

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, July 19, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Advance Thief River's Budget Request - Brian Carlson and the ATR Board (page 4-6)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of July 5, 2022 Council Proceedings (page 7-12)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 13-37)
 - 7.3. Approve VFW Post 2793 Membership/Family Beer in the Park Permit (page 38-39)
 - 7.4. Approve Temporary Intoxicating Liquor License with Addendum to VFW Post 2793 (page 40-45)
 - 7.5. Approval of Election Judges for the 2022 Elections (page 46-47)

- 7.6. Approve Application for Payment Estimate #1 in the amount of \$1,758,603.38, from Agassiz Asphalt, LLC for work completed on the 2022 Street Improvements Project. (page 48-51)
- 7.7. Approve Application for Payment Estimate #2 in the amount of \$393,763.20, from Davidson Construction for work completed on the 2021 Street and Utilities Improvement project. (page 52-56)
- 7.8. Approve employment of Craig Williams as Patrol Officer (page 57)
- 7.9. Approve an anonymous donation of an American Tactical AR-15 rifle to the Thief River Falls/Pennington County Special Response Team (SRT). (page 58)
- 7.10. To certify the following unpaid grass mowing & snow removal charges from the 2021-2022 season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2023. (page 59-60)
- 7.11. Approve vacating a 30' utility easement lying 15' on either side of the lot line common to Lot 2 and Lot 3, Block 1, Barron's Addition, except that portion 25' wide adjacent to the Frontage Road, and that portion 15' wide adjacent to Eastwood Drive. This vacation is subject to joining lots 2 and 3 into one parcel. (page 61)
- 7.12. To approve removing the 2017 and 2019 Street and Utility special assessments from parcel # 25.00338970 owned by the United States Post Office. (page 62)

8. NEW BUSINESS

- 8.1. Resolution Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$ General Obligation Bonds, Series 2022a. (page 63-91)
- 8.2. Approve a Conditional Use Permit for Dayna and Kraig Melvie Car Wash (page 92-103)
- 8.3. Call for Public Hearing August 16, 2022 at 5:30 PM to discuss Amending the City Code Chapter 94.04 Farm Animals to allow chickens. (page 104-105)
- 8.4. Approval of General Manager Job Description and Authorization to post to fill the General Manager position. (page 106-110)
- 8.5. Option #1 Approve the job description of Fire Chief and Authorize to post to fill the position. (page 111-114)
- 8.6. Option #2 Approve and authorize to fill a vacant position of Fire Fighter. (page 115)
- 8.7. Approve Public Works Recommendation to contract services quoted (95 degrees West) for spring 2023, in the amount of \$28,000.00. (page 116-118)
- 8.8. Approve repairs needed to Hartz Park Playground Equipment. (page 119-120)
- 8.9. To approve the replacement of Hartz Park Playground Mulch (page 121)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

- 10.1. City Council Meeting - August 2nd at 4:30 P.M. (at Asphalt Church Pioneer

Village)

10.2. Night to Unite - August 2nd at 5:00 P.M. (Pioneer Village)

10.3. Utilities Committee - August 8th at 7:00 A.M.

10.4. Public Safety/Liquor Committee - August 8th at 4:30 P.M.

10.5. Administrative Services Committee - August 9th at 4:30 P.M. Room 201 City Hall

10.6. Public Works Committee - August 10th at 4:30 P.M.

11. INFORMATIONAL ITEMS

11.1. Investment Summary 6/2022 (page 122-123)

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



2023 WORK PLAN

PURPOSE

Advance Thief River drives economic development in the Thief River Falls area through business retention, expansion, and attraction.

OBJECTIVES

1. Develop short and long-term economic development strategies
2. Business retention and expansion
3. Support business startups
4. Business attraction
5. Increase the pool of workforce talent
6. Support housing development

ACTIONS

Business retention and expansion

1. Provide resources and training on e-commerce platforms and social media
2. Encourage/promote local shopping
3. Support leaders of Downtown Development Association in accomplishing goals
4. Encourage downtown businesses to upgrade signs and storefronts
5. Share resources with individual businesses
6. Assist business owners with transitions and succession planning
7. Identify and address emerging issues
8. Share information on business loan and grant programs

Business attraction

1. Collaborate with realtors on marketing available commercial properties
2. Market Gilbert Industrial Park lots
3. Recruit businesses to redevelop/occupy vacant buildings
4. Invite target businesses with a footprint in the region to open branch operations in the area
5. Market local business opportunities to alumni who want to come home to start a business

Support business startups

1. Face-to-face meetings with business prospects
2. Provide information on available resources and properties

3. Lead TREK (Two Rivers Entrepreneur Kinnection) an entrepreneur education and networking group
4. Coordinate local Launch MN activities
5. Coordinate Two Rivers Angel Network, supporting investors and entrepreneurs through education and access to resources

Increase the pool of workforce talent

1. Identify community best practices in recruiting workforce to fill open positions
2. Lead talent taskforce
 - a. Develop and deploy strategies to fill talent pipeline
 - b. Launch resident recruitment and retention program
 - i. Area promotion via multiple media platforms
 - ii. Relocation incentives
 - iii. Community Concierge Program
 - iv. Pennington Works—employers/prospect connection
 - c. Connect local youth to careers in the area—Youth Skills Training program (apprenticeship program funded by MN Department of Labor) or other strategies
 - d. Other best practices and strategies determined by employers and partners
3. Lead Childcare Collaborative Strategic Supply Plan and support implementation of action plan when complete
4. Support efforts to increase housing capacity in the area

General and Administrative

1. Develop short- and long-term economic development strategies and action items
2. Convene roundtable meetings of core partners (City of TRF, Pennington County, Visit TRF, TRF Chamber)
3. Strengthen sustainability of Advance Thief River through increasing membership
4. Maintain website and blog
5. Serve as Ex-Officio member of the Chamber of Commerce board
6. Maintain strong communication with the City of Thief River Falls and Pennington County
7. Collaborate with City and County staff on economic development projects
8. Make presentations to community groups on economic development efforts
9. Represent interests of Advance Thief River at pertinent regional meetings



Advance Thief River drives economic development in the Thief River Falls area through business attraction, retention, and expansion.

2023 BUDGET

Income	
Source	Amount
Pennington County	\$25,000
City of Thief River Falls	\$25,000
Advance Thief River	\$25,000
Total	\$75,000
Expenses	
• Salaries and wages	\$ 0
• Insurance, benefits, and other related taxes	\$ 0
• Consultants and professional fees*	\$67,500
• Travel	\$ 0
• Equipment and supplies	\$ 0
• Printing and copying	\$ 600
• Telephone and internet	\$ 0
• Postage and delivery	\$ 400
• Rent and utilities	\$ 0
• Marketing (various media & channels to recruit residents and businesses**	\$ 6,000
• Meeting expense	\$ 500
Total	\$75,000

*Includes office, computers, software, phone, liability insurance, and travel

**Includes (but not limited to) web, social media, print, and video.

COUNCIL PROCEEDINGS

Tuesday, July 5, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on July 5, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Prudhomme, Bolduc, Narverud, Aarestad, Howe and Lorenson. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

1. MN State Representative John Burkel & Senator Mark Johnson
2. Wine Walk - Cheryl Lee

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the addition of 8.4 New Business.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.141.22: Approval of June 21, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.141.22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve June 21, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.142.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.142.22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,171,680.43. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,171,680.43. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.143.22: Approval of Fireworks Display Permit Application to Hairball Productions

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.143.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Hairball Productions will be performing at the Pennington County Fair on July 14th from 8 pm to 10 pm.

WHEREAS, Pursuant to Thief River Falls City Code Section 130.26 and Minnesota Statutes, Section 13.04, Subd. 2, that in order to complete the application necessary for licensing within this municipality, you may be required to supply certain private and/or confidential personal data to the City of Thief River Falls via the completed application form. This private and/or confidential personal data, in addition to all other information provided, will be used by employees of the City of Thief River Falls and the Thief River Falls City Council to determine whether or not the “license” may be granted as requested.

THEREFORE, BE IT RESOLVED To approve a Fireworks Display Permit Application effective July 14 from 8 pm to 10 pm for Hairball Productions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.144.22: Rescinding Resolution No. 06.125.22 for Progression Raise for Ricky Swanson, Public Works Maintenance

Councilmember Rachel Prudhomme requested removal from the Consent Agenda for discussion, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Swanson will be eligible for the one-year progression raise to Step 4 of Grade Leve 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.125.22 for Approval for Ricky Swanson, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 5, 2022 is hereby rescinded effective May 5, 2022.

Resolution No. 06.144.22 be placed in New Business for discussion.

RESOLUTION NO. 06.145.22: Rescinding Resolution No. 06.127.22 for Progression Raise for Keaton Huot, Public Works Maintenance

Councilmember Rachel Prudhomme requested removal from the Consent Agenda for discussion, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Huot will be eligible for the one-year progression raise to Step 4 of Grade Leve 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.127.22 for

Approval Keaton Huot, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 10, 2022 is hereby rescinded effective May 10, 2022.

Resolution No. 06.145.22 be placed in New Business for discussion.

RESOLUTION NO. 06.146.22: Approval of City Code Chapter 70: General Provisions - No Changes

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.146.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, City codes should be kept current. Ordinances enacted after a code is adopted can be incorporated into the code on an annual or more frequent basis.

WHEREAS, Periodic legal and editorial reviews ensure provisions are always lawful and enforceable.

THEREFORE, BE IT RESOLVED To Approve the Thief River Falls City Code Chapter 70: General Provisions with no changes.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.147.22: Approval to Begin Process to Fill Position of Patrol Officer

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.147.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Due to the resignation of Joshua Putzke, effective July 4th, 2022, the position is vacant and has been determined to fill the position to continue the efficiency of the department.

THEREFORE, BE IT RESOLVED To begin the process of filling the position of Patrol Officer. The position is a LELS Union Grade Level 6 non-exempt position. The Patrol Officer vacancy will be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.148.22: Approve employment of Jonathan Erickson as Patrol Officer

Following discussion, Councilmember Jason Aarestad introduced Resolution No 7.148.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The City Council, by Resolution No.05.93.22, authorized that the City of Thief River Falls begin the process to fill a position of a Patrol Officer. Applications from the public were accepted and interviews were conducted on June 6, 2022. Mr. Erickson was offered the position pending successful passage of background requirements, which has been accomplished, and pending approval by the City Council.

WHEREAS, The Police Department is currently at 14 full time officers. At the

beginning of 2022 we had 16 full time officers.

THEREFORE, BE IT RESOLVED To approve the following employment of Jonathan Erickson as a Patrol Officer. Officer Erickson shall have a tentative begin date of employment on July 19th, 2022, at Step 1 of the LELS Patrol Officer's salary schedule at a starting salary of \$24.84 per hour. Employment is contingent upon successful completion of all pre-employment examinations.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Rescinding Resolution No. 06.125.22 for Progression Raise for Ricky Swanson, Public Works Maintenance

Following discussion Councilmember Rachel Prudhomme introduced Resolution No. 06.125.22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Swanson will be eligible for the one-year progression raise to Step 4 of Grade Leve 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.125.22 for Approval for Ricky Swanson, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 5, 2022 is hereby rescinded effective May 5, 2022.

On vote being taken, the resolution was unanimously passed.

Rescinding Resolution No. 06.127.22 for Progression Raise for Keaton Huot, Public Works Maintenance

Following discussion Councilmember Rachel Prudhomme introduced Resolution No. 06.127.22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Huot will be eligible for the one-year progression raise to Step 4 of Grade Leve 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.127.22 for Approval Keaton Huot, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 10, 2022 is hereby rescinded effective May 10, 2022.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.150.22: Approve Water Meter Replacement Project

Following discussion, Councilmember Anthony Bolduc introduced Resolution No. 7.150.22, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls began an Advanced Meter Infrastructure program for the Water and Electric meters in 2014. At that time the Water meters were retrofit with new registers to accommodate the reading collection system through the Electric meters. The main body of the meters need to be replaced and Core and Main is proposing to replace the existing meters that are ten years and older with Ultrasonic meters with a stand-alone reading collection system.

WHEREAS, The current water meters have different programs for reporting into the Billing Office. This project will standardize the reading system while providing accurate leak detection to a quarter gallon a minute. Part of the installation process will include sump pump inspection and service line size and material documentation, which is required to be done by the third quarter of 2023. Because of the issues with delays of getting products to complete, we are proposing to start this project in the spring of 2023.

THEREFORE, BE IT RESOLVED Approve Core and Main's proposal to complete the Water Meter Replacement for the City of Thief River Falls of \$1,055,891 for meters and AMI equipment, along with project management and installation of \$393,301.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.151.22: Approve Flaherty & Hood Engagement Letter - Litigation Services

Following discussion, Councilmember Jason Aarestad introduced Resolution No 7.151.22, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED Flaherty & Hood P.A. we will represent Client's interests in connection with a pending 20" Wastewater Force Main project (the "project"). Such representation is anticipated to include taking all actions necessary or convenient to protect Client's interests regarding such project until such time as the project is successfully completed and the city is compensated for any losses it suffers, such actions to include without limitation reviewing relevant contracts, plans, specifications, correspondence, claims, documents, evidence and advising Client on its legal options, coordinating with other consultants or experts retained by Client, and advocating for Client's interests in litigation or other dispute resolution process against the general contractor and/or other interested parties.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

1. Councilmember Jason Aarestad thanked Traffis Giffen for taking care of the storm and tree that hit the park shelter.
2. Councilmember Rachel Prudhomme reminded community of 125th Anniversary events.
3. Gilbert Industrial Park question – Advanced TRF pays for infrastructure. Potential buyers are turned over to Advanced TRF.
4. Councilmember Jason Aarestad mentioned a Volkswagon Grant with charging station. Jasper talk with NMPA.

UPCOMING MEETINGS

1. Utilities Committee - July 11th at 7:00 A.M.
2. Public Safety/Liquor Committee - July 11th at 4:30 P.M.
3. Administrative Services Committee - July 12th at 4:30 P.M. Room 201 City Hall
4. Public Works Committee - July 13th at 4:30 P.M.
5. City Council Meeting - July 19th at 5:30 P.M.

INFORMATIONAL ITEMS

1. Advance Thief River Activity Report

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:25 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



Equal Opportunity Employer

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

JULY 19th, 2022

SUMMARY OF DISBURSEMENTS

7/7/2022	AP PKT #357 - DIRECT PAYABLES	\$222.58
7/11/2022	AP PKT #358 - DIRECT PAYABLES	\$104,720.74
7/14/2022	AP PKT #359 - #14 PAYROLL	\$47,095.66
7/14/2022	AP PKT #360 - #14 PAYROLL	\$204.46
7/14/2022	AP PKT #361 - #14 PAYROLL	\$113,828.39
7/19/2022	AP PKT #363 - COUNCIL MEETING BILLS	\$393,169.54
GRAND TOTAL OF DISBURSEMENTS		\$659,241.37

COUNCIL PER DIEM TO BE PAID ON 07/28/2022 PAYROLL
Presented 07/19/2022 Council Meeting

Steve Narverud - June 2022

06/13/22	Public Safety	1.5 Hours	Council Chambers	\$32.50
06/14/22	Planning & Zoning	1 Hour	Council Chambers	\$32.50
06/15/22	Advance Thief River	1 Hour	School Dist Brd Rm	\$32.50
06/15/22	Public Works	3 Hours	Council Chambers	\$32.50
06/21/202	Comm. of the Whole	2 Hours	Council Chambers	\$32.50
06/22/22	City Code Review	1 Hour	Rm. 201	\$32.50

\$195.00

Curt Howe - June 2022

06/08/22	MEC	7:30-8:15	564 Service Center	\$32.50
06/08/22	Labor Meeting	9:00-10:00	Council Chambers	\$32.50
06/14/22	C.U.B	12:00-1:00	County	\$32.50
06/14/22	Ad Services	4:30-6:00	Rm 201 City Hall	\$32.50
06/15/22	Airport Meeting	7:30-8:30	Justice Center	\$32.50
06/15/22	Public Works	4:30-7:30	Council Chambers	\$32.50
06/21/22	Budget Analysis Meeting	2:00-3:00		\$32.50
06/21/22	Committee of Whole	7:00-8:30	Council Chambers	\$32.50
06/22/22	AnnualsTree Ordanaces	7:00-8:10	Rm 201 City Hall	\$32.50

\$292.50

Rachel Prudhomme - January-June 2022

01/26/22	Meeting of Whole	5:30pm	TRF	\$32.50
02/07/22	Public Safety	4:30pm	TRF	\$32.50
02/17/22	Chamber Meeting	12:00pm	TRF	\$32.50
02/22/22	125th City Meeting	4:30pm	TRF	\$32.50
03/07/22	Utility Committee	7:00am	TRF	\$32.50
03/21/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50
04/11/22	Utility Committee	7:00am	TRF	\$32.50
04/12/22	Public Safety	7:00am	TRF	\$32.50
04/18/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50
04/25/22	125th City Meeting	4:00pm	TRF	\$32.50
05/09/22	Utility Committee	7:00am	TRF	\$32.50
05/18/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50
06/06/22	Law Enforcement Interview	8:00am	TRF	\$32.50
06/13/22	Utility Committee	7:00am	TRF	\$32.50
06/13/22	Safety Committee	4:30pm	TRF	\$32.50
06/16/22	Chamber Meeting	1:00pm	TRF	\$32.50
06/21/22	Meeting of Whole	6:30pm	TRF	\$32.50
06/23/22	Utility Code Meeting	4:30pm	TRF	\$32.50
06/23/22	Public Safety Code Meeting	10:00am	TRF	\$32.50
06/29/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50

\$650.00

Total: \$1,137.50



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00357 - 07/07/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WADE CARDINAL							
WADE CARDINAL	REIMBURSE 070622	07/07/2022	620-4890-64400	Travel, Conference, School	REIMBURSE GASOLINE PURC...		222.58
						Vendor WADE CARDINAL Total:	222.58
						Grand Total:	222.58

Fund Summary

Fund	Expense Amount
620 - WATER UTILITY FUND	222.58
Grand Total:	222.58

Account Summary

Account Number	Account Name	Expense Amount
620-4890-64400	Travel, Conference, School	222.58
Grand Total:		222.58

Project Account Summary

Project Account Key	Expense Amount
None	222.58
Grand Total:	222.58



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00358 - 07/11/22 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	114kljffcc1	06/21/2022	100-4650-62020	Computer Supplies	PHONE ACCESSORIES - CEME...		52.99
AMAZON CAPITAL SERVICES ...	13r6nw63tl4k	06/26/2022	690-4850-62350	Power Plant/Dam Maint	EXHAUST FAN		78.99
AMAZON CAPITAL SERVICES ...	16hdvw4j3jmt	06/24/2022	100-4210-62990	Misc. Operating Expense	RADIO MICROPHONE		297.00
AMAZON CAPITAL SERVICES ...	1lmwn1cjglf7	06/22/2022	100-4210-62990	Misc. Operating Expense	RAIN JACKETS		178.75
AMAZON CAPITAL SERVICES ...	1ny4hqpwjj6x	06/22/2022	100-4110-62020	Computer Supplies	ADAPTERS FOR HDMI		15.98
AMAZON CAPITAL SERVICES ...	1qprxfcwhcry	06/28/2022	690-4850-62350	Power Plant/Dam Maint	EXHAUST FAN		381.10
AMAZON CAPITAL SERVICES ...	1wpxf1djjw64	06/18/2022	100-4210-62010	Office Supplies	FILE FOLDERS		24.66
Vendor AMAZON CAPITAL SERVICES INC Total:							1,029.47
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC PYM...	JUNE 2022	07/05/2022	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - JUNE 20...		9,420.37
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							9,420.37
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S101458652.001	06/09/2022	620-4850-62230	Building Maint & Repair	HVAC MOTOR - WTP		480.53
DAKOTA SUPPLY GROUP	S101831849.002	06/06/2022	100-4570-62230	Building Maint & Repair	MATERIALS - LIGHTING REPA...		22.69
DAKOTA SUPPLY GROUP	S101838168.003	06/08/2022	690-14100	Inventory - Materials	500 MCM SECONDARY CRIM...		472.74
DAKOTA SUPPLY GROUP	S101855604.001	05/26/2022	690-14100	Inventory - Materials	2" PVC		380.10
DAKOTA SUPPLY GROUP	S101861586.001	05/31/2022	100-4510-62240	Department Maint & Repair	HAND DRYER PROJECT		52.62
DAKOTA SUPPLY GROUP	S101868203.001	06/02/2022	690-14100	Inventory - Materials	FLEX AL 1/2" COIL		71.95
DAKOTA SUPPLY GROUP	S101883043.001	06/08/2022	690-14100	Inventory - Materials	1/2" GALV EL		89.44
DAKOTA SUPPLY GROUP	S101885100.001	06/08/2022	690-14100	Inventory - Materials	WIRE		2,100.11
DAKOTA SUPPLY GROUP	S101885100.001	06/08/2022	690-4840-62990	Misc. Operating Expense	LOCATE PAINT		17.63
DAKOTA SUPPLY GROUP	S101885100.002	06/13/2022	690-4840-62990	Misc. Operating Expense	MARKING PAINT - WHITE		35.27
DAKOTA SUPPLY GROUP	S101885180.001	06/08/2022	690-4840-62990	Misc. Operating Expense	SUPPLIES / MATERIALS - PIO...		66.44
DAKOTA SUPPLY GROUP	S101897723.001	06/14/2022	690-14100	Inventory - Materials	#4 & #6 WIRE		3,153.57
DAKOTA SUPPLY GROUP	S101897797.001	06/14/2022	690-14100	Inventory - Materials	#4 WIRE		1,696.80
DAKOTA SUPPLY GROUP	S101908335.001	06/20/2022	690-14100	Inventory - Materials	CONDUIT		95.46
DAKOTA SUPPLY GROUP	S101910978.001	06/22/2022	100-4510-62240	Department Maint & Repair	PARK PROJECT		6.58
Vendor DAKOTA SUPPLY GROUP Total:							8,741.93
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R F...	CT131653	06/22/2022	100-4312-62210	Equipment Maint & Repair	BEARING		29.50
NELSON EQUIPMENT OF T R F...	CT131877	06/28/2022	100-4312-62210	Equipment Maint & Repair	SPIROL PIN		6.90
Vendor NELSON EQUIPMENT OF T R F INC Total:							36.40
Vendor: NORTHDAL OIL INC							
NORTHDAL OIL INC	JUNE 2022	06/30/2022	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - JUNE 2022		2,179.87

