THIEF RIVER FALLS CITY COUNCIL
AGENDA
Tuesday, June 7, 2022

COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **PUBLIC FORUM -** ***Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***

5. **PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
   - 5.1. Advance Thief River - Michelle Landsverk

6. **APPROVE AGENDA -** ***Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***

7. **CONSENT AGENDA -** ***These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
   - 7.1. Approval of May 17, 2022 Council Proceedings (page 3-16)
   - 7.2. City of Thief River Falls Bills and Disbursements (page 17-58)
   - 7.3. Approval of Community Board and Commission Appointments (page 59)
   - 7.4. Approval to Begin Process to Fill Position of Patrol Officer (page 60)
   - 7.5. Approve Progression Raise for Travis Giffen, Public Works Director (page 61)
   - 7.6. Approve Power Plant Foreman Job Description (page 62-65)

8. NEW BUSINESS

8.1. Call for second reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions. (page 66-74)

8.2. Approval to amend City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions. (page 75)

8.3. Call for second reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions. (page 76-77)

8.4. Approval to amend to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions. (page 78)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. City Council Meeting - June 21st at 5:30 P.M.

10.2. Utilities Committee - June 13th at 7:00 A.M.

10.3. Public Safety/Liquor Committee - June 13th at 4:30 P.M.

10.4. Administrative Services Committee - June 14th at 4:30 P.M. Room 201 City Hall

10.5. Public Works Committee - June 15th at 4:30 P.M.

11. INFORMATIONAL ITEMS

11.1. Advance Thief River Activity Report (page 79)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, May 17, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on May 17, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Prudhomme, Bolduc, Narverud, Aarestad, Howe and Lorenson. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

1. Bike TRF - Bike Swap/Exchange Presentation

   Cheryl Lee presented information regarding a 2 day event for TRF Bike Swap/Exchange Presentation. The event is in conjunction with the TRF Police Department and the Fire Department. The event dates are June 8th from 3:30 pm to 8 pm and June 9th from 9 am to 1 pm. The event will be held the Fire Hall Annex (former ITS building) parking lot. Plans are to make impounded bikes available to pick up to use and to allow people to bring bikes that they have outgrown or no longer use to swap or exchange. Bike helmets, bike lights and slap reflective bracelets will be given away. Bikes will be fitted to the rider for best safety practices.

2. Poppy Proclamation - American Legion
3. Emergency Medical Services Week Proclamation

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Curt Howe, to approve the agenda with the addition of 8.06, 8.07, 8.08 and 8.09 New Business.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 05.90.22: Approval of May 3, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-90-22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve May 3, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.91.22: City of Thief River Falls Bills And Disbursements

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-91-22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $541,723.49. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.92.22: Approval to fill Senior Billing Clerk Position

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-92-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Patsy Lindquist, has submitted her retirement effective September 1, 2022. To continue efficient operations of the Billing Office, the position needs to be filled prior to her leaving. This allows sufficient time for training before her retirement.

THEREFORE, BE IT RESOLVED Approve to open a position of Senior Billing Clerk to Teamster #320 employees for ten days, as part of the Teamster 320 Union Contract. If the position is not filled through this process, the position will be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.93.22: Approval to fill Patrol Officer Position

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-93-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Due to the resignation of Jarrin Gunderson, effective May 12th, 2022, the position is vacant and has been determined to fill the position to continue the efficiency of the department.

THEREFORE, BE IT RESOLVED Accept the Public Safety Committee recommendation to begin the process of filling the position of Patrol Officer. The position is a LELS Union Grade Level 6 non-exempt position. The Patrol Officer vacancy will be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.94.22: Approval for the City of Thief River Falls Firewall Updates

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-94-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Upgrade our existing firewall located at the Water Distribution Plant. This

includes 3 years of services, licenses, configuration and implementation.

THEREFORE, BE IT RESOLVED Approve for the City of Thief River Falls firewall updates.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.95.22: Approval of Dylan Bergerson Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-95-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Dylan Bergerson has applied for a Beer in the Park Permit for a wedding at Oakland Park (East and West).

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor I allowed.

THEREFORE, BE IT RESOLVED To Approve a Beer in the Park Permit Effective July 23, 2022 for a Wedding at Oakland Park (East and West) from 12:00 p.m. to 6:00 p.m.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.96.22: Approval of Harvey & Rose Delage Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-96-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Harvey & Rose Delage has applied for a Beer in the Park Permit for a family reunion at Oakland Park.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor I allowed.

THEREFORE, BE IT RESOLVED To Approve a Beer in the Park Permit Effective August 20, 2022 for a Nelson Family Reunion at Oakland Park.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.97.22: Approval of Judy Lane Beer in the Park Permit

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-97-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Judy Lane has applied for a Beer in the Park Permit for a family reunion at Oakland Park.

WHEREAS, The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor I allowed.

THEREFORE, BE IT RESOLVED To Approve a Beer in the Park Permit Effective July 3, 2022 for a Nelson Family Reunion at Oakland Park.

On vote being taken, the resolution was unanimously passed.

Approval of Northland College Beer in the Park Permit

Beer in the Park Permit was withdrawn, No action was taken at this time.

RESOLUTION NO. 05.98.22: Approval of VFW Post 2793 Temporary Intoxicating Liquor License with Addendum June 10, 2022

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-98-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective June 10, 2022, from 8 pm to 12 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.99.22: Approval of VFW Post 2793 Temporary Intoxicating Liquor License with Addendum June 11, 2022

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-99-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective June 11, 2022, from 8 pm to 12 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.100.22: Approval of American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 15, 2022

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-100-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band in parking lot during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of

Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective July 15, 2022, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.101.22: Approval of American Legion Post 117 Temporary Intoxicating Liquor License with Addendum July 16, 2022

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-101-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The American Legion has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the American Legion live band in parking lot during the Pennington County Fair.

WHEREAS, Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve an Intoxicating Liquor License with Addendum effective July 16, 2022, from 9 pm to 1 am.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.102.22: Approve the On-Sale Intoxicating Liquor License to Mulligans

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-102-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Mulligans has applied for an On-Sale Intoxicating Liquor License.

THEREFORE, BE IT RESOLVED Approve the On-Sale Intoxicating Liquor License to Mulligans.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.103.22: Approval of Residential Contract Mowing

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-103-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Residential mowing contracts had been sent out for sealed bids in 2021 for request of a two-year contract agreement with the city and the contractor. Rick's mowing service was awarded the two-year contract at a price of $35.00 per lot. D & M Enterprises has agreed to honor their original quote of $38.00 per lot.

THEREFORE, BE IT RESOLVED To release Richard's mowing from contract mowing, and to accept 2nd bid from D & M Enterprises for the remainder of the 2023 project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.104.22: Approval of Master Partnership Contract with the MN Department of Transportation

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution No. 05-104-22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

The MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

The parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determination that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

THEREFORE, BE IT RESOLVED By the City Council of Thief River Falls, Minnesota:
1. That the City of Thief River Falls enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.
2. That the proper City officers are authorized to execute such contract, and any

amendments thereto.

3. That the City Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Engineer may execute such work order contracts on behalf of the City of Thief River Falls without further approval by this Council.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Approval to Fill Firefighter Position

Following discussion Councilmember Jason Aarestad moved to table this item, being seconded by Councilmember Rachel Prudhomme, that:

On vote being to table, Prudhomme, Bolduc, Lorenson, Aarestad and McCraw, Narverud, Howe and Holmer voted aye. The motion carried and the item tabled.

First Reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Councilmember Steve Narverud motioned, being seconded by Councilmember Cut Howe to Call for First Reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. This section includes requirements for signs. This section governs all sign regulations including those excluded from a permit, prohibited signs, and definitions.

WHEREAS, The City of Thief River Falls currently does not allow signs on a sidewalk. Included in the sidewalk use permit being considered there is language to aloe signs on a sidewalk provided they are under 6 square feet, within the sidewalk use permit area, at least 26 inches in height, and removed when the business is closed. This ordinance amendment would allow these signs.

THEREFORE, BE IT RESOLVED Call for first reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Final approval of this ordinance should be contingent upon approval of the Sidewalk Use Permit on Municipal Roadways.

City Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next Council Meeting. Councilmember Rachel Prudhomme opposed to the reading.

First Reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Councilmember Steve Narverud motioned, being seconded by Councilmember Curt Howe to call for first reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

WHEREAS, The City of Thief River Falls has sections in the city code within the general regulations that controls among other things streets and sidewalks. This section includes requirements for permitting the use of a portion of sidewalks for business use.

WHEREAS, The City of Thief River Falls currently has an ordinance for permitting of an outdoor sidewalk zone. This was established in preparation for some of the sidewalk improvements that took place in 2019 to allow business use on portions of the sidewalk with a permit. Over the past couple of years, sidewalks being used for business use has increased and the current sidewalk requirements need minor revisions to address actual conditions and maintain clarification on the Minnesota Department of Transportation requirements.

THEREFORE, BE IT RESOLVED Call for first reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

City Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next Council Meeting. Councilmember Rachel Prudhomme opposed to the reading.

RESOLUTION NO. 05.105.22: Approval of Revision of Rates and Fees Schedule to Establish an Annual Fee of $0.00 for a Sidewalk Use Permit on Municipal Roadways.

Following discussion, Councilmember Rachel Prudhomme introduced Resolution No. 05-105-22, to recommend and establish a $0 Annual Fee, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The City of Thief River Falls has sections in the city code within the general regulations that controls among other things streets and sidewalks. This section includes requirements for permitting the use of a portion of sidewalks for business use and references an annual fee set by the city council.

WHEREAS, The City of Thief River Falls currently has an ordinance for permitting of an outdoor sidewalk zone. This was established in preparation for some of the sidewalk improvements that took place in 2019 to allow business use on portions of the sidewalk with a permit. Over the past couple of years, sidewalks being used for business use has increased and the current sidewalk requirements need minor revisions to address actual conditions and maintain clarification on the Minnesota Department of Transportation requirements. The Planning Commission and Public Works Committee are recommending the annual fee for this permit be established at $0.00.

THEREFORE, BE IT RESOLVED Approve revision of rates and fees schedule to establish an annual fee of $0.00 for a Sidewalk Use Permit on Municipal Roadways.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.106.22: Approval to Accept low Bid of 2022 Street Improvement Project

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 05-106-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

WHEREAS, Bids for this project were received on May 5th, 2022 from three contractors. The low bid was received from Agassiz Asphalt, LLC in the amount of $1,657,013.45. The Engineer's Estimate was $1,791,328.00. The low bid was 8% below the estimate.

THEREFORE, BE IT RESOLVED Approve the low bid of $1,657,013.45 from Agassiz Asphalt, LLC and award the 2022 Street Improvements Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.107.22: Approval of Microsoft Training Introduction to Teams, Planners, and To Do

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 05-107-22, being seconded by Councilmember Michele McCraw, that:

WHEREAS, The City has invested in Office 365 for City Staff and Council. While City Staff heavily uses Microsoft Applications, such as Word, Excel, Outlook, and PowerPoint. Office 365 also unleashes so many more applications for meetings,

collaboration, and tools for everyday work. I am requesting an Introduction Training to Microsoft, Teams, Planner, and To-Do. This will teach the fundamentals of Microsoft Teams and Planner, along with supporting features of other Office 365 components such as Sharepoint Online, To Do, OneNote, and OneDrive.

WHEREAS, Introduction to Microsoft Teams, Planner and To-Do Training will be:

- Led by an online Instructor.
- For 11 attendees for a full day that can be broken up into 2 (3 hours) sessions.
- Hands-on training.
    - We will utilize the council chambers, the large screen tv, and laptops.
- Recording of the training can be used for future training for staff and council members.

THEREFORE, BE IT RESOLVED Approve for the City of Thief River Falls Microsoft Training from Accelebrate.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.108.22: Approval of Government Aid (LGA) Formula Update and $90M Appropriation Increase

Following discussion, Councilmember Jason Aarestad introduced Resolution No. 05-108-22, being seconded by Councilmember Michele McCraw, that:

WHEREAS, Local Government Aid (LGA) is an essential aid program to Minnesota cities,helping to restrain local property taxes; and,

WHEREAS, LGA helps cities pay for critical needs and services such as public safety, streetmaintenance & repairs, libraries, parks and trails, economic development and housing; and,

WHEREAS, the LGA formula is reviewed and updated approximately every ten years after thecompletion of the decennial census; and,

WHEREAS, organizations representing cities have worked together to produce a formula updatethat they agree on; and,

WHEREAS, the LGA formula proposal included in SF 3971/HF 4064 provides a much needed update to the formula to better reflect city needs and changes in our communities since the lastmajor revision to the formula in 2013; and

WHEREAS, the cost of providing city services continues to rise due to a significant increase in inflation; from 2009 to 2022, inflation has grown 41%, while LGA has only grown by 18%; and,

WHEREAS, the share of the state general fund spent on LGA has decreased to just 2.12%; and,

WHEREAS a $90 million increase to the LGA appropriation is essential to fund the formula andis modest compared to the $9.3 billion state budget surplus; and,

WHEREAS, the City of Thief River Falls' community would be economically devastated without LGA. For example, if the City had to levy the amount of $3,240,782 the amount the City received in 2022 for LGA, our tax rate would increase by 65.882%, a $200,000 commercial property's taxes for the City would increase by $2,150.00 per year, a $100,000 residential home would increase in tax by $475.00 and a $200,000 residential home would increase in tax by $1,200.00. The tax levy alone would go up by 115.91% just to cover LGA loss.

BE IT RESOLVED that the City Council of Thief River Falls, Minnesota urges through thisResolution to its lawmakers that the state pass the LGA formula proposal and to increase the LGA appropriation by $90 million; and,

BE IT FURTHER RESOLVED that this resolution be transmitted to US 7th Congressional Representative Michelle Frischbach, Senator Amy Klobuchar, Senator Tina Smith, Speaker of the House Melissa Hortman, Senate Majority Leader Jeremy Miller, House Minority Leader Kurt Daudt, Senate Minority Leader Melissa López Franzen, and Governor Tim Walz.
On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.109.22: Approval to Purdy's Shoe Store for a Commercial Energy Improvement Loan

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 05-109-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The Community Development Advisory Board makes recommendation for energy and business loans. The project located at 209 Labree Ave N, Thief River Falls includes repairs needed on the roof.

Total project cost is estimated at $38,563.48 with the remaining covered by the business.

WHEREAS, Funds are available for the loan.

WHEREAS, City Attorney Delray Sparby will draft the necessary loan documents secured by a mortgage on the property.

THEREFORE, BE IT RESOLVED Authorize the Mayor and City Administrator to sign documents granting a seven (7) year Commercial Energy Improvement Loan in the amount up to $35,000 with interest rate of 2%, secured by a mortgage on property with monthly auto payment from their bank account.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.110.22: Approval to Pennington Fast Lube LLC for a Commercial Energy Improvement Loan

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 05-110-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Community Development Advisory Board makes recommendation for energy and business loans. The project located at 201 Main Ave S, Thief River Falls includes heating and cooling, roofing, and window repair or replacement.

Total project cost is estimated at $55,311.00 with the remaining covered by the business.

WHEREAS, Funds are available for the loan.

WHEREAS, City Attorney Delray Sparby will draft the necessary loan documents secured by a mortgage on the property.

THEREFORE, BE IT RESOLVED Authorize the Mayor and City Administrator to sign documents granting a seven (7) year Commercial Energy Improvement Loan in the amount up to $45,311.00 with interest rate of 2%, secured by a mortgage on property with monthly auto payment from their bank account.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 05.111.22: Approval to Rivers and Rails Brewing Company LLC for a Revolving Loan application through the CDAB (Community Development Advisory Board)

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 05-111-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, The Community Development Advisory Board makes recommendation for energy, storefront and revolving business loans. The City would take a second position as lien holder and be the gap financer. And the bank would have first position with the majority of the project cost.

WHEREAS, Funds are available for the loan.

WHEREAS, City Attorney Delray Sparby will draft the necessary loan documents secured by a mortgage on the property and personal assets.

THEREFORE, BE IT RESOLVED Authorize the Mayor and City Administrator to sign documents granting a twenty (20) year Revolving Loan in the amount of $150,000.00 with a 4.00 % interest rate and straight amortization. Secured by a mortgage on the property and personal assets with monthly auto payment. Other financing for the project has been secured.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

1. Mayor Holmer asked for Public Safety to look at events/services lasting longer than 2 hours on whether a business can have a special permit for these clients. Verification with Delray.
2. Councilmember Jason Aarestad would like more discussion on messy yards, could there

be an "administrative ticket." Bring to Public Works for discussion. Would like to have more discussion on SRO and K-9 unit at Public Safety meetings. Reminder City Codes are being reviewed.

