

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, April 6, 2021

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

**City of Thief River Falls Mayor Brian Holmer Determination Regarding
Conducting Meetings by Telephone or Other Electronic Means – per
Directive 2020-6. Some councilmembers may participate by electronic means.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. Speakers are requested to dial: 1-415-655-0001 and then enter access code: 146 802 3795 (If you are having issues connecting call 218-689-3612), state their name and address for the record, and limit their remarks to five minutes. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION
ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of March 16, 2021 Council Proceedings**
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems
(see attachments)**
 - 7.3. Approve the promotion of Mark Bruggeman to sergeant.**

- 7.4. Extending the State of Emergency For COVID-19 Pandemic Through April 15, 2021
- 7.5. Approve completion of work to the Huck Olson Memorial Civic Center ice plant.
- 8. NEW BUSINESS**
 - 8.1. Approving Plans and Specifications and Calling for Bids on the 2021 Street and Utilities Improvement.
 - 8.2. Approve the City of Thief River Falls Virus Protection.
 - 8.3. Approval to Consider Selling 2 Sherwood Avenue Lots.
- 9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.***
- 10. UPCOMING MEETINGS**
 - 10.1. Utilities Committee Meeting – April 12th at 7:00 a.m.
 - 10.2. Public Safety/Liquor Committee Meeting – April 12th at 4:30 p.m.
 - 10.3. Administrative Services Committee Meeting – April 13th at 3:00 p.m.
 - 10.4. Public Works Committee Meeting – April 14th at 4:30 p.m.
 - 10.5. City Council Meeting – April 20th at 5:30 p.m.
 - 10.6. Committee of Whole – April 27th at 5:30 p.m.
- 11. INFORMATIONAL ITEMS**
- 12. CLOSE MEETING TO CONDUCT PERFORMANCE APPRAISAL OF WATER SYSTEMS SUPERINTENDENT**
 - 12.1. Performance evaluation of Water Systems Superintendent
 - 12.2. RECOVENE MEETING
- 13. ADJOURNMENT**

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

MARCH 16, 2021

The City Council of Thief River Falls, Minnesota, met in regular session at 5:30 p.m. on March 16, 2021 in the Council Chambers of City Hall. The following Councilmembers were present: Holmer, Lorenson, Bolduc, Howe, McCraw, Narverud, and Aarestad. Councilmember Prudhomme was absent. Mayor Holmer chaired the meeting.

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

- Nordic Fest Proclamation – Mayor Brian Holmer

APPROVAL OF AGENDA

Councilmember Howe motioned, being seconded by Councilmember Aarestad, to approve the agenda. On vote being taken, the motion was unanimously approved.

RESOLUTION NO. 3-51-21: APPROVAL OF COUNCIL PROCEEDINGS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-51-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, by the City Council, to approve March 2, 2021 Council Proceedings as presented.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-52-21: APPROVAL OF PAYMENT OF BILLS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-52-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, by the City Council, to authorize payment of bills and disbursements in the total amount of \$805,069.12 and Council Per Diems in the amount of \$292.50. A printout of the approved payments, disbursements and per diems are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-53-21: APPROVAL OF PROGRESSION RAISE FOR JEREMY KASPRZAK, APPRENTICE LINEWORKER

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-53-21, being seconded by Councilmember Narverud, that:

WHEREAS, Mr. Kasprzak will progress to Step 5 of 8 of the Grade Level 6/Pay Range 8 Apprentice Line-worker salary schedule, for a new hourly salary of \$30.75 retroactive to February 26, 2021.

NOW, THEREFORE, by the City Council, to accept the Public Utilities Committee recommendation and grant Jeremy Kasprzak, Apprentice Lineworker, a progression raise. Mr. Kasprzak shall progress to Step 5 of 8 of the Grade Level 6/Pay Range 8 Apprentice Line-worker salary schedule, for a new hourly salary of \$30.75 retroactive to February 26, 2021.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3-54-21: APPROVAL OF PROGRESSION RAISE FOR IAN LUND, APPRENTICE LINEWORKER

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-54-21, being seconded by Councilmember Narverud, that:

WHEREAS, Mr. Lund will progress to Step 6 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$31.57 effective April 1, 2021.

NOW, THEREFORE, by the City Council, to accept the Public Utilities Committee recommendation and grant Ian Lund, Apprentice Lineworker, a progression raise. Mr. Lund shall progress to Step 6 of 8 of the Grade Level 6/Pay Range 8 Apprentice Lineworker salary schedule, for a new hourly salary of \$31.57 effective April 1, 2021.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.55.21 : APPROVAL OF ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES TASK ORDER #14

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-55-21, being seconded by Councilmember Narverud, that:

WHEREAS, the Federal Safe Drinking Water Act has always had a requirement for water utilities to have an Emergency Response Plan that is updated every five years. In 2018 an amendment added a Risk and Resilience Assessment component along with a Vulnerability Self-Assessment Tool. The recent cyber security issue, especially on utility systems, has also added another layer to the program. The RRA and ERP have to be submitted and certified to the EA by June 30th, 2021 and December 31st, 2021

NOW, THEREFORE, by the City Council, to accept the Public Utilities Advanced Engineering and Environmental Services Task Order 14 to comply with the AWIA and complete the ERP and the RRA in accordance with the mandate from the EPA, in the amount of \$24,900, a budgeted item.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.56.21: APPROVAL OF SOFTWARE CHANGE ORDER FOR
ADDITIONAL SOFTWARE CONVERSION AND CONSULTATION SERVICES**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-56-21, being seconded by Councilmember Narverud, that:

THEREFORE, BE IT RESOLVED, the City Council, to accept an Administrative Services Committee recommendation to approve payment of Change Order TY-2021-108 with the new software in the amount of \$28,900 for additional conversion and consultation services for the City's software conversion. It should be noted that this will amount will be submitted to the League of Minnesota Insurance for processing.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.57.21: APPROVAL OF TEMPORARY INTOXICATING LIQUOR
LICENE TO CHAMBER OF COMMERCE, RIVERFEST**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-57-21, being seconded by Councilmember Narverud, that:

THEREFORE, BE IT RESOLVED, the City Council, to accept the Public Safety/Liquor Committee recommendation to grant the Chamber of Commerce a Temporary Intoxicating Liquor License, effective July 30 – 31, 2021 from 3:00 pm to 1:00 am at Hartz Park.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.58.21 : APPROVAL OF GRASS MOWING CONTRACTS WITH
RICK'S MOWING SERVICE, WADE COTA, AND ASHTON'S MOWING SERVICE**

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-58-21, being seconded by Councilmember Narverud, that:

WHEREAS, very two years the city requests quotes for these services. An advertisement for bids was placed in the Times. The following bids were received for grass mowing per parcel, hourly mowing, and tractor mowing with a low bid established in each category. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

SUMMARY OF BIDS GRASS AND WEED MOWING CONTRACT 2021-2022 THIEF RIVER FALLS, MN				
BIDS OPEN: March 9, 2021 2:00 P.M.				
NAME	ADDRESS	GRASS MOWING PER PARCE	OTHER MOWING PER HOUR	TRACTOR MOWING PER HOUR
1 Ashton's Mowing Service	10289 200th Street Northwest Thief River Falls, MN 56701	\$45.00	\$55.00	\$75.00
2 Wade Cota	801 Kendall Avenue South Thief River Falls, MN 56701	\$39.00	\$25.00	N/A
3 Les Cota	14298 Center Avenue West Thief River Falls, MN 56701	\$50.00	\$30.00	\$80.00
4 Rick's Mowing Service	11573 140th Street Southeast Red Lake Falls, MN 56750	\$35.00	N/A	N/A
5 D & M Enterprises	P.O. Box 294 Karlstad, MN 56732	\$38.00	N/A	N/A

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approval contracts with Rick's Mowing Service for grass mowing per parcel at \$35.00 per parcel, Wade Cota for mowing at \$25.00 per hour, and Ashton's Mowing Service for tractor mowing at \$75.00 per hour.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.59.21: APPROVAL OF SIDEWALK SNOW REMOVAL TO TRENT COLLINS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-59-21, being seconded by Councilmember Narverud, that:

WHEREAS, the city contracts for these sidewalk snow removal services. The city advertised in the Times to request quotes for a two-year contract. Identical bids were received from Trent Collins and Ashton's Mowing Service and Snow Removal in the amount of \$25.00 per lot. One other quote was received from DBS Backhoe & Excavation in the amount of \$80.00 per lot. Because of the tie bid, based on the recommendation from the City Attorney, both names were placed in a hat, one name drawn to be heads, and a coin tossed to decide the winner. Trent Collins won the coin toss. He performed this work for the last two - year contract and provided high quality work with great reliability. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approve the sidewalk snow removal contract with Trent Collins in the amount of \$25.00 per lot.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.60.21: APPROVAL OF STUMP GRINDING SERVICES TO B & K STUMP GRINDING, LLC

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-60-21, being seconded by Councilmember Narverud, that:

WHEREAS, the City actively manages the urban forest throughout the city with a City Forester. The responsibilities for this position include inspection and managed removal of diseased trees on public and private property, tree pruning, tree planting, inspection of wood piles and public relations regarding forestry. Stump grinding services are contracted out to the private sector. The volume of this work varies greatly on the number of diseased elm trees that are removed each year.

WHEREAS, one bid was received from B & K Stump Grinding, LLC.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation approve the bid from B & K Stump Grinding, LLC for stump grinding, cleanup and backfill in the amount of \$3.25 per inch from July 1, 2021 through June 30, 2023.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.61.21: APPROVAL OF MARCO AGREEMENT FOR CITY HALL COPIERS

Presented as part of the Consent Agenda, Councilmember Aarestad introduced Resolution No. 3-61-21, being seconded by Councilmember Narverud, that:

BE IT RESOLVED, to accept an Administrative Service Committee recommendation and approve a Marco 60-month STAX Agreement in the amount of \$980.34 per month for a new Konica C650i 65 ppm copier for City Hall and a new Konica C450i 45-ppm copier for Public Works Department. And authorize the City Administrator to sign the agreement.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

SUMMARY OF PERFORMANCE EVALUATION OF ANGELA PHILIPP, CITY ADMINISTRATOR

At the March 2, 2021 meeting of the City Council, the meeting was closed by the council to evaluate the job performance of Angie Philipp, City Administrator. As required by Minnesota State Statute 13D.05 Subd. 3 (a), at its next open meeting, the public body shall summarize its conclusions regarding the evaluation.

The council conducted an evaluation of Angie Philipp and as a summary of its conclusions, the council found that Ms. Philipp was performing exceptionally well. She is well versed in the finances of the City and has been very responsive and available to requests and inquiries from Council Members. She is very good at follow up and works well with citizens and the council. It was mentioned that she needs to delegate more of the duties she is presently doing. It was felt that when the new billing software is implemented, this would help relieve some of the extra duties assumed. Overall, the council felt that she is doing a good job representing the City as it's Administrator.

RESOLUTION NO. 3.62.21: APPROVAL OF PARTICPATION IN THE SPEED AND AGGRESIVE DRIVING SPECIAL PROJECT WITH MN DEPARTMENT OF PUBLIC SAFETY (DPS)

Councilmember Bolduc introduced Resolution No. 3-62-21, being seconded by Councilmember Aarrestad, that:

BE IT RESOLVED, that Thief River Falls Police Department enter into a grant agreement with the Minnesota Department of Public Safety, Speed and Aggressive Driving Special Project during the period from February 1st, 2021 through July 31st 2021.

The City of Thief River Falls is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Thief River Falls Police Department and to be the fiscal agent and administer the grant.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.63.21: RESOLUTION IN OPPOSITION OF THE MPCA ADOPTING CALIFORNIA'S LOW-EMISSION VEHICLE AND ZERO-EMISSION MANDATES

Following discussion, Councilmember Bolduc introduced Resolution No. 3-63-21, being seconded by Councilmember Narverud, that:

WHEREAS, the City of Thief River Falls is responsible for providing essential government services such as transportation infrastructure and solid waste management that promote a vibrant community;

WHEREAS, the City of Thief River Falls works tirelessly to be good stewards of our tax dollars and provide these programs in a cost-effective and efficient manner;

WHEREAS, the Minnesota Pollution Control Agency (MPCA) is in the process of adopting California's Low-Emission Vehicle (LEV) and Zero-Emission (ZEV) mandates, which are expected to phase-out the sale of fuel-powered passenger vehicles by 2035;

WHEREAS, the adoption of these rules is being conducted by rulemaking, which limits the scope of the discussion to a narrow set of issues, precluding a broader policy debate on the economic development, transportation, energy, and waste disposal impacts of the policy. The proposed rule and process for adopting it also fail to address many of the Minnesota-specific concerns related to our City's demographics and climate.

WHEREAS, the MPCA's own documents show that the plan to mandate California's LEV and ZEV standards is likely to increase the cost of all light- and medium-duty vehicles sold in Minnesota by an average of \$1,139;

WHEREAS, the MPCA estimates the rule will displace 674 million gallons of fuel by 2034, before the phasing-out of fuel-powered vehicles, but the MPCA's documents do not address

the long-term consequences on our City's transportation revenues (or the impacts on our local ethanol plant/biofuels industry);

WHEREAS, batteries in electric vehicles weigh ten-times as much as batteries in vehicles with internal combustion engines and include more toxic elements, exposing our City to increased disposal costs and liabilities;

THEREFORE, BE IT RESOLVED, that the City of Thief River Falls opposes the MPCA's attempt to adopt California's mandates through rulemaking without consulting the Legislature; and

BE IT FURTHER RESOLVED, the City of Thief River Falls encourages the Walz administration to withdraw its proposed rulemaking and bring a proposal to the Legislature where a more comprehensive policy can be considered; and

BE IT FURTHER RESOLVED that the City of Thief River Falls stands ready to advise the Governor, his administration, and our regional Legislators on proactive methods to achieve the goals raised by Governor Walz without adversely impacting our ability to provide public services; and

BE IT FURTHER RESOLVED, that the City of Thief River Falls will advocate against this rulemaking to ensure that our concerns about increased costs, lost transportation revenues, and battery waste are contemplated and mitigated.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.64.21: APPROVAL OF REVISION OF POWER PLANT OPERATOR/JOURNEY LINEWORKER TO POWER PLANT OPERATOR/CONSTRUCTION WORKER

Councilmember McCraw introduced Resolution No. 3-64-21, being seconded by Councilmember Lorenson, that:

WHEREAS, as a result of being notified by the Department of Labor and Industry that the City of Thief River Falls is not in compliance with requirements of apprentice journey lineworker regulations, the City must immediately decertify an apprentice lineworker in its employment.

THEREFORE BE IT RESOLVED, to accept the findings of the Labor Committee and the recommendation of Public Utilities Committee to revise the position of Power Plant Operator/Journey Lineworker job position and job description to Power Plant Operator/Construction Worker and designation of McLean Stennes (Power Plant Operator/Journey Lineworker) into the Power Plant Operator/ Construction Worker position, effective immediately.

BE IT FURTHER RESOLVED, That the position of Power Plant Operator/ Construction Worker will require to be rebanded and graded and shall be sent into Fox Lawson. Mr.

Stennes's wage shall be frozen at his current wage of \$28.31, until regraded and successful completion of step requirements.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.65.21: APPROVAL OF COMMERCIAL CONDITIONAL USE
PERMIT FOR FARMERS COOP GRAIN AND SEED EXPANSION**

Councilmember Narverud introduced Resolution No. 3-65-21, being seconded by Councilmember Aarestad, that:

WHEREAS, Farmers Coop Grain and Seed has operated a grain elevator facility on the north side of Eighth Street along the Canadian Pacific Railroad for several years. They recently purchased the former TRF Pallet property to the east of their elevator to facilitate significant expansion; and

WHEREAS, The Coop entered a joint venture involving the grain facility with Riverland Ag Corp., a subsidiary of Ceres Global Ag. This new joint venture is called Farmers Grain, LLC. A grain elevator is an allowable use in the General Industrial District (I-2) but does require a Conditional Use Permit due to the presence of dust and noise.

NOW, THEREFORE, BE IT RESOLVED, to accept a Planning Commission and Public Works Committee recommendation to grant Farmers Coop Grain and Seed a Conditional Use Permit to allow the expansion of the Farmers Coop Grain and Seed Elevator at Eighth Street and Dewey Avenue with the following conditions:

- Acquire MPCA air quality permit.
- Install dust collection on existing facility.
- Use best practice on trains crossing Eighth Street to minimize traffic delays.
- Complete buffer requirements as per city code.
- Follow noise requirements as per city code.
- Bring storm water runoff into compliance for direct discharge to storm sewer.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, McCraw, Lorenson, Aarestad Narverud, Howe and Holmer voted aye and Bolduc voted nay. The resolution was passed.

**FIRST READING OF AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS,
MINNESOTA, OSLUND PROPERTY REZONING – MEGAN BOURNE. TO CALL FOR
THE FIRST READING OF AN ORDINANCE OF THE CITY OF THIEF RIVER FALLS,
MINNESOTA, TO CONSIDER REZONING LOTS 10, 11 AND 12, BLOCK 6, RIVERSIDE**

**ADDITION TO THIEF RIVER FALLS FROM GENERAL INDUSTRIAL DISTRICT (I-2)
TO GENERAL BUSINESS DISTRICT (C-2).**

Councilmember Aarestad motion, being seconded by Councilmember Lorensen to call for the first reading of an ordinance of the City of Thief River Falls, Minnesota, to consider rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2). The motion carried.

City Attorney Sparby read the proposed ordinance. No action was taken at this time and this ordinance will again be presented at the next Council Meeting.

**RESOLUTION NO. 3.66.21: APPROVAL OF COMPREHENSIVE PLAN AMENDMENT,
LOTS 10, 11, AND 12 BLOCK 6 RIVERSIDE ADDITION**

A Public Works Committee and Planning Commission recommendation was presented. Following discussion, Councilmember Aarestad introduced Resolution No.3.66-21, being seconded by Councilmember Narverud, that:

WHEREAS, The City of Thief River Falls has a comprehensive plan in place to use as a tool for development and planning. The city's zoning regulations reference certain aspects of the comprehensive plan for compatibility; and,

WHEREAS, the City to consider rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2). This property is owned by Andy Oslund of Grygla, Minnesota. It is a vacant lot zoned General Industrial District (I-2) and has been used primarily for equipment storage. Mr Oslund has a purchase agreement to sell the property contingent on rezoning to General Business District (C-2). The buyer of this property, Megan Bourn, plans to build a car wash and laundry facility on this parcel. The proposed use is allowable in the General Business District.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to amend the Comprehensive Plan to designate rezoning Lots 10, 11 and 12, Block 6, Riverside Addition to Thief River Falls from General Industrial District (I-2) to General Business District (C-2).

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.67.21: APPROVAL OF MAK PROPERTIES RESIDENTIAL ABOVE
COMMERCIAL CONDITIONAL USE PERMIT**

Councilmember Aarestad introduced Resolution No. 3-67-21, being seconded by Councilmember McCraw, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building

with residential apartments above commercial space. Serviceability of sanitary sewer has been verified by their engineering consultant and an access exchange through the Minnesota Department of Transportation on Highway 32 has been initiated; and,

WHEREAS, MAK Properties has submitted application for a Conditional Use Permit (CUP), which is required for the proposed mixed-use occupancy.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to approve a Conditional Use Permit for MAK Properties on property purchased by them south of Valley Home to allow Residential above a Commercial Space, subject to final site plan review.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.68.21: APPROVAL OF MAK PROPERTIES, LLC IMPERVIOUS AREA CONDITIONAL USE PERMIT

Councilmember Aarestad introduced Resolution No. 3-68-21, being seconded by Councilmember Lorenson, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space. City code requires a maximum of 40% impervious are or up to 60% impervious area with a Conditional Use Permit; and,

WHEREAS, MAK Properties has applied for a Conditional Use Permit to allow up to 60% impervious area. This is the area of all roofs, sidewalks, and parking lots. In order to maximize the number of units, meet the parking requirements of two stalls for each apartment, allow for commercial use parking spaces, allow room for a storm water treatment pond and make the project economically feasible this Conditional Use Permit is necessary.

THEREFORE, BE IT RESOLVED, to accept the Planning Commission and Public Works Committee recommendation to approve a Conditional Use Permit for Prairie Lakes Management for MAK Properties to allow up to 60% impervious area, subject to final site plan review.

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.69.21: APPROVAL OF MAK PROPERTIES STRUCTURAL HEIGHT
CONDITIONAL USE PERMIT**

Councilmember Bolduc introduced Resolution No. 3-69-21, being seconded by Councilmember Aarestad, that:

WHEREAS, MAK Properties of Grand Forks, North Dakota has completed the purchase of the vacant property south of Valley Home. They are proposing a mixed-use building with residential apartments above commercial space; and,

WHEREAS, MAK Properties has submitted application for a Conditional Use Permit (CUP) to allow structure height in excess of 25 feet to the lowest point of egress of the top floor or a maximum height of 47 feet. MAK is proposing a height of 33 feet 6 inches to the lowest point of egress of the top floor and 52 feet in height at the structure peak. This is allowable by City Code with a Conditional Use Permit provided that:

- (1) The Fire Chief and Building Official have approved;
- (2) The height of the structure will not destroy the scenic view, will not shut off light or air to surrounding properties, or otherwise be detrimental to the public; and
- (3) Structures over the above 30 foot or 25-foot height limitations shall provide an additional 5 feet of side yard for each 5 feet in height over the above 30 foot or 25-foot height limitations, respectively

THEREFORE, BE IT RESOLVED, to accept a Planning Commission and Public Works Committee recommendation to grant MAK Properties of Grand Forks a Conditional Use Permit to allow structure height exceeding 25 feet to the lowest point of egress of the top floor; and exceeding 47 feet in height at the structure peak. (Subject to final approval by Fire Chief and Building Official).