Council Approval Register

Packet: APPKT00358 - 07/11/22 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHDALE OIL INC	JUNE 2022	06/30/2022	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - JUNE 2022		330.52
Vendor NORTHDALE OIL INC Total:							2,510.39
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	139837	06/17/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		40,424.55
NORTHWEST BEVERAGE INC	139837	06/17/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		78.00
NORTHWEST BEVERAGE INC	139856	06/20/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,468.80
NORTHWEST BEVERAGE INC	139856	06/20/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		-30.00
NORTHWEST BEVERAGE INC	139925	06/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		12,855.10
NORTHWEST BEVERAGE INC	139952	06/27/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		12,374.00
NORTHWEST BEVERAGE INC	139952	06/27/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		-30.00
NORTHWEST BEVERAGE INC	140048	06/30/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		2,960.75
Vendor NORTHWEST BEVERAGE INC Total:							70,101.20
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB I...	D028507	04/21/2022	620-4840-62170	Field Supplies	STATE SAMPLES		170.00
RMB ENVIRONMENTAL LAB I...	D029786	05/17/2022	680-4840-62170	Field Supplies	WW SAMPLES		74.00
RMB ENVIRONMENTAL LAB I...	D029787	05/17/2022	680-4840-62170	Field Supplies	WW SAMPLES		59.00
RMB ENVIRONMENTAL LAB I...	D032354	06/24/2022	620-4840-62170	Field Supplies	STATE SAMPLES		175.00
Vendor RMB ENVIRONMENTAL LAB INC Total:							478.00
Vendor: T R F CONVENTION &							
T R F CONVENTION &	MAY 2022	07/11/2022	100-4670-63030	Contracts Expense	LODGING TAX - MAY 2022		12,402.98
Vendor T R F CONVENTION & Total:							12,402.98
Grand Total:							104,720.74

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	15,270.52
610 - LIQUOR DISPENSARY	79,521.57
620 - WATER UTILITY FUND	825.53
680 - WASTEWATER UTILITY FUND	133.00
690 - ELECTRIC UTILITY FUND	8,970.12
Grand Total:	104,720.74

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62020	Computer Supplies	15.98
100-4210-62010	Office Supplies	24.66
100-4210-62120	Gas-Oil-Lube	2,179.87
100-4210-62990	Misc. Operating Expense	475.75
100-4312-62210	Equipment Maint & Repair	36.40
100-4510-62240	Department Maint & Repa..	59.20
100-4570-62230	Building Maint & Repair	22.69
100-4650-62020	Computer Supplies	52.99
100-4670-63030	Contracts Expense	12,402.98
610-4810-62520	Beer for Resale	70,083.20
610-4810-62540	Soft Drinks/Mix for Resale	18.00
610-4890-63060	Credit Card Fees	9,420.37
620-4840-62170	Field Supplies	345.00
620-4850-62230	Building Maint & Repair	480.53
680-4840-62170	Field Supplies	133.00
690-14100	Inventory - Materials	8,060.17
690-4840-62120	Gas-Oil-Lube	330.52
690-4840-62990	Misc. Operating Expense	119.34
690-4850-62350	Power Plant/Dam Maint	460.09
Grand Total:		104,720.74

Project Account Summary

Project Account Key	Expense Amount
None	104,720.74
Grand Total:	104,720.74



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00359 - PYPKT00528 - 2022 07 14 #14 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIREM...	INV0000463	07/14/2022	740-24000	Clearing Account	MSRS		47,095.66
Vendor MINNESOTA STATE RETIREMENT SYS Total:							47,095.66
Grand Total:							47,095.66

Fund Summary		
Fund		Expense Amount
740 - TRF HEALTH INSURANCE FUND		47,095.66
	Grand Total:	47,095.66

Account Summary		
Account Number	Account Name	Expense Amount
740-24000	Clearing Account	47,095.66
	Grand Total:	47,095.66

Project Account Summary		
Project Account Key		Expense Amount
None		47,095.66
	Grand Total:	47,095.66



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00360 - PYPKT00528 - 2022 07 14 #14 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000464	07/14/2022	740-24000	Clearing Account	FLEX VISION		183.60
VSP INSURANCE CO	INV0000464	07/14/2022	740-4870-63645	Vision Insurance - COBRA	FLEX VISION COBRA March		20.86
						Vendor VSP INSURANCE CO Total:	204.46
						Grand Total:	204.46

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	204.46
Grand Total:	204.46

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	183.60
740-4870-63645	Vision Insurance - COBRA	20.86
Grand Total:		204.46

Project Account Summary

Project Account Key	Expense Amount
None	204.46
Grand Total:	204.46



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00361 - PYPKT00528 - 2022 07 14 #14 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: FURTHER - H S A							
FURTHER - H S A	INV0000465	07/14/2022	740-24000	Clearing Account	HSA		364.76
Vendor FURTHER - H S A Total:							364.76
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000472	07/14/2022	740-20150	Payroll Taxes Payable	MEDICARE		7,147.78
INTERNAL REVENUE SERVICE	INV0000472	07/14/2022	740-20150	Payroll Taxes Payable	FED W/H		24,893.54
INTERNAL REVENUE SERVICE	INV0000472	07/14/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		20,645.38
INTERNAL REVENUE SERVICE	INV0000473	07/13/2022	100-4670-62990	Misc. Operating Expense	PCORI Fee		410.13
Vendor INTERNAL REVENUE SERVICE Total:							53,096.83
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR ...	INV0000466	07/14/2022	740-24000	Clearing Account	LELS Dues		780.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							780.00
Vendor: MN DPT OF HUMAN SERVICES							
MN DPT OF HUMAN SERVICES	INV0000468	07/14/2022	740-24000	Clearing Account	Garnishment		52.60
Vendor MN DPT OF HUMAN SERVICES Total:							52.60
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000471	07/14/2022	740-20160	State Withholding	State W/H Tax		11,513.64
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							11,513.64
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSURA...	INV0000467	07/14/2022	740-24000	Clearing Account	PLIFE		256.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							256.00
Vendor: P E R A OF MN							
P E R A OF MN	INV0000470	07/14/2022	740-20180	PERA Payable	PERA EE/ER COORD		21,415.40
P E R A OF MN	INV0000470	07/14/2022	740-20180	PERA Payable	PERA EE/ER P&F		23,704.79
Vendor P E R A OF MN Total:							45,120.19
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000469	07/14/2022	740-24000	Clearing Account	LTD Premium		309.37
Vendor SUN LIFE FINANCIAL (LTD) Total:							309.37
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000462	07/14/2022	740-24000	Clearing Account	Contributions Employee		2,335.00
Vendor VANTAGEPOINT ICMA Total:							2,335.00
Grand Total:							113,828.39

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	410.13
740 - TRF HEALTH INSURANCE FUND	113,418.26
Grand Total:	113,828.39

Account Summary

Account Number	Account Name	Expense Amount
100-4670-62990	Misc. Operating Expense	410.13
740-20150	Payroll Taxes Payable	52,686.70
740-20160	State Withholding	11,513.64
740-20180	PERA Payable	45,120.19
740-24000	Clearing Account	4,097.73
Grand Total:		113,828.39

Project Account Summary

Project Account Key	Expense Amount
None	113,828.39
Grand Total:	113,828.39



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00363 - 07/19/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE RENT-ALL							
ACE RENT-ALL	220617	06/17/2022	100-4510-62990	Misc. Operating Expense	TILLER RENTAL		40.00
						Vendor ACE RENT-ALL Total:	40.00
Vendor: ACME ELECTRIC COMPANIES							
ACME ELECTRIC COMPANIES	10034394	06/07/2022	690-14100	Inventory - Materials	IMPACT ANCHOR		103.99
						Vendor ACME ELECTRIC COMPANIES Total:	103.99
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2208	07/12/2022	620-4840-62160	Chemicals	CHEMICALS		12,223.25
						Vendor AQUA PURE INC Total:	12,223.25
Vendor: ARAMARK							
ARAMARK	2630014974	06/14/2022	100-4312-63030	Contracts Expense	LAUNDRY SERVICE - JUNE 20...		72.77
ARAMARK	2630015004	06/14/2022	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - JUNE 20...		74.39
ARAMARK	2630020473	06/28/2022	100-4312-63030	Contracts Expense	LAUNDRY SERVICE - JUNE 20...		72.77
ARAMARK	2630020489	06/28/2022	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - JUNE 20...		74.39
						Vendor ARAMARK Total:	294.32
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0105373500	06/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		126.00
						Vendor BELLBOY CORP - BAR SUPPLY Total:	126.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0095490100	06/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		6,579.70
						Vendor BELLBOY CORP - LIQUOR Total:	6,579.70
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS INC	226961	06/30/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		707.40
						Vendor BEVERAGE WHOLESALERS INC Total:	707.40
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	37145-772203	06/28/2022	100-4670-62990	Misc. Operating Expense	FLEX FEE - JUN 2022		180.00
						Vendor BRADY MARTZ & ASSOC PC INC Total:	180.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	344665387	06/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,400.77
BREAKTHRU BEVERAGE	344665387	06/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,092.01
BREAKTHRU BEVERAGE	344665387	06/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		378.76
BREAKTHRU BEVERAGE	344842613	07/12/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		6,187.02
BREAKTHRU BEVERAGE	344842613	07/12/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,226.40
BREAKTHRU BEVERAGE	344842613	07/12/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		330.60
						Vendor BREAKTHRU BEVERAGE Total:	13,615.56

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Packet: APPKT00363 - 07/19/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRIAN MOYER							
BRIAN MOYER	910	07/11/2022	100-4510-63030	Contracts Expense	STUMP GRINDING SERVICES -		3,640.75
Vendor BRIAN MOYER Total:							3,640.75
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1473678	06/23/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		256.50
C & L DISTRIBUTING	1473678	06/23/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		62.49
Vendor C & L DISTRIBUTING Total:							318.99
Vendor: CARLOS CREEK WINERY							
CARLOS CREEK WINERY	23420	06/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,656.00
Vendor CARLOS CREEK WINERY Total:							1,656.00
Vendor: CORE & MAIN LP							
CORE & MAIN LP	Q331910-DP	02/08/2022	620-4850-62200	System Expense	#86465 & #86401 - DUPL PY...		-665.59
CORE & MAIN LP	R009810	06/24/2022	620-4850-62200	System Expense	SUPPLIES - WATER MAIN REP...		1,296.94
CORE & MAIN LP	R099146	06/24/2022	620-4840-62430	Water Meters	METER		228.47
CORE & MAIN LP	R105316	06/24/2022	620-4840-62430	Water Meters	METER		1,472.89
Vendor CORE & MAIN LP Total:							2,332.71
Vendor: COUNTRY INN & SUITES ST CLOUD							
COUNTRY INN & SUITES ST C...	77246	06/22/2022	100-4210-63320	Training Expense	LODGING - D WILLIAMS		108.36
Vendor COUNTRY INN & SUITES ST CLOUD Total:							108.36
Vendor: D & M ENTERPRISES							
D & M ENTERPRISES	0707221	07/07/2022	100-4240-63030	Contracts Expense	RESIDENTIAL GRASS MOWIN...		874.00
Vendor D & M ENTERPRISES Total:							874.00
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	1607026	06/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,938.00
Vendor DAHLHEIMER BEVERAGE Total:							1,938.00
Vendor: DANA C KLOS							
DANA C KLOS	2250-03410	06/26/2022	100-4210-63100	Animal Control	ANIMAL CONTROL - JUNE 20...		60.00
DANA C KLOS	2250-3123	06/14/2022	100-4210-63100	Animal Control	ANIMAL CONTROL - JUNE 20...		60.00
Vendor DANA C KLOS Total:							120.00
Vendor: DIAMOND VOGEL INC							
DIAMOND VOGEL INC	810235273	06/13/2022	100-4312-62260	Signs-Brooms-Paint	STREET PAINT		5,064.28
Vendor DIAMOND VOGEL INC Total:							5,064.28
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	90147661	06/08/2022	690-4850-62360	Distribution Maint	SUB STATION SCADA		814.08
DIGI KEY CORPORATION	90578947	06/24/2022	690-4850-62350	Power Plant/Dam Maint	FLASHLIGHT CHARGER		25.09
Vendor DIGI KEY CORPORATION Total:							839.17
Vendor: FARGO FREIGHTLINER							
FARGO FREIGHTLINER	X102026326 01	06/20/2022	100-4312-62210	Equipment Maint & Repair	HOOD LATCH - #5514		93.02
FARGO FREIGHTLINER	X102026353 01	06/21/2022	100-4312-62210	Equipment Maint & Repair	FILTERS #5514		20.58

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Packet: APPKT00363 - 07/19/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FARGO FREIGHTLINER	X102026562 01	06/28/2022	100-4312-62210	Equipment Maint & Repair	BLOWER ASSY - TRUCK #5515		96.30
Vendor FARGO FREIGHTLINER Total:							209.90
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	121652	06/22/2022	690-4840-62990	Misc. Operating Expense	PARTS - METER REPAIRS (ARC...		294.69
FASTENAL COMPANY	121685	06/23/2022	690-4840-62400	Small Tools and Minor Equip	BLADE TOOL		144.35
Vendor FASTENAL COMPANY Total:							439.04
Vendor: FLEET SUPPLY							
FLEET SUPPLY	11917	06/03/2022	690-4840-62990	Misc. Operating Expense	CAR WASH SOAP / WASH BR...		39.98
FLEET SUPPLY	12027	06/07/2022	690-4850-62350	Power Plant/Dam Maint	ROOM DEODERIZER		14.98
FLEET SUPPLY	12468	06/22/2022	690-4840-62880	Personal Protective Equipme...	PPE PANTS - L SKIBICKI		82.44
FLEET SUPPLY	12532	06/24/2022	680-4840-62990	Misc. Operating Expense	GLOVES / HAND CLEANER - ...		56.02
Vendor FLEET SUPPLY Total:							193.42
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	2060783	06/30/2022	690-4850-62360	Distribution Maint	BILLABLE LOCATES - JUNE 20...		253.80
Vendor GOPHER STATE ONE CALL Total:							253.80
Vendor: GRAYMONT (WI) LLC							
GRAYMONT (WI) LLC	173024	06/28/2022	620-4840-62160	Chemicals	BULK PEBBLED QUICKLIME		5,273.66
Vendor GRAYMONT (WI) LLC Total:							5,273.66
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS ...	2386932	07/07/2022	690-4890-63030	Contracts Expense	RODENT PROGRAM - JULY 20...		55.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							55.00
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	2502	07/01/2022	100-4160-63040	Legal Fees	CRIMINAL SERVICES - JUNE 2...		5,095.00
IHLE SPARBY AND HAASE PA	2503	07/01/2022	100-4160-63040	Legal Fees	CONTRACT SERVICES - JUNE ...		2,525.00
Vendor IHLE SPARBY AND HAASE PA Total:							7,620.00
Vendor: JAY PHILLIPPI							
JAY PHILLIPPI	22-190	06/24/2022	100-4210-62990	Misc. Operating Expense	PSYCHOLOGICAL ASSESSMENT		475.00
Vendor JAY PHILLIPPI Total:							475.00
Vendor: JOHNSON CONTROLS							
JOHNSON CONTROLS	1-118718741454	06/23/2022	620-4850-62230	Building Maint & Repair	AIR CONDITIONING		910.40
Vendor JOHNSON CONTROLS Total:							910.40
Vendor: KOR TERRA INC							
KOR TERRA INC	22418	07/01/2022	690-4890-63030	Contracts Expense	KORWEB SERVICE FEE 06/22 -...		1,800.00
Vendor KOR TERRA INC Total:							1,800.00
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING I...	87389	06/29/2022	620-4850-62200	System Expense	SEASONAL WATER SERVICE		1,490.00
Vendor LEE PLUMBING & HEATING INC Total:							1,490.00
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	76760	06/29/2022	610-4890-63030	Contracts Expense	CONTRACT GRASS MOWING ...		565.00
LESLIE MICHAEL COTA	76761	06/29/2022	100-4240-63030	Contracts Expense	CONTRACT GRASS MOWING ...		1,635.00

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Packet: APPKT00363 - 07/19/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
LESLIE MICHAEL COTA	76771	06/29/2022	620-4850-62220	Plant Equip Maint & Repair	CONTRACT GRASS MOWING ...		560.00
LESLIE MICHAEL COTA	76771	06/29/2022	680-4850-62220	Lift Station and Pond Maint &...	CONTRACT GRASS MOWING ...		2,660.00
Vendor LESLIE MICHAEL COTA Total:							5,420.00
Vendor: M M B A							
M M B A	072022	07/01/2022	610-4890-64330	Dues and Subscriptions	M M B A DUES 07/2022 - 07/...		3,700.00
Vendor M M B A Total:							3,700.00
Vendor: M M U A							
M M U A	59725	07/13/2022	100-4150-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		301.30
M M U A	59725	07/13/2022	100-4194-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		60.26
M M U A	59725	07/13/2022	100-4210-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		1,024.28
M M U A	59725	07/13/2022	100-4220-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		421.76
M M U A	59725	07/13/2022	100-4240-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		60.26
M M U A	59725	07/13/2022	100-4312-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		436.99
M M U A	59725	07/13/2022	100-4315-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		436.99
M M U A	59725	07/13/2022	100-4510-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		300.19
M M U A	59725	07/13/2022	100-4650-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		180.74
M M U A	59725	07/13/2022	610-4890-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		301.28
M M U A	59725	07/13/2022	620-4890-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		271.30
M M U A	59725	07/13/2022	660-24000	Clearing Account	3RD QTR 2022 SAFETY PROG...		240.97
M M U A	59725	07/13/2022	680-4890-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		271.13
M M U A	59725	07/13/2022	690-4890-64410	Safety Training	3RD QTR 2022 SAFETY PROG...		1,205.05
M M U A	59725	07/13/2022	690-4890-64410	Safety Training	3RD QTR SAFETY PROGRAM		750.00
Vendor M M U A Total:							6,262.50
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC ...	10092606	06/27/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - JUNE 20...		74.07
MARCO TECHNOLOGIES LLC ...	10130192	07/07/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - JULY 20...		69.70
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							143.77
Vendor: MARK BORSETH							
MARK BORSETH	2022-6	06/30/2022	100-4650-63030	Contracts Expense	PLANNING & ZONING SERVIC...		2,100.00
Vendor MARK BORSETH Total:							2,100.00
Vendor: MINNESOTA CHIEFS OF POLICE ASC							
MINNESOTA CHIEFS OF POLI...	13285	07/05/2022	100-4210-63320	Training Expense	TRAINING FEE - M ADAM USE...		200.00
MINNESOTA CHIEFS OF POLI...	13286	07/05/2022	100-4210-63320	Training Expense	TRAINING FEE - B MEUNIER U...		200.00
Vendor MINNESOTA CHIEFS OF POLICE ASC Total:							400.00
Vendor: MINNESOTA FIRE SERVICE							
MINNESOTA FIRE SERVICE	10335	06/28/2022	100-4220-64400	Travel, Conference, School	EXAM FEE - R BEIER FIRE OFF...		120.00
Vendor MINNESOTA FIRE SERVICE Total:							120.00
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	20167920	06/15/2022	100-4192-63020	Computer Maintenance & lic...	SERVICE DAY		1,370.00
MORRIS ELECTRONICS INC	20168038	06/22/2022	100-4192-63020	Computer Maintenance & lic...	DNS		95.00
MORRIS ELECTRONICS INC	20168074	06/24/2022	600-4680-65900	Work in Process-Construction	HARRIS MDM		142.50