3. Councilmember Curt Howe mentioned once construction starts residents will need to get items off of the roadways.
4. Mayor Holmer verified Leaf Vac goes from May 16th for 2 weeks.
5. Councilmember Mike Lorenson asked about the impact of Oakland Park road during construction. Will be closed during construction, approximately 5 weeks.
6. Mayor Holmer mentioned there will be a joint meeting with the City, County and School on August 29th.

UPCOMING MEETINGS

1. City Council Meeting - June 7th at 5:30 P.M.
2. Utilities Committee - June 13th at 7:00 A.M.
3. Public Safety/Liquor Committee - June 13th at 4:30 P.M.
4. Administrative Services Committee - June 14th at 4:30 P.M. Room 201 City Hall
5. Public Works Committee - June 15th at 4:30 P.M.

INFORMATIONAL ITEMS

1. Investment Summary 4/2022
2. Mayor Holmer Congratulations to all the 2022 Seniors.
3. Councilmember Rachel Prudhomme asks that residents be aware of people walking and biking in the crosswalks.
4. Councilmember Jason Aarestad asked for an update on the CP Rail regarding the building behind the City Hall. Travis Giffen hopes to have an update at the next city council meeting.

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:32 p.m. On vote being taken, the Chair declared the motion unanimously carried.

_____
Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS
EXPENSE ACCOUNT CODES

FUND	DEPARTMENT	DESCRIPTION
100	GENERAL FUND	
	4110	City Council
	4140	Elections
	4150	City Administration
	4160	City Attorney
	4192	IT Department
	4194	Government Buildings
	4210	Police
	4215	Emergency Management
	4220	Fire
	4240	Building Official
	4312	Street
	4315	Sanitation
	4316	Street Lighting
	4510	Park Department
	4550	Branch Library
	4560	Carnegie Library Building
	4570	201 Atlantic Ave Garage
	4650	Public Works
	4670	General Administration
210	COMMUNITY DEVELOPMENT REVOLVING LOAN FUND	
230	TRF K-9 UNIT FUND	
260	MECC	
270	TRAIN CANOPY	
610	LIQUOR	
620	WATER UTILITY	
630	REA & HOMCC ARENAS - VENUWORKS	
640	MULTI EVENTS CULTURAL CENTER - VENUWORKS	
650	TOURIST PARK CAMPGROUNDS - VENUMORKS	
670	STORM WATER UTILITY	
680	WASTEWATER UTILITY	
690	ELECTRIC UTILITY	
810	POLICE RELIEF ASSOCIATION	
820	GREENWOOD CEMETERY FUND	
		1/14/2022

COUNCIL MEETING BILLS
JUNE 7th, 2022

SUMMARY OF DISBURSEMENTS

5/13/2022	AP PKT #315 - DIRECT PAYABLES	$70,963.56
5/19/2022	AP PKT #317 - #10 PAYROLL BILLS	$221,132.68
5/19/2022	AP PKT #319 - DIRECT PAYABLES	$1,039,000.26
5/23/2022	UB PKT #813 - UTILITY REFUND PAYMENT	$900.00
5/23/2022	AP PKT #325 - DIRECT PAYABLES	$110,952.80
5/25/2022	UB PKT #818 - UTILITY REFUND PAYMENT	$3,876.93
5/25/2022	AP PKT #329 - DIRECT PAYABLES	$1,669.90
5/26/2022	AP PKT #330 - DIRECT PAYABLES	$230,311.00
6/1/2022	UB PKT #843 - UTILITY REFUND PAYMENT	$350.00
6/7/2022	AP PKT #318 - COUNCIL MEETING	$154,565.16
6/7/2022	AP PKT #328 - COUNCIL MEETING	$71,708.92
GRAND TOTAL OF DISBURSEMENTS		**$1,905,431.21**

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00813 - 5/23/22 REFUND CHECK

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
18-02324-002	DAMMEN, PEGGY A	5/23/2022	87020	900.00			900.00	Deposit
Total Refunds: 1			**Total Refunded Amount:**	900.00				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS		900.00
	Revenue Total:	900.00

General Ledger Distribution

Posting Date: 05/23/2022

	Account Number	Account Name		Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments		-900.00	Yes
	690-11530	Accts Receivable - Billing		900.00	
			690 Total:	0.00	
Fund:	999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments		-900.00	
	999-20700	Due To Other Funds		900.00	Yes
			999 Total:	0.00	
			Distribution Total:	0.00	

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00843 - 5/27/22 REF DEP

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
26-03700-004	SCHWEIGERT, ERIC	6/1/2022	87057	350.00			350.00	Deposit
Total Refunds: 1			**Total Refunded Amount:**	350.00				

Revenue Code Summary

Revenue Code		Amount
996 - UNAPPLIED CREDITS		350.00
	Revenue Total:	350.00

General Ledger Distribution

Posting Date: 06/01/2022

	Account Number	Account Name		Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND				
	690-10101	Cash & Investments		-350.00	Yes
	690-11530	Accts Receivable - Billing		350.00	
			690 Total:	0.00	
Fund:	999 - POOL CASH FUND				
	999-10101	Pooled Cash & Investments		-350.00	
	999-20700	Due To Other Funds		350.00	Yes
			999 Total:	0.00	
			Distribution Total:	0.00	

City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00818 - Refunds 01 UBPKT00817 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
01-00050-007	SAMUELSON, JACOB	5/25/2022	87033	187.69			187.69	Generated From Billing
02-00241-004	SHEPARD, KIMYOTTA L	5/25/2022	87034	296.00			296.00	Generated From Billing
03-00377-008	DANIELS, KRISTIN M	5/25/2022	87035	177.73			177.73	Generated From Billing
07-00983-000	RAND, RUTH J	5/25/2022	87036	200.00			200.00	Generated From Billing
10-01291-001	MCCONNELL, DEVON J	5/25/2022	87037	327.62			327.62	Generated From Billing
11-04978-001	PETERSEN, JOLEE L	5/25/2022	87038	104.13			104.13	Generated From Billing
11-04979-003	FLYNN, CAITLIN M	5/25/2022	87039	125.12			125.12	Generated From Billing
12-01519-005	MELBY, HANNAH J	5/25/2022	87040	170.25			170.25	Generated From Billing
14-01661-002	TALMAGE, JULIE M	5/25/2022	87041	13.90			13.90	Generated From Billing
15-01744-004	WILLIAMS, MATTHEW V	5/25/2022	87042	49.30			49.30	Generated From Billing
20-02733-004	WEILAND, SKYLAR M	5/25/2022	87043	187.17			187.17	Generated From Billing
21-04585-000	BJERKE, WAYNE S	5/25/2022	87044	38.30			38.30	Generated From Billing
22-02984-002	OLSON, SHAE P	5/25/2022	87045	194.02			194.02	Generated From Billing
26-04863-000	PANEK, BRITTANI A	5/25/2022	87046	176.63			176.63	Generated From Billing
26-05080-001	KOWALKE, FAITH H	5/25/2022	87047	159.08			159.08	Generated From Billing
26-05130-002	KORALEWSKI, DAPHNEY L	5/25/2022	87048	161.05			161.05	Generated From Billing
26-05142-003	LEROL, SHYANNE M	5/25/2022	87049	189.57			189.57	Generated From Billing
26-05146-004	LOPEZ, RENEE	5/25/2022	87050	294.67			294.67	Generated From Billing
27-03763-002	BEGGS, CHAD L	5/25/2022	87051	114.68			114.68	Generated From Billing
31-04824-001	MORALES, BRIGID M	5/25/2022	87052	175.43			175.43	Generated From Billing
31-05023-001	LAZNICKA, VICTORIA A	5/25/2022	87053	161.86			161.86	Generated From Billing
31-05043-001	WOLDT, JORDAN L	5/25/2022	87054	196.31			196.31	Generated From Billing
31-05047-002	HAUG, SCOTT	5/25/2022	87055	176.42			176.42	Generated From Billing
Total Refunds: 23			**Total Refunded Amount:**	3,876.93				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	3876.93
Revenue Total:	3876.93

General Ledger Distribution

Posting Date: 05/25/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-3,876.93	Yes
	690-11530	Accts Receivable - Billing	3,876.93	
		690 Total:	0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-3,876.93	
	999-20700	Due To Other Funds	3,876.93	Yes
		999 Total:	0.00	
		Distribution Total:	0.00	

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	104382	04/07/2022	820-4850-62230	Building Maint & Repair	MOUSE BAIT		14.59
ACE HARDWARE	105259	04/20/2022	690-4850-62350	Power Plant/Dam Maint	SPRAYPAINT		38.32
ACE HARDWARE	105387	04/21/2022	620-4850-62200	System Expense	SUPPLIES - TEMP WATER SER...		6.49
ACE HARDWARE	105472	04/22/2022	100-4570-62230	Building Maint & Repair	PARTS - COMPRESSOR RPR		20.83
ACE HARDWARE	105860	04/27/2022	620-4850-62200	System Expense	CURB BOX WRAP		72.97
ACE HARDWARE	106019	04/29/2022	100-4194-62230	Building Maint & Repair	CAULK / CEMENT / GORILLA ...		52.15
						Vendor ACE HARDWARE Total:	**205.35**
Vendor: GARDEN VALLEY TECHNOLOGIES							
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4150-63210	Communication Expense	DIRECT DIAL DAY - MAY 2022		3.74
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4150-63210	Communication Expense	DIRECT DIAL DAY - MAY 2022		2.20
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4150-63210	Communication Expense	PHONE CHARGES - MAY 2022		400.29
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4220-63210	Communication Expense	PHONE CHARGES - MAY 2022		66.95
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4240-63210	Communication Expense	PHONE CHARGES - MAY 2022		36.98
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4312-63210	Communication Expense	PHONE CHARGES - MAY 2022		83.97
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4510-63210	Communication Expense	PHONE CHARGES - MAY 2022		48.99
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4570-63210	Communication Expense	PHONE CHARGES - MAY 2022		9.99
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	100-4650-63210	Communication Expense	PHONE CHARGES - MAY 2022		137.97
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	610-4830-63210	Communication Expense	PHONE CHARGES - MAY 2022		81.03
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	610-4830-63210	Communication Expense	DIRECT DIAL DAY - MAY 2022		0.21
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	620-4830-63210	Communication Expense	PHONE CHARGES - MAY 2022		222.87
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	630-4830-63210	Communication Expense	PHONE CHARGES - MAY 2022		281.85
GARDEN VALLEY TECHNOLOG...	101157055	05/10/2022	690-4830-63210	Communication Expense	PHONE CHARGES - MAY 2022		341.91
						Vendor GARDEN VALLEY TECHNOLOGIES Total:	**1,718.95**
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	153489	04/05/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		323.46
JIM HIRT TRUCKING INC	153493	04/05/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		204.24
JIM HIRT TRUCKING INC	153515	04/05/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		129.83
JIM HIRT TRUCKING INC	153573	04/11/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		472.79
JIM HIRT TRUCKING INC	153636	04/19/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		214.91
JIM HIRT TRUCKING INC	153640	04/18/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		95.16
JIM HIRT TRUCKING INC	153656	04/19/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		181.44
JIM HIRT TRUCKING INC	153672	04/13/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		357.29
JIM HIRT TRUCKING INC	153733	04/25/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - APR 2022		985.21
						Vendor JIM HIRT TRUCKING INC Total:	**2,964.33**
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	198732	04/25/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-45.16

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQUOR	2036644	04/20/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		12,323.25
JOHNSON BROTHERS LIQUOR	2037656	04/21/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		5,334.77
JOHNSON BROTHERS LIQUOR	2037657	04/21/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,806.40
JOHNSON BROTHERS LIQUOR	2037658	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,688.40
JOHNSON BROTHERS LIQUOR	2037659	04/21/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		504.00
JOHNSON BROTHERS LIQUOR	2038845	04/25/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,358.91
JOHNSON BROTHERS LIQUOR	2038846	04/25/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		3,624.10
JOHNSON BROTHERS LIQUOR	2038847	04/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		74.00
						Vendor JOHNSON BROTHERS LIQUOR Total:	**29,668.67**
Vendor: MINNESOTA ENERGY GROUP-00003							
MINNESOTA ENERGY GROUP...	4131136559	05/04/2022	100-4220-63890	Utilities Expense	GAS METER READING - APR 2...		257.65
MINNESOTA ENERGY GROUP...	4131136559	05/04/2022	100-4550-63890	Utilities Expense	GAS METER READING - APR 2...		427.58
MINNESOTA ENERGY GROUP...	4131136559	05/04/2022	100-4560-63890	Utilities Expense	GAS METER READING - APR 2...		436.11
MINNESOTA ENERGY GROUP...	4131136559	05/04/2022	100-4570-63890	Utilities Expense	GAS METER READING - APR 2...		433.25
MINNESOTA ENERGY GROUP...	4131136559	05/04/2022	680-4830-63890	Utilities Expense	GAS METER READING - APR 2...		21.38
						Vendor MINNESOTA ENERGY GROUP-00003 Total:	**1,575.97**
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	20167103	04/19/2022	100-4192-63020	Computer Maintenance & lic...	WILDCARD CERT		699.98
MORRIS ELECTRONICS INC	20167104	04/19/2022	100-4192-63020	Computer Maintenance & lic...	SERVICE DAY		1,210.00
MORRIS ELECTRONICS INC	20167107	04/19/2022	100-4192-62420	Computer Equipment	NEW SERVER		11,222.45
MORRIS ELECTRONICS INC	20167209	04/28/2022	100-4192-63020	Computer Maintenance & lic...	EATON VPN CHANGES		95.00
MORRIS ELECTRONICS INC	20167235	04/29/2022	100-4192-63020	Computer Maintenance & lic...	VMWARE SUBSCRIPTION 20...		70.30
MORRIS ELECTRONICS INC	20167379	05/06/2022	100-4192-63020	Computer Maintenance & lic...	EATON - AMI WORK		190.00
						Vendor MORRIS ELECTRONICS INC Total:	**13,487.73**
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE...	316685	04/06/2022	680-4850-62210	Equipment Maint & Repair	SEAL / WIPER / ORING - CRA...		55.07
NORTHWEST POWER SYSTE...	316838	04/13/2022	690-4850-62350	Power Plant/Dam Maint	STRAIGHTEN SHAFTS		495.60
NORTHWEST POWER SYSTE...	316910	04/14/2022	100-4510-62240	Department Maint & Repair	PLOW SPRING		38.25
NORTHWEST POWER SYSTE...	317041	04/21/2022	620-4850-62210	Equipment Maint & Repair	HOSE REPAIR		85.95
NORTHWEST POWER SYSTE...	317067 CR	04/27/2022	100-4312-62210	Equipment Maint & Repair	CORE RETURN CREDIT		-96.00
NORTHWEST POWER SYSTE...	317067	04/21/2022	100-4312-62210	Equipment Maint & Repair	WHEEL KIT		266.44
						Vendor NORTHWEST POWER SYSTEMS INC Total:	**845.31**
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	APR 2022	04/30/2022	680-4830-63890	Utilities Expense	ELECTRIC READING - APR 202...		127.64
						Vendor RED LAKE ELECTRIC COOP INC Total:	**127.64**
Vendor: VERIZON WIRELESS #742042583							
VERIZON WIRELESS #742042...	9905470073	05/01/2022	100-4150-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		51.22
VERIZON WIRELESS #742042...	9905470073	05/01/2022	100-4650-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		58.69
VERIZON WIRELESS #742042...	9905470073	05/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - A...		37.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		35.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	620-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	680-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		35.01

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		35.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		35.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		35.01
VERIZON WIRELESS #742042...	9905470073	05/01/2022	690-4830-63210	Communication Expense	MONTHLY IPAD CHARGES - ...		40.01
						Vendor VERIZON WIRELESS #742042583 Total:	**602.04**
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING AS...	216458	04/18/2022	510-4680-65920	Work in Process - Eng/Archtct	2021 ST IMP PRJ		2,610.00
WIDSETH SMITH NOLTING AS...	216459	04/18/2022	525-4680-65920	Work in Process - Eng/Archtct	2022 ST IMP PRJ		16,132.00
						Vendor WIDSETH SMITH NOLTING ASC INC Total:	**18,742.00**
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	06 2022	05/13/2022	810-4820-61500	Annuity Payments	POLICE PENSION		1,025.57
						Vendor YVONNE PEDERSON Total:	**1,025.57**
						Grand Total:	**70,963.56**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	16,224.98
510 - 2021 ST AND UTILITY PROJECT	2,610.00
525 - 2022 ST AND UTILITY PROJECT	16,132.00
610 - LIQUOR DISPENSARY	32,714.24
620 - WATER UTILITY FUND	500.31
630 - ARENAS - VENUWORKS	281.85
680 - WASTEWATER UTILITY FUND	239.10
690 - ELECTRIC UTILITY FUND	1,220.92
810 - POLICE RELIEF ASSOCIATION	1,025.57
820 - GREENWOOD CEMETERY FUND	14.59
Grand Total:	**70,963.56**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	457.45
100-4192-62420	Computer Equipment	11,222.45
100-4192-63020	Computer Maintenance & ..	2,265.28
100-4194-62230	Building Maint & Repair	52.15
100-4220-63210	Communication Expense	66.95
100-4220-63890	Utilities Expense	257.65
100-4240-63210	Communication Expense	36.98
100-4312-62210	Equipment Maint & Repair	170.44
100-4312-63210	Communication Expense	83.97
100-4510-62240	Department Maint & Repa..	38.25
100-4510-63210	Communication Expense	48.99
100-4550-63890	Utilities Expense	427.58
100-4560-63890	Utilities Expense	436.11
100-4570-62230	Building Maint & Repair	20.83
100-4570-63210	Communication Expense	9.99
100-4570-63890	Utilities Expense	433.25
100-4650-63210	Communication Expense	196.66
510-4680-65920	Work in Process - Eng/Arc...	2,610.00
525-4680-65920	Work in Process - Eng/Arc...	16,132.00
610-4810-62510	Liquor for Resale	18,370.56
610-4810-62530	Wine for Resale	11,224.11
610-4810-62540	Soft Drinks/Mix for Resale	74.00
610-4810-62610	Freight In (Liquor)	2,964.33
610-4830-63210	Communication Expense	81.24
620-4830-63210	Communication Expense	334.90
620-4850-62200	System Expense	79.46
620-4850-62210	Equipment Maint & Repair	85.95
630-4830-63210	Communication Expense	281.85

