

THIEF RIVER FALLS CITY COUNCIL AGENDA

Tuesday, May 2, 2023

**COUNCIL CHAMBERS
CITY HALL – 405 3RD STREET EAST
5:30 PM**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM - *Individuals may address the City Council about any item not included on the regular agenda. A maximum of 5 minutes is allotted for the public forum. The City Council will not take official action on items discussed at this time, with the exception of referral to staff or a committee, board or commission for a future report.***
- 5. PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS**
 - 5.1. National Travel and Tourism Week 2023 (page 3)
- 6. APPROVE AGENDA - *Council members may add items to the agenda for discussion purposes or staff direction. The Council will not normally take official action on items added to the agenda.***
- 7. CONSENT AGENDA - *These items are considered routine in nature and are approved with one motion without discussion/debate. The Mayor will ask if any Council member wishes to remove an item and place it on the regular agenda for discussion and consideration. If no items are to be removed, the Mayor will then ask for a motion to approve the Consent Agenda.***
 - 7.1. Approval of April 18, 2023 Council Proceedings (page 4-9)
 - 7.2. City of Thief River Falls Bills and Disbursements and Council Per Diems (page 10-47)
- 8. NEW BUSINESS**
 - 8.1. Authorize City Administrator to Sign the Music in the Floyd B. Olson Gazebo Park Contracts as they are received for the Summer 2023. (page 48-50)
 - 8.2. Approve Independent Service Contract with Brian Benitt (page 51-54)
 - 8.3. Amend Resolution 07.168.22 Approve Public Works Recommendation to contract

services quoted (95 degrees West) for spring 2023, in the amount of \$28,000.00. (page 55)

8.4. Summary of City of Administrator Performance Review

8.5. Performance Appraisal of City Administrator Position (page 56)

9. COUNCIL BOARDS AND COMMISSIONS REPORTS - *Not all boards or commissions will have met prior to the Council meeting. These reports are intended to keep the other council members informed of actions or proposed actions taken by these boards and commissions. Only those with something to report would be on the agenda.*

10. UPCOMING MEETINGS

10.1. Committee of Whole Meeting - May 2nd Immediately following City Council

10.2. Pennington County clean-up day is Saturday, May 6th, from 8 a.m. to 12p.m.

10.3. Utilities Committee Meeting - May 8th at 7:00 a.m.

10.4. Public Safety Liquor Committee Meeting - May 8th at 4:30 p.m.

10.5. Administrative Services Committee Meeting - May 9th at 4:30 p.m. (Rm 201)

10.6. Public Works Committee Meeting - May 10th at 4:30 p.m.

10.7. City Council Meeting - May 16th at 5:30 p.m.

11. INFORMATIONAL ITEMS

12. ADJOURNMENT

City of Thief River Falls complies with the ADA. Individuals with disabilities requiring special aids should contact the City Administrator, 405 Third Street East, Thief River Falls, MN 56701, 218-681-2943, 48 hours prior to the scheduled meeting.



PROCLAMATION
National Travel and Tourism Week 2023
City of Thief River Falls

WHEREAS the national travel and tourism industry is an economic powerhouse for every state and destination across the country, with an economic output of \$2.6 trillion in 2022, supporting 14.5 million American jobs.

WHEREAS travel and tourism enable success for all industries — including manufacturing, agriculture, defense, healthcare and more — by driving sales growth, innovation, education and operations that move our economy, our nation, the state of Minnesota and the City of Thief River Falls forward.

WHEREAS Minnesota’s travel and tourism industry fuels every other industry in the state and will continue to be an essential part of the City of Thief River Falls’ economy, development and workforce.

WHEREAS travel spending supports vibrant and safe communities in Minnesota by generating \$16 billion in state and local tax revenue to support essential services, such as education, emergency response, public safety and more.

WHEREAS each household in City of Thief River Falls and across the state of Minnesota would need to be taxed an additional \$993 to replace the visitor-generated taxes received by state and local governments.

WHEREAS Minnesota’s leisure and hospitality industry supports over 229,000 jobs statewide, including 530 jobs in Pennington County.

WHEREAS travel and tourism are a gateway to economic expansion through attraction and retention of workforce and business investment.

WHEREAS *#TourismMatters* to Minnesota and we must continue to support and strengthen travel- and tourism-related businesses in City of Thief River Falls.

Therefore, I, Mayor Brian Holmer, do hereby proclaim May 7-13, 2023, as National Travel and Tourism Week in City of Thief River Falls, and urge residents to join me in recognizing the critical role the travel and tourism industry plays in our community’s vitality and quality of life.

Brian D. Holmer, Mayor

COUNCIL PROCEEDINGS

Tuesday, April 18, 2023

CALL TO ORDER

This meeting is officially called to order at 5:30 p.m. on April 18, 2023. This meeting is being presided over by Mayor Brian Holmer.

PLEDGE OF ALLEGIANCE

ROLL CALL

The following Councilmembers were present: Holmer, Bourne, McCraw, Pream, Aarestad, Lorenson and Bolduc. Councilmember Narverud absent. Mayor Holmer chaired the meeting.

PUBLIC FORUM

PRESENTATIONS/PROCLAMATIONS/PUBLIC INFORMATION ANNOUNCEMENTS

Merit Award for Outstanding Performance - City of Thief River Falls, Travis Giffen - Public Works Director and Rich Clauson – Widseth.

APPROVE AGENDA

Councilmember Jason Aarestad motioned, being seconded by Councilmember Anthony Bolduc, to approve the agenda with the removal of 8.3.

CONSENT AGENDA

RESOLUTION NO. 04.84.23: Approval of March 30, 2023 Special Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.84.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve March 30, 2023 Special Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.85.23: Approval of April 4, 2023 Council Proceedings

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.85.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to approve April 18, 2023 Council Proceedings.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.86.23: City of Thief River Falls Bills and Disbursements

Presented as part of the Consent Agenda, Councilmember Scott Pream introduced Resolution NO. 04.86.23, being seconded by Councilmember Anthony Bolduc, that:

THEREFORE, BE IT RESOLVED By the City Council, to authorize payment of bills

and disbursements in the total amount of \$543,445.59. A printout of the approved payments, disbursements are attached hereto and made a part hereof.

On vote being taken, the resolution was unanimously passed.

NEW BUSINESS

RESOLUTION NO. 04.87.23: Water System Modeling and Operations Support

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.87.23, being seconded by Councilmember Anthony Bolduc, that:

WHEREAS, The City of Thief River Falls Water Systems Department conducts Water Modeling of the Distribution System to evaluate volume, pressure and age of water in the System. Current modeling was completed in 2022. Prior modeling was done in the 1990's. The Water Modeling plan is also utilized in the design of future Water Main expansion projects, along with recommendations of closing the loops on dead end mains.

WHEREAS, The 2022 modeling study identified high and low pressure issues in the Distribution System, as well as aged water in some of the storage facilities. Staff have begun to address some of the recommendations by installing Variable Frequency Drives on the High Service Pumps. The recent Comprehensive Performance Evaluation of the Water Treatment Plant also identified some of the changes that are recommended in the Modeling Study.

THEREFORE, BE IT RESOLVED Approve the Agreement for Professional Services with Short Elliot Hendrickson (SEH Engineering) to Implement the Water Modeling and System Pump Flow Plan.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.88.23: Approve the Thief River Falls Municipal Utilities Cogeneration and Small Power Production Rate Schedule by Star Energy

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.88.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, Available to all customers where the customer has qualified small power production or cogeneration facilities connected in parallel with the Utility's facilities.

The customer is required to execute an Interconnection Agreement with the Utility. A Qualifying Facility is a cogeneration and small power production facility that satisfies the conditions in 18 code of Federal Regulations, Section 292.101(b). The rates are for purchasing excess electricity.

THEREFORE, BE IT RESOLVED Authorize the City of Thief River Falls Utility Billing to pay solar customers monthly for all energy furnished during the month that exceeds that supplied by the utility during a billing period at the rates below. Other options a customer can choose would be Roll over credits, Simultaneous Purchase and Sale Billing or Time of Day rates.

Residential \$0.1177 per kWh
Commercial \$0.1012 per kWh

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.89.23: Replace Oil Separators and install Relief Piping at the Ralph Engelstad Arena

Following discussion, Councilmember Jason Aarestad introduced Resolution NO. 04.89.23 being seconded by Councilmember Scott Pream, that:

WHEREAS, The Oil Separators at the Ralph Engelstad Arena are corroding from the inside and plugging up the ice plant. The Oil Separators at the Ralph Engelstad Arena are at the end of their useful life and need to be replaced along with the installation of supply relief piping.

THEREFORE, BE IT RESOLVED To approve the CIMCO equipment quote of \$64,500 to replace the oil separators and install relief piping in the ice plant at the Ralph Engelstad Arena. The additional contractual obligations related to the scope of the repairs and work, including the equipment, will total up to \$100,000.00 to be paid from the Arena Bond Fund.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.90.23: New Thief River Falls Municipal Liquor Store hours starting May 15th, 2023

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.90.23, being seconded by Councilmember Megan Bourne, that:

WHEREAS, The Thief River Falls Municipal Liquor Store has been closing at 8:00 pm since March 28, 2020 due to the COVID-19 pandemic.

THEREFORE, BE IT RESOLVED Authorize the Thief River Falls Municipal Liquor Store to have the hours of 8:00 am to 9:00 pm Monday through Saturday and Closed Sundays starting May 15th, 2023.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.91.23: Approval of Employment of Louis Brown as Forester

Following discussion, Councilmember Scott Pream introduced Resolution NO. 04.91.23, being seconded by Councilmember Michele McCraw, that:

WHEREAS, On resolution number 1-18-23 the City Council authorized filling the vacant Forester position, created by the resignation of Brian Benitt. The position was first offered to Teamster members and then was advertised and filled by the public process.

WHEREAS, The city council has authorized filling this position.

THEREFORE, BE IT RESOLVED Approve the employment of Louis Brown as Forester. Mr. Brown shall be placed at Step 1 of the Grade Level 4 Forester salary schedule for a starting salary of \$26.29 per hour, effective May 1, 2023, pending successful completion of all pre-employment backgrounds and testing.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.92.23: Approval of 2023 City Hall Remodel Project

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.92.23, being seconded by Councilmember Scott Pream, that:

WHEREAS, The project is based on an item generated from the City's Building Committee, items that have been generated and prioritized for needs, viability, and approval from City Council.

WHEREAS, Approving plans and specifications and calling for bids at the April 18th council meeting will allow for the advertising time required for an anticipated May 2023 Bid Open Date.

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids for the 2023 City Hall Remodel Project.

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.93.23: Approval of 2023 Street and Utilities Improvements

Following discussion, Councilmember Anthony Bolduc introduced Resolution NO. 04.93.23, being seconded by Councilmember Michele McCraw, that:

THEREFORE, BE IT RESOLVED Adopt a Resolution approving Plans and Specifications and Calling for Bids on the 2023 Street and Utilities Improvements as follows:

- Reconstruction of base and pavement on portions of Arnold, Duluth, and Knight Avenues located between 9th street and 12th street. Resurfacing of pavement on streets located between Arnold Avenue and Trunk Highway #32.
- Completion of Robson Court Cul-de-sac (aggregate, storm sewer, curb and gutter, asphalt pavement).

On vote being taken, the resolution was unanimously passed.

RESOLUTION NO. 04.94.23: AMEND RESOLUTION NO. 09.191.22: Replacement of the beveled roof portion of the Carnegie Library

Following discussion, Councilmember Mike Lorenson introduced Resolution NO. 04.94.23, being seconded by Councilmember Scott Pream, that:

THEREFORE, BE IT RESOLVED To approve Northwest Roofing to replace the angled Steel Roofing on the Carnegie Library building & various repairs of rain gutters:

- \$11,500.00 Carnegie Library Building Capital Fund Reserve Balance
- \$2,100.00 Carnegie Roof Capital Fund Reserve Balance.
- Remaining balance of repairs(estimated \$26,400.00) American Rescue Funds

*Interior cosmetic repairs funded by the Carnegie Library Maintenance Budget.

On vote being taken, the resolution was unanimously passed.

COUNCIL BOARDS AND COMMISSIONS REPORTS

- Councilmember Scott Pream mentioned the Pennington County Historical Society is wondering about building permits.
- Councilmember Mike Lorenson mentioned wanting discussion of starting a rental inspection program within the city. Mike asked Rick Beier to follow up with Public Safety Committee.
- Mayor Holmer expressed concerns with 420 Davis Ave property continuing to grow. The date was set for June 1st to do final clean up. Delray checking with court system and Nate Haase is working on it.
- Mayor Holmer mentioned he and Angela Philipp met with two representatives with the Coalition of Greater Minnesota Cities for a site visit for upcoming annual meeting July 26th-28th here in Thief River Falls. Expecting 150 plus to be in attendance.

UPCOMING MEETINGS

- City Council Meeting - May 2nd at 5:30 p.m.
- Committee of Whole Meeting - May 2nd Immediately following City Council
- Pennington County clean-up day is Saturday, May 6th, from 8 a.m. to 12p.m.
- Utilities Committee Meeting - May 8th at 7:00 a.m.
- Public Safety Committee Meeting - May 8th at 4:30 p.m.
- Administrative Services Committee Meeting - May 9th at 4:30 p.m.
- Public Works Committee Meeting - May 10th at 4:30 p.m.
- City Council Meeting - May 16th at 5:30 p.m.

INFORMATIONAL ITEMS

- March 2023 Investment Summary

CLOSE MEETING PURSUANT TO MINNESOTA STATUTES, SECTION 13D.05, SUBDIVISION 3 (A)

- The City Council may close the council meeting to evaluate the performance of City Administrator, Angela Philipp, as it relates to implementation of the Wage Study pay rate adjustments and expense billing issues.

Councilmember Mike Lorenson moved, being seconded by councilmember Jason Aarestad, to close the Council Meeting. On vote being taken, the motion was unanimously passed. The

meeting closed at 6:05 p.m.

Councilmember Mike Lorenson moved, being seconded by councilmember Megan Bourne, to recess the closed meeting and reconvene to April 25th at 5:30 p.m. Council Chambers.

The regular City Council meeting reconvened at 6:25 p.m.

ADJOURNMENT

There being no further discussion, Councilmember Mike Lorenson, being seconded by Councilmember Anthony Bolduc to adjourn at 6:27 p.m. On vote being taken, the Chair declared the motion unanimously carried.

Brian D. Holmer, Mayor

Attest: _____
Angela Philipp, City Administrator

CITY OF THIEF RIVER FALLS

EXPENSE ACCOUNT CODES

1/14/2022



City of Thief River Falls

MAY 2nd, 2023

4/14/2023	AP PKT #567 - DIRECT PAYABLES	\$1,146,081.49
4/19/2023	AP PKT #569 - DIRECT PAYABLES	\$18,163.26
4/19/2023	UB PKT # 1548 - REFUND CHECK	\$209.09
4/21/2023	AP PKT #574 - DIRECT PAYABLES	\$5,190.79
4/24/2023	AP PKT #571 - PAYROLL #8	\$235,186.22
4/27/2023	UB PKT # 1555 - REFUND CHECKS	\$3,243.24
5/2/2023	AP PKT #568 - COUNCIL MEETING	\$175,883.69
GRAND TOTAL OF DISBURSEMENTS		\$1,583,957.78

COUNCIL PER DIEM TO BE PAID ON 05/18/2023 PAYROLL
Presented 05/02/2023 Council Meeting

Mike Lorenson - January 2023

01/09/23	Utilities Committee	7:00AM	City Hall	\$32.50
01/09/23	Northland Taxi License - Special Cc	4:00PM	City Hall	\$32.50
01/10/23	Building Workgroup Meeting	11:00AM	REA	\$32.50
01/11/23	Labor Meeting	4:00PM	City Hall	\$32.50
01/11/23	Public Works Committee	4:30PM	City Hall	\$32.50
01/18/23	TVF Authority Board Meeting	7:30AM	City Hall	\$32.50
01/31/23	Annual Meeting - Advanced Thief f	12:00PM	American Legion	\$32.50

\$227.50

Mike Lorenson - February 2023

02/02/23	Labor Meeting	2:30PM	City Hall	\$32.50
02/07/23	Committee as a whole	6:30PM	City Hall	\$32.50
02/09/23	Labor Meeting	12:00PM	City Hall	\$32.50
02/13/22	Utilities Committee	7:00AM	City Hall	\$32.50
02/15/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50
02/15/23	Public Works Committee	4:30PM	City Hall	\$32.50

\$195.00

Mike Lorenson - March 2023

03/13/23	Utilities Committee	7:00AM	City Hall	\$32.50
03/13/23	Utilities Code Review	8:30AM	City Hall	\$32.50
03/15/23	TVF Authority Board Meeting	7:30AM	County Building	\$32.50
03/15/23	Public Works Committee	4:30PM	City Hall	\$32.50
03/16/23	Day at the Capital	5:00AM	City Hall	\$32.50
03/29/23	Special Utility Committee Meeting	7:00AM	City Hall	\$32.50
03/31/23	Labor Meeting	1:00PM	City Hall	\$32.50

\$227.50

Steve Narverud - March 2023

03/07/23	Committee of the Whole	6:00-7:00	Council Chambers	\$32.50
03/13/23	Public Safety	4:30-6:45	Council Chambers	\$32.50
03/14/23	Planning and Zoning	5:00-6:00	Council Chambers	\$32.50
03/15/23	Advance Thief River	12:00-1:00	School Dist Board	\$32.50
03/15/23	Public Works	4:30-7:00	Council Chambers	\$32.50
03/31/23	Labor Committee	1:00-2:00	Council Chambers	\$32.50

