

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, April 4, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of March 21, 2023 Council Proceedings (page 3-9)
 - 7.2. City of Thief River Falls Bills and Disbursements (page 10-41)
- 8. NEW BUSINESS**
 - 8.1. Authorization of submittal of 2022 Pay Equity Compliance Report to the Minnesota Management and Budget (page 42-49)
- 9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these***

boards and commissions. Only those with something to report would be on the agenda.

10. UPCOMING MEETINGS

10.1. Utilities Committee Meeting - April 10th at 7:00 a.m.

10.2. Public Safety Liquor Committee Meeting - April 10th at 4:30 p.m.

10.3. Administrative Services Committee Meeting - April 11th at 4:30 p.m.

10.4. Public Works Committee Meeting - April 12th at 4:30 p.m.

10.5. City Council Meeting - April 18th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.

COUNCIL PROCEEDINGS

Tuesday, March 21, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on March 21, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Bourne, Narverud, Pream, Aarestad, Lorenson and Bolduc. Councilmember McCraw was absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

- Digi-Key Day - April 3rd in Thief River Falls
- Lifesaving Awards

APPROVE AGENDA

Councilmember Scott Pream motioned, being seconded by Councilmember Mike Lorenson, to approve the agenda with the addition of 8.6 and 8.7.

On vote being taken, the resolution was unanimously passed.

CONSENT AGENDA

RESOLUTION NO. 03.66.23: Approval of March 7, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.66.23, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve March 7, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.67.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.67.23, being seconded by Councilmember Steve Narverud, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills and disbursements in the total amount of \$1,517,324.66. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.68.23: Approval Sidewalk Snow Removal Contract

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.68.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls Code requires property owners clear snow from Sidewalks adjacent to their property within 48 hours and within 24 hours in the

central business district. After the 24 and 48-hour periods staff, through the Building Official, will inspect all sidewalks and authorize the snow to be removed by a private snow removal contractor.

WHEREAS, The city contracts for these services. The city advertised in the Times to request quotes for a two-year contract. Bids were received from Trent Collins & Ashton's Mowing Service & Snow Removal. Trent Collins had the low bid for sidewalk snow removal in the amount of \$25.00 per parcel.

Trent Collins has performed this work for the last four years and provided high quality work with great reliability. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

THEREFORE, BE IT RESOLVED Award Sidewalk Snow Removal to Trent Collins for a two-year contract with services provided from October 15, 2023 to March 31, 2025.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.69.23: Approval of Grass Mowing Contract

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.69.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City of Thief River Falls Code requires a property owner to control grass and weeds on their property as follows:

91.37 OWNERS RESPONSIBLE FOR TRIMMING, REMOVAL AND THE LIKE.

All property owners shall be responsible for the removal, cutting, or disposal and elimination of weeds, grasses, and rank vegetation or other uncontrolled plant growth on their property, which at the time of notice, is in excess of six inches in height.

Inspections are conducted periodically (typically every other week) during the growing season through the Building Official, with notice sent to noncompliant property owners after each inspection. Property owners are given seven days to mow their grass, or it will be completed by the contractor.

WHEREAS, Every two years the city requests quotes for these services. An advertisement for bids was placed in the Times. Bids were received for grass mowing per parcel, hourly mowing, and tractor mowing with a low bid established in each category. The city adds a \$10.00 administrative fee and passes the cost on to the property owner.

THEREFORE, BE IT RESOLVED Award the following grass mowing contracts for services from May 15, 2023 to December 31, 2024.

- Grass Mowing Per Parcel - Wade Cota
- Other Mowing Per Hour - Wade Cota
- Tractor Mowing Per Hour - Les Cota

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.70.23: Approval of Stump Grinding

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.70.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, The City actively manages the urban forest throughout the city with a City Forester. The responsibilities for this position include inspection and managed removal of diseased trees on public and private property, tree pruning, tree planting, inspection of wood piles and public relations regarding forestry. Stump grinding services are contracted out to the private sector. The volume of this work varies greatly on the number of diseased elm trees that are removed each year.

WHEREAS, A request for sealed bids was published in the Times. A quote was submitted by B & K Stump Grinding, LLC. This was the only quote received. B & K has done this work for the city in the past and provides reliable quality services.

THEREFORE, BE IT RESOLVED Approve the low bid to grind stumps, clean up, backfill, and seeding from B & K Stump Grinding, LLC for services to be provided from July 1, 2023 to June 30, 2024.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 03.71.23: Authorize the City Administrator to sign the US Dept of Energy Western Area Power Administration (WAPA) contract upon legal review

Following discussion, Councilmember Steve Narverud introduced Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution 03.71.23, being seconded by Councilmember Steve Narverud, that:

WHEREAS, WAPA implemented a new renewable energy certificate program. Each designated area in the upper great plains region has had a contract developed in accordance with the program principals. The program principals include the individual city members of the NMPA. An individual city member may establish its own MRETS account and administer the program. However there would be a cost to set up that account (approximately \$2,000.00) and the labor cost associated with the same. This contract provides the terms and conditions that would allow the City to designate Minnkota Power Cooperative Inc. to administer the City's MRET account and the contract definition they shall follow in providing renewable energy certificate management services on behalf of the City of Thief River Falls. Allowing a central management service also allows Minnkota and NMPA to assure that all reporting requirements are coordinated and being complied with appropriately.

THEREFORE, BE IT RESOLVED Authorize the City Administrator to sign the US Dept of Energy Western Area Power Administration (WAPA) contract upon legal review for Minnkota Power Cooperative Inc to administer renewable energy certificates for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.72.23: To Amend Resolution 12.287.22 Approval of 2023 Memorandum of Understanding for MAPS

Following discussion Councilmember Jason Aarestad moved to table Resolution 03.72.23, being seconded by Councilmember Megan Bourne, that:

On vote being to table, Pream, Bolduc, Lorenson, Aarestad and Bourne, Narverud and Holmer voted aye. The motion carried and the item tabled.

RESOLUTION NO. 03.73.23: To Amend Resolution 12.263.22 Approval of the Memorandum of Understandings for Teamster #320 Public and Fire Unions, LELS, and memorandums for Non-Union, City Administrator, Human Resources Coordinator

Following discussion Councilmember Jason Aarestad moved to table Resolution 03.73.23, being seconded by Councilmember Megan Bourne, that:

On vote being to table, Pream, Bolduc, Lorenson, Aarestad and Bourne, Narverud and Holmer voted aye. The motion carried and the item tabled.

RESOLUTION NO. 03.74.23: Approval of Cellular Device Policy

Following discussion, Councilmember Steve Narverud introduced Resolution 03.74.23, being seconded by Councilmember Mike Lorenson, that:

WHEREAS, The City of Thief River Falls would like to update the existing Cell Phone Policy with a Cellular Device Policy.

WHEREAS, The City has multiple devices such as cell phones, iPads, and jet packs that should be included in the policy.

- ☐ This policy will include all cellular devices within the City.
- ☐ Includes enrollment of Enterprise Mobility Management (EMM) to help manage and control mobile devices.
- ☐ Restricts TikTok from city devices.
- ☐ This policy will replace the existing Cell Phone Policy.

THEREFORE, BE IT RESOLVED Approve the Cellular Device Policy for the City of Thief River Falls.

On vote being taken, the resolution was unanimously passed.

Councilmember Jason Aarestad requested a list of employees who have city cell phones.

RESOLUTION NO. 03.75.23: Approval of Greenwood Street Bridge use request

Following discussion, Councilmember Jason Aarestad introduced Resolution 03.75.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, MN DNR has been monitoring movement of tagged fish for the last several years using passive acoustic receivers mounted to granite slabs and placed on the Red River bottom. While this has allowed flexibility in placement, they have experienced some equipment loss. Currently the DNR is working with MNDOT, counties, and cities to obtain permits and permission to install acoustic receivers on bridges that span the Minnesota Rivers; hoping to expand and replicate this successful approach. Permission

to perform similar actions on bridges in surrounding communities has already been granted.

THEREFORE, BE IT RESOLVED To grant permission to the Department of Natural Resources Fisheries Division to install a fish tracking device on Greenwood Street Bridge.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.76.23: Approval of Kroozers Ride Share Application

Following discussion, Councilmember Steve Narverud introduced Resolution 03.76.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, Application, license fees, certificate of insurance and ASE Certified Certificate signed by an ASE mechanic were not submitted according to renewal procedures.

WHEREAS, \$30/1st Taxi \$25/each additional Taxi Annually.

THEREFORE, BE IT RESOLVED Authorize the Kroozers to conduct any passenger conveyance being driven, on call or traversing a scheduled or unscheduled route, for public use or hire upon payment of a fare or at regular fare rates, but not including ambulances and such conveyances as are designed for mass transportation as buses, trains, or streetcars.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 03.77.23: Approving Cdap-21-0037-O-Fy23 Procedural Guidelines Governing The Administration Of City Of Thief River Falls Small Cities Rental Rehabilitation Program And Related Policies

Following discussion, Councilmember Steve Narverud introduced Resolution No. 03.77.23, being seconded by Councilmember Jason Aarestad, that:

WHEREAS, Minnesota Department of Employment and Economic Development (DEED) through their Small Cities program has grant funds available for housing rehabilitation for low to moderate-income residents; and,

WHEREAS, The City of Thief River Falls has entered into an agreement with the NW MN Multi-County HRA for grant application and administration of this program; and,

WHEREAS, The City of Thief River Falls was awarded this grant for renovations to multi-family rental units for \$600,000 and will fund approximately 44 units within the city limits through a financing package of 50% SCDP deferred loan (0% for five years) and forgiven if ownership is retained and grant conditions continue, 20% low interest loan (3% for 5 years) and 30% owners share. The maximum SCDP funding per unit is \$12,500 and the average is expected to be \$12,000 per unit. The Northwest Minnesota Multi-County HRA has committed \$50,000 in leverage funding from their HRA Levy to assist property owners having difficulty meeting the 30% match requirement; and,

WHEREAS, Procedural guidelines governing the administration of the City of Thief River Falls Small Cities Rental Rehabilitation Program are required; and,

WHEREAS, The City of Thief River Falls will formally declare the conviction and intention of the City to achieve the aims of the Fair Housing Act and to assist the Secretary of Housing and Urban Development (HUD) for the promotion and assurance of equal opportunity in housing and regard to race, color, religion, sex, handicap, familial status, national origin or public assistance status; and,

WHEREAS, The City of Thief River Falls understands, acknowledges, and affirms its obligation to further Fair Housing practices under the Housing & Community Development Act and other legislation & implementing regulations (Title VIII of the Civil Rights Act of 1968); and,

WHEREAS, The City of Thief River Falls anticipates participating in the Minnesota Small Cities Development Program. Through this participation, rehabilitation of Rental Housing properties will occur. The consequence of the proposed activities is that the potential for displacement exists, although it is not anticipated. The purpose of the Residential Anti-displacement and Relocation Assistance Plan is to describe the steps the City shall take to mitigate the adverse effects of displacement on low and moderate-income persons; and,

WHEREAS, Program Income will be generated as deferred loans are triggered by the sale of properties within the 5 year mortgage period from an LMI contract holder to Non-LMI buyers of the specific property rehabbed, and when repayments of the 3% interest loans are made. Loan payments will be made directly to NW MN Multi-County HRA; and,

WHEREAS, The City of Thief River Falls is required to adopt a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against individuals in non-violent civil rights demonstrations; and,

WHEREAS, The City of Thief River Falls is required to have a plan to direct employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. The City will also follow Section 3 HUD requirements intended to ensure that when employment or contracting opportunities are available on HUD funded projects, preference is given to low-and very low-income persons or businesses. Being a Section 3 Business is not required, however preference is given to those businesses; and,

WHEREAS, The City of Thief River Falls is required to approve the Certification of a Drug-Free Workplace Policy.

THEREFORE, BE IT RESOLVED, The City of Thief River Falls approves CDAP-21-0037-O-FY23 Procedural Guidelines, Fair Housing Policy, Fair Housing Plan of Action, Residential Anti-Displacement and Relocation Assistance Plan, Program

Income/Generated Income Plan, Excessive Force Policy, Section 3 Plan, and Certification for a Drug-Free Workplace.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- City Council Meeting - April 4th at 5:30 p.m.
- Utilities Committee - April 10th at 7:00 a.m.
- Public Safety/Liquor Committee - April 10th at 4:30 p.m.
- Administrative Services Committee - April 11th at 4:30 p.m.
- Public Works Committee - April 12th at 4:30 p.m.
- City Council Meeting - April 18th at 5:30 p.m.