It should be noted that all costs associated with the Conditional Use Permit will be the responsibility of the property owner.

On vote being taken, the resolution was unanimously passed.

**RESOLUTION NO. 3.70.21: APPROVAL TO VACATE UTILITY EASEMENT THROUGH
LOT 1, BLOCK 2 OF LANTERN ADDITION**

Councilmember Howe introduced Resolution No. 3-70-21, being seconded by Councilmember McCraw, that:

WHEREAS, Lantern Addition was platted in 2016 as part of the Greenwood Street realignment project. Through the property acquisitions and negotiations Mike Barry, owner of the Lantern restaurant at that time, ended up owning the property inside the realigned roadway now platted as Lot 1, Block 2 of Lantern Addition; and,

WHEREAS, The City of Thief River Falls included a drainage and utility easement that Public Works Committee recommendation to approve vacating a utility easement through Lot 1, Block 2 of Lantern Addition.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation and approve the vacation of part of an existing drainage and utility easement over, under, and across that part of Lot 1, Block 2, Lantern Addition, to the City of Thief River Falls, Minnesota according to the official plat of record and on file in the office of the County Recorder in and for the County of Polk and State of Minnesota described as follows:

Beginning at the northern most corner of said Lot 1; thence South 49 degrees 19 minutes 10 seconds West, assumed bearing, along the northerly line of said Lot 1, a distance of 150.00 feet; thence South 89 degrees 11 minutes 05 seconds East, a distance of 200.73 feet, more or less, to the westerly right of way of U.S. Highway 59, as is presently constructed and existing; thence North 40 degrees 49 minutes 55 seconds West, along the westerly right of way of said U.S. Highway 59, a distance of 133.00 feet, more or less, to the point of beginning.

Said parcel contains 0.22 acres, more or less, and is subject to easements, restrictions, or reservations of record, if any.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.71.21: APPROVAL OF FILL TWO VACANT PUBLIC WORKS MAINTENANCE POSITIONS

Councilmember Narverud introduced Resolution No. 3-71-21, being seconded by Bolduc Councilmember, that:

WHEREAS, Shaun Hawkinson, Public Works Maintenance, has resigned from his position effective March 18, 2021, and Brian R. Harger (Randy) has decided to retire effective April 30, 2021. These positions are considered necessary to keep the Public Works Department operating efficiently.

THEREFORE, BE IT RESOLVED, to accept a Public Works Committee recommendation to authorize to begin the process to fill two vacant positions of Public Works Maintenance. These positions shall be offered to Teamster #320 employees as per union contract and if not filled, shall be opened to the public.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.72.21: APPROVAL OF MURAL APPLICATION AND PROCESS

A Public Works Committee recommendation was presented. Following discussion, Councilmember Lorenson introduced Resolution No. 3.72.21, being seconded by Councilmember Aarestad, that:

WHEREAS, the City has received several inquiries over the past couple years regarding proposed murals on buildings in our community. We currently have no process or guidance on how to deal with these requests other than our sign ordinance if they contain advertising. Murals have become popular for people and communities to express arts and culture; and,

WHEREAS, in an effort to recognize the value of art interest in murals the city has developed an application process to encourage interaction with the city to assure building owners are aware of the project and authorize it being done. The application process also requires details on the methods and materials along with associated cost and discusses future maintenance. The City has limited control over colors, patterns, etc. that people place on their own buildings, but the application process will help ensure awareness to some of the details and initiate third party review by the area arts council to insure there is artistic value and that it is appropriate for public viewing.

THEREFORE, BE IT RESOLVED, to approve the application as a guidance document and have no formal process.

On vote being taken, Bolduc, Lorenson, Aarestad Narverud, Howe and Holmer voted aye and McCraw voted nay. The resolution was passed.

RESOLUTION NO. 3.73.21: APPROVAL OF PURCHASE OF PLASTIC REFUSE BAGS FROM JADCORE, INC.

A Public Works Committee recommendation was presented. Following discussion, Councilmember Howe introduced Resolution No. 3.73.21, being seconded by Councilmember Aarestad, that:

WHEREAS, the City of Thief River Falls received the following bids for the purchase of plastic refuse bags; and,

2021 TABULATION OF QUOTES								
PLASTIC REFUSE BAGS								
CITY OF THIEF RIVER FALLS, MN								
Quote Deadline: March 4, 2021 2:00 p.m.								
FIRM NAME AND ADDRESS			ROLLS (INDIVIDUALLY BOXED/SLEEVED) 25/ROLL					
			COST/1,000 BAGS					
			355,000 1.3 mil non-flex	355,000 1.5 mil non-flex	355,000 1.75 mil non-flex	355,000 1.3 mil flex	355,000 1.5 mil flex	355,000 1.75 mil flex
1	Jadcore, Inc. 300 N. Fruitridge Ave Terre Haute, IN 47803	Twist Tie Green Black	\$39,192.00 \$27,761.79	\$45,298.00	\$52,824.00	No Bid	No Bid	No Bid
2	DynaPak 112 Helton Drive Lawrenceburg, TN 38464	Drawstring Green	\$53,250.00	\$61,486.00	\$71,710.00	No Bid	No Bid	No Bid
3	WasteZero 11943 Grandhaven Drive Murrells Inlet, SC 29576	Drawstring Green (30" x 32") Black	\$65,923.50 \$58,397.50 \$51,794.50	\$75,757.00 No Bid	\$88,661.25 No Bid	\$70,982.25 \$63,190.00 \$56,090.00	\$81,916.25 No Bid	\$95,814.50 No Bid
4	Plasticplace 300 Blvd of the Americas Ste 1 Lakewood, NJ 08701	Drawstring Green	\$118,996.00	\$148,674.00	\$181,192.00	No Bid	No Bid	No Bid
5	Bagbarn 975 Industrial Dr #11 Madison, IN 47250	Drawstring Green	\$65,575.60	\$72,221.20	\$83,446.30	No Bid	No Bid	No Bid

WHEREAS, Jadcore, Inc. is the lowest bidder.

THEREFORE, BE IT RESOLVED to accept a Public Works Committee recommendation and approve the bid of Jadcore, Inc. in the amount of \$27,761.79 for 355,000 black, twist tie 1.3 mil non-flex bags.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.74.21: APPROVAL OF CONTRACT WITH DANNY LARSON CONSTRUCTION, LLC FOR CITY HALL OFFICE IMPROVEMENTS

A Public Works Committee recommendation to construct a wall and make office improvements on the first floor of City Hall was presented. Following discussion, Councilmember Howe moved to table this item, being seconded by Councilmember Lorenson. On vote being to table, Prudhomme, Bolduc, Lorenson, Aarestad, McCraw, Narverud, Howe and Holmer voted aye. The motion carried and the item tabled.

RESOLUTION NO. 3.75.21: APPROVAL TO FILL VACANT JOURNEYMAN ELECTRICIAN/ ELECTRONIC TECHNICIAN POSITION IN ELECTRICAL DEPARTMENT

A Public Utilities Committee recommendation was presented. Following discussion, Councilmember Lorenson introduced Resolution No. 3.75.21, being seconded by Councilmember Bolduc, that:

WHEREAS, due to the resignation of Jeremy Snsky, Journeyman Electrician Electronic Technician effective March 18, 2021, a position is vacant in the Electric Department.

THEREFORE, BE IT RESOLVED, to accept the Public Utilities Committee recommendation to authorize to fill the Journeyman Electrician/Electronic Technician position. Position shall be offered to Teamster 320 employees are required by union contract, and if not filled opened to the public for filling.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 3.76.21: APPROVAL OF EMPLOYMENT OF RENEE OLSON AS DEPUTY CITY CLERK

Following discussion, Councilmember Aarestad introduced Resolution No. 3.76.21, being seconded by Councilmember Bolduc, that:

WHEREAS, interview were conducted on March 12, 2021 for the position of Deputy City Clerk.

NOW, THEREFORE, BE IT RESOLVED, to approve the employment of Renee Olson as Deputy City Clerk, effective March 17, 2021 at a starting wage of \$22.24 (Step 3 of the Non-Union Salary Schedule). Employment is contingent upon successful completion of all required background tests.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSION REPORTS

- Spring Clean Up – May 1st.
- Steve Narverud mentioned the railroad will be taking down old seed buildings.
- The city will monitor conditions to leaf vac for a couple of weeks. 1st week of April if weather holds.

UPCOMING MEETINGS/EVENTS

- Fire Annual Meeting – March 25th at 10:00 a.m.
- Committee of the Whole – March 30th at 5:30 p.m.
- City Council Meeting – April 6th at 5:30 p.m.
- Utilities Committee Meeting – April 12th at 7:00 a.m.
- Public Safety/Liquor Committee Meeting – April 12th at 4:30 p.m.
- Administrative Services Committee Meeting – April 13th at 3:00 p.m.
- Public Works Committee Meeting – April 14th at 4:30 p.m.
- City Council Meeting – April 20th at 5:30 p.m.

INFORMATIONAL ITEMS

- Investment Schedule dated 1/31/21 (pages124-125)

ADJOURNMENT

There being no further discussion, Councilmember Bolduc moved, being seconded by Councilmember Aarestad to adjourn at 7:07 p.m. On roll call vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS SUMMARY OF DISBURSEMENTS

April 6th, 2021 Council Meeting

PREPAYMENTS	<u>3/8/2021</u>	thru	<u>3/12/2021</u>	=	\$	<u>240,801.82</u>
PREPAYMENTS	<u>3/15/2021</u>	thru	<u>3/19/2021</u>	=	\$	<u>1,008,097.24</u>
PREPAYMENTS	<u>3/22/2021</u>	thru	<u>3/31/2021</u>	=	\$	<u>370,078.90</u>
PREPAYMENTS	<u> </u>	thru	<u> </u>	=		<u> </u>
FIRST HALF BILLS				=	\$	<u>976,967.50</u>
SECOND HALF BILLS				=		<u> </u>

GRAND TOTAL OF DISBURSEMENTS

\$ 2,595,945.46

CITY OF THIEF RIVER FALLS

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March 2021

03/22 - 03/31 Prepayments

Claim Type

Claim#	5179 AMAZON CAPITAL SERVICES INC	Ck# 083791	3/22/2021		
Cash Payment	E 69-4890-302 Computer Maintenance & lice	IPAD CAR CHARGERS (4)			\$59.96
Invoice	1KLQTQKXVY9D				
Cash Payment	E 10-4210-202 Computer Supplies	CELL PHONE ACCESSORIES			\$33.67
Invoice	1XFDDMVJ6DL6				
Cash Payment	E 10-4192-202 Computer Supplies	CELL PHONE ACCESSORIES			\$59.85
Invoice	1XFDDMVJ6DL6				
Cash Payment	E 10-4210-202 Computer Supplies	CELL PHONE ACCESSORIES			\$53.94
Invoice	17GKPLR67FL9				
Cash Payment	E 10-4210-202 Computer Supplies	DVD'S			\$40.89
Invoice	1H7MM4HM4MPV				
Cash Payment	E 10-4210-201 Office Supplies	OFFICE SUPPLIES			\$47.40
Invoice	1H7MM4HM4MPV				
Cash Payment	E 10-4192-202 Computer Supplies	USB CABLE			\$7.99
Invoice	1HX3L6VPVRMG				
Cash Payment	E 10-4312-299 Misc. Operating Expense	ANGLE GRINDER DISC			\$33.10
Invoice	1Q613J9NW1WW				
Transaction Date	3/22/2021	Due 4/21/2021	Northern State Bank	1010	Total \$336.80

Claim#	5180 FARMERS UNION OIL COMPANY	Ck# 083792	3/22/2021		
Cash Payment	E 10-4194-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$91.79
Invoice					
Cash Payment	E 10-4240-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$27.30
Invoice					
Cash Payment	E 10-4210-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$2,436.05
Invoice					
Cash Payment	E 10-4210-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$90.03
Invoice					
Cash Payment	E 10-4220-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$52.27
Invoice					
Cash Payment	E 10-4312-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$1,780.47
Invoice					
Cash Payment	E 10-4315-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$1,170.53
Invoice					
Cash Payment	E 10-4510-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$269.35
Invoice					
Cash Payment	E 62-4840-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$576.00
Invoice					
Cash Payment	E 68-4840-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$210.57
Invoice					
Cash Payment	E 69-4840-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$1,604.81
Invoice					
Cash Payment	E 82-4840-212 Gas-Oil-Lube	FUEL PURCHASES FEB 2021			\$56.55
Invoice					
Transaction Date	3/22/2021	Due 4/21/2021	Northern State Bank	1010	Total \$8,365.72

Claim#	5181 JOHN DEERE FINANCIAL	Ck# 083793	3/22/2021		
Cash Payment	E 10-4312-221 Equipment Maint & Repair	PRIMER - PAINT TRAILER			\$105.43
Invoice	10148715				
Transaction Date	3/22/2021	Due 4/21/2021	Northern State Bank	1010	Total \$105.43

Claim#	5182 JOHNSON BROTHERS LIQUOR	Ck# 083794	3/24/2021		
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Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$4,232.64
	Invoice 1706674					
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank	1010	Total	\$4,232.64
Claim#	5183 NELSON EQUIPMENT OF T R F INC	Ck# 083795	3/24/2021			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	THUMB PARTS				\$79.54
	Invoice 119259					
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank	1010	Total	\$79.54
Claim#	5184 SUNNY HILL DISTRIBUTORS INC	Ck# 083796	3/24/2021			
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$264.36
	Invoice 361241					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$60.90
	Invoice 361241					
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT				\$11.25
	Invoice 361241					
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank	1010	Total	\$336.51
Claim#	5189 BUREAU CRIMINAL APPREHENSIO	Ck# 083797	3/24/2021			
Cash Payment	E 10-4160-304 Legal Fees	2021 ANNUAL CJDN REMOTE ACCESS				\$180.00
	Invoice 646646					
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank	1010	Total	\$180.00
Claim#	5190 NATIONAL AUTO FLEET GROUP	Ck# 083798	3/24/2021			
Cash Payment	G 69-1640 Machinery & Equipment	2021 FORD F550 S/N 1FD0X5HN7MED06240				\$58,586.06
	Invoice WF1484					
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank	1010	Total	\$58,586.06
Claim#	5191 BRADY MARTZ & ASSOC PC INC	Ck# 083799	3/25/2021			
Cash Payment	G 74-2030 Flex Payroll Deductions	FLEX PAYOUT (2021)				\$3,522.17
	Invoice					
Transaction Date	3/25/2021	Due 4/24/2021	Northern State Bank	1010	Total	\$3,522.17
Claim#	5192 MINNESOTA TEAMSTERS NO. 320	Ck# 083800	3/25/2021			
Cash Payment	G 74-2400 Clearing Account	APR UNION DUES BAL				\$4,051.00
	Invoice 20210325					
Transaction Date	3/25/2021	Due 4/24/2021	Northern State Bank	1010	Total	\$4,051.00
Claim#	5193 MEDICAREBLUE RX	Ck# 083801	3/25/2021			
Cash Payment	E 74-4870-365 Senior Gold BC/BS Monthly b APR RX PREMIUM					\$2,282.00
	Invoice OYM0960SG					
Transaction Date	3/25/2021	Due 4/24/2021	Northern State Bank	1010	Total	\$2,282.00
Claim#	5194 SUN LIFE FINANCIAL - LIFE	Ck# 083802	3/25/2021			
Cash Payment	E 10-4150-133 Life Insurance	MAR LIFE #937384				\$56.95
	Invoice 20210225					
Cash Payment	E 10-4240-133 Life Insurance	MAR LIFE #937384				\$9.35
	Invoice 20210225					
Cash Payment	E 10-4650-133 Life Insurance	MAR LIFE #937384				\$31.45
	Invoice 20210225					
Cash Payment	E 10-4194-133 Life Insurance	MAR LIFE #937384				\$9.35
	Invoice 20210225					
Cash Payment	E 10-4210-133 Life Insurance	MAR LIFE #937384				\$175.10
	Invoice 20210225					

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Cash Payment	E 10-4220-133 Life Insurance	MAR LIFE #937384			\$65.45
Invoice	20210225				
Cash Payment	E 10-4312-133 Life Insurance	MAR LIFE #937384			\$46.75
Invoice	20210225				
Cash Payment	E 10-4315-133 Life Insurance	MAR LIFE #937384			\$56.10
Invoice	20210225				
Cash Payment	E 10-4510-133 Life Insurance	MAR LIFE #937384			\$37.40
Invoice	20210225				
Cash Payment	E 61-4825-133 Life Insurance	MAR LIFE #937384			\$50.83
Invoice	20210225				
Cash Payment	E 62-4825-133 Life Insurance	MAR LIFE #937384			\$40.80
Invoice	20210225				
Cash Payment	E 68-4825-133 Life Insurance	MAR LIFE #937384			\$28.05
Invoice	20210225				
Cash Payment	E 69-4825-133 Life Insurance	MAR LIFE #937384			\$162.35
Invoice	20210225				
Cash Payment	G 74-2400 Clearing Account	MAR LIFE #937384			\$430.47
Invoice	20210225				
Cash Payment	E 74-4870-364 Life Insurance - COBRA	MAR LIFE #937384			\$6.29
Invoice	20210225				
Cash Payment	E 82-4825-133 Life Insurance	MAR LIFE #937384			\$9.35
Invoice	20210225				
Transaction Date	3/25/2021	Due 4/24/2021	Northern State Bank	1010	Total \$1,216.04
Claim#	5195 VANTAGEPOINT ICMA	Ck# 083803	3/25/2021		
Cash Payment	G 74-2400 Clearing Account	03/25/21	EE CONTRIBUTIONS #302063		\$3,160.00
Invoice	20210325				
Transaction Date	3/25/2021	Due 4/24/2021	Northern State Bank	1010	Total \$3,160.00
Claim#	5196 TRF RADIO	Ck# 083804	3/29/2021		
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$550.00
Invoice	27531-2				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$300.00
Invoice	27850.1				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$550.00
Invoice	27531-1				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$2,300.00
Invoice	27640-1				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$550.00
Invoice	25658-12				
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING	FEB		\$1,500.00
Invoice	26518-2				
Transaction Date	3/29/2021	Due 4/28/2021	Northern State Bank	1010	Total \$5,750.00
Claim#	5197 TANGQUIST,DWIGHT	Ck# 083805	3/30/2021		
Cash Payment	E 61-4840-214 Off Sale Supplies	HIPPO BAGS - 13 CASES			\$662.35
Invoice					
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total \$662.35
Claim#	5198 CARDMEMBER SERVICE	Ck# 083806	3/30/2021		
Cash Payment	E 10-4210-288 Personal Protective Equipme	MOLLE POUCHES			\$200.23
Invoice	17721148				

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Cash Payment	E 10-4312-240 Small Tools and Minor Equip	DRILL PRESS			\$579.14
	Invoice 2151493				
Cash Payment	E 10-4312-299 Misc. Operating Expense	DRILL PRESS VISE			\$89.22
	Invoice 111332687				
Cash Payment	E 67-4890-437 Taxes and Licenses	BOILER LICENSE - B GUSTAFSON			\$20.00
	Invoice 623704				
Cash Payment	E 62-4890-440 Travel, Conference, School	LODGING - T BENSON			\$223.00
	Invoice 506722				
Cash Payment	E 61-4840-214 Off Sale Supplies	GRIP PAK RINGS			\$172.50
	Invoice 9242				
Cash Payment	E 69-4840-299 Misc. Operating Expense	ICE MACHINE CLEANER			\$63.17
	Invoice 8953377				
Cash Payment	E 63-4850-223 Building Maint & Repair	SNOW/ICE SENSOR			\$598.49
	Invoice 8959512				
Cash Payment	E 10-4192-302 Computer Maintenance & lices	PASSWORD KEEPER			\$28.86
	Invoice 6020153759				
Cash Payment	E 10-4240-433 Dues and Subscriptions	ICC - MEMBERSHIP G HUFNAGLE			\$145.00
	Invoice 3302574				
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total \$2,119.61
Claim#	5199 MARCO TECHNOLOGIES LLC	Ck# 083807	3/30/2021		
Cash Payment	E 10-4650-303 Contracts Expense	COPIER LEASE	MAR		\$122.05
	Invoice 8499774				
Cash Payment	E 10-4150-303 Contracts Expense	COPIER METER READING	MAR		\$365.25
	Invoice 8522116				
Cash Payment	E 63-4890-303 Contracts Expense	COPIER METRE READING	MAR		\$256.33
	Invoice 8522116				
Cash Payment	E 69-4890-303 Contracts Expense	COPIER LEASE	FEB		\$74.07
	Invoice 8483766				
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total \$817.70
Claim#	5200 NORTHWEST BEVERAGE INC	Ck# 083808	3/30/2021		
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$2,116.40
	Invoice 133483				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$28,405.80
	Invoice 133461				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$134.00
	Invoice 133461				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$3,136.50
	Invoice 133382				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$13,877.25
	Invoice 133359				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE			\$898.45
	Invoice 133300				
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total \$48,568.40
Claim#	5201 PEPSI BEVERAGES COMPANY	Ck# 083809	3/30/2021		
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$413.20
	Invoice 92424605				
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total \$413.20
Claim#	5202 VERIZON WIRELESS #786782900	Ck# 083810	3/30/2021		