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MORRIS ELECTRONICS INC	20168168	07/01/2022	600-4680-65900	Work in Process-Construction	HARRIS MDM		118.75
Vendor MORRIS ELECTRONICS INC Total:							1,726.25
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF RV...	714916	06/01/2022	690-4850-62210	Equipment Maint & Repair	WINDOW LIFT - #115		47.98
N A P A AUTO PARTS THF RV...	715142	06/08/2022	100-4312-62240	Department Maint & Repair	FLAIR KIT		57.78
N A P A AUTO PARTS THF RV...	715254	06/10/2022	100-4220-62210	Equipment Maint & Repair	HOSE CLAMP - R 01		18.90
N A P A AUTO PARTS THF RV...	715392	06/15/2022	100-4510-62210	Equipment Maint & Repair	A C - #5403		29.97
N A P A AUTO PARTS THF RV...	715660	06/23/2022	100-4315-62210	Equipment Maint & Repair	COIL - #5604		31.61
N A P A AUTO PARTS THF RV...	715681	06/23/2022	100-4315-62210	Equipment Maint & Repair	IGNITION COIL - #5604		31.61
N A P A AUTO PARTS THF RV...	715725	06/24/2022	100-4315-62210	Equipment Maint & Repair	SPARK PLUG - #5604		7.98
N A P A AUTO PARTS THF RV...	715738	06/24/2022	690-4850-62210	Equipment Maint & Repair	OIL SEAL - TRAILER #154		55.96
N A P A AUTO PARTS THF RV...	715779	06/27/2022	100-4315-62210	Equipment Maint & Repair	FUEL INJECTOR - #5604		11.29
Vendor N A P A AUTO PARTS THF RVR FL Total:							293.08
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R F...	CT132000	06/30/2022	100-4510-62210	Equipment Maint & Repair	BEARING - TORO MOWER		65.88
Vendor NELSON EQUIPMENT OF T R F INC Total:							65.88
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	JUNE 2022	07/01/2022	100-4150-63030	Contracts Expense	SERVICE CHARGE - JUNE 2022		310.54
Vendor NORTHERN STATE BANK Total:							310.54
Vendor: NORTHLAND TRUST SERVICES INC							
NORTHLAND TRUST SERVICES...	1839	06/30/2022	620-4710-66200	Fiscal Agent s Fees	FISCAL AGENT FEE - THIEFF 1...		247.50
Vendor NORTHLAND TRUST SERVICES INC Total:							247.50
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE...	318788	06/08/2022	100-4510-62210	Equipment Maint & Repair	HYD HOSE / SWIVEL - MOWER		58.98
NORTHWEST POWER SYSTE...	318994	06/14/2022	690-4850-62350	Power Plant/Dam Maint	WELDER HOSE END		5.00
NORTHWEST POWER SYSTE...	319011	06/15/2022	100-4220-62210	Equipment Maint & Repair	BUSHING - TRUCK RPR		8.10
NORTHWEST POWER SYSTE...	319478	06/29/2022	690-4850-62210	Equipment Maint & Repair	VACTRON PARTS		5.62
Vendor NORTHWEST POWER SYSTEMS INC Total:							77.70
Vendor: NORTHWEST REGIONAL LIBRARY							
NORTHWEST REGIONAL LIBR...	649	07/05/2022	100-4550-63140	Regional Library System Pymt	3RD QTR 2022 ALLOCATION		42,697.75
Vendor NORTHWEST REGIONAL LIBRARY Total:							42,697.75
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEMID...	51858	07/01/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		300.00
NORTHWOODS ICE OF BEMID...	55346	06/26/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		288.00
NORTHWOODS ICE OF BEMID...	55677	06/22/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		366.00
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							954.00
Vendor: OLSON UNDERGROUND INC							
OLSON UNDERGROUND INC	961	06/27/2022	690-4890-63030	Contracts Expense	BORING SERVICES - RACKETB...		7,100.00
Vendor OLSON UNDERGROUND INC Total:							7,100.00

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-306521	06/07/2022	100-4210-62990	Misc. Operating Expense	MINIATURE LIGHT BULB		6.20
Vendor O'REILLY AUTOMOTIVE INC Total:							6.20
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE S...	JULY 2022	07/19/2022	100-4210-63100	Animal Control	2022 ANIMAL CONTROL SERV...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMPA...	2206-029141	06/10/2022	100-4510-62240	Department Maint & Repair	TREATED LUMBER - PICNIC T...		39.09
PETERSON LUMBER COMPA...	2206-029147	06/10/2022	100-4510-62240	Department Maint & Repair	RETURN CREDIT - TREATED L...		-13.03
Vendor PETERSON LUMBER COMPANY Total:							26.06
Vendor: POMPS TIRE SERVICE INC							
POMPS TIRE SERVICE INC	1550016087	06/07/2022	690-4850-62210	Equipment Maint & Repair	TIRES - #111		1,991.58
POMPS TIRE SERVICE INC	1550016273	06/15/2022	100-4210-62210	Equipment Maint & Repair	TIRES		379.88
POMPS TIRE SERVICE INC	1550016351	06/20/2022	100-4510-62210	Equipment Maint & Repair	TIRE		66.65
POMPS TIRE SERVICE INC	1550016535	06/20/2022	100-4510-62210	Equipment Maint & Repair	TIRE		1,824.76
Vendor POMPS TIRE SERVICE INC Total:							4,262.87
Vendor: PURDY'S SHOE STORE INC							
PURDY'S SHOE STORE INC	189249	06/15/2022	100-4220-62890	Uniforms/ID Clothing	UNIFORM SHIRTS		120.00
Vendor PURDY'S SHOE STORE INC Total:							120.00
Vendor: QUALITY FARM SUPPLY INC							
QUALITY FARM SUPPLY INC	1301	06/27/2022	670-4890-64370	Taxes and Licenses	STORM SEWER REPAIR - 210...		4,200.00
Vendor QUALITY FARM SUPPLY INC Total:							4,200.00
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	21563	06/27/2022	690-4890-68860	Service Territory Compensati...	2021 BAREGROUND COMPE...		153,847.38
RED LAKE ELECTRIC COOP INC	JUNE 2022	06/30/2022	680-4830-63890	Utilities Expense	METER READING - LIFT #15		102.84
Vendor RED LAKE ELECTRIC COOP INC Total:							153,950.22
Vendor: RESCO							
RESCO	844645-00	06/27/2022	690-14100	Inventory - Materials	GROUND SLEEVE		3,510.56
Vendor RESCO Total:							3,510.56
Vendor: RUDE CONSTRUCTION TRF INC							
RUDE CONSTRUCTION TRF INC	13602	06/30/2022	690-4840-62990	Misc. Operating Expense	BLACK DIRT		224.44
Vendor RUDE CONSTRUCTION TRF INC Total:							224.44
Vendor: SANFORD HEALTH							
SANFORD HEALTH	314702356	06/05/2022	100-4210-63120	Lab Tests	BLOOD DRAWS		118.00
Vendor SANFORD HEALTH Total:							118.00
Vendor: SHAUN K HOFFART							
SHAUN K HOFFART	REIMBURSE 06 27 22	06/27/2022	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - EV...		44.54
Vendor SHAUN K HOFFART Total:							44.54

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: SHOAN J NELSON							
SHOAN J NELSON	348331	05/24/2022	100-4650-62010	Office Supplies	KEYS CUT FOR FILE LOCK		100.00
						Vendor SHOAN J NELSON Total:	100.00
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	070122	07/01/2022	545-4680-65920	Work in Process - Eng/Archtct	WATER METER REPLACEMEN...		6,862.86
						Vendor SHPIGLER CONSULTING INC Total:	6,862.86
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2228175	06/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		13,263.48
SOUTHERN GLAZERS OF MN	2228175	06/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,338.00
SOUTHERN GLAZERS OF MN	2228175	06/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		220.00
						Vendor SOUTHERN GLAZERS OF MN Total:	14,821.48
Vendor: STEVE OLSON							
STEVE OLSON	REIMBURSE 05 03 22	05/03/2022	610-4890-64400	Travel, Conference, School	REIMBURSE MILEAGE - MMB...		204.11
						Vendor STEVE OLSON Total:	204.11
Vendor: STONES MOBILE RADIO INC							
STONES MOBILE RADIO INC	2044477	06/29/2022	690-4840-62990	Misc. Operating Expense	RETURN CREDIT - RADIO BAT...		-228.97
STONES MOBILE RADIO INC	2048610	06/02/2022	100-4215-62990	Misc. Operating Expense	REPAIRS - WEATHER SIRENS		704.25
						Vendor STONES MOBILE RADIO INC Total:	475.28
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S012471392.001	07/13/2022	690-14100	Inventory - Materials	4/0 AWG CONN & SPCR		461.32
STUART C IRBY CO	S012923629.001	06/07/2022	690-14100	Inventory - Materials	4/0 CABLE		28,227.95
STUART C IRBY CO	S013058542.001	06/20/2022	690-14100	Inventory - Materials	PRIMARY OVERHEAD FUSE		220.70
STUART C IRBY CO	S013066890.001	06/27/2022	690-14100	Inventory - Materials	LUGS - 1 HOLE SECONDARY		209.74
STUART C IRBY CO	S013067029.001	06/29/2022	690-14100	Inventory - Materials	LUGS - STREET LIGHTS		480.17
						Vendor STUART C IRBY CO Total:	29,599.88
Vendor: SWS CREDIT SERVICES-DEVILS L							
SWS CREDIT SERVICES-DEVILS...	07012021	06/16/2022	100-4150-62990	Misc. Operating Expense	CREDIT REPORTS		31.00
SWS CREDIT SERVICES-DEVILS...	07012021	06/16/2022	100-4210-62990	Misc. Operating Expense	CREDIT REPORTS		62.00
						Vendor SWS CREDIT SERVICES-DEVILS L Total:	93.00
Vendor: T R F PIZZA HUT							
T R F PIZZA HUT	063022	06/30/2022	100-4150-64400	Travel, Conference, School	MICROSOFT TRAINING MEET...		53.67
						Vendor T R F PIZZA HUT Total:	53.67
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	167246	06/07/2022	100-4210-62210	Equipment Maint & Repair	A/C REPAIR		327.85
THIEF RIVER FORD INC	167683	06/24/2022	100-4210-62210	Equipment Maint & Repair	REPLACED DOOR ACTUATOR...		496.91
						Vendor THIEF RIVER FORD INC Total:	824.76
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	062022	06/20/2022	820-4840-62990	Misc. Operating Expense	24 YDS TOPSOIL		468.00
						Vendor THYGESON CONSTRUCTION Total:	468.00

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Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-386809	06/30/2022	500-4680-65900	Work in Process-Construction	ENERGOV IMPLEMENTATION		390.00
Vendor TYLER TECHNOLOGIES INC Total:							390.00
Vendor: VALLEY TRUCK							
VALLEY TRUCK	C75078	06/14/2022	690-4850-62210	Equipment Maint & Repair	FRONT END ALIGN & REPAIRS		214.70
Vendor VALLEY TRUCK Total:							214.70
Vendor: VERIZON WIRELESS - VSAT							
VERIZON WIRELESS - VSAT	22314302-99719521	07/01/2022	100-4210-62990	Misc. Operating Expense	PHONE PRESERVATION ICR #...		50.00
VERIZON WIRELESS - VSAT	22320629-85139290	07/02/2022	100-4210-62990	Misc. Operating Expense	PHONE PRESERVATION ICR #...		50.00
Vendor VERIZON WIRELESS - VSAT Total:							100.00
Vendor: VINOCOPIA INC							
VINOCOPIA INC	307469	06/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		84.58
VINOCOPIA INC	307469	06/28/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,628.00
VINOCOPIA INC	307469	06/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		240.00
Vendor VINOCOPIA INC Total:							1,952.58
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	254	06/30/2022	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - JUN...		27,019.09
Vendor WASTE MASTERS LLC Total:							27,019.09
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	AUG 2022	07/13/2022	810-4820-61500	Annuity Payments	POLICE PENSION - AUG 2022		1,025.57
Vendor YVONNE PEDERSON Total:							1,025.57
Grand Total:							393,169.54

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	103,631.85
500 - 2019 SOFTWARE PROJECT	390.00
545 - WATER METER PROJECT	6,862.86
600 - 2020 SOFTWARE PROJECT	261.25
610 - LIQUOR DISPENSARY	47,440.10
620 - WATER UTILITY FUND	23,457.60
660 - AIRPORT FUND	240.97
670 - STORM WATER UTILITY FUND	4,200.00
680 - WASTEWATER UTILITY FUND	3,089.99
690 - ELECTRIC UTILITY FUND	202,101.35
810 - POLICE RELIEF ASSOCIATION	1,025.57
820 - GREENWOOD CEMETERY FUND	468.00
Grand Total:	393,169.54

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62990	Misc. Operating Expense	31.00
100-4150-63030	Contracts Expense	310.54
100-4150-64400	Travel, Conference, School	53.67
100-4150-64410	Safety Training	301.30
100-4160-63040	Legal Fees	7,620.00
100-4192-63020	Computer Maintenance & ..	1,465.00
100-4194-64410	Safety Training	60.26
100-4210-62210	Equipment Maint & Repair	1,204.64
100-4210-62990	Misc. Operating Expense	643.20
100-4210-63100	Animal Control	1,520.00
100-4210-63120	Lab Tests	118.00
100-4210-63320	Training Expense	552.90
100-4210-64410	Safety Training	1,024.28
100-4215-62990	Misc. Operating Expense	704.25
100-4220-62210	Equipment Maint & Repair	27.00
100-4220-62890	Uniforms/ID Clothing	120.00
100-4220-64400	Travel, Conference, School	120.00
100-4220-64410	Safety Training	421.76
100-4240-63030	Contracts Expense	2,509.00
100-4240-64410	Safety Training	60.26
100-4312-62210	Equipment Maint & Repair	209.90
100-4312-62240	Department Maint & Repa..	57.78
100-4312-62260	Signs-Brooms-Paint	5,064.28
100-4312-63030	Contracts Expense	145.54
100-4312-64410	Safety Training	436.99
100-4315-62210	Equipment Maint & Repair	82.49

Account Summary

Account Number	Account Name	Expense Amount
100-4315-63030	Contracts Expense	27,019.09
100-4315-64410	Safety Training	436.99
100-4510-62210	Equipment Maint & Repair	2,046.24
100-4510-62240	Department Maint & Repa..	26.06
100-4510-62990	Misc. Operating Expense	40.00
100-4510-63030	Contracts Expense	3,640.75
100-4510-64410	Safety Training	300.19
100-4550-63140	Regional Library System P...	42,697.75
100-4650-62010	Office Supplies	100.00
100-4650-63030	Contracts Expense	2,100.00
100-4650-64410	Safety Training	180.74
100-4670-62990	Misc. Operating Expense	180.00
500-4680-65900	Work in Process-Construct..	390.00
545-4680-65920	Work in Process - Eng/Arc...	6,862.86
600-4680-65900	Work in Process-Construct..	261.25
610-4810-62510	Liquor for Resale	30,515.55
610-4810-62520	Beer for Resale	2,901.90
610-4810-62530	Wine for Resale	6,940.41
610-4810-62540	Soft Drinks/Mix for Resale	1,357.85
610-4810-62590	Misc. Mdse for Resale	954.00
610-4890-63030	Contracts Expense	565.00
610-4890-64330	Dues and Subscriptions	3,700.00
610-4890-64400	Travel, Conference, School	204.11
610-4890-64410	Safety Training	301.28
620-4710-66200	Fiscal Agent s Fees	247.50
620-4840-62160	Chemicals	17,496.91
620-4840-62430	Water Meters	1,701.36
620-4850-62200	System Expense	2,121.35
620-4850-62220	Plant Equip Maint & Repair	560.00
620-4850-62230	Building Maint & Repair	910.40
620-4890-63030	Contracts Expense	148.78
620-4890-64410	Safety Training	271.30
660-24000	Clearing Account	240.97
670-4890-64370	Taxes and Licenses	4,200.00
680-4830-63890	Utilities Expense	102.84
680-4840-62990	Misc. Operating Expense	56.02
680-4850-62220	Lift Station and Pond Mai...	2,660.00
680-4890-64410	Safety Training	271.13
690-14100	Inventory - Materials	33,214.43
690-4840-62400	Small Tools and Minor Equ..	144.35
690-4840-62880	Personal Protective Equi...	82.44
690-4840-62990	Misc. Operating Expense	330.14

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62210	Equipment Maint & Repair	2,315.84
690-4850-62350	Power Plant/Dam Maint	45.07
690-4850-62360	Distribution Maint	1,067.88
690-4890-63030	Contracts Expense	9,098.77
690-4890-64410	Safety Training	1,955.05
690-4890-68860	Service Territory Compen...	153,847.38
810-4820-61500	Annuity Payments	1,025.57
820-4840-62990	Misc. Operating Expense	468.00
Grand Total:		393,169.54

Project Account Summary

Project Account Key	Expense Amount
None	393,169.54
Grand Total:	393,169.54



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.3 Approve VFW Post 2793 Membership/Family Beer in the Park Permit

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: To Approve a Beer in the Park Permit Effective August 14, 2022 for a Membership/Family at Oakland Park (East and West) from 1:00 p.m. to 4:00 p.m.

BACKGROUND: Josh Whitlow has applied for a Beer in the Park Permit for a Membership/Family at Oakland Park (East and West).

KEY ISSUES: The park has been reserved with the Parks and Recreation Department. No financial transactions may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge). The permit allows for the consumption of 3.2 Malt Liquor Only. No strong beer, wine, or intoxicating liquor are allowed.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Post 2793 Family Membership Picnic Beer in the Park Permit
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CITY OF THIEF RIVER FALLS

Beer in the Park Permit

*** (UP TO 3.2 MALT LIQUOR ONLY) ***

City Code Section 111.048

*** Application must be presented to the City Council for approval prior to the event ***

Applicant: VFW Post 2793
(organization name if applicable)

Contact Person: Josh Withow

Address: 123 Horace Ave North
TRF, MN 56701

Phone: 218-681-1211

Date of Event: Aug 14, 2022

Park to be Used: Oakland Park

Hours: 1pm to 4pm

Type of Event: Membership/Family picnic

Approximate number of persons attending: 50

Has the park been reserved with the Parks and Recreation Department? ☒ YES ☐ NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) ☒ YES ☐ NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. ☒ YES ☐ NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. ☒ YES ☐ NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: [Signature]

For Office Use Only:

DATE APPLICATION RECEIVED _____ DATE OF COUNCIL ACTION _____



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.4 VFW Post 2793 Temporary Intoxicating Liquor License with Addendum

RECOMMENDATION: It is respectfully requested the Council accept the Public Safety/Liquor Committee's recommendation:

MOTION TO: Approve a Temporary Intoxicating Liquor License with Addendum to VFW Post 2793 effective July 22, 2022, from 8 pm to 12 am.

BACKGROUND: The VFW has applied for a temporary intoxicating liquor license with addendum to include outdoor area for the VFW parking lot party and band outside.

KEY ISSUES: Applicant shall comply with all restrictions, limitations, and regulations for the sale of liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys' fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary intoxicating liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

FINANCIAL CONSIDERATIONS: Cost of the license is \$35.00 per day.

LEGAL CONSIDERATION: If approved, the applicant must provide suitable Proof of Insurance covering liquor liability. The City of Thief River Falls shall be named as an additional insured.

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

1.	VFW Post 2793 Temporary Intoxicating Liquor License with Addendum
2.	VFW Post 2793 Certificate of Liability Map Rept



CITY OF THIEF RIVER FALLS

On-Sale Intoxicating Liquor License Application Addendum ****TEMPORARY****

- ☒ Attach a detailed drawing of the outside premises
- ☒ Applicant must submit a Certificate of Insurance specifically adding the approved outside premises to the applicant's liquor liability coverage.

VFW Post 2793
LICENSEE NAME (Corp, Partnership, Individual)

123 Horace Ave North TRF, MN 56701
LICENSEE ADDRESS (Street, City, State, Zip)

VFW Post 2793 681-1211
BUSINESS NAME/TRADE NAME BUSINESS PHONE HOME PHONE

123 Horace Ave N TRF, MN 56701
BUSINESS ADDRESS

DATE OF EVENT: July 22, 2022 HOURS: 8pm - 12am

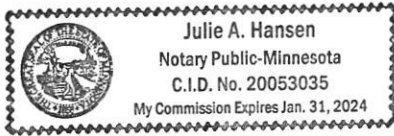
I, hereby, under oath, state that the information contained in this application is true and correct to the best of my knowledge. I will notify the City of Thief River Falls immediately should any of the information in this application change. I further acknowledge that the falsification of any information contained in this application or willful omission will be cause for denial of the license or for revocation of a license which has been issued.

[Signature]
SIGNATURE OF APPLICANT TITLE

7/5/22
DATE

[illegible]

On this 5th day of July, 2022, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.



Julie Hansen
Notary Public

SIGNATURE OF APPLICANT

TITLE

DATE _____

[illegible]

On this _____ day of _____, _____, before me, a Notary Public within aforesaid County, the applicant personally appeared before me and is known to be the person who completed this application and acknowledge that said application was signed of applicant's own free will and accord.