Account Summary

Account Number	Account Name	Expense Amount
680-4830-63210	Communication Expense	35.01
680-4830-63890	Utilities Expense	149.02
680-4850-62210	Equipment Maint & Repair	55.07
690-4830-63210	Communication Expense	687.00
690-4850-62350	Power Plant/Dam Maint	533.92
810-4820-61500	Annuity Payments	1,025.57
820-4850-62230	Building Maint & Repair	14.59
	Grand Total:	**70,963.56**

Project Account Summary

Project Account Key		Expense Amount
None		70,963.56
	Grand Total:	**70,963.56**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD OF...	INV0000423	05/17/2022	740-4870-63650	Senior Gold BC/BS Monthly bi...	Senior Gold		3,367.00
						Vendor BLUE CROSS BLUE SHIELD OF MN Total:	**3,367.00**
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000411	05/19/2022	740-24000	Clearing Account	HSA		364.76
FURTHER - H S A	INV0000421	05/17/2022	100-4150-61310	Health Insurance	HSA City Contribution		977.59
FURTHER - H S A	INV0000421	05/17/2022	100-4210-61310	Health Insurance	HSA City Contribution		1,214.78
FURTHER - H S A	INV0000421	05/17/2022	100-4220-61310	Health Insurance	HSA City Contribution		370.20
FURTHER - H S A	INV0000421	05/17/2022	100-4312-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000421	05/17/2022	100-4315-61310	Health Insurance	HSA City Contribution		844.58
FURTHER - H S A	INV0000421	05/17/2022	100-4650-61310	Health Insurance	HSA City Contribution		185.10
FURTHER - H S A	INV0000421	05/17/2022	610-4825-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000421	05/17/2022	680-4825-61310	Health Insurance	HSA City Contribution		422.29
FURTHER - H S A	INV0000421	05/17/2022	690-4825-61310	Health Insurance	HSA City Contribution		185.10
FURTHER - H S A	INV0000421	05/17/2022	820-4825-61310	Health Insurance	HSA City Contribution		422.29
						Vendor FURTHER - H S A Total:	**5,831.27**
Vendor: FURTHER - VEBA							
FURTHER - VEBA	INV0000422	05/17/2022	100-4150-61310	Health Insurance	VEBA City Contribution		370.20
FURTHER - VEBA	INV0000422	05/17/2022	100-4210-61310	Health Insurance	VEBA City Contribution		2,562.57
FURTHER - VEBA	INV0000422	05/17/2022	100-4220-61310	Health Insurance	VEBA City Contribution		977.59
FURTHER - VEBA	INV0000422	05/17/2022	100-4240-61310	Health Insurance	VEBA City Contribution		422.29
FURTHER - VEBA	INV0000422	05/17/2022	100-4312-61310	Health Insurance	VEBA City Contribution		792.49
FURTHER - VEBA	INV0000422	05/17/2022	100-4315-61310	Health Insurance	VEBA City Contribution		792.49
FURTHER - VEBA	INV0000422	05/17/2022	100-4510-61310	Health Insurance	VEBA City Contribution		555.30
FURTHER - VEBA	INV0000422	05/17/2022	100-4650-61310	Health Insurance	VEBA City Contribution		607.39
FURTHER - VEBA	INV0000422	05/17/2022	620-4825-61310	Health Insurance	VEBA City Contribution		422.29
FURTHER - VEBA	INV0000422	05/17/2022	680-4825-61310	Health Insurance	VEBA City Contribution		607.39
FURTHER - VEBA	INV0000422	05/17/2022	690-4825-61310	Health Insurance	VEBA City Contribution		3,302.97
						Vendor FURTHER - VEBA Total:	**11,412.97**
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000418	05/19/2022	740-20150	Payroll Taxes Payable	MEDICARE		6,309.00
INTERNAL REVENUE SERVICE	INV0000418	05/19/2022	740-20150	Payroll Taxes Payable	FED W/H		20,077.82
INTERNAL REVENUE SERVICE	INV0000418	05/19/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		18,687.38
						Vendor INTERNAL REVENUE SERVICE Total:	**45,074.20**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000424	05/17/2022	740-4870-63650	Senior Gold BC/BS Monthly bi...	Medicare Blue RX BCBS		2,314.00
						Vendor MEDICAREBLUE RX Total:	**2,314.00**
Vendor: MESSERLI KRAMER PA							
MESSERLI KRAMER PA	INV0000415	05/19/2022	740-24000	Clearing Account	Garnishment		387.80
						Vendor MESSERLI KRAMER PA Total:	**387.80**
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS NO....	INV0000413	05/19/2022	740-24000	Clearing Account	Union Dues		3,843.00
						Vendor MINNESOTA TEAMSTERS NO. 320 Total:	**3,843.00**
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVICES	INV0000414	05/19/2022	740-24000	Clearing Account	Garnishment		52.60
						Vendor MN DPT OF HUMAN SERVICES Total:	**52.60**
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000417	05/19/2022	740-20160	State Withholding	State W/H Tax		9,515.92
						Vendor MN DPT OF REVENUE - WITHHOLDING Total:	**9,515.92**
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4150-61310	Health Insurance	Health Insurance Premium		3,446.15
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4210-61310	Health Insurance	Health Insurance Premium		16,780.51
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4220-61310	Health Insurance	Health Insurance Premium		5,181.11
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4240-61310	Health Insurance	Health Insurance Premium		1,403.44
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4312-61310	Health Insurance	Health Insurance Premium		6,002.04
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4315-61310	Health Insurance	Health Insurance Premium		6,438.12
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4510-61310	Health Insurance	Health Insurance Premium		1,845.57
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	100-4650-61310	Health Insurance	Health Insurance Premium		2,633.82
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	610-4825-61310	Health Insurance	Health Insurance Premium		5,444.93
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	620-4825-61310	Health Insurance	Health Insurance Premium		3,804.30
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	680-4825-61310	Health Insurance	Health Insurance Premium		5,247.80
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	690-4825-61310	Health Insurance	Health Insurance Premium		12,909.51
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	740-4870-63620	Employee BC/BS Monthly Bill...	Health Insurance Employee C...		17,130.66
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	740-4870-63660	Retiree BC/BS Monthly billing	Health Insurance Retiree		4,969.02
NORTHWEST SERVICE COOPE...	INV0000420	05/17/2022	820-4825-61310	Health Insurance	Health Insurance Premium		842.10
						Vendor NORTHWEST SERVICE COOPERATIVE Total:	**94,079.08**
Vendor: P E R A OF MN							
P E R A OF MN	INV0000416	05/19/2022	740-20180	PERA Payable	PERA EE/ER DEF		260.00
P E R A OF MN	INV0000416	05/19/2022	740-20180	PERA Payable	PERA EE/ER COORD		21,637.30
P E R A OF MN	INV0000416	05/19/2022	740-20180	PERA Payable	PERA EE/ER P&F		19,590.70
						Vendor P E R A OF MN Total:	**41,488.00**
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4150-61330	Life Insurance	Life Ins Premium		53.55
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4210-61330	Life Insurance	Life Ins Premium		175.10

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4220-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4312-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4510-61330	Life Insurance	Life Ins Premium		46.75
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	100-4650-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	610-4825-61330	Life Insurance	Life Ins Premium		44.54
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	690-4825-61330	Life Insurance	Life Ins Premium		153.00
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	740-24000	Clearing Account	Life Ins Employee		446.25
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		140.35
SUN LIFE FINANCIAL - LIFE	INV0000412	05/19/2022	820-4825-61330	Life Insurance	Life Ins Premium		9.35
						Vendor SUN LIFE FINANCIAL - LIFE Total:	**1,346.84**
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000409	05/19/2022	740-24000	Clearing Account	Contributions Employee		2,420.00
						Vendor VANTAGEPOINT ICMA Total:	**2,420.00**
						Grand Total:	**221,132.68**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	55,300.77
610 - LIQUOR DISPENSARY	5,911.76
620 - WATER UTILITY FUND	4,267.39
680 - WASTEWATER UTILITY FUND	6,314.88
690 - ELECTRIC UTILITY FUND	16,550.58
740 - TRF HEALTH INSURANCE FUND	131,513.56
820 - GREENWOOD CEMETERY FUND	1,273.74
Grand Total:	**221,132.68**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,793.94
100-4150-61330	Life Insurance	53.55
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	20,557.86
100-4210-61330	Life Insurance	175.10
100-4220-61310	Health Insurance	6,528.90
100-4220-61330	Life Insurance	65.45
100-4240-61310	Health Insurance	1,825.73
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	7,216.82
100-4312-61330	Life Insurance	37.40
100-4315-61310	Health Insurance	8,075.19
100-4315-61330	Life Insurance	56.10
100-4510-61310	Health Insurance	2,400.87
100-4510-61330	Life Insurance	46.75
100-4650-61310	Health Insurance	3,426.31
100-4650-61330	Life Insurance	18.70
610-4825-61310	Health Insurance	5,867.22
610-4825-61330	Life Insurance	44.54
620-4825-61310	Health Insurance	4,226.59
620-4825-61330	Life Insurance	40.80
680-4825-61310	Health Insurance	6,277.48
680-4825-61330	Life Insurance	37.40
690-4825-61310	Health Insurance	16,397.58
690-4825-61330	Life Insurance	153.00
740-20150	Payroll Taxes Payable	45,074.20
740-20160	State Withholding	9,515.92
740-20180	PERA Payable	41,488.00
740-24000	Clearing Account	7,514.41
740-4870-63620	Employee BC/BS Monthly…	17,130.66
740-4870-63640	Life Insurance - COBRA	140.35

Account Summary

Account Number	Account Name	Expense Amount
740-4870-63650	Senior Gold BC/BS Month...	5,681.00
740-4870-63660	Retiree BC/BS Monthly bill..	4,969.02
820-4825-61310	Health Insurance	1,264.39
820-4825-61330	Life Insurance	9.35
	Grand Total:	**221,132.68**

Project Account Summary

Project Account Key		Expense Amount
None		221,132.68
	Grand Total:	**221,132.68**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00318 - 06/07/22 COUNCIL MEETING BILLS

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ADVANCED ENGINEERING &							
ADVANCED ENGINEERING &	80460	05/10/2022	680-4890-63110	Consulting Fees	SCADA ALARMS / PERMIT UP…		9,829.25
ADVANCED ENGINEERING &	80461	05/10/2022	680-4890-63110	Consulting Fees	LIFT STATION SCADA PROGR…		692.22
ADVANCED ENGINEERING &	80486	05/10/2022	560-4680-65920	Work in Process - Eng/Archtct	LIFT #9 & FORCE MAIN PRJ		107.50
						Vendor ADVANCED ENGINEERING & Total:	**10,628.97**
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9571941	03/28/2022	640-4850-62210	Equipment Maint & Repair	LAWN MOWER MNTCE & RE…		61.26
AUTO VALUE T R F	9571942	03/28/2022	100-4312-62210	Equipment Maint & Repair	FILTERS		71.39
AUTO VALUE T R F	9571943	03/28/2022	100-4315-62210	Equipment Maint & Repair	FILTERS		24.02
AUTO VALUE T R F	9571960	03/28/2022	100-4312-62240	Department Maint & Repair	SHOP SUPPLIES		89.98
AUTO VALUE T R F	9571996	03/29/2022	640-4850-62210	Equipment Maint & Repair	LAWN MOWER MAINT & REP…		2.34
AUTO VALUE T R F	9572042	03/29/2022	100-4315-62210	Equipment Maint & Repair	IRONTITE		17.34
AUTO VALUE T R F	9572901	04/04/2022	690-4850-62210	Equipment Maint & Repair	MATERIAL REPAIRS TO 360 T…		39.98
AUTO VALUE T R F	9572979	04/04/2022	100-4513-62210	Equipment Maint & Repair	FILTER		14.54
AUTO VALUE T R F	9573245	04/06/2022	100-4510-62210	Equipment Maint & Repair	TRIM		1.77
AUTO VALUE T R F	9573321	04/06/2022	100-4312-62210	Equipment Maint & Repair	WIPER BLADE		21.98
AUTO VALUE T R F	9573360	04/06/2022	100-4510-62210	Equipment Maint & Repair	FILTERS		92.34
AUTO VALUE T R F	9573430	04/07/2022	100-4312-62210	Equipment Maint & Repair	AIR FILTERS		29.36
AUTO VALUE T R F	9573485	04/07/2022	100-4220-62210	Equipment Maint & Repair	BATTERIES ENG 05		512.97
AUTO VALUE T R F	9573507	04/07/2022	820-4850-62210	Equipment Maint & Repair	FILTERS		28.13
AUTO VALUE T R F	9573526	04/07/2022	100-4312-62210	Equipment Maint & Repair	BELTS		41.98
AUTO VALUE T R F	9573561	04/07/2022	100-4220-62210	Equipment Maint & Repair	CORE/BATTERY ENG 05		-81.00
AUTO VALUE T R F	9573660	04/08/2022	100-4312-62210	Equipment Maint & Repair	BELT		-20.99
AUTO VALUE T R F	9573722	04/08/2022	100-4510-62120	Gas-Oil-Lube	OIL		41.86
AUTO VALUE T R F	9574015	04/11/2022	100-4312-62120	Gas-Oil-Lube	LUBE & FILTERS		132.73
AUTO VALUE T R F	9574015	04/11/2022	670-4850-62210	Equipment Maint & Repair	WINDSHIELD CLEANER		29.94
AUTO VALUE T R F	9574016	04/11/2022	100-4510-62210	Equipment Maint & Repair	FILTERS		158.43
AUTO VALUE T R F	9574037	04/12/2022	100-4510-62210	Equipment Maint & Repair	FILTER		29.36
AUTO VALUE T R F	9574216	04/13/2022	100-4510-62120	Gas-Oil-Lube	OIL		41.86
AUTO VALUE T R F	9574428	04/14/2022	620-4850-62210	Equipment Maint & Repair	VAN WIPERS		33.98
AUTO VALUE T R F	9574811	04/18/2022	680-4840-62990	Misc. Operating Expense	SOCKET REPLACEMENT		9.99
AUTO VALUE T R F	9574834	04/18/2022	680-4840-62990	Misc. Operating Expense	SHOP SUPPLIES		13.98
AUTO VALUE T R F	9574880	04/18/2022	100-4312-62120	Gas-Oil-Lube	TRANS FLUID		71.88
AUTO VALUE T R F	9575168	04/20/2022	100-4510-62120	Gas-Oil-Lube	BRAKE FLUID		21.89
AUTO VALUE T R F	9575386	04/21/2022	100-4220-62210	Equipment Maint & Repair	BATT HAZ MAT TRAILER		229.98
AUTO VALUE T R F	9575487	04/22/2022	100-4312-62210	Equipment Maint & Repair	OIL SEAL		51.99
AUTO VALUE T R F	9575509	04/22/2022	680-4850-62210	Equipment Maint & Repair	08 F150 FORD PICKUP WIPE…		23.98

