

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, September 20, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of September 6, 2022 Council Proceedings (page 3-5)
 - 7.2. City of Thief River Falls Bills and Disbursements And Council Per Diems (page 6-36)
 - 7.3. Approval to Begin Process to Fill Position of Deputy Chief (page 37)
 - 7.4. Fill Part-time Off Sale Clerk Position in Liquor Department (page 38)
- 8. NEW BUSINESS**
 - 8.1. Approve 2021 Street and Utilities Improvement-Estimate #3 (page 39-42)
 - 8.2. Approve 2022 Street Improvements Project (page 43-45)

- 8.3. First Reading Camping Ordinance (page 46)
- 8.4. Adopt the City of Thief River Falls Preliminary 2023 Budget (page 47)
- 8.5. Approval of Proposed 2023 Tax Levy (page 49)
- 8.6. Resolution declaring cost to be assessed and ordering preparation of assessment roll for the 2022 Street & Utilities Improvements Project (page 50-51)
- 8.7. Resolution establishing a public hearing with regard to proposed assessments on the 2022 Street & Utilities Improvements Project (page 52-53)
- 8.8. Approve Front End Loader Lease (644 John Deere) (page 54-57)
- 9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***
- 10. UPCOMING MEETINGS**
 - 10.1. City Council Meeting - October 4th at 5:30 P.M.
 - 10.2. Committee of Whole - Immediately following City Council October 4th - Re: Strategic Plan
 - 10.3. Utilities Committee - October 10th at 7:00 A.M.
 - 10.4. Public Safety/Liquor Committee - October 10th at 4:30 P.M.
 - 10.5. Administrative Services Committee - October 11th at 4:30 P.M. Room 201 City Hall
 - 10.6. Public Works Committee - October 12th at 4:30 P.M.
- 11. INFORMATIONAL ITEMS**
 - 11.1. Investment Summary 8/2022 (page 58-59)
- 12. CLOSE MEETING**
 - 12.1. The meeting will be closed as permitted by section 13D.03 to discuss the City's labor negotiation.
- 13. RECOVENE MEETING**
- 14. ADJOURNMENT**

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, September 6, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on September 6, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad and Bolduc, Prudhomme and Lorensen. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Jason Aarestad, to approve the agenda with removal of item 8.1.

CONSENT AGENDA

RESOLUTION NO. 09.188.22: Approval of August 16, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Mike Lorensen introduced Resolution No. 09-188-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the August 16, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.189.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Mike Lorensen introduced Resolution No. 09-189-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,994,381.46. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.190.22: ACH Origination Agreement with Northern State Bank

Presented as part of the Consent Agenda, Councilmember Mike Lorensen introduced Resolution No. 09-190-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED To Authorize and direct the City Administrator to execute an ACH Agreement with Northern State Bank to allow for the ability of automatic transactions and make necessary changes to the authorized representative list.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Approve Comprehensive Plan Amendment

Item removed.

RESOLUTION NO. 09.191.22: Replacement of beveled roof portion of the Carnegie Library

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 09-191-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, In 2022, visible roofing failures were noticed with the roof on the Carnegie Library building. These failures coincide with end-of-life maintenance that needs to be addressed before further damage is incurred.

THEREFORE, BE IT RESOLVED Approve the Building Committee recommendation to approve Northwest Roofing to replace the angled Steel Roofing on the Carnegie Library building and to use ARPA Funds and to repair cosmetics of interior damage.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.192.22: Resolution Calling for a public hearing vacation of State Avenue North adjacent to Lots 5 – 10, Block 1, Wonderland Addition

Following discussion, Councilmember None introduced Resolution No. 09-192-22, being seconded by Councilmember None, that:

WHEREAS, This street right-of-way was dedicated to the city when Wonderland Addition was platted in 1919. The portion north of Tenth Street was vacated in 1927. The remaining segment to be vacated has all public utilities and the street has never been improved.

WHEREAS, All three adjacent property owners have requested the street vacation. This includes Corey Morin, Cainan Langlie, and Ana and Adam Tongen. Travis Giffen, Public Works Director, has requested the vacation be contingent upon a cul-de-sac being constructed on the south portion of the section proposed for vacation to facilitate snow removal equipment, sanitation trucks, and adequate drainage. An additional 10' x 50' easement for roadway purposes may be required from the Langlie and Morin properties to construct the cul-de-sac.

THEREFORE, BE IT RESOLVED Resolution Calling for a public hearing on Tuesday, October 4, 2022 at 5:30 PM to consider the vacation of State Avenue North adjacent to Lots 5 – 10, Block 1, Wonderland Addition to Thief River Falls. The city council shall determine this property is no longer needed by the city, and it would be in the best interest of the city to vacate said right-of-way. A utility easement would be retained over the entire vacated portion and a roadway easement retained over the south 50 feet of the vacated portion.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Committee of Whole Meeting - September 6th Immediately Following Regular City Council Meeting
- Utilities Committee - September 12th at 7:00 A.M.
- Public Safety/Liquor Committee - September 12th at 4:30 P.M.

- Administrative Services Committee - September 13th at 4:30 P.M. Room 201 City Hall
- Public Works Committee - September 14th at 4:30 P.M.
- City Council Meeting - September 20th at 5:30 P.M.

INFORMATIONAL ITEMS

CLOSE MEETING TO CONDUCT WAGE STUDY DISCUSSION

Councilmember Mike Lorenson moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's commissioned wage study related to future negotiations with employees of the City and applicable employee unions at 5:55 p.m.

Motion unanimously carried.

RECONVENE MEETING

The meeting reconvened at 6:13 p.m.

RESOLUTION NO. 09.193.22: Approve a uniform 8-step pay structure

Following discussion, Councilmember Michele McCraw introduced Resolution No. 09-193-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, As part of the market wage study, it was recommended to move everyone to a uniform 8-step pay structure for the ease of implementation and more streamline pay structure moving forward. Currently, positions were anywhere from 3-8 steps depending on the job.

THEREFORE, BE IT RESOLVED Accept and approve a uniform 8-step pay structure.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:15 p.m. On vote being taken, the Chair declared the motion unanimously carried. Recess for 5 minutes before Committee of Whole.

Committee of Whole Meeting - Immediately following tonight's City Council Meeting

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



Equal Opportunity Employer

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

SEPTEMBER 20th, 2022

SUMMARY OF DISBURSEMENTS

9/1/2022	AP PKT #396 - DIRECT PAYABLES	\$600.00
9/1/2022	UB PKT #1071 - REFUND CHECK	\$14.53
9/7/2022	AP PKT #402 - DIRECT PAYABLES	\$3,400.00
9/8/2022	AP PKT #398 - DIRECT PAYABLES	\$177,717.96
9/8/2022	UB PKT #1076 - REFUND CHECK	\$200.00
9/9/2022	AP PKT#403 - DIRECT PAYABLES	\$240,310.14
9/8/2022	AP PKT #399 - PAYROLL #18	\$228.86
9/20/2022	AP PKT #404 - COUNCIL MEETING	\$279,594.25
GRAND TOTAL OF DISBURSEMENTS		\$702,065.74

COUNCIL PER DIEM TO BE PAID ON 09/22/2022 PAYROLL
Presented 09/20/2022 Council Meeting

Anthony Bolduc - July 2022

07/11/22	Public Utilities	7:00	Council Chambers	\$32.50	
07/11/22	Public Safety/Liquor Committee	16:30	Council Chambers	\$32.50	
					\$65.00

Anthony Bolduc - August 2022

08/02/22	Night to Unite	17:00	Pioneer Village	\$32.50	
08/29/22	Joint City, County and School Board	17:30	Imperial Room	\$32.50	
					\$65.00

Curt Howe - August 2022

08/02/22	Labor Meeting	12-1:15	Council Chambers	\$32.50	
08/09/22	C.U.B	12-1:15	Carnegie	\$32.50	
08/09/22	Ad Services	4:30-6:00	Rm 201 City Hall	\$32.50	
08/10/22	Public Works	4:30-7:20	Council Chambers	\$32.50	
08/22/22	Building Committee Meeting	12:00-1:00	Carnegie & Library	\$32.50	
08/29/22	Airport Meeting	7:30-8:30	Justice Center	\$32.50	
08/29/22	Joint City, County and School Board	5:30-7:30	REA	\$32.50	
					\$227.50

Mike Lorenson - May 2022

05/09/22	Utilities Committee	7:00AM	City Hall	\$32.50	
05/11/22	Public Works Committee	4:30PM	City Hall	\$32.50	
05/11/22	Labor Committee	2:00PM	City Hall	\$32.50	
05/24/22	Labor Committee	2:00PM	City Hall	\$32.50	
					\$130.00

Mike Lorenson - June 2022

06/08/22	Labor Committee	9:00AM	City Hall	\$32.50	
06/13/22	Utilities Committee	7:00AM	City Hall	\$32.50	
06/15/22	Public Works Committee	4:30PM	City Hall	\$32.50	
06/21/22	Budget Committee	2:00PM	City Hall	\$32.50	
06/23/22	City Code Review	4:30PM	City Hall	\$32.50	
					\$162.50

Mike Lorenson - July 2022

07/08/22	Budget Committee	9:30AM	City Hall	\$32.50	
07/11/22	Utilities Committee	7:00AM	City Hall	\$32.50	
07/13/22	Public Works Committee	4:30PM	City Hall	\$32.50	
07/25/22	Budget Committee	3:00PM	City Hall	\$32.50	
					\$130.00

Mike Lorenson - August 2022

08/02/22	Labor Committee	12:00PM	City Hall	\$32.50	
08/05/22	Budget Committee	7:00AM	City Hall	\$32.50	
08/08/22	Utilities Committee	7:00AM	City Hall	\$32.50	
08/10/22	Public Works Committee	4:30PM	City Hall	\$32.50	
08/12/22	City Ballot Review with county	12:00PM	City Hall	\$32.50	
08/22/22	Building Committee	12:00PM	Carnegie Library	\$32.50	
08/30/22	Joint City, County and School Board	5:30PM	Carnegie Library	\$32.50	
					\$227.50

Steve Narverud - August 2022

08/03/22	Long Range Planning	7-8:00	Council Chambers	\$32.50
08/08/22	Public Safety	4:30-6:30	Council Chambers	\$32.50
08/09/22	Planning and Zoning	5-6:00	Council Chambers	\$32.50
08/10/22	Public Works	4:30-7:15	Council Chambers	\$32.50
08/22/22	Building Committee	12-12:30	Carnegie	\$32.50
08/29/22	Joint City, County and School Board	5:30-7:30	Imperial Room	\$32.50

\$195.00

Total:	<u><u>\$1,202.50</u></u>
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City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01076 - 9/8/22 REFUND DEPOSIT JESSICA JOHNSON

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
27-03770-004	JOHNSON, JESSICA M	9/8/2022	87936	200.00	899	R00070596	200.00	Deposit
Total Refunds: 1				Total Refunded Amount:	200.00			

Revenue Code Summary

Revenue Code	Amount
899-DEP - SERVICE DEPOSIT	200.00
Revenue Total:	200.00

General Ledger Distribution

Posting Date: 09/09/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-200.00	Yes
	690-11530	Accts Receivable - Billing	0.00	
	690-20250	Customer Deposits	200.00	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-200.00	Yes
	999-20700	Due To Other Funds	200.00	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01071 - 9/1/22 REFUND CK DANIEL NELSON

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
19-02519-001	NELSON, DANIEL R	9/1/2022	87935	14.53			14.53	Deposit
Total Refunds: 1				Total Refunded Amount:	14.53			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	14.53
Revenue Total:	14.53

General Ledger Distribution

Posting Date: 09/08/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-14.53	Yes
	690-11530	Accts Receivable - Billing	14.53	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-14.53	Yes
	999-20700	Due To Other Funds	14.53	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00396 - 09/01/22 DIRECT PAYABLE

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DALE ERICKSON							
DALE ERICKSON	SG 3-221-1-4	09/01/2022	820-4890-68900	Sales Refund	BUY BACK: SG - BLK 3 - LOT 2...		600.00
						Vendor DALE ERICKSON Total:	600.00
						Grand Total:	600.00

Fund Summary

Fund	Expense Amount
820 - GREENWOOD CEMETERY FUND	600.00
Grand Total:	600.00

Account Summary

Account Number	Account Name	Expense Amount
820-4890-68900	Sales Refund	600.00
Grand Total:		600.00