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Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4650-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 65-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4194-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4192-302 Computer Maintenance & l	WIRELESS PHONE CHARGES MAR/APR	\$40.01
Invoice 9876025506		
Cash Payment E 62-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$40.01
Invoice 9876025506		
Cash Payment E 61-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$36.50
Invoice 9876025506		
Cash Payment E 10-4510-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4192-302 Computer Maintenance & l	WIRELESS PHONE CHARGES MAR/APR	\$40.01
Invoice 9876025506		
Cash Payment E 61-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$94.49
Invoice 9876025506		
Cash Payment E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4510-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$91.49
Invoice 9876025506		
Cash Payment E 10-4150-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4240-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4150-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		
Cash Payment E 10-4150-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$51.50
Invoice 9876025506		
Cash Payment E 62-4830-321 Communication Expense	WIRELESS PHONE CHARGES MAR/APR	\$41.50
Invoice 9876025506		

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Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 10-4315-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	-\$24.43
Invoice	9876025506			
Cash Payment	E 82-4830-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4192-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 10-4192-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$31.50
Invoice	9876025506			
Cash Payment	E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 68-4830-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Cash Payment	E 62-4830-321 Communication Expense	WIRELESS PHONE CHARGES	MAR/APR	\$41.50
Invoice	9876025506			
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank 1010	Total \$1,669.08
Claim#	5211 ROSIEBO PROPERTIES	Ck# 083811	3/31/2021	
Cash Payment	E 51-4680-590 Work in Process-Constructio	2021 ST & UTIL IMP - R/W ACQUISTION		\$8,500.00
Invoice				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$8,500.00
Claim#	5212 U S POSTMASTER	Ck# 083812	3/31/2021	
Cash Payment	E 10-4315-201 Office Supplies	POSTAGE - APR UTILITY BILLS (3653)		\$251.51
Invoice				
Cash Payment	E 69-4840-201 Office Supplies	POSTAGE - APR UTILITY BILLS (3653)		\$670.69
Invoice				
Cash Payment	E 68-4840-201 Office Supplies	POSTAGE - APR UTILITY BILLS (3653)		\$167.68
Invoice				
Cash Payment	E 62-4840-201 Office Supplies	POSTAGE - APR UTILITY BILLS (3653)		\$586.85
Invoice				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$1,676.73
Claim#	5221 PENNINGTON CO MOTOR VEHICLE	Ck# 083813	3/31/2021	
Cash Payment	G 69-1640 Machinery & Equipment	REG/TAX/TITLE - 2021 FORD F550		\$3,858.09
Invoice	1FD0X5H...ED0624			
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$3,858.09

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Claim#	5289 MN DPT OF HUMAN SERVICES	Ck#	004433	3/26/2021		
Cash Payment	G 74-2400 Clearing Account		03/25/21	EMPLOYEE GARNISHMENTS		\$484.99
	Invoice 20210325					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$484.99
Claim#	5290 MN DPT OF REVENUE - WITHHOLDI	Ck#	004434	3/26/2021		
Cash Payment	G 74-2016 State Withholding		03/25/21	PAYROLL TAXES		\$8,735.87
	Invoice 20210325					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$8,735.87
Claim#	5291 INTERNAL REVENUE SERVICE	Ck#	004435	3/25/2021		
Cash Payment	G 74-2015 Payroll Taxes Payable		03/25/21	PAYROLL TAXES		\$42,696.59
	Invoice 20210325					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$42,696.59
Claim#	5292 P E R A OF MN	Ck#	004436	3/25/2021		
Cash Payment	G 74-2018 PERA Payable		03/25/21	P E R A		\$40,156.73
	Invoice 20210325					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$40,156.73
Claim#	5293 FURTHER - H S A	Ck#	004437	3/23/2021		
Cash Payment	E 10-4150-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$455.04
	Invoice					
Cash Payment	E 10-4210-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$1,486.84
	Invoice					
Cash Payment	E 10-4220-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$227.52
	Invoice					
Cash Payment	E 10-4312-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$1,031.80
	Invoice					
Cash Payment	E 10-4315-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$515.90
	Invoice					
Cash Payment	E 10-4510-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$515.90
	Invoice					
Cash Payment	E 61-4825-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$743.42
	Invoice					
Cash Payment	E 68-4825-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$515.90
	Invoice					
Cash Payment	E 69-4825-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$1,031.80
	Invoice					
Cash Payment	E 82-4825-131 Health Insurance			MAR EMPLOYER H S A CONTRIBUTION		\$515.90
	Invoice					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$7,040.02
Claim#	5294 FURTHER - VEBA	Ck#	004438	3/23/2021		
Cash Payment	E 10-4150-131 Health Insurance			MAR EMPLOYER VEBA CONTRIBUTION		\$743.42
	Invoice					
Cash Payment	E 10-4210-131 Health Insurance			MAR EMPLOYER VEBA CONTRIBUTION		\$3,140.34
	Invoice					
Cash Payment	E 10-4220-131 Health Insurance			MAR EMPLOYER VEBA CONTRIBUTION		\$1,714.36
	Invoice					
Cash Payment	E 10-4240-131 Health Insurance			MAR EMPLOYER VEBA CONTRIBUTION		\$515.90
	Invoice					

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Cash Payment Invoice	E 10-4312-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$1,259.32
Cash Payment Invoice	E 10-4315-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$455.04
Cash Payment Invoice	E 10-4510-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$682.56
Cash Payment Invoice	E 10-4650-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$455.04
Cash Payment Invoice	E 62-4825-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$743.42
Cash Payment Invoice	E 68-4825-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$227.52
Cash Payment Invoice	E 69-4825-131 Health Insurance	MAR EMPLOYER VEBA CONTRIBUTION		\$3,762.04
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank 1010	Total \$13,698.96
Claim#	5295 MN DPT OF REVENUE - SALES TAX	Ck# 004439	3/22/2021	
Cash Payment Invoice	G 61-2022 Sales Tax Payable	SALES TAX FEB		\$37,324.00
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank 1010	Total \$37,324.00
Claim#	5296 MN DPT OF REVENUE - SALES TAX	Ck# 004440	3/22/2021	
Cash Payment Invoice	G 69-2022 Sales Tax Payable	SALES TAX FEB		\$48,608.20
Cash Payment Invoice	G 10-2022 Sales Tax Payable	SALES TAX FEB		\$9,662.19
Cash Payment Invoice	G 62-2022 Sales Tax Payable	SALES TAX FEB		\$72.90
Cash Payment Invoice	E 10-4312-221 Equipment Maint & Repair	USE TAX FEB		-\$159.74
Cash Payment Invoice	E 10-4315-221 Equipment Maint & Repair	USE TAX FEB		\$4.83
Cash Payment Invoice	E 10-4315-223 Building Maint & Repair	USE TAX FEB		\$34.17
Cash Payment Invoice	E 10-4315-240 Small Tools and Minor Equip	USE TAX FEB		-\$2.16
Cash Payment Invoice	E 10-4315-299 Misc. Operating Expense	USE TAX FEB		\$3.17
Cash Payment Invoice	E 10-4510-224 Department Maint & Repair	USE TAX FEB		-\$16.24
Cash Payment Invoice	E 61-4840-214 Off Sale Supplies	USE TAX FEB		\$56.99
Cash Payment Invoice	E 61-4840-299 Misc. Operating Expense	USE TAX FEB		\$4.63
Cash Payment Invoice	E 61-4850-223 Building Maint & Repair	USE TAX FEB		\$42.37
Cash Payment Invoice	E 62-4840-299 Misc. Operating Expense	USE TAX FEB		-\$6.61
Cash Payment Invoice	G 69-1410 Inventory - Materials	USE TAX FEB		\$455.47
Cash Payment Invoice	E 69-4840-240 Small Tools and Minor Equip	USE TAX FEB		\$17.94

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Cash Payment	E 69-4840-288 Personal Protective Equipme	USE TAX FEB				\$34.20
Invoice						
Cash Payment	E 69-4840-299 Misc. Operating Expense	USE TAX FEB				\$25.54
Invoice						
Cash Payment	E 69-4850-221 Equipment Maint & Repair	USE TAX FEB				\$82.51
Invoice						
Cash Payment	E 69-4850-223 Building Maint & Repair	USE TAX FEB				\$28.81
Invoice						
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	USE TAX FEB				\$42.83
Invoice						
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$58,992.00
Claim#	5297 MINNESOTA STATE RETIREMENT S	Ck# 004441	3/29/2021			
Cash Payment	E 68-4825-134 MSRS HCSP	HCSP CITY CONTRIBUTIONS				\$157.92
Invoice	20210305					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$157.92
Claim#	5298 FURTHER - H S A	Ck# 004442	3/29/2021			
Cash Payment	G 74-2400 Clearing Account	03/25/21 EMPLOYEE H S A CONTRIBUTIONS				\$302.75
Invoice	20210325					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$302.75
Claim Type					Total	\$370,078.90

Pre-Written Checks	\$370,078.90
Checks to be Generated by the Compute	\$0.00
Total	\$370,078.90

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Claim Type

Claim#	5039 BRADY MARTZ & ASSOC PC INC	Ck# 083662	3/9/2021			
Cash Payment	G 74-2030 Flex Payroll Deductions	FLEX PAYOUT - 2020				\$600.00
Invoice						
Cash Payment	G 74-2030 Flex Payroll Deductions	FLEX PAYOUT - 2021				\$774.77
Invoice						
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$1,374.77
Claim#	5040 MINNESOTA ENERGY GROUP-0000	Ck# 083663	3/9/2021			
Cash Payment	E 69-4830-389 Utilities Expense	GAS METER READING FEB				\$1,613.63
Invoice	MTR 20102654					
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$1,613.63
Claim#	5041 NORTHWEST BEVERAGE INC	Ck# 083664	3/9/2021			
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$13,453.55
Invoice	133193					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$134.00
Invoice	133193					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$1,807.10
Invoice	133206					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$15,823.80
Invoice	133279					
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$31,218.45
Claim#	5042 POMPS TIRE SERVICE	Ck# 083665	3/9/2021			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	TRUCK TIRE & RPR				\$377.25
Invoice	1550007253					
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$377.25
Claim#	5043 POWERPLAN	Ck# 083666	3/9/2021			
Cash Payment	E 10-4312-226 Signs-Brooms-Paint	REVERSE SALES TAX CHARGE				-\$7.29
Invoice	2413109					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	PAINT - TRAILER				\$153.04
Invoice	2412809					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	CLAMP - MOTOR GRADER				\$22.99
Invoice	2432009					
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$168.74
Claim#	5044 T R F CONVENTION & VISITORS	Ck# 083667	3/9/2021			
Cash Payment	E 10-4670-303 Contracts Expense	LODGING TAX JAN				\$12,543.97
Invoice						
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total	\$12,543.97
Claim#	5045 TRF HARDWARE	Ck# 083668	3/9/2021			
Cash Payment	E 10-4312-299 Misc. Operating Expense	SPRAY PAINT				\$5.49
Invoice	24201109					
Cash Payment	E 10-4315-299 Misc. Operating Expense	SWITCH COVER/METAL BOX				\$3.67
Invoice	22068527					
Cash Payment	E 69-4850-223 Building Maint & Repair	CAULKING GUN/ADHESIVE				\$25.47
Invoice	24198752					
Cash Payment	E 69-4850-223 Building Maint & Repair	STAR CON LAG/TORX BIT				\$18.97
Invoice	24199005					
Cash Payment	E 69-4840-299 Misc. Operating Expense	SPRAY PAINT - TRAILER				\$6.49
Invoice	24199315					

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Cash Payment	E 62-4850-229 Water Meter Maintenance	MASONRY DRILL BIT			\$7.07
	Invoice 24199301				
Cash Payment	E 62-4840-299 Misc. Operating Expense	TRASH BAGS/DISH SOAP			\$38.96
	Invoice 24200318				
Cash Payment	E 68-4840-299 Misc. Operating Expense	OPTISORB - GEN SHACK			\$24.56
	Invoice 22068059				
Cash Payment	E 10-4510-299 Misc. Operating Expense	PADLOCK/KEYS			\$17.96
	Invoice 24200220				
Cash Payment	E 10-4312-299 Misc. Operating Expense	NUTS/BOLTS/SCREWS			\$3.90
	Invoice 24200206				
Cash Payment	E 68-4850-223 Building Maint & Repair	JUNCTION BOX			\$14.85
	Invoice 24198627				
Cash Payment	E 62-4840-299 Misc. Operating Expense	HEADLIGHT/SUSPENDERS			\$69.97
	Invoice 22067367				
Cash Payment	E 10-4510-223 Building Maint & Repair	PAINT BRUSH/TRAY LINER/PAINT			\$59.94
	Invoice 22068515				
Transaction Date	3/9/2021	Due 4/8/2021	Northern State Bank	1010	Total \$297.30
Claim#	5144 BLUE CROSS BLUE SHIELD OF MIN	Ck# 083670	3/11/2021		
Cash Payment	E 74-4870-365 Senior Gold BC/BS Monthly b APR SENIOR GOLD PREMIUM				\$3,521.00
	Invoice				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$3,521.00
Claim#	5145 LAW ENFORCEMENT LABOR SERVI	Ck# 083671	3/11/2021		
Cash Payment	G 74-2400 Clearing Account	MAR UNION DUES			\$889.00
	Invoice 20210311				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$889.00
Claim#	5146 NCPERS GROUP LIFE INS	Ck# 083672	3/11/2021		
Cash Payment	G 74-2400 Clearing Account	APR LIFE INS PREMIUM			\$240.00
	Invoice 20210311				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$240.00
Claim#	5147 SUN LIFE FINANCIAL (LTD)	Ck# 083673	3/11/2021		
Cash Payment	G 74-2400 Clearing Account	MAR LTD #937384			\$474.43
	Invoice 20210211				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$474.43
Claim#	5148 VANTAGEPOINT ICMA	Ck# 083674	3/11/2021		
Cash Payment	G 74-2400 Clearing Account	03/11/21 EE CONTRIBUTIONS #302063			\$3,310.00
	Invoice 20210311				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$3,310.00
Claim#	5149 BUILDERS FIRSTSOURCE INC	Ck# 083675	3/11/2021		
Cash Payment	E 69-4840-299 Misc. Operating Expense	MTRLS - SHOP FLOOR RPRS			\$21.57
	Invoice 82920651				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$21.57
Claim#	5150 GARDEN VALLEY TECHNOLOGIES	Ck# 083676	3/11/2021		
Cash Payment	E 10-4110-321 Communication Expense	EQUIPMENT LEASE/MAINTENANCE			\$341.50
	Invoice 101057955				
Cash Payment	E 10-4150-321 Communication Expense	PHONE CHARGES - MAR			\$398.88
	Invoice 101057955				

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Cash Payment	E 10-4220-321 Communication Expense	PHONE CHARGES - MAR			\$66.95
Invoice	101057955				
Cash Payment	E 10-4240-321 Communication Expense	PHONE CHARGES - MAR			\$36.98
Invoice	101057955				
Cash Payment	E 10-4312-321 Communication Expense	PHONE CHARGES - MAR			\$83.97
Invoice	101057955				
Cash Payment	E 10-4510-321 Communication Expense	PHONE CHARGES - MAR			\$48.99
Invoice	101057955				
Cash Payment	E 10-4570-321 Communication Expense	PHONE CHARGES - MAR			\$9.99
Invoice	101057955				
Cash Payment	E 10-4650-321 Communication Expense	PHONE CHARGES - MAR			\$137.97
Invoice	101057955				
Cash Payment	E 61-4830-321 Communication Expense	PHONE CHARGES - MAR			\$81.00
Invoice	101057955				
Cash Payment	E 62-4830-321 Communication Expense	PHONE CHARGES - MAR			\$222.87
Invoice	101057955				
Cash Payment	E 63-4830-321 Communication Expense	PHONE CHARGES - MAR			\$281.85
Invoice	101057955				
Cash Payment	E 69-4830-321 Communication Expense	PHONE CHARGES - MAR			\$341.91
Invoice	101057955				
Cash Payment	E 61-4830-321 Communication Expense	DIRECT DIALED DAY CALL			\$0.07
Invoice	101057955				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$2,052.93
Claim#	5151 MINNESOTA ENERGY GROUP-0000	Ck# 083677	3/11/2021		
Cash Payment	E 10-4220-389 Utilities Expense	GAS METER READING - FEB			\$353.52
Invoice	MTR 20112406				
Cash Payment	E 68-4830-389 Utilities Expense	GAS METER READING - FEB			\$22.06
Invoice	MTR 20085562				
Cash Payment	E 10-4570-389 Utilities Expense	GAS METER READING - FEB			\$653.20
Invoice	MTR 749831				
Cash Payment	E 10-4560-389 Utilities Expense	GAS METER READING - FEB			\$513.65
Invoice	MTR 845377				
Cash Payment	E 10-4550-389 Utilities Expense	GAS METER READING - FEB			\$578.88
Invoice	MTR 20041829				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$2,121.31
Claim#	5152 MINNESOTA ENERGY GROUP-0000	Ck# 083678	3/11/2021		
Cash Payment	E 10-4194-389 Utilities Expense	GAS METER READING FEB			\$144.51
Invoice					
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$144.51
Claim#	5153 NELSON EQUIPMENT OF T R F INC	Ck# 083679	3/11/2021		
Cash Payment	E 10-4315-221 Equipment Maint & Repair	PARTS - TOMMY GATE RPR			\$22.24
Invoice	119073				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$22.24
Claim#	5154 PRODUCTIVITY PLUS ACCOUNT	Ck# 083680	3/11/2021		
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BRAKE PUMP PRESSURE HOSE - PAYLOADER			\$180.90
Invoice	15131080				
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank	1010	Total \$180.90
Claim#	5155 VERIZON WIRELESS #742042583	Ck# 083681	3/11/2021		

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Cash Payment	E 62-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$37.01
Invoice	9874553837			
Cash Payment	E 62-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Cash Payment	E 62-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 10-4150-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$51.22
Invoice	9874553837			
Cash Payment	E 10-4210-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	-\$22.49
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 68-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$35.01
Invoice	9874553837			
Cash Payment	E 69-4830-321 Communication Expense	MONTHLY IPAD CHARGES	MAR	\$40.01
Invoice	9874553837			
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank 1010	Total \$515.86
Claim#	5156 VERIZON WIRELESS #786782900	Ck# 083682	3/11/2021	
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 10-4650-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 65-4830-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 10-4194-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 10-4192-302 Computer Maintenance & l	WIRELESS PHONE CHARGES	FEB/MAR	\$40.01
Invoice	9873883822			
Cash Payment	E 62-4830-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$40.01
Invoice	9873883822			
Cash Payment	E 61-4830-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			
Cash Payment	E 10-4210-321 Communication Expense	WIRELESS PHONE CHARGES	FEB/MAR	\$41.50
Invoice	9873883822			

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Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$36.50
Cash Payment E 10-4510-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4192-302 Computer Maintenance & lice Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$40.01
Cash Payment E 61-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 69-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4510-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 69-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 69-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4150-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4240-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4150-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4150-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$51.50
Cash Payment E 62-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4315-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 82-4830-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$41.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$31.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$31.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$31.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$31.50
Cash Payment E 10-4210-321 Communication Expense Invoice 9873883822	WIRELESS PHONE CHARGES FEB/MAR	\$31.50

CITY OF THIEF RIVER FALLS

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March 2021

Cash Payment	E 10-4192-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$31.50
Invoice	9873883822			
Cash Payment	E 10-4192-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$31.50
Invoice	9873883822			
Cash Payment	E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$41.50
Invoice	9873883822			
Cash Payment	E 69-4830-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$41.50
Invoice	9873883822			
Cash Payment	E 68-4830-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$41.50
Invoice	9873883822			
Cash Payment	E 62-4830-321 Communication Expense	WIRELESS PHONE CHARGES FEB/MAR		\$41.50
Invoice	9873883822			
Transaction Date	3/11/2021	Due 4/10/2021	Northern State Bank 1010	Total \$1,632.03
Claim#	5157 PENNINGTON CO MOTOR VEHICLE	Ck# 083683	3/12/2021	
Cash Payment	E 10-4312-240 Small Tools and Minor Equip	TITLE/TAX/REG FEES - PAINT TRAILER		\$137.50
Invoice				
Transaction Date	3/12/2021	Due 4/11/2021	Northern State Bank 1010	Total \$137.50
Claim#	5158 SUNNY HILL DISTRIBUTORS INC	Ck# 083684	3/12/2021	
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE		\$285.21
Invoice	360943			
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE		\$81.00
Invoice	360943			
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT		\$9.00
Invoice	360943			
Transaction Date	3/12/2021	Due 4/11/2021	Northern State Bank 1010	Total \$375.21
Claim#	5164 PAYMENT SERVICE NETWORK INC	Ck# 004422	3/3/2021	
Cash Payment	E 69-4890-306 Credit Card Fees	CREDIT CARD FEES - FEB		\$448.45
Invoice				
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$448.45
Claim#	5165 MN DPT OF REVENUE - WITHHOLDI	Ck# 004423	3/12/2021	
Cash Payment	G 74-2016 State Withholding	03/11/21 PAYROLL TAXES		\$9,117.79
Invoice	20210311			
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$9,117.79
Claim#	5166 MN DPT OF HUMAN SERVICES	Ck# 004424	3/12/2021	
Cash Payment	G 74-2400 Clearing Account	03/11/21 EMPLOYEE GARNISHMENTS		\$484.99
Invoice	20210311			
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$484.99
Claim#	5167 BANKCARD ELECTRONIC PAYMEN	Ck# 004425	3/2/2021	
Cash Payment	E 61-4890-306 Credit Card Fees	CREDIT CARD FEES - FEB		\$6,329.93
Invoice				
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$6,329.93
Claim#	5168 INTERNAL REVENUE SERVICE	Ck# 004426	3/11/2021	
Cash Payment	G 74-2015 Payroll Taxes Payable	03/11/21 PAYROLL TAXES		\$44,591.15
Invoice	20210311			
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$44,591.15
Claim#	5169 SANFORD HLTH OCCUPATIONAL M	Ck# 004427	3/11/2021	

