

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, November 15, 2022

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. Presentation 2022 City Election Results
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of November 1, 2022 Council Proceedings (page 3-8)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 9-53)
 - 7.3. Approve employment of Amanda Nelson as Billing Clerk II (page 54)
 - 7.4. Approval of Lisa Hinrichs Beer in the Park Permit (page 55-56)
 - 7.5. Approval of Uncollectible Utility Account Write-offs (page 57-59)
 - 7.6. Approve that the Resolution No. 7-165-22 Approval of General Manager Job Description and Authorization to post to fill the General Manager position is hereby

rescinded effective November 16, 2022 (page 60)

7.7. Open position of Electric Superintendent for filling (page 61)

7.8. Approval to Advertise the Scrap Metal RFP (page 62)

8. NEW BUSINESS

8.1. Call For Second Reading Of An Ordinance Of The City Of Thief River Falls, Minnesota, Amending City Code Chapter 94 Entitled "Animals" By Adding Sections 94.17 Through 94.30, "Chickens", And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

8.2. Approval of An Ordinance Of The City Of Thief River Falls, Minnesota, Amending City Code Chapter 94 Entitled "Animals" By Adding Sections 94.17 Through 94.30, "Chickens", And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions. (page 63-71)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. City Council Meeting - December 6th at 5:30 P.M.

10.2. Truth-in-Taxation December 6th at 6:00 P.M.

10.3. Utilities Committee - December 12th at 7:00 A.M.

10.4. Public Safety/Liquor Committee - December 12th at 4:30 P.M.

10.5. Administrative Services Committee - December 13th at 4:30 P.M. Room 201 City Hall

10.6. Public Works Committee - December 14th at 4:30 P.M.

11. INFORMATIONAL ITEMS

11.1. Investment Summary 10/2022 (page 72-73)

12. ADJOURNMENT

12.1. Committee of Whole Meeting - Immediately following tonight's City Council Meeting

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, November 1, 2022

CALL TO ORDER

This meeting is officially called to order at 05:30 PM on November 1, 2022. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Howe, McCraw, Narverud, Aarestad, Bolduc and Lorenson. Councilmember Prudhomme was absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with addition of 8.6.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 11.232.22: Approval of October 18, 2022 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution 11.232.22, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve the October 18, 2022 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.233.22: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced Resolution 11.233.22, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,606,311.35. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.234.22: Rivers & Rails Brewery Temporary 3.2% Malt Liquor License Application

Presented as part of the Consent Agenda, Councilmember Jason Aarestad introduced

Resolution 11.234.22, being seconded by Councilmember Steve Narverud, that:

WHEREAS, Rivers & Rails Brewery opened for business June 15, 2022.

WHEREAS, If conducting a “Beer Garden” additional regulations apply. By signing below the applicant acknowledges having read the Beer Garden Policy and agrees to follow the rules.

Applicant shall comply with all restrictions, limitations, and regulations for the sale of malt liquor under the City Code and State Statutes.

Applicant hereby agrees to obtain a resolution of its governing board wherein applicant agrees to indemnify and hold harmless the City of Thief River Falls and its elected officials, employees, and agents, from and against any and all liabilities, judgements, settlements, losses, costs, or charges, including attorneys’ fees, incurred by the City of Thief River Falls, and/or any of its elected officials, employees, and agents, as a result of any claim, demand, action, or suit relating to any bodily injury (including death), loss of property, and/or property damage caused by, arising out of, or relating to or associated with the granting of a temporary 3.2 percent malt liquor license to applicant.

Applicant also understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information will result in the application being denied.

THEREFORE, BE IT RESOLVED To Approve a Temporary 3.2% Malt Liquor Application Permit Effective November 7, 2022 at Tonnebells (114 3rd St East Thief River Falls) from 2:00 p.m. to 8:00 p.m.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 11.235.22: Adopt Assessment Roll For 2022 Street & Utilities Improvements

Following discussion, Councilmember Curt Howe introduced Resolution 11.235.22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, This project was bid, as a result of meetings with department heads, council committees, and according to items in the City’s Capital Improvement Plan. The Project was awarded to Agassiz Asphalt in the amount of \$1,657,013.45. The Engineer’s Estimate was \$1,791,328.00.

WHEREAS, The City of Thief River Falls assesses benefited property owners for these improvements.

THEREFORE, BE IT RESOLVED Adopt the assessment roll for costs to be assessed

for the 2022 Street & Utilities Improvements Project. The estimated amount to be assessed is \$757,826.77.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.236.22: MAK Properties, LLC. – Economic Development Tax Increment Financing

Following discussion, Councilmember Jason Aarestad introduced Resolution 11.236.22, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space, allowable with a conditional use permit, which has been approved. They were also proposing the construction of a daycare facility on the same site. Discovery Place had provided a Letter of Intent to proceed with operating the daycare as a second location but have since decided it is not in their best interest to proceed at this time.

WHEREAS, The developer has requested Economic Development Tax Increment Financing to assist with development costs. The Thief River Falls City Council, ISD 564 Board, and Pennington County Board of Commissioners met last fall to discuss the options of tax assistance. The Pennington County Board and ISD 564 Board have approved resolutions of support. This Economic Development TIF was brought before the Planning Commission on April 12th and was formally recommended for approval. With the removal of the daycare at this time the Pennington County Board and ISD 564 Board have approved new resolutions of support for the housing project to continue without the daycare. They have both requested the city and developer continue to seek a solution for daycare on this site in the future.

THEREFORE, BE IT RESOLVED Reaffirm the approval of Modification to the Development Program for Development District No. 1 and the proposed Establishment of Tax Increment Financing District No. 14 therein and the adoption of the Tax Increment Financing Plan therefor. TIF was approved, subject to the real property area, that was designated for a day care building, having a restrictive covenant placed of record that said area can only be used for day care purposes, unless the City agrees to remove said restriction at a later date.

On vote being taken, the resolution was unanimously passed.

Call for second reading and consider an amendment to City Code Chapter 152.020 FLOOD PLAIN DISTRICT

Councilmember Jason Aarestad motioned, being seconded by Councilmember Steve Narverud to call for the Second Reading of an ordinance of an ordinance of the city of Thief River Falls, Minnesota, amending city code chapter 152.020 entitled "Flood Plain District" (FP) by removing the current regulations in their entirety and replacing them with the Minnesota Department of Natural Resources Model Ordinance, and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things,

contain penalty provisions.

On vote being taken, the second reading was unanimously passed.

RESOLUTION NO. 11.237.22: Approval to Amendment to City Code Chapter 152.020
FLOOD PLAIN DISTRICT

Following discussion, Councilmember Mike Lorensen introduced Resolution 11.237.22, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Chapter 152.020 Flood Plain District (FP) regulates activities in the flood plain. Periodically when warranted these regulations are reviewed and amended to address circumstances as requested.

WHEREAS, This floodplain ordinance would amend the city's floodplain regulations to comply with the standards of the National Flood Insurance Program (NFIP) including adoption of the effective Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report. The City of Thief River Falls must adopt a conforming ordinance by December 1, 2022 in order to continue participation in the National Flood Insurance Program (NFIP). As written, this ordinance prohibits new buildings within the floodplain, but reasonably accommodates for other common types of development (existing buildings can continue as nonconformities).

This model ordinance is intended for communities that have little or no existing structures within the floodplain and that meet the following criteria:

- Floodplains are largely undeveloped or protected as parks or open space.
- Each developable parcel should be able to accommodate for building sites outside of the floodplain.

THEREFORE, BE IT RESOLVED Call for second reading and consider an amendment to City Code Chapter 152.020 FLOOD PLAIN DISTRICT (FP), by removing the current regulations in their entirety and replacing them with the Minnesota Department of Natural Resources Model Ordinance, and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 11.238.22: Appointment of Rick Beier, Firefighter, as Interim Fire Chief

Following discussion, Councilmember Steve Narverud introduced Resolution 11.238.22, being seconded by Councilmember Curt Howe, that:

WHEREAS, Following both Co-Chiefs returning to their previous position of firefighter, the council and committees have had discussion whether the Fire Department should be managed by a Co-Chief system or a single Fire Chief. A special Public Safety meeting was held on October 26, 2022 for a specific discussion on this issue.

THEREFORE, BE IT RESOLVED Approve the appointment of Rick Beier, Firefighter, as the Interim Fire Chief, effective November 2, 2022. Salary shall be the mid-point between the two positions, which for 2022 equals an increase in hourly wage for Mr. Beier in the amount of \$4.78 per hour. This appointment shall be effective until revoked by the City Council.

The interim Fire Chief position will continue in the firefighter rotation schedule and his performance will be reviewed in 6 months.

On vote being taken, McCraw, Narverud, Lorenson, Howe and Holmer voted aye; Bolduc and Aarestad voted nay. The resolution was passed.

RESOLUTION NO. 11.239.22: Approve the MAPS contract and Memo of Understanding for the City Administrator and Human Resources Coordinator for year 2022

Following discussion, Councilmember Steve Narverud introduced Resolution 11.239.22, being seconded by Councilmember Curt Howe, that:

WHEREAS, The current MAPS bargaining contract expired on December 31, 2021.

The MAPS Bargaining Unit and the Ad-Hoc Labor Committee have met in negotiations over the last year and have reached a tentative agreement for year 2022. The proposed contract includes a wage increase in the amount of 1.75% for 2022 retroactive to January 1, 2022.

The MAPS Bargaining unit members have voted on, and approved, the proposed 2022 contract as negotiated.

The City Administrator and Human Resources Coordinator will receive wage increases of 1.75% retroactive to January 1st, 2022.

THEREFORE, BE IT RESOLVED Approve the MAPS contract and Memo of Understanding for the City Administrator and Human Resources Coordinator for year 2022.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Mayor Holmer mentioned FEMA was here assessing damage. Capture of damage done.
- Mayor Holmer also mentioned the City On-line Surplus starts tomorrow through November 16th.
- Councilmember Steve Narverud mentioned leaf pick up ends November 4th. Calendar Parking starts November 15th.
- Councilmember Mike Lorenson would like to request that Administrative Services Committee review a paper reduction for the City.

UPCOMING MEETINGS

- Utilities Committee - November 7th at 7:00 A.M.
- Public Safety/Liquor Committee - November 7th at 4:30 P.M.
- Administrative Services Committee - November 8th at 4:30 P.M. Room 201 City Hall

(Must Be Done By 6 P.M. - Due to General Election)

- Public Works Committee - November 9th at 4:30 P.M.
- City Council Meeting - November 15th at 5:30 P.M.
- Committee of Whole - Immediately following City Council November 15th

INFORMATIONAL ITEMS

ADJOURNMENT

There being no further discussion, Councilmember Anthony Bolduc, being seconded by Councilmember Mike Lorenson to adjourn at 5:58 p.m. On vote being taken, the Chair declared the motion unanimously carried.

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



Equal Opportunity Employer

City of Thief River Falls

#7.02

COUNCIL MEETING BILLS

NOVEMBER 15TH, 2022

SUMMARY OF DISBURSEMENTS

10/27/2022	AP PKT #438 - DIRECT PAYABLES	\$124,374.25
10/20/2022	AP PKT #434 - #21 PAYROLL	\$226,778.26
10/31/2022	AP PKT #441 - DIRECT PAYABLES	\$60,076.72
11/1/2022	AP PKT #442 - DIRECT PAYABLES	\$95,998.47
11/3/2022	AP PKT #444 - #22 PAYROLL	\$216.66
11/3/2022	AP PKT #445 - #22 PAYROLL	\$191,238.22
11/7/2022	AP PKT #447 - DIRECT PAYABLES	\$89,290.14
11/15/2022	AP PKT #443 - REGULAR PAYABLES	\$295,802.38
GRAND TOTAL OF DISBURSEMENTS		\$1,083,775.10

COUNCIL PER DIEM TO BE PAID ON 11/17/2022 PAYROLL
Presented 11/15/2022 Council Meeting

Brian Holmer - May 2022

05/04/22	FEMA Hartz Park	8:30AM	Zoom	\$32.50
05/05/22	RRBC Executive Director Evaluation	9:00AM	Zoom	\$32.50
05/05/22	Spruce Valley Consult	11:00AM	City Attorney Office	\$32.50
05/06/22	Corps. Of Engineers Assistance to s	9:00AM	WebEx	\$32.50
05/09/22	Utilities Committee	7:00AM	City Hall	\$32.50
05/10/22	Administrative Services Committee	4:30PM	City Hall	\$32.50
05/11/22	Labor Meeting - Job Descriptions	2:00PM	City Hall	\$32.50
05/17/22	CDAB Meeting	12:00PM	City Hall	\$32.50
05/18/22	Airport Committee	7:30AM	County Board Room	\$32.50
05/19/22	RRBC Executive Meeting	8:30AM	WebEx	\$32.50
05/24/22	FEMA PDA Meeting	9:00AM	City Hall	\$32.50
05/24/22	Labor Meeting	2:00PM	City Hall	\$32.50
05/26/22	CGMC Board Meeting	10:00AM	Zoom	\$32.50

\$422.50

Brian Holmer - June 2022

06/08/22	Labor Meeting - Job Descriptions	9:00AM	Council Chambers	\$32.50
06/10/22	Interview - Senior Billing Clerk	10:00AM	City Hall	\$32.50
06/13/22	Utilities Committee	7:00AM	City Hall	\$32.50
06/14/22	Administrative Services Committee	4:30PM	City Hall	\$32.50
06/15/22	Airport Commission	7:30AM	City Hall	\$32.50
06/16/22	RRBC Executive Meeting	8:30AM	Zoom	\$32.50
06/16/22	Core of Engineers Scoping Meeting	9:30AM	WebEx	\$32.50
06/21/22	Budget Analysis	2:00PM	Zoom	\$32.50
06/22/22	League of MN Cities Conference	2:00PM	Duluth	\$32.50
06/23/22	League of MN Cities Conference	8:30AM	Duluth	\$32.50
06/23/22	League of MN Cities Conference - B	12:00PM	Duluth	\$32.50
06/24/22	League of MN Cities	8:30AM	Duluth	\$32.50
06/27/22	City Code Review	4:15PM	Room 201	\$32.50
06/30/22	Teams Training	8:00AM	Council Chambers	\$32.50

\$455.00

Brian Holmer - July 2022

07/05/22	Labor Meeting	3:00PM	City Hall	\$32.50
07/08/22	Budget Meeting	9:00AM	City Hall	\$32.50
07/11/22	Utilities Committee Meeting	7:00AM	City Hall	\$32.50
07/12/22	REA Meeting	10:30AM	Conference Call	\$32.50
07/12/22	Administrative Services Meeting	4:30PM	City Hall	\$32.50
07/14/22	Long Range Planning Meeting	7:00AM	City Hall	\$32.50
07/20/22	Airport Commission	7:30AM	County Board Room	\$32.50
07/21/22	RRBC Executive Meeting	8:30AM	WebEx	\$32.50
07/25/22	Budget Meeting	3:00PM	City Hall	\$32.50
07/27/22	CGMC Board Meeting	10:30AM	Red Wing	\$32.50
07/28/22	CGMC Conference	10:00AM	Red Wing	\$32.50
07/29/22	CGMC Conference Board Meeting	10:00AM	Red Wing	\$32.50

\$390.00

Brian Holmer - August 2022

08/02/22	Interview Utilities Director	12:00Pm	City Hall	\$32.50
08/05/22	Budget Committee Meeting	7:00AM	City Hall	\$32.50
08/08/22	Utilities Committee Meeting	7:00AM	City Hall	\$32.50
08/09/22	Administrative Services Meeting	4:30PM	City Hall	\$32.50
08/10/22	Strategic Meeting	9:00AM	City Hall	\$32.50
08/11/22	MAA Executive Committee	11:00AM	Zoom	\$32.50
08/17/22	Digi-Key Grand Opening	10:30AM	Digi-Key	\$32.50
08/18/22	RRBC Executive Meeting	8:30AM	WebEx	\$32.50
08/29/22	Airport Special Meeting	7:15AM	County Board Room	\$32.50
08/29/22	Joint City/County/School Board Me	5:30PM	REA	\$32.50