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
AUTO VALUE T R F	9575811	04/25/2022	100-4510-62240	Department Maint & Repair	ANTI SEIZE		11.99
AUTO VALUE T R F	9575813	04/25/2022	100-4510-62210	Equipment Maint & Repair	FILTER		58.22
						Vendor AUTO VALUE T R F Total:	**1,909.45**
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0105157800	05/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		121.75
BELLBOY CORP - BAR SUPPLY	0105157800	05/17/2022	610-4810-62590	Misc. Mdse for Resale	CORKSCREWS		42.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	**163.75**
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0094914400	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,815.75
BELLBOY CORP - LIQUOR	0094914400	05/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		67.95
BELLBOY CORP - LIQUOR	0094914700	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR MIX		1,323.80
						Vendor BELLBOY CORP - LIQUOR Total:	**3,207.50**
Vendor: BERNICK'S							
BERNICK'S	205501	05/13/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		598.40
						Vendor BERNICK'S Total:	**598.40**
Vendor: BRADY MEUNIER							
BRADY MEUNIER	REIMBURSE 5/13/22	05/16/2022	100-4210-62120	Gas-Oil-Lube	FTO TRAINING		327.23
BRADY MEUNIER	REIMBURSE 5/13/22	05/16/2022	100-4210-63320	Training Expense	FTO TRAINING		254.78
						Vendor BRADY MEUNIER Total:	**582.01**
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	344134952	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		7,422.01
BREAKTHRU BEVERAGE	344134952	05/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,260.00
BREAKTHRU BEVERAGE	344134952	05/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		390.93
BREAKTHRU BEVERAGE	344134953	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		17,952.70
BREAKTHRU BEVERAGE	344134954	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,757.25
						Vendor BREAKTHRU BEVERAGE Total:	**28,782.89**
Vendor: BREDESON OFFICE SUPPLY							
BREDESON OFFICE SUPPLY	0213112	05/17/2022	680-4840-62990	Misc. Operating Expense	LIFT STATION RECORDING		8.85
						Vendor BREDESON OFFICE SUPPLY Total:	**8.85**
Vendor: BRIAN DUANE HOLMER							
BRIAN DUANE HOLMER	REIMBURSE 3/3/22	05/17/2022	100-4110-64400	Travel, Conference, School	RRBC MEETING		139.23
						Vendor BRIAN DUANE HOLMER Total:	**139.23**
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT PE...	05 17 22	05/17/2022	100-4210-62010	Office Supplies	REIMBURSE - POSTAGE		53.01
						Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:	**53.01**
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S101704984.001	03/29/2022	100-4550-62230	Building Maint & Repair	LED LIGHTS FOR DISPLAY CASE		78.39
DAKOTA SUPPLY GROUP	S101705065.001	03/31/2022	100-4550-62230	Building Maint & Repair	LED LIGHTS FOR DISPLAY CASE		62.57
DAKOTA SUPPLY GROUP	S101705922.001	03/31/2022	690-14100	Inventory - Materials	INVENTORY - CT'S		2,340.00
DAKOTA SUPPLY GROUP	S101706070.001	03/31/2022	690-14100	Inventory - Materials	INVENTORY FUSE FOR ST LIG...		39.73

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
DAKOTA SUPPLY GROUP	S101706070.001	03/31/2022	690-4840-62990	Misc. Operating Expense	CABLE CLEAN	320.98
					Vendor DAKOTA SUPPLY GROUP Total:	**2,841.67**
Vendor: FLEXIBLE PIPE TOOL COMPANY						
FLEXIBLE PIPE TOOL COMPA...	27544	05/19/2022	680-4850-62210	Equipment Maint & Repair	CERAMIC INSERT - JET TRUCK	273.00
					Vendor FLEXIBLE PIPE TOOL COMPANY Total:	**273.00**
Vendor: FS3 INC						
FS3 INC	77619	05/06/2022	690-4840-62990	Misc. Operating Expense	PPE - WORK GLOVES	725.32
					Vendor FS3 INC Total:	**725.32**
Vendor: HUBERTS OUTDOOR POWER						
HUBERTS OUTDOOR POWER	57393	03/01/2022	690-4840-62120	Gas-Oil-Lube	SUPPLIES - CHAIN SAW REPAI...	17.99
HUBERTS OUTDOOR POWER	58284	05/31/2022	100-4220-62210	Equipment Maint & Repair	SENSOR - ATV 1 REPAIR	80.95
HUBERTS OUTDOOR POWER	58498	04/06/2022	100-4510-62210	Equipment Maint & Repair	AIR FILTERS / SPARK PLUGS /...	477.61
HUBERTS OUTDOOR POWER	58503	04/06/2022	100-4510-62210	Equipment Maint & Repair	RTN CR - WEEDEATER OIL / S...	-192.84
HUBERTS OUTDOOR POWER	58506	04/06/2022	100-4510-62210	Equipment Maint & Repair	RTN CR - WEEDEATER AIR FIL...	-4.15
HUBERTS OUTDOOR POWER	58702	04/13/2022	100-4220-62210	Equipment Maint & Repair	PARK PLUG / OIL FILTER - SM...	15.48
HUBERTS OUTDOOR POWER	58935	04/25/2022	690-4850-62350	Power Plant/Dam Maint	OIL TANK / GASKET / DRIVE T...	329.71
HUBERTS OUTDOOR POWER	58961	04/25/2022	100-4510-62240	Department Maint & Repair	CHAIN SPROCKET	9.01
HUBERTS OUTDOOR POWER	58985	04/26/2022	690-4850-62350	Power Plant/Dam Maint	12" BAR / CHAIN - CHAINSAW...	52.98
					Vendor HUBERTS OUTDOOR POWER Total:	**786.74**
Vendor: IHEARTMEDIA						
IHEARTMEDIA	8818639549	04/30/2022	610-4880-63490	Advertising	RADIO ADVERTISING -APR 20...	604.79
					Vendor IHEARTMEDIA Total:	**604.79**
Vendor: L & M SUPPLY INC						
L & M SUPPLY INC	1838627	04/01/2022	100-4312-62990	Misc. Operating Expense	SOAP	19.99
L & M SUPPLY INC	1838660	04/01/2022	100-4312-62240	Department Maint & Repair	STREET PATCH	139.90
L & M SUPPLY INC	1839322	04/02/2022	690-4850-62350	Power Plant/Dam Maint	NEW LATCH FOR TURBINE D...	12.49
L & M SUPPLY INC	1841211	04/05/2022	690-4840-62990	Misc. Operating Expense	MISC TERMINALS FOR ON #1...	7.92
L & M SUPPLY INC	1841700	04/06/2022	100-4510-62240	Department Maint & Repair	CAULK	15.98
L & M SUPPLY INC	1842165	04/07/2022	690-4840-62990	Misc. Operating Expense	TRUCK #113 PROPANE TORCH	49.99
L & M SUPPLY INC	1842177	04/07/2022	100-4312-62240	Department Maint & Repair	SHOP SUPPLIES	26.84
L & M SUPPLY INC	1845244	04/11/2022	100-4312-62240	Department Maint & Repair	MAIL BOX EFTA	20.69
L & M SUPPLY INC	1846326	04/13/2022	100-4312-62210	Equipment Maint & Repair	FITTINGS	17.66
L & M SUPPLY INC	1846374	04/13/2022	690-4890-63590	Printing & Publications	CALL BEFORE OUR DIG SUPP...	50.00
L & M SUPPLY INC	1846376	04/13/2022	680-4840-62990	Misc. Operating Expense	GSOC DIG IN DINNER	50.00
L & M SUPPLY INC	1846701	04/14/2022	100-4210-62400	Small Tools and Minor Equip	TRAIL CAMERAS	279.96
L & M SUPPLY INC	1848663	04/18/2022	100-4312-62240	Department Maint & Repair	FIREBRICK	59.98
L & M SUPPLY INC	1849127	04/19/2022	820-4840-62990	Misc. Operating Expense	ZIP TIES	19.99
L & M SUPPLY INC	1849389	04/19/2022	820-4840-62880	Personal Protective Equipme...	HAND SOAP	8.98
L & M SUPPLY INC	1850957	04/22/2022	690-4840-62880	Personal Protective Equipme...	PPE - JEREMY KASPRZAK	208.98
L & M SUPPLY INC	1853327	04/25/2022	100-4220-62990	Misc. Operating Expense	TO RUN BOAT MOTORS	61.96
L & M SUPPLY INC	1854454	04/27/2022	100-4220-62210	Equipment Maint & Repair	TIRES & PARTS/BOAT TRAILER	231.09
					Vendor L & M SUPPLY INC Total:	**1,282.40**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: LOCATORS & SUPPLIES INC							
LOCATORS & SUPPLIES INC	0299601-IN	05/11/2022	690-4840-62880	Personal Protective Equipme...	PPE - VESTS & RAIN SUITS		1,085.47
						Vendor LOCATORS & SUPPLIES INC Total:	**1,085.47**
Vendor: M M B A							
M M B A	2022 ANNUAL CONF	05/03/2022	610-4890-64400	Travel, Conference, School	MMBA CONFERENCE		591.00
						Vendor M M B A Total:	**591.00**
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	657103	05/03/2022	610-4810-62520	Beer for Resale	BEER PURCHSE		8,643.15
MC KINNON COMPANY INC	657103	05/03/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		62.40
MC KINNON COMPANY INC	658015	05/06/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		13,948.60
MC KINNON COMPANY INC	658166	05/06/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-180.00
MC KINNON COMPANY INC	658235	05/10/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		13,729.90
MC KINNON COMPANY INC	658235	05/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		232.75
MC KINNON COMPANY INC	658944	05/12/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		156.00
MC KINNON COMPANY INC	659164	05/13/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,589.90
MC KINNON COMPANY INC	659169	05/13/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		127.88
MC KINNON COMPANY INC	659216	05/12/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-14.72
MC KINNON COMPANY INC	659374	05/17/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		8,969.10
MC KINNON COMPANY INC	659374	05/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		104.00
MC KINNON COMPANY INC	659379	05/17/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		52.80
						Vendor MC KINNON COMPANY INC Total:	**47,421.76**
Vendor: MICHAEL J ROFF							
MICHAEL J ROFF	REIMBURSE 5/13/22	05/16/2022	100-4210-63320	Training Expense	DEATH INVESTIGATION CONF...		15.73
						Vendor MICHAEL J ROFF Total:	**15.73**
Vendor: NORTH RISK PARTNERS LLC							
NORTH RISK PARTNERS LLC	5219731	05/16/2022	230-4840-63150	Canine Unit Expense	K-9 INSURANCE RENEWAL 5/...		840.00
						Vendor NORTH RISK PARTNERS LLC Total:	**840.00**
Vendor: NORTHLAND COMM & TECH COLLEGE							
NORTHLAND COMM & TECH ...	370623	05/09/2022	100-4225-64400	Travel, Conference, School	TRNG FEE - LIVE BURS CLASS ...		1,650.00
						Vendor NORTHLAND COMM & TECH COLLEGE Total:	**1,650.00**
Vendor: NORTHLAND TRUST SERVICES INC							
NORTHLAND TRUST SERVICES...	THIEF 10A 1	05/12/2022	620-4710-66110	Bond Interest	BOND INTEREST		5,520.00
						Vendor NORTHLAND TRUST SERVICES INC Total:	**5,520.00**
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	165408	05/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		2,039.25
PAUSTIS WINE COMPANY	165408	05/17/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		30.00
PAUSTIS WINE COMPANY	165457	05/17/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		168.00
PAUSTIS WINE COMPANY	165457	05/17/2022	610-4810-62610	Freight In (Liquor)	FREIGHT		7.00
						Vendor PAUSTIS WINE COMPANY Total:	**2,244.25**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: PENNINGTON CO SHERIFF						
PENNINGTON CO SHERIFF	PD-22-2	05/16/2022	100-4210-63320	Training Expense	ROOM CHARGES - MIKE ROFF...	212.60
					Vendor PENNINGTON CO SHERIFF Total:	**212.60**
Vendor: PENNINGTON FAST LUBE INC						
PENNINGTON FAST LUBE INC	44686	04/13/2022	100-4210-62120	Gas-Oil-Lube	COOLANT	27.50
PENNINGTON FAST LUBE INC	76927	03/08/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	49.38
PENNINGTON FAST LUBE INC	77103	04/04/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	34.15
PENNINGTON FAST LUBE INC	77173	04/15/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE	41.95
					Vendor PENNINGTON FAST LUBE INC Total:	**152.98**
Vendor: QUALITY SPRAY FOAM / ANDERSON EXCAVATING						
QUALITY SPRAY FOAM / AND...	1280	05/11/2022	670-4890-63030	Contracts Expense	STORMWATER REPAIR	9,300.00
					Vendor QUALITY SPRAY FOAM / ANDERSON EXCAVATING Total:	**9,300.00**
Vendor: RMB ENVIRONMENTAL LAB INC						
RMB ENVIRONMENTAL LAB I...	29746	05/13/2022	620-4840-62170	Field Supplies	LAB ANALYSIS	155.00
RMB ENVIRONMENTAL LAB I...	30021	05/16/2022	620-4840-62170	Field Supplies	LAB ANALYSIS	15.00
					Vendor RMB ENVIRONMENTAL LAB INC Total:	**170.00**
Vendor: SANDAHLS SIGN & CUSTOM GRAPHIC						
SANDAHLS SIGN & CUSTOM ...	178754	05/12/2022	100-4315-62990	Misc. Operating Expense	SIGNS FOR LEAF VAC	69.47
					Vendor SANDAHLS SIGN & CUSTOM GRAPHIC Total:	**69.47**
Vendor: SANITATION PRODUCTS INC						
SANITATION PRODUCTS INC	82447	05/12/2022	670-4850-62210	Equipment Maint & Repair	SWEEPER BRUSHES	1,757.65
					Vendor SANITATION PRODUCTS INC Total:	**1,757.65**
Vendor: SHAUN K HOFFART						
SHAUN K HOFFART	REIMBURSE 5/13/22	05/16/2022	100-4210-63320	Training Expense	FTO TRAINING	261.65
					Vendor SHAUN K HOFFART Total:	**261.65**
Vendor: SOUTHERN GLAZERS OF MN						
SOUTHERN GLAZERS OF MN	2212211	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,072.00
SOUTHERN GLAZERS OF MN	2212212	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR AND WINE PURCHASE	9,665.63
SOUTHERN GLAZERS OF MN	2212212	05/17/2022	610-4810-62530	Wine for Resale	LIQUOR AND WINE PURCHASE	2,870.01
SOUTHERN GLAZERS OF MN	2212213	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	5,601.25
SOUTHERN GLAZERS OF MN	2212214	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,416.35
SOUTHERN GLAZERS OF MN	2212215	05/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	3,516.85
					Vendor SOUTHERN GLAZERS OF MN Total:	**26,142.09**
Vendor: STUART C IRBY CO						
STUART C IRBY CO	12983851.001	05/02/2022	690-14100	Inventory - Materials	COPPER H TAP	276.81
					Vendor STUART C IRBY CO Total:	**276.81**
Vendor: T R F HARDWARE						
T R F HARDWARE	22005644	04/06/2022	100-4315-62240	Department Maint & Repair	CLEANER	6.99
T R F HARDWARE	22132479	04/04/2022	620-4850-62230	Building Maint & Repair	GENERATOR HOOKUP	3.99
T R F HARDWARE	22132774	04/07/2022	680-4840-62990	Misc. Operating Expense	WASTE WATER SUPPLY	13.25

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T R F HARDWARE	22134225	04/20/2022	100-4510-62240	Department Maint & Repair	TAPE		12.99
						Vendor T R F HARDWARE Total:	**37.22**
Vendor: T R F PIZZA HUT							
T R F PIZZA HUT	CBAD MTG 5/17/22	05/17/2022	210-4670-64400	Travel, Conference, School	CBAD MTG - 5/17/22		53.67
						Vendor T R F PIZZA HUT Total:	**53.67**
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	APR 2022 LQR	04/30/2022	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		94.40
THIEF RIVER FALLS TIMES	APR 2022 LQR	04/30/2022	610-4880-63490	Advertising	SPONSORSHIP AD		25.00
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4150-62010	Office Supplies	WINDOW ENVELOPES		1,727.25
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4150-63590	Printing & Publications	AD - H R COORD		92.50
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4150-63590	Printing & Publications	AD - H R COORD		92.50
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4150-63590	Printing & Publications	HEARING - DEV DIST WITH M…		156.42
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4650-63590	Printing & Publications	HEARING - EXCLUDED/PROHI…		42.57
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4650-63590	Printing & Publications	HEARING - SIDEWALK ZONE /…		40.59
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	100-4670-62990	Misc. Operating Expense	AD - VOLUNTEERS		45.00
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	525-4680-65940	Work in Progress - Legal/Misc.	BIDS - 2022 ST IMP PRJ		237.60
THIEF RIVER FALLS TIMES	APR 2022	04/30/2022	620-4890-63590	Printing & Publications	WATER REPORT		646.00
						Vendor THIEF RIVER FALLS TIMES Total:	**3,199.83**
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-379051	05/11/2022	500-4680-65900	Work in Process-Construction	ENERGOV IMPLEMENTATION		975.00
						Vendor TYLER TECHNOLOGIES INC Total:	**975.00**
						Grand Total:	**154,565.16**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	8,420.43
210 - COMM DEVELOPMENT REV LOAN FUND	53.67
230 - TRF AREA K-9 FUND	840.00
500 - 2019 SOFTWARE PROJECT	975.00
525 - 2022 ST AND UTILITY PROJECT	237.60
560 - WASTE WATER FORCE MAIN	107.50
610 - LIQUOR DISPENSARY	109,875.83
620 - WATER UTILITY FUND	6,373.97
640 - MEC - VENUWORKS	63.60
670 - STORM WATER UTILITY FUND	11,087.59
680 - WASTEWATER UTILITY FUND	10,914.52
690 - ELECTRIC UTILITY FUND	5,558.35
820 - GREENWOOD CEMETERY FUND	57.10
Grand Total:	**154,565.16**