INFORMATIONAL ITEMS

- February 2023 Investment Summary
- Spring Clean-up Day - May 6th from 8 am to noon (Les's Sanitation)
- Councilmember Mike Lorenson wants the application process for positions to be: receive applications, review, interview, recommendation to special committee meeting if timing doesn't work, offer position, if accepted then to council for approval.
- Councilmember Jason Aarestad commented Mayor extended calendar parking to March 31st and thank you to the street department for a fantastic job.

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Scott Pream to adjourn at 6:06 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator



#7.02

APRIL 4th, 2023

3/17/2023	AP PKT #535 - DIRECT PAYABLES	\$34,682.07
3/17/2023	AP PKT #552 - DIRECT PAYABLES	\$173,012.26
3/20/2023	AP PKT #553 - DIRECT PAYABLES	\$438.07
3/24/2023	AP PKT #549 - DIRECT PAYABLES	\$43,249.75
3/31/2023	AP PKT #550 - DIRECT PAYABLES	\$57,965.71
4/4/2023	AP PKT #544 - COUNCIL MEETING	\$605,332.25
3/24/2023	AP PKT #557 - PAYROLL #6	\$129,664.46
3/29/2023	AP PKT #555 - DIRECT PAYABLES	\$8,518.96
3/29/2023	UB PKT #1502 - REFUND CHECKS	\$2,053.18
GRAND TOTAL OF DISBURSEMENTS		\$1,054,916.71

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls, MN

Expense Approval Register

Packet: APPKT00544 - 04/04/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL FUND					
THIEF RIVER FORD INC	172735	01/25/2023	OIL CHANGE	100-4210-62120	98.05
VENUWORKS OF THIEF RIVER ...	545	01/31/2023	MEAL - 2023 EMPLOYEE APPR...	100-4670-62990	1,257.87
FASTENAL COMPANY	MNROS124747	02/14/2023	PLOW PARTS - #5525	100-4312-62210	98.60
THIEF RIVER FORD INC	173247	02/17/2023	REPLACE REAR SHOCKS & OIL ...	100-4210-62120	53.95
THIEF RIVER FORD INC	173247	02/17/2023	REPLACE REAR SHOCKS	100-4210-62210	382.40
THIEF RIVER FORD INC	172762	02/27/2023	REPLACE SERPENTINE BELT	100-4210-62210	166.05
AUTO VALUE T R F	9614516	02/27/2023	FILTER	100-4312-62210	18.46
MARK BORSETH	2023-02	02/28/2023	PLANNING & ZONING SERVICE...	100-4150-63030	1,650.00
THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	2023 SUMMARY BUDGET	100-4150-63590	225.72
THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	HEARING - BUFFER REQUIREM...	100-4650-63590	41.58
THIEF RIVER FORD INC	172920	02/03/2023	REPLACED RADIATOR	100-4210-62210	1,273.57
DRN READITECH	030123	03/01/2023	WAPS CLOUD CONTROLLER	100-4192-63020	120.00
ACE HARDWARE	129699	03/01/2023	KEYS	100-4210-62990	43.89
T R F HARDWARE	22181824	03/01/2023	DRILL BIT - #5515	100-4312-62240	4.99
EASYVISTA INC	GOVERLAN-16835	03/01/2023	REMOTETOOL ANNUAL MAIN...	100-4192-63020	2,244.00
DAKOTA SUPPLY GROUP	S102504182.001	03/01/2023	BUILDING REPAIR	100-4550-62230	105.43
NORTHWEST POWER SYSTEMS...	T326014	03/01/2023	#5515 - FITTINGS	100-4312-62210	80.82
L & M SUPPLY INC	2075379	03/10/2023	PPE GLOVES	100-4315-62880	63.92
GOVERNMENT FORMS AND S...	339893	03/10/2023	46 LIGHTED VOTING BOOTHS	100-4140-65400	10,410.00
EHLERS COMPANIES	93651	03/10/2023	SANFORD REDEVELOPMENT A...	100-4650-63032	280.00
STREICHERS	I1621589	03/10/2023	UNIFORMS - JAX	100-4210-62880	79.99
STREICHERS	I1621594	03/10/2023	UNIFORMS - JAX	100-4210-62880	64.99
KRIS ENGINEERING INC	38051	03/13/2023	CUTTING EDGES	100-4312-62210	2,582.06
FLEET SUPPLY	18835	03/14/2023	DEPOT PEST CONTROL - OWLS...	100-4194-62990	31.98
NOW MICRO INC	IV537492	03/14/2023	COMPUTERS	100-4312-62420	1,035.00
NOW MICRO INC	IV537492	03/14/2023	COMPUTERS	100-4510-62420	2,070.00
THIEF RIVER FORD INC	TR100093	03/14/2023	OIL CHANGE	100-4210-62120	62.71
DIGI KEY CORPORATION	95262771	03/15/2023	BATTERIES	100-4210-62990	47.38
NORTHWEST POWER SYSTEMS...	T326335	03/15/2023	SPRING	100-4510-62210	45.92
ACME ELECTRIC COMPANIES	11057297	03/16/2023	PRESSURE WASHER	100-4315-62210	1,243.50
WILLIAM PUPPE	REIMB 03.16.23	03/16/2023	REIMBURSE SAFETY TOED FOO...	100-4312-62880	100.00
NORTHWEST POWER SYSTEMS...	T326259	03/16/2023	#5593 TRUCK BOX	100-4312-62210	854.52
L & M SUPPLY INC	2078851	03/17/2023	LIBRARY GARAGE HEATER	100-4550-62230	99.99
INNOVATIVE OFFICE SOLUTIO...	IN4123898	03/17/2023	OFFICE SUPPLIES	100-4670-62010	236.52
FASTENAL COMPANY	MNROS124576	03/17/2023	PPE - EYEWEAR / WARMING P...	100-4315-62880	170.63
NORTHWEST POWER SYSTEMS...	T326395	03/17/2023	PRESSURE WASHER	100-4315-62240	59.20
PATTIS PARTNERSHIP LLC	252888	03/19/2023	WEB SITE	100-4192-63020	3,307.50
CAPITAL ONE	FEB/MAR STMT #1647626016	03/19/2023	CLEANING SUPPLIES	100-4194-62990	62.52
BREDESON OFFICE SUPPLY	0212159	03/02/2023	PREINKED STAMP	100-4220-62990	18.95
L & M SUPPLY INC	2071283	03/02/2023	KEROSINE	100-4315-62990	29.99
AUTO VALUE T R F	9614931	03/02/2023	TOOL CAT WIPER	100-4510-62210	23.98
T R F FIRE RELIEF ASSOCIATION	03 20 2023	03/20/2023	FIRE SUPPLEMENT STATE AID	100-4220-64750	2,000.00
L & M SUPPLY INC	2050508	03/20/2023	GAS CANS	100-4315-62990	41.98
SORVIG OIL INC	22960	03/20/2023	KEROSENE WASH BAY	100-4315-62120	90.00
AUTO VALUE T R F	9617179	03/20/2023	SHOP SUPPLIES	100-4312-62240	27.98
MN DPT OF REVENUE - SALES/...	FEB 2022 - PRKS	03/20/2023	SALES TAX - FEB 2023	100-20220	3.00
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023	100-20220	10,998.88
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4220-62230	-8.94
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-62210	94.62
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-62240	4.26
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-62400	82.50
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-62880	30.47
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-62990	16.47

Expense Approval Register

Packet: APPKT00544 - 04/04/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	100-4315-67200	506.47
DOUGLAS WILLIAMS	REIMBURSE 03 20 23	03/20/2023	REIMBURSE - REPLACED VELC...	100-4210-62990	50.00
POMPS TIRE SERVICE INC	1550020684	03/21/2023	TIRE -5606	100-4315-62210	452.55
AUTO VALUE T R F	9617210	03/21/2023	SHOP SUPPLIES	100-4312-62240	203.88
FASTENAL COMPANY	MNROS125219	03/21/2023	PPE/CLEANING	100-4194-62990	42.88
PENNINGTON CO AUDITOR	4TH QTR 2022 LEC	03/22/2023	4TH QUARTER 2022 LEC BILLI...	100-4210-63030	118,618.87
PENNINGTON CO AUDITOR	4TH QTR 2022 TF	03/22/2023	4TH QUARTER TAX FORCE BILL...	100-4210-63030	17,325.62
NELSON EQUIPMENT OF T R F ...	CT138612	03/22/2023	#5525 COUPLING	100-4312-62210	59.50
NORTHWEST POWER SYSTEMS...	T326377	03/22/2023	LIGHTS	100-4510-62210	196.85
NORTHWEST POWER SYSTEMS...	T326509	03/22/2023	#5525 - COUPLINGS	100-4312-62210	42.94
POMPS TIRE SERVICE INC	1550020690	03/23/2023	#5601 - 2 TIRES	100-4315-62210	2,927.80
TRENT EDWARD COLLINS	287615	03/28/2023	SIDEWALK SNOW REMOVAL	100-4240-63030	225.00
RENEE OLSON	REIMBURSE 03 28 23	03/28/2023	REIMBURSE MEALS EXP - 2023...	100-4150-64400	33.88
RENEE OLSON	REIMBURSE 3 28 23	03/28/2023	REIMBURSE MILEAGE - 2023 ...	100-4150-64400	335.62
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	100-4192-63020	82.05
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	100-4192-63020	225.00
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	100-4220-63020	49.95
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	100-4312-63020	56.95
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	100-4510-63210	104.50
COLE PAPERS INC	10266189	03/03/2023	CLEANING SUPPLIES	100-4312-62230	212.81
FLEET SUPPLY	132275	03/03/2023	PPE - SHOP EYE PROTECTION	100-4312-62880	33.98
AUTO VALUE T R F	9615215	03/03/2023	FLUX	100-4312-62230	21.99
STREICHERS	I1620135	03/03/2023	UNIFORMS - E JAX	100-4210-62880	469.93
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST HALF 2023 WORKERS CO...	100-4670-63610	111,006.07
UNIVERSAL SCREENPRINT	42948	03/06/2023	"OFFICER OF THE YEAR" PLAQ...	100-4210-62990	50.00
AUTO VALUE T R F	9615460	03/06/2023	STEEL WOOL	100-4315-62990	7.99
INNOVATIVE OFFICE SOLUTIO...	IN4115890	03/06/2023	CALC RIBBON & PAPER ROLL /...	100-4670-62010	45.65
NORTHWEST POWER SYSTEMS...	T326164	03/08/2023	#5605 - O-RINGS	100-4315-62210	8.26
BREDESON OFFICE SUPPLY	0212167	03/09/2023	INK FOR CODING STAMPS	100-4150-62010	17.55
COLE PAPERS INC	10269345	03/09/2023	CLEANING SUPPLIES	100-4312-62230	278.10
AUTO VALUE T R F	9615920	03/09/2023	SUPPLIES	100-4312-62240	40.81
				Fund 100 - GENERAL FUND Total:	297,961.30

Fund: 230 - TRF AREA K-9 FUND

TRACTOR SUPPLY CREDIT PLAN	239401	03/09/2023	DOG WASH & CHOKE CHAIN	230-4840-63150	17.98
				Fund 230 - TRF AREA K-9 FUND Total:	17.98

Fund: 505 - 2024 ST AND UTILITY PROJECT

WIDSETH SMITH NOLTING ASC ..	222049	02/21/2023	ENGINEERING SERVICES - 2 YE...	505-4680-65920	500.00
				Fund 505 - 2024 ST AND UTILITY PROJECT Total:	500.00

Fund: 545 - WATER METER PROJECT

CORE & MAIN LP	S550133	03/22/2023	METER REPLACEMENT PROJECT	545-4680-65900	12,064.00
				Fund 545 - WATER METER PROJECT Total:	12,064.00

Fund: 560 - WASTE WATER FORCE MAIN

FLAHERTY AND HOOD PA	19058	03/01/2023	LITIGATION SERVICES - WW F...	560-4680-65940	442.50
				Fund 560 - WASTE WATER FORCE MAIN Total:	442.50

Fund: 590 - 2023 ST AND UTILITY PROJECT

THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	2023 STREET IMP PROJECT HE...	590-4680-65940	778.14
				Fund 590 - 2023 ST AND UTILITY PROJECT Total:	778.14

Fund: 610 - LIQUOR DISPENSARY

JOHNSON BROTHERS LIQUOR	219222REV	01/03/2023	CREDIT REVERSAL - CREDIT W...	610-4810-62530	24.88
LEIGHTON BROADCASTING	211158-1	02/12/2023	RADIO ADVERTISING - FEB 2023	610-4880-63490	450.00
LEIGHTON BROADCASTING	211159-1	02/12/2023	RADIO ADVERTISING - FEB 2023	610-4880-63490	360.00
THIEF RIVER FALLS TIMES	FEB 2023 LIQUOR	02/28/2023	NEWSPAPERS	610-4810-62590	84.00
JOHNSON BROTHERS LIQUOR	2255905	03/13/2023	LIQUOR PURCHASE	610-4810-62510	5,941.54
JOHNSON BROTHERS LIQUOR	2255906	03/13/2023	WINE PURCHASE	610-4810-62530	169.00
JOHNSON BROTHERS LIQUOR	2255907	03/13/2023	BEER PURCHASE	610-4810-62520	240.00
JOHNSON BROTHERS LIQUOR	2255908	03/13/2023	LIQUOR PURCHASE	610-4810-62510	2,317.00
JOHNSON BROTHERS LIQUOR	2255909	03/13/2023	WINE PURCHASE	610-4810-62530	1,840.00
JOHNSON BROTHERS LIQUOR	2255910	03/13/2023	LIQUOR PURCHASE	610-4810-62510	1,507.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JOHNSON BROTHERS LIQUOR	2255911	03/13/2023	WINE PURCHASE	610-4810-62530	2,193.00
JOHNSON BROTHERS LIQUOR	2255912	03/13/2023	MIX PURCHASE	610-4810-62540	40.00
JOHNSON BROTHERS LIQUOR	2255913	03/13/2023	WINE PURCHASE	610-4810-62530	1,000.00
ARTISAN BEER COMPANY	3591674	03/13/2023	BEER PURCHASE	610-4810-62520	110.80
FORESTEDGE WINERY	5068	03/13/2023	WINE PURCHASE	610-4810-62530	396.00
PHILLIPS WINE & SPIRITS	6557912	03/13/2023	LIQUOR PURCHASE	610-4810-62510	821.10
PHILLIPS WINE & SPIRITS	6557913	03/13/2023	LIQUOR PURCHASE	610-4810-62510	177.00
PHILLIPS WINE & SPIRITS	6557913	03/13/2023	WINE PURCHASE	610-4810-62530	977.80
PHILLIPS WINE & SPIRITS	6557914	03/13/2023	WINE PURCHASE	610-4810-62530	80.00
PHILLIPS WINE & SPIRITS	6557914	03/13/2023	MIX PURCHASE	610-4810-62540	280.50
ECOLAB INC	9069271	03/13/2023	RODENT CONTROL PROGRAM	610-4890-63030	133.87
NOW MICRO INC	IV537492	03/14/2023	COMPUTERS	610-4840-62420	1,035.00
C & L DISTRIBUTING	1591893	03/16/2023	BEER PURCHASE	610-4810-62520	205.70
C & L DISTRIBUTING	1591893	03/16/2023	MIX PURCHASE	610-4810-62540	42.45
UNIVERSAL SCREENPRINT	42986	03/17/2023	1000 GIFT CARDS	610-4840-62140	610.00
C & L DISTRIBUTING	1585804	03/02/2023	BEER PURCHASE	610-4810-62520	132.00
C & L DISTRIBUTING	1585804	03/02/2023	BEER PURCHASE	610-4810-62540	84.90
COCA-COLA BOTTLING COMP...	4333076	03/02/2023	MIX PURCHASE	610-4810-62540	221.00
JOHNSON BROTHERS LIQUOR	2260403	03/20/2023	LIQUOR PURCHASE	610-4810-62510	160.00
JOHNSON BROTHERS LIQUOR	2260404	03/20/2023	WINE PURCHASE	610-4810-62530	1,192.00
MN DPT OF REVENUE - SALES/...	FEB 2022 - LQR	03/20/2023	SALES TAX - FEB 2023	610-20220	31,015.00
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	610-4840-62140	15.07
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	610-4840-62990	14.92
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	610-4850-62230	48.04
BELLBOY CORP - LIQUOR	106573500	03/21/2023	MIX PURCHASE	610-4810-62540	123.65
SOUTHERN GLAZERS OF MN	2325458	03/21/2023	LIQUOR PURCHASE	610-4810-62510	1,800.00
SOUTHERN GLAZERS OF MN	2325459	03/21/2023	LIQUOR PURCHASE	610-4810-62510	9,265.69
SOUTHERN GLAZERS OF MN	2325459	03/21/2023	WINE PURCHASE	610-4810-62530	776.00
SOUTHERN GLAZERS OF MN	2325460	03/21/2023	LIQUOR PURCHASE	610-4810-62510	6,918.00
SOUTHERN GLAZERS OF MN	2325461	03/21/2023	LIQUOR PURCHASE	610-4810-62510	1,483.75
SOUTHERN GLAZERS OF MN	2325462	03/21/2023	LIQUOR PURCHASE	610-4810-62510	7,223.45
BREAKTHRU BEVERAGE	348293853	03/21/2023	LIQUOR PURCHASE	610-4810-62510	5,764.92
BREAKTHRU BEVERAGE	348293853	03/21/2023	WINE PURCHASE	610-4810-62530	792.00
BREAKTHRU BEVERAGE	348293853	03/21/2023	MIX PURCHASE	610-4810-62540	285.74
BELLBOY CORP - LIQUOR	98812000	03/21/2023	LIQUOR PURCHASE	610-4810-62510	1,820.80
BELLBOY CORP - LIQUOR	98812100	03/21/2023	MIX PURCHASE	610-4810-62540	72.00
NORTHWOODS ICE OF BEMIDJL...	58160	03/23/2023	ICE PURCHASE	610-4810-62590	135.00
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	610-4890-63020	56.95
DONS SEWING & VACUUM	22166	03/03/2023	VAC BAGS / FILTER	610-4850-62210	56.61
14 LAKES CRAFT BREWING CO	326508	03/03/2023	BEER PURCHASE	610-4810-62520	306.00
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST QTR 2023 WORKERS COM...	610-4870-63610	8,684.85
INNOVATIVE OFFICE SOLUTIO...	IN4115890	03/06/2023	CALC RIBBON & PAPER ROLL / ...	610-4840-62010	507.45
COCA-COLA BOTTLING COMP...	4333123	03/09/2023	MIX PURCHASE	610-4810-62540	298.50
Fund 610 - LIQUOR DISPENSARY Total:					100,290.93

Fund: 620 - WATER UTILITY FUND

THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	AD - TURBIDITY	620-4890-63590	236.25
EAZY PACK N SHIP	11705	03/01/2023	SHIPPING CHARGES - MAR 2023	620-4840-62170	126.22
NORTHWEST POWER SYSTEMS...	T326027	03/01/2023	WATER PLANT PRE SOD FLOC...	620-4850-62220	41.33
L & M SUPPLY INC	2075410	03/10/2023	CHOP SAW REPAIR	620-4850-62210	14.96
GRAINGER INC	9635927495	03/10/2023	HVAC FILTERS	620-4850-62230	76.08
AMERICAN WELDING & GAS I...	09174446	03/13/2023	CHEMICALS	620-4840-62160	6,874.85
HACH COMPANY	13504737	03/14/2023	CHLORINE ANALYXER	620-4850-62220	4,893.40
L & M SUPPLY INC	2077155	03/14/2023	DIST SHOP SUPPLY	620-4840-62990	45.46
T R F HARDWARE	22182975	03/14/2023	CLEANING SUPPLIES - DIST SHIP	620-4840-62990	20.95
AUTO VALUE T R F	9616445	03/14/2023	WTP AIR COMPRESSOR	620-4850-62210	65.99
NOW MICRO INC	IV537492	03/14/2023	COMPUTERS	620-4840-62420	1,035.00
NORTHWEST POWER SYSTEMS...	T326142	03/14/2023	WATER PLANT - CHEMICAL FE...	620-4850-62220	74.79
AQUA PURE INC	TRFMN2303	03/14/2023	CHEMICALS	620-4840-62170	9,729.70
L & M SUPPLY INC	2077667	03/15/2023	DIST SHOP SUPPLIES	620-4840-62990	26.92
HAWKINS INC	6425781	03/15/2023	CHEMICALS	620-4840-62160	577.14

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
COLE PAPERS INC	10272030	03/16/2023	WTP FLOOR SCRUBBER PARTS	620-4840-62990	25.70
HACH COMPANY	13506849	03/16/2023	CHLORINE ANALYZER	620-4850-62220	21.55
NELSON EQUIPMENT OF T R F ...	CT138535	03/16/2023	WTP GENERATOR	620-4850-62210	11.50
GRAYMONT WESTERN CANAD...	3-395665	03/17/2023	CHEMICALS	620-4840-62160	8,422.05
T R F HARDWARE	22181940	03/02/2023	WTP COUPLING	620-4850-62220	4.99
T R F HARDWARE	22181969	03/02/2023	WTP COUPLING	620-4850-62220	5.49
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023	620-20220	2,590.53
MN DPT OF LABOR & INDUSTRY	SP694439 2023/2024	03/20/2023	BOILER LICENSE RENEWAL - B...	620-4890-64370	20.00
HACH COMPANY	13515926	03/22/2023	CONTINUOUS CHLORINE ANAL...	620-4850-62220	3,373.00
ACE HARDWARE	131238	03/27/2023	HOSE	620-4840-62990	29.99
L & M SUPPLY INC	2085089	03/28/2023	METER INSTALLATION	620-4840-62990	14.99
T R F HARDWARE	22184186	03/28/2023	CHLORINE ANALYZER INSTALL...	620-4840-62880	12.47
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	620-4830-63210	25.99
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	620-4890-63020	49.95
COLE PAPERS INC	10264959	03/03/2023	WPT FLOOR SCRUBBER	620-4850-62210	89.43
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST QTR 2023 WORKERS COM...	620-4870-63610	6,340.40
T R F HARDWARE	22182254	03/06/2023	INTAKE PUMPS	620-4850-62220	4.48
JOHNSON CONTROLS	1-127850275394	03/07/2023	WTP HVAC REPAIR	620-4850-62230	1,192.40
T R F HARDWARE	22182316	03/07/2023	INTAKE PUMP PIT	620-4850-62220	183.97
T R F HARDWARE	22182328	03/07/2023	CHEMICAL FEED ROOM	620-4850-62230	50.24
ADVANCED ENGINEERING AND..	85923	03/07/2023	PROF SRVCS - CONSULTING SE...	620-4890-63110	2,765.00
LEE PLUMBING & HEATING INC	89562	03/07/2023	INTAKE PUMP REPAIR	620-4850-62220	95.89
ACE HARDWARE	130182	03/09/2023	WTP SUPPLY	620-4840-62990	7.18
DAKOTA SUPPLY GROUP	S102561882.001	03/09/2023	CHEMICAL FEED LIGHTING	620-4850-62230	206.87
Fund 620 - WATER UTILITY FUND Total:					49,383.10

Fund: 630 - ARENAS - VENUWORKS

DRN READITECH	030123	03/01/2023	WAPS CLOUD CONTROLLER	630-4890-63020	600.00
Fund 630 - ARENAS - VENUWORKS Total:					600.00

Fund: 670 - STORM WATER UTILITY FUND

DRN READITECH	030123	03/01/2023	WAPS CLOUD CONTROLLER	670-4890-63020	60.00
Fund 670 - STORM WATER UTILITY FUND Total:					60.00