\$325.00**Brian Holmer - September 2022**

09/06/22	Committee of the Whole	6:30PM	Council Chambers	\$32.50
09/08/22	RRBC Ex Office Meeting	9:00AM	Fargo	\$32.50
09/09/22	PFAS Meeting	10:00AM	Zoom	\$32.50
09/12/22	Utilities Committee Meeting	7:00AM	City Hall	\$32.50
09/13/22	Labor Meeting	3:00PM	City Hall	\$32.50
09/13/22	Administrative Services Committee	4:30PM	City Hall	\$32.50
09/14/22	Labor Meeting w/Teamsters 320	1:00PM	City Hall	\$32.50
09/14/22	MAPS Labor Meeting	2:30PM	City Hall	\$32.50
09/15/22	RRBC Executive Meeting	8:30AM	Zoom	\$32.50
09/15/22	CGMC Board Meeting	10:00AM	Zoom	\$32.50
09/16/22	Billing Clerk II	2:00PM	City Hall	\$32.50
09/19/22	Labor Meeting	8:30AM	City Hall	\$32.50
09/20/22	MNDOT Meeting	10:00AM	City Hall	\$32.50
09/20/22	Labor LELS Meeting	12:00PM	City Hall	\$32.50
09/23/22	Meeting w/Commission Ag Peterso	11:30AM	City Hall	\$32.50
09/28/22	Airport CIP Meeting	3:00PM	Microsoft Teams	\$32.50
09/29/22	Airport Meeting	7:30AM	County Board Room	\$32.50
09/29/22	CGMC Economic Development Con	10:00AM	Zoom	\$32.50
09/30/22	MAA Executive Committee Meeting	1:00PM	Zoom	\$32.50

\$617.50**Brian Holmer - October 2022**

10/03/22	MMCDC Meeting	4:00PM	REA	\$32.50
10/04/22	CGMC Transportation Meeting	10:00AM	Zoom	\$32.50
10/04/22	CGMC Environment Meeting	3:30PM	Zoom	\$32.50
10/05/22	CGMC Board Planning Meeting	10:00AM	Zoom	\$32.50
10/05/22	FEMA Recovery Meeting	1:00PM	City Hall	\$32.50
10/10/22	Utilities Meeting	7:00AM	City Hall	\$32.50
10/11/22	Administrative Committee Meeting	4:30PM	City Hall	\$32.50
10/19/22	Airport Commission	7:30AM	County Board Room	\$32.50
10/19/22	Labor Meeting with Teamsters	1:15PM	City Hall	\$32.50
10/21/22	Teamsters Meeting	10:00AM	City Hall	\$32.50
10/26/22	MMA Annual Business Meeting	11:30AM	Zoom	\$32.50
10/27/22	CGMC Board Meeting	10:00AM	Zoom	\$32.50

\$390.00

Curt Howe - October 2022

10/11/22	C.U.B	12-1:30	Carnegie Lib.	\$32.50
10/11/22	Admin Services Committee	4:30-5:45	Room 201	\$32.50
10/12/22	MEC Meeting	7:30-8:40	NCTC	\$32.50
10/12/22	Public Works Committee	4:30-6:00	Council Chambers	\$32.50
10/19/22	Labor Mtg	1:15-2:30	Room 201	\$32.50

\$162.50**Steve Narverud - September 2022**

10/10/22	Public Safety	4:30-7:00	Council Chambers	\$32.50
10/11/22	Planning and Zoning	5:00-6:00	Council Chambers	\$32.50
10/12/22	Public Works	4:30-6:00	Council Chambers	\$32.50
10/19/22	Advance Thief River	12:00-1:00	School Dist. Board Rm	\$32.50
10/26/22	Public Safety Special Meeting	4:30-5:30	Council Chambers	\$32.50

\$162.50**Rachel Prudhomme - July-October 2022**

07/08/22	Budget Committee	9:30am	TRF	\$32.50
07/11/22	Utilities Committee	7:00am	TRF	\$32.50
07/11/22	Public Safety Committee	4:30pm	TRF	\$32.50
07/21/22	Chamber Meeting	noon	TRF	\$32.50
07/25/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50
07/25/22	Budget Committee	3:00pm	TRF	\$32.50
07/25/22	TRF Childcare Committee	1:00pm	TRF	\$0.00
08/02/22	Night to Unite	5:30pm	TRF	\$32.50
08/08/22	Utilities Committee	7:00am	TRF	\$32.50
08/18/22	Chamber Meeting	noon	TRF	\$32.50
08/29/22	Joint City/County/School Meeting	5:30pm	TRF	\$32.50
09/06/22	Committee of the Whole	6:00pm	TRF	\$32.50
09/12/22	Utilities Committee	7:00am	TRF	\$32.50
09/12/22	Public Safety Committee	4:30pm	TRF	\$32.50
09/13/22	TRF Childcare Committee	2:00pm	TRF	\$32.50
09/15/22	Chamber Meeting	noon	TRF	\$32.50
10/02/22	Pioneer Village Meeting	5:30pm	TRF	\$32.50
10/04/22	Committee of the Whole	6:00pm	TRF	\$32.50
10/10/22	Public Safety Committee	4:30pm	TRF	\$32.50

\$585.00**Total:****\$3,510.00**



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00434 - PYPKT00566 - 2022 10 20 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD OF...	INV0000575	10/28/2022	740-4870-63650	Senior Gold BC/BS Monthly bi...	BCBS Senior Gold		3,367.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,367.00
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000569	10/20/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		17,816.52
INTERNAL REVENUE SERVICE	INV0000569	10/20/2022	740-20150	Payroll Taxes Payable	MEDICARE		6,205.06
INTERNAL REVENUE SERVICE	INV0000569	10/20/2022	740-20150	Payroll Taxes Payable	FED W/H		19,224.07
Vendor INTERNAL REVENUE SERVICE Total:							43,245.65
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000576	10/28/2022	740-4870-63650	Senior Gold BC/BS Monthly bi...	Medicare Blue RX BCBS		2,314.00
Vendor MEDICAREBLUE RX Total:							2,314.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS NO....	INV0000566	10/20/2022	740-24000	Clearing Account	Union Dues		3,608.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,608.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000568	10/20/2022	740-20160	State Withholding	State W/H Tax		9,340.64
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							9,340.64
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4150-61310	Health Insurance	Health Insurance Premium		4,061.34
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4210-61310	Health Insurance	Health Insurance Premium		15,795.12
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4220-61310	Health Insurance	Health Insurance Premium		4,479.39
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4240-61310	Health Insurance	Health Insurance Premium		1,403.44
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4312-61310	Health Insurance	Health Insurance Premium		6,856.18
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4315-61310	Health Insurance	Health Insurance Premium		6,253.02
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4510-61310	Health Insurance	Health Insurance Premium		1,230.38
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	100-4650-61310	Health Insurance	Health Insurance Premium		2,633.82
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	610-4825-61310	Health Insurance	Health Insurance Premium		6,880.59
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	620-4825-61310	Health Insurance	Health Insurance Premium		4,829.74
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	680-4825-61310	Health Insurance	Health Insurance Premium		4,222.36
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	690-4825-61310	Health Insurance	Health Insurance Premium		11,592.60
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	740-4870-63620	Employee BC/BS Monthly Bill...	Health Insurance Employee C...		17,872.72
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	740-4870-63660	Retiree BC/BS Monthly billing	Health Insurance Retiree		6,973.88
NORTHWEST SERVICE COOPE...	INV0000577	10/28/2022	820-4825-61310	Health Insurance	Health Insurance Premium		1,403.44
Vendor NORTHWEST SERVICE COOPERATIVE Total:							96,488.02
Vendor: P E R A OF MN							
P E R A OF MN	INV0000567	10/20/2022	740-20180	PERA Payable	PERA EE/ER COORD		20,219.13

Council Approval Register

Packet: APPKT00434 - PYPKT00566 - 2022 10 20 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
P E R A OF MN	INV0000567	10/20/2022	740-20180	PERA Payable	PERA EE/ER DEF		250.26
P E R A OF MN	INV0000567	10/20/2022	740-20180	PERA Payable	PERA EE/ER P&F		20,365.57
Vendor P E R A OF MN Total:							40,834.96
Vendor: SUN LIFE FINANCIAL - LIFE							
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4220-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4312-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	100-4650-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	610-4825-61330	Life Insurance	Life Ins Premium		35.19
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	690-4825-61330	Life Insurance	Life Ins Premium		130.90
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	740-24000	Clearing Account	Life Ins Employee		448.55
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		211.40
SUN LIFE FINANCIAL - LIFE	INV0000565	10/20/2022	820-4825-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4150-61330	Life Insurance	Life Ins Premium		66.30
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4210-61330	Life Insurance	Life Ins Premium		175.10
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4220-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4312-61330	Life Insurance	Life Ins Premium		65.45
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	100-4650-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	610-4825-61330	Life Insurance	Life Ins Premium		35.19
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	690-4825-61330	Life Insurance	Life Ins Premium		140.25
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		153.10
SUN LIFE FINANCIAL - LIFE	INV0000574	10/28/2022	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							2,286.78
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000562	10/20/2022	740-24000	Clearing Account	Contributions Employee		2,335.00
Vendor VANTAGEPOINT ICMA Total:							2,335.00
Vendor: WEX BANK							
WEX BANK	INV0000564	10/20/2022	740-24000	Clearing Account	HSA		364.76
WEX BANK	INV0000570	10/21/2022	100-4150-61310	Health Insurance	VEBA City Contribution		185.10
WEX BANK	INV0000570	10/21/2022	100-4210-61310	Health Insurance	VEBA City Contribution		2,562.57

Council Approval Register

Packet: APPKT00434 - PYPKT00566 - 2022 10 20 #21 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000570	10/21/2022	100-4220-61310	Health Insurance	VEBA City Contribution		977.59
WEX BANK	INV0000570	10/21/2022	100-4240-61310	Health Insurance	VEBA City Contribution		422.29
WEX BANK	INV0000570	10/21/2022	100-4312-61310	Health Insurance	VEBA City Contribution		977.59
WEX BANK	INV0000570	10/21/2022	100-4315-61310	Health Insurance	VEBA City Contribution		792.49
WEX BANK	INV0000570	10/21/2022	100-4510-61310	Health Insurance	VEBA City Contribution		370.20
WEX BANK	INV0000570	10/21/2022	100-4650-61310	Health Insurance	VEBA City Contribution		607.39
WEX BANK	INV0000570	10/21/2022	620-4825-61310	Health Insurance	VEBA City Contribution		422.29
WEX BANK	INV0000570	10/21/2022	680-4825-61310	Health Insurance	VEBA City Contribution		607.39
WEX BANK	INV0000570	10/21/2022	690-4825-61310	Health Insurance	VEBA City Contribution - Sept...		3,065.78
WEX BANK	INV0000571	10/21/2022	100-4150-61310	Health Insurance	VEBA City Contribution - Oct...		185.10
WEX BANK	INV0000571	10/21/2022	100-4210-61310	Health Insurance	VEBA City Contribution		2,562.57
WEX BANK	INV0000571	10/21/2022	100-4220-61310	Health Insurance	VEBA City Contribution		792.49
WEX BANK	INV0000571	10/21/2022	100-4240-61310	Health Insurance	VEBA City Contribution		422.29
WEX BANK	INV0000571	10/21/2022	100-4312-61310	Health Insurance	VEBA City Contribution		977.59
WEX BANK	INV0000571	10/21/2022	100-4315-61310	Health Insurance	VEBA City Contribution		792.49
WEX BANK	INV0000571	10/21/2022	100-4510-61310	Health Insurance	VEBA City Contribution		370.20
WEX BANK	INV0000571	10/21/2022	100-4650-61310	Health Insurance	VEBA City Contribution		607.39
WEX BANK	INV0000571	10/21/2022	620-4825-61310	Health Insurance	VEBA City Contribution		422.29
WEX BANK	INV0000571	10/21/2022	680-4825-61310	Health Insurance	VEBA City Contribution		607.39
WEX BANK	INV0000571	10/21/2022	690-4825-61310	Health Insurance	VEBA City Contribution		2,880.68
WEX BANK	INV0000573	10/28/2022	100-4210-61310	Health Insurance	VEBA City Contribution		942.29
WEX BANK	INV0000573	10/28/2022	100-4510-61310	Health Insurance	VEBA City Contribution		40.00
Vendor WEX BANK Total:							22,958.21
Grand Total:							226,778.26

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	58,257.42
610 - LIQUOR DISPENSARY	6,950.97
620 - WATER UTILITY FUND	5,755.92
680 - WASTEWATER UTILITY FUND	5,511.94
690 - ELECTRIC UTILITY FUND	17,810.21
740 - TRF HEALTH INSURANCE FUND	131,069.66
820 - GREENWOOD CEMETERY FUND	1,422.14
Grand Total:	226,778.26

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,431.54
100-4150-61330	Life Insurance	132.60
100-4194-61330	Life Insurance	18.70
100-4210-61310	Health Insurance	21,862.55
100-4210-61330	Life Insurance	340.85
100-4220-61310	Health Insurance	6,249.47
100-4220-61330	Life Insurance	121.55
100-4240-61310	Health Insurance	2,248.02
100-4240-61330	Life Insurance	25.50
100-4312-61310	Health Insurance	8,811.36
100-4312-61330	Life Insurance	130.90
100-4315-61310	Health Insurance	7,838.00
100-4315-61330	Life Insurance	112.20
100-4510-61310	Health Insurance	2,010.78
100-4510-61330	Life Insurance	37.40
100-4650-61310	Health Insurance	3,848.60
100-4650-61330	Life Insurance	37.40
610-4825-61310	Health Insurance	6,880.59
610-4825-61330	Life Insurance	70.38
620-4825-61310	Health Insurance	5,674.32
620-4825-61330	Life Insurance	81.60
680-4825-61310	Health Insurance	5,437.14
680-4825-61330	Life Insurance	74.80
690-4825-61310	Health Insurance	17,539.06
690-4825-61330	Life Insurance	271.15
740-20150	Payroll Taxes Payable	43,245.65
740-20160	State Withholding	9,340.64
740-20180	PERA Payable	40,834.96
740-24000	Clearing Account	6,756.31
740-4870-63620	Employee BC/BS Monthly...	17,872.72
740-4870-63640	Life Insurance - COBRA	364.50

Account Summary

Account Number	Account Name	Expense Amount
740-4870-63650	Senior Gold BC/BS Month...	5,681.00
740-4870-63660	Retiree BC/BS Monthly bill..	6,973.88
820-4825-61310	Health Insurance	1,403.44
820-4825-61330	Life Insurance	18.70
Grand Total:		226,778.26