Notary Public



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/20/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER North Risk Partners PO Box 64016 St Paul MN 55164-0016		CONTACT NAME: Peggy Larson PHONE (A/C, No, Ext): (763) 536-8006 E-MAIL ADDRESS: peggy.larson@northriskpartners.com FAX (A/C, No): 763-398-4060	
INSURED VFW Post # 2793 123 Horace Av N Thief River Falls MN 56701		INSURER(S) AFFORDING COVERAGE INSURER A: Integrity Mutual Ins Co INSURER B: Security National INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 14303 19879	

COVERAGES **CERTIFICATE NUMBER:** CL2212051534 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Business Owners GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			BP 2617774	01/01/2022	01/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			BP 2617774	01/01/2022	01/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A	SWC1317799	01/01/2022	01/01/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			BP 2617774	01/01/2022	01/01/2023	Aggregate \$1,000,000 Each Common Cause \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

VFW Club
Location Address: 123 N Horace Ave
Thief River Falls, MN 56701

CERTIFICATE HOLDER

Minnesota Department of Public Safety Liquor Control division
445 Minnesota Street STE 1000

St. Paul

MN 55101

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Post Office

N →

LA Bree

City Parking Lot

STAGE

Parking lot

VFLD

2ND ST EAST

1ST ST E

Horace



City of Thief River Falls
405 3rd Street East
Thief River Falls, MN 56701

Receipt Number: R00064889

Cashier Name: AH

Terminal Number: 1

Receipt Date: 7/13/2022 7:28:34 AM

VFW Post 2793

Trans Code: MISC - MISCELLANEOUS RECEIPT

Name: VFW Post 2793

\$35.00

Product: Liquor License Intoxicating Temporary Units: 0.00 Amount: 35.00

VFW Post 2793 35.00

19 35.00

100-4670-53211 -35.00

Total Balance Due: \$35.00

Payment Method: Cash

Payor: VFW Post 2793

Reference:

Amount: \$35.00

Total Payment Received: \$35.00

Change: \$0.00



City of Thief River Falls

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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.5 Election Judges for the 2022 Elections

RECOMMENDATION: It is respectfully requested the Council accept the Administrative Services Committee's recommendation:

MOTION TO: By the City Council, to appoint the following people as Election Judges for the Elections to be held on August 9th and November 8th:

Katie Fogarty
Esther Johnson
Glen Kajewski
Deb Fulton
Jan Strandlie
Cindy Vennes
Diane Rud
Barb Holthusen
Elna Lendobeja
Millie Reiersen
Sharon Jorde
Sandy Fladeland
Cathy Miramontes
Judy DuChamp
Lisa Monson
Tracy Hjelle
Rhonda Bach
Diane Dessellier
Becky Stavenes
Deb Ernst

Lana Sandal
Cerena Peterson
Linda Ramsey
Theresa Vanyo
William Fogarty
Judy Dupree
Tracy Nelson
Katie German
Dan Mapes
Mary Jo Mugaas
Jeremy Purcell
Olive Goldsberry
Phyllis Johnson

BACKGROUND: The City Administrator shall appoint substitutions of the approved election judges as necessary.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Renee Olson, Administrative Services

ATTACHMENTS:

None



City of Thief River Falls

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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.6 2022 Street Improvements Project

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Application for Payment Estimate #1 in the amount of \$1,758,603.38, from Agassiz Asphalt, LLC for work completed on the 2022 Street Improvements Project.

BACKGROUND: The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

KEY ISSUES: Bids for this project were received on May 5th, 2022 from three contractors. The low bid was received from Agassiz Asphalt, LLC in the amount of \$1,657,013.45. The Engineer's Estimate was \$1,791,328.00. The low bid was 8% below the estimate.

FINANCIAL CONSIDERATIONS: Bid Tabulation is attached.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

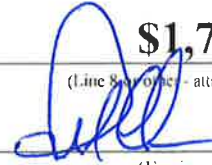
1.	Signed Partial Payment Estimate No. 1 - 2022 Street Improvements
2.	pg22022 Intermediate financing summary-Estimate #1

Contractor's Application for Payment No. 1		
Application Period: 06/01/22 to 06/30/22		Application Date: 07/08/2022
To (Owner): City of Thief River Falls	From (Contractor): Agassiz Asphalt, LLC - Newfolden, MN	Via (Engineer): Richard A. Clauson
Project: 2022 Street Improvements (Local Funded Projects)	Contract: None	Widseth Smith Nolting & Associates, Inc.
Owner's Project No.: None	Contractor's Project No.: None	Engineer's Project No.: 2022-10435

Application For Payment - Change Order & Supplemental Agreement Summary		
Approved Change Orders & Supplemental Agreements:		
Number	Additions	Deductions
TOTALS:		
NET CHANGE BY C.O.'s & S.A.'s		

1. ORIGINAL CONTRACT PRICE..... \$ \$1,657,013.45
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 ± 2)..... \$ \$1,657,013.45
4. TOTAL COMPLETED AND STORED TO DATE:
(Column F on Progress Estimate)..... \$ \$1,812,993.18
5. RETAINAGE:
 - a. 3% X \$1,812,993.18 Work Completed..... \$ \$54,389.80
 - b. 0% X Stored Material..... \$
 - c. Total Retainage (Line 5a + Line 5b)..... \$ \$54,389.80
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ \$1,758,603.38
7. LESS PREVIOUS PAYMENTS \$
8. AMOUNT DUE THIS APPLICATION..... \$ \$1,758,603.38
9. BALANCE TO FINISH
(Column G on Progress Estimate)..... \$

Contractor's Certification:	
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By: 	Date: 7/11/2022

Payment of:	\$ <u>\$1,758,603.38</u>	(Line 8 or other - attach explanation of the other amount)
is recommended by:		7/12/22 (Date)
	(Engineer)	
Payment of:	\$ <u>\$1,758,603.38</u>	(Line 8 or other - attach explanation of the other amount)
is approved by:	_____	(Date)
	(Owner)	
Approved by:	Not Applicable	NA
	Funding Agency (if applicable)	(Date)

PARTIAL PAYMENT ESTIMATE NO. 1
2022 STREET IMPROVEMENTS
THIEF RIVER FALLS, MINNESOTA

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	STATE AVENUE 3RD STREET TO 9TH STREET FULL DEPTH RECLAMATION		ARNOLD AVENUE 6TH STREET TO 9TH STREET FULL DEPTH RECLAMATION		DULUTH AVENUE 4TH STREET TO 9TH STREET FULL DEPTH RECLAMATION		KNIGHT AVENUE 4TH ST. TO 6TH ST. & 7TH TO 9TH FULL DEPTH RECLAMATION		6TH STREET 200 FT. WEST OF STATE TO MAIN 2" BITUMINOUS MILL & OVERLAY		7TH STREET STATE AVE. TO MAIN AVE. 2" BITUMINOUS MILL & OVERLAY		8TH STREET 200 FT. WEST OF STATE TO KNIGHT 2" BITUMINOUS MILL & OVERLAY		9TH STREET 200 FT. WEST OF STATE TO MAIN 2" BITUMINOUS MILL & OVERLAY		PROJECT TOTALS	
					CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING			
					QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$75,000.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	1.00	\$75,000.00
2	2104.502	REMOVE CASTING	EACH	\$200.00	0	\$0.00		\$0.00	0	\$0.00	0	\$0.00		\$0.00		\$0.00		\$0.00		\$0.00	0	\$0.00
3	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$8.00	1629	\$13,032.00	936	\$7,488.00	2,408	\$19,264.00	1,939	\$15,512.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,912	\$55,296.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$4.00	81	\$324.00	34	\$136.00	216	\$864.00	165	\$660.00		\$0.00	63	\$252.00	0	\$0.00	54	\$216.00	613	\$2,452.00
5	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.00	508	\$1,524.00	264	\$792.00	441	\$1,323.00	446	\$1,338.00		\$0.00		\$0.00		\$0.00		\$0.00	1,659	\$4,977.00
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ YD.	\$10.00	31	\$310.00		\$0.00	37	\$370.00	44	\$440.00		\$0.00		\$0.00		\$0.00		\$0.00	112	\$1,120.00
7	2104.518	REMOVE CONCRETE WALK	SQ FT	\$1.50	733	\$1,099.50	1084	\$1,626.00	3,477	\$5,215.50	2,612	\$3,918.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	7,906	\$11,859.00
8	2105.607	COMMON EXCAVATION (P)	CU YD	\$5.00	1186	\$5,930.00	556	\$2,780.00	919	\$4,595.00	770	\$3,850.00		\$0.00		\$0.00		\$0.00		\$0.00	3,431	\$17,155.00
9	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$2.50	10672	\$26,680.00	5006	\$12,515.00	8,270	\$20,675.00	7,003	\$17,507.50		\$0.00		\$0.00		\$0.00		\$0.00	30,951	\$77,377.50
10	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$1.60		\$0.00		\$0.00		\$0.00	1,328	\$2,124.80	6,629	\$10,606.40	3,539	\$5,662.40	3,134	\$5,014.40	4,007	\$6,411.20	18,637	\$29,819.20
11	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$2.10	1067	\$2,240.70	501	\$1,052.10	826	\$1,734.60	826	\$1,734.60	663	\$1,392.30	354	\$743.40	313	\$657.30	313	\$657.30	4,863	\$10,212.30
12	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B)	TON	\$92.00	1157.64	\$106,502.88	594.00	\$54,648.00	1,069.31	\$98,376.52	990.60	\$91,135.20	910.69	\$83,783.48	560.43	\$51,559.58	608.39	\$55,971.88	647.22	\$59,544.24	6,538	\$601,521.76
13	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2.B)	TON	\$92.00	1372.61	\$126,280.12	713.28	\$65,621.76	1,228.83	\$113,052.36	1,168.89	\$107,537.88		\$0.00		\$0.00		\$0.00		\$0.00	4,484	\$412,492.12
14	2504.602	ADJUST VALVE BOX	EACH	\$350.00	7	\$2,450.00	3	\$1,050.00	5	\$1,750.00	4	\$1,400.00		\$0.00		\$0.00		\$0.00	1	\$350.00	20	\$7,000.00
15	2506.502	CASTING ASSEMBLY (CATCH BASIN)	EACH	\$1,400.00	6	\$8,400.00		\$0.00	3	\$4,200.00	3	\$4,200.00		\$0.00		\$0.00		\$0.00		\$0.00	12	\$16,800.00
16	2506.602	ADJUST FRAME & RING CASTING	EACH	\$750.00	4	\$3,000.00	6	\$4,500.00	8	\$6,000.00	6	\$4,500.00	2	\$1,500.00		\$0.00		\$0.00	1	\$750.00	27	\$20,250.00
17	2521.518	4" CONCRETE WALK - REINFORCED	SQ FT	\$12.40	278	\$3,447.20	54	\$669.60	772	\$9,572.80	390	\$4,836.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	1,494	\$18,525.60
18	2521.518	6" CONCRETE WALK - REINFORCED	SQ FT	\$18.00	456	\$8,208.00	936	\$16,848.00	2,706	\$48,708.00	2,048	\$36,864.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,146	\$110,828.00
19	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$37.60	1629	\$61,250.40	936	\$35,193.60	2,408	\$90,540.80	1,939	\$72,906.40		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,912	\$259,891.20
20	2531.504	6" CONCRETE DRIVEWAY - REINFORCED	SQ. YD.	\$121.50	31.0	\$3,766.50		\$0.00	37.0	\$4,495.50	43.3	\$5,260.95		\$0.00		\$0.00		\$0.00		\$0.00	111	\$13,522.95
21	2531.618	TRUNCATED DOMES	SQ FT	\$65.00	81	\$5,265.00	108	\$7,020.00	252	\$16,380.00	216	\$14,040.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	657	\$42,705.00
22	2563.601	TRAFFIC CONTROL	LUMP SUM	\$8,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	1.00	\$8,000.00
23	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$3,000.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	1.00	\$3,000.00
24	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$115.55	11	\$1,271.05	8	\$924.40	11	\$1,271.05	10	\$1,155.50	6	\$693.30	5	\$577.75	2	\$231.10	7	\$808.85	60	\$6,933.00
25	2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$50.00	0	\$0.00	4	\$200.00	27	\$1,350.00	0	\$0.00	1	\$50.00	2	\$100.00	2	\$100.00	2	\$100.00	38	\$1,900.00
26	2575.605	TURF ESTABLISHMENT	LUMP SUM	\$4,555.55	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	0.125	\$569.44	1.00	\$4,555.55
TOTAL CONSTRUCTION COST TO DATE					\$392,300.79		224,247.90		461,057.57		\$402,240.27		\$109,344.92		\$70,214.55		\$73,294.12		\$80,157.03		1,812,993.18	

CITY OF THIEF RIVER FALLS
2022 STREET IMPROVEMENT PROJECT
PRILIMINARY (Engineer's Estimate) FINANCING SUMMARY 1/18/2022
PROJECT NO. 3062022.00

			Project Cost(with engineering)	Financing Sources									
		Construction Cost		Electric Utility	Water Utility	Sanitary Utility	Storm Water Utility	Total City Bonding	12 Year Bonding	15 Year Bonding	Assessment Recovery Street	Assessment Recovery Utility	Assessment Recovery Total
1	2022 Street and Utilities Improvement Project	1,812,993.18	\$2,154,116	\$0	\$0	\$0	\$0	\$2,154,116	\$2,154,116	\$0	\$811,536	\$0	\$811,536
TOTALS			\$2,154,116	\$0	\$0	\$0	\$0	\$2,154,116	\$2,154,116	\$0	\$811,536	\$0	\$811,536



City of Thief River Falls

405 Third Street East • PO Box 528
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www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.7 2021 Street and Utilities Improvement-Estimate #2

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Application for Payment Estimate #2 in the amount of \$393,763.20, from Davidson Construction for work completed on the 2021 Street and Utilities Improvement project.

BACKGROUND: This project was bid as a result of meetings with department heads, Council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Davidson Construction, Inc. in the amount of \$784,427.45. This project included the following items of work:

1. Franklin Middle School Safe Route to School Multi-Use Trail
2. Oakland Park Multi-Use Trail
3. Fairgrounds Miscellaneous Paving
4. Valley Home Access Realignment
5. Airport Entrance Road Repair
6. Miscellaneous Patching
7. Robson Court Street Construction

Bids for this project were received on September 7th, 2021, from two contractors. The low bid was received from Davidson Construction in the amount of \$784,427.45 and from R.J. Zavoral and Sons in the amount of \$855,753.29.00 The Engineer's estimate was \$689,666.50 The low bid was 14% above the estimate.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: See Attached Financing Summary

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	July 13, 2021 2021 Street & Utilities Improvements intermediate project financing summary
2.	Signed Partial Payment Estimate No. 2

**CITY OF THIEF RIVER FALLS
2021 STREET & UTILITIES IMPROVEMENTS PROJECT
PROJECT FINANCING SUMMARY 09/08/2021
PROJECT NO. 3042021.00**

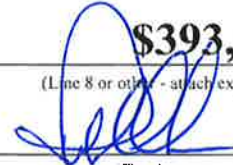
					Financing Sources							
					Safe Routes to School (SRTS) Grant	Red Lake River Corridor Grant	Local Partnership Program (LPP) Grant	General City Cost	Direct Invoice	Assessment Recovery Street	Assessment Recovery Utility	Assessment Recovery Total
		Construction	Engineering	Total								
1	Franklin Middle School Multi-Use trail	\$209,828	\$41,966	\$251,794	\$148,000			\$103,794				
2	Oakland Park Multi-Use Trail	\$125,925	\$25,185	\$151,110		\$101,000		\$50,110				
3	Fairgrounds Miscellaneous Paving	\$16,463	\$4,116	\$20,579					\$20,579			
4	Valley Home Access Realignment	\$253,948	\$50,790	\$304,738			\$122,000			\$166,944		\$166,944
5	Airport Entrance Road Repair	\$123,944	\$24,789	\$148,733					\$148,733			
6	Miscellaneous Patching	\$35,411	\$7,082	\$42,493				\$42,493				
7	Robson Court Street Construction	\$93,836	\$18,767	\$112,603				\$59,084		\$18,216	\$35,303	\$53,519
	TOTALS	\$859,355	\$172,694	\$1,032,049	\$148,000	\$101,000	\$122,000	\$255,481	\$169,312	\$185,160	\$35,303	\$220,463

Contractor's Application for Payment No. 2		
Application Period: 06/01/22 to 06/30/22		Application Date: 07/11/2022
To (Owner): City of Thief River Falls	From (Contractor): Davidson Construction, Inc. - Newfolden, MN	Via (Engineer): Richard A. Clauson
Project: 2021 Street Improvements (SAP 170-591-002 & City Projects and Oakland Park Road Realignment)	Contract: None	Wideth Smith Nolting & Associates, Inc.
Owner's Project No.: None	Contractor's Project No.: None	Engineer's Project No.: 2021-10078

Application For Payment - Change Order & Supplemental Agreement Summary		
Approved Change Orders & Supplemental Agreements:		
Number	Additions	Deductions
TOTALS:		
NET CHANGE BY C.O.'s & S.A.'s		

1. ORIGINAL CONTRACT PRICE..... \$ 784,427.45
2. Net change by Change Orders..... \$
3. Current Contract Price (Line 1 ± 2)..... \$ 784,427.45
4. TOTAL COMPLETED AND STORED TO DATE:
(Column F on Progress Estimate)..... \$ 797,900.37
5. RETAINAGE:
 - a. 3% X \$797,900.37 Work Completed..... \$ 23,937.01
 - b. 0% X Stored Material..... \$
 - c. Total Retainage (Line 5a + Line 5b)..... \$ 23,937.01
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 773,963.36
7. LESS PREVIOUS PAYMENTS \$ 380,200.16
8. AMOUNT DUE THIS APPLICATION..... \$ 393,763.20
9. BALANCE TO FINISH
(Column G on Progress Estimate)..... \$

Contractor's Certification:	
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By: 	Date: 7/12/2022

Payment of:	\$	\$393,763.20	
		(Line 8 or other - attach explanation of the other amount)	
is recommended by:			7/12/22 (Date)
		(Engineer)	
Payment of:	\$	\$393,763.20	
		(Line 8 or other - attach explanation of the other amount)	
is approved by:			
		(Owner)	(Date)
Approved by:		Not Applicable	NA
		Funding Agency (if applicable)	(Date)

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PARTIAL PAYMENT NO. 1

OAKLAND PARK ROAD REALIGNMENT

THIEF RIVER FALLS, MINNESOTA

S.P. 5703-51

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	OAKLAND PARK ROAD REALIGNMENT		OAKLAND PARK ROAD REALIGNMENT		PROJECT TOTALS	
					S.P. 5703-51		CITY FUNDED			
					QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$20,000.00	0.50	\$10,000.00	0.50	\$10,000.00	1.00	\$20,000.00
2	2101.524	CLEARING	TREE	\$200.00			1	\$200.00	1	\$200.00
3	2101.524	GRUBBING	TREE	\$200.00			1	\$200.00	1	\$200.00
4	2102.503	PAVEMENT MARKING REMOVAL	LIN FT	\$1.65	3117	\$5,143.05			3,117	\$5,143.05
5	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$10.00	160	\$1,600.00	522	\$5,220.00	682	\$6,820.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$10.00	6	\$60.00	4	\$40.00	10	\$100.00
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.00	349	\$1,396.00	63	\$252.00	412	\$1,648.00
8	2104.503	REMOVE METAL CULVERT	LIN FT	\$15.00			24	\$360.00	24	\$360.00
9	2105.507	COMMON EXCAVATION (P)	CU YD	\$17.00	295	\$5,015.00	918	\$15,606.00	1,213	\$20,621.00
10	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (MODIFIED)	CU YD	\$40.00	92	\$3,680.00	137	\$5,480.00	229	\$9,160.00
11	2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	\$28.00	551	\$15,428.00	821	\$22,988.00	1,372	\$38,416.00
12	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$7.50			1904	\$14,280.00	1,904	\$14,280.00
13	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$4.00	65	\$260.00	106	\$424.00	171	\$684.00
14	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$100.00	80.00	\$8,000.00	146.59	\$14,659.00	227	\$22,659.00
15	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$100.00	80.00	\$8,000.00	137.67	\$13,767.00	218	\$21,767.00
16	2501.502	24" RC PIPE APRON	EACH	\$2,500.00	4	\$10,000.00			4	\$10,000.00
17	2501.502	12" CS PIPE APRON	EACH	\$200.00			2	\$400.00	2	\$400.00
18	2501.503	24" RC PIPE CULVERT	LIN FT	\$85.00	160	\$13,600.00			160	\$13,600.00
19	2501.503	12" CS PIPE CULVERT	LIN FT	\$50.00			36	\$1,800.00	36	\$1,800.00
20	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$49.00			561	\$27,489.00	561	\$27,489.00
21	2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	\$49.00	369	\$18,081.00			369	\$18,081.00
22	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$140.00			17.3	\$2,422.00	17	\$2,422.00
23	2563.601	TRAFFIC CONTROL	LUMP SUM	\$4,300.00	0.50	\$2,150.00	0.50	\$2,150.00	1.00	\$4,300.00
24	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$5,000.00	0.50	\$2,500.00	0.50	\$2,500.00	1.00	\$5,000.00
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$150.00			2	\$300.00	2	\$300.00
26	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$6.15	50	\$307.50			50	\$307.50
27	2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$40.00	76	\$3,040.00	79	\$3,160.00	155	\$6,200.00
28	2575.605	TURF ESTABLISHMENT	ACRE	\$8,315.00	0.40	\$3,326.00	0.40	\$3,326.00	0.80	\$6,652.00
29	2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	\$15.00	21	\$315.00			21	\$315.00
30	2582.503	4" BROKEN LINE MULTI-COMPONENT	LIN FT	\$0.53	120	\$63.60			120	\$63.60
31	2582.503	4" DOTTED LINE MULTI-COMPONENT	LIN FT	\$2.20	86	\$189.20			86	\$189.20
32	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$1.06	660	\$699.60			660	\$699.60
33	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$0.53	2864	\$1,517.92			2,864	\$1,517.92
34	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	\$12.90	72.00	\$928.80			72.00	\$928.80
		TOTAL CONSTRUCTION COST TO DATE				\$115,300.67		\$147,023.00		\$262,323.67



City of Thief River Falls

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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.8 Approve employment of Craig Williams as Patrol Officer

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: To approve the following employment of Craig Williams as a Patrol Officer. Officer Williams shall have a tentative begin date of employment on July 19th, 2022 at Step 1 of the LELS salary schedule for a starting salary of \$24.84 per hour. Employment is contingent upon successful completion of all pre-employment examinations.