\$195.00

Michele McCraw - January 2023

01/09/23	Special Council Meeting	5:30	Council Chambers	\$32.50
01/10/23	Admin Service	4:30	Room 201	\$32.50
01/11/23	Public Works	4:30	Council Chambers	\$32.50
01/19/23	Chamber of Commerce	12:00	Carneige Library	\$32.50

\$130.00

Michele McCraw - February 2023

02/14/23	Admin Service	5:30	Room 201	\$32.50
02/15/23	Public Works	4:30	Council Chambers	\$32.50

\$65.00

Michele McCraw - March 2023

03/07/23	Committee of the whole	6:00	Council Chambers	\$32.50
03/14/23	Admin City Code Review	3:30	Room 201	\$32.50
03/14/23	Admin Service	4:30	Room 201	\$32.50
03/15/23	Public Works	4:30	Council Chambers	\$32.50
03/16/23	Public Works City Code Review	4:00	Room 201	\$32.50
03/30/23	Special Council Meeting	5:30	Council Chambers	\$32.50

\$195.00

Michele McCraw - April 2023

04/11/23	Admin Service	4:30	Room 201	\$32.50
04/12/23	Public Works	4:30	Council Chambers	\$32.50
04/24/23	Interviews - Electric Superintendent	2:00	Council Chambers	\$32.50

\$97.50

\$1,332.50 TOTAL



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT00045 - Refunds 01 UBPKT00043 Regular

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
02-00093-008	ENGEN, EMILY P	7/6/2021	84542	100.65			100.65	Generated From Billing
04-04802-000	HOLMES, KIM H	7/6/2021	84543	133.63			133.63	Generated From Billing
09-01155-001	BROWN GOODRUM, LINDA V	7/6/2021	84544	321.39			321.39	Generated From Billing
09-01203-002	CEDERBERG, JESSICA K	7/6/2021	84545	171.29			171.29	Generated From Billing
16-01945-000	VENNES, STEVEN J	7/6/2021	84546	119.00			119.00	Generated From Billing
17-02227-002	FOTY, CHRISTOPHER A	7/6/2021	84547	155.14			155.14	Generated From Billing
18-02324-000	DOBSON, GARY L	7/6/2021	84548	570.26			570.26	Generated From Billing
20-02718-003	COPELAND, DEBORAH A	7/6/2021	84549	360.48			360.48	Generated From Billing
20-02736-003	COOPER, VALENCIA M	7/6/2021	84550	46.19			46.19	Generated From Billing
23-03132-003	HAIBY, ANDREW JV	7/6/2021	84551	208.03			208.03	Generated From Billing
23-03160-012	ESTES, TRENTON D	7/6/2021	84552	280.85			280.85	Generated From Billing
24-04764-039	GARCIA, JAVIER	7/6/2021	84553	132.49			132.49	Generated From Billing
26-04939-007	BUSTER, TYLER J	7/6/2021	84554	176.06			176.06	Generated From Billing
26-04951-004	WERTHMAN, JASON A	7/6/2021	84555	178.63			178.63	Generated From Billing
26-04955-002	KLUENDER, RYLAN D	7/6/2021	84556	106.58			106.58	Generated From Billing
26-05143-005	JONES, CORY M	7/6/2021	84557	132.73			132.73	Generated From Billing
28-04101-002	NICKABOINE, TASHIA E	7/6/2021	84558	439.03			439.03	Generated From Billing
	VOID CHECK		84805	0.00				
	VOID CHECK		84806	0.00				
	VOID CHECK		84807	0.00				
	VOID CHECK		84808	0.00				
	VOID CHECK		84809	0.00				
	VOID CHECK		84810	0.00				
	VOID CHECK		84811	0.00				
	VOID CHECK		84812	0.00				
	VOID CHECK		84813	0.00				
	VOID CHECK		84814	0.00				
	VOID CHECK		84815	0.00				
	VOID CHECK		84816	0.00				
	VOID CHECK		84817	0.00				
	VOID CHECK		84818	0.00				
	VOID CHECK		84819	0.00				
	VOID CHECK		84820	0.00				
	VOID CHECK		84821	0.00				
	VOID CHECK		84822	0.00				
	VOID CHECK		84823	0.00				
	VOID CHECK		84824	0.00				
02-00174-000	BROUILLETTE, AMY L	7/29/2021	84825	70.02			70.02	Generated From Billing

UBPKT00070 - Refunds 01 UBPKT00069 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
03-00305-001	JOHNS, BRIELLE L	7/29/2021	84826	71.00			71.00	Generated From Billing
06-04436-005	LARA, ALEX L	7/29/2021	84827	85.35			85.35	Generated From Billing
11-01340-006	JUHL, DYLAN D	7/29/2021	84828	96.44			96.44	Generated From Billing
12-01429-004	BERGERON, ELLEN Y	7/29/2021	84829	85.79			85.79	Generated From Billing
12-04353-000	ANDERSON, NIKI L	7/29/2021	84830	126.90			126.90	Generated From Billing
14-01666-002	HANSEN, DANIEL A	7/29/2021	84831	89.77			89.77	Generated From Billing
14-01712-005	CHERVESTAD, BRETT J	7/29/2021	84832	151.66			151.66	Generated From Billing
17-02219-000	LUND, DANIEL S	7/29/2021	84833	311.13			311.13	Generated From Billing
20-02704-008	STEFFENSEN, ZACHARY M	7/29/2021	84834	130.21			130.21	Generated From Billing
23-04471-000	RUDI, MICHAEL T	7/29/2021	84835	176.42			176.42	Generated From Billing
26-03704-004	OSMONDSON, JAKE R	7/29/2021	84836	31.83			31.83	Generated From Billing
26-03743-000	VAGLE, TIMOTHY C	7/29/2021	84837	79.60			79.60	Generated From Billing
26-04885-007	BRUMMELL, CYNDEL E	7/29/2021	84838	151.02			151.02	Generated From Billing
26-04888-002	HILL, SARAH L	7/29/2021	84839	40.19			40.19	Generated From Billing
26-04908-009	DUPREE, KRISTY A	7/29/2021	84840	171.27			171.27	Generated From Billing
26-04945-002	BJERK, JULIE A	7/29/2021	84841	22.99			22.99	Generated From Billing
27-04451-004	MEHRKENS, DENISE A	7/29/2021	84842	10.48			10.48	Generated From Billing
31-05118-001	PARKER, BRYCE J	7/29/2021	84843	142.69			142.69	Generated From Billing
31-05123-001	GORSUCH, AUSTIN D	7/29/2021	84844	200.03			200.03	Generated From Billing
02-00192-000	WOODROW, AARON J	8/26/2021	85036	125.46			125.46	Generated From Billing
15-01774-003	SEYLLER, HANNAH L	8/26/2021	85037	2.36			2.36	Generated From Billing
18-02331-004	FORST, NICHOLAS L	8/26/2021	85038	187.86			187.86	Generated From Billing
18-02333-002	SOLIMAN, OMER A	8/26/2021	85039	163.88			163.88	Generated From Billing
19-02642-000	BURKEL, LOWELL G	8/26/2021	85040	224.52			224.52	Generated From Billing
22-03052-000	CURRAN, MICHAEL W	8/26/2021	85041	77.44			77.44	Generated From Billing
23-03145-005	DAVIS, DEENA M	8/26/2021	85042	282.79			282.79	Generated From Billing
23-03161-003	MENZ, PAUL J	8/26/2021	85043	171.93			171.93	Generated From Billing
23-04478-002	LEWIS, CANDICE D	8/26/2021	85044	111.21			111.21	Generated From Billing
24-03396-000	HARBOTT, MARLENE C	8/26/2021	85045	1,033.53			1033.53	Generated From Billing
24-04776-053	HETTINGER, HANNAH E	8/26/2021	85046	89.95			89.95	Generated From Billing
26-04884-002	WEILAND, CATHERINE M	8/26/2021	85047	168.83			168.83	Generated From Billing
26-04941-004	WALING, EMMA R	8/26/2021	85048	134.63			134.63	Generated From Billing
26-04947-008	ADAMS, JEFFREY M	8/26/2021	85049	42.19			42.19	Generated From Billing
26-04953-003	JOHANNECK, RAY J	8/26/2021	85050	69.72			69.72	Generated From Billing
26-05127-003	PRASUNNAKUMAR, TAMMIREDDI	8/26/2021	85051	191.02			191.02	Generated From Billing
26-05128-003	YORBA, ALEX R	8/26/2021	85052	101.55			101.55	Generated From Billing
31-04893-004	WEESNER, BETHANY L	8/26/2021	85053	32.50			32.50	Generated From Billing
31-05015-001	BURDEAUX, DIANE M	8/26/2021	85054	91.24			91.24	Generated From Billing
31-05028-001	HOLDERBY, LINDSAY N	8/26/2021	85055	154.85			154.85	Generated From Billing
31-05083-001	MILLER, HANNAH R	8/26/2021	85056	171.88			171.88	Generated From Billing
31-05104-001	WEBB, CHRISTOPHER A	8/26/2021	85057	111.05			111.05	Generated From Billing
31-05114-001	BOTSFORD, JOHN A	8/26/2021	85058	158.30			158.30	Generated From Billing
31-05117-001	FEGAN, RACHEL A	8/26/2021	85059	172.35			172.35	Generated From Billing
02-00281-000	VIGNESS, RHONDA G	9/28/2021	85265	1,026.74			1026.74	Generated From Billing
03-00324-003	LOVEJOY, ALEXANDRA C	9/28/2021	85266	148.27			148.27	Generated From Billing
03-00325-002	CRANE, MADISON D	9/28/2021	85267	135.91			135.91	Generated From Billing

UBPKT00180 - Refunds 01 UBPKT00179 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
08-01055-005	JOPPRU, KRISTOPHER R	9/28/2021	85268	162.76			162.76	Generated From Billing
17-02060-000	CARLSON, ISAAC C	9/28/2021	85269	19.72			19.72	Generated From Billing
23-03158-005	BRYAN, ABBIE E	9/28/2021	85270	247.68			247.68	Generated From Billing
23-03171-003	LOVELACE, THOMAS R	9/28/2021	85271	32.92			32.92	Generated From Billing
23-04475-000	ENCORE AIR CARGO	9/28/2021	85272	186.03			186.03	Generated From Billing
25-03504-001	JOHNSON, ERICA M	9/28/2021	85273	21.06			21.06	Generated From Billing
26-03716-003	WOLFF, HOPE M	9/28/2021	85274	171.62			171.62	Generated From Billing
26-04856-002	NELSON, EMILY K	9/28/2021	85275	177.05			177.05	Generated From Billing
26-04862-005	BOWER, GREGORY A	9/28/2021	85276	162.32			162.32	Generated From Billing
26-04909-002	KRUCKEBERG, LANDON J	9/28/2021	85277	97.06			97.06	Generated From Billing
26-04913-002	SAUNDERS, IAN A	9/28/2021	85278	155.98			155.98	Generated From Billing
26-04929-002	OLIVER, NATHAN E	9/28/2021	85279	227.15			227.15	Generated From Billing
26-04931-004	ST GERMAIN, JAMISON M	9/28/2021	85280	180.00			180.00	Generated From Billing
26-04936-004	SHAH, SHREY D	9/28/2021	85281	152.21			152.21	Generated From Billing
26-05129-001	MCVEIGH, JOHN R	9/28/2021	85282	184.27			184.27	Generated From Billing
26-05130-001	STIDHAM, LOUIS JP	9/28/2021	85283	163.17			163.17	Generated From Billing
27-03800-000	INLOES-DAVIS, KELLY B	9/28/2021	85284	44.04			44.04	Generated From Billing
27-03824-000	LUBARSKI, VICTORIA R	9/28/2021	85285	30.40			30.40	Generated From Billing
28-03914-001	ABRAHAMSON, HAWKEN T	9/28/2021	85286	79.86			79.86	Generated From Billing
31-05047-001	RAISANEN, DENNIS R	9/28/2021	85287	137.77			137.77	Generated From Billing
31-05089-001	LINDHOLM, BLAIR M	9/28/2021	85288	172.02			172.02	Generated From Billing
31-05107-001	PARKER, SAVANNAH C	9/28/2021	85289	102.46			102.46	Generated From Billing
31-05119-002	DELANEY, PATRICE M	9/28/2021	85290	31.74			31.74	Generated From Billing
31-05121-001	ROUNTREE, NATALIE V	9/28/2021	85291	173.08			173.08	Generated From Billing
31-05199-000	FIRST STREET ESTATES	9/28/2021	85292	10.84			10.84	Generated From Billing
02-00172-003	HAGEN, LEANN K	10/29/2021	85490	172.02			172.02	Generated From Billing
02-00223-001	KENNEDY, MARIELLE N	10/29/2021	85491	164.45			164.45	Generated From Billing
03-00377-006	PAZ, RICARDO B	10/29/2021	85492	105.43			105.43	Generated From Billing
09-01205-006	DOZEMAN, HILTON B	10/29/2021	85493	2.63			2.63	Generated From Billing
09-01206-000	BROUGHTON, D KIRK	10/29/2021	85494	166.85			166.85	Generated From Billing
11-01408-003	GOETTLE, MICHAEL C	10/29/2021	85495	503.95			503.95	Generated From Billing
13-01531-000	HAGL, MARK P	10/29/2021	85496	171.45			171.45	Generated From Billing
13-01558-000	FORBISTER, LINDA K	10/29/2021	85497	38.06			38.06	Generated From Billing
18-02274-002	STEINBRENNER, JAMIE L	10/29/2021	85498	14.20			14.20	Generated From Billing
18-02357-000	SOGLO, MELISSA R	10/29/2021	85499	79.02			79.02	Generated From Billing
19-02441-000	ANDERSON, RENAY K	10/29/2021	85500	152.30			152.30	Generated From Billing
20-02707-004	JERALDS, DAKOTA L	10/29/2021	85501	85.72			85.72	Generated From Billing
22-02965-003	RICHARD, PRESTON C	10/29/2021	85502	195.87			195.87	Generated From Billing
22-02969-007	OLSON, CASSANDRA A	10/29/2021	85503	165.29			165.29	Generated From Billing
23-03178-002	FOLEY, ZACHARY S	10/29/2021	85504	344.36			344.36	Generated From Billing
23-04364-004	COMPEAU, ASHLEY D	10/29/2021	85505	127.20			127.20	Generated From Billing
23-04471-001	FITZGERALD, ROBIN K	10/29/2021	85506	124.86			124.86	Generated From Billing
24-03286-000	BOURNE, ANDREW M	10/29/2021	85507	56.49			56.49	Generated From Billing
24-04481-002	HAMAD, SARAH O	10/29/2021	85508	147.43			147.43	Generated From Billing
24-04760-034	JABLINSKE, CODY A	10/29/2021	85509	180.18			180.18	Generated From Billing
24-04768-045	SWENSON, ROSS B	10/29/2021	85510	150.56			150.56	Generated From Billing

UBPKT00268 - Refunds 01 UBPKT00265 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
25-03548-000	FOSTER, KIMBERLY K	10/29/2021	85511	141.53			141.53	Generated From Billing
25-03554-000	LAHTINEN, RENEE L	10/29/2021	85512	95.73			95.73	Generated From Billing
26-03632-002	PETERSON, JAY A	10/29/2021	85513	147.49			147.49	Generated From Billing
26-03702-002	HOPKINS, ANDREW D	10/29/2021	85514	145.52			145.52	Generated From Billing
26-04845-000	SIGURDSON, ALEXIS M	10/29/2021	85515	178.11			178.11	Generated From Billing
26-04870-002	SEAMAN, JOHN H	10/29/2021	85516	160.67			160.67	Generated From Billing
26-05127-004	MONETTE, MATT D	10/29/2021	85517	169.91			169.91	Generated From Billing
26-05128-004	MONETTE, ANDY T	10/29/2021	85518	140.45			140.45	Generated From Billing
26-05140-001	SEHLSTROM, DALTON L	10/29/2021	85519	107.76			107.76	Generated From Billing
29-04182-002	LEE, NICOLE A	10/29/2021	85520	65.09			65.09	Generated From Billing
29-04195-000	ZUTZ, MIRANDA C	10/29/2021	85521	14.15			14.15	Generated From Billing
11-01336-003	KING, ROBBIE	11/18/2021	85696	96.82			96.82	Deposit
12-01519-004	KOSTENKO, CODY L	11/18/2021	85697	60.50			60.50	Deposit
18-02250-001	BAUMANN, MICHAEL S	11/18/2021	85698	117.86			117.86	Deposit
25-03521-000	EDLUND, DAWN E	11/18/2021	85699	114.90			114.90	Deposit
26-03729-004	SAMUELSON, BRYCE A	11/18/2021	85700	90.72			90.72	Deposit
26-05130-001	STIDHAM, LOUIS JP	11/18/2021	85701	26.58			26.58	Deposit
02-00110-003	KLAVEN, BRENDEN G	11/30/2021	85765	95.26			95.26	Generated From Billing
03-00377-007	DUTTON, MARY E	11/30/2021	85766	155.00			155.00	Generated From Billing
07-00999-002	PREFERRED CORPORATE HOUSING	11/30/2021	85767	182.73			182.73	Generated From Billing
15-01772-004	LACINA, ALISON K	11/30/2021	85768	113.51			113.51	Generated From Billing
20-02704-009	CIPCIC, ELAINA H	11/30/2021	85769	109.50			109.50	Generated From Billing
21-02859-000	PENNINGTON CTY FAIR	11/30/2021	85770	281.75			281.75	Generated From Billing
22-02986-001	BRAY, CAROL J	11/30/2021	85771	315.34			315.34	Generated From Billing
23-03152-002	KRLIN, TOM B	11/30/2021	85772	233.50			233.50	Generated From Billing
24-03493-002	GOSS, CASEY R	11/30/2021	85773	175.72			175.72	Generated From Billing
24-04747-017	ARIO, CURTIS R	11/30/2021	85774	105.86			105.86	Generated From Billing
26-03590-001	FINSTAD, DYLAN J	11/30/2021	85775	120.22			120.22	Generated From Billing
26-03623-004	FAST, TANIA L	11/30/2021	85776	106.63			106.63	Generated From Billing
26-03660-003	MICKOLIO, TANYA M	11/30/2021	85777	23.16			23.16	Generated From Billing
26-04637-001	BEAULIEU, SYDNEY A	11/30/2021	85778	155.51			155.51	Generated From Billing
26-04955-004	PARRISH, DESIREE A	11/30/2021	85779	116.65			116.65	Generated From Billing
26-05139-003	BURMAN, MAKAYLA M	11/30/2021	85780	145.85			145.85	Generated From Billing
26-05146-003	SALDANA, ROBERTO H	11/30/2021	85781	100.28			100.28	Generated From Billing
26-05163-001	RIDDLE, JEFF L	11/30/2021	85782	129.27			129.27	Generated From Billing
26-05184-001	WILLIAMS, SALVADORE J	11/30/2021	85783	120.39			120.39	Generated From Billing
31-05018-001	SMITH, JENNIFER K	11/30/2021	85784	180.84			180.84	Generated From Billing
31-05052-001	OLSON, ALEXIS R	11/30/2021	85785	153.15			153.15	Generated From Billing
31-05085-002	SIMONSON, RYAN A	11/30/2021	85786	160.35			160.35	Generated From Billing
31-05093-003	HORSMAN, MATTHEW R	11/30/2021	85787	178.30			178.30	Generated From Billing
	VOID CHECK		85962	0.00				
	VOID CHECK		85963	0.00				
	VOID CHECK		85964	0.00				
	VOID CHECK		85965	0.00				
	VOID CHECK		85966	0.00				
	VOID CHECK		85967	0.00				