Project Account Summary

Project Account Key	Expense Amount
None	600.00
Grand Total:	600.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00402 - 09/07/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ANDREW KRAMCHUCK							
ANDREW KRAMCHUCK	090722	09/07/2022	100-4510-62400	Small Tools and Minor Equip	2022 25HP MERCURY 4 STRO...		3,400.00
Vendor ANDREW KRAMCHUCK Total:							3,400.00
Grand Total:							3,400.00

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	3,400.00
Grand Total:	3,400.00

Account Summary

Account Number	Account Name	Expense Amount
100-4510-62400	Small Tools and Minor Equ..	3,400.00
Grand Total:		3,400.00

Project Account Summary

Project Account Key	Expense Amount
None	3,400.00
Grand Total:	3,400.00



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00398 - 09/08/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	17vt1xgq4clh	08/22/2022	690-4850-62350	Power Plant/Dam Maint	RAIN GAUGE		40.50
AMAZON CAPITAL SERVICES ...	1l99vrvt9xvv	08/29/2022	100-4192-63020	Computer Maintenance & lic...	IT SUPPLIES		19.79
AMAZON CAPITAL SERVICES ...	1lff1lc467w6	08/30/2022	610-4840-62020	Computer Supplies	MICROPHONES - WEB MEETI...		15.99
AMAZON CAPITAL SERVICES ...	1lff1lc467w6	08/30/2022	680-4840-62020	Computer Supplies	MICROPHONE - WEB MEETI...		15.99
AMAZON CAPITAL SERVICES ...	1n7rw9g96mq3	08/09/2022	100-4210-62020	Computer Supplies	MOTOROLA SUBMERSIBLE B...		148.00
AMAZON CAPITAL SERVICES ...	1qg7gkykhp7v	08/19/2022	100-4220-62990	Misc. Operating Expense	4 x 6 AMERICAN FLAG		79.96
AMAZON CAPITAL SERVICES ...	1tmv7yf743pj	08/09/2022	100-4210-62020	Computer Supplies	PC OR LAPTOP SPEAKERS		47.89
Vendor AMAZON CAPITAL SERVICES INC Total:							368.12
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING COM...	4126050	08/04/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		574.00
COCA-COLA BOTTLING COM...	4126092	08/11/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		151.50
COCA-COLA BOTTLING COM...	4126137	08/18/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		79.00
COCA-COLA BOTTLING COM...	4126180	08/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		380.50
Vendor COCA-COLA BOTTLING COMPANY Total:							1,185.00
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	154559	07/05/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		520.42
JIM HIRT TRUCKING INC	154624	07/12/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		584.67
JIM HIRT TRUCKING INC	154636	07/12/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		153.27
JIM HIRT TRUCKING INC	154639	07/12/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		91.76
JIM HIRT TRUCKING INC	154716	07/18/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		851.08
JIM HIRT TRUCKING INC	154775	07/25/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		88.36
JIM HIRT TRUCKING INC	154780	07/26/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGEWS - JUL 20...		165.86
JIM HIRT TRUCKING INC	154791	07/25/2022	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - JUL 2022		65.21
Vendor JIM HIRT TRUCKING INC Total:							2,520.63
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	671694	08/02/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		15,565.45
MC KINNON COMPANY INC	671694	08/02/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		104.00
MC KINNON COMPANY INC	671694	08/02/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		84.80
MC KINNON COMPANY INC	671926	08/02/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		720.00
MC KINNON COMPANY INC	672622	08/05/2022	610-4810-62510	Liquor for Resale	BEER PURCHASE		2,784.20
MC KINNON COMPANY INC	672622	08/05/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		282.90
MC KINNON COMPANY INC	672641	08/05/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		105.00
MC KINNON COMPANY INC	672748	08/05/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		848.70
MC KINNON COMPANY INC	672748	08/05/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		540.00
MC KINNON COMPANY INC	672802	08/09/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		8,116.55
MC KINNON COMPANY INC	673817	08/12/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		5,896.90

Council Approval Register

Packet: APPKT00398 - 09/08/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	673818	08/12/2022	610-4810-62510	Liquor for Resale	LIQUOR RETURN CREDIT		-15.72
MC KINNON COMPANY INC	673818	08/12/2022	610-4810-62520	Beer for Resale	BEER RETURN CREDIT		-172.43
MC KINNON COMPANY INC	673850	08/12/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		58.00
MC KINNON COMPANY INC	674045	08/16/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		11,140.50
MC KINNON COMPANY INC	674045	08/16/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		196.00
MC KINNON COMPANY INC	674966	08/19/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		11,675.40
MC KINNON COMPANY INC	674968	08/19/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		365.00
MC KINNON COMPANY INC	675013	08/19/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		771.50
MC KINNON COMPANY INC	675138	08/23/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		282.90
MC KINNON COMPANY INC	675138	08/23/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		8,685.50
MC KINNON COMPANY INC	675138	08/23/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		184.90
MC KINNON COMPANY INC	675138	08/23/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		120.70
MC KINNON COMPANY INC	676105	08/26/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		5,891.45
MC KINNON COMPANY INC	676277	08/30/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		7,830.55
MC KINNON COMPANY INC	676277	08/30/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		187.20
Vendor MC KINNON COMPANY INC Total:							82,249.95

Vendor: MINNESOTA ENERGY GROUP-00005

MINNESOTA ENERGY GROUP...	4246799250	08/10/2022	690-4830-63890	Utilities Expense	GAS METER READING - JUL 2...		154.35
MINNESOTA ENERGY GROUP...	4246799250	08/10/2022	690-4830-63890	Utilities Expense	GAS METER READING - JUL 2...		-34.66
Vendor MINNESOTA ENERGY GROUP-00005 Total:							119.69

Vendor: NORTHWEST BEVERAGE INC

NORTHWEST BEVERAGE INC	140483	08/01/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,234.80
NORTHWEST BEVERAGE INC	140487	08/01/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		60.00
NORTHWEST BEVERAGE INC	140487	08/01/2022	610-4890-64900	Civic Events	DONATION - NIGHT TO UNITE		96.00
NORTHWEST BEVERAGE INC	140555	08/05/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		11,708.30
NORTHWEST BEVERAGE INC	140555	08/05/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		-30.00
NORTHWEST BEVERAGE INC	140590	08/08/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,386.05
NORTHWEST BEVERAGE INC	140684	08/12/2022	610-4810-62510	Liquor for Resale	BEER PURCHASE		26,779.85
NORTHWEST BEVERAGE INC	140684	08/12/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		302.40
NORTHWEST BEVERAGE INC	140713	08/15/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		491.65
NORTHWEST BEVERAGE INC	140781	08/19/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		15,134.65
NORTHWEST BEVERAGE INC	140781	08/19/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		187.00
NORTHWEST BEVERAGE INC	140795	08/22/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,452.75
NORTHWEST BEVERAGE INC	140887	08/26/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		30,024.20
NORTHWEST BEVERAGE INC	140887	08/26/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		146.00
NORTHWEST BEVERAGE INC	140913	08/29/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,832.65
NORTHWEST BEVERAGE INC	140913	08/29/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		116.00
Vendor NORTHWEST BEVERAGE INC Total:							90,922.30

Vendor: PEPSI BEVERAGES COMPANY

PEPSI BEVERAGES COMPANY	30615708	08/25/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		352.27
Vendor PEPSI BEVERAGES COMPANY Total:							352.27

Grand Total: 177,717.96

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	295.64
610 - LIQUOR DISPENSARY	177,246.14
680 - WASTEWATER UTILITY FUND	15.99
690 - ELECTRIC UTILITY FUND	160.19
Grand Total:	177,717.96

Account Summary

Account Number	Account Name	Expense Amount
100-4192-63020	Computer Maintenance & ..	19.79
100-4210-62020	Computer Supplies	195.89
100-4220-62990	Misc. Operating Expense	79.96
610-4810-62510	Liquor for Resale	31,265.23
610-4810-62520	Beer for Resale	140,454.42
610-4810-62530	Wine for Resale	672.10
610-4810-62540	Soft Drinks/Mix for Resale	2,221.77
610-4810-62610	Freight In (Liquor)	2,520.63
610-4840-62020	Computer Supplies	15.99
610-4890-64900	Civic Events	96.00
680-4840-62020	Computer Supplies	15.99
690-4830-63890	Utilities Expense	119.69
690-4850-62350	Power Plant/Dam Maint	40.50
Grand Total:		177,717.96

Project Account Summary

Project Account Key	Expense Amount
None	177,717.96
Grand Total:	177,717.96



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00399 - PYPKT00547 - 2022 09 08 #18 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000520	09/08/2022	740-24000	Clearing Account	FLEX VISION		208.00
VSP INSURANCE CO	INV0000520	09/08/2022	740-4870-63645	Vision Insurance - COBRA	FLEX VISION COBRA March		20.86
						Vendor VSP INSURANCE CO Total:	228.86
						Grand Total:	228.86

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	228.86
Grand Total:	228.86

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	208.00
740-4870-63645	Vision Insurance - COBRA	20.86
Grand Total:		228.86

Project Account Summary

Project Account Key	Expense Amount
None	228.86
Grand Total:	228.86



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00403 - 09/09/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BANKCARD ELECTRONIC PYMTS INC							
BANKCARD ELECTRONIC PYM...	AUG 2022	09/02/2022	610-4890-63060	Credit Card Fees	CREDIT CARD FEES - AUG 2022		8,412.79
Vendor BANKCARD ELECTRONIC PYMTS INC Total:							8,412.79
Vendor: CARDMEMBER SERVICE							
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4110-64400	Travel, Conference, School	LODGING - B HOLMER / CGM...		163.70
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4150-64400	Travel, Conference, School	LODGING - A PHILIPP / CGMC...		410.28
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4150-64400	Travel, Conference, School	REG FEE - R OLSON / CLERKS ...		249.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4150-64400	Travel, Conference, School	LYFT FARE - J OLSON / DIGITA...		33.19
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4150-64400	Travel, Conference, School	LODGING - J OLSON / DIGITA...		340.17
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4150-64400	Travel, Conference, School	LYFT FARE - J OLSON / DIGITA...		19.84
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4210-63020	Computer Maintenance & lic...	AUG 2022 BODY CAM LICENS...		149.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4210-63320	Training Expense	REG FEE - K JOHNSRUD / POL...		665.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4210-63320	Training Expense	LODGING - S HOFFART / DRU...		223.98
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4210-64370	Taxes and Licenses	POST LICENSE - C WILLIAMS		91.94
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4210-64370	Taxes and Licenses	POST LICENSE FEE - T ELLEFS...		91.94
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4220-62230	Building Maint & Repair	REMOTE CONTROL GARAGE ...		293.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4220-64370	Taxes and Licenses	RECERTIFICATION FEE - 4 FIR...		100.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4315-62010	Office Supplies	JUL 2022 EMAILING BILLS SU...		13.49
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	100-4510-62990	Misc. Operating Expense	MOVIE IN THE PARK CHARGES		550.35
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	620-4840-62010	Office Supplies	JUL 2022 EMAILING BILLS SU...		31.48
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	680-4840-62010	Office Supplies	JUL 2022 EMAILING BILLS SU...		9.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-14100	Inventory - Materials	TRAFFIC SIGNAL LEDS		525.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4840-62010	Office Supplies	JUL 2022 EMAILING BILLS SU...		35.98
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4840-62990	Misc. Operating Expense	ELECTRICAL PERMIT FEE - RAI...		42.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4850-62360	Distribution Maint	ELECTRICAL PERMIT FEE - 17...		42.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4890-63020	Computer Maintenance & lic...	AUG 2022 PING PLOTTER SU...		30.99
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4890-64370	Taxes and Licenses	ELECTRICAL LICENSE FEE - G ...		58.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4890-64400	Travel, Conference, School	REG FEE - G HALL / ELEC MET...		325.00
CARDMEMBER SERVICE	JUL/AUG 2022	09/09/2022	690-4890-64400	Travel, Conference, School	REG FEE - S ZAVORAL / ELEC ...		325.00
Vendor CARDMEMBER SERVICE Total:							4,819.33
Vendor: FASTENAL COMPANY							
FASTENAL COMPANY	119968	02/24/2022	100-4510-62880	Personal Protective Equipme...	SAFETY GLASSES		96.43
FASTENAL COMPANY	121821	07/05/2022	690-4850-62350	Power Plant/Dam Maint	GRINDING WHEELS		23.97
FASTENAL COMPANY	121872	07/08/2022	820-4840-62990	Misc. Operating Expense	LONG NOSE PLIERS		32.48
FASTENAL COMPANY	121875	07/08/2022	690-4850-62350	Power Plant/Dam Maint	PARTS - EXHAUST FAN INSTA...		208.39
FASTENAL COMPANY	121908	07/12/2022	820-4840-62880	Personal Protective Equipme...	SAFETY GLASSES		29.82
FASTENAL COMPANY	121934	07/14/2022	690-4850-62360	Distribution Maint	PARTS - METER ISLANDS NW ...		178.26

