

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, June 21, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. 2021 Audit – Hoffman, Philipp & Martell Plc - Crystelle
 - 5.2. Northland Securities - George (page 4-15)
 - 5.3. HDR Recertification of the Dam Presentation - Nate Dalager (page 16-25)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of June 7, 2022 Council Proceedings (page 26-32)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 33-61)
 - 7.3. Accept and authorize the Electric Department to begin the process to open a position of a full-time Journey Lineworker (page 62)
 - 7.4. Approval of Appointment of Jeremy Treitline as Senior Billing Clerk (page 63)

- 7.5. Approve Ricky Swanson, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 5, 2022. (page 64)
- 7.6. Approve Progression Raise for Turner Sawatzke, Public Works Maintenance (page 65)
- 7.7. Approve Progression Raise for Keaton Huot, Public Works Maintenance (page 66)
- 7.8. Approval of Form for Brewer Notification to Furnish Malt Liquor for Sampling Application, and Approval of Application of Rivers & Rails Brewery for a Sampling Event at The Pennington County Fairgrounds on July 17, 2022. (page 67-71)

8. NEW BUSINESS

- 8.1. FERC Relicensing of the Municipal Power Dam Hydroelectric Project (page 72-84)
- 8.2. Approve that the Resolution No. 10-233-15 Amendment to Water Wastewater Rate Resolution No. 1-138-14 is hereby rescinded effective June 22, 2022. (page 85)
- 8.3. Call for first reading to consider amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions. (page 86-96)
- 8.4. Approve Conditional Use Permit for illuminated sign at Zion Lutheran Church, 505 Main Avenue North. (page 97-107)
- 8.5. Adopt a resolution calling for a public hearing on Tuesday, September 6, 2022, at 5:30 PM by the City Council on the proposed Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 1-15 therein and the adoption of the Tax Increment Financing Plan therefor; Authorizing a gap analysis; and authorizing the collection of certain related costs. (page 108-109)
- 8.6. Resolution Relating To \$2,820,000 General Obligation Bonds, Series 2022a; Authorizing The Issuance, Awarding The Sale, Prescribing The Form And Details, Providing For The Payment Thereof. (page 110-122)
- 8.7. Approval to Authorize The City of Thief River Falls to Enter Into a Municipal Advisory Service Agreement with Northland Securities, Inc. for General Obligation Bonds, Series 2022a. (page 123-128)
- 8.8. Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under The Internal Revenue Code (page 129-133)
- 8.9. Allow Food Trucks to be Present and Parked in the Grass at the Floyd B. Olson Park During the Farmers Market Schedule on Saturdays from 9:00 am-noon. (page 134)
- 8.10. To lend the Thief River Falls Regional Airport Authority up to One Hundred Thousand (\$100,000) Dollars at 5% interest with annual payments over a ten (10) year period to be used to help finance the airport driveway rehabilitation project that is adjacent to the college entrance. (page 135)
- 8.11. Appoint Councilmember Jason Aarestad to all opioid meetings the City of Thief River Falls is invited to. (page 136)
- 8.12. Appoint Mayor Brian Holmer to the Child Care Task Force to attend on behalf of the City of Thief River Falls. (page 137)
- 8.13. Approve landscaping estimate from the Cider Mill to plant the newly purchased

plants for the REA Rain gardens, install new block edging, installation of weed fabric, and installation of rock for the amount of \$13,531.25. Completing this list of tasks would bring the current SWCD contract into compliance. Completion of the work proposed, would also bring a fresh look to the front of the Ralph Englestad Arena. (page 138-140)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Committee of Whole - June 21st immediately following Council Meeting

10.2. City Council Meeting - July 5th at 5:30 P.M.

10.3. Utilities Committee - July 11th at 7:00 A.M.

10.4. Public Safety/Liquor Committee - July 11th at 4:30 P.M.

10.5. Administrative Services Committee - July 12th at 4:30 P.M. Room 201 City Hall

10.6. Public Works Committee - July 13th at 4:30 P.M.

11. INFORMATIONAL ITEMS

11.1. Investment Summary 5/2022 (page 141-142)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.