UBPKT00449 - Refunds 01 UBPKT00447 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	VOID CHECK		85968	0.00				
	VOID CHECK		85969	0.00				
	VOID CHECK		85970	0.00				
	VOID CHECK		85971	0.00				
	VOID CHECK		85972	0.00				
	VOID CHECK		85973	0.00				
	VOID CHECK		85974	0.00				
	VOID CHECK		85975	0.00				
	VOID CHECK		85976	0.00				
	VOID CHECK		85977	0.00				
	VOID CHECK		85978	0.00				
05-00636-001	WILDE, JACOB M	12/27/2021	85979	221.71			221.71	Generated From Billing
07-00928-001	MANUELITO, KRISTAL R	12/27/2021	85980	149.33			149.33	Generated From Billing
19-02532-010	NIEVES ROJAS, IVAN J	12/27/2021	85981	281.92			281.92	Generated From Billing
20-02702-004	DRELLACK, CORY J	12/27/2021	85982	124.75			124.75	Generated From Billing
21-02895-000	STONE, PATRICIA	12/27/2021	85983	915.69			915.69	Generated From Billing
24-04738-008	SMITH, MEGAN E	12/27/2021	85984	137.25			137.25	Generated From Billing
26-04923-006	HARRIS, GERALD	12/27/2021	85985	171.49			171.49	Generated From Billing
26-04950-001	GUNDERSON, JARRIN F	12/27/2021	85986	65.24			65.24	Generated From Billing
26-05126-004	STYLES, SHAWNEE J	12/27/2021	85987	180.75			180.75	Generated From Billing
26-05169-001	VARGAS, JOSE V	12/27/2021	85988	183.01			183.01	Generated From Billing
26-05188-001	DRURY, ANTHONY J	12/27/2021	85989	16.64			16.64	Generated From Billing
31-05105-001	KOKETT, CAROLYN J	12/27/2021	85990	155.03			155.03	Generated From Billing
12-01451-000	BURNHAM, CHRISTINE A	1/12/2022	86110	77.63			77.63	Deposit
02-00250-002	HEFNER, HOLLY	2/2/2022	86222	134.95			134.95	Generated From Billing
05-00732-008	DRAEVING, JEZRAH J	2/2/2022	86223	241.85			241.85	Generated From Billing
15-01896-000	KLEIN, DAVE L	2/2/2022	86224	136.79			136.79	Generated From Billing
26-04911-005	KAPPENMAN, CALEB J	2/2/2022	86225	135.06			135.06	Generated From Billing
26-04926-004	WELLS, ADAM	2/2/2022	86226	158.93			158.93	Generated From Billing
27-03802-000	LUBARSKI, KORY R	2/2/2022	86227	142.03			142.03	Generated From Billing
31-05044-001	WALKER, FELECIA D	2/2/2022	86228	167.08			167.08	Generated From Billing
31-05116-001	HILDE, ZACHARY A	2/2/2022	86229	187.40			187.40	Generated From Billing
04-00505-001	BUTLER, ELIZABETH A	2/25/2022	86387	616.10			616.10	Generated From Billing
25-03529-000	BURTON, ASHLEY K	2/25/2022	86388	35.95			35.95	Generated From Billing
26-05138-005	KLEIN, TONYA M	2/25/2022	86389	186.28			186.28	Generated From Billing
02-00190-000	OLSON, DANIEL D	3/30/2022	86548	187.60			187.60	Generated From Billing
14-01671-000	AUSTAD, KATHLEEN R	3/30/2022	86549	144.83			144.83	Generated From Billing
15-01859-000	HINGOS, TAMMY	3/30/2022	86550	1,251.17			1251.17	Generated From Billing
23-03177-001	KASTE, MARCY G	3/30/2022	86551	310.61			310.61	Generated From Billing
23-03254-004	ROMINSKI, TIFFANY F	3/30/2022	86552	214.85			214.85	Generated From Billing
24-03487-002	GOOD, REGINA M	3/30/2022	86553	181.76			181.76	Generated From Billing
24-04759-033	MENDOZA, ERIK X	3/30/2022	86554	401.42			401.42	Generated From Billing
31-05014-001	BROWNHILL, SHANNON	3/30/2022	86555	287.50			287.50	Generated From Billing
31-05030-003	BERMUDEZ, IVONNE K	3/30/2022	86556	186.71			186.71	Generated From Billing
31-05041-001	HOUSE, KEVIN G	3/30/2022	86557	14.28			14.28	Generated From Billing
	VOID CHECK		86816	0.00				

UBPKT00747 - Refunds 01 UBPKT00734 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
	VOID CHECK		86818	0.00				
	VOID CHECK		86819	0.00				
	VOID CHECK		86820	0.00				
	VOID CHECK		86821	0.00				
	VOID CHECK		86822	0.00				
	VOID CHECK		86823	0.00				
	VOID CHECK		86824	0.00				
	VOID CHECK		86825	0.00				
	VOID CHECK		86826	0.00				
	VOID CHECK		86827	0.00				
	VOID CHECK		86828	0.00				
	VOID CHECK		86829	0.00				
09-01205-008	DORRY, GARRETT J	4/27/2022	86830	174.54			174.54	Generated From Billing
17-02226-002	JORGENSEN, TEAL P	4/27/2022	86831	38.64			38.64	Generated From Billing
18-02333-004	ALDERETE, KEYMARCUS	4/27/2022	86832	110.99			110.99	Generated From Billing
23-03272-002	MOYER, KIMBERLEE D	4/27/2022	86833	295.43			295.43	Generated From Billing
26-04620-002	RODRIGUEZ, GILBERTO	4/27/2022	86834	155.29			155.29	Generated From Billing
26-04625-005	HUERD, SAVANNAH L	4/27/2022	86835	145.20			145.20	Generated From Billing
26-04643-003	REDDEN, BROOKELYN A	4/27/2022	86836	235.75			235.75	Generated From Billing
26-04880-004	MYHRER, MICHAELA M	4/27/2022	86837	185.83			185.83	Generated From Billing
26-04886-000	RICCIARDELLI, JAMES	4/27/2022	86838	185.37			185.37	Generated From Billing
26-05181-001	HAZELTON, SAMUEL S	4/27/2022	86839	185.29			185.29	Generated From Billing
28-03967-000	DALZELL, ANGELA J	4/27/2022	86840	141.23			141.23	Generated From Billing
31-05016-001	MCCRAY, RANDY E	4/27/2022	86841	218.19			218.19	Generated From Billing
31-05092-002	TABOR, CHASTITY M	4/27/2022	86842	182.25			182.25	Generated From Billing
18-02324-002	DAMMEN, PEGGY A	5/23/2022	87020	900.00			900.00	Deposit
01-00050-007	SAMUELSON, JACOB	5/25/2022	87033	187.69			187.69	Generated From Billing
02-00241-004	SHEPARD, KIMYOTTA L	5/25/2022	87034	296.00			296.00	Generated From Billing
03-00377-008	DANIELS, KRISTIN M	5/25/2022	87035	177.73			177.73	Generated From Billing
07-00983-000	RAND, RUTH J	5/25/2022	87036	200.00			200.00	Generated From Billing
10-01291-001	MCCONNELL, DEVON J	5/25/2022	87037	327.62			327.62	Generated From Billing
11-04978-001	PETERSEN, JOLEE L	5/25/2022	87038	104.13			104.13	Generated From Billing
11-04979-003	FLYNN, CAITLIN M	5/25/2022	87039	125.12			125.12	Generated From Billing
12-01519-005	MELBY, HANNAH J	5/25/2022	87040	170.25			170.25	Generated From Billing
14-01661-002	TALMAGE, JULIE M	5/25/2022	87041	13.90			13.90	Generated From Billing
15-01744-004	WILLIAMS, MATTHEW V	5/25/2022	87042	49.30			49.30	Generated From Billing
20-02733-004	WEILAND, SKYLAR M	5/25/2022	87043	187.17			187.17	Generated From Billing
21-04585-000	BJERKE, WAYNE S	5/25/2022	87044	38.30			38.30	Generated From Billing
22-02984-002	OLSON, SHAE P	5/25/2022	87045	194.02			194.02	Generated From Billing
26-04863-000	PANEK, BRITTANI A	5/25/2022	87046	176.63			176.63	Generated From Billing
26-05080-001	KOWALKE, FAITH H	5/25/2022	87047	159.08			159.08	Generated From Billing
26-05130-002	KORALEWSKI, DAPHNEY L	5/25/2022	87048	161.05			161.05	Generated From Billing
26-05142-003	LEROL, SHYANNE M	5/25/2022	87049	189.57			189.57	Generated From Billing
26-05146-004	LOPEZ, RENEE	5/25/2022	87050	294.67			294.67	Generated From Billing
27-03763-002	BEGGS, CHAD L	5/25/2022	87051	114.68			114.68	Generated From Billing
31-04824-001	MORALES, BRIGID M	5/25/2022	87052	175.43			175.43	Generated From Billing

UBPKT00818 - Refunds 01 UBPKT00817 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
31-05023-001	LAZNICKA, VICTORIA A	5/25/2022	87053	161.86			161.86	Generated From Billing
31-05043-001	WOLDT, JORDAN L	5/25/2022	87054	196.31			196.31	Generated From Billing
31-05047-002	HAUG, SCOTT	5/25/2022	87055	176.42			176.42	Generated From Billing
26-03700-004	SCHWEIGERT, ERIC	6/1/2022	87057	350.00			350.00	Deposit
07-00912-002	GOULET, CHENNI N	6/7/2022	87133	234.73			234.73	Deposit
07-00936-003	GOULET, CHENNI N	6/7/2022	87134	267.02			267.02	Deposit
01-00046-004	MYERS, CHRISTINA L	6/30/2022	87333	12.33			12.33	Generated From Billing
02-00186-002	PETERSON, HANNAH N	6/30/2022	87334	200.47			200.47	Generated From Billing
02-00236-006	OTTO, ALEX J	6/30/2022	87335	23.71			23.71	Generated From Billing
06-00851-001	GUERRERO, ISABEL A	6/30/2022	87336	78.24			78.24	Generated From Billing
06-00870-004	REYES, ASHLEED D	6/30/2022	87337	45.39			45.39	Generated From Billing
08-01029-007	EIDE, MICHAEL	6/30/2022	87338	190.98			190.98	Generated From Billing
10-01251-001	LEITCH, JACOB R	6/30/2022	87339	189.21			189.21	Generated From Billing
11-01400-004	BECK, CARTER	6/30/2022	87340	341.87			341.87	Generated From Billing
15-01846-012	STREIGHT, DIANA	6/30/2022	87341	28.97			28.97	Generated From Billing
20-02701-001	SCHULZ, ASHLEY E	6/30/2022	87342	138.33			138.33	Generated From Billing
22-02974-002	KHAN, ASIM	6/30/2022	87343	171.84			171.84	Generated From Billing
23-03168-002	THORPE, CHERYL A	6/30/2022	87344	298.82			298.82	Generated From Billing
24-03485-010	PORTER, SANTANA R	6/30/2022	87345	76.09			76.09	Generated From Billing
26-03716-005	IVERSON, LEON A	6/30/2022	87346	189.20			189.20	Generated From Billing
31-05009-001	KUHN, JENNIFER K	6/30/2022	87347	169.06			169.06	Generated From Billing
31-05040-002	STARR, MICHAEL	6/30/2022	87348	146.11			146.11	Generated From Billing
31-05051-001	TESSIER, LYDIA A	6/30/2022	87349	146.44			146.44	Generated From Billing
31-05085-003	VILLARREAL, GILBERT	6/30/2022	87350	200.02			200.02	Generated From Billing
02-00194-003	HOGLO, KELSEY J	7/28/2022	87541	339.12			339.12	Generated From Billing
02-00248-001	ROGGENBUCK, NATHAN C	7/28/2022	87542	323.65			323.65	Generated From Billing
06-00818-001	COMSTOCK, TRISTIAN A	7/28/2022	87543	189.62			189.62	Generated From Billing
13-01592-000	OURADNIK, JAMIE L	7/28/2022	87544	69.53			69.53	Generated From Billing
21-04585-001	ANENSON, VERNON	7/28/2022	87545	0.34			0.34	Generated From Billing
26-03701-002	BATES, KAYLAGRACE L	7/28/2022	87546	233.49			233.49	Generated From Billing
26-04866-006	BELLAMY, COLE J	7/28/2022	87547	163.66			163.66	Generated From Billing
26-04868-000	ZAVISKA, SUSAN K	7/28/2022	87548	99.48			99.48	Generated From Billing
26-05144-003	GOODERSON, ROBERT L Sr.	7/28/2022	87549	162.09			162.09	Generated From Billing
26-05163-002	BERGERON, DYLAN J	7/28/2022	87550	168.18			168.18	Generated From Billing
26-05187-001	GARRY, GABRIELLE E	7/28/2022	87551	188.40			188.40	Generated From Billing
31-05039-002	LOPEZ, EASTON	7/28/2022	87552	86.46			86.46	Generated From Billing
02-00177-001	HINTZ, ZACHARY M	8/29/2022	87827	161.62			161.62	Generated From Billing
02-00238-004	MANABAT, RAYMART P	8/29/2022	87828	443.39			443.39	Generated From Billing
02-00300-000	ESCOBAR, MISHELLE A	8/29/2022	87829	11.65			11.65	Generated From Billing
11-01358-001	OLSON, TERRY K	8/29/2022	87830	121.30			121.30	Generated From Billing
14-01652-010	EHLERT, EMILY A	8/29/2022	87831	197.09			197.09	Generated From Billing
15-01785-002	STAUFFACHER, KENNY	8/29/2022	87832	176.97			176.97	Generated From Billing
15-04355-002	REED, CALEB W	8/29/2022	87833	147.65			147.65	Generated From Billing
19-02455-000	WENTZEL, ELAINE	8/29/2022	87834	77.16			77.16	Generated From Billing
20-02727-006	ARLT, BRITAIN L	8/29/2022	87835	174.57			174.57	Generated From Billing
22-02973-000	GESKE, MICHAEL D	8/29/2022	87836	172.06			172.06	Generated From Billing