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Cash Payment	E 69-4840-299 Misc. Operating Expense	RANDOM DRUG/ALC TESTING	\$55.00
Invoice			
Transaction Date	3/17/2021	Due 4/16/2021 Northern State Bank 1010	Total \$55.00
Claim#	5170 P E R A O F M N	Ck# 004428 3/11/2021	
Cash Payment	G 74-2018 PERA Payable	03/11/21 P E R A CONTRIBUTIONS	\$41,049.27
Invoice	20210311		
Transaction Date	3/17/2021	Due 4/16/2021 Northern State Bank 1010	Total \$41,049.27

Total \$165,309.18

Claim Type Direct

Claim#	5046 CITY OF T R F - UTILITIES BLLG	Ck# 083669 3/10/2021	
Cash Payment	G 69-2025 Customer Deposits	DUE CITY FROM CUSTOMER DEPOSITS	\$1,135.87
Invoice			
Cash Payment	E 69-4890-876 Customer Records & Collecti	INT PAID TO CITY FROM DEPOSITS	\$5.71
Invoice			
Cash Payment	E 10-4194-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$2,926.22
Invoice			
Cash Payment	E 10-4194-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$23.81
Invoice			
Cash Payment	E 10-4210-310 Animal Control	FEB UTILITIES - DUE MAR	\$335.58
Invoice			
Cash Payment	E 10-4220-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$592.55
Invoice			
Cash Payment	E 10-4312-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$1,013.45
Invoice			
Cash Payment	E 10-4315-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$853.36
Invoice			
Cash Payment	E 10-4316-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$19,256.15
Invoice			
Cash Payment	E 10-4510-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$993.76
Invoice			
Cash Payment	E 10-4510-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$809.58
Invoice			
Cash Payment	E 10-4550-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$1,459.78
Invoice			
Cash Payment	E 10-4670-299 Misc. Operating Expense	FEB UTILITIES - DUE MAR	\$200.38
Invoice			
Cash Payment	E 10-4670-450 Senior Citizen Programs	FEB UTILITIES - DUE MAR	\$1,312.95
Invoice			
Cash Payment	E 10-4560-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$661.77
Invoice			
Cash Payment	E 61-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$2,630.41
Invoice			
Cash Payment	E 69-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$6,587.37
Invoice			
Cash Payment	E 62-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$29,281.60
Invoice			
Cash Payment	E 68-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$5,169.29
Invoice			
Cash Payment	E 82-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR	\$181.77
Invoice			

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Cash Payment	E 67-4830-389 Utilities Expense	FEB UTILITIES - DUE MAR		\$61.28
Invoice				
Transaction Date	3/10/2021	Northern State Bank 1010	Total	\$75,492.64
	Claim Type	Direct	Total	\$75,492.64

Pre-Written Checks	\$240,801.82
Checks to be Generated by the Compute	\$0.00
Total	\$240,801.82

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March 2021

03/15 - 03/19 Prepayments

Claim Type

Claim#	5159 AMERIPRIDE SERVICES INC	Ck# 083685	3/15/2021		
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	JAN		\$88.42
Invoice	3501598052				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	JAN		\$80.59
Invoice	3501590378				
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE	JAN		\$76.81
Invoice	3501592924				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	JAN		\$88.42
Invoice	3501595382				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	JAN		\$88.42
Invoice	3501592911				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	FEB		\$88.42
Invoice	3501600519				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	FEB		\$88.42
Invoice	3501605960				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	FEB		\$88.42
Invoice	3501608721				
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE	FEB		\$76.81
Invoice	3501598069				
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE	FEB		\$76.81
Invoice	3501608748				
Cash Payment	E 10-4312-299 Misc. Operating Expense	LAUNDRY SERVICE	FEB		\$88.42
Invoice	3501603319				
Cash Payment	E 62-4890-303 Contracts Expense	LAUNDRY SERVICE	FEB		\$76.81
Invoice	3501603342				
Transaction Date	3/15/2021	Due 4/14/2021	Northern State Bank	1010	Total \$1,006.77
Claim#	5160 BENSON, TERRY	Ck# 083686	3/15/2021		
Cash Payment	E 62-4890-440 Travel, Conference, School	REIMBURSE - MILEAGE EXPENSE BAL			\$157.51
Invoice	030421				
Transaction Date	3/15/2021	Due 4/14/2021	Northern State Bank	1010	Total \$157.51
Claim#	5161 BRADY MARTZ & ASSOC PC INC	Ck# 083687	3/15/2021		
Cash Payment	G 74-2030 Flex Payroll Deductions	FLEX PAYOUT - 2020			\$700.08
Invoice					
Cash Payment	G 74-2030 Flex Payroll Deductions	FLEX PAYOUT - 2021			\$380.44
Invoice					
Transaction Date	3/15/2021	Due 4/14/2021	Northern State Bank	1010	Total \$1,080.52
Claim#	5162 JOHNSON BROTHERS LIQUOR	Ck# 083688	3/15/2021		
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$104.40
Invoice	1740097				
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE			\$3,157.00
Invoice	1753358				
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE			\$239.85
Invoice	1755772				
Cash Payment	E 61-4810-253 Wine for Resale	WINE CREDIT			-\$41.37
Invoice	124122				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR CREDIT			-\$134.04
Invoice	124115				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			-\$45.84
Invoice	135092				

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Cash Payment	E 10-4315-299 Misc. Operating Expense	SOCKET HOLDERS/110V TIMER		\$28.37
	Invoice 1538588			
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	PVC PIPE/COUPLINGS		\$19.08
	Invoice 1538645			
Cash Payment	E 10-4220-288 Personal Protective Equipme	ACCOUNTABILITY TAGS		\$7.47
	Invoice 1539817			
Cash Payment	E 10-4510-299 Misc. Operating Expense	THERMOMETER/SAWHORSE BRACKET		\$19.97
	Invoice 1542475			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	MATERIALS - PAINT TRAILER		\$479.13
	Invoice 1543589			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	MATERIALS - PAINT TRAILER		\$27.47
	Invoice 1543772			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	MATERIALS - PAINT TRAILER		\$29.96
	Invoice 1544723			
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	SUMP PUMP - PWR PLNT		\$160.06
	Invoice 1547603			
Cash Payment	E 69-4840-299 Misc. Operating Expense	TORCH KIT/FILTER - UNIT 111		\$63.88
	Invoice 1548120			
Cash Payment	E 61-4840-240 Small Tools and Minor Equip	STIHL TRIMMER		\$218.80
	Invoice 1551221			
Cash Payment	E 10-4312-299 Misc. Operating Expense	ELECTRICAL PLUG		\$6.99
	Invoice 1552806			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	TRAILER PARTS		\$56.44
	Invoice 1543851			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	TRAILER FENDER		\$15.00
	Invoice 1544301			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	RTN CR - TRAILER PARTS		-\$25.99
	Invoice 1550871			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	VAPOR CARTRIDGE/WATCH BATTERY		\$25.44
	Invoice 1552760			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	LED LIGHT/AIR FILTER		\$66.85
	Invoice 1550883			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	RTN CR - PARTS PAINT TRAILER		-\$13.99
	Invoice 1552756			
Cash Payment	E 10-4510-299 Misc. Operating Expense	SAW HORSE BRACKET		\$9.98
	Invoice 1538991			
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$1,244.90
Claim#	5174 MCFOA	Ck# 083786	3/17/2021	
Cash Payment	E 10-4150-433 Dues and Subscriptions	2021 MEMBERSHIP-RENEE OLSON		\$45.00
	Invoice			
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank 1010	Total \$45.00
Claim#	5175 MINNESOTA ENERGY GROUP-0000	Ck# 083787	3/17/2021	
Cash Payment	E 10-4315-389 Utilities Expense	GAS METER READING FEB		\$298.72
	Invoice 3631788802			
Cash Payment	E 10-4510-389 Utilities Expense	GAS METER READING FEB		\$128.02
	Invoice 3631788802			
Cash Payment	E 10-4312-389 Utilities Expense	GAS METER READING FEB		\$479.54
	Invoice 3631788802			
Cash Payment	E 10-4510-389 Utilities Expense	GAS METER READING FEB		\$58.12
	Invoice 3631788802			

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March 2021

Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank	1010	Total	\$964.40
Claim#	5176 QUALITY FARM SUPPLY INC	Ck# 083788	3/17/2021			
Cash Payment	E 10-4312-221 Equipment Maint & Repair	FILTER #5525				\$81.47
Invoice	123525					
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank	1010	Total	\$81.47
Claim#	5177 T D S METROCOM	Ck# 083789	3/17/2021			
Cash Payment	E 68-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$770.50
Invoice						
Cash Payment	E 62-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$65.00
Invoice						
Cash Payment	E 62-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$65.00
Invoice						
Cash Payment	E 10-4210-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$65.00
Invoice						
Cash Payment	E 61-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 10-4510-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$47.56
Invoice						
Cash Payment	E 63-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$46.01
Invoice						
Cash Payment	E 10-4194-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 10-4670-450 Senior Citizen Programs	SECURITY/PHONE LINES - MAR/APR				\$43.86
Invoice						
Cash Payment	E 10-4220-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 10-4150-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 61-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 10-4670-450 Senior Citizen Programs	SECURITY/PHONE LINES - MAR/APR				\$47.56
Invoice						
Cash Payment	E 61-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$43.56
Invoice						
Cash Payment	E 63-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$48.06
Invoice						
Cash Payment	E 69-4830-321 Communication Expense	SECURITY/PHONE LINES - MAR/APR				\$65.00
Invoice						
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank	1010	Total	\$1,524.91
Claim#	5178 WALMART COMMUNITY ATLANTA	Ck# 083790	3/17/2021			
Cash Payment	E 10-4194-223 Building Maint & Repair	PAINTING SUPPLIES - DEPOT				\$17.70
Invoice	07433					
Cash Payment	E 10-4220-299 Misc. Operating Expense	CLEANING SUPPLIES				\$112.05
Invoice	07489					
Cash Payment	E 62-4840-288 Personal Protective Equipme	UNIFORM SOAP				\$25.59
Invoice	08744					
Transaction Date	3/17/2021	Due 4/16/2021	Northern State Bank	1010	Total	\$155.34
Claim#	5185 MINNESOTA STATE RETIREMENT S	Ck# 004429	3/24/2021			

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Cash Payment	E 10-4210-131 Health Insurance	HCSP RETIREE CONTRIBUTION		\$100.00
Invoice	895860005			
Cash Payment	E 62-4825-131 Health Insurance	HCSP RETIREE CONTRIBUTION		\$200.00
Invoice	895860005			
Cash Payment	E 69-4825-131 Health Insurance	HCSP RETIREE CONTRIBUTION		\$400.00
Invoice	895860005			
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank 1010	Total \$700.00
Claim#	5186 <i>N M P A</i>	Ck# 004430	3/15/2021	
Cash Payment	E 69-4810-840 Purchased Power	DE & ENERGY FEB		\$990,161.15
Invoice				
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank 1010	Total \$990,161.15
Claim#	5187 <i>FURTHER - H S A</i>	Ck# 004431	3/15/2021	
Cash Payment	G 74-2400 Clearing Account	03/11/21 EMPLOYEE H S A CONTRIBUTIONS		\$302.75
Invoice	20210311			
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank 1010	Total \$302.75
Claim#	5188 <i>VANTIVE INTEGRATED PAYMENTS</i>	Ck# 004432	3/5/2021	
Cash Payment	E 63-4890-306 Credit Card Fees	CREDIT CARD FEES FEB		\$24.95
Invoice				
Transaction Date	3/24/2021	Due 4/23/2021	Northern State Bank 1010	Total \$24.95
Claim Type				Total \$1,008,097.24

Pre-Written Checks	\$1,008,097.24
Checks to be Generated by the Compute	\$0.00
Total	\$1,008,097.24

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04-06-21BILL

April 2021

1st Half Bills 04/06/21

Claim Type

Claim# 5203 3D SPECIALTIES INC

Cash Payment E 10-4312-226 Signs-Brooms-Paint SIGN - KEEP RIGHT \$43.87
Invoice 220852

Transaction Date 3/30/2021 Due 4/29/2021 Northern State Bank 1010 Total \$43.87

Claim# 5204 14 LAKES CRAFT BREWING CO

Cash Payment E 61-4810-252 Beer for Resale BEER PURCHASE \$432.00
Invoice 385039

Transaction Date 3/30/2021 Due 4/29/2021 Northern State Bank 1010 Total \$432.00

Claim# 5205 ARTISAN BEER COMPANY

Cash Payment E 61-4810-252 Beer for Resale BEER CREDIT -\$60.00
Invoice 301964Cash Payment E 61-4810-252 Beer for Resale BEER CREDIT -\$50.00
Invoice 301965Cash Payment E 61-4810-252 Beer for Resale BEER PURCHASE \$809.90
Invoice 3463721

Transaction Date 3/30/2021 Due 4/29/2021 Northern State Bank 1010 Total \$699.90

Claim# 5206 AE2S - ADVANCED ENGINEERING &

Cash Payment E 68-4890-311 Consulting Fees PROF SRVCS - SCADA CONSULTING \$90.50
Invoice 73109Cash Payment E 10-4540-299 Misc. Operating Expense PROF SRVCS - WW SCADA UPGRADE \$40,995.50
Invoice 73110Cash Payment E 56-4680-592 Work in Process - Eng/Archtc PROF SRVCS - WW FORCE MAIN PRJ \$494.00
Invoice 73236Cash Payment E 62-4890-311 Consulting Fees PROF SRVCS - AWIA EPA STUDY \$342.75
Invoice 73242

Transaction Date 3/30/2021 Due 4/29/2021 Northern State Bank 1010 Total \$41,922.75

Claim# 5207 AQUA PURE INC

Cash Payment E 62-4840-216 Chemicals CHEMICALS \$7,146.12
Invoice TRFMN2104

Transaction Date 3/30/2021 Due 4/29/2021 Northern State Bank 1010 Total \$7,146.12

Claim# 5208 AUTO VALUE T R F

Cash Payment E 62-4840-299 Misc. Operating Expense BIT RPLCMNT \$7.98
Invoice 9519099Cash Payment E 10-4312-221 Equipment Maint & Repair AIR FLEET \$14.85
Invoice 9518844Cash Payment E 10-4312-221 Equipment Maint & Repair FILTER \$15.92
Invoice 9518843Cash Payment E 69-4850-235 Power Plant/Dam Maint TRANSMISSION FLUID \$19.47
Invoice 9519781Cash Payment E 10-4312-299 Misc. Operating Expense MISC SUPPLIES \$89.32
Invoice 9519023Cash Payment E 10-4315-221 Equipment Maint & Repair SPARK PLUG \$3.99
Invoice 9519603Cash Payment E 10-4312-299 Misc. Operating Expense ELEC PROBE KIT \$24.15
Invoice 9519551Cash Payment E 10-4510-221 Equipment Maint & Repair SENSOR \$30.99
Invoice 9519471

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Cash Payment	E 10-4510-221 Equipment Maint & Repair	POWER STEERING FLUID				\$10.99
Invoice	9519952					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	MUFFLER CLAMP				\$1.69
Invoice	9520610					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	DISC BRAKE				\$65.99
Invoice	9519716					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	HYDRAULIC PARTS				\$104.98
Invoice	9520042					
Cash Payment	E 69-4850-235 Power Plant/Dam Maint	FUEL TANK CAP				\$12.99
Invoice	9520240					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	FUEL FILTER				\$43.93
Invoice	9521167					
Cash Payment	E 67-4850-221 Equipment Maint & Repair	AIR FILTER - SWEEPER				\$24.65
Invoice	9520120					
Cash Payment	E 67-4850-221 Equipment Maint & Repair	OIL/AIR FILTERS - SWEEPER				\$62.59
Invoice	9520040					
Cash Payment	E 10-4312-299 Misc. Operating Expense	SANDING DISC PAD				\$6.99
Invoice	9521681					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	OIL FILTER				\$12.03
Invoice	9521157					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	AIR FILTERS				\$60.11
Invoice	9521126					
Cash Payment	E 82-4850-221 Equipment Maint & Repair	OIL/FUEL - FILTERS				\$15.62
Invoice	9522380					
Cash Payment	E 10-4510-221 Equipment Maint & Repair	OIL/AIR/FUEL - FILTERS				\$77.26
Invoice	9522381					
Cash Payment	E 82-4850-221 Equipment Maint & Repair	FILTER				\$6.47
Invoice	9522417					
Cash Payment	E 10-4312-240 Small Tools and Minor Equip	GREASE GUN				\$40.99
Invoice	9522156					
Cash Payment	E 82-4850-221 Equipment Maint & Repair	PART				\$6.66
Invoice	9522298					
Cash Payment	E 10-4312-299 Misc. Operating Expense	TORCH TOOLS				\$85.93
Invoice	9521934					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	BATTERY				\$118.00
Invoice	9522544					
Cash Payment	E 82-4850-221 Equipment Maint & Repair	SPARK PLUG				\$4.98
Invoice	9522305					
Cash Payment	E 10-4510-221 Equipment Maint & Repair	GREASE - MOWER				\$6.49
Invoice	9523094					
Cash Payment	E 10-4315-221 Equipment Maint & Repair	AIR FILTER				\$33.87
Invoice	9520037					
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total	\$1,009.88
Claim#	5209 BACKWOODS CUSTOMS					
Cash Payment	E 10-4312-221 Equipment Maint & Repair	BACKHOE THUMB PARTS				\$25.00
Invoice	2718					
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total	\$25.00
Claim#	5210 BAYCOM INC					
Cash Payment	E 10-4210-240 Small Tools and Minor Equip	ARBITRATOR W/BATTERY				\$408.00
Invoice	31640					

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Cash Payment	E 10-4210-242 Computer Equipment	DELL OIWEREDGE SERVER				\$10,624.00
	Invoice 31975					
Transaction Date	3/30/2021	Due 4/29/2021	Northern State Bank	1010	Total	\$11,032.00
Claim#	5213 BELLBOY CORP - BAR SUPPLY					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$37.50
	Invoice 102941900					
Cash Payment	E 61-4810-259 Misc. Mdse for Resale	CORKSCREWS				\$42.00
	Invoice 102941900					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$79.50
Claim#	5214 BELLBOY CORP - LIQUOR					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$1,860.80
	Invoice 88549800					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$3,872.19
	Invoice 88549900					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$3,450.00
	Invoice 88509600					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$9,182.99
Claim#	5215 BERNICKS					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$386.43
	Invoice 191574					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$386.43
Claim#	5216 BEVERAGE WHOLESALERS INC					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$134.80
	Invoice 153785					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$700.40
	Invoice 155084					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$835.20
Claim#	5217 BORDER STATES ELECTRIC SUPPL					
Cash Payment	G 69-1410 Inventory - Materials	SCREWS LIGHT BASES				\$3,847.39
	Invoice 921731810					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$3,847.39
Claim#	5218 BREAKTHRU BEVERAGE MINNESO					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$171.75
	Invoice 338675370					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$3,969.75
	Invoice 338816632					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$3,212.89
	Invoice 338816631					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$400.00
	Invoice 338816631					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$101.00
	Invoice 338816631					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$7,855.39
Claim#	5219 CARDINAL, WADE					
Cash Payment	E 68-4840-288 Personal Protective Equipme	REIMBURSE SAFETY TOED FOOTWEAR				\$100.00
	Invoice					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$100.00

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Claim#	5220 CITY OF T R F - PETTY CASH				
Cash Payment	E 10-4210-201 Office Supplies	REIMBURSE PETTY CASH FUND - POSTAGE		\$4.85	
Invoice					
Cash Payment	E 10-4210-299 Misc. Operating Expense	REIMBURSE PETTY CASH FUND - 10' CABLE		\$10.56	
Invoice					
Cash Payment	E 10-4210-299 Misc. Operating Expense	REIMBURSE PETTY CASH FUND - DISH SOAP		\$2.13	
Invoice					
Cash Payment	E 10-4210-201 Office Supplies	REIMBURSE PETTY CASH FUND - POSTAGE		\$4.85	
Invoice					
Cash Payment	E 10-4210-201 Office Supplies	REIMBURSE PETTY CASH FUND - POSTAGE		\$4.80	
Invoice					
Cash Payment	E 10-4210-201 Office Supplies	REIMBURSE PETTY CASH FUND - POSTAGE		\$4.10	
Invoice					
Cash Payment	E 10-4210-201 Office Supplies	REIMBURSE PETTY CASH FUND - POSTAGE		\$12.15	
Invoice					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total	\$43.44
Claim#	5222 CORE & MAIN LP				
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	WTP RPZ REPLACED		\$2,255.00	
Invoice	N869016				
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair	WTP RPZ VALVE REPLACED		\$11.88	
Invoice	N869111				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total	\$2,266.88
Claim#	5223 D & D BEVERAGE				
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE		\$2,671.60	
Invoice	1367540				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE		\$415.70	
Invoice	1367540				
Cash Payment	E 61-4810-259 Misc. Mdse for Resale	MISC PURCHASE		\$61.50	
Invoice	1367540				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total	\$3,148.80
Claim#	5224 DAKOTA PLAYGROUND				
Cash Payment	E 10-4510-224 Department Maint & Repair	SEESAW RPRS		\$400.46	
Invoice	301787				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total	\$400.46
Claim#	5225 DAVIDSON CONSTRUCTION INC				
Cash Payment	E 62-4850-220 System Expense	BLOCKS - DIST SUPPLY		\$197.92	
Invoice	27556				
Cash Payment	E 10-4312-303 Contracts Expense	RENTAL FEE - MOTOR GRADER		\$6,240.00	
Invoice	27560				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total	\$6,437.92
Claim#	5226 DBS BACKHOE & EXCAVATION SRV				
Cash Payment	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - JORDE,GLEN		\$1,000.00	
Invoice					
Cash Payment	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - BOOTH,DONALD		\$1,000.00	
Invoice					
Cash Payment	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - JOHNSON,SHIRLEY		\$1,000.00	
Invoice					