Project Account Summary

Project Account Key	Expense Amount
None	226,778.26
Grand Total:	226,778.26



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00438 - 10/27/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	OCT 2022	10/27/2022	740-20300	Flex Payroll Deductions	FLEX CLAIMS PAYOUT - OCT 2...		649.92
BRADY MARTZ & ASSOC PC I...	OCT 2022	10/27/2022	740-20300	Flex Payroll Deductions	FLEX CLAIMS PAYOUT - OCT 2...		94.77
Vendor BRADY MARTZ & ASSOC PC INC Total:							744.69
Vendor: CAPITAL ONE							
CAPITAL ONE	08630	10/12/2022	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		46.63
CAPITAL ONE	08630	10/12/2022	100-4194-62990	Misc. Operating Expense	REVERSE CREDIT ON ACCT		-0.30
Vendor CAPITAL ONE Total:							46.33
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10314689	09/30/2022	820-4850-62210	Equipment Maint & Repair	PARTS - CEMETERY MOWER		115.80
Vendor JOHN DEERE FINANCIAL Total:							115.80
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROUP...	4327588852	10/14/2022	100-4312-63890	Utilities Expense	GAS METER READING - SEP 2...		129.79
MINNESOTA ENERGY GROUP...	4327588852	10/14/2022	100-4315-63890	Utilities Expense	GAS METER READING - SEP 2...		39.07
MINNESOTA ENERGY GROUP...	4327588852	10/14/2022	100-4510-63890	Utilities Expense	GAS METER READING - SEP 2...		16.74
MINNESOTA ENERGY GROUP...	4327588852	10/14/2022	100-4510-63890	Utilities Expense	GAS METER READING - SEP 2...		23.83
Vendor MINNESOTA ENERGY GROUP-00002 Total:							209.43
Vendor: MN DPT OF REVENUE - SALES/USE TAX							
MN DPT OF REVENUE - SALES...	SEP 2022 - LQR	10/21/2022	610-20220	Sales Tax Payable	SALES TAX - SEP 2022 LIQUOR		37,217.00
MN DPT OF REVENUE - SALES...	SEP 2022 - PRKS	10/21/2022	100-20220	Sales Tax Payable	SALES TAX - SEP 2022 PARKS		9.00
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	100-20220	Sales Tax Payable	SALES TAX - SEP 2022		10,804.24
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	100-4210-62120	Gas-Oil-Lube	USE TAX - SEP 2022		-1.99
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	100-4315-62210	Equipment Maint & Repair	USETAX - SEP 2022		140.27
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	100-4315-62240	Department Maint & Repair	USE TAX - SEP 2022		20.22
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	100-4315-62880	Personal Protective Equipme...	USE TAX - SEP 2022		2.18
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	610-4840-62140	Off Sale Supplies	USE TAX - SEP 2022		16.58
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	610-4840-62990	Misc. Operating Expense	USE TAX - SEP 2022		5.26
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	610-4850-62210	Equipment Maint & Repair	USE TAX - SEP 2022		10.41
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	610-4850-62230	Building Maint & Repair	USE TAX - SEP 2022		9.97
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	620-20220	Sales Tax Payable	SALES TAX - SEP 2022		3,042.86
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-14100	Inventory - Materials	USE TAX - SEP 2022		415.99
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-20220	Sales Tax Payable	SALES TAX - SEP 2022		71,158.19
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4840-62400	Small Tools and Minor Equip	USE TAX - SEP 2022		7.96
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4840-62880	Personal Protective Equipme...	USE TAX - SEP 2022		101.19
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4840-62990	Misc. Operating Expense	USE TAX - SEP 2022		46.89
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4850-62210	Equipment Maint & Repair	USE TAX - SEP 2022		6.02

Council Approval Register

Packet: APPKT00438 - 10/27/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4850-62230	Building Maint & Repair	USE TAX - SEP 2022		34.84
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4850-62350	Power Plant/Dam Maint	USE TAX - SEP 2022		43.70
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4850-62360	Distribution Maint	USE TAX - SEP 2022		78.16
MN DPT OF REVENUE - SALES...	SEP 2022	10/21/2022	690-4890-63030	Contracts Expense	USE TAX - SEP 2022		4.06
Vendor MN DPT OF REVENUE - SALES/USE TAX Total:							123,173.00
Vendor: WEX BANK							
WEX BANK	84314869	10/07/2022	100-4210-62120	Gas-Oil-Lube	GAS CARD EXP - PAPER DELIV...		85.00
Vendor WEX BANK Total:							85.00
Grand Total:							124,374.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	11,314.68
610 - LIQUOR DISPENSARY	37,259.22
620 - WATER UTILITY FUND	3,042.86
690 - ELECTRIC UTILITY FUND	71,897.00
740 - TRF HEALTH INSURANCE FUND	744.69
820 - GREENWOOD CEMETERY FUND	115.80
Grand Total:	124,374.25

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	10,813.24
100-4194-62990	Misc. Operating Expense	46.33
100-4210-62120	Gas-Oil-Lube	83.01
100-4312-63890	Utilities Expense	129.79
100-4315-62210	Equipment Maint & Repair	140.27
100-4315-62240	Department Maint & Repa..	20.22
100-4315-62880	Personal Protective Equi...	2.18
100-4315-63890	Utilities Expense	39.07
100-4510-63890	Utilities Expense	40.57
610-20220	Sales Tax Payable	37,217.00
610-4840-62140	Off Sale Supplies	16.58
610-4840-62990	Misc. Operating Expense	5.26
610-4850-62210	Equipment Maint & Repair	10.41
610-4850-62230	Building Maint & Repair	9.97
620-20220	Sales Tax Payable	3,042.86
690-14100	Inventory - Materials	415.99
690-20220	Sales Tax Payable	71,158.19
690-4840-62400	Small Tools and Minor Equ..	7.96
690-4840-62880	Personal Protective Equi...	101.19
690-4840-62990	Misc. Operating Expense	46.89
690-4850-62210	Equipment Maint & Repair	6.02
690-4850-62230	Building Maint & Repair	34.84
690-4850-62350	Power Plant/Dam Maint	43.70
690-4850-62360	Distribution Maint	78.16
690-4890-63030	Contracts Expense	4.06
740-20300	Flex Payroll Deductions	744.69
820-4850-62210	Equipment Maint & Repair	115.80
Grand Total:		124,374.25

Project Account Summary

Project Account Key	Expense Amount
None	124,374.25
Grand Total:	124,374.25



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00441 - 10/31/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	116952	09/13/2022	680-4840-62990	Misc. Operating Expense	JOINT COMPOUND - SEWER L...		25.98
ACE HARDWARE	116984	09/13/2022	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		55.96
ACE HARDWARE	117652	09/21/2022	820-4850-62210	Equipment Maint & Repair	HARDWARE		2.24
ACE HARDWARE	117974	09/26/2022	100-4530-63030	Contracts Expense	HARDWARE / GORILLA MNTG...		33.37
ACE HARDWARE	118145	09/27/2022	680-4850-62230	Building Maint & Repair	ROOF REPAIR - GENERATOR ...		42.17
ACE HARDWARE	118232	09/28/2022	100-4560-62230	Building Maint & Repair	PINE SOL /		20.98
Vendor ACE HARDWARE Total:							180.70
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	11d3t3yd1f1	10/03/2022	100-4510-62990	Misc. Operating Expense	volleyballs		79.98
AMAZON CAPITAL SERVICES ...	19dj7gfw3crn	10/07/2022	100-4210-62010	Office Supplies	OFFICE SUPPLIES		87.77
AMAZON CAPITAL SERVICES ...	19dj7gfw3crn	10/07/2022	100-4210-62990	Misc. Operating Expense	MICS - PORTABLE RADIOS		331.95
AMAZON CAPITAL SERVICES ...	19dj7gfw3crn	10/07/2022	100-4215-62990	Misc. Operating Expense	TEAR GAS GRENADES		258.00
AMAZON CAPITAL SERVICES ...	1mhtyj4drf1	10/10/2022	100-4210-62990	Misc. Operating Expense	PRINTER LABELS / PACKING T...		93.02
AMAZON CAPITAL SERVICES ...	1r1qt6v3ykk1	10/05/2022	100-4210-62990	Misc. Operating Expense	MIC CLIPS		14.90
AMAZON CAPITAL SERVICES ...	1vqfttj99vmg	10/06/2022	100-4510-62240	Department Maint & Repair	SNOW FENCING		116.82
Vendor AMAZON CAPITAL SERVICES INC Total:							982.44
Vendor: CARDMEMBER SERVICE							
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4150-64400	Travel, Conference, School	REG FEE - I T SYMPOSIUM		550.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4210-62010	Office Supplies	FOREIGN TRANS FEE - ZAMZ...		1.62
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4210-62990	Misc. Operating Expense	2022/2023 ZAMZAR TRANSP...		81.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4210-63020	Computer Maintenance & lic...	BODY CAM LICENSE FEE OCT ...		149.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4210-63320	Training Expense	LODGING - B TURESON / ST C...		216.24
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4210-63320	Training Expense	BASIC TRAINING - NARCOTICS...		375.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4312-62990	Misc. Operating Expense	CREEPER		189.45
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4312-64370	Taxes and Licenses	LICENSE RENEWAL FEE - B JO...		20.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4315-62010	Office Supplies	OCT 2022 - SUBSCRIPTION TO...		13.49
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4510-64400	Travel, Conference, School	TREE RECERTIFICATION FEE - ...		50.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4650-64400	Travel, Conference, School	MN GIS CONF FEE - T GIFFEN		275.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4650-64400	Travel, Conference, School	MN GIS CONF FEE - N BETLA...		275.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4650-64400	Travel, Conference, School	LODGING - T GIFFEN / BEMIDJI		286.08
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	100-4650-64400	Travel, Conference, School	LODGING - N BETLAND / BEM...		286.08
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	230-4840-63150	Canine Unit Expense	REG FEE - M ROFF DEA RENE...		296.00
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	620-4840-62010	Office Supplies	OCT 2022 - SUBSCRIPTION TO...		31.48
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	620-4890-64400	Travel, Conference, School	LODGING - N TRUDEAU / M...		216.24
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	620-4890-64400	Travel, Conference, School	LODGING - W WALLACE / M...		216.24
CARDMEMBER SERVICE	SEP/OCT 2022	10/18/2022	620-4890-64400	Travel, Conference, School	RECERTIFICATION CLASS FEES...		495.00

Packet: APPKT00441 - 10/31/22 DIRECT PAYABLES

Page 24 of 73

Council Approval Register

Packet: APPKT00441 - 10/31/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
VERIZON WIRELESS #786782...	9918762739	10/21/2022	100-4650-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	610-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		40.01
VERIZON WIRELESS #786782...	9918762739	10/21/2022	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	620-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	650-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.41
VERIZON WIRELESS #786782...	9918762739	10/21/2022	680-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	690-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
VERIZON WIRELESS #786782...	9918762739	10/21/2022	820-4830-63210	Communication Expense	WIRELESS PHONE CHARGES -...		41.15
Vendor VERIZON WIRELESS #786782900 Total:							1,611.71
Grand Total:							60,076.72

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	57,578.92
230 - TRF AREA K-9 FUND	296.00
610 - LIQUOR DISPENSARY	644.71
620 - WATER UTILITY FUND	1,081.27
650 - TOURIST PARK - VENUWORKS	41.41
680 - WASTEWATER UTILITY FUND	118.30
690 - ELECTRIC UTILITY FUND	272.72
820 - GREENWOOD CEMETERY FUND	43.39
Grand Total:	60,076.72

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63210	Communication Expense	173.46
100-4150-64400	Travel, Conference, School	550.00
100-4192-63210	Communication Expense	40.03
100-4194-62990	Misc. Operating Expense	55.96
100-4194-63210	Communication Expense	41.15
100-4210-62010	Office Supplies	89.39
100-4210-62990	Misc. Operating Expense	520.87
100-4210-63020	Computer Maintenance & ..	149.00
100-4210-63210	Communication Expense	658.40
100-4210-63320	Training Expense	591.24
100-4215-62990	Misc. Operating Expense	258.00
100-4240-63210	Communication Expense	41.15
100-4312-62990	Misc. Operating Expense	189.45
100-4312-64370	Taxes and Licenses	20.00
100-4315-62010	Office Supplies	13.49
100-4510-62210	Equipment Maint & Repair	275.57
100-4510-62240	Department Maint & Repa..	116.82
100-4510-62990	Misc. Operating Expense	79.98
100-4510-63210	Communication Expense	82.30
100-4510-64400	Travel, Conference, School	50.00
100-4530-63030	Contracts Expense	33.37
100-4560-62230	Building Maint & Repair	20.98
100-4650-63210	Communication Expense	41.15
100-4650-64400	Travel, Conference, School	1,122.16
100-4670-63610	Insurance Expense	52,365.00
230-4840-63150	Canine Unit Expense	296.00
610-4810-62510	Liquor for Resale	562.41
610-4830-63210	Communication Expense	82.30
620-4830-63210	Communication Expense	122.31
620-4840-62010	Office Supplies	31.48

Account Summary

Account Number	Account Name	Expense Amount
620-4890-64400	Travel, Conference, School	927.48
650-4830-63210	Communication Expense	41.41
680-4830-63210	Communication Expense	41.15
680-4840-62010	Office Supplies	9.00
680-4840-62990	Misc. Operating Expense	25.98
680-4850-62230	Building Maint & Repair	42.17
690-4830-63210	Communication Expense	205.75
690-4840-62010	Office Supplies	35.98
690-4890-63020	Computer Maintenance & ..	30.99
820-4830-63210	Communication Expense	41.15
820-4850-62210	Equipment Maint & Repair	2.24
Grand Total:		60,076.72

Project Account Summary

Project Account Key	Expense Amount
None	60,076.72
Grand Total:	60,076.72



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00442 - 11/01/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING CO	492718	10/07/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		468.00
Vendor 14 LAKES CRAFT BREWING CO Total:							468.00
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0105903900	10/18/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		70.75
Vendor BELLBOY CORP - BAR SUPPLY Total:							70.75
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0096993300	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,846.50
Vendor BELLBOY CORP - LIQUOR Total:							3,846.50
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS INC	242063	10/06/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		550.00
Vendor BEVERAGE WHOLESALERS INC Total:							550.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	346006846	10/11/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		151.12
BREAKTHRU BEVERAGE	346054975	10/13/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,214.20
BREAKTHRU BEVERAGE	346105358	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,640.54
BREAKTHRU BEVERAGE	346105358	10/18/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		1,420.00
BREAKTHRU BEVERAGE	346105358	10/18/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		20.06
BREAKTHRU BEVERAGE	346105359	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		860.13
Vendor BREAKTHRU BEVERAGE Total:							7,306.05
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1526380	10/13/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		54.00
C & L DISTRIBUTING	1526380	10/13/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		425.40
C & L DISTRIBUTING	1526380	10/13/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		53.69
Vendor C & L DISTRIBUTING Total:							533.09
Vendor: CORE-MARK MIDCONTINENT INC							
CORE-MARK MIDCONTINENT ...	9016385	10/19/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		23.43
CORE-MARK MIDCONTINENT ...	9016385	10/19/2022	610-4810-62590	Misc. Mdse for Resale	TOBACCO/LIGHTERS PURCHA...		3,111.56
Vendor CORE-MARK MIDCONTINENT INC Total:							3,134.99
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2154624	10/10/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		10,694.22
JOHNSON BROTHERS LIQUOR	2154625	10/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		4,143.66
JOHNSON BROTHERS LIQUOR	2154626	10/10/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		74.00
JOHNSON BROTHERS LIQUOR	2159385	10/17/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,564.00
Vendor JOHNSON BROTHERS LIQUOR Total:							16,475.88

Council Approval Register

Packet: APPKT00442 - 11/01/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	681893	10/04/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,338.43
MC KINNON COMPANY INC	682803	10/07/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		2,028.00
MC KINNON COMPANY INC	682856	10/07/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		72.00
MC KINNON COMPANY INC	683050	10/11/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		4,103.90
MC KINNON COMPANY INC	683050	10/11/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		83.20
MC KINNON COMPANY INC	683050	10/11/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		38.69
MC KINNON COMPANY INC	683912	10/14/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		5,083.00
MC KINNON COMPANY INC	684139	10/18/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		8,270.15
Vendor MC KINNON COMPANY INC Total:							23,017.37
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	141430	10/03/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		2,732.60
NORTHWEST BEVERAGE INC	141430	10/03/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		292.00
NORTHWEST BEVERAGE INC	141507	10/07/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,428.25
NORTHWEST BEVERAGE INC	141530	10/10/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,953.20
NORTHWEST BEVERAGE INC	141596	10/14/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,490.00
Vendor NORTHWEST BEVERAGE INC Total:							11,896.05
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEMID...	58557	10/13/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		222.00
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							222.00
Vendor: PARKER'S HANGOVER TONIC							
PARKER'S HANGOVER TONIC	10 19 22	10/19/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		335.00
Vendor PARKER'S HANGOVER TONIC Total:							335.00
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6475853	10/10/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		9,474.27
PHILLIPS WINE & SPIRITS	6475854	10/10/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		221.25
PHILLIPS WINE & SPIRITS	6475854	10/10/2022	610-4810-62530	Wine for Resale	WINEPURCHASE		543.25
PHILLIPS WINE & SPIRITS	6475855	10/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		160.00
PHILLIPS WINE & SPIRITS	6475855	10/10/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		33.00
Vendor PHILLIPS WINE & SPIRITS Total:							10,431.77
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2268311	10/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		60.00
SOUTHERN GLAZERS OF MN	2268312	10/10/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,671.40
SOUTHERN GLAZERS OF MN	2271122	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		177.45
SOUTHERN GLAZERS OF MN	2271123	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		10,039.15
SOUTHERN GLAZERS OF MN	2271123	10/18/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		446.32
SOUTHERN GLAZERS OF MN	2271123	10/18/2022	610-4810-62530	Wine for Resale	MIX PURCHASE		109.60
SOUTHERN GLAZERS OF MN	2271124	10/18/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,010.80
SOUTHERN GLAZERS OF MN	9446793	10/14/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		-177.45
Vendor SOUTHERN GLAZERS OF MN Total:							15,337.27