UBPKT01047 - Refunds 01 UBPKT01042 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
23-03147-005	KACZYNSKI, SCOTT T	8/29/2022	87837	319.48			319.48	Generated From Billing
23-03153-000	JENSEN, DANE M	8/29/2022	87838	196.71			196.71	Generated From Billing
26-03728-002	BARRY, MICHELLE MB	8/29/2022	87839	173.79			173.79	Generated From Billing
26-04853-003	HARMAN, RACHEL AH	8/29/2022	87840	182.92			182.92	Generated From Billing
26-04859-004	WAINWRIGHT, JARED C	8/29/2022	87841	188.74			188.74	Generated From Billing
26-04867-008	KROEKER, JENNIFER E.	8/29/2022	87842	177.09			177.09	Generated From Billing
26-04881-002	HENNINGS, TYLER D	8/29/2022	87843	183.93			183.93	Generated From Billing
26-04934-005	SRNSKY, TANISHA E	8/29/2022	87844	184.16			184.16	Generated From Billing
26-04957-002	KAROW, ALYSSON N	8/29/2022	87845	185.62			185.62	Generated From Billing
26-05129-002	CAPLE, EMILY R	8/29/2022	87846	199.60			199.60	Generated From Billing
26-05168-001	ALBERTIE, ISAIAH L	8/29/2022	87847	203.96			203.96	Generated From Billing
31-05030-003	BERMUDEZ, IVONNE K	8/29/2022	87848	51.43			51.43	Generated From Billing
31-05031-002	KIERYCH, DAVID	8/29/2022	87849	165.96			165.96	Generated From Billing
31-05084-004	PRICE, HALEY R	8/29/2022	87850	188.26			188.26	Generated From Billing
31-05115-002	KUZNIA, CHLOE E	8/29/2022	87851	183.69			183.69	Generated From Billing
31-05207-001	ROWE, ALEXANDER J A	8/29/2022	87852	184.89			184.89	Generated From Billing
31-05234-001	JONES, ELIZABETH C	8/29/2022	87853	194.44			194.44	Generated From Billing
19-02519-001	NELSON, DANIEL R	9/1/2022	87935	14.53			14.53	Deposit
27-03770-004	JOHNSON, JESSICA M	9/8/2022	87936	200.00	899	R00070596	200.00	Deposit
02-00273-001	GERSZEWSKI, ROGER T	9/29/2022	88085	112.10			112.10	Generated From Billing
07-00978-000	NELSON, RANDY B	9/29/2022	88086	83.76			83.76	Generated From Billing
11-04385-000	KEMPER, BENJAMIN G	9/29/2022	88087	167.60			167.60	Generated From Billing
15-01861-001	STAITE, MELISSA A	9/29/2022	88088	339.22			339.22	Generated From Billing
17-02132-001	ROBISON, CHRIS	9/29/2022	88089	130.37			130.37	Generated From Billing
23-03181-001	PICHE, PAUL G	9/29/2022	88090	113.31			113.31	Generated From Billing
26-04643-004	ANGEL, MATTHEW J	9/29/2022	88091	198.51			198.51	Generated From Billing
26-04860-003	KIRSCH, SHANIAN K	9/29/2022	88092	191.14			191.14	Generated From Billing
26-04922-002	MATELSKI, ANDREW D	9/29/2022	88093	184.97			184.97	Generated From Billing
26-04945-004	GROVE, NOAH E	9/29/2022	88094	183.41			183.41	Generated From Billing
26-05132-002	ANDERSON, MARGO S	9/29/2022	88095	149.25			149.25	Generated From Billing
26-05139-004	PANEK, PRESTON DJ	9/29/2022	88096	346.48			346.48	Generated From Billing
26-05174-001	ROBISON, LINELL L	9/29/2022	88097	189.75			189.75	Generated From Billing
27-03770-003	LARSON, AMANDA	9/29/2022	88098	67.07			67.07	Generated From Billing
27-03826-002	ARELLANO, DELFINA E	9/29/2022	88099	192.37			192.37	Generated From Billing
31-05009-001	KUHN, JENNIFER K	9/29/2022	88100	169.06			169.06	Deposit
31-05096-002	STENSENG, KAILEE A	9/29/2022	88101	144.93			144.93	Generated From Billing
31-05200-001	PAZ, RICARDO B	9/29/2022	88102	15.47			15.47	Generated From Billing
04-00623-006	POE, CHELSIE R	9/30/2022	88103	200.40			200.40	Deposit
23-03153-001	MARTINEZ, ALI	9/30/2022	88104	275.60			275.60	Deposit
26-03611-010	BRUA, CASSANDRA M	9/30/2022	88105	200.07			200.07	Deposit
02-00208-003	HOLTER, BRANDON K	10/21/2022	88268	181.36			181.36	Generated From Billing
03-00313-000	SHANKS, CYNTHIA A	10/21/2022	88269	157.05			157.05	Generated From Billing
07-00928-003	CHILSON, DAVID	10/21/2022	88270	320.31			320.31	Generated From Billing
11-01369-001	JESME THYGESON, KELLY A	10/21/2022	88271	329.60			329.60	Generated From Billing
12-01442-001	MCCLAIN, SHAKIRA A	10/21/2022	88272	107.04			107.04	Generated From Billing
15-01849-000	KEEFE, JEFFREY A	10/21/2022	88273	58.46			58.46	Generated From Billing

UBPKT01158 - Refunds 01 UBPKT01157 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
22-02967-002	LINDHOLM, BRIAR T	10/21/2022	88274	179.73			179.73	Generated From Billing
24-04773-053	ARMSTRONG, DWAYNE E	10/21/2022	88275	169.04			169.04	Generated From Billing
26-03720-001	THYDEAN, TRISTAN J	10/21/2022	88276	191.00			191.00	Generated From Billing
26-04636-004	.EVERYBODYTALKSABOUT, KENDRA K	10/21/2022	88277	99.66			99.66	Generated From Billing
26-04873-007	KUCALA, STEPHEN	10/21/2022	88278	191.17			191.17	Generated From Billing
26-05163-003	ARNOLD, COLLEEN L	10/21/2022	88279	138.64			138.64	Generated From Billing
26-05203-001	ARMAND, KATHERINE	10/21/2022	88280	199.54			199.54	Generated From Billing
26-05211-001	MISSNER, MAXWELL R	10/21/2022	88281	124.30			124.30	Generated From Billing
31-05020-001	NASRALLAH, JACOB E	10/21/2022	88282	168.32			168.32	Generated From Billing
31-05040-003	CIOSNER, KEISHA	10/21/2022	88283	333.26			333.26	Generated From Billing
31-05086-001	AXFORD, PHILLIP W JR	10/21/2022	88284	187.11			187.11	Generated From Billing
31-05103-002	CRAWFORD, TABETHA J	10/21/2022	88285	182.46			182.46	Generated From Billing
01-00006-000	SIBLING PROPERTIES,LLC	12/1/2022	88553	417.98			417.98	Generated From Billing
04-00611-004	SMITH, DUANE L	12/1/2022	88554	23.75			23.75	Generated From Billing
07-00969-002	VEMULAPALLI, RAMACHANDRA P	12/1/2022	88555	184.84			184.84	Generated From Billing
12-01481-001	PATIENCE, ERIN E	12/1/2022	88556	92.57			92.57	Generated From Billing
13-04578-008	MINSKE, MARK W	12/1/2022	88557	73.10			73.10	Generated From Billing
20-02700-002	GREGORY, JAMES E	12/1/2022	88558	143.73			143.73	Generated From Billing
20-02734-006	JONES, ERIN S	12/1/2022	88559	191.32			191.32	Generated From Billing
22-02970-000	ADAMS, KATRINA K	12/1/2022	88560	168.37			168.37	Generated From Billing
22-02983-000	DONARSKI, ALYSSA D	12/1/2022	88561	19.01			19.01	Generated From Billing
23-03137-002	PANKONIEN, MICHAEL J	12/1/2022	88562	331.83			331.83	Generated From Billing
23-03138-002	MARTINEZ, LUIS C	12/1/2022	88563	403.60			403.60	Generated From Billing
24-04745-013	SHERMAN, LISA	12/1/2022	88564	197.51			197.51	Generated From Billing
24-04746-014	MANNING, JENNIFER A	12/1/2022	88565	186.97			186.97	Generated From Billing
26-04641-004	KRUEGER, BRENDAN	12/1/2022	88566	200.19			200.19	Generated From Billing
26-04850-005	SCHRAEDER, KAITLIN M	12/1/2022	88567	191.17			191.17	Generated From Billing
26-04856-004	KEKAHA, TAYLOR M	12/1/2022	88568	123.26			123.26	Generated From Billing
26-04932-002	SERVICES, QUALITY DESIGN	12/1/2022	88569	191.53			191.53	Generated From Billing
26-05127-005	FOSS, SHANNON R	12/1/2022	88570	180.50			180.50	Generated From Billing
26-05138-006	COLBERT, JULIEAUNNA N	12/1/2022	88571	154.27			154.27	Generated From Billing
26-05166-003	KOSTRZEWSKI, DEAN	12/1/2022	88572	193.52			193.52	Generated From Billing
26-05178-001	MCDOUGALL, ROSELYN D	12/1/2022	88573	190.87			190.87	Generated From Billing
26-05210-001	ALLEN, CHELSEA A	12/1/2022	88574	153.40			153.40	Generated From Billing
27-03809-006	HUTCHINSON, SAMANTHA E	12/1/2022	88575	37.28			37.28	Generated From Billing
27-04379-004	GROCHOW, KAYLYNN K	12/1/2022	88576	153.18			153.18	Generated From Billing
31-04820-002	AYALA, DANIEL	12/1/2022	88577	141.99			141.99	Generated From Billing
31-05017-002	MALAVE, MIRANDA M	12/1/2022	88578	188.54			188.54	Generated From Billing
31-05108-001	CLARK, COURTNEY R	12/1/2022	88579	161.93			161.93	Generated From Billing
31-05218-001	GOLDSTRAND, GRACIE J	12/1/2022	88580	189.85			189.85	Generated From Billing
02-00258-006	WANNER, PARKER D	12/28/2022	88796	181.90			181.90	Generated From Billing
08-01028-006	PETERSEN, JOLEE L	12/28/2022	88797	178.37			178.37	Generated From Billing
11-01337-007	VELAZQUEZ, JAIRO E ZABALA	12/28/2022	88798	170.98			170.98	Generated From Billing
14-04519-006	EUREK, RUSSIA K	12/28/2022	88799	24.66			24.66	Generated From Billing
16-01993-002	SAPP, TRISTA C	12/28/2022	88800	177.02			177.02	Generated From Billing
20-02769-000	GUILLEMETTE, DARLA R	12/28/2022	88801	23.54			23.54	Generated From Billing

UBPKT01300 - Refunds 01 UBPKT01295 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
24-03466-002	RADNIECKI, ANTHONY P	12/28/2022	88802	246.69			246.69	Generated From Billing
24-04765-040	KUHLMAN, TIMOTHY A	12/28/2022	88803	189.44			189.44	Generated From Billing
26-04640-000	PENAS, ALBERT L	12/28/2022	88804	173.25			173.25	Generated From Billing
26-05131-001	NEWELL, BRETT M	12/28/2022	88805	192.45			192.45	Generated From Billing
26-05174-003	MCCRAY, RANDY E	12/28/2022	88806	163.10			163.10	Generated From Billing
31-05033-001	OAKES, WILLIAM	12/28/2022	88807	192.17			192.17	Generated From Billing
31-05105-002	STROMSODT, O'BRIEN M	12/28/2022	88808	191.64			191.64	Generated From Billing
12-01428-007	VIOLENCE INTERVENTION PROJECT	1/5/2023	88894	145.00			145.00	Deposit
15-01912-002	AL-THANON, KARI A	1/5/2023	88895	200.10			200.10	Deposit
31-05190-001	ENGLUND, BRITTANY R	1/5/2023	88896	8.30			8.30	Deposit
02-00188-002	NAEETH, ROSEMARY J	1/30/2023	89007	44.88			44.88	Generated From Billing
06-00870-005	VERBECK, ANGEL M	1/30/2023	89008	243.36			243.36	Generated From Billing
12-01479-000	ANDERSON, MIKE	1/30/2023	89009	86.17			86.17	Generated From Billing
15-01912-003	MOCK, MADISON J	1/30/2023	89010	125.94			125.94	Generated From Billing
26-03737-009	EDWARDS, PAUL H	1/30/2023	89011	198.89			198.89	Generated From Billing
26-05134-002	NELSON, BREANNA M	1/30/2023	89012	108.63			108.63	Generated From Billing
26-05137-001	STANGLAND, JEREMY S	1/30/2023	89013	192.56			192.56	Generated From Billing
26-05180-005	MCCLUNG, ANDREW M	1/30/2023	89014	118.59			118.59	Generated From Billing
27-03749-000	BOLLMAN, STEVEN	1/30/2023	89015	123.15			123.15	Generated From Billing
31-05083-003	MCCOY, TIMOTHY	1/30/2023	89016	197.80			197.80	Generated From Billing
31-05099-000	MILLS, ISAAC	1/30/2023	89017	184.79			184.79	Generated From Billing
	VOID CHECK		89018	0.00				
03-00306-005	TRF RENTALS LLC	1/26/2023	89019	255.23			255.23	Deposit
02-00247-008	SCHILL, TYLER K	2/28/2023	89235	239.43			239.43	Generated From Billing
12-01457-002	JOHNSON, KAI P.	2/28/2023	89236	103.79			103.79	Generated From Billing
14-01728-007	CLOUD, BRADLEY S	2/28/2023	89237	101.80			101.80	Generated From Billing
15-01808-009	BRYAN, JACKIE R	2/28/2023	89238	200.11			200.11	Generated From Billing
24-04759-034	WALETZKI, DARIA J	2/28/2023	89239	189.08			189.08	Generated From Billing
26-03685-003	ECKMAN, KENDRA M.	2/28/2023	89240	174.69			174.69	Generated From Billing
27-03778-000	COLEMAN, KENNETH D	2/28/2023	89241	178.58			178.58	Generated From Billing
31-05012-002	DUFFY, RACQUEL	2/28/2023	89242	131.71			131.71	Generated From Billing
31-05031-003	WOJCIECHOWSKI, TRINA A	2/28/2023	89243	189.68			189.68	Generated From Billing
31-05200-002	SCHAG, JOHN D	2/28/2023	89244	73.50			73.50	Generated From Billing
26-05134-004	BEAVER, ZOE D	3/7/2023	89266	392.00			392.00	Deposit
02-00172-004	DIAZ, MICHAEL A	3/29/2023	89401	72.47			72.47	Generated From Billing
08-01109-009	MILLER, JACK M	3/29/2023	89402	66.38			66.38	Generated From Billing
11-01397-001	JAK	3/29/2023	89403	47.85			47.85	Generated From Billing
15-01878-002	FOWLER, AUSTIN J	3/29/2023	89404	161.31			161.31	Generated From Billing
18-02379-006	MIESTER, JOHN J	3/29/2023	89405	185.84			185.84	Generated From Billing
24-03405-000	WAGNER, RAY A	3/29/2023	89406	341.36			341.36	Generated From Billing
24-03487-004	STROOT, JESSICA A	3/29/2023	89407	259.05			259.05	Generated From Billing
26-04630-007	WEST, TERRELL D	3/29/2023	89408	184.05			184.05	Generated From Billing
26-05077-004	NELSON, RENAE L	3/29/2023	89409	192.58			192.58	Generated From Billing
26-05132-004	STEVENSON, DAWN M	3/29/2023	89410	192.31			192.31	Generated From Billing
26-05195-000	HESTER, LUTONIA J.	3/29/2023	89411	122.62			122.62	Generated From Billing
26-05201-001	JOHNSON, BRYAN L	3/29/2023	89412	38.29			38.29	Generated From Billing

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
31-05220-002	OLSON, PAUL L	3/29/2023	89413	189.07			189.07	Generated From Billing
04-00611-004	SMITH, DUANE L	4/18/2023	89634	209.09			209.09	Deposit
02-00212-003	LITTLE, KYLEE	4/27/2023	89647	193.59			193.59	Generated From Billing
02-00220-003	SENUM, ANNIKA L	4/27/2023	89648	197.82			197.82	Generated From Billing
08-01102-006	LUBITZ, JEANNA M	4/27/2023	89649	25.84			25.84	Generated From Billing
24-04767-041	THOMAS, TRESHUNAH A	4/27/2023	89650	200.12			200.12	Generated From Billing
26-03728-004	OLSON, RICK L	4/27/2023	89651	266.52			266.52	Generated From Billing
26-04860-005	GRANDSTRAND, COOPER A	4/27/2023	89652	166.71			166.71	Generated From Billing
26-04864-002	PHILLIPS, LYDIA N	4/27/2023	89653	194.80			194.80	Generated From Billing
26-04877-007	BENDICKSON, WYATT	4/27/2023	89654	197.34			197.34	Generated From Billing
26-04919-005	STILL, JASMINE D	4/27/2023	89655	187.18			187.18	Generated From Billing
26-05173-001	DEMITROFF, ELIZABETH M	4/27/2023	89656	164.38			164.38	Generated From Billing
26-05193-001	MEISTER-HOFFMAN, JESSICA	4/27/2023	89657	201.92			201.92	Generated From Billing
26-05213-001	SUNDQUIST, KATIE J	4/27/2023	89658	198.94			198.94	Generated From Billing
31-05011-003	HAHN, JORDAN L.	4/27/2023	89659	198.67			198.67	Generated From Billing
31-05098-001	MORALES, JOSHUA J	4/27/2023	89660	229.32			229.32	Generated From Billing
31-05117-003	RICHARDS, TYLER J	4/27/2023	89661	152.59			152.59	Generated From Billing
31-05207-002	SIMONDS, LORETTA	4/27/2023	89662	142.71			142.71	Generated From Billing
31-05210-001	GILBEE, WILLIAM R	4/27/2023	89663	173.27			173.27	Generated From Billing
31-05234-002	ROTH, ROXANNE C	4/27/2023	89664	151.52			151.52	Generated From Billing
Total Refunds: 472			Total Refunded Amount:	72,160.73				

Revenue Code Summary

Revenue Code	Amount
899-DEP - SERVICE DEPOSIT	200.00
996 - UNAPPLIED CREDITS	71960.73
Revenue Total:	72160.73

General Ledger Distribution

Posting Date: 06/08/2022

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-72,160.73	Yes
	690-11530	Accts Receivable - Billing	71,960.73	
	690-20250	Customer Deposits	200.00	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-72,160.73	
	999-20700	Due To Other Funds	72,160.73	Yes