BACKGROUND: The City Council, by Resolution No.06.115.22 authorized that the City of Thief River Falls begin the process to fill a position of a Patrol Officer. Applications from the public were accepted and interviews were conducted on June 6, 2022. Mr. Williams was offered the position pending successful passage of background requirements, which has been accomplished, and pending approval by the City Council. As a result of recent patrol officer resignations an officer is needed to be replaced in the department to continue coverage of shifts.

KEY ISSUES: The Police Department is currently at 14 full time officers. At the beginning of 2022 we had 16 full time officers.

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2022.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.9 To approve the anonymous donation to our Special Response Team (SRT).

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation of the Public Safety/Liquor Committee:

MOTION TO: Approve an anonymous donation of an American Tactical AR-15 rifle to the Thief River Falls/Pennington County Special Response Team (SRT). The rifle is used slightly, being fired one time.

BACKGROUND: Many months ago a Thief River Falls citizen had heard of our team and the need for more rifles and wanted to make a donation of a American Tactical AR-15 rifle that is owned by that citizen. A background of the rifle will be completed, and a letter written by the Chief of Police with the citizens' signature releasing any liabilities.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.10 to certify the following unpaid grass mowing & snow removal charges from the 2021-2022 season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2023:

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: To certify the following unpaid grass mowing & snow removal charges from the 2021-2022 season to the Pennington County Auditor for collection as part of the property owner's property tax statement in 2023:

ADDRESS	PARCEL	AMOUNT
602 Conley Ave S	25.010.013.20	49.08
116 4th St. W	25.003.222.80	32.70
1016 Duluth Ave N	25.021.019.20	47.72
1226 Knight Ave N	25.031.066.00	122.26
507 Horace Ave N	25.003.088.40	37.12
610 Knight Ave N	25.003.023.50	37.12
523 Knight Ave N	25.003.063.10	37.12
114 Arnold Ave N	25.003.383.40	37.12
203 Kendal Ave N	25.012.051.70	37.12
303 St. Paul Ave N	25.012.077.90	37.12
401 Kendall Ave S	25.012.110.20	37.12
325 Kneale Ave S	25.026.040.30	37.12
207 Kendall Ave N	25.012.052.70	37.12
702 St. Paul Ave S	25.010.036.40	36.59
724 Dewey Ave N	25.016.027.70	143.71
206 Crocker Ave N	25.006.172.70	36.06
1010 Main Ave N	25.022.069.00	177.11
324 Kendall Ave N	25.006.046.70	36.06
724 Knight Ave N	25.014.022.30	35.53
618 Duluth Ave N	25.015.060.90	35.53
520 Tindolph Ave S	25.012.165.30	35.53
112 St. Paul Ave N	25.006.299.60	35.53
124 Conley Ave S	25.006.274.50	35.53

611 Knight Ave N	25.003.029.60	35.50
412 State Ave N	25.004.009.20	35.50

BACKGROUND: Grass mowing & sidewalk snow removal charges remain unpaid to the City of Thief River Falls; and,

KEY ISSUES: pursuant to City Code Section 91.01 and Minnesota State Statute 429.101, the City may certify to the Pennington County Auditor the unpaid grass mowing & sidewalk snow removal charges.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.11 Barron's Addition Easement Vacation

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve vacating a 30' utility easement lying 15' on either side of the lot line common to Lot 2 and Lot 3, Block 1, Barron's Addition, except that portion 25' wide adjacent to the Frontage Road, and that portion 15' wide adjacent to Eastwood Drive. This vacation is subject to joining lots 2 and 3 into one parcel.

BACKGROUND: Barron's Addition was platted in 2014 by the City of Thief River Falls in partnership with Farmers Union Oil Company of TRF to prepare the vacant land for development. As typically done utility easements were platted on both sides of each lot line for future utilities.

KEY ISSUES: Lots 2 and 3 are being sold by Farmers Union Oil Company of TRF to F4, LLC. The new owners are requesting the existing 30' utility easement be vacated as they have purchased both lots and would like to build over the lot line. There are no current utilities in this portion of the easement and there is no required future public use. Wayne Johnson, Water Systems Superintendent, John Kinsman, Electric Superintendent, and Travis Giffen, Public Works Director, have reviewed the request and no longer require the easement, and support the vacation.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT: #7.12 Special Assessment removal from parcel #25.00338970 (United States Post Office)

RECOMMENDATION: It is respectfully requested the council consider the following motion recommended by the Administrative Services Committee:

MOTION TO: To approve removing the 2017 and 2019 Street and Utility special assessments from parcel # 25.00338970 owned by the United States Post Office. The total amount removed is \$27,475.00.

BACKGROUND:

KEY ISSUES: The United States Post Office is an independent establishment of the Executive Branch of the Government of the United States. The Postal Service is then immune from state and local taxation which includes special assessments.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: City Attorney Delray Sparby has reviewed the request and is in agreement with removing these assessments from the assessment rolls for this parcel.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

1.	Bond Resolution (Thief River Falls 2022A)-v3
----	--

CERTIFICATION OF MINUTES RELATING TO
\$2,715,000 GENERAL OBLIGATION BONDS, SERIES 2022A

Issuer: City of Thief River Falls, Minnesota

Governing Body: City Council

Kind, date, time and place of meeting: A regular meeting held on July 19, 2022, at 5:30 p.m. in the City offices in Thief River Falls, Minnesota.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$2,715,000 GENERAL OBLIGATION BONDS, SERIES 2022A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer this ____ day of July, 2022.

City Administrator

It was reported that two (2) proposals for the purchase of \$2,715,000 General Obligation Bonds, Series 2022A were received prior to 10:30 A.M., Central Time, on Tuesday, July 19, 2022, pursuant to the Official Statement distributed to potential purchasers of the Bonds by Northland Securities, Inc., municipal advisor to the City. The proposals have been publicly opened, read and tabulated and were found to be as follows:

See Attached



TABULATION OF BIDS
CITY OF THIEF RIVER FALLS, MINNESOTA
\$2,820,000[†]
GENERAL OBLIGATION BONDS, SERIES 2022A

AWARD: **ROBERT W. BAIRD & CO., INC.**

DATE OF SALE: **TUESDAY, JULY 19, 2022**

S&P GLOBAL RATINGS UNDERLYING RATING: **"AA-"**

BIDDER	PURCHASE PRICE	NET INTEREST COST	TRUE INTEREST COST (TIC)
ROBERT W. BAIRD & CO., INC. Milwaukee, WI	\$2,892,649.20	\$674,096.61	3.0468316%
Syndicate: C.L. King & Associates; Colliers Securities LLC; Fidelity Capital Markets; Crews & Associates, Inc.; Davenport & Co. L.L.C.; Loop Capital Markets; Country Club Bank; Sierra Pacific Securities; Celadon Financial Group, LLC; Isaak Bond Investments, Inc.; Carty & Company, Inc.; United Bankers Bank; Wintrust Investments, LLC; FMS Bonds Inc.; Central States Capital Markets; Midland Securities; First Southern LLC; Dinosaur Securities; First Bankers' Banc Securities, Inc.; MountainSide Securities LLC; StoneX Financial Inc.; Seaport Global Securities LLC			
BERNARDI SECURITIES, INC. Northfield, IL	\$2,942,873.60	\$749,513.07	3.3351671%

[†] Par amount decreased from \$2,820,000 to \$2,715,000. The adjusted purchase price is \$2,783,258.35, plus accrued interest from the date of issue to the date of delivery, and the adjusted TIC is 3.0534373%.

Main Office 150 South 5th Street, Suite 3300, Minneapolis, Minnesota 55402 Main Office Toll Free 1-800-851-2920
www.northlandsecurities.com

Member FINRA and SIPC | Registered with SEC and MSRB

Councilmember _____ introduced the following resolution and moved its adoption, which motion was seconded by Councilmember _____:

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE,
PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE
PAYMENT OF \$2,715,000 GENERAL OBLIGATION BONDS, SERIES 2022A

BE IT RESOLVED by the City Council (the “Council”), City of Thief River Falls, Minnesota (the “City”), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. This City Council, by resolution duly adopted on June 21, 2022, authorized the issuance and sale of its General Obligation Bonds, Series 2022A (the “Bonds”), pursuant to Minnesota Statutes, Chapters 429, 444 and 475, for the purpose of (a) financing various street improvement projects in the City (the “Improvements”), (b) financing various improvements (the “Utility Project”) to the City’s water utility (the “System”), and (c) funding costs of issuance of the Bonds (collectively, the “Project”).

The portion of the Bonds (\$2,135,000) that is being issued pursuant to Minnesota Statutes, Chapters 429 and 475 (the “Improvement Bonds”) will be used to finance the Improvements.

The portion of the Bonds (\$580,000) that is being issued pursuant to Minnesota Statutes, Chapters 444 and 475 (the “Utility Bonds”) will be used to finance the Utility Project.

Maturity schedules for each portion of the Bonds are attached hereto as EXHIBIT A.

1.02. Sale. Pursuant to the Notice of Sale and the Preliminary Official Statement prepared on behalf of the City by Northland Securities, Inc., municipal advisor to the City (the “Municipal Advisor”), sealed or electronic proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of Robert W. Baird & Co., Inc., in Milwaukee, Wisconsin (the “Purchaser”), and associates, to purchase the Bonds in the principal amount of \$2,715,000, at a price of \$2,783,258.35 plus accrued interest, if any, on all Bonds to the day of delivery and payment, on the further terms and conditions hereinafter set forth.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Mayor and City Administrator are hereby authorized and directed on behalf of the City to execute a contract for the sale of the Bonds with the Purchaser in accordance with the Preliminary Official Statement. The good faith deposit of the Purchaser shall be retained and deposited by the City until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Council to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

2.02. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of August 17, 2022, shall be in the denomination of \$5,000 each, or any integral multiple thereof, of single maturities, shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of issue until paid or duly called for redemption, at the annual rates set forth opposite such years and amounts, as follows:

<u>Year</u>	<u>Amount</u>	<u>Rate</u>
2024	\$130,000	4.000%
2025	180,000	4.000
2026	190,000	4.000
2027	200,000	4.000
2028	205,000	4.000
2029	210,000	4.000
2030	225,000	4.000
2031	230,000	3.000
2032	240,000	3.000
2033	245,000	3.000
2034	255,000	3.050
2038	405,000	3.450

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.08 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.03. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.07 and upon any subsequent transfer or exchange pursuant to Section 2.06, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable on February 1 and August 1 in each year, commencing August 1, 2023, each such date being referred to herein as an Interest Payment Date, to the persons in whose names the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of business on the fifteenth day of the calendar month preceding such Interest Payment Date, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.04. Redemption. Bonds maturing on February 1, 2031 and in later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the bond depository in accordance with its customary procedures) in integral multiples of \$5,000, on February 1, 2030, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City Administrator shall cause notice of the call for redemption thereof to be published if and as required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the Registrar and registered holders of any Bonds to be redeemed at their addresses as they appear on the Bond Register described in Section 2.06 hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

Bonds maturing on February 1, 2038 (the “Term Bonds”) shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.04 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bond maturing February 1, 2038	
<u>Year</u>	<u>Principal Amount</u>
2035	\$ 260,000
2036	45,000
2037	50,000
2038*	50,000
*stated maturity	

Notice of redemption shall be given as provided in the preceding paragraph.

2.05. Appointment of Registrar. The City hereby appoints Northland Trust Services, Inc., in Minneapolis, Minnesota, as the initial Bond registrar, transfer agent and paying agent (the “Registrar”). The Mayor and City Administrator are authorized to execute and deliver, on behalf of the City, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company organized under the laws of the United States or one of the states of the United States and authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The City agrees to pay the reasonable and customary charges of the Registrar for the services performed. The City reserves the right to remove the Registrar, effective upon not less than

thirty days' written notice and upon the appointment and acceptance of a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the Bond Register to the successor Registrar.

2.06. Registration. The effect of registration and the rights and duties of the City and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a register (the "Bond Register") in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged. The term Holder or Bondholder as used herein shall mean the person (whether a natural person, corporation, association, partnership, trust, governmental unit, or other legal entity) in whose name a Bond is registered in the Bond Register.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the Holder thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the Holder thereof or by an attorney duly authorized by the Holder in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the first day of the month in which the interest payment date occurs and until such interest payment date.

(c) Exchange of Bonds. At the option of the Holder of any Bond in a denomination greater than \$5,000, such Bond may be exchanged for other Bonds of authorized denominations, of the same maturity and a like aggregate principal amount, upon surrender of the Bond to be exchanged at the office of the Registrar. Whenever any Bond is so surrendered for exchange the City shall execute and the Registrar shall authenticate and deliver the Bonds which the Bondholder making the exchange is entitled to receive.

(d) Cancellation. All Bonds surrendered for payment, transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the City.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The City and the Registrar may treat the person in whose name any Bond is at any time registered in the Bond Register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for

all other purposes; and all payments made to or upon the order of such Holder shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the City and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the City. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the City, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.07. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the City Administrator and shall be executed on behalf of the City by the signatures of the Mayor and the City Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until the date of delivery of such Bond. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond, substantially in the form provided in Section 2.09, has been executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on any Bond shall be conclusive evidence that it has been duly authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and

authenticated, the City Administrator shall deliver them to the Purchaser upon payment of the purchase price in accordance with the contract of sale theretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.08. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

“Beneficial Owner” shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person’s subrogee.

“Cede & Co.” shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

“DTC” shall mean The Depository Trust Company of New York, New York.

“Participant” shall mean any broker-dealer, bank or other financial institution for which DTC holds bonds as securities depository.

“Representation Letter” shall mean the Representation Letter pursuant to which the City agrees to comply with DTC’s Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the Bond Register in the name of Cede & Co., as nominee of DTC. The Registrar and the City may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever; and neither the Registrar nor the City shall be affected by any notice to the contrary. Neither the Registrar nor the City shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the Bond Register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, with respect to the selection by DTC or any Participant of any person to receive payment in the event of a partial redemption of the Bonds, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC’s Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the City’s obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the City to make payments of principal and interest.

Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the City determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of physical certificates, the City may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the City and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC, if not previously filed with DTC, by the Mayor or City Administrator is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of physical certificates and the method of payment of principal of and interest on such Bonds in the form of physical certificates.

2.09. Form of Bonds. The Bonds shall be prepared in substantially the form found at EXHIBIT B attached hereto.

Section 3. USE OF PROCEEDS; PROJECT FUND.

3.01. Project Fund

There is hereby created a special bookkeeping fund to be designated as the General Obligation Bonds, Series 2022A Project Fund (the "Project Fund"), to be held and administered by the City Administrator separate and apart from all other funds of the City. Within the Project Fund are established the following accounts:

(a) Improvements Account. The Improvements Account shall be credited with \$2,189,623.84, representing the estimated costs of the Improvements (\$2,154,116.00) and the costs of issuance of the Improvement Bonds (\$35,507.84) from the proceeds from the Improvement Bonds. The City Administrator shall maintain the Improvements Account until payment of all costs and expenses incurred in connection with the construction of the Improvements have been paid.

(b) Utility Project Account. The Utility Project Account shall be credited with \$591,444.16, representing the estimated costs of the Utility Projects (\$581,798.00) and costs of issuance of the Utility Bonds (\$9,646.16) from the proceeds of the Utility

Bonds. The City Administrator shall maintain the Utility Project Account until all costs and expenses incurred by the City in connection with the construction of the Utility Project have been paid.

From the Project Fund there shall be paid all costs and expenses related to the construction and acquisition of the Project. After payment of all such costs and expenses, the Project Fund shall be terminated. All funds on hand in the Project Fund when terminated shall be credited to the Bond Fund described in Section 4 hereof, unless and except as such proceeds may be transferred to some other fund or account as to which the City has received from bond counsel an opinion that such other transfer is permitted by applicable laws and does not impair the exemption of interest on the Bonds from federal income taxes. In no event shall funds remain in the Project Fund later than August 17, 2025.

SECTION 4. GENERAL OBLIGATION BONDS, SERIES 2022A BOND FUND. The Bonds shall be payable from a separate General Obligation Bonds, Series 2022A Bond Fund (the “Bond Fund”) of the City, which shall be created and maintained on the books of the City as a separate debt redemption fund until the Bonds, and all interest thereon, are fully paid. Within the Debt Service Account (described below) within the Bond Fund are established the following subaccounts:

- (a) Improvements Subaccount. There shall be credited to the Improvements subaccount the following:
 - (i) Improvement Bond proceeds in the amount of \$2,190.35, representing a rounding amount;
 - (ii) the amounts specified in Section 3 above, after payment of all costs of the Improvements;
 - (iii) special assessments levied and collected in accordance with this Resolution;
 - (iv) taxes levied and collected in accordance with this Resolution and allocable to the Improvement Bonds; and
 - (v) any other funds appropriated by this Council for the payment of the Improvement Bonds.
- (b) Utility Subaccount. There shall be credited to the Utility Subaccount the following:
 - (i) the amounts specified in Section 3 above, after payment of all costs of the Utility Project;
 - (ii) net revenues of the System, as described in Section 6 hereof;
 - (iii) taxes levied and collected in accordance with this Resolution and allocable to the Utility Bonds; and

- (iv) any other funds appropriated by the Council for the payment of the Utility Bonds.

The principal of and interest on the Bonds shall be payable from the Bond Fund, and the money on hand in the Bond Fund from time to time shall be used only to pay the principal of and interest on the Bonds. On or before each principal and interest payment date for the Bonds, the City Administrator is directed to remit to the Registrar from funds on deposit in the Bond Fund the amount needed to pay principal and interest on the Bonds on the next succeeding principal and interest payment date.

There are hereby established two accounts in the Bond Fund, designated as the "Debt Service Account" and the "Surplus Account." There shall initially be deposited into the Debt Service Account upon the issuance of the Bonds the amount of \$2,190.35 (as described in (a)(i) above). Thereafter, during each bond year (each twelve month period commencing on February 2 and ending on the following February 1, a "Bond Year"), as monies are received into the Bond Fund, the City Administrator shall first deposit such monies into the applicable subaccount within the Debt Service Account until an amount has been appropriated thereto sufficient to pay all principal and interest due on the Bonds through the end of the Bond Year. All subsequent monies received in the Bond Fund during the Bond Year shall be appropriated to the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient for the payment of principal and interest then due, the City Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency. Investment earnings (and losses) on amounts from time to time held in the Debt Service Account and Surplus Account shall be credited or charged to said accounts.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the City which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the City covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. SPECIAL ASSESSMENTS. The City hereby covenants and agrees that, for the payment of the costs of the Improvements, the City has done or will do and perform all acts and things necessary for the final and valid levy of special assessments in the principal amount of \$770,000, which is not less than 20% of the cost of the Improvements. The principal of and interest on such special assessments are estimated to be levied and collected in the years and amounts shown on EXHIBIT C attached hereto. The principal of the assessments shall be made payable in annual installments, with interest as established by this Council in accordance with law on unpaid installments thereof from time to time remaining unpaid. In the event any special assessment shall at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the City or by this Council or by any of the officers or employees of the City, either in the making of such special assessment or in the performance of any condition precedent thereto, the City hereby covenants and agrees that it will forthwith do all such further things and take all such further proceedings as shall be required by law to make such special assessment a valid and binding lien upon said property.

SECTION 6. PLEDGE OF NET REVENUES. It is hereby found, determined and declared that the City owns and operates the System as a revenue-producing utility and as a convenience, and that the net operating revenues of the System, after deducting from the gross receipts derived from charges for the service, use and availability of the System the normal, current and reasonable expenses of operation and maintenance thereof, will be sufficient, together with any other pledged funds, for the payment when due of the principal of and interest on the Utility Bonds and on any other bonds to which such revenues are pledged.

Pursuant to Minnesota Statutes, Section 444.075, the City hereby covenants and agrees with the registered owners from time to time of the Bonds that until the Utility Bonds and the interest thereon are discharged as provided in Section 8 or paid in full, the City will impose and collect reasonable charges in accordance with said Section 444.075 for the service, use and availability of its System according to schedules sufficient to produce net revenues sufficient, with other funds pledged to payment of the Utility Bonds, to pay the Utility Bonds and any other bonds to which said net revenues have been pledged; and the net revenues, to the extent necessary, are hereby irrevocably pledged and appropriated to the payment of the Bonds and interest thereon when due. Nothing herein shall preclude the City from hereafter making further pledges and appropriations of the net revenues of its System for payment of additional obligations of the City hereafter authorized if the Council determines before the authorization of such additional obligations that the estimated net revenues of the System will be sufficient, together with any other sources pledged to the payment of the outstanding and additional obligations, for payment of the outstanding bonds and such additional obligations. Such further pledges and appropriations of net revenues may be made superior or subordinate to or on a parity with, the pledge and appropriation herein made.

SECTION 7. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the City shall be and are hereby irrevocably pledged. In order to produce aggregate amounts which, together with the collections of other amounts as set forth in Section 4, will produce amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the City, the taxes to be levied and collected in the following years and amounts:

<u>Levy Years</u>	<u>Collection Years</u>	<u>Amount</u>
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See attached schedules

The taxes shall be irrevocable as long as any of the Bonds are outstanding and unpaid, provided that the City reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 8. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the Holders of the Bonds shall cease. The City may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the

payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The City may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The City may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with the Registrar or with a bank or trust company qualified by law to act as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited for such purpose, bearing interest payable at such times and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or, if notice of redemption as herein required has been irrevocably provided for, to an earlier designated redemption date. If such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the City must have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or earlier designated redemption date.