Council Approval Register
Packet: APPKT00403 - 09/09/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
FASTENAL COMPANY	121961	07/18/2022	690-4840-62990	Misc. Operating Expense	BANDSAW BLADE / TOOL		79.84
FASTENAL COMPANY	122006	07/20/2022	100-4194-62990	Misc. Operating Expense	GLOVES		42.88
FASTENAL COMPANY	122014	07/20/2022	690-4850-62360	Distribution Maint	METER ISLAND RPR - NW TRL...		387.15
FASTENAL COMPANY	122072	07/25/2022	690-4850-62360	Distribution Maint	PARTS - METER ISLAND RPR ...		305.55
FASTENAL COMPANY	122129	07/28/2022	690-4850-62360	Distribution Maint	PARTS - PEDESTAL REPAIRS ...		23.47
FASTENAL COMPANY	122139	08/01/2022	100-4315-62880	Personal Protective Equipme...	WIPERS		31.64
FASTENAL COMPANY	122192	08/03/2022	690-4850-62360	Distribution Maint	PARTS - MOVE AT LEGION		217.38
FASTENAL COMPANY	122318	08/12/2022	690-4840-62400	Small Tools and Minor Equip	SOCKET SET		115.72
FASTENAL COMPANY	122388	08/17/2022	690-4840-62990	Misc. Operating Expense	BIT SET / COMBO WRENCH		99.70
FASTENAL COMPANY	122414	08/19/2022	820-4840-62880	Personal Protective Equipme...	SAFETY GLASSES		21.79
FASTENAL COMPANY	122462	08/23/2022	690-4840-62990	Misc. Operating Expense	MATERIALS - TRF SIGN		46.97
FASTENAL COMPANY	122463	08/23/2022	690-4840-62990	Misc. Operating Expense	MATERIALS - TRF SIGN		56.39
FASTENAL COMPANY	122565	08/30/2022	620-4840-62990	Misc. Operating Expense	GSOC MARKERS		55.85
Vendor FASTENAL COMPANY Total:							2,053.68
Vendor: IHLE & SPARBY TRUST ACCOUNT							
IHLE & SPARBY TRUST ACCO...	09 09 22	09/09/2022	210-13710	Loans Receivable-Long Term	COMMERCIAL ENERGY LOAN ...		100,000.00
Vendor IHLE & SPARBY TRUST ACCOUNT Total:							100,000.00
Vendor: MN DPT OF AGRICULTURE							
MN DPT OF AGRICULTURE	20066773	09/06/2022	620-4850-62310	Lime Sludge Maintenance	LIME PONDS TONNAGE REPO...		50.00
Vendor MN DPT OF AGRICULTURE Total:							50.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUST...	ALR0137005X	08/27/2022	630-4890-64370	Taxes and Licenses	ELEVATOR OPERATORS LICEN...		100.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							100.00
Vendor: PITNEY BOWES GLOBAL FINANCIAL							
PITNEY BOWES GLOBAL FINA...	3105651477	08/26/2022	100-4150-62010	Office Supplies	3RD QTR 2022 LEASE FEE		143.55
Vendor PITNEY BOWES GLOBAL FINANCIAL Total:							143.55
Vendor: STUART C IRBY CO							
STUART C IRBY CO	S012894060.001	08/22/2022	690-14100	Inventory - Materials	METER SOCKETS		1,469.53
STUART C IRBY CO	S012990974.001	07/13/2022	690-14100	Inventory - Materials	TRANSFORMER		16,993.13
STUART C IRBY CO	S013048626.001	07/05/2022	690-14100	Inventory - Materials	#4 TRIPLEX SECONDARY		2,404.69
STUART C IRBY CO	S013055246.001	08/16/2022	690-14100	Inventory - Materials	TRANSFORMER		20,626.88
STUART C IRBY CO	S013056814.001	07/13/2022	690-14100	Inventory - Materials	TRANSFORMER		16,993.13
STUART C IRBY CO	S013058542.002	08/23/2022	690-14100	Inventory - Materials	25 100A FUSE LINK		256.50
STUART C IRBY CO	S102657404.005	07/01/2022	690-14100	Inventory - Materials	4/0 PRIMARY CABLE		50,445.22
Vendor STUART C IRBY CO Total:							109,189.08
Vendor: T R F CONVENTION &							
T R F CONVENTION &	JUL 2022	09/09/2022	100-4670-63030	Contracts Expense	LODGING TAX - JUL 2022		13,907.45
Vendor T R F CONVENTION & Total:							13,907.45
Vendor: TRACTOR SUPPLY CREDIT PLAN							
TRACTOR SUPPLY CREDIT PL...	100216180	08/01/2022	230-4840-63150	Canine Unit Expense	DOG WASH / DOG FOOD		17.98
Vendor TRACTOR SUPPLY CREDIT PLAN Total:							17.98

Packet: APPKT00403 - 09/09/22 DIRECT PAYABLES

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Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	18,697.33
210 - COMM DEVELOPMENT REV LOAN FUND	100,000.00
230 - TRF AREA K-9 FUND	17.98
610 - LIQUOR DISPENSARY	8,495.33
620 - WATER UTILITY FUND	259.88
630 - ARENAS - VENUWORKS	100.00
650 - TOURIST PARK - VENUWORKS	41.80
680 - WASTEWATER UTILITY FUND	50.27
690 - ELECTRIC UTILITY FUND	112,522.19
820 - GREENWOOD CEMETERY FUND	125.36
Grand Total:	240,310.14

Account Summary

Account Number	Account Name	Expense Amount
100-4110-64400	Travel, Conference, School	163.70
100-4150-62010	Office Supplies	143.55
100-4150-63210	Communication Expense	173.82
100-4150-64400	Travel, Conference, School	1,052.48
100-4192-63210	Communication Expense	40.01
100-4194-62990	Misc. Operating Expense	42.88
100-4194-63210	Communication Expense	41.27
100-4210-63020	Computer Maintenance & ..	149.00
100-4210-63210	Communication Expense	660.32
100-4210-63320	Training Expense	888.98
100-4210-64370	Taxes and Licenses	183.88
100-4220-62230	Building Maint & Repair	293.00
100-4220-64370	Taxes and Licenses	100.00
100-4240-63210	Communication Expense	41.27
100-4315-62010	Office Supplies	13.49
100-4315-62880	Personal Protective Equi...	31.64
100-4510-62880	Personal Protective Equi...	96.43
100-4510-62990	Misc. Operating Expense	550.35
100-4510-63210	Communication Expense	82.54
100-4650-63210	Communication Expense	41.27
100-4670-63030	Contracts Expense	13,907.45
210-13710	Loans Receivable-Long Te...	100,000.00
230-4840-63150	Canine Unit Expense	17.98
610-4830-63210	Communication Expense	82.54
610-4890-63060	Credit Card Fees	8,412.79
620-4830-63210	Communication Expense	122.55
620-4840-62010	Office Supplies	31.48
620-4840-62990	Misc. Operating Expense	55.85

Account Summary

Account Number	Account Name	Expense Amount
620-4850-62310	Lime Sludge Maintenance	50.00
630-4890-64370	Taxes and Licenses	100.00
650-4830-63210	Communication Expense	41.80
680-4830-63210	Communication Expense	41.27
680-4840-62010	Office Supplies	9.00
690-14100	Inventory - Materials	109,714.08
690-4830-63210	Communication Expense	206.35
690-4840-62010	Office Supplies	35.98
690-4840-62400	Small Tools and Minor Equ..	115.72
690-4840-62990	Misc. Operating Expense	324.90
690-4850-62350	Power Plant/Dam Maint	232.36
690-4850-62360	Distribution Maint	1,153.81
690-4890-63020	Computer Maintenance & ..	30.99
690-4890-64370	Taxes and Licenses	58.00
690-4890-64400	Travel, Conference, School	650.00
820-4830-63210	Communication Expense	41.27
820-4840-62880	Personal Protective Equi...	51.61
820-4840-62990	Misc. Operating Expense	32.48
Grand Total:		240,310.14

Project Account Summary

Project Account Key	Expense Amount
None	240,310.14
Grand Total:	240,310.14



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00404 - 09/20/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	113561	08/02/2022	100-4194-62990	Misc. Operating Expense	PINE SOL		41.97
ACE HARDWARE	113743	08/03/2022	690-4850-62350	Power Plant/Dam Maint	MASON WHEEL		14.95
ACE HARDWARE	114082	08/08/2022	100-4510-62990	Misc. Operating Expense	WATERING CAN		8.59
ACE HARDWARE	114133	08/08/2022	100-4510-62240	Department Maint & Repair	PVC ELBOWS - BEACH PRJ		69.95
ACE HARDWARE	114156	08/08/2022	100-4510-62240	Department Maint & Repair	RETURN CREDIT - PVC ELBO...		-22.20
ACE HARDWARE	114658	08/15/2022	690-4850-62350	Power Plant/Dam Maint	CAULK - WINDOWS		8.59
ACE HARDWARE	114723	08/15/2022	680-4840-62990	Misc. Operating Expense	LED BULBS - LIFT STATION		21.99
ACE HARDWARE	114826	08/16/2022	620-4840-62990	Misc. Operating Expense	CLEANING SUPPLIES		42.87
ACE HARDWARE	114896	08/17/2022	670-4850-62210	Equipment Maint & Repair	FITTINGS - SWEEPER		13.32
ACE HARDWARE	115030	08/19/2022	100-4550-62990	Misc. Operating Expense	GLUE TRAPS		11.18
ACE HARDWARE	115224	08/22/2022	100-4194-62990	Misc. Operating Expense	DOOR SWEEP / TAPE		46.85
ACE HARDWARE	115356	08/24/2022	100-4210-63100	Animal Control	DRAIN PLUGS		36.73
ACE HARDWARE	115363	08/24/2022	100-4210-63100	Animal Control	RETURN CREDIT - DRAIN PLU...		-24.36
ACE HARDWARE	115366	08/24/2022	100-4210-63100	Animal Control	RETURN CREDIT - DRAIN PLU...		-4.78
ACE HARDWARE	115553	08/26/2022	100-4210-63100	Animal Control	DRAIN PLUGS		12.18
Vendor ACE HARDWARE Total:							277.83
Vendor: ACE RENT-ALL							
ACE RENT-ALL	08 30 22	08/31/2022	100-4510-62240	Department Maint & Repair	BULL FLOAT HANDLES - PLAY...		32.00
Vendor ACE RENT-ALL Total:							32.00
Vendor: ANDREWS SERVICE CENTER							
ANDREWS SERVICE CENTER	48337	08/04/2022	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #100		51.14
ANDREWS SERVICE CENTER	48424	08/30/2022	690-4850-62210	Equipment Maint & Repair	HEADLIGHT REPLACED - #101		44.70
Vendor ANDREWS SERVICE CENTER Total:							95.84
Vendor: ARAMARK							
ARAMARK	2630031556	07/26/2022	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		80.39
ARAMARK	2630034454	08/02/2022	100-4312-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		78.77
ARAMARK	2630037347	08/09/2022	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		80.39
ARAMARK	2630039934	08/16/2022	100-4312-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		78.77
ARAMARK	2630042734	08/23/2022	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		80.39
ARAMARK	2630045502	08/30/2022	100-4312-63030	Contracts Expense	LAUNDRY SERVICE - AUG 2022		78.77
Vendor ARAMARK Total:							477.48
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3556716	08/29/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		654.60
Vendor ARTISAN BEER COMPANY Total:							654.60