Council Approval Register

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	Packet: APPKT00442 - 11/01/22 DIRECT PAYABLES (None)	Amount
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7399005	10/10/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		2,373.75
Vendor WINE MERCHANTS Total:							2,373.75
Grand Total:							95,998.47

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	95,998.47
Grand Total:	95,998.47

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	46,441.58
610-4810-62520	Beer for Resale	35,942.93
610-4810-62530	Wine for Resale	9,339.78
610-4810-62540	Soft Drinks/Mix for Resale	940.62
610-4810-62590	Misc. Mdse for Resale	3,333.56
Grand Total:		95,998.47

Project Account Summary

Project Account Key	Expense Amount
None	95,998.47
Grand Total:	95,998.47



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00444 - PYPKT00571 - 2022 11 03 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VSP INSURANCE CO							
VSP INSURANCE CO	INV0000579	11/03/2022	740-24000	Clearing Account	FLEX VISION		195.80
VSP INSURANCE CO	INV0000579	11/03/2022	740-4870-63645	Vision Insurance - COBRA	FLEX VISION COBRA March		20.86
						Vendor VSP INSURANCE CO Total:	216.66
						Grand Total:	216.66

Fund Summary

Fund	Expense Amount
740 - TRF HEALTH INSURANCE FUND	216.66
Grand Total:	216.66

Account Summary

Account Number	Account Name	Expense Amount
740-24000	Clearing Account	195.80
740-4870-63645	Vision Insurance - COBRA	20.86
Grand Total:		216.66

Project Account Summary

Project Account Key	Expense Amount
None	216.66
Grand Total:	216.66



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00445 - PYPKT00571 - 2022 11 03 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000586	11/03/2022	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		17,331.86
INTERNAL REVENUE SERVICE	INV0000586	11/03/2022	740-20150	Payroll Taxes Payable	MEDICARE		5,906.12
INTERNAL REVENUE SERVICE	INV0000586	11/03/2022	740-20150	Payroll Taxes Payable	FED W/H		18,488.03
Vendor INTERNAL REVENUE SERVICE Total:							41,726.01
Vendor: LAW ENFORCEMENT LABOR SERVICES							
LAW ENFORCEMENT LABOR ...	INV0000581	11/03/2022	740-24000	Clearing Account	LELS Dues		715.00
Vendor LAW ENFORCEMENT LABOR SERVICES Total:							715.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000587	11/07/2022	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							900.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000585	11/03/2022	740-20160	State Withholding	State W/H Tax		9,011.15
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							9,011.15
Vendor: NCPERS GROUP LIFE INSURANCE							
NCPERS GROUP LIFE INSURA...	INV0000582	11/03/2022	740-24000	Clearing Account	PLIFE		272.00
Vendor NCPERS GROUP LIFE INSURANCE Total:							272.00
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4150-61310	Health Insurance	Health Insurance Premium		4,061.34
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4210-61310	Health Insurance	Health Insurance Premium		15,795.12
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4220-61310	Health Insurance	Health Insurance Premium		4,479.39
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4240-61310	Health Insurance	Health Insurance Premium		1,403.44
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4312-61310	Health Insurance	Health Insurance Premium		6,856.18
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4315-61310	Health Insurance	Health Insurance Premium		6,253.02
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4510-61310	Health Insurance	Health Insurance Premium		1,230.38
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	100-4650-61310	Health Insurance	Health Insurance Premium		2,633.82
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	610-4825-61310	Health Insurance	Health Insurance Premium		6,880.59
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	620-4825-61310	Health Insurance	Health Insurance Premium		4,829.74
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	680-4825-61310	Health Insurance	Health Insurance Premium		4,222.36
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	690-4825-61310	Health Insurance	Health Insurance Premium		11,592.60

Council Approval Register

Packet: APPKT00445 - PYPKT00571 - 2022 11 03 #22 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	740-4870-63620	Employee BC/BS Monthly Bill...	Health Insurance Employee C...		17,872.72
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	740-4870-63660	Retiree BC/BS Monthly billing	Health Insurance Retiree		6,973.88
NORTHWEST SERVICE COOPE...	INV0000588	11/07/2022	820-4825-61310	Health Insurance	Health Insurance Premium		1,403.44
Vendor NORTHWEST SERVICE COOPERATIVE Total:							96,488.02
Vendor: P E R A OF MN							
P E R A OF MN	INV0000584	11/03/2022	740-20180	PERA Payable	PERA EE/ER COORD		20,120.45
P E R A OF MN	INV0000584	11/03/2022	740-20180	PERA Payable	PERA EE/ER P&F		19,464.91
Vendor P E R A OF MN Total:							39,585.36
Vendor: SANFORD HEALTH							
SANFORD HEALTH	INV0000589	11/07/2022	100-4312-62990	Misc. Operating Expense	Drug Testing		30.00
Vendor SANFORD HEALTH Total:							30.00
Vendor: SUN LIFE FINANCIAL (LTD)							
SUN LIFE FINANCIAL (LTD)	INV0000583	11/03/2022	740-24000	Clearing Account	LTD Premium		310.92
Vendor SUN LIFE FINANCIAL (LTD) Total:							310.92
Vendor: VANTAGEPOINT ICMA							
VANTAGEPOINT ICMA	INV0000578	11/03/2022	740-24000	Clearing Account	Contributions Employee		1,835.00
Vendor VANTAGEPOINT ICMA Total:							1,835.00
Vendor: WEX BANK							
WEX BANK	INV0000580	11/03/2022	740-24000	Clearing Account	HSA		364.76
Vendor WEX BANK Total:							364.76
Grand Total:							191,238.22

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	43,542.69
610 - LIQUOR DISPENSARY	6,880.59
620 - WATER UTILITY FUND	4,829.74
680 - WASTEWATER UTILITY FUND	4,222.36
690 - ELECTRIC UTILITY FUND	11,692.60
740 - TRF HEALTH INSURANCE FUND	118,666.80
820 - GREENWOOD CEMETERY FUND	1,403.44
Grand Total:	191,238.22

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,061.34
100-4150-61340	MSRS HCSP	200.00
100-4210-61310	Health Insurance	15,795.12
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	4,479.39
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	1,403.44
100-4312-61310	Health Insurance	6,856.18
100-4312-61340	MSRS HCSP	100.00
100-4312-62990	Misc. Operating Expense	30.00
100-4315-61310	Health Insurance	6,253.02
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	1,230.38
100-4650-61310	Health Insurance	2,633.82
100-4650-61340	MSRS HCSP	100.00
610-4825-61310	Health Insurance	6,880.59
620-4825-61310	Health Insurance	4,829.74
680-4825-61310	Health Insurance	4,222.36
690-4825-61310	Health Insurance	11,592.60
690-4825-61340	MSRS HCSP	100.00
740-20150	Payroll Taxes Payable	41,726.01
740-20160	State Withholding	9,011.15
740-20180	PERA Payable	39,585.36
740-24000	Clearing Account	3,497.68
740-4870-63620	Employee BC/BS Monthly...	17,872.72
740-4870-63660	Retiree BC/BS Monthly bill..	6,973.88
820-4825-61310	Health Insurance	1,403.44
Grand Total:		191,238.22

Project Account Summary

Project Account Key	Expense Amount
None	191,238.22
Grand Total:	191,238.22



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00447 - 11/07/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	1k36mInw1xmc	10/28/2022	690-4840-62990	Misc. Operating Expense	EYE GLASS WIPES / FOLDER / ...		49.61
AMAZON CAPITAL SERVICES ...	1k36mInw1xmc	10/28/2022	690-4850-62350	Power Plant/Dam Maint	EYE GLASS WIPES / FOLDER / ...		16.64
AMAZON CAPITAL SERVICES ...	1pyyt1p6177t	10/27/2022	100-4150-62020	Computer Supplies	IPHONE CASE		71.53
Vendor AMAZON CAPITAL SERVICES INC Total:							137.78
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	11 04 22	11/04/2022	740-20300	Flex Payroll Deductions	FLEX CLAIMS - 11 04 22		169.40
Vendor BRADY MARTZ & ASSOC PC INC Total:							169.40
Vendor: COCA-COLA BOTTLING COMPANY							
COCA-COLA BOTTLING COM...	4194423	10/13/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		401.00
COCA-COLA BOTTLING COM...	4194459	10/13/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		290.50
COCA-COLA BOTTLING COM...	4194549	10/27/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		346.50
COCA-COLA BOTTLING COM...	464793	10/20/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		173.00
Vendor COCA-COLA BOTTLING COMPANY Total:							1,211.00
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	684856	10/19/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		102.40
MC KINNON COMPANY INC	685085	10/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-7.86
MC KINNON COMPANY INC	685085	10/21/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		7,455.40
MC KINNON COMPANY INC	685252	10/26/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		11,710.35
MC KINNON COMPANY INC	685252	10/26/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		122.50
MC KINNON COMPANY INC	685252	10/26/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		52.25
MC KINNON COMPANY INC	685956	10/27/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		188.00
MC KINNON COMPANY INC	686169	10/28/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		271.25
MC KINNON COMPANY INC	686169	10/28/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		3,893.95
MC KINNON COMPANY INC	686182	10/28/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-74.12
Vendor MC KINNON COMPANY INC Total:							23,714.12
Vendor: MINNESOTA ENERGY GROUP-00005							
MINNESOTA ENERGY GROUP...	4345190246	10/28/2022	690-4830-63890	Utilities Expense	GAS METER READING - OCT 2...		469.30
Vendor MINNESOTA ENERGY GROUP-00005 Total:							469.30
Vendor: MN DPT OF PUBLIC SAFETY							
MN DPT OF PUBLIC SAFETY	2023	11/04/2022	610-4890-64370	Taxes and Licenses	2023 BUYERS CARD		20.00
Vendor MN DPT OF PUBLIC SAFETY Total:							20.00
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	141638	10/17/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		6,828.50
NORTHWEST BEVERAGE INC	141713	10/21/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		9,392.25
NORTHWEST BEVERAGE INC	141745	10/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		14,100.80

Council Approval Register

Packet: APPKT00447 - 11/07/22 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST BEVERAGE INC	141818	10/28/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,683.15
NORTHWEST BEVERAGE INC	141842	10/31/2022	610-4810-62520	Beer for Resale	BER PURCHASE		19,909.00
Vendor NORTHWEST BEVERAGE INC Total:							51,913.70
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	08552754	10/20/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		339.55
Vendor PEPSI BEVERAGES COMPANY Total:							339.55
Vendor: PITNEY BOWES BANK INC PURCHASE POWER							
PITNEY BOWES BANK INC PU...	2601310	11/01/2022	100-4670-62010	Office Supplies	POSTAGE METER REFILL		208.99
Vendor PITNEY BOWES BANK INC PURCHASE POWER Total:							208.99
Vendor: TK ELEVATOR CORP							
TK ELEVATOR CORP	3006920574	11/01/2022	100-4194-63030	Contracts Expense	2022/2023 ELEVATOR MAINT...		3,039.90
TK ELEVATOR CORP	3006920575	11/01/2022	620-4890-63030	Contracts Expense	2022/2023 ELEVATOR MAINT...		3,039.90
TK ELEVATOR CORP	3006921272	11/01/2022	100-4560-63030	Contracts Expense	2022/2023 ELEVATOR MAINT...		1,986.60
TK ELEVATOR CORP	3006921272	11/01/2022	630-4890-63030	Contracts Expense	2022/2023 ELEVATOR MAINT...		3,039.90
Vendor TK ELEVATOR CORP Total:							11,106.30
Grand Total:							89,290.14

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	5,307.02
610 - LIQUOR DISPENSARY	77,198.37
620 - WATER UTILITY FUND	3,039.90
630 - ARENAS - VENUWORKS	3,039.90
690 - ELECTRIC UTILITY FUND	535.55
740 - TRF HEALTH INSURANCE FUND	169.40
Grand Total:	89,290.14

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62020	Computer Supplies	71.53
100-4194-63030	Contracts Expense	3,039.90
100-4560-63030	Contracts Expense	1,986.60
100-4670-62010	Office Supplies	208.99
610-4810-62510	Liquor for Resale	263.39
610-4810-62520	Beer for Resale	75,189.68
610-4810-62530	Wine for Resale	122.50
610-4810-62540	Soft Drinks/Mix for Resale	1,602.80
610-4890-64370	Taxes and Licenses	20.00
620-4890-63030	Contracts Expense	3,039.90
630-4890-63030	Contracts Expense	3,039.90
690-4830-63890	Utilities Expense	469.30
690-4840-62990	Misc. Operating Expense	49.61
690-4850-62350	Power Plant/Dam Maint	16.64
740-20300	Flex Payroll Deductions	169.40
Grand Total:		89,290.14

Project Account Summary

Project Account Key	Expense Amount
None	89,290.14
Grand Total:	89,290.14



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ACE HARDWARE							
ACE HARDWARE	118595	11/03/2022	100-4194-62990	Misc. Operating Expense	REIMBURSE SAFETY GLASSES		39.96
ACE HARDWARE	118737	11/04/2022	620-4840-62990	Misc. Operating Expense	DUCT TAPE - SEASONAL INSU...		23.97
ACE HARDWARE	118775	11/04/2022	100-4510-62230	Building Maint & Repair	RESTROOM DECALS		3.58
ACE HARDWARE	118816	10/05/2022	680-4840-62990	Misc. Operating Expense	BAGS - WW SAMPLE CHAIN O...		11.98
ACE HARDWARE	119399	10/11/2022	680-4840-62990	Misc. Operating Expense	BATTERIES - D O METER		14.99
ACE HARDWARE	119556	10/13/2022	620-4840-62990	Misc. Operating Expense	BRUSH CLEANING		6.99
ACE HARDWARE	119681	10/14/2022	820-4850-62230	Building Maint & Repair	LIGHTS		35.98
ACE HARDWARE	120057	10/18/2022	620-4840-62990	Misc. Operating Expense	GASKET - SLAKER REPAIR		8.59
Vendor ACE HARDWARE Total:							146.04
Vendor: ACE RENT-ALL							
ACE RENT-ALL	102722	11/02/2022	680-4890-64190	Rentals/Leases	CUT N BREAK - LIFT #1 REPAIR		202.00
Vendor ACE RENT-ALL Total:							202.00
Vendor: ANDREW J HART							
ANDREW J HART	REIMB 11 08 22	11/08/2022	100-4210-62880	Personal Protective Equipme...	REIMBURSE - CLOTHING ALL...		269.07
Vendor ANDREW J HART Total:							269.07
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2214	10/31/2022	620-4850-62220	Plant Equip Maint & Repair	PH PROBE - SECONDARY BAS...		606.73
Vendor AQUA PURE INC Total:							606.73
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	331249	04/27/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-13.56
ARTISAN BEER COMPANY	331250	04/27/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-35.92
ARTISAN BEER COMPANY	335961	06/24/2022	610-4810-62510	Liquor for Resale	BEER CREDIT		-73.80
ARTISAN BEER COMPANY	3567550	10/24/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		820.60
Vendor ARTISAN BEER COMPANY Total:							697.32
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0105967200	11/01/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		33.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							33.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0097177100	11/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,117.48
BELLBOY CORP - LIQUOR	0097177200	11/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		515.00
Vendor BELLBOY CORP - LIQUOR Total:							4,632.48
Vendor: BERNICK'S							
BERNICK'S	20002316	10/28/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		533.48
Vendor BERNICK'S Total:							533.48

