

COUNCIL PROCEEDINGS

Tuesday, July 5, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on July 5, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, McCraw, Prudhomme, Bolduc, Narverud, Aarestad, Howe and Lorenson. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

1. MN State Representative John Burkel & Senator Mark Johnson
2. Wine Walk - Cheryl Lee

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the addition of 8.4 New Business.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 06.141.22: Approval of June 21, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.141.22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve June 21, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.142.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.142.22, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,171,680.43. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$2,171,680.43. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.143.22: Approval of Fireworks Display Permit Application to Hairball Productions

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.143.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, Hairball Productions will be performing at the Pennington County Fair on July 14th from 8 pm to 10 pm.

WHEREAS, Pursuant to Thief River Falls City Code Section 130.26 and Minnesota Statutes, Section 13.04, Subd. 2, that in order to complete the application necessary for licensing within this municipality, you may be required to supply certain private and/or confidential personal data to the City of Thief River Falls via the completed application form. This private and/or confidential personal data, in addition to all other information provided, will be used by employees of the City of Thief River Falls and the Thief River Falls City Council to determine whether or not the "license" may be granted as requested.

THEREFORE, BE IT RESOLVED To approve a Fireworks Display Permit Application effective July 14 from 8 pm to 10 pm for Hairball Productions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.144.22: Rescinding Resolution No. 06.125.22 for Progression Raise for Ricky Swanson, Public Works Maintenance

Councilmember Rachel Prudhomme requested removal from the Consent Agenda for discussion, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Swanson will be eligible for the one-year progression raise to Step 4 of Grade Level 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.125.22 for Approval for Ricky Swanson, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 5, 2022 is hereby rescinded effective May 5, 2022.

Resolution No. 06.144.22 be placed in New Business for discussion.

RESOLUTION NO. 06.145.22: Rescinding Resolution No. 06.127.22 for Progression Raise for Keaton Huot, Public Works Maintenance

Councilmember Rachel Prudhomme requested removal from the Consent Agenda for discussion, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Huot will be eligible for the one-year progression raise to Step 4 of Grade Level 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.127.22 for Approval Keaton Huot, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new

hourly wage of \$25.46 effective May 10, 2022 is hereby rescinded effective May 10, 2022.

Resolution No. 06.145.22 be placed in New Business for discussion.

RESOLUTION NO. 06.146.22: Approval of City Code Chapter 70: General Provisions - No Changes

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.146.22, being seconded by Councilmember Mike Lorensen, that:

WHEREAS, City codes should be kept current. Ordinances enacted after a code is adopted can be incorporated into the code on an annual or more frequent basis.

WHEREAS, Periodic legal and editorial reviews ensure provisions are always lawful and enforceable.

THEREFORE, BE IT RESOLVED To Approve the Thief River Falls City Code Chapter 70: General Provisions with no changes.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.147.22: Approval to Begin Process to Fill Position of Patrol Officer

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution No 7.147.22, being seconded by Councilmember Mike Lorensen, that:

WHEREAS, Due to the resignation of Joshua Putzke, effective July 4th, 2022, the position is vacant and has been determined to fill the position to continue the efficiency of the department.

THEREFORE, BE IT RESOLVED To begin the process of filling the position of Patrol Officer. The position is a LELS Union Grade Level 6 non-exempt position. The Patrol Officer vacancy will be opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 06.148.22: Approve employment of Jonathan Erickson as Patrol Officer

Following discussion, Councilmember Jason Aarestad introduced Resolution No 7.148.22, being seconded by Councilmember Mike Lorensen, that:

WHEREAS, The City Council, by Resolution No.05.93.22, authorized that the City of Thief River Falls begin the process to fill a position of a Patrol Officer. Applications from the public were accepted and interviews were conducted on June 6, 2022. Mr. Erickson was offered the position pending successful passage of background requirements, which has been accomplished, and pending approval by the City Council.

WHEREAS, The Police Department is currently at 14 full time officers. At the beginning of 2022 we had 16 full time officers.