Council Approval Register

Packet: APPKT00404 - 09/20/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS INC	235827	08/25/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		645.25
Vendor BEVERAGE WHOLESALERS INC Total:							645.25
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	37145-775228	08/28/2022	100-4670-62990	Misc. Operating Expense	FLEX FEE - AUG 2022		180.00
Vendor BRADY MARTZ & ASSOC PC INC Total:							180.00
Vendor: BUILDERS FIRSTSOURCE INC							
BUILDERS FIRSTSOURCE INC	86014169	08/29/2022	820-4840-62990	Misc. Operating Expense	LUMBER / GALV HANDLES		39.34
Vendor BUILDERS FIRSTSOURCE INC Total:							39.34
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1500313	08/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		570.00
C & L DISTRIBUTING	1500313	08/18/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		121.00
C & L DISTRIBUTING	1500313	08/18/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		25.49
C & L DISTRIBUTING	1507244	09/01/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		265.00
C & L DISTRIBUTING	1507244	09/01/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		124.72
Vendor C & L DISTRIBUTING Total:							1,106.21
Vendor: CHAD CULP							
CHAD CULP	1175	08/31/2022	510-4680-65920	Work in Process - Eng/Archtc	TESTING SERVICES - 2021 CU...		630.00
Vendor CHAD CULP Total:							630.00
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10186690	08/18/2022	610-4840-62140	Off Sale Supplies	CREDIT CARD PAPER		145.77
COLE PAPERS INC	10186690	08/18/2022	610-4850-62230	Building Maint & Repair	TOILET CLEANER		49.03
COLE PAPERS INC	10188277	08/22/2022	610-4840-62140	Off Sale Supplies	TILL PAPER		95.45
COLE PAPERS INC	10188277	08/22/2022	610-4850-62230	Building Maint & Repair	EASY TRAP DUST SHEETS		57.56
COLE PAPERS INC	10190106	08/25/2022	610-4840-62990	Misc. Operating Expense	GARBAGE BAGS		76.56
COLE PAPERS INC	10191878	09/01/2022	610-4850-62210	Equipment Maint & Repair	PARTS - TENNANT SCRUBBER...		151.36
COLE PAPERS INC	10192870	09/01/2022	610-4850-62230	Building Maint & Repair	FLOOR CLEANER		38.41
Vendor COLE PAPERS INC Total:							614.14
Vendor: COUNTRY INN & SUITES ST CLOUD							
COUNTRY INN & SUITES ST C...	71352903	09/06/2022	100-4210-63320	Training Expense	LODGING - T ELLEFSON / EVO...		145.61
Vendor COUNTRY INN & SUITES ST CLOUD Total:							145.61
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	1643639	08/29/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		845.00
DAHLHEIMER BEVERAGE	1643639	08/29/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		159.00
Vendor DAHLHEIMER BEVERAGE Total:							1,004.00
Vendor: DAVIDSON READY MIX & CONST							
DAVIDSON READY MIX & CO...	2029	08/09/2022	100-4510-65300	Improvements Other Than Bl...	CONCRETE - PLAYGROUND E...		727.00
DAVIDSON READY MIX & CO...	2282	08/31/2022	100-4510-65300	Improvements Other Than Bl...	CONCRETE - LAFAVE PARK B...		790.00
Vendor DAVIDSON READY MIX & CONST Total:							1,517.00
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	90980360-01	08/02/2022	100-4220-62990	Misc. Operating Expense	RETURN CREDIT - BATTERIES		-18.56

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DIGI KEY CORPORATION	91358211	08/01/2022	690-4850-62350	Power Plant/Dam Maint	BATTERIES		51.36
DIGI KEY CORPORATION	91392404	08/04/2022	100-4220-62990	Misc. Operating Expense	BATTERIES - LIGHTS		12.78
Vendor DIGI KEY CORPORATION Total:							45.58
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	10153	08/23/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - AUG 20...		21.27
EAZY PACK N SHIP	9877	08/01/2022	620-4840-62170	Field Supplies	SHIPPING CHARGES - AUG 20...		120.77
EAZY PACK N SHIP	9894	08/02/2022	100-4312-62990	Misc. Operating Expense	SHIPPING CHARGES - AUG 20...		38.98
Vendor EAZY PACK N SHIP Total:							181.02
Vendor: ESO SOLUTIONS INC							
ESO SOLUTIONS INC	ESO-90034	09/01/2022	100-4220-63020	Computer Maintenance & lic...	TRAINING / NFIRS REPORTING..		1,843.91
Vendor ESO SOLUTIONS INC Total:							1,843.91
Vendor: FLEET SUPPLY							
FLEET SUPPLY	125607	08/03/2022	620-4840-62990	Misc. Operating Expense	CHISEL / TAPE MEASURE / PLI...		62.95
FLEET SUPPLY	125715	08/05/2022	690-4850-62350	Power Plant/Dam Maint	CHAIN		5.94
FLEET SUPPLY	125882	08/10/2022	100-4312-62210	Equipment Maint & Repair	CHAIN / LATCH / TARP STRAP		47.72
FLEET SUPPLY	13671	08/04/2022	690-4840-62880	Personal Protective Equipme...	CLOTHING		164.88
FLEET SUPPLY	13671	08/04/2022	690-4850-62350	Power Plant/Dam Maint	TRASH CAN PULLS		14.37
FLEET SUPPLY	13968	08/16/2022	100-4510-62240	Department Maint & Repair	RUBBER MATS - PLAYGROUND		289.95
FLEET SUPPLY	14229	08/26/2022	690-4840-62880	Personal Protective Equipme...	PPE - B JACOBSON		197.17
Vendor FLEET SUPPLY Total:							782.98
Vendor: FORKLIFTS OF MINNESOTA INC							
FORKLIFTS OF MINNESOTA I...	02P9338070	08/31/2022	100-4312-62210	Equipment Maint & Repair	WATER PUMP		261.20
Vendor FORKLIFTS OF MINNESOTA INC Total:							261.20
Vendor: FS3 INC							
FS3 INC	79576	08/30/2022	690-4850-62210	Equipment Maint & Repair	GREASE - BORING MACHINE		148.09
Vendor FS3 INC Total:							148.09
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	2080786	08/31/2022	690-4850-62360	Distribution Maint	BILLABLE LOCATES - AUG 2022		241.65
Vendor GOPHER STATE ONE CALL Total:							241.65
Vendor: GRAINGER INC							
GRAINGER INC	9422354234	08/24/2022	620-4850-62230	Building Maint & Repair	FILTERS - HVAC		263.52
Vendor GRAINGER INC Total:							263.52
Vendor: HARRIS COMPUTER SYSTEMS							
HARRIS COMPUTER SYSTEMS	CT054887	08/31/2022	600-4680-65900	Work in Process-Construction	CONFIGURATION SMARTWO...		13,200.00
Vendor HARRIS COMPUTER SYSTEMS Total:							13,200.00
Vendor: HAWKINS INC							
HAWKINS INC	6254435	08/02/2022	620-4840-62160	Chemicals	CHEMICALS		3,298.51
Vendor HAWKINS INC Total:							3,298.51

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Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CHI...	1200459152	09/06/2022	690-4890-64370	Taxes and Licenses	DAM RELICENSING		6,307.51
Vendor HDR ENGINEERING INC - CHICAGO Total:							6,307.51
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	02648	09/01/2022	100-4160-63040	Legal Fees	CRIMINAL SERVICES - AUG 20...		5,095.00
IHLE SPARBY AND HAASE PA	02649	09/01/2022	100-4160-63040	Legal Fees	CONTRACT SERVICES - AUG 2...		2,525.00
Vendor IHLE SPARBY AND HAASE PA Total:							7,620.00
Vendor: JEFFREY A OLSON							
JEFFREY A OLSON	1966I	09/02/2022	620-4890-64190	Rentals/Leases	WATER MAIN REPAIR - MARK...		2,850.00
Vendor JEFFREY A OLSON Total:							2,850.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2125052	08/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		6,148.53
JOHNSON BROTHERS LIQUOR	2125053	08/29/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		3,792.61
JOHNSON BROTHERS LIQUOR	2128004	08/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,800.00
JOHNSON BROTHERS LIQUOR	2128005	08/31/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		72.00
Vendor JOHNSON BROTHERS LIQUOR Total:							11,813.14
Vendor: JOHNSON GREEN FUNERAL HOME							
JOHNSON GREEN FUNERAL ...	M22095	08/16/2022	820-4890-63030	Contracts Expense	MARKER - RODRIGUEZ		480.94
Vendor JOHNSON GREEN FUNERAL HOME Total:							480.94
Vendor: JUSTIN STEINBRINK							
JUSTIN STEINBRINK	09 07 22	09/07/2022	690-4840-62880	Personal Protective Equipme...	REIMBURSE - SAFETY TOED F...		100.00
Vendor JUSTIN STEINBRINK Total:							100.00
Vendor: KLM ENGINEERING INC							
KLM ENGINEERING INC	9148	09/07/2022	535-4680-65920	Work in Process - Eng/Archtc	WEST TOWER #2 PAINTING P...		34,759.20
Vendor KLM ENGINEERING INC Total:							34,759.20
Vendor: LEAGUE OF MINNESOTA CITIES							
LEAGUE OF MINNESOTA CITI...	2022/2023 DUES	09/01/2022	100-4110-64330	Dues and Subscriptions	2022/2023 MN MAYORS ME...		30.00
LEAGUE OF MINNESOTA CITI...	366795	09/01/2022	100-4110-64330	Dues and Subscriptions	2022/2023 MEMBERSHIP DU...		9,269.00
Vendor LEAGUE OF MINNESOTA CITIES Total:							9,299.00
Vendor: LEAGUE OF MN CITIES INS TRUST							
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	100-4670-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		25,785.51
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	610-4870-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		1,381.80
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	620-4870-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		5,858.97
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	680-4870-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		3,043.09
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	690-4870-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		9,160.44
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 P/C	09/06/2022	820-4870-63610	Insurance Expense	4TH QTR 2022 PROPERTY / C...		74.19
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	100-4670-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		42,850.74
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	610-4870-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		3,352.54
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	620-4870-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		2,447.53
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	680-4870-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		1,520.65
LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	690-4870-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		6,190.62

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LEAGUE OF MN CITIES INS TR...	4TH QTR 2022 WC	09/06/2022	820-4870-63610	Insurance Expense	4TH QTR 2022 WORKERS CO...		630.92
Vendor LEAGUE OF MN CITIES INS TRUST Total:							102,297.00
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING I...	40724	08/25/2022	100-4210-63100	Animal Control	DRAIN PLUGS		47.00
LEE PLUMBING & HEATING I...	87731	08/10/2022	680-4850-62200	System Expense	SEWER REPAIR		28.91
LEE PLUMBING & HEATING I...	87749	08/12/2022	620-4850-62200	System Expense	SUPPLIES - WEST TOWER RPR		107.01
LEE PLUMBING & HEATING I...	87817	08/25/2022	100-4210-63100	Animal Control	RETURN CREDITDRAIN PLUGS		-23.50
LEE PLUMBING & HEATING I...	87843	08/29/2022	100-4220-62230	Building Maint & Repair	DRAIN REPAIR		80.00
Vendor LEE PLUMBING & HEATING INC Total:							239.42
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	76773	07/26/2022	610-4890-63030	Contracts Expense	TRACTOR MOWING SERVICES...		565.00
LESLIE MICHAEL COTA	76785	09/01/2022	100-4240-63030	Contracts Expense	TRACTOR MOWING SERVICES...		770.00
Vendor LESLIE MICHAEL COTA Total:							1,335.00
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC ...	INV10329875	09/07/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - SEP 2022		69.70
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							69.70
Vendor: MARK BORSETH							
MARK BORSETH	2022-8	08/31/2022	100-4650-63030	Contracts Expense	PLANNING & ZONING SERVIC...		2,700.00
Vendor MARK BORSETH Total:							2,700.00
Vendor: MARK L HANSON							
MARK L HANSON	0830221	08/30/2022	100-4240-63030	Contracts Expense	RESIDENTIAL GRASS MOWIN...		646.00
Vendor MARK L HANSON Total:							646.00
Vendor: MHSRC/RANGE							
MHSRC/RANGE	337900-9562	09/07/2022	100-4210-63320	Training Expense	REG FEE - T ELLEFSON / EVOC...		490.00
Vendor MHSRC/RANGE Total:							490.00
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	20168790	08/16/2022	680-4890-63020	Computer Maintenance & lic...	SCADA		95.00
MORRIS ELECTRONICS INC	20168883	08/24/2022	680-4890-63020	Computer Maintenance & lic...	SCADA SERVER WORK		1,370.00
MORRIS ELECTRONICS INC	20168908	09/01/2022	690-4890-63020	Computer Maintenance & lic...	MPOWER		308.75
Vendor MORRIS ELECTRONICS INC Total:							1,773.75
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1355918-00	08/08/2022	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - MOWER PU...		-103.78
MTI DISTRIBUTING INC	1357328-00	08/01/2022	100-4510-62210	Equipment Maint & Repair	Z TURN MOWER		299.77
MTI DISTRIBUTING INC	1357331-00	08/17/2022	100-4510-62210	Equipment Maint & Repair	RETURN CREDIT - BLADE		-168.18
MTI DISTRIBUTING INC	1358876-00	08/10/2022	100-4510-62210	Equipment Maint & Repair	SPACER		59.40
MTI DISTRIBUTING INC	1358876-01	08/11/2022	100-4510-62210	Equipment Maint & Repair	MOWER SPACER		43.63
Vendor MTI DISTRIBUTING INC Total:							130.84
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL I...	14002	07/28/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		125.00