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS INC	244082	10/20/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		537.38
Vendor BEVERAGE WHOLESALERS INC Total:							537.38
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	37145-779021	10/28/2022	100-4670-62990	Misc. Operating Expense	FLEX FEE - OCT 2022		180.00
Vendor BRADY MARTZ & ASSOC PC INC Total:							180.00
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	346324457	11/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		6,601.25
BREAKTHRU BEVERAGE	346324458	11/01/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		9,155.87
BREAKTHRU BEVERAGE	346324458	11/01/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		900.00
BREAKTHRU BEVERAGE	346324458	11/01/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		413.35
Vendor BREAKTHRU BEVERAGE Total:							17,070.47
Vendor: CARGILL INCORPORATED							
CARGILL INCORPORATED	2907599578	10/12/2022	100-4312-62280	Salt & Gravel Expense	BULK DEICER SALT		3,949.01
CARGILL INCORPORATED	2907603003	10/13/2022	100-4312-62280	Salt & Gravel Expense	BULK DEICER SALT		7,738.82
CARGILL INCORPORATED	2907608248	10/14/2022	100-4312-62280	Salt & Gravel Expense	BULK DEICER SALT		3,765.08
CARGILL INCORPORATED	2907613294	10/17/2022	100-4312-62280	Salt & Gravel Expense	BULK DEICER SALT		3,751.17
Vendor CARGILL INCORPORATED Total:							19,204.08
Vendor: CITY OF T R F - GENERAL CITY							
CITY OF T R F - GENERAL CITY	REIMB 10 31 22	10/31/2022	100-4150-62010	Office Supplies	POSTAGE USAGE		67.11
CITY OF T R F - GENERAL CITY	REIMB 10 31 22	10/31/2022	100-4650-62010	Office Supplies	POSTAGE USAGE		93.60
CITY OF T R F - GENERAL CITY	REIMB 10 31 22	10/31/2022	690-4840-62010	Office Supplies	POSTAGE USAGE		3.84
Vendor CITY OF T R F - GENERAL CITY Total:							164.55
Vendor: CITY OF T R F - POLICE DPT PETTY CASH							
CITY OF T R F - POLICE DPT PE...	REIMB 10 12 22	10/12/2022	100-4210-62010	Office Supplies	REIMBURSE PETTY CASH FU...		56.20
Vendor CITY OF T R F - POLICE DPT PETTY CASH Total:							56.20
Vendor: CODE 4 SERVICES INC							
CODE 4 SERVICES INC	7738	11/04/2022	100-4210-62210	Equipment Maint & Repair	CAMERA / MIC / SIREN REPAIR		626.36
Vendor CODE 4 SERVICES INC Total:							626.36
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10207621	10/13/2022	100-4194-62990	Misc. Operating Expense	TOWEL ROLL / TOILET TISSUE		120.84
COLE PAPERS INC	10210669	10/12/2022	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		41.16
COLE PAPERS INC	10212927	10/20/2022	100-4194-62990	Misc. Operating Expense	ICE MELT		92.50
COLE PAPERS INC	10214278	10/20/2022	610-4840-62140	Off Sale Supplies	TERMINAL PAPER		97.18
COLE PAPERS INC	10214278	10/20/2022	610-4850-62230	Building Maint & Repair	GLASS CLEANER / FLOOR SHI...		157.69
Vendor COLE PAPERS INC Total:							509.37
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	1768953	10/31/2022	610-4810-62520	Beer for Resale	BEER PURCHASE		1,055.70
DAHLHEIMER BEVERAGE	1768953	10/31/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		261.20
Vendor DAHLHEIMER BEVERAGE Total:							1,316.90

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: DAVE WILSON							
DAVE WILSON	09 28 22	10/30/2022	670-4710-66110	Bond Interest	CULTIVATE - SNOW DUMPING..		247.50
Vendor DAVE WILSON Total:							247.50
Vendor: EAZY PACK N SHIP							
EAZY PACK N SHIP	10494	10/04/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		21.27
EAZY PACK N SHIP	10506	10/05/2022	620-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		126.46
EAZY PACK N SHIP	10531	10/10/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		254.65
EAZY PACK N SHIP	10545	10/11/2022	620-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		130.06
EAZY PACK N SHIP	10546	10/11/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		387.95
EAZY PACK N SHIP	10554	10/11/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		126.85
EAZY PACK N SHIP	10573	10/17/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		282.28
EAZY PACK N SHIP	10586	10/18/2022	680-4840-62990	Misc. Operating Expense	SHIPPING CHARGES - OCT 20...		284.08
EAZY PACK N SHIP	10592	10/19/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		285.57
EAZY PACK N SHIP	10599	10/20/2022	680-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		299.17
EAZY PACK N SHIP	10648	10/26/2022	620-4840-62170	Field Supplies	SHIPPING CHARGES - OCT 20...		131.69
Vendor EAZY PACK N SHIP Total:							2,330.03
Vendor: ELECTRIC PUMP INC (MN)							
ELECTRIC PUMP INC (MN)	0074681-IN	10/31/2022	680-4850-62220	Lift Station and Pond Maint &...	LIFT #7 PUMP REPAIR		16,761.05
ELECTRIC PUMP INC (MN)	0074702-IN	11/02/2022	680-4850-62220	Lift Station and Pond Maint &...	LIFT #7 PUMP REPAIR		58,240.20
Vendor ELECTRIC PUMP INC (MN) Total:							75,001.25
Vendor: FAMILY ADVOCACY CENTER							
FAMILY ADVOCACY CENTER	24881324	10/17/2022	100-4210-62990	Misc. Operating Expense	ICR #22503598 - FORENSIC I...		15.00
Vendor FAMILY ADVOCACY CENTER Total:							15.00
Vendor: FLAHERTY AND HOOD PA							
FLAHERTY AND HOOD PA	18388	11/01/2022	560-4680-65940	Work in Progress - Legal/Misc.	LITIGATION SERVICES - WW ...		13,033.11
Vendor FLAHERTY AND HOOD PA Total:							13,033.11
Vendor: FLEET SUPPLY							
FLEET SUPPLY	127719	10/04/2022	690-4850-62210	Equipment Maint & Repair	LOADBINDER RATCHET - BO...		49.99
FLEET SUPPLY	128015	10/13/2022	680-4840-62990	Misc. Operating Expense	JETTING GLOVES		28.03
FLEET SUPPLY	128156	10/17/2022	100-4510-62240	Department Maint & Repair	ZIP TIES		15.58
FLEET SUPPLY	128546	10/27/2022	690-4850-62350	Power Plant/Dam Maint	24" SHOVEL		43.99
FLEET SUPPLY	15189	10/03/2022	620-4840-62990	Misc. Operating Expense	ANTIFREEZE - SEASONAL WA...		29.94
FLEET SUPPLY	15211	10/04/2022	100-4510-62230	Building Maint & Repair	ANTI FREEZE		119.76
FLEET SUPPLY	15290	10/06/2022	690-4840-62880	Personal Protective Equipme...	FR PPE - G HALL		246.49
FLEET SUPPLY	15525	10/14/2022	690-4840-62880	Personal Protective Equipme...	FR PPE - S ZAVORAL		107.09
Vendor FLEET SUPPLY Total:							640.87
Vendor: GALLS LLC							
GALLS LLC	022478297	10/24/2022	100-4210-62880	Personal Protective Equipme...	INNER TROUSER BELT		35.15
Vendor GALLS LLC Total:							35.15

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: GOPHER STATE ONE CALL							
GOPHER STATE ONE CALL	2100788	10/31/2022	690-4850-62360	Distribution Maint	BILLABLE LOCATES - OCT 2022		163.35
Vendor GOPHER STATE ONE CALL Total:							163.35
Vendor: HAWKINS INC							
HAWKINS INC	6304623	10/04/2022	620-4840-62160	Chemicals	CHEMICALS		635.60
Vendor HAWKINS INC Total:							635.60
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CHI...	1200473461	10/31/2022	100-4650-64481	FEMA	PROF SRVCS - RED ROBE BAN...		2,190.00
HDR ENGINEERING INC - CHI...	1200473463	10/31/2022	690-4890-64370	Taxes and Licenses	PROF SRVCS - DAM RELICENS...		1,093.28
HDR ENGINEERING INC - CHI...	1200473471	10/31/2022	670-4890-63030	Contracts Expense	PROF SRVCS - TRF CHIEFS CO...		1,022.50
Vendor HDR ENGINEERING INC - CHICAGO Total:							4,305.78
Vendor: HUGOS #7							
HUGOS #7	25	10/27/2022	100-4210-62990	Misc. Operating Expense	RETIREMENT CAKE - JAEGER		69.99
Vendor HUGOS #7 Total:							69.99
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8819206885	09/30/2022	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 20...		660.79
Vendor IHEARTMEDIA Total:							660.79
Vendor: IHLE SPARBY AND HAASE PA							
IHLE SPARBY AND HAASE PA	02853	11/01/2022	100-4160-63040	Legal Fees	CRIMINAL SERVICES - OCT 20...		5,095.00
IHLE SPARBY AND HAASE PA	02854	11/01/2022	100-4160-63040	Legal Fees	CONTRACT SERVICES - OCT 2...		2,525.00
Vendor IHLE SPARBY AND HAASE PA Total:							7,620.00
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	14838G	10/14/2022	100-4312-62210	Equipment Maint & Repair	OIL		44.68
Vendor INTERSTATE BILLING SERVICE Total:							44.68
Vendor: JASON DARCO							
JASON DARCO	REIMB 03 21 22	11/09/2022	680-4840-62880	Personal Protective Equipme...	REIMBURSE - EMPLOYEE SAF...		107.00
Vendor JASON DARCO Total:							107.00
Vendor: JOEL KEZAR							
JOEL KEZAR	32514	10/24/2022	520-4680-65900	Work in Process-Construction	REA POWER AMP		3,487.46
Vendor JOEL KEZAR Total:							3,487.46
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	185071	01/18/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-68.00
JOHNSON BROTHERS LIQUOR	198315	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-133.34
JOHNSON BROTHERS LIQUOR	198316	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-225.00
JOHNSON BROTHERS LIQUOR	198318	04/21/2022	610-4810-62510	Liquor for Resale	WINE CREDIT		-255.66
JOHNSON BROTHERS LIQUOR	198318	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-319.14
JOHNSON BROTHERS LIQUOR	198319	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-6.90
JOHNSON BROTHERS LIQUOR	198320	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-202.50
JOHNSON BROTHERS LIQUOR	198321	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-6.90
JOHNSON BROTHERS LIQUOR	198323	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-24.14
JOHNSON BROTHERS LIQUOR	198324	04/21/2022	610-4810-62520	Beer for Resale	BEER CREDIT		-6.00

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JOHNSON BROTHERS LIQUOR	198588	04/22/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-40.00
JOHNSON BROTHERS LIQUOR	198589	04/22/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-20.79
JOHNSON BROTHERS LIQUOR	198589	04/22/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-32.17
JOHNSON BROTHERS LIQUOR	198592	04/22/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-42.00
JOHNSON BROTHERS LIQUOR	2164040	10/24/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,721.46
JOHNSON BROTHERS LIQUOR	2164041	10/24/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		7,619.66
JOHNSON BROTHERS LIQUOR	2166420	10/26/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		79.13
JOHNSON BROTHERS LIQUOR	2169129	10/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		600.00
Vendor JOHNSON BROTHERS LIQUOR Total:							11,637.71
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	202207-2	09/30/2022	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 20...		540.00
LEIGHTON BROADCASTING	202209-2	09/30/2022	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 20...		432.00
Vendor LEIGHTON BROADCASTING Total:							972.00
Vendor: LESLIE MICHAEL COTA							
LESLIE MICHAEL COTA	532703	11/01/2022	610-4890-63030	Contracts Expense	GRASS MOWING SERVICE - S...		230.00
Vendor LESLIE MICHAEL COTA Total:							230.00
Vendor: LOCATORS & SUPPLIES INC							
LOCATORS & SUPPLIES INC	0303623-IN	10/26/2022	680-4840-62880	Personal Protective Equipme...	HI VIS INSULATED SAFETY PA...		320.32
Vendor LOCATORS & SUPPLIES INC Total:							320.32
Vendor: M M U A							
M M U A	60364	11/03/2022	690-4890-64400	Travel, Conference, School	REG FEE - JOHN KINSMAN / T...		465.00
Vendor M M U A Total:							465.00
Vendor: MARCO TECHNOLOGIES LLC NW 7128							
MARCO TECHNOLOGIES LLC ...	INV10503952	10/26/2022	690-4890-63030	Contracts Expense	COPIER CONTRACT - OCT 2022		74.07
Vendor MARCO TECHNOLOGIES LLC NW 7128 Total:							74.07
Vendor: MARK BORSETH							
MARK BORSETH	2022-10	11/01/2022	100-4650-63030	Contracts Expense	PLANNING & ZONING SERVIC...		2,025.00
Vendor MARK BORSETH Total:							2,025.00
Vendor: MC NEILUS TRUCK & MFG CO							
MC NEILUS TRUCK & MFG CO	5662616	10/25/2022	100-4315-62210	Equipment Maint & Repair	LATCH		92.75
Vendor MC NEILUS TRUCK & MFG CO Total:							92.75
Vendor: MINNESOTA STATE FIRE DPT ASC							
MINNESOTA STATE FIRE DPT ...	2023	11/08/2022	100-4220-64330	Dues and Subscriptions	2023 MSFDA MEMBERSHIP ...		375.00
Vendor MINNESOTA STATE FIRE DPT ASC Total:							375.00
Vendor: MINNKOTA POWER COOPERATIVE INC							
MINNKOTA POWER COOPER...	3RD QTR CIP	10/25/2022	690-4890-68880	Conservation Program	3RD QTR 2022 CONSERVATI...		33,149.85
Vendor MINNKOTA POWER COOPERATIVE INC Total:							33,149.85
Vendor: MN STATE PATROL							
MN STATE PATROL	691A1098	10/25/2022	100-4210-62400	Small Tools and Minor Equip	USED MOTOROLA PORTABLE...		400.00
Vendor MN STATE PATROL Total:							400.00

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	20169480	10/12/2022	100-4192-63020	Computer Maintenance & lic...	SERVICE DAY		1,250.00
MORRIS ELECTRONICS INC	20169485	10/12/2022	100-4210-62020	Computer Supplies	MEMORY INVESTIGATOR LAP...		168.36
MORRIS ELECTRONICS INC	20169520	10/14/2022	620-4840-62020	Computer Supplies	MEMORY FOR NIC T COMPU...		52.21
Vendor MORRIS ELECTRONICS INC Total:							1,470.57
Vendor: MTI DISTRIBUTING INC							
MTI DISTRIBUTING INC	1366323-00	10/05/2022	100-4510-62210	Equipment Maint & Repair	HOUSING / ORING - MOWER		251.35
Vendor MTI DISTRIBUTING INC Total:							251.35
Vendor: N F P A							
N F P A	8283324X	10/04/2022	100-4220-64330	Dues and Subscriptions	MEMBERSHIP DUES - R BEIER		175.00
Vendor N F P A Total:							175.00
Vendor: NELSON INTERNATIONAL - E G F							
NELSON INTERNATIONAL - E ...	X105057550 04	09/21/2022	100-4315-62210	Equipment Maint & Repair	SPRING		88.98
NELSON INTERNATIONAL - E ...	X105057930 01	10/04/2022	100-4315-62210	Equipment Maint & Repair	PUMP KIT		69.79
Vendor NELSON INTERNATIONAL - E G F Total:							158.77
Vendor: NORTHERN MOTORS INC							
NORTHERN MOTORS INC	5012521	10/12/2022	690-4850-62210	Equipment Maint & Repair	BATTERY		165.00
Vendor NORTHERN MOTORS INC Total:							165.00
Vendor: NORTHERN STATE BANK							
NORTHERN STATE BANK	OCT 2022	11/01/2022	100-4150-63030	Contracts Expense	MONTHLY SERVICE CHARGE -...		314.56
Vendor NORTHERN STATE BANK Total:							314.56
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEMID...	58586	10/22/2022	610-4810-62590	Misc. Mdse for Resale	ICE PURCHASE		136.20
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							136.20
Vendor: O'REILLY AUTOMOTIVE INC							
O'REILLY AUTOMOTIVE INC	1519-318862	10/17/2022	100-4210-62210	Equipment Maint & Repair	CAPSULE		18.99
Vendor O'REILLY AUTOMOTIVE INC Total:							18.99
Vendor: PAUSTIS WINE COMPANY							
PAUSTIS WINE COMPANY	182563	10/31/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		652.00
PAUSTIS WINE COMPANY	182563	10/31/2022	610-4810-62610	Freight In (Liquor)	FREIGHT PURCHASE		27.00
Vendor PAUSTIS WINE COMPANY Total:							679.00
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMPA...	2210-034948	10/18/2022	100-4510-62240	Department Maint & Repair	LUMBER - RINK BOARDS		42.98
PETERSON LUMBER COMPA...	2210-034954	10/18/2022	100-4510-62240	Department Maint & Repair	LUMBER - RINK BOARDS		31.92
Vendor PETERSON LUMBER COMPANY Total:							74.90
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6483483	10/24/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		19,992.96
PHILLIPS WINE & SPIRITS	6483484	10/24/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		806.40
PHILLIPS WINE & SPIRITS	6483485	10/24/2022	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		27.95
PHILLIPS WINE & SPIRITS	6485453	10/26/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		810.00

