

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 19, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Advance Thief River's Budget Request - Brian Carlson and the ATR Board (page 4-6)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of July 5, 2022 Council Proceedings (page 7-12)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 13-37)
 - 7.3. Approve VFW Post 2793 Membership/Family Beer in the Park Permit (page 38-39)
 - 7.4. Approve Temporary Intoxicating Liquor License with Addendum to VFW Post 2793 (page 40-45)
 - 7.5. Approval of Election Judges for the 2022 Elections (page 46-47)

- 7.6. Approve Application for Payment Estimate #1 in the amount of \$1,758,603.38, from Agassiz Asphalt, LLC for work completed on the 2022 Street Improvements Project. (page 48-51)
- 7.7. Approve Application for Payment Estimate #2 in the amount of \$393,763.20, from Davidson Construction for work completed on the 2021 Street and Utilities Improvement project. (page 52-56)
- 7.8. Approve employment of Craig Williams as Patrol Officer (page 57)
- 7.9. Approve an anonymous donation of an American Tactical AR-15 rifle to the Thief River Falls/Pennington County Special Response Team (SRT). (page 58)
- 7.10. To certify the following unpaid grass mowing & snow removal charges from the 2021-2022 season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2023. (page 59-60)
- 7.11. Approve vacating a 30' utility easement lying 15' on either side of the lot line common to Lot 2 and Lot 3, Block 1, Barron's Addition, except that portion 25' wide adjacent to the Frontage Road, and that portion 15' wide adjacent to Eastwood Drive. This vacation is subject to joining lots 2 and 3 into one parcel. (page 61)
- 7.12. To approve removing the 2017 and 2019 Street and Utility special assessments from parcel # 25.00338970 owned by the United States Post Office. (page 62)

8. NEW BUSINESS

- 8.1. Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$ General Obligation Bonds, Series 2022a. (page 63-91)
- 8.2. Approve a Conditional Use Permit for Dayna and Kraig Melvie Car Wash (page 92-103)
- 8.3. Call for Public Hearing August 16, 2022 at 5:30 PM to discuss Amending the City Code Chapter 94.04 Farm Animals to allow chickens. (page 104-105)
- 8.4. Approval of General Manager Job Description and Authorization to post to fill the General Manager position. (page 106-110)
- 8.5. Option #1 Approve the job description of Fire Chief and Authorize to post to fill the position. (page 111-114)
- 8.6. Option #2 Approve and authorize to fill a vacant position of Fire Fighter. (page 115)
- 8.7. Approve Public Works Recommendation to contract services quoted (95 degrees West) for spring 2023, in the amount of \$28,000.00. (page 116-118)
- 8.8. Approve repairs needed to Hartz Park Playground Equipment. (page 119-120)
- 8.9. To approve the replacement of Hartz Park Playground Mulch (page 121)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. City Council Meeting - August 2nd at 4:30 P.M. (at Asphalt Church Pioneer

Village)

10.2. Night to Unite - August 2nd at 5:00 P.M. (Pioneer Village)

10.3. Utilities Committee - August 8th at 7:00 A.M.

10.4. Public Safety/Liquor Committee - August 8th at 4:30 P.M.

10.5. Administrative Services Committee - August 9th at 4:30 P.M. Room 201 City Hall

10.6. Public Works Committee - August 10th at 4:30 P.M.

11. INFORMATIONAL ITEMS

11.1. Investment Summary 6/2022 (page 122-123)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.