SECTION 9. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

9.01. General Tax Covenant. The City agrees with the registered owners from time to time of the Bonds that it will not take, or permit to be taken by any of its officers, employees or agents, any action that would cause interest on the Bonds to become includable in gross income of the recipient under the Internal Revenue Code of 1986, as amended (the "Code") and applicable Treasury Regulations (the "Regulations"), and agrees to take any and all actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and the Regulations. All proceeds of the Bonds deposited in the Project Fund will be expended solely for the payment of the costs of the Project. The Project is and will be owned and maintained by the City and available for use by members of the general public on a substantially equal basis. The City shall not enter into any lease, management contract, use agreement, capacity agreement or other agreement with any non-governmental person relating to the use of the Project, or any portion thereof, or security for the payment of the Bonds which might cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

9.02. Arbitrage Certification. The Mayor and City Administrator being the officers of the City charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with Section 148 of the Code, and applicable Regulations, stating the facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds which make it reasonable to expect that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and Regulations.

9.03. Arbitrage Rebate. (a) It is hereby found that the City has general taxing powers, that no Bond is a “private activity bond” within the meaning of Section 141 of the Code, that 95% or more of the net proceeds of the Bonds are to be used for local governmental activities of the City, and that the aggregate face amount of all tax-exempt obligations (other than private activity bonds) issued by the City and all subordinate entities thereof during the year 2022 is not reasonably expected to exceed \$5,000,000. Therefore, pursuant to the provisions of Section 148(f)(4)(D) of the Code, the City shall not be required to comply with the arbitrage rebate requirements of paragraphs (2) and (3) of Section 148(f) of the Code.

(b) Notwithstanding the provisions of paragraph (a) of this Section 9.03, if the arbitrage rebate provisions of Section 148(f) of the Code applies to the Bonds, the City hereby covenants and agrees to make the determinations, retain records and rebate to the United States the amounts at the times and in the manner required by said Section 148(f) and applicable Regulations.

9.04. Qualified Tax-Exempt Obligations. The City Council hereby designates the Bonds as “qualified tax-exempt obligations” for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt obligations (within the meaning of Section 265(b)(3) of the Code) which will be issued by the City and all subordinate entities during calendar year 2022 does not exceed \$10,000,000.

9.05. Reimbursement. The City certifies that the proceeds of the Bonds will not be used by the City to reimburse itself for any expenditure with respect to the Project which the City paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the City shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations, provided that this certification shall not apply (i) with respect to certain de minimis expenditures, if any, with respect to the Project meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to “preliminary expenditures” for the Project as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the “issue price” of the Bonds.

9.06. Continuing Disclosure. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the City hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the outstanding Bonds. The City is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the City fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder

to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The City will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the City, the following information at the following times:

- (1) on or before twelve (12) months after the end of each fiscal year of the City, commencing with the fiscal year ending December 31, 2022, the following financial information and operating data in respect of the City (the Disclosure Information):
 - (A) the audited financial statements of the City for such fiscal year, prepared in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the City, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the City; and
 - (B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under the headings: “Economic and Financial Information—Valuations,” “—Tax Capacity Rates” and “—Tax Levies and Collections,” and “Summary of Debt and Debt Statistics,” which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the City shall provide on or before such date unaudited financial statements and, within 10 days after the receipt thereof, the City shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (the MSRB) through its Electronic Municipal Market Access System (EMMA) or the SEC. The City shall clearly

identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the City have materially changed or been discontinued, such Disclosure Information need no longer be provided if the City includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other City operations in respect of which data is not included in the Disclosure Information and the City determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the City shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

- (2) In a timely manner, not in excess of 10 business days after the occurrence of the event, to the MSRB through EMMA, notice of the occurrence of any of the following events (each a “Material Fact,” as hereinafter defined):
- (A) principal and interest payment delinquencies;
 - (B) non-payment related defaults, if material;
 - (C) unscheduled draws on debt service reserves reflecting financial difficulties;
 - (D) unscheduled draws on credit enhancements reflecting financial difficulties;
 - (E) substitution of credit or liquidity providers, or their failure to perform;
 - (F) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds or other material events affecting the tax status of the Bonds;
 - (G) modifications to rights of Bond holders, if material;
 - (H) Bond calls, if material and tender offers;
 - (I) defeasances;
 - (J) release, substitution, or sale of property securing repayment of the Bonds if material;
 - (K) rating changes;
 - (L) bankruptcy, insolvency, receivership, or similar event of the obligated person;
 - (M) the consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
 - (N) appointment of a successor or additional trustee or the change of name of a trustee, if material.

- (O) Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and
- (P) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes of the events identified in paragraphs (O) and (P) above, the term “financial obligation” means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term “financial obligation” shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

As used herein, for those events that must be reported if material, an event is material if a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also material if it would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

- (3) In a timely manner, to the MSRB through EMMA, notice of the occurrence of any of the following events or conditions:
 - (A) the failure of the City to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;
 - (B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the City under subsection (d)(2);
 - (C) the termination of the obligations of the City under this section pursuant to subsection (d);

- (D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and
- (E) any change in the fiscal year of the City.

(c) Manner of Disclosure.

- (1) The City agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).
- (2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

- (1) The covenants of the City in this section shall remain in effect so long as any Bonds are outstanding. Notwithstanding the preceding sentence, however, the obligations of the City under this section shall terminate and be without further effect as of any date on which the City delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the City to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.
- (2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the City from time to time, without notice to (except as provided in paragraph (c)(2) hereof) or the consent of the Owners of any Bonds, by a resolution of this Council filed in the office of the recording officer of the City accompanied by an opinion of Bond Counsel, who may rely on certificates of the City and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the City or the type of operations conducted by the City, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the City agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

- (3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 10. CERTIFICATION OF PROCEEDINGS.

10.01. Registration of Bonds. The City Administrator is hereby authorized and directed to file a certified copy of this resolution with the County Auditor of Pennington County, together with such additional information as is required, and to obtain a certificate that the Bonds and the taxes levied pursuant hereto have been duly entered upon the County Auditor's Bond register.

10.02. Authentication of Transcript. The officers of the City and the County Auditor are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records relating to the Bonds and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds, as the same appear from the books and records in their custody and control or as otherwise known to them, and all such certified copies, affidavits and certificates, including any heretofore furnished, shall be deemed representations of the City as to the correctness of all statements contained therein.

10.03. Official Statement. The Preliminary Official Statement relating to the Bonds, prepared and distributed by the Municipal Advisor, is hereby approved. The Municipal Advisor is hereby authorized on behalf of the City to prepare and distribute to the Purchaser within seven business days from the date hereof, a Final Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds required to be included in the Official Statement by Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934. The officers of the City are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

10.04. Effective Date. This resolution shall be in full force and effect from and after its passage.

Upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

whereupon the Resolution was declared duly passed and adopted.

EXHIBIT A

Maturity Schedules

<u>Year</u>	<u>Improvement Bonds</u>	<u>Utility Bonds</u>	<u>Total</u>
2024	\$ 110,000	\$ 20,000	130,000
2025	150,000	30,000	180,000
2026	160,000	30,000	190,000
2027	165,000	35,000	200,000
2028	170,000	35,000	205,000
2029	175,000	35,000	210,000
2030	185,000	40,000	225,000
2031	190,000	40,000	230,000
2032	200,000	40,000	240,000
2033	205,000	40,000	245,000
2034	210,000	45,000	255,000
2035	215,000	45,000	260,000
2036	-	45,000	45,000
2037	-	50,000	50,000
2038	-	50,000	50,000
TOTAL	\$2,135,000	\$580,000	\$2,715,000

EXHIBIT B

UNITED STATES OF AMERICA
STATE OF MINNESOTA
COUNTY OF PENNINGTON

CITY OF THIEF RIVER FALLS

GENERAL OBLIGATION BONDS,
SERIES 2022A

R-_____ \$_____

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP No.</u>
____%	February 1, 20__	August 17, 2022	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

CITY OF THIEF RIVER FALLS, State of Minnesota (the “City”) acknowledges itself to be indebted and for value received hereby promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual interest rate specified above, payable on February 1 and August 1 in each year, commencing August 1, 2023 (each such date, an “Interest Payment Date”), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the calendar month preceding such Interest Payment Date. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the agent of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on Northland Trust Services, Inc., Minneapolis, Minnesota, as Bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the “Registrar”) or other agreed-upon means of payment by the Registrar or its designated successor. For the prompt and full payment of such principal and interest as the same respectively come due, the full faith and credit and taxing powers of the City have been and are hereby irrevocably pledged.

This Bond is one of an issue (the “Bonds”) in the aggregate principal amount of \$2,715,000 issued pursuant to a resolution adopted by the City Council on July 19, 2022 (the “Resolution”), to finance various street and water improvements in the City and to fund the costs of issuance of the Bonds. This Bond issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapters 429, 444 and 475. For the full and prompt payment of the principal of and interest on the Bonds as the same become due, the

full faith, credit and taxing power of the City have been and are hereby irrevocably pledged. The Bonds are issuable only in fully registered form, in the denomination of \$5,000 or any integral multiple thereof, of single maturities.

Bonds maturing on February 1, 2031 and later years shall be subject to redemption and prepayment at the option of the City, in whole or in part, in such order of maturity dates as the City may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the Bond depository in accordance with its customary procedures) in multiples of \$5,000, on February 1, 2030, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The City shall cause notice of the call for redemption thereof to be published if and to the extent required by law, and at least thirty (30) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered holders of any Bonds, at the holders' addresses as they appear on the Bond register maintained by the Bond Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

Bonds maturing on February 1, 2038, shall be subject to mandatory redemption, at a redemption price equal to their principal amount plus interest accrued thereon to the redemption date, without premium, on February 1 in each of the years shown below, in an amount equal to the following principal amounts:

Term Bond maturing February 1, 2038

<u>Year</u>	<u>Principal Amount</u>
2035	\$ 260,000
2036	45,000
2037	50,000
2038*	50,000

*stated maturity

Notice of redemption shall be given as provided in the preceding paragraph.

The City will cause notice of the mandatory redemption of the Term Bonds to be published if and as required by law and, and at least thirty and not more than sixty days prior to the designated redemption date, will cause notice of the call thereof to be mailed by first class mail to the registered owner of any Bond to be redeemed at the owner's address as it appears on the bond register maintained by the Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified, and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds shall cease to bear interest.

As provided in the Resolution and subject to certain limitations set forth therein, this Bond is transferable upon the books of the City at the principal office of the Registrar, by the registered owner hereof in person or by the owner's attorney duly authorized in writing upon surrender hereof together

with a written instrument of transfer satisfactory to the Registrar, duly executed by the registered owner or the owner's attorney, and may also be surrendered in exchange for Bonds of other authorized denominations. Upon such transfer or exchange the City will cause a new Bond or Bonds to be issued in the name of the designated transferee or registered owner, of the same aggregate principal amount, bearing interest at the same rate and maturing on the same date; subject to reimbursement for any tax, fee or governmental charge required to be paid with respect to any such transfer or exchange.

The Bonds have been designated by the City as "qualified tax-exempt obligations" pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

The City and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment as herein provided and for all other purposes, and neither the City nor the Registrar shall be affected by any notice to the contrary.

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the City.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the City in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the City Council has by the Resolution covenanted and agreed to collect and apply to payment of the bonds ad valorem taxes levied on all taxable property in the City, certain net revenues of its municipal water system, and special assessments upon property specially benefited by the local improvements financed with the Bonds, which taxes, revenues and assessments are estimated to be collectible in years and amounts sufficient to produce sums not less than 5% in excess of the principal of and interest on the Bonds when due, and has appropriated such assessments, revenues and taxes to its General Obligation Bonds, Series 2022A Bond Fund for the payment of such principal and interest; that if necessary for the payment of such principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the City, without limitation as to rate or amount; that all proceedings relative to the projects financed by this Bond have been or will be taken according to law and that the issuance of this Bond, together with all other indebtedness of the City outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the City to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, the City has caused this Bond to be executed on its behalf by the facsimile signatures of its Mayor and City Administrator and has caused this Bond to be dated as of the date set forth below.

CITY OF THIEF RIVER FALLS, MINNESOTA

(facsimile signature – City Administrator)

(facsimile signature – Mayor)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

NORTHLAND TRUST SERVICES, INC.,
as Registrar

By _____
Authorized Representative

TEN COM --as tenants in common		UTMA as Custodian for
	(Cust)	(Minor)
TEN ENT --as tenants by the entireties under Uniform Transfers to Minors Act		
		(State)
JT TEN --as joint tenants with right of survivorship and not as tenants in common		

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated:

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

Signature(s) must be guaranteed by an “eligible guarantor institution” meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other “signature guaranty program” as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

PLEASE INSERT SOCIAL SECURITY OR
OTHER IDENTIFYING NUMBER OF
ASSIGNEE:

EXHIBIT C

Special Assessments and Tax Levies

105% Levy

Date	Total P+I	105% Levy	Special Assessments*	Net Levy	Levy Year	Collection Year
02/01/2023	-	-	-	-	-	-
02/01/2024	221,018.86	232,069.80	83,673.30	148,396.50	2022	2023
02/01/2025	221,872.50	232,966.13	83,673.31	149,292.82	2023	2024
02/01/2026	225,872.50	237,166.13	83,673.30	153,492.83	2024	2025
02/01/2027	224,472.50	235,696.13	83,673.29	152,022.84	2025	2026
02/01/2028	222,872.50	234,016.13	83,673.30	150,342.83	2026	2027
02/01/2029	221,072.50	232,126.13	83,673.31	148,452.82	2027	2028
02/01/2030	224,072.50	235,276.13	83,673.30	151,602.83	2028	2029
02/01/2031	221,672.50	232,756.13	83,673.30	149,082.83	2029	2030
02/01/2032	225,972.50	237,271.13	83,673.31	153,597.82	2030	2031
02/01/2033	224,972.50	236,221.13	83,673.29	152,547.84	2031	2032
02/01/2034	223,822.50	235,013.63	83,673.30	151,340.33	2032	2033
02/01/2035	222,417.50	233,538.38	83,673.30	149,865.08	2033	2034
Total	\$2,680,111.36	\$2,814,116.93	\$1,004,079.61	\$1,810,037.32		

*Assessments assume \$770,000 spread in even payments for a term of 12 years at a rate of 4.25%, which is 1% over the AIC.

PENNINGTON COUNTY AUDITOR'S
CERTIFICATE AS TO REGISTRATION AND TAX LEVY

The undersigned, being the duly qualified and acting County Auditor of Pennington County, Minnesota, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on July 19, 2022, by the City Council of Thief River Falls, Minnesota, setting forth the form and details of an issue of \$2,715,000 General Obligation Bonds, Series 2022A dated the date of issuance thereof.

I further certify that the issue has been entered on my bond register and the taxes required by law have been levied as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand and official seal on the ____ day of _____, 2022.

Pennington County Auditor

(SEAL)



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.2 Dayna and Kraig Melvie – Conditional Use Permit Request

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Approve a Conditional Use Permit for Dayna and Kraig Melvie Car Wash with the following conditions:

- Subject to final site plan review

BACKGROUND: Dayne and Kraig Melvie purchased the former Northwest Mobile Home sales lot from Les Snetting for the purpose of constructing a car wash and storage units. This property is located at 924 Third Street West and is currently zoned General Business District (C-2). This is an allowable use in this zoning district with a conditional use permit.

KEY ISSUES: The city recently added “Car and Truck Wash Business” as a conditional use in General Business District (C-2), and Central Business District (C-3) to allow input from the Water Systems Superintendent. This type of business generally does not qualify as a significant user that would require wastewater monitoring and or treatment by the Minnesota Pollution Control Agency (MPCA). The requirement of a conditional use permit will allow the city the ability to place conditions regarding wastewater discharge on a case-by-case basis.

FINANCIAL CONSIDERATIONS: Costs associated with the Conditional Use Permit are paid by the applicant.

LEGAL CONSIDERATION: A Public Hearing was held by the Planning Commission to review this request.

DEPARTMENT/RESPONSIBLE PERSON: Mark Borseth, Community Development Consultant

ATTACHMENTS:

1.	Dayna and Kraig Melvie - Conditional Use Permit Docs
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**NOTICE OF HEARING
PLANNING COMMISSION
CITY OF THIEF RIVER FALLS**

Notice is hereby given pursuant to Chapter 152 of the Thief River Falls ("City") City Code that Dayna and Kraig Melvie, 21738 165th Avenue NW, Viking, MN 56760, has applied for a Conditional Use Permit to allow a car wash at US Highway 1 & 59. The property is described as follows:

Part of T&S Addition to the City of Thief River Falls, Minnesota, & Part of the SW1/4 NW1/4 & NW1/4 SW1/4, All in Section 33, T.154N., R.43W. of the Fifth Principal Meridian, Pennington County, Minnesota.

Notice is further given that the Planning Commission will conduct a Hearing on the Conditional Use Permit Request at 5:00 P.M. on Tuesday, July 12, 2022, in the City Council Chambers, City Hall, 405 Third Street East, Thief River Falls, MN 56701. All persons wishing to comment on the Conditional Use Permit request will have the option to be heard at this time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the Zoning Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-8506.

If you have a disability and need an accommodation in order to attend this hearing, please contact the Zoning Administrator at the above address or phone number.

Dated this 24th day of June 2022

CITY OF THIEF RIVER FALLS

/s/ Mark Borseth
Zoning Administrator

Published in the Wednesday, July 29, 2022, edition of The Times.



Application To Planning Commission/BOZA

City of Thief River Falls
Community Services
405 3rd Street East - P.O. Box 528
Thief River Falls, MN 56701
218-681-8506

Paid
6/1/22
CK#11247

☐ REZONING (Fee \$150.00)		☐ APPEALS (Fee \$50.00)	
☐ VARIANCE (Fee \$150.00)			
☐ LAND SUBDIVISION (Fee \$300.00)			
☒ CONDITIONAL USE PERMIT (Fee \$150.00)			
Applicant			
Name Dayna E Kraig Melvire		Phone # 218-689-2791 / 5041	
Address 21738 165th Ave NW		City Viking	State MN
		Zip 56760	
Property Owner (if different from Applicant)			
Name Leo Snethling Northwestern Homes Lot		Phone # 1-651-238-3801-Cheryl	
Address Hwy 595.		City Itasca	State Zip
Approximate Location of Property			
Address		Legal Description See Attached	
Present Zoning Classification C-2		Present Use	
Description of Request Touchless car wash on west side of lot running perhaps 59 to 2nd Street. (Cars only) & Climate Controlled RV/rec. Storage Units. on remainder of the lot.			
Property Owner Signature (required) Leo Snethling POA		Date 6-1-22	
Applicant Signature Dayna E Kraig		Date 6/1/22	
Review (For office use only)			
Date of Publication		Date on Planning Commission Agenda	
Action Taken By Commission:			
Action Taken By City Council:			
City Council Resolution / Ordinance Number			
Fee Paid			

GENERAL POWER OF ATTORNEY

I, Leslie J. Snetting, the undersigned, of 1502 Greenwood St E, Thief River Falls, MN 56701, designate and appoint Marlene J. Snetting, 1502 Greenwood St E, Thief River Falls, MN 56701, Cheryl A. Snetting, 17922 142nd Ave NE, Thief River Falls, MN 56701 and Rebecca L. Moe, 1615 Sherwood Drive, North Mankato, MN 56003, as my true and lawful attorneys-in-fact.

1. General Power of Attorney. To jointly or severally exercise or perform any act, power, duty, right, or obligation that I now have or may hereafter acquire, relating to any persons, matter, transaction, or property, real or personal, tangible or intangible, now owned or hereafter acquired by me, including, without limitation, the following specifically named powers. I grant to my attorneys-in-fact full power and authority to do everything necessary in exercising any of the powers herein granted as fully as I might or could do if personally present, hereby ratifying and confirming all that my attorneys-in-fact shall lawfully do or cause to be done by virtue of this power of attorney and the powers herein granted, including, but not limited to:

1.1. General. To exercise or perform any act, power, duty, right, or obligation whatsoever that I now have, or may subsequently acquire the legal right, power, or capacity to exercise or perform, in connection with, arising from, or relating to any person, item, transaction, business, real or personal property, tangible or intangible thing, or any matter whatsoever.

1.2. Real Property. To purchase, take possession of, lease, manage, sell, convey, exchange, mortgage, release, and encumber real property or any interest in real property under such terms and conditions as my attorneys-in-fact shall deem proper.

1.3. Personal Property. To purchase, receive, take possession of, lease, sell, assign, endorse, exchange, license, release, mortgage, and pledge personal property or any interest in personal property under such terms and conditions as my attorneys-in-fact shall deem proper.

1.4. Financial Accounts. To deal with accounts maintained by or on behalf of myself with institutions (including, without limitation, banks, savings and loan associations, credit unions, and securities dealers). This shall include the authority to maintain and close existing accounts, to open, maintain, and close other accounts, and to make deposits, transfers, purchases, sales, write checks, and make withdrawals with respect to all such accounts.

1.5. Stocks and Bonds. To purchase and sell stocks, bonds, mutual funds, and all other forms of financial instruments. The attorneys-in-fact shall have the authority to

sell securities on any reasonable basis, to make deposits, transfers, purchases, sales, and withdrawals with respect to all such accounts, to sign and endorse assignments separate from the certificate and stock powers, and in all manners deal with stocks, bonds, and all other forms of financial instruments.