Fund: 680 - WASTEWATER UTILITY FUND

DRN READITECH	030123	03/01/2023	WAPS CLOUD CONTROLLER	680-4890-63020	60.00
L & M SUPPLY INC	2070911	03/01/2023	AIR COMPRESSOR	680-4850-62210	42.10
NORTH SHORE ANALYTICAL INC	14257	03/14/2023	WW SAMPLES	680-4840-62170	125.00
T R F HARDWARE	22182971	03/14/2023	HEATER FOR SEWER LIFT #7 & ...	680-4850-62230	39.99
TEAM LABORATORY CHEMICAL..	INV0034460	03/14/2023	LIFT #10 PRE TREATMENT CH...	680-4840-62160	4,642.50
NOW MICRO INC	IV537492	03/14/2023	COMPUTERS	680-4840-62420	1,035.00
PETERSON LUMBER COMPANY	2303-039511	03/15/2023	POND MEASURING	680-4840-62990	106.88
RMB ENVIRONMENTAL LAB INC	D042355	03/15/2023	WW SAMPLES	680-4840-62170	180.77
FLEET SUPPLY	132260	03/02/2023	LIFT STATION PUMP LIFT	680-4840-62400	159.99
L & M SUPPLY INC	2081139	03/21/2023	LIFT STATION PUMP MAINTEN...	680-4840-62990	25.98
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	680-4830-63210	475.00
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	680-4830-63210	85.50
T R F HARDWARE	22182044	03/03/2023	SEWER LIFT #4 HEATER	680-4850-62230	19.99
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST QTR 2023 WORKERS COM...	680-4870-63610	3,939.29
EAZY PACK N SHIP	11742	03/07/2023	SHIPPING CHARGES - MAR 2023	680-4840-62170	15.69
MN POLLUTION CONTROL AG...	10000159984	03/08/2023	2023 WATER PERMIT ANNUAL...	680-4890-64370	5,900.00
Fund 680 - WASTEWATER UTILITY FUND Total:					16,853.68

Fund: 690 - ELECTRIC UTILITY FUND

GUARDIAN PEST SOLUTIONS I...	2446585	02/14/2023	RODENT CONTROL PROGRAM -..	690-4890-63030	58.00
FASTENAL COMPANY	MNROS124608	02/02/2023	RESTOCK PARTS - #105	690-4840-62990	50.27
THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	AD - ELECTRIC SUPERINTENDE...	690-4890-63590	103.50
THIEF RIVER FALLS TIMES	FEB 2023 STMT	02/28/2023	AD - INVENTORY	690-4890-63590	311.50
FORUM COMMUNICATIONS C...	MP197792	02/28/2023	ADVERTISING - ELECTRIC SUPE...	690-4890-63590	900.00
DRN READITECH	030123	03/01/2023	WAPS CLOUD CONTROLLER	690-4890-63020	180.00
MN DPT OF COMMERCE	1000049388	03/01/2023	4TH QTR FY 2023 INDIRECT AS...	690-4890-68880	3,051.55
RAILROAD MANAGEMENT CO I..	476818	03/01/2023	RAILROAD - LICENSE	690-4890-64330	344.67
TEREX USA LLC	5004366964	03/01/2023	WASHER - #102	690-4850-62210	2.83

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
PENNINGTON FAST LUBE INC	82021	03/14/2023	OIL CHANGE - UNIT #1	690-4850-62210	35.95
DIGI KEY CORPORATION	96255787	03/15/2023	POWER PLANT - BATTERY BAC...	690-4850-62350	31.87
STUART C IRBY CO	S012990489.001	03/15/2023	INVENTORY - 1/0 ALUM PRIM...	690-14100	30,757.01
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-14100	18.64
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023	690-20220	68,409.92
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4840-62020	3.01
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4840-62120	8.02
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4840-62880	128.87
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4840-62990	25.13
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4850-62210	3.54
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4850-62230	16.95
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4850-62350	10.04
MN DPT OF REVENUE - SALES/...	FEB 2023 - GEN	03/20/2023	SALES TAX - FEB 2023 - USE TAX	690-4890-63030	14.59
FLEET SUPPLY	18956	03/23/2023	MISC SHOP WHEEL BRUSH	690-4840-62990	19.99
T R F HARDWARE	22183725	03/23/2023	MISC - SHOP SUPPLIES	690-4840-62990	54.45
T R F HARDWARE	22183752	03/23/2023	RETURN - MISC SHOP	690-4840-62990	-18.99
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4830-63210	142.50
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4830-63210	49.95
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4830-63210	142.50
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4890-63020	42.95
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4890-63020	35.05
SJOBERG'S CABLE TV	MAR 2023	03/29/2023	MONTHLY SERVICE - MAR 2023	690-4890-63020	225.00
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST QTR 2023 WORKERS COM...	690-4870-63610	16,036.98
STUART C IRBY CO	S013431694.001	03/06/2023	INVENTORY - AA FUSETRONS -...	690-14100	1,397.93
NORTHWEST POWER SYSTEMS...	T326109	03/06/2023	POWER PLANT - REPAIR TO H...	690-4850-62350	50.02
HDR ENGINEERING INC - CHIC...	1200505348	03/07/2023	POWER PLANT DAM RELICENS...	690-4890-64370	961.86
MARCO TECHNOLOGIES LLC ...	INV10968929	03/07/2023	COPIER CONTRACT	690-4890-63030	80.16
MN POLLUTION CONTROL AG...	10000160926	03/08/2023	2023 WATER PERMIT FEE - W...	690-4890-64330	345.00
NOW MICRO INC	IV537377	03/08/2023	MONITORS - INVENTORY POSIT..	690-4840-62420	468.00
MCLAIN STENNES	REIMB 03 08 23	03/08/2023	REIMBURSE - SAFETY TOED F...	690-4840-62880	100.00
LYNN SKIBICKI	REIMB 03.09.23	03/09/2023	REIMBURSE ALLOWABLE SAFE...	690-4840-62880	147.00
Fund 690 - ELECTRIC UTILITY FUND Total:					124,746.21
Fund: 820 - GREENWOOD CEMETERY FUND					
LEAGUE OF MN CITIES INS TRU...	1ST QTR W C	03/06/2023	1ST QTR 2023 WORKERS COM...	820-4870-63610	1,634.41
Fund 820 - GREENWOOD CEMETERY FUND Total:					1,634.41
Grand Total:					605,332.25

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	297,961.30
230 - TRF AREA K-9 FUND	17.98
505 - 2024 ST AND UTILITY PROJECT	500.00
545 - WATER METER PROJECT	12,064.00
560 - WASTE WATER FORCE MAIN	442.50
590 - 2023 ST AND UTILITY PROJECT	778.14
610 - LIQUOR DISPENSARY	100,290.93
620 - WATER UTILITY FUND	49,383.10
630 - ARENAS - VENUWORKS	600.00
670 - STORM WATER UTILITY FUND	60.00
680 - WASTEWATER UTILITY FUND	16,853.68
690 - ELECTRIC UTILITY FUND	124,746.21
820 - GREENWOOD CEMETERY FUND	1,634.41
Grand Total:	605,332.25

Account Summary

Account Number	Account Name	Expense Amount
100-20220	Sales Tax Payable	11,001.88
100-4140-65400	Machinery & Equipment	10,410.00
100-4150-62010	Office Supplies	17.55
100-4150-63030	Contracts Expense	1,650.00
100-4150-63590	Printing & Publications	225.72
100-4150-64400	Travel, Conference, School	369.50
100-4192-63020	Computer Maintenance & ..	5,978.55
100-4194-62990	Misc. Operating Expense	137.38
100-4210-62120	Gas-Oil-Lube	214.71
100-4210-62210	Equipment Maint & Repair	1,822.02
100-4210-62880	Personal Protective Equi...	614.91
100-4210-62990	Misc. Operating Expense	191.27
100-4210-63030	Contracts Expense	135,944.49
100-4220-62230	Building Maint & Repair	-8.94
100-4220-62990	Misc. Operating Expense	18.95
100-4220-63020	Computer Maintenance & ..	49.95
100-4220-64750	Relief Association Contrib...	2,000.00
100-4240-63030	Contracts Expense	225.00
100-4312-62210	Equipment Maint & Repair	3,736.90
100-4312-62230	Building Maint & Repair	512.90
100-4312-62240	Department Maint & Repa..	277.66
100-4312-62420	Computer Equipment	1,035.00
100-4312-62880	Personal Protective Equi...	133.98
100-4312-63020	Computer Maintenance & ..	56.95
100-4315-62120	Gas-Oil-Lube	90.00
100-4315-62210	Equipment Maint & Repair	4,726.73
100-4315-62240	Department Maint & Repa..	63.46
100-4315-62400	Small Tools and Minor Equ...	82.50
100-4315-62880	Personal Protective Equi...	265.02
100-4315-62990	Misc. Operating Expense	96.43
100-4315-67200	Operating Transfers	506.47
100-4510-62210	Equipment Maint & Repair	266.75
100-4510-62420	Computer Equipment	2,070.00
100-4510-63210	Communication Expense	104.50
100-4550-62230	Building Maint & Repair	205.42
100-4650-63032	Economic Development S...	280.00
100-4650-63590	Printing & Publications	41.58
100-4670-62010	Office Supplies	282.17
100-4670-62990	Misc. Operating Expense	1,257.87
100-4670-63610	Insurance Expense	111,006.07
230-4840-63150	Canine Unit Expense	17.98
505-4680-65920	Work in Process - Eng/Arc...	500.00

Account Summary

Account Number	Account Name	Expense Amount
545-4680-65900	Work in Process-Construct..	12,064.00
560-4680-65940	Work in Progress - Legal/...	442.50
590-4680-65940	Work in Progress - Legal/...	778.14
610-20220	Sales Tax Payable	31,015.00
610-4810-62510	Liquor for Resale	45,200.25
610-4810-62520	Beer for Resale	994.50
610-4810-62530	Wine for Resale	9,440.68
610-4810-62540	Soft Drinks/Mix for Resale	1,448.74
610-4810-62590	Misc. Mdse for Resale	219.00
610-4840-62010	Office Supplies	507.45
610-4840-62140	Off Sale Supplies	625.07
610-4840-62420	Computer Equipment	1,035.00
610-4840-62990	Misc. Operating Expense	14.92
610-4850-62210	Equipment Maint & Repair	56.61
610-4850-62230	Building Maint & Repair	48.04
610-4870-63610	Insurance Expense	8,684.85
610-4880-63490	Advertising	810.00
610-4890-63020	Computer Maintenance & ..	56.95
610-4890-63030	Contracts Expense	133.87
620-20220	Sales Tax Payable	2,590.53
620-4830-63210	Communication Expense	25.99
620-4840-62160	Chemicals	15,874.04
620-4840-62170	Field Supplies	9,855.92
620-4840-62420	Computer Equipment	1,035.00
620-4840-62880	Personal Protective Equi...	12.47
620-4840-62990	Misc. Operating Expense	171.19
620-4850-62210	Equipment Maint & Repair	181.88
620-4850-62220	Plant Equip Maint & Repair	8,698.89
620-4850-62230	Building Maint & Repair	1,525.59
620-4870-63610	Insurance Expense	6,340.40
620-4890-63020	Computer Maintenance & ..	49.95
620-4890-63110	Consulting Fees	2,765.00
620-4890-63590	Printing & Publications	236.25
620-4890-64370	Taxes and Licenses	20.00
630-4890-63020	Computer Maintenance & ..	600.00
670-4890-63020	Computer Maintenance & ..	60.00
680-4830-63210	Communication Expense	560.50
680-4840-62160	Chemicals	4,642.50
680-4840-62170	Field Supplies	321.46
680-4840-62400	Small Tools and Minor Equ..	159.99
680-4840-62420	Computer Equipment	1,035.00
680-4840-62990	Misc. Operating Expense	132.86
680-4850-62210	Equipment Maint & Repair	42.10
680-4850-62230	Building Maint & Repair	59.98
680-4870-63610	Insurance Expense	3,939.29
680-4890-63020	Computer Maintenance & ..	60.00
680-4890-64370	Taxes and Licenses	5,900.00
690-14100	Inventory - Materials	32,173.58
690-20220	Sales Tax Payable	68,409.92
690-4830-63210	Communication Expense	334.95
690-4840-62020	Computer Supplies	3.01
690-4840-62120	Gas-Oil-Lube	8.02
690-4840-62420	Computer Equipment	468.00
690-4840-62880	Personal Protective Equi...	375.87
690-4840-62990	Misc. Operating Expense	130.85
690-4850-62210	Equipment Maint & Repair	42.32
690-4850-62230	Building Maint & Repair	16.95
690-4850-62350	Power Plant/Dam Maint	91.93

