

COUNCIL PROCEEDINGS

Tuesday, April 5, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on April 5, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad, Bolduc, Prudhomme and Lorenson. Mayor Holmer chaired the meeting.

Economic Development TIF for No. 1 - 14 Public Hearing - Rescheduled to April 19, 2022 at 5:30 p.m.

APPROVE AGENDA

Councilmember Mike Lorenson motioned, being seconded by Councilmember Rachel Prudhomme, to approve the agenda with the additions of 8.05.

On vote being taken, the motion was unanimously approved.

CONSENT AGENDA

RESOLUTION NO. 04.63.22: Approval Of March 15, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 04-63-22, being seconded by Councilmember Curt Howe, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve March 15, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.64.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 04-64-22, being seconded by Councilmember Curt Howe, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,053,013.25. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 04.65.22: A Resolution supporting Statewide policies and resources for public safety mental and physical injury education, prevention, and treatment

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 04-65-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED Approve A Resolution Supporting Statewide Policies And Resources For Public Safety Mental And Physical Injury Education, Prevention, And Treatment.

On vote being taken, the resolution was unanimously passed.

Water Intake Project Update

Mayor Holmer and Wayne Johnson gave an informational update on the \$20 million Water Intake Project. This project would install a new intake and screen main area upstream of the confluence of the Thief and Red Lake Rivers to not be impacted by future discharges from the Agassiz Wildlife Refuge.

RESOLUTION NO. 04.66.22: 2022 Street and Utilities Improvements

Following discussion, Councilmember Michele McCraw introduced Resolution No. 04-66-22, being seconded by Councilmember Rachel Prudhomme, that:

WHEREAS, The list of projects is based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

WHEREAS, Approving plans and specifications and calling for bids at the April 5th council meeting will allow for the state aid review and advertising time required for an anticipated May 5, 2022 Bid Opening.

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids on the 2022 Street and Utilities Improvements as follows:

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.67.22: Approval to Ganesh Hospitality dba Quality Inn for a Commercial Energy Improvement Loan

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 04-67-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Community Development Advisory Board makes recommendations for energy and business loans. The project, located at 1060 Highway 32 S, Thief River Falls, includes improvements to heating and cooling systems for individual rooms in the building.

The total project cost is estimated at \$160,000 with the remaining covered by the business. CDAB is requiring the business to expend their portion of the project first and then submit costs as the project continues towards the \$100,000 loan max. The schedule of payments will be deferred until all costs have been submitted.

THEREFORE, BE IT RESOLVED Authorize the Mayor and City Administrator to sign documents granting a seven (7) year Commercial Energy Improvement Loan in the

amount up to \$100,000.00 with interest rate of 2%, secured by a mortgage on property with monthly auto payment from their bank account.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.68.22: Approve Grant Agreement to State Transportation Fund Safe Routes to School Program

Following discussion, Councilmember Steve Narverud introduced Resolution No. 04-68-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The City of Thief River Falls has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for Safe Routes to Schools; and

WHEREAS, The Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, The amount of the grant has been determined to be \$148,000.00 by reason of the lowest responsible bid;

THEREFORE, BE IT RESOLVED That the City of Thief River Falls does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.40 and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper city officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

1. Councilmember Mike Lorensen requested an update on messy yards and asked Delray Sparby for the legal side and court status. The process consists of utilizing the long form. Thirteen complaints were sent over to be filed. An update was requested to be presented to the Public Safety Committee on April 12th, at 7:00 am.
2. Councilmember Steve Narverud mentioned Pennington County Clean Up day is May 7, 2022.
3. Councilmember Rachel Prudhomme asked if City Administrator Angela Philip could research incentives for positions within the electric field and report to the Utilities Committee. Do other cities offer student loan forgiveness or a form of reimbursement? Dale Narlock states he would follow up with Detroit Lakes, Wadena and East Grand Forks.

UPCOMING MEETINGS

1. Utilities Committee - April 11th at 7:00 A.M.

2. Public Safety/Liquor Committee - April 12th at 7:00 A.M.
3. Administrative Services Committee - April 12th at 4:30 P.M. Room 201 City Hall
4. Public Works Committee - April 13th at 4:30 P.M.
5. City Council Meeting - April 19th at 5:30 P.M.

INFORMATIONAL ITEMS

Advance Thief River Falls Activity Report - March 2022

1. Councilmember Rachel Prudhomme expressed questions regarding how the shared membership worked and what the benefits of membership are. Michelle Landsverk shared that this is a program for Minnesota site selectors to bring businesses to the area and relocate. By sharing the membership costs, both cities are represented. All expenses are 50% shared between Thief River Falls and Fosston.
2. Councilmember Rachel Prudhomme expressed gratitude and thanks to late former city councilmember Jerry Brown for his years of service.
3. Councilmember Mike Lorensen mentioned making sure the iPads are up to date due to a Zero Day Attack.

ADJOURNMENT

There being no further discussion, Councilmember Jason Aarestad, being seconded by Councilmember Michael Lorensen to adjourn at 6:13 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator