

COUNCIL PROCEEDINGS

Tuesday, March 7, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on March 7, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Bourne, McCraw, Narverud, Pream, Aarestad, Lorenson and Bolduc. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

APPROVE AGENDA

Councilmember Steve Narverud motioned, being seconded by Councilmember Scott Pream, to approve the agenda with the addition 8.4.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 03.62.23: Approval of February 21, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution 03.62.23, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve February 21, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.63.23: City of Thief River Falls Bills and Disbursements and Council Per Diems

Presented as part of the Consent Agenda, Councilmember Anthony Bolduc introduced Resolution 03.63.23, being seconded by Councilmember Mike Lorenson, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,603,304.11 and council per diem in the amount of \$455.00. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

Call for Second Reading of Ordinance No 147, 3rd Series, Amendment to City Code Chapter 152.036 Performance Standards For Commercial And Industrial Zoning Districts

Councilmember Steve Narverud motioned, being seconded by Councilmember Scott Pream to call for the second reading of an ordinance of The City Of Thief River Falls, Minnesota, Amending City Code Chapter 152, By Amending Section 152.036, (A), And Adopting By Reference City Code Chapter 10, Which, Among Other Things, Contain Penalty Provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.64.23: Approval of Ordinance No 147, 3rd Series, Amendment to City Code Chapter 152.036 Performance Standards For Commercial And Industrial Zoning Districts

Following discussion, Councilmember Steve Narverud introduced Resolution 03.64.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The City of Thief River Falls has sections in the city code within land usage that controls among other things the zoning code. Chapter 152.036 PERFORMANCE STANDARDS FOR COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS includes Buffer requirements. Periodically when warranted these regulations are reviewed and amended to address circumstances as requested.

WHEREAS, Section 152.036 requires Buffers on commercial and industrial zoned properties adjacent to residential or agricultural zoned land. This has been problematic on numerous occasions as these buffers are generally completed at the end of a project with very little detail on the front end of the project. The requirements would remain basically the same with the addition of the requirement of a conditional use permit prior to issuance of a building permit. This would require a public hearing with the Planning Commission that includes neighborhood notification for the presentation of a buffer plan which may allow a reduction of the 35' dimension in certain circumstances with a performance-based design. A recommendation for approval from the Planning Commission would be forwarded to the City Council for final review and consideration.

THEREFORE, BE IT RESOLVED Call for First Second of Ordinance No 147, 3rd Series, amendment to City Code Chapter 152.036 PERFORMANCE STANDARDS FOR COMMERCIAL AND INDUSTRIAL ZONING DISTRICTS, amending Buffer requirements to require a conditional use permit, and by adopting by reference City Code Chapter 10 and Section 152.998, which, among other things, contain penalty provisions.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.65.23: Resolution Approving State of Minnesota Joint Powers Agreements With The City of Thief River Falls On Behalf of Its City Attorney and Police Department

Following discussion, Councilmember Michele McCraw introduced Resolution 03.65.23, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, the City of Thief River Falls on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use

systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

THEREFORE, BE IT RESOLVED by the City Council of Thief River Falls, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Thief River Falls on behalf of its Prosecuting Attorney and Police Department, are hereby approved.
2. That the Police Chief, Marissa Adam or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
3. That the Ihle Sparby & Haase, PA, Delray Sparby, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State.
4. That Brian Holmer, the Mayor for the City of Thief River Falls, and Angela Philipp, the City Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

On vote being taken, the resolution was unanimously passed.

CGMC Update & Workgroup Discussion

Mayor Brian Holmer reviewed tentative plans for the upcoming Coalition of Greater Minnesota Cities Annual Meeting July 26th - 28th. Mayor asked for a workgroup: Mayor, Angela Philipp, Megan Bourne and maybe Mike Lorensen and Scott Pream.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Jason Aarestad feels there are issues going on at City Hall.

UPCOMING MEETINGS

- Committee of Whole Meeting - March 7th Immediately Following City Council
- Utilities Committee - March 13th at 7:00 a.m.
- Public Safety/Liquor Committee - March 13th at 4:30 p.m.
- Administrative Services Committee - March 14th at 4:30 p.m. Room 201 City Hall
- Public Works Committee - March 15th at 4:30 p.m.

- City Council Meeting - March 21st at 5:30 p.m.

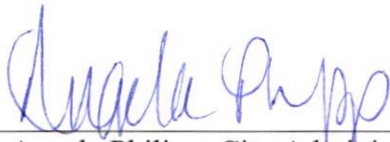
INFORMATIONAL ITEMS

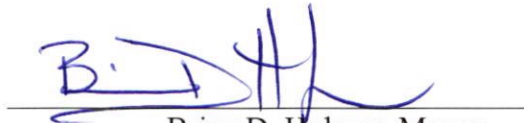
ADJOURNMENT

There being no further discussion, Councilmember Jason Aarestad, being seconded by Councilmember Anthony Bolduc to adjourn at 5:44 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Committee of Whole Meeting - Immediately following tonight's City Council Meeting.

Attest:


Angela Philipp, City Administrator


Brian D. Holmer, Mayor