Account Summary

Account Number	Account Name	Expense Amount
690-4870-63610	Insurance Expense	16,036.98
690-4890-63020	Computer Maintenance & ..	483.00
690-4890-63030	Contracts Expense	152.75
690-4890-63590	Printing & Publications	1,315.00
690-4890-64330	Dues and Subscriptions	689.67
690-4890-64370	Taxes and Licenses	961.86
690-4890-68880	Conservation Program	3,051.55
820-4870-63610	Insurance Expense	1,634.41
Grand Total:		605,332.25

Project Account Summary

Project Account Key	Expense Amount
None	605,332.25
Grand Total:	605,332.25



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01502 - Refunds 01 UBPKT01488 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00172-004	DIAZ, MICHAEL A	3/29/2023	89401	72.47			72.47	Generated From Billing
08-01109-009	MILLER, JACK M	3/29/2023	89402	66.38			66.38	Generated From Billing
11-01397-001	JAK	3/29/2023	89403	47.85			47.85	Generated From Billing
15-01878-002	FOWLER, AUSTIN J	3/29/2023	89404	161.31			161.31	Generated From Billing
18-02379-006	MIESTER, JOHN J	3/29/2023	89405	185.84			185.84	Generated From Billing
24-03405-000	WAGNER, RAY A	3/29/2023	89406	341.36			341.36	Generated From Billing
24-03487-004	STROOT, JESSICA A	3/29/2023	89407	259.05			259.05	Generated From Billing
26-04630-007	WEST, TERRELL D	3/29/2023	89408	184.05			184.05	Generated From Billing
26-05077-004	NELSON, RENAE L	3/29/2023	89409	192.58			192.58	Generated From Billing
26-05132-004	STEVENSON, DAWN M	3/29/2023	89410	192.31			192.31	Generated From Billing
26-05195-000	HESTER, LUTONIA J.	3/29/2023	89411	122.62			122.62	Generated From Billing
26-05201-001	JOHNSON, BRYAN L	3/29/2023	89412	38.29			38.29	Generated From Billing
31-05220-002	OLSON, PAUL L	3/29/2023	89413	189.07			189.07	Generated From Billing
Total Refunds: 13			Total Refunded Amount:	2,053.18				

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	2053.18
Revenue Total:	2053.18

General Ledger Distribution

Posting Date: 03/29/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-2,053.18	Yes
	690-11530	Accts Receivable - Billing	2,053.18	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-2,053.18	
	999-20700	Due To Other Funds	2,053.18	Yes
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00535 - 03/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0098507000	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,493.85
Vendor BELLBOY CORP - LIQUOR Total:							1,493.85
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	347875872	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		438.41
BREAKTHRU BEVERAGE	347875873	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		8,138.88
BREAKTHRU BEVERAGE	347875874	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		4,183.45
Vendor BREAKTHRU BEVERAGE Total:							12,760.74
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2314996	02/16/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		539.97
SOUTHERN GLAZERS OF MN	2316061	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		8,191.26
SOUTHERN GLAZERS OF MN	2316061	02/21/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		80.00
SOUTHERN GLAZERS OF MN	2316062	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,917.35
SOUTHERN GLAZERS OF MN	2316063	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,698.90
Vendor SOUTHERN GLAZERS OF MN Total:							20,427.48
Grand Total:							34,682.07

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	34,682.07
Grand Total:	34,682.07

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	34,602.07
610-4810-62530	Wine for Resale	80.00
Grand Total:		34,682.07

Project Account Summary

Project Account Key	Expense Amount
None	34,682.07
Grand Total:	34,682.07



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00549 - 03/24/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3589195	02/27/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		186.15
Vendor ARTISAN BEER COMPANY Total:							186.15
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2219222	01/03/2023	610-4810-62530	Wine for Resale	LIQUOR CREDIT		-24.88
JOHNSON BROTHERS LIQUOR	2246812	02/27/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		15,189.99
JOHNSON BROTHERS LIQUOR	2246813	02/27/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		7,155.50
JOHNSON BROTHERS LIQUOR	2246814	02/27/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		74.00
JOHNSON BROTHERS LIQUOR	2248083	02/28/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		153.00
JOHNSON BROTHERS LIQUOR	2248084	02/28/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		744.00
JOHNSON BROTHERS LIQUOR	2251447	03/06/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,462.50
JOHNSON BROTHERS LIQUOR	240375	02/06/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-63.91
Vendor JOHNSON BROTHERS LIQUOR Total:							24,690.20
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6550669	02/27/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,278.30
PHILLIPS WINE & SPIRITS	6550670	02/27/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		706.25
Vendor PHILLIPS WINE & SPIRITS Total:							2,984.55
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2318212	03/13/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		1,045.44
SOUTHERN GLAZERS OF MN	2319441	03/02/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		224.90
SOUTHERN GLAZERS OF MN	2320539	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		11,350.51
SOUTHERN GLAZERS OF MN	2320539	03/07/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		2,768.00
Vendor SOUTHERN GLAZERS OF MN Total:							15,388.85
Grand Total:							43,249.75

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	43,249.75
Grand Total:	43,249.75

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	31,640.73
610-4810-62520	Beer for Resale	186.15
610-4810-62530	Wine for Resale	11,348.87
610-4810-62540	Soft Drinks/Mix for Resale	74.00
Grand Total:		43,249.75

Project Account Summary

Project Account Key	Expense Amount
None	43,249.75
Grand Total:	43,249.75



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00550 - 03/31/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BELLBOY CORP - BAR SUPPLY							
BELLBOY CORP - BAR SUPPLY	0106507700	03/07/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		33.00
Vendor BELLBOY CORP - BAR SUPPLY Total:							33.00
Vendor: BELLBOY CORP - LIQUOR							
BELLBOY CORP - LIQUOR	0098612200	03/02/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		5,600.00
BELLBOY CORP - LIQUOR	0098649700	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,883.25
Vendor BELLBOY CORP - LIQUOR Total:							9,483.25
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	348085530	03/07/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		2,432.06
BREAKTHRU BEVERAGE	348085530	03/07/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		176.00
BREAKTHRU BEVERAGE	348085531	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		11,130.90
BREAKTHRU BEVERAGE	348085532	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		9,821.08
BREAKTHRU BEVERAGE	348085533	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		21,466.45
BREAKTHRU BEVERAGE	348085534	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		3,422.97
Vendor BREAKTHRU BEVERAGE Total:							48,449.46
Grand Total:							57,965.71

Fund Summary

Fund	Expense Amount
610 - LIQUOR DISPENSARY	57,965.71
Grand Total:	57,965.71

Account Summary

Account Number	Account Name	Expense Amount
610-4810-62510	Liquor for Resale	55,324.65
610-4810-62530	Wine for Resale	2,432.06
610-4810-62540	Soft Drinks/Mix for Resale	209.00
Grand Total:		57,965.71

Project Account Summary

Project Account Key	Expense Amount
None	57,965.71
Grand Total:	57,965.71



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00552 - 03/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BERNICK'S							
BERNICK'S	20013229	03/10/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		1,048.00
						Vendor BERNICK'S Total:	1,048.00
Vendor: BEVERAGE WHOLESALERS INC							
BEVERAGE WHOLESALERS INC	263062	03/09/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		1,127.40
						Vendor BEVERAGE WHOLESALERS INC Total:	1,127.40
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	03 17 23	03/17/2023	740-20300	Flex Payroll Deductions	FLEX PAYOUT - 2023		641.27
BRADY MARTZ & ASSOC PC I...	03 17 23	03/17/2023	740-20300	Flex Payroll Deductions	FLEX PAYOUT - 2022		1,122.97
						Vendor BRADY MARTZ & ASSOC PC INC Total:	1,764.24
Vendor: DAHLHEIMER BEVERAGE							
DAHLHEIMER BEVERAGE	1854508	03/06/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		2,004.27
DAHLHEIMER BEVERAGE	1854508	03/06/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		240.00
DAHLHEIMER BEVERAGE	1854508	03/06/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		401.60
DAHLHEIMER BEVERAGE	1854508	03/06/2023	610-4810-62590	Misc. Mdse for Resale	MISC PURCHASE		81.20
						Vendor DAHLHEIMER BEVERAGE Total:	2,727.07
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		72.08
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		1,425.95
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		355.90
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		194.40
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4240-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		81.97
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		4,542.31
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		1,727.54
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		1,069.30
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		63.51
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		457.58
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		427.73
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		852.39
FARMERS UNION OIL COMP...	FEB 2023	03/15/2023	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - FEB 2023		229.65
						Vendor FARMERS UNION OIL COMPANY Total:	11,500.31
Vendor: FLEET SUPPLY							
FLEET SUPPLY	131998	02/17/2023	680-4850-62210	Equipment Maint & Repair	MATERIALS - '08 FORD F150 ...		14.99
FLEET SUPPLY	18399	02/03/2023	680-4840-62990	Misc. Operating Expense	GLOVES - JET TRUCK		11.89
						Vendor FLEET SUPPLY Total:	26.88

Council Approval Register
Packet: APPKT00552 - 03/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: L & M SUPPLY INC							
L & M SUPPLY INC	2056162	02/01/2023	100-4510-62230	Building Maint & Repair	DISH SOAP / CASCADE		36.97
L & M SUPPLY INC	2059166	02/07/2023	620-4840-62990	Misc. Operating Expense	TUBING / PVC CAP / PLUG - ...		25.35
L & M SUPPLY INC	2059606	02/08/2023	100-4510-62230	Building Maint & Repair	CLEANERS		10.99
L & M SUPPLY INC	2059615	02/08/2023	690-4850-62350	Power Plant/Dam Maint	PINE SOL		29.97
L & M SUPPLY INC	2060178	02/09/2023	100-4312-62240	Department Maint & Repair	WIRE CABLE / DRAIN PAN		103.33
L & M SUPPLY INC	2062516	02/13/2023	100-4210-62990	Misc. Operating Expense	CABLE TIES / HAMMER / TOO...		147.79
L & M SUPPLY INC	2062856	02/14/2023	690-4850-62350	Power Plant/Dam Maint	DISTILLED WATER		7.74
L & M SUPPLY INC	2063489	02/15/2023	620-4850-62210	Equipment Maint & Repair	SUPPLIES - AIR COMPRESSOR...		39.43
L & M SUPPLY INC	2064427	02/17/2023	620-4840-62990	Misc. Operating Expense	SLAKER REPAIR		4.49
L & M SUPPLY INC	2070145	02/28/2023	100-4312-62240	Department Maint & Repair	SHOP SUPPLIES		58.15
Vendor L & M SUPPLY INC Total:							464.21
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	496277286	03/01/2023	100-4150-63030	Contracts Expense	COPIER CONTRACT - APR 2023		509.69
MARCO TECHNOLOGIES LLC	496277286	03/01/2023	100-4650-63030	Contracts Expense	COPIER CONTRACT - APR 2023		371.03
Vendor MARCO TECHNOLOGIES LLC Total:							880.72
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	704079	02/21/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		162.75
MC KINNON COMPANY INC	704079	02/21/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		6,257.87
MC KINNON COMPANY INC	704185	02/21/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		372.00
MC KINNON COMPANY INC	704984	02/24/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		8,969.50
MC KINNON COMPANY INC	704984	02/24/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		368.00
MC KINNON COMPANY INC	704985	02/24/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-46.95
MC KINNON COMPANY INC	704985	02/24/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-14.47
MC KINNON COMPANY INC	705207	02/28/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		484.95
MC KINNON COMPANY INC	705207	02/28/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		6,107.15
MC KINNON COMPANY INC	706031	03/03/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		3,000.80
MC KINNON COMPANY INC	706042	03/03/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		3,907.20
MC KINNON COMPANY INC	706251	03/07/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		430.70
MC KINNON COMPANY INC	706251	03/07/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		9,401.32
MC KINNON COMPANY INC	706251	03/07/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		91.75
MC KINNON COMPANY INC	706357	03/07/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		153.60
MC KINNON COMPANY INC	706398	03/06/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-0.90
MC KINNON COMPANY INC	706402	03/06/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-140.25
MC KINNON COMPANY INC	707180	03/10/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		2,130.50
MC KINNON COMPANY INC	707200	03/10/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		97.50
MC KINNON COMPANY INC	707397	03/14/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		11,278.85
MC KINNON COMPANY INC	707398	03/14/2023	610-4810-62520	Beer for Resale	BEER KEG ID 30524		97.00
MC KINNON COMPANY INC	707422	03/14/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-8.86
MC KINNON COMPANY INC	707422	03/14/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-53.43
MC KINNON COMPANY INC	707427	03/14/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		531.50
Vendor MC KINNON COMPANY INC Total:							53,578.08