General Ledger Distribution

Posting Date: 04/19/2023

Account Number	Account Name	Posting Amount	IFT
999 Total:		0.00	
Distribution Total:		0.00	



City of Thief River Falls, MN

Refund Check Register

Refund Check Detail

UBPKT01548 - DUANE SMITH DEP REF

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
04-00611-004	SMITH, DUANE L	4/18/2023	89634	209.09			209.09	Deposit
Total Refunds: 1				Total Refunded Amount:	209.09			

Revenue Code Summary

Revenue Code	Amount
996 - UNAPPLIED CREDITS	209.09
Revenue Total:	209.09

General Ledger Distribution

Posting Date: 04/19/2023

	Account Number	Account Name	Posting Amount	IFT
Fund:	690 - ELECTRIC UTILITY FUND			
	690-10101	Cash & Investments	-209.09	Yes
	690-11530	Accts Receivable - Billing	209.09	
	690 Total:		0.00	
Fund:	999 - POOL CASH FUND			
	999-10101	Pooled Cash & Investments	-209.09	Yes
	999-20700	Due To Other Funds	209.09	
	999 Total:		0.00	
	Distribution Total:		0.00	



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00567 - 04/14/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2304	04/07/2023	620-4850-62220	Plant Equip Maint & Repair	PH PROBES - PRIMARY BASIN		988.00
Vendor AQUA PURE INC Total:							988.00
Vendor: COLE PAPERS INC							
COLE PAPERS INC	10273985	03/23/2023	100-4510-62990	Misc. Operating Expense	HAND SOAP		188.22
COLE PAPERS INC	10274000	03/23/2023	620-4840-62990	Misc. Operating Expense	HAND TOWELS / BOWL CLEA...		227.14
COLE PAPERS INC	10274342	03/23/2023	610-4840-62990	Misc. Operating Expense	GARBAGE BAGS		76.56
COLE PAPERS INC	10274342	03/23/2023	610-4850-62230	Building Maint & Repair	CLEAN & SHINE / EASY TRAP		115.38
COLE PAPERS INC	10274600	03/23/2023	620-4840-62990	Misc. Operating Expense	BUFFER PADS - FLOOR SCRUI...		25.70
Vendor COLE PAPERS INC Total:							633.00
Vendor: DAKOTA SUPPLY GROUP							
DAKOTA SUPPLY GROUP	S102501070.002	03/20/2023	610-4850-62210	Equipment Maint & Repair	FUSES - LIFT		68.37
Vendor DAKOTA SUPPLY GROUP Total:							68.37
Vendor: HAWKINS INC							
HAWKINS INC	6425839	03/15/2023	620-4840-62160	Chemicals	CHEMICALS		3,595.20
Vendor HAWKINS INC Total:							3,595.20
Vendor: JOHN KINSMAN							
JOHN KINSMAN	06 22 22 87234	04/13/2023	690-4840-62010	Office Supplies	REIMBURSE - CONFERENCE R...		128.66
Vendor JOHN KINSMAN Total:							128.66
Vendor: LEE PLUMBING & HEATING INC							
LEE PLUMBING & HEATING I...	89590	03/10/2023	620-4850-62230	Building Maint & Repair	SUPPLIES - LAB SINK REPAIR		17.95
LEE PLUMBING & HEATING I...	89591	03/10/2023	620-4850-62230	Building Maint & Repair	VALVE - RAW WATER PIT		72.10
LEE PLUMBING & HEATING I...	89647	03/21/2023	100-4315-62230	Building Maint & Repair	COPPER TUBING / COPPER EL...		466.60
LEE PLUMBING & HEATING I...	89722	03/30/2023	620-4850-62230	Building Maint & Repair	REPAIR KIT - LAB FAUCET		80.98
Vendor LEE PLUMBING & HEATING INC Total:							637.63
Vendor: M M B A							
M M B A	2023 CONF	04/14/2023	610-4890-64400	Travel, Conference, School	REG FEE - S OLSON / 2023 M...		561.00
Vendor M M B A Total:							561.00
Vendor: MARCO TECHNOLOGIES LLC							
MARCO TECHNOLOGIES LLC	498625979	04/07/2023	100-4150-63030	Contracts Expense	COPIER CONTRACT - APR 2023		509.69
MARCO TECHNOLOGIES LLC	498625979	04/07/2023	100-4650-63030	Contracts Expense	COPIER CONTRACT - APR 2023		371.03
Vendor MARCO TECHNOLOGIES LLC Total:							880.72
Vendor: MORRIS ELECTRONICS INC							
MORRIS ELECTRONICS INC	2061	03/14/2023	100-4192-63020	Computer Maintenance & lic...	FIREWALL RENEWALS - DEPOT		1,964.64
MORRIS ELECTRONICS INC	2061	03/14/2023	690-4890-63020	Computer Maintenance & lic...	FIREWALL RENEWALS - ELEC...		1,964.63

Council Approval Register

Packet: APPKT00567 - 04/14/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MORRIS ELECTRONICS INC	2062	03/14/2023	100-4192-63020	Computer Maintenance & lic...	BACKUP RENEWAL		1,906.10
MORRIS ELECTRONICS INC	2063	03/14/2023	100-4192-63020	Computer Maintenance & lic...	BACKUP LICENSING FOR 0365		836.98
MORRIS ELECTRONICS INC	2146	03/20/2023	100-4192-63020	Computer Maintenance & lic...	SERVER WORK		550.00
MORRIS ELECTRONICS INC	2176	03/22/2023	100-4192-63020	Computer Maintenance & lic...	SERVICE DAY		950.00
MORRIS ELECTRONICS INC	2261	03/29/2023	100-4192-63020	Computer Maintenance & lic...	SERVER WORK		100.00
MORRIS ELECTRONICS INC	2297	03/31/2023	100-4192-63020	Computer Maintenance & lic...	SERVICE ISSUES		250.00
MORRIS ELECTRONICS INC	2320	04/03/2023	100-4192-63020	Computer Maintenance & lic...	SERVER & VPN WORK		550.00
MORRIS ELECTRONICS INC	2322	04/03/2023	100-4192-63020	Computer Maintenance & lic...	SERVICE LABOR		1,150.00
MORRIS ELECTRONICS INC	2325	04/03/2023	100-4192-63020	Computer Maintenance & lic...	SERVER WORK - REPLICATION		600.00
MORRIS ELECTRONICS INC	2377	04/04/2023	100-4192-63020	Computer Maintenance & lic...	VPN WORK - 0365 CHANGES		75.00
Vendor MORRIS ELECTRONICS INC Total:							10,897.35
Vendor: NORTHERN MUNICIPAL POWER AGENCY							
NORTHERN MUNICIPAL POW...	10	04/13/2023	690-4810-68400	Purchased Power	DE & ENERGY - MAR 2023		984,758.69
Vendor NORTHERN MUNICIPAL POWER AGENCY Total:							984,758.69
Vendor: RED LAKE ELECTRIC COOP INC							
RED LAKE ELECTRIC COOP INC	27241 MAR 23	04/05/2023	680-4830-63890	Utilities Expense	ELECTRIC METER READING - ...		125.85
RED LAKE ELECTRIC COOP INC	32366 MAR 2023	04/05/2023	690-4840-62990	Misc. Operating Expense	ELECTRIC METER READING - ...		107.99
Vendor RED LAKE ELECTRIC COOP INC Total:							233.84
Vendor: SOUTHERN GLAZERS OF MN							
SOUTHERN GLAZERS OF MN	2327867	03/28/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		8,144.70
SOUTHERN GLAZERS OF MN	2327867	03/28/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		383.84
SOUTHERN GLAZERS OF MN	2330320	04/04/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		152.10
SOUTHERN GLAZERS OF MN	2330321	04/13/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		5,908.08
SOUTHERN GLAZERS OF MN	2330321	04/13/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		67.16
SOUTHERN GLAZERS OF MN	9483573	04/14/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-144.10
SOUTHERN GLAZERS OF MN	9483574	01/19/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-336.00
SOUTHERN GLAZERS OF MN	9483575	01/19/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		-143.90
SOUTHERN GLAZERS OF MN	9483576	01/19/2023	610-4810-62510	Liquor for Resale	LIQUOR PURCHASE		-103.46
SOUTHERN GLAZERS OF MN	9485104	01/26/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-366.00
SOUTHERN GLAZERS OF MN	9487150	02/02/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-400.00
SOUTHERN GLAZERS OF MN	9488335	02/07/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-121.45
SOUTHERN GLAZERS OF MN	9488549	02/08/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-440.00
SOUTHERN GLAZERS OF MN	9488616	02/08/2023	610-4810-62530	Wine for Resale	WINE CREDIT		-392.00
SOUTHERN GLAZERS OF MN	9493045	02/28/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-224.90
SOUTHERN GLAZERS OF MN	9496817	03/17/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-270.00
SOUTHERN GLAZERS OF MN	9496818	03/16/2023	610-4810-62510	Liquor for Resale	LIQUOR CREDIT		-540.00
Vendor SOUTHERN GLAZERS OF MN Total:							11,174.07
Vendor: T R F RADIO							
T R F RADIO	32469-1	04/13/2023	610-4880-63490	Advertising	RADIO ADVERTISING - SHOP ...		200.00
T R F RADIO	32469-1	04/13/2023	610-4880-63490	Advertising	RADIO ADVERTISING - REIND...		750.00
T R F RADIO	32469-1	04/13/2023	610-4880-63490	Advertising	RADIO ADVERTISING - 2022 ...		550.00
Vendor T R F RADIO Total:							1,500.00

Council Approval Register

Packet: APPKT00567 - 04/14/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: VENUWORKS OF THIEF RIVER FALLS							
VENUWORKS OF THIEF RIVER...	562	04/12/2023	630-4930-67200	Operating Transfers	2ND QTR 2023 FUNDS INSTAL...		128,963.50
Vendor VENUWORKS OF THIEF RIVER FALLS Total:							128,963.50
Vendor: YVONNE PEDERSON							
YVONNE PEDERSON	MAY 2023	04/13/2023	810-4820-61500	Annuity Payments	POLICE PENSION - MAY 2023		1,061.46
Vendor YVONNE PEDERSON Total:							1,061.46
Grand Total:							1,146,081.49

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	10,468.26
610 - LIQUOR DISPENSARY	13,495.38
620 - WATER UTILITY FUND	5,007.07
630 - ARENAS - VENUWORKS	128,963.50
680 - WASTEWATER UTILITY FUND	125.85
690 - ELECTRIC UTILITY FUND	986,959.97
810 - POLICE RELIEF ASSOCIATION	1,061.46
Grand Total:	1,146,081.49

Account Summary

Account Number	Account Name	Expense Amount
100-4150-63030	Contracts Expense	509.69
100-4192-63020	Computer Maintenance & ..	8,932.72
100-4315-62230	Building Maint & Repair	466.60
100-4510-62990	Misc. Operating Expense	188.22
100-4650-63030	Contracts Expense	371.03
610-4810-62510	Liquor for Resale	11,891.07
610-4810-62530	Wine for Resale	-717.00
610-4840-62990	Misc. Operating Expense	76.56
610-4850-62210	Equipment Maint & Repair	68.37
610-4850-62230	Building Maint & Repair	115.38
610-4880-63490	Advertising	1,500.00
610-4890-64400	Travel, Conference, School	561.00
620-4840-62160	Chemicals	3,595.20
620-4840-62990	Misc. Operating Expense	252.84
620-4850-62220	Plant Equip Maint & Repair	988.00
620-4850-62230	Building Maint & Repair	171.03
630-4930-67200	Operating Transfers	128,963.50
680-4830-63890	Utilities Expense	125.85
690-4810-68400	Purchased Power	984,758.69
690-4840-62010	Office Supplies	128.66
690-4840-62990	Misc. Operating Expense	107.99
690-4890-63020	Computer Maintenance & ..	1,964.63
810-4820-61500	Annuity Payments	1,061.46
Grand Total:		1,146,081.49

Project Account Summary

Project Account Key	Expense Amount
None	1,146,081.49
Grand Total:	1,146,081.49



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00569 - 04/19/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: AMAZON CAPITAL SERVICES INC							
AMAZON CAPITAL SERVICES ...	1d3mrxfyhhyr	04/01/2023	820-4840-62990	Misc. Operating Expense	DOOR DROP BOX		126.43
AMAZON CAPITAL SERVICES ...	1fmhhqgh9pxg	04/14/2023	690-4840-62990	Misc. Operating Expense	WINDOW CLEANING TOOL KI...		66.40
AMAZON CAPITAL SERVICES ...	1h6f17f73plp	04/13/2023	100-4110-62020	Computer Supplies	IPAD ACCESS - SCREEN PROT...		10.98
AMAZON CAPITAL SERVICES ...	1pfhyn4kj9pk	04/01/2023	100-4192-63020	Computer Maintenance & lic...	2023 MEMBERSHIP FEE		499.00
AMAZON CAPITAL SERVICES ...	1tj3vhyq76j4	04/07/2023	620-4850-62200	System Expense	CHLORINE INJECTOR REGULA...		235.69
Vendor AMAZON CAPITAL SERVICES INC Total:							938.50
Vendor: AUTO VALUE T R F							
AUTO VALUE T R F	9617385	03/22/2023	100-4312-62210	Equipment Maint & Repair	FILTER		55.84
AUTO VALUE T R F	9617439	03/22/2023	100-4220-62120	Gas-Oil-Lube	OIL / OIL & FUEL FILTERS		368.02
AUTO VALUE T R F	9617548	03/23/2023	100-4220-62120	Gas-Oil-Lube	OIL		271.98
Vendor AUTO VALUE T R F Total:							695.84
Vendor: CANADIAN PACIFIC RAILWAY COMPA							
CANADIAN PACIFIC RAILWAY...	3000-2000162357	04/13/2023	100-4670-62990	Misc. Operating Expense	DEPOT GARDENS		1,382.45
CANADIAN PACIFIC RAILWAY...	3000-2000162357	04/13/2023	100-4670-62990	Misc. Operating Expense	EMERGENCY UNDERPASS		835.84
Vendor CANADIAN PACIFIC RAILWAY COMPA Total:							2,218.29
Vendor: DIGI KEY CORPORATION							
DIGI KEY CORPORATION	96441215	03/23/2023	100-4312-62210	Equipment Maint & Repair	CONNECTORS		45.94
DIGI KEY CORPORATION	96573319	03/30/2023	100-4312-62210	Equipment Maint & Repair	CONNECTORS		10.18
Vendor DIGI KEY CORPORATION Total:							56.12
Vendor: FARMERS UNION OIL COMPANY							
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4194-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		71.31
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		1,413.39
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4210-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		362.90
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4220-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		415.58
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4312-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		3,863.57
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4315-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		1,139.25
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4510-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		1,012.50
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	100-4650-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		67.80
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	620-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		393.24
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	680-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		620.35
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	690-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		1,082.27
FARMERS UNION OIL COMP...	MAR 2023	03/31/2023	820-4840-62120	Gas-Oil-Lube	FUEL PURCHASES - MAR 2023		239.70
Vendor FARMERS UNION OIL COMPANY Total:							10,681.86

Council Approval Register

Packet: APPKT00569 - 04/19/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: INTERSTATE BILLING SERVICE							
INTERSTATE BILLING SERVICE	18585G	03/24/2023	100-4510-62210	Equipment Maint & Repair	BELT KIT		458.34
Vendor INTERSTATE BILLING SERVICE Total:							458.34
Vendor: JOHN DEERE FINANCIAL							
JOHN DEERE FINANCIAL	10346222	03/15/2023	620-4850-62210	Equipment Maint & Repair	O RING / GASKET - WTP GEN...		408.52
Vendor JOHN DEERE FINANCIAL Total:							408.52
Vendor: MN ASSOC OF CRIMINAL INTELLIGENCE ANALYSTS							
MN ASSOC OF CRIMINAL INT...	M ROFF	04/18/2023	100-4210-64330	Dues and Subscriptions	2023 MEMBERSHIP APP - MI...		40.00
Vendor MN ASSOC OF CRIMINAL INTELLIGENCE ANALYSTS Total:							40.00
Vendor: N A P A AUTO PARTS THF RVR FL							
N A P A AUTO PARTS THF RV...	723733	03/28/2023	100-4510-62210	Equipment Maint & Repair	STROBE		132.98
N A P A AUTO PARTS THF RV...	723752	03/28/2023	100-4510-62210	Equipment Maint & Repair	BRAKES		767.95
N A P A AUTO PARTS THF RV...	723753	03/28/2023	100-4312-62240	Department Maint & Repair	LIQUID GASKET MAKER / GE...		65.46
N A P A AUTO PARTS THF RV...	723816	03/30/2023	100-4312-62210	Equipment Maint & Repair	CORE CREDITS		-110.00
N A P A AUTO PARTS THF RV...	723873	03/31/2023	690-4890-63030	Contracts Expense	RELAY		18.32
Vendor N A P A AUTO PARTS THF RVR FL Total:							874.71
Vendor: ST HILAIRE SUPPLY COMPANY							
ST HILAIRE SUPPLY COMPANY	384150	04/19/2023	100-4312-62230	Building Maint & Repair	GAS VALVE		1,213.16
ST HILAIRE SUPPLY COMPANY	384453	03/06/2023	100-4312-62230	Building Maint & Repair	GAS VALVE		1,183.16
ST HILAIRE SUPPLY COMPANY	389248	03/10/2023	100-4315-62230	Building Maint & Repair	SHOP HEATER		845.80
ST HILAIRE SUPPLY COMPANY	390271	03/23/2023	100-4312-62230	Building Maint & Repair	RETURN CREDIT - GAS VALVE		-1,183.16
ST HILAIRE SUPPLY COMPANY	390273	03/23/2023	100-4312-62230	Building Maint & Repair	RETURN CREDIT - HEATER VA...		-618.91
Vendor ST HILAIRE SUPPLY COMPANY Total:							1,440.05
Vendor: VERIZON WIRELESS #486397938							
VERIZON WIRELESS #486397...	9931432821	04/01/2023	100-4210-63210	Communication Expense	MONTHLY ACCESS CHARGES -...		351.03
Vendor VERIZON WIRELESS #486397938 Total:							351.03
Grand Total:							18,163.26