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NORTH SHORE ANALYTICAL I...	14056	08/31/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		125.00
Vendor NORTH SHORE ANALYTICAL INC Total:							250.00
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	AUG 2022	09/06/2022	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE -...		320.42
Vendor NORTHERN STATE BANK Total:							320.42
Vendor: NORTHWEST POWER SYSTEMS INC							
NORTHWEST POWER SYSTE...	321418	08/25/2022	100-4220-62210	Equipment Maint & Repair	TERMINALS - GENERATOR SE...		8.72
NORTHWEST POWER SYSTE...	T321058	08/17/2022	670-4850-62210	Equipment Maint & Repair	CLAMP		23.78
NORTHWEST POWER SYSTE...	T321346	08/24/2022	100-4315-62240	Department Maint & Repair	GAUGES		294.18
Vendor NORTHWEST POWER SYSTEMS INC Total:							326.68
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEMID...	57471	08/23/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		150.00
NORTHWOODS ICE OF BEMID...	58232	08/27/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		225.00
NORTHWOODS ICE OF BEMID...	58283	08/20/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		228.00
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							603.00
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE S...	SEP 2022	09/20/2022	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES -...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	78022	08/01/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		45.20
PENNINGTON FAST LUBE INC	78072	08/09/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		50.45
PENNINGTON FAST LUBE INC	78195	08/25/2022	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		46.95
Vendor PENNINGTON FAST LUBE INC Total:							142.60
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMPA...	2208-031772	08/10/2022	100-4510-62240	Department Maint & Repair	LUMBER - BEACH PRJ		987.68
PETERSON LUMBER COMPA...	2208-031994	08/15/2022	100-4510-62240	Department Maint & Repair	TIMBERS		80.31
PETERSON LUMBER COMPA...	2208-032279	08/22/2022	100-4510-62240	Department Maint & Repair	LUMBER		192.41
PETERSON LUMBER COMPA...	2208-032281	08/22/2022	100-4510-62240	Department Maint & Repair	LUMBER		-73.21
PETERSON LUMBER COMPA...	2208-032283	08/22/2022	100-4510-62240	Department Maint & Repair	LUMBER		5.31
Vendor PETERSON LUMBER COMPANY Total:							1,192.50
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6453504	08/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,837.13
PHILLIPS WINE & SPIRITS	6453505	08/29/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		203.25
PHILLIPS WINE & SPIRITS	6453506	08/29/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		107.28
PHILLIPS WINE & SPIRITS	673343	07/20/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-112.75
Vendor PHILLIPS WINE & SPIRITS Total:							2,034.91
Vendor: RESCO							
RESCO	869101-00	08/11/2022	690-4850-62360	Distribution Maint	MATERIALS - GULF FEEDER R...		1,530.04
Vendor RESCO Total:							1,530.04

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Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB I...	D035885	08/31/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		103.46
Vendor RMB ENVIRONMENTAL LAB INC Total:							103.46
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	AUG 2022	09/01/2022	545-4680-65920	Work in Process - Eng/Archtc	CONSULTING FEE - AUG 2022...		6,577.46
Vendor SHPIGLER CONSULTING INC Total:							6,577.46
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2254238	08/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,481.32
SOUTHERN GLAZERS OF MN	5088392	08/31/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,439.68
Vendor SOUTHERN GLAZERS OF MN Total:							2,921.00
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	2067	09/07/2022	100-4110-63020	Computer Maintenance & lic...	CAMERA RELOCATED - COUN...		45.00
STEVEN O KVASAGER	2068	09/07/2022	100-4110-63020	Computer Maintenance & lic...	AUDIO - COUNCIL CHAMBERS		575.79
STEVEN O KVASAGER	2069	09/07/2022	100-4110-63020	Computer Maintenance & lic...	PRESENTERS TABLE - COUNCI...		800.58
Vendor STEVEN O KVASAGER Total:							1,421.37
Vendor: STREICHERS							
STREICHERS	I1585319	08/18/2022	100-4210-62880	Personal Protective Equipme...	UNIFORMS		369.95
STREICHERS	I1585712	08/22/2022	100-4210-62880	Personal Protective Equipme...	UNIFORMS		229.97
STREICHERS	I1585714	08/22/2022	100-4210-62880	Personal Protective Equipme...	UNIFORMS		274.96
STREICHERS	I1586004	08/23/2022	100-4210-62880	Personal Protective Equipme...	BALLISTIC VEST - J ERICKSON		1,422.00
STREICHERS	I1586008	08/23/2022	100-4210-62880	Personal Protective Equipme...	KEY HOLDER		25.99
STREICHERS	I1586009	08/23/2022	100-4210-62880	Personal Protective Equipme...	DUTY GEAR		25.99
STREICHERS	I1586010	08/23/2022	100-4210-62880	Personal Protective Equipme...	KEY HOLDER		25.99
STREICHERS	I1586041	08/23/2022	100-4210-62880	Personal Protective Equipme...	UNIFORM SHIRTS		499.93
Vendor STREICHERS Total:							2,874.78
Vendor: SUMMIT FOOD SERVICE LLC							
SUMMIT FOOD SERVICE LLC	200C12530000I	08/31/2022	100-4210-62990	Misc. Operating Expense	PRESENTER TABLE - COUNCIL...		1,458.56
Vendor SUMMIT FOOD SERVICE LLC Total:							1,458.56
Vendor: THEIN WELL CO INC							
THEIN WELL CO INC	8136	08/31/2022	620-4850-62220	Plant Equip Maint & Repair	WTP TRANSFER PUMP		2,483.32
Vendor THEIN WELL CO INC Total:							2,483.32
Vendor: TRAVIS GIFFEN							
TRAVIS GIFFEN	REIMBURSE 09 01 22	09/01/2022	100-4650-62990	Misc. Operating Expense	REIMBURSE - PLANNER / STO...		32.86
Vendor TRAVIS GIFFEN Total:							32.86
Vendor: TYLER ELLEFSON							
TYLER ELLEFSON	REIMBURSE 09 07 22	09/07/2022	100-4210-62120	Gas-Oil-Lube	REIMBURSE GASOLINE EXP - ...		28.02
TYLER ELLEFSON	REIMBURSE 09 07 22	09/07/2022	100-4210-63320	Training Expense	REIMBURSE MEALS EXP - EV...		44.43
Vendor TYLER ELLEFSON Total:							72.45
Vendor: ULINE							
ULINE	153058348	08/24/2022	690-4840-62990	Misc. Operating Expense	SUPPLIES		301.62

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ULINE	153058348	08/24/2022	690-4850-62350	Power Plant/Dam Maint	GARBAGE BAGS / WHITE MA...		92.20
Vendor ULINE Total:							393.82
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	42137	08/05/2022	100-4210-62990	Misc. Operating Expense	DECALS - SQUAD 18-01		545.00
UNIVERSAL SCREENPRINT	42200	08/23/2022	100-4150-62990	Misc. Operating Expense	RETIREMENT PLAQUE - M SE...		50.00
UNIVERSAL SCREENPRINT	42200	08/23/2022	100-4220-62990	Misc. Operating Expense	RERIREMENT PLAQUE - P LIN...		50.00
UNIVERSAL SCREENPRINT	42209	08/24/2022	100-4210-62990	Misc. Operating Expense	DECALS - SQUAD 17-01		545.00
Vendor UNIVERSAL SCREENPRINT Total:							1,190.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	265	08/31/2022	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEE - AUG...		25,407.20
WASTE MASTERS LLC	28X00258	09/15/2022	100-4315-63030	Contracts Expense	DOWNTOWN APT COLLECTI...		162.50
Vendor WASTE MASTERS LLC Total:							25,569.70
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING AS...	218728	08/22/2022	590-4680-65920	Work in Process - Eng/Archtc	2023 STREET & UTILITIES IMP...		900.00
WIDSETH SMITH NOLTING AS...	218729	08/22/2022	510-4680-65900	Work in Process-Construction	2021 STREET IMP PRJ		13,599.50
WIDSETH SMITH NOLTING AS...	218730	08/22/2022	525-4680-65900	Work in Process-Construction	2022 STREET IMP PRJ		1,080.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							15,579.50
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7393449	08/29/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		319.90
WINE MERCHANTS	7393450	08/29/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		188.00
Vendor WINE MERCHANTS Total:							507.90
Vendor: ZIEGLER INC							
ZIEGLER INC	IN000650688	08/13/2022	100-4312-62210	Equipment Maint & Repair	FREIGHT CHARGES		10.66
Vendor ZIEGLER INC Total:							10.66
Grand Total:							279,594.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	131,147.40
510 - 2021 ST AND UTILITY PROJECT	14,229.50
525 - 2022 ST AND UTILITY PROJECT	1,080.00
535 - 2022 WEST TOWER PROJECT	34,759.20
545 - WATER METER PROJECT	6,577.46
590 - 2023 ST AND UTILITY PROJECT	900.00
600 - 2020 SOFTWARE PROJECT	13,200.00
610 - LIQUOR DISPENSARY	27,203.49
620 - WATER UTILITY FUND	17,776.62
670 - STORM WATER UTILITY FUND	37.10
680 - WASTEWATER UTILITY FUND	6,454.37
690 - ELECTRIC UTILITY FUND	25,003.72
820 - GREENWOOD CEMETERY FUND	1,225.39
Grand Total:	279,594.25

Account Summary

Account Number	Account Name	Expense Amount
100-4110-63020	Computer Maintenance & ..	1,421.37
100-4110-64330	Dues and Subscriptions	9,299.00
100-4150-62990	Misc. Operating Expense	50.00
100-4150-63030	Contracts Expense	320.42
100-4160-63040	Legal Fees	7,620.00
100-4194-62990	Misc. Operating Expense	88.82
100-4210-62120	Gas-Oil-Lube	170.62
100-4210-62880	Personal Protective Equi...	2,874.78
100-4210-62990	Misc. Operating Expense	2,548.56
100-4210-63100	Animal Control	1,443.27
100-4210-63320	Training Expense	680.04
100-4220-62210	Equipment Maint & Repair	8.72
100-4220-62230	Building Maint & Repair	80.00
100-4220-62990	Misc. Operating Expense	44.22
100-4220-63020	Computer Maintenance & ..	1,843.91
100-4240-63030	Contracts Expense	1,416.00
100-4312-62210	Equipment Maint & Repair	319.58
100-4312-62990	Misc. Operating Expense	38.98
100-4312-63030	Contracts Expense	236.31
100-4315-62240	Department Maint & Repa..	294.18
100-4315-63030	Contracts Expense	25,569.70
100-4510-62210	Equipment Maint & Repair	130.84
100-4510-62240	Department Maint & Repa..	1,562.20
100-4510-62990	Misc. Operating Expense	8.59
100-4510-65300	Improvements Other Than..	1,517.00