Council Approval Register

Packet: APPKT00552 - 03/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: NAPA AUTO PARTS CROOKSTON							
NAPA AUTO PARTS CROOKST...	057289	03/06/2023	620-4850-62220	Plant Equip Maint & Repair	PRE SET MIXER MOTORS		1,961.52
Vendor NAPA AUTO PARTS CROOKSTON Total:							1,961.52
Vendor: NORTHWEST BEVERAGE INC							
NORTHWEST BEVERAGE INC	143426	02/17/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		18,328.35
NORTHWEST BEVERAGE INC	143428	02/17/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		650.70
NORTHWEST BEVERAGE INC	143441	02/28/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		126.90
NORTHWEST BEVERAGE INC	143441	02/28/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		5,305.55
NORTHWEST BEVERAGE INC	143523	02/24/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		5,638.25
NORTHWEST BEVERAGE INC	143534	02/27/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		8,405.55
NORTHWEST BEVERAGE INC	143632	03/03/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		13,692.25
NORTHWEST BEVERAGE INC	143632	03/03/2023	610-4810-62540	Soft Drinks/Mix for Resale	MIX PURCHASE		182.50
NORTHWEST BEVERAGE INC	143644	03/06/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		4,392.05
NORTHWEST BEVERAGE INC	143746	03/10/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		126.90
NORTHWEST BEVERAGE INC	143746	03/10/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		6,574.25
NORTHWEST BEVERAGE INC	143758	03/13/2023	610-4810-62520	Beer for Resale	BEER PURCHASE		5,522.10
Vendor NORTHWEST BEVERAGE INC Total:							68,945.35
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	46950558	02/16/2023	610-4810-62540	Soft Drinks/Mix for Resale	MXI PURCHASE		381.70
Vendor PEPSI BEVERAGES COMPANY Total:							381.70
Vendor: PETERSON LUMBER COMPANY							
PETERSON LUMBER COMPA...	2301-037842	01/19/2023	100-4510-62990	Misc. Operating Expense	TRF WRESTLING CLUB STORA...		170.68
Vendor PETERSON LUMBER COMPANY Total:							170.68
Vendor: T D S METROCOM - MN							
T D S METROCOM - MN	MAR 2023	03/17/2023	100-4150-63210	Communication Expense	SECURITY/PHONE LINES - MA...		0.08
T D S METROCOM - MN	MAR 2023	03/17/2023	100-4220-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.91
T D S METROCOM - MN	MAR 2023	03/17/2023	100-4510-63210	Communication Expense	SECURITY/PHONE LINES - MA...		54.91
T D S METROCOM - MN	MAR 2023	03/17/2023	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - MA...		52.08
T D S METROCOM - MN	MAR 2023	03/17/2023	100-4670-64500	Senior Citizen Programs	SECURITY/PHONE LINES - MA...		54.91
T D S METROCOM - MN	MAR 2023	03/17/2023	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.91
T D S METROCOM - MN	MAR 2023	03/17/2023	610-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		50.91
T D S METROCOM - MN	MAR 2023	03/17/2023	630-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		73.36
T D S METROCOM - MN	MAR 2023	03/17/2023	680-4830-63210	Communication Expense	PHONE LINES - MAR 2023		65.00
T D S METROCOM - MN	MAR 2023	03/17/2023	680-4830-63210	Communication Expense	SECURITY/PHONE LINES - MA...		65.00
Vendor T D S METROCOM - MN Total:							518.07
Vendor: T R F CONVENTION &							
T R F CONVENTION &	JAN 2023	03/17/2023	100-4670-63030	Contracts Expense	LODGING TAX - JAN 2023		9,712.85
Vendor T R F CONVENTION & Total:							9,712.85
Vendor: T R F RADIO							
T R F RADIO	32934-3	02/28/2023	610-4880-63490	Advertising	RADIO ADVERTISING - FEB 20...		550.00
Vendor T R F RADIO Total:							550.00

Council Approval Register

Packet: APPKT00552 - 03/17/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WASTE MASTERS LLC							
WASTE MASTERS LLC	299	02/28/2023	100-4315-63030	Contracts Expense	GARBAGE TIPPING FEES - FEB...		17,397.79
Vendor WASTE MASTERS LLC Total:							17,397.79
Vendor: WEX HEALTH INC							
WEX HEALTH INC	0001697936-IN	02/28/2023	100-4670-62990	Misc. Operating Expense	FEB 2023 - ADMINISTRATIVE ...		174.88
WEX HEALTH INC	0001697936-IN	02/28/2023	610-4840-62990	Misc. Operating Expense	FEB 2023 - ADMINISTRATIVE ...		8.25
WEX HEALTH INC	0001697936-IN	02/28/2023	620-4840-62990	Misc. Operating Expense	FEB 2023 - ADMINISTRATIVE ...		12.38
WEX HEALTH INC	0001697936-IN	02/28/2023	680-4840-62990	Misc. Operating Expense	FEB 2023 - ADMINISTRATIVE ...		4.13
WEX HEALTH INC	0001697936-IN	02/28/2023	690-4840-62990	Misc. Operating Expense	FEB 2023 - ADMINISTRATIVE ...		57.75
Vendor WEX HEALTH INC Total:							257.39
Grand Total:							173,012.26

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	38,440.00
610 - LIQUOR DISPENSARY	128,467.67
620 - WATER UTILITY FUND	2,500.75
630 - ARENAS - VENUWORKS	73.36
680 - WASTEWATER UTILITY FUND	588.74
690 - ELECTRIC UTILITY FUND	947.85
740 - TRF HEALTH INSURANCE FUND	1,764.24
820 - GREENWOOD CEMETERY FUND	229.65
Grand Total:	173,012.26

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	509.69
100-4150-63210	Communication Expense	0.08
100-4194-62120	Gas-Oil-Lube	72.08
100-4210-62120	Gas-Oil-Lube	1,781.85
100-4210-62990	Misc. Operating Expense	147.79
100-4220-62120	Gas-Oil-Lube	194.40
100-4220-63210	Communication Expense	50.91
100-4240-62120	Gas-Oil-Lube	81.97
100-4312-62120	Gas-Oil-Lube	4,542.31
100-4312-62240	Department Maint & Repa..	161.48
100-4315-62120	Gas-Oil-Lube	1,727.54
100-4315-63030	Contracts Expense	17,397.79
100-4510-62120	Gas-Oil-Lube	1,069.30
100-4510-62230	Building Maint & Repair	47.96
100-4510-62990	Misc. Operating Expense	170.68
100-4510-63210	Communication Expense	54.91
100-4650-62120	Gas-Oil-Lube	63.51
100-4650-63030	Contracts Expense	371.03
100-4670-62990	Misc. Operating Expense	174.88
100-4670-63030	Contracts Expense	9,712.85
100-4670-64500	Senior Citizen Programs	106.99
610-4810-62510	Liquor for Resale	1,854.84
610-4810-62520	Beer for Resale	123,172.48
610-4810-62530	Wine for Resale	685.28
610-4810-62540	Soft Drinks/Mix for Resale	2,013.80
610-4810-62590	Misc. Mdse for Resale	81.20
610-4830-63210	Communication Expense	101.82
610-4840-62990	Misc. Operating Expense	8.25
610-4880-63490	Advertising	550.00
620-4840-62120	Gas-Oil-Lube	457.58

Account Summary

Account Number	Account Name	Expense Amount
620-4840-62990	Misc. Operating Expense	42.22
620-4850-62210	Equipment Maint & Repair	39.43
620-4850-62220	Plant Equip Maint & Repair	1,961.52
630-4830-63210	Communication Expense	73.36
680-4830-63210	Communication Expense	130.00
680-4840-62120	Gas-Oil-Lube	427.73
680-4840-62990	Misc. Operating Expense	16.02
680-4850-62210	Equipment Maint & Repair	14.99
690-4840-62120	Gas-Oil-Lube	852.39
690-4840-62990	Misc. Operating Expense	57.75
690-4850-62350	Power Plant/Dam Maint	37.71
740-20300	Flex Payroll Deductions	1,764.24
820-4840-62120	Gas-Oil-Lube	229.65
Grand Total:		173,012.26

Project Account Summary

Project Account Key	Expense Amount
None	173,012.26
Grand Total:	173,012.26



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00553 - 03/20/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: MN DPT OF TRANSPORTATION							
MN DPT OF TRANSPORTATION	P00015763	01/03/2023	100-4312-63030	Contracts Expense	TRAFFIC SIGNAL MAINTENAN...		438.07
Vendor MN DPT OF TRANSPORTATION Total:							438.07
Grand Total:							438.07

Fund Summary		
Fund		Expense Amount
100 - GENERAL FUND		438.07
Grand Total:		438.07

Account Summary		
Account Number	Account Name	Expense Amount
100-4312-63030	Contracts Expense	438.07
Grand Total:		438.07

Project Account Summary		Expense Amount
Project Account Key		
None		438.07
Grand Total:		438.07



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00555 - 3/31/2023 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: JEFFREY CHARLES VANEPS							
JEFFREY CHARLES VANEPS	1442	03/22/2023	610-4850-62230	Building Maint & Repair	AUTOMATIC DOORS INSPECT...		280.00
JEFFREY CHARLES VANEPS	1443	03/22/2023	610-4850-62230	Building Maint & Repair	AUTOMATIC DOORS REPLAC...		890.00
Vendor JEFFREY CHARLES VANEPS Total:							1,170.00
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2258260	03/15/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		2,120.00
JOHNSON BROTHERS LIQUOR	2258261	03/15/2023	610-4810-62530	Wine for Resale	WINE PURCHASE		209.21
Vendor JOHNSON BROTHERS LIQUOR Total:							2,329.21
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROUP...	4510839785	03/15/2023	100-4312-63890	Utilities Expense	GAS READING METER - FEB 2...		572.28
MINNESOTA ENERGY GROUP...	4510839785	03/15/2023	100-4315-63890	Utilities Expense	GAS READING METER - FEB 2...		341.94
MINNESOTA ENERGY GROUP...	4510839785	03/15/2023	100-4510-63890	Utilities Expense	GAS READING METER - FEB 2...		146.54
MINNESOTA ENERGY GROUP...	4510839785	03/15/2023	100-4510-63890	Utilities Expense	GAS READING METER - FEB 2...		72.32
Vendor MINNESOTA ENERGY GROUP-00002 Total:							1,133.08
Vendor: MN DPT OF TRANSPORTATION							
MN DPT OF TRANSPORTATION	P00016176	03/22/2023	690-4850-62350	Power Plant/Dam Maint	FOAM JACKING AT DAM		1,280.63
Vendor MN DPT OF TRANSPORTATION Total:							1,280.63
Vendor: SANFORD HEALTH							
SANFORD HEALTH	317229903	03/05/2023	100-4210-63120	Lab Tests	BLOOD DRAWNS		183.00
Vendor SANFORD HEALTH Total:							183.00
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2324358	03/16/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		449.95
Vendor SOUTHERN GLAZERS OF MN Total:							449.95
Vendor: STEVEN O KVASAGER							
STEVEN O KVASAGER	2535	03/27/2023	690-4890-63030	Contracts Expense	CONTRACT FIRE ALARM MON...		19.50
Vendor STEVEN O KVASAGER Total:							19.50
Vendor: U S POSTMASTER							
U S POSTMASTER	APR 2023 POSTAGE	03/28/2023	100-4315-62010	Office Supplies	POSTAGE APRIL 2023 UTILITY...		293.04
U S POSTMASTER	APR 2023 POSTAGE	03/28/2023	620-4840-62010	Office Supplies	POSTAGE APRIL 2023 UTILITY...		683.75
U S POSTMASTER	APR 2023 POSTAGE	03/28/2023	680-4840-62010	Office Supplies	POSTAGE APRIL 2023 UTILITY...		195.36
U S POSTMASTER	APR 2023 POSTAGE	03/28/2023	690-4840-62010	Office Supplies	POSTAGE APRIL 2023 UTILITY...		781.44
Vendor U S POSTMASTER Total:							1,953.59
Grand Total:							8,518.96