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	14,972.34
620 - WATER UTILITY FUND	1,037.45
680 - WASTEWATER UTILITY FUND	620.35
690 - ELECTRIC UTILITY FUND	1,166.99
820 - GREENWOOD CEMETERY FUND	366.13
Grand Total:	18,163.26

Account Summary

Account Number	Account Name	Expense Amount
100-4110-62020	Computer Supplies	10.98
100-4192-63020	Computer Maintenance & ..	499.00
100-4194-62120	Gas-Oil-Lube	71.31
100-4210-62120	Gas-Oil-Lube	1,776.29
100-4210-63210	Communication Expense	351.03
100-4210-64330	Dues and Subscriptions	40.00
100-4220-62120	Gas-Oil-Lube	1,055.58
100-4312-62120	Gas-Oil-Lube	3,863.57
100-4312-62210	Equipment Maint & Repair	1.96
100-4312-62230	Building Maint & Repair	594.25
100-4312-62240	Department Maint & Repa..	65.46
100-4315-62120	Gas-Oil-Lube	1,139.25
100-4315-62230	Building Maint & Repair	845.80
100-4510-62120	Gas-Oil-Lube	1,012.50
100-4510-62210	Equipment Maint & Repair	1,359.27
100-4650-62120	Gas-Oil-Lube	67.80
100-4670-62990	Misc. Operating Expense	2,218.29
620-4840-62120	Gas-Oil-Lube	393.24
620-4850-62200	System Expense	235.69
620-4850-62210	Equipment Maint & Repair	408.52
680-4840-62120	Gas-Oil-Lube	620.35
690-4840-62120	Gas-Oil-Lube	1,082.27
690-4840-62990	Misc. Operating Expense	66.40
690-4890-63030	Contracts Expense	18.32
820-4840-62120	Gas-Oil-Lube	239.70
820-4840-62990	Misc. Operating Expense	126.43
Grand Total:		18,163.26

Project Account Summary

Project Account Key	Expense Amount
None	18,163.26
Grand Total:	18,163.26



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00571 - PYPKT00884 - 2023 04 20 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: BLUE CROSS BLUE SHIELD OF MN							
BLUE CROSS BLUE SHIELD OF...	INV0000734	04/21/2023	740-4870-63650	Senior Gold BC/BS Monthly bi...	BCBC Senior Gold Billing May...		3,288.00
Vendor BLUE CROSS BLUE SHIELD OF MN Total:							3,288.00
Vendor: INTERNAL REVENUE SERVICE							
INTERNAL REVENUE SERVICE	INV0000728	04/20/2023	740-20150	Payroll Taxes Payable	SOCIAL SECURITY		20,094.12
INTERNAL REVENUE SERVICE	INV0000728	04/20/2023	740-20150	Payroll Taxes Payable	MEDICARE		6,789.20
INTERNAL REVENUE SERVICE	INV0000728	04/20/2023	740-20150	Payroll Taxes Payable	FED W/H		21,941.07
Vendor INTERNAL REVENUE SERVICE Total:							48,824.39
Vendor: MEDICAREBLUE RX							
MEDICAREBLUE RX	INV0000735	04/21/2023	740-4870-63650	Senior Gold BC/BS Monthly bi...	Medicare Blue RX BCBS May ...		2,148.00
Vendor MEDICAREBLUE RX Total:							2,148.00
Vendor: MINNESOTA STATE RETIREMENT SYS							
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4150-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4210-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4220-61340	MSRS HCSP	HCSP Retiree		200.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4312-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4315-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4510-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	100-4650-61340	MSRS HCSP	HCSP Retiree		100.00
MINNESOTA STATE RETIREM...	INV0000731	04/21/2023	690-4825-61340	MSRS HCSP	HCSP Retiree		100.00
Vendor MINNESOTA STATE RETIREMENT SYS Total:							1,000.00
Vendor: MINNESOTA TEAMSTERS NO. 320							
MINNESOTA TEAMSTERS NO....	INV0000725	04/20/2023	740-24000	Clearing Account	Union Dues		3,895.00
Vendor MINNESOTA TEAMSTERS NO. 320 Total:							3,895.00
Vendor: MN DPT OF REVENUE - WITHHOLDING							
MN DPT OF REVENUE - WITH...	INV0000727	04/20/2023	740-20160	State Withholding	State W/H Tax		10,679.56
Vendor MN DPT OF REVENUE - WITHHOLDING Total:							10,679.56
Vendor: NORTHWEST SERVICE COOPERATIVE							
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4150-61310	Health Insurance	Health Insurance Premium		4,161.98
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4210-61310	Health Insurance	Health Insurance Premium		15,370.53
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4220-61310	Health Insurance	Health Insurance Premium		6,613.68
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4240-61310	Health Insurance	Health Insurance Premium		1,428.51
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4312-61310	Health Insurance	Health Insurance Premium		6,992.63
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4315-61310	Health Insurance	Health Insurance Premium		4,735.35
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4510-61310	Health Insurance	Health Insurance Premium - ...		-626.11
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	100-4650-61310	Health Insurance	Health Insurance Premium		3,509.50

Council Approval Register

Packet: APPKT00571 - PYPKT00884 - 2023 04 20 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	610-4825-61310	Health Insurance	Health Insurance Premium		8,556.01
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	620-4825-61310	Health Insurance	Health Insurance Premium		4,174.53
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	680-4825-61310	Health Insurance	Health Insurance Premium		4,311.90
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	690-4825-61310	Health Insurance	Health Insurance Premium		12,830.28
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	740-4870-63620	Employee BC/BS Monthly Bill...	Health Insurance Employee C...		17,125.00
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	740-4870-63660	Retiree BC/BS Monthly billing	Health Insurance Retiree		8,399.06
NORTHWEST SERVICE COOPE...	INV0000736	04/21/2023	820-4825-61310	Health Insurance	Health Insurance Premium		1,428.51
Vendor NORTHWEST SERVICE COOPERATIVE Total:							99,011.36

Vendor: P E R A OF MN

P E R A OF MN	INV0000726	04/20/2023	740-20180	PERA Payable	PERA EE/ER DEF		172.50
P E R A OF MN	INV0000726	04/20/2023	740-20180	PERA Payable	PERA EE/ER P&F		21,412.07
P E R A OF MN	INV0000726	04/20/2023	740-20180	PERA Payable	PERA EE/ER COORD		23,154.55
Vendor P E R A OF MN Total:							44,739.12

Vendor: SUN LIFE FINANCIAL - LIFE

SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4150-61330	Life Insurance	Life Ins Premium		56.95
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4194-61330	Life Insurance	Life Ins Premium		9.35
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4210-61330	Life Insurance	Life Ins Premium		165.75
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4220-61330	Life Insurance	Life Ins Premium		68.85
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4240-61330	Life Insurance	Life Ins Premium		12.75
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4312-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4315-61330	Life Insurance	Life Ins Premium		56.10
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4510-61330	Life Insurance	Life Ins Premium		18.70
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	100-4650-61330	Life Insurance	Life Ins Premium		31.45
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	610-4825-61330	Life Insurance	Life Ins Premium		35.19
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	620-4825-61330	Life Insurance	Life Ins Premium		40.80
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	680-4825-61330	Life Insurance	Life Ins Premium		37.40
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	690-4825-61330	Life Insurance	Life Ins Premium		149.60
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	740-24000	Clearing Account	Life Ins Employee		470.86
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	740-4870-63640	Life Insurance - COBRA	Life Ins COBRA		164.31
SUN LIFE FINANCIAL - LIFE	INV0000724	04/20/2023	820-4825-61330	Life Insurance	Life Ins Premium		9.35
Vendor SUN LIFE FINANCIAL - LIFE Total:							1,383.51

Vendor: VANTAGEPOINT ICMA

VANTAGEPOINT ICMA	INV0000721	04/20/2023	740-24000	Clearing Account	Contributions Employee		2,534.09
Vendor VANTAGEPOINT ICMA Total:							2,534.09

Vendor: WEX BANK

WEX BANK	INV0000723	04/20/2023	740-24000	Clearing Account	HSA		284.75
WEX BANK	INV0000729	04/20/2023	100-4150-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000729	04/20/2023	100-4210-61310	Health Insurance	HSA City Contribution		1,532.70
WEX BANK	INV0000729	04/20/2023	100-4220-61310	Health Insurance	HSA City Contribution		607.98
WEX BANK	INV0000729	04/20/2023	100-4312-61310	Health Insurance	HSA City Contribution		1,127.38
WEX BANK	INV0000729	04/20/2023	100-4315-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000729	04/20/2023	610-4825-61310	Health Insurance	HSA City Contribution		665.02

Council Approval Register

Packet: APPKT00571 - PYPKT00884 - 2023 04 20 #8 Payroll

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
WEX BANK	INV0000729	04/20/2023	680-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000729	04/20/2023	690-4825-61310	Health Insurance	HSA City Contribution		867.68
WEX BANK	INV0000729	04/20/2023	820-4825-61310	Health Insurance	HSA City Contribution		462.36
WEX BANK	INV0000730	04/20/2023	100-4150-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000730	04/20/2023	100-4210-61310	Health Insurance	VEBA City Contribution		1,938.02
WEX BANK	INV0000730	04/20/2023	100-4220-61310	Health Insurance	VEBA City Contribution		1,127.38
WEX BANK	INV0000730	04/20/2023	100-4240-61310	Health Insurance	VEBA City Contribution		462.36
WEX BANK	INV0000730	04/20/2023	100-4312-61310	Health Insurance	VEBA City Contribution		1,070.34
WEX BANK	INV0000730	04/20/2023	100-4315-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000730	04/20/2023	100-4510-61310	Health Insurance	VEBA City Contribution		202.66
WEX BANK	INV0000730	04/20/2023	100-4650-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000730	04/20/2023	680-4825-61310	Health Insurance	VEBA City Contribution		867.68
WEX BANK	INV0000730	04/20/2023	690-4825-61310	Health Insurance	VEBA City Contribution		2,748.66
Vendor WEX BANK Total:							17,435.69
Vendor: WEX HEALTH INC							
WEX HEALTH INC	INV0000732	04/21/2023	100-4670-62990	Misc. Operating Expense	March 2023 Administrative F...		164.99
WEX HEALTH INC	INV0000732	04/21/2023	610-4840-62990	Misc. Operating Expense	March 2023 Administrative F...		8.25
WEX HEALTH INC	INV0000732	04/21/2023	620-4840-62990	Misc. Operating Expense	March 2023 Administrative F...		12.38
WEX HEALTH INC	INV0000732	04/21/2023	680-4840-62990	Misc. Operating Expense	March 2023 Administrative F...		4.13
WEX HEALTH INC	INV0000732	04/21/2023	690-4840-62990	Misc. Operating Expense	March 2023 Administrative F...		57.75
Vendor WEX HEALTH INC Total:							247.50
Grand Total:							235,186.22

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	54,804.24
610 - LIQUOR DISPENSARY	9,264.47
620 - WATER UTILITY FUND	4,227.71
680 - WASTEWATER UTILITY FUND	5,683.47
690 - ELECTRIC UTILITY FUND	16,753.97
740 - TRF HEALTH INSURANCE FUND	142,552.14
820 - GREENWOOD CEMETERY FUND	1,900.22
Grand Total:	235,186.22

Account Summary

Account Number	Account Name	Expense Amount
100-4150-61310	Health Insurance	4,972.62
100-4150-61330	Life Insurance	56.95
100-4150-61340	MSRS HCSP	200.00
100-4194-61330	Life Insurance	9.35
100-4210-61310	Health Insurance	18,841.25
100-4210-61330	Life Insurance	165.75
100-4210-61340	MSRS HCSP	100.00
100-4220-61310	Health Insurance	8,349.04
100-4220-61330	Life Insurance	68.85
100-4220-61340	MSRS HCSP	200.00
100-4240-61310	Health Insurance	1,890.87
100-4240-61330	Life Insurance	12.75
100-4312-61310	Health Insurance	9,190.35
100-4312-61330	Life Insurance	56.10
100-4312-61340	MSRS HCSP	100.00
100-4315-61310	Health Insurance	6,065.39
100-4315-61330	Life Insurance	56.10
100-4315-61340	MSRS HCSP	100.00
100-4510-61310	Health Insurance	-423.45
100-4510-61330	Life Insurance	18.70
100-4510-61340	MSRS HCSP	100.00
100-4650-61310	Health Insurance	4,377.18
100-4650-61330	Life Insurance	31.45
100-4650-61340	MSRS HCSP	100.00
100-4670-62990	Misc. Operating Expense	164.99
610-4825-61310	Health Insurance	9,221.03
610-4825-61330	Life Insurance	35.19
610-4840-62990	Misc. Operating Expense	8.25
620-4825-61310	Health Insurance	4,174.53
620-4825-61330	Life Insurance	40.80
620-4840-62990	Misc. Operating Expense	12.38

Account Summary

Account Number	Account Name	Expense Amount
680-4825-61310	Health Insurance	5,641.94
680-4825-61330	Life Insurance	37.40
680-4840-62990	Misc. Operating Expense	4.13
690-4825-61310	Health Insurance	16,446.62
690-4825-61330	Life Insurance	149.60
690-4825-61340	MSRS HCSP	100.00
690-4840-62990	Misc. Operating Expense	57.75
740-20150	Payroll Taxes Payable	48,824.39
740-20160	State Withholding	10,679.56
740-20180	PERA Payable	44,739.12
740-24000	Clearing Account	7,184.70
740-4870-63620	Employee BC/BS Monthly...	17,125.00
740-4870-63640	Life Insurance - COBRA	164.31
740-4870-63650	Senior Gold BC/BS Month...	5,436.00
740-4870-63660	Retiree BC/BS Monthly bill..	8,399.06
820-4825-61310	Health Insurance	1,890.87
820-4825-61330	Life Insurance	9.35
Grand Total:		235,186.22

Project Account Summary

Project Account Key	Expense Amount
None	235,186.22
Grand Total:	235,186.22



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00574 - 04/21/23 DIRECT PAYABLES

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: ARAMARK UNIFORM & CAREER APPAREL GROUP INC							
ARAMARK UNIFORM & CARE...	2630132369	04/18/2023	620-4890-63030	Contracts Expense	LAUNDRY SERVICE - 04/18/23		76.11
Vendor ARAMARK UNIFORM & CAREER APPAREL GROUP INC Total:							76.11
Vendor: BRADY MARTZ & ASSOC PC INC							
BRADY MARTZ & ASSOC PC I...	04 20 23	04/21/2023	740-20300	Flex Payroll Deductions	FLEX CLAIM PAYOUT		272.39
Vendor BRADY MARTZ & ASSOC PC INC Total:							272.39
Vendor: GARY WEBBER							
GARY WEBBER	4968	04/20/2023	610-4880-63490	Advertising	AD - 2023 VISITORS GUIDE		975.00
Vendor GARY WEBBER Total:							975.00
Vendor: MINNESOTA ENERGY GROUP-00002							
MINNESOTA ENERGY GROUP...	4547968425	04/14/2023	100-4312-63890	Utilities Expense	GAS METER READING - MAR ...		477.00
MINNESOTA ENERGY GROUP...	4547968425	04/14/2023	100-4315-63890	Utilities Expense	GAS METER READING - MAR ...		340.33
MINNESOTA ENERGY GROUP...	4547968425	04/14/2023	100-4510-63890	Utilities Expense	GAS METER READING - MAR ...		145.86
MINNESOTA ENERGY GROUP...	4547968425	04/14/2023	100-4510-63890	Utilities Expense	GAS METER READING - MAR ...		77.64
Vendor MINNESOTA ENERGY GROUP-00002 Total:							1,040.83
Vendor: PENNINGTON CO HUMANE SOCIETY							
PENNINGTON CO HUMANE S...	APR 2023	04/21/2023	100-4210-63100	Animal Control	2023 ANIMAL CONTROL SERV...		1,400.00
Vendor PENNINGTON CO HUMANE SOCIETY Total:							1,400.00
Vendor: PEPSI BEVERAGES COMPANY							
PEPSI BEVERAGES COMPANY	52010260	04/13/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		280.84
Vendor PEPSI BEVERAGES COMPANY Total:							280.84
Vendor: WIDSETH SMITH NOLTING ASC INC							
WIDSETH SMITH NOLTING AS...	12-16-22 - 221049	04/20/2023	510-4680-65900	Work in Process-Construction	2021 STREET IMP PRJ		1,080.00
Vendor WIDSETH SMITH NOLTING ASC INC Total:							1,080.00
Vendor: ZIEGLER INC							
ZIEGLER INC	231971	02/28/2023	620-4850-62210	Equipment Maint & Repair	RETURN CREDIT - LOCK BOX A...		-131.50
ZIEGLER INC	IN000958597	04/16/2023	620-4850-62210	Equipment Maint & Repair	HEATER COOLANT - AIRPORT...		197.12
Vendor ZIEGLER INC Total:							65.62
Grand Total:							5,190.79