THEREFORE, BE IT RESOLVED To approve the following employment of Jonathan Erickson as a Patrol Officer. Officer Erickson shall have a tentative begin date of employment on July 19th, 2022, at Step 1 of the LELS Patrol Officer's salary schedule at a starting salary of \$24.84 per hour. Employment is contingent upon successful completion of all pre-employment examinations.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Rescinding Resolution No. 06.125.22 for Progression Raise for Ricky Swanson, Public Works Maintenance

Following discussion Councilmember Rachel Prudhomme introduced Resolution No. 06.125.22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Swanson will be eligible for the one-year progression raise to Step 4 of Grade Level 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.125.22 for Approval for Ricky Swanson, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 5, 2022 is hereby rescinded effective May 5, 2022.

On vote being taken, the resolution was unanimously passed.

Rescinding Resolution No. 06.127.22 for Progression Raise for Keaton Huot, Public Works Maintenance

Following discussion Councilmember Rachel Prudhomme introduced Resolution No. 06.127.22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Mr. Huot will be eligible for the one-year progression raise to Step 4 of Grade Level 4 Public Works Maintenance salary schedule November 10, 2022.

THEREFORE, BE IT RESOLVED Approve that the Resolution No. 06.127.22 for Approval Keaton Huot, Public Works Maintenance, the one-year progression raise to Step 4 of the Grade Level 4 Public Works Maintenance salary schedule, for a new hourly wage of \$25.46 effective May 10, 2022 is hereby rescinded effective May 10, 2022.

On vote being taken, the resolution was unanimously passed.

Call for Second Reading to consider amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Councilmember Curt Howe motioned, being seconded by Councilmember Jason Aarestad to call for the second reading of an ordinance of amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Periodically when warranted these regulations are reviewed and amended to address circumstances as requested.

WHEREAS, The City of Thief River Falls currently does not allow an indoor gun range. Recent inquiries by people interested in opening an indoor gun range have prompted the Planning Commission to study requirements to allow them in our community. The ordinance being considered was developed to safely allow this type of business and identify the locations where they can be.

THEREFORE, BE IT RESOLVED Call for second reading to consider amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 07.147.22: Approval to Amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

Councilmember Steve Narverud motioned, being seconded by Councilmember Anthony Bolduc to call for the second reading of an ordinance of amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Periodically when warranted these regulations are reviewed and amended to address circumstances as requested.

WHEREAS, The City of Thief River Falls currently does not allow an indoor gun range. Recent inquiries by people interested in opening an indoor gun range have prompted the Planning Commission to study requirements to allow them in our community. The ordinance being considered was developed to safely allow this type of business and identify the locations where they can be.

THEREFORE, BE IT RESOLVED Approval to Amendment to City Code Chapter 152.154 to add INDOOR GUN RANGE CONDITIONAL USE PERMIT and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

1. Councilmember Jason Aarestad thanked Traffis Giffen for taking care of the storm and tree that hit the park shelter.
2. Councilmember Rachel Prudhomme reminded community of 125th Anniversary events.
3. Gilbert Industrial Park question – Advanced TRF pays for infrastructure. Potential buyers are turned over to Advanced TRF.

4. Councilmember Jason Aarestad mentioned a Volkswagon Grant with charging station. Jasper talk with NMPA.

UPCOMING MEETINGS

1. Utilities Committee - July 11th at 7:00 A.M.
2. Public Safety/Liquor Committee - July 11th at 4:30 P.M.
3. Administrative Services Committee - July 12th at 4:30 P.M. Room 201 City Hall
4. Public Works Committee - July 13th at 4:30 P.M.
5. City Council Meeting - July 19th at 5:30 P.M.

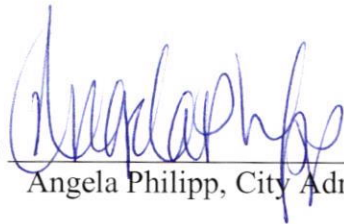
INFORMATIONAL ITEMS

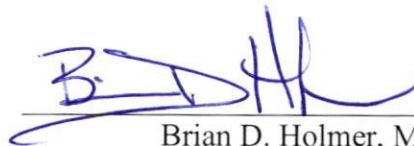
1. Advance Thief River Activity Report

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:25 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Attest:



Angela Philipp, City Administrator

Brian D. Holmer, Mayor