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	1,609.12
610 - LIQUOR DISPENSARY	3,949.16
620 - WATER UTILITY FUND	683.75
680 - WASTEWATER UTILITY FUND	195.36
690 - ELECTRIC UTILITY FUND	2,081.57
Grand Total:	8,518.96

Account Summary

Account Number	Account Name	Expense Amount
100-4210-63120	Lab Tests	183.00
100-4312-63890	Utilities Expense	572.28
100-4315-62010	Office Supplies	293.04
100-4315-63890	Utilities Expense	341.94
100-4510-63890	Utilities Expense	218.86
610-4810-62510	Liquor for Resale	2,569.95
610-4810-62530	Wine for Resale	209.21
610-4850-62230	Building Maint & Repair	1,170.00
620-4840-62010	Office Supplies	683.75
680-4840-62010	Office Supplies	195.36
690-4840-62010	Office Supplies	781.44
690-4850-62350	Power Plant/Dam Maint	1,280.63
690-4890-63030	Contracts Expense	19.50
Grand Total:		8,518.96

Project Account Summary

Project Account Key	Expense Amount
None	8,518.96
Grand Total:	8,518.96



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00557 - PYPKT00876 - 2023 03 23 #6 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000706	03/23/2023	740-20150	Payroll Taxes Payable	FED W/H		20,596.06
INTERNAL REVENUE SERVICE	INV0000706	03/23/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		19,914.62
INTERNAL REVENUE SERVICE	INV0000706	03/23/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,623.52
Vendor INTERNAL REVENUE SERVICE Total:							47,134.20
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000711	03/23/2023	740-4870-63650	Senior Gold BC/BS Monthly bi...	April 2023 MedicareBlue Rx		2,148.00
Vendor MEDICAREBLUE RX Total:							2,148.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000707	03/23/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000708	03/23/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							2,000.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS NO....	INV0000703	03/23/2023	740-24000	Clearing Account	Union Dues		3,895.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,895.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000705	03/23/2023	740-20160	State Withholding	State W/H Tax		10,138.84
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,138.84
Vendor: P E R A OF MN							
P E R A OF MN	INV0000704	03/23/2023	740-20180	PERA Payable	PERA EE/ER DEF		192.00
P E R A OF MN	INV0000704	03/23/2023	740-20180	PERA Payable	PERA EE/ER P&F		20,095.64

Council Approval Register

Packet: APPKT00557 - PYPKT00876 - 2023 03 23 #6 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
P E R A OF MN	INV0000704	03/23/2023	740-20180	PERA Payable	PERA EE/ER COORD		22,619.39
Vendor P E R A OF MN Total:							42,907.03

Vendor: SUN LIFE FINANCIAL - LIFE

SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4210-61330	Life Insurance	Life Ins Premium		162.35
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	100-4650-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	610-4825-61330	Life Insurance	Life Ins Premium		35.19
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	690-4825-61330	Life Insurance	Life Ins Premium		149.60
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	740-24000	Clearing Account	Life Ins Employee		462.36
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		164.31
SUN LIFE FINANCIAL - LIFE	INV0000702	03/23/2023	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,371.61

Vendor: VANTAGEPOINT ICMA

VANTAGEPOINT ICMA	INV0000699	03/23/2023	740-24000	Clearing Account	Contributions Employee		2,634.09
Vendor VANTAGEPOINT ICMA Total:							2,634.09

Vendor: WEX BANK

WEX BANK	INV0000701	03/23/2023	740-24000	Clearing Account	HSA		284.75
WEX BANK	INV0000709	03/23/2023	100-4150-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000709	03/23/2023	100-4210-61310	Health Insurance	HSA City Contribution		1,532.70
WEX BANK	INV0000709	03/23/2023	100-4220-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000709	03/23/2023	100-4312-61310	Health Insurance	HSA City Contribution		1,127.38
WEX BANK	INV0000709	03/23/2023	100-4315-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000709	03/23/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02
WEX BANK	INV0000709	03/23/2023	680-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000709	03/23/2023	690-4825-61310	Health Insurance	HSA City Contribution		867.68
WEX BANK	INV0000709	03/23/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000710	03/23/2023	100-4150-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000710	03/23/2023	100-4210-61310	Health Insurance	VEBA City Contribution		1,938.02
WEX BANK	INV0000710	03/23/2023	100-4220-61310	Health Insurance	VEBA City Contribution		1,127.38
WEX BANK	INV0000710	03/23/2023	100-4240-61310	Health Insurance	VEBA City Contribution		462.36
WEX BANK	INV0000710	03/23/2023	100-4312-61310	Health Insurance	VEBA City Contribution		1,070.34
WEX BANK	INV0000710	03/23/2023	100-4315-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000710	03/23/2023	100-4510-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000710	03/23/2023	100-4650-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000710	03/23/2023	680-4825-61310	Health Insurance	VEBA City Contribution		867.68

Council Approval Register

Packet: APPKT00557 - PYPKT00876 - 2023 03 23 #6 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000710	03/23/2023	690-4825-61310	Health Insurance	VEBA City Contribution		2,748.66
						Vendor WEX BANK Total:	17,435.69
						Grand Total:	129,664.46

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	13,349.78
610 - LIQUOR DISPENSARY	700.21
620 - WATER UTILITY FUND	40.80
680 - WASTEWATER UTILITY FUND	1,367.44
690 - ELECTRIC UTILITY FUND	3,965.94
740 - TRF HEALTH INSURANCE FUND	109,768.58
820 - GREENWOOD CEMETERY FUND	471.71
Grand Total:	129,664.46

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	810.64
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	400.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	3,470.72
100-4210-61330	Life Insurance	162.35
100-4210-61340	MSRS HCSP	200.00
100-4220-61310	Health Insurance	1,735.36
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	400.00
100-4240-61310	Health Insurance	462.36
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	2,197.72
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	200.00
100-4315-61310	Health Insurance	1,330.04
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	200.00
100-4510-61310	Health Insurance	202.66
100-4510-61330	Life Insurance	18.70
100-4510-61340	MSRS HCSP	200.00
100-4650-61310	Health Insurance	867.68
100-4650-61330	Life Insurance	31.45
100-4650-61340	MSRS HCSP	200.00
610-4825-61310	Health Insurance	665.02
610-4825-61330	Life Insurance	35.19
620-4825-61330	Life Insurance	40.80
680-4825-61310	Health Insurance	1,330.04
680-4825-61330	Life Insurance	37.40
690-4825-61310	Health Insurance	3,616.34
690-4825-61330	Life Insurance	149.60

Account Summary

Account Number	Account Name	Expense Amount
690-4825-61340	MSRS HCSP	200.00
740-20150	Payroll Taxes Payable	47,134.20
740-20160	State Withholding	10,138.84
740-20180	PERA Payable	42,907.03
740-24000	Clearing Account	7,276.20
740-4870-63640	Life Insurance - COBRA	164.31
740-4870-63650	Senior Gold BC/BS Month...	2,148.00
820-4825-61310	Health Insurance	462.36
820-4825-61330	Life Insurance	9.35
Grand Total:		129,664.46

Project Account Summary

Project Account Key	Expense Amount
None	129,664.46
Grand Total:	129,664.46



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 4/4/2023

SUBJECT: Authorization of submittal of 2022 Pay Equity Compliance Report to the Minnesota Management and Budget

RECOMMENDATION: It is respectfully requested the council consider the following:

MOTION TO: To accept the recommendation to authorize submittal of the 2022 Pay Equity Compliance Report to the Minnesota Management and Budget Department for year ending December 31, 2022. Said report indicates that the City of Thief River Falls is in compliance with State of Minnesota pay equity regulations.

BACKGROUND: The State of Minnesota has mandated since 1984 that cities analyze and submit data to the State of Minnesota to ensure that inadequacies do not exist in the pay structures that may affect unequal compensation/benefits to females versus males. Each city submits payroll data to the State of Minnesota through software provided by the State which is analyzed by the State once every three years to ensure compliance. An employee's grade level, salary level, and additional compensation are documented and analyzed to determine if a city is in compliance.

KEY ISSUES: Required by State of Minnesota to pass the Pay Equity Compliance tests.

FINANCIAL CONSIDERATIONS: None.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Compliance Report
2.	Pay Equity Implementation Report
3.	Job Class Data Entry Verification List
4.	Predicted Pay Report for THIEF RIVER FALLS

Compliance Report

Jurisdiction: Thief River Falls
P.O. Box 528

Report Year: 2023
Case: 1 - 2022 Data (Shared (Jur and
MMB))

Thief River Falls, MN 56701

Contact: Holly Crandall

Phone: (218) 681-2943

E-Mail: hcrandall@citytrf.net

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	31	14	1	46
# Employees	62	18	2	82
Avg. Max Monthly Pay per employee	6519.30	5817.66		6290.81

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 105.3763 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	17	8
b. # Below Predicted Pay	14	6
c. TOTAL	31	14
d. % Below Predicted Pay (b divided by c = d)	45.16	42.86

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 78	Value of T = -1.798
------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = 5

b. Avg. diff. in pay from predicted pay for female jobs = 197

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 7.00

B. Avg. # of years to max salary for female jobs = 7.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: Thief River Falls
P.O. Box 528

Jurisdiction Type: City

Thief River Falls, MN 56701

Contact: Holly Crandall
Contact: Angela Philipp

Phone: (218) 681-2943
Phone: (218) 681-2943

E-Mail: hcrandall@citytrf.net
E-Mail: aphilipp@citytrf.net

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: Consultant

Description:

DDA Job Evaluation Tool

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

City Hall Bulletin Board

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

(governing body)

(chief elected official)

(title)

Part C: Total Payroll

\$6269148.43

is the annual payroll for the calendar year just ended December 31.

- [] Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 3/24/2023

Job Class Data Entry Verification List

Case: 2022 Data

Thief River Falls

LGID: 1332

Job Nbr	Class Title	Nbr Males	Nbr Females	Non-Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	PW Maintenance Seasonal	1	1	0	B	120	1992.95	3466.00	7.00		
2	Off Sale Clerk Temp	0	1	0	F	150	1992.95	3466.00	7.00		
88	Off Sale Clerk	1	4	0	F	188	3466.00	4396.62	7.00		
12	Building Maintenance	1	0	0	M	221	3829.93	4857.60	7.00		
6	Off Sale Clerk Foreman	1	0	0	M	224	4139.67	5247.52	7.00		
26	Accounts Payable/Data Proc	0	1	0	F	233	4136.67	5247.52	7.00		
81	Public Works Admin Assistant	0	1	0	F	233	4136.67	5247.52	7.00		
72	Deputy City Clerk	0	1	0	F	234	4136.67	5247.52	7.00		
10	PW Maint Street/Sanitation	11	0	0	M	238	4136.67	5247.52	7.00		
97	Inventory Assistant	0	1	0	F	239	4136.49	7793.30	7.00		
18	Billing Clerk	0	1	0	F	243	4136.67	5247.52	7.00		
8	Police Transcriptionist	0	1	0	F	246	4136.67	5247.52	7.00		
89	Heavy Equipment Operator	1	0	0	M	254	4136.67	5247.52	7.00		
78	Cemetery Technician	1	0	0	M	255	4136.67	5247.52	7.00		
93	Secretary and Data analyst	0	1	0	F	255	4136.67	5247.52	7.00		
32	Mechanic	1	0	0	M	267	4467.67	5666.91	7.00		
86	Forester/Park Maintenance	1	0	0	M	275	4467.67	5666.91	7.00		
95	Senior Billing Clerk	0	1	0	F	276	5294.32	6725.38	7.00		
96	Billing Clerk II	0	1	0	F	276	4467.67	5666.91	7.00		
16	Water Systems Operator	2	0	0	M	281	4935.58	6261.33	7.00		
91	GIS Mapping Technician	1	0	0	M	282	4935.58	6261.33	7.00		
87	Power Plant Oper/Lineworker	1	0	0	M	284	4935.58	6261.33	7.00		
100	Power Plant Operator	1	0	0	M	285	4935.58	6261.33	7.00		
36	Water Treatment Plant Operator	3	0	0	M	289	4935.58	6261.33	7.00		
38	Patrol Officer	8	0	0	M	298	4935.58	6261.33	7.00		
44	Firefighter	6	0	0	M	304	4935.58	6261.33	7.00		
42	Power Plant Operator Construct	1	0	0	M	323	5294.32	6715.38	7.00		
69	Human Resources Coordinator	0	1	0	F	330	5294.32	6720.57	7.00		
90	Public Works Foreman	1	0	0	M	342	5822.88	7387.78	7.00		
99	Chief Power Plant Operator	1	0	0	M	342	6143.49	7793.30	7.00		
98	Journey Elect. Ectronic Techni	1	0	0	M	343	5822.88	7387.76	7.00		
29	Electric Services Technician	1	0	0	M	343	4467.67	5666.91	7.00		

