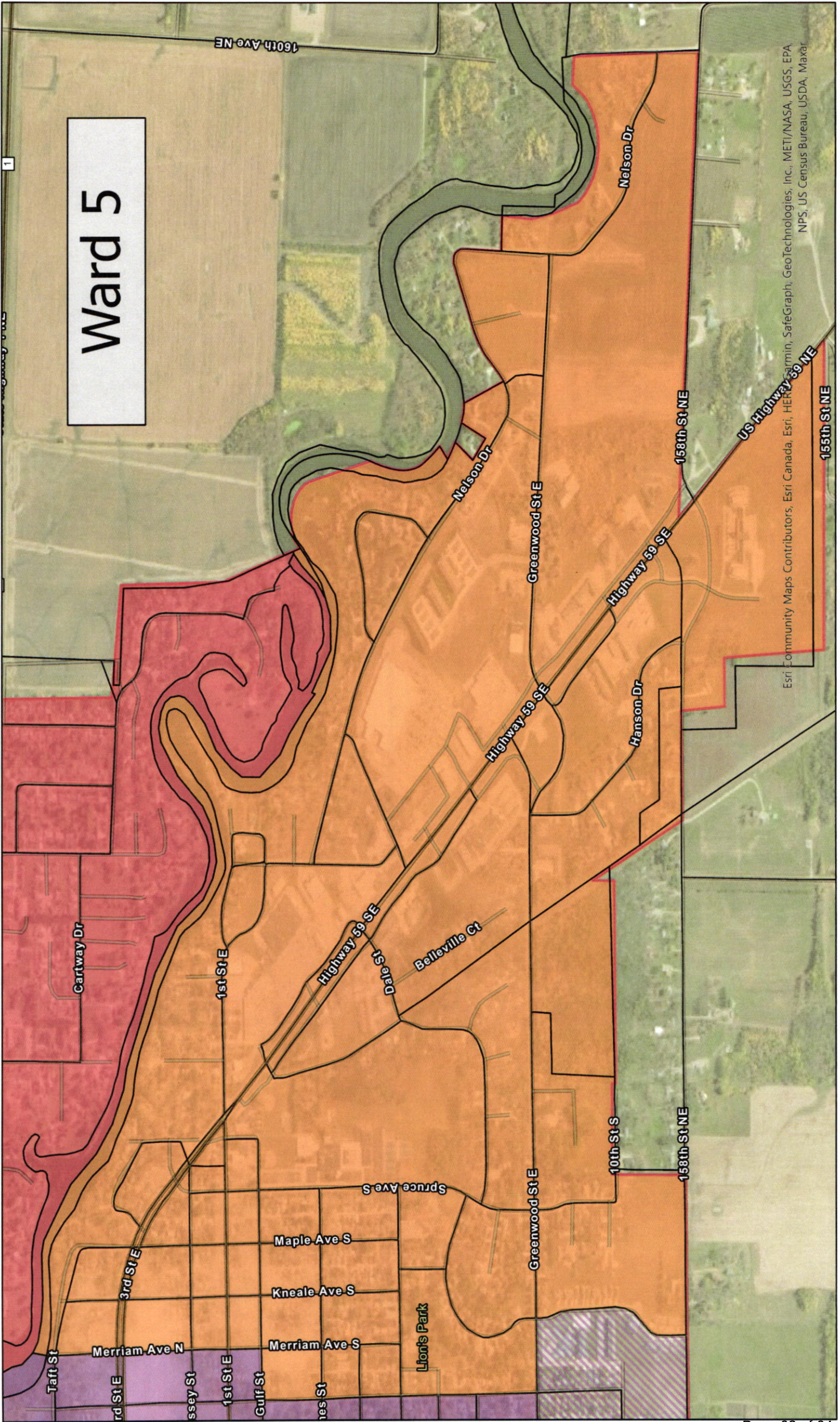
Ward 2





Ward 4





Esri Community Maps Contributors, Esri Canada, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc., METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA, Maxar

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
Texas Echange Bk Croowley	Certificate of Deposit - Brokered	\$249,000	25-Mar-22	1.00%	27-Apr-20	\$249,139.44
Albertville Ala Taxable GO	Certificate of Deposit - Brokered	\$255,000	01-Jun-22	0.64%	01-Jun-21	\$255,048.45
Sallie Mae BK Salt lake City	Certificate of Deposit - Brokered	\$82,000	23-Aug-22	2.35%	23-Aug-22	\$82,764.24
Bank Hapoalim BM New York	Certificate of Deposit - Brokered	\$171,000	26-Feb-21	0.25%	26-Aug-22	\$170,832.42
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$210,797.40
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$255,195.12
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$177,669.21
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$506,740.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$245,004.90
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$178,562.25
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$233,850.06
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$193,556.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$240,058.41
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$234,335.15
Defiance Ohio City Sch Dist	Certificate of Deposit - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$462,814.00
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$180,610.20
Plattsburgh NY Pub Impt Bnds	Bond - Brokered	\$200,000	01-Nov-22	2.25%	02-Nov-17	\$201,502.00
RBC INVESTMENTS						\$4,078,479.25
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-22	0.35%	16-Dec-22	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Western Alliance Bank	Certificate of Deposit - Brokered	\$245,300	22-Apr-22	0.200%	\$249,500.00
Servisfirst Bank	Certificate of Deposit - Brokered	\$248,600	05-Jul-22	0.160%	\$249,500.00
Greenstate Credit Union	Certificate of Deposit - Brokered	\$249,200	19-Dec-22	0.210%	\$249,200.00
4M INVESTMENTS					\$748,200.00

TOTAL CD INVESTMENTS	\$4,926,679.25
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	0.01%	\$3,167,969.28
RBC	US Govt Money Market Fund		\$215.53
League of Minnesota Cities	4M Money Market Fund	0.01%	\$7,017,553.60
League of Minnesota Cities	4M Plus Fund	0.03%	\$25,776.12
League of Minnesota Cities	4M LTD Account		\$744,951.26

TOTAL MONEY MARKET SAVINGS	\$10,956,465.79
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GRAND TOTAL	02/28/2022	\$15,883,145.04
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*Interest paid every 6 months.