Council Approval Register
Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
PHILLIPS WINE & SPIRITS	6487432	10/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		247.50
PHILLIPS WINE & SPIRITS	664565	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-399.75
PHILLIPS WINE & SPIRITS	664566	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-134.99
PHILLIPS WINE & SPIRITS	664567	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-37.39
PHILLIPS WINE & SPIRITS	664568	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-9.04
PHILLIPS WINE & SPIRITS	664569	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-14.50
PHILLIPS WINE & SPIRITS	664570	04/21/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-580.80
Vendor PHILLIPS WINE & SPIRITS Total:							20,708.34
Vendor: POWERPLAN							
POWERPLAN	P0095554	09/28/2022	100-4312-62210	Equipment Maint & Repair	RETURN CREDIT - PACKING KIT		-117.60
POWERPLAN	P4053809	10/03/2022	100-4312-62210	Equipment Maint & Repair	SEAL KITS		261.69
Vendor POWERPLAN Total:							144.09
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	21725	10/24/2022	690-4850-62360	Distribution Maint	REROUTE POWER AT HWY 59		10,622.00
Vendor RED LAKE ELECTRIC COOP INC Total:							10,622.00
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB I...	D038447	10/22/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		150.28
RMB ENVIRONMENTAL LAB I...	D038732	10/25/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		150.28
RMB ENVIRONMENTAL LAB I...	D038797	10/28/2022	680-4840-62170	Field Supplies	LAB ANALYSIS - WW SAMPLES		138.30
Vendor RMB ENVIRONMENTAL LAB INC Total:							438.86
Vendor: SANFORD HEALTH							
SANFORD HEALTH	315824753	10/04/2022	100-4210-63120	Lab Tests	BLOOD DRAW		61.00
Vendor SANFORD HEALTH Total:							61.00
Vendor: SANITATION PRODUCTS INC							
SANITATION PRODUCTS INC	82975	11/02/2022	670-4850-62210	Equipment Maint & Repair	SWEEPER BROOMS		1,106.67
Vendor SANITATION PRODUCTS INC Total:							1,106.67
Vendor: SHPIGLER CONSULTING INC							
SHPIGLER CONSULTING INC	11 01 22	11/08/2022	545-4680-65920	Work in Process - Eng/Archtct	CONSULTING SUPPORT - ME...		6,517.03
Vendor SHPIGLER CONSULTING INC Total:							6,517.03
Vendor: SJOBERG'S CABLE TV							
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	100-4192-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		82.05
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	100-4220-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		49.95
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	100-4312-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		56.95
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	100-4510-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		104.50
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	610-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		56.95
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	620-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		25.99
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	620-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		49.95
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	680-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		475.00
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	680-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		85.50
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		142.50
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		142.50

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4830-63210	Communication Expense	MONTHLY SERVICE - NOV 20...		35.05
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		225.00
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		49.95
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		225.00
SJOBERG'S CABLE TV	NOV 2022	11/08/2022	690-4890-63020	Computer Maintenance & lic...	MONTHLY SERVICE - NOV 20...		42.95
Vendor SJOBERG'S CABLE TV Total:							1,849.79
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2274845	10/26/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		269.98
SOUTHERN GLAZERS OF MN	2276528	10/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,271.60
SOUTHERN GLAZERS OF MN	2276528	10/31/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		644.75
SOUTHERN GLAZERS OF MN	2276529	10/31/2022	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		721.10
SOUTHERN GLAZERS OF MN	9379842	04/06/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-116.95
SOUTHERN GLAZERS OF MN	9379842	04/06/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-630.67
SOUTHERN GLAZERS OF MN	9396053	05/25/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-559.50
SOUTHERN GLAZERS OF MN	9396054	05/25/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-161.90
SOUTHERN GLAZERS OF MN	9420557	08/08/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-81.00
SOUTHERN GLAZERS OF MN	9421718	08/08/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-338.95
SOUTHERN GLAZERS OF MN	9421719	08/08/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-112.00
SOUTHERN GLAZERS OF MN	9421765	08/08/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-215.00
SOUTHERN GLAZERS OF MN	9425384	10/17/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-251.91
SOUTHERN GLAZERS OF MN	9425385	10/17/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-90.00
SOUTHERN GLAZERS OF MN	9425386	10/17/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-85.45
SOUTHERN GLAZERS OF MN	9425387	10/17/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-108.00
SOUTHERN GLAZERS OF MN	9433634	10/03/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-288.00
SOUTHERN GLAZERS OF MN	9437030	10/03/2022	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-1,472.06
Vendor SOUTHERN GLAZERS OF MN Total:							2,396.04
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPANY	373949A	10/19/2022	690-4840-62990	Misc. Operating Expense	REPLACEMENT BLADES		78.00
Vendor ST HILAIRE SUPPLY COMPANY Total:							78.00
Vendor: STREICHERS							
STREICHERS	I1598521	11/02/2022	100-4210-62880	Personal Protective Equipme...	DUTY JACKETS - C WILLIAMS /...		639.99
Vendor STREICHERS Total:							639.99
Vendor: T R F HARDWARE							
T R F HARDWARE	22154398	09/01/2022	620-4850-62230	Building Maint & Repair	GFI RECEPTACLE		22.99
T R F HARDWARE	22154947	09/06/2022	680-4850-62220	Lift Station and Pond Maint &...	BASEBOARD THERMOSTAT - L...		34.99
T R F HARDWARE	22156175	09/15/2022	100-4210-62990	Misc. Operating Expense	AMMUNITION		250.00
T R F HARDWARE	22156810	09/20/2022	620-4850-62230	Building Maint & Repair	AC DISCONNECT - PIT HEATER...		14.99
T R F HARDWARE	22157209	09/23/2022	100-4315-62240	Department Maint & Repair	SPRAY PAINT		14.48
T R F HARDWARE	22157784	09/27/2022	680-4850-62230	Building Maint & Repair	LED BULB - LIFT #1		11.99
T R F HARDWARE	22157966	09/29/2022	100-4312-62210	Equipment Maint & Repair	FITTINGS - #5506		10.17
T R F HARDWARE	22158573	10/03/2022	620-4840-62990	Misc. Operating Expense	DUCK TAPE - SEASONAL INSU...		19.98
T R F HARDWARE	22159836	10/12/2022	620-4850-62230	Building Maint & Repair	OUTLET		11.98

Council Approval Register
Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
T R F HARDWARE	22160542	10/17/2022	100-4194-62990	Misc. Operating Expense	CLEANING SUPPLIES		29.98
T R F HARDWARE	22160954	10/20/2022	100-4312-62990	Misc. Operating Expense	MOUSE TRAPS		2.98
T R F HARDWARE	22160961	10/20/2022	620-4840-62990	Misc. Operating Expense	STEEL BRUSHES / ROTARY T...		79.98
T R F HARDWARE	22161753	10/25/2022	100-4315-62400	Small Tools and Minor Equip	16" CHAINSAW		449.00
T R F HARDWARE	22162145	10/27/2022	680-4850-62230	Building Maint & Repair	BASEBOARD THERMOSTAT - L...		41.98
Vendor T R F HARDWARE Total:							995.49
Vendor: T R F RADIO							
T R F RADIO	29849-9	09/30/2022	610-4880-63490	Advertising	RADIO ADVERTISING - SEP 20...		550.00
Vendor T R F RADIO Total:							550.00
Vendor: THIEF RIVER FORD INC							
THIEF RIVER FORD INC	170410	10/24/2022	100-4510-62210	Equipment Maint & Repair	ALIGNMENT - #5409		129.95
THIEF RIVER FORD INC	261968	10/21/2022	100-4510-62210	Equipment Maint & Repair	TIERODS - #5409		578.97
Vendor THIEF RIVER FORD INC Total:							708.92
Vendor: THYGESON CONSTRUCTION							
THYGESON CONSTRUCTION	10 18 22	10/18/2022	820-4840-62990	Misc. Operating Expense	12 YDS TOPSOIL		246.00
Vendor THYGESON CONSTRUCTION Total:							246.00
Vendor: TYLER TECHNOLOGIES INC							
TYLER TECHNOLOGIES INC	025-400988	10/31/2022	500-4680-65900	Work in Process-Construction	ENERGOV IMPLEMENTATION ...		3,575.00
Vendor TYLER TECHNOLOGIES INC Total:							3,575.00
Vendor: UNIVERSAL SCREENPRINT							
UNIVERSAL SCREENPRINT	42410	10/14/2022	100-4210-62990	Misc. Operating Expense	RETIREMENT PLAQUE		50.00
Vendor UNIVERSAL SCREENPRINT Total:							50.00
Vendor: WADE CARDINAL							
WADE CARDINAL	REIMB 10 28 22	10/28/2022	680-4840-62880	Personal Protective Equipme...	REIMBURSE SAFETY TOED FO...		100.00
Vendor WADE CARDINAL Total:							100.00
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	275	10/31/2022	100-4315-63030	Contracts Expense	OCT 2022 - GARBAGE TIPPIIN...		24,099.89
WASTE MASTERS LLC	2AX00255	10/31/2022	100-4315-63030	Contracts Expense	OCT 2022 APARTMENT COLL...		162.50
Vendor WASTE MASTERS LLC Total:							24,262.39
Vendor: WAYNE JOHNSON							
WAYNE JOHNSON	REIMB 04 13 22	04/13/2022	620-4890-64400	Travel, Conference, School	REIMBURSE - GASOLINE PUR...		145.71
Vendor WAYNE JOHNSON Total:							145.71
Vendor: WESTSIDE MOTORS OF TRF INC							
WESTSIDE MOTORS OF TRF I...	106798	09/23/2022	620-4850-62210	Equipment Maint & Repair	FILTER - 2021 RAM PICKUP		32.20
Vendor WESTSIDE MOTORS OF TRF INC Total:							32.20
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING AS...	219375	09/19/2022	510-4680-65900	Work in Process-Construction	PROF SRVCS - 2021 STREET I...		2,438.00
WIDSETH SMITH NOLTING AS...	219376	09/19/2022	525-4680-65900	Work in Process-Construction	PROF SRVCS - 2022 STREET I...		2,250.00
WIDSETH SMITH NOLTING AS...	219945	10/21/2022	510-4680-65900	Work in Process-Construction	PROF SRVCS - 2021 STREET I...		2,070.00

Council Approval Register

Packet: APPKT00443 - 11/15/22 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WIDSETH SMITH NOLTING AS...	219946	10/21/2022	525-4680-65900	Work in Process-Construction	PROF SRVCS - 2022 STREET I...		3,600.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							10,358.00
Vendor: WILLIAM E YOUNG COMPANY							
WILLIAM E YOUNG COMPANY	20807	11/04/2022	620-4850-62220	Plant Equip Maint & Repair	SERVICE CALL - ROSEMOUNT...		1,650.00
Vendor WILLIAM E YOUNG COMPANY Total:							1,650.00
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7400829	10/24/2022	610-4810-62530	Wine for Resale	WINE PURCHASE		207.00
WINE MERCHANTS	743813	04/21/2022	610-4810-62530	Wine for Resale	WINE CREDIT		-9.17
Vendor WINE MERCHANTS Total:							197.83
Grand Total:							295,802.38

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	63,125.75
500 - 2019 SOFTWARE PROJECT	3,575.00
510 - 2021 ST AND UTILITY PROJECT	4,508.00
520 - 2018 ARENA PROJECT	3,487.46
525 - 2022 ST AND UTILITY PROJECT	5,850.00
545 - WATER METER PROJECT	6,517.03
560 - WASTE WATER FORCE MAIN	13,033.11
610 - LIQUOR DISPENSARY	63,300.76
620 - WATER UTILITY FUND	3,806.01
670 - STORM WATER UTILITY FUND	2,376.67
680 - WASTEWATER UTILITY FUND	78,815.71
690 - ELECTRIC UTILITY FUND	47,124.90
820 - GREENWOOD CEMETERY FUND	281.98
Grand Total:	295,802.38

Account Summary

Account Number	Account Name	Expense Amount
100-4150-62010	Office Supplies	67.11
100-4150-63030	Contracts Expense	314.56
100-4160-63040	Legal Fees	7,620.00
100-4192-63020	Computer Maintenance & ..	1,332.05
100-4194-62990	Misc. Operating Expense	324.44
100-4210-62010	Office Supplies	56.20
100-4210-62020	Computer Supplies	168.36
100-4210-62210	Equipment Maint & Repair	645.35
100-4210-62400	Small Tools and Minor Equ..	400.00
100-4210-62880	Personal Protective Equi...	944.21
100-4210-62990	Misc. Operating Expense	384.99
100-4210-63120	Lab Tests	61.00
100-4220-63020	Computer Maintenance & ..	49.95
100-4220-64330	Dues and Subscriptions	550.00
100-4312-62210	Equipment Maint & Repair	198.94
100-4312-62280	Salt & Gravel Expense	19,204.08
100-4312-62990	Misc. Operating Expense	2.98
100-4312-63020	Computer Maintenance & ..	56.95
100-4315-62210	Equipment Maint & Repair	251.52
100-4315-62240	Department Maint & Repa..	14.48
100-4315-62400	Small Tools and Minor Equ..	449.00
100-4315-63030	Contracts Expense	24,262.39
100-4510-62210	Equipment Maint & Repair	960.27
100-4510-62230	Building Maint & Repair	123.34
100-4510-62240	Department Maint & Repa..	90.48

Account Summary

Account Number	Account Name	Expense Amount
100-4510-63210	Communication Expense	104.50
100-4650-62010	Office Supplies	93.60
100-4650-63030	Contracts Expense	2,025.00
100-4650-64481	FEMA	2,190.00
100-4670-62990	Misc. Operating Expense	180.00
500-4680-65900	Work in Process-Construct..	3,575.00
510-4680-65900	Work in Process-Construct..	4,508.00
520-4680-65900	Work in Process-Construct..	3,487.46
525-4680-65900	Work in Process-Construct..	5,850.00
545-4680-65920	Work in Process - Eng/Arc...	6,517.03
560-4680-65940	Work in Progress - Legal/...	13,033.11
610-4810-62510	Liquor for Resale	46,996.62
610-4810-62520	Beer for Resale	2,358.20
610-4810-62530	Wine for Resale	9,789.15
610-4810-62540	Soft Drinks/Mix for Resale	1,268.98
610-4810-62590	Misc. Mdse for Resale	136.20
610-4810-62610	Freight In (Liquor)	27.00
610-4840-62140	Off Sale Supplies	97.18
610-4850-62230	Building Maint & Repair	157.69
610-4880-63490	Advertising	2,182.79
610-4890-63020	Computer Maintenance & ..	56.95
610-4890-63030	Contracts Expense	230.00
620-4830-63210	Communication Expense	25.99
620-4840-62020	Computer Supplies	52.21
620-4840-62160	Chemicals	635.60
620-4840-62170	Field Supplies	388.21
620-4840-62990	Misc. Operating Expense	169.45
620-4850-62210	Equipment Maint & Repair	32.20
620-4850-62220	Plant Equip Maint & Repair	2,256.73
620-4850-62230	Building Maint & Repair	49.96
620-4890-63020	Computer Maintenance & ..	49.95
620-4890-64400	Travel, Conference, School	145.71
670-4710-66110	Bond Interest	247.50
670-4850-62210	Equipment Maint & Repair	1,106.67
670-4890-63030	Contracts Expense	1,022.50
680-4830-63210	Communication Expense	560.50
680-4840-62170	Field Supplies	2,096.60
680-4840-62880	Personal Protective Equi...	527.32
680-4840-62990	Misc. Operating Expense	339.08
680-4850-62220	Lift Station and Pond Mai...	75,036.24
680-4850-62230	Building Maint & Repair	53.97
680-4890-64190	Rentals/Leases	202.00

Account Summary

Account Number	Account Name	Expense Amount
690-4830-63210	Communication Expense	320.05
690-4840-62010	Office Supplies	3.84
690-4840-62880	Personal Protective Equi...	353.58
690-4840-62990	Misc. Operating Expense	78.00
690-4850-62210	Equipment Maint & Repair	214.99
690-4850-62350	Power Plant/Dam Maint	43.99
690-4850-62360	Distribution Maint	10,785.35
690-4890-63020	Computer Maintenance & ..	542.90
690-4890-63030	Contracts Expense	74.07
690-4890-64370	Taxes and Licenses	1,093.28
690-4890-64400	Travel, Conference, School	465.00
690-4890-68880	Conservation Program	33,149.85
820-4840-62990	Misc. Operating Expense	246.00
820-4850-62230	Building Maint & Repair	35.98
Grand Total:		295,802.38

Project Account Summary

Project Account Key	Expense Amount
None	295,802.38
Grand Total:	295,802.38



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 11/15/2022

SUBJECT: #7.3 Approve employment of Amanda Nelson as Billing Clerk II

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve the employment of Amanda Nelson as Billing Clerk II, effective December 1, 2022. Ms. Nelson's salary will start at Step 4 of Grade 4 for \$29.00 per hour with a 2% COLA increase January 1, 2023. Ms. Nelson will be eligible to move to step 5 of Grade 4 on December 1, 2023 with City Council approval. Employment is contingent upon successful completion of all required background pre-employment requirements.