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, School	139.23
100-4150-62010	Office Supplies	1,727.25
100-4150-63590	Printing & Publications	341.42
100-4210-62010	Office Supplies	53.01
100-4210-62120	Gas-Oil-Lube	480.21
100-4210-62400	Small Tools and Minor Equ..	279.96
100-4210-63320	Training Expense	744.76
100-4220-62210	Equipment Maint & Repair	989.47
100-4220-62990	Misc. Operating Expense	61.96
100-4225-64400	Travel, Conference, School	1,650.00
100-4312-62120	Gas-Oil-Lube	204.61
100-4312-62210	Equipment Maint & Repair	213.37
100-4312-62240	Department Maint & Repa..	337.39
100-4312-62990	Misc. Operating Expense	19.99
100-4315-62210	Equipment Maint & Repair	41.36
100-4315-62240	Department Maint & Repa..	6.99
100-4315-62990	Misc. Operating Expense	69.47
100-4510-62120	Gas-Oil-Lube	105.61
100-4510-62210	Equipment Maint & Repair	620.74
100-4510-62240	Department Maint & Repa..	49.97
100-4513-62210	Equipment Maint & Repair	14.54
100-4550-62230	Building Maint & Repair	140.96
100-4650-63590	Printing & Publications	83.16
100-4670-62990	Misc. Operating Expense	45.00
210-4670-64400	Travel, Conference, School	53.67

Account Summary

Account Number	Account Name	Expense Amount
230-4840-63150	Canine Unit Expense	840.00
500-4680-65900	Work in Process-Construct..	975.00
525-4680-65940	Work in Progress - Legal/...	237.60
560-4680-65920	Work in Process - Eng/Arc...	107.50
610-4810-62510	Liquor for Resale	53,543.59
610-4810-62520	Beer for Resale	47,022.61
610-4810-62530	Wine for Resale	6,736.41
610-4810-62540	Soft Drinks/Mix for Resale	1,179.03
610-4810-62590	Misc. Mdse for Resale	136.40
610-4810-62610	Freight In (Liquor)	37.00
610-4880-63490	Advertising	629.79
610-4890-64400	Travel, Conference, School	591.00
620-4710-66110	Bond Interest	5,520.00
620-4840-62170	Field Supplies	170.00
620-4850-62210	Equipment Maint & Repair	33.98
620-4850-62230	Building Maint & Repair	3.99
620-4890-63590	Printing & Publications	646.00
640-4850-62210	Equipment Maint & Repair	63.60
670-4850-62210	Equipment Maint & Repair	1,787.59
670-4890-63030	Contracts Expense	9,300.00
680-4840-62990	Misc. Operating Expense	96.07
680-4850-62210	Equipment Maint & Repair	296.98
680-4890-63110	Consulting Fees	10,521.47
690-14100	Inventory - Materials	2,656.54
690-4840-62120	Gas-Oil-Lube	17.99
690-4840-62880	Personal Protective Equi...	1,294.45
690-4840-62990	Misc. Operating Expense	1,104.21
690-4850-62210	Equipment Maint & Repair	39.98
690-4850-62350	Power Plant/Dam Maint	395.18
690-4890-63590	Printing & Publications	50.00
820-4840-62880	Personal Protective Equi...	8.98
820-4840-62990	Misc. Operating Expense	19.99
820-4850-62210	Equipment Maint & Repair	28.13
	Grand Total:	**154,565.16**

Project Account Summary

Project Account Key	Expense Amount
None	154,565.16
Grand Total:	**154,565.16**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	14cr-dd3v-nvyt	05/06/2022	100-4192-62020	Computer Supplies	CELL PHONE ACC		16.99
AMAZON CAPITAL SERVICES ...	1ccr-nltj-637y	05/05/2022	690-4840-62020	Computer Supplies	CELL PHONE ACC		25.18
AMAZON CAPITAL SERVICES ...	1d7q-9qq3-xv1f	05/06/2022	690-4850-62350	Power Plant/Dam Maint	POWER PLANT DAM CRISIS T...		574.29
AMAZON CAPITAL SERVICES ...	1hj3-dl4x-p1h9	05/09/2022	100-4650-62020	Computer Supplies	CELL PHONE ACC		8.96
AMAZON CAPITAL SERVICES ...	1hj3-dl4x-p1h9	05/09/2022	620-4840-62020	Computer Supplies	CELL PHONE ACC		40.58
AMAZON CAPITAL SERVICES ...	1mjk-117x-kmpr	05/10/2022	100-4215-62990	Misc. Operating Expense	RADIO BATTERY		83.00
AMAZON CAPITAL SERVICES ...	1q17-3h6c-vvnd	05/13/2022	100-4510-62230	Building Maint & Repair	RESTROOM SUPPLIES		72.59
						Vendor AMAZON CAPITAL SERVICES INC Total:	**821.59**
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3534876	05/09/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,299.55
						Vendor ARTISAN BEER COMPANY Total:	**1,299.55**
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1454121	05/12/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		193.20
C & L DISTRIBUTING	1454121	05/12/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		221.00
C & L DISTRIBUTING	1454121	05/12/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		73.00
						Vendor C & L DISTRIBUTING Total:	**487.20**
Vendor: CANADIAN PACIFIC RAILWAY COMPA							
CANADIAN PACIFIC RAILWAY...	3000-200016162	05/13/2022	620-4890-64370	Taxes and Licenses	WIRE CROSSING 6/1/2022-5/...		250.00
						Vendor CANADIAN PACIFIC RAILWAY COMPA Total:	**250.00**
Vendor: CB KUSTOM COLLISION							
CB KUSTOM COLLISION	383	04/28/2022	100-4210-62210	Equipment Maint & Repair	WINDSHIELD REPLACEMENT		825.79
						Vendor CB KUSTOM COLLISION Total:	**825.79**
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		33.61
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		39.93
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		2,957.09
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		93.91
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		52.05
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		2,869.47
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		1,777.90
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		574.82
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		66.06
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		731.87
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	670-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		316.95
FARMERS UNION OIL COMP...	APR 2022	05/19/2022	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022		597.80

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
FARMERS UNION OIL COMP…	APR 2022	05/19/2022	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022	1,278.61
FARMERS UNION OIL COMP…	APR 2022	05/19/2022	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022	12.88
					Vendor FARMERS UNION OIL COMPANY Total:	**11,402.95**
Vendor: FORKS FREIGHTLINER						
FORKS FREIGHTLINER	X102025284.01	05/03/2022	100-4312-62210	Equipment Maint & Repair	PARTS	404.55
					Vendor FORKS FREIGHTLINER Total:	**404.55**
Vendor: HDR ENGINEERING INC - CHICAGO						
HDR ENGINEERING INC - CHI…	1200428326	05/03/2022	670-4890-63030	Contracts Expense	PROF SERVICES	2,181.72
					Vendor HDR ENGINEERING INC - CHICAGO Total:	**2,181.72**
Vendor: JOHNSON BROTHERS LIQUOR						
JOHNSON BROTHERS LIQUOR	198068	04/20/2022	610-4810-62530	Wine for Resale	WINE CREDIT	-148.90
JOHNSON BROTHERS LIQUOR	2046319	05/04/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	611.92
JOHNSON BROTHERS LIQUOR	2047381	05/05/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	1,600.00
JOHNSON BROTHERS LIQUOR	2048599	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	3,209.99
JOHNSON BROTHERS LIQUOR	2048600	05/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	2,520.35
JOHNSON BROTHERS LIQUOR	2048601	05/09/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	37.00
JOHNSON BROTHERS LIQUOR	2048602	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	208.00
JOHNSON BROTHERS LIQUOR	2048603	05/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	642.20
JOHNSON BROTHERS LIQUOR	2048604	05/09/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	16.00
JOHNSON BROTHERS LIQUOR	2048605	05/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	900.00
JOHNSON BROTHERS LIQUOR	2048606	05/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	792.00
JOHNSON BROTHERS LIQUOR	2048607	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,928.00
JOHNSON BROTHERS LIQUOR	2053364	05/16/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	5,131.00
					Vendor JOHNSON BROTHERS LIQUOR Total:	**18,447.56**
Vendor: MARCO TECHNOLOGIES LLC						
MARCO TECHNOLOGIES LLC	472119106	05/06/2022	100-4150-63030	Contracts Expense	COPIER CONTRACT - MAY 20…	509.69
MARCO TECHNOLOGIES LLC	472119106	05/06/2022	100-4650-63030	Contracts Expense	COPIER CONTRACT - MAY 20…	371.03
					Vendor MARCO TECHNOLOGIES LLC Total:	**880.72**
Vendor: MINNESOTA ENERGY GROUP-00007						
MINNESOTA ENERGY GROUP…	APR 2022	05/06/2022	100-4194-63890	Utilities Expense	GAS METER READING - APR 2…	28.89
					Vendor MINNESOTA ENERGY GROUP-00007 Total:	**28.89**
Vendor: MORRIS ELECTRONICS INC						
MORRIS ELECTRONICS INC	20167137	04/22/2022	600-4680-65900	Work in Process-Construction	HARRIS SMARTWORKS	118.75
					Vendor MORRIS ELECTRONICS INC Total:	**118.75**
Vendor: NORTHDALE OIL INC						
NORTHDALE OIL INC	APR 2022 P D	05/19/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022 …	2,097.08
NORTHDALE OIL INC	APR 2022 P D	05/19/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - APR 2022 …	312.20
					Vendor NORTHDALE OIL INC Total:	**2,409.28**
Vendor: NORTHERN MUNICIPAL POWER AGNCY						
NORTHERN MUNICIPAL POW…	APR 2022	05/13/2022	690-4810-68400	Purchased Power	DE & ENERGY	921,837.10
					Vendor NORTHERN MUNICIPAL POWER AGNCY Total:	**921,837.10**

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: NORTHWEST BEVERAGE INC						
NORTHWEST BEVERAGE INC	139097	05/02/2022	610-4810-62520	Beer for Resale	BEER PURCHASE	1,927.95
NORTHWEST BEVERAGE INC	139180	05/06/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	30.00
NORTHWEST BEVERAGE INC	139180	05/06/2022	610-4890-64900	Civic Events	ST JOHNS SCHOOL DONATION	48.00
NORTHWEST BEVERAGE INC	139181	05/06/2022	610-4810-62520	Beer for Resale	BEER PURCHASE	8,118.65
NORTHWEST BEVERAGE INC	139207	05/09/2022	610-4810-62520	Beer for Resale	BEER PURCHASE	2,284.70
NORTHWEST BEVERAGE INC	139207	05/09/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX CREDIT	-60.00
NORTHWEST BEVERAGE INC	139278	05/13/2022	610-4810-62520	Beer for Resale	BEER PURCHASE	27,567.35
NORTHWEST BEVERAGE INC	139278	05/13/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE	108.50
					Vendor NORTHWEST BEVERAGE INC Total:	**40,025.15**
Vendor: PENNINGTON CO HUMANE SOCIETY						
PENNINGTON CO HUMANE S...	MAY 2022	05/15/2022	100-4210-63100	Animal Control	2022 ANIMAL CONTROL SERV...	1,400.00
					Vendor PENNINGTON CO HUMANE SOCIETY Total:	**1,400.00**
Vendor: PENNINGTON CO MOTOR VEHICLE						
PENNINGTON CO MOTOR VE...	2020 DITCH WITCH	05/19/2022	690-16400	Machinery & Equipment	TITLE TRANSFER FEE - 2020 D...	57.00
					Vendor PENNINGTON CO MOTOR VEHICLE Total:	**57.00**
Vendor: PHILLIPS WINE & SPIRITS						
PHILLIPS WINE & SPIRITS	6393513	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	16,175.00
PHILLIPS WINE & SPIRITS	6393514	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,413.45
PHILLIPS WINE & SPIRITS	6393515	05/09/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	663.75
PHILLIPS WINE & SPIRITS	6393515	05/09/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	62.00
					Vendor PHILLIPS WINE & SPIRITS Total:	**19,314.20**
Vendor: SOUTHERN GLAZERS OF MN						
SOUTHERN GLAZERS OF MN	2204448	04/26/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	225.00
SOUTHERN GLAZERS OF MN	2205891	04/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	116.95
SOUTHERN GLAZERS OF MN	2205891	04/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	352.00
SOUTHERN GLAZERS OF MN	2207076	05/03/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,316.43
SOUTHERN GLAZERS OF MN	2207076	05/03/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	1,528.00
SOUTHERN GLAZERS OF MN	5083791	04/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHSE	2,136.25
SOUTHERN GLAZERS OF MN	5083792	04/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,263.15
SOUTHERN GLAZERS OF MN	5083793	04/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	3,439.80
SOUTHERN GLAZERS OF MN	5083793	04/29/2022	610-4810-62530	Wine for Resale	WINE PURCHASE	588.00
SOUTHERN GLAZERS OF MN	5083794	04/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE	2,031.25
					Vendor SOUTHERN GLAZERS OF MN Total:	**14,996.83**
Vendor: T D S METROCOM - MN						
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4150-63210	Communication Expense	SECURITY/PHONE LINES - MA...	50.31
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4194-63210	Communication Expense	SECURITY/PHONE LINES - MA...	50.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4210-63210	Communication Expense	SECURITY/PHONE LINES - MA...	65.00
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4220-63210	Communication Expense	SECURITY/PHONE LINES - MA...	50.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4510-63210	Communication Expense	SECURITY/PHONE LINES - MA...	54.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - MA...	50.97
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - MA...	54.27

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.27
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	620-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		65.00
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	620-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		65.00
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		54.77
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		52.72
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	680-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		770.50
T D S METROCOM - MN	MAY/JUN 2022	05/13/2022	690-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		65.00
						Vendor T D S METROCOM - MN Total:	**1,599.16**
Vendor: VALLEY TRUCK							
VALLEY TRUCK	T502761	05/06/2022	100-4312-62210	Equipment Maint & Repair	CABLE		27.20
						Vendor VALLEY TRUCK Total:	**27.20**
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #486397...	INV0000425	05/01/2022	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES -...		185.07
						Vendor VERIZON WIRELESS #486397938 Total:	**185.07**
						Grand Total:	**1,039,000.26**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,183.24
600 - 2020 SOFTWARE PROJECT	118.75
610 - LIQUOR DISPENSARY	94,721.30
620 - WATER UTILITY FUND	1,152.45
630 - ARENAS - VENUWORKS	107.49
670 - STORM WATER UTILITY FUND	2,498.67
680 - WASTEWATER UTILITY FUND	1,368.30
690 - ELECTRIC UTILITY FUND	923,837.18
820 - GREENWOOD CEMETERY FUND	12.88
Grand Total:	**1,039,000.26**

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	509.69
100-4150-63210	Communication Expense	50.31
100-4192-62020	Computer Supplies	16.99
100-4194-62120	Gas-Oil-Lube	33.61
100-4194-63210	Communication Expense	50.27
100-4194-63890	Utilities Expense	28.89
100-4210-62120	Gas-Oil-Lube	5,406.30
100-4210-62210	Equipment Maint & Repair	825.79
100-4210-63100	Animal Control	1,400.00
100-4210-63210	Communication Expense	250.07
100-4215-62990	Misc. Operating Expense	83.00
100-4220-62120	Gas-Oil-Lube	93.91
100-4220-63210	Communication Expense	50.27
100-4240-62120	Gas-Oil-Lube	52.05
100-4312-62120	Gas-Oil-Lube	2,869.47
100-4312-62210	Equipment Maint & Repair	431.75
100-4315-62120	Gas-Oil-Lube	1,777.90
100-4510-62120	Gas-Oil-Lube	574.82
100-4510-62230	Building Maint & Repair	72.59
100-4510-63210	Communication Expense	54.27
100-4650-62020	Computer Supplies	8.96
100-4650-62120	Gas-Oil-Lube	66.06
100-4650-63030	Contracts Expense	371.03
100-4670-64500	Senior Citizen Programs	105.24
600-4680-65900	Work in Process-Construct..	118.75
610-4810-62510	Liquor for Resale	44,063.14
610-4810-62520	Beer for Resale	41,419.20
610-4810-62530	Wine for Resale	8,835.65
610-4810-62540	Soft Drinks/Mix for Resale	204.50