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Cash Payment Invoice	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - WILLIAMS,FERN		\$1,000.00
Cash Payment Invoice	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - HANSON,RUTH		\$1,000.00
Cash Payment Invoice	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - MCMAHON,HILTON		\$750.00
Cash Payment Invoice	R 82-40-3440 Misc Charges for Services	OPEN/CLOSE - VE VEA,KEN		\$1,000.00
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$6,750.00
Claim#	5227 DONS SEWING & VACUUM			
Cash Payment Invoice 21565	E 61-4840-240 Small Tools and Minor Equip	VACUUM		\$352.68
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$352.68
Claim#	5228 DUANE W NIELSEN COMPANY			
Cash Payment Invoice 12134	E 62-4850-222 Plant Equip Maint & Repair	METER CALIBRATION		\$611.55
Cash Payment Invoice 12134	E 68-4850-222 Plant Equip Maint & Repair	METER CALIBRATION		\$611.56
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$1,223.11
Claim#	5229 ECOLAB PEST ELIMINATION DVSN			
Cash Payment Invoice 4149785	E 61-4890-303 Contracts Expense	RODENT CONTROL PRGM		\$107.86
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$107.86
Claim#	5230 EHLERS			
Cash Payment Invoice 86451	E 98-4670-299 Misc. Operating Expense	PRJ PAYGO PAYMENTS TIF 1-9		\$127.50
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$127.50
Claim#	5231 ELECTRICAL ASSOCIATION			
Cash Payment Invoice 11960	E 69-4890-433 Dues and Subscriptions	ELECTRICAL ASSOC DUES		\$440.00
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$440.00
Claim#	5232 FALLS TOWING			
Cash Payment Invoice 15373	E 10-4210-303 Contracts Expense	STORAGE FEES - FORFEITURE VEHICLES		\$1,350.00
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$1,350.00
Claim#	5233 FISHER SCIENTIFIC			
Cash Payment Invoice 6847427	E 62-4840-217 Field Supplies	LAB SUPPLIES		\$716.39
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$716.39
Claim#	5234 FORESTEDGE WINERY			
Cash Payment Invoice 4088	E 61-4810-253 Wine for Resale	WINE PURCHASE		\$414.00
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank 1010	Total \$414.00
Claim#	5235 FOWLKS,MARIE			
Cash Payment Invoice	E 69-4840-299 Misc. Operating Expense	REVENUE RECAPTURE REFUND		\$271.49

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Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$271.49
Claim#	5236 FS3 INC					
Cash Payment	E 69-4840-299 Misc. Operating Expense		REFLECTIVE NUMBERS - TRANSFORMERS			\$50.08
	Invoice 70822					
Cash Payment	E 69-4840-299 Misc. Operating Expense		REFLECTIVE NUMBERS - TRANSFORMERS			\$749.73
	Invoice 70775					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$799.81
Claim#	5237 GALLS INC					
Cash Payment	E 10-4210-289 Uniforms/ID Clothing		SERGEANT SHOULDER EPAULETTES			\$156.62
	Invoice 17805226					
Cash Payment	E 10-4210-289 Uniforms/ID Clothing		SERGEANT CHEVRON PINS			\$35.83
	Invoice 17917769					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$192.45
Claim#	5238 GRAINGER INC					
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair		1/2 HP MOTOR - PUMP RPR			\$358.11
	Invoice 9832933296					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$358.11
Claim#	5239 GRAND FORKS FIRE EQUIPMENT L					
Cash Payment	E 10-4220-221 Equipment Maint & Repair		5 YR HYDRO TEST/O RING			\$1,204.00
	Invoice 31278					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$1,204.00
Claim#	5240 GRAYBAR ELECTRIC COMPANY IN					
Cash Payment	E 69-4840-299 Misc. Operating Expense		LOCATE PAINT			\$4,212.00
	Invoice 9320657577					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$4,212.00
Claim#	5241 GROSLIE, TRENTYN					
Cash Payment	E 62-4840-288 Personal Protective Equipme		REIMBURSE SAFETY TOED FOOTWEAR			\$100.00
	Invoice					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$100.00
Claim#	5242 H & L MESABI COMPANY					
Cash Payment	E 10-4312-221 Equipment Maint & Repair		CUTTING EDGES			\$1,102.08
	Invoice 41106					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$1,102.08
Claim#	5243 HART, ANDREW J					
Cash Payment	E 10-4210-299 Misc. Operating Expense		REIMBURSE - HEADPHONES PURCHASE			\$40.36
	Invoice WALMART					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$40.36
Claim#	5244 HAWKINS INC					
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair		CHEMICAL PUMP RPR			\$329.25
	Invoice 4890070					
Cash Payment	E 62-4850-222 Plant Equip Maint & Repair		CHLORINE REGULATOR			\$5,505.00
	Invoice 4890069					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$5,834.25
Claim#	5245 HUFNAGLE, GREG					

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Cash Payment	E 10-4240-440 Travel, Conference, School	REIMBURSE - LODGING EXP			\$109.76
Invoice	NEW ULM MN				
Cash Payment	E 10-4240-440 Travel, Conference, School	REIMBURSE - GASOLINE PURCHASE			\$66.91
Invoice					
Cash Payment	E 10-4240-440 Travel, Conference, School	REIMBURSE - MEALS EXP			\$7.96
Invoice					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total \$184.63
Claim#	5246 HUOT,BOB				
Cash Payment	E 10-4312-288 Personal Protective Equipme	REIMBURSE - SAFETY TOED FOOTWEAR			\$100.00
Invoice					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total \$100.00
Claim#	5247 INTERSTATE BILLING SERVICE				
Cash Payment	E 82-4850-221 Equipment Maint & Repair	BUCKET RPR			\$101.10
Invoice	3871G				
Cash Payment	E 10-4312-221 Equipment Maint & Repair	FILTERS			\$187.68
Invoice	3871G				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total \$288.78
Claim#	5248 JIM HIRT TRUCKING INC				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$983.67
Invoice	106799				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$181.24
Invoice	106891				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$351.12
Invoice	106885				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$396.83
Invoice	106887				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$83.52
Invoice	106900				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$727.72
Invoice	106986				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$123.22
Invoice	106977				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$90.12
Invoice	106980				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$283.28
Invoice	1067073				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$318.06
Invoice	1067074				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$293.18
Invoice	1067075				
Cash Payment	E 61-4810-261 Freight In (Liquor)	FREIGHT CHARGES FEB			\$90.12
Invoice	1067076				
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total \$3,922.08
Claim#	5249 JOHNSON BROTHERS LIQUOR				
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE			\$2,600.00
Invoice	1758168				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$13,412.79
Invoice	1760746				

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Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$6,983.12
	Invoice 1760747					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE				\$122.00
	Invoice 1760748					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$2,000.10
	Invoice 1760749					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$2,187.33
	Invoice 1760750					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$99.20
	Invoice 1763085					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$413.76
	Invoice 1759643					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$319.98
	Invoice 1759732					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$28,138.28
Claim#	5250 JOHNSON CONTROLS					
Cash Payment	E 62-4850-223 Building Maint & Repair	WTP HVAC RPR				\$2,180.00
	Invoice 1-101902224252					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$2,180.00
Claim#	5251 L & K COATING					
Cash Payment	E 69-4850-223 Building Maint & Repair	SAND BLAST & POWDER COAT HEATER GUARDS				\$256.88
	Invoice 20210322					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$256.88
Claim#	5252 L & S ELECTRIC INC					
Cash Payment	E 69-4890-449 Turbine Replacement Project	TURBINE #2 REHABILITATION				\$94,987.50
	Invoice HT00969					
Cash Payment	E 69-4890-449 Turbine Replacement Project	TURBINE #2 REHABILITATION				\$409,126.25
	Invoice HT00970					
Cash Payment	E 69-4890-449 Turbine Replacement Project	TURBINE @2 REHABILITATION				\$91,227.50
	Invoice HT00971					
Cash Payment	E 69-4890-449 Turbine Replacement Project	HYDRO GENERATOR #2 REPAIR				\$104,224.25
	Invoice HT00972					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$699,565.50
Claim#	5253 LEIGHTON BROADCASTING					
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING FEB				\$480.00
	Invoice 173918-1					
Cash Payment	E 61-4880-349 Advertising	RADIO ADVERTISING FEB				\$384.00
	Invoice 173919-1					
Transaction Date	3/31/2021	Due 4/30/2021	Northern State Bank	1010	Total	\$864.00
Claim#	5254 MC KINNON COMPANY INC					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$10,435.16
	Invoice 595328					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$5,585.39
	Invoice 595096					
Cash Payment	E 61-4810-252 Beer for Resale	BEER CREDIT				-\$48.00
	Invoice 593272					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$11,140.16
	Invoice 594220					

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Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$1,254.00
Invoice	594304					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$5,525.11
Invoice	594039					
Cash Payment	E 61-4810-252 Beer for Resale	BEER PURCHASE				\$8,082.73
Invoice	593195					
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE				\$336.00
Invoice	593195					
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale					\$34.40
Invoice						
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$42,344.95
Claim#	5255 MILLER,DANIELLE					
Cash Payment	E 10-4210-299 Misc. Operating Expense	SEW UNIFORM PATCHES - K JOHNSRUD				\$30.00
Invoice	2					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$30.00
Claim#	5256 MOORE,DANIEL					
Cash Payment	E 10-4510-288 Personal Protective Equipme	REIMBURSE - JACKET				\$119.88
Invoice						
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$119.88
Claim#	5257 MTI DISTRIBUTING					
Cash Payment	E 10-4510-221 Equipment Maint & Repair	FILTER/V BELT - MOWER RPR				\$184.01
Invoice	1293090-00					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$184.01
Claim#	5258 MYERS,BEN					
Cash Payment	E 68-4840-288 Personal Protective Equipme	REIMBURSE - SAFETY TOED FOOTWEAR				\$100.00
Invoice						
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$100.00
Claim#	5259 NARLOCK,DALE					
Cash Payment	E 69-4850-221 Equipment Maint & Repair	REIMBURSE - GASOLINE PURCHASE UNIT				\$50.00
Invoice	375642	106				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$50.00
Claim#	5260 NATIONWIDE					
Cash Payment	E 69-4870-361 Insurance Expense	05/21-05/22 SURETY BOND				\$120.00
Invoice	840485350					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$120.00
Claim#	5261 NELSON REFRIGERATION					
Cash Payment	E 61-4850-221 Equipment Maint & Repair	CLEAN WEST ICE MACHINE				\$240.27
Invoice	25465					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$240.27
Claim#	5262 NCL OF WISCONSIN INC					
Cash Payment	E 62-4840-217 Field Supplies	LAB SUPPLIES				\$91.36
Invoice	451978					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$91.36
Claim#	5263 NORTHWOODS ICE OF BEMIDJI IN					

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Cash Payment	E 61-4810-259 Misc. Mdse for Resale	ICE PURCHASE			\$486.00
	Invoice 50942				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$486.00
Claim#	5264 PENNINGTON CO HIGHWAY DPT				
Cash Payment	E 69-4850-236 Distribution Maint	LIGHT POLE - ST LIGHT RPR			\$1,850.00
	Invoice 3-A				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$1,850.00
Claim#	5265 PENNINGTON FAST LUBE INC				
Cash Payment	E 10-4210-212 Gas-Oil-Lube	OIL CHANGE			\$38.45
	Invoice 73512				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$38.45
Claim#	5266 PHILLIPS WINE & SPIRITS				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$5,689.45
	Invoice 6173679				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$407.25
	Invoice 6173680				
Cash Payment	E 61-4810-253 Wine for Resale	WINE PURCHASE			\$58.00
	Invoice 6173680				
Cash Payment	E 61-4810-254 Soft Drinks/Mix for Resale	MIX PURCHASE			\$23.50
	Invoice 6173681				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$10,848.00
	Invoice 6173682				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$2,370.00
	Invoice 6177157				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$19,396.20
Claim#	5267 RIVERLAND ASSOCIATION				
Cash Payment	E 10-4110-433 Dues and Subscriptions	2021 MEMBERSHIP DUES			\$300.00
	Invoice				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$300.00
Claim#	5268 RMB ENVIRONMENTAL LAB INC				
Cash Payment	E 62-4840-217 Field Supplies	STATE SAMPLES			\$170.00
	Invoice 12394				
Cash Payment	E 68-4840-217 Field Supplies	QRTLY SAMPLES			\$59.00
	Invoice 12416				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$229.00
Claim#	5269 SANITATION PRODUCTS INC				
Cash Payment	E 67-4850-221 Equipment Maint & Repair	SWEEPER PARTS			\$2,974.38
	Invoice 78627				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$2,974.38
Claim#	5270 SHI INTERNATIONAL CORP				
Cash Payment	E 10-4540-202 Computer Supplies	SECURITY AWARENESS TRNG			\$3,120.00
	Invoice 13162707				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$3,120.00
Claim#	5271 SJOBERGS CABLE TV				
Cash Payment	E 10-4220-321 Communication Expense	2021 CABLE TV			\$1,059.95
	Invoice 102940				

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Cash Payment	E 10-4312-302 Computer Maintenance & lice	2021 CABLE TV				\$56.95
Invoice	102940					
Cash Payment	E 62-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$49.95
Invoice	102940					
Cash Payment	E 62-4830-321 Communication Expense	2021 CABLE TV				\$25.99
Invoice	102940					
Cash Payment	E 68-4830-321 Communication Expense	2021 CABLE TV				\$475.00
Invoice	102940					
Cash Payment	E 69-4830-321 Communication Expense	2021 CABLE TV				\$142.50
Invoice	102940					
Cash Payment	E 68-4830-321 Communication Expense	2021 CABLE TV				\$85.50
Invoice	102940					
Cash Payment	E 69-4830-321 Communication Expense	2021 CABLE TV				\$142.50
Invoice	102940					
Cash Payment	E 10-4510-321 Communication Expense	2021 CABLE TV				\$104.50
Invoice	102940					
Cash Payment	E 10-4192-302 Computer Maintenance & lice	2021 CABLE TV				\$225.00
Invoice	102940					
Cash Payment	E 69-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$225.00
Invoice	102940					
Cash Payment	E 69-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$49.95
Invoice	102940					
Cash Payment	E 69-4830-321 Communication Expense	2021 CABLE TV				\$35.05
Invoice	102940					
Cash Payment	E 61-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$56.95
Invoice	102940					
Cash Payment	E 63-4830-321 Communication Expense	2021 CABLE TV				\$89.95
Invoice	102940					
Cash Payment	E 63-4830-321 Communication Expense	2021 CABLE TV				\$96.35
Invoice	102940					
Cash Payment	E 10-4220-302 Computer Maintenance & lice	2021 CABLE TV				\$49.95
Invoice	102940					
Cash Payment	E 10-4192-302 Computer Maintenance & lice	2021 CABLE TV				\$56.95
Invoice	102940					
Cash Payment	E 69-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$40.00
Invoice	102940					
Cash Payment	E 10-4560-321 Communication Expense	2021 CABLE TV				\$40.54
Invoice	102940					
Cash Payment	E 69-4890-302 Computer Maintenance & lice	2021 CABLE TV				\$88.57
Invoice	102940					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$3,197.10
Claim#	5272 SNAP-ON INDUSTRIAL					
Cash Payment	E 10-4312-299 Misc. Operating Expense	SHOP TOOLS				\$101.35
Invoice	47295778					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$101.35
Claim#	5273 SOUTHERN GLAZERS OF MN					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$4,199.00
Invoice	2057647					
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE				\$269.98
Invoice	2059011					

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Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$4,138.50
Invoice	2060200				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$2,203.60
Invoice	2060201				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$1,966.00
Invoice	2060202				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$798.75
Invoice	2060203				
Cash Payment	E 61-4810-251 Liquor for Resale	LIQUOR PURCHASE			\$11,754.47
Invoice	2060199				
Cash Payment	E 61-4810-253 Wine for Resale	WNE PURCHASE			\$1,348.00
Invoice	2060199				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$26,678.30
Claim#	5274 STONES MOBILE RADIO INC				
Cash Payment	E 10-4312-221 Equipment Maint & Repair	PROGRAM EQUIP RADIO			\$579.33
Invoice	2042114				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$579.33
Claim#	5275 STREICHERS				
Cash Payment	E 10-4210-288 Personal Protective Equipme	UNIFORMS - D ARLT			\$589.90
Invoice	1492080				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$589.90
Claim#	5276 STUART C IRBY CO				
Cash Payment	E 69-4840-240 Small Tools and Minor Equip	TOOLS - #110			\$239.26
Invoice	12197171.002				
Cash Payment	G 69-1410 Inventory - Materials	DOUBLE SUPT TIE			\$397.58
Invoice	12333760.001				
Cash Payment	E 69-4840-288 Personal Protective Equipme	PPE - MITTEN/GLOVE			\$609.42
Invoice	12337048.001				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$1,246.26
Claim#	5277 T R F FIRE RELIEF ASSOCIATION				
Cash Payment	E 10-4220-475 Relief Association Contributio	FIRE SUPPLEMENT STATE AID			\$2,000.00
Invoice					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$2,000.00
Claim#	5278 TEAM LABORATORY CHEMICAL LL				
Cash Payment	E 68-4840-216 Chemicals	LIFT #10 PRETRTMT CHEMICALS			\$2,850.00
Invoice	24698				
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$2,850.00
Claim#	5279 THIEF RIVER FALLS TIMES				
Cash Payment	E 10-4110-349 Advertising	2021 SUMMARY BUDGET			\$215.94
Invoice					
Cash Payment	E 10-4150-359 Printing & Publications	AD - DEPUTY CLERK			\$122.50
Invoice					
Cash Payment	E 10-4150-359 Printing & Publications	AD - DEPUTY CLERK			\$92.50
Invoice					
Cash Payment	E 10-4150-359 Printing & Publications	AD - DEPUTY CLERK			\$122.50
Invoice					
Cash Payment	E 10-4650-359 Printing & Publications	NTC - DEED GRANT - NORTHERN PRIDE			\$38.38
Invoice					

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Cash Payment Invoice	E 10-4150-359 Printing & Publications	AD - DEPUTY CLERK			\$92.50
Cash Payment Invoice	E 10-4150-359 Printing & Publications	INTERNET AD - DEPUTY CLERK			\$122.50
Cash Payment Invoice	E 10-4650-359 Printing & Publications	HRG - A OSLUND			\$51.26
Cash Payment Invoice	E 10-4650-359 Printing & Publications	HRG - FARMERS GRAIN SEED			\$150.62
Cash Payment Invoice	E 10-4650-359 Printing & Publications	AD - SNOW REMOVAL BIDS			\$20.90
Cash Payment Invoice	E 10-4650-359 Printing & Publications	AD - GRASS MOWING BIDS			\$19.98
Cash Payment Invoice	E 10-4650-359 Printing & Publications	AD - STUMP GRINDING BIDS			\$19.06
Cash Payment Invoice	E 10-4650-359 Printing & Publications	AD - PUBLIC WRKS DIRECTOR			\$92.50
Cash Payment Invoice	E 10-4650-359 Printing & Publications	INTERNET AD - PUBLIC WRKS DIRECTOR			\$92.50
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$1,253.64
Claim#	5280 TOWNSEND PRICING INC				
Cash Payment Invoice	E 10-4315-259 Misc. Mdse for Resale	STICKEY LABELS			\$287.43
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$287.43
Claim#	5281 TRF LOCK & KEY				
Cash Payment Invoice	E 10-4560-223 Building Maint & Repair	LOCK REPAIR - CARNEGIE			\$210.00
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$210.00
Claim#	5282 TYLER TECHNOLOGIES INC				
Cash Payment Invoice	E 50-4680-590 Work in Process-Constructio	311 MYCIVIC IMPLEMENTATION			\$5,400.00
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$5,400.00
Claim#	5283 U S POSTMASTER				
Cash Payment Invoice	E 69-4840-201 Office Supplies	2021 FIRST CLASS PRESORT			\$98.00
Cash Payment Invoice	E 10-4315-201 Office Supplies	2021 FIRST CLASS PRESORT			\$36.75
Cash Payment Invoice	E 68-4840-201 Office Supplies	2021 FIRST CLASS PRESORT			\$24.50
Cash Payment Invoice	E 62-4840-201 Office Supplies	2021 FIRST CLASS PRESORT			\$85.75
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$245.00
Claim#	5284 UTILITYLOGIC				
Cash Payment Invoice	E 68-4850-221 Equipment Maint & Repair	SEWER CAMERA REPLACED			\$675.13
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total \$675.13
Claim#	5285 WENNBERG, DALE D				
Cash Payment Invoice	E 27-4680-590 Work in Process-Constructio	REIMBURSE - 1ST QTR UTILITIES			\$832.75

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Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$832.75
Claim#	5286 WESTSIDE MOTORS OF TRF INC					
Cash Payment	E 10-4210-212 Gas-Oil-Lube		OIL CHANGE - 2020 DURANGO			\$38.40
	Invoice 12516					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$38.40
Claim#	5287 WIDSETH SMITH NOLTING & ASSO					
Cash Payment	E 10-4650-303 Contracts Expense		PROF SRVCS - CITY ENGINEERING			\$218.75
	Invoice 208976					
Cash Payment	E 51-4680-592 Work in Process - Eng/Archtc		PROF SRVCS - 2021 ST & UTIL IMP			\$797.50
	Invoice 210098					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$1,016.25
Claim#	5288 WINGER FIRE DEPARTMENT					
Cash Payment	E 10-4220-440 Travel, Conference, School		5 REG FEES - SPRING CONFERENCE			\$100.00
	Invoice					
Transaction Date	4/1/2021	Due 5/1/2021	Northern State Bank	1010	Total	\$100.00
Claim Type					Total	\$976,967.50

Pre-Written Checks	\$0.00
Checks to be Generated by the Compute	\$976,967.50
Total	\$976,967.50

COUNCIL PER DIEM **TO BE PAID ON 04/22/21 PAYROLL**
Presented 04/04/2021 Council Meeting

Anthony Bolduc Feb 2021

02/08/21	Public Utilities Committee	4:40 pm	Council Chambers	\$32.50	
02/09/21	Public Works Committee	6:30 pm	Council Chambers	\$32.50	
02/26/21	Labor Meeting	7 am	Council Chambers	\$32.50	
					\$97.50

Mike Lorenson Feb 2021

02/08/21	Utilities Committee	7 am	Council Chambers	\$32.50	
02/08/21	Public Safety Committee	4:30 pm	Council Chambers	\$32.50	
					\$65.00



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 4/6/2021

SUBJECT: Approve the promotion of Mark Bruggeman to sergeant.

