COUNCIL PROCEEDINGS

Tuesday, September 6, 2022

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on September 6, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad and Bolduc, Prudhomme and Lorenson. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Jason Aarestad, to approve the agenda with removal of item 8.1.

CONSENT AGENDA

RESOLUTION NO. 09.188.22: Approval of August 16, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 09-188-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the August 16, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.189.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 09-189-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of $1,994,381.46. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.190.22: ACH Origination Agreement with Northern State Bank

Presented as part of the Consent Agenda, Councilmember Mike Lorenson introduced Resolution No. 09-190-22, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED To Authorize and direct the City Administrator to execute an ACH Agreement with Northern State Bank to allow for the ability of automatic transactions and make necessary changes to the authorized representative list.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Approve Comprehensive Plan Amendment

Item removed.

RESOLUTION NO. 09.191.22: Replacement of beveled roof portion of the Carnegie Library

Following discussion, Councilmember Mike Lorenson introduced Resolution No. 09-191-22, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, In 2022, visible roofing failures were noticed with the roof on the Carnegie Library building. These failures coincide with end-of-life maintenance that needs to be addressed before further damage is incurred.

THEREFORE, BE IT RESOLVED Approve the Building Committee recommendation to approve Northwest Roofing to replace the angled Steel Roofing on the Carnegie Library building and to use ARPA Funds and to repair cosmetics of interior damage.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 09.192.22: Resolution Calling for a public hearing vacation of State Avenue North adjacent to Lots 5 – 10, Block 1, Wonderland Addition

Following discussion, Councilmember None introduced Resolution No. 09-192-22, being seconded by Councilmember None, that:

WHEREAS, This street right-of-way was dedicated to the city when Wonderland Addition was platted in 1919. The portion north of Tenth Street was vacated in 1927. The remaining segment to be vacated has all public utilities and the street has never been improved.

WHEREAS, All three adjacent property owners have requested the street vacation. This includes Corey Morin, Cainan Langlie, and Ana and Adam Tongen. Travis Giffen, Public Works Director, has requested the vacation be contingent upon a cul-de-sac being constructed on the south portion of the section proposed for vacation to facilitate snow removal equipment, sanitation trucks, and adequate drainage. An additional 10' x 50' easement for roadway purposes may be required from the Langlie and Morin properties to construct the cul-de-sac.

THEREFORE, BE IT RESOLVED Resolution Calling for a public hearing on Tuesday, October 4, 2022 at 5:30 PM to consider the vacation of State Avenue North adjacent to Lots 5 – 10, Block 1, Wonderland Addition to Thief River Falls. The city council shall determine this property is no longer needed by the city, and it would be in the best interest of the city to vacate said right-of-way. A utility easement would be retained over the entire vacated portion and a roadway easement retained over the south 50 feet of the vacated portion.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

UPCOMING MEETINGS

- Committee of Whole Meeting - September 6th Immediately Following Regular City Council Meeting
- Utilities Committee - September 12th at 7:00 A.M.
- Public Safety/Liquor Committee - September 12th at 4:30 P.M.
- Administrative Services Committee - September 13th at 4:30 P.M. Room 201 City Hall
- Public Works Committee - September 14th at 4:30 P.M.
- City Council Meeting - September 20th at 5:30 P.M.

INFORMATIONAL ITEMS

CLOSE MEETING TO CONDUCT WAGE STUDY DISCUSSION

Councilmember Mike Lorenson moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting as permitted by section 13D.03 to discuss the City's labor negotiation strategy related to the City's commissioned wage study related to future negotiations with employees of the City and applicable employee unions at 5:55 p.m.

Motion unanimously carried.

RECONVENE MEETING

The meeting reconvened at 6:13 p.m.

RESOLUTION NO. 09.193.22: Approve a uniform 8-step pay structure

Following discussion, Councilmember Michele McCraw introduced Resolution No. 09-193-22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, As part of the market wage study, it was recommended to move everyone to a uniform 8-step pay structure for the ease of implementation and more streamline pay structure moving forward. Currently, positions were anywhere from 3-8 steps depending on the job.

THEREFORE, BE IT RESOLVED Accept and approve a uniform 8-step pay structure.

On vote being taken, the resolution was unanimously passed.

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 6:15 p.m. On vote being taken, the Chair declared the motion unanimously carried. Recess for 5 minutes before Committee of Whole.

Committee of Whole Meeting - Immediately following tonight's City Council Meeting

Brian D. Holmer, Mayor

Attest: ______________________
Angela Philipp, City Administrator