Account Summary

Account Number	Account Name	Expense Amount
100-4550-62990	Misc. Operating Expense	11.18
100-4650-62990	Misc. Operating Expense	32.86
100-4650-63030	Contracts Expense	2,700.00
100-4670-62990	Misc. Operating Expense	180.00
100-4670-63610	Insurance Expense	68,636.25
510-4680-65900	Work in Process-Construct..	13,599.50
510-4680-65920	Work in Process - Eng/Arc...	630.00
525-4680-65900	Work in Process-Construct..	1,080.00
535-4680-65920	Work in Process - Eng/Arc...	34,759.20
545-4680-65920	Work in Process - Eng/Arc...	6,577.46
590-4680-65920	Work in Process - Eng/Arc...	900.00
600-4680-65900	Work in Process-Construct..	13,200.00
610-4810-62510	Liquor for Resale	12,044.13
610-4810-62520	Beer for Resale	2,530.85
610-4810-62530	Wine for Resale	5,695.54
610-4810-62540	Soft Drinks/Mix for Resale	416.49
610-4810-62590	Misc. Mdse for Resale	603.00
610-4840-62140	Off Sale Supplies	241.22
610-4840-62990	Misc. Operating Expense	76.56
610-4850-62210	Equipment Maint & Repair	151.36
610-4850-62230	Building Maint & Repair	145.00
610-4870-63610	Insurance Expense	4,734.34
610-4890-63030	Contracts Expense	565.00
620-4840-62160	Chemicals	3,298.51
620-4840-62170	Field Supplies	120.77
620-4840-62990	Misc. Operating Expense	105.82
620-4850-62200	System Expense	107.01
620-4850-62220	Plant Equip Maint & Repair	2,483.32
620-4850-62230	Building Maint & Repair	263.52
620-4870-63610	Insurance Expense	8,306.50
620-4890-63030	Contracts Expense	241.17
620-4890-64190	Rentals/Leases	2,850.00
670-4850-62210	Equipment Maint & Repair	37.10
680-4840-62170	Field Supplies	374.73
680-4840-62990	Misc. Operating Expense	21.99
680-4850-62200	System Expense	28.91
680-4870-63610	Insurance Expense	4,563.74
680-4890-63020	Computer Maintenance & ..	1,465.00
690-4840-62880	Personal Protective Equi...	462.05
690-4840-62990	Misc. Operating Expense	301.62
690-4850-62210	Equipment Maint & Repair	243.93
690-4850-62350	Power Plant/Dam Maint	187.41

Account Summary

Account Number	Account Name	Expense Amount
690-4850-62360	Distribution Maint	1,771.69
690-4870-63610	Insurance Expense	15,351.06
690-4890-63020	Computer Maintenance & ..	308.75
690-4890-63030	Contracts Expense	69.70
690-4890-64370	Taxes and Licenses	6,307.51
820-4840-62990	Misc. Operating Expense	39.34
820-4870-63610	Insurance Expense	705.11
820-4890-63030	Contracts Expense	480.94
Grand Total:		279,594.25

Project Account Summary

Project Account Key	Expense Amount
None	279,594.25
Grand Total:	279,594.25



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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email: @citytrf.net
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Request for Council Action

DATE: 9/20/2022

SUBJECT: #7.3 Approval to Begin Process to Fill Position of Deputy Chief

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety/Liquor Committee recommendation:

MOTION TO: Approve to begin the process of filling the position of Deputy Chief. The position is a Grade Level 9 position. The Deputy Chief position will be posted internally on September 21st, 2022, pending council approval.

BACKGROUND: Due to the retirement of Deputy Chief Jaeger Bellows, effective October 28th, 2022, the position will be vacant. It is crucial to get this position hired prior to Deputy Chief Bellows retirement so the new Deputy Chief can be trained in.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2023.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Chief of Police

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #7.4 Fill Part-time Off Sale Clerk Position in Liquor Department

RECOMMENDATION: It is respectfully requested the Council accept Public Safety Committee recommendation:

MOTION TO: Approve to fill a part-time Off Sale Clerk position at Falls Liquors and open the position to Teamster No. 320 Union employees as part of the internal transfer process. In the event that the position is not filled through the Teamster internal transfer process, the position will be opened to the public.

BACKGROUND: The position has been determined to be necessary in the continued efficiency and success in the operations of the Liquor Department.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: The position of a part-time Off-Sale Clerk is a budgeted position.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Steve Olson, Liquor Store Manager

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.1 2021 Street and Utilities Improvement-Estimate #3

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Application for Payment Estimate #2 in the amount of \$212,318.31, from Davidson Construction for work completed on the 2021 Street and Utilities Improvement project.

BACKGROUND: This project was bid as a result of meetings with department heads, Council committees, and according to items in the City's Capital Improvement Plan. It was awarded to Davidson Construction, Inc. in the amount of \$784,427.45. This project included the following items of work:

1. Franklin Middle School Safe Route to School Multi-Use Trail
2. Oakland Park Multi-Use Trail
3. Fairgrounds Miscellaneous Paving
4. Valley Home Access Realignment
5. Airport Entrance Road Repair
6. Miscellaneous Patching
7. Robson Court Street Construction

Bids for this project were received on September 7th, 2021, from two contractors. The low bid was received from Davidson Construction in the amount of \$784,427.45 and from R.J. Zavoral and Sons in the amount of \$855,753.29.00 The Engineer's estimate was \$689,666.50 The low bid was 14% above the estimate.

KEY ISSUES:

FINANCIAL CONSIDERATIONS: See Attached Bid Tabulation

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	Partial Payment Estimate No. 3 - Final 2021 Street and utilities improvements project
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PARTIAL PAYMENT ESTIMATE NO. 3 - FINAL
2021 STREET IMPROVEMENTS
THIEF RIVER FALLS, MINNESOTA
S.A.P. 170-591-002 & City Projects

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	FRANKLIN AND SIDE TRAIL		GULF STREET TRAIL		OAKLAND PARK TRAIL		ROBSON COURT ROADWAY & UTILITIES		FAIRGROUNDS PAVING		AIRPORT ENTRANCE ROAD REPAIRS		MISCELLANEOUS STREET SPOT REPAIRS		PROJECT TOTALS	
					S.A.P. 170-591-002		S.A.P. 170-591-002		CITY FUNDED		CITY FUNDED		CITY FUNDED		CITY FUNDED		CITY FUNDED			
					QUANT.	COST	QUANT.	COST	QUANT.	COST							QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$45,000.00	0.27	\$12,150.00	0.11	\$4,950.00	0.21	\$9,450.00	0.33	\$14,850.00	0.02	\$900.00	0.03	\$1,350.00	0.03	\$1,350.00	1.00	\$45,000.00
2	2101.524	CLEARING	TREE	\$500.00			0	\$0.00			2	\$1,000.00							2	\$1,000.00
3	2101.524	GRUBBING	TREE	\$500.00			5	\$2,500.00	36	\$18,000.00	3	\$1,500.00							44	\$22,000.00
4	2104.502	REMOVE CASTING	EACH	\$250.00	2	\$500.00													2	\$500.00
5	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$10.00	98	\$980.00	51	\$510.00							309	\$3,090.00	0	\$0.00	458	\$4,580.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$10.00	16	\$160.00	4	\$40.00											20	\$200.00
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$5.00	170	\$850.00	64	\$320.00							106	\$530.00	100	\$500.00	440	\$2,200.00
8	2104.504	REMOVE BITUMINOUS PAVEMENT	SQ YD	\$15.00	22	\$330.00	15	\$225.00											37	\$555.00
9	2105.507	COMMON EXCAVATION (P)	CU YD	\$18.00	707	\$12,726.00	266	\$4,788.00	848	\$15,264.00	1265	\$22,770.00			1502	\$27,036.00	58	\$1,044.00	4,646	\$83,628.00
10	2123.510	MOTOR GRADER	HOUR	\$150.00									8	\$1,200.00					8	\$1,200.00
11	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (MODIFIED)	CU YD	\$40.00	672	\$26,880.00	170	\$6,800.00	611	\$24,440.00	200	\$8,000.00			135	\$5,400.00	0	\$0.00	1,788	\$71,520.00
12	2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	\$28.00							807	\$22,596.00			806	\$22,568.00	0	\$0.00	1,613	\$45,164.00
13	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$7.50													645	\$4,837.50	645	\$4,837.50
14	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$4.00									50	\$200.00	108	\$432.00	78	\$312.00	236	\$944.00
15	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$135.00	465.71	\$62,870.85	94.25	\$12,723.75	502.58	\$67,848.30			58.34	\$7,875.90	158.9	\$21,451.50	479.12	\$64,681.20	1,759	\$237,451.50
16	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$130.00									58.34	\$7,584.20	195.62	\$25,430.60	100	\$13,000.00	354	\$46,014.80
17	2501.502	8" CS PIPE APRON	EACH	\$250.00					0	\$0.00									0	\$0.00
18	2501.502	12" CS PIPE APRON	EACH	\$180.00	2	\$360.00													2	\$360.00
19	2501.502	24" CS PIPE APRON	EACH	\$350.00	0	\$0.00													0	\$0.00
20	2501.503	8" CS PIPE CULVERT	LIN FT	\$30.00					0	\$0.00									0	\$0.00
21	2501.503	12" CS PIPE CULVERT	LIN FT	\$35.00	20	\$700.00													20	\$700.00
22	2501.503	24" CS PIPE CULVERT	LIN FT	\$58.00	0	\$0.00													0	\$0.00
23	2502.503	4" TP PIPE DRAIN	LIN FT	\$8.00											799	\$6,392.00			799	\$6

PARTIAL PAYMENT NO. 2 - FINAL
OAKLAND PARK ROAD REALIGNMENT
THIEF RIVER FALLS, MINNESOTA
S.P. 5703-51

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	OAKLAND PARK ROAD REALIGNMENT		OAKLAND PARK ROAD REALIGNMENT		PROJECT TOTALS	
					S.P. 5703-51		CITY FUNDED			
					QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$20,000.00	0.50	\$10,000.00	0.50	\$10,000.00	1.00	\$20,000.00
2	2101.524	CLEARING	TREE	\$200.00			1	\$200.00	1	\$200.00
3	2101.524	GRUBBING	TREE	\$200.00			1	\$200.00	1	\$200.00
4	2102.503	PAVEMENT MARKING REMOVAL	LIN FT	\$1.65	3117	\$5,143.05			3,117	\$5,143.05
5	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$10.00	160	\$1,600.00	522	\$5,220.00	682	\$6,820.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$10.00	6	\$60.00	4	\$40.00	10	\$100.00
7	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$4.00	349	\$1,396.00	63	\$252.00	412	\$1,648.00
8	2104.503	REMOVE METAL CULVERT	LIN FT	\$15.00			24	\$360.00	24	\$360.00
9	2105.507	COMMON EXCAVATION (P)	CU YD	\$17.00	295	\$5,015.00	918	\$15,606.00	1,213	\$20,621.00
10	2211.507	AGGREGATE BASE (CV) CLASS 5 (P) (MODIFIED)	CU YD	\$40.00	92	\$3,680.00	137	\$5,480.00	229	\$9,160.00
11	2211.507	AGGREGATE BASE (CV) CLASS 3 (P)	CU YD	\$28.00	551	\$15,428.00	821	\$22,988.00	1,372	\$38,416.00
12	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$7.50			1904	\$14,280.00	1,904	\$14,280.00
13	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$4.00	65	\$260.00	106	\$424.00	171	\$684.00
14	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$100.00	80.00	\$8,000.00	146.59	\$14,659.00	227	\$22,659.00
15	2360.509	TYPE SP 9.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$100.00	80.00	\$8,000.00	137.67	\$13,767.00	218	\$21,767.00
16	2501.502	24" RC PIPE APRON	EACH	\$2,500.00	4	\$10,000.00			4	\$10,000.00
17	2501.502	12" CS PIPE APRON	EACH	\$200.00			2	\$400.00	2	\$400.00
18	2501.503	24" RC PIPE CULVERT	LIN FT	\$85.00	160	\$13,600.00			160	\$13,600.00
19	2501.503	12" CS PIPE CULVERT	LIN FT	\$50.00			36	\$1,800.00	36	\$1,800.00
20	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$49.00			561	\$27,489.00	561	\$27,489.00
21	2531.503	CONCRETE CURB & GUTTER DESIGN B624	LIN FT	\$49.00	369	\$18,081.00			369	\$18,081.00
22	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SQ YD	\$140.00			17.3	\$2,422.00	17	\$2,422.00
23	2563.601	TRAFFIC CONTROL	LUMP SUM	\$4,300.00	0.50	\$2,150.00	0.50	\$2,150.00	1.00	\$4,300.00
24	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$5,000.00	0.50	\$2,500.00	0.50	\$2,500.00	1.00	\$5,000.00
25	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$150.00			2	\$300.00	2	\$300.00
26	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	LIN FT	\$6.15	50	\$307.50			50	\$307.50
27	2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$40.00	76	\$3,040.00	79	\$3,160.00	155	\$6,200.00
28	2575.605	TURF ESTABLISHMENT	ACRE	\$8,315.00	0.40	\$3,326.00	0.40	\$3,326.00	0.80	\$6,652.00
29	2582.503	24" SOLID LINE MULTI-COMPONENT	LIN FT	\$15.00	80	\$1,200.00			80	\$1,200.00
30	2582.503	4" BROKEN LINE MULTI-COMPONENT	LIN FT	\$0.53	120	\$63.60			120	\$63.60
31	2582.503	4" DOTTED LINE MULTI-COMPONENT	LIN FT	\$2.20	164	\$360.80			164	\$360.80
32	2582.503	4" DOUBLE SOLID LINE MULTI-COMPONENT	LIN FT	\$1.06	710	\$752.60			710	\$752.60
33	2582.503	4" SOLID LINE MULTI-COMPONENT	LIN FT	\$0.53	2034	\$1,078.02			2,034	\$1,078.02
34	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT	SQ FT	\$12.90	132.00	\$1,702.80			132.00	\$1,702.80
		TOTAL CONSTRUCTION COST TO DATE				\$116,744.37		\$147,023.00		\$263,767.37



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.2 Approve 2022 Street Improvements Project

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Application for Payment Estimate #2 in the amount of \$53,243.86, from Agassiz Asphalt, LLC for work completed on the 2022 Street Improvements Project.