Job Class Data Entry Verification List

Case: 2022 Data

Thief River Falls

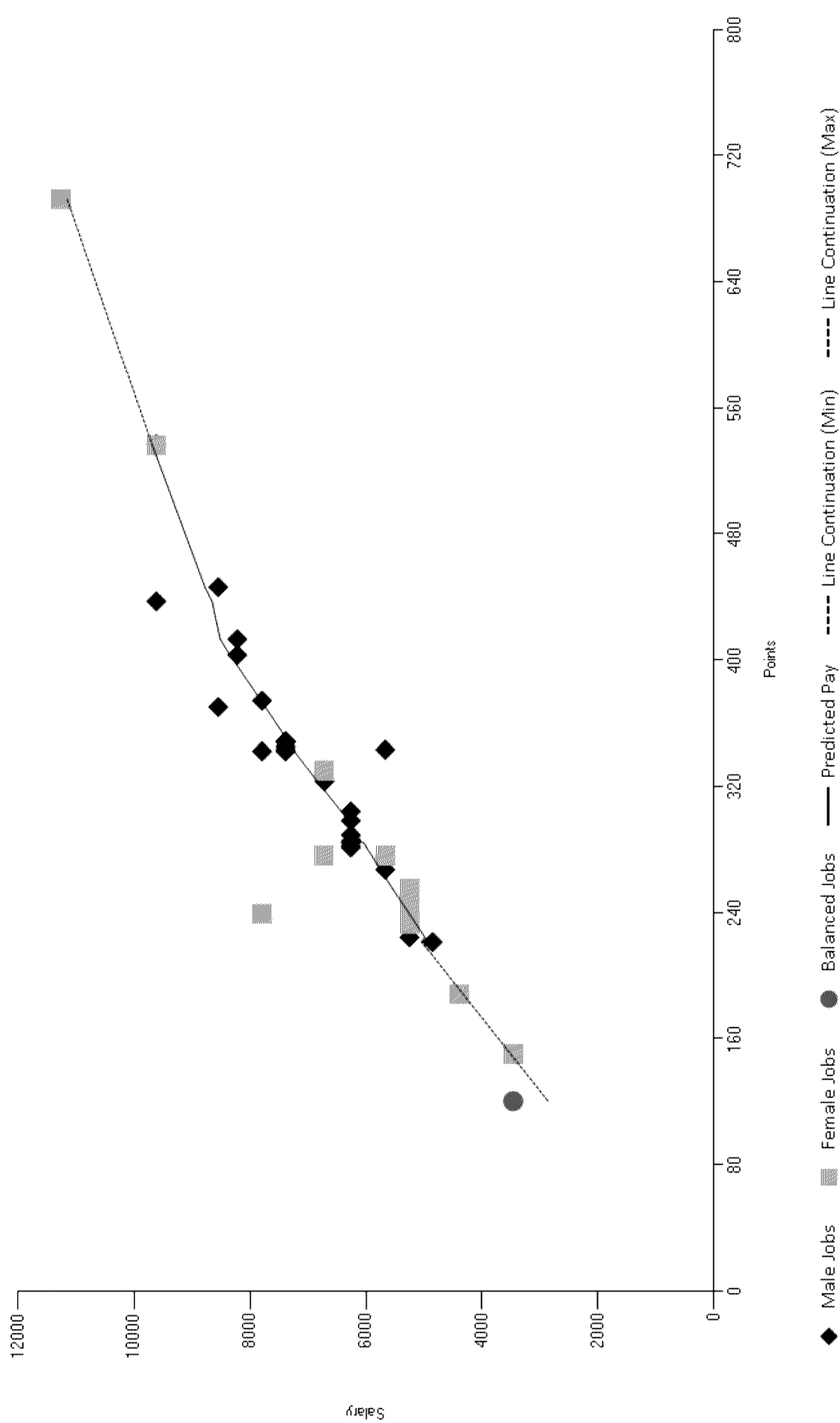
LGID: 1332

Job Nbr	Class Title	Nbr Males	Nbr Females	Non- Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
37	Water Systems Foreman	1	0	0	M	345	5822.88	7387.33	7.00		
48	Sergeant	4	0	0	M	348	5822.88	7387.78	7.00		
49	Juvenile Officer/Investigator	1	0	0	M	348	5822.88	7387.78	7.00		
41	Lineworker	4	0	0	M	348	5822.88	7387.88	7.00		
92	Investigator	1	0	0	M	348	5822.88	7387.78	7.00		
60	Liquor Store Manager	1	0	0	M	370	6741.37	8550.62	7.00		
53	Master Electrician	1	0	0	M	374	6143.49	7793.30	7.00		
52	Systems Manager	1	0	0	M	403	6481.42	8221.35	7.00		
94	Deputy Police Cheif	1	0	0	M	413	6481.42	8221.35	7.00		
57	Water Systems Superintendent	1	0	0	M	437	7583.61	9618.33	7.00		
68	Electric Foreman	1	0	0	M	446	6741.37	8550.62	7.00		
63	Chief of Police	0	1	0	F	536	7583.61	9618.15	7.00		
75	Public Works Director	1	0	0	M	537	7583.61	9618.15	7.00		
66	City Administrator	0	1	0	F	692	8876.43	11259.30	7.00		

Job Number Count: 46

Predicted Pay Report for: Thief River Falls

Case: 2022 Data



Predicted Pay Report for: Thief River Falls

Case: 2022 Data

Job Nbr	Job Title	Nbr		Nbr	Non-Binary	Total	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
		Males	Females		Binary	Nbr					
1	PW Maintenance Seasonal	1	1	1	0	2	Balanced	120	3466.0000	2863.8046	602.1954
2	Off Sale Clerk Temp	0	1	1	0	1	Female	150	3466.0000	3465.7374	0.2626
88	Off Sale Clerk	1	4	4	0	5	Female	188	4396.6200	4229.0662	167.5538
12	Building Maintenance	1	0	0	0	1	Male	221	4857.6000	5044.0111	-186.4111
6	Off Sale Clerk Foreman	1	0	0	0	1	Male	224	5247.5200	4984.0586	263.4614
26	Accounts Payable/Data Proc	0	1	1	0	1	Female	233	5247.5200	5133.1140	114.4060
81	Public Works Admin Assistant	0	1	1	0	1	Female	233	5247.5200	5133.1140	114.4060
72	Deputy City Clerk	0	1	1	0	1	Female	234	5247.5200	5153.2167	94.3033
10	PW Maint Street/Sanitation	11	0	0	0	11	Male	238	5247.5200	5233.0532	14.4668
97	Inventory Assistant	0	1	1	0	1	Female	239	7793.3000	5253.1559	2540.1441
18	Billing Clerk	0	1	1	0	1	Female	243	5247.5200	5334.1980	-86.6780
8	Police Transcriptionist	0	1	1	0	1	Female	246	5247.5200	5388.8302	-141.3102
89	Heavy Equipment Operator	1	0	0	0	1	Male	254	5247.5200	5526.5187	-278.9987
93	Secretary and Data analyst	0	1	1	0	1	Female	255	5247.5200	5543.6010	-296.0810
78	Cemetery Technician	1	0	0	0	1	Male	255	5247.5200	5543.6010	-296.0810
32	Mechanic	1	0	0	0	1	Male	267	5666.9100	5748.2867	-81.3767
86	Forester/Park Maintenance	1	0	0	0	1	Male	275	5666.9100	5885.0829	-218.1729
95	Senior Billing Clerk	0	1	1	0	1	Female	276	6725.3800	5902.1824	823.1976
96	Billing Clerk II	0	1	1	0	1	Female	276	5666.9100	5902.1824	-235.2724
16	Water Systems Operator	2	0	0	0	2	Male	281	6261.3300	5989.1895	272.1405
91	GIS Mapping Technicnain	1	0	0	0	1	Male	282	6261.3300	6002.7858	258.5442
87	Power Plant Oper/Lineworker	1	0	0	0	1	Male	284	6261.3300	6037.4312	223.8988
100	Power Plant Operator	1	0	0	0	1	Male	285	6261.3300	6093.3410	167.9890
36	Water Treatment Plant Operator	3	0	0	0	3	Male	289	6261.3300	6133.8737	127.4563
38	Patrol Officer	8	0	0	0	8	Male	298	6261.3300	6305.4047	-44.0747
44	Firefighter	6	0	0	0	6	Male	304	6261.3300	6427.0566	-165.7266
42	Power Plant Operator Construct	1	0	0	0	1	Male	323	6715.3800	6840.7787	-125.3987
69	Human Resources Coordinator	0	1	1	0	1	Female	330	6720.5700	6986.1621	-265.5921
90	Public Works Foreman	1	0	0	0	1	Male	342	7387.7800	7237.1778	150.6022
99	Chief Power Plant Operator	1	0	0	0	1	Male	342	7793.3000	7237.1778	556.1222
98	Journey Elect. Ectronic Techni	1	0	0	0	1	Male	343	7387.7600	7260.1307	127.6293
29	Electric Services Technician	1	0	0	0	1	Male	343	5666.9100	7260.1307	-1593.2207

Predicted Pay Report for: Thief River Falls

Case: 2022 Data

Job Nbr	Job Title	Nbr		Nbr	Non-Binary	Total	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
		Males	Females		Binary	Nbr					
37	Water Systems Foreman	1	0	0	0	1	Male	345	7387.3300	7305.3792	81.9508
41	Lineworker	4	0	0	0	4	Male	348	7387.8800	7339.5775	48.3025
48	Sergeant	4	0	0	0	4	Male	348	7387.7800	7339.5775	48.2025
49	Juvenile Officer/Investigator	1	0	0	0	1	Male	348	7387.7800	7339.5775	48.2025
92	Investigator	1	0	0	0	1	Male	348	7387.7800	7339.5775	48.2025
60	Liquor Store Manager	1	0	0	0	1	Male	370	8550.6200	7738.6563	811.9637
53	Master Electrician	1	0	0	0	1	Male	374	7793.3000	7810.4141	-17.1141
52	Systems Manager	1	0	0	0	1	Male	403	8221.3500	8350.1672	-128.8172
94	Deputy Police Cheif	1	0	0	0	1	Male	413	8221.3500	8517.1010	-295.7510
57	Water Systems Superintendent	1	0	0	0	1	Male	437	9618.3300	8658.1439	960.1861
68	Electric Foreman	1	0	0	0	1	Male	446	8550.6200	8779.4973	-228.8773
63	Chief of Police	0	1	0	0	1	Female	536	9618.1500	9687.3014	-69.1514
75	Public Works Director	1	0	0	0	1	Male	537	9618.1500	9696.6856	-78.5356
66	City Administrator	0	1	0	0	1	Female	692	11259.3000	11149.9014	109.3986

Job Number Count: 46



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
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Request for Council Action

DATE: 4/4/2023

SUBJECT: Approval to adjust the wage of the Power Plant Operator/Construction Worker to move him into the approved 8-step pay grid and allow a cost of living increase for 2023.

RECOMMENDATION: It is respectfully requested that the City Council approve the following recommendation:

MOTION TO: To approve the request by the Teamster union steward and union representative to move McLain Stennes, from his frozen wage of \$28.31 into the 8-step pay grid. The Power Plant Operator/Construction Worker position is a Grade 6. Moving him into Step 1 for 2022 would be \$30.55 per hour and with the 2% COLA increase January 1, 2023, the Step 1 for 2023 would be \$31.16 per hour. McLain would receive retroactive pay back to October 1, 2022.

BACKGROUND: Resolution No. 3.64.21 approved that McLain Stennes' wage be frozen at \$28.31 until successful completion of step requirements. With the implementation of the wage study results, Mr. Stennes should have been moved to Step 1 of Grade 6 to put him on the 8-step pay grid. Mr. Stennes will remain on step 1 until successful completion of the step requirement, but will be allowed cost of living increases.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

None