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	2,440.83
510 - 2021 ST AND UTILITY PROJECT	1,080.00
610 - LIQUOR DISPENSARY	1,255.84
620 - WATER UTILITY FUND	141.73
740 - TRF HEALTH INSURANCE FUND	272.39
Grand Total:	5,190.79

Account Summary

Account Number	Account Name	Expense Amount
100-4210-63100	Animal Control	1,400.00
100-4312-63890	Utilities Expense	477.00
100-4315-63890	Utilities Expense	340.33
100-4510-63890	Utilities Expense	223.50
510-4680-65900	Work in Process-Construct..	1,080.00
610-4810-62540	Soft Drinks/Mix for Resale	280.84
610-4880-63490	Advertising	975.00
620-4850-62210	Equipment Maint & Repair	65.62
620-4890-63030	Contracts Expense	76.11
740-20300	Flex Payroll Deductions	272.39
Grand Total:		5,190.79

Project Account Summary

Project Account Key	Expense Amount
None	5,190.79
Grand Total:	5,190.79



City of Thief River Falls, MN

Council Approval Register

Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: 14 LAKES CRAFT BREWING CO							
14 LAKES CRAFT BREWING CO	326529	04/14/2023	610-4810-62520	Beer for Resale	purchase - beer		288.00
Vendor 14 LAKES CRAFT BREWING CO Total:							288.00
Vendor: ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC							
ADVANCED ENGINEERING A...	86470	04/11/2023	620-4890-63110	Consulting Fees	PROF SRVCS - CONSULTING ...		2,356.25
ADVANCED ENGINEERING A...	86654	04/11/2023	680-4890-63110	Consulting Fees	PROF SRVCS - SCADA CYBERS...		238.75
Vendor ADVANCED ENGINEERING AND ENVIRONMENTAL SERVICES LLC Total:							2,595.00
Vendor: AQUA PURE INC							
AQUA PURE INC	TRFMN2305	04/18/2023	620-4840-62160	Chemicals	CHEMICALS		10,653.64
AQUA PURE INC	TRFMN2306	04/26/2023	620-4840-62170	Field Supplies	LAB SUPPLIES		110.79
Vendor AQUA PURE INC Total:							10,764.43
Vendor: ARTISAN BEER COMPANY							
ARTISAN BEER COMPANY	3596670	04/17/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		436.75
Vendor ARTISAN BEER COMPANY Total:							436.75
Vendor: BRADY MEUNIER							
BRADY MEUNIER	04 13 23 REIMB	04/13/2023	100-4210-62120	Gas-Oil-Lube	REIMBURSE FUEL - FINANCIAL...		58.13
BRADY MEUNIER	04 13 23 REIMB	04/13/2023	100-4210-63320	Training Expense	REIMBURSE MEALS - FINANC...		41.55
BRADY MEUNIER	04 13 23 REIMB	04/13/2023	100-4210-63320	Training Expense	REIMBURSE EXPENSES - FINA...		222.48
BRADY MEUNIER	04 22 23 REIMB	04/22/2023	100-4210-62880	Personal Protective Equipme...	REIMBURSE - CLOTHING ALL...		362.22
Vendor BRADY MEUNIER Total:							684.38
Vendor: BREAKTHRU BEVERAGE							
BREAKTHRU BEVERAGE	348612627	04/11/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		184.86
Vendor BREAKTHRU BEVERAGE Total:							184.86
Vendor: BRODIN SHEET METAL INC							
BRODIN SHEET METAL INC	65557	04/24/2023	620-4850-62230	Building Maint & Repair	PARTS - REPAIR AIRPORT RES...		83.00
Vendor BRODIN SHEET METAL INC Total:							83.00
Vendor: C & L DISTRIBUTING							
C & L DISTRIBUTING	1603907	04/13/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		104.00
C & L DISTRIBUTING	1603907	04/13/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		521.20
C & L DISTRIBUTING	1603907	04/13/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		127.35
Vendor C & L DISTRIBUTING Total:							752.55
Vendor: CORE & MAIN LP							
CORE & MAIN LP	R909937	04/04/2023	545-4680-65900	Work in Process-Construction	METER PRJ		12,480.00
CORE & MAIN LP	S632871	04/06/2023	620-4840-62430	Water Meters	ITEMS - NEW CAR WASH		1,106.47

Council Approval Register
Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
CORE & MAIN LP	S655057	04/11/2023	620-4850-62290	Water Meter Maintenance	METER REPAIR		597.08
Vendor CORE & MAIN LP Total:							14,183.55
Vendor: CRAIG WILLIAMS							
CRAIG WILLIAMS	04 13 23 REIMB	04/13/2023	100-4210-63320	Training Expense	REIMBURSE MEALS - SFST-AR...		86.47
Vendor CRAIG WILLIAMS Total:							86.47
Vendor: DANA C KLOS							
DANA C KLOS	04 25 23	04/25/2023	100-4210-63100	Animal Control	ANIMAL CONTROL SERVICES		150.00
Vendor DANA C KLOS Total:							150.00
Vendor: GUARDIAN PEST SOLUTIONS INC							
GUARDIAN PEST SOLUTIONS ...	2453964	03/02/2023	690-4890-63030	Contracts Expense	RODENT CONTROL PROGRAM..		58.00
Vendor GUARDIAN PEST SOLUTIONS INC Total:							58.00
Vendor: HACH COMPANY							
HACH COMPANY	13540889	04/12/2023	620-4840-62170	Field Supplies	LAB EXPENSE		104.44
Vendor HACH COMPANY Total:							104.44
Vendor: HDR ENGINEERING INC - CHICAGO							
HDR ENGINEERING INC - CHI...	1200513574	04/25/2023	690-4890-64370	Taxes and Licenses	TRF DAM RELICENSING		13,420.87
HDR ENGINEERING INC - CHI...	1200514059	04/25/2023	690-4890-64370	Taxes and Licenses	CHIEFS COULEE PRJ MGMT		2,305.36
Vendor HDR ENGINEERING INC - CHICAGO Total:							15,726.23
Vendor: HUBERTS OUTDOOR POWER							
HUBERTS OUTDOOR POWER	72242	04/10/2023	100-4220-62120	Gas-Oil-Lube	OIL CHANGES - ATV'S		108.98
HUBERTS OUTDOOR POWER	72250	04/11/2023	690-4850-62350	Power Plant/Dam Maint	V BELT - SNOW PLOWER REPA..		123.98
HUBERTS OUTDOOR POWER	72261	04/11/2023	100-4220-62210	Equipment Maint & Repair	GENERAL MAINTENANCE - A...		196.83
Vendor HUBERTS OUTDOOR POWER Total:							429.79
Vendor: IHEARTMEDIA							
IHEARTMEDIA	8819877848	03/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - MAR 2...		562.61
Vendor IHEARTMEDIA Total:							562.61
Vendor: IMGRAIL CONSULTING INC							
IMGRAIL CONSULTING INC	MNN CR 970602-06-01-2023	04/17/2023	670-4890-64370	Taxes and Licenses	06/01/23 - 05/31/24 STORM...		1,847.00
Vendor IMGRAIL CONSULTING INC Total:							1,847.00
Vendor: JIM HIRT TRUCKING INC							
JIM HIRT TRUCKING INC	157114	03/07/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		367.77
JIM HIRT TRUCKING INC	157118	03/06/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		172.21
JIM HIRT TRUCKING INC	157127	03/06/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		91.81
JIM HIRT TRUCKING INC	157131	03/07/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		563.44
JIM HIRT TRUCKING INC	157191	03/13/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		531.04
JIM HIRT TRUCKING INC	157252	03/21/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		453.79
JIM HIRT TRUCKING INC	157253	03/21/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		116.90
JIM HIRT TRUCKING INC	157262	03/21/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		35.00
JIM HIRT TRUCKING INC	157272	03/21/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		156.91
JIM HIRT TRUCKING INC	157327	03/28/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		195.80

Council Approval Register

Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
JIM HIRT TRUCKING INC	157337	03/27/2023	610-4810-62610	Freight In (Liquor)	FREIGHT CHARGES - MAR 20...		413.03
Vendor JIM HIRT TRUCKING INC Total:							3,097.70
Vendor: JOHNSON BROTHERS LIQUOR							
JOHNSON BROTHERS LIQUOR	2274135	04/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,088.37
JOHNSON BROTHERS LIQUOR	2274136	04/10/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		4,700.80
JOHNSON BROTHERS LIQUOR	2274137	04/10/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		216.00
JOHNSON BROTHERS LIQUOR	2274138	04/10/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		191.00
Vendor JOHNSON BROTHERS LIQUOR Total:							6,196.17
Vendor: JON ERICKSON							
JON ERICKSON	04 13 23 REIMB	04/13/2023	100-4210-62120	Gas-Oil-Lube	REIMBURSE GASOLINE - SFST...		91.86
JON ERICKSON	04 13 23 REIMB	04/13/2023	100-4210-63320	Training Expense	REIMBURSE MEALS - SFST AR...		68.60
Vendor JON ERICKSON Total:							160.46
Vendor: KDP FIRE LLC							
KDP FIRE LLC	40523	04/10/2023	100-4220-64400	Travel, Conference, School	COURSE FEE - HANDS ON LIVE...		1,500.00
Vendor KDP FIRE LLC Total:							1,500.00
Vendor: KRIS ENGINEERING INC							
KRIS ENGINEERING INC	38237	04/18/2023	100-4312-62210	Equipment Maint & Repair	CUTTING EDGES - CASE LOAD...		1,582.01
Vendor KRIS ENGINEERING INC Total:							1,582.01
Vendor: LEIGHTON BROADCASTING							
LEIGHTON BROADCASTING	213290-1	03/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - MAR 2...		450.00
LEIGHTON BROADCASTING	213291-1	03/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - MAR 2...		360.00
Vendor LEIGHTON BROADCASTING Total:							810.00
Vendor: MARISSA L ADAM							
MARISSA L ADAM	04 14 23 REIMB	04/14/2023	100-4210-62120	Gas-Oil-Lube	REIMBURSE - ETI CONF EXPE...		96.38
MARISSA L ADAM	04 14 23 REIMB	04/14/2023	100-4210-63320	Training Expense	REIMBURSE EXPENSES - ETI ...		66.87
Vendor MARISSA L ADAM Total:							163.25
Vendor: MC KINNON COMPANY INC							
MC KINNON COMPANY INC	710713	04/04/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,365.75
MC KINNON COMPANY INC	710713	04/04/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		77.38
MC KINNON COMPANY INC	710716	04/04/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-96.63
MC KINNON COMPANY INC	710717	04/04/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		189.00
MC KINNON COMPANY INC	710804	04/04/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		84.00
MC KINNON COMPANY INC	711451	04/07/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		9,015.35
MC KINNON COMPANY INC	711694	04/11/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		1,446.05
MC KINNON COMPANY INC	711694	04/11/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		15,735.03
MC KINNON COMPANY INC	711694	04/11/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		349.00
MC KINNON COMPANY INC	712511	04/14/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		4,658.45
MC KINNON COMPANY INC	712571	04/13/2023	610-4810-62520	Beer for Resale	BEER CREDIT		-69.75
MC KINNON COMPANY INC	712828	04/18/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		8,260.40
MC KINNON COMPANY INC	712828	04/18/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		191.80
MC KINNON COMPANY INC	712835	04/18/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		84.00

Council Approval Register
Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
MC KINNON COMPANY INC	712925	04/18/2023	610-4810-62520	Beer for Resale	PURCHASE - BEER		56.00
Vendor MC KINNON COMPANY INC Total:							48,345.83
Vendor: MCLAIN STENNES							
MCLAIN STENNES	04 20 23 REIMB	04/20/2023	690-4890-64400	Travel, Conference, School	REIMBURSE GASOLINE - MM...		80.00
MCLAIN STENNES	04 20 23 REIMB	04/20/2023	690-4890-64400	Travel, Conference, School	REIMBURSE MEALS - MMUA ...		44.13
Vendor MCLAIN STENNES Total:							124.13
Vendor: MICHAEL J ROFF							
MICHAEL J ROFF	04 14 23 REIMB	04/14/2023	100-4210-63320	Training Expense	REIMBURSE MEALS - EMPLO...		53.00
MICHAEL J ROFF	04 14 23 REIMB	04/14/2023	100-4210-63320	Training Expense	REIMBURSE MEALS - ETI CON...		87.00
Vendor MICHAEL J ROFF Total:							140.00
Vendor: MN DPT OF LABOR & INDUSTRY							
MN DPT OF LABOR & INDUST...	1ST QTR 2023	04/06/2023	100-4240-64390	Building Permit Surcharge	1ST QTR 2023 BUILDING PER...		4,383.00
Vendor MN DPT OF LABOR & INDUSTRY Total:							4,383.00
Vendor: NATHAN WILLIAM DYKES							
NATHAN WILLIAM DYKES	12442	04/13/2023	680-4850-62220	Lift Station and Pond Maint &...	CALIBRATE - 3 LIFT STATION ...		1,291.56
Vendor NATHAN WILLIAM DYKES Total:							1,291.56
Vendor: NELSON EQUIPMENT OF T R F INC							
NELSON EQUIPMENT OF T R F...	CT138767	04/04/2023	100-4312-62210	Equipment Maint & Repair	FITTINGS		35.43
NELSON EQUIPMENT OF T R F...	CT139059	04/19/2023	100-4312-62210	Equipment Maint & Repair	FITTINGS		52.64
Vendor NELSON EQUIPMENT OF T R F INC Total:							88.07
Vendor: NORTH SHORE ANALYTICAL INC							
NORTH SHORE ANALYTICAL I...	14284	04/13/2023	680-4840-62170	Field Supplies	LAB ANALYSIS		125.00
Vendor NORTH SHORE ANALYTICAL INC Total:							125.00
Vendor: NORTHWEST REGIONAL LIBRARY							
NORTHWEST REGIONAL LIBR...	693	04/12/2023	100-4550-63140	Regional Library System Pymt	2ND QTR 2023 ALLOCATION		43,124.75
Vendor NORTHWEST REGIONAL LIBRARY Total:							43,124.75
Vendor: NORTHWOODS ICE OF BEMIDJI INC							
NORTHWOODS ICE OF BEMID...	57801	04/19/2023	610-4810-62590	Misc. Mdse for Resale	PURCHASE - ICE		90.00
Vendor NORTHWOODS ICE OF BEMIDJI INC Total:							90.00
Vendor: PENNINGTON FAST LUBE INC							
PENNINGTON FAST LUBE INC	82170	04/12/2023	100-4210-62120	Gas-Oil-Lube	OIL CHANGE		49.95
PENNINGTON FAST LUBE INC	82170	04/12/2023	100-4210-62210	Equipment Maint & Repair	TURN SIGNAL BULB		15.00
PENNINGTON FAST LUBE INC	82176	04/12/2023	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #110		149.70
PENNINGTON FAST LUBE INC	82185	04/13/2023	690-4850-62210	Equipment Maint & Repair	OIL CHANGE - #106		60.87
Vendor PENNINGTON FAST LUBE INC Total:							275.52
Vendor: PHILLIPS WINE & SPIRITS							
PHILLIPS WINE & SPIRITS	6572417	04/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		338.00
PHILLIPS WINE & SPIRITS	6572584	04/10/2023	610-4810-62510	Liquor for Resale	PURCHASE - LIQUOR		6,875.11
PHILLIPS WINE & SPIRITS	6572585	04/10/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		63.50

Council Approval Register

Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
PHILLIPS WINE & SPIRITS	6572586	04/10/2023	610-4810-62540	Soft Drinks/Mix for Resale	PURCHASE - MIX		172.80
Vendor PHILLIPS WINE & SPIRITS Total:							7,449.41
Vendor: RMB ENVIRONMENTAL LAB INC							
RMB ENVIRONMENTAL LAB I...	D043181	04/13/2023	620-4840-62170	Field Supplies	STATE SAMPLES		234.14
Vendor RMB ENVIRONMENTAL LAB INC Total:							234.14
Vendor: SANFORD HEALTH							
SANFORD HEALTH	317525017	04/04/2023	100-4210-63120	Lab Tests	BLOOD DRAW - 162753507		61.00
SANFORD HEALTH	317525017	04/04/2023	100-4210-63120	Lab Tests	BLOOD DRAW - 163698947		61.00
Vendor SANFORD HEALTH Total:							122.00
Vendor: SEH							
SEH	444777	04/15/2023	620-4890-63110	Consulting Fees	WATER MODEL - FINAL 1ST P...		486.00
Vendor SEH Total:							486.00
Vendor: SHAUN HOFFART							
SHAUN HOFFART	04 19 23 REIMB	04/19/2023	100-4210-62880	Personal Protective Equipme...	REIMBURSE - WORK BOOT AL...		200.00
Vendor SHAUN HOFFART Total:							200.00
Vendor: SIRCHIE ACQUISITION COMPANY LLC							
SIRCHIE ACQUISITION COMP...	0588200-IN	04/21/2023	100-4210-62990	Misc. Operating Expense	FENTANYL TEST KITS / EVIDE...		82.91
Vendor SIRCHIE ACQUISITION COMPANY LLC Total:							82.91
Vendor: STAR ENERGY SERVICES LLC							
STAR ENERGY SERVICES LLC	21031	03/31/2023	690-4890-63030	Contracts Expense	ENGINEERING SERVICES - MA...		205.00
Vendor STAR ENERGY SERVICES LLC Total:							205.00
Vendor: STATE OF MN - OFC OF ADMINISTRATIVE HEARINGS							
STATE OF MN - OFC OF ADM...	521514	03/31/2023	100-4160-63040	Legal Fees	OFC OF ADMIN HEARING - M...		98.00
Vendor STATE OF MN - OFC OF ADMINISTRATIVE HEARINGS Total:							98.00
Vendor: T R F RADIO							
T R F RADIO	32934-4	03/31/2023	610-4880-63490	Advertising	RADIO ADVERTISING - MAR 2...		550.00
Vendor T R F RADIO Total:							550.00
Vendor: TEAM LABORATORY CHEMICAL LLC							
TEAM LABORATORY CHEMIC...	INV0034963	04/14/2023	680-4840-62160	Chemicals	PRETREATMENT CHEMICALS -...		2,180.00
Vendor TEAM LABORATORY CHEMICAL LLC Total:							2,180.00
Vendor: TERRY BENSON							
TERRY BENSON	04 20 23 REIMB	04/20/2023	620-4890-64400	Travel, Conference, School	REIMBURSE MEALS - 2023 S...		65.24
Vendor TERRY BENSON Total:							65.24
Vendor: THIEF RIVER FALLS TIMES							
THIEF RIVER FALLS TIMES	137 - MAR 2023	03/31/2023	610-4810-62590	Misc. Mdse for Resale	NEWSPAPERS		88.00
Vendor THIEF RIVER FALLS TIMES Total:							88.00
Vendor: VESSCO INC							
VESSCO INC	090742	04/17/2023	620-4850-62200	System Expense	POLYMER PUMP REPAIR		2,577.88
Vendor VESSCO INC Total:							2,577.88