BACKGROUND: The proposed work was bid as a result of meetings with department heads, Council Committees, developers, and according to items in the City's Capital Improvement Plan.

KEY ISSUES: Bids for this project were received on May 5th, 2022 from three contractors. The low bid was received from Agassiz Asphalt, LLC in the amount of \$1,657,013.45. The Engineer's Estimate was \$1,791,328.00. The low bid was 8% below the estimate.

FINANCIAL CONSIDERATIONS: Bid Tabulation is attached.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	Partial Payment Estimate No. 2 - 2022 Street Improvements
----	---

Contractor's Application for Payment No. 2		
Application Period: 07/01/22 to 08/31/22		Application Date: 09/08/2022
To (Owner): City of Thief River Falls	From (Contractor): Agassiz Asphalt, LLC - Newfolden, MN	Via (Engineer): Richard A. Clauson
Project: 2022 Street Improvements (Local Funded Projects)	Contract: None	Wideth Smith Nolting & Associates, Inc.
Owner's Project No.: None	Contractor's Project No.: None	Engineer's Project No.: 2022-10435

Application For Payment - Change Order & Supplemental Agreement Summary		
Approved Change Orders & Supplemental Agreements:		
Number	Additions	Deductions
TOTALS:		
NET CHANGE BY C.O.'s & S.A.'s		

1. ORIGINAL CONTRACT PRICE..... \$ \$1,657,013.45

2. Net change by Change Orders..... \$

3. Current Contract Price (Line 1 ± 2)..... \$ \$1,657,013.45

4. TOTAL COMPLETED AND STORED TO DATE:
(Column F on Progress Estimate)..... \$ \$1,830,148.73

5. RETAINAGE:

 a. 1% X \$1,830,148.73 Work Completed..... \$ \$18,301.49

 b. 0% X Stored Material..... \$

 c. Total Retainage (Line 5a + Line 5b)..... \$ \$18,301.49

6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ \$1,811,847.24

7. LESS PREVIOUS PAYMENTS \$ \$1,758,603.38

8. AMOUNT DUE THIS APPLICATION..... \$ \$53,243.86

9. BALANCE TO FINISH
(Column G on Progress Estimate)..... \$

Contractor's Certification:	
The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
By:	Date:

Payment of: \$ **\$53,243.86**
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____
(Engineer) (Date)

Payment of: \$ **\$53,243.86**
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: **Not Applicable** **NA**
Funding Agency (if applicable) (Date)

PARTIAL PAYMENT ESTIMATE NO. 2
2022 STREET IMPROVEMENTS
THIEF RIVER FALLS, MINNESOTA

ITEM NO.	SPEC. NO.	ITEM DESCRIPTION	UNIT	UNIT PRICE	STATE AVENUE 3RD STREET TO 9TH STREET FULL DEPTH RECLAMATION		ARNOLD AVENUE 6TH STREET TO 9TH STREET FULL DEPTH RECLAMATION		DULUTH AVENUE 4TH STREET TO 9TH STREET FULL DEPTH RECLAMATION		KNIGHT AVENUE 4TH ST. TO 6TH ST. & 7TH TO 9TH FULL DEPTH RECLAMATION		6TH STREET 200 FT. WEST OF STATE TO MAIN 2" BITUMINOUS MILL & OVERLAY		7TH STREET STATE AVE. TO MAIN AVE. 2" BITUMINOUS MILL & OVERLAY		8TH STREET 200 FT. WEST OF STATE TO KNIGHT 2" BITUMINOUS MILL & OVERLAY		9TH STREET 200 FT. WEST OF STATE TO MAIN 2" BITUMINOUS MILL & OVERLAY		PROJECT TOTALS	
					CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING		CITY / ASSESSMENT FUNDING			
					QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST	QUANT.	COST
1	2021.501	MOBILIZATION	LUMP SUM	\$75,000.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	0.125	\$9,375.00	1.00	\$75,000.00
2	2104.502	REMOVE CASTING	EACH	\$200.00	6	\$1,200.00			3	\$600.00										12	\$2,400.00	
3	2104.503	REMOVE CURB AND GUTTER	LIN FT	\$8.00	1629	\$13,032.00	936	\$7,488.00	2,408	\$19,264.00	1,939	\$15,512.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,912	\$55,296.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	LIN FT	\$4.00	81	\$324.00	34		216	\$864.00	165	\$660.00		\$0.00	63	\$252.00		\$0.00	54	\$216.00	613	\$2,452.00
5	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	\$3.00	508	\$1,524.00	264	\$792.00	441	\$1,323.00	446	\$1,338.00								1,659	\$4,977.00	
6	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	SQ. YD.	\$10.00	31	\$310.00			37	\$370.00	44	\$440.00								112	\$1,120.00	
7	2104.518	REMOVE CONCRETE WALK	SQ FT	\$1.50	733	\$1,099.50	1084	\$1,626.00	3,477	\$5,215.50	2,612	\$3,918.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	7,906	\$11,859.00
8	2105.607	COMMON EXCAVATION (P)	CU YD	\$5.00	1186	\$5,930.00	556	\$2,780.00	919	\$4,595.00	770	\$3,850.00								3,431	\$17,155.00	
9	2215.504	FULL DEPTH RECLAMATION	SQ YD	\$2.50	10672	\$26,680.00	5006	\$12,515.00	8,270	\$20,675.00	7,003	\$17,507.50								30,951	\$77,377.50	
10	2232.504	MILL BITUMINOUS SURFACE (2.0")	SQ YD	\$1.60							1,328	\$2,124.80	6,629	\$10,606.40	3,539	\$5,662.40	3,134	\$5,014.40	4,007	\$6,411.20	18,637	\$29,819.20
11	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$2.10	1067	\$2,240.70	501	\$1,052.10	826	\$1,734.60	826	\$1,734.60	663	\$1,392.30	354	\$743.40	313	\$657.30	313	\$657.30	4,863	\$10,212.30
12	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$92.00	1157.64	\$106,502.88	594.00	\$54,648.00	1,089.31	\$98,376.52	980.60	\$91,135.20	910.69	\$83,783.48	560.43	\$51,559.56	608.39	\$55,971.88	647.22	\$59,544.24	6,538	\$601,521.76
13	2360.509	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	\$92.00	1372.61	\$126,280.12	713.28	\$65,621.76	1,228.83	\$113,052.36	1,168.89	\$107,537.88								4,484	\$412,492.12	
14	2504.602	ADJUST VALVE BOX	EACH	\$350.00	7	\$2,450.00	3	\$1,050.00	5	\$1,750.00	4	\$1,400.00							1	\$350.00	20	\$7,000.00
15	2506.502	CASTING ASSEMBLY (CATCH BASIN)	EACH	\$1,800.00	6	\$10,800.00			3	\$5,400.00	3	\$5,400.00								12	\$21,600.00	
16	2506.602	ADJUST FRAME & RING CASTING	EACH	\$750.00	4	\$3,000.00	6	\$4,500.00	8	\$6,000.00	6	\$4,500.00	2	\$1,500.00					1	\$750.00	27	\$20,250.00
17	2521.518	4" CONCRETE WALK - REINFORCED	SQ FT	\$12.40	278	\$3,447.20	54	\$669.60	772	\$9,572.80	390	\$4,836.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	1,494	\$18,525.60
18	2521.518	6" CONCRETE WALK - REINFORCED	SQ FT	\$18.00	456	\$8,208.00	936	\$16,848.00	2,706	\$48,708.00	2,048	\$36,864.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,146	\$110,628.00
19	2531.503	CONCRETE CURB & GUTTER DESIGN B618	LIN FT	\$37.60	1629	\$61,250.40	936	\$35,193.60	2,408	\$90,540.80	1,939	\$72,906.40		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	6,912	\$259,891.20
20	2531.504	6" CONCRETE DRIVEWAY - REINFORCED	SQ. YD.	\$121.50	31.0	\$3,766.50			37.0	\$4,495.50	43.3	\$5,260.95								111	\$13,522.95	
21	2531.618	TRUNCATED DOMES	SQ FT	\$65.00	81	\$5,265.00	108	\$7,020.00	252	\$16,380.00	216	\$14,040.00		\$0.00	0	\$0.00	0	\$0.00	0	\$0.00	657	\$42,705.00
22	2563.601	TRAFFIC CONTROL	LUMP SUM	\$8,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	0.125	\$1,000.00	1.00	\$8,000.00
23	2573.501	EROSION CONTROL SUPERVISOR	LUMP SUM	\$3,000.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	0.125	\$375.00	1.00	\$3,000.00
24	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$115.55	11	\$1,271.05	8	\$924.40	11	\$1,271.05	10	\$1,155.50	6	\$693.30	5	\$577.75	2	\$231.10	7	\$808.85	60	\$6,933.00
25	2574.507	BOULEVARD TOPSOIL BORROW (CV)	CU YD	\$50.00	25	\$1,250.00	25	\$1,250.00	35	\$1,750.00	35	\$1,750.00	10	\$500.00	5	\$250.00	5	\$250.00	6	\$300.00	146	\$7,300.00
26	2575.605	TURF ESTABLISHMENT	LUMP SUM	\$4,555.55	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	0.250	\$1,138.89	2.00	\$9,111.10
TOTAL CONSTRUCTION COST TO DATE					\$397,720.24		225,867.35		463,827.02		\$406,359.72		\$110,364.37		\$70,934.00		\$74,013.57		\$80,926.48		1,830,148.73	



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.3 First Reading Camping Ordinance

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Safety/Liquor Committee recommendation:

MOTION TO: Call for First Reading of Camping Ordinance

BACKGROUND: AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 130 ENTITLED "GENERAL OFFENSES" BY ADDING PROVISIONS PROHIBITING CAMPING AND TEMPORARY LODGING TO PARK REGULATIONS, AND BY ADOPTING BY REFERENCE CITY CODE CHAPTER 10 AND SECTION 152.998, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code is hereby amended by adding §130.03 (C), to read as follows:

(C) No person shall establish or maintain any camp or other temporary lodging or sleeping place in any public park unless authorized by permit or with the express consent of the Parks and Recreation Director.

Section 2. City Code Chapter 10 entitled "General Provisions" and Section 152.998 entitled "Violation" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Marissa Adam, Police Chief

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.4 Adopt the City of Thief River Falls Preliminary 2023 Budget

RECOMMENDATION: It is respectfully requested the City Council accept the Administrative Services Committee recommendation:

MOTION TO: By the City Council, to adopt the City of Thief River Falls Preliminary 2023 Budget. A summary of the 2023 revenue and expenditures is as follows:

	2023 REVENUE	2023 EXPENSE	FUND BALANCE RESERVES + OR -
General Fund	\$ 9,785,645.00	\$ 9,785,645.00	\$ -
Liquor Dispensary	\$ 5,226,350.00	\$ 5,385,751.00	\$ (159,401.00)
Electric Utility Fund	\$ 17,065,000.00	\$ 17,031,832.00	\$ 33,168.00
Storm Water Utility Fund	\$ 347,000.00	\$ 347,000.00	\$ -
Water Utility Fund	\$ 3,092,342.00	\$ 2,530,197.00	\$ 562,145.00
Wastewater Utility Fund	\$ 1,207,150.00	\$ 1,082,408.00	\$ 124,742.00
Police Relief Pension Fund	\$ 10,610.00	\$ 14,304.00	\$ (3,694.00)
Debt Service Fund	<u>\$ 1,377,147.00</u>	<u>\$ 1,323,117.00</u>	<u>\$ 54,030.00</u>
TOTALS	\$ 38,111,244.00	\$ 37,500,254.00	\$ 610,990.00

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.5 Approval of Proposed 2023 Tax Levy

RECOMMENDATION: It is respectfully requested the City Council accept Administrative Services Committee recommendation:

MOTION TO: By the City Council of Thief River Falls, County of Pennington, Minnesota, that the following sums of money be levied for the current year, collectible in 2023, upon taxable property in the City of Thief River Falls, for a total proposed levy of \$3,374,156.00. This represents \$414,332.00 or approximately 14% increase over last year's levy.