RECOMMENDATION: It is respectfully requested that the Council consider the following recommendation:

MOTION TO: Approve the promotion of Mark Bruggeman to sergeant.

BACKGROUND: The police department currently has an open 4th sergeant's position.

Financial Considerations: Bruggeman will move from an hourly rate of \$31.56 (top patrolman wage) to an hourly rate of \$33.61 (sergeant's wage).

Department/Responsible Person: Chief Marissa Adam

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 4/6/2021

SUBJECT: Extending the State of Emergency For COVID-19 Pandemic Through April 15, 2021

RECOMMENDATION: To approve the City of Thief River Falls declares the City of Thief River Falls, Minnesota in a State of Emergency through April 15, 2021 or until circumstances no longer require a State of Emergency.

MOTION TO: Approve Extending the State of Emergency For COVID-19 Pandemic Through April 15, 2021.

BACKGROUND: A State of Emergency for the COVID-19 Pandemic Event was declared by the City of Thief River Falls originally per Resolution No. 3.55.20 on March 17, 2020.

Financial Considerations:

Department/Responsible Person: LeAnn Engelstad, Human Resources Specialist

ATTACHMENTS:

None



Request for Council Action

DATE: 4/6/2021

SUBJECT: Approve completion of work to the Huck Olson Memorial Civic Center ice plant.

RECOMMENDATION: It is respectfully requested that the Thief River Falls City Council consider the following per the recommendation of the Committee of the Whole.

MOTION TO: To approve and authorize payment to SCR (St. Cloud Refrigeration) in St. Cloud, MN, in the amount of \$7,800.00 from remaining 2018 Arena Bond funds for the completion of work to the Huck Olson Memorial Civic Center ice plant.

BACKGROUND: Midwest Refrigeration did not complete the scope of work necessary to have the new ice plant operating properly nor efficiently. By working with SCR, they will reprogram the controller for the ice rink chiller and utilize proper strategy to control the system.

There was also a leaking 2" ball valve on the glycol line floor connection that was not addressed by Midwest Refrigeration. SCR would fix this to ensure proper operation.

These monies would come out of the remaining 2018 Arena Bond funds that can only be utilized for the Arenas only.

Financial Considerations: Request for \$7,800.00 from remaining 2018 Arena Bond funds.

Department/Responsible Person: Nicole Gebeck, Executive Director, and Bruce Brink, Director of Operations of VenuWorks of TRF, LLC., and Angie Philipp, City Administrator.

ATTACHMENTS:

1. SCR Proposal Huck



March 19, 2021

Huck Olson Memorial Civic Center
501 Brooks Ave
Thief River Falls, MN 56701

**CENTRAL |
METRO DIVISION**

604 Lincoln Ave NE
St Cloud, MN 56304
toll free 800-827-1642
office 320-251-6861
fax 320-251-9390

NORTHERN DIVISION

7674 College Road, Ste 115
Baxter, MN 56425
office 218-828-4337
fax 218-825-4966

SOUTHERN DIVISION

2625 Highway 14 West
Rochester, MN 55901
office 507-535-7954
fax 507-424-1825

153 Chestnut St., Ste 300
Mankato, MN 56001
office 507-345-8425
fax 507-387-3208

scr-mn.com

Services

REFRIGERATION
HVAC
SERVICE
BUILDING AUTOMATION
FOOD SERVICE

Attention: Bruce Brink

**RE: Control System programming, Heat Reclaim diagnosis &
Glycol Leak Repair**

Quote to reprogram controller for ice rink chiller to use a temperature control strategy to properly control the refrigeration system. Currently the controller is using a pressure control strategy to control glycol temperature which is less effective and efficient. Quote also includes replacing the leaking 2" ball valve on the glycol line floor connection. Additionally, the air heat reclaim system will be looked at to try to determine why it is not functioning.

PRICE INCLUDES THE FOLLOWING:

- Reprogramming & recommissioning of controller
- Investigation of issues with air heat reclaim system
- Draining & refilling of necessary sections of glycol pipe
- Material (ball valve & fittings)

COST FOR PROJECT----- \$7,800.00

Thank you for the opportunity to quote you on the above project. If you have any questions, please feel free to contact me at 218-590-0592.

Sincerely,
SCR – ice arena / industrial division
Justin Zembo



Request for Council Action

DATE: 4/6/2021

SUBJECT: Approving Plans and Specifications and Calling for Bids on the 2021 Street and Utilities Improvement.

RECOMMENDATION: It is respectfully requested that the Council consider the following Planning Commission recommendation:

MOTION TO: Adopt a Resolution approving Plans and Specifications and Calling for Bids on the 2021 Street and Utilities Improvements as follows:

1. Franklin Middle School Safe Route to School Multi-Use Trail
2. Oakland Park Multi-Use Trail
3. Fairgrounds Miscellaneous Paving
4. Valley Home Access Realignment
5. Airport Entrance Road Repair
6. Miscellaneous Patching
7. Robson Court Street Construction

BACKGROUND: The list of projects is based on items from the City's Capital Improvement Program, items requested by developers, homeowners, and other departments.

Financial Considerations: See attached estimated financial summary.

Department/Responsible Person: Mark Borseth, Public Works
Director

ATTACHMENTS:

1. 2021 Project Schedule

Proposed 2021 Street & Utilities Improvements

1. Franklin Middle School SRTS Multi-Use Trail

\$200,000 Project Cost
\$52,000 General City Cost
\$148,000 SRTS Grant
\$0 Special Assessments

2. Oakland Park Multi-Use Trail

\$150,000 Project Cost
\$49,000 General City Cost
\$101,000 Red Lake River Corridor Grant
\$0 Special Assessments

3. Fairgrounds Miscellaneous Paving

\$10,000 Project Cost
\$0 General City Cost
\$10,000 Pennington County Fair Board - Invoice
\$0 Special Assessments

4. Valley Home Access Realignment

\$305,000 Project Cost
\$0 General City Cost
\$122,000 Local Partnership Program Grant
\$183,000 Valley Home/Developer - Invoice
\$0 Special Assessments

5. Airport Entrance Road Repair

\$40,000 Project Cost
\$0 General City Cost
\$40,000 Thief River Falls Regional Airport Authority - Invoice
\$0 Special Assessments

6. Miscellaneous Patching

\$15,000 Project Cost
\$15,000 General City Cost
\$0 Special Assessments

7. Robson Court Street Construction

\$75,000 Project Cost
\$75,000 General City Cost
\$43,000 Special Assessments

\$ 795,000 Total Project Cost
\$ 371,000 Total Grants
\$ 191,000 Total General City Cost/Dept. Budget/Internal Financing
\$ 233,000 Total Invoicing
\$43,000 Special Assessments

JANUARY							FEBRUARY							MARCH							APRIL							MAY							JUNE									
S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S	S	M	T	W	Th	F	S										
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17	18	19	20	21	22	23		14	15	16	17	18	19	20	21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26		
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31								28																				30	31															
JULY							AUGUST							SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER									
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					1	2	3	1	2	3	4	5	6	7					1	2	3	4				1	2					1	2	3	4	5	6				1	2	3	4
4	5	6	7	8	9	10		8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11		
11	12	13	14	15	16	17		15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18		
18	19	20	21	22	23	24		22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25		
25	26	27	28	29	30	31		29	30	31					26	27	28	29	30			24	25	26	27	28	29	30	28	29	30				26	27	28	29	30	31				
																						31																						

**PROJECT SCHEDULE FOR
2021 STREET AND UTILITIES IMPROVEMENTS
PROJECT NO. 3042021.00**

Dec 15	Council Resolution calling for Feasibility Report
Jan 19	Accept Feasibility Report and call for Publication
Jan 22	E-Mail Hearing Notice to The TIMES
Jan 27/Feb 3	Public Hearing Notice published in The TIMES
Jan 29	Mail Hearing Notice to Property Owners
Feb 8	Hold Public Hearing (7 p.m.) City Council Chambers
Feb 16	Order Improvements and call for Plans and Specifications
March 12	Mail Plans to State Aid Office
Apr 6	Accept Plans and Specifications and call for Bids
Apr 9	E-mail Advertisement to The TIMES
Apr 14/21	Advertisement published in The TIMES
May 6	Bid Opening (2 p.m.) City Council Chambers
May 18	Award Bid
Aug 27	Receive List from Pennington County Auditor
Aug 30-Sep 3	Prepare Assessment Roll
Sept 21	Council Resolution Declaring Cost to be Assessed and Order Preparation of Assessment Roll
Sept 21	Council Resolution calling for Assessment Hearing
Sept 24	Assessment Hearing Notice to The TIMES
Sept 29	Hearing Notice published in The TIMES
Oct 1	Mail Assessment Notices to Property Owners
Oct. 19	Assessment Hearing (7 p.m.) City Council Chambers
Oct. 19	Council Resolution to Adopt Assessment Roll at Hearing or Nov 2nd Council Meeting



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 4/6/2021

SUBJECT: Approve the City of Thief River Falls Virus Protection.

RECOMMENDATION: It is respectfully requested the Council consider the following:

MOTION TO: Approve for the City of Thief River Falls Virus Protection.

BACKGROUND: Our present anti-virus uses signature-based technology and does not meet the City's needs for ransomware and malware. The new virus protection detects viruses, malware, ransomware, runtime behavior, malicious traffic detection and much more. With the addition of the virus protection program we have trained, dedicated thread hunters that would monitor and analyze our network 24 x 7. If in the case, we were hit with ransomware they would be responsible to send in a response team to clean up the ransomware.

Financial Considerations: \$15,030 this includes 94 Devices for 3 years to be paid out of the remaining Cares Act Funding.

Department/Responsible Person: Joanne Olson, Information Technology Specialist

ATTACHMENTS:

None



Request for Council Action

DATE: 4/6/2021

SUBJECT: Approval to Consider Selling 2 Sherwood Avenue Lots.

RECOMMENDATION: It is respectfully requested that the Council consider the following Committee of the Whole recommendation:

MOTION TO: Approval to Consider Selling 2 Sherwood Avenue Lots.

The Southerly 120.00 feet of the Northerly 255.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

And

The Southerly 110.00 feet of the Northerly 365.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

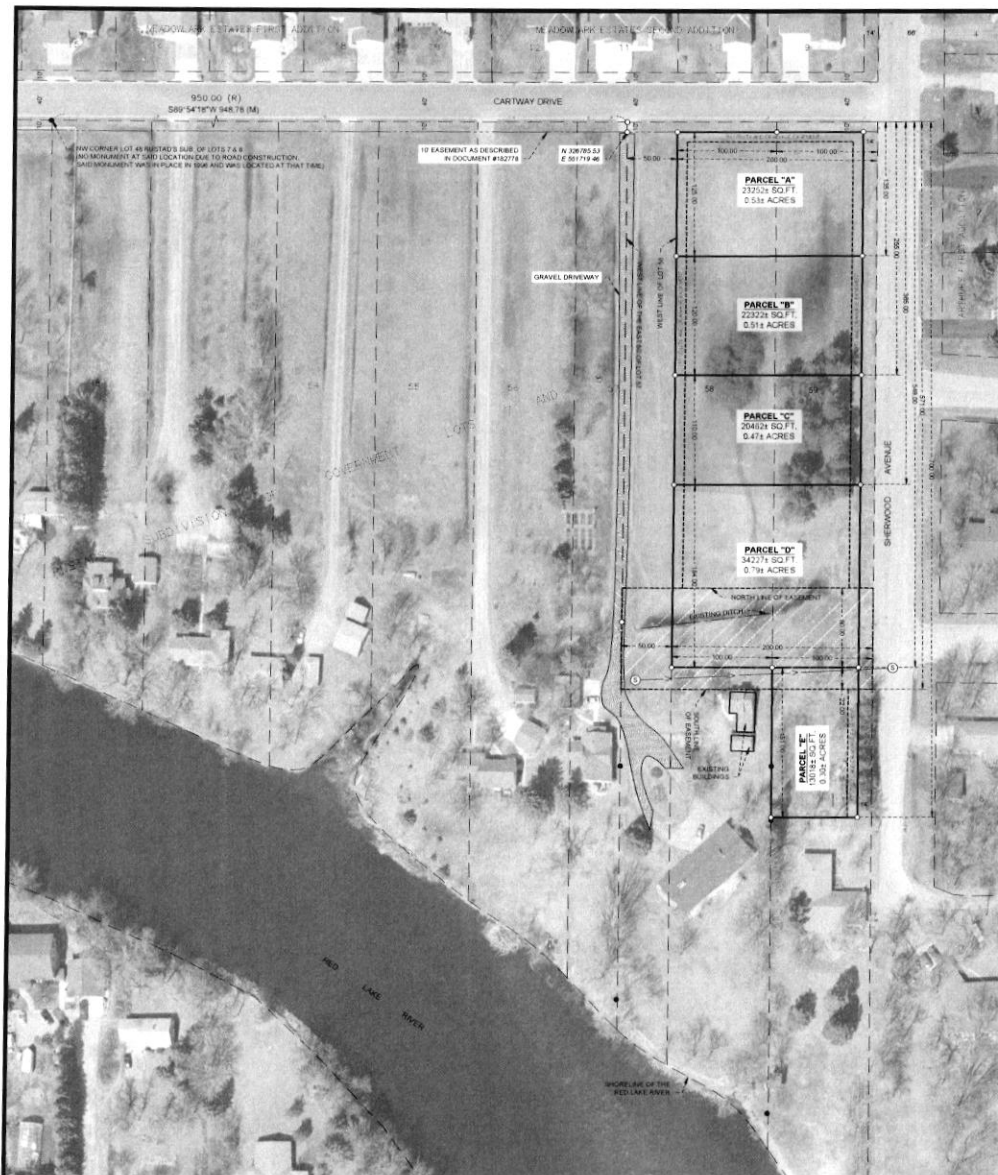
BACKGROUND: This property is located along Sherwood Avenue south of Cartway Drive. A portion of this property was originally purchased in 2000 for right-of-way for the Sherwood Avenue street improvements. In 2014 the city partnered with Shirkey's to combine a portion of the former Walt Forney property to create five new residential lots. The city received two of the lots and Shirkeys recieved the other three prorated based on originally owned area. Utilities were stubbed into this area in 2000. This property is zoned Suburban Residential District (R-1).

Financial Considerations: The city has had these lots listed for sale and has received an offer from one developer for \$50,000 for both lots. Outlined in purchase agreement.

Department/Responsible Person: Mark Borseth, Public Works Director and Angie Philipp, Finance Director.

ATTACHMENTS:

1. Certificate of Survey
2. Purchase Agreement



CERTIFICATE OF SURVEY

THAT PART OF LOTS 58 & 59, RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, SEC. 34,
T. 154 N., R. 43 W. OF THE 5TH PRINCIPAL MERIDIAN,
PENNINGTON COUNTY, MINNESOTA.

PROPOSED DESCRIPTION (PARCEL "A")

The Southerly 125.00 feet of the Northerly 135.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

Subject to an easement for utility and drainage purposes over, under, and across the easterly, northerly, and westerly 10.00 feet thereof.

Containing 0.53 acres more or less and is subject to easements, restrictions or reservations of record, if any.

PROPOSED DESCRIPTION (PARCEL "B")

The Southerly 120.00 feet of the Northerly 255.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

Subject to an easement for utility and drainage purposes over, under, and across the easterly and westerly 10.00 feet thereof.

Containing 0.51 acres more or less and is subject to easements, restrictions or reservations of record, if any.

PROPOSED DESCRIPTION (PARCEL "C")

The Southerly 110.00 feet of the Northerly 365.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

Subject to an easement for utility and drainage purposes over, under, and across the easterly and westerly 10.00 feet thereof.

Containing 0.47 acres more or less and is subject to easements, restrictions or reservations of record, if any.

PROPOSED DESCRIPTION (PARCEL "D")

The Southerly 184.00 feet of the Northerly 549.00 feet of Lots 58 and 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet of said Lot 59.

Subject to an easement for drainage, utility, and roadway purposes over, under, and across the southerly 80.00 feet thereof.

Containing 0.79 acres more or less and is subject to easements, restrictions or reservations of record, if any.

PROPOSED DESCRIPTION (PARCEL "E")

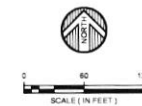
The Southerly 151.00 feet of the Northerly 700.00 feet of Lot 59, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, EXCEPT the easterly 14.00 feet thereof.

Subject to an easement for drainage, utility, and roadway purposes over, under, and across the northerly 22.00 feet and easterly 10.00 feet thereof.

Containing 0.30 acres more or less and is subject to easements, restrictions or reservations of record, if any.

PROPOSED EASEMENT DESCRIPTION:

A permanent easement for utility, roadway, and drainage purposes, over, under, and across the Southerly 102.00 feet of the Northerly 571.00 feet of Lots 58, 59, and the Easterly 50.00 feet of Lot 57, according to the Official Plat of RUSTAD'S SUBDIVISION OF LOTS 7 AND 8, Section 34, Township 154 North, Range 43 West of the Fifth Principal Meridian, of record in the office of the County Recorder in and for the County of Pennington and the State of Minnesota, containing 0.59 acres more or less.



ORIENTATION OF THIS BEARING SYSTEM IS BASED
ON THE PENNINGTON COUNTY COORDINATE
SYSTEM 1983 ADJUSTMENT
● = DENOTES FOUND IRON MONUMENT
○ = DENOTES MARKING CHAINED BY 16 INCH LONG IRON
REBAR MONUMENT SET AND MARKED RLS # 43486

LEGEND

BOUNDARY LINE	—
EXISTING PLAT LINE	- - -
PROPOSED EASEMENT	- - - - -
EXISTING GRAVEL DRIVEWAY	▨
SANITARY SEWER	—

DATE 10/20/2014
SCALE AS SHOWN
DRAWN BY A.L.P.
CHECKED BY S.R.S.
FILE NUMBER 588C0065.000

DATE
AMENDMENTS

BY

PREPARED FOR: CITY OF THIEF RIVER FALLS

I HEREBY CERTIFY THAT THIS SURVEY PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

GARRETT R. BORDOWICZ

DATE 12-18-2014 LSC NO. 45385



Engineering
Architecture
Surveying
Environmental

CENTURY 21

Dickinson Realtors

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

This form approved by the Minnesota Association of REALTORS®, which disclaims any liability arising out of use or misuse of this form.
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1. Date March 22nd 2021
2. Page 1

3. BUYER(S): Blue Ox Estates, LLC
4. Managing partners: Mitchell Hendricks and Connor McNallan
5. Buyer's earnest money in the amount of _____
6. Five Hundred Dollars (\$ 500.00)
7. shall be delivered to listing broker, or, if checked, to ☐ _____ no later than two (2) Business Days after Final Acceptance Date. Buyer and Seller agree that earnest money shall be deposited in the trust account of Earnest Money Holder as specified above within three (3) Business Days of receipt of the earnest money or Final Acceptance Date, whichever is later.
11. Said earnest money is part payment for the purchase of the property located at
12. Street Address: 221, 301 Sherwood Avenue N
13. City of Thief River Falls, County of Pennington State of Minnesota,
14. Zip Code 56701 legally described as _____
Parcel C with property ID 2504703601 (RUSTADS ADDITION S 110' OF N 365' OF LOTS 58-59 LESS E 14' OF LOT 59 PARCEL C)
15. AND,
16. Parcel B with property ID 2504703802 (RUSTADS ADDITION S 120' OF N 255' OF LOTS 58-59 LESS E 14' OF LOT 59 PARCEL B)
17. including all fixtures, if any, **AND** including the following personal property, if any, which shall be transferred with no additional monetary value, and free and clear of all liens and encumbrances:
18. _____
19. _____
20. _____
21. _____ (collectively the "Property").
22. Notwithstanding the foregoing, the following item(s) are excluded from the purchase:
23. _____

PURCHASE PRICE:

25. Seller has agreed to sell the Property to Buyer for the sum of (\$ 50,000.00)
26. _____
27. Fifty Thousand Dollars,
28. which Buyer agrees to pay in the following manner:
29. 1. 20 percent (%) of the sale price in **CASH**, or more in Buyer's sole discretion, including earnest money;
30. 2. 80 percent (%) of the sale price in **MORTGAGE FINANCING**. (See following Mortgage Financing section.)
31. _____
32. 3. _____ percent (%) of the sale price by **ASSUMING** Seller's current mortgage. (See attached *Addendum to Purchase Agreement: Assumption Financing*.)
33. _____
34. 4. _____ percent (%) of the sale price by **CONTRACT FOR DEED**. (See attached *Addendum to Purchase Agreement: Contract for Deed Financing*.)
35. _____

CLOSING DATE:

37. The date of closing shall be April 30th 2021.

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

38. Page 2 Date March 22nd 2021

39. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.

