COUNCIL PROCEEDINGS

Tuesday, March 1, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on March 1, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad, Bolduc, Prudhomme and Lorenson. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Steve Narverud to approve the agenda.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 03.43.22: Approval of February 15, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 03-43-22, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve February 15, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.44.22: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Curt Howe introduced Resolution No. 03-44-22 , being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $327,926.00 and council per diem in the amount of $390.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 03-45-22: MAK Properties, LLC. – Economic Development Tax Increment Financing

Councilmember Mike Lorenson, moved to remove from the table the motion for MAK Properties, LLC. – Economic Development Tax Increment Financing, being seconded by Councilmember Jason Aarestad.

On vote being taken, the move to remove from table was unanimously passed.

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 03-45-22 , being seconded by Councilmember Jason Aarestad, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space, allowable with a conditional use permit, which has been approved. They are also proposing the construction of a daycare facility on the same site. Discovery Place has provided a Letter of Intent to proceed with operating the daycare as a second location.

WHEREAS, The developer has requested Economic Development Tax Increment Financing to assist with development costs. The Thief River Falls City Council, ISD 564 Board, and Pennington County Board of Commissioners met last fall to discuss the options of tax assistance. The consensus was that some level of support may be acceptable if the daycare was a part of the project.

THEREFORE, BE IT RESOLVED Adopt a resolution calling for a public hearing on Tuesday, April 5, 2022, at 5:30 PM by the City Council on the proposed Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 1-14 therein and the adoption of the Tax Increment Financing Plan therefor; Authorizing a gap analysis: and authorizing the collection of certain related costs.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03-46-22: Water Meter Replacement

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 03-46-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls began to deploy the Automatic Meter Infrastructure System in 2014. The Water Meters were retro fitted with meter heads that would mesh with the new system being implemented. Along with the existing meters that were compatible with the new system. The Water Systems Department has included the Water meter replacement for the entire system in the Capital Improvement Budget.

WHEREAS, Water meter readings have been inconsistent due to different programming between the residential and the commercial/industrial meters along with various reading difficulties. There is very little leak detection in the current system and some of the existing meters are due for replacement in the next two years.

THEREFORE, BE IT RESOLVED Approve the Shpigler Groups proposal to develop a Water Meter Replacement program at the cost of $14,000.00.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Utilities Committee - March 7th at 7:00 A.M.
- Public Safety/Liquor Committee - March 7th at 4:30 P.M.
- Administrative Services Committee - March 8th at 4:30 P.M. *Council Chambers*
- Public Works Committee - March 9th at 4:30 P.M.
- City Council Meeting - March 15th at 5:30 P.M.

INFORMATIONAL ITEMS

- Advance Thief River Report - February
- Councilmember Steve Narverud mentioned that snow removal has started.
- Councilmember Rachel Prudhomme mentioned a concern about roundabouts not being cleared timely. Councilmember Mike Lorenson requested a letter be drafted to MNDOT from Mayor and City Administrator to clear snow earlier. Public Works, Travis Giffen was asked to draft and send a letter.
- Councilmember Mike Lorenson asked if the City had a return to work policy. Philipp indicated no, and council asked for this to be brought to the Administrative Services Committee.

CLOSE MEETING PURSUANT TO MN STATUTE §13D.05 TO DISCUSS PURCHASE OF REAL PROPERTY

Councilmember Mike Lorenson moved, being seconded by Councilmember Steve Narverud, to close the Council Meeting pursuant to MN Statute §13D.05 to Discuss Purchase of Real Property, at 5:56 p.m.

Motion unanimously carried.

RECOVENE MEETING

Councilmember Mike Lorenson moved, being seconded by Councilmember Rachel Prudhomme, to reconvene the meeting at 6:11 p.m.

On vote being taken, the meeting was unanimously voted to reconvene.

No action taken on purchase of real property.

ADJOURNMENT

There being no further discussion, Councilmember Curt Howe, being seconded by Councilmember Jason Aarestad to adjourn at 6:11 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest:

Angela Philipp, City Administrator