BACKGROUND: The City Council, by Resolution No. 8-174-22, authorized that the City of Thief River Falls begin the process to fill the position of Billing Clerk II due to the retirement of Patricia Lindquist, Senior Billing Clerk effective September 1, 2022, and internal transfer of Jeremy Treitline to Senior Billing Clerk. Applications from the public were accepted and interviews conducted on November 7, 2022.

KEY ISSUES: The filling of the position will complete filling all vacancies in the department.

FINANCIAL CONSIDERATIONS: This is a budgeted item for 2022.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator.

ATTACHMENTS:

None



CITY OF THIEF RIVER FALLS

Beer in the Park Permit

*** (UP TO 3.2 MALT LIQUOR ONLY) ***

City Code Section 111.048

Application must be presented to the City Council for approval prior to the event

Applicant: Lisa Hennrichs
(organization name if applicable)

Contact Person: Lisa Hennrichs

Address: 1515 Cartway Dr
TRF

Phone: 218-688-2798

Date of Event: 6/23-6/24/2023

Park to be Used: wedding & rehearsal @ Oakland Park

Hours: 4pm Friday to 6pm Saturday

Type of Event: wedding

Approximate number of persons attending: 150

Has the park been reserved with the Parks and Recreation Department? ☒ YES ☐ NO

I understand that no financial transaction may occur at this event for charging, directly or indirectly, for the sale of 3.2 malt liquor (i.e. admission, cover charge) ☒ YES ☐ NO

I understand that the permit allows for the consumption of 3.2 malt liquor only. No strong beer, wine, or intoxicating liquor is allowed. ☒ YES ☐ NO

I understand that applicant shall comply and enforce all restrictions, limitations, and regulations regarding the consumption of malt liquor under the City Code and State Statute. ☒ YES ☐ NO

Applicant understands that all information contained on this application is public data according to Chapter 13 of the Minnesota State Statute. Failure to provide the requested information may result in the application being denied.

SIGNATURE OF APPLICANT: Lisa Hennrichs

For Office Use Only:
DATE APPLICATION RECEIVED 10/31/22 DATE OF COUNCIL ACTION _____



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Request for Council Action

DATE: 11/15/2022

SUBJECT: #7.5 Approval of Uncollectible Utility Account Write-offs

RECOMMENDATION: It is respectfully requested the Council accept the Administrative Services Committee's recommendation:

MOTION TO: Approve write-off of uncollectible utilities accounts for the previous 12-month period. \$8,882.62 has been turned over to the Credit Bureau; \$60,519.97 has been submitted to the MN Revenue Recapture program, \$2,770.74 in small direct write-offs and \$2,014.07 turned over to tax roll, for a total of \$74,187.40.

BACKGROUND: Collection of delinquent accounts is done each month rather than wait until year end. The attached is a summary of what has been done with those delinquent accounts.

KEY ISSUES: Most delinquents are turned over to the Minnesota Revenue Recapture program to be taken from the customers State tax withholdings and end up being paid. A few are turned over to the Credit Bureau. If the customer who incurred the bill owned the property, we can certify it to the County for collection with taxes.

FINANCIAL CONSIDERATIONS: Total to write off is \$74,187.40. It is anticipated that the majority of that will be recovered by the Minnesota Revenue Recapture Program.

LEGAL CONSIDERATION: City policy is followed.

DEPARTMENT/RESPONSIBLE PERSON: Utility Billing/Jeremy Treitline

ATTACHMENTS:

1.	2022TURNOVERSCOUNCIL
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2022 TURNS

ADDRESS	ACCOUNT #	AMOUNT	COLLECTION AGENCY
210 ST. PAUL AVE S APT. 2	14-01666-003	53.83	MN RECAP
106 COTTONWOOD AVE APT. 201	26-04633-003	75.85	MN RECAP
205 HORACE AVE N APT. 5	11-01401-004	86.46	MN RECAP
518 ARNOLD AVE S APT. 1	02-00124-006	111.45	MN RECAP
408 RIVERSIDE AVE. S	01-00050-005	131.82	MN RECAP
1215 RIVERDALE DR.	28-04043-002	66.71	MN RECAP
211 MAPLE AVE. N	19-02556-000	135.25	MN RECAP
606 MAIN AVE. N	06-00842-004	180.64	MN RECAP
715 DEWEY AVE. N	09-01167-002	183.72	MN RECAP
1528 MN HWY 1 E APT. 101	28-04104-005	219.24	MN RECAP
14184 180TH ST. NE	22-03075-001	276.51	MN RECAP
1204 SUNSET ST. LOT 15	26-03611-008	335.06	MN RECAP
1303 1ST ST. W APT. 308	26-05170-001	346.61	MN RECAP
714 2ND ST. W LOT 25	25-03507-001	356.78	MN RECAP
631 PARNHAM ST. E LOT 54	15-01891-004	356.83	MN RECAP
415 1ST ST. E APT. 2	13-04729-004	380.12	MN RECAP
514 CONLEY AVE. S	13-01565-004	402.53	MN RECAP
626 GREENWOOD ST. E LOT 4	15-01846-010	403.54	MN RECAP
112 SPRUCE AVE. N	20-02764-002	411.56	MN RECAP
715 DEWEY AVE. N	09-01167-003	440.91	MN RECAP
1236 EDGEWOOD DR. APT. 4	20-02713-001	470.25	MN RECAP
106 COTTONWOOD AVE. APT. 305	26-04627-001	516.63	MN RECAP
110 RUBY AVE N APT. 311	26-04949-004	529.86	MN RECAP
618 PARNHAM ST. E LOT 73	15-01909-003	552.24	MN RECAP
516 DULUTH AVE. S	01-00063-003	557.52	MN RECAP
405 RIVERSIDE AVE. S	01-00033-001	599.56	MN RECAP
624 CONLEY AVE. S	13-01571-005	606.41	MN RECAP
1215 RIVERDALE DR.	28-04043-003	609.99	MN RECAP
1222 MEADOW ST. LOT 47	26-03649-000	676.62	MN RECAP
416 MAIN AVE. N APT. 6	06-00861-006	686.71	MN RECAP
2002 GREENWOOD ST. E APT. 203	23-03163-000	708.49	MN RECAP
122 KENDALL AVE. N	16-01958-002	712.05	MN RECAP
413 RED LAKE BLVD	08-01111-004	766.43	MN RECAP
160 WILLOW RD	29-04785-004	766.64	MN RECAP
416 MAIN AVE. N APT. 8	06-00859-003	843.76	MN RECAP
602 KNIGHT AVE. N	05-00727-003	863.91	MN RECAP
907 PLEASANT AVE. LOT 55	27-03799-001	917.68	MN RECAP
118 CONLEY AVE. S APT. 2	13-04579-005	982.96	MN RECAP
550 8TH ST. W APT. 15	02-00246-004	1019.45	MN RECAP
1126 CHRISTOPHER ST. LOT 98	26-03689-001	1022.59	MN RECAP
318 ORIOLE AVE.	28-03960-001	1053.28	MN RECAP
120 SPRUCE AVE. S	20-02757-001	1078.87	MN RECAP
416 MAIN AVE. N APT. 5	06-00856-003	1136.46	MN RECAP
922 RESERVE AVE. N LOT 7	27-03752-001	1141.86	MN RECAP
1019 ALICE DR.	31-04892-000	1166.04	MN RECAP

118 CONLEY AVE. S APT. 1	13-04578-006	1206.87	MN RECAP
623 DULUTH AVE. N	04-00522-004	2090.23	MN RECAP
323 ATLANTIC AVE. N APT. 1	08-01029-006	1208	MN RECAP
912 PLEASANT AVE. LOT 36	27-03774-003	1239.11	MN RECAP
606 MAIN AVE N	06-00842-006	1300.56	MN RECAP
109 KNEALE AVE. S	19-02469-004	415.59	MN RECAP
621 ARNOLD AVE. N	03-00465-001	1451.07	MN RECAP
118 CONLEY AVE. S APT. 4	13-04580-009	1580.22	MN RECAP
504 KNIGHT AVE. N APT. 2	05-00733-005	1600.56	MN RECAP
209 ST. PAUL AVE. S	14-01727-007	1675.37	MN RECAP
303 RIVERSIDE AVE. S	01-00038-000	1792.38	MN RECAP
213 ST. PAUL AVE. S	14-01726-001	1917.86	MN RECAP
303 RIVERSIDE AVE. S	01-00037-000	1918.77	MN RECAP
510 1ST ST. E	13-04354-004	2069.66	MN RECAP
303 RIVERSIDE AVE. S	01-00036-000	2656.3	MN RECAP
307 ARNOLD AVE. S MAIN FLOOR	02-00093-010	2697.95	MN RECAP
715 DULUTH AVE. N	04-00525-006	4690.74	MN RECAP
214 HORACE AVE. APT. 1	11-01414-004	4067.05	MN RECAP

\$ 60,519.97

102 BARNICK RD APT. 106	31-05013-001	448.42	SWS
203 DULUTH AVE. N	04-00496-000	149.45	SWS
1129 OAKLAND PARK RD	24-03498-001	389.41	SWS
601 STATE AVE. N	02-00168-000	460.33	SWS
2002 GREENWOOD ST. E APT. 301	23-03165-002	282.89	SWS
702 8TH ST. E	09-01201-003	719.46	SWS
602 CROCKER AVE. S	18-02344-003	327.01	SWS
901 MAIN AVE. N	06-00774-001	1525.55	SWS
820 FALLS AVE. LOT 69	27-03790-001	1708.52	SWS
617 ATLANTIC AVE. N	08-01048-000	1516.28	SWS
215 CHALLENGER DR.	29-04210-000	169.49	SWS
2002 GREENWOOD ST. E APT 104	23-03160-014	1185.81	SWS

\$ 8,882.62

126 CHALLENGER DR.	29-04192-000	1944.51	MISC
606 PARNHAM ST. E LOT 76	15-01912-000	495	MISC
204 CONLEY AVE. S	13-01549-000	30.61	MISC
215 9TH ST. E APT. 203	07-00977-000	227.86	MISC
1230 CHRISTOPHER ST.	26-03681-007	31.36	MISC
517 ST. PAUL AVE. S	14-01712-006	20.68	MISC
110 RUBY AVE. N APT. 301	26-04939-008	20.72	MISC

\$ 2,770.74

624 TINDOLPH AVE. S	17-02221-000	\$ 2,014.07	TAX ROLL
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\$ 74,187.40



City of Thief River Falls

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Request for Council Action

DATE: 11/15/2022

SUBJECT: #7.6 Approve that the Resolution No. 7-165-22 Approval of General Manager Job Description and Authorization to post to fill the General Manager position is hereby rescinded effective November 16, 2022

RECOMMENDATION: It is respectfully requested the City Council accept Utilities Committee recommendation:

MOTION TO: Approve that the Resolution No. 7-165-22 Approval of General Manager Job Description and Authorization to post to fill the General Manager position is hereby rescinded effective November 16, 2022.

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, Administrator

ATTACHMENTS:

None



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Request for Council Action

DATE: 11/15/2022

SUBJECT: #7.7 Open position of Electric Superintendent for filling

RECOMMENDATION: It is respectfully requested the City Council accept the Utilities Committee recommendation:

MOTION TO: Approval to open the position of Electric Superintendent to the public for filling. The Electric Superintendent is a Grade 13 with a starting salary of \$7,585.07 per month with a 2% COLA increase January 1, 2023.

BACKGROUND: Dale Narlock, Electric Superintendent, retired June 11, 2022. John Kinsman was appointed Interim Electric Superintendent on Resolution No. 6-120-22. To continue efficient operations of the Electric Department, the position needs to be filled.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None

Scrap Iron / Aluminum / Copper
Request for Proposals

The purpose of this Request for Proposals (RFP) is to invite entities experienced in scrap metal recycling to submit proposals to the City of Thief River Falls Electric Department.

The Scope of Work to be performed:

1. Bidder will supply a scrap metal container to be located at 1711 1st ST W, Thief River Falls MN in the gated yard.
 - a. If divided containers are provided – Electric Department will separate metals
 - b. If non-divided containers are provided – Bidder will separate metals
2. Bidder will pick up container and haul when notified by the City that it is full
3. Bidder will ensure going rate for scrap metal is used
4. Bidder will mail payments to the City of Thief River Falls, _____, Thief River Falls MN 56701

Submission information:

1. Submit to: Renee Olson, Deputy City Clerk
PO Box 528
Thief River Falls, MN 56701

Email: rolson@citytrf.net

Phone : 218-681-2943

2. The bidder awarded the proposal will have a 2-year contract with the City of Thief River Falls.
3. This RFP may be canceled and any proposal may be rejected at the discretion of the City of Thief River Falls.
4. Bidders must submit proposals no later than noon on 12/9/2022.

Evaluation Procedure:

1. Evaluation of the scope of work to be performed
2. Best scrap metal rates at the time of proposal

After proposals are evaluated, the City will review with the City of Thief River Falls Utility Committee and recommend to go for approval at the 12/12/2022 Council meeting. This contract would be effective January 1, 2023 – December 31, 2024.



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 11/15/2022

SUBJECT:

RECOMMENDATION:

MOTION TO:

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON:

ATTACHMENTS:

1.	Keeping of Chickens Permit Application Sample
2.	ORDINANCE Chickens.2 (3).revised.redlined



Keeping of Chickens Permit Application

Chicken Permit:

- 1. A homeowner or a lessee within the city limits may maintain no more then 4 hens at a residence. The keeping of roosters is prohibited.
- 2. A chicken coop in which any hens are kept must be at all times clean and sanitary and all manure or droppings shall be removed and properly disposed of with frequency to avoid a nuisance arising of odors or breeding of flies or vermin.
- 3. The coop and attached run shall be setback a minimum of 15 feet from the property line and must be located in the rear yard.
- 4. The coop and attached run shall be an accessory structure for keeping or housing chickens with a fully enclosed and covered area attached to a coop where the chickens can roam unsupervised. The coop and attached run shall not exceed 120 square feet and the maximum height shall be 10 feet.
- 5. The coop and attached run shall not be placed within a drainage or utility easement or wetland, wetland buffer, or wetland structure setback area.
- 6. If selling eggs, etc. a home occupation license and related Minnesota statute requirements shall apply.
- 7. The applicant for city permission for the keeping of chickens and a \$25.00 fee is required before having chickens and shall be re-applied every 2 years. Evidence of completion of a chicken-keeping course from the University of Minnesota or equivalent is required.
- 8. The City Council, based upon violations of this chapter, including a complaint from a resident, may revoke a renewal of a permit to raise chickens based upon issues arising from the prior application period of raising chickens.
- 9. In the event, there is a violation of this chapter the city may immediately revoke the applicant's permit to raise chickens. A violation of this chapter shall include complaints by residents of the city regarding noise and odor created by chickens on the premises.
- 10. *Any violation of this chapter shall be a misdemeanor.*

Please Complete the Following Property Owner Information

First Name	John
Last Name	Doe
Street Address	123 Doe Ave
City	Thief River Falls
State	MN
Zip	56701

Phone Number	2186812943
Email	jolson@citytrf.net

Coop and attached Run

A Coop and Attached Run is an accessory structure for the keeping or housing of chickens with a fully enclosed and covered area attached to a coop where the chickens can roam unsupervised.