MORTGAGE FINANCING:

41. This Purchase Agreement ☒ **IS** ☐ **IS NOT** subject to the mortgage financing provisions below. If **IS**, complete the
------(Check one.)-----

42. **MORTGAGE FINANCING** section below. If **IS NOT**, proceed to the **SELLER'S CONTRIBUTIONS TO BUYER'S**
43. **COSTS** section.

44. Such mortgage financing shall be: (Check one.)

45. ☒ **FIRST MORTGAGE only** ☐ **FIRST MORTGAGE AND SUBORDINATE FINANCING.**

46. Financing ☐ **DOES** ☒ **DOES NOT** include a grant, bond program, or other loan assistance program. If **"DOES,"**
------(Check one.)-----

47. please specify: _____.

48. Buyer shall apply for and secure, at Buyer's expense, a: (Check all that apply.)

49. ☒ **CONVENTIONAL OR PRIVATELY INSURED CONVENTIONAL**

50. ☐ **DEPARTMENT OF VETERANS' AFFAIRS ("DVA") GUARANTEED**

51. ☐ **FEDERAL HOUSING ADMINISTRATION ("FHA") INSURED**

52. ☐ **UNITED STATES DEPARTMENT OF AGRICULTURE ("USDA") RURAL DEVELOPMENT**

53. ☐ **OTHER** _____

54. mortgage in the amount stated in this Purchase Agreement, amortized over a period of not more than

55. 30 years, with an initial interest rate at no more than 5 percent (%) per annum. The mortgage

56. application **IS TO BE MADE WITHIN FIVE (5) BUSINESS DAYS** after the Final Acceptance Date. Buyer agrees to

57. use best efforts to secure a commitment for such financing and to execute all documents required to consummate

58. said financing.

59. **MORTGAGE FINANCING CONTINGENCY:** This Purchase Agreement is contingent upon the following and applies
60. to the first mortgage and any subordinate financing. (Check one.)

61. ☒ If Buyer cannot secure the financing specified in this Purchase Agreement, and this Purchase Agreement does not
62. close on the closing date specified, this Purchase Agreement is canceled. Buyer and Seller shall immediately
63. sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid here
64. to be ☒ **REFUNDED TO BUYER** ☐ **FORFEITED TO SELLER.**
------(Check one.)-----

65. **NOTE:** If this Purchase Agreement is subject to DVA or FHA financing, **FORFEITED TO SELLER** may be
66. prohibited. See the following DVA and FHA Escape Clauses.

67. ☐ Buyer shall provide Seller, or licensee representing or assisting Seller, with the Written Statement, on
68. or before _____.

69. For purposes of this Contingency, **"Written Statement"** means a Written Statement prepared by Buyer's mortgage
70. originator(s) or lender(s) after the Final Acceptance Date that Buyer is approved for the loan(s) specified in this
71. Purchase Agreement, including both the first mortgage and any subordinate financing, if any, and stating that an
72. appraisal, satisfactory to the lender(s), has been completed and stating conditions required by lender(s) to close
73. the loan.

74. Upon delivery of the Written Statement to Seller, or licensee representing or assisting Seller, the obligation for
75. satisfying all conditions required by mortgage originator(s) or lender(s), except those conditions specified below,
76. are deemed accepted by Buyer:

77. (a) work orders agreed to be completed by Seller;

78. (b) any other financing terms agreed to be completed by Seller here; and

79. (c) any contingency for the sale and closing of Buyer's property pursuant to this Purchase Agreement.

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

80. Page 3 Date March 22nd 2021

81. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.

82. Upon delivery of the Written Statement, if this Purchase Agreement does not close on the stated closing date for
83. ANY REASON relating to financing, including, but not limited to interest rate and discount points, if any, then Seller
84. may, at Seller's option, declare this Purchase Agreement canceled, in which case this Purchase Agreement is
85. canceled. If Seller declares this Purchase Agreement canceled, Buyer and Seller shall immediately sign a
86. *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money paid here to
87. be forfeited to Seller as liquidated damages. In the alternative, Seller may seek all other remedies allowed by law.

88. Notwithstanding the language in the preceding paragraph, Seller may not declare this Purchase Agreement
89. canceled if the reason this Purchase Agreement does not close was due to:

- 90. (a) Seller's failure to complete work orders to the extent required by this Purchase Agreement;
- 91. (b) Seller's failure to complete any other financing terms agreed to be completed by Seller here; or
- 92. (c) any contingency for the sale and closing of Buyer's property pursuant to this Purchase Agreement, except
- 93. as specified in the contingency for sale and closing of Buyer's property.

94. If the Written Statement is not provided by the date specified on line 68, Seller may, at Seller's option, declare this
95. Purchase Agreement canceled by written notice to Buyer at any time prior to Seller receiving the Written Statement,
96. in which case this Purchase Agreement is canceled. In the event Seller declares this Purchase Agreement
97. canceled, Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said
98. cancellation and directing all earnest money paid here to be refunded to Buyer.

99. If the Written Statement is not provided, and Seller has not previously canceled this Purchase Agreement, this
100. Purchase Agreement is canceled as of the closing date specified in this Purchase Agreement. Buyer and Seller
101. shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all
102. earnest money paid here to be refunded to Buyer.

103. **LOCKING OF MORTGAGE INTEREST RATE ("RATE"):** The Rate shall be locked with the lender(s) by Buyer:
104. (Check one.)

- 105. ☐ **WITHIN FIVE (5) BUSINESS DAYS OF FINAL ACCEPTANCE DATE; OR**
- 106. ☒ **AT ANY TIME PRIOR TO CLOSING OR AS REQUIRED BY LENDER(S).**

107. **LENDER COMMITMENT WORK ORDERS:** Seller agrees to pay up to \$ 0.00 to
108. make repairs as required by the lender commitment. If the lender commitment is subject to any work orders for which
109. the cost of making said repairs shall exceed this amount, Seller shall have the following options:

- 110. (a) making the necessary repairs; or
- 111. (b) negotiating the cost of making said repairs with Buyer; or
- 112. (c) declaring this Purchase Agreement canceled, in which case this Purchase Agreement is canceled. Buyer and Seller
- 113. shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all
- 114. earnest money paid here to be refunded to Buyer, unless Buyer provides for payment of the cost of said repairs
- 115. or escrow amounts related thereto above the amount specified on line 107 of this Purchase Agreement.

116. ☐ **SELLER** ☒ **BUYER** agrees to pay any reinspection fee required by Buyer's lender(s).
------(Check one.)-----

117. **FHA ESCAPE CLAUSE (FHA Financing only):** "It is expressly agreed that, notwithstanding any other provisions
118. of this contract, the purchaser shall not be obligated to complete the purchase of the Property described here or to
119. incur any penalty by forfeiture of earnest money deposits or otherwise, unless the purchaser has been given in
120. accordance with the Department of Housing and Urban Development ("HUD")/FHA or DVA requirements a written
121. statement by the Federal Housing Commissioner, Department of Veterans' Affairs, or a Direct Endorsement lender

122. setting forth the appraised value of the Property as not less than \$ _____ .
(sale price)

123. The purchaser shall have the privilege and option of proceeding with consummation of the contract without regard
124. to the amount of the appraised valuation. The appraised valuation is arrived at to determine the maximum mortgage
125. HUD will insure; HUD does not warrant the value nor the condition of the Property. The purchaser should satisfy
126. himself/herself that the price and condition of the Property are acceptable."

127. **LENDER PROCESSING FEES (FHA, DVA Financing Only):** Seller agrees to pay Buyer's closing fees and
128. miscellaneous processing fees which cannot be charged to Buyer, not to exceed \$ _____ .
129. This amount is in addition to Seller's Contributions to Buyer's Costs, if applicable.

**PURCHASE AGREEMENT:
VACANT LAND (RESIDENTIAL)**

130. Page 4 Date March 22nd 2021

131. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701

132. **DVA FUNDING FEE (DVA Financing only):** Pursuant to federal regulations, a one-time Funding Fee based on loan
133. amount must be paid at the closing of this transaction as follows:

134. _____ paid by Buyer ☐ **AT CLOSING** ☐ **ADDED TO MORTGAGE AMOUNT**
------(Check one.)-----

135. _____ paid by Seller

136. **NOTE: DVA regulations limit the fees and charges Buyer can pay to obtain a DVA loan.**

137. **DEPARTMENT OF VETERANS' AFFAIRS ESCAPE CLAUSE (DVA Financing only):** "It is expressly agreed that,
138. notwithstanding any other provisions of this contract, the purchaser shall not incur any penalty by forfeiture of earnest
139. money or otherwise be obligated to complete the purchase of the Property described here, if the contract purchase
140. price or cost exceeds the reasonable value of this Property established by the Department of Veterans' Affairs. The
141. purchaser shall, however, have the privilege and option of proceeding with the consummation of this contract without
142. regard to the amount of reasonable value established by the Department of Veterans' Affairs."

143. **NOTE: Verify DVA requirements relating to payment of all special assessments levied and pending, and**
144. **annual installments of special assessments certified to yearly taxes.**

145. **OTHER MORTGAGE FINANCING ITEMS:** _____

146. _____

SELLER'S CONTRIBUTIONS TO BUYER'S COSTS:

148. Seller ☐ **IS** ☒ **IS NOT** contributing to Buyer's costs. If answer is **IS**, Seller agrees to pay at closing, up to: (Check one.)
------(Check one.)-----

149. ☐ \$ _____

150. ☐ _____ percent (%) of the sale price

151. towards Buyer's closing fees, title service fees, title searches, title examinations, abstracting, lender's title insurance,
152. owner's title insurance, prepaid items, other Buyer's costs allowable by lender, if any, and/or mortgage discount points. Any
153. amount of Seller's contribution that exceeds Buyer's allowable costs, or which cannot be used because Seller's
154. contribution exceeds the maximum Seller contribution allowed by law or by mortgage requirements, shall be retained
155. by Seller.

156. **NOTE: The amount paid by Seller cannot exceed the maximum Seller contribution allowed by FHA, DVA, or**
157. **lender. All funds paid by Seller on behalf of Buyer must be stated on the Closing Disclosure at closing.**

SALE OF BUYER'S PROPERTY:

158. (Check one.)

160. ☐ 1. This Purchase Agreement is subject to an *Addendum to Purchase Agreement: Sale of Buyer's Property*
161. *Contingency* for the sale of Buyer's property. (If checked, see attached *Addendum*.)

162. OR

163. ☐ 2. This Purchase Agreement is contingent upon the successful closing on the Buyer's property located at
164. _____, which is scheduled to close on

165. _____ pursuant to a fully executed purchase agreement. If Buyer's
166. property does not close by the closing date specified in this Purchase Agreement, this Purchase Agreement
167. is canceled. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said
168. cancellation and directing all earnest money paid here to be refunded to Buyer. The language in this paragraph
169. supersedes any other provision to the contrary in any financing contingency made a part of this Purchase
170. Agreement, if applicable.

171. OR

172. ☒ 3. Buyer represents that Buyer has the financial ability to perform on this Purchase Agreement without the sale
173. and closing on any other property.

**PURCHASE AGREEMENT:
VACANT LAND (RESIDENTIAL)**

174. Page 5 Date March 22nd 2021

175. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701

176. REAL ESTATE TAXES/SPECIAL ASSESSMENTS:

177. **REAL ESTATE TAXES:** Seller shall pay on the date of closing all real estate taxes due and payable in all prior years
178. including all penalties and interest.

179. Buyer shall pay ☒ **PRORATED FROM DAY OF CLOSING** ☐ **ALL** ☐ **NONE** ☐ _____ /12ths **OF** real estate
180. taxes due and payable in the year of closing. ------(Check one.)-----

181. Seller shall pay ☒ **PRORATED TO DAY OF CLOSING** ☐ **ALL** ☐ **NONE** ☐ _____ /12ths **OF** real estate taxes
182. due and payable in the year of closing. ------(Check one.)-----

183. Buyer shall pay real estate taxes due and payable in the year following closing and thereafter, the payment of which
184. is not otherwise here provided. No representations are made concerning the amount of subsequent real estate
185. taxes.

186. DEFERRED TAXES/SPECIAL ASSESSMENTS:

187. ☐ **BUYER SHALL PAY** ☒ **SELLER SHALL PAY** on date of closing any deferred real estate taxes
188. (e.g. Green Acres) or special assessments, payment of which is required as a result of the closing of this sale. ------(Check one.)-----

189. ☐ **BUYER AND SELLER SHALL PRORATE AS OF THE DATE OF CLOSING** ☒ **SELLER SHALL PAY ON**
190. **DATE OF CLOSING** all installments of special assessments certified for payment, with the real estate taxes due and
191. payable in the year or closing. ------(Check one.)-----

192. ☐ **BUYER SHALL ASSUME** ☒ **SELLER SHALL PAY** on date of closing all other special assessments levied as
193. of the Date of this Purchase Agreement. ------(Check one.)-----

194. ☐ **BUYER SHALL ASSUME** ☒ **SELLER SHALL PROVIDE FOR PAYMENT OF** special assessments pending as
195. of the Date of this Purchase Agreement for improvements that have been ordered by any assessing authorities.
196. (Seller's provision for payment shall be by payment into escrow of two (2) times the estimated amount of the
197. assessments or less, as required by Buyer's lender.) ------(Check one.)-----

198. Buyer shall pay any unpaid special assessments payable in the year following closing and thereafter, the payment of
199. which is not otherwise here provided.

200. As of the Date of this Purchase Agreement, Seller represents that Seller ☐ **HAS** ☒ **HAS NOT** received a notice
201. regarding any new improvement project from any assessing authorities, the costs of which project may be assessed
202. against the Property. Any such notice received by Seller after the Date of this Purchase Agreement and before
203. closing shall be provided to Buyer immediately. If such notice is issued after the Date of this Purchase Agreement and
204. on or before the date of closing, then the parties may agree in writing, on or before the date of closing, to pay, provide
205. for the payment of, or assume the special assessments. In the absence of such agreement, either party may declare
206. this Purchase Agreement canceled by written notice to the other party, or licensee representing or assisting the other
207. party, in which case this Purchase Agreement is canceled. If either party declares this Purchase Agreement canceled,
208. Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and
209. directing all earnest money paid here to be refunded to Buyer.

210. ADDITIONAL PROVISIONS:

211. **PREVIOUSLY EXECUTED PURCHASE AGREEMENT:** This Purchase Agreement ☐ **IS** ☒ **IS NOT** subject to
212. cancellation of a previously executed purchase agreement dated _____ ------(Check one.)-----

213. (If answer is **IS**, said cancellation shall be obtained no later than _____)
214. If said cancellation is not obtained by said date, this Purchase Agreement is canceled. Buyer and Seller shall
215. immediately sign a *Cancellation of Purchase Agreement* confirming said cancellation and directing all earnest money
216. paid here to be refunded to Buyer.)

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

217. Page 6 Date March 22nd 2021

218. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.

219. **SPECIAL CONTINGENCIES:** This Purchase Agreement is subject to the following contingencies, and if the
220. contingencies checked below are not satisfied or waived, in writing, by Buyer by _____,
221. this Purchase Agreement is canceled as of said date. Buyer and Seller shall immediately sign a *Cancellation of*
222. *Purchase Agreement* confirming said cancellation and directing all earnest money paid here to be refunded to
223. Buyer.

224. (Select appropriate options a-k.)

225. ☐ (a) Buyer obtaining a physical inspection of the Property, satisfactory to Buyer.

226. ☐ (b) Buyer obtaining evidence of utility connections available, and costs for connection to the Property, satisfactory
227. to Buyer.

228. ☐ (c) ☐ **BUYER** ☐ **SELLER** shall provide a certificate of survey of the Property, at ☐ **BUYER** ☐ **SELLER**
229. expense. -----(Check one.)-----

230. ☒ (d) Buyer obtaining approval of city/township of proposed building plans and specifications at
231. ☒ **BUYER** ☐ **SELLER** expense. -----(Check one.)-----

232. ☐ (e) Buyer obtaining approval of city/township of proposed subdivision development plans at
233. ☐ **BUYER** ☐ **SELLER** expense. -----(Check one.)-----

234. ☐ (f) Buyer obtaining approval of city/township for rezoning or use permits at ☐ **BUYER** ☐ **SELLER** expense.
----- (Check one.) -----

235. ☐ (g) Buyer obtaining, at ☐ **BUYER** ☐ **SELLER** expense, percolation tests which are acceptable to Buyer.
----- (Check one.) -----

236. ☐ (h) Buyer obtaining, at ☐ **BUYER** ☐ **SELLER** expense, soil tests which indicate that the Property may be
237. improved without extraordinary building methods or cost. ----- (Check one.) -----

238. ☐ (i) Buyer obtaining approval of building plans and/or specifications in accordance with any recorded subdivision
239. covenants and approval of the architectural control committee.

240. ☒ (j) Buyer obtaining, at ☒ **BUYER** ☐ **SELLER** expense, copies of all covenants, reservations, and restrictions
241. affecting the Property, satisfactory to Buyer. ----- (Check one.) -----

242. ☐ (k) Other: _____

243. _____

244. _____

245. _____

246. Seller's expenses for these contingencies (if any) shall not exceed \$ _____.

247. **DEED/MARKETABLE TITLE:** Upon performance by Buyer, Seller shall deliver a: (Check one.)

248. ☒ **WARRANTY DEED** ☐ **PERSONAL REPRESENTATIVE'S DEED** ☐ **CONTRACT FOR DEED**

249. ☐ **TRUSTEE'S DEED** ☐ **Other:** _____ **Deed** joined in by spouse, if any, conveying
250. marketable title, subject to

251. (a) building and zoning laws, ordinances, state and federal regulations;

252. (b) restrictions relating to use or improvement of the Property without effective forfeiture provisions;

253. (c) reservation of any mineral rights by the State of Minnesota;

254. (d) utility and drainage easements which do not interfere with existing improvements;

255. (e) **rights of tenants as follows** (unless specified, not subject to tenancies): _____

256. _____; and

257. (f) others (must be specified in writing): _____

258. _____

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

259. Page 7 Date March 22nd 2021

260. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.

261. **POSSESSION:** Seller shall deliver possession of the Property: (Check one.)

262. ☒ **IMMEDIATELY AFTER CLOSING;** or

263. ☐ **OTHER:** _____

264. Seller agrees to remove ALL DEBRIS AND ALL PERSONAL PROPERTY NOT INCLUDED HERE from the Property
265. by possession date.

266. **PRORATIONS:** All interest; unit owners' association dues; rents; and charges for city water, city sewer, electricity,
267. and natural gas shall be prorated between the parties as of date of closing. Buyer shall pay Seller for remaining
268. gallons of fuel oil or liquid petroleum gas on the day of closing, at the rate of the last fill by Seller.

269. **TITLE AND EXAMINATION:** Within a reasonable time period after Final Acceptance Date, Seller shall provide one of
270. the following title evidence options, at Seller's selection, which shall include proper searches covering bankruptcies,
271. state and federal judgments and liens, and levied and pending special assessments to Buyer or Buyer's designated
272. title service provider:

273. (a) A commitment for an owner's policy of title insurance on a current ALTA form issued by an insurer licensed to write
274. title insurance in Minnesota as selected by Buyer. Seller shall be responsible for the title search and exam costs
275. related to the commitment. Buyer shall be responsible for all additional costs related to the issuance of the title
276. insurance policy(ies), including but not limited to the premium(s), Buyer's name search and plat drawing, if
277. any. Seller shall deliver any abstract of title and a copy of any owner's title insurance policy for the Property,
278. if in Seller's possession or control, to Buyer or Buyer's designated title service provider. Any abstract of title or
279. owner's title insurance policy provided shall be immediately returned to Seller, or licensee representing or
280. assisting Seller, upon cancellation of this Purchase Agreement.

281. (b) An Abstract of Title certified to date if Abstract Property or a Registered Property Abstract ("RPA") certified to date
282. if Registered (Torrens) Property. Seller shall pay for the abstracting or RPA costs and deliver any abstract for
283. this Property in Seller's possession or control to Buyer or Buyer's designated title service provider. Any abstract
284. provided shall be immediately returned to Seller, or licensee representing or assisting Seller, upon cancellation of
285. this Purchase Agreement. If Property is Abstract and Seller does not have an abstract of title, Option (a) will
286. automatically apply.