Account Summary

Account Number	Account Name	Expense Amount
610-4830-63210	Communication Expense	150.81
610-4890-64900	Civic Events	48.00
620-4830-63210	Communication Expense	130.00
620-4840-62020	Computer Supplies	40.58
620-4840-62120	Gas-Oil-Lube	731.87
620-4890-64370	Taxes and Licenses	250.00
630-4830-63210	Communication Expense	107.49
670-4840-62120	Gas-Oil-Lube	316.95
670-4890-63030	Contracts Expense	2,181.72
680-4830-63210	Communication Expense	770.50
680-4840-62120	Gas-Oil-Lube	597.80
690-16400	Machinery & Equipment	57.00
690-4810-68400	Purchased Power	921,837.10
690-4830-63210	Communication Expense	65.00
690-4840-62020	Computer Supplies	25.18
690-4840-62120	Gas-Oil-Lube	1,278.61
690-4850-62350	Power Plant/Dam Maint	574.29
820-4840-62120	Gas-Oil-Lube	12.88
	Grand Total:	**1,039,000.26**

Project Account Summary

Project Account Key	Expense Amount
None	1,039,000.26
Grand Total:	**1,039,000.26**

City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00325 - 06/23/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item) (None)	Amount
Vendor: BRADY MARTZ & ASSOC PC INC						
BRADY MARTZ & ASSOC PC I...	052322	05/23/2022	740-20300	Flex Payroll Deductions	FLEX PAYOUT	101.84
					Vendor BRADY MARTZ & ASSOC PC INC Total:	**101.84**
Vendor: GALAXIE AUTO & TRAILER SALES						
GALAXIE AUTO & TRAILER SA...	7940	05/18/2022	690-4840-62990	Misc. Operating Expense	ELECTRIC JACK - DITCH WITCH	1,526.85
					Vendor GALAXIE AUTO & TRAILER SALES Total:	**1,526.85**
Vendor: JOHN DEERE FINANCIAL						
JOHN DEERE FINANCIAL	10250093	03/29/2022	640-4850-62210	Equipment Maint & Repair	RETURN CREDIT - Z TRACK W...	-27.18
JOHN DEERE FINANCIAL	10256920	04/28/2022	100-4312-62210	Equipment Maint & Repair	FILTER KIT	109.20
					Vendor JOHN DEERE FINANCIAL Total:	**82.02**
Vendor: MINNESOTA ENERGY GROUP-00002						
MINNESOTA ENERGY GROUP...	4143661160	05/13/2022	100-4312-63890	Utilities Expense	GAS READING - APR 2022	424.16
MINNESOTA ENERGY GROUP...	4143661160	05/13/2022	100-4315-63890	Utilities Expense	GAS READING - APR 2022	223.91
MINNESOTA ENERGY GROUP...	4143661160	05/13/2022	100-4510-63890	Utilities Expense	GAS READING - APR 2022	95.96
MINNESOTA ENERGY GROUP...	4143661160	05/13/2022	100-4510-63890	Utilities Expense	GAS READING - APR 2022	58.36
					Vendor MINNESOTA ENERGY GROUP-00002 Total:	**802.39**
Vendor: MN DPT OF REVENUE - SALES/USE TAX						
MN DPT OF REVENUE - SALES...	APR 2022 LQR	05/23/2022	610-20220	Sales Tax Payable	SALES TAX - APR 2022 LIQUOR	37,450.00
MN DPT OF REVENUE - SALES...	APR 2022 PARKS	05/23/2022	100-20220	Sales Tax Payable	SALES TAX - APR 2022 PARKS	3.00
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-20220	Sales Tax Payable	SALES TAX APR 2022	10,364.16
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4210-62210	Equipment Maint & Repair	USE TAX - APR 2022	-28.52
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62010	Office Supplies	USE TAX - APR 2022	10.08
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62120	Gas-Oil-Lube	USE TAX - APR 2022	1.31
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62210	Equipment Maint & Repair	USE TAX - APR 2022	122.83
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62230	Building Maint & Repair	USE TAX - APR 2022	24.37
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62240	Department Maint & Repair	USE TAX - APR 2022	19.06
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62880	Personal Protective Equipme...	USE TAX - APR 2022	4.81
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	100-4315-62990	Misc. Operating Expense	USE TAX - APR 2022	59.33
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	610-4840-62140	Off Sale Supplies	USE TAX - APR 2022	60.32
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	610-4850-62210	Equipment Maint & Repair	USE TAX - APR 2022	17.16
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	610-4850-62230	Building Maint & Repair	USE TAX - APR 2022	13.42
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	620-20220	Sales Tax Payable	SALES TAX - APR 2022	2,520.78
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-14100	Inventory - Materials	USE TAX - APR 2022	1,004.05
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-20220	Sales Tax Payable	USE TAX - APR 2022	56,606.97
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4840-62010	Office Supplies	USE TAX - APR 2022	26.88
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4840-62120	Gas-Oil-Lube	USE TAX - APR 2022	34.74

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4840-62990	Misc. Operating Expense	USE TAX - APR 2022		10.91
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4850-62210	Equipment Maint & Repair	USE TAX - APR 2022		0.38
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4850-62230	Building Maint & Repair	USE TAX - APR 2022		14.60
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4850-62350	Power Plant/Dam Maint	USE TAX - APR 2022		15.80
MN DPT OF REVENUE - SALES...	APR 2022	05/23/2022	690-4890-63030	Contracts Expense	USE TAX - APR 2022		7.56
						Vendor MN DPT OF REVENUE - SALES/USE TAX Total:	**108,364.00**
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	4456	05/16/2022	690-4890-63590	Printing & Publications	ELEC SHARE - SCALL B4 U DIG		75.70
						Vendor SJOBERG'S CABLE TV Total:	**75.70**
						Grand Total:	**110,952.80**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,492.02
610 - LIQUOR DISPENSARY	37,540.90
620 - WATER UTILITY FUND	2,520.78
640 - MEC - VENUWORKS	-27.18
690 - ELECTRIC UTILITY FUND	59,324.44
740 - TRF HEALTH INSURANCE FUND	101.84
Grand Total:	**110,952.80**

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	10,367.16
100-4210-62210	Equipment Maint & Repair	-28.52
100-4312-62210	Equipment Maint & Repair	109.20
100-4312-63890	Utilities Expense	424.16
100-4315-62010	Office Supplies	10.08
100-4315-62120	Gas-Oil-Lube	1.31
100-4315-62210	Equipment Maint & Repair	122.83
100-4315-62230	Building Maint & Repair	24.37
100-4315-62240	Department Maint & Repa..	19.06
100-4315-62880	Personal Protective Equi…	4.81
100-4315-62990	Misc. Operating Expense	59.33
100-4315-63890	Utilities Expense	223.91
100-4510-63890	Utilities Expense	154.32
610-20220	Sales Tax Payable	37,450.00
610-4840-62140	Off Sale Supplies	60.32
610-4850-62210	Equipment Maint & Repair	17.16
610-4850-62230	Building Maint & Repair	13.42
620-20220	Sales Tax Payable	2,520.78
640-4850-62210	Equipment Maint & Repair	-27.18
690-14100	Inventory - Materials	1,004.05
690-20220	Sales Tax Payable	56,606.97
690-4840-62010	Office Supplies	26.88
690-4840-62120	Gas-Oil-Lube	34.74
690-4840-62990	Misc. Operating Expense	1,537.76
690-4850-62210	Equipment Maint & Repair	0.38
690-4850-62230	Building Maint & Repair	14.60
690-4850-62350	Power Plant/Dam Maint	15.80
690-4890-63030	Contracts Expense	7.56
690-4890-63590	Printing & Publications	75.70
740-20300	Flex Payroll Deductions	101.84
	Grand Total:	**110,952.80**

Project Account Summary

Project Account Key	Expense Amount
None	110,952.80
Grand Total:	**110,952.80**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Purchased From Vendor: ADVANCED ENGINEERING &					
ADVANCED ENGINEERING &	80459	05/10/2022	LIFT STATION ALARMS	680-4850-62220	151.20
			Purchased From Vendor ADVANCED ENGINEERING & Total:		**151.20**
Purchased From Vendor: ANDREW J HART					
ANDREW J HART	REIMBURSE 4/23/22	04/23/2022	REIMBURSE - UNIFORM ALLO...	100-4210-62880	29.25
			Purchased From Vendor ANDREW J HART Total:		**29.25**
Purchased From Vendor: ARTISAN BEER COMPANY					
ARTISAN BEER COMPANY	3537489	05/23/2022	BEER PURCHASE	610-4810-62520	489.70
			Purchased From Vendor ARTISAN BEER COMPANY Total:		**489.70**
Purchased From Vendor: AUTO VALUE T R F					
AUTO VALUE T R F	9581192	05/31/2022	JET TRUCK REPAIR	680-4850-62210	7.49
			Purchased From Vendor AUTO VALUE T R F Total:		**7.49**
Purchased From Vendor: BANYON DATA SYSTEMS INC					
BANYON DATA SYSTEMS INC	00162931	06/01/2022	PERMIT SOFTWARE	100-4240-63020	865.00
			Purchased From Vendor BANYON DATA SYSTEMS INC Total:		**865.00**
Purchased From Vendor: COCA-COLA BOTTLING COMPANY					
COCA-COLA BOTTLING COMP...	4022527	05/12/2022	MIX PURCHASE	610-4810-62540	530.00
			Purchased From Vendor COCA-COLA BOTTLING COMPANY Total:		**530.00**
Purchased From Vendor: CORE & MAIN LP					
CORE & MAIN LP	Q901721	05/20/2022	CURB BOX REPAIR	620-4850-62200	664.09
CORE & MAIN LP	Q920283	05/24/2022	NEW METER	620-4850-62290	1,459.69
			Purchased From Vendor CORE & MAIN LP Total:		**2,123.78**
Purchased From Vendor: EAZY PACK N SHIP					
EAZY PACK N SHIP	9023	05/24/2022	SHIPPING CHARGES - MAY 2022	620-4840-62170	18.61
			Purchased From Vendor EAZY PACK N SHIP Total:		**18.61**
Purchased From Vendor: ELECTRIC PUMP INC (MN)					
ELECTRIC PUMP INC (MN)	0073606-IN	05/23/2022	LIFT #7 REPAIR	680-4850-62220	5,238.74
			Purchased From Vendor ELECTRIC PUMP INC (MN) Total:		**5,238.74**
Purchased From Vendor: EVANS SCRAP AND STEEL INC					
EVANS SCRAP AND STEEL INC	0221360	05/03/2022	LOADER REPAIR	100-4312-62210	450.00
			Purchased From Vendor EVANS SCRAP AND STEEL INC Total:		**450.00**
Purchased From Vendor: GREAT NORTHERN ENVIRONMENTAL					
GREAT NORTHERN ENVIRONM...	4167	05/16/2022	SLAKER REPAIR	620-4850-62220	483.65
			Purchased From Vendor GREAT NORTHERN ENVIRONMENTAL Total:		**483.65**
Purchased From Vendor: GUARDIAN PEST SOLUTIONS INC					
GUARDIAN PEST SOLUTIONS I...	2356630	05/02/2022	PEST CONTROL	690-4890-63030	3.00
GUARDIAN PEST SOLUTIONS I...	2366604	05/02/2022	PEST CONTROL	690-4890-63030	3.00
			Purchased From Vendor GUARDIAN PEST SOLUTIONS INC Total:		**6.00**
Purchased From Vendor: HACH COMPANY					
HACH COMPANY	13051869	05/23/2022	WW SUPPLY	680-4840-62170	202.30
			Purchased From Vendor HACH COMPANY Total:		**202.30**
Purchased From Vendor: HAWKINS INC					
HAWKINS INC	6188851	05/17/2022	CHEMICALS	620-4840-62160	1,588.04
			Purchased From Vendor HAWKINS INC Total:		**1,588.04**
Purchased From Vendor: JOHNSON BROTHERS LIQUOR					
JOHNSON BROTHERS LIQUOR	201973	05/18/2022	BEER PURCHASE	610-4810-62530	-40.00
JOHNSON BROTHERS LIQUOR	2058207	05/23/2022	LIQUOR PURCHASE	610-4810-62510	19,776.00
JOHNSON BROTHERS LIQUOR	2058208	05/23/2022	LIQUOR PURCHASE	610-4810-62510	6,799.19
JOHNSON BROTHERS LIQUOR	2058209	05/23/2022	WINE PURCHSE	610-4810-62530	5,019.65
JOHNSON BROTHERS LIQUOR	2058210	05/23/2022	BEER PURCHASE	610-4810-62520	552.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROTHERS LIQUOR	2058211	05/23/2022	MIX PURCHASE	610-4810-62540	53.30
			Purchased From Vendor JOHNSON BROTHERS LIQUOR Total:		**32,160.14**
Purchased From Vendor: LEE PLUMBING & HEATING INC					
LEE PLUMBING & HEATING INC	87057	05/17/2022	CURB BOX REPAIR	620-4850-62200	89.64
			Purchased From Vendor LEE PLUMBING & HEATING INC Total:		**89.64**
Purchased From Vendor: NCL OF WISCONSIN INC					
NCL OF WISCONSIN INC	470738	05/16/2022	LAB SUPPLY	620-4840-62170	162.19
			Purchased From Vendor NCL OF WISCONSIN INC Total:		**162.19**
Purchased From Vendor: NORTHERN MOTORS INC					
NORTHERN MOTORS INC	5010859	05/11/2022	GR-04 BATTERY TRAY	100-4220-62210	51.19
			Purchased From Vendor NORTHERN MOTORS INC Total:		**51.19**
Purchased From Vendor: NORTHWOODS ICE OF BEMIDJI INC					
NORTHWOODS ICE OF BEMIDJI..	56114	05/12/2022	ICE PURCHASE	610-4810-62590	174.00
			Purchased From Vendor NORTHWOODS ICE OF BEMIDJI INC Total:		**174.00**
Purchased From Vendor: PEPSI BEVERAGES COMPANY					
PEPSI BEVERAGES COMPANY	34732504	05/05/2022	MIX PURCHASE	610-4810-62540	181.33
			Purchased From Vendor PEPSI BEVERAGES COMPANY Total:		**181.33**
Purchased From Vendor: PETERSON LUMBER COMPANY					
PETERSON LUMBER COMPANY	2205-028485	05/24/2022	SEASONAL WATER	620-4850-62200	19.07
PETERSON LUMBER COMPANY	2205-027685	05/03/2022	LUMBER POWER PLANT DAM ...	690-4850-62350	443.13
			Purchased From Vendor PETERSON LUMBER COMPANY Total:		**462.20**
Purchased From Vendor: PHILLIPS WINE & SPIRITS					
PHILLIPS WINE & SPIRITS	6401045	05/23/2022	LIQUOR PURCHASE	610-4810-62510	1,388.16
PHILLIPS WINE & SPIRITS	6401046	05/23/2022	WINE PURCHASE	610-4810-62530	981.60
			Purchased From Vendor PHILLIPS WINE & SPIRITS Total:		**2,369.76**
Purchased From Vendor: RMB ENVIRONMENTAL LAB INC					
RMB ENVIRONMENTAL LAB INC	D028796	05/17/2022	WW SAMPLE	680-4840-62170	228.00
			Purchased From Vendor RMB ENVIRONMENTAL LAB INC Total:		**228.00**
Purchased From Vendor: SANFORD HEALTH					
SANFORD HEALTH	314395342	05/04/2022	BLOOD DRAW	100-4210-63120	276.00
			Purchased From Vendor SANFORD HEALTH Total:		**276.00**
Purchased From Vendor: SHPIGLER CONSULTING INC					
SHPIGLER CONSULTING INC	06 01 22 INV	06/01/2022	MONTHLY CONSULTING SUPP...	545-4680-65920	5,000.00
			Purchased From Vendor SHPIGLER CONSULTING INC Total:		**5,000.00**
Purchased From Vendor: SJOBERG'S CABLE TV					
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4192-63020	82.05
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4192-63020	225.00
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4220-63020	49.95
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4312-63020	56.95
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4510-63210	104.50
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	100-4560-63210	40.54
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	610-4890-63020	56.95
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	620-4830-63210	25.99
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	620-4890-63020	49.95
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	680-4830-63210	85.50
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	680-4830-63210	475.00
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4830-63210	35.05
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4830-63210	142.50
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4830-63210	142.50
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4890-63020	49.95
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4890-63020	88.57
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4890-63020	225.00
SJOBERG'S CABLE TV	JUNE 2022	05/31/2022	MONTHLY SERVICE - JUNE 2022	690-4890-63020	49.95
			Purchased From Vendor SJOBERG'S CABLE TV Total:		**1,985.90**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Purchased From Vendor: SOUTHERN GLAZERS OF MN					
SOUTHERN GLAZERS OF MN	2213611	05/19/2022	LIQUOR PURCHASE	610-4810-62510	539.96
			Purchased From Vendor SOUTHERN GLAZERS OF MN Total:		**539.96**
Purchased From Vendor: ST HILAIRE SUPPLY COMPANY					
ST HILAIRE SUPPLY COMPANY	371940	05/23/2022	CURB BOX REPAIR	620-4850-62200	84.42
			Purchased From Vendor ST HILAIRE SUPPLY COMPANY Total:		**84.42**
Purchased From Vendor: STUART C IRBY CO					
STUART C IRBY CO	S012994952.001	05/10/2022	PPE - SECONDARY RUBBER GL...	690-4840-62880	41.44
			Purchased From Vendor STUART C IRBY CO Total:		**41.44**
Purchased From Vendor: T R F CONVENTION &					
T R F CONVENTION &	APR 2022	06/02/2022	LODGING TAX - APR 2022	100-4670-63030	10,027.53
			Purchased From Vendor T R F CONVENTION & Total:		**10,027.53**
Purchased From Vendor: THIEF RIVER FORD INC					
THIEF RIVER FORD INC	166938	05/24/2022	SPARK PLUGS & IGNITION COIL	100-4210-62210	592.17
THIEF RIVER FORD INC	166939	05/25/2022	TPMS SENSOR	100-4210-62210	434.48
			Purchased From Vendor THIEF RIVER FORD INC Total:		**1,026.65**
Purchased From Vendor: TRUE TEMP					
TRUE TEMP	1327-1140	04/28/2022	SOUTH COOLER	610-4850-62210	3,843.50
			Purchased From Vendor TRUE TEMP Total:		**3,843.50**
Purchased From Vendor: ULINE					
ULINE	149040899	05/17/2022	MISC OPERATING SUPPLIES	690-4840-62990	421.31
			Purchased From Vendor ULINE Total:		**421.31**
Purchased From Vendor: WINE MERCHANTS					
WINE MERCHANTS	7380851	05/23/2022	WINE PURCHASE	610-4810-62530	400.00
			Purchased From Vendor WINE MERCHANTS Total:		**400.00**
			Grand Total:		**71,708.92**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	13,284.61
545 - WATER METER PROJECT	5,000.00
610 - LIQUOR DISPENSARY	40,745.34
620 - WATER UTILITY FUND	4,645.34
680 - WASTEWATER UTILITY FUND	6,388.23
690 - ELECTRIC UTILITY FUND	1,645.40
Grand Total:	**71,708.92**