1.6. Retirement Plans and Individual Retirement Accounts. To purchase and sell stocks, bonds, mutual funds, and all other existing or hereafter acquired qualified and nonqualified retirement plans, including, without limitation, any 401(k), thrift, 403, profit sharing, money purchase pension, and any Individual Retirement Account (collectively "retirement plans"), to transfer any retirement plan to another institution, to require distribution of any retirement plan and rollover of the retirement plan proceeds to another retirement plan, upon the death of my spouse, if any, to transfer the proceeds of any retirement plan of my spouse, if any, to a spousal rollover individual retirement plan, to execute the beneficiary designation in the same form and with the same beneficiaries as last executed by the Principal, outright or in trust, in such a manner as to minimize the estate, income, and excise tax treatment of the retirement plan benefits, to make withdrawals from the retirement plans, make any and all elections, roll the retirement plans over, and in all ways to deal with the my rights in any retirement plan, to make any and all elections and withdrawals and exercise all of my rights, and in all way to deal with the my retirement plans and my interests in the retirement plans; provided, however, I shall be the sole recipient of any distribution while living.

1.7. United States Treasury Bonds. To purchase United States Treasury Bonds which may be redeemed at par in payment of federal estate tax.

1.8. Moneys Due. To request, demand, recover, collect, endorse, and receive all moneys, debts, accounts, gifts, bequests, dividends, annuities, rents, and payments due me.

1.9. Claims against Myself. To contest, pay, settle, compromise, or otherwise discharge any and all claims of liability or indebtedness against myself and, in so doing, use any of my funds or other assets or use funds or other assets of the attorney-in-fact and obtain reimbursement out of my funds or other assets.

1.10. Legal Proceedings. To participate in any legal action in my name or otherwise. This shall include: (a) actions for attachment, execution, eviction, foreclosure, indemnity, and any other proceeding for equitable or injunctive relief; and (b) legal proceedings in connection with the authority granted in this general power of attorney.

1.11. Written Instruments. To sign, seal, execute, deliver, and acknowledge all written instruments and do and perform each and every act and thing whatsoever which may be necessary or proper in the exercise of the powers and authority granted to the attorneys-in-fact as fully as I could do if personally present.

1.12. Safe Deposit Box. To enter any safe deposit box in which I have a right of access.

1.13. Transfer to Trust. To transfer assets of all kinds to the trustee of any trust which is for the sole benefit of myself and which terminates at my death as to my property with my property distributable to the personal representative of my estate.

1.14. Disclaim. To disclaim any interests in any property to which I would otherwise succeed.

1.15. Gifts. To make transfers in furtherance of any plan or pattern of gifting that I may have entered into and to gift to my children and their issue.

1.16. Change of Trustee. To change any trustee that I could change. Such change shall be to a bank or trust company with trust powers in the state of my residence.

1.17. Insurance. To purchase health, auto, home, liability, life, and other forms of insurance and to exercise all rights regarding those insurance policies.

1.18. Care. To arrange for meal service, housekeeping, nursing care, and to arrange for my hospitalization, convalescent or nursing home care, and to consent to such treatment, care, and practices as may be advisable for my welfare.

1.19. Transfer on Death Deed. To execute on my behalf any transfer on death deeds.

2. Authority. I grant to my attorneys-in-fact full power and authority to do, take, and perform all and every act and thing whatsoever requisite, proper, or necessary to be done, in the exercise of any of the rights and powers granted, as fully to all intents and purposes as I might or could do if personally present, and confirming all that my attorneys-in-fact shall lawfully do or cause to be done by virtue of this power of attorney and the rights and powers granted.

3. No Limitation, General Power. This instrument is to be construed and interpreted as a general power of attorney. The enumeration of specific items, rights, acts, or powers is not intended to, nor does it, limit or restrict, and is not to be construed or interpreted as limiting or restricting, the general powers granted to my attorneys-in-fact.

4. Durable Power. This power of attorney shall be construed and interpreted as a durable power of attorney. This durable power of attorney shall not be affected by my incapacity, incompetency, or disability.

5. Effective Date. The rights, powers, and authority of the attorneys-in-fact granted herein shall commence and be in full force and effect on the date hereof. Such rights, powers, and authority shall remain in full force and effect thereafter until I choose to terminate this power of attorney.

6. Accounting. My attorneys-in-fact need not render an accounting unless I request it or it is otherwise required by state law.

7. Gifting. This power of attorney authorizes my attorneys-in-fact to transfer my property to an attorney-in-fact.

8. Third Party Reliance. Third parties may rely on the representations of my attorneys-in-fact as to all matters relating to any power granted to my attorneys-in-fact herein and no person who may act in reliance upon the representations of my attorneys-in-fact or the

authority granted to my attorneys-in-fact shall incur any liability to myself or my estate as a result of allowing my attorneys-in-fact to exercise any power herein.

9. Termination. This power of attorney may be terminated by:

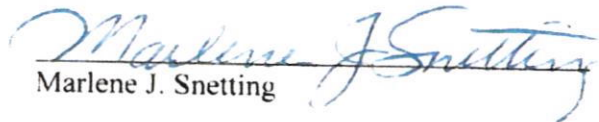
9.1. By myself by written notice to the attorneys-in-fact and, if this power of attorney has been recorded, by recording the written instrument or revocation in the office of the Recorder of the place where the power of attorney was recorded;

9.2. A Guardian of the estate of myself after court approval of such revocation;
or

9.3. The death of myself upon actual knowledge or receipt of written notice by the attorneys-in-fact.

10. Indemnity. My estate shall hold harmless and indemnify the attorneys-in-fact from all liability for acts done in good faith and not in fraud of myself.

In Witness Whereof, I have hereunto signed my name this 26th day of February, 2015.


Marlene J. Snetting

STATE OF MINNESOTA)

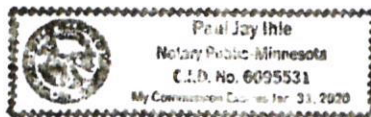
COUNTY OF PENNINGTON)

)ss.

ACKNOWLEDGMENT OF PRINCIPAL

The foregoing instrument was acknowledged before me this 26th day of February, 2015, by Marlene J. Snetting.

(notary stamp or seal)

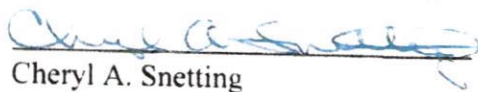


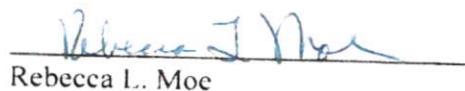


Signature of Notary Public

Specimen Signature of Attorney(s)-
in-Fact (Notarization not required)


Leslie J. Snetting


Cheryl A. Snetting


Rebecca L. Moe

This instrument was drafted by

PAUL IHLE

312 North Main Avenue

P.O. Box 574

Thief River Falls, MN 56701

CHECKLIST FOR CONDITIONAL USE REQUEST

- [illegible]

15. **Should screening be provided along the boundaries of this property?** NA.
16. **Are screened storage and trash areas provided?** NA.
17. **Are vehicular accessways adequate?** Yes
18. **Will the use impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district?** No. The proposed use is consistent with the comprehensive plan.
19. **Can it be found that there is a public necessity for the Special Use?** The developer feels the car wash and storage units are needed.
20. **What is the general character of the neighborhood?** The area is primarily commercial, with a manufactured home park to the south and the Pennington County Fairgrounds to the north.
21. **Are Wetlands or Shore land impacted by this request?** No.

COMMENTS:

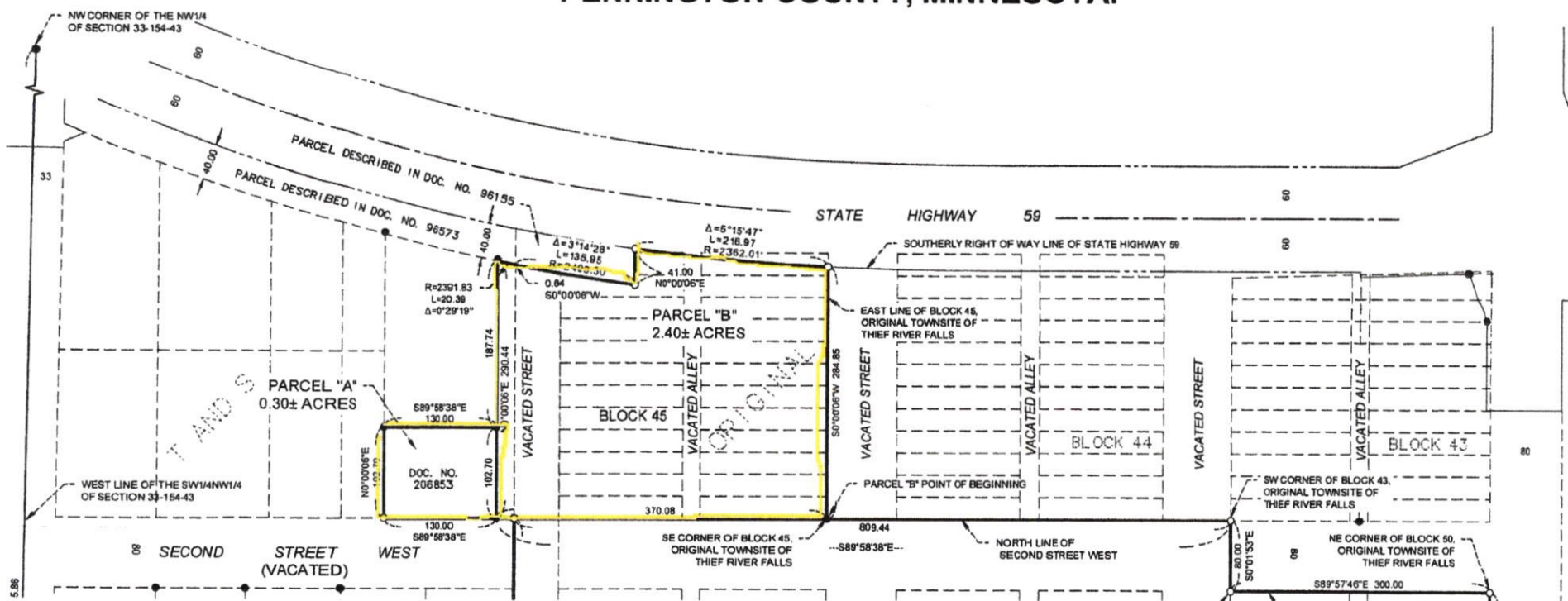
The proposed use is consistent with the comprehensive plan and allowed in the General Business District (C-2) with a Conditional use Permit. The Water Systems Superintendent should review the chemical list that will be discharged into the sanitary sewer and given opportunity to comment and require conditions if warranted.

CRITERIA FOR GRANTING CONDITONAL USE PERMITS

1. The establishment, maintenance, or operation of a conditional use will not be detrimental to or endanger the public health, safety, morals, or general welfare.
2. The conditional use will not create an excessive burden on existing parks, schools, streets, and other public facilities and services which serve or are proposed to serve the area.
3. The conditional use will be sufficiently compatible with or separated by distance or screening from adjacent Agriculture or Residential zoned or used land.
4. The structure and site shall have an appearance that will not have an adverse effect upon adjacent agricultural or residential zoned or used land.
5. The conditional use is related to the overall needs of the City and to existing land use.
6. The conditional use is consistent with the purpose of this Chapter and requirements of the Zoning District.
7. The conditional use is not in conflict with the Comprehensive Plan.
8. Adjacent business will not be adversely affected because of curtailment of customer trade brought on by the intrusion of noise, glare, or general unsightliness.

CERTIFICATE OF SURVEY

PART OF T & S ADDITION TO THE CITY OF THIEF RIVER FALLS, MINNESOTA, & PART OF THE SW1/4NW1/4 & NW1/4SW1/4, ALL IN SEC. 33, T. 154 N., R. 43 W. OF THE 5TH PRINCIPAL MERIDIAN, PENNINGTON COUNTY, MINNESOTA.

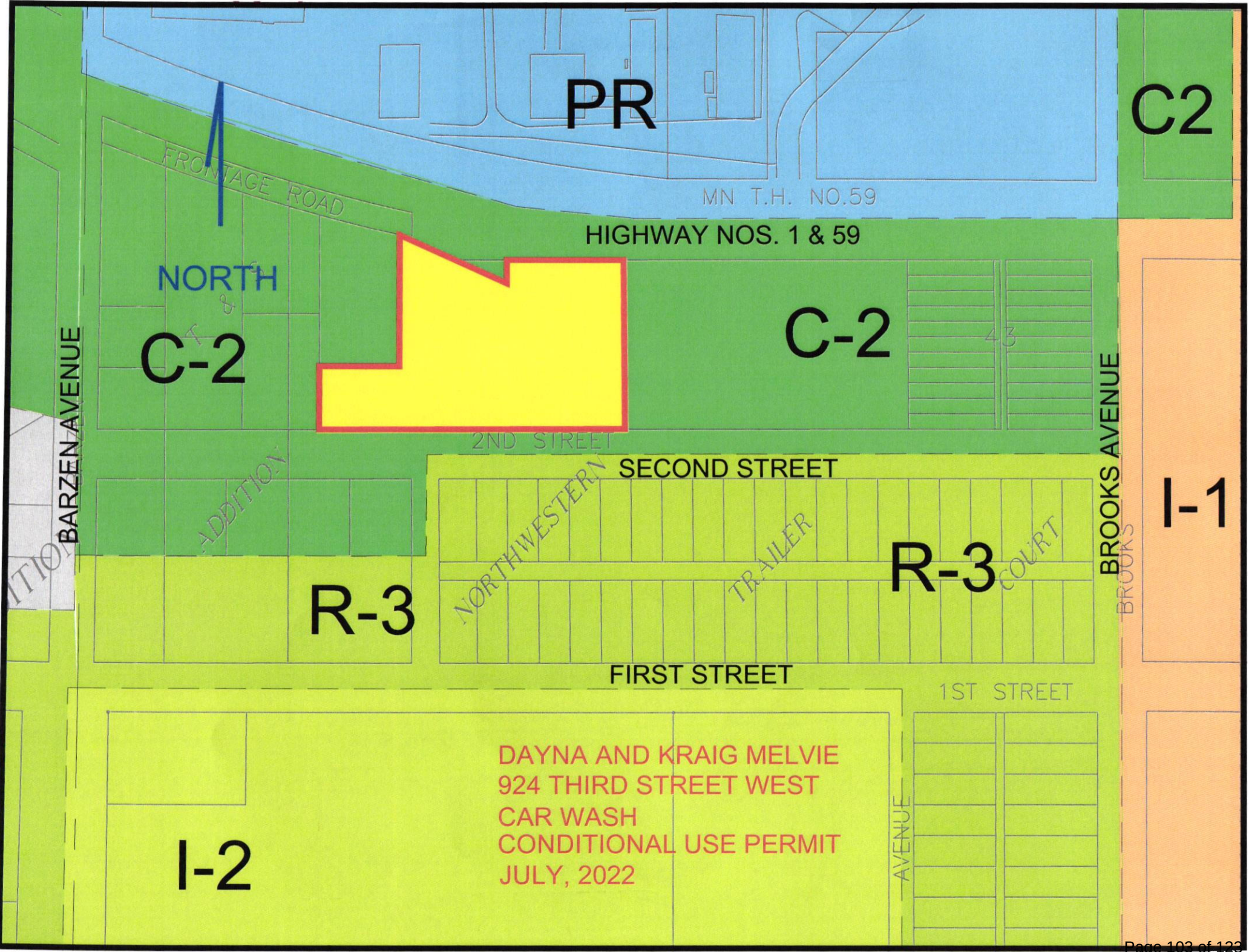


MN T.H. NO.59

NORTH



2ND STREET





City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.3 Amend City Code Chapter 94.04 Farm Animals to Allow Chickens

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: Call for Public Hearing August 16, 2022 at 5:30 PM to discuss Amending the City Code Chapter 94.04 Farm Animals to allow chickens; and by adopting by reference City Code Chapter 10 and Section 94.99, which, among other things, contain penalty provisions.

BACKGROUND: City code defines chickens as a farm animal. The code also precludes the farm animals within the city limits except within the agriculture district along with certain conditions.

KEY ISSUES: Inquires have been made by the public on a couple occasions on whether chickens are allowed within the City limits in a residential zoning district. In response to these inquiries the Public Safety Committee has requested to call for a hearing to consider amending the city code.

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: A public hearing is required for in an ordinance amendment and requires a first and second reading.

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Notice of Hearing Chapter 94
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**NOTICE OF HEARING
CITY COUNCIL
CITY OF THIEF RIVER FALLS**

Notice is hereby given, pursuant to Chapter 94 of the Thief River Falls City Code, that the City Council recommends:

An amendment to City Code Chapter 94.04 FARM ANIMALS to allow chickens; and by adopting by reference City Code Chapter 10 and Section 94.99, which, among other things, contain penalty provisions.

Notice is further given that the City Council will conduct a hearing on the amendments at 5:30 p.m. on Tuesday, August 16, 2022, in the City Council Chambers, 405 3rd Street East, Thief River Falls, MN. All persons wishing to comment on the amendments will have the option to be heard at that time. Persons who wish to submit written comments prior to the Hearing or who have questions should address them to the office of the City Administrator, City Hall, P.O. Box 528, Thief River Falls, MN 56701, or telephone 218-681-2943.

If you have a disability and need an accommodation in order to attend this hearing, please contact the City Administrator at the above address or phone number.

Dated this 29th day of July 2022

CITY OF THIEF RIVER FALLS

/s/ Angie Philipp
City Administrator

Published in the Wednesday, August 3, 2022, edition of The Times.



City of Thief River Falls

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Thief River Falls MN 56701-0528

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FAX: 218-681-6223
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Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.4 Approval of General Manager Job Description and Authorization to post to fill the General Manager position

RECOMMENDATION: It is respectfully requested the City Council accept Utilities Committee recommendation:

MOTION TO: Approve the job description of the General Manager and Authorize to post to fill the position. The position would be posted 5 days internally before being posted to the public.

BACKGROUND: Following the retirement of Dale Narlock, Electric Superintendent, the city looked into restructuring the utilities department. A General Manager position was developed to coordinate the duties of the Electric and Water Systems.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The salary range of the General Manager position would be \$49.79-\$52.27 per hour. The City is currently doing a classification study and this range may change. The position is a MAPS position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, Administrator

ATTACHMENTS:

1.	General Manager Job Description
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Classification: General Manager

Department: Utilities

Reports to: City Council, Council Committee or City Administrator as delegated

Location: Electric Building

Supervises: Department Staff

FLSA Classification: Exempt

Position Summary

The Public Utilities General Manager ensures that the needs of Thief River Falls Utilities customers are met by providing high quality, safe, and efficient water, waste water and electric service in a cost-efficient and effective manner while promoting conservation and responsible management of resources. This position performs overall administrative and management duties for electric, water, and wastewater. This position is the staff liaison for the Utility Commission and provides updates on policies, service rules, rate recommendations, short-and long-term strategic and capital plans and regulatory updates.

Essential Duties and Responsibilities

Serves as Department Head

- Oversees all department operations and work activities, including the staff of the department in alignment with the vision and directives of the City.
- Leads the operation of the department, ensures City policies/safety/rules/procedures are followed, assists staff with problem solving issues, performs appropriate decision making, and follows through on projects to ensure work product is consistently high quality.
- Inspires others to achieve results by promoting involvement, participation and cooperation.
- Works respectfully and effectively with managers and leadership of the department, and creates a work environment among reporting staff that encourages and provides impactful outcomes through teamwork.
- Creates and supports effective working relationships within and between City departments, divisions and outside agencies.
- Interprets laws, rules, and regulations at the City, County, State, and Federal level.
- Determines fiscal goals and objectives; establishes program areas, service needs, and allocates department resources.
- Prepares annual operating Department budget by providing comprehensive justifications for budgetary requests.

Fiscal Management

- Lead preparation of the utility's annual budget and strategic financial plans in collaboration with the City Administrator, Finance Officer and department managers.
- Oversee administration of approved budget; perform cost control activities, monitor revenues and expenditures, assure effective use of funds, and advise the Commission on current and future utility needs.
- Prepares an annual utilities rate review based upon the budget and anticipated capital improvement expenditures and facilitates cost of service rate studies.
- Evaluate capital needs and assist the Commission in establishing a plan for infrastructure improvements. Prepare and update a Five Year Capital Improvement Plan. Collaborate in the development of financing for capital improvement projects.
- Collaborate with City Staff in the preparation and review of bid requests and requests for proposals. Recommend award of contracts and administer contracted services. Work with consulting engineers to oversee projects.
- Oversee and monitor all utility contracts, agreements, and legal documents with legal counsel. Manage and negotiate wholesale power contracts, transmission service agreements, and other agreements and regulatory permits.

Provides Work Direction

- Ensures the work activities of the employees are in alignment with the vision and direction of the City.

- Promotes teamwork and cooperation.
- Serves as a positive role model of successful performance and ethical conduct.
- Conducts or oversees training for personnel to ensure established procedures are clearly understood and followed.
- Continually monitors results being achieved in assigned areas, providing the necessary tools and coaching to create a cohesive team.
- Enforces all safety rules, regulations and procedures. Provides training as necessary.

Staff Management

- Manages staff recruitment and selection; recommends hires.
- Plans, reviews, assigns and evaluates work of staff.
- Determines schedules and time off.
- Provides coaching, feedback and evaluates staff performance.
- Determines and implements disciplinary actions; recommends terminations.
- Prepares and provides training.