287. Seller shall use Seller's best efforts to provide marketable title by the date of closing. In the event that Seller has not
288. provided marketable title by the date of closing, Seller shall have an additional thirty (30) days to make title marketable
289. or, in the alternative, Buyer may waive title defects by written notice to Seller. In addition to the thirty (30)-day
290. extension, Buyer and Seller may by mutual agreement further extend the closing date. Lacking such extension,
291. either party may declare this Purchase Agreement canceled by written notice to the other party, or licensee
292. representing or assisting the other party, in which case this Purchase Agreement is canceled. If either party declares
293. this Purchase Agreement canceled, Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement*
294. confirming said cancellation and directing all earnest money paid here to be refunded to Buyer.

295. **SUBDIVISION OF LAND, BOUNDARIES, AND ACCESS:** If this sale constitutes or requires a subdivision of land
296. owned by Seller, Seller shall pay all subdivision expenses and obtain all necessary governmental approvals. This
297. provision deals with the necessity of subdividing land to complete the sale of the Property described here in contrast
298. to the subdivision provision of lines 232-233 which deals with the future development plans of Buyer. Seller warrants
299. the legal description of the real Property to be conveyed has been or shall be approved for recording as of the date
300. of closing. Seller warrants that there is a right of access to the Property from a public right-of-way.

301. **MECHANIC'S LIENS:** Seller warrants that prior to the closing, payment in full will have been made for all labor,
302. materials, machinery, fixtures, or tools furnished within the 120 days immediately preceding the closing.

303. **NOTICES:** Seller warrants that Seller has not received any notice from any governmental authority as to condemnation
304. proceedings or violation of any law, ordinance, or regulation. If the Property is subject to restrictive covenants, Seller
305. warrants that Seller has not received any notice from any person or authority as to a breach of the covenants. Any
306. such notices received by Seller shall be provided to Buyer immediately.

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

307. Page 8 Date March 22nd 2021

308. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701

309. **DIMENSIONS:** Buyer acknowledges any dimensions, square footage, or acreage of land or improvements provided
310. by Seller, third party, or broker representing or assisting Seller are approximate. Buyer shall verify the accuracy of
311. information to Buyer's satisfaction, if material, at Buyer's sole cost and expense.

312. **ACCESS AGREEMENT:** Seller agrees to allow Buyer reasonable access to the Property for performance of any
313. surveys, inspections or tests, or for water, sewer, gas, or electrical service hookup as agreed to here. Buyer shall
314. restore the premises to the same condition it was in prior to the surveys, inspections, or tests and pay for any
315. restoration costs relative thereto.

316. **RISK OF LOSS:** If there is any loss or damage to the Property between the Date of this Purchase Agreement and
317. the date of closing for any reason, including fire, vandalism, flood, earthquake, or act of God, the risk of loss shall
318. be on Seller. If the Property is destroyed or substantially damaged before the closing date, this Purchase Agreement
319. is canceled, at Buyer's option, by written notice to Seller or licensee representing or assisting Seller. If Buyer cancels
320. this Purchase Agreement, Buyer and Seller shall immediately sign a *Cancellation of Purchase Agreement* confirming
321. said cancellation and directing all earnest money paid here to be refunded to Buyer.

322. **TIME OF ESSENCE:** Time is of the essence in this Purchase Agreement.

323. **CALCULATION OF DAYS:** Any calculation of days begins on the first day (Calendar or Business Days as specified)
324. following the occurrence of the event specified and includes subsequent days (Calendar or Business Days as
325. specified) ending at 11:59 P.M. on the last day.

326. **BUSINESS DAYS:** "Business Days" are days which are not Saturdays, Sundays, or state and federal holidays
327. unless stated elsewhere by the parties in writing.

328. **CALENDAR DAYS:** "Calendar Days" include Saturdays, Sundays, or state or federal holidays.

329. **RELEASE OF EARNEST MONEY:** Buyer and Seller agree that the Earnest Money Holder shall release earnest
330. money from the Earnest Money Holder's trust account:
331. (a) at or upon the successful closing of the Property;
332. (b) pursuant to written agreement between the parties, which may be reflected in a *Cancellation of Purchase*
333. *Agreement* executed by both Buyer and Seller;
334. (c) upon receipt of an affidavit of a cancellation under MN Statute 559.217; or
335. (d) upon receipt of a court order.

336. **DEFAULT:** If Buyer defaults in any of the agreements here, Seller may cancel this Purchase Agreement, and any
337. payments made here, including earnest money, shall be retained by Seller as liquidated damages and Buyer and
338. Seller shall affirm the same by a written cancellation agreement.

339. If Buyer defaults in any of the agreements here, Seller may terminate this Purchase Agreement under the
340. provisions of either MN Statute 559.21 or MN Statute 559.217, whichever is applicable. If either Buyer or Seller
341. defaults in any of the agreements here or there exists an unfulfilled condition after the date specified for fulfillment,
342. either party may cancel this Purchase Agreement under MN Statute 559.217, Subd. 3. Whenever it is provided here
343. that this Purchase Agreement is canceled, said language shall be deemed a provision authorizing a Declaratory
344. Cancellation under MN Statute 559.217, Subd. 4.

345. If this Purchase Agreement is not canceled or terminated as provided here, Buyer or Seller may seek actual damages
346. for breach of this Purchase Agreement or specific performance of this Purchase Agreement; and, as to specific
347. performance, such action must be commenced within six (6) months after such right of action arises.

348. **NOTICE REGARDING AIRPORT ZONING REGULATIONS:** The Property may be in or near an airport safety zone
349. with zoning regulations adopted by the governing body that may affect the Property. Such zoning regulations are
350. filed with the county recorder in each county where the zoned area is located. If you would like to determine if such
351. zoning regulations affect the Property, you should contact the county recorder where the zoned area is located.

352. **NOTICE REGARDING PREDATORY OFFENDER INFORMATION:** Information regarding the predatory offender
353. registry and persons registered with the predatory offender registry under MN Statute 243.166 may be
354. obtained by contacting the local law enforcement offices in the community where the Property is located
355. or the Minnesota Department of Corrections at (651) 361-7200, or from the Department of Corrections web
356. site at www.corr.state.mn.us.

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

357. Page 9 Date March 22nd 2021

358. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.
359. **SPECIAL DISCLOSURES:** Seller discloses, to the best of Seller's knowledge, that the Property described in this
360. Purchase Agreement consists of approximately 42,688.8 ☐ ACRES ☒ **SQUARE FEET** and is currently zoned
361. residential -----(Check one.)-----
362. Seller discloses, to the best of Seller's knowledge, that the Property ☐ IS ☒ **IS NOT** in a designated flood zone. -----(Check one.)-----
363. Seller discloses, to the best of Seller's knowledge, that the Property ☐ **DOES** ☒ **DOES NOT** currently receive -----(Check one.)-----
364. preferential tax treatment (e.g. Green Acres, Managed Forest Land, Non-Profit Status, Rural Preserve, SFIA, etc.).
365. Seller discloses, to the best of Seller's knowledge, that the Property ☐ IS ☒ **IS NOT** enrolled in any federal, state, or -----(Check one.)-----
366. local governmental programs (e.g., conservation programs, CREP, CRP, EQIP, Green Acres, Managed Forest Land,
367. RIM, riparian buffers, Rural Preserve, SFIA, WRP/RIM-WRP, etc.).

368. **BUYER HAS THE RIGHT TO A WALK-THROUGH REVIEW OF THE PROPERTY PRIOR TO CLOSING TO**
369. **ESTABLISH THAT THE PROPERTY IS IN SUBSTANTIALLY THE SAME CONDITION AS OF THE DATE OF THIS**
370. **PURCHASE AGREEMENT.**
371. BUYER HAS RECEIVED A: (Check any that apply.) ☐ **DISCLOSURE STATEMENT: VACANT LAND** OR A
372. ☐ **DISCLOSURE STATEMENT: SELLER'S DISCLOSURE ALTERNATIVES** FORM.
373. **DESCRIPTION OF PROPERTY CONDITION:** See *Disclosure Statement: Vacant Land* or *Disclosure Statement:*
374. *Seller's Disclosure Alternatives* for description of disclosure responsibilities and limitations, if any.
375. **BUYER HAS RECEIVED THE INSPECTION REPORTS, IF REQUIRED BY MUNICIPALITY.**
376. **BUYER IS NOT RELYING ON ANY ORAL REPRESENTATIONS REGARDING THE CONDITION OF THE PROPERTY.**

377. **PLEASE NOTE:** Buyer may incur additional charges improving the Property, including, but not limited to, hookup and/
378. or access charges; municipal charges; costs for sewer access, stubbing access, water access, park dedication, road
379. access, curb cuts, utility connection and connecting fees; and tree planting charges.

380. **(Check appropriate boxes.)**
381. SELLER WARRANTS THAT THE PROPERTY IS EITHER DIRECTLY OR INDIRECTLY CONNECTED TO:
382. **CITY SEWER** ☒ **YES** ☐ **NO** / **CITY WATER** ☒ **YES** ☐ **NO**
383. **SUBSURFACE SEWAGE TREATMENT SYSTEM**
384. SELLER ☐ **DOES** ☒ **DOES NOT** KNOW OF A SUBSURFACE SEWAGE TREATMENT SYSTEM ON OR -----(Check one.)-----
385. SERVING THE PROPERTY. (If answer is **DOES**, and the system does not require a state permit, see *Disclosure*
386. *Statement: Subsurface Sewage Treatment System*.)
387. **PRIVATE WELL**
388. SELLER ☐ **DOES** ☒ **DOES NOT** KNOW OF A WELL ON OR SERVING THE PROPERTY. -----(Check one.)-----
389. (If answer is **DOES** and well is located on the Property, see *Disclosure Statement: Well*.)
390. TO THE BEST OF SELLER'S KNOWLEDGE, THE PROPERTY ☐ IS ☒ **IS NOT** IN A SPECIAL WELL -----(Check one.)-----
391. CONSTRUCTION AREA.
392. THIS PURCHASE AGREEMENT ☐ IS ☒ **IS NOT** SUBJECT TO AN ADDENDUM TO PURCHASE AGREEMENT: -----(Check one.)-----
393. **SUBSURFACE SEWAGE TREATMENT SYSTEM AND WELL INSPECTION CONTINGENCY.**
394. (If answer is **IS**, see attached *Addendum*.)
395. **IF A WELL OR SUBSURFACE SEWAGE TREATMENT SYSTEM EXISTS ON THE PROPERTY, BUYER HAS**
396. **RECEIVED A DISCLOSURE STATEMENT: WELL AND/OR A DISCLOSURE STATEMENT: SUBSURFACE**
397. **SEWAGE TREATMENT SYSTEM.**

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

398. Page 10 Date March 22nd 2021

399. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701

400. **AGENCY NOTICE**

401. Kermit Genereux is ☒ **Seller's Agent** ☐ **Buyer's Agent** ☐ **Dual Agent** ☐ **Facilitator**.
(Licensee) -----(Check one.)-----

402. Genereux Realty
(Real Estate Company Name)

403. Alisa McNallan is ☐ **Seller's Agent** ☒ **Buyer's Agent** ☐ **Dual Agent** ☐ **Facilitator**.
(Licensee) -----(Check one.)-----

404. CENTURY 21 Dickinson Realtors
(Real Estate Company Name)

405. **THIS NOTICE DOES NOT SATISFY MINNESOTA STATUTORY AGENCY DISCLOSURE REQUIREMENTS.**

406. **DUAL AGENCY REPRESENTATION**

407. **PLEASE CHECK ONE OF THE FOLLOWING SELECTIONS:**

408. ☒ Dual Agency representation DOES NOT apply in this transaction. *Do not complete lines 409-425.*

409. ☐ Dual Agency representation DOES apply in this transaction. *Complete the disclosure in lines 410-425.*

410. Broker represents both the Seller(s) and the Buyer(s) of the Property involved in this transaction, which creates a
411. dual agency. This means that Broker and its salespersons owe fiduciary duties to both Seller(s) and Buyer(s). Because
412. the parties may have conflicting interests, Broker and its salespersons are prohibited from advocating exclusively for
413. either party. Broker cannot act as a dual agent in this transaction without the consent of both Seller(s) and Buyer(s).
414. Seller(s) and Buyer(s) acknowledge that

415. (1) confidential information communicated to Broker which regards price, terms, or motivation to buy or sell will
416. remain confidential unless Seller(s) or Buyer(s) instructs Broker in writing to disclose this information. Other
417. information will be shared;

418. (2) Broker and its salespersons will not represent the interest of either party to the detriment of the other; and
419. (3) within the limits of dual agency, Broker and its salespersons will work diligently to facilitate the mechanics of
420. the sale.

421. With the knowledge and understanding of the explanation above, Seller(s) and Buyer(s) authorize and instruct Broker
422. and its salesperson to act as dual agents in this transaction.

423. Seller _____ Buyer Mitchell Hendricks
3/22/2021 4:40:25 PM CDT
Authentisign

424. Seller _____ Buyer Connor J. McNallan
3/22/2021 4:08:19 PM CDT
Authentisign

425. Date _____ Date 03/22/2021

426. **CLOSING COSTS:** Buyer or Seller may be required to pay certain closing costs, which may effectively increase the
427. cash outlay at closing or reduce the proceeds from the sale.

428. **SETTLEMENT STATEMENT:** Buyer and Seller authorize the title company, escrow agent, and/or their representatives
429. to disclose and provide copies of the disbursing agent's settlement statement to the real estate licensees involved
430. in the transaction at the time these documents are provided to Buyer and Seller.

**PURCHASE AGREEMENT:
VACANT LAND (RESIDENTIAL)**

431. Page 11 Date March 22nd 2021

432. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701.

433. **FOREIGN INVESTMENT IN REAL PROPERTY TAX ACT ("FIRPTA"):** Section 1445 of the Internal Revenue Code
434. provides that a transferee ("Buyer") of a United States real property interest must be notified in writing and must withhold
435. tax if the transferor ("Seller") is a foreign person and no exceptions from FIRPTA withholding apply. Buyer and Seller
436. agree to comply with FIRPTA requirements under Section 1445 of the Internal Revenue Code.

437. Seller shall represent and warrant, under the penalties of perjury, whether Seller is a "foreign person" (as the same
438. is defined within FIRPTA), prior to closing. Any representations made by Seller with respect to this issue shall survive
439. the closing and delivery of the deed.

440. Buyer and Seller shall complete, execute, and deliver, on or before closing, any instrument, affidavit, or statement
441. reasonably necessary to comply with the FIRPTA requirements, including delivery of their respective federal taxpayer
442. identification numbers or Social Security numbers.

443. Due to the complexity and potential risks of failing to comply with FIRPTA, including the Buyer's responsibility for
444. withholding the applicable tax, Buyer and Seller should **seek appropriate legal and tax advice regarding FIRPTA**
445. **compliance, as the respective licensee's representing or assisting either party will be unable to assure either**
446. **party whether the transaction is exempt from FIRPTA withholding requirements.**

447. **FULLY EXECUTED PURCHASE AGREEMENT AND FINAL ACCEPTANCE:** To be binding, this Purchase Agreement
448. and all addenda must be fully executed by both parties and a copy must be delivered.

449. **ELECTRONIC SIGNATURES:** The parties agree the electronic signature of any party on any document related to
450. this transaction constitute valid, binding signatures.

451. **ENTIRE AGREEMENT:** This Purchase Agreement and all addenda and amendments signed by the parties shall
452. constitute the entire agreement between Buyer and Seller. Any other written or oral communication between Buyer
453. and Seller, including, but not limited to, e-mails, text messages, or other electronic communications are not part of this
454. Purchase Agreement. This Purchase Agreement can be modified or canceled only in writing signed by Buyer and
455. Seller or by operation of law. All monetary sums are deemed to be United States currency for purposes of this
456. Purchase Agreement.

457. **SURVIVAL:** All warranties specified in this Purchase Agreement shall survive the delivery of the deed or contract
458. for deed.

459. **DATE OF THIS PURCHASE AGREEMENT:** Date of this Purchase Agreement to be defined as the date on line one
460. (1) of this Purchase Agreement.

461. **OTHER:** Note: Buyer's agent is a relative of one of the buyers.

462. _____

463. _____

464. **ADDENDA:** The following addenda are attached and made a part of this Purchase Agreement.
465. **NOTE: Disclosures and optional Arbitration Agreement are not part of this Purchase Agreement.**

466. ☐ Addendum to Purchase Agreement
467. ☐ Addendum to Purchase Agreement: Assumption Financing
468. ☐ Addendum to Purchase Agreement: Buyer Purchasing "As Is" and Limitation of Seller Liability
469. ☐ Addendum to Purchase Agreement: Condominium/Townhouse/Cooperative Common Interest Community
470. ("CIC")
471. ☐ Addendum to Purchase Agreement: Contract for Deed Financing
472. ☐ Addendum to Purchase Agreement: Disclosure of Information on Lead-Based Paint and Lead-Based Paint
473. Hazards
474. ☐ Addendum to Purchase Agreement: Sale of Buyer's Property Contingency
475. ☐ Addendum to Purchase Agreement: Seller's Rent Back Agreement
476. ☐ Addendum to Purchase Agreement: Short Sale Contingency
477. ☐ Addendum to Purchase Agreement: Subsurface Sewage Treatment System and Well Inspection Contingency

PURCHASE AGREEMENT: VACANT LAND (RESIDENTIAL)

478. Page 12 Date March 22nd 2021

479. Property located at 221, 301 Sherwood Avenue N Thief River Falls 56701

480. I agree to sell the Property for the price and on the terms
481. and conditions set forth above.

482. **I have reviewed all pages of this Purchase**
483. **Agreement.**

I agree to purchase the Property for the price and on
the terms and conditions set forth above.

I have reviewed all pages of this Purchase
Agreement.

484. ☐ **If checked, this Purchase Agreement is subject to**
485. **attached Addendum to Purchase Agreement:**
486. **Counteroffer and the Final Acceptance Date shall**
487. **be noted on the Addendum.**

488. **FIRPTA:** Seller represents and warrants, under penalty
489. of perjury that Seller ☐ **IS** ☒ **IS NOT** a foreign person (i.e., a
----- (Check one.) -----
490. non-resident alien individual, foreign corporation, foreign
491. partnership, foreign trust, or foreign estate for purposes of
492. income taxation. (See lines 433-446.) This representation
493. and warranty shall survive the closing of the transaction
494. and the delivery of the deed.

495. **X** _____
(Seller's Signature) (Date)

Authentisign
X Mitchell Hendricks
3/22/2021 4:40:28 PM CDT
(Buyer's Signature) (Date)

496. **X** _____
(Seller's Printed Name)

X Mitchell Hendricks
(Buyer's Printed Name)

497. **X** _____
(Seller's Signature) (Date)

Authentisign
X Connor J. McNallan
3/22/2021 4:08:24 PM CDT
(Buyer's Signature) (Date)

498. **X** _____
(Seller's Printed Name)

X Connor J. McNallan
(Buyer's Printed Name)

499. **FINAL ACCEPTANCE DATE:** _____ The Final Acceptance Date
500. is the date on which the fully executed Purchase Agreement is delivered.

501. **THIS IS A LEGALLY BINDING CONTRACT BETWEEN BUYER(S) AND SELLER(S).**
502. **IF YOU DESIRE LEGAL OR TAX ADVICE, CONSULT AN APPROPRIATE PROFESSIONAL.**

503. **I ACKNOWLEDGE THAT I HAVE RECEIVED AND HAVE HAD THE OPPORTUNITY TO REVIEW THE**
504. **DISCLOSURE STATEMENT: ARBITRATION DISCLOSURE AND RESIDENTIAL REAL PROPERTY ARBITRATION**
505. **AGREEMENT, WHICH IS AN OPTIONAL, VOLUNTARY AGREEMENT SEPARATE FROM THIS PURCHASE**
506. **AGREEMENT.**

507. **SELLER(S)** _____ **BUYER(S)** _____

508. **SELLER(S)** _____ **BUYER(S)** _____

WIRE FRAUD ALERT



Internet fraud — the use of Internet services or software with Internet access to defraud victims — is on the rise in real estate transactions. **THESE SOPHISTICATED CRIMINALS COULD:**

- **HACK INTO YOUR E-MAIL ACCOUNT** or the e-mail of others involved in your real estate transaction and may direct you to wire money to the hacker's account.
- **SEND FRAUDULENT E-MAILS** that appear to be from your real estate licensee, lender, or closing agent.
- **CALL YOU** claiming they have revised wiring instructions.

Buyers/Tenants and Sellers/Owners are advised to:

- (1) Never wire funds without confirming the wiring instructions directly with the intended recipient.
- (2) Verify that the contact information for the wire transfer recipient is legitimate by calling a known phone number for the broker or closing agent. Do not rely on the information given to you in an e-mail communication.
- (3) Never send personal information through unsecured/unencrypted e-mail.

If you suspect wire fraud in your transaction:

- (1) Immediately notify your bank, closing agent, and real estate licensee.
- (2) File a complaint online at the Internet Crime Complaint Center (IC3) at <http://www.ic3.gov>.

The undersigned acknowledge receipt of this wire fraud alert and understand the importance of taking proactive measures to avoid being a victim of wire fraud in a real estate transaction.

Authentisign
Mitchell Hendricks 03/22/2021
 (Signature) (Date)
 3/22/2021 4:40:30 PM CDT

Authentisign
Connor J. McNallan 03/22/2021
 (Signature) (Date)
 3/22/2021 4:08:25 PM CDT

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