Account Summary

Account Number	Account Name	Expense Amount
100-4192-63020	Computer Maintenance & ..	307.05
100-4210-62210	Equipment Maint & Repair	1,026.65
100-4210-62880	Personal Protective Equi...	29.25
100-4210-63120	Lab Tests	276.00
100-4220-62210	Equipment Maint & Repair	51.19
100-4220-63020	Computer Maintenance & ..	49.95
100-4240-63020	Computer Maintenance & ..	865.00
100-4312-62210	Equipment Maint & Repair	450.00
100-4312-63020	Computer Maintenance & ..	56.95
100-4510-63210	Communication Expense	104.50
100-4560-63210	Communication Expense	40.54
100-4670-63030	Contracts Expense	10,027.53
545-4680-65920	Work in Process - Eng/Arc...	5,000.00
610-4810-62510	Liquor for Resale	28,503.31
610-4810-62520	Beer for Resale	1,041.70
610-4810-62530	Wine for Resale	6,361.25
610-4810-62540	Soft Drinks/Mix for Resale	764.63
610-4810-62590	Misc. Mdse for Resale	174.00
610-4850-62210	Equipment Maint & Repair	3,843.50
610-4890-63020	Computer Maintenance & ..	56.95
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	1,588.04
620-4840-62170	Field Supplies	180.80
620-4850-62200	System Expense	857.22
620-4850-62220	Plant Equip Maint & Repair	483.65
620-4850-62290	Water Meter Maintenance	1,459.69
620-4890-63020	Computer Maintenance & ..	49.95
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	430.30
680-4850-62210	Equipment Maint & Repair	7.49
680-4850-62220	Lift Station and Pond Mai...	5,389.94
690-4830-63210	Communication Expense	320.05
690-4840-62880	Personal Protective Equi...	41.44
690-4840-62990	Misc. Operating Expense	421.31
690-4850-62350	Power Plant/Dam Maint	443.13
690-4890-63020	Computer Maintenance & ..	413.47
690-4890-63030	Contracts Expense	6.00
	Grand Total:	**71,708.92**

Project Account Summary

Project Account Key	Expense Amount
None	71,708.92
Grand Total:	**71,708.92**

City of Thief River Falls, MN

Expense Approval Register

Packet: APPKT00329 - 5/25/22 BILLING POSTAGE

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: U S POSTMASTER					
U S POSTMASTER	JUNE 2022	05/25/2022	POSTAGE - JUNE UTILITY BILLS	100-4315-62010	250.49
U S POSTMASTER	JUNE 2022	05/25/2022	POSTAGE - JUNE UTILITY BILLS	620-4840-62010	584.46
U S POSTMASTER	JUNE 2022	05/25/2022	POSTAGE - JUNE UTILITY BILLS	680-4840-62010	166.99
U S POSTMASTER	JUNE 2022	05/25/2022	POSTAGE - JUNE UTILITY BILLS	690-4840-62010	667.96
				Vendor U S POSTMASTER Total:	**1,669.90**
				Grand Total:	**1,669.90**

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	250.49
620 - WATER UTILITY FUND	584.46
680 - WASTEWATER UTILITY FUND	166.99
690 - ELECTRIC UTILITY FUND	667.96
Grand Total:	**1,669.90**

Account Summary

Account Number	Account Name	Expense Amount
100-4315-62010	Office Supplies	250.49
620-4840-62010	Office Supplies	584.46
680-4840-62010	Office Supplies	166.99
690-4840-62010	Office Supplies	667.96
	Grand Total:	**1,669.90**

Project Account Summary

Project Account Key	Expense Amount
None	1,669.90
Grand Total:	**1,669.90**

City of Thief River Falls, MN

Expense Approval Register

Packet: APPKT00330 - 5/26/22 PAYMENTS

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 210 - COMM DEVELOPMENT REV LOAN FUND					
IHLE & SPARBY TRUST ACCOU...	052622INV	05/26/2022	COMMERCIAL ENERGY LOANS ...	210-13710	35,000.00
IHLE & SPARBY TRUST ACCOU...	052622INV	05/26/2022	COMMERCIAL ENERGY LOANS ...	210-13710	45,311.00
IHLE & SPARBY TRUST ACCOU...	052622INV	05/26/2022	COMMERCIAL ENERGY LOANS ...	210-13710	150,000.00
			Fund 210 - COMM DEVELOPMENT REV LOAN FUND Total:		**230,311.00**
			Grand Total:		**230,311.00**

Fund Summary

Fund	Expense Amount
210 - COMM DEVELOPMENT REV LOAN FUND	230,311.00
Grand Total:	**230,311.00**

Account Summary

Account Number	Account Name	Expense Amount
210-13710	Loans Receivable-Long Te...	230,311.00
	Grand Total:	**230,311.00**

Project Account Summary

Project Account Key	Expense Amount
None	230,311.00
Grand Total:	**230,311.00**

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 6/7/2022

SUBJECT: #7.3 Approval of Community Board and Commission Appointments

RECOMMENDATION:

MOTION TO: To Accept the Mayor's Recommendation to Make the Following Reappointments to the Community Development Advisory Board:

Community Development Advisory Board
Tim Hagl & Steve Lillestol

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #7.4 Approval to Begin Process to Fill Position of Patrol Officer

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Accept the Public Safety Committee recommendation to begin the process of filling the position of Patrol Officer. The position is a LELS Union Grade Level 6 non-exempt position. The Patrol Officer vacancy will be opened to the public for filling.

BACKGROUND: Due to the resignation of Jaden Hanson, effective June 10th, 2022, the position will be vacant and has been determined to fill the position to continue the efficiency of the department.

KEY ISSUES: This is a budgeted item for 2022.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:
None

City of Thief River Falls

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #7.5 Approve Progression Raise for Travis Giffen, Public Works Director

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve Travis Giffen, Public Works Director, the one-year progression raise to the top of the MAPS Grade Level 13 salary, for a new monthly salary of $8,630 effective June 14, 2022.

BACKGROUND: The City Council, by Resolution No. 5-132-21, appointed Travis Giffen as Public Works Director, at 95% of the top salary and eligibility to progress to the top step effective June 14, 2022.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2022.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:
None

City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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FAX: 218-681-6223
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Request for Council Action

DATE: 6/7/2022

SUBJECT: #7.6 Approve Power Plant Foreman Job Description

RECOMMENDATION: It is respectfully requested the Council consider the Labor Committee recommendation for the following:

MOTION TO: Approve the Power Plant Foreman job description designation as a Grade Level 8, Teamster, non-exempt position. This pay increase will be effective June 12, 2022 for Ronnie Lund with a new salary of $34.70 per hour.

BACKGROUND: With the upcoming resignation of Dale Narlock, Electric Superintendent, the Labor Committee unanimously concurred that Ronald Lund be appointed as the contact for FERC compliance and be compensated for the additional time, responsibilities, and duties involved with this position.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Power Plant Foreman

Classification: Power Plant Foreman
Reports to: Electric Superintendent
Supervises: Power Plant Operators

Department: Electric
Location: Power Plant
FLSA Classification: Non-Exempt

Position Summary

Performs skilled work providing supervision over crews involved in the construction and maintenance of high voltage and secondary voltage distribution systems and the operation of electrical equipment, power generation equipment, and power plant facilities. Performs installation, maintenance and repair of power generation and electrical equipment.

Essential Duties and Responsibilities

Provides Work Direction

- Ensures the work activities of the employees are in alignment with the vision and direction of the City.
- Promotes teamwork and cooperation.
- Serves as a positive role model of successful performance and ethical conduct.
- Conducts or oversees training for personnel to ensure established procedures are clearly understood and followed.
- Continually monitors results being achieved in assigned areas, providing the necessary tools and coaching to create a cohesive team.
- Enforces all safety rules, regulations and procedures. Provides training as necessary.

Staff Management

- Plans, reviews, assigns and evaluates work of staff.
- Determines schedules and time off.
- Provides coaching, feedback and evaluates staff performance.
- Prepares and provides training.
- Dispatches duty personnel after regular work hours.
- Coordinates and oversees work of Boiler Operators and contractors.

Technical/Administrative Duties

- Starts and stops turbines.
- Assists in the lighting of and placing of standby or additional boilers on the line when necessary.
- Installs, maintains and repairs electrical and power generation equipment to ensure proper operation.
- Records all necessary gauge and meter readings.
- Performs system adjustments in order to maintain a constant power supply.
- Performs minor repairs and adjustments to equipment and machinery.
- Assists in overhaul or repair of boilers, turbines and other power plant equipment.
- Assures compliance with requirements of air emission permit.
- Assists in the scheduling of electric energy generation, transmissions or purchases.
- Prepares operation procedures and schedules the maintenance of power plant equipment and vehicles according to established guidelines to ensure effective and safe operation.
- Compiles inventory records of operational and maintenance material.
- Monitors cooling tower water quality.
- Performs general housecleaning of equipment and work area.
- Ensures adherence to all departmental safety standards and guidelines as well as federal and state OSHA requirements.
- Records information in the power plant records in compliance with applicable federal and state regulations or by PUC policy.
- Provides 24/hour standby generation for MISO, MINNKOTA.
- Maintains federally regulated dam and implements state and federal regulations according to compliance from Federal Energy Regulatory Commission (FERC).
- Performs a variety of communication and administrative activities such as: providing routine information and

assistance; receiving and resolving complaints from the public; responding to routine inquiries both internal and external; preparing written material; and recording and filing information.
- Participates in emergency standby rotation and ensures that trouble calls are handled promptly and skillfully.

Other duties as assigned or apparent
- Maintains required licenses and certifications.
- Attends meetings, training, and seminars.

Qualifications

Education: Associates/Technical Degree in a relevant field.

Requirements:

- Three or more years of experience in the installation, servicing and repair of power generation equipment or an equivalent combination of education/training/experience.
- Valid Class B CDL Minnesota driver's license with air brake endorsement.
- Knowledge of general theory, practices, equipment and materials for electrical distribution system design, construction, maintenance and repair.
- Knowledge of pertinent Federal, State, and local laws, codes and regulations related to electric power plants.
- Demonstrated leadership, managerial, communication, math and interpersonal skills.
- Ability to make sound decisions and perform duties with minimum supervision.
- Ability to operate, inspect and maintain a variety of materials and equipment used in the electrical industry in the performance of work.
- Ability to read and interpret electrical drawings, maps and schematics.
- Ability to interpret documents such as safety rules, operations and maintenance instructions, and procedure manuals.
- Ability to interact courteously and professionally with the general public and to establish and maintain cooperative working relationships with those contacted during the course of work.
- Ability to analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations.
- Ability to develop and implement goals and objectives; plan, coordinate, direct and evaluate the work of others; develop and implement policies and procedures; and to supervise personnel in a manner conducive to efficient performance and high morale.
- Ability to apply professional/managerial principles and judgement within overall goals established by senior management.
- Ability to perform varied work involving complex variables requiring analytical ability and inductive thinking to adapt procedures and methods to fit situations.

Physical Demands and Working Conditions

- The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or crawl.
- This position may be exposed to all weather conditions, hazardous materials and exposure to electrical shock.
- The employee must lift or move up to 50 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision.

Equipment Utilized

- Office equipment, computer, diesel and hydro generation equipment, backhoe, excavator, skid steer, trencher, lawn plows, digger, bucket truck and hand and power tools and equipment used in the course of duties.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.

Addendum: HVAC services for the City of Thief River Falls buildings

- Test, troubleshoot, and repair systems by identifying problems pertaining to system
- Obtain a universal refrigeration license
- Replace components such as compressors, repair leaks on refrigeration circuits
- Diagnose control, and electrical issues within the confinements of the HVAC units

City of Thief River Falls

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #8.1 Call for second reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for second reading to consider amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

BACKGROUND: The City of Thief River Falls has sections in the city code within the general regulations that controls among other things streets and sidewalks. This section includes requirements for permitting the use of a portion of sidewalks for business use.

KEY ISSUES: The City of Thief River Falls currently has an ordinance for permitting of an outdoor sidewalk zone. This was established in preparation for some of the sidewalk improvements that took place in 2019 to allow business use on portions of the sidewalk with a permit. Over the past couple of years, sidewalks being used for business use has increased and the current sidewalk requirements need minor revisions to address actual conditions and maintain clarification on the Minnesota Department of Transportation requirements.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, with two readings and final approval by City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

1.	Public Hearing Chapter 92
2.	Chapter 92

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given, pursuant to Chapter 92 of the Thief River Falls City Code, that the Planning Commission recommends:

An amendment to City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Notice is further given that the Planning Commission will conduct a hearing on the amendments at 5:00 p.m. on Tuesday, May 10, 2022, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need an accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 22nd day of April 2022

CITY OF THIEF RIVER FALLS

/s/ Mark Borseth
Zoning Administrator

Published in the Wednesday, April 27, 2022, edition of The Times.

CHAPTER 92: STREETS AND SIDEWALKS

Section

General Provisions

92.001 Requirement of sewer and water main service lateral installation

Ice and Snow on Public Sidewalks

92.020 Placing snow or ice in public street or on other City property

Construction and Reconstruction of Street Surface, Sidewalk and Curb and Gutter

92.040 Methods of procedure
92.041 Permit required
92.042 Specifications and standards
92.043 Inspection
92.044 Painting or coloring

Street Openings or Excavations

92.050 Election to manage the public right-of-way
92.051 Definitions and adoption of rules by reference
92.052 Permit requirement
92.053 Permit applications
92.054 Issuance of permit; conditions
92.055 Permit fees
92.056 Right-of-way patching and restoration
92.057 Supplementary applications
92.058 Denial of permit
92.059 Installation requirements
92.060 Inspection
92.061 Work done without a permit
92.062 Supplementary notification
92.063 Revocation of permits
92.064 Mapping data; information required
92.065 Location of facilities
92.066 Damage to other facilities
92.067 Right-of-way vacation
92.068 Indemnification and liability
92.069 Abandoned facilities; removal of abandoned facilities

92.070 Appeal
92.071 Reservation of regulatory and police powers

Obstructions, Fire Dumping, Signs and Other Structures

92.075 Obstructions
92.076 Fires
92.077 Dumping in streets
92.078 Signs and other structures
92.079 Continuing violation

Parades

92.090 Definition
92.091 Application
92.092 Procedure and granting
92.093 Fee
92.094 Distribution
92.095 Violation

Sidewalk Maintenance and Repair

92.110 Primary responsibility
92.111 Construction, reconstruction and repair specifications
92.112 Notice; no emergency, emergency
92.113 Failure of owner to reconstruct or make repairs

Trail Designation

92.20 Trail Designation

Sidewalk Use Permit on Municipal Roadways

92.301 Permit – Required
92.302 Permit – Application
92.303 Permit – Fee
92.304 Report and Recommendation of City Public Works Director
92.305 Authority to Issue and Set Conditions
92.306 Minimum Sidewalk Clearance
92.307 Dining Permits – Limited to restaurants that serve food
92.308 Limitations on outdoor sidewalk retail area/dining facilities
92.309 Indemnification and Insurance
92.310 Notice of Violation and/or Termination
92.311 Impoundment
92.312 Appeal
92.313 Appeal of Public Works Director's Decisions Under This Title
92.314 Violation – Penalty
92.315 Violation – Other Remedies

SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS

92.301 Permit – Required.
Any person desiring to erect, construct, place or maintain an encroachment upon any public sidewalk for outdoor sidewalk commerce area must first obtain an annual sidewalk use permit pursuant to this chapter. Each applicant for an annual permit shall comply with the requirements of this chapter and any other applicable laws. This permit would not exempt Permit Holder from compliance with any Minnesota Department of Transportation requirements relating to a state highway.