Administration/Management

- Administers and manages the operations of the Water, Waste Water and Electric Department to provide efficient and environmentally safe delivery of services to the City.
- Directs, organizes, schedules, develops operating procedures, coordinates and implements State and Federal regulations.
- Coordinates relationships between governing boards, employees and public. Provides recommendations to City Council, Utility Committee and City Administration.
- Performs and oversees the maintenance of various division records including payroll, material inventory, equipment replacement, and accident reporting.
- Ensures the proper reporting of labor and materials and that purchasing policies are administered and adhered to. Approves repairs and replacement of equipment.
- Establishes and nurtures highly effective relationships with employees, customers and stakeholders that support and advance business goals and objectives. Assists with inter- and intra-department communications, operational tasks and collaborative activities.
- Leads and supports efforts to continually improve business practices and processes to maximize utility wide resources and achieve operational excellence. Articulates changes in organizational and business priorities to staff in ways that encourage action and support.
- Ensures compliance with State and Federal rules and regulations.
- Presents reports relating to performance of the electric, water, and waste water system and status of work in progress.
- Monitors distribution system status to ensure reliability, integrity and optimum performance of the electric system.
- Answers questions and provides information to the public; investigates complaints and recommends corrective action. Resolves power quality and service issues.
- Develops and monitors departmental budget within established guidelines by compiling past expenditure figures, estimating future costs, and making determinations of new budget figures. Maintains financial/budget records and prepares reports.
- Researches and recommends system changes and obtains the necessary approval of federal or state.
- Plans, designs, recommends, and coordinates electric improvement projects.
- Compiles, prepares, and recommends capital improvement programs.
- Prepares, or oversees the preparation of, a variety of reports, data, forms, correspondence, etc.
- Collaborates with, coordinates and oversees contractors and developers.

Other duties as assigned or apparent

- Responds to emergencies: Implements emergency procedures, initiates and directs outage/emergency response activities.
- Attends meetings, classes and seminars including preparing and presenting at City Council and utility committee meetings. Maintains professional competence.

Qualifications

Education: Bachelor's Degree in business degree, finance, public administration or related field.

Requirements:

- Seven or more years of relevant experience and three years of supervisory experience or an equivalent combination of education/training/experience.
- Driver's license.
- Significant knowledge of and experience with budget development practices and principles.
- Proven planning and organizational abilities.
- Ability to explain and discuss technical and regulatory matters clearly in non-technical language.
- Skill operating computers and relevant software and experience with use of technology in communication and document preparation.
- Excellent communication skills, both oral and written, and interpersonal skills as applied to interactions with co-workers, officials, professionals and the general public.
- Ability to manage complex work requiring analytical ability and inductive thinking.
- Ability to maintain effective working relationships with a wide variety of internal and external contacts to achieve organizational objectives in matters requiring cooperation, explanation and persuasion.
- Ability to negotiate critical agreements or motivate behavior and requires well developed sense of strategy and time.
- Demonstrated leadership, managerial, communication, math and interpersonal skills.
- Knowledge of safe work practices.
- Ability to develop and implement goals and objectives; plan, coordinate, direct and evaluate the work of others; implement policies and procedures; and to supervise personnel in a manner conducive to efficient performance and high morale.
- Ability to formulate strategic direction in keeping with the overall organizational mission.
- Ability to perform widely varied work requiring analytical ability and inductive thinking in adapting and creating policies and procedures to fit situations.

Preferred Qualifications:

- Considerable knowledge of public utility management and best practices.
- Knowledge of electric generation and distribution, water treatment and wastewater collection and treatment issues and practices.
- Considerable knowledge of the compliance and technical requirements of the North American Electric Reliability Corporation (NERC) and Mid-West Reliability Organization (MRO).
- Ability to effectively instruct, train and evaluate staff in the proper methods, procedures and safety precautions of water, waste water, electric transmission and distribution systems.
- Knowledge of pertinent Federal, State, and local laws, codes and regulations related to electric distribution.

Physical Demands and Working Conditions

- Work is performed in office, outdoors, and system facility environments.
- This position may be exposed to all weather conditions, hazardous materials and risk of electrical shock.
- The employee must lift or move up to 50 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision

Equipment Utilized

- Office equipment, computers, department vehicles and equipment.

The City of Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.5 Approval of Fire Chief Job Description and Authorization to post to fill the Fire Chief position

RECOMMENDATION: It is respectfully requested the City Council accept Public Safety Committee recommendation:

MOTION TO: Approve the job description of Fire Chief and Authorize to post to fill the position.

BACKGROUND: A position has opened due to the intent to retire submitted by Marty Semanko, effective Sept. 2, 2022. The department needs to fill the position to run efficiently.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The position is a MAPS position. The salary range of the Fire Chief Position would be 37.60-47.64 per hour. The City is currently doing a classification study and this range may change.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Fire Chief Job Description
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Classification: Fire Chief

Department: Fire Department

Reports to: City Council, Council Committee or
City Administrator as Delegated

Location:

Supervises: Firefighters and Volunteers

FLSA Classification: Exempt

Position Summary

Directs the activities, operations and staff of the Fire Department including fire suppression, fire and life safety education, community outreach, specialized emergency response, administrative functions and staff management to provide an appropriate level of fire prevention, emergency, and firefighting services.

Essential Duties and Responsibilities

Serves as Department Head

- Oversees all department operations and work activities, including the staff of the department in alignment with the vision and directives of the City.
- Leads the operation of the department, ensures City policies/safety/rules/procedures are followed, assists staff with problem solving issues, performs appropriate decision making, and follows through on projects to ensure work product is consistently high quality.
- Inspires others to achieve results by promoting involvement, participation and cooperation.
- Works respectfully and effectively with department staff, and creates a work environment that encourages and provides impactful outcomes through teamwork.
- Creates and supports effective working relationships within and between City departments and outside agencies.
- Interprets laws, rules, and regulations at the City, County, State, and Federal level.
- Determines fiscal goals and objectives; establishes program areas, service needs, and allocates department resources.
- Prepares annual operating Department budget by providing comprehensive justifications for budgetary requests.

Provides Work Direction

- Ensures the work activities of the employees are in alignment with the vision and direction of the City.
- Promotes teamwork and cooperation.
- Serves as a positive role model of successful performance and ethical conduct.
- Conducts or oversees training for current and new employees to ensure established procedures are clearly understood and followed.
- Continually monitors results being achieved in assigned areas, providing the necessary tools and coaching to create a cohesive team.
- Enforces all safety rules, regulations and procedures. Provides training as necessary.

Staff Management

- Assists in recruitment and selection process, recommends hires, and trains staff.
- Plans, reviews, assigns and evaluates work of staff.
- Conducts employee meetings.
- Determines schedules and approves timecards.
- Provides coaching, feedback and evaluates staff performance.
- Handles grievances and resolves staff conflicts and concerns.
- Recommends and administers employee discipline; recommends terminations.
- Oversees the work of contractors, vendors, consultants, etc.

Administration

- Performs financial management.
 - Prepares and submits annual budget and capital improvement plan to City Administrator and City Council and implements approved budget.

○ Monitors budget and approves payments. ○ Prepares grant applications; monitors and reports on grant funds. • Develops and administers department policies and procedures. • Prepares, or oversees preparation of, a variety of reports, records, data files, etc. • Assures compliance with Federal and State laws, regulations and procedures. • Reviews and evaluates department operations and staff development and training programs. • Directs the maintenance of all vehicles, equipment and physical facilities utilized by the Department.
Operational Duties • Provides customer service: responds in-person, by phone, or e-mail to requests, complaints and information from the public and other government agencies. • Participates in emergency planning for major events and disasters. • Oversees and conducts firefighting and fire prevention activities such as: fire suppression, search and rescue attempts, fire code inspections, building code inspections, code enforcement, hazardous materials control, and report preparation. • Oversees and conducts fire investigations including formulating investigation plan, interviewing informants, suspects, experts, victims and witnesses, gathering evidence and preparing investigative reports. • Performs all duties of Firefighter.
Other duties as assigned or apparent • Coordinates and collaborates with federal, state, and other local governments, civic, medical, church and citizens groups. Prepares and delivers public information and public speaking events. • Attends meetings, training, and educational opportunities including attendance at City Council and Public Safety Committee meetings.

Qualifications

Education: Associates/Technical Degree in fire science or related field; Bachelor's Degree is preferred.

Requirements:

- Three years' relevant experience or equivalent combination of education/training/experience.
- Current Firefighter I and II Certification.
- Valid MN Driver's License.
- Knowledge of principles, practices, trends and procedures of fire services and public safety administration.
- Knowledge of personnel management practices and policies.
- Knowledge of local, state and federal statutes, laws and ordinances relevant to department operations.
- Ability to develop and implement goals and objectives; plan, coordinate, direct and evaluate the work of others; develop and implement policies and procedures; and to supervise personnel in a manner conducive to efficient performance and high morale.
- Ability to effectively communicate, both orally and in writing, have strong positive public relations skills, and to present technical and/or controversial information to a variety of audiences.
- Knowledge and skill with Microsoft Office and computer database operations.
- Ability to establish and maintain a positive and effective working relationship with council, commissions, businesses, civic groups, the public and staff.
- Ability to respond 24/7/365 as necessary.
- Must obtain and maintain necessary licenses and certifications.

Physical Demands and Working Conditions

- The employee frequently is required to stand; walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.
- The employee must lift and/or move up to 10 pounds and occasionally lift and/or move up to 60 pounds.
- Specific vision abilities required by this position include close, distance, color, peripheral and depth vision.
- Work is performed in the office and in the field under environmental conditions such as heat, cold, noise, smoke, fumes, flames, dust, and other related conditions associated with this position.

- Exposure to angry, uncooperative, impaired, injured or emotional persons as well as bloodborne pathogens and hazardous or toxic substances may occur.

Equipment Utilized

- Fire department equipment and vehicles, office equipment and computers.

Thief River Falls is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodation to qualified individuals and encourages both prospective and current employees to discuss potential accommodations with the employer.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.6 Fill Position of Fire Fighter

RECOMMENDATION: It is respectfully requested the City Council accept Public Safety Committee recommendation:

MOTION TO: Approve and authorize to fill a vacant position of Fire Fighter, due to the upcoming retirement of Marty Semanko. Position will first be opened to Teamster #320 Fire employees and if not filled through the internal transfer process, the position will be opened to the public for filling.

BACKGROUND: A position has opened due to the intent to retire submitted by Marty Semanko, effective Sept. 2, 2022. The department needs to fill the position to run efficiently.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The position of Fire Fighter is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.7 GIS/Mapping Capabilities

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Public Works Recommendation to contract services quoted (95 degrees West) for spring 2023, in the amount of \$28,000.00. The total consists of \$18,200.00 for color ortho imagery (47 sq miles/Red perimeter), and \$9,800.00 for lidar bare earth delivery (15.5 miles/yellow perimeter) data.

BACKGROUND: The city of Thief River Falls GIS/Mapping system has not been updated with new arial photography for more than 12 years. Many of the road systems have changed since the last mapping update. The services provided in the quote from 95 degrees west would update the city's mapping capabilities to accuracy of 3". The lidar data would provide valuable engineering information for use in scoping and designing future upcoming projects.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This would be placed as a budget item in the community services budget, year 2023.

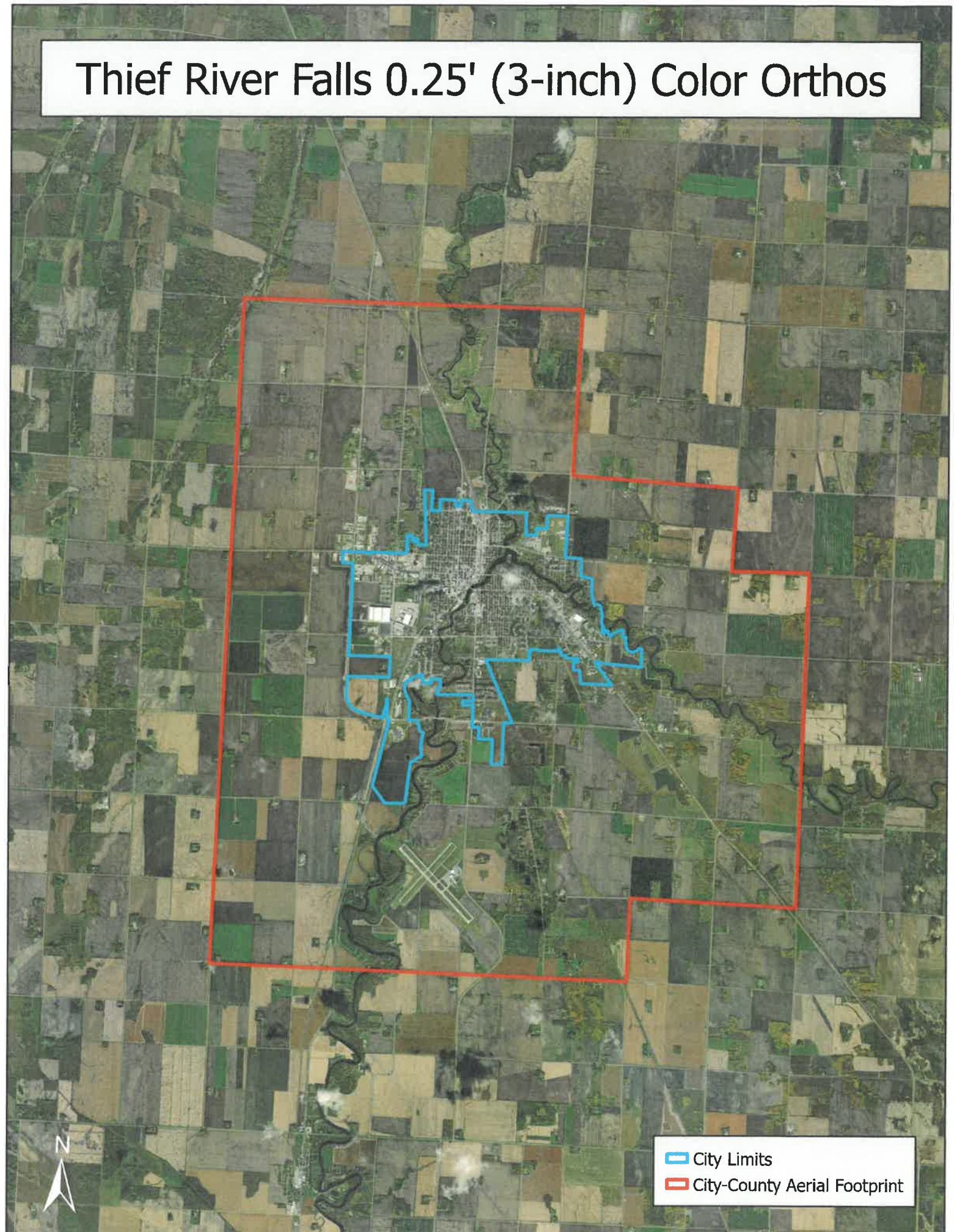
LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

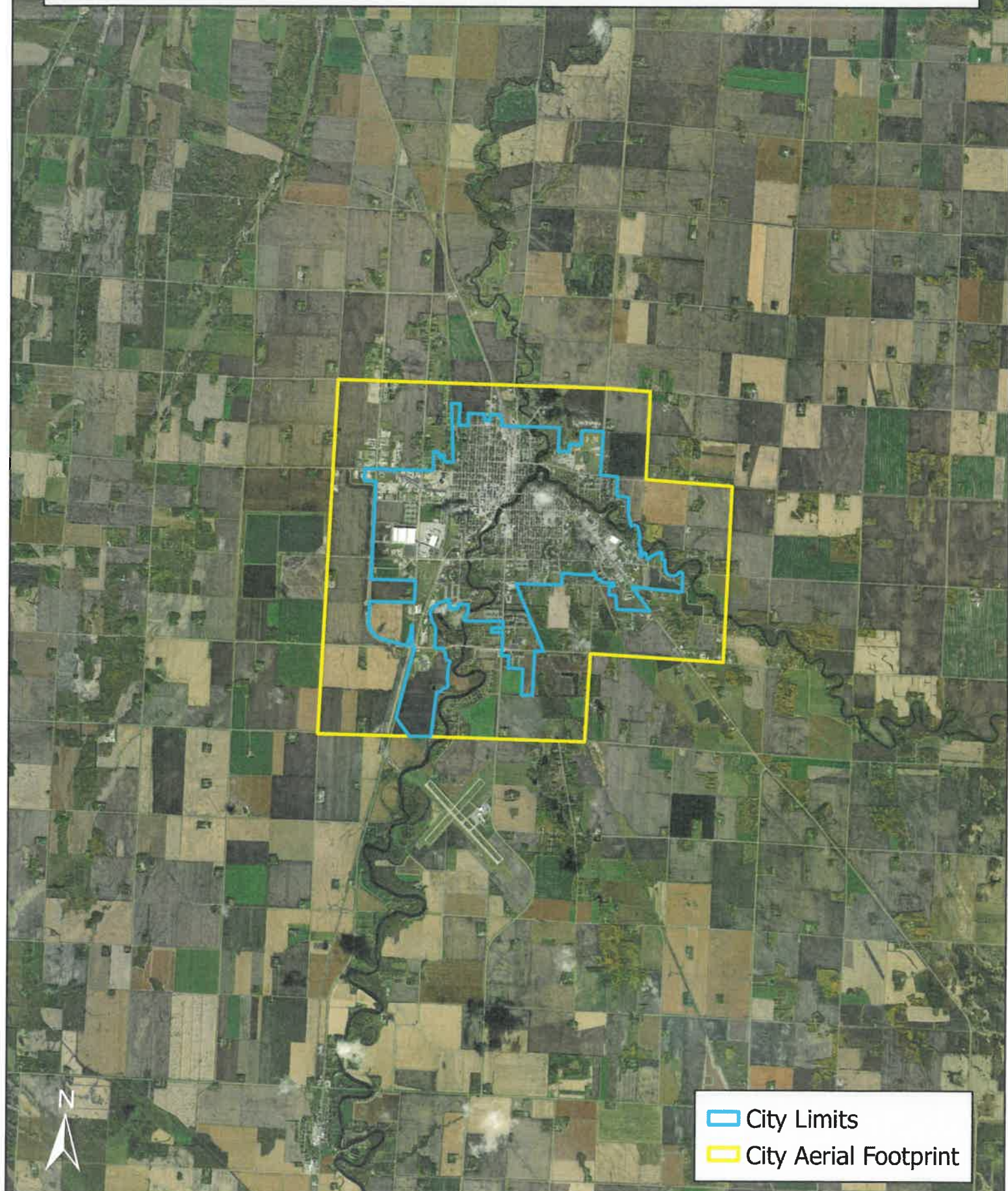
ATTACHMENTS:

1.	ortho, lidar map perimeters
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Thief River Falls 0.25' (3-inch) Color Orthos



Thief River Falls Bare Earth Lidar





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Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.8 Repairs to Hartz Park Playground Equipment

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve repairs needed to Hartz Park Playground Equipment

BACKGROUND: Hartz Playground Equipment was placed in 2003. The play equipment is a moveable part and is worn out from use. The repair parts needed have been recommended by the manufacturer.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Cost of repair parts \$6,876.00. Parts to be installed by Public Works Staff. This is unbudgeted expense in Parks Department Budget.

LEGAL CONSIDERATION: Playground equipment that is unsafe poses a liability for the City.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	Playground equipment repairs
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Request for Council Action

DATE: 7/19/2022

SUBJECT: #8.9 Replacement of Hartz Park Playground Mulch

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: To approve the replacement of Hartz Park Playground Mulch

BACKGROUND: Hartz Park Playground was affected by flooding in 2022, and the existing mulch was saturated in water and silt. Estimated material for the playground is 222 cubic yards, with a estimated time of 24 hours machinery and operator pay.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: Material and Labor is estimated to be \$11,000.00

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
Sallie Mae BK Salt lake City	Certificate of Deposit - Brokered	\$82,000	23-Aug-22	2.35%	23-Aug-22	\$82,068.06
Bank Hapoalim BM New York	Certificate of Deposit - Brokered	\$171,000	26-Feb-21	0.25%	26-Aug-22	\$170,584.47
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$206,017.57
American Express Natl Bk	Certificate of Deposit - Brokered	\$248,000	18-Mar-24	1.60%	16-Sep-22	\$241,494.96
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$246,759.00
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$172,903.89
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$488,290.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$235,307.80
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$171,040.95
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$223,535.28
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$183,922.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$245,072.50
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$227,827.53
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$222,327.70
Defiance Ohio City Sch Dist	Certificate of Deposit - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$431,084.50
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$167,990.40
Plattsburgh NY Pub Impt Bnds	Bond - Brokered	\$200,000	01-Nov-22	2.25%	02-Nov-17	\$200,364.00
RBC INVESTMENTS						\$3,916,590.61
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-22	0.35%	16-Dec-22	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Servisfirst Bank	Certificate of Deposit - Brokered	\$248,600	05-Jul-22	0.160%	\$249,500.00
Greenstate Credit Union	Certificate of Deposit - Brokered	\$249,200	19-Dec-22	0.210%	\$249,200.00
4M INVESTMENTS					<u>\$498,700.00</u>

TOTAL CD INVESTMENTS	\$4,515,290.61
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	0.01%	\$3,171,812.76
RBC	US Govt Money Market Fund		\$0.22
League of Minnesota Cities	4M Money Market Fund	0.01%	\$7,295,887.26
League of Minnesota Cities	4M Plus Fund	0.03%	\$25,815.05
League of Minnesota Cities	4M LTD Account		<u>\$740,527.29</u>

TOTAL MONEY MARKET SAVINGS	\$11,234,042.58
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GRAND TOTAL	06/30/2022	<u><u>\$15,749,333.19</u></u>
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*Interest paid every 6 months.