It should be noted that with the proposed tax capacity increase for 2023, a 14% tax levy increase results in an estimated 1.047% decrease in the tax capacity rate.

BACKGROUND: That the Truth-n-Taxation public meeting will be held on December 6, 2022 at 6:00 p.m. to discuss the 2023 budget & levy. Final budget and levy will be adopted at the December 20, 2022 council meeting.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.6 Resolution declaring cost to be assessed and ordering preparation of assessment roll for the 2022 Street & Utilities Improvements Project.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendations:

MOTION TO: Declare the cost to be assessed for the 2022 Street & Utilities Improvements Project and order the preparation of the assessment roll. The estimated amount to be assessed is approximately \$762,526.72.

BACKGROUND: This project was bid, as a result of meetings with department heads, council committees, and according to items in the City's Capital Improvement Plan. The Project was awarded to Agassiz Asphalt in the amount of \$1,657,013.45. The Engineer's Estimate was \$1,791,328.00.

KEY ISSUES: The City of Thief River Falls assesses benefitted property owners for these improvements.

FINANCIAL CONSIDERATIONS: The total cost of the improvements is estimated to be \$1,830,148.73. This project will be funded through special assessments, and bonding. The amount to be assessed is estimated to \$762,526.72.

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen – Public Works Director

ATTACHMENTS:

1.	2022 Declaration of Costs to be assessed
----	--

State Ave.	Arnold Ave.	Duluth Ave.	Knight Ave.		
397,720.24	225,867.35	463,827.02	389,576.80	1,476,991.41	Total
2435	1058	1779	1415	6687	length(ft)
				220.88	cost/ft
				66.26	Cost/ft assement role
4172	1800	3000	2400	11372	Total assessment footage
				753508.72	Total assessment dollars-reclamation

16782.92	Mill and Fill 6th to 7th(knight)
335	length(ft)
50.10	cost/ft
15.03	Cost/ft assement role
600	Total assessment footage
9018.00	Total assessment dollars-2" Mill and Fill

762526.72 Total Assessment Recovery

1830148.73 Total Project Cost

1067622.01 General City Cost



Request for Council Action

DATE: 9/20/2022

SUBJECT: Resolution establishing a public hearing with regard to proposed assessments on the 2022 Street & Utilities Improvements Project.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendations:

MOTION TO: By the City Council of Thief River Falls, that:

1. A hearing shall be held on the 18th day of October, 2022 in the Council Chambers of City Hall at 7:00 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment; and
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and the City Administrator shall state in the notice the total cost of the improvement, The City Administrator shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing; and
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the Pennington County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. The property owner may at any time thereafter, pay to the City the entire amount of the assessment remaining unpaid, with interest accrued to December 31st of the year in which such payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the succeeding year.

BACKGROUND: Pursuant to Resolution No. 9-202-22, the City Administrator and Community Services Director were directed to prepare the proposed assessments of the 2022 Street and Utilities Improvements Project; and

KEY ISSUES: The City of Thief River Falls assesses benefited property owners for these improvements.

FINANCIAL CONSIDERATIONS: The total cost of the improvements is estimated to be \$1,830,148.73 This project will be funded through special assessments and bonding. The amount to be assessed is estimated to \$762,526.72.

LEGAL CONSIDERATION: Minnesota Statute Chapter 429 requirements apply.

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen – Public Works Director

ATTACHMENTS:

None



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Request for Council Action

DATE: 9/20/2022

SUBJECT: #8.8 Front End Loader Lease (644 John Deere)

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve a Front End Loader(John Deere 644) Lease agreement with RDO Equipment for the 2023 through the 2028 snow seasons.

BACKGROUND: The city owns and maintains a fleet of vehicles and equipment for snow removal and other street maintenance operations. The efficient plowing of streets and removing snow in the central business district requires the use of two front end loaders. The city currently owns a 2008 Case 721, and a 2016 John Deere 624 Front End Loader(s). It has been discussed with the Electric Department that a larger loader would be beneficial for their department when maneuvering transformers. Upon further investigation with snow removal personnel, a larger loader would be beneficial for snow removal as well.

KEY ISSUES: The city currently owns two front end loaders. Transitioning to a larger loader requires a new JRB attachment coupler. The transition would separate the larger loader for use of snow removal, snow blowing, material moving(bucket), jib boom(electric).

FINANCIAL CONSIDERATIONS: Lease/rental costs will be approximately \$28,000/year for a term of five years. RDO would purchase our current 624 loader with snow equipment for \$160,000.00. The Electric Department has agreed to participate in the amount of \$40,000.00 in 2023. The sale of the current 624 front end loader would be used to purchase new Snow removal equipment for the new 644 front end loader, and purchase a new jib boom for the electric department, leaving an approximate balance of \$160,000.00. for future payments or investments in equipment.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director.

ATTACHMENTS:

1.	john deere 644 loader lease agreement
----	---------------------------------------



RDO Finance Quote - Lease

RDO Equipment Co.
6565 Gateway Drive
Grand Forks ND, 58203
Phone: (701) 772-4842 - Fax: (701) 772-9620

Prepared For:
CITY OF THIEF RIVER FALLS
PO BOX 528
THIEF RIVER FALLS, MN, 567010528
(218) 681-2500

Prepared By:
Name: Jared Harshman
Title: Sales Professional
Phone: (701) 772-4842
Mobile: (701) 317-3755

Name: Brian Fried
Title: Regional Finance Manager
Phone: (701) 223-5798
Mobile:

Equipment Information

Status / Year / Make / Model	Serial Number
New 2023 JOHN DEERE 644P	TBD

Quote Overview

Selling Price: \$267,078.00
DOC/UCC Fees: \$665.00
Amount to Finance: \$267,743.00

Quote Options

	Lender	Frequency	Term	Number Of Payments	Security Deposit	Number of Advanced Payments	Payment (Plus Applicable Taxes)	Annual Hours	Purchase Option or FMV
Option 1	John Deere Financial	Annual	60	5	\$0.00	1	\$27,841.39	500	\$195,500.00 (PO)

Other Notices

All Numbers subject to Final Credit Approval

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2023 JOHN DEERE 644P	6050DW 644 P WHEEL LOADER 2605 English Decals and Manuals 1010 Standard Wheel Loader 0924 John Deere PowerTech Engine 1520 Automatic Reversing Hydraulic Fan 1430 Engine Air Intake System with Centrifugal Precleaner 1330 Chrome Curved Stack 1610 Standard Fuel Filter with Water Separator and Standard Fuel Fill 9015 Engine Block Heater 9055 Throttle Lock 1217 140 amp Alternator 2715 15 Amp Converter 7140 Premium LED Work and Drive Lights 1120 5-Speed Powershift Transmission with Lock-up Torque Converter 3049 High Traction - Front & Rear Hydraulically Locking Differential Axles 3120 Manual Axle Differential Lock 2010 Standard Z-BAR 2360 Joystick Controls 2404 Four Function Hydraulics 1975 Hydrau XR Hydraulic Fluid 2515 Ride Control 1910 Premium Cab 8450 Cab with Air A/C Charge 2240 Premium Seat, Heated and Ventilated with Heavy Duty Air Suspension 1945 7 inch Monitor with Dedicated Rear Camera Display 8350 Remote Powered and Heated Exterior Mirrors 8370 Premium AM/FM/Weather Band (WB) with Bluetooth, Remote Aux and Remote USB Port 8240 Rear Camera 8275 LED Strobe Beacon with Left Beacon Bracket 5610 Left Side Steps Only 9140 Fire Extinguisher 2120 Steering Wheel Only 2890 No Payload Scale without Cycle Counter 170K JDLINK™ 5550 Full Width Front and Rear Fenders 5320 Less Tire Pressure Monitoring System 8559 Hydraulic Coupler - JRB 418 Pattern 8942 4.5 Cu. Yd. Bucket 8860 Bolt-on Cutting Edge 5840 No Fork Frame 5940 No Tines 8220 Rear Hitch and Counterweight 9410 Transmission and Bottom Guards 47A1 23.5R25 SNOWPLUS MI-3PC RIM



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
6565 Gateway Drive
Grand Forks ND, 58203
Phone: (701) 772-4842 - Fax: (701) 772-9620

Proposal for:
CITY OF THIEF RIVER FALLS
PO BOX 528
THIEF RIVER FALLS, MN, 567010528
PENNINGTON

Investment Proposal Date: 5/18/2022
Pricing Valid Until: 6/1/2022
Deal Number: 1556791
Customer Account#: 2500062
Sales Professional: Jared Harshman
Phone: (701) 772-4842
Fax: (701) 772-9620
Email: jharshman@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2023 HENKE MANUFACTURING REL14	\$32,825.00

Equipment Subtotal: \$32,825.00

Purchase Order Totals

Balance: \$32,825.00
Total Taxable Amount: \$0.00
MN STATE TAX: \$0.00
Sales Tax Total: \$0.00
Sub Total: \$32,825.00
Cash with Order: \$0.00
Balance Due: **\$32,825.00**

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2023 HENKE MANUFACTURING REL14	6131007 HENKE REL14 - Designed to accept machine down pressure from loaders and graders 41" high, heavy-duty, box reinforced, 1/4" thick, rolled plate moldboard with 3/4" x 6" x 4" bottom 6132001 MULTIPLE REINFORCED 1/2" THICK HIGH TENSILE STEEL 6134003 Dual enclosed spring trips with trip lock-out 6133007 SWIVEL FEATURE BUILT INTO 34"X57"X.75" THICK BACK 6136001 HYDRAULIC POWER REVERSE WITH 2X4 1/2"X 2 1/2" DA 6211108 3/4" X 6" SAE 1084 HIGH CARBON STEEL CUTTING EDGE 7182016 JD INDUSTRIAL YELLOW 6084105 11' MUSHROOM SHOES 6133202 JRB 418 HOOKS

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$205,982.04
American Express Natl Bk	Certificate of Deposit - Brokered	\$248,000	18-Mar-24	1.60%	16-Sep-22	\$241,745.44
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$246,646.95
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$173,584.65
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$486,110.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$235,577.30
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$171,520.41
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	\$255,000	25-Aug-25	3.50%	25-Feb-23	\$252,707.55
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$224,260.98
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$184,160.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$241,750.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$228,141.27
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$222,491.85
Defiance Ohio City Sch Dist	Certificate of Deposit - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$426,409.50
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$167,317.80
Plattsburgh NY Pub Impt Bnds	Bond - Brokered	\$200,000	01-Nov-22	2.25%	02-Nov-17	\$199,830.00
RBC INVESTMENTS						\$3,908,235.74
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-22	0.35%	16-Dec-22	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Greenstate Credit Union	Certificate of Deposit - Brokered	\$249,200	19-Dec-22	0.210%	\$249,200.00
First Mid-Illinois Bank & Trust	Certificate of Deposit - Brokered	\$242,600	06-Jul-23	2.942%	\$242,600.00
4M INVESTMENTS					<u>\$491,800.00</u>

TOTAL CD INVESTMENTS	\$4,500,035.74
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	0.01%	\$3,180,099.08
RBC	US Govt Money Market Fund		\$26.78
League of Minnesota Cities	4M Money Market Fund	0.01%	\$8,541,093.54
League of Minnesota Cities	4M Plus Fund	0.03%	\$25,887.46
League of Minnesota Cities	4M LTD Account		<u>\$740,827.22</u>

TOTAL MONEY MARKET SAVINGS	\$12,487,934.08
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GRAND TOTAL	08/31/2022	<u><u>\$16,987,969.82</u></u>
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*Interest paid every 6 months.