92.302 Permit – Application.
The City Administrator shall establish an application form for an annual sidewalk permit, including any application materials deemed necessary to enable complete review of the application.

92.303 Permit – Fee.
Each applicant for an annual sidewalk use permit under this chapter shall pay a nonrefundable permit application fee as established from time to time by resolution of the city council. Each holder of such permit shall be required to submit a renewal application along with a non-refundable renewal application fee to obtain a new annual permit that will expire on December 31st of the year it is issued.

92.304 Report and Recommendation of City Public Works Director.
The director shall transmit a copy of each application for an annual sidewalk use permit to the chief of police. The chief of police and/or city public works director may require of the applicant such additional information pertinent to the sidewalk use permit as they may deem necessary and shall advise the public works director in writing of all material facts which they consider necessary for determining whether a sidewalk use permit should be approved, approved with conditions, or denied.

92.305 Permit – Authority to Issue and Set Conditions.
The public works director in acting upon any application for a sidewalk use permit shall either approve, approve with conditions, or deny the issuance of a permit based on the following principles and standards:

A. That the proposed use of the public sidewalk is in compliance with all applicable provisions of this chapter;

B. That the proposed use of the public sidewalk is so arranged as to ensure the protection of public health, safety and general welfare and prevent interference with users of the municipal roadways and with holders of other similar permits; and

92.306 Minimum Sidewalk Clearance.
A. All permitted uses shall be located at least five feet from the curb, and if no curb from the edge of the pavement, and any sidewalk obstruction which shall include, but not be limited to, street light poles, trees, signposts, and utility poles.

B. An unimpeded pedestrian corridor no less than five (5) feet at its narrowest width continuing in a linear direction more or less parallel to the right of way the full length of the sidewalk past the permitted use area shall be maintained free and clear of any obstructions at all times.

C. The remainder of the outdoor sidewalk area may be used by the Permit Holder for permitted uses subject to the permit requirements.

92.307 Dining Permits - Limited to Restaurants That Serve Food.
All permits issued pursuant to this chapter shall be limited to outdoor sidewalk dining facilities established in conjunction with and abutting restaurants that are licensed or permitted for the sale and/or service of food. No alcoholic beverages shall be sold or served, unless permitted by the City Council under separate permit.

92.308 Limitations on Outdoor Sidewalk Retail Area / Dining Facilities.
All outdoor sidewalk commerce areas or dining facilities shall be placed, installed, used or maintained as follows:

A. All outdoor dining furnishings and equipment such as chairs, tables, fences, planters and such related furnishings and equipment, and all retail items displayed or offered for sale, shall not exceed 96 inches in height or less than 26" in height, and sidewalk signs shall be limited to 6 square feet;

B. No items of furnishings or equipment, including but not limited to umbrellas, chairs, tables, fences, planters and related furnishings and equipment, and no retail items displayed or offered for sale, shall be attached to the sidewalk or sidewalk surface, nor shall any of those items cause damage to the sidewalk in any manner, unless otherwise authorized by separate permit approved by the City Council.

C. Outdoor sidewalk dining shall only be allowed between the hours of 6:00 a.m. and 10:00 p.m., unless otherwise authorized by separate permit.

D. The maximum number of tables, chairs or other items of furnishings or equipment allowed under any permit shall be consistent with the provisions of this chapter and any other applicable laws. The decision of the public works director with regard to the total number of tables, chairs or other items of furnishings or equipment, and retail items displayed or offered for sale, which may be permitted under the permit granted hereunder shall be final.

E. All obstructions allowed by a sidewalk use permit shall not be allowed outside of business hours.

92.309 Indemnification and Insurance.
As a condition of the issuance of an annual outdoor sidewalk commerce area/dining permit, the permit holder shall defend, indemnify and hold harmless the city, its officers, officials, agents and employees, and shall present, along with each application or renewal application for an annual permit, evidence of liability insurance in a form and in an amount acceptable to the City, which shall name the City as an additional insured.

92.310 Notice of Violation and/or Termination.
A. If the public works director or chief of police believes that a permittee is in violation of the provisions of this chapter, the public works director may issue a notice of violation to the permittee.

The notice shall be served on the permittee, either in person or by first class mail. The notice of violation shall set forth the basis for the violation and indicate that the permit is subject to termination unless, within 10 calendar days of service of the notice, the violation is either corrected or an appeal is requested.

B. If the director determines that a permittee has committed a violation of this chapter; or will not be able to continue to meet the requirements of this chapter because of a proposed public highway right-of-way improvement, the public works director shall notify the permittee, either in person or by first class mail, that the permit will be terminated. The notice of termination shall be served on the permittee, either in person or by first class mail. The notice shall indicate that the permit is subject to termination unless, within 10 calendar days of service of the notice, an appeal is requested.

C. Notices made pursuant to any section of this chapter shall be deemed served and effective upon the date the notice is provided in person or by facsimile machine or email, or two calendar days after sending by first class mail. The failure of any person to receive a notice shall not affect in any manner the validity of any proceeding or action under this chapter.

92.311 Impoundment.

A. The public works director or chief of police may impound any furnishings, equipment and/or inventory believed to be in violation of this chapter if the furnishings, equipment and /or inventory are deemed a hazard to public health, safety or welfare. Before impounding any furnishings, equipment and/or inventory, the director shall provide not less than 10 calendar days' notice prior to impoundment. The notice shall set forth the basis for the impoundment and shall also notify the permittee of its appeal rights.

B. If, however, the violation constitutes an immediate threat to the public health, safety or welfare, the public works director or chief of police may impound furnishings, equipment and/or inventory without any advance notice to the permittee. In such case, written notice of the impound shall be served to the permittee of record not later than two working days after the impoundment. The notice shall inform the permittee of the right to seek the return of the impounded furnishings and equipment and the right to appeal the public work director's decision.

C. Notices made pursuant to any section of this chapter shall be deemed served and effective upon the date the notice is provided in person or by facsimile machine or email, or two calendar days after sending by first class mail. The failure of any person to receive a notice shall not affect in any manner the validity of any proceeding or action under this chapter.

D. The permittee or, if there is no permittee, a claimant who provides sufficient proof of ownership of impounded furnishings and equipment may, no later than 30 calendar days after impoundment or, if an appeal has been filed, not later than 30 calendar days after any such appeal becomes final, obtain a return of the furnishings, equipment and/or inventory, upon paying an impound fee as established from time to time by the city council, plus the reasonable cost, if any, of impounding and storing the furnishings, equipment and/or inventory, in excess of the impound fee established by the city council. The furnishings, equipment and/or inventory shall be returned without payment of any impound fee or costs if so determined by the public works director or on appeal.

E. If any furnishings, equipment and or inventory are impounded for more than 30 calendar days after impoundment or, if an appeal has been filed, for more than 30 calendar days after the appeal becomes final, then the public works director may cause the sale or disposal of the impounded furnishing and equipment.

92.312 Appeal.

A permittee or person responsible for furnishings, equipment and/or inventory governed by this chapter may appeal any denial of a permit, notice of violation, notice of termination or impoundment.

92.313 Appeal of Public Works Director's Decisions Under This Title.

A. Except as otherwise provided in the applicable chapter, any person who is aggrieved by the notices, orders, decisions, or determinations made by the public works director relative to the application of any standards under this title may appeal to the city council.

B. Such appeal shall be in writing and must be filed with the City Administrator not less than 10 calendar days following the date of service of the public works director's order, decision or determination on the person aggrieved. The appeal must indicate a return address, set forth the basis for the appeal, include the applicable appeal fee as set by city council resolution, and must be filed with the public works director's office. If the appeal deadline falls on a day City Hall is closed, then the deadline shall be extended until the next regular business day.

C. As soon as practicable after receiving the written notice of appeal, the city shall fix a date, time and place for hearing before the city council. Written notice of the time and place for the hearing may be served by personal service, facsimile or by first class mail, at the return address indicated on the written appeal. Service of the appeal notice must be made at least 10 calendar days prior to the date of the hearing to the person aggrieved. The notice shall be deemed served and effective upon the date the notice is provided in person or by facsimile machine, email, or two calendar days after sending by first class mail. The failure of the person aggrieved to receive such notice of the hearing shall not affect the validity of any proceedings under this chapter.

D. The city council shall conduct an orderly, fair hearing and accept evidence on which persons would commonly rely in the conduct of their ordinary business affairs as follows. The city administrator shall administer oaths and accept testimony by declaration under penalty of perjury relating to the issues presented on appeal. The person aggrieved, or his or her agent or attorney, or any other interested person may present testimony or evidence concerning the issues presented on appeal. For purposes of an appeal hearing, a valid notice, order, decision, or determination of the public works director shall be prima facie evidence of that fact.

E. The city council shall make findings based on the record of the hearing and make a written decision based on the findings. The city shall preserve all exhibits submitted by the parties and shall serve the decision by first class mail on the appellant within 30 calendar days after the hearing.

F. The city council may reduce, waive or modify any penalties, conclusions or conditions stated in the public works director's notice, order, decision or determination if mitigating circumstances are shown and the city council states specific grounds for reduction, waiver or modification in the

written decision. The decision of the city council shall be final, subject only to further review in a court of competent jurisdiction pursuant to state law.

G. Failure of an aggrieved person to file an appeal and appear for a hearing in accordance with the provisions of this section shall constitute a waiver of that person's rights to administrative determination of the merits of the public works director's order, decision or determination, and shall also constitute a forfeiture of any fines, costs and appeal fees. If no timely appeal is filed to the city council, the public works director's notice, order, decision or determination shall be deemed a final administrative order. Failure to appeal a decision to the city council shall also constitute a failure to exhaust the aggrieved person's administrative remedies.

92.314 Violation – Penalty.
Any person who violates this chapter shall be guilty of a misdemeanor.

92.315 Violation – Other Remedies.
The provisions of this chapter are cumulative to any other remedies authorized by law.

City of Thief River Falls

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Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #8.2 Ordinance Amendment

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Approval to Amend City Code Chapter 92.300 changing PERMITTING OF AN OUTDOOR SIDEWALK ZONE to SIDEWALK USE PERMIT ON MUNICIPAL ROADWAYS, and sections 92.301 – 92.315; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

BACKGROUND: The City of Thief River Falls has sections in the city code within the general regulations that controls among other things streets and sidewalks. This section includes requirements for permitting the use of a portion of sidewalks for business use.

KEY ISSUES: The City of Thief River Falls currently has an ordinance for permitting of an outdoor sidewalk zone. This was established in preparation for some of the sidewalk improvements that took place in 2019 to allow business use on portions of the sidewalk with a permit. Over the past couple of years, sidewalks being used for business use has increased and the current sidewalk requirements need minor revisions to address actual conditions and maintain clarification on the Minnesota Department of Transportation requirements.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, with two readings and final approval by City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:
None

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #8.3 Call for second reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Call for second reading to consider amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Final approval of this ordinance should be contingent upon approval of the Sidewalk Use Permit on Municipal Roadways.

BACKGROUND: The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. This section includes requirements for signs. This section governs all sign regulations including those excluded from a permit, prohibited signs, and definitions.

KEY ISSUES: The City of Thief River Falls currently does not allow signs on a sidewalk. Included in the sidewalk use permit being considered there is language to aloe signs on a sidewalk provided they are under 6 square feet, within the sidewalk use permit area, at least 26 inches in height, and removed when the business is closed. This ordinance amendment would allow these signs.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, with two readings and final approval by City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

1.	Public Hearing Chapter 152

NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS

Notice is hereby given, pursuant to Chapter 152 of the Thief River Falls City Code, that the Planning Commission recommends:

An amendment to City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Notice is further given that the Planning Commission will conduct a hearing on the amendments at 5:00 p.m. on Tuesday, May 10, 2022, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need an accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 22nd day of April 2022

CITY OF THIEF RIVER FALLS

/s/ Mark Borseth
Zoning Administrator

Published in the Wednesday, April 27, 2022, edition of The Times.

City of Thief River Falls

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Request for Council Action

DATE: 6/7/2022

SUBJECT: #8.4 Ordinance Amendment

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO:
Approval to Amend City Code Chapter 152.087 EXCLUDED SIGNS to add (L) Sidewalk signs as allowed by sidewalk use permit; and 152.091 PROHIBITED SIGNS (D) to add (unless allowed in a sidewalk use permit); and (F) to remove "A-frames"; and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Final approval of this ordinance should be contingent upon approval of the Sidewalk Use Permit on Municipal Roadways.

BACKGROUND: The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. This section includes requirements for signs. This section governs all sign regulations including those excluded from a permit, prohibited signs, and definitions.

KEY ISSUES: The City of Thief River Falls currently does not allow signs on a sidewalk. Included in the sidewalk use permit being considered there is language to aloe signs on a sidewalk provided they are under 6 square feet, within the sidewalk use permit area, at least 26 inches in height, and removed when the business is closed. This ordinance amendment would allow these signs.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: The proposed ordinance amendment requires a public hearing to be held by the Planning Commission, with two readings and final approval by City Council.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:
None

Advance Thief River Activity Report

May 12, 2022 Submitted by Michelle Landsverk

Business Retention and Expansion

- So far this year, Advance Thief River has hosted or co-sponsored six trainings/workshops, including two employer workshops focused on workforce issues.
- During the first four months of 2022, we have consulted with five existing businesses, providing assistance on a number of issues.
- The finance panel video which was live-streamed on Facebook—"What's Out There for My Business" has had a post reach of 636, post engagement of 171, and 67 video views.
- We had 18 business owners participate in the "Rise of the Resilient" business workshop series. One-on-one consulting by Deb McGregor is being offered to each of the participants as a follow-up to the workshops. The purpose of this training and consulting is to increase business resiliency and help business owners deal with the stress of business ownership. The stress on many business owners has increased greatly as a result of the pandemic. Feedback on the training has been extremely positive.

Business Recruitment

- We have been informed by our state rep that the proposal we submitted in response to Minnesota DEED's RFI was the best submitted in the northern half of the state and we are waiting for a response from the West Central Minnesota business that is looking for a place to expand operations. The TRF Pallet building would be an excellent location for them.
- Chet Bodin, Business Development Specialist with MN DEED, attended a site selector event May 11 in San Francisco. He promoted the Gilbert Industrial Park sites as well as the Thief River Pallet site. We are working closely with him to provide the information and marketing materials and messages needed for him to be effective in making the case for "why Thief River Falls."
- There have been no updates from DEED on the Shovel Ready program. Given the high cost of the certification, and the new marketing tools we now have in place—Minnesota Marketing Partnership membership and our listings on the JoinUsMN.com website—the certification does not seem to make sense for ATR at this time.

Support Business Startups

- So far in 2022, we have consulted with seven startups, answering questions on business planning, startup process, financing, marketing, and more.
- So far in 2022, we have referred four people to SCORE.
- So far in 2022, we have hosted five networking events for startups.
- TREK speaker for May was Aiden Warne, owner of Legacy Skull Cleaning. Aiden is a young entrepreneur that was part of the Prowler Tank at LHS. He was awarded funds to get his business off the ground. It's been a great learning experience for him.
- TREK speaker for June is Gail Ose, owner of Serendipity Art Hub. July speaker is Kelly Thygeson, owner of Tonnabells. TREK meets regularly on the first Tuesday of the month, but we are pushing the July date back one week to July 12.

Advance Thief River Board of Directors

Brian Carlson, President	Ben Erickson	Donita Stepan (ex-Officio)
Kermit Genereux, Vice President	Nate Haase	Vanessa Ellefson (ex-Officio)
Beth Nelson, Secretary	Tony McLean	Joe Hedrick (ex-Officio)
Jessica Muller, Treasurer	Diedre Nordin	Darryl Tveitbakk (ex-Officio)
	Lisa Pittman	Steve Narverud (ex-Officio)
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		Shamani Shikwambi (ex-Officio)