Council Approval Register

Packet: APPKT00568 - 05/02/23 COUNCIL MEETING

Vendor Name	Payable Number	Post Date	Account Number	Account Name	Description (Item)	(None)	Amount
Vendor: WADE WALLACE							
WADE WALLACE	04 20 23 REIMB	04/20/2023	620-4890-63010	Auditing Services	REIMBURSE MEALS - 2023 S...		64.65
Vendor WADE WALLACE Total:							64.65
Vendor: WALLWORK TRUCK CENTER GRAND FORKS							
WALLWORK TRUCK CENTER ...	09P35074	04/11/2023	100-4312-62210	Equipment Maint & Repair	SEAL		22.85
Vendor WALLWORK TRUCK CENTER GRAND FORKS Total:							22.85
Vendor: WAYNE JOHNSON							
WAYNE JOHNSON	04 20 23 REIMB	04/20/2023	620-4890-64400	Travel, Conference, School	REIMBURSE MILEAGE - 2023 ...		155.89
WAYNE JOHNSON	04 20 23 REIMB	04/20/2023	620-4890-64400	Travel, Conference, School	REIMB MEAL - 2023 SWTW / ...		13.21
Vendor WAYNE JOHNSON Total:							169.10
Vendor: WINE MERCHANTS							
WINE MERCHANTS	7422509	04/10/2023	610-4810-62530	Wine for Resale	PURCHASE - WINE		854.00
Vendor WINE MERCHANTS Total:							854.00
Grand Total:							175,883.69

Fund Summary

Fund	Expense Amount
100 - GENERAL FUND	52,958.91
545 - WATER METER PROJECT	12,480.00
610 - LIQUOR DISPENSARY	69,705.88
620 - WATER UTILITY FUND	18,608.68
670 - STORM WATER UTILITY FUND	1,847.00
680 - WASTEWATER UTILITY FUND	3,835.31
690 - ELECTRIC UTILITY FUND	16,447.91
Grand Total:	175,883.69

Account Summary

Account Number	Account Name	Expense Amount
100-4160-63040	Legal Fees	98.00
100-4210-62120	Gas-Oil-Lube	296.32
100-4210-62210	Equipment Maint & Repair	15.00
100-4210-62880	Personal Protective Equi...	562.22
100-4210-62990	Misc. Operating Expense	82.91
100-4210-63100	Animal Control	150.00
100-4210-63120	Lab Tests	122.00
100-4210-63320	Training Expense	625.97
100-4220-62120	Gas-Oil-Lube	108.98
100-4220-62210	Equipment Maint & Repair	196.83
100-4220-64400	Travel, Conference, School	1,500.00
100-4240-64390	Building Permit Surcharge	4,383.00
100-4312-62210	Equipment Maint & Repair	1,692.93
100-4550-63140	Regional Library System P...	43,124.75
545-4680-65900	Work in Process-Construct..	12,480.00
610-4810-62510	Liquor for Resale	10,036.39
610-4810-62520	Beer for Resale	47,743.55
610-4810-62530	Wine for Resale	6,159.10
610-4810-62540	Soft Drinks/Mix for Resale	568.53
610-4810-62590	Misc. Mdse for Resale	178.00
610-4810-62610	Freight In (Liquor)	3,097.70
610-4880-63490	Advertising	1,922.61
620-4840-62160	Chemicals	10,653.64
620-4840-62170	Field Supplies	449.37
620-4840-62430	Water Meters	1,106.47
620-4850-62200	System Expense	2,577.88
620-4850-62230	Building Maint & Repair	83.00
620-4850-62290	Water Meter Maintenance	597.08
620-4890-63010	Auditing Services	64.65
620-4890-63110	Consulting Fees	2,842.25
620-4890-64400	Travel, Conference, School	234.34

Account Summary

Account Number	Account Name	Expense Amount
670-4890-64370	Taxes and Licenses	1,847.00
680-4840-62160	Chemicals	2,180.00
680-4840-62170	Field Supplies	125.00
680-4850-62220	Lift Station and Pond Mai...	1,291.56
680-4890-63110	Consulting Fees	238.75
690-4850-62210	Equipment Maint & Repair	210.57
690-4850-62350	Power Plant/Dam Maint	123.98
690-4890-63030	Contracts Expense	263.00
690-4890-64370	Taxes and Licenses	15,726.23
690-4890-64400	Travel, Conference, School	124.13
Grand Total:		175,883.69

Project Account Summary

Project Account Key	Expense Amount
None	175,883.69
Grand Total:	175,883.69



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/2/2023

SUBJECT: Authorize the City Administrator to sign Music in the Park contracts

RECOMMENDATION: It is respectfully requested the council consider the following:

MOTION TO: Authorize the City Administrator to sign the Music in the Park contracts as they are received for the summer of 2023.

BACKGROUND: Pioneer 90.1 is the recipient of an Arts & Cultural Heritage Fund (Legacy) grant. One of their approved projects is a live concert series called “Pioneer 90.1 Live Sessions”. Audio recordings of the concerts in the park will be broadcast on Pioneer 90.1 and shared with other public radio stations.

Pioneer 90.1 has an approved purchase order for the City of Thief River Falls that will cover performance fees and building a small stage area in front of the gazebo. Performers will be contracted by the city, and the radio station (Northland Community & Technical College) will reimburse performance fees.

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION: Legacy Grant funds

DEPARTMENT/RESPONSIBLE PERSON: Angela Philipp, City Administrator

ATTACHMENTS:

1.	Gazebo Music Summer 2023
2.	2023 Gazebo Dates

Satellite Studio
East Grand Forks Campus
2022 Central Ave NE
East Grand Forks, MN 56721
1.800.451.3441



Station Headquarters
Thief River Falls Campus
1101 Highway One East
Thief River Falls, MN 56701
1.800.989.6282

April 25, 2023

I would like to thank Ashley and Travis for working with Pioneer 90.1 to coordinate the Thursday concert series at Floyd B. Olson Park Gazebo. Joe Kezar has lined up an impressive schedule of performers.

Some background on this project: Pioneer 90.1 is a recipient of an Arts & Cultural Heritage Fund (Legacy) grant. Each year, we create a workplan that is reviewed by the state office of grants management, outlining the projects we would like to produce in the upcoming biennium.

One of our approved projects is a live concert series called "Pioneer 90.1 Live Sessions." Audio recordings of the concerts in the park, along with other concerts held elsewhere in the community, will be broadcast on Pioneer 90.1 and shared with other public radio stations who may also chose to air them.

The radio station has found it works best to join with other community partners for these concerts, as we have with the Chamber of Commerce for RiverFest. It helps draw larger crowds when people are already aware that there will be music offered at a specific event. Our involvement with RiverFest goes back to 2010. Legacy funds have been used each year since then to add a Minnesota-based performer to the line-up.

Pioneer 90.1 has an approved purchase order for the City of Thief River Falls that will cover performance fees and building a small stage area in front of the gazebo. Performers will be contracted by the City, and the radio station (Northland Community & Technical College) will reimburse performance fees after receiving invoices from Ashley each week.

This project will be beneficial to the city and to Pioneer 90.1. If we can recruit some volunteer camera operators, we could also videotape these performances to broadcast on Garden Valley or Sjoberg's Cable TV, and possibly the City's website.

Mark Johnson

Manager, Pioneer 90.1 KSRQ

(218) 683-8587

mark.johnson@northlandcollege.edu

A MEMBER OF MINNESOTA STATE

1.800.959.6282 | northlandcollege.edu

An affirmative action, equal opportunity employer and educator.

2023 Gazebo Entertainment

Thursday Nights at 7:00 p.m.

June 1 st	Jensen Sisters
June 8 th	Church of Cash
June 15 th	Corey Medina & Brothers
June 22 nd	Cathy Erickson
June 29 th	The WoodPicks
July 6 th	Steam Machine
July 13 th	Entertainment at Pennington County Fairgrounds
July 20 th	Bob & the Beachcombers
July 27 th	Row Family Singers
August 3 rd	The Skally Line
August 10 th	Krome
August 17 th	Tami Lee & the Northern Lights
August 24 th	Downtown Horns
August 31 st	High 48's
Sep. 7 th	McNasty Brass



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/2/2023

SUBJECT: Independent Service Contract with Brian Benitt

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Authorize the Mayor and City Administrator to sign the Independent Service Contract with Brian Benitt for various forestry services.

BACKGROUND: Brian Benitt has previously worked for the city. Brian has valuable pesticide application certifications, as well as general process information that can be shared with other staff members.

KEY ISSUES: The city has had an absent forester position since the beginning of January, 2023.

FINANCIAL CONSIDERATIONS: The contract would be for \$55.00/hour with a maximum of 30 hours per week to conduct the services needed by the Public Works Department.

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

1.	Independent service contract- Brian Bennit
----	--

INDEPENDENT SERVICE CONTRACT

THIS CONTRACT, to be effective the 3rd day of May 2023, by and between Brian Benitt, hereinafter referred to as "Contractor", and the City of Thief River Falls, a Minnesota Political Subdivision, hereinafter referred to as "City", WITNESSETH:

WHEREAS the Contractor desires to render certain services for Forestry Services as an independent contractor, and City desires to contract with Contractor for the performance of certain services, and

NOW, THEREFORE, in consideration of the conditions and covenants expressed herein, the parties hereto, their heirs, personal representatives, successors, and assigns, agree as follows:

1. **SERVICES TO BE PROVIDED.** Contractor shall provide to City services related to Forestry Services within the City and shall do so according to the terms and conditions of this Contract.

2. **PLACE OF WORK.** The Contractor shall provide services at Thief River Falls City Hall, Thief River Falls, Minnesota, or where necessary to perform the services to be provided.

3. **TERM.** The term of this Contract shall commence on the 3rd day of May 2023, and either party may terminate this Contract, with or without cause, upon thirty days written notice to the other party. Work hours will be variable and dependent upon seasonal duties, schedules, and favorable weather conditions. These work hours will be agreed upon between the representative of the City (Public Works Director), and the Contractor (Brian Benitt).

4. **COMPENSATION.** The City shall pay the Contractor the sum of Fifty-five dollars (\$55.00) per hour for the services provided herein. The City will pay for a maximum of Thirty (30) hours per week. Additional hours may be paid only upon written consent from City.

The Contractor shall submit to The City on a weekly basis an itemization stating the number of hours worked and specified services performed during those hours. City shall pay Contractor for approved services within 30 days of submission of the statement.

5. **EXPENSES.** City shall pay Contractor the usual City rates for mileage incurred while performing the services herein. The Contractor shall be responsible for his own expenses incurred in commuting to and from work.

All expenses incurred by Contractor in performing the services herein must be preapproved by City (Public Works Director) to be paid.

6. **MATERIALS AND EQUIPMENT.** Contractor shall have use of Forestry Equipment to include forestry transportation vehicles, herbicide and pesticide applicators, small engine tools, hand tools, and related office supplies needed for documentation of contract

services to be supplied by the City.

7. **RELATIONSHIP BETWEEN PARTIES.** The parties intend that Contractor be an independent contractor and not an agent or employee of City. City is interested only in the results obtained under this Contract. The manner and means of obtaining the results are under the control of the Contractor but shall be consistent with generally accepted procedures for supplying such services. The benefits provided by City to its employees, including, but not limited to, worker's compensation insurance, unemployment insurance, health insurance, and pension plans, are not available to Contractor or Contractor's employees. The Contractor, as an independent contractor, shall be responsible for his own mandated withholdings, FICA, and other similar payments.

8. **WORK STANDARDS.** Contractor shall control the conduct and means of performing the services required under this Contract. Contractor shall adhere to professional standards and will perform all services required under this Contract in a manner consistent with those professional standards.

9. **ADDITIONAL OUTSIDE SERVICES AND CONFIDENTIALITY.** The Contractor is free to provide non-competing services similar to those being provided herein to third parties. However, Contractor shall keep all information concerning City confidential and shall not release, in any fashion, any such information to any third party, unless compelled to do so by proper legal process.

10. **INDEMNIFICATION.** Contractor assumes the entire responsibility and liability for losses, expenses, demands, and claims in connection with or arising out of any injury, or alleged injury, including death, to any person, or damage, or alleged damage, to property of City or others sustained or alleged to have been sustained in connection with or to have arisen out of or resulting from the performance of the services by Contractor, or Contractor's agents and employees, including losses, expenses, or damages sustained by City, and agrees to indemnify and hold harmless City, City's elected officials, employees, and agents from any and all such losses, expenses, damages, demands, and claims and agrees to defend any suit or action brought against City, City's elected officials, employees, and agents, or any of them, based on any such alleged injury or damage, and to pay all damages, costs, attorney fees, and expenses in connection therewith or resulting therefrom.

11. **RETURN OF RECORDS AND SUPPLIES.** Upon termination of this Contract, Contractor shall promptly surrender to City all records, business policies and manuals, supplies, and any other records or materials belonging to City.

12. **ENTIRE CONTRACT INVALIDITY.** This Contract sets forth the entire arrangement between the parties and there are no representations or warranties except as expressly set forth herein. No amendment or modification of this Contract shall be valid unless

in writing and signed by the parties hereto. Should any clause or provision of this Contract become invalid for any reason, such invalidity shall not result in the invalidity or unenforceability of any other clause or provision of this Contract.

13. ASSIGNMENT. Contractor shall not assign this Contract nor any of the rights and duties hereunder without the prior written consent of City.

14. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the State of Minnesota.

15. TITLES AND HEADINGS. The titles and headings used herein are for convenience only and do not constitute any part of this Contract.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their hands the day and year above written.

CITY OF THIEF RIVER FALLS:

CONTRACTOR:

By: _____
Its Mayor

Brian Benitt

By: _____
Its City Administrator



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/2/2023

SUBJECT: Amend Resolution 07.168.22 Approve Public Works Recommendation to contract services quoted (95 degrees West) for spring 2023, in the amount of \$28,000.00.

RECOMMENDATION: It is respectfully requested that the Council consider the following Public Works Committee recommendation:

MOTION TO: Approve Public Works Recommendation to contract services quoted (95 degrees West) for spring 2023, in the amount of \$26,900.00 The total consists of \$17,650.00 for color ortho imagery (47 sq miles/Red perimeter), and \$9,250.00 for lidar bare earth delivery (15.5 miles/yellow perimeter) data.

\$15,000.00 Community Services Contract Services Budget

\$11,800.00 Stormwater Utilities Contract Services Budget

BACKGROUND:

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: Travis Giffen, Public Works Director

ATTACHMENTS:

None



City of Thief River Falls

405 Third Street East • PO Box 528
Thief River Falls MN 56701-0528

PHONE: 218-681-2943
FAX: 218-681-6223
email: @citytrf.net
www.citytrf.net

Request for Council Action

DATE: 5/2/2023

SUBJECT: Performance Appraisal of City Administrator position

RECOMMENDATION: It is respectfully requested that the Council consider the following:

MOTION TO: The City Council has conducted a performance evaluation of City Administrator, Angela Philipp, an individual who is subject to its authority, as it relates to the wage study, pay rate adjustment implementation and certain expense issues. Based upon said review the City Council recommends the following corrective action: The City Administrator will be suspended without pay from May 3rd through May 9th, 2023. Performance reviews will be scheduled for June 20th, August 15th, and October 17th, 2023.

BACKGROUND: The League of Minnesota Cities Human Resources Reference Manual recommends regular performance evaluations:

“The purpose of the performance evaluation process is to review with employees what is expected of them, what they are doing well, how they are deficient in performance (if at all), how they can improve, and what goals they are expected to achieve over the next performance period. Performance evaluations, if done effectively, are a key component of performance management.” (League of Minnesota Cities Human Resources Reference Manual, Chapter 7, Page 55)

KEY ISSUES:

FINANCIAL CONSIDERATIONS:

LEGAL CONSIDERATION:

DEPARTMENT/RESPONSIBLE PERSON: The full council met in a closed meeting.

ATTACHMENTS:

None