- A Coop and attached Run shall not exceed 120 square feet.
- The height of a Coop and Attached Run is measured from the lowest point of grade for that portion of the lot covered by the building to the highest point of the roof for flat roofs, to the roof deck line of mansard roofs, and to the mean height between eaves and ridge for gable, hip and gambrel roofs. The maximum height is 10 feet.
- Coop and attached run shall be setback 15 feet from the property line.
- Must be located in the rear yard.

Coop and Attached Run Height	120 Square feet
------------------------------	-----------------

Coop and Attached Size	50 Square Feet
------------------------	----------------

Has the corner monuments been found and the property lines been defined?	Yes
--	-----

Upload a picture or sketch of the proposed coop and attached run	File(s) attached:
--	-------------------



Is the coop and attached run propped to be within a wetland or wetland buffer, cross over a required rain garden, or extend below the ordinary high water level of a lake, stream or pond?	No
--	----

Supply evidence of completion of a chicken keeping course from the University of Minnesota or other comparable institution. *File(s) attached:*



Management Plan

How will you control Odors?	Clean
How will you control Noise?	Soundproof chicken house
What type of Fencing will you use?	Chicken Wire
Height of Fencing?	5 feet
Describe your Shelter:	Chicken shelter with run
How many square feet of space is available for the animals?	120

I Hearby Acknowledge

1. Some properties in the city are governed by homeowner association covenants/bylaws that require approval for certain property improvements. Please check to see whether this may apply to you.
2. The coop and attached run must be installed within 180 days from the issuance of a chicken permit.
3. The chicken permit must be re-applied for every two years.
4. If selling eggs, etc. a home occupations license and any State of MN requirements apply.

I acknowledge that all the information is correct and that I will ensure that the coop and attached run are constructed and installed following the approved plans submitted and the regulations outlined in the City of Thief River Falls Code and Zoning Ordinance.

Signature

File(s) attached:

Date

11/09/2022

ORDINANCE NO. 129, 3rd SERIES

AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS, MINNESOTA, AMENDING CITY CODE CHAPTER 94 ENTITLED "ANIMALS" BY ADDING SECTIONS 94.17 THROUGH 94.30, "CHICKENS", AND ADOPTING BY REFERENCE CITY CODE CHAPTER 10, WHICH, AMONG OTHER THINGS, CONTAIN PENALTY PROVISIONS.

THE CITY COUNCIL OF THIEF RIVER FALLS ORDAINS:

Section 1. City Code Chapter 94.17 THROUGH 94.31 is hereby added to read as follows:

§ 94.17. CHICKENS.

Chickens shall be allowed by a permit issued by the Animal Control Officer or designated City Agent. The fee for said permit shall be set by the City Council by Resolution.

No permit shall be issued if a nuisance will be created. A permit may be issued under this section only where the chicken(s) were lawfully kept in an area without a permit and subsequently an additional business, church or residence was constructed within five hundred feet. Permit shall be for one year, and may not be renewed without re-inspection. Every such building occupied by chickens by authority of a special permit shall, if located within two hundred feet of any apartment house, retail food store, hotel, restaurant, boarding house, building used for school,

religious or hospital purposes, or residence other than that occupied by the owner or occupant of the premises upon which said creatures are kept, be provided with a water-tight and fly-tight receptacle for manure, of such dimension as to contain all accumulations of manure, which receptacle shall be emptied sufficiently often and in such manner as to prevent its becoming a nuisance. The receptacle shall be kept securely covered at all times except when open during the deposit or removal of manure or refuse. No manure shall be allowed to accumulate except in such receptacle.

94.18. Construction.

Every building wherein any chicken(s) is kept, shall be constructed of such material and in such a manner that it can be kept clean and sanitary at all times. The Animal Control Officer or designated City Agent may, in order to avoid a nuisance, require that any such building be screened tightly against flies, and/or that it be provided with running water, drain sewer connections, flooring impervious to water, and that such other measures be taken as may be necessary to insure proper protection to public health and safety.

94.19. Restrictions.

1. No chicken coop, building, run or other yard or establishment where chicken(s) are kept shall be maintained closer than forty (40) feet to any tenement or apartment house, hotel, restaurant, boarding house, retail foot traffic store, building used for school, religious or hospital purposes, or residence other than that occupied by the owner or occupant of the premises upon which said chicken(s) are kept.

2. A Resident keeping a chicken(s) shall obtain an annual permit from the City by completing an application and paying an annual fee as set by the City. All issued Permits shall expire on December 31st each year.

3. No more than 4 chicken hens may be kept on any premises. No roosters are allowed. Chickens may be kept in an R-1, R-2, R-3 or AG district.

4. The minimum lot size for keeping a chicken(s) is 7,000 square feet.

94.20. Sanitation.

All structures, coops, or yards in which chicken(s) are kept or permitted shall be maintained in a clean and sanitary condition, devoid of all rodents and vermin, and free from objectionable odors. The interior walls, ceilings, floors, partitions, appurtenances of all such structures in which chicken are kept shall be whitewashed or painted annually or more often as the Animal Control Officer or designated City Agent shall direct. The Animal Control Officer or designated City Agent, upon the complaint of any individual, shall inspect any such structure or premises and issue any such order as may be necessary to carry out the provisions of this chapter.

94.21. Animals at Large. No person shall stake or herd any chicken(s) upon any street, alley, right of way or public grounds of the City. No person shall fasten any animal to a light or utility pole, parking meter, or other fixture attached to a street or sidewalk. No person shall permit any chicken(s) of which he is the owner to be off the premises owned or rented by the chicken(s)' owner, unless accompanied by the owner or his agent or employee.

94.22. Manure. No manure shall be dumped or left on any street, alley, sidewalk, nor on any open area or lot.

94.23. Cruelty. No person shall inhumanly, unnecessarily, or cruelly beat, injure, or abuse any chicken(s).

94.24. Slaughter. No person shall slaughter any chicken(s) within the City.

94.25. Selling Prohibited. No person shall offer any chicken(s) or eggs for sale within the city limits.

94.26. Coop and Run Requirements.

1. All chickens shall be kept and maintained within a detached, stationary structure used exclusively for the keeping of chickens. Temporary or movable devices and structures shall be prohibited. Chickens must be secured in a chicken coop from sunset to sunrise each day.

2. A coop and any attached run/enclosure shall be located in a portion of the rearyard that is not visible from any public right of way at the permit holder's residence. A coop and any attached run/enclosure shall be located at least fifteen~~20~~ (15~~twenty~~) feet from any residential structure and at least 10 (ten) feet from all lot lines of the owner of the chickens.

Any coop and run shall be screened with a solid fence or landscaped buffer with a minimum height of four (4) feet. Coops shall be constructed in a skillful manner, including being ventilated, insulated, roofed, constructed of moisture resistant materials, and in compliance with current City building and zoning ordinances.

3. All chicken coops must be a minimum of 4 square feet per chicken in size, must not exceed 10 square feet per chicken in size and must not exceed 6 feet in total height. Attached fenced-in chicken runs must not exceed 20 square feet per chicken and fencing must not exceed six feet in total height. Chicken runs may be enclosed with wood and/or woven wire materials, and may allow chickens to contact the ground.

4. Chicken coops must either be:

a) Elevated with a clear open space of at least 24 inches between the ground surface and framing/floor of the coop; or,

b) The coop floor, foundation, and footings must be constructed using rodent resistant construction.

5. Permit information shall be attached to the coop, including the name of the permit holder, permit number, and an emergency contact telephone number.

94.27. Sanitation and Conditions for Keeping.

A person keeping or maintaining chickens on residential property:

1. Shall keep or maintain not more than four (4) total hen chickens.

2. Shall keep or maintain chickens within a coop or attached coop run/enclosure at all times.

3. Shall not keep or maintain any roosters.

4. Chickens shall, at all times, be provided with access to feed and clean water, proper shelter and protection from the weather, veterinary care when needed, and humane care and treatment.

5. Deceased chickens shall be disposed of immediately in a safe manner, which may include trash disposal after placing the bird in a sealed bag.

6. All waste~~r~~ including manure shall be disposed of, at least weekly, in a safe and adequate manner that does not create a public nuisance. Chicken manure shall not be placed in yard compost piles.

7. Chickens shall be secured within a coop during non-daylight hours, from sunset to sunrise.

8. Chickens shall not roam free outside of a coop or attached run/enclosure, or off of the permitted property.

9. Coops shall be entirely removed from the property within sixty (60) days of the nonrenewal of a permit.

10. Sale of chickens or eggs is prohibited.

11. Chicken feed shall be stored and kept in containers which make the feed unavailable to rodents, vermin, wild birds, and predators.

12. All coops, attached runs/enclosures and yards where chickens are kept or maintained shall be cleaned regularly to keep them reasonably free from substances, including but not limited to manure, uneaten feed, feathers, and other such waste that is does not cause the air or environment to become noxious or offensive or to be in such condition as to promote the breeding of flies, mosquitoes, or other animals, or otherwise be a nuisance.

13. Chickens shall be kept and handled in a sanitary manner to prevent the spread of communicable diseases among birds or to humans.

14. The City reserves the right to eliminate all chickens within the City if a pandemic regarding fowl and poultry is declared.

15. Chickens that become ill must receive veterinary care on-site or at a veterinary office. Chickens ill with an infectious disease capable of being transmitted from bird to bird or from birds to humans, including but not limited to, salmonella, avian influenza, must be immediately euthanized by a veterinarian or immediately removed from the City and humanely killed outside of the City. Any person keeping chickens shall immediately report any unusual illness or death of chickens to the City.

94.28. Conditions and Inspection.

No person who owns, controls, keeps, maintains or harbors chickens shall permit the premises where the chickens are kept to be or remain in an unhealthy, unsanitary or noxious condition or to permit the premises to be in such condition that noxious odors are carried to adjacent public or private property. Any chicken coop and chicken run authorized by permit under this Section may be inspected at any reasonable time by the City Animal Control Officer or other designated City Agent ~~of the City~~. Slaughter and breeding of chickens on any premises within the City is prohibited.

94.29. Existing Protective Covenants Not Affected. Certain existing developments may have existing protective covenants not allowing farm animals, including chickens. This ordinance would not change the existing protective covenants.

94.30. Violations.

1. Revocation. A permit for the keeping of chickens may be revoked or suspended by the Animal Control Officer or designated City Agent ~~Council~~ for any violation of this ordinance following ten (10) days written notice to the last known address of the permit holder and a public

hearing before the City Council, if requested by the permit holder in writing within said ten (10) day written notice period.

2. Nuisance. Violations of this ordinance may constitute a public nuisance, punishable as provided by City ordinance.

3. Other Penalties. Any person who owns, controls, keeps, maintains, or harbors chickens in the City limits of Thief River Falls without obtaining or maintaining a current permit, after a permit has been suspended or revoked by the City Council action, or contrary to the provisions of this section shall be guilty of a violation of this section.

94.31. Remedies. In addition the provisions of this section may be enforced by order of the City requiring removal of the chickens, chicken coop and chicken run by the violator, abatement by the City or by Civil Action and the City is authorized to pursue any remedy available at law or in equity, including but not limited to temporary restraining orders, injunctions both mandatory and prohibitory as well as damages. In addition, any violation of this section or failure to comply with its requirements shall be subject to enforcement by administrative penalty. Each day a violation exists shall be a separate violation. The fee for administrative penalties shall be set by Council resolution.

Section 2. City Code Chapter 10 entitled "General Provisions", Section 152.998 entitled "Violation" AND Section 94.00 entitled "Penalty" are hereby adopted in their entirety, by reference, as though repeated verbatim herein.

Section 3. This ordinance shall be in force and effect from and after its passage, approval, and publication.

Passed by the City Council of Thief River Falls, Minnesota, on the ____ day of August, 2022, by majority vote.

Mayor

ATTEST:

Angela Philipp
City Administrator

**CITY OF THIEF RIVER FALLS
INVESTMENT SUMMARY**

BANK/BROKER	TYPE AND DESCRIPTION OF SECURITY	PAR	MATURITY DATE	YIELD OR INTEREST RATE	CALL DATE	CURRENT MARKET VALUE
<u>RBC</u>						
BMW Bnk North Amer Salt Lake	Certificate of Deposit - Brokered	\$209,000	11-Oct-23	1.85%	11-Apr-20	\$203,875.32
American Express Natl Bk	Certificate of Deposit - Brokered	\$248,000	18-Mar-24	1.60%	16-Sep-22	\$238,107.28
Comenity Cap Bk Utah CD 1.2	Certificate of Deposit - Brokered	\$249,000	15-May-24	2.75%	15-May-19	\$242,023.02
New York Community Bank	Certificate of Deposit - Brokered	\$183,000	03-Jun-24	0.30%	03-Dec-21	\$170,931.15
Port Houston Auth Tex Harris	Certificate of Deposit - Brokered	\$500,000	01-Oct-24	2.25%	12-Aug-20	\$477,525.00
Morgan Stanley Pvt Bk	Certificate of Deposit - Brokered	\$245,000	27-Feb-25	1.80%	27-Aug-20	\$229,344.50
State Bk India New York NY	Certificate of Deposit - Brokered	\$183,000	10-Jun-25	1.05%	10-Dec-20	\$166,628.82
Federal Home Ln Mtg Corp	Certificate of Deposit - Brokered	\$255,000	25-Aug-25	3.50%	25-Feb-23	\$248,257.80
JPMorgan Chase Bank N A CD CLL	Certificate of Deposit - Brokered	\$246,000	30-Sep-25	0.40%	31-Mar-21	\$217,220.46
Goldman Sachs BK USA New York	Certificate of Deposit - Brokered	\$200,000	11-Feb-26	1.00%	11-Aug-21	\$177,166.00
Vernon Hills Taxable GO	Certificate of Deposit - Brokered	\$246,000	30-Mar-26	2.85%	01-Jul-22	\$233,950.00
BankUnited A Svgs Bk Miami	Certificate of Deposit - Brokered	\$249,000	31-Mar-26	0.95%	30-Jun-21	\$219,000.48
UBS BK USA Salt Lake City UT	Certificate of Deposit - Brokered	\$245,000	16-Jun-26	0.85%	16-Jul-21	\$212,833.95
Defiance Ohio City Sch Dist	Bond - Brokered	\$550,000	01-Dec-28	0.00%	01-Dec-28	\$401,577.00
Fresno Calif Uni School Dist	Bond - Brokered	\$300,000	01-Aug-25	0.00%	01-Aug-25	\$261,633.00
Thief River Falls Minn Indpt	Bond - Brokered	\$190,000	01-Feb-27	1.01%	01-Feb-27	\$160,405.60
RBC INVESTMENTS						\$3,860,479.38
Border State Bank	Certificate of Deposit	\$100,000	16-Dec-22	0.35%	16-Dec-22	\$100,000.00
BORDER STATE BANK INVESTMENTS						\$100,000.00

Greenstate Credit Union	Certificate of Deposit - Brokered	\$249,200	19-Dec-22	0.210%	\$249,200.00
First Mid-Illinois Bank & Trust	Certificate of Deposit - Brokered	\$242,600	06-Jul-23	2.942%	\$242,600.00
4M INVESTMENTS					<u>\$491,800.00</u>

TOTAL CD INVESTMENTS	\$4,452,279.38
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MONEY MARKET ACCOUNTS

Piper Jaffray	First American Gov't Obligations Fund	0.01%	\$3,193,752.64
RBC	US Govt Money Market Fund		\$7.97
League of Minnesota Cities	4M Money Market Fund	0.01%	\$9,084,932.30
League of Minnesota Cities	4M Plus Fund	0.03%	\$739,327.57
League of Minnesota Cities	4M LTD Account		<u>\$25,997.15</u>

TOTAL MONEY MARKET SAVINGS	\$13,044,017.63
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GRAND TOTAL	10/31/2022	<u><u>\$17,496,297.01</u></u>
